

TOWN OF BASSENDEAN

MINUTES

SPECIAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON THURSDAY 29 JULY 2021 AT 6.00PM

The purpose of the meeting was for Council to consider the Implementation of Differential Rates and adoption of the 2021/22 Annual Budget.

1.0 DECLARATION OF OPENING; ACKNOWLEDGEMENT OF COUNTRY; ACKNOWLEDGEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Kathryn Hamilton, Deputy Mayor
Cr Chris Barty
Cr John Gangell
Cr Sarah Quinton
Cr Jai Wilson

Officers

Ms Peta Mabbs, Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Luke Gibson, Director Community Planning
Mr Phil Adams, Exec Manager Infrastructure

Mr Brice Campbell, Coordinator Recycling & Waste
Ms Elizabeth Kania, Manager Governance & Strategy
Mrs Amy Holmes, Minute Secretary

Public

Approximately two members of the public were in attendance.

Press

Nil

Leave of Absence

Cr MacWilliam

4.0 DECLARATIONS OF INTEREST

Nil

5.0 PRESENTATIONS OR DEPUTATIONS

Mr David Gear, of 67 Wilson Street, Bassendean was in attendance to provide a deputation on Differential Rates.

6.0 STATEMENTS BY MEMBERS OF THE PUBLIC ON AGENDA ITEM

It should be noted that public statements are not recorded in the minutes.

7.0 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

8.0 REPORTS

Item No. 8.1	Implementation of Differential Rates – Consideration of Submissions
Property Address (if applicable)	Various
Landowner/Applicant (if applicable)	Various
File Ref/ROC	RAT & Vac/FEECHAG/3
Previous Council Reports (if applicable)	18 June 2019, 23 July 2019, 20 August 2019, 3 September 2019, 10 September 2019 and 27 April 2021
Directorate	Corporate Services
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>

<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 1	<ul style="list-style-type: none"> a) Letter sent to owners of vacant land within the Town of Bassendean b) Statement of Objects and Reasons c) Proposed Differential Rates 2021/22 – Submissions Received

Purpose

The purpose of this report was for Council to consider submissions received in response to the advertising of proposed differential rates for 2021/22.

Council Resolution/Officer Recommendation – Item 8.1 **SCM – 1/7/21**

MOVED Cr Hamilton, Seconded Cr Wilson, that Council:

1. Considers the written submissions received in response to the advertised proposed differential rates for 2021/22;
2. Adopts the differential rates for the purpose of the 2021/22 Proposed Annual Budget set out in the following table:

Rating Category	Rate in Dollar	Minimum Payment
Improved – Residential, Commercial and Industrial (GRV)	8.4895	\$1,106
Vacant Land – Residential, Commercial and Industrial (GRV)	12.7342	\$1,106

3. Adopts the Objects and Reasons for the differential rates for 2021/22, attached to this report; and
4. Requests the CEO develop a Policy for Council that provides for the owners of vacant land to make application for a concession up to the additional rates paid

due to the imposition of differential rates where the property is developed within a specified period of time.

CARRIED BY AN ABSOLUTE MAJORITY 4/2

Crs Hamilton, Wilson, McLennan & Quinton voted in favour of the motion. Crs Barty & Gangell voted against the motion.

Item No. 8.2	Adoption of the 2021/22 Annual Budget
Property Address (if applicable)	
Landowner/Applicant (if applicable)	
File Ref/ROC	
Previous Council Reports (if applicable)	
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
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<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 2	a) Proposed Annual Budget for 2021/22 b) Proposed Fees and Charges for 2021/22 c) Proposed Capital and Operational Projects
Confidential Attachment No. 1	a) Confidential Attachment: Proposed Operational Projects 2021/22 (Including Project Budgets) b) Confidential Attachment: Proposed Capital Budget 2021/22 (Including Project Budgets)

Purpose

This report provides:

- The strategic context for the Town of Bassendean's proposed 2021-22 Annual Budget together with supporting schedules, including proposed rates and minimum payments, fees and charges, and operational and capital projects; and

- An overview of the proposed 2021-22 Annual Budget presented in its statutory form for Council adoption in accordance with the *Local Government Act 1995* (Act), the *Local Government (Financial Management) Regulations 1996* (Regulations) and Australian Accounting Standards (Standards).

