

## Community Awards Policy

### Objectives

To provide an appropriate framework that facilitates the recognition and celebration of significant contributions to the local community.

### Scope

This Policy applies to community awards issued by the Town but does not apply to any awards issued to staff or teams within the Town's administration.

### Policy statement

In February 2024, Council adopted a new Council Plan, which defines the Town's vision, aspirations and priorities for the next 10 years. It is the key guiding document that informs all other plans, strategies and policies and the Town's actions and decisions.

The desired outcomes include "*A connected community with a strong sense of identity and belonging*", "*Attractive and welcoming places*" and "*Environmental sustainability*". Whilst the Council Plan is an intentionally high-level, strategic document, it demonstrates the Town's desire for a connected and engaged community.

## 1. Annual Community Awards

### 1.1 Award Categories

(a) The Town will invite nominations and issue awards in the following categories:

- i) **Community Citizen of the Year** - For individuals who have made a significant contribution to the local community. They will have enhanced community life, have been involved in a significant initiative which has brought about positive change and/or significantly contributed to achieving connections and inclusion within the community.
- ii) **Senior Community Citizen of the Year** - This award will be presented in honour of a senior individual (65+ years) who has made an exemplary contribution to the community and has contributed to the betterment of the Town of Bassendean community.
- iii) **Young Community Citizen of the Year** - Presented in celebration of an individual aged 16 – 25 years who has made an outstanding contribution to the community.
- iv) **Active Citizenship Award** – presented to an individual or group who has made a significant contribution in any of the following sub-categories:
  - i) **Environmental or Waterwise Contribution**: presented in recognition of a significant contribution towards positive environmental impact or a waterwise project.

- ii) **Creating Economic Benefit:** presented in recognition of a project or initiative which benefits the Bassendean local economy.
  - iii) **Contribution to Arts & Culture:** presented in recognition of a significant contribution to the appreciation and enjoyment of arts and culture in the Town.
  - iv) **Access & Inclusion Initiative or Program:** presented in recognition of an initiative or program which significantly improves access and inclusion for people with a disability.
  - v) **Building an Active & Healthy Community:** presented in recognition of an initiative or program which significantly supports the local community to be active and healthy.
- (b) There is no obligation to issue an award in each category and awards will not be issued in a given category if either (i) no nominations are received or (ii) the nominations received are not considered to warrant the issue of an award.

## **1.2 Nomination Eligibility and Assessment**

- (a) Nominations will only be accepted where they meet the following:
- (i) Individual nominees must be living in or servicing the Town of Bassendean.
  - (ii) Business nominees must be located in the Town of Bassendean.
  - (iii) Community group nominees must be located in or servicing the Town of Bassendean.
  - (iv) Nominees must be in good standing with the Town of Bassendean.
  - (v) The nominee cannot be a sitting member of Federal, State or Local Government.
  - (vi) The nomination is a third-party nomination (ie. self-nominations are not permitted)
  - (vii) The nomination is not for a group or individual who has previously been awarded for the same activity within the last five years.
- (b) Nominations will be assessed by a selection panel from the Town of Bassendean or any other means deemed appropriate by the Chief Executive Officer.
- (c) In assessing nominations, awards will only be granted where the nominations have demonstrated strong alignment to the criteria of the relevant award.
- (d) The panel will provide its recommendation to the Council for endorsement before any announcements are made.

## **1.3 Award Presentation**

- (a) The manner in which the awards are presented will be determined on an annual basis, having regard for other civic events and community initiatives.
- (b) Award winners will be the subject of media promotion on the Town's website, Facebook page and hard-copy publication.

## **2. Annual School Awards**

The Town will issue annual awards to students graduating from primary schools within the district. These awards will be in the form of a financial contribution with recipients being nominated by the relevant school.

Document responsibilities:			
Owner:	Chief Executive Officer	Owner Business Unit:	Community Planning
Inception date:	September 2020	Decision maker:	Council
Review date:	18 November 2029	Repeal and replace:	N/A
Compliance requirements:			
Legislation	<i>Local Government Act 1995</i>		