



SPECIAL MEETING OF ELECTORS

31 AUGUST 2021

AGENDA

The following Notice of Meeting was advertised in the West Australian Newspaper on 12 August 2021 and on public notice boards at the Library and the Administration Buildings. It will also be advertised in the Eastern Reporter on Thursday 19 August 2021.

A Special Meeting of Electors of the Town of Bassendean will be held at the Town of Bassendean, Council Chamber, 48 Old Perth Road, Bassendean on Tuesday 31 August 2021 commencing at 7.15pm.

The purpose is to consider a request by electors to discuss parking restrictions addressing issues with football parking and special events at Bassendean Oval; and offer other options for Council to consider which are not contained within the Officer's Report – Item 12.6 Review of Various Parking Restrictions, Bassendean Oval, that was tabled at the Ordinary Council meeting dated 22 June 2021. The Officer's Report is available at: <https://www.bassendean.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting/447/documents/ordinary-council-agenda-22-june-2021.pdf>

Residents are advised that Item 12.6 was deferred by Council at that meeting, and the Administration requested to further investigate a number of items and provide a new report on the investigations and any other means to improve parking functionality in the subject area. The report is to be provided to Council within six months.

Electors and ratepayers of the Town are welcome to attend. All attendees are requested to RSVP to Yvonne Zaffino, Senior Governance Officer – yzaffino@bassendean.wa.gov.au, or 9377 8000 by 27 August 2021.

Peta Mabbs
CHIEF EXECUTIVE OFFICER

17 August 2021

The Town is committed to ensuring our Council Meetings are a safe work environment, free of risks to the health and wellbeing of Elected Members, Officers and our community.

Any person attending is required to be respectful, courteous and have due regard for individual rights and differences.

Individuals may be asked to leave should their conduct adversely affect the health and safety of others.

By attending this meeting, you agree to abide by these conditions.

MANNER OF CONDUCT OF THE MEETING

In accordance with the *Local Government (Administration) Regulations 1996*, the Mayor is to preside at a Special Meeting of Electors and shall determine the procedure to be followed as set out below:

1. All present are required to sign the attendance register at the entry to the venue, including name and address.
2. In addition, it is a requirement of entry into Town facilities that a person must either scan the QR code with their smartphone using the new SafeWA app, or complete a paper-based register form.
3. Each person who participates in a vote or speaks must be an Elector of the Town of Bassendean.
4. The proceedings will be recorded for the purpose of producing the minutes and speakers are requested to use the microphones each time they speak. No other audio or visual recording is to be undertaken without the permission of the Presiding Member.
5. During General Business, questions or statements may only relate to the purpose of the Special Electors' Meeting and will be accepted at the discretion of the Presiding Member.

To allow considered responses to be provided to your queries, we request that any formal questions are submitted by Friday 27 August 2021 prior to the meeting to: <https://www.bassendean.wa.gov.au/forms/public-question-time/36>

6. Electors are welcome to participate in the meeting. To ensure the efficient conduct of the meeting, please participate in a concise and respectful manner.
7. Speakers are asked to clearly give their name and address each time they speak.
8. All addresses are to be limited to a maximum of 2 minutes. Extension of time is permissible only with the agreement of a simple majority of Electors present (*Local Government (Administration) Regulations 1996* Regulation 17).

Motions

9. It is requested that proposed motions be submitted by no later than Friday, 27 August 2021. The Notice of Motion form is provided on the Town's website: <https://www.bassendean.wa.gov.au/council-meetings/special-meeting-of-electors/special-electors-meeting/483>

Motions from Electors, where presented in writing, will be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on.

10. The Presiding Member will call for a mover and a seconder for a motion.
11. Upon a motion being proposed, each speaker is to address the Chair.
12. Only Electors of the Town of Bassendean may move or second a motion.
13. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received.
14. Upon a motion being proposed, the Presiding Member will call for speakers to address the Chair.
15. When addressing the meeting a person is to:
 - a) Rise and move to the microphone unless unable to do so;
 - b) State his or her name and address; and
 - c) Address the meeting through the Presiding Member.
16. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
17. The Presiding Member will then ask for a vote on the motion on the floor.
18. Each Elector has one vote but an elector is not compelled to do so.
19. Voting is determined by a show of hands.
20. A simple majority carries the vote.
21. Minutes of this meeting will be available for inspection by members of the public at a later date. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

1.0 WELCOME

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

This part of the meeting notes the attendance or absence of Elected Members at the meeting.

3.0 INTRODUCTION OF ELECTED MEMBERS AND OFFICERS PRESENT

This part of the meeting allows for Elector Members and any relevant Administration Officers to be introduced to the Electors who are present at the meeting.

4.0 DECLARATIONS OF INTEREST

This part of the meeting notes any Declarations of Interest that Elected Members may have at the meeting

5.0 BUSINESS

5.1 Council Agenda Item 12.6 and Associated Report

The Director Community Planning, Mr Luke Gibson, is to provide an introduction of the review of various parking restrictions around Bassendean Oval.

6.0 GENERAL BUSINESS

Introduction/Overview on behalf of the electors by Mr Terry Blanchard

6.1 Deputations

During this part of the Agenda, electors may make a deputation related to the purpose of the Special Electors' Meeting.

Presentation by Mr Terry Blanchard, Bassendean

An elector may make a deputation/presentation of up to 10 minutes in duration. Extension of time is permissible with the agreement of a simple majority of Electors present.

6.2 Statements

During this part of the Agenda, electors may make statements related to the purpose of the Special Electors' Meeting.

Each person is restricted to one statement of up to two minutes unless the Council, by decision, determines that they may speak for no more than a further two minutes.

6.3 Questions

During this part of the Agenda, electors may ask questions related to the purpose of the Special Electors' Meeting. All questions are to be directed through the Chair.

15 minutes will be allocated for questions by members of the public on matters contained in the agenda. Each member of the public with a question is entitled to ask up to two questions before other members of the public will be invited to ask their questions.

Questions that have been received in writing prior to the meeting will be read out by the Presiding Member and dealt with prior to questions from the floor.

Public questions and comments are recorded and there is no protection from legal action being taken against you, should it arise from your comments delivered at the meeting.

7.0 MOTIONS

During this part of the Agenda, electors may put motions to the electors present that relate to the purpose of the Special Meeting of Electors.

Regulation 17 of the *Local Government (Administration) Regulations 1996 - Voting at meeting*

- a) *Each elector who is present at a general or special meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote.*
- b) *All decisions at a general or special meeting of electors are to be made by a simple majority of votes.*
- c) *Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.*

8.0 CLOSURE