



TOWN OF  
**Bassendean**

# Annual Report

## 2021–2022



HOME BY THE SWAN

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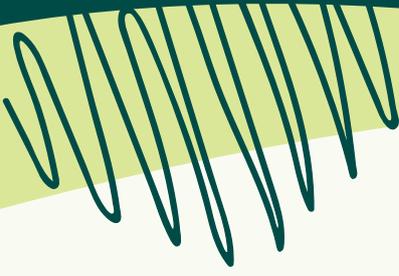


# Acknowledgement of Country

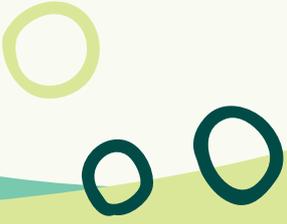
**Ngallaka Kaadtij Nitdja boodja Baalup Whadjuk Noongar Boodja. Ngallaka Nyininy Nitdja.**

We-together know this land it is Whadjuk Noongar land. We-together sitting here.

In the language of the first people of this land, we say that we know we are gathered together here on the land of the Whadjuk Noongar people. Always was, always will be.



# Background



# Annual Report 2021/22

The Local Government Act 1995 requires every local government to produce an Annual Report by 31 December each year which:

- Informs the community and key stakeholders about achievements, challenges and future plans
- Promotes greater community awareness of the Town's programs and services which contribute to a high quality of life for residents, visitors and stakeholders
- Demonstrates the Town's performance against the long-term vision of the Strategic Community Plan and related projects and priorities
- Provides information about the Town's organisational performance
- Illustrates the Town's commitment to accountable and transparent government

This annual report is prepared for the period of 1 July 2021 to 30 June 2022.

## Alternative Formats

The annual report and financial statements are available in hardcopy from the Town's Customer Service Centre and on the Town's website at [www.bassendean.wa.gov.au](http://www.bassendean.wa.gov.au)



# Message from the Mayor





## **Hello everyone,**

I am so pleased to present to you the Town of Bassendean 2021/22 Annual Report. It was a year of extremes that began with the global and national pressures of ongoing COVID-19 restrictions gradually easing as the year progressed.

Our community handled the pandemic restrictions with good humour and patience, whilst wholeheartedly answering the call to support local businesses. Council continued to implement programs to support residents with an emphasis on providing services to our most vulnerable and isolated community members. In multiple ways, we have adapted services to meet the changing needs of our community, from dedicated library staff undertaking contactless home delivery of books and magazines, to the introduction of programs enabling the Administration to offer assistance and concessions to those experiencing hardship. Looking back now, it's remarkable how swiftly we all adapted, and what a difference a year has made.

We steadily continued to invest in our infrastructure and services, and have made great progress in the area of environmental sustainability, significantly reducing the amount of waste going to landfill. We could not have achieved such incredible results without the overall support of our residents embracing the waste service changes.

On a per capita analysis, the Town continue to plant a significant number of trees as we endeavour to provide future generations with shady streetscapes and parks. For the third year, over 1,000 trees have been planted in public areas during winter, as well as the Town providing the ever popular winter Plants to Residents program. These planting programs go hand in hand with growing community awareness of the need to retain mature trees as our summer temperatures increase.

Significant community consultation and planning has been undertaken to produce a contemporary roadmap for future development in the district, including adoption of the Town Centre Masterplan in November 2021, as well as progressing a new Local Planning Strategy and Scheme. The value of this work cannot be underestimated.

With so many capital projects progressing during the year, it is difficult to select just a few that were simply outstanding. My first pick is the transformation of Mary Crescent Reserve via the "Our Park, Our Place" project. The collaboration between the community, the Town and so many wonderful organisations has resulted in a stormwater basin becoming a micro wetland that attracts birds and provides habitat for many species of animals. You can read about the "frog hotel" created by staff to keep our little slippery friends safe during construction works on page 23 of this report. Competing against multiple projects undertaken by much larger organisations, the Mary Crescent Wetlands Project won the Water Corporation's 2022 Waterwise Community Choice Award.

The Underground Power Project undertaken by Western Power has completely transformed Eden Hill streetscapes with the removal of power lines and the installation of new street lighting. Subsequent extensive winter verge tree planting programs will further enhance the area, particularly in years to come as those trees mature to provide shady streets. Council continues to advocate for underground power across the entire district.

Great progress was made in the construction of the Sandy Beach Nature Based Playground that opened to the public in July 2022. It is an indication of the careful planning associated with this project that existing mature trees were not impacted during the construction phase. The new ablution block is a most welcome addition to the park, replacing what were very old facilities. A trial "Woody Meadows" was installed adjacent to the playground to eventually create a dense display of low growing native vegetation that will result in reduced maintenance and watering costs. The trial involves "cropping" the plants annually for the first few years to promote dense interconnected growth that in turn eventually suppresses weed growth naturally.

I am so pleased to report that community engagement and participation in local events and activities has rebounded to pre-Covid levels. An example was the wonderful turnout at the inaugural Celebrating Birak event that showcased Nyoongar culture whilst welcoming our newest Australian Citizens on the 26th of January, 2022. This joyful drawing together of people from all walks of life is a wonderful testament to the strength of our community spirit and the commitment of our residents to making Bassendean, Eden Hill and Ashfield great places to live.

This Annual Report highlights the successes, challenges, and outcomes achieved during the 2021/22 year; reflecting the hard work and dedication of our staff, elected members, and community volunteers who have worked tirelessly to ensure that the Town remains vibrant and welcoming. Thank you one and all.

**Kathryn Hamilton**  
Mayor

# Chief Executive Officer

## Foreword

This is our second year of reporting against our newly developed Strategic Community Plan 2020/2030, following extensive feedback on the aspirations and priorities of our community.

As a local government, the Town of Bassendean is responsible for delivering a wide range of economic, human, recreational and property services as well as developing and maintain essential community infrastructure.

Capacity within the organisation was impacted throughout the year as a result of the pandemic, with staff absences increasing due to many people being impacted either directly or indirectly by COVID-19. The Town continued to embrace flexible work arrangements, including remote work, to ensure business continuity and the provision of services to the community.

We continued our internal reform efforts in a range of areas including asset management, financial management, ICT, procurement and organisational governance.

The year saw the finalisation of the community-led Town Centre Masterplan which was subsequently endorsed by Council. This key achievement supports our community's vision for town centre development and vibrancy. The organisation was also successful in a RAC Reconnect WA grant to create a pedestrian friendly zone at the western end of Old Perth Road on a trial basis, consistent with Town Centre Masterplan. Significant effort has been invested by staff in planning a two-week activation for the September 2022 school holidays to "bring life back" to our main street by creating a walkable, people friendly environment.

The Town delivered significant planning reforms through continued work on a new draft Local Planning Strategy and Local Planning Scheme; in addition to a range of policies to support future land use and development in the district.

Planning over several years came to fruition in the construction of a regional-level playground at Sandy Beach. Underground Power in parts of Eden Hill and Bassendean continued to be rolled out; in addition to the planting out of another 1,000 new shade trees across our neighbourhoods for the third successive year.

In a move to ensure services align with and meet community needs, the Town of Bassendean announced its divestment from the aged care sector, effective 30 June 2022. For over 40 years the Town has been involved in the direct delivery of services to senior residents via the Western Australia Home and Community Care Programme (now ceased) and the current Commonwealth Home Support Programme (CHSP).

In recent years, the regulatory landscape for service providers has evolved significantly with many local governments nationwide realising they are now not equipped to respond to the increasing demands being made on the sector. As the market for aged care services has expanded over the years, the Town of Bassendean can no longer be deemed competitive in delivering these services, meaning our clients are missing out on opportunities that could otherwise be delivered by specialist providers in the industry.

The Town continued to be a leader in waste management, offering thought leadership to other local governments in its innovative approaches to reducing waste and promoting a circular economy. The Town developed and delivered strategies to reduce the organisation's water use and carbon footprint and commenced planning for a new river park at Point Reserve.

Looking back on a challenging year, with a high volume of planned and unplanned activity, I am very proud of what our organisation has achieved in 2021/22 and would especially like to recognise all the staff and Councillors for making this possible.

**Peta Mabbs**

Chief Executive Officer

# The Council of Town of Bassendean

At the 2021 Local Government Election, the Town welcomed four new councillors; Cr Jennie Carter, Cr Emily Wilding, Cr Paul Poliwka and Cr Tallan Ames. Cr Kathryn Hamilton was re-elected to Council and was also elected to the role of Mayor.



**Cr Kathryn Hamilton (Mayor)**  
Current term 2021 – 2025

- Audit and Governance Committee
- Eastern Metropolitan Regional Council (EMRC)
- Metro Central Joint Development Assessment Panel (JDAP)



**Councillor Renee McLennan (Deputy Mayor)**  
Current term 2019 - 2023

- Audit and Governance Committee
- WALGA East Metropolitan Zone
- WALGA Annual General Meeting – Deputy
- Metro Central Joint Development Assessment Panel



**Cr Hilary MacWilliam**  
Current term 2019 – 2023

- Audit and Governance Committee
- Eastern Metropolitan Regional Council (EMRC)
- WALGA East Metropolitan Zone - Deputy
- Metro Central Joint Development Assessment Panel - Deputy



**Cr Emily Wilding**  
Current term 2021 – 2025

- Eastern Metropolitan Regional Council (EMRC) - Deputy
- Perth Airports Municipalities Group (PAMG) - Deputy
- WALGA East Metropolitan Zone
- WALGA Annual General Meeting



**Cr Jennie Carter**  
Current term 2021 – 2025

- Audit and Governance Committee - Deputy
- Bassendean Local Emergency Management Committee – Deputy
- WALGA East Metropolitan Zone
- WALGA Annual General Meeting



**Cr Paul Poliwka**  
Current term 2021 – 2025

- Audit and Governance Committee
- Bassendean Local Emergency Management Committee



**Cr Tallan Ames**  
Current term 2021 – 2023

- Bassendean Local Emergency Management Committee
- Metro Central Joint Development Assessment Panel - Deputy

# Farewells 2021



## Cr Gangell

Cr John Gangell was elected to Council in 2005 and energetically served his community for the following 16 years. In 2007, he was elected Deputy Mayor by his fellow Councillors and in 2009 was elected as Mayor; at the time, being one of the youngest Mayors in Local Government. John remained Mayor for eight years, until October 2017 when he stepped down from the position, continuing as a Councillor until his retirement in August 2021.

## Councillors Barty, Quinton and Wilson

At the October 2021 Local Government Elections, the Town farewelled Cr Jai Wilson, Cr Sarah Quinton and Cr Chris Barty, with each choosing not to nominate for re-election. These councillors were dedicated elected members who sought to contribute to the district and passionately represent their community.



# Organisational structure

The Town has four business units in addition to the Office of the CEO. These are:

- Corporate Services
- Community Planning
- Infrastructure
- Sustainability and Environment

The information below provides the delineation of the responsibilities of each business unit.

## Chief Executive Officer (CEO)



The Office of the CEO Provides oversight and compliance with the Local Government Act and Regulations; drive organisational performance and culture

### Ms Peta Mabbs, Chief Executive Officer

- Manage day-to-day operations of the local government
- Liaison with the Mayor on local government affairs and function
- Implement council decisions
- Council support
- Corporate communications
- Human resources and organisational development
- Strategy, governance and reporting

## Executive Management



### Paul White, Director Corporate Services

Delivers financial management and good governance

- Finance, rates and procurement
- Customer service
- Information management and IT
- Children's services
- Seniors and Disability services



### Luke Gibson, Director Community Planning

Plans and delivers services and facilities for the community

- Strategic town planning
- Development control
- Rangers and environmental health
- Community engagement, development and recreation
- Volunteering
- Library services
- Youth services



### Phillip Adams, Executive Manager Infrastructure

Facilitates development and implementation of asset management plans; delivers and maintains infrastructure within the Town

- Roads, cycling and transport
- Parks and gardens
- Civil construction projects
- Facilities maintenance
- Asset management Fleet



### Nicole Davey, Executive Manager Sustainability and Environment

Develops, manages and implements plans for the future sustainability of our environment

- Waste management and recycling
- Sustainability
- Environment
- Sustainable Urban Form

# Our Vision for the Future

The Town's Strategic Community Plan (SCP) 2020 – 2030 sets out the Town's vision for the future. The below is the Town's vision for the future.

Over the next ten years our town and community will be:

A welcoming and inclusive community whose members know and support each other



A community and local government that take environmentally sustainable actions for our town, state, country and planet



An accessible place with a rich natural environment, thriving town centre and precincts and connections to history.



Supported by a proactive local government that makes brave decisions and enables positive change.



Resilient, adaptable to change and moving towards self-sufficiency.



# Our Priorities

The Town's priority areas, are set out in the Town's Strategic Community Plan. No one priority is more significant than another. Each priority works with the other to meet the community's overall vision.

# 1

**Strengthening and connecting our community**

# 2

**Leading environmental sustainability**

# 3

**Creating a vibrant town and precincts**

# 4

**Driving financial sustainability**

# 5

**Facilitating people-centred services**

# 6

**Providing visionary leadership and making great decisions**

# 7

**Building community identity by celebrating culture and heritage**

# Who we are

The Town of Bassendean is a small metropolitan local government located on the Swan River 10 km from the centre of Perth. We are well situated in terms of transport on the Perth-Midland transport corridor with three train stations at Ashfield, Bassendean and Success Hill, as well as excellent access to the regional road network.

The Town's 16,000 residents form a close-knit community. This sense of belonging has been enhanced by Council's protection of the natural environment, particularly the river foreshore and wetlands, preservation of cultural and municipal heritage sites and valuing the urban streetscape.

The Town contains an important regional industrial area, regional sporting facilities at Bassendean Oval, Ashfield and Jubilee Reserves, six primary schools and a senior educational campus operated by the Department of Education. The Town is a founding member of the Eastern Metropolitan Regional Council (EMRC) participating in regional initiatives and bulk purchasing arrangements, enabling it to enjoy the economies of scale of larger municipalities.

Council has a strong focus on community participation and supports events and activities for the community which add to the vitality of the Town. This is supported by ongoing work on the review of our local planning settings, so as to help facilitate future development that aligns with community aspirations and one which ensures that the area is a great location to work, live and play.

Total Area	10.3km <sup>2</sup>
Location	North-East Metropolitan Area of Perth
Estimated Residential Population	15 932 (2021 Census)
Number of Electors	11,387
Number of Dwellings	7,388

# One planet Living principles

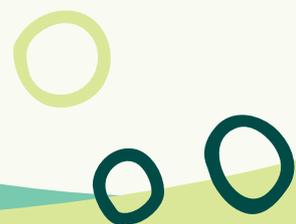


-  Health and happiness
-  Equity and local economy
-  Culture and community
-  Land use and wildlife
-  Sustainable water
-  Local and sustainable food
-  Sustainable materials
-  Sustainable transport
-  Zero waste
-  Zero carbon

The Town values the One Planet Living Principles and considers these principles when it makes decisions for the community.



# Our Services



# Fast Facts



**13,022**

Customer Service interactions



**552**

participants in the Town's RELAX program. 59 courses offered



**2,067**

Trees planted in natural areas. 1,000 additional street trees planted



**720 m<sup>2</sup>**

of new footpath 282 m<sup>2</sup> of footpath maintenance



**78**

New Residences



**7,388**

Rateable properties



**920**

Registered cats



**2,438**

Registered dogs



**6,346**

Mosquitoes trapped



**37**

Stallholder permits issued



**177**

Food business risk assessments conducted to assess compliance with legislation



**93**

New citizens welcomed to the Town



**16,163**

Home support services provided and social services to 454 clients under the Commonwealth Home Support Program



**18,546**

Services provided under the Home Care Package Program to 53 clients with more complex needs



**5,425**

Active library members. Total library loans 124,085



**2,298**

Tonnes of kerbside general waste collected by The Town



**3,395**

Tonnes of FOGO



**1,280**

Tonnes of recycling



**5**

Grants awarded by the Town, in accordance with the Community Funding Policy, to Community Groups, with a total value of \$10,000,



**18,750**

Tonnes of recycled road profiling from m<sup>2</sup> road resurfacing projects carried out within the Town



**641**

Tonnes of vergeside bulk waste collected



**1,097**

Mattresses collected



**229**

Fridges and freezers collected



**263,632**

FOGO Bins collected

# What we do

Whilst we're one organisation, as a local government, we offer a wide variety of services; some which you will see out in the community and others which are less visible, but equally important. These many and varied services help us deliver on our strategic priorities and statutory functions and provide value for our residents and ratepayers.