Cr Gangell left the meeting at 6.40pm and returned at 6.45pm.

Cr Quinton left the meeting at 6.58pm and returned at 7.00pm.

Cr Hamilton left the meeting at 7.00pm and returned at 7.01pm.

Cr Wilson moved the officer recommendation.

Officer Recommendation – Item 8.2

MOVED Cr Wilson, Seconded Cr Hamilton, that Council:

1. 2020-21 Annual Budget

Adopts, pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and part 3 of the *Local Government (Financial Management) Regulations 1996* and the *Local Government (COVID-19 Response) Order 2020*, the Budget for the Town of Bassendean for the 2021/22 financial year, as contained in Attachment 1 to 3, which includes the following:

- a) Statement of Comprehensive Income by Nature or Type showing a net deficit for the year of \$3,067,837
- b) Statement of Comprehensive Income by Program showing a net deficit for the year of \$3,067,837;
- c) Statement of Cash Flows showing cash at the end of the year of \$1,060,409;
- d) Rate Setting Statement showing the amount required to be raised from rates of \$13,889,479;
- e) Notes to and Forming Part of the Budget;
- f) Transfers to Reserve Accounts totalling \$2,978,455 and from Reserve Accounts totalling \$4,569,585;
- g) Operational Projects - \$808,500, as detailed in the Confidential Attachment: *Proposed Operational Projects 2021/22 (Including Project Budgets)*;
- h) Capital Expenditure and New Initiatives - \$5,741,000, inclusive of Carried Forward Projects of \$2,006,729, as detailed in the Confidential Attachment: *Proposed Capital Budget 2021/22 (Including Project Budgets)*.

2. Rates, Instalment Payment Arrangements, Administration Fees and Interest

- a) For the purpose of yielding the deficiency disclosed by the 2021/22 Annual Budget, pursuant to sections 6.32, 6.34 and 6.35 of the *Local Government Act 1995* and the *Local Government (COVID-19 Response) Order 2020*, imposes the differential rates and minimum payment for 2021/22 that were advertised by public notice on 6 May 2021, as follows:

Rating Category	Rate in Dollar	Minimum Payment
Improved – Residential, Commercial and Industrial (GRV)	8.4895	\$1,106
Vacant Land – Residential, Commercial and Industrial (GRV)	12.7342	\$1,106

- b) Adopts the Objects and Reasons for the above Differential Rates for 2021/22, attached to the report for Item No. 8.1.
- c) Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for the payment of rates in full, and service charges by instalments:

	Due Date
Full payment and 1st instalment	1 October 2021
2nd quarterly instalment	3 December 2022
2nd half instalment and 3rd quarterly instalment	4 February 2022
4th and final quarterly instalment	8 April 2022

- d) Imposes, in accordance with section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, an instalment administration charge where the owner has elected to pay rates (or service charges) through an instalment option, of \$12 for each instalment after the initial instalment is paid;
- e) Imposes, in accordance with section 6.45(3) of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, an additional interest rate of 5.5% applicable to rate and service charge instalment arrangements, subject to this additional interest rate cannot be applied to an excluded person, as defined in the *Local Government (COVID-19 Response) Order 2020*, that has been determined as experiencing genuine financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy;

- f) Imposes, in accordance with section 6.51(1) of the *Local Government Act 1995* and clause 8 of the *Local Government (COVID-19 Response) Order 2020*, an interest rate of 7% applicable to overdue and unpaid rate and service charges subject to this interest rate cannot be applied to an excluded person as defined in the *Local Government (COVID-19 Response) Order 2020*, that has been determined as experiencing genuine financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.

3. Fees and Charges

Pursuant to section 6.16 of the *Local Government Act 1995*, section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, and regulation 53(2) of the *Building Regulations 2012*, adopts the Fees and Charges included in the 2021/22 Annual Budget as attached to, and forming part of, this report.

