



TOWN OF  
**Bassendean**

## **MINUTES**

### **Special Council Meeting**

**Tuesday 29 November 2022, 5:30pm**

in the Council Chamber, Administration Building  
48 Old Perth Road, Bassendean WA 6054

## **1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer**

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

## **2 Announcements by the Presiding Person Without Discussion**

Nil

## **3 Attendances and Apologies**

### **Present**

#### **Councillors**

Cr Kathryn Hamilton, Mayor

Cr Renee McLennan, Deputy Mayor (*authorised to participate by electronic means in accordance with Regulation 14C Local Government (Administration) Regulations 1996*)

Cr Hilary MacWilliam

Cr Emily Wilding

Cr Jennie Carter

Cr Paul Poliwka

Cr Tallan Ames

#### **Officers**

Ms Elizabeth Kania, Manager Governance and Strategy

Ms Kathleen Stewart, Manager Organisational Development and HR

## **4 Declarations of Interest**

Ms Kathleen Stewart declared an impartiality interest in the item as she had briefly worked in the same organisation as the nominated independent panel member candidate. Ms Stewart was not involved in the selection of the nominated candidate referred to Council.

## 5 Presentations or Deputations

Nil.

## 6 Statements by Members of the Public on Agenda Items

Nil

## 7 Questions from Members of the Public

Nil

## 8 Reports

<b>8.1</b>	<b>Establishment of the Selection Panel for the recruitment of a Chief Executive Officer</b>
<b>Property Address</b>	NA
<b>Landowner/Applicant</b>	NA
<b>File Reference</b>	GOVN/POLCY/2
<b>Author</b>	Manager Organisational Development AND HR
<b>Department</b>	Office of the CEO, Human Resources
<b>Previous Reports</b>	NA
<b>Authority/Discretion</b>	<b>Legislative</b> Includes adopting local laws, town planning schemes & policies.
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. CONFIDENTIAL - Independent panel member - CV [8.1.1 - 3 pages]</li> <li>2. Standards for CEO Recruitment- Performance and Termination Policy [8.1.2 - 12 pages]</li> </ol>

### Purpose

The purpose of this report was for Council to establish the Selection Panel for the recruitment of a Chief Executive Officer.

Kathleen Stewart, Manager Organisational Development and HR, addressed the Council on the selection process.

**Council Resolution/Officer Recommendation – Item 8.1(a)**  
**SCM 1/11/22**

MOVED Cr MacWilliam, Seconded Cr Wilding, that Council determines that the following Councillors are appointed as members to the CEO Selection Panel:

Cr Kathryn Hamilton;  
Cr Renee McLennan;  
Cr Jennie Carter;  
Cr Paul Poliwka; and  
Cr Tallan Ames.

CARRIED UNANIMOUSLY 7/0

**Council Resolution/Officer Recommendation – Item 8.1(b)**  
**SCM 2/11/22**

MOVED Cr MacWilliam, Seconded Cr Poliwka, that Council appoints Dr Christine Cunningham as the independent member to the CEO Selection Panel, as based on the candidate's CV, it was deemed that she was the most suitably qualified candidate.

CARRIED UNANIMOUSLY 7/0

**9 Closure**

There being no further business, the Presiding Member declared the meeting closed, the time being 5.50pm.