



Information Sheet

Asset Services Information Sheet 23

TravelSmart - Parking and Traffic issues around schools

The Proactive School's checklist

Most schools in the metropolitan area experience parking and traffic issues at pick-up and drop-off times, and the schools located within the Town of Bassendean are no exception.

The following checklist identifies a number of steps the schools can take to help manage and reduce traffic, and to encourage more healthy active forms of travel.

Should your school implement the suggested actions outlined in the check-list, this will significantly assist the management of the parent/guardian traffic movement that occurs around the school, and reduce the number of cars travelling to the school in the first place.

Further information about any of the actions listed below can be found in a Town of Bassendean document titled "School Travel Plans".

School			
Address			
Contact Phone Number			
Principal		Signature:	
President P&C		Signature:	
Date			

Please provide the above contact information and return with completed form to:

Town of Bassendean – Manager Asset Services
 Customer Services Centre
 35 Old Perth Road
 Bassendean WA 6054
 Email : mail@bassendean.wa.gov.au

The Town will evaluate the completed form and be in contact with the Principal to discuss

1. Parking Arrangements			
Does your school have:			
- long-term parking located near kindy/pre-primary?	Yes	No	
- short-term parking further away from the school entrance?	Yes	No	
- one-way traffic flow around the school?	Yes	No	
- <i>manned</i> "Kiss & Ride" Zone which is located <i>away</i> from the main school entrance?	Yes	No	
- nearby parking that parents could be encouraged to use – e.g. a local park, shopping centre?	Yes	No	
- a formal Traffic Management Plan, which details all of the above (as a minimum)?	Yes	No	
Comment:			

2. Infrastructure – around the school			
Does the area surrounding your school have:			
- footpaths on (at least) one side of all streets?	Yes	No	
- pram ramps at all intersections for bikes and prams to use?	Yes	No	
- warden crossings on the busy roads?	Yes	No	
- safe crossing points and intersections?	Yes	No	
Comment:			

3. Infrastructure – at school			
Does your school provide bicycle parking?	Yes	No	
Is it covered?	Yes	No	
Is it secure / under natural surveillance?	Yes	No	
Does your school provide lockers?	Yes	No	
Are the lockers secured at night?	Yes	No	
Are students allowed to leave books/equipment/instruments in the lockers?	Yes	No	
Comment:			

4. Programs and resources to address road safety issues			
Has your school:			
- requested the Town's Speed Trailer or Variable Message Board to be set out to assist in managing driver behavior?	Yes	No	
- a dedicated Kiss & Drop zone?	Yes	No	
- trained volunteer Traffic Wardens to supervise?	Yes	No	
- trained volunteer Traffic Wardens to supervise vehicle parking around the school?	Yes	No	
- promoted the Neighbourhood Speed Pledge to Parents?	Yes	No	
- participated in the Safety Door program that encourage student-issued newsletters advising parents, guardians to advise students to exist vehicles onto the verge-footpaths and not into the road?	Yes	No	
- considered providing bus service, paid by students, to pick-up and drop-off students from busy catchment areas within school zone?	Yes	No	
Comment:			

5. School Policies			
Does your school:			
- have a Road Safety Committee or equivalent? (consisting of parents, students and teachers)	Yes	No	
- have a formal Traffic Management Plan, which details how vehicles around the school will be managed? (For example: location and rules of operation)	Yes	No	
- have a formal written policy which states the school's support for active transport, and details actions which the school and school community will take in order to encourage families to leave their car at home? (A School Travel Plan)	Yes	No	
- try to minimize the number of days that students have to bring equipment/instruments/books to school with them in order to minimize barriers to active travel?	Yes	No	
- give enrolment preference to families who live closest to the school?	Yes	No	
Comment:			

6. Information Collection			
Does your school carry out regular travel surveys in order to monitor travel patterns to school?	Yes	2 week survey conducted every year	
	Yes	1 day survey conducted each month	

		No	
	Does your school map where attending families live in order to identify opportunities to walking / cycling / car pooling / infrastructure improvements?	Yes	No
	Does your school survey parents and students to identify reasons for car use/barriers to active transport?	Yes	No
Comment:			

7.	Curriculum materials		
	A wide range of ready-to-use curriculum resources are available for use in the classroom, which will allow teachers to meet their learning outcome requirements while encouraging healthy and active transport choices.		
	Does your school use any of the following teaching resources?		
	- Challenges and Choices: "Safety on 2 Wheels" and "Pedestrian Safety" units (School Drug Education and Road Aware)	Yes	No
	- TravelSmart to School Teachers manual (Millennium Kids)	Yes	No
	- "Who Cares About Our Air" and "Clean Air – What's In IT For Us" work books (Airwatch)	Yes	No
	- "Get On Board" program resources (Public Transport Authority)	Yes	No
	- Ride2School Program resources (Bicycle Victoria)	Yes	No
	- National TravelSmart Program teachers' resources.	Yes	No
Comment:			

8.	Promotions and Events		
	Walk / Cycle to School events are a fun and easy way to encourage active transport		
	Does your school participate in the following events:		
	- WA Cycle to School Day (March)	Yes	No
	- National Ride2School Day (March)	Yes	No
	- National Walk Safely to School Day (April / May)	Yes	No
	- World Car Free Day (September 22 nd)	Yes	No
	- International Walk to School Month (October – <i>Walktober</i>)	Yes	No
	- WA Walk to School Day (November)	Yes	No
Comment:			

9. Programmes to help encourage walking			
Does your school:			
- have Safe Routes to School marked in the surrounding streets?	Yes	No	
- have Walking School Buses operating?	Yes	No	
- participate in the annual TravelSmart to School program?	Yes	No	
- teach the School Drug Education Road Aware (SDERA) "Pedestrian Safety" unit?	Yes	No	
- operate a Frequent Walker scheme?	Yes	No	
- consider "step counters" to encourage students to walk to school?	Yes	No	
Comment:			

10. Programmes to encourage cycling			
Does your school:			
- have a staff member who is trained to Deliver Bike Education?	Yes	No	
- deliver formal bicycle education (Bike Ed) to students?	Yes	No	
- set up temporary in-ground bike skills courses for students to use at lunchtimes?	Yes	No	
- have secure, covered bicycle parking available?	Yes	No	
- teach the SDERA "Safety on 2 Wheels" unit?	Yes	No	
- operate a Frequent Cyclists scheme?	Yes	No	
Comment:			

11. Programmes to encourage car-pooling / driving less			
Does your school:			
- have nominated Park and Walk zones, where families who live far from school are encouraged to park and walk the final part of the journey to school?	Yes	No	
- have a car-pooling database that parents can sign up to and arrange to share lifts with other families?	Yes	No	
Comment:			

12.	Creating a culture of healthy, active travel to school		
	Does your school:		
	- publish articles in the school newsletter about walking / cycling / car-pooling at least once each month?	Yes	No
	- promote active transport achievements and options at school assemblies?	Yes	No
	- provide information to families new to the school about options for travelling to school without using a car? (for example: at new parent interviews, or in information packs)	Yes	No
	- help families who live close to each other to car-pool?	Yes	No
	- offer Travel Buddies to families new to school to encourage them to walk or cycle and get to know their neighbours?	Yes	No
Comment:			

13.	Turning “no” into “yes”		
	Is your school interested in implementing some of the ideas listed above?	Yes	No
	Would you like some help from the Town of Bassendean?	Yes	No
Comment:			