4. Elected Members' fees and allowances

- a) Pursuant to section 5.98 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, adopts the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:
 - i) Mayor \$25,342; and
 - ii) Councillors \$16,367;
- b) Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, adopts the Information and Communication Technology allowance of \$3,500 for Elected Members;
- c) Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$36,957 to be paid to the Mayor in addition to the annual meeting allowance; and
- d) Pursuant to section 5.98A of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$9,239 to be paid to the Deputy Mayor in addition to the annual meeting allowance.

5. Reserves – Change in Purpose, Change in use of funds

Pursuant to section 6.11 of the *Local Government Act 1995*, Council approves:

- a) Creation of a Waste Processing/Disposal Reserve: “*To accrue funds to accommodate fluctuations in annual waste collection costs and start-up costs of new waste processing (or reduction) programs*”;

- b) Creation of a Waste Asset Reserve: *“To accrue funds for the long term asset renewal and purchase of new waste management assets”*;
- c) Creation of a Waste Programs: *“To implement programs and projects identified in the Strategic Waste Plan”*;
- d) Creation of a Natural Area Reserve: *“To provide for the future restoration of Natural Area Reserves”*;
- e) A change in use of part of the funds in the Waste Management Reserve (\$377,288), for the Waste Processing/Disposal Reserve;
- f) A change in use of part of the funds in the Waste Management Reserve (\$200,000), for the Waste Asset Reserve;
- g) A change in use of part of the funds in the Waste Asset Reserve (\$575,663), for the Waste Programs Reserve;
- h) A change in use of part of the funds in the Waste Asset Reserve (\$250,000), for the Natural Area Reserve;
- i) Closure of the Waste Management Reserve; and
- j) A change in the purpose of the Community Facilities Reserve to: *“To accrue funds for major expenditure in the provision of community facilities”*.

6. Loan – Underground Power

Pursuant to section 6.20 of the *Local Government Act 1995*, approves the CEO making application to the Western Australian Treasury Corporation for a loan of up to \$2,454,568 and to draw down on that loan as and when required to enable the Town to meet its cash call obligations under the co-funding agreement with Western Power, as amended.

7. Materiality

Adopts a material variance of \$5,000 or 10% of the appropriate base, whichever is the higher, for the 2021/22 Financial Activity Statement, for the purpose of reporting under regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* and AASB 1031 Materiality.

The following amendments were considered.

Council Resolution/Amendment – Item 8.2(a)
SCM – 2/7/21

MOVED Cr Hamilton, Seconded Cr McLennan, that Land Acquisition be amended from \$1,470,000 to \$100,000 to reflect updated financial figures.

CARRIED UNANIMOUSLY 6/0

REASON: Financial figures confirmed after discussion with the Director Community Planning.

Council Resolution/Amendment – Item 8.2(b)
SCM – 3/7/21

MOVED Cr Hamilton, Seconded Cr McLennan, that Provision of FOGO Bins for Six Schools be amended from \$40,000 (typo entry error) to \$6,720.

CARRIED UNANIMOUSLY 6/0

REASON: Entry error confirmed by Town staff.

Council Resolution/Amendment – Item 8.2(c)
SCM – 4/7/21

MOVED Cr Hamilton, Seconded Cr McLennan, that Purchase of Renewable Energy and Carbon Credits be amended from \$53,000 to \$43,000 in line with the calculation provided previously that the actual cost totals \$39,500, however \$43,000 provides a buffer amount.

CARRIED UNANIMOUSLY 6/0

REASON: This reduction is based on updated calculations of actual costs plus there is an additional \$20,000 in the Capital Spreadsheet for Energy Efficiency Upgrades that provides for energy reduction programs.

Amendment – Item 8.2(d)

MOVED Cr Hamilton, Seconded Cr Wilson, that MARKYT Community Survey be deferred for consideration in the 2022/23 budget.

LOST 3/3

Crs Hamilton, Wilson & Gangell voted in favour of the motion. Crs McLennan, Barty, & Quinton voted against the motion.

REASON: A new Council will be on board in October 2021. There are significant community surveys underway for the draft Town Centre Master Plan and LPS11 in coming months that require resourcing and staffing.

