

TOWN OF BASSENDEAN

MINUTES

SPECIAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 20 AUGUST 2019 AT 6.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Public Question Time

Nil

2.2 Address by Members of the Public

Nil

3.0 ATTENDANCES, APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr John Gangell
Cr Kathryn Hamilton
Cr Melissa Mykytiuk
Cr Sarah Quinton
Cr Jai Wilson

Apologies

Cr Bob Brown, Deputy Mayor

Officers

Ms Peta Mabbs, Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Phil Adams, A/Manager Infrastructure
Ms Mona Soliman, A/Manager Community Planning
Ms Renee Maher, Manager Human Resources
Mrs Amy Holmes, Minute Secretary

Public

Nil

Press

Nil

Leave of Absence

The following leave of absence was requested:

- Cr Mykytiuk: 2 September – 6 October

COUNCIL RESOLUTION – ITEM 3.0

SCM – 1/08/19 MOVED Cr Wilson, Seconded Cr Quinton, that Cr Mykytiuk be granted Leave of Absence from 2 September – 6 October 2019.
CARRIED UNANIMOUSLY 6/0

4.0 **REPORTS**

4.1 Corporate Business Plan – 2019 Minor Review and Workforce Plan Review 2019 – (Renaë Maher, Manager Human Resources & Organisational Development)

APPLICATION

Integrated Planning and Reporting gives Local Governments a framework to establish priorities and link to operational functions. As part of this process each local government is required to adopt a 10 year Strategic Community Plan and a 4 year Corporate Business Plan.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 4.1

SCM – 2/08/19 MOVED Cr Wilson, Seconded Cr Quinton, that Council endorses the draft:

1. Corporate Business Plan Minor Review 2019; and
2. Workforce Plan Review 2019.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

4.2 **Adoption of the 2019/20 Budget (Ref: FINM/BUGTG/1 – Paul White, Director Corporate Services)**

APPLICATION

The purpose of this report is to facilitate final consideration and approval of the 2019/20 Annual Budget.

The following amendments were proposed:

COUNCIL RESOLUTION – ITEM 4.2(a)

SCM – 3/08/19 MOVED Cr Hamilton, Seconded Cr Quinton, that:

- Fees and Charges, Australia Day Parking Fee, be increased to \$20, excepting people with ACROD and pram stickers who shall be offered discounted parking of \$5.

LOST 3/3

*Crs Hamilton, Quinton and Wilson voted in favour of the motion.
Crs McLennan, Gangell and Mykytiuk voted against the motion.*

COUNCIL RESOLUTION – ITEM 4.2(b)

SCM – 4/08/19 MOVED Cr Wilson, Seconded Cr Hamilton, that:

- Individual line item financial information for projects listed be withheld from public budget documents.

CARRIED 4/2

Crs Wilson, Hamilton, McLennan and Quinton voted in favour of the motion. Crs Gangell & Mykytiuk voted against the motion.

COUNCIL RESOLUTION – ITEM 4.2(c)

SCM – 5/08/19 MOVED Cr Hamilton, Seconded Cr Wilson, that:

- The Waste Removal charge be reduced from \$390 to \$380.
CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION – ITEM 4.2(d)

SCM – 6/08/19 MOVED Cr Wilson, Seconded Cr Hamilton, that:

- Any surplus funds that have been allocated for emergency repairs be placed in reserve at the end of the financial year and that a specific reserve be created for this purpose.
CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 4.2

SCM – 7/08/19 MOVED Cr McLennan, Seconded Cr Wilson, that Council adopts:

1. The Municipal Fund Budget for 2019-2020

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* (as amended), and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopts the 2019/2020 Annual Budget for the Town of Bassendean, which includes the following:

- a) Statement of Comprehensive Income by Nature and Type, and by Program, showing a net result for the year of (\$1,100,263);
- b) Rate Setting Statement showing an amount required to be raised from rates of \$13,386,000;
- c) Notes to, and forming part of, the budget;
- d) Operational and capital projects;
- e) Transfers to/from Reserve Accounts;
- f) Schedule of Fees & Charges; and
- g) Councillor fees and allowances.

2. Differential rates, minimum payments and instalment payment arrangements:

- a) Amends the Statement of Objects and Reasons for differential rating to:

“The higher differential category for vacant land reflects the Town’s obligations to maximise the per capita use of infrastructure by encouraging development of vacant properties that will in turn stimulate growth, vibrancy and development in the community.”

- b) Imposes the following differential rates, representing an increase of 1% for the 2019/20 financial year for the purpose of yielding the deficiency disclosed by the 2019/20 Annual Budget pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*:

- i) GRV – Vacant Residential Land
0.08 cents in the dollar of gross rental value applicable to properties that are vacant residential land and subject to a minimum rate of \$1,200 per assessment.
- ii) GRV – Vacant Non-Residential Land
0.145 cents in the dollar of gross rental value applicable to properties that are vacant non-residential land and subject to a minimum rate of \$1,800 per assessment.
- (iii) GRV – All Other Rateable Property
0.7302 cents in the dollar of gross rental value and subject to a minimum rate of \$1,106 per assessment.

- c) Pursuant to Section 6.45 of *the Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following instalment payments options and due dates:

Two instalments:

- h) Full payment and 1st instalment due date 11 October 2019; and
- ii) Second instalment due date 14 February 2020.

Four instalments:

- i) Full payment and 1st instalment due date 11 October 2019;

- ii) Second quarterly instalment due date 13 December 2019;
 - iii) Third quarterly instalment due date 14 February 2020; and
 - iv) Fourth quarterly instalment due date 17 April 2020.

- d) Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$12 for each instalment after the initial instalment is paid (a total of \$36).

- e) Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest charge of 5.5% per annum where the owner has elected to pay rates and service charges through an instalment option.

- f) Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest charge of 10% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

3. Fees and Charges

Pursuant to Section 6.16 of the *Local Government Act 1995*, Section 245A (8) of the *Local Government (Miscellaneous Provisions) Act 1960*, Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, and Regulation 53(2) of the Building Regulations 2012, adopts the Fees and Charges included in the 2019/20 Annual Budget as attached to, and forming part of, this report.

4. Elected Members' fees and allowances

- a) Pursuant to Section 5.98 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Administration) Regulations 1996*, adopts the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:
 - i) Mayor \$25,352; and
 - ii) Councillors \$16,367.

- b) Pursuant to Section 5.99A of the *Local Government Act 1995* and Regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, adopts the Information and Communication Technology allowance of \$3,500 for Elected Members.
- c) Pursuant to Section 5.98(5) of the *Local Government Act 1995* and Regulation 33 of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$36,957 to be paid to the Mayor in addition to the annual meeting allowance.
- d) Pursuant to Section 5.98A of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$9,239 to be paid to the Deputy Mayor in addition to the annual meeting allowance.

5. Changes to reserves for 2019/20:

Pursuant to section 6.11 of the *Local Government Act 1995*:

- a) Establish the Information Technology Infrastructure Reserve – To fund the acquisition and enhancement of technology and digital service delivery initiatives.
- b) Establish the Future Projects Reserve – To assist in funding new and upgrade capital initiatives that are generally significant in nature and provide a means to spread the cost of intergenerational assets over multiple years.

6. Material variance reporting for 2019/20:

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996* and Australian Accountings Standard AASB 1031 Materiality, adopts the level to be used in Statements of Financial Activity in 2019/20 for reporting material variances of any individual business unit / service area shall be an amount of (+) or (-) \$5,000 or 10%, whichever is greater.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

5.0 CLOSURE

There being no further business, the Presiding Member declared the meeting closed, the time being 7.00pm.