

# **ATTACHMENT NO. 2**



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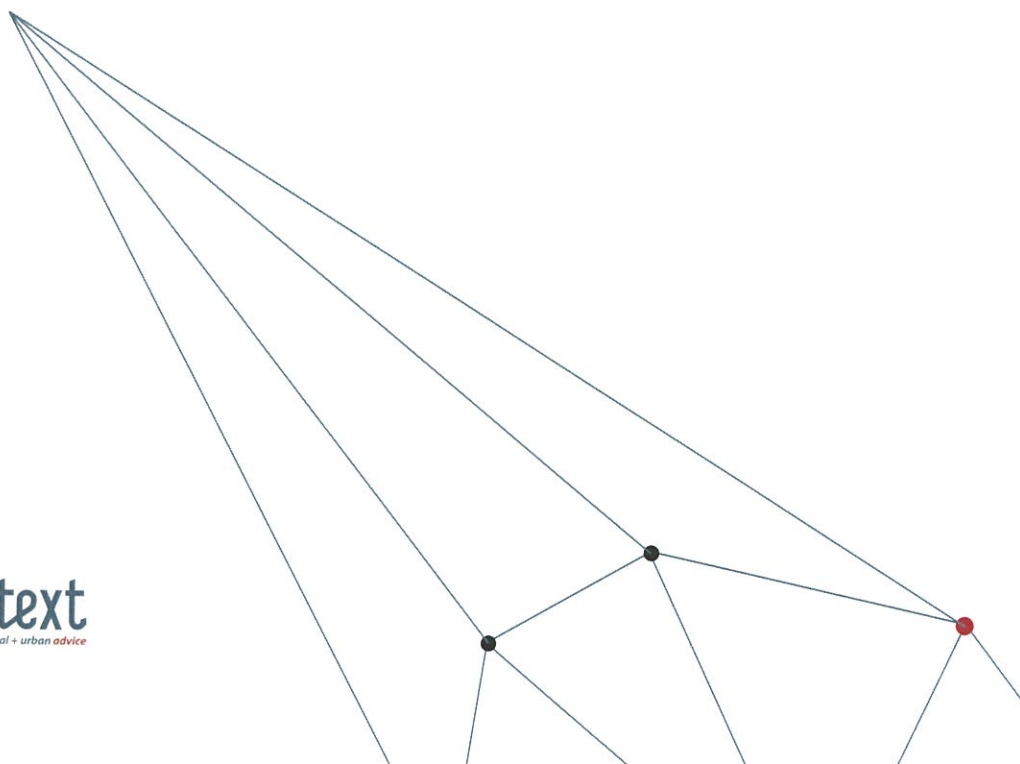
# Key Stakeholder Consultation

1 Surrey Street, Bassendean



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Workshop Report  
for Town of Bassendean  
July 2018



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**GLOSSARY**

2C	Refers to the SIA Architect design, dated December 2014, known as 2C and previously approved by Council.
Proposed new use	Design 2C with change configuration of rooms in new build to include Infant Health Clinic.
Representative Organisations	Those organisations specifically referred to in the LotteryWest conditions, namely: State Heritage Office, National Trust of Western Australia, Royal Western Australian Historical Society, Bassendean Historical Society.
Infant Health Clinic	Variously described as Infant Health Clinic, Infant Health Centre, Infant Health Facility.
Residence	1893 residence adjacent to Pensioner Guard Cottage.

## RATIONALE FOR THE WORKSHOP

### CONTEXT

- Council had previously approved design 2C for the place by SIA Architects Pty Ltd dated December 2014.
- This design has received grants funding from LotteryWest of \$375,000 contingent upon support from the Representative Organisations.
- Support had been given by the Representative Organisations for the 2C proposal.
- The 2C proposal has been conditionally approved by the State Heritage Office.

Shifting priorities have meant that Council resolved in part on 11 February 2018 to explore the SIA Architect Option 2C design for the proposed Interpretation of the heritage listed site, incorporating an Infant Health Clinic and providing the opportunity for other community use of the facility.

LotteryWest has requested that the Town:

*Provide details of the proposed changes to Option 2c design to clarify any differences between the original 2C design presented to Lotterywest as part of the grant application (421010236) and the impact on how the community will access and use the facility, and the preliminary estimated costs for the proposed restoration and construction works for the final design.*

An extension of the grant was applied for by the Town and a Variation and Extension approval was granted by LotteryWest on 19 July 2017 [Application Number 421010236] on the following basis:

*Initial drawdown of this grant is due on 30 April 2019. Subsequent drawdown periods must be no further than 6 months apart.*

Although an extension to LotteryWest funding, in support of proposal 2C, was granted in July 2017, there is now some urgency to secure — and fulfil the requirements for initial drawdown upon — of the allocated grants funding by April 2019.

It is unlikely that should the current funding available to the Town from the current LotteryWest grant lapse, the such a level of funding will be able to be attained in the future.

There has been a significant decline in LotteryWest revenue over the past 3 years —primarily due to the impact of online gambling.

Therefore, there is a window of opportunity for the Town to secure the funding and move forward with the conservation of the Pensioner Guard Cottage and the restoration and adaptive reuse of the Residence.

### BRIEF

On 11 February 2018, Council resolved to:

*'engage a suitable consultant to undertake a workshop with an appropriate representative from the State Heritage Office; Bassendean Historical Society Inc; National Trust of Australia (WA); the Royal Western Australian Historical Society Inc,*

*Department of Health, Child & Adolescent Community Health Services, together with representatives from Council with a view to:*

- a) *repurposing the SIA Architect Option 2C design for the proposed Interpretation of the heritage listed site, incorporating an Infant Health Clinic and providing the opportunity for other community use of the facility and for the consultant to provide a report on the outcomes to achieve the Council direction; and*
- b) *a scaled back version of the 2C design with an interpretation of the Heritage listed site without an infant health centre and playgroup option*

Subsequently, the Town issued an RFQ dated 26 April 2018 in order to appoint a consultant to undertake **Key Stakeholder Consultation for 1 Surrey Street , Bassendean.**

A copy of the brief is attached to this report at Appendix 1.

Dr Felicity Morel-EdnieBrown, of consultancy Culture+Context, was appointed to facilitate the workshop.

A copy of the Consultant's credentials is attached to this report at Appendix 2.

## **THE WORKSHOP**

The workshop was held on 4 July 2018 at the Council Meeting Room in Bassendean.

## **PARTICIPANTS IN THE WORKSHOP**

Participants in the Workshop were the Representative Organisations which had previously provided written support to the Town to support LotteryWest funding for the 2C option:

- Bassendean Historical Society Inc.
- National Trust of Australia (WA)
- Royal Western Australian Historical Society Inc.
- State Heritage Office

Also in attendance were:

- Department of Health, Child & Adolescent Community Health Services
- Her Worship the Mayor Councillor McLennan
- Councillor Hamilton
- Director Operational Services

## **URGENCY FOR DECISION**

The key factors relating to the urgency of the decision are:

- The deadline in relation to the approval and initial drawdown for LotteryWest funding, despite being granted an extension of time to April 2019.
- The need for conservation to be undertaken on the Pensioner Guard Cottage as a place of State heritage significance.

- The need for remedial works to address the ongoing and compounding deterioration of the Residence— for example, the ceiling which is currently held up by strapping.

## ISSUES TO HAND

The Workshop was in part, to reconcile two different perspectives regarding the potential use of the place and, in particular, the use of the Residence as a Museum or Interpretation Centre for the history of Bassendean.

Key issues were:

- The conservation of the Pensioner Guard Cottage.
- The restoration and adaptive reuse of the Residence as a place for the interpretation of the history of Bassendean in the Pensioner Guard Cottage.
- The relationship of the new build at the rear and community use of that place in relation to the Residence in particular.
- Whether a change of use of part of the new build to an Infant Health Clinic would be deleterious to the cultural heritage significance of the State registered place (the Cottage) and the degree of impact upon the use of the Residence for interpretation.

## EXISTING LETTERS OF SUPPORT

The 2016 letters of support supported option 2C on the following basis:

- National Trust — ‘extended support the proposed conservation works at 1 Surrey Street Bassendean consisting of the Bassendean Pensioner Guard Cottage and the adjacent circa 1893 residence’.
- The Royal Western Australian Historical Society – ‘the circa 1893 residence... Will be used to how’s new interpretation for the cottage. It will be fitted out with replica furniture and utensils so that visitors get their information about the town of Bassendean, the pensioner guards and the people who occupied the cottage in the residents and the local history.’
- The Royal Western Australian Historical Society — ‘is in addition to the refurbishment of the two buildings, further the plans for a new building to be constructed the rear of the residence will have difficulty making facilities for people visiting the museum and provide for curators office located in this new building. ‘
- Bassendean Historical Society — ‘encourages and supports initiatives to develop permanent interpretive display to enhance knowledge and community connection with the pensioner guard cottage’.

The letters are attached to this report at Appendix 3.