Council Resolution/Amendment – Item 8.2(e)
SCM – 5/7/21

MOVED Cr Hamilton, Seconded Cr Wilson, that FOGO General Waste Bin 240L Option be increased by \$50 from \$470 to \$520 per annum.

CARRIED UNANIMOUSLY 6/0

Council Resolution/Amendment – Item 8.2(f)
SCM – 6/7/21

MOVED Cr Hamilton, Seconded Cr Wilson, that Residential/Garaged Food Business Surveillance be reduced from \$107 to \$75.

CARRIED 4/2

Crs Hamilton, Wilson, Barty & Quinton voted in favour of the motion. Crs McLennan & Gangell voted against the motion.

Council Resolution/Amendment – Item 8.2(g)
SCM – 7/7/21

MOVED Cr Hamilton, Seconded Cr McLennan, that point 5.(d) Creation of a Natural Area Reserve be amended to include Natural Area Reserves at Point Reserve and Bindaring Park.

CARRIED 5/1

Crs Hamilton, McLennan, Barty, Quinton & Wilson voted in favour of the motion. Cr Gangell voted against the motion.

Amendment – Item 8.2(h)

MOVED Cr Hamilton, Seconded Cr Wilson, that point 5.(h) be amended to include a change in use of part of the funds in the Waste Asset Reserve (\$250,000) for the Natural Area Reserve at Point Reserve and Bindaring Park.

LOST 3/3

Crs Hamilton, Wilson & Quinton voted in favour of the motion. Crs McLennan, Barty & Gangell voted against the motion.

REASON: The funding has always been intended to facilitate works programs in both Point Reserve and Bindaring Park fulfilling both a future works program and previous commitments made to the ratepayers of the town.

Council Resolution/Amendment – Item 8.2(i)
SCM – 8/7/21

MOVED Cr Hamilton, Seconded Cr Wilson, that point 5 be amended to include:

- 5.(k) Creation of a Jubilee Asset Replacement Reserve, to accrue funds for major expenditure in the provision of community facilities at Jubilee Reserve; and
- 5.(l) Provision of \$50,000 to be allocated to the new Jubilee Asset Replacement Reserve.

CARRIED UNANIMOUSLY 6/0

REASON: In anticipation that the Town will be required to either part fund or fully fund asset renewal at Jubilee Reserve, establishing a reserve account specifically for this purpose demonstrates the Town's commitment to asset renewal in this area.

Council Resolution/Amendment – Item 8.2(j)
SCM – 9/7/21

MOVED Cr McLennan, Seconded Cr Wilson, that Office Relocation be removed from the Capital Budget and allocated \$30,000 from the Operational Project Budget for preparation of a detailed project plan including project costs for consideration by Council and allocation of \$220,000 to the Future Projects Reserve to provide funds for the project should Council endorse the project plan.

CARRIED UNANIMOUSLY 6/0

REASON: To allow Council to commit to the planning stage of the office colocation project but require Council endorsement of the proposed plans before approving funding for the implementation.

Council Resolution/Amendment – Item 8.2(k)
SCM – 10/7/21

MOVED Cr Wilson, Seconded Cr Hamilton, that the amount allocated for Minutes and Agendas be reduced by \$10,000.

CARRIED 4/2

Crs Wilson, Hamilton, Barty & Gangell voted in favour of the motion. Crs McLennan & Quinton voted against the motion.

Council Resolution/Amendment – Item 8.2(l)
SCM – 11/7/21

MOVED Cr Wilson, Seconded Cr Quinton, that the Noongar Heritage Agreement/Cultural Compact Agreement and Workshop be deferred to the 2022/23 financial year.

CARRIED UNANIMOUSLY 6/0

REASON: The South West Aboriginal Land and Sea Council and WALGA have already developed an agreement for use by LG's, however the agreement cannot be finalised until next year when the other party, the Wadjuk Regional Corporation, come into existence.

The meeting was adjourned at 7.43pm for a short break. The meeting recommenced at 7.58pm.

Council Resolution/Amendment – Item 8.2(m)
SCM – 12/7/21

MOVED Cr Hamilton, Seconded Cr Wilson, that the Rate in Dollar be reduced from 2% to 1.4%.