## Human Resources

- Delivery of human resource and organisational development services in relation to
- Workforce planning
- Recruitment and selection
- Workplace Health and Safety
- Training and development
- Recognition and wellbeing

## Governance

- Coordinate election process and education programs for councillors
- Management of meetings and decisions
- Management of the Town's Local laws
- Delegations
- Policy reviews
- Risk management
- Annual Report
- Provision of governance advice

## Strategic Communications

- Strategic advocacy
- Media management
- Coordination of Town communications

## Children's Services

- Operate two early childhood education centres, known as Wind in the Willows

## Seniors Services

- Manage the Hyde Retirement Village
- Provision of home support services for seniors

## Community Development

- Coordinate civic events
- Management of recreation facilities
- Provision of recreation and volunteering programs
- Support of community groups and initiatives
- Provide opportunities for community inclusion and connection

## Library Services

- Library lending and information services
- Children's programs and events
- Promoting local history and heritage

## Youth Services

- Provision of youth programs and support
- Operation of the RYDE program

## Engineering Services

- Provide safe, efficient and effective infrastructure including roads, paths, drainage, lighting, traffic management and associated structures
- Compliance activities associated with the road reserve

## Waste Management and Recycling

- Coordinate the Town's collection, processing and disposal agreements
- Develop and implement strategies and engagement to reduce waste
- Implement Waste Plan

## Sustainability

- Develop and implement strategies to reduce the organisation and District's water use and carbon footprint

## Environment

- Improve the water quality of the river and catchment areas
- Develop and implement plans to improve the natural environment including urban forest and natural area reserves



### Customer Services

- Respond to customer requests and enquiries
- Process applications and registrations

### Finance Services

- Provide efficient, effective and compliant accounting
- Financial management and reporting services
- Long term financial planning
- Manage the application and payment of approved rates and service charges to properties across the Town

### Information Management

- Manage the development, implementation and maintenance of contemporary ICT, information management and business solutions

### Ranger Services

- Parking and vehicle control
- Protection of public amenity and complaints management
- Pet registration
- Animal control
- Fire risk management

### Planning and Building Services

- Development control (assessment and determination of development, subdivision and building proposals)
- Strategic land use planning and development of planning frameworks
- Development-related compliance
- Pool inspections

### Environmental Health Services

- Protect and enhance public health via regulation and education
- Food safety
- Mosquito and pest control

### Parks and Gardens

- Maintain parks and reserves, playing fields, garden beds, reticulation bores
- Implementing the Town's tree planting program

### Facilities Management

- Day to day management of the Town's facilities

### Asset Planning and Management

- Development and management of asset plans aligned to the Strategic Community Plan and Corporate Business Plan



# Key Projects

## 2021/22



# Seniors and Disability Services

In 2021, Council resolved to cease the direct provision of home support services to seniors, effective 30 June 2022.

The decision was not taken lightly, and serious consideration was given to the potential impact on clients, staff and volunteers. The decision was reflective of the rapidly changing aged care sector and the knowledge that there are many specialist aged care providers operating in the Town of Bassendean and surrounding areas who are better placed to provide support and services to our residents.

The Federal Department of Health selected Amana Living as the new provider of home support services for seniors. The Town and Amana Living worked closely to ensure a smooth transition for clients and staff, as we remain committed to improving the quality of life for our older residents, ensuring they have access to the support and services they need to age in place.

Importantly, the decision was in no way reflective of the quality of the Town's service or the dedication of its staff. The Town thanks its Seniors and Disability Services staff who provided quality home support services with care and compassion, for almost 40 years.

The Town continues to value its older residents, and will facilitate continued use of the Ashfield day centre by Amana Living, as well as providing various programs, events and social opportunities.



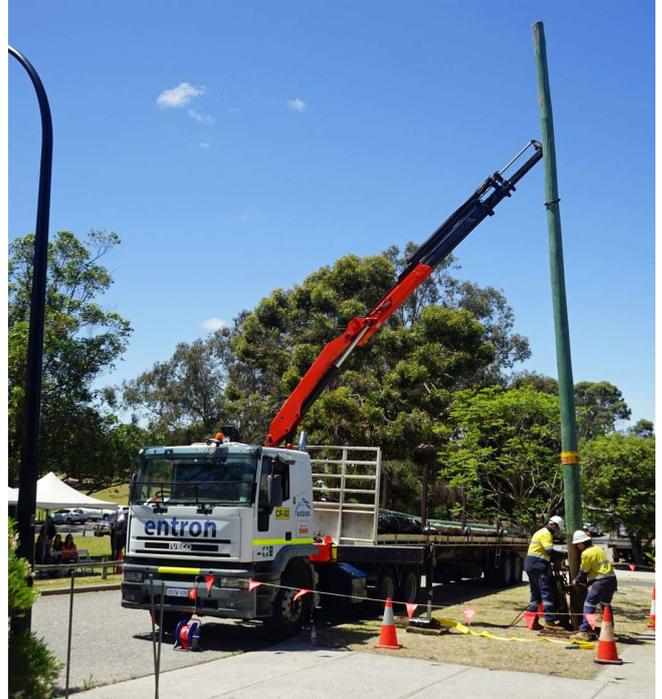
# Underground Power in Eden Hill

Underground power went live in parts of Eden Hill in 2021/2022 as part of the Eden Hill Underground Power project.

During the year, Western Power installed the new underground cabling and streetlights in Zone 1 and Zone 2 of the project area, connecting each home to the new system and removing existing lines and poles.

With the poles removed from Zone 1 and Zone 2, residents have been able to enjoy safer and more reliable electricity, an improvement in visual amenity and for the ability for the Town to plant more street trees; resulting in a more green and shaded public realm.

With the entire project expected to be completed by December 2022, 640 overhead bays will be removed, 358 new LED street lights will be installed and 2,500 consumer mains will be either connected or changed over.



# Town Centre Masterplan

In a pivotal moment for Bassendean, the Council in November 2021, adopted the Town Centre Masterplan, signalling a progressive new era as the Town heads towards a more thriving, inviting and accessible Town Centre for the future.

The masterplan was developed with in-depth public consultation over 18 months, and has paved the way for integration of mixed-use development with pedestrian friendly streetscapes and enhanced green open spaces. With redevelopment of key Crown sites, it envisages a range of residential housing choices, commercial spaces and community facilities.

The masterplan contemplates up to an additional 2,000 dwellings within the precinct centred around the transport hubs of Bassendean and Success Hill train stations. It encourages overall economic and jobs growth in the area to increase town centre vibrancy; a constant theme communicated by our engaged community.

It also showcases key projects on offer for community use including a Town centre multi-functional piazza

connecting BIC Reserve to Old Perth Road, a separate historical and cultural public space to the east that includes interpretive signage, artwork, improved amenity, and connection to the river complementing an overall pedestrian-centred approach to the high street and beyond.

It represents a significant body of work, culminating in a cohesive plan for intensive development in the Town centre, whilst embracing the community's vision for a precinct where heritage and green spaces are valued and retained.

The masterplan has since been recognised with a Commendation in the Planning Institute of Australia 2022 Awards for Planning Excellence in the category of Stakeholder Engagement.



Credit: Malcom Mackay



# 1 Surrey Street, Bassendean

On 27 July 2021, Council resolved to sell the property at 1 Surrey Street, Bassendean to the Perth History Association Inc (t/a Museum of Perth).

The property, which accommodates the Pensioner Guard Cottage and associated residence, was sold with conditions to ensure ongoing community access and heritage restoration. The sale came about in response to an Expression of Interest process conducted in June 2021, which resulted in two interested parties formally lodging applications. Whilst the Town

received a number of objections, the decision was made on the basis that the proposal would deliver a much-anticipated restoration of the buildings, whilst maintaining the community's valued access to the site. It expected that the refurbishment will be completed within four years of the sale, that is, by late 2025.

Pensioner Guard Cottage



# Sandy Beach Playground

In a major milestone for the Town, the Town delivered the final stages of the Sandy Beach Playground; effectively one of the Town's largest capital works projects in recent times. The project involved a nature-based playground, new sewer connection and associated ablution block.

The \$1.62m playground was made possible by the Town securing multiple funding opportunities through the Australian Government's Local Roads and Community Infrastructure Grant, Lotterywest, State Government and the Town of Bassendean.

The location of the playground is well serviced by the existing footpath network and the newly completed Whitfield Safe Active Street. End of trip facilities such as bike rails and water fountains have been provided along with a new toilet block with unisex toilets.

The playground was opened to the public in July 2022 and since that time has been extraordinarily popular with locals and visitors alike.



# Jubilee Reserve Masterplan

The Town engaged Tredwell Management to develop a high-level concept master plan for Jubilee Reserve, maximising sustainable reserve usage and providing an accessible, multipurpose facility.

The preparation of the masterplan involved extensive public consultation, including site visits, face to face meetings with clubs, and surveys of user groups and community members. This consultation resulted in over 500 submissions, demonstrating that Jubilee Reserve is highly valued by the community for its large open space, natural environment, and the sense of community it creates as it is used regularly by residents for dog walking, exercise, and organised sport. It was identified that the current infrastructure on Jubilee Reserve is poor and requires significant upgrades to accommodate a larger section of the community, with most users supporting a collaborative management agreement for the newly proposed facility.

The final concept plan was adopted by Council in August 2021, and provides for the development of the new sporting and community facility (to replace the existing Stan Moses Pavilion) as well as other related amenity improvements. Council also resolved to commit up to \$2 million to the implementation of the project and will continue to advocate to the State and Federal Governments for funding assistance so as to enable the plan to be brought to life.

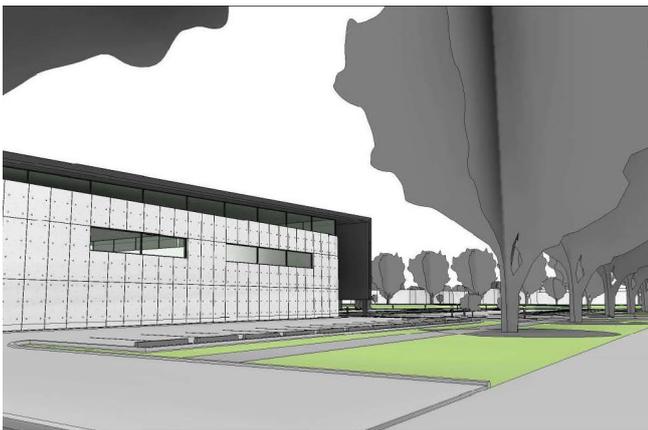
Image credit: Donovan Payne Architects



FROM CHANGEROOM VERANDAH



OPTION TWO - VIEW FROM SAUSAGE SIZZLE SHELTER



FROM ROBINSON CROSSOVER



OPTION TWO - AERIAL VIEW FROM AFL FIELD

# Mary Crescent Reserve

The 'Our Park, Our Place' project sought to help reduce the heat island effect in Eden Hill by transforming the Mary Crescent Reserve stormwater basin into a micro wetland, providing amenities for local residents, establishing native plants and providing a habitat for animals. In the long term, the wetland will also reduce water use and create a cooler environment in the park.

An unexpected winner from this project are the local frogs. Once work began, they were housed into a "frog hotel" on site to keep them safe and happy while construction was underway.

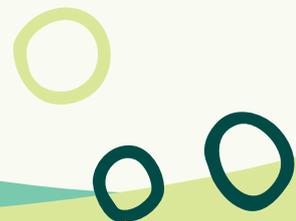
The project was funded by Lotterywest and delivered by Greening Australia, Town of Bassendean and the Behaviour Change Collaborative with support from the Water Corporation's Drainage for Liveability Program and the Eden Hill Community Action Network.

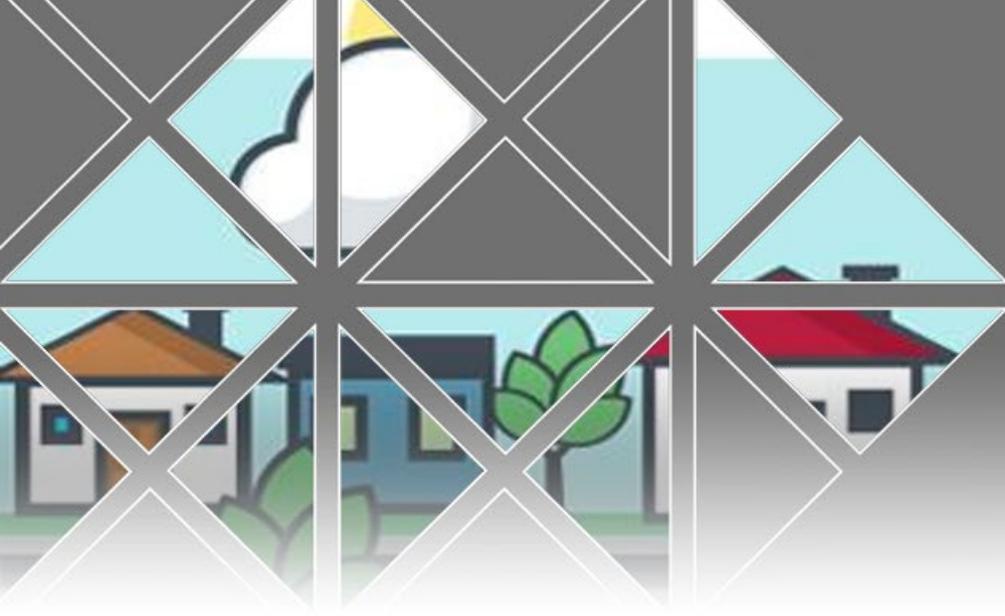
Since its completion, the quality of the project was formally acknowledged by it winning the Water Corporation's 2022 Waterwise Community Choice Award.





# A Focus on Community





# MARKYT Community Scorecard Survey

In 2019, the Town engaged Catalyse to conduct the district wide Markyt Community Scorecard.

The Markyt Community Scorecard is a standard assessment tool used by a significant number of local governments for the purpose of continuous improvement and enables a comparative analysis with other local governments in terms of performance.

The Scorecard was designed to evaluate community needs and aspirations in order to inform budget decisions, strategic planning and performance evaluation for the Town. The information derived from the Scorecard was influential in shaping the Strategic Community Plan for the district.

In 2022, Catalyse again conducted the survey for the Town, with the district-wide engagement commencing in late April 2022.

The survey results will be significant to the Town, as it will assist with the interim review of the Strategic Community Plan, the alignment of the Town's strategic direction with resident aspirations, and identification of areas for improvement in the Town's service delivery.

The results of the survey will be used to inform the upcoming review of the Strategic Community Plan, which will be presented to Council in early 2023.



# Public Art the Bassendean Gallery

In mid-2021, the Town received grant funding from both Lotterywest and the WA Police Graffiti Fund to facilitate a public art project aimed at young people.

The ensuing project, “the Bassendean Gallery”, engaged over 40 young artists to produce mural art boards to displace graffiti on the wall running along the Railway Line, between Railway Parade and the Swan River.

Following the installation of the art boards, the Gallery was officially opened on 7 May 2021 and is now a landmark enjoyed by many cyclists and commuters everyday.



Artist credits (Clockwise from top): Ryan Hite, Jessie Geary, Reboot (Artist pseudonym)





Image: Bassendean Primary School Karaak and Marri performance.

## Celebrating Birak at Mary Crescent Reserve

The Town hosted a range of events throughout the year, including workshops, the Telethon Community Cinemas, Thank a Volunteer Day (International Volunteer Day) Movie Screening, the Westcare/International Day of People with Disabilities Morning Tea and a number of citizenship ceremonies.

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This year, one of the most prominent events was held at Mary Crescent Reserve, when, on 26 January, over one hundred residents, new and old, gathered to Celebrate Birak, the Noongar season of December and January.

It was a warm welcome for the adults and children who became citizens at the Town's annual Citizenship Ceremony.

The morning kicked off with a breakfast provided by the Bassendean SES volunteers, followed by a Welcome to Country by Trevor Stack, a Noongar man with connections to Whadjuk, Ballardong, Tued and Wardandi clans of Western Australia.

This was followed by a moving musical performance by Gina Williams and Guy Ghouse, a marvellous Karaak and Marri showcase presented by Bassendean Primary School students and a traditional performance from the Gya Ngoorp dance group.



Town of Bassendean Community Awards 2022 winners with Mayor Cr. Kathryn Hamilton: Left to right: Bassendean55plus (Norma Karasinski), David Blampey, Lucy Bromell, Spotted (Petra Richardson)

# Community Awards

The Town of Bassendean Community Awards Program provides an opportunity for the Town to recognise and acknowledge individuals for their voluntary service within the community.

## The award categories:

- Lifetime Contribution to Volunteering - This award is in honour of a senior individual (65+ years) who has made an exemplary life-long contribution to volunteering and who, through their volunteering, has contributed to the betterment of the Town of Bassendean community.
- Community Leadership Award - For groups or individuals that have made a significant contribution to the local community by enhancing community life.
- Bassendean Means Business - Presented to a business operating within the district that has made a positive community impact, shown significant business agility, provided outstanding customer service or proactively contributed to environmental sustainability in their business practices and/or in the community.