## POINTS TO RESOLVE

### *Primary*

- The 2C design had previously been approved by the Representative Organisations as being suitable for LotteryWest funding.
- Potential need to use part of the Residence for community purposes — impacting upon space available for interpretation.
- The proposed change of use would potentially affect part of the new build and entail the removal of the Curators Office.
- The Curators Office had formed part of the support for the 2C given by the Royal Western Australian Historical Society.

### *Secondary*

- It was recognised that there have been differing points of view expressed by some members of one Representative Organisation as to the appropriateness or otherwise of the 2C design.
- As LotteryWest funding is contingent on the 2C design, alternative designs and their merit or otherwise did not form part of the deliberations of the Workshop.

## OUTCOMES DESIRED

Three principle outcomes were desired:

- **Primary** — to gain the support of the Representative Organisations for the new use to confirm the existing LotteryWest funding.
- **Secondary** — to obtain support for the new use in relation to the cultural heritage significance of the places and the potential change of use of part the Residence in relation to interpreting the history of Bassendean and the Pensioner Guard Cottage.
- **Tertiary** — to gain a clearer understanding of how a change of use would impact upon the operation of the place.

## FOCUS OF WORKSHOP

- The proposed use of the heritage listed site, incorporating an Infant Health Clinic, playgroup and providing the opportunity for other community use of the facility.
- Impacts upon interpretation of the heritage listed site with and without an Infant Health Centre and playgroup option.

Seeking approval from the Department of Health for the design of the Infant Health Clinic did not form part of the Workshop.

However, the representative of the Department indicated verbally that they did not see an impediment to the insertion of the Residence in the design, pending additional discussion and more detailed design being supplied.



## APPROACH OF WORKSHOP

The approach of the workshop was to:

- Outline proposed changes to place.
- Discuss the impact of the proposed change of use on the cultural heritage significance of the place.
- Articulate any proposed adaptive reuse in relation to change of use requirements.
- Gain input into interpretation of the place if new uses adopted.
- Guide support for continuation of existing heritage-based funding.

## PROCESS OF WORKSHOP

- The previously approved 2C plans were reviewed.
- Statements of support from Museums Australia, Bassendean Historical Society, National Trust of Western Australia, Royal Western Australian Historical Society and the State Heritage Office (now Department of Planning, Lands and Heritage) were reviewed.
- Changes to the use of the place and the reconfiguration of some of the rooms were explained.
- The impact of the changes on the use of the place were discussed.
- The impact of the changes on the interpretation of the place were discussed.

The Workshop did not discuss design options although the impact of the proposed change of use and change to the original design was outlined by SIA Architects.

A graphic representation of that as shown at the workshop is attached at Appendix 4.

## ISSUES RAISED

The Representative Organisations agreed that there were advantages and concerns in the proposal:

### *Advantages*

- Opportunity to conserve and interpret the Pensioner Guard Cottage and the Residence.
- The new proposal will be in new construction at the rear. It has the opportunity to enhance community use of the site and to bring new audiences to the Interpretive Centre and Pensioner Cottage.
- Potential to reach a broader range of the Bassendean community and to achieve greater awareness of the Pensioner Guard Cottage and the history of Bassendean.
- Capture of existing LotteryWest funding.
- Potential place for visiting historical exhibitions.

### *Concerns*

- That insufficient space would be available for interpretation of the history of Bassendean and the Pensioner Guard Cottage.
- That there would be 'usage creep' from the proposed new build into the Residence, diminishing the use of that place for interpretation in the future.
- That activities held may be deleterious to the interpretation of the place.

- That the configuration of the rooms would not be suitable for interpretation.

After an unfiltered, robust and sometimes heated debate, it was recognised by the Representative Organisations that the capacity to obtain funding for the conservation of the Pensioner Guard Cottage and the restoration and adaptive reuse of the Residence was paramount.

Whilst not ideal, some compromise as to the use and interpretation of the Residence would need to be made and that the decision was effectively a binary one — that the LotteryWest funding was contingent upon approval — and that, should LotteryWest funding not be obtained, it was likely that remedial and conservation works to the premises would be deferred, to the detriment of the buildings.

Consideration of the impact of any change of use was discussed, including different types of interpretation and how this might be proactively used across the site, external to the site, digitally/electronically, and how different parts of the site might be used by the groups.

It was acknowledged by the Town that this compromise in the space available for interpretation would be best approached by undertaking additional consultation after securing the LotteryWest grant.

Future consultation as to the extent of any changes to the *Creative Spaces Pensioner Guard Cottage Site Interpretation Plan* would form the focus of another workshop and, to that purpose, funds were listed for Council consideration as part of the Town's 2018/2019 Draft Budget.

## POINTS OF AGREEMENT

The following understandings form the basis of agreement:

- No change be made to the conservation and interpretation proposed in the Pensioner Guard Cottage.
- That the Residence had an integral role to play in the interpretation of the history of the Pensioner Guard Cottage.
- That the Bassendean Historical Society's intention for the Residence was as a place of interpretation of the history of Bassendean from a time before the existence of the structures on the site, to the present; and, that the existence of the Residence was an integral part of the Pensioner Guard Cottage and the locale, encompassing history.
- That the Residence had the potential to be used as a place to house travelling historical displays
- That the Residence primary use would be as an Interpretation Centre with passive use of the spaces for compatible purposes.
- That given current funding constraints it was unlikely that a full-time — or part-time — Curator would be available for the site. Therefore it was agreed that a Curator's office would not be required at this point in time.

## OUTCOME ACHIEVED

Support for the change of use was endorsed by the Representative Organisations on the basis that this support would be forwarded to LotteryWest as an indication of their support:

- Royal Western Australian Historical Society
- National Trust of WA
- State Heritage Office
- Bassendean Historical Society

The endorsement supported the change of use on the following basis:

*The Residence: its primacy of use is for interpretation, including passive use of the spaces for compatible purposes.*

The signed document is attached to this report at Appendix 5.

## RECOMMENDATIONS

It is recommended that Council:

1. Accept the support of the Representative Organisations attending the workshop for the endorsement supporting the change of use on the following basis:

*The Residence: its primacy of use is for interpretation, including passive use of the spaces for compatible purposes.*

2. Proceed to secure the LotteryWest grant on the basis that the grant conditions relating to the support from the Representative Organisations is now substantially met.
3. Acknowledge that compromise by the Representative Organisations has been made to allow the Town to move forward to secure the future of these heritage buildings.
4. Subsequent to receipt of LotteryWest funding approval, review the *Creative Spaces Pensioner Guard Cottage Site Interpretation Plan* – exhibition layout plan for the Residence —to assess passive use of the space for purposes compatible with interpretation.

## APPENDICES

- RFQ
- Consultant credentials
- Letters of approval previously gained
- Indicative changes
- Signed document

# Appendix 1 RFQ

**Council adopted Project Brief  
For**

**1 Surrey Street Interpretation, Infant Heath, Community Use and Playgroup**

Council's (OCM – 11/02/18) resolved in part to explore the SIA Architect Option 2c design with a view to repurposing the homestead and extension for use as a Family & Children's Services Facility

In April 2017, Council approved the below project brief to engage a suitable consultant to undertake a workshop with an appropriate representative from the State Heritage Office; Bassendean Historical Society Inc; National Trust of Australia (WA); the Royal Western Australian Historical Society Inc, Department of Health, Child & Adolescent Community Health Services, together with representatives from Council with a view to:

- A) repurposing the SIA Architect Option 2C design for the proposed Interpretation of the heritage listed site, incorporating an Infant Heath Clinic and providing the opportunity for other community use of the facility and for the consultant to provide a report on the outcomes to achieve the Council direction; and
- B) a scaled back version of the 2C design with an interpretation of the Heritage listed site without an infant health centre and playgroup option

To achieve the State Heritage Office, Lotterywest grant funding requirements and Council's direction this project brief has been prepared to guide the appointed Stakeholder Consultant to understand the project requirements. The outcomes from the stakeholder workshop is to be reviewed by SIA Architect Pty Ltd and if necessary propose minor amendments to the 2C design are to be prepared for consideration. Pending Council's further direction, finalise the 2C detailed design and specifications and provide relevant information for the development application, which is to be submitted in a timely manner, in order to achieve the following desired outcomes:

**Interpretation**

- In accordance with State Heritage Office correspondence dated 15<sup>th</sup> October 2012 (ILET-5944712) the following issues are to be addressed:
  - Provide a focal point for the community that will centre as much of the "cultural life" of the Town of Bassendean at 1 Surrey Street
  - The proposed use of the place as a diverse cultural centre as a positive use for the place and will reflect its significance to the Town of Bassendean and to the State of WA
  - Any development proposals are required to be referred to the Heritage Council of WA for advice and formal support prior to commencement of works
  - Any proposed physical modifications to the place for interpretive purposes should not be to the detriment of the significant fabric of the place
  - Acknowledgement of the state significance of the place should be provided to visitors because it is important to both local and state levels
  - Interpreting the evolutionary story of the fabric of the place as well as social and historical stories needs to be accommodated
- Museum Australia WA correspondence dated 28 August 2015 (OEM-5345215) conditionally agreed that Option 2 of the architectural drawing successfully meets the recommendations of the 2012 Interpretation Plan produced by Dr Brian Shepherd particularly Recommendation 4-7 increasing community engagement and separating the heritage area from the area designated for community use.

