



TOWN OF
Bassendean

MINUTES

Special Council Meeting

Monday 9 January 2023

held in the Council Chamber, Administration Building
48 Old Perth Road, Bassendean WA 6054,
commencing at 5:37pm

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Person Without Discussion

Nil

3 Attendances and Apologies

Under regulation 14C(2)(b) of the Local Government (Administration) Regulations 1996, Cr Hamilton authorised Cr McLennan to attend this Special Council Meeting by electronic means.

Present

Councillors

Cr Kathryn Hamilton, Mayor
Cr Renee McLennan, Deputy Mayor
Cr Hilary MacWilliam
Cr Emily Wilding
Cr Jennie Carter
Cr Paul Poliwka
Cr Tallan Ames

Officers

Mr Paul White, Acting Chief Executive Officer

Public

Nil

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Statements by Members of the Public on Agenda Items

Nil

7 Questions from Members of the Public

Nil

8 Reports

Council Resolution – Item 8.0(a) SCM1-1/1/23

MOVED Cr Wilding, Seconded Cr Carter, that the meeting go behind closed doors, in accordance with Section 5.23 of the Local Government Act 1995, the time being 5.38pm.

CARRIED UNANIMOUSLY 7/0

Mr Paul White, Acting Chief Executive Officer left the meeting at 5.38pm.

8.1 Appointment of a New Chief Executive Officer	
Property Address	NA
Landowner/Applicant	NA
File Reference	GOVN/CCLMEET/1
Department	Manager Organisational Development and Human Resources
Previous Reports	NA
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	Nil

Purpose

The purpose of the meeting was to appoint a new Chief Executive Officer.

This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (a), (b) and (c) of the Local Government Act 1995, as the Officer report discusses:

- (a) *a matter affecting an employee or employees;*
- (b) *the personal affairs of any person; and*
- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

Mr Paul White, Acting Chief Executive Officer rejoined the meeting at 5.57pm.

Council Resolution – Item 8.1(a)
SCM1-2/1/23

MOVED Cr Carter, Seconded Cr Ames, that Council:

- (a) Approves the making of an offer to the candidate named in Confidential Attachment 1 as the suitable and preferred candidate for the position of CEO at the Town of Bassendean, as the candidate the Council believes to be the person most qualified for the position; subject to authentication of qualifications via academic institutions and police clearance; and
- (b) Approves and is satisfied with the proposed terms of the CEO employment contract detailed in Confidential Attachment 4, being for a period of 5 years inclusive of a Total Reward Package valued at \$264,813 calculated in accordance with the 2022 Salaries and Allowances Tribunal Local Government Determination Band 3 range.

CARRIED UNANIMOUSLY 7/0

Council Resolution – Item 8.1(b)
SCM1-3/1/23

MOVED Cr Poliwka, Seconded Cr Ames, that Council:

1. Authorises the Mayor to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the local Government Act 1995, subject to the candidate agreeing to enter into the proposed terms of the CEO employment contract without amendment;
2. Notes that subject to the candidate named in Confidential Attachment 1 as the suitable and preferred candidate accepting the terms of the CEO employment contract, the candidate is appointed to the position of CEO at the Town of Bassendean; and
3. Authorises the Mayor to present the contract to the candidate and, if the candidate negotiates under clause 12 of Schedule 2 of the Local Government (Administration) Regulations 1996 terms different to the proposed terms, the amended proposed contract will be provided to Council for approval before the contract is executed.

CARRIED UNANIMOUSLY 7/0

Council Resolution – Item 8.0(b)
SCM1–4/1/23

MOVED Cr Wilding, Seconded Cr MacWilliam, that the meeting come from behind closed doors, the time being 6.00pm.

CARRIED UNANIMOUSLY 7/0

9 Closure

There being no further business, the Presiding Member declared the meeting closed, the time being 6.01pm.