## Winners 2022

- Lifetime Contribution to Volunteering - David Blampey
- Community Leadership, Group - Bassendean55Plus
- Bassendean Means Business - Spotted
- Community Leadership, Individual - Lucy Bromell

We are very fortunate to have so many exceptional community members and groups who contribute significantly to making Bassendean, Ashfield and Eden Hill a unique and special place to live. The town would like to recognise and thank all the nominees, and everyone who took the time to nominate community members doing great work. And finally, a huge congratulations to the deserving 2022 award recipients.

# Community group insurance

The Town of Bassendean in 2021/2022 sought Expressions of Interest (EOI) from eligible Community Groups to participate in an Umbrella Insurance Program.

The EOI process was the result of consultation with various community groups where it was identified that the cost of public liability insurance premiums was a costly exercise for many small groups which significantly reduced their financial capacity to deliver community facing initiatives.

It was proposed for the Town to purchase an insurance policy that would provide Umbrella Insurance cover for eligible groups.

Eligibility was based on the following criteria for small not-for-profit groups –

- a turnover of less than \$100,000;
- no ability to access insurance through their affiliate association; and
- not registered businesses/sole traders.

The Town sought the best possible insurance cover with eligible community groups being invited to participate in the Umbrella Insurance Program. In 2021/22 eight community groups were part of the Town of Bassendean's insurance –

- Ashfield CAN
- Bassendean Preservation Group
- Eden Hill CAN
- Bassendean 55 Plus Association
- Women Can International Inc.
- Bassendean Arts Community Inc.
- Bassendean Historical Society Inc.
- Repair Café

The provision of umbrella insurance was part of the Town's overall strategy to build the financial capacity of community groups, enabling them to focus on their valuable roles in providing recreational opportunities, community connection and social wellbeing.

# The Lookout

In September 2021 the Town celebrated the official opening of The Lookout (located at the corner of Kenny and Hardy Roads), a collaborative local project led by AshfieldCAN and supported by Dave Kelly MLA, the Town of Bassendean, and GHEMS Revegetation Environmental.

AshfieldCAN worked hard to transform a former contaminated site into a place of contemplation and connection with a new community garden that has enabled residents to admire the sweeping view over the Ashfield Flats wetland and the Darling Scarp beyond. This involved the planting over 2,500 plants, including native bush tucker and medicine plants, that the Town will maintain.

A highlight of the space is the story telling bench made in part from recycled timbers salvaged from the Sandy Beach Reserve Jetty, with QR codes inlaid that can be used to listen to a range of stories about the history of Ashfield from long term residents, along with the sounds of birds and other local wildlife.

Everything in the garden is recycled or reused, including timber logs from the old jetty at Sandy Beach Reserve, left over concrete that was cast into steppingstones, and recycled mulch used to create a pathway through the space.





# Achievements by Strategic Alignment

## Priority Area 1:

### Strengthening and Connecting our Community

- The RYDE (Regional Youth Driver Education) Program continued to expand its existing franchise locations in the Cities of Cockburn, Joondalup, Mandurah, Bunbury and the Pilbara. During the 2020/21 financial year, 711 driving sessions were completed totalling 1,066 driving hours, supporting around 200 young drivers.
- Youth Services continued to deliver individual case management, after school drop-in hours, and medium term accommodation for disadvantaged young mothers.
- Bassendean Youth Services ran a Skate, Scooter and BMX competition in February 2022 at the local skate park. The event was well attended and enjoyed by all participants.
- The Library staff and volunteers were instrumental in providing assistance to over 478 customers to install and operate the Safe WA app. The Library volunteers alone assisted 178 customers with utilisation of the app which accounted for 91 hours in total.
- The library ran a number of programs for adults including Literary Salons, Library Lunchtime Interludes, weekly Craft Group, weekly afternoon, and evening Mah-jong games, three Book Clubs, weekly English as Second Language classes, Cyber Citizen computer classes, weekly Housebound delivery and monthly Local Studies Talking History workshops and themed displays.
- Improvements to playgrounds at Palmerston Reserve and Padbury Way were completed.
- Children's programs included weekly Story Time and Rhyme Time, monthly Lego League and STEM program (Science Mum and Robotics), School Holidays activities, Children's Book Week and Better Beginnings Early Literacy Program for families with newborns.
- Children's Services supported working families by providing early childhood education services to 180 children across its two Wind in the Willows centres.
- Wind in the Willows partnered with Waste Authority WA in a modern cloth nappy trial, diverting 54.9kg of waste from landfill including nappies, baby wipes and disposable plastics, over 40 days.
- Seniors and Disability Services provided 16,163 home support services and social services to 454 clients under the Commonwealth Home Support Program, and 18,546 services under the Home Care Package Program to 53 clients with more complex needs.
- The Town's Relax program offered 59 courses, which were used by 552 participants.
- We welcomed 93 new Australian citizens to the community.
- Completion of Jubilee Reserve Master Plan.
- Hosting of various events and gatherings, including the Telethon Community Cinemas, Outdoors October, Mental Health Workshops, the Westcare/ International Day of People with Disabilities Morning Tea and the Thank a Volunteer Day Movie Screening.
- The Town sought to protect the public health of the community by creating 28 noise management plans, investigating 109 noise complaints and 134 other public health or environmental health matters.



## Priority Area 2: Leading Environmental Sustainability

- The landfill diversion rate improved to 67% (an increase from 62.6% in 2020/21).
- Plants to Residents program : 7,132 seedlings provided to residents.
- Continuation of Verge Rebate Program and Street Verge Transformation (24 verges transformed in winter 2022).
- Development of 10 Year Management Plans for natural areas as well as a new Bushcare Volunteer Manual.
- Modern cloth nappy and sanitary product rebate program commenced in December 2021, with 15 and 27 rebates provided respectively.
- Corporate Emissions Reduction Strategy developed.
- Natural Environment and Sustainability Statement developed and published.
- Pesticide Use and Management Policy and Operational Guidelines revised, and review undertaken of weed management strategies; natural areas, parks and gardens, streetscapes.
- Successful in receiving Grant funding for:
  - DBCA Riverbank : Sandy Beach Foreshore Restoration Plan (\$30,640).
  - Tree Planting for The Queen's Jubilee (\$14,100).
  - DBCA Bassendean Foreshore Design and Management Solutions (\$40,000).
  - Waterwise Greening Scheme (\$10,000).
- Carbon neutrality for 2021/22, through purchase of 100% renewable electricity through the WALGA Power Purchase Agreement and offsetting other emissions.
- Retained Gold status in the annual re-endorsement through the Waterwise Council Program, demonstrating a significant contribution towards development of waterwise communities and best practice water management.
- Established 24,662 native plants (including 2,067 trees) as part of environmental restoration projects.
- The Town planted 1,000 street trees during the year; positively contributing towards the Town's vision to increase its overall canopy coverage. Where possible tree species native to Australia, such as the Eucalyptus, Melaleuca, Agonis & Hakea, were selected to promote diversity throughout the Town and helping to create a healthier community. In addition, the Town was proactive in removing trees in poor condition and not adding ecological value, replacing them with a new larger growing native species.
- Recognising the increasing benefits and importance of sustainable development, including reduced greenhouse gas emissions, reduced utility bills and an increased natural comfort level for occupants, the Town reviewed Local Planning Policy No. 2 – Energy Efficient Design and Local Planning Policy No. 3 – Urban Water Sensitive Design. These policies were consolidated and updated to create a comprehensive sustainable development local planning policy.
- Continuation of the implementation of the successful FOGO system.
- Hosted eight sustainability workshops.

## Priority Area 3:

### Creating a Vibrant Town and Precincts

- The Bassendean Town Centre Masterplan was finalised, and was adopted by Council in November 2021.
  - Review of the local planning framework continued, and in May 2022, the Statutory Planning Committee of the Western Australian Planning Commission certified it as appropriate for public consultation.
  - Draft Local Planning Scheme No.11 prepared, with advertising anticipated to occur within the 2022/2023 financial year.
  - The Town dealt with 439 building, development and subdivision applications.
  - Land Asset Strategy reviewed, which seeks to provide a high-level overview of the Town's land assets and how each of them should be managed so as to deliver maximum benefit for the community. Council adopted the updated Strategy in December 2021.
  - Review of Council's Alfresco Dining and Public Trading Policy.
- 

## Priority Area 4:

### Driving Financial Sustainability

- Asset Management Policy updated and comprehensive Asset Management Plans developed.
  - Comprehensive review of its asset management undertaken to improve understanding of lifecycle costs, and integration with the Strategic Community Plan, community aspirations and long term financial sustainability. Further work will continue over the coming year.
  - Annual budget was adopted one month earlier than in the previous financial year.
  - Implemented a new Purchasing Policy and Procurement Framework to guide procurement activity to provide value for money for the Town, while incorporating principles of sustainable procurement.
  - Upgraded the local drainage network by re-lining 365m of large diameter drainage infrastructure.
  - Significant road renewal on Collier Road, Lord Street, Thompson Road, Watson Street and Railway Parade completed.
  - New and upgraded footpath infrastructure provided, including the installation of 720m<sup>2</sup> of new infrastructure and maintenance work on 282m<sup>2</sup> of existing infrastructure.
  - Bassendean Bowling Club air conditioning upgraded.
  - Caledonian Soccer Club verandah replaced.
- 

## Priority Area 5:

### Facilitating People-Centred Services

- Communications framework reviewed and updated, identifying further improvements to be implemented over the coming year.
- Implemented agenda and minute software to better support Council meetings.
- YouTube livestream video of Council meetings embedded into the Council meeting page on the website.
- Secure Wifi network across the Town's office locations was upgraded, improving operational efficiency.
- Total library loans in 2021/2022 were 124,085.

## Priority Area 6: Providing Visionary Leadership and Making Great Decisions

- The Quarterly Report Framework was revised to align performance reporting to the new Strategic Community Plan and Corporate Business Plan.
- A new Employee Performance Management System was implemented to align the contributions of staff to the outcomes identified in the new Strategic Community Plan and Corporate Business Plan.
- Business Continuity, Pandemic and Disaster Recovery Plans were updated.
- Comprehensive Councillor induction program was implemented.
- Corporate Governance Framework developed, including adoption of an updated –
  - Risk Management Framework.
  - Fraud and Corruption An annual review of delegated authority was undertaken to balance risk and efficient operations.
- Operational Human Resources policies reviewed.
- Training provided to staff on the new Workplace Health and Safety Act.
- Completed a triennial review of the appropriateness and effectiveness of systems and procedures in relation to risk management, internal controls and legislative compliance.
- Development of a Customer Service Framework and associated Complaint Handling Policy and Customer Service Feedback procedure.

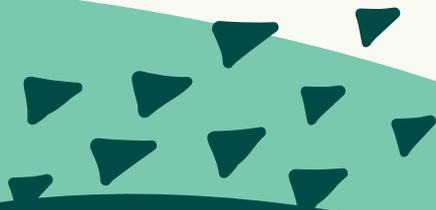
## Priority Area 7: Building Community Identity By Celebrating Culture and Heritage

- The establishment of a new Aboriginal Engagement Advisor role to facilitate consultation and engagement with Aboriginal people and traditional owners and provide internal advice and support in relation to Aboriginal culture and heritage.
- Local Heritage Framework reviewed, resulting in a contemporary, comprehensive Local Heritage Survey of properties within the district.
- Local Planning Policy No. 4 – Heritage and Character (LPP 4) prepared and, adopted by Council. LPP 4 guides the preparation and assessment of development applications for properties located on the Town's Local Heritage List and/or Local Heritage Survey, and guides development within three newly established Heritage Areas (being the Old Perth Road, Devon Road, and Kenny Street Heritage Areas).
- The Oral History project progressed; with another seven interviews conducted by a professional oral historian with notable community members.





# Priortities for the Year Ahead



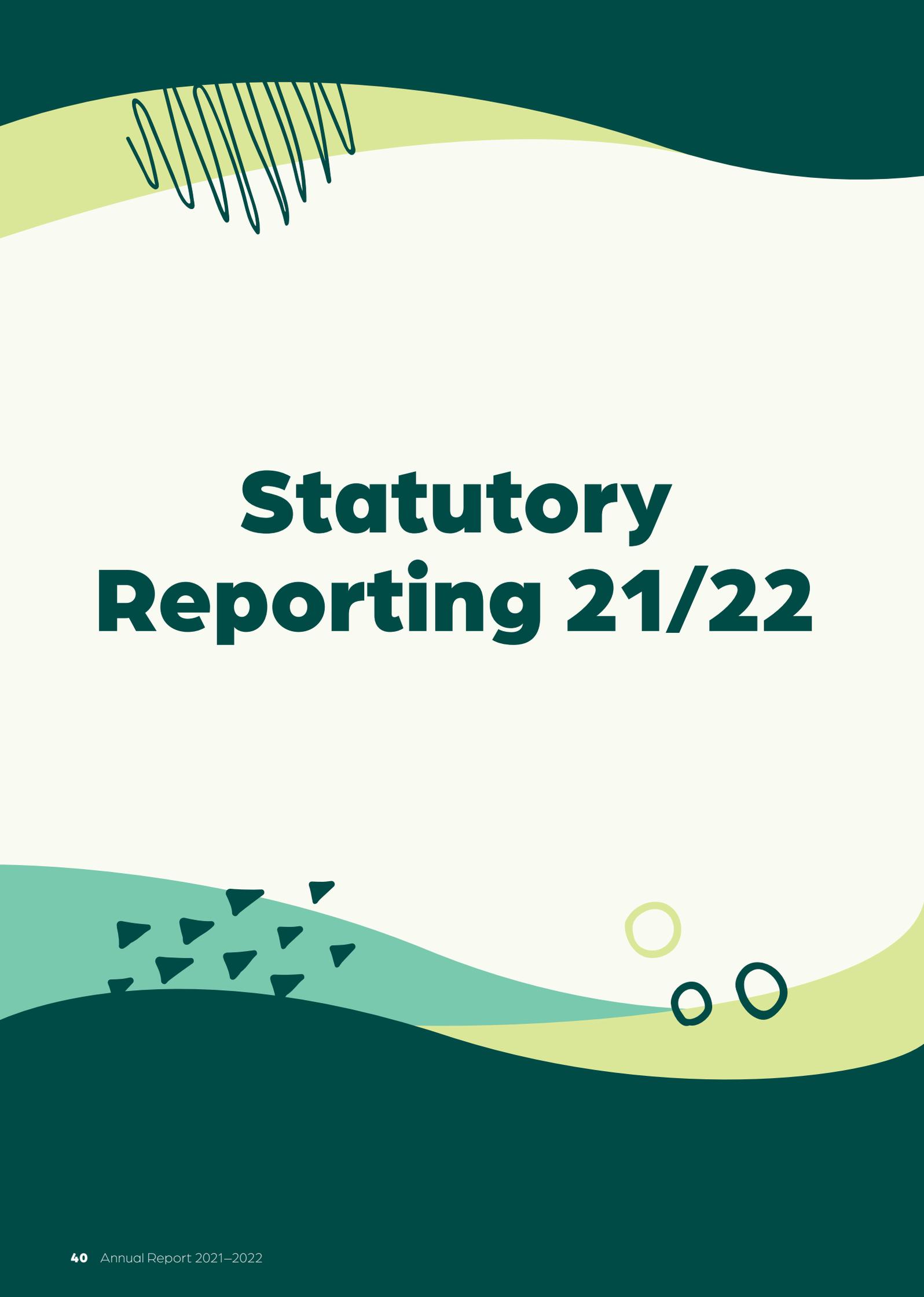
# Priorities for the Year Ahead 2022/23

Whilst we're one organisation, as a local government, we offer a wide variety of services; some which you will see out in the community and others which are less visible, but equally important. These many and varied services help us deliver on our strategic priorities and statutory functions and provide value for our residents and ratepayers.

