



TOWN OF BASSENDEAN

POLICY MANUAL

Section 3: Economic Wellbeing and Prosperity

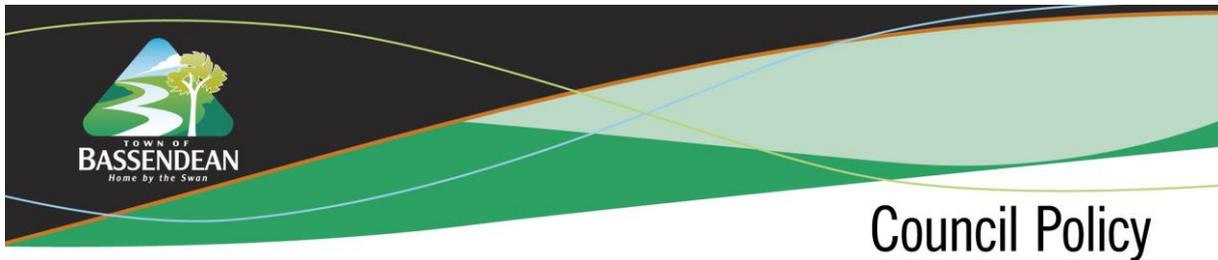


Table of Contents

3.1	Home Based Businesses Policy	1
3.2	Outdoor Eating Facilities On Public Places Policy.....	3
3.3	Trading in Public Places Policy.....	15

Amendment Status

Date	Amendment Details	Authorised
OCM-22 April 2014	Policies revised to bring into line with Council's Strategic Community Plan 2013-2023	CEO



3.1 Home Based Businesses Policy

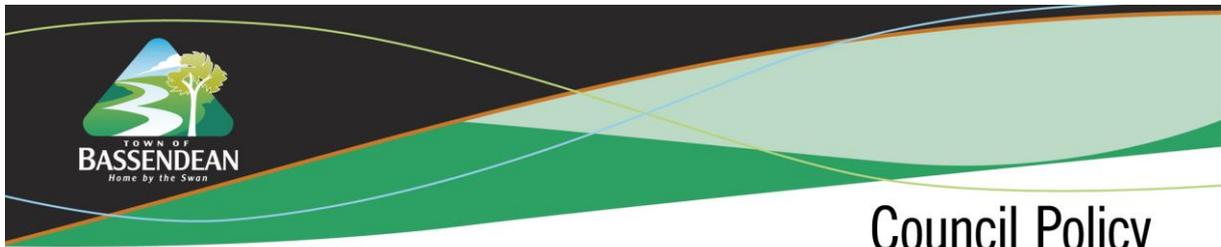
Objective

To strengthen the Town of Bassendean's reputation as an attractive location for home based businesses, and to encourage their registration, by creating awareness of the Town's welcoming attitude and by providing them with appropriate information and assistance.

Strategy

The Town of Bassendean is committed to:

- Adopting a welcoming stance and attitude to home based businesses;
- Making special mention of home based businesses in appropriate Town publications;
- Stating appreciation of their value to the Town and its residents;
- Creating a database/directory of home based businesses including (where feasible) home based businesses that are not registered; for instance, by identifying Bassendean located businesses from a combination of other business databases eg, local industry associations, Small Business Development Corporation and Small Business Centres (SBCs) Periodically contacting home based businesses to inform them of the Town's range of services and contact points/officers, and the obligations and responsibilities of home based businesses (eg, to register their home based business) Encouraging home based businesses to agree to be listed in the business directory on the Town's website;
- Keeping home based businesses informed, via website and the *Bassendean Briefings* newsletters, of business-relevant local economic and social opportunities, issues and regulatory requirements;
- Promoting, through the *Bassendean Briefings* newsletter, the availability of opportunities for business training and networking through SBCs. Ideally, SBCs will offer information sessions and training regarding the basics of operating home based businesses. The Town's officers could also participate in these courses by offering advice on planning and regulation issues specific to local government;
- Promotion, in the Town's *Bassendean Briefings* newsletter, of the location of business incubators in the EMRC region, as a potential next step for those home based businesses that have plans/aspirations to move out of home;
- Encouraging the local chambers of commerce and business associations to embrace home based businesses, perhaps creating a special membership category with reduced services and a nominal membership fees membership fee;



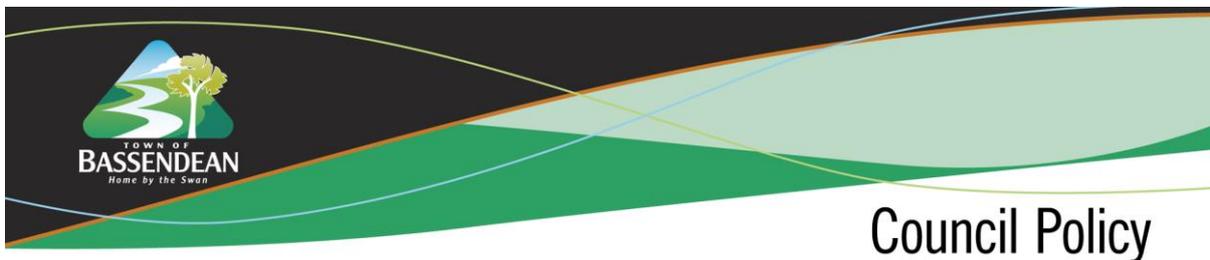
Council Policy

- Adopting the provisions for home based businesses in Town Planning Scheme No. 10, which will allow more flexibility in terms of the businesses that may be run from home, including the size of space occupied by the business and the number of employees; and
- Investigating the feasibility of providing an online local information forum/database, so that home based business proprietors can, for example, provide and seek online information and advice from other businesses in the Town, update their contact details and register their business.