- Creative Designs prepared in August 2016 the Interpretative Exhibition Layout for the Pensioner Guard Cottage and the 1893 Residence

### Infant Health facility

- The 2c building design is to provide a comfortable space for parents and carers of young children to come together. The community space to provide the opportunity for Pre and Post Natal education and Exercise sessions, mothers' / Parents groups, this building is not to be a daycare facility. Where possible within the 2c building design, a space for clinicians could be provided, which the Town could rent out to generate income
- Department of Health, Child & Adolescent Community Health Services - Facilities Manager confirmed 5<sup>th</sup> April 2018 that the attached Consultancy / Clinic Room Layout (RL.CO4.04) & Typical child Health Clinic Layout (CC.001) are current and outlines the extent of facilities to be provided in the clinicians room and the waiting area. It should be noted that the Clinic windows need to be able to be blacked out so the nurses can undertake eye tests. [Child Health plans.pdf](#)
- If Child Health was to be located with other services in the building then a waiting area, toilets, kitchen / pantry area can be shared.
- Bassendean Child Health Clinic current hours, are Monday to Friday 0800-1630 with a total of 1.39 FTE working from this site (1 nurse Mon – Wed and 2 nurses on Thursdays and Fridays)
- Bassendean Child Health Clinic – attendance between October - December 2017
  - 160 Attended in person or received a Home Visits for an assessment
  - 158 Attended the Drop in Clinic
  - Total of 318 occasions of service recorded for that period Please note there was only 1FTE of nursing time allocated during this time frame.
- Security – CCTV camera and the nurses are required to follow the working alone procedures.
- Lockable Child Health Clinic room to store confidential information.
- Clinic requires double outlets for the telephone and data and preferred to have double (even 2) GPO's and behind the nurses desk so as children cannot play with this.
- Clinic floor coverings are preferred to be vinyl.
- Clinic windows need to be able to be blacked out so the nurses can do their eye tests in a darker area

### Community Use

- Multifunctional space so that other community groups can use both the indoor and outdoor the space eg Local and State visitors to Pensioner Guard Cottage/ 1893 Residence, School interpretation and education
- Once the 1856-1857 Pensioner Guard Cottage and the 1893 Residence are restored, Council may wish to allocate funding to increase opportunity for viewing, due to the buildings heritage significance and to provide opportunity for interpretation and education.
- Storage space for Town of Bassendean community furniture and equipment
- Multifunctional space is to provide cultural and community focal point or education programs, such as the following examples:

Activity	Estimated	Estimated frequency	General meeting
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	number of people		times
Opening of Pensioner Guard Cottage	-	Currently the cottage is open last Sunday of Each Month.	Bassendean Historical Society volunteers currently open the Pensioner Guard Cottage 10am – 1:30pm
Bassendean Historical Society	15-20	Between February and November on the last Thursday of each Month	7pm
Early Parenting Groups sessions eg Midvale Parenting Hub	7-10	Program may occur various days	Generally 1-2 hours sessions
Yoga (Hatha, Mums & Bubs)	10-15	Monday	Yoga (Hatha, Mums & Bubs)
Pilates.	10-15	Tuesday	6:30pm -8:30pm
Bassendean Arts Council including Fibrant Community Arts group	10-20	Every Thursday	10am - 1pm
Story telling	10-15	Friday Saturday	6pm – 8pm 3pm to 7pm

### Playgroup

- Early Years Nature Play space is to be provided at rear of Community space that is designed for children 0 – 3 years old and allows parents to plan and help grow their child's Development, Health and wellbeing, Confidence, Curiosity and Family Bonds, taking into consideration the following:
  - Compliant with appropriate Legislation and regulations for shade requirements in all seasons and provisions for wind, sun, air quality and winter conditions must be made.
  - Multiuse space for other community groups and at the same time will provide adequate shade, potentially provide tricycle tracks, retention of mature trees to create living shade options - willow tunnels, domes or shaded sand play areas.
  - Nature based things to do, identify suggestions from the library for 0-3 year olds that can be incorporated into the rear of community space  
<https://www.natureplaywa.org.au/library/1/file/Resources/families/51things%20to%20do%20before%20youre%2012%202017.pdf>
  - Nature based programs for early years  
<https://www.natureplaywa.org.au/programs/early-years>
  - Nature based checklist [Nature Play WA - ReadySetWonderLR1.pdf](#)
  - Storage space for playgroup equipment
- Current Playgroups list on the Town of Bassendean community directory does not indicate frequency or number of children attending the following existing groups:
  - Bassendean Primary School Playgroup: Playgroup for 0-5 yr olds run at Bassendean Primary School.
  - Casa Mia Montessori Playgroup,

- Good Shepherd Playgroup
- Humpty Dumpty Toy Library, Altona Leisure Centre, Saturdays 10am-12pm
- Salvation Army Morley Playgroup Inc
- St Michael's Playgroup

#### **Lotterywest requirement**

LotteryWest grant variation, states the \$375,000 grant "payment will be made on the provision of written approvals and or endorsement for Council's final adopted plans for the conservation and redevelopment of the Pensioner Guard Cottage, from the following organisations:

- State Heritage Office
- Bassendean Historical Society Inc
- National Trust of Australia (WA)
- The Royal Western Australian Historical Society (Inc).

In addition, the LotteryWest grant variation required the **initial drawdown of this grant** be concluded **by 30 April 2019** and subsequent drawdown periods must be no further than 6 months apart. Once the overall conditions have been met, payment will be made in arrears on provision of receipts or original Builders'/Architects' certificates or certified copies for progress payments and a written request for payment.

Provide details of the proposed changes to Option 2c design to clarify any differences between the original 2C design presented to Lotterywest as part of the grant application (421010236) and the impact on how the community will access and use the facility, and the preliminary estimated costs for the proposed restoration and construction works for the final design.



## **Appendix 2 Consultant credentials**

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**Dr Felicity Morel-EdnieBrown PhD, BA (Hons), FRSA, FAIM, MAICD, M.ICOMOS, MPHA, MPRIA**

Felicity has over 30 years' experience in both the private and public sector in cultural management, urban analysis, and heritage consulting.

She is known for her inter and multi-disciplinary approach to cultural development and urban interaction. With 20 years in State Government, over 17 of which were with the Department of the Premier and Cabinet, Felicity has extensive experience in dealing with all tiers of government and stakeholders in matters of cultural heritage significance and urban policy.

Felicity left Government for family reasons and established Culture+Context which specialises in providing expert advice in strategic planning, urban policy and cultural matters including the independent review of policies, projects and programmes.

Her last government role was as Strategic Advisor to the WA Museum in which she advised the CEO on strategic matters associated with the New Museum and emerging and digital interpretation. Prior to that she was Advisor to the Director-General of Planning 2010-2012 advising on whole of agency and structural matters.

From 2005-2010, Felicity was the Director of the Northbridge History Project where she initiated a programme to reset the purpose, vision and values of Northbridge in the face of urban decline and contextualise the development and uniqueness of Northbridge in the urban policy, education and policing debate.

Felicity is a Member of the Urban Design Committee of the Australian Institute of Architects (WA Chapter) and speaks regularly at national and international conferences on urban, heritage, policy and cultural heritage practice.

**Experience (selected)**

- Was on shortlisted team for the New Museum Project:
  - .... Based on her knowledge of both museum design and operations and the history of this site, Felicity was able to make a significant contribution to the narrative developed by the architectural team (comprising Foster+ Partners, Hames Sharley and Griffith Architects). This included both the content of the narrative as well as the tone and structure of the presentation and its interpretation in the resulting built form. This was achieved by utilising Felicity as an integral member of the project team, so that she could contribute to both planning and design issues .....*
- The Northbridge History Project was internationally recognised for using cultural heritage significance to revitalise Northbridge, leading to decreased crime and increased business investment. Praised by ICOMOS for contribution as
  - 'one of the finest examples of successful community engagement in heritage ... not just for tourism or historic preservation, but also to improve the life of a community and to recognize the dignity of its people and their memories.'*
- Member, Museums Australia and has spoken at MA conferences.

- Liaison, Western Australian Museum digital capture project/CyArk, 2011-2013.
- Author Conservation Plan for the WA Museum site (UWA, Morel Consulting, Molyneux Architects 1992).
- Initiated the development of a protocol for assessing significance for museum collections through work done as a Commonwealth Valuer for Art TIAS. [Later developed by others to become Heritage 2.0 Cultural significance for Museum Collections.]
- Author: policy and funding for travelling curators for community collections.
- Highly experienced across all aspects of curatorial practice, exhibition design, operations and outreach.
  - Curator: Our Constitution.
  - Brought the first hologramic display to Western Australia.
  - Supervising curator: A Vote of Her Own.
  - Producer: Documentary – A Vote of Her Own.
  - Pioneered the use of digital technologies to record community and state history.
  - Advisor: WA Museum.
  - Author and presenter: various podcasts, radio presentations and curriculum materials.
- Curator of travelling and static exhibitions.