Strategic Priorities	Key Initiatives
1. Strengthening and Connecting Community	<p>Prepare a concept plan for BIC Reserve.</p> <p>Trialled the road closure of Old Perth Road as part of the Power to the People project.</p> <p>Advertise and finalise the Town's first ever Public Health Plan.</p> <p>Advertise, and progress, the draft Public Open Space Strategy.</p> <p>Make vacant units at Hyde Retirement Village available for community housing through a Management Agreement with Connect Victoria Park.</p>
2. Leading Environmental Sustainability	<p>Develop a Waterwise Bassendean Strategy and commence development of a Community Emissions Reduction Strategy.</p> <p>Ongoing revegetation of natural areas, including expansion of the Bindaring Living Stream project and infill planting around Mary Crescent microwetland.</p> <p>Participate as a member of the Steering Group for the Ashfield Flats Master Planning process.</p> <p>Develop a plan for the future of Point Reserve.</p> <p>Finalisation of the Sandy Beach Reserve Foreshore Plan.</p>
3. Creating a Vibrant Town and Precincts	<p>Advertise, and look to finalise, draft Local Planning Scheme No. 11.</p> <p>Progress a Precinct Structure Plan for the Bassendean Town Centre, providing a contemporary planning framework to guide future development in the Town centre; delivering on the vision of the Council-adopted Town Centre Masterplan.</p> <p>Advocate for future investment and development in the town centre and for key projects.</p> <p>Finalise the draft Local Planning Strategy.</p>
4. Driving Financial Sustainability	<p>Continue our work to improve long term financial planning.</p> <p>Review the existing Land Asset Strategy to ensure Town-owned or managed assets are delivering maximum benefit to the community.</p> <p>Invest in our assets such as a new drainage solution and jetty for Success Hill and build our reserves for future projects such as the restoration of Bindaring Park and Point Reserve.</p>



Strategic Priorities	Key Initiatives
5. Facilitating People Centred Services	<p>Continue to support those who may be struggling to meet their financial obligations through a financial hardship policy.</p> <p>Continue to improve our Information and Communications Technology to enhance service delivery.</p> <p>Upgrade the audio/visual facilities in the Council chamber.</p> <p>Upgrade the Town's production servers and disaster recovery environment.</p> <p>Enhance the Town's geospatial information to improve strategic asset planning.</p> <p>Construct a new nature play space at Wind in the Willows Early Childhood Education Centre, in Bassendean.</p> <p>Implement eRates for improved efficiency and sustainability in levying rates.</p>
6. Providing Visionary Leadership and Making Great Decisions	<p>Review our Strategic Community Plan to ensure that it reflects community aspirations and provides valuable strategic direction for the community, Councillors and staff.</p> <p>We will continue to review of policies, practices and approaches to ensure maximum value and efficiency for the Town and the community.</p>
7. Building Community Identity by Celebrating Culture and Heritage	<p>Create a plan for the provision of public art within the Town.</p> <p>Facilitate a new Committee devoted to Arts, Culture and Events.</p> <p>Establish relationships and regular engagement meetings with Noongar Aboriginal people.</p>



# Statutory Reporting 21/22

# The Council

The Town consists of seven Councillors (elected members) who are usually elected for a four-year term. Elections are held every two years at which approximately half of the seats are contested.

Council governs the affairs of the Town, monitors performance and is responsible for allocating the Town's resources to achieve the strategic goals of the Town. Council is responsible for reviewing the Town's policies, delegations, plans and statutory requirements.

The Town has implemented a meeting cycle that runs from February to December, with no meetings held during January. The Town's four weekly meeting cycle consists of scheduled workshops on the first and second Tuesdays of each month, an agenda Briefing Session on the third Tuesday, and an Ordinary Council meeting on the fourth Tuesday of the month, except for December.

Under regulation 19B of the Local Government (Administration) Regulations 1996, a local government is required to report on the number of council and committee meetings attended by each Councillor during the financial year.

## Register of Councillor Attendance at Meetings 1 July 2021 to 16 October 2021 Regulation 19B(f) – Council Meetings including Ordinary, Special and Meeting of Electors

Members	Ordinary Council Meetings Entitled to Attend	Ordinary Council Meetings Attended	Special Council Meetings	Special Meeting of Electors	Apologies Leave of Absence	Council Briefings Entitled to Attend	Council Briefings Attended	Apologies Leave of Absence
Cr McLennan	3	2	1	1	1	3	2	1
Cr Hamilton	3	3	1	1	0	3	3	0
Cr Gangell	3	1	1	0	Resigned August 2021	3	1	Resigned August 2021
Cr Wilson	3	2	1	0	1	3	0	3
Cr Quinton	3	3	1	0	1	3	0	3
Cr MacWilliam	3	3	0	1	1	3	3	3
Cr Barty	3	3	1	1	0	3	3	3

## Council Committees – Councillor Attendance at Meetings 1 July 2021 – 16 October 2021 - Audit and Governance, BLEMC, and Complaints

Members	Number of Committee Meetings Entitled to Attend	Audit and Governance Committee	BLEMC	Complaints Committee
Cr McLennan	2	Apology	Not a member	1
Cr Hamilton	3	1	1	1
Cr Gangell	1	Not a member	Not a member	Resigned
Cr Wilson	1	Not a member	Not a member	Absent
Cr Quinton	1	Not a member	Not a member	1
Cr MacWilliam	3	1	1	1
Cr Barty	2	1	Not a member	1

## Register of Councillor Attendance at Meetings 18 October 2021 – 30 June 2022

Members	Ordinary Council Meetings Entitled to Attend	Ordinary Council Meetings Attended	Special Council Meetings	Special Meeting of Electors	Apologies Leave of Absence	Council meetings including ordinary, special and meetings of electors	Council Briefings Entitled to Attend	Council Briefings Attended	Apologies Leave of Absence
Cr Hamilton	8	8	1	1	0	-	8	7	1
Cr McLennan	8	8	1	1	0	-	8	7	1
Cr MacWilliam	8	8	1	1	0	-	8	6	2
Cr Wilding	8	8	1	1	0	-	8	8	0
Cr Carter	8	6	1	1	2	-	8	8	0
Cr Poliwka	8	7	1	1	1	-	8	8	0
Cr Ames	8	8	1	1	0	-	8	7	1

## Council Committees – Councillor Attendance at Meetings 18 October 2021 – 30 June 2022 - Audit and Governance, BLEMC, and Complaints

Members	Number of Committee Meetings Entitled to Attend	Audit and Governance Committee	BLEMC	Complaints Committee
Cr Hamilton	3	3	Not a member	Did not convene a meeting
Cr McLennan	3	3	Not a member	Did not convene a meeting
Cr MacWilliam	3	3	Not a member	Did not convene a meeting
Cr Wilding	0	Not a member	Not a member	Did not convene a meeting
Cr Carter	0	0 Deputy	1 Attended as a deputy	Did not convene a meeting
Cr Poliwka	6	3	2	Did not convene a meeting
Cr Ames	3	Not a member	3	Did not convene a meeting

### Regulation 19B(g) Gender distribution on Council

1 July 2021 – 16 October 2021

Male	3	42.8%
Female	4	57.2%
<b>TOTAL</b>	<b>7</b>	<b>100%</b>

### Regulation 19B(g) Gender distribution on Council

October 2021 – June 2022

Male	2	28.5%
Female	5	71.5%
<b>TOTAL</b>	<b>7</b>	<b>100%</b>

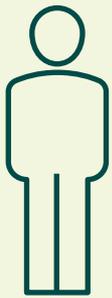
## Workforce

In accordance with s. 5.53(2)(g) of the Local Government Act 1995 and regulation 19B of the Local Government (Administration) Regulations 1996, a local government is required to report the number of Town employees earning an annual salary of \$130,000 or more; and the number of employees of the local government entitled to an annual salary that falls within each band of \$10 000 over \$130 000.

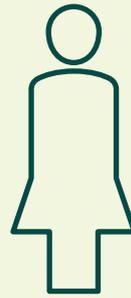
The number of those employees with an annual salary entitlement that falls within each band of \$10 000 over \$130 000 is:

Salary Range	Total
\$130 000 - \$139 999	4
\$140 000 - \$149 999	
\$150 000 - \$159 999	
\$160 000 - \$169 999	
\$170 000 - \$179 999	2
\$180 000 - \$189 999	
\$190 000 - \$199 999	
\$200 000 - \$209 999	
\$210,000 - \$219,000	1

## Gender Equality



Male: 50



Female: 106



### Regulation 19B(e) the remuneration to the CEO during the financial year

\$211,160.

### Annual Electors' Meeting 2020/21

9 February 2022.

### Regulation 19B(k) Review of the Corporate Business Plan 2021 - 2025

The Corporate Business Plan represents the Town's four-year delivery plan aligned to the Strategic Community Plan. It outlines the projects/actions and day to day service delivery of the Town. The Corporate Business Plan contains the key projects agreed upon by Council.

The Corporate Business Plan was reviewed by Council on 23 November 2021 to reflect the key projects agreed by Council. These projects have been resourced through the budgetary process as achievable in the forthcoming years.

The adopted Corporate Business Plan was informed by the Strategic Community Plan. It reflects the strategic priorities identified as part of the "BassenDream Our Future" consultation process and feedback from the MARKYT Community Scorecard survey.

### Official conduct report – complaints

In accordance with section 5.121 of the Local Government Act 1995 the Town maintains a register of complaints of minor breaches.

No complaints alleging minor breaches by Council Members were received in the 2021/2022 financial year.

### **Compliance Audit Return**

The Town carried out its Compliance Audit Return for the period 1 January to 31 December. The Town's Compliance Audit Return was presented to Council on 22 March 2022. A certified copy of the Compliance Audit Return was submitted to the Director General of the Department of Local Government, Sport and Cultural Industries.

### **Record Keeping**

Under the State Records Act 2000, the Town and its employees are obliged to comply with the Town's Record Keeping Plan. A revised plan was endorsed by the State Records Office of WA in June 2018 and remains valid until 2023. During the 2021/22, 32,978 documents were registered to the Town's records management system, with 829 new files created.

### **Record Keeping Training**

In compliance with the State Records Act 2000, all employees are required to undertake record keeping training.

Throughout the year, 89 records management training sessions were provided to employees, including induction and records refresher training.

### **Freedom of Information**

The Freedom of Information Act 1992 gives the public the right to apply for access to information held by the Town of Bassendean. In 2021/22, 11 FOI requests were processed.

### **National Competition Policy**

The Competition Principles Agreement is an agreement between the Federal Government and all State and Territory Governments. The CPA aims to ensure all public enterprises operate in a transparent manner in the best interests of the public. Under the CPA, public enterprises are required to review their operations to ensure they have no competitive advantage or disadvantage as a result of their public status.

### **Competitive Neutrality (under the CPA)**

Competitive neutrality addresses potential advantages or disadvantages that public enterprises may have compared with businesses operating in the private sector. Local Government is affected where it operates significant business activities which could compete with private businesses, and where its local laws may unnecessarily affect competition.

The Town has no significant business activities that would attract the application of competitive neutrality principles under the CPA.

### **Disability Services Act 1993 (section 29(2))**

The Town adheres to an ethos of social inclusion.

During 2021/22, the Town demonstrated its commitment to the provision of an accessible community.

The Town has in the reporting period improved access to building and facilities by improving lighting, installing hand rails and improving paving around Town owned buildings and playgrounds.

Improvements have been made to footpaths and pedestrian ramps throughout the Town. Installation of tactiles has been made at significant pedestrian access locations. Installation of new lighting as part of the Underground power program.

The Town has implemented a Disability Access and Inclusion Plan (DAIP) and will commence a review of this plan in 2022/23.

### **Public Interest Disclosure**

No public interest disclosures were made in the reporting period.



# Financial Reports

**TOWN OF BASSENDEAN**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

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**Community Vision**

A connected community, developing a vibrant and sustainable future, that is built upon the foundations of our past.

Principal place of business:  
48 Old Perth Road  
BASSENDEAN WA 6054

TOWN OF BASSENDEAN  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022

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The attached financial report of the Town of Bassendean for the financial year ended 30 June 2022 is based on proper accounts and records to present fairly the financial position of the Town of Bassendean at 30 June 2022 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 9<sup>th</sup> day of February 2023



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Interim Chief Executive Officer

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*Luke Gibson*

**TOWN OF BASSENDEAN**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2022**



	NOTE	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
<b>Revenue</b>				
Rates	27(a),2(a)	13,811,350	13,830,537	13,487,147
Operating grants, subsidies and contributions	2(a)	1,329,075	475,955	1,046,244
Fees and charges	2(a)	6,596,944	6,656,618	6,293,694
Interest earnings	2(a)	190,278	186,903	230,965
Other revenue	2(a)	459,634	169,451	349,755
		<b>22,387,281</b>	<b>21,319,464</b>	<b>21,407,805</b>
<b>Expenses</b>				
Employee costs		(11,068,024)	(11,416,303)	(11,114,402)
Materials and contracts		(6,125,083)	(8,071,432)	(6,061,872)
Utility charges		(682,707)	(688,434)	(666,438)
Depreciation	10(a)	(3,699,531)	(3,845,273)	(3,718,627)
Finance costs	2(b)	(26,133)	(33,068)	(37,655)
Insurance		(440,177)	(454,944)	(436,497)
Other expenditure	2(b)	(860,369)	(787,837)	(623,466)
		<b>(22,902,024)</b>	<b>(25,297,291)</b>	<b>(22,658,957)</b>
		<b>(514,743)</b>	<b>(3,977,827)</b>	<b>(1,251,152)</b>
Discontinued operations	18	(280,377)	(292,487)	(520,191)
Capital grants, subsidies and contributions	2(a)	2,097,693	1,408,141	1,935,996
Profit on asset disposals	10(b)	0	100	30,464
Loss on asset disposals	10(b)	(394,816)	(40,426)	(223,006)
Investment in Local Government House	17 (b)	6,994	0	4,525
Share of net profit of associates accounted for using the equity method - EMRC	22	48,865	0	192,588
Impairment of plant and equipment	8(a)	(145,413)	0	0
		<b>1,332,946</b>	<b>1,075,328</b>	<b>1,420,376</b>
<b>Net result for the period</b>	26(b)	<b>818,203</b>	<b>(2,902,499)</b>	<b>169,224</b>
<b>Other comprehensive income for the period</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	16	(8,855,236)	0	0
Impairment of non-current assets		0	0	(700,013)
Share of comprehensive income accounted for using the equity method - EMRC		172,840	0	(209,871)
<b>Total other comprehensive income for the period</b>	16	<b>(8,682,396)</b>	<b>0</b>	<b>(909,884)</b>
<b>Total comprehensive income for the period</b>		<b>(7,864,193)</b>	<b>(2,902,499)</b>	<b>(740,660)</b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2022**

	NOTE	2022 \$	2021 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	9,502,792	13,222,897
Trade and other receivables	5	2,074,632	1,305,896
Other financial assets	4(a)	5,069,478	1,712,214
Inventories	6	15,976	6,298
Other assets	7	128,670	23,724
<b>TOTAL CURRENT ASSETS</b>		<b>16,791,548</b>	<b>16,271,029</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables	5	334,682	351,868
Other financial assets at amortised cost	4(b)	279,335	290,062
Investment in associate	22(a)	8,057,038	7,835,333
Property, plant and equipment	8	55,870,143	55,007,611
Infrastructure	9	93,327,467	104,025,496
Right-of-use assets	11(a)	212,650	214,107
<b>TOTAL NON-CURRENT ASSETS</b>		<b>158,081,315</b>	<b>167,724,477</b>
<b>TOTAL ASSETS</b>		<b>174,872,863</b>	<b>183,995,506</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	12	4,319,267	4,685,158
Other liabilities	13	142,674	628,512
Lease liabilities	11(b)	89,871	93,799
Borrowings	14	104,062	97,696
Employee related provisions	15	2,198,462	2,434,492
<b>TOTAL CURRENT LIABILITIES</b>		<b>6,854,336</b>	<b>7,939,657</b>
<b>NON-CURRENT LIABILITIES</b>			
Other liabilities	13	0	1,560
Lease liabilities	11(b)	125,236	121,891
Borrowings	14	250,552	354,613
Employee related provisions	15	186,056	256,909
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>561,844</b>	<b>734,973</b>
<b>TOTAL LIABILITIES</b>		<b>7,416,180</b>	<b>8,674,630</b>
<b>NET ASSETS</b>		<b>167,456,683</b>	<b>175,320,876</b>
<b>EQUITY</b>			
Retained surplus		25,320,330	26,369,739
Reserve accounts	30	8,743,503	6,875,891
Revaluation surplus	16	133,392,850	142,075,246
<b>TOTAL EQUITY</b>		<b>167,456,683</b>	<b>175,320,876</b>

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	RETAINED SURPLUS \$	RESERVE ACCOUNTS \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
<b>Balance as at 1 July 2020</b>		<b>26,916,719</b>	<b>6,159,687</b>	<b>142,985,130</b>	<b>176,061,536</b>
Comprehensive income for the period					
Net result for the period		169,224	0	0	169,224
Other comprehensive income for the period	16	0	0	(909,884)	(909,884)
<b>Total comprehensive income for the period</b>		<b>169,224</b>	<b>0</b>	<b>(909,884)</b>	<b>(740,660)</b>
Transfers from reserves	30	191,394	(191,394)	0	0
Transfers to reserves	30	(907,598)	907,598	0	0
<b>Balance as at 30 June 2021</b>		<b>26,369,739</b>	<b>6,875,891</b>	<b>142,075,246</b>	<b>175,320,876</b>
Comprehensive income for the period					
Net result for the period		818,203	0	0	818,203
Other comprehensive income for the period	16	0	0	(8,682,396)	(8,682,396)
<b>Total comprehensive income for the period</b>		<b>818,203</b>	<b>0</b>	<b>(8,682,396)</b>	<b>(7,864,193)</b>
Transfers from reserves	30	2,354,369	(2,354,369)	0	0
Transfers to reserves	30	(4,221,981)	4,221,981	0	0
<b>Balance as at 30 June 2022</b>		<b>25,320,330</b>	<b>8,743,503</b>	<b>133,392,850</b>	<b>167,456,683</b>