Application

Responsibility for the implementation of this policy rest with the Mayor, Councillors, Council delegates and Chief Executive Officer. The Policy is to be reviewed every three years.

<p>Policy Type: Council Policy</p> <p>Link to Strategic Community Plan: Economic Wellbeing and Prosperity</p>	<p>Policy Owner: CEO</p> <p>Adopted: OCM – 8/11/06</p> <p>Last Review Date: March 2014</p> <p>Version 1</p> <p>Next Review due by: December 2016</p>
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3.2 Outdoor Eating Facilities On Public Places Policy

Application

The Town of Bassendean's Vision 2030 guiding principles recognise that the ability to sit outdoors and enjoy the ambiance of the Town, the activities and people are important in maintaining the village atmosphere and encouraging a cohesive vibrant streetscape.

Creating dynamic street frontages with well planned and maintained outdoor eating areas adds to the amenity of the Town and urban life in general and provides a link between businesses and pedestrians and encourages active street life beyond normal trading hours.

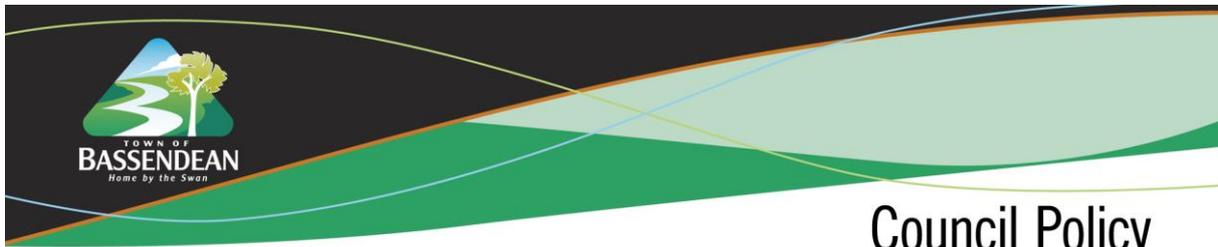
Objective

The Town of Bassendean's objectives for the Outdoor Eating Facilities on Public Places policy are:

- Encourage the establishment of outdoor dining on public footpaths and the public domain area located adjacent to restaurants/ eating house;
- To enrich the pedestrian experience and present an open, inviting image which complies with the Disability Discrimination Act in providing an environment that is safe and accommodating for all pedestrians;
- To create an attractive, cohesive and vibrant streetscape that provides the community with high quality outdoor eating facilities; and
- To ensure compliance with the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law, Building Code of Australia (BCA) 2007 and the Health (Food & Hygiene) Regulation 1993 relating to Outdoor Eating.

Strategy

The Town of Bassendean strives to achieve these objectives by:



Approval requirements

A permit for an outdoor eating area shall be approved only where the proposal is part of an application to establish an eating house within an adjacent building, or is proposed as an extension of an existing eating house already operating within an adjacent building.

For existing outdoor eating facilities, the Town of Bassendean will allow a 6-month grace period from the date of adopting this Policy to allow proprietors to submit an application for a permit and comply with requirements of the policy.

Application for a Permit

An application should be accompanied by:

1. A completed Town of Bassendean application form;
2. Photographs, drawings or manufacturer's brochures fully describing the appearance and dimensions of all (maximum) proposed commercial standard tables, chairs, umbrellas, menu board, planter boxes and any other furniture related to the proposal including their relationship to the building in which the eating house is located;
3. The applicant is to ensure that the submitted application complies with the requirements of this policy;
4. Details of the location and extent of advertising; and
5. The applicant is to indicate whether it is intended to serve alcohol to patrons at the tables proposed in the outdoor area.

Conditions

An outdoor eating proposal may be supported in principle, with the following conditions:

Furniture

- Outdoor commercial standard furniture shall be approved by the (FIAA) Furnishing Industry Association of Australia or meet relevant Australian Standard;
- All commercial standard furniture shall meet Occupational Health & Safety requirements, be visually attractive taking into consideration style, colour and materials requirements;



Council Policy

- Furniture materials selected shall be rust proof, practical, serviceable and to assist the visually impaired have a 30% contrast between furniture and paving;
- Table and chair designs shall be complimentary and manufactured from steel framed (rust proof) table legs and chairs with ultraviolet (UV) light stabilized polypropylene /resin, UV stabilized synthetic wicker or UV protected timber for the table tops and seat area or similar may shall be permitted;
- The use of plastic tables & “mono block” chairs made entirely of plastic shall not be permitted;
- All furniture shall be supplied and be maintained to a high standards by the permit holder;
- All out door eating facilities shall be of a movable nature, not be fixed to the public footpath paving material and shall be removed from the public footpath area in accordance to the specified time frames, unless otherwise approved. If specifically requested by the applicant, or where positive benefits to the public and the Council can be seen, then fixing may be considered but only subject to detailed conditions on the method of fixing and, the costs of any subsequent removal and restoration being borne by the permit holder;
- Furniture shall be stackable to allow for easy storage at the end of each days trading. Off-street storage is required for all furniture outside of operating hours;
- Where the use of a heating device is proposed, details of the type, location and design must be included in the application. Heating devices must comply to the relevant Australian Standard and shall turn off automatically if turned over turned, to prevent injury to patrons and property;
- Where the use of a menu board is proposed the location, size, design and colour must be included in the application. The menu board may be internally illuminated to display a menu sheet of maximum size 420mmx 890mm;
- To evoke a high quality outdoor eating ambiance in the evenings, the permit holders are encouraged to provide table cloths.