Other cultural heritage expertise includes:

- Established and managed the Assessment protocols for the State Register of Heritage Places.
- In the Department of the Premier and Cabinet (DPC), was the Project Manager for the adaptive reuse of the Old Hale School Buildings into the award winning Constitutional Centre of WA. The project set the standard for adaptive reuse of Government heritage buildings.
- Strategic heritage adviser on cultural heritage policy, urban design, interpretation and adaptive reuse, major sites: WA Museum, Newspaper House Group.
- Member Cabinet-appointed Working Party to determine use of Old Treasury Building.

### **Qualifications (selected)**

Felicity holds an interdisciplinary PhD in History/GIS from the University of Western Australia studying the development of Perth's urban core. Her PhD Thesis was recommended *cum laude*. Her Honours Dissertation explored the semiotics of architecture in Perth and Fremantle and was used to critically examine the work of others.

She has been an Honorary Research Fellow at the University of Western Australia from 2007 to 2016, and is an Affiliate, Electronic Cultural Atlases Initiative (ECAI) at Berkeley University/ECAI.

Felicity is an Expert Member of the ICOMOS International Scientific Committee on Interpretation and Presentation, and a Life Fellow of the Royal Society of Arts (UK) and of the Symposium on Digital Earth (Beijing).

### Professional Letters/Memberships (selected)

- Life Fellow, Royal Society of Arts [UK] (FRSA).
- Member, International Council On Monuments and Sites (MICOMOS).
- Australian Expert Member, ICOMOS International Scientific Committee on Interpretation and Presentation of Cultural Heritage Sites (ICIP) (by invitation).
- Professional Member, Professional Historians and Researchers Association (MPHR).
- Member, Museums Australia
- Professional Member, Public Relations Institute of Australia (MPRIA).
- Commonwealth Valuer for Art and Cultural Materials (former) (Comm.Val.TIAS).

### Committees/Boards (selected)

- Research Representative, Australian National Archives Consultative Forum (WA).
- Member Working Party, Australia ICOMOS 2015 National Conference and Chair of Asian Heritage Session
- Member, Digital Cities Working Party, International Society of Digital Earth, Beijing.
- Member, Conference Steering Committee Planning History Urban History Conference, Perth, 2011-2012.
- Member (by invitation), International Committee, Steering Committee, Computer Applications in Archaeology, University of Leiden, Netherlands (CAA), 2010-2012.
- Councillor, History Council of Western Australia, 2005-2012.
- Convenor, Historical GIS of Perth Industry Partners Working Group, 2007-2010.
- Deputy Chair, Historical GIS of Perth Academic Partners Working Group, 2007-2010.
- Convenor Northbridge History Studies Days, 2007-2010.
- Deputy Chair: Police, Jewish, Italian, Irish, MSC, Vietnamese, Chinese, Greek, Aboriginal and Town of Vincent History Steering Committees, 2005-2010.
- Convenor: Premier's Northbridge History Reference Panel, 2004-2010.
- Member Curriculum Committee and Lead Editor developing materials teaching cultural heritage skills and local history for the first four years of high school including Heritage Studies, 2006-2007.
- Secretary, Premier's Indigenous Cultural Precinct Working Group, 2002-2005.
- Member, Australian Executive, International Council on Monuments and Sites (ICOMOS) working on the listing of the Melbourne Exhibition Building as a World Heritage Site, 2002-2004.
- Member Cabinet-appointed Working Party on the Old Treasury Buildings Development, 2001-2002.
- Board Member, Metropolitan Cemeteries Board, 1997-2002.
- Championed the inclusion of *cultural* tourism in Forum Advocating Cultural and Eco Tourism (FACET), 1991-1993; Deputy Convenor FACET working Executive, 1993-1995.

### Other professional experience (selected)

- Tier 2 Strategic Advisor providing expert advice to the Department of Planning on a range of issues associated with the Department including but not limited to urban planning and design, cultural heritage, urban interpretation and community engagement, 2010-2014.
- Director Northbridge History Project, Department of the Premier and Cabinet, responsible for conceptualization and direction of Northbridge History Project, including but not limited to expert advice on history, heritage, governance and city interpretation; Research and digital collection of cultural heritage materials about the area of Northbridge; Presenting scholarly papers, seminars, scripts and workshops to promote the preservation of intangible cultural heritage, 2005-2010.
- Convenor, Northbridge History Studies Days, 2007-2010.
- Convenor, Historical GIS of Perth Industry Partners Working Group, 2010-2007.
- Policy briefings on urban policy, adaptive reuse, heritage, urban planning, social planning, 1999-2010.
- Director, Constitutional Centre of Western Australia, developing and running programmes to showcase Australia's constitutional heritage, 1997-1999.
- Project Manager, Old Hale School Development, Ministry of the Premier and Cabinet. Responsible for the conservation and adaptive reuse of a substantial heritage building for use as the Constitutional Centre of Western Australia which established the standard for the conservation of heritage buildings in Government hands. Cited as the conservation and adaptive reuse standard for the Old Treasury Buildings and Hale House, 1996-1997.
- Facilitator, Australian Heritage Commission, National Estates Towards 2000 Strategic Planning Workshop: Historic Environment, 1995.
- Facilitator, Australian Heritage Commission, National Estates Towards 2000 Strategic Planning Workshop: Aboriginal Environments, 1995.
- Senior Conservation Officer, Heritage Council of Western Australia responsible for Managing Assessment Programme and supervising consultants and student (planners, architects, historians, archaeologists, etc.) in the preparation of heritage assessments for the Register of Heritage Places; Undertake heritage assessments and give advice on registration and heritage issues and represent the Heritage Council on cultural tourism matters, 1993-1996.
- Secretary, Register Committee; Gave advice on registration and heritage issues to Council and Minister, 1994-1996.
- Author, Strategic Plan and Key Performance Indicators: Heritage Council of Western Australia, 1993-1994.
- Development consultant guidelines for State Register and Municipal Inventories : Heritage Council of Western Australia, 1993-1994.
- Strategic heritage consultant advising on cultural heritage policy, urban design, interpretation and adaptive reuse, 1992-1994 major sites: WA Museum, Newspaper House Group.

### Recognition (selected)

- *Finalist:* Heritage Council Outstanding Contribution to Heritage by a Professional in the Heritage Industry Heritage Council of Western Australia, 2011.
- *Finalist:* (for Northbridge History Project) Heritage Council Outstanding Contribution to Heritage by a Public or Private Organisation Heritage Council of Western Australia, 2011.
- *Finalist:* (for Northbridge History Project) Heritage Council Outstanding Interpretation Project that enhances a place, Heritage Council of Western Australia, 2011.
- *Award:* Glammy Award, 2010, Building Bridges Within or Between Communities, PrideWA for the Gay and Lesbian Community of Western Australia.
- *Valued contributor:* Polish Community of Western Australia, 2010, for conserving Polish cultural heritage in Western Australia.
- *Valued contributor:* Gay and Lesbian Community of Western Australia, 2010, for conserving gay and lesbian cultural heritage in Northbridge.
- *Finalist:* Museums Australia National Awards for Excellence, 2009, Northbridge History Project, (short listed from 406 entries).
- *Showcase:* Shaping the Future with History showcased by Education Department as exemplary curriculum materials.
- *Finalist:* Margaret Metcalf Award for Excellence in Research and Referencing, Perth, 2009.
- *Awards:* (as Project Manager, Old Hale School Development for the conservation and adaptive reuse of the building won awards for conservation): two Royal Australian Institute of Architects Awards – conservation category and the recycling (adaptive reuse) category; and the Master Builders Centenary Award - conservation construction. The building also received an award for Disability Access.

#### **Heritage consulting (selected)**

- Culture+Context was launched in February 2015 and we have advised upon and/or facilitated projects from AUD \$5k to \$428m in commercial, hospitality, heritage and cultural spheres. Experienced in SAT matters.
- Author or Principal Editor of Heritage Assessments for Heritage Council of Western Australia 1993-1996, Heritage Council of Western Australia, Perth,.
- Consultant, Donaldson + Warn, 1994.
- Consultant, City of Perth Study with Professor Jan Gehl ,1993.
- Consultant, Hocking Planning and Architecture, 1993.
- Overseas consulting in heritage: England, Scotland, France, Denmark and Singapore, 1993.
- Heritage Consultant, University of Western Australia, Centre for West Australian History, 1992-1993.
- Author, Heritage Assessment for the Museum of Western Australia Conservation Plan WA Museum, 1992-1993.
- Consultant, Ian Molyneux Architects, 1992-1993.
- Consultant, KTA Architects, 1992-1993.

