



TOWN OF  
**Bassendean**

# AGENDA

## Special Council Meeting Tuesday 10 June 2025

### NOTICE OF SPECIAL MEETING

Dear Council Member

A Special Meeting of Council will be held at 7:00 pm on Tuesday 10 June 2025, in the Council Chamber, Administration Building, 48 Old Perth Road, Bassendean.

The purpose of the meeting is to consider Membership of the East Metropolitan Regional Council.

Please note, that parts of this meeting may be closed to the public, as the agenda contains confidential attachments/ items which may be discussed by Council behind closed doors, in accordance with s5.23 (2)(c) of the *Local Government Act 1995*.

Paul White  
**ACTING CHIEF EXECUTIVE OFFICER**

DATE: 9 June 2025

# Meeting Information

## **Please read the following important disclaimer before proceeding**

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Any statement, comment or decision made at a Council meeting regarding any application for an approval, consent, or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

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## **About the Special Council Meeting**

The Mayor will preside at the Special Council meeting. In the absence of the Mayor, the session will be presided over by the Deputy Mayor.

The meeting is open to all members of the public, except during the consideration of matters deemed confidential in line with the *Local Government Act 1995*.

## **Recording and Live-streaming**

All participation in the meeting, except for confidential business, will be audio recorded and live-streamed on the Town's website. The live stream will be archived and made available on the Town's website after the meeting.

Tune in to live streaming from the comfort of your own home by going to:  
Town of Bassendean Council - YouTube

## **Conduct at meetings**

The Town is committed to ensuring our Council Meetings are a safe work environment, free of risks to the health and wellbeing of Elected Members, Officers and our

community. Any person attending is required to be respectful, courteous and have due regard for individual rights and differences. Individuals may be asked to leave should their conduct adversely affect the health and safety of others.  
By attending this meeting, you agree to abide by these conditions.

For any questions regarding the Special Council Meeting or any item presented in the agenda, please contact the Town of Bassendean at [mail@bassendean.wa.gov.au](mailto:mail@bassendean.wa.gov.au).

# Council Role

Each Report presented will identify what Council's Role is in the item

Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Information	For the Council/Committee to note.

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## **1 Declaration of Opening; Acknowledgment of Country; Declaration of Civic Duty and Responsibility**

### **Acknowledgment of Country**

The Town of Bassendean acknowledges the Whadjuk people of the Noongar Nation as the Traditional Custodians of this land. We pay our respects to Elders past and present, and acknowledge their continuing culture and the contribution they make to the region.

### **Declaration of Civic Duty and Responsibility**

I make this declaration in good faith and declare that I will duly, faithfully, honestly and with integrity fulfil the duties of my office for all the people in the Town of Bassendean according to the best of my judgement and ability.

By observing the Town's Code of Conduct and Council Meeting Procedures Local Law to ensure efficient, effective and orderly decision making, I:

- will base decisions on relevant and factually correct information
- make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness
- have read all agenda papers given to me in relation to council or committee meetings
- be open and accountable to, and represent, the community in the district.

## **2 Announcements by the Presiding Person Without Discussion**

## **3 Attendances and Apologies**

## **4 Declarations of Interest**

## **5 Presentations or Deputations**

Members of the public are welcome to participate in Council meetings by making a deputation. Deputation requests must relate to an item listed on the agenda and should be submitted in advance of the Special Council Meeting.

To submit a request, please complete the online form here:

→ [Online Form - Request for Deputation » Town of Bassendean](#)

For more information about how Council meetings work and how you can get involved, visit:

→ [About Council Meetings » Town of Bassendean](#)

## 6 Statements by Members of the Public on Agenda Items

Members of the public may only make a statement on an item listed on the agenda. Each statement is limited to two minutes per person.

To assist with meeting procedures, members of the public are encouraged to submit their statements in advance by completing the online form:

Online Form - Public Statement Time » Town of Bassendean

Please ensure your completed form is submitted to the Chief Executive Officer by **12 noon on the day of the meeting.**

*Please note: All comments made during the meeting are recorded and live streamed via YouTube. There is no legal protection for statements made, and individuals are personally responsible for any comments that may give rise to legal action.*

## 7 Questions by Members of the Public

A total of 15 minutes will be allocated for questions from members of the public. Questions must relate to an item listed on the agenda.

Each person may ask up to two questions before others are invited to speak. If time permits, additional questions may be taken.

To submit a question in advance, please use the online form:

→ Public Question Time » Town of Bassendean

If the person submitting a question is not present at the meeting, the Mayor may choose to address the question during the meeting or provide a response via email.

## 8 Petitions

Nil.

## 9 Reports

### Officer Recommendation

That the following matters be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the *Local Government Act 1995*, as the Officer Report contains information of a confidential nature.

### 9.1 Membership of East Metropolitan Regional Council

## 10 Closure

The next Briefing Session will be held on Tuesday 17 June 2025 commencing at 6pm.

The next Ordinary Council Meeting will be held on Tuesday 24 June 2025 commencing at 6pm.