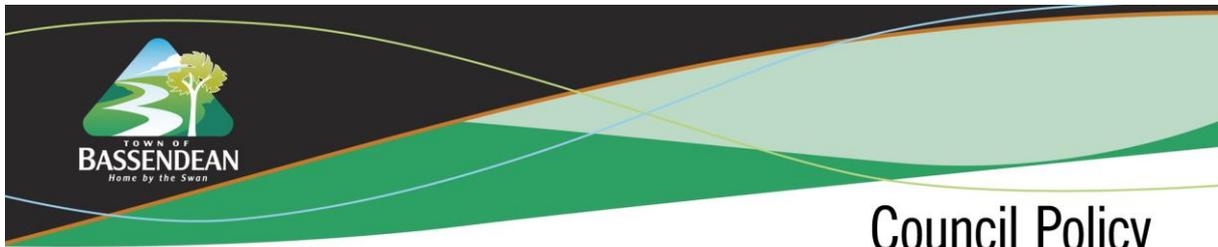
Lighting

Should the outdoor eating area operate in the evenings, lighting shall be provided to the dinning tables by candle light in a transparent/ frosted candle holder or by an approved electrical lighting plan.

Any electric lighting is only to be erected after written approval from the Town has been provided. The applicant is to provide detail electrical drawings provided by a qualified electrician and meet Western Power safety requirements. Light fixtures selected are to create a soft lighting ambiance and the light spill is to be controlled within the eating area for the safety and amenity of adjoining business, patrons and the public. Architecturally appropriate lighting fixtures should be of a style, finish and character appropriate to the architecture of a building or the light fixtures are to be located in a position that is visually non intrusive.



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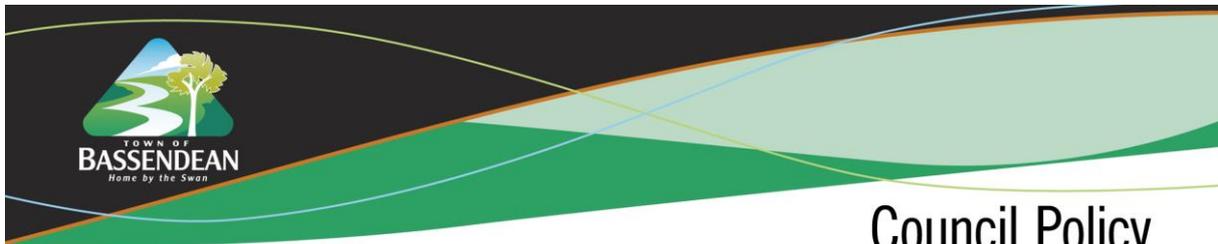
Shade protection

Outdoor dining should enrich the pedestrian experience and public alike and therefore adequate protection from the elements should be provided ensuring that the streetscape is open, attractive, inviting and easily accessible by the public.

- “Market” style umbrellas may be provided if tables and chairs are to be placed in unshaded areas to provide adequate protection for patrons;
- The “market” style umbrellas should have a minimum height of 2.0 metres from the lowest point of the canopy;
- Umbrellas shall be maintained to a high standard and securely anchored in accordance to the Australian Standards AS1170 (wind loads) and / or manufactures recommendations to ensure public safety;
- Umbrellas shall be closed or removed from the outdoor eating area when not in use and shall be removed during extremely windy conditions;
- The complete enclosure of the outdoor area and umbrella side curtains are not permitted.

Planter Boxes

- Planter boxes may be considered in the public domain areas or widened footpaths;
- The physical appearance of planter boxes including colours and construction materials shall compliment the streetscape;
- Planter boxes shall not be within 6 metres of an intersection and be strictly within the bounds of the permit area;
- Planter boxes shall be in the order of 450 millimetres high by 450 millimetres wide and 1200 millimetres long to ensure they are of an appropriate scale in relation to other elements of the street, and to ensure visibility to the pedestrian;
- Planter boxes shall be a distance of 1000mm from the edge of the road kerb, and shall be a minimum of 1000mm between each planter box or other structures to maximize access for pedestrians;
- Plant material used in the planter boxes may be at the discretion of the permit holder but shall be suitable for the public domain and maintained below 750mm above ground level to prevent screening of pedestrians and to ensure visibility for motorists when reversing or alighting from vehicles;
- Planter boxes should be designed to ensure that water discharge does not create a hazard for pedestrians or stain the pavement;
- Any damage to footpath, verge, or other street furniture caused by the planter box or its movement shall be the responsibility of the permit holder; and



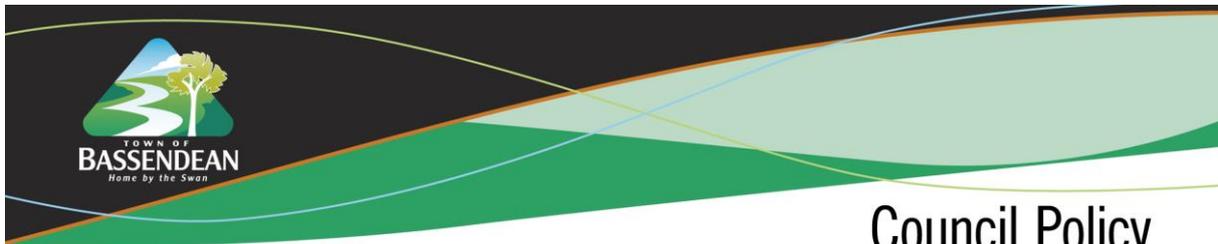
Council Policy

- Notwithstanding the granting of approval, the Town reserves the right to remove the planter boxes at any time, and applicants should ensure that the Town is indemnified against all claims resulting from the installation of planter boxes.