### Academic

- Honorary Research Fellow, Department of Humanities, University of Western Australia, 2007-current.
- Affiliate, Electronic Cultural Atlases Initiative (UCBerkeley/ECAI).
- Co-Chair Computer Applications in Archaeology Conference, Across Space and Time, Perth, 2013 [International conference exploring current theory and applications of quantitative methods and information technology in the fields of archaeology, history, cultural heritage, mathematics computer science and digital technologies.] The conference ran in conjunction with the University of Western Australia, Sydney University, Macquarie University, University and the Western Australian Museum
- Peer reviewer (by invitation): *Heritage & Society*, (formerly *Heritage Management*) published by Left Coast Press. *Heritage & Society* is an international, peer-reviewed journal that provides a forum for scholarly, professional, and community reflection on the cultural, political, and economic impacts of heritage on contemporary society.
- Peer reviewer (by invitation): *Australian Planner*, Routledge Press. *Australian Planner* is Australia's leading peer reviewed journal for the planning profession, and is the most read and influential planning journal in Australia and the Pacific Region.
- Peer reviewer: *Urban History Planning History Conference Proceedings*, University of Western Australia, February 2012.
- Guest Lecturer, School of History, UWA, 2010, 2011, 2012.
- Guest Lecturer, School of Architecture and Landscape Architecture, UWA, 2011, 2012.
- Guest Lecturer in Public History: Murdoch University, 1994, 1995.

### Publications (selected)

- Chapter (by invitation). Morel-EdnieBrown, Felicity Anne (2012), 'Wither Genius Loci?: The City, Urban Fabric and Identity in Perth', in Hernan Casakin and Fatima Bernado (eds.), *The Role of Place Identity in the Perception, Understanding, and Design of Built Environments* (Sharjah: Bentham Science Publishers Ltd), 275-299.
- Panel member (by invitation): 'The context of culture', (by invitation with former Minister of Planning): *Planning Institute of Australia*, State Conference, Mandurah, 18 November 2011.
- Refereed Journal (by invitation): Morel-EdnieBrown, F. A., 'Community Engagement, Heritage, and Rediscovering a Sense of Place in Northbridge, Perth, Australia', *International Journal of Asia-Pacific Studies*, Published Volume 7 No 1 January 2011, pp. 1-25.
- Morel-EdnieBrown, F. A., 'Hidden cities: authenticity and city fabric', in Frischer, Bernard, Jane Webb Crawford & David Koller (eds), 2010. *Making History Interactive. Computer Applications and Quantitative Methods in Archaeology (CAA). Proceedings of the 37th International Conference, Williamsburg, Virginia, United States of America, March 22-26.* BAR S2079. (Archaeopress, Oxford, 2010).
- Morel-EdnieBrown, F. A., 'EarthTextSpaceTime: making historical sources available through the agency of GIS', published proceedings *Computer Applications and*

*Quantitative Methods in Archaeology 2009*, online <http://www.caa2009.org/PapersProceedings.cfm> (The Colonial Williamsburg Foundation and The University of Virginia, Williamsburg, 2010).

- Morel-EdnieBrown, F. A., 'Mashed up culture? interpretation, authenticity, technology and reinvention', *Computer Applications and Quantitative Methods in Archaeology 2009*, convened by the University of Granada, Granada, Spain, 2010.
- 'A firm foundation: intangible heritage and interpreting cityscapes', *Changing Landscapes: Museums Australia State Conference*, Wanneroo Cultural and Learning Centre, 8-10 October 2009.
- Paper: (by invitation of UC Berkeley) Morel-EdnieBrown, F. A., 'Creating genius loci in hyperspace', *International Joint GIS-IDEAS 2008, Pacific Neighborhood Consortium and Electronic Cultural Atlas Initiative Conference: 'Towards Sustainable and Creative Humanosphere'*, convened by Japan- Vietnam Geoinformatics Consortium, Kyoto University and Hanoi University of Science, Hanoi, Vietnam, 4-6 December 2008.
- Morel-EdnieBrown, F. A., 'From inside my mind': using oral histories to create authenticity in city interpretation', *The Talk About Town: Urban Lives and Oral Sources in 20th Century Australia*, State Library of Victoria and the Melbourne Museum, Melbourne, 27-28 August 2009.



# **Appendix 3 Letters of approval previously gained**



Working on behalf of the Heritage Council to recognise, conserve, adapt and celebrate our State's unique cultural heritage

2 September 2016

YOUR REF  
OUR REF P131/41933  
ENQUIRIES Moss Wilson (08) 6552 4056

Mr Brian Reed  
Manager Development Services  
Town of Bassendean  
PO Box 87  
BASSENDEAN WA 6934



Document #: ILET-10898516  
Date: 02.09.2016  
Officer: BRIAN REED  
File: COUP/PROGM/1 A673

Dear Brian

**P131 PENSIONER GUARD COTTAGE**  
**Town of Bassendean Application 4 August 2016**

Under the provisions of Section 11 of the *Heritage of Western Australia Act 1990*, the proposed development as described below has been referred to the Heritage Council for its advice.

Place Number	P131
Place Name	Pensioner Guard Cottage
Street Address	1 Surrey Street, Bassendean
Referral date	4 August 2016
Development Description	Restoration, reconstruction and refurbishment of heritage buildings

We received the following information and drawings prepared by SIA architects dated July 2016:

Refurbishment – Materials and Finishes  
A01 – Existing Residency – Internal Elevations  
A02 – Community Kitchen & Toilet Internal Elevations  
AC01 – Pensioner Guard Cottage – Conservation Works  
DA01 – Title Sheet, Survey and Site Plan  
DA02 – Demolition Plan & Ground Floor Plan  
DA03 – Roof & Stormwater Plans  
DA04 – Elevations  
DA05 – Shadow Diagrams

The referral for the proposed development has been considered in the context of the identified cultural significance of *Pensioner Guard Cottage* and the following advice is given:

**Findings**

- *Pensioner Guard Cottage* comprises a small rendered brick and shingle residence established c.1857, and is significant as the only known extant Pensioner Guard Cottage in Bassendean. The place is also associated with the convict system in the state's colonial period.

[stateheritage.wa.gov.au](http://stateheritage.wa.gov.au)  
[info@stateheritage.wa.gov.au](mailto:info@stateheritage.wa.gov.au)

- The proposal is for a large-scale series of alterations and refurbishment of the site. A number of specific changes are proposed, but can be summarised as:
  - Conservation work to the cottage, including replacement of the shingles, reinstatement of a rear lean-to, reinstatement of an 1860s colour scheme and the extension of the gable ends to match their original position.
  - Alterations to the residency building, including underpinning of the foundations and floor repair, roof and ceiling repair, replacement of the front verandah, internal layout changes and the replacement of the rear addition with a new community building.
  - Additions to the site, including the replacement of the toilet block, a new artist studio, reinstatement of the front fences, trellis treatments to the east and west boundaries and installation of drainage and soak wells to heritage buildings.
- The Conservation Plan for the place (Gray and Sauman 2007) identifies the cottage as being of considerable significance, the front ground grounds and core residence building as being of some significance and the rest of the residence building and remaining site as being of little significance. The conservation recommendations for these levels of significance are to retain, restore and conserve elements, with adaption and discreet adaption and alterations acceptable for elements of some significance and adaptive works for future use requirements acceptable for elements of little significance (Guides 2.21-2.23).
- Overall, the proposed works are in accordance with the Conservation Plan for the place and represent a good approach to the adaptive reuse of the site.

### **Advice**

The proposed development, in accordance with the plans submitted, is supported subject to the following conditions:

1. New pavement should not abut the walls of the cottage or residency building.
2. A standard archival record shall be provided to the satisfaction of the Executive Director of the State Heritage Office of the structures that are proposed to be demolished. The record shall be prepared in accordance with the guide which can be downloaded from [http://stateheritage.wa.gov.au/docs/general-publications/guide-to-preparing-an-archival-record\\_2012.pdf?sfvrsn=4](http://stateheritage.wa.gov.au/docs/general-publications/guide-to-preparing-an-archival-record_2012.pdf?sfvrsn=4).
3. More information on the proposed services and impacts on the heritage buildings are provided to the satisfaction of the Executive Director of the State Heritage Office when these plans have been confirmed.
4. More information on the proposed landscape design, particularly the garden trellis along the east and west boundaries of the site are provided to the satisfaction of the Executive Director of the State Heritage Office when these plans have been confirmed.

5. An archaeological management plan prepared by a qualified historical archaeologist is to be prepared to the satisfaction of the Executive Director of the State Heritage Office prior to works commencing.

We would appreciate a copy of your Council's determination for our records.

Should you have any queries regarding this advice please contact Moss Wilson at [moss.wilson@stateheritage.wa.gov.au](mailto:moss.wilson@stateheritage.wa.gov.au) or on 6552 4056.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Harriet Wyatt', written in black ink.