Rating Category	Rate in Dollar	Minimum Payment
Improved – Residential, Commercial and Industrial (GRV)	8.4395	\$1,106
Vacant Land – Residential, Commercial and Industrial (GRV)	12.6593	\$1,106

CARRIED 5/1

Crs Hamilton, Wilson, McLennan, Barty & Quinton voted in favour of the motion. Cr Gangell voted against the motion.

Cr Wilson moved the officer recommendation, with amendments.

Council Resolution/Amended Officer Recommendation – Item 8.2

MOVED Cr Wilson, Seconded Cr Hamilton, that Council:

1. 2020-21 Annual Budget

Adopts, pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and part 3 of the *Local Government (Financial Management) Regulations 1996* and the *Local Government (COVID-19 Response) Order 2020*, the Budget for the Town of Bassendean for the 2021/22 financial year, as contained in Attachment 1 to 3, which includes the following:

- a) Statement of Comprehensive Income by Nature or Type showing a net deficit for the year of \$3,067,837
- b) Statement of Comprehensive Income by Program showing a net deficit for the year of \$3,067,837;
- c) Statement of Cash Flows showing cash at the end of the year of \$1,060,409;
- d) Rate Setting Statement showing the amount required to be raised from rates of \$13,889,479;
- e) Notes to and Forming Part of the Budget;
- f) Transfers to Reserve Accounts totalling \$2,978,455 and from Reserve Accounts totalling \$4,569,585;

- g) Operational Projects - \$808,500, as detailed in the Confidential Attachment: *Proposed Operational Projects 2021/22 (Including Project Budgets)*;
- h) Capital Expenditure and New Initiatives - \$5,741,000, inclusive of Carried Forward Projects of \$2,006,729, as detailed in the Confidential Attachment: *Proposed Capital Budget 2021/22 (Including Project Budgets)*;
- i) **Land Acquisition be amended from \$1,470,000 to \$100,000 to reflect updated financial figures;**
- j) **Provision of FOGO Bins for Six Schools be amended from \$40,000 (typo entry error) to \$6,720;**
- k) **Purchase of Renewable Energy and Carbon Credits be amended from \$53,000 to \$43,000 in line with the calculation provided previously that the actual cost totals \$39,500, however \$43,000 provides a buffer amount;**
- l) **Office Relocation be removed from the Capital Budget and allocated \$30,000 from the Operational Project Budget for preparation of a detailed project plan including project costs for consideration by Council and allocation of \$220,000 to the Future Projects Reserve to provide funds for the project should Council endorse the project plan;**
- m) **The amount allocated for Minutes and Agendas be reduced by \$10,000;**
- n) **The Noongar Heritage Agreement/Cultural Compact Agreement and Workshop be deferred to the 2022/23 financial year.**

2. Rates, Instalment Payment Arrangements, Administration Fees and Interest

- a) For the purpose of yielding the deficiency disclosed by the 2021/22 Annual Budget, pursuant to sections 6.32, 6.34 and 6.35 of the *Local Government Act 1995* and the *Local Government (COVID-19 Response) Order 2020*, imposes differential rates and minimum payment for 2021/22 , as follows:

Rating Category	Rate in Dollar	Minimum Payment
Improved – Residential, Commercial and Industrial (GRV)	8.4395	\$1,106
Vacant Land – Residential, Commercial and Industrial (GRV)	12.6593	\$1,106

- b) Adopts the Objects and Reasons for the above Differential Rates for 2021/22, attached to the report for Item No. 8.1.