Pedestrian Access

The establishment of an outdoor eating area should not require extension of the existing footpath, unless this can be done without unduly affecting the prevailing form of the street or prejudicing its proper use as a traffic route and, without involving the loss of kerbside parking or loading zones. Where a footpath can be widened and it does not negatively impact on the safe movement of traffic and / or pedestrians, permission may be granted at full cost to the applicant and materials used shall be to Council's satisfaction.

- Outdoor eating will only be permitted in those areas where there is sufficient width of footpath to permit adequate space for the volume of pedestrians and where such an operation will not present a hazard or nuisance to public (see Attachment 1 for typical outdoor dining layout).
- In considering application for an outdoor dining permit, the location of adjacent street furniture shall form part of the assessment process and these details are to be included on the plans provided.
- Any outdoor eating area should not obstruct pedestrian movement. A minimum clear footpath width of 1800mm should be provided at all times ensuring light poles, parking and street signs and street furniture are not obstructing the free movement of pedestrians;
- No table, chair, umbrella or planter box shall be permitted to be located within 1000mm from a road kerb alignment;
- Adequate space (approx 1000sq mm) shall be provided around furniture to ensure that patrons and waiting staff can move comfortably within the permit area;
- All furniture shall be kept strictly within the bounds of the outdoor eating area;
- The outdoor eating area should not obstruct sight lines for either vehicles or pedestrians, both at road junctions and vehicle access crossovers.
- The establishment and use of outdoor eating areas should not conflict with or inconvenience other retail and commercial activities, or obstruct the views of, or access to, adjacent properties. Where the Town believes that such problems may arise, it may consult with the owners and/or occupiers of the affected premises before reaching a decision on the application.
- The approved permit area will be marked out with pavement identification plates installed by Council officers at the corner boundaries of the outdoor eating area. (see Attachment 1 for typical outdoor dining area identification plates). The



Council Policy

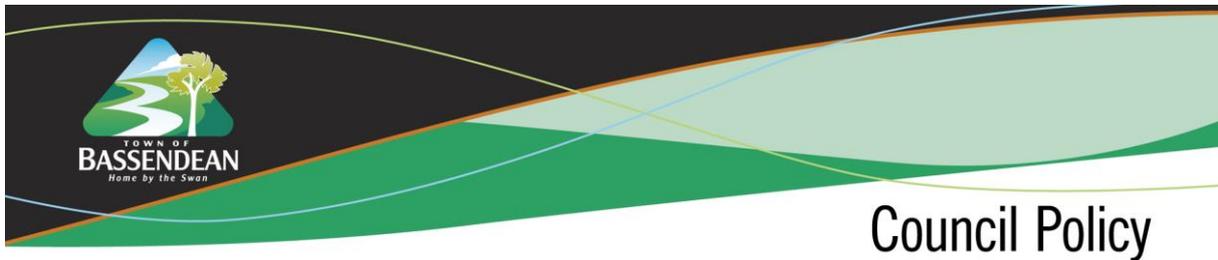
permit holder is to adhere to the requirements and ensure that the outdoor operations are strictly contained within the approved permit area as defined by the pavement identification plates.

Cleaning and Maintenance

- The permit holder shall ensure that area is kept clean and tidy at all times. The permit holder is responsible for disposal of litter and cleaning of the footpath. The permit holder shall regularly high pressure steam clean the pavement area to the satisfaction of the Chief Executive Officer or the delegated representative.
- The permit holder shall ensure that no debris or litter is swept into the street gutter and or subsequently washed down the stormwater drainage system. No detergents and cleaning agents shall be washed into the street gutter or drainage system.
- Graffiti that may be applied to furniture/ planters boxes within the permit area is to be removed by the permit holder as soon as practicable. No detergents and cleaning agents shall be washed into the street gutter or drainage system.
- The permit holder is responsible for the maintenance of the permit area and shall maintain a high standard of presentation for all outdoor dining furniture and fittings. The permit holder shall effect any necessary repairs in a timely manner, or as directed by Council. Failure to comply with a direction by Council shall result in the permit being cancelled.

Insurance

- The proprietor shall hold a current Public Liability Insurance Policy to the amount of \$10 million, which specifically indemnifies the interests of Council against any damage that may arise out of the outdoor dining activity. Such cover can be varied at the discretion of Council and the licensee permit holder will provide proof of renewals. Council shall be advised directly by the Insurance Company of the Policy and any changes to that Policy, a copy of which is required to be kept at Council.
- Failure to comply at any time in providing the Public Liability Insurance policy or complying with the outdoor dining conditions may, result in the revocation of the permit.



Advertising

- Council encourages innovation in design, however, the opportunity of footpath trading should not be used as a basis for creating increased advertising space
- Operators may feature the name of their business premises or relevant product names on umbrellas.
- Details of any proposed signage on umbrellas must be submitted with applications.

Other Uses

- No music or amusement machines will be permitted without the approval of Council within the permit area.
- Any additional furniture or features shall be complimentary to the streetscape of the area and shall be constructed and maintained to a high standards

Health Requirements

The increased patronage associated with outdoor eating facilities, applicants are required to provide toilet facilities to all patrons in accordance with the Building Code of Australia and the Health (Food Hygiene) Regulations 1993 and these will only be approved where the kitchen is 25% or more of the combined kitchen and dining area of the associated Food Premises.