Harriet Wyatt  
**A/DIRECTOR DEVELOPMENT & INCENTIVES**



## THE ROYAL WESTERN AUSTRALIAN HISTORICAL SOCIETY INC

27 September 2016

Mr Bob Jarvis  
Chief Executive  
Town of Bassendean  
PO Box 87  
BASSENDEAN WA 6934

E: [bjarvis@bassendean.wa.gov.au](mailto:bjarvis@bassendean.wa.gov.au)

### To whom it may concern

**A letter of support for: Pensioner Guard Cottage & an associated residence  
constructed c.1893 - two buildings on the site: Project  
Location: 1 Surrey Street Bassendean WA 6934**

On behalf of the Council of The Royal Western Australian Historical Society (Inc) I am writing to support the Town of Bassendean in its work to achieve community funding for this project. The support from your local community has been strong and we are pleased that members of the Bassendean Historical Society (Inc), one of the Society's long time affiliated societies, and our Society are joining you in this project. The restoration of the original buildings is an example of a Cottage and associated residence, which are in its original configuration. Once restored it will become the only Pensioner Guard Museum in the metropolitan area.

Volunteers at the Town of Bassendean's Pensioner Guard Museum have been working for some years to reach the stage where plans have been completed for conservation work and refurbishment with Council approval and plans submitted to the State Heritage Office for assessment in readiness for a campaign for community funding support.

This Society understands that it was the construction of the building by the Brown family that led to the retention of the Cottage. The family used the Cottage as their kitchen and dining room. The Town plans to be doing some conservation works to the Cottage, such as installing a new shingle roof, and re-instating the rear verandah.

The Cottage currently houses a Museum with Interpretation. Once the c.1893 Residence has been refurbished it will be used to house new interpretation for the Cottage. It will be fitted out with replica furniture and utensils so that visitors get their information about the Town of Bassendean, the Pensioner Guards and the people who occupied the Cottage in the Residence and the local history. The community will be able to use their imagination to get a feeling for how life might have been like in a small two roomed Cottage.

In addition to the refurbishment of the two buildings, further plans for a new building to be constructed at the rear of the Residence to accommodate community groups will have tea and coffee making facilities for people visiting the Museum and provide for a Curator's office located in this new building.

Yours sincerely

Lennie McCall AM  
Chairperson of Council, Vice President

Stirling House, 49 Broadway, Nedlands, Western Australia. 6009  
Tel: (08) 9386 3841 Fax: (08) 9386 3309 Email: [admin@histwest.org.au](mailto:admin@histwest.org.au) Website: [www.histwest.org.au](http://www.histwest.org.au)  
ABN 43 607 110 473



Government of Western Australia  
Department of Culture and the Arts



Mr Bob Jarvis  
Town of Bassendean  
PO Box 87  
BASSENDEAN WA 6934

3 October 2016

Dear Mr Jarvis

**RE: LETTER OF SUPPORT - 1 SURREY STREET, BASSENDEAN**

The National Trust of Western Australia wishes to extend its support to the proposed conservation works at 1 Surrey St, Bassendean consisting of the Bassendean Pensioner Guard Cottage and adjacent c.1893 residence. The Cottage was originally recognized by the National Trust in 1970 and Classified 1987. The residence has supported the use of the Pensioner Guard Cottage for many years firstly in a domestic setting and secondly to house a small historic collection.

It is understood new interpretation is planned for the residence however stabilization and conservation works are required as part of a staged plan. These works will enable the residence to continue to be used and are fully supported by the National Trust.

This is a significant precinct and the Trust commends the Bassendean Historical Society for proactive ensuring this place is appropriately conserved and interpreted.

Yours Sincerely



Enzo Sirna AM  
A/Chief Executive Officer



Document #: ILET-11052316  
Date: 01.10.2016  
Officer: SIMON STEWERT-DAWKINS  
File: GOVN/CCLMEET/3



Original Bassendean Homestead

**BASSENDEAN  
HISTORICAL  
SOCIETY**  
INCORPORATED

PO Box 496  
Bassendean 6934

1 October 2016

Mr Bob Jarvis  
CEO Town of Bassendean  
48 Old Perth Road  
Bassendean WA 6054

Dear Bob

The Bassendean Historical Society (Inc.) (BHS) was formed in August 1991 and has this year commemorated its 25<sup>th</sup> anniversary. Since then our society has worked consistently with the Bassendean Town Council to support the preservation, recording, and promotion of the history and heritage of our local government district.

At the meeting held 28 July 2016 the following updated objectives of the BHS were unanimously carried by our members.

The objectives of the Bassendean Historical Society (Inc.) are to foster and encourage an understanding of the history and heritage of the Bassendean district (Bassendean, Ashfield, and Eden Hill) including:

1. To support the Bassendean Local Studies Library and collection.
2. To support preservation of the built heritage of Bassendean.
3. To encourage interest in the natural and cultural heritage of Bassendean and the protection of historic sites.
4. To promote and support our district's Aboriginal history and heritage.
5. To assist in the preservation, protection, and interpretation of the Pensioner Guard cottage site.
6. To undertake or support projects which have as their intention research into and promotion of the history and heritage of the district.

Over the 25 years since the Society's establishment, it has taken a key role in the custodianship and promotion of the former Pensioner Guard cottage which is a unique metropolitan example of a building constructed by convicts for an Enrolled Pensioner Guard

and his family in 1856. BHS volunteers are responsible for opening the cottage each month for visitors as well as hosting special openings on other occasions. BHS volunteers also work collaboratively with the Librarian in charge of the Bassendean Local History collection. The BHS is formally affiliated with the Royal Western Australian Historical Society (Inc).

The BHS encourages and supports initiatives to develop a permanent interpretive display to enhance knowledge and community connection with the Pensioner Guard cottage. The Society's members look forward to being closely involved in such efforts.

Yours sincerely

A handwritten signature in cursive script, appearing to read "Jennie Carter".

Jennie Carter  
Acting President



# [ Museums ] Australia ]

Western Australia

Advancing museum galleries  
and cultural centres  
PO Box 224 Northbridge WA 6865  
Francis St Northbridge WA 6800  
t [08] 9427 2770 f [08] 9427 2855  
e ma\_wa@museum.wa.gov.au  
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Advocacy  
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Conferences  
Museum Week

[www.museumswa.com.au](http://www.museumswa.com.au)

28 August 2015

Mr Simon Stewert-Davies  
Director Operational Services  
Town of Bassendean  
P O Box 87  
BASSENDEAN WA 6934

Dear Simon

Museums Australia Response to refurbishment of 1 Surrey Street, Bassendean

Thank you for the opportunity to view the above property and consult with strategic personnel. We see our role as advocate and informed commentator on industry standards relating to museum best-practise, which includes the interpretation and management of the site. Specifically for the above property I respond to the impact of the proposed redevelopment of the 1893 residence and the ensuing modifications and extension to the interpretation within.

We conditionally agree that *Option 2*, of the architectural drawings presented, successfully meets the recommendations of the 2012 Interpretation Plan produced by Dr Brian Shepherd: Particularly Recommendations 4 to 7: increasing community engagement and separating the heritage area from the area designated for community use.

## Concerns raised by stakeholders

1. It is noted that the potential increase for community engagement with the new purpose-built community centre and extended space for interpretation within the 1893 residence may increase the need for more staff supervision. It is also noted that access to the site is always in the form of supervised access, i.e., staff will always need to be present to allow access.

In order to allay any fears that supervision provided by the present staff cohort of Historical Society members may be unsustainable with the expanded development of the site, the Historical Society should be assured of support from the Town of Bassendean. Assurance regarding future staffing of the site should be in writing to the Bassendean Historical Society, guaranteeing ongoing support to facilitate regular access to 1 Surrey Street: the scope and definition of regular access needs to be agreed upon by both parties.



Government of **Western Australia**  
Department of **Culture and the Arts**

2. It is noted that *Option 2* potentially allows for more than one access point to the 1893 residence, rather than the existing front-of-house entry. Does this have the potential to compromise how an audience will experience the interior interpretation?

There is no evidence to support the premise that an audience will have an optimum museum experience by following a prescribed linear engagement with the space, for example, the traditional didactic time-line approach. To the contrary, visitors to museum sites engage in informal learning, tend to negotiate content in group situations, and bring their own levels of knowledge and experiences with them<sup>1</sup>. Furthermore, the visitor's perception of free will in how he/she engages with museum exhibitions enhances the visitor experience.

The refurbished lay-out of interpretive material has the capacity to offer enriching content from a variety of access points.

With the necessary support and promotion from the Town of Bassendean I believe that the redevelopment of 1 Surrey Street, according to *Option 2*, can create a practical and welcoming hub for community engagement while maximising audience awareness of the site's heritage significance.