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2022**

NOTE	2022 Actual \$	2022 Budget \$	2021 Actual \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Rates	14,041,559	13,830,537	11,916,491
Operating grants, subsidies and contributions	841,677	475,955	3,140,333
Fees and charges	6,265,351	6,656,618	6,295,927
Interest received	190,278	186,903	230,965
Goods and services tax received	1,126,484	960,370	1,097,861
Other revenue	156,987	169,451	157,167
	<u>22,622,336</u>	<u>22,279,834</u>	<u>22,838,744</u>
<b>Payments</b>			
Employee costs	(10,755,389)	(11,119,031)	(10,896,515)
Materials and contracts	(6,955,909)	(8,071,432)	(6,977,933)
Utility charges	(682,707)	(688,434)	(666,438)
Finance costs	(26,543)	(33,068)	(37,655)
Insurance paid	(440,177)	(454,944)	(436,493)
Goods and services tax paid	(1,039,298)	(862,672)	(1,025,812)
Other expenditure	(860,369)	(787,837)	(430,878)
	<u>(20,760,392)</u>	<u>(22,017,418)</u>	<u>(20,471,724)</u>
Discontinued operations	(240,339)	(246,432)	(477,102)
<b>Net cash provided by operating activities</b>	17(b) 1,621,605	15,984	1,889,918
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for purchase of property, plant & equipment	8(a) (690,493)	(3,097,500)	(1,370,482)
Payments for construction of infrastructure	9(a) (2,537,478)	(1,223,500)	(2,129,496)
Non-operating grants, subsidies and contributions (Payments)/Proceeds (to)/from financial assets at amortised cost	1,417,189	1,408,141	1,935,996
Proceeds from clubs/institutions current for loans	(3,362,885)	4,000,000	7,253,752
Proceeds from financial assets at fair values through profit and loss	16,348	21,000	24,130
Proceeds from sale of property, plant & equipment	6,994	0	4,525
	4,184	15,100	1,605,745
<b>Net cash provided by (used in) investing activities</b>	10(b) (5,146,141)	1,123,241	7,324,170
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of borrowings	29(a) (97,695)	(97,696)	(97,007)
Payments for principal portion of lease liabilities	29(b) (97,874)	0	(167,306)
<b>Net cash used in financing activities</b>	(195,569)	(97,696)	(264,313)
<b>Net increase (decrease) in cash held</b>	(3,720,105)	1,041,529	8,949,775
Cash at beginning of year	13,222,897	1,604,218	4,273,122
<b>Cash and cash equivalents at the end of the year</b>	17(a) 9,502,792	2,645,747	13,222,897

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
<b>NET CURRENT ASSETS - At start of financial year - surplus/(deficit)</b>	28(b)	1,865,356	3,379,043	796,267
<b>OPERATING ACTIVITIES</b>				
<b>Revenue from operating activities (excluding general rate)</b>				
Operating grants, subsidies and contributions		1,329,075	475,955	1,046,244
Fees and charges		6,596,944	6,656,618	6,293,694
Interest earnings		190,278	186,903	230,965
Other revenue		459,634	169,451	349,755
Profit on asset disposals	10(b)	0	100	30,464
Fair value adjustments to financial assets at fair value through profit or loss		6,994	0	4,525
Share of net profit of associates and joint ventures accounted for using the equity method		48,865	0	0
		8,631,790	7,489,027	7,955,647
<b>Expenditure from operating activities</b>				
Employee costs		(11,068,024)	(11,416,303)	(11,114,402)
Materials and contracts		(6,125,083)	(8,071,432)	(6,061,872)
Utility charges		(682,707)	(688,434)	(666,438)
Depreciation	10(a)	(3,699,531)	(3,845,273)	(3,718,627)
Finance costs		(26,133)	(33,068)	(37,655)
Insurance		(440,177)	(454,944)	(436,497)
Other expenditure		(860,369)	(787,837)	(623,466)
Loss on asset disposals	10(b)	(394,816)	(40,426)	(223,006)
Impairment loss on revaluation of non-current assets		(145,413)	0	0
		(23,442,253)	(25,337,717)	(22,881,963)
Discontinued operations		(240,339)	(246,432)	(477,102)
Non-cash amounts excluded from operating activities	28(a)	4,753,083	4,008,297	3,899,984
<b>Amount attributable to operating activities</b>		(10,297,719)	(14,086,825)	(11,503,434)
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions		2,097,693	1,408,141	1,935,996
Proceeds from disposal of assets	10(b)	4,184	15,100	1,605,745
Purchase of property, plant and equipment	8(a)	(690,493)	(3,097,500)	(1,370,482)
Purchase and construction of infrastructure	9(a)	(2,537,478)	(1,223,500)	(2,129,496)
<b>Amount attributable to investing activities</b>		(1,126,094)	(2,897,759)	41,763
<b>FINANCING ACTIVITIES</b>				
Repayment of borrowings	29(a)	(97,695)	(97,696)	(97,007)
Payments for principal portion of lease liabilities	29(b)	(97,874)	0	(167,306)
Self supporting loan principal reimbursed		16,348	21,000	24,130
Transfers to reserves (restricted assets)	30	(4,221,981)	(3,248,455)	(907,598)
Transfers from reserves (restricted assets)	30	2,354,369	3,199,585	191,394
<b>Amount attributable to financing activities</b>		(2,046,833)	(125,566)	(956,387)
<b>Deficit before imposition of general rates</b>		(11,605,290)	(13,731,107)	(11,621,791)
<b>Total amount raised from general rates</b>	27(a)	13,811,350	13,830,537	13,487,147
<b>Surplus after imposition of general rates</b>	28(b)	<b>2,206,060</b>	<b>99,430</b>	<b>1,865,356</b>

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN**  
**FOR THE YEAR ENDED 30 JUNE 2022**  
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**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**1. BASIS OF PREPARATION**

The financial report comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996 prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The local government reporting entity**

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 30 of the financial report.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure.
- estimation of useful lives of non-current assets

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**2. REVENUE AND EXPENSES**

**(a) Revenue**

**Contracts with customers**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of revenue recognition
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	On entry or at conclusion of hire
Fees and charges for other goods and services	Library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	When claim is agreed

Consideration from contracts with customers is included in the transaction price.

**Revenue Recognition**

Revenue recognised during the year under each basis of recognition by nature or types of goods or services is provided in the table below:

**For the year ended 30 June 2022**

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	13,811,350	0	13,811,350
Operating grants, subsidies and contributions	517,621	0	811,454	0	1,329,075
Fees and charges	6,284,902	0	312,042	0	6,596,944
Interest earnings	0	0	0	190,278	190,278
Other revenue	459,634	0	0	0	459,634
Non-operating grants, subsidies and contributions	0	2,097,693	0	0	2,097,693
<b>Total</b>	<b>7,262,157</b>	<b>2,097,693</b>	<b>14,934,846</b>	<b>190,278</b>	<b>24,484,974</b>

**For the year ended 30 June 2021**

Nature or type	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	13,487,147	0	13,487,147
Operating grants, subsidies and contributions	442,519	0	603,725	0	1,046,244
Fees and charges	5,821,600	0	472,094	0	6,293,694
Interest earnings	0	0	0	230,965	230,965
Other revenue	349,755	0	0	0	349,755
Non-operating grants, subsidies and contributions	0	1,935,996	0	0	1,935,996
<b>Total</b>	<b>6,613,874</b>	<b>1,935,996</b>	<b>14,562,966</b>	<b>230,965</b>	<b>23,343,801</b>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**2. REVENUE AND EXPENSES (Continued)**

	Note	2022 Actual	2022 Budget	2021 Actual
<b>Interest earnings</b>				
Financial assets at amortised cost - self supporting loans		11,409	20,130	13,051
Interest on reserve funds		35,812	50,100	46,666
Rates instalment and penalty interest (refer Note 23(b))		123,857	60,610	147,732
Other interest earnings		19,200	56,063	23,516
		190,278	186,903	230,965
<b>(b) Expenses</b>				
<b>Auditors remuneration</b>				
- Audit of the Annual Financial Report		45,300	45,000	40,000
- Other services		24,025	45,000	900
		69,325	90,000	40,900
<b>Finance costs</b>				
Borrowings	29(a)	26,133	33,089	37,661
		26,133	33,089	37,661
Discontinued operations	18	0	(21)	(6)
Borrowings after removing discontinued operations		26,133	33,068	37,655
<b>Other expenditure</b>				
Fees, expenses and allowances to elected council members		206,643	209,240	201,134
Information technology licencing and maintenance		200,244	-	-
Information technology strategy implementation		81,096	50,000	-
Waste education		120,161	53,000	381
Library book purchases		57,454	34,500	49,957
Road weeding		159,150	160,000	166,042
Other expenses		369,154	649,373	468,457
		1,193,902	1,156,113	885,971
Discontinued operations	18	(333,533)	(368,276)	(262,505)
Other expenditure after removing discontinued operations		860,369	787,837	623,466

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**3. CASH AND CASH EQUIVALENTS**

Cash at bank and on hand  
Short term deposits  
**Total cash and cash equivalents**

Note	2022	2021
	\$	\$
	5,502,126	1,613,346
	4,000,666	11,609,551
17(a)	9,502,792	13,222,897
Held as		
- Unrestricted cash and cash equivalents	3,451,981	5,092,775
- Restricted cash and cash equivalents	6,050,811	8,130,122
	9,502,792	13,222,897

**SIGNIFICANT ACCOUNTING POLICIES**

**Cash and cash equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

**Restricted financial assets**

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

Details of restrictions on financial assets can be found at Note 17.

**4. OTHER FINANCIAL ASSETS**

**(a) Current assets**

Financial assets at amortised cost

**Financial assets at amortised cost**

Self supporting loans receivable  
Term deposits

Held as

- Unrestricted other financial assets at amortised cost  
- Restricted other financial assets at amortised cost

	2022	2021
	\$	\$
	5,069,478	1,712,214
	5,069,478	1,712,214
28(b)	21,503	20,130
	5,047,975	1,692,084
	5,069,478	1,712,214
17(a)	21,503	20,130
	5,047,975	1,692,084
	5,069,478	1,712,214
	279,335	290,062
	279,335	290,062
	143,179	160,900
	136,156	129,162
	279,335	290,062

**(b) Non-current assets**

Financial assets at amortised cost

**Financial assets at amortised cost**

Self supporting loans receivable  
Units in Local Government House Trust <sup>1</sup>

<sup>1</sup> The Town owns 7 units in Local Government House valued at \$19,451 per unit.

**SIGNIFICANT ACCOUNTING POLICIES**

**Other financial assets at amortised cost**

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 25 (i)) due to the observable market rates.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

**Financial assets at fair value through profit and loss**

The Town classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Town has not elected to recognise fair value gains and losses through other comprehensive income.

**Impairment and risk**

Information regarding impairment and exposure to risk can be found at Note 23.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**5. TRADE AND OTHER RECEIVABLES**

	Note	2022 \$	2021 \$
<b>Current</b>			
Rates receivable		827,574	983,747
Trade and other receivables from contracts with customers		1,138,778	110,757
GST receivable		31,025	118,211
Receivables for employee related provisions	15	59,469	83,309
Accrued Income		17,786	9,872
		2,074,632	1,305,896
<b>Non-current</b>			
Pensioner's rates and ESL deferred		334,682	351,868
		334,682	351,868

**SIGNIFICANT ACCOUNTING POLICIES**

**Trade and other receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they

contain significant financing components, when they are recognised at fair value.

**Impairment and risk exposure**

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 23.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective

to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**TOWN OF BASSENDEAN  
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FOR THE YEAR ENDED 30 JUNE 2022**

**6. INVENTORIES**

	<b>2022</b>	<b>2021</b>
	\$	\$
<b>Current</b>		
Fuel and materials	15,976	6,298
	<u>15,976</u>	<u>6,298</u>

The following movements in inventories occurred during the year -

<b>Balance at beginning of year</b>	6,298	9,037
Inventories expensed during the year	(99,019)	(88,675)
Additions to inventory	108,697	85,936
<b>Balance at end of year</b>	<u>15,976</u>	<u>6,298</u>

**SIGNIFICANT ACCOUNTING POLICIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**TOWN OF BASSENDEAN  
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**7. OTHER ASSETS**

	2022	2021
	\$	\$
<b>Other assets - current</b>		
Prepayments	105,670	23,724
Assets held for sale	23,000	0
	128,670	23,724

**SIGNIFICANT ACCOUNTING POLICIES**

**Other current assets**

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

**Non-current assets held for sale**

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**8. PROPERTY, PLANT AND EQUIPMENT**

**(a) Movements in Balances**

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

Note	Land \$	Buildings \$	Total land and buildings \$		Furniture and Equipment \$	Works in Progress \$	Minor Assets - Artwork \$	Total property, plant and equipment \$
			Equipment \$	Equipment \$				
<b>Balance at 1 July 2020</b>	36,381,646	18,032,087	54,413,733	246,192	993,908	622,757	62,620	56,339,210
Additions	701,377	267,613	968,990	172,059	31,390	198,043	0	1,370,482
Disposals	(1,775,000)	0	(1,775,000)	0	(23,287)	0	0	(1,798,287)
Impairment (losses) / reversals	0	(125,893)	(125,893)	0	0	0	0	(125,893)
Depreciation	0	(502,327)	(502,327)	(69,749)	(79,588)	0	0	(651,664)
Transfers	0	(107,826)	(107,826)	604,346	0	(622,757)	0	(126,237)
<b>Balance at 30 June 2021</b>	<b>35,308,023</b>	<b>17,563,654</b>	<b>52,871,677</b>	<b>952,848</b>	<b>922,423</b>	<b>198,043</b>	<b>62,620</b>	<b>55,007,611</b>
<b>Comprises:</b>								
Gross balance amount at 30 June 2021	35,308,023	26,542,914	61,850,937	1,222,919	2,606,268	198,043	62,620	65,940,787
Accumulated depreciation at 30 June 2021	0	(8,979,260)	(8,979,260)	(270,071)	(1,683,845)	0	0	(10,933,176)
<b>Balance at 30 June 2021</b>	<b>35,308,023</b>	<b>17,563,654</b>	<b>52,871,677</b>	<b>952,848</b>	<b>922,423</b>	<b>198,043</b>	<b>62,620</b>	<b>55,007,611</b>
Additions	0	144,655	144,655	134,382	86,219	325,237	0	690,493
Disposals	(375,000)	0	(375,000)	0	(24,000)	0	0	(399,000)
Revaluation increments / (decrements) transferred to revaluation surplus	(1,572,122)	2,987,641	1,415,519	0	0	0	0	1,415,519
Impairment losses	0	0	0	0	(145,413)	0	0	(145,413)
Depreciation	0	(501,298)	(501,298)	(111,607)	(79,323)	0	0	(692,228)
Transfers	0	0	0	0	(6,839)	0	0	(6,839)
<b>Balance at 30 June 2022</b>	<b>33,360,901</b>	<b>20,194,652</b>	<b>53,555,553</b>	<b>975,623</b>	<b>753,067</b>	<b>523,280</b>	<b>62,620</b>	<b>55,870,143</b>
<b>Comprises:</b>								
Gross balance amount at 30 June 2022	33,360,901	29,701,362	63,062,263	1,357,302	2,288,548	523,280	62,620	67,294,013
Accumulated depreciation at 30 June 2022	0	(9,506,710)	(9,506,710)	(381,679)	(1,535,481)	0	0	(11,423,870)
<b>Balance at 30 June 2022</b>	<b>33,360,901</b>	<b>20,194,652</b>	<b>53,555,553</b>	<b>975,623</b>	<b>753,067</b>	<b>523,280</b>	<b>62,620</b>	<b>55,870,143</b>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**8. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**(b) Carrying Value Measurements**

<b>(i) Fair Value</b>	<b>Asset Class</b>	<b>Fair Value Hierarchy</b>	<b>Valuation Technique</b>	<b>Basis of Valuation</b>	<b>Date of Last Valuation</b>	<b>Inputs Used</b>
<b>Land and buildings</b>						
	Land - Freehold Land	2 & 3	Market approach using recent observable market data for similar items. (Gross revaluation method)	Independent Valuation	June 2022	Price per hectare/market borrowing rate
	Buildings - specialised	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction/Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

**(ii) Cost**

Following changes to the Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment, furniture and equipment, works in progress and artworks) are being measured using the cost model rather than fair value. This change was effective for the financial year 2019.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**9. INFRASTRUCTURE**