- c) Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for the payment of rates in full, and service charges by instalments:

	Due Date
Full payment and 1st instalment	1 October 2021
2nd quarterly instalment	3 December 2022
2nd half instalment and 3rd quarterly instalment	4 February 2022
4th and final quarterly instalment	8 April 2022

- d) Imposes, in accordance with section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, an instalment administration charge where the owner has elected to pay rates (or service charges) through an instalment option, of \$12 for each instalment after the initial instalment is paid;
- e) Imposes, in accordance with section 6.45(3) of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, an additional interest rate of 5.5% applicable to rate and service charge instalment arrangements, subject to this additional interest rate cannot be applied to an excluded person, as defined in the *Local Government (COVID-19 Response) Order 2020*, that has been determined as experiencing genuine financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy;
- f) Imposes, in accordance with section 6.51(1) of the *Local Government Act 1995* and clause 8 of the *Local Government (COVID-19 Response) Order 2020*, an interest rate of 7% applicable to overdue and unpaid rate and service charges subject to this interest rate cannot be applied to an excluded person as defined in the *Local Government (COVID-19 Response) Order 2020*, that has been determined as experiencing genuine financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.

3. Fees and Charges

Pursuant to section 6.16 of the *Local Government Act 1995*, section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, and regulation 53(2) of the *Building Regulations 2012*, adopts the Fees and Charges included in the 2021/22 Annual Budget as attached to, and forming part of, this report, **with the following amendments:**

- **That FOGO General Waste Bin 240L Option be increased by \$50 from \$470 to \$520 per annum.**
- **That Residential/Garaged Food Business Surveillance be reduced from \$107 to \$75.**

4. Elected Members' fees and allowances

- a) Pursuant to section 5.98 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, adopts the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:
 - i) Mayor \$25,342; and
 - ii) Councillors \$16,367;
- b) Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, adopts the Information and Communication Technology allowance of \$3,500 for Elected Members;
- c) Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$36,957 to be paid to the Mayor in addition to the annual meeting allowance; and
- d) Pursuant to section 5.98A of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$9,239 to be paid to the Deputy Mayor in addition to the annual meeting allowance.

5. Reserves – Change in Purpose, Change in use of funds

Pursuant to section 6.11 of the *Local Government Act 1995*, Council approves:

- a) Creation of a Waste Processing/Disposal Reserve: *“To accrue funds to accommodate fluctuations in annual waste collection costs and start-up costs of new waste processing (or reduction) programs”*;
- b) Creation of a Waste Asset Reserve: *“To accrue funds for the long term asset renewal and purchase of new waste management assets”*;
- c) Creation of a Waste Programs: *“To implement programs and projects identified in the Strategic Waste Plan”*;
- d) Creation of a Natural Area Reserve: *“To provide for the future restoration of Natural Area Reserves **at Point Reserve and Bindaring Park**”*;
- e) A change in use of part of the funds in the Waste Management Reserve (\$377,288), for the Waste Processing/Disposal Reserve;
- f) A change in use of part of the funds in the Waste Management Reserve (\$200,000), for the Waste Asset Reserve;
- g) A change in use of part of the funds in the Waste Asset Reserve (\$575,663), for the Waste Programs Reserve;

- h) A change in use of part of the funds in the Waste Asset Reserve (\$250,000), for the Natural Area Reserve;
- i) Closure of the Waste Management Reserve;
- j) A change in the purpose of the Community Facilities Reserve to: *“To accrue funds for major expenditure in the provision of community facilities”*;
- k) **Creation of a Jubilee Asset Replacement Reserve: *“To accrue funds for major expenditure in the provision of community facilities at Jubilee Reserve;***
- l) **Provision of \$50,000 to be allocated to the new Jubilee Asset Replacement Reserve.**

6. Loan – Underground Power

Pursuant to section 6.20 of the *Local Government Act 1995*, approves the CEO making application to the Western Australian Treasury Corporation for a loan of up to \$2,454,568 and to draw down on that loan as and when required to enable the Town to meet its cash call obligations under the co-funding agreement with Western Power, as amended.

7. Materiality

Adopts a material variance of \$5,000 or 10% of the appropriate base, whichever is the higher, for the 2021/22 Financial Activity Statement, for the purpose of reporting under regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* and AASB 1031 Materiality.

CARRIED BY AN ABSOLUTE MAJORITY 5/1

Crs Wilson, Hamilton, McLennan, Barty & Quinton voted in favour of the motion. Cr Gangell voted against the motion.

9.0 CLOSURE

There being no further business, the Presiding Member declared the meeting closed, the time being 8.09pm.