Yours faithfully



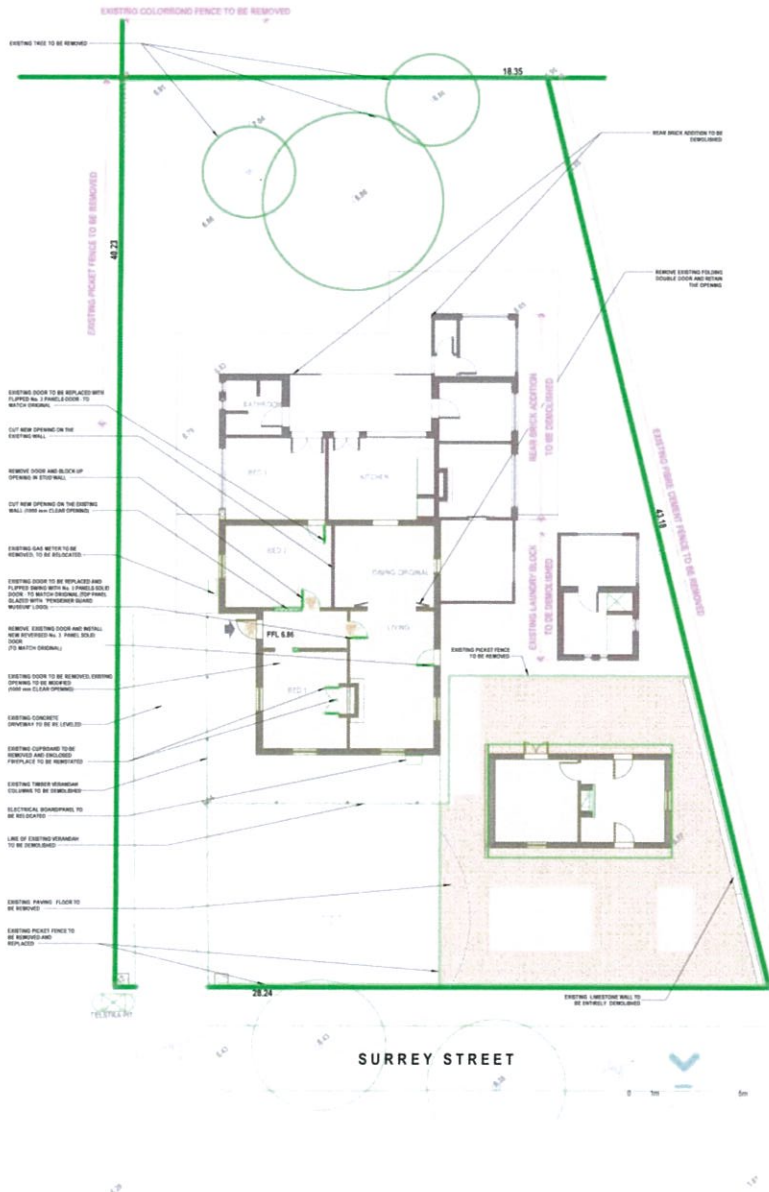
Rosemary Fitzgerald  
Coordinator  
Programmes and Communications  
Museums Australia WA

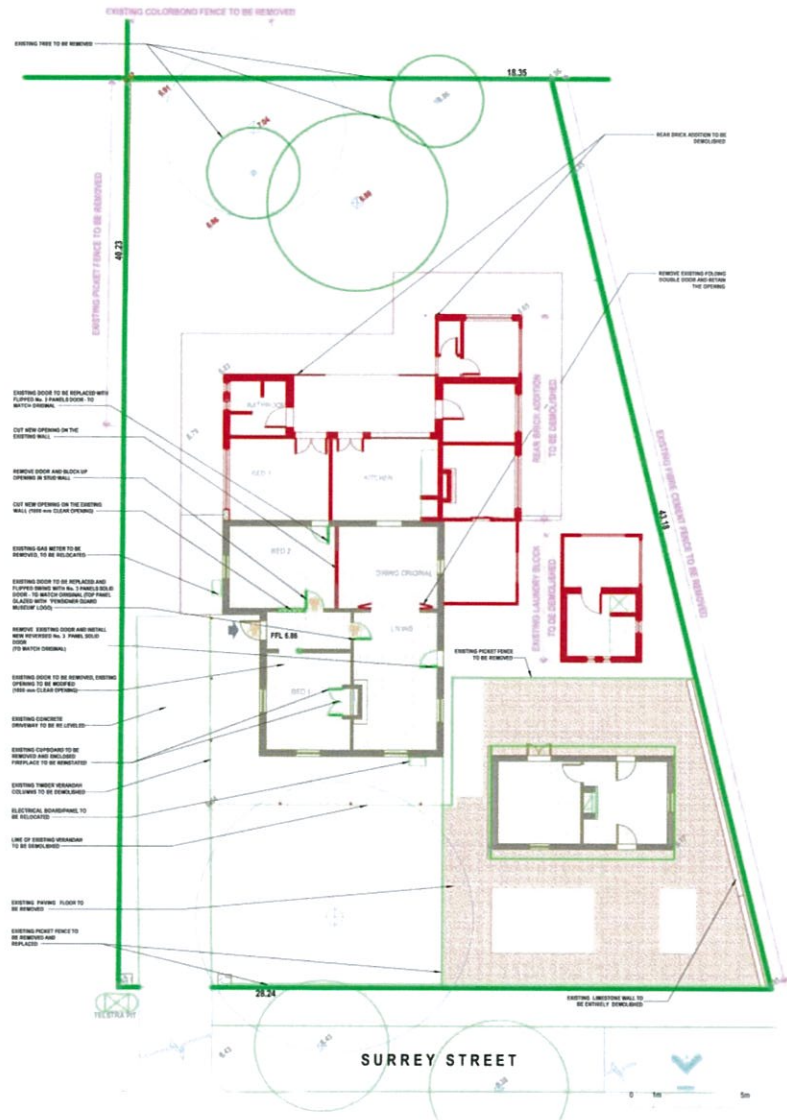
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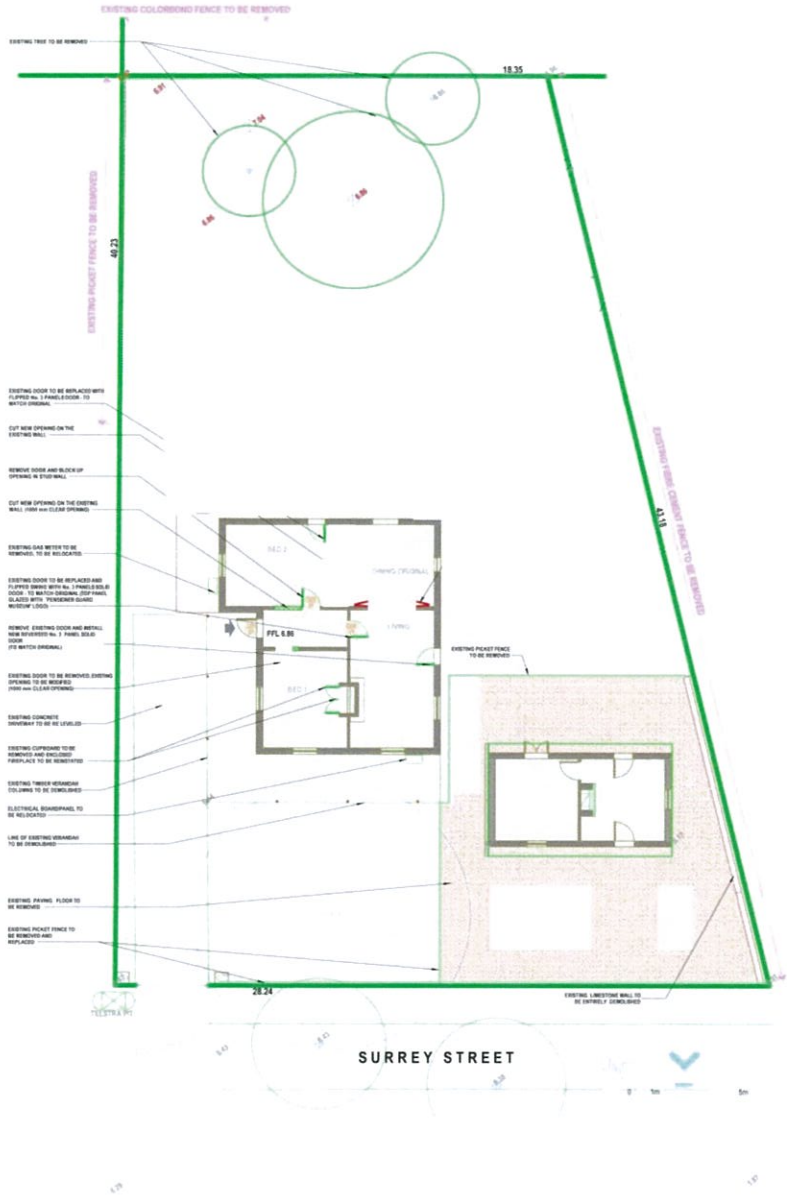
<sup>1</sup> Falk, J & Dierking, L, 2000, *Learning from Museums – Visitor Experiences and the making of Meaning*, Altamira Press, Walnut Creek, p 97. Falk is an international expert on the museum experience. Also relevant from his many publications is *Free-Choice Learning and the Environment* (2009).