**(a) Movements in Balances**

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

Note	Infrastructure - Roads \$	Infrastructure - Drainage \$	Infrastructure - Foopaths \$	Infrastructure - Parks & Ovals \$	Works in Progress \$	Total Infrastructure \$
<b>Balance at 1 July 2020</b>	65,550,484	21,824,403	6,650,861	11,140,838	120,044	105,286,630
Additions	330,810	34,422	128,347	1,656	1,634,261	2,129,496
Impairment (losses) / reversals	0	(355,450)	0	(218,670)	0	(574,120)
Depreciation	(1,490,364)	(595,275)	(243,898)	(613,210)	0	(2,942,747)
Transfers	0	0	0	126,237	0	126,237
<b>Balance at 30 June 2021</b>	<b>64,390,930</b>	<b>20,908,100</b>	<b>6,535,310</b>	<b>10,436,851</b>	<b>1,754,305</b>	<b>104,025,496</b>
<b>Comprises:</b>						
Gross balance at 30 June 2021	85,480,433	40,164,133	10,506,963	18,391,179	1,754,305	156,297,013
Accumulated depreciation at 30 June 2021	(21,089,503)	(19,256,033)	(3,971,653)	(7,954,328)	0	(52,271,517)
<b>Balance at 30 June 2021</b>	<b>64,390,930</b>	<b>20,908,100</b>	<b>6,535,310</b>	<b>10,436,851</b>	<b>1,754,305</b>	<b>104,025,496</b>
Additions	835,256	176,630	0	427,218	1,098,374	2,537,478
Revaluation increments / (decrements) transferred to revaluation surplus	(9,248,900)	(2,883,673)	1,081,082	780,736	0	(10,270,755)
Depreciation	(1,495,907)	(594,241)	(246,355)	(612,088)	0	(2,948,591)
Transfers	3,883,955	3,692	0	(2,226,554)	(1,677,254)	(16,161)
<b>Balance at 30 June 2022</b>	<b>58,365,334</b>	<b>17,610,508</b>	<b>7,370,037</b>	<b>8,806,163</b>	<b>1,175,425</b>	<b>93,327,467</b>
<b>Comprises:</b>						
Gross balance at 30 June 2022	112,736,584	31,885,885	11,564,507	13,878,781	1,175,425	171,241,182
Accumulated depreciation at 30 June 2022	(54,371,251)	(14,275,377)	(4,194,470)	(5,072,617)	0	(77,913,715)
<b>Balance at 30 June 2022</b>	<b>58,365,333</b>	<b>17,610,508</b>	<b>7,370,037</b>	<b>8,806,164</b>	<b>1,175,425</b>	<b>93,327,467</b>

**TOWN OF BASSENDEAN  
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FOR THE YEAR ENDED 30 JUNE 2022**

**9. INFRASTRUCTURE (Continued)**

**(b) Carrying Value Measurements**

<b>(i) Fair Value</b>	<b>Asset Class</b>	<b>Fair Value Hierarchy</b>	<b>Valuation Technique</b>	<b>Basis of Valuation</b>	<b>Date of Last Valuation</b>	<b>Inputs Used</b>
	<b>Infrastructure - Roads</b>	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	<b>Infrastructure - Drainage</b>	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	<b>Infrastructure - Footpaths</b>	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
	<b>Infrastructure - Parks &amp; Ovals</b>	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	June 2022	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**10. FIXED ASSETS**

**(a) Depreciation**

	Note	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
Buildings	8(a)	501,298	549,052	502,327
Furniture and Equipment	8(a)	111,607	38,303	69,749
Plant and Equipment	8(a)	79,323	86,646	79,588
Infrastructure - Roads	9(a)	1,495,907	1,629,426	1,490,364
Infrastructure - Drainage	9(a)	594,241	650,819	595,275
Infrastructure - Footpaths	9(a)	246,355	266,655	243,897
Infrastructure - Parks & Ovals	9(a)	612,088	670,427	613,210
Right-of-use assets - Furniture and Equipment	11(a)	31,597	0	41,460
Right-of-use assets - Plant and Equipment	11(a)	67,153	0	125,846
		3,739,569	3,891,328	3,761,716
Less amount attributable to discontinued operations	18	(40,038)	(46,055)	(43,089)
Depreciation after removing discontinued operations		3,699,531	3,845,273	3,718,627

**Depreciation rates**

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	20 to 100 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Minor Art Works	Not depreciated
Infrastructure - Roads Componentised	18 to 120 years
Infrastructure - Roads Subgrade	Not depreciated
Infrastructure - Parks Plant & Equipment	3 to 80 years
Infrastructure - Footpaths Componentised	10 to 50 years
Infrastructure - Drainage Componentised	10 to 80 years

**TOWN OF BASSENDEAN  
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**10. FIXED ASSETS (Continued)**

(b) Disposals of assets

	2022			2022			2022			2022			2021		
	Actual Net Book Value	Actual Sale Proceeds	Actual Profit Loss	Budget Net Book Value	Budget Sale Proceeds	Budget Profit Loss	Budget Net Book Value	Budget Sale Proceeds	Budget Profit Loss	Actual Net Book Value	Actual Sale Proceeds	Actual Profit Loss	Actual Net Book Value	Actual Sale Proceeds	Actual Profit Loss
Land	375,000	1	0 (374,999)	0	0	0	0	0	0	1,775,000	1,592,273	30,000 (212,727)	1,775,000	1,592,273	30,000 (212,727)
Plant and Equipment	24,000	4,183	0 (19,817)	55,426	15,100	100 (40,426)	55,426	15,100	100 (40,426)	23,287	13,472	464 (10,279)	23,287	13,472	464 (10,279)
	399,000	4,184	0 (394,816)	55,426	15,100	100 (40,426)	55,426	15,100	100 (40,426)	1,798,287	1,605,745	30,464 (223,006)	1,798,287	1,605,745	30,464 (223,006)

The following assets were disposed of during the year.

2022			2022		
Actual Net Book Value	Actual Sale Proceeds	Actual Profit Loss	Budget Net Book Value	Budget Sale Proceeds	Budget Profit Loss
375,000	1	0 (374,999)	0	0	0
24,000	4,183	0 (19,817)	55,426	15,100	100 (40,426)
399,000	4,184	0 (394,816)	55,426	15,100	100 (40,426)

**Recreation and culture**

1 Surrey St, Pensioner Guard Cottage

375,000	1	0 (374,999)	0	0	0
375,000	1	0 (374,999)	0	0	0

**Other Property and Services**

Ford Ranger Dual Cab Utility

24,000	4,183	0 (19,817)	55,426	15,100	100 (40,426)
24,000	4,183	0 (19,817)	55,426	15,100	100 (40,426)
399,000	4,184	0 (394,816)	55,426	15,100	100 (40,426)

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**10. FIXED ASSETS (Continued)**

**SIGNIFICANT ACCOUNTING POLICIES**

**Fixed assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation

dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

**Revaluation**

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Town.

**Revaluation (continued)**

At the end of each period the carrying amount for each asset class is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

**Depreciation**

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

**Depreciation on revaluation**

When an item of property, plant and equipment and

infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

**TOWN OF BASSENDEAN  
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**11. LEASES**

**(a) Right-of-Use Assets**

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	Right-of-use assets - Furniture and Equipment	Right-of-use assets - Plant and Equipment	Right-of-use assets Total
	\$	\$	\$
<b>Balance at 1 July 2020</b>	135,253	183,027	318,280
Additions	0	63,133	63,133
Depreciation	(41,460)	(125,846)	(167,306)
<b>Balance at 30 June 2021</b>	93,793	120,314	214,107
Additions	0	97,293	97,293
Depreciation	(31,596)	(67,154)	(98,750)
<b>Balance at 30 June 2022</b>	62,197	150,453	212,650

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

	2022 Actual	2021 Actual
	\$	\$
Depreciation on right-of-use assets	(98,750)	(167,305)
Interest expense on lease liabilities	(6,545)	(5,416)

**Total amount recognised in the statement of comprehensive income**

Total cash outflow from leases	(105,295)	(172,721)
	(104,419)	(172,721)

**(b) Lease Liabilities**

Current	89,871	93,799
Non-current	125,236	121,891
	215,107	215,690

**TOWN OF BASSENDEAN  
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**12. TRADE AND OTHER PAYABLES**

**Current**

Sundry creditors

Prepaid rates

Accrued payroll liabilities

Bonds and deposits held

Hyde Retirement Village Bonds

Accrued Interest on loans

CHSP Provision

	2022	2021
	\$	\$
	1,030,197	1,257,206
	435,801	378,951
	923,733	304,261
	1,911,096	2,213,743
	16,300	102,500
	2,140	2,550
	0	425,947
	<b>4,319,267</b>	<b>4,685,158</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Financial liabilities**

Financial liabilities are initially recognised at fair value when the Town becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**Trade and other payables**

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**Prepaid rates**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Town recognises revenue for the prepaid rates that have not been refunded.

**TOWN OF BASSEDEAN  
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**13. OTHER LIABILITIES**

**Current**

Contract liabilities  
Capital grant/contributions liabilities

**Non-current**

Contract liabilities

**Reconciliation of changes in contract liabilities**

Opening balance  
Additions  
Revenue from contracts with customers included as a contract liability at the start of the period

The Town expects to satisfy the performance obligations from contracts with customers unsatisfied at the end of the reporting period to be satisfied within the next 12 months.

**Reconciliation of changes in capital grant/contribution liabilities**

Opening balance  
Additions  
Revenue from capital grant/contributions held as a liability at the start of the period

**Expected satisfaction of capital grant/contribution liabilities**

Less than 1 year

	2022	2021
	\$	\$
Contract liabilities	142,674	136,560
Capital grant/contributions liabilities	0	491,952
	<u>142,674</u>	<u>628,512</u>
Contract liabilities	0	1,560
	<u>0</u>	<u>1,560</u>
Opening balance	138,120	0
Additions	141,114	138,120
Revenue from contracts with customers included as a contract liability at the start of the period	(136,560)	0
	<u>142,674</u>	<u>138,120</u>
Opening balance	491,952	0
Additions	0	491,952
Revenue from capital grant/contributions held as a liability at the start of the period	(491,952)	0
	<u>0</u>	<u>491,952</u>
Less than 1 year	0	491,952
	<u>0</u>	<u>491,952</u>

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

**SIGNIFICANT ACCOUNTING POLICIES**

**Contract liabilities**

Contract liabilities represent the Town's obligation to transfer goods or services to a customer for which the Town has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**Capital grant/contribution liabilities**

Capital grant/contribution liabilities represent the Town's obligations to construct recognisable non-financial assets to identified specifications to be controlled the Town which are yet to be satisfied. Capital grant/contribution liabilities are recognised as revenue when the obligations in the contract are satisfied.

Non-current capital grant/contribution liabilities fair values are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**14. BORROWINGS**

	Note	2022			2021		
		Current	Non-current	Total	Current	Non-current	Total
<b>Secured</b>		\$	\$	\$	\$	\$	\$
Debentures		104,062	250,552	354,614	97,696	354,613	452,309
<b>Total secured borrowings</b>	29(a)	104,062	250,552	354,614	97,696	354,613	452,309

**Secured liabilities and assets pledged as security**

Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the Town of Bassendean. Other loans relate to transferred receivables. Refer to Note 5.

The Town of Bassendean has complied with the financial covenants of its borrowing facilities during the 2022 and 2021 years.

**Undrawn Borrowing Facilities**

	2022	2021
	Actual	Actual
	\$	\$
<b>Credit Standby Arrangements</b>		
Bank overdraft limit	100,000	100,000
Credit card limit	150,000	150,000
Credit card balance at balance date	(25,008)	(14,916)
<b>Total amount of credit unused</b>	224,992	235,084
<b>Loan facilities</b>		
Loan facilities - current	104,062	97,696
Loan facilities - non-current	250,552	354,613
<b>Total facilities in use at balance date</b>	354,614	452,309

**SIGNIFICANT ACCOUNTING POLICIES**

**Borrowing costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

**Risk**

Information regarding exposure to risk can be found at Note 23.

Details of individual borrowings required by regulations are provided at Note 29(a).

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**15. EMPLOYEE RELATED PROVISIONS**

**Employee Related Provisions**

**Current provisions  
Employee benefit provisions**

Annual Leave  
Long Service Leave

**Non-current provisions**

Long Service Leave

	2022	2021
	\$	\$
Annual Leave	994,153	1,144,857
Long Service Leave	1,204,309	1,289,635
	2,198,462	2,434,492
Long Service Leave	186,056	256,909
	186,056	256,909
	2,384,518	2,691,401

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

**Amounts are expected to be settled on the following basis:**

Less than 12 months after the reporting date  
More than 12 months from reporting date

	2022	2021
	\$	\$
Less than 12 months after the reporting date	1,180,209	859,237
More than 12 months from reporting date	1,204,309	1,832,164
	2,384,518	2,691,401

Expected reimbursements of employee related provisions from other WA local governments included within other receivables

	59,469	83,309
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**SIGNIFICANT ACCOUNTING POLICIES**

**Employee benefits**

The Town's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

**Short-term employee benefits**

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate

anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**16. REVALUATION SURPLUS**

	2022 Opening Balance	2022 Revaluation Increment	2022 Revaluation (Decrement)	2022 Total Movement on Revaluation	2022 Closing Balance	2021 Opening Balance	2021 Impairment Increment	2021 Revaluation (Decrement)	2021 Total Movement on Revaluation	2021 Closing Balance
Revaluation surplus - Land - freehold land	\$ 41,252,189	0	(1,572,122)	(1,572,122)	39,680,067	\$ 41,252,189	0	0	0	\$ 41,252,189
Revaluation surplus - Buildings	12,511,627	2,987,641	0	2,987,641	15,499,268	12,637,520	(125,893)	0	(125,893)	12,511,627
Revaluation surplus - Furniture and Equipment	56,792	0	0	0	56,792	56,792	0	0	0	56,792
Revaluation surplus - Plant and Equipment	732,285	0	0	0	732,285	732,285	0	0	0	732,285
Revaluation surplus - Infrastructure - Roads	57,996,640	0	(9,248,901)	(9,248,901)	48,747,740	57,996,640	0	0	0	57,996,640
Revaluation surplus - Infrastructure - Drainage	17,406,668	0	(2,883,673)	(2,883,673)	14,522,995	17,762,118	(355,450)	0	(355,450)	17,406,668
Revaluation surplus - Infrastructure - Footpaths	4,698,372	1,081,082	0	1,081,082	5,779,454	4,698,372	0	0	0	4,698,372
Revaluation surplus - Infrastructure - Parks & Ovals	5,662,862	780,736	0	780,736	6,443,598	5,881,532	(218,670)	0	(218,670)	5,662,862
Revaluation surplus/(deficit) EMRC	1,757,811	172,840	0	172,840	1,930,651	1,967,682	0	(209,871)	(209,871)	1,757,811
	142,075,246	5,022,299	(13,704,696)	(8,682,397)	133,392,850	142,985,130	(700,013)	(209,871)	(909,884)	142,075,246

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**17. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Cash and cash equivalents	3	9,502,792	2,645,747	13,222,897

**Restrictions**

The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Cash and cash equivalents	3	6,050,811	0	8,130,122
- Financial assets at amortised cost	4	5,047,975	9,298,867	1,692,084
		11,098,786	9,298,867	9,822,206

The restricted financial assets are a result of the following specific purposes to which the assets may be used:

Restricted reserve accounts	30	8,743,503	6,841,441	6,875,891
Bonds and deposits		1,927,396	2,200,000	2,213,743
Other restricted assets		266,987	257,426	630,072
Loans to clubs/associations	29(a)	160,900	160,900	102,500
<b>Total restricted financial assets</b>		11,098,786	9,459,767	9,822,206

**(b) Reconciliation of Net Result to Net Cash Provided  
By Operating Activities**

Net result		818,203	(2,902,499)	169,224
Non-cash items:				
Adjustments to fair value of financial assets at fair value through profit and loss		(6,994)	0	(4,525)
Depreciation/amortisation		3,739,569	3,891,328	3,761,716
(Profit)/loss on sale of asset		394,816	40,326	192,542
Share of profits of associates		(48,865)	0	(192,588)
Impairment of property, plant and equipment		145,413		
Changes in assets and liabilities:				
(Increase)/decrease in trade and other receivables		(71,053)	0	373,484
(Increase)/decrease in other assets		(81,941)	0	17,516
(Increase)/decrease in inventories		(9,678)	0	2,739
Increase/(decrease) in trade and other payables		(365,891)	97,698	(857,441)
Increase/(decrease) in employee related provisions		(306,883)	297,272	217,887
Increase/(decrease) in contract liabilities		(487,398)	0	145,360
Non-operating grants, subsidies and contributions		(2,097,693)	(1,408,141)	(1,935,996)
Net cash provided by/(used in) operating activities		1,621,605	15,984	1,889,918

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**18. DISCONTINUED OPERATIONS**

By a confidential Council resolution in November 2020, Council decided to cease provision of home support services to seniors, from the date of expiration of the CHSP funding agreement, on 30 June 2022. Council endorsed a Transition Out Plan, Workforce Plan, Communications Plan and Service Continuity Plan on 28 September 2021.

The Town formally notified the Department of Health of the Town's decision to divest on 31 August 2021. The Department of Health then appointed Amana Living to take over the CHSP programme.

Operations ceased on 30 June 2022 and as per the accounting standards, the income and expenditure is excluded from normal operations for 2021/22 which is estimated as being a net deficit of \$280,377, of which \$40,038 relates to depreciation (a non-cash charge).