Service of Alcohol

The Liquor Licensing Division of the Office of Racing and Gaming does not require a permit holder to submit an application for “Bring Your Own” (BYO) alcohol. Other service requirements do apply and the permit holder is to ensure compliance to the Liquor Licensing Division requirements.

An Outdoor Eating proposal incorporating the sale of alcohol or modification of an existing license to incorporate alcohol shall include the following conditions:

- The service of alcohol shall not commence unless the relevant approval has been obtained from the Liquor Licensing Division of the Office of Racing and Gaming.



Council Policy

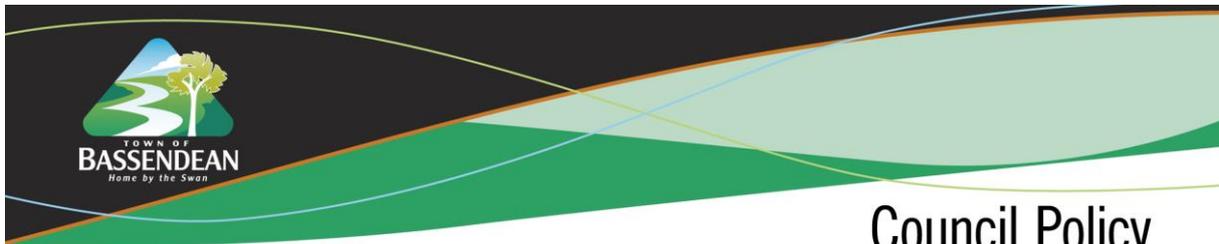
- The Service of alcohol shall not commence until the applicant has been issued with Section 39 and Section 40 Certificates of the Liquor Control Act 1988, from Council.
- The hours of sale of alcohol shall not exceed the licensed hours of the establishment; the subject of the Trading Permit.
- Alcohol shall only be consumed from the chairs and tables where patrons are served food at the establishment.
- The permit holder be advised that failure to comply at any time with the conditions of the Trading Permit may result in the revocation of the Permit.
- Not less than one (1) month prior to the expiry of the Trading Permit which includes provision for the sale of alcohol, the Council will review the operation to determine whether renewal for a further twelve (12) month period should be approved. As part of this review, the Council will consider the need to amend any existing Trading Permit conditions or to add further conditions deemed necessary to ensure its satisfactory operation.
- Council may attach to the Trading Permit any other conditions considered necessary to ensure a high quality outdoor eating facility is provided and that the service of alcohol to the patrons of Outdoor eating areas takes place in a satisfactory manner.
- Public toilets must be provided if sale of alcohol is permitted.

Fees and Administration

- An annual application for a permit shall be submitted.
- A monthly fee, payable in advance, will be charged in accordance with Council's schedule Fees & Charges to the permit holder on the basis of a rate per metre squared of the outdoor eating area.
- Pavement markers shall be installed at the corner boundaries of the outdoor eating area in accordance with Council's schedule Fees & Charges at a cost proportional for the number of pavement marker plates required and the associated labour.

Termination

- Council may terminate the licence without notice if the licensed (permit) area ceases to be used in conjunction with the adjacent restaurant/eating house operated by the permit holder.
- If the permit holder is in breach of Council's Outdoor Dining Policy to the full satisfaction of Council, the permit may be terminated within seven (7) days after receiving written notice thereof from Council.



Council Policy

- In the event of the business ceasing or the permit not being renewed, the proprietor is responsible for the removal of any improvements installed and reinstatement of the footpath dining area, as directed.

Administration of this Policy

The Manager Development Services has delegated authority to approve the Outdoor Dining permit that complies with the provisions of this Policy.

Environment & Ranger Services will monitor approvals granted to ensure that businesses comply with the “trading activity zone” approvals granted.

Application

Responsibility for the implementation of this policy rest with the Mayor, Councillors, Council delegates and Chief Executive Officer. The Policy is to be reviewed every three years.

Definitions

The following definitions apply for the purposes of this policy:

Restaurant/Eating House

A premise in which food is regularly supplied on sale to the public for consumption.

Council

Town of Bassendean

Footpath

That part of the road as set aside or formed as a path or way for pedestrian traffic.

Furniture

Movable articles of high quality, design, materials and workmanship used in readying an outdoor eating area for occupancy or use

Proprietor

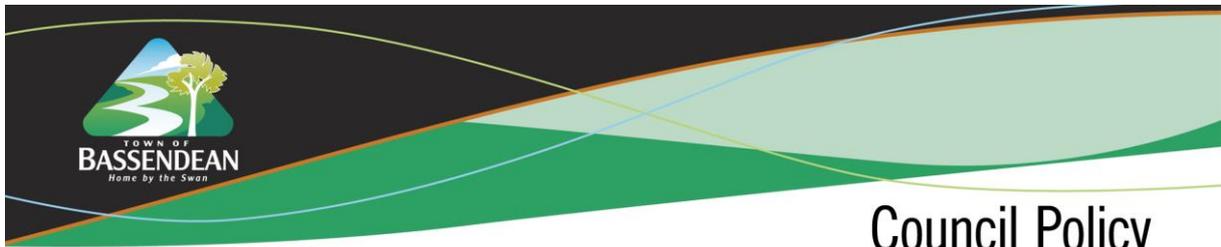
Operator of the registered business being carried out on the premises.

Permit Holder

The person to whom the outdoor dining permit has been issued.