Council expects that there will be no significant assets that will be held for sale as a result of divestment except those identified in Note 7

	<b>2022 Actual</b>	<b>2022 Budget</b>	<b>2021 Actual</b>
<b>STATEMENT OF COMPREHENSIVE INCOME</b>			
<b>Revenue</b>			
Operating grants, subsidies and contributions	2,970,325	2,145,023	1,862,706
Fees and charges	178,137	180,000	159,562
Other revenue	56,516	60,000	64,076
	<u>3,204,978</u>	<u>2,385,023</u>	<u>2,086,344</u>
<b>Expenses</b>			
Employee costs	(2,699,294)	(2,062,164)	(2,036,884)
Materials and contracts	(369,646)	(159,564)	(222,765)
Utility charges	(7,339)	0	(3,027)
Depreciation	(40,038)	(46,055)	(43,089)
Finance costs	0	(21)	(6)
Insurance	(35,505)	(41,430)	(38,259)
Other expenditure	(333,533)	(368,276)	(262,505)
	<u>(3,485,355)</u>	<u>(2,677,510)</u>	<u>(2,606,535)</u>
<b>Net operating result for discontinued operations</b>	(280,377)	(292,487)	(520,191)
<b>Impairment of plant and equipment</b>	(145,413)	0	0
	<b>2022 Actual</b>		<b>2021 Actual</b>
<b>IMPACT ON STATEMENT OF FINANCIAL POSITION</b>			
Assets	125,892		
Liabilities	(633,835)		
	<b>2022 Actual</b>		<b>2021 Actual</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Net cash outflows from operating activities	(240,399)		(477,102)
	<u>(240,399)</u>		<u>(477,102)</u>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**19. CONTINGENT LIABILITIES**

In compliance with the Contaminated Sites Act 2003 Section 11, the Town has listed the following sites as potential sources of contamination:

- 87 Whitfield Street, Bassendean
- 69 Scadden Street, Bassendean
- 17 Anstey Road, Bassendean
- 19 Anstey Road, Bassendean
- 27 Hyland Street, Bassendean
- 87 Whitfield Street, Bassendean
- 35 Villiers St West and 29 Elder Parade, Bassendean\*
- Ashfield Reserve, Bassendean\*
- Lots 214-220 (37-47 Hyland St, 214 Lot Carnegie Rd), Bassendean\*

The Town may have other sites that are possible sources of contamination. Until the Town conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with Department of Water and Environmental Regulation on the need and criteria for remediation of risk based approach, the Town is unable to estimate the potential costs associated with remediation of these sites except those marked with an \* where only minor works are involved that would be undertaken at the time of any future. This approach is consistent with the Department of Water and Environmental Regulation Guidelines.

**20. CAPITAL COMMITMENTS**

	2022	2021
	\$	\$
Contracted for:		
- Capital expenditure projects	43,520	345,944
- Underground Power - Eden Hill NRUPP Contribution	2,454,568	0
	2,498,088	345,944
Payable:		
- not later than one year	1,270,804	345,944
- later than one year	1,227,284	0

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
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**21. RELATED PARTY TRANSACTIONS**

(a) Elected Member Remuneration	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
<b>Councillor Kathryn Hamilton, Mayor (2021/22), Deputy Mayor (2020/21) <sup>1</sup></b>				
Mayor's /Deputy Mayor's annual allowance		28,747	9,239	9,239
Meeting attendance fees		22,684	16,367	16,367
ICT expenses		3,500	3,500	3,500
Training Expenses		2,669	2,143	954
		57,600	31,249	30,060
<b>Councillor Renee McLennan, Deputy Mayor(2021/22), Mayor (2020/21) <sup>2</sup></b>				
Mayor's /Deputy Mayor's annual allowance		17,524	36,957	36,957
Meeting attendance fees		19,050	25,342	25,342
ICT expenses		3,500	3,500	3,500
Training Expenses		5,512	2,143	2,157
		45,586	67,942	67,956
<b>Councillor Hillary Macwilliam</b>				
Meeting attendance fees		16,367	16,367	16,367
ICT expenses		3,500	3,500	3,500
Training Expenses		979	2,143	1,317
		20,846	22,010	21,184
<b>Councillor Sarah Quinton <sup>3</sup></b>				
Meeting attendance fees		4,803	16,367	16,367
ICT expenses		1,027	3,500	3,500
Training Expenses		0	2,143	0
		5,830	22,010	19,867
<b>Councillor Jai Wilson <sup>3</sup></b>				
Meeting attendance fees		4,803	16,367	16,367
ICT expenses		1,027	3,500	3,500
Training Expenses		0	2,143	390
		5,830	22,010	20,257
<b>Councillor Chris Barty <sup>3</sup></b>				
Meeting attendance fees		4,803	16,367	16,367
ICT expenses		1,027	3,500	3,500
Training Expenses		0	2,143	1,177
		5,830	22,010	21,044
<b>Councillor John Gangell <sup>5</sup></b>				
Meeting attendance fees		1,957	16,367	16,367
ICT expenses		418	3,500	3,500
Training Expenses		0	2,142	899
		2,375	22,009	20,766
<b>Councillor Tallan Ames <sup>4</sup></b>				
Meeting attendance fees		11,564	0	0
ICT expenses		2,473	0	0
Training Expenses		2,255	0	0
		16,292	0	0
<b>Councillor Jennie Carter <sup>4</sup></b>				
Meeting attendance fees		11,564	0	0
ICT expenses		2,473	0	0
Training Expenses		1,906	0	0
		15,943	0	0
<b>Councillor Paul Poliwka <sup>4</sup></b>				
Meeting attendance fees		11,564	0	0
ICT expenses		2,473	0	0
Training Expenses		980	0	0
		15,017	0	0

**TOWN OF BASSENDEAN  
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21. Elected Member Remuneration (Continued)	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
<b>Councillor Emily Wilding <sup>4</sup></b>				
Meeting attendance fees		11,564	0	0
ICT expenses		2,473	0	0
Training Expenses		1,457	0	0
		15,494	0	0
<b>TOTAL</b>		206,643	209,240	201,134
Fees, expenses and allowances to be paid or reimbursed to elected council members.				
	Note	2022 Actual \$	2022 Budget \$	2021 Actual \$
Mayor's allowance		37,057	36,957	36,957
Deputy Mayor's allowance		9,214	9,239	9,239
Meeting attendance fees		120,722	123,544	123,544
ICT expenses		23,891	24,500	24,500
Training Expenses		15,759	15,000	6,894
	21(b)	206,643	209,240	201,134

<sup>1</sup> Deputy Mayor to 16 October 2021 and then Mayor

<sup>2</sup> Mayor to 16 October 2021 and then Deputy Mayor

<sup>3</sup> Councillor from 16 October 2021

<sup>4</sup> Councillor from 16 October 2021

<sup>5</sup> Councillor to 13 August 2021

**(b) Key Management Personnel (KMP) Compensation**

The total of compensation paid to KMP of the Town during the year are as follows:

	Note	2022 Actual \$	2021 Actual \$
Short-term employee benefits		984,698	1,025,549
Post-employment benefits		137,949	133,295
Employee - other long-term benefits		(81,188)	(73,676)
Council member costs	21(a)	206,643	201,134
		1,248,102	1,286,302

There were no payments made to related parties in 2021-22 or 2020-21.

*Short-term employee benefits*

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

*Post-employment benefits*

These amounts are the current-year's cost of the Town's superannuation contributions made during the year.

*Other long-term benefits*

These amounts represent annual leave and long service leave entitlements accruing during the year.

*Council member costs*

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**21. Elected Member Remuneration (Continued)**

*i. Key management personnel*

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

*ii. Other Related Parties*

An associate person of KMP was employed by the Town under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Town.

*iii. Entities subject to significant influence by the Town*

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**22. JOINT ARRANGEMENTS**

**Share of joint operations**

The Council is a member of the Eastern Metropolitan Regional Council. EMRC was established in accordance with the Local Government Act 1995 and consists of five local governments, namely, Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring, and City of Swan. The Town's interest in the associate calculated by EMRC as at 30 June 2022 was 4.72% (4.22% at 30 June 2021), representing its share of the net assets of \$170,759,354 (\$185,752,978 at 30 June 2021). Bassendean's interest in the assets and liabilities of the EMRC is as follows:

	2022 Actual	2021 Actual
	\$	\$
Current assets		
Non current assets	85,207,247	91,484,741
Total assets	121,339,609	115,414,742
	206,546,856	206,899,483
Current liabilities	8,077,758	14,439,344
Non current liabilities	27,709,744	6,707,161
Total liabilities	35,787,502	21,146,505
Net assets	170,759,354	185,752,978
Share of EMRC'S net Assets	8,057,038	7,835,333
Operating activities		
-Share of associates profit/(loss) from ordinary activities	48,865	192,588
- Share of associates other comprehensive income arising during the period	172,840	(209,871)
- Share of associates total comprehensive income arising during the period	221,705	(17,283)
<b>Balance at 1 July</b>	7,835,333	7,852,617
- Share of associates total comprehensive income arising during the period	221,705	(17,284)
<b>Balance at 30 June</b>	8,057,038	7,835,333

**SIGNIFICANT ACCOUNTING POLICIES**

**Joint operations**

A joint operation is a joint arrangement where the Town has joint control with another party to the joint arrangement. All parties to joint arrangements have rights to the assets, and obligations for the liabilities relating to the arrangement.

Assets, liabilities, revenues and expenses relating to the Town's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**23. FINANCIAL RISK MANAGEMENT**

This note explains the Town's exposure to financial risks and how these risks could affect the Town's future financial performance.

<b>Risk</b>	<b>Exposure arising from</b>	<b>Measurement</b>	<b>Management</b>
<b>Market risk - interest rates</b>	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
<b>Credit risk</b>	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
<b>Liquidity risk</b>	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Town does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

**(a) Interest rate risk**

**Cash and cash equivalents**

The Town's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Town to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Town to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

**TOWN OF BASSENDEAN  
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**23. FINANCIAL RISK MANAGEMENT (Continued)**

	Average Interest Rate %	Carrying Amounts \$	Fixed Interest Rate \$	Variable Interest Rate \$	Non Interest Bearing \$
<b>2022</b>					
Cash and cash equivalents	1.17%	9,502,792	4,000,666	4,271,233	1,230,893
Term deposits	2.44%	5,047,975	5,047,975	0	0
<b>2021</b>					
Cash and cash equivalents	0.25%	13,222,897	9,509,538	2,100,013	1,613,346
Financial assets at amortised cost - term deposits	0.42%	1,692,084	1,692,084	0	0

**Sensitivity**

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2022	2021
Impact of a 1% movement in interest rates on profit and loss and equity*	\$ 42,712	\$ 21,000

\* Holding all other variables constant

**Borrowings**

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Town manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Town does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 29(a).

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**23. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Credit risk**

***Trade and Other Receivables***

The Town's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Town manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Town to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Town is able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Town applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2021 or 1 July 2022 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**23. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Credit risk**

The loss allowance as at 30 June 2022 and 30 June 2021 for rates receivable was determined as follows:

	Less than 1 year past due	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total	Note
<b>30 June 2022</b>						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	827,574	334,682	0	0	1,162,256	
Loss allowance	0	0	0	0	0	5
<b>30 June 2021</b>						
Rates receivable						
Expected credit loss	0.00%	0.00%	0.00%	0.00%		
Gross carrying amount	983,747	351,868	0	0	1,335,615	
Loss allowance	0	0	0	0	0	5

The loss allowance as at 30 June 2022 and 30 June 2021 was determined as follows for trade receivables.

	Less than 30 year past due	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
<b>30 June 2022</b>					
Trade and other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	1,059,356	16,197	37,969	25,256	1,138,778
Loss allowance	0	0	0	0	0
<b>30 June 2021</b>					
Trade and other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.4100%	
Gross carrying amount	30,839	36,719	910	42,289	110,757
Loss allowance	0	0	0	0	0

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**23. FINANCIAL RISK MANAGEMENT (Continued)**

**(b) Credit risk**

There is no loss allowances for trade receivables and contract assets as at 30 June.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**23. FINANCIAL RISK MANAGEMENT (Continued)**

**(c) Liquidity risk**

**Payables and borrowings**

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Town manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 17 .

The contractual undiscounted cash flows of the Town's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
<b>2022</b>					
Trade and other payables	3,302,679	634,743	381,845	4,225,701	4,319,267
Borrowings	104,062	202,071	48,481	354,613	354,614
Contract liabilities	142,674	0	0	57,944	142,674
Lease liabilities	89,871	125,236	0	277,429	215,107
	<u>3,639,286</u>	<u>962,050</u>	<u>430,326</u>	<u>4,915,687</u>	<u>5,031,662</u>
<b>2021</b>					
Trade and other payables	3,075,270	728,108	485,035	4,288,413	4,685,158
Borrowings	124,241	315,672	62,832	502,745	452,309
Contract liabilities	628,512	1,560	0	630,072	630,072
Lease liabilities	93,799	127,251	0	221,050	215,690
	<u>3,921,822</u>	<u>1,172,591</u>	<u>547,867</u>	<u>5,642,280</u>	<u>5,983,229</u>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**24. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD**

There have been no material events after the reporting period which would affect the financial report of the Town for the year ended 30th June 2022 or which would require a separate disclosure.

**25. OTHER SIGNIFICANT ACCOUNTING POLICIES**

**a) Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**b) Current and non-current classification**

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

**c) Rounding off figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

**d) Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

**e) Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**f) Superannuation**

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

**g) Fair value of assets and liabilities**

Fair value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**h) Interest earnings**

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

**i) Fair value hierarchy**

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

**Valuation techniques**

The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**j) Impairment of assets**

In accordance with Australian Accounting Standards the Town's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

**k) Initial application of accounting standards**

During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations.

**New accounting standards for application in future years**

The following new accounting standards will have application to local government in future years:

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-7 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections

It is not expected these standards will have an impact on the financial report.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**26. FUNCTION AND ACTIVITY**

**(a) Service objectives and descriptions**

Town operations as disclosed in this financial report encompass the following service orientated functions and activities.

<b>PROGRAM NAME AND OBJECTIVES</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.
<b>GENERAL PURPOSE FUNDING</b>	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b>	Supervision of various by-laws, fire prevention, emergency services and animal control.
<b>HEALTH</b>	Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.
<b>EDUCATION AND WELFARE</b>	Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.
<b>COMMUNITY AMENITIES</b>	The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.
<b>RECREATION AND CULTURE</b>	Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.
<b>TRANSPORT</b>	The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.
<b>ECONOMIC SERVICES</b>	Regulation support and/or provision of such services as tourism, area promotion and building control.
<b>OTHER PROPERTY AND SERVICES</b>	Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**26. FUNCTION AND ACTIVITY (Continued)**

**(b) Income and expenses**

	<b>2022</b>	<b>2022</b>	<b>2021</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Income excluding grants, subsidies and contributions</b>			
Governance	39,018	7,800	11,465
General purpose funding	14,310,750	14,170,422	13,896,629
Law, order, public safety	80,320	69,500	75,853
Health	34,040	3,287,100	2,911,509
Education and welfare	3,051,893	3,005,900	2,846,589
Housing	48,865	0	0
Community amenities	3,296,838	123,396	266,731
Recreation and culture	243,082	192,420	220,846
Transport	11,919	22,500	48,098
Economic services	115,116	103,300	385,182
Other property and services	116,877	101,271	149,874
	<b>21,348,718</b>	<b>21,083,609</b>	<b>20,812,776</b>
<b>Grants, subsidies and contributions</b>			
Governance	13,930	0	21,120
General purpose funding	891,661	257,095	580,062
Law, order, public safety	45,676	44,100	42,999
Health	10,000	0	265,504
Education and welfare	3,120,008	2,258,023	1,929,902
Community amenities	95,242	3,610	22,563
Recreation and culture	1,425,253	767,217	95,386
Transport	739,323	699,074	1,887,410
Economic services	56,000	0	0
	<b>6,397,093</b>	<b>4,029,119</b>	<b>4,844,946</b>
<b>Total Income</b>	<b>27,745,811</b>	<b>25,112,728</b>	<b>25,657,722</b>
<b>Expenses</b>			
Governance	(1,241,833)	(1,501,938)	(968,937)
General purpose funding	(924,938)	(997,651)	(851,762)
Law, order, public safety	(688,879)	(728,068)	(640,020)
Health	(818,653)	(4,413,885)	(3,794,663)
Education and welfare	(6,950,694)	(6,185,399)	(5,817,139)
Community amenities	(3,636,323)	(1,170,099)	(1,042,643)
Recreation and culture	(6,027,575)	(6,128,910)	(5,530,725)
Transport	(6,205,946)	(6,444,224)	(6,051,810)
Economic services	(432,969)	(452,156)	(507,450)
Other property and services	(145,211)	7,103	(283,349)
<b>Total expenses</b>	<b>(27,073,021)</b>	<b>(28,015,227)</b>	<b>(25,488,498)</b>
<b>Net result for the period</b>	<b>672,790</b>	<b>(2,902,499)</b>	<b>169,224</b>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**26. FUNCTION AND ACTIVITY (Continued)**

	<b>2022 Actual</b>	<b>2022 Budget</b>	<b>2021 Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>(c) Fees and Charges (including Service Charges)</b>			
General purpose funding	144,285	118,167	106,202
Law, order, public safety	64,805	52,500	62,566
Health	3,106,779	3,283,250	2,909,615
Education and welfare	2,966,172	2,934,900	2,720,535
Community amenities	127,028	114,096	218,223
Recreation and culture	211,809	186,770	164,745
Transport	10,476	2,500	18,097
Economic services	108,386	97,800	184,886
Other property and services	35,341	46,635	68,387
	<b>6,775,081</b>	<b>6,836,618</b>	<b>6,453,256</b>

	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>(d) Total Assets</b>		
Governance	6,155,591	3,171,368
General purpose funding	8,040,110	4,332,066
Law, order, public safety	134,278	138,740
Health	89,518	1,497,438
Education and welfare	3,166,232	0
Community amenities	42,004,891	44,597,588
Recreation and culture	21,363,594	22,027,039
Transport	91,391,858	94,735,829
Economic services	967,336	1,006,560
Other property and services	1,254,316	1,509,147
Unallocated	305,139	10,979,731
	<b>174,872,863</b>	<b>183,995,506</b>



**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**27. RATING INFORMATION (Continued)**

**(b) Specified Area Rate**

The Town did not levy a specified area rate during the current reporting period

**(c) Service Charges**

The Town did not levy a service charge during the current reporting period

**(d) Discounts, Incentives, Concessions, & Write-offs**

**Rates Discounts**

Rate or Fee Discount Granted	Type	Discount	2022 Actual	2022 Budget	2021 Actual	Circumstances in which Discount is Granted
Westcare Inc	Rate	% 50.00%	\$ 6,854	\$ 6,304	\$ 6,759	Full payment received by the due date.
			6,854	6,304	6,759	

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**27. RATING INFORMATION (Continued)**

**(e) Interest Charges & Instalments**

<b>Instalment Options</b>	<b>Date Due</b>	<b>Instalment Plan Admin Charge</b>	<b>Instalment Plan Interest Rate</b>	<b>Unpaid Rates Interest Rate</b>
		<b>\$</b>	<b>%</b>	<b>%</b>
<b>Option One</b>				
Single full payment	1/10/2021	0	0.0%	7.0%
<b>Option Two</b>				
First instalment	1/10/2021	0	0.0%	7.0%
Second instalment	4/02/2022	12	5.5%	7.0%
<b>Option Two</b>				
First instalment	1/10/2021	0	0.0%	7.0%
Second instalment	3/12/2021	12	5.5%	7.0%
Third instalment	4/02/2022	12	5.5%	7.0%
Fourth instalment	8/04/2022	12	5.5%	7.0%

	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Interest on unpaid rates	119,848	100,000	144,372
Interest on installment plan	4,009	3,360	3,360
Charges on installment plan	56,604	57,250	57,204
	<b>180,461</b>	<b>160,610</b>	<b>204,936</b>

**TOWN OF BASSENDEAN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**28. RATE SETTING STATEMENT INFORMATION**

		2021/22 Budget	2021/22	2020/21
	(30 June 2022 Carried Forward)	(30 June 2022 Carried Forward)	(1 July 2021 Brought Forward)	(30 June 2021 Carried Forward)
Note	\$	\$	\$	\$
<b>(a) Non-cash amounts excluded from operating activities</b>				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> .				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	10(b)	0	(100)	(30,464)
Movement in pensioner deferred rates (non-current)		(17,186)	0	(26,785)
Movement in employee benefit provisions (non-current)		(65,463)	0	41,567
Add: Loss on disposal of assets	10(b)	394,816	40,426	223,006
Add: Loss on revaluation of fixed assets	9(a)	145,413	0	0
Add: Depreciation	10(a)	3,699,531	3,845,273	3,718,627
Non-cash movements in non-current assets and liabilities:				
Financial assets at amortised cost		(6,994)	(4,525)	(4,525)
Employee entitlement reserve		601,406	25,000	6,284
Contract liabilities		1,560	97,698	(27,726)
<b>Non-cash amounts excluded from operating activities</b>		4,753,083	4,008,297	3,899,984
<b>(a) Non-cash amounts excluded from investing activities</b>				
<b>(b) Surplus/(deficit) after imposition of general rates</b>				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	30	(8,743,498)	(6,841,441)	(6,875,891)
Less: Financial assets at amortised cost - self supporting loans	4(a)	(21,503)	0	(20,130)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings	14	104,062	97,696	97,696
- Current portion of lease liabilities	11(b)	89,871	112,712	93,799
<b>Total adjustments to net current assets</b>		(8,571,068)	(6,631,033)	(6,704,526)
<b>Net current assets used in the Rate Setting Statement</b>				
Total current assets		16,791,548	13,653,291	16,271,029
Less: Total current liabilities		(6,854,336)	(6,922,828)	(7,939,657)
Less: Total adjustments to net current assets		(8,571,068)	(6,631,033)	(6,704,526)
Add: Liabilities funded by Cash Backed Reserve		839,916	0	238,510
<b>Net current assets used in the Rate Setting Statement</b>		2,206,060	99,430	1,865,356

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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**29. BORROWING AND LEASE LIABILITIES**

(a) Borrowings

Purpose	Note	Actual				Budget			
		Principal at 1 July 2020	New Loans During 2020-21	Principal at 30 June 2021	Principal Repayments During 2020-21	Principal at 1 July 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022
<b>Recreation and Culture</b>									
Civic Centre Redevelopment		240,296	0	185,824	(54,472)	185,824	0	(58,046)	127,778
Civic Centre Redevelopment		103,860	0	85,455	(18,405)	85,455	0	(19,519)	65,936
<b>Total</b>		<b>344,156</b>	<b>0</b>	<b>271,279</b>	<b>(72,877)</b>	<b>271,279</b>	<b>0</b>	<b>(77,565)</b>	<b>193,714</b>
<b>Self Supporting Loans</b>									
<b>Governance</b>									
Ashfield Soccer Club		5,285	0	(5,285)		0	0	0	0
TADWA		199,875	0	181,030	(18,845)	181,030	0	(20,130)	160,900
<b>Total Self Supporting Loans</b>		<b>205,160</b>	<b>0</b>	<b>181,030</b>	<b>(24,130)</b>	<b>181,030</b>	<b>0</b>	<b>(20,130)</b>	<b>160,900</b>
<b>Total Borrowings</b>	14	<b>549,316</b>	<b>0</b>	<b>452,309</b>	<b>(97,007)</b>	<b>452,309</b>	<b>0</b>	<b>(97,696)</b>	<b>354,614</b>

\* WA Treasury Corporation

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

**Borrowing Interest Repayments**

Purpose	Note	Function and activity	Loan Number	Institution	Interest Rate	Actual for year ending 30 June 2022	Budget for year ending 30 June 2022	Actual for year ending 30 June 2021
Civic Centre Redevelopment		Recreation and culture	160A	WATC	6.31%	(10,340)	(10,370)	(13,505)
Civic Centre Redevelopment		Recreation and culture	160B	WATC	5.92%	(4,421)	(4,631)	(5,745)
<b>Total</b>						<b>(14,761)</b>	<b>(15,001)</b>	<b>(19,250)</b>
<b>Self Supporting Loans Interest Repayments</b>								
Ashfield Soccer Club		Governance	157	WATC	6.80%	0	0	(223)
TADWA		Governance	162	WATC	6.65%	(11,372)	(11,543)	(12,828)
<b>Total Self Supporting Loans Interest Repayments</b>						<b>(11,372)</b>	<b>(11,543)</b>	<b>(13,051)</b>
<b>Total Interest Repayments</b>	2(b)					<b>(26,133)</b>	<b>(26,544)</b>	<b>(32,301)</b>

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**BORROWING AND LEASE LIABILITIES (Continued)**

Purpose	Note	Actual				Budget			
		Principal at 1 July 2020	New Leases During 2020-21	Principal Repayments During 2020-21	Principal at 30 June 2021	Principal at 1 July 2021	New Leases During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022
Furniture and equipment	11	\$ 172,368	\$ 63,133	\$ (116,642)	\$ 118,859	\$ 97,291	\$ (64,719)	\$ 151,431	
Plant and equipment	11	\$ 147,495	\$ 0	\$ (50,664)	\$ 96,831	\$ 97,291	\$ (33,155)	\$ 63,676	
<b>Total Lease Liabilities</b>	<b>11(b)</b>	<b>\$ 319,863</b>	<b>\$ 63,133</b>	<b>\$ (167,306)</b>	<b>\$ 215,690</b>	<b>\$ 97,291</b>	<b>\$ (97,874)</b>	<b>\$ 215,107</b>	

Purpose	Note	Actual for year ending 30 June 2022	Budget for year ending 30 June 2022	Actual for year ending 30 June 2021
		\$	\$	\$
Furniture and equipment	11	(4,145)	0	(2,993)
Plant and equipment	11	(2,400)	0	(2,367)
<b>Total Interest Repayments</b>	<b>2(b)</b>	<b>(6,545)</b>	<b>0</b>	<b>(5,360)</b>

**TOWN OF BASSEANDEAN  
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FOR THE YEAR ENDED 30 JUNE 2022**

**30. RESERVE ACCOUNTS**

	2022		2022		2022		2022		2021		2021		2021	
	Opening Balance	Actual	Transfer to	Actual	Transfer (from)	Closing Balance	Opening Balance	Budget	Budget Transfer to	Actual	Actual Transfer to	Actual	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Aged Persons	565,493	32,876	0	513,632	0	565,493	3,680	0	569,173	560,964	4,629	0	0	565,493
Bus Shelter	21,802	129	0	21,931	0	21,802	142	0	21,944	21,623	179	0	0	21,802
Community Facilities	55,018	100,325	0	155,343	0	28,018	100,182	(25,500)	102,700	54,568	450	0	0	55,018
Drainage Infrastructure	127,594	10,752	0	138,346	0	80,428	10,307	0	90,735	126,402	1,192	0	0	127,594
Employee Entitlements	238,510	601,406	0	839,916	0	238,510	1,062,241	(400,000)	900,751	232,226	6,284	0	0	238,510
Future Projects	459,314	222,706	0	682,020	0	459,314	221,901	0	681,215	511,708	0	(62,394)	0	459,314
HACC Asset Replacement	115,031	678	0	115,709	0	115,031	716	(105,000)	10,747	114,083	948	0	0	115,031
Information Technology	200,232	681,180	0	881,412	0	75,221	324,195	0	399,416	200,000	232	0	0	200,232
Jubilee Reserve	0	50,000	0	50,000	0	0	50,000	0	50,000	0	0	0	0	0
Land and Buildings Infrastructure	2,778,666	175,742	(592,273)	2,362,135	0	2,777,290	18,083	(772,098)	2,023,275	1,921,462	857,204	0	0	2,778,666
Marine Assets	25,029	50,147	0	75,176	0	50,326	0	100,355	0	25,029	0	0	0	25,029
Natural Area	0	251,555	0	251,555	0	250,000	0	250,000	0	0	0	0	0	0
Plant and Equipment	367,366	2,165	0	369,531	0	352,766	2,266	0	355,032	373,872	0	(6,506)	0	367,366
Street Tree	93,713	552	0	94,265	0	93,713	610	(93,604)	719	92,670	1,043	0	0	93,713
Underground Power	86,560	510	0	87,070	0	86,560	563	0	87,123	85,651	709	0	0	86,560
Unspent Grants	293,600	1,505	(150,431)	144,674	0	400,432	0	(400,432)	0	400,432	0	(106,832)	0	293,600
Waste Asset	0	200,000	0	200,000	0	0	200,000	0	200,000	0	0	0	0	0
Waste Management	1,402,951	8,268	(1,411,219)	0	0	1,402,951	0	(1,402,951)	0	1,393,497	9,454	0	0	1,402,951
Waste Processing / Disposal	0	677,288	0	677,288	0	0	377,288	0	377,288	0	0	0	0	0
Waste Programs	0	903,931	0	903,931	0	0	575,663	0	575,663	0	0	0	0	0
Wind in the Willows Child Care	15,021	250,089	0	265,110	0	15,021	97	0	15,118	40,683	0	(25,662)	0	15,021
Youth Development	29,991	177	0	30,168	0	29,992	195	0	30,187	29,746	245	0	0	29,991
	6,875,891	4,221,981	(2,354,369)	8,743,503	0	6,792,571	3,248,455	(3,199,585)	6,841,441	6,159,687	907,598	(191,394)	0	6,875,891

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserves - cash / financial assets backed.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows -

Anticipated date of use	Name of Reserve	Purpose of the reserve
Ongoing	Aged Persons	To accrue funds to provide for the operational deficit, refurbishment and capital expenses, for Hyde Retirement Village.
Ongoing	Bus Shelter	To provide funds for the purpose of installation or replacement of bus shelters within the Town.
Ongoing	Community Facilities	To accrue funds for major expenditure in the provision of community facilities.
Ongoing	Drainage Infrastructure	To provide for the renewal and upgrade of the drainage network.
Ongoing	Employee Entitlements	To provide funds for future payments to staff for employee entitlements.
Ongoing	Future Projects	To assist in funding capital initiatives that are generally significant in nature and provide a means to spread the costs of intergenerational assets over multiple years.
Ongoing	HACC Asset Replacement	To provide funding for support of community care programs for senior and disability services.
Ongoing	Information Technology	To fund the acquisition and enhancement of technology and digital service delivery initiatives.
Ongoing	Jubilee Reserve	To accrue funds for major expenditure in the provision of community facilities at Jubilee Reserve.
Ongoing	Land and Buildings Infrastructure	To hold funds accrued as a result of sale of land and buildings for the provisions of funds for the purchase and development of land and building infrastructure.
Ongoing	Marine Assets	To fund the renewal of marine assets i.e. jetty, pontoons and associated river bank restoration projects.
Ongoing	Natural Area	To provide for the future restoration of Natural Area Reserves at Point Reserve and Bindang Park.
Ongoing	Plant and Equipment	To accrue funds for the purpose of replacement of major plant items.
Ongoing	Street Tree	To accrue unspent funds from tree planting program for the purpose of planting and maintaining trees.
Ongoing	Underground Power	To accrue funds to assist residents facing financial hardship with meeting the property owner contribution costs of underground power.
Ongoing	Unspent Grants	To provide for unspent funding received as grant contributions to Works and Services.
Ongoing	Waste Asset	To accrue funds for the long term asset renewal and purchase of new waste management assets.
Ongoing	Waste Management	To accrue funds for the purpose of renewal or upgrade of waste management services.
Ongoing	Waste Processing / Disposal	To accrue funds to accommodate fluctuations in annual waste collection costs and start-up costs of new waste processing (or reduction) programs.
Ongoing	Wind in the Willows Child Care	To implement programs and projects identified in the Strategic Waste Plan.
Ongoing	Youth Development	To accrue funds for the purpose of asset improvement in the Centre and to cater for future surplus or deficit in operations.
Ongoing		To provide funds for activities and facilities for the benefit of youth in the Town.

**TOWN OF BASSENDEAN  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2022**

**31. TRUST FUNDS**

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2021 \$	Amounts Received \$	Amounts Paid \$	30 June 2022 \$
Public Open Space	743,952	1,351	0	745,303
	743,952	1,351	0	745,303

Funds of \$573,310 are required to be transferred to the Municipal account from the POS fund relating to work done at 30 June 2022 on the Sandy Beach playspace and ablutions block. This will leave \$171,993 for further utilisation in the financial year 2022-23.



## Auditor General

### INDEPENDENT AUDITOR'S REPORT 2022 Town of Bassendean

To the Councillors of the Town of Bassendean

#### Opinion

I have audited the financial report of the Town of Bassendean (Town) which comprises:

- the Statement of Financial Position at 30 June 2022, the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Town for the year ended 30 June 2022 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

#### Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2022, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

## **Responsibilities of the Chief Executive Officer and Council for the financial report**

The Chief Executive Officer of the Town is responsible for:

- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Town's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Town.

The Council is responsible for overseeing the Town's financial reporting process.

## **Auditor's responsibilities for the audit of the financial report**

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at [https://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf).

## **My independence and quality control relating to the report on the financial report**

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with *ASQC 1 Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

## **Matters relating to the electronic publication of the audited financial report**

This auditor's report relates to the financial report of the Town of Bassendean for the year ended 30 June 2022 included in the annual report on the Town's website. The Town's management is responsible for the integrity of the Town's website. This audit does not provide assurance on the integrity of the Town's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Town to confirm the information contained in the website version.



Grant Robinson  
Assistant Auditor General Financial Audit  
Delegate of the Auditor General for Western Australia  
Perth, Western Australia  
10 February 2023



[www.bassendean.wa.gov.au](http://www.bassendean.wa.gov.au)