Outdoor Eating Area

A designated area immediately adjacent to a restaurant used for the purposes of outdoor eating/dining.

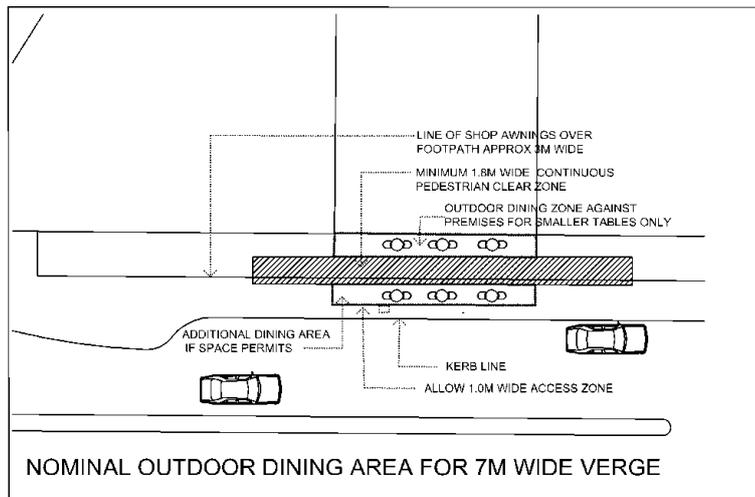
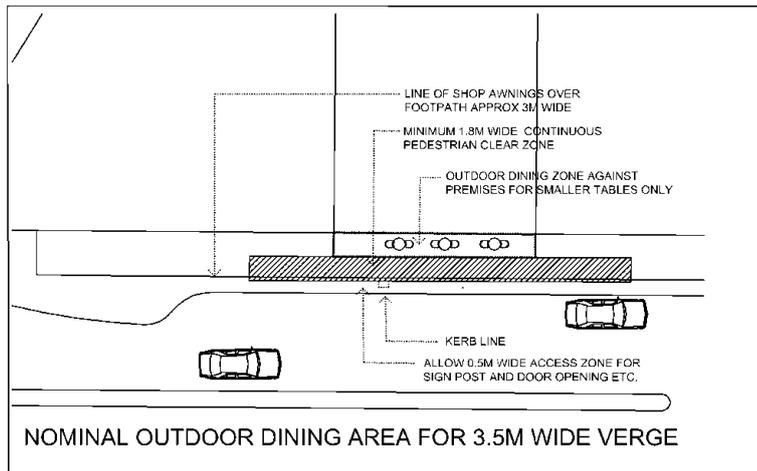


Menu board

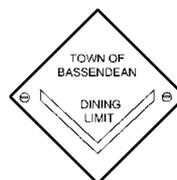
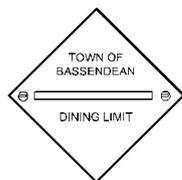
A board allowing for the posting of a restaurants complete menu and fabricated in such a manner so as not to constitute a form of general advertising or establishment identification.

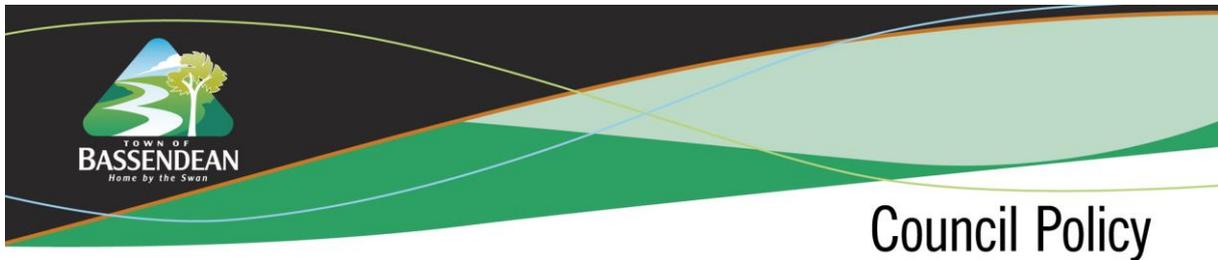
Policy Type: Strategic Policy	Responsible Officer: Chief Executive
Link to Strategic Community Plan: Leadership and Governance	Last Review Date: March 2014 Version 2
	Next Review due by: December 2016

Attachment 1 - Typical Bassendean Outdoor Dining Layout



OUTDOOR DINING AREA IDENTIFICATION PLATES





3.3 Trading in Public Places Policy

Application

The Town of Bassendean's Vision 2030 guiding principles recognise that to make the Town a vibrant hub of activity with a village atmosphere that business activity in public places is to be encouraged in an orderly manner.

Objective

The Town of Bassendean's objectives for Trading in Public Places Policy are:

- To create attractive, cohesive and vibrant public places and provide the community with high quality trading activities.
- To enrich the pedestrian experience and present an open, inviting image which complies with the Disability Discrimination Act in providing an environment that is safe and accommodating for all pedestrians; and
- To ensure all forms of "trading" as defined in the 'Activities on Thoroughfares and Trading in Thoroughfares and Public Places' Local Law are supported;

Strategy

The Town of Bassendean strives to achieve these objectives by:

Approval requirements

A permit for a Trading in Public Places shall be approved only where the Trading activities are appropriate to the character and amenity of the area and the proposed Trading activities should meet a demand for goods or services in the locality.

Application

Any application to trade in a public place must be accompanied by a Trading in Public Places Permit Application Form and the required fee.

In addition to the completed application form, an application should include:

1. Photographs, drawings or manufacturer's brochures fully describing the appearance and dimensions of all proposed display tables and any other furniture
2. Identification of where the furniture will be stored outside of operating hours.
3. The required fee.

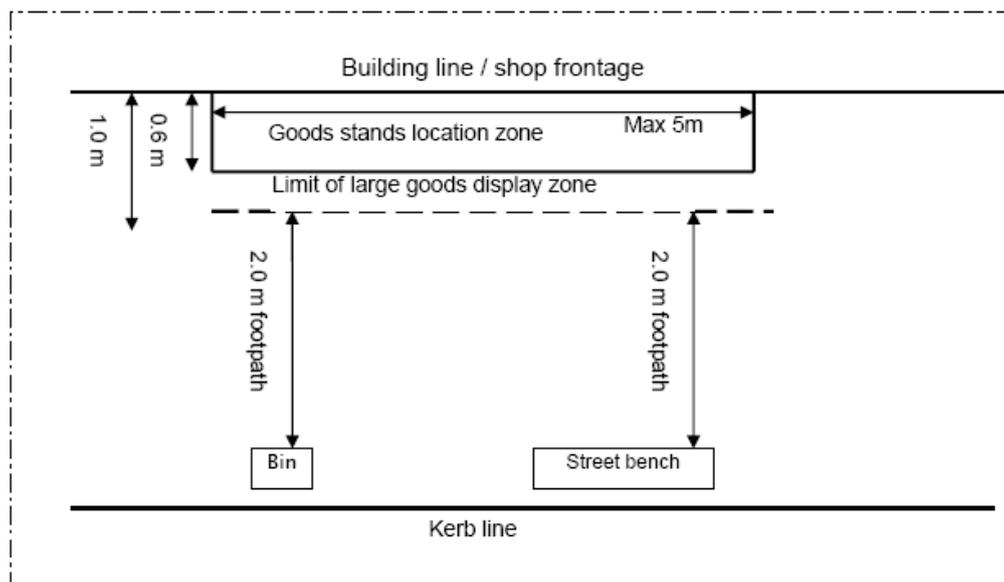
Conditions

A Trading In Public Places proposal may be supported in principle, with the following conditions:

Public Trading Activity

Trading should take into account pedestrian movements and have regard to the impacts that the congregating of customers would have on the amenity of the area and the safety of passers by. Accordingly, goods may only be displayed in the Public Trading Zone, as detailed below:

Public Trading Zone



- Outdoor display stands should be designed to a commercial standard.
- The display stands must meet relevant Australian Standards and be approved by the (FIAA) Furnishing Industry Association of Australia
- The display stands must meet Occupational Health & Safety requirements, including they shall be rust proof, practical, serviceable and to assist the visually impaired have a 30% contrast between furniture and paving;
- The display stands shall be supplied and maintained by the permit holder;
- Display stands shall be visually appealing, easily movable and have a design consistent with the principles and objectives of Trading in Thoroughfares and Public Places - Division 3 to effectively promote the goods;
- The proposed method of display shall be appropriate design and style taking into consideration the overall retail area; and



Council Policy

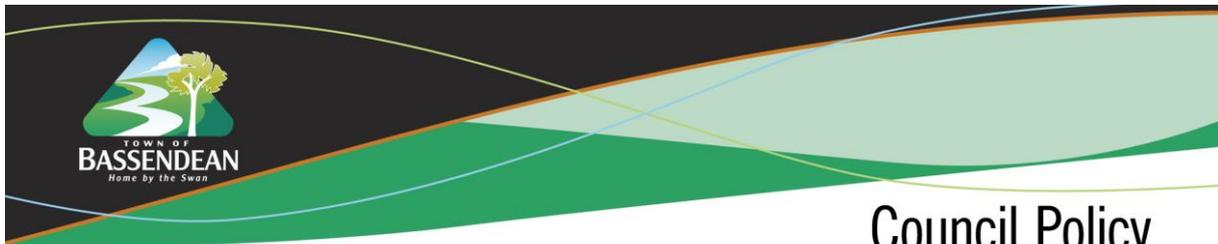
- Goods and display stands shall only be placed on the footpath during the normal hours of trade and must be removed on completion of each day's trading.

Pedestrian Access

- Any Trading in Public Place activity should not obstruct pedestrian movement. A minimum clear footpath width of 2.0 m should be provided. The footpath clearance may be reduced to 1.8 metres at the discretion of the Town on the condition that all obstructions including light poles, parking and street signs and street furniture are not obstructing the free movement of pedestrians.
- A trading activity zone shall be a maximum of 1.0 metre out from the premises boundary towards the kerb and for the width of the shop frontage up to 5 metres, excluding access doors or exits.
- Premises having a shop frontage greater than 5 metres, excluding access doors or exits, shall be liable for an additional fee per metre per annum where an application for a permit to place goods outside the premises is for an area greater than 5 metres wide.
- Displayed goods shall be at least 2 metres away from a truncation, crossover or street corner;
- Goods will not be permitted on footpaths where access to a loading zone or disabled parking bay will be impeded;
- Goods displayed on stands shall not exceed a length/width of 0.6 metres.

Cleaning and Maintenance

- The permit holder shall ensure that area is kept clean and tidy at all times. The permit holder is responsible for disposal of litter and cleaning of the footpath.
- The permit holder shall ensure that no debris or litter is swept into the street gutter and or subsequently washed down the stormwater drainage system. No detergents and cleaning agents shall be washed into the street gutter or drainage system.
- Graffiti that may be applied to display stands / furniture within the permit area is to be removed by the permit holder as soon as practicable. No detergents and cleaning agents shall be washed into the street gutter or drainage system.
- The permit holder is responsible for the maintenance of the permit area and shall maintain the display stands/ furniture to a high standard.



Council Policy

- The permit holder shall effect any necessary repairs in a timely manner, or as directed by Council. Failure to comply with a direction shall result in the permit being cancelled.

Special events

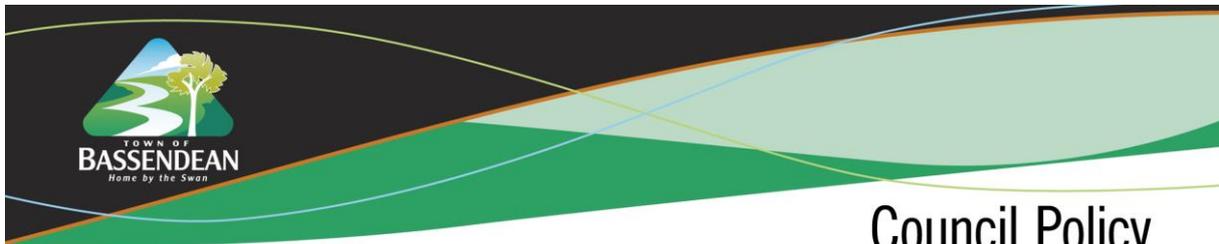
- Commercial grade portable “market” style umbrellas or marquees with a pitched roof shall be permitted;
- All “market” style umbrellas or marquees shall be modern free standing clear span with no guy ropes or poles;
- The fabric of the “market” style umbrellas or marquee roof and sidewalls (if required) shall be flame retardant, water proof and free of any advertising;
- Portable “market” style umbrellas or marquees shall be of a high standard and securely anchored in accordance to the Australian Standards 1170 (wind loads) and / or manufactures recommendations to ensure public safety.

Insurance

- The permit holder shall have a current Public Liability Insurance Policy to the amount of \$10 million, which specifically indemnifies the interests of Council against any damage that may arise out of the trading in a public place activity. Such cover can be varied at the discretion of Council and the licensee permit holder will provide proof of renewals. Council shall be advised directly by the Insurance Company of the Policy and any changes to that Policy, a copy of which is required to be kept at Council.
- Failure to comply at any time in providing the Public Liability Insurance policy or complying with the Trading in Public Places conditions may result in the revocation of the permit.

Advertising / Promotion

- Council encourages innovation in design in accordance to the Council’s Advertising Signage policy.
- Council supports the conduct of footpath activity associated with established businesses throughout shopping centres and other business activity areas.
- Solicitation of customers by touting or the use of public address systems is prohibited.



Council Policy

- For Council endorsed special events, the name of the permit holders business/logo or registered Trademark may be used within a permit area.

Other Uses

- No music or amusement machines will be permitted.
- Any electric lighting is only to be erected after written approval from the Town has been provided. The applicant is to provide detailed electrical drawings provided by a qualified electrician and meet Western Power safety requirements. Light fixtures selected are to create a soft lighting ambiance and the light spill is to be controlled within the trading area for the safety and amenity of adjoining business, patrons and the public. Architecturally appropriate lighting fixtures should be of a style, finish and character appropriate to the architecture of a building or the light fixtures are to be located in a position that is visually non intrusive.

Fees and Administration

- An annual application for a permit shall be submitted.
- A monthly fee, payable in advance, will be charged in accordance with Council's schedule Fees & Charges to the permit holder on the basis of a rate per metre squared of trading area.
- Pavement markers shall be installed at the corner boundaries of the trading in Public Places permit area in accordance with Council's schedule Fees & Charges at a cost proportional for the number of pavement marker plates required and the associated labour.

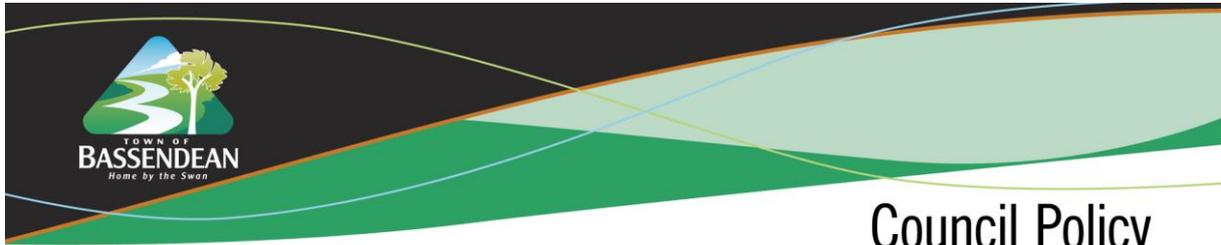
Termination

- If the permit holder is in breach of Council's Trading in Public Places Policy to the full satisfaction of Council, the permit may be terminated within seven (7) days after receiving written notice thereof from Council.
- In the event of the business ceasing or the permit not being renewed, the proprietor is responsible for the removal of any improvements installed and reinstatement of the footpath area, as directed

Administration of this Policy

The Chief Executive Officer (CEO) has the authority to administer the requirements of the Trading in Public Places Policy. The CEO has on-delegated this authority to:

- The Manager Development Services to approve trading in public places that comply with the provisions of this Policy;



Council Policy

- The Health & Ranger Services to monitor approvals granted and ensure that businesses comply with the “trading activity zone” approvals granted.

Policy Type: Council Policy	Policy Owner: CEO
Link to Strategic Community Plan: Economic Wellbeing and Prosperity	Adopted: Last Review Date: March 2014 Version: 1 Next Review due by: December 2016