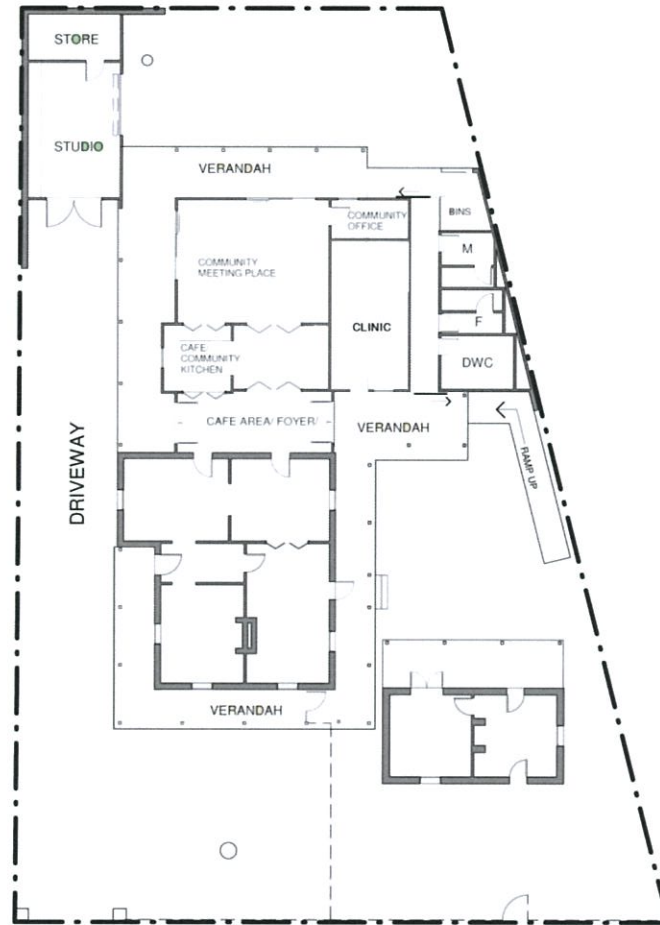


## **Appendix 4 Indicative changes**







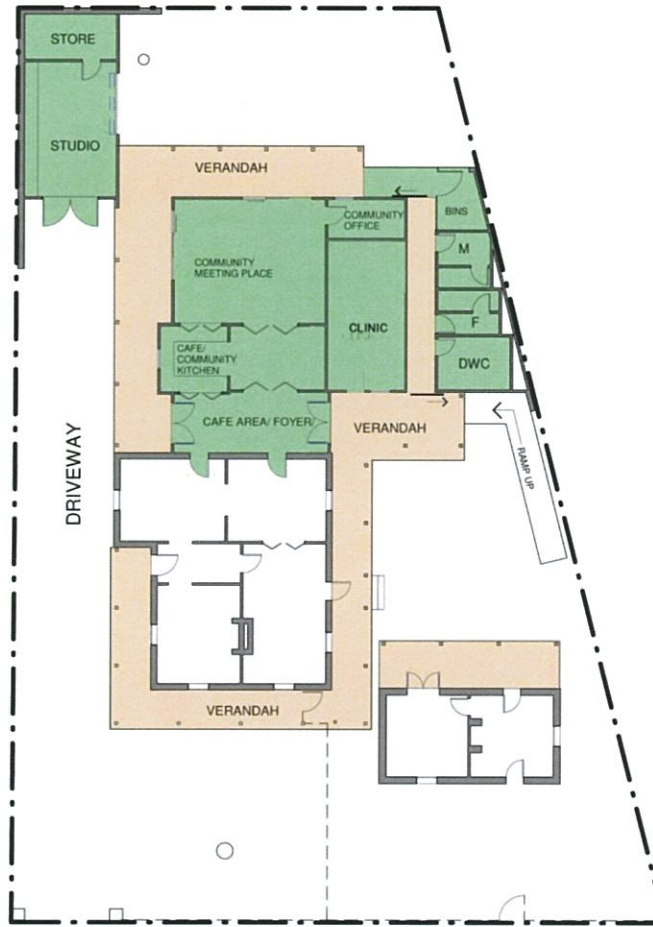


SURREY STREET

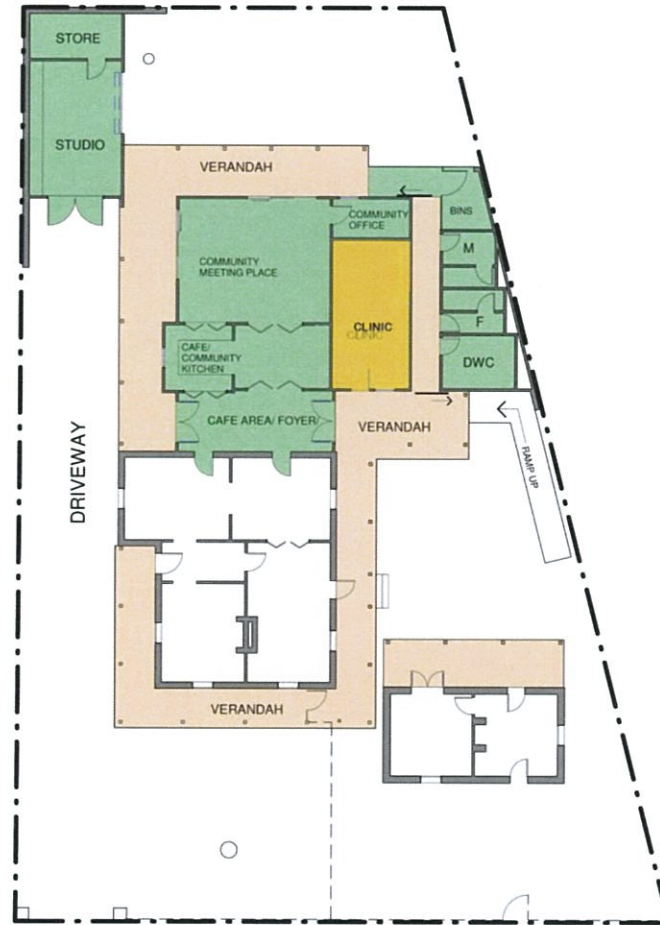


SURREY STREET





SURREY STREET



SURREY STREET

# Appendix 5 Signed document


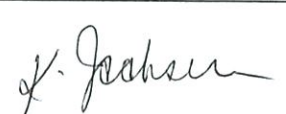




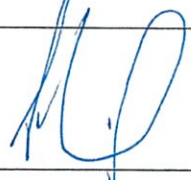

Our ref:  
File ref:

4 July 2018

**WORKSHOP 4 JULY 2018 RE PLANNED CHANGE OF USE FOR PART OF SURREY ST BASSENDEAN SITE**

The residency: its primacy of use is for interpretation, including passive use of the spaces for compatible purposes.

**ATTENDEES:**

Councillor McLennan – Mayor, Town of Bassendean		Karl Haynes - National Trust of WA	
Councillor Quinton – Town of Bassendean		Karen Jackson - DPLH	
Councillor Hamilton – Town of Bassendean		Jennie Carter - Bassendean Historical Society	
Bob Jarvis – Town of Bassendean		Michelle Powell - Child and Adolescent Community Health	
Simon Stewart-Dawkins – Town of Bassendean		Felicity Morel-EdnieBrown - Culture+Context	
Christian Buttle – Town of Bassendean		Sasha Ivanovich - SIA Architects	
Fiona Bush - Royal WA Historical Society			



**Culture+Context**

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W: [www.cultureandcontext.com.au](http://www.cultureandcontext.com.au)





# 1 Surrey St Councillor Workshop

5pm 9 October 2018



## Meeting Notes

Apologies:

Cr McLennan  
Cr Gangell  
Bob Jarvis

Attendees:

Cr Mykytiuk, Cr Quinton, Cr Wilson, Cr Hamilton, Cr Brown  
Sasha Ivanovich  
Brian Reed  
Graeme Haggart  
Simon Stewert-Dawkins  
Brenda Dagnall

A number of questions arose at the 25 September 2018 OCM and were put on notice, regarding the design of 1 Surrey St. Council resolved:

*"That the final concept design of Surrey St be deferred to the October 16, 2018 special council meeting, subject to a workshop with SIA Architects that addresses the concerns raised by Councillors into design including but not limited to the number and size of the toilets, the need for a waiting room and entry into the clinic offices that benefits families and children in the Bassendean community".*

The workshop took place on Tuesday 9 October and was facilitated by Cr Mykytiuk.

Councillors offered suggestions and sought information regarding various aspects of the design including:

Alignment of toilets and sinks to reduce plumbing expenses  
Removal of toilet partitions to allow pram access and additional child toilet and change table  
Location of the bins area  
Multifunction space design and the alternative uses  
Multifunction space built over sewer line  
Installing gates to secure the child play space  
Need for a corridor leading into the clinic rooms  
Number of entry points into the building and security  
Securing the Clinic from the heritage portion of building  
CCTV in Clinic

The meeting discussed the items above in terms of access, historically appropriate architectural styles, security and safety, building and planning regulations and cost. Consensus was reached on the following points:

- The partition in each male and female toilet between the sink area and the toilet area to be removed. An adult and a child toilet and a baby change table to be included in the male and female toilet. The toilet door to be situated to provide privacy for the user should the door be accidentally ajar.

# 1 Surrey St Councillor Workshop

5pm 9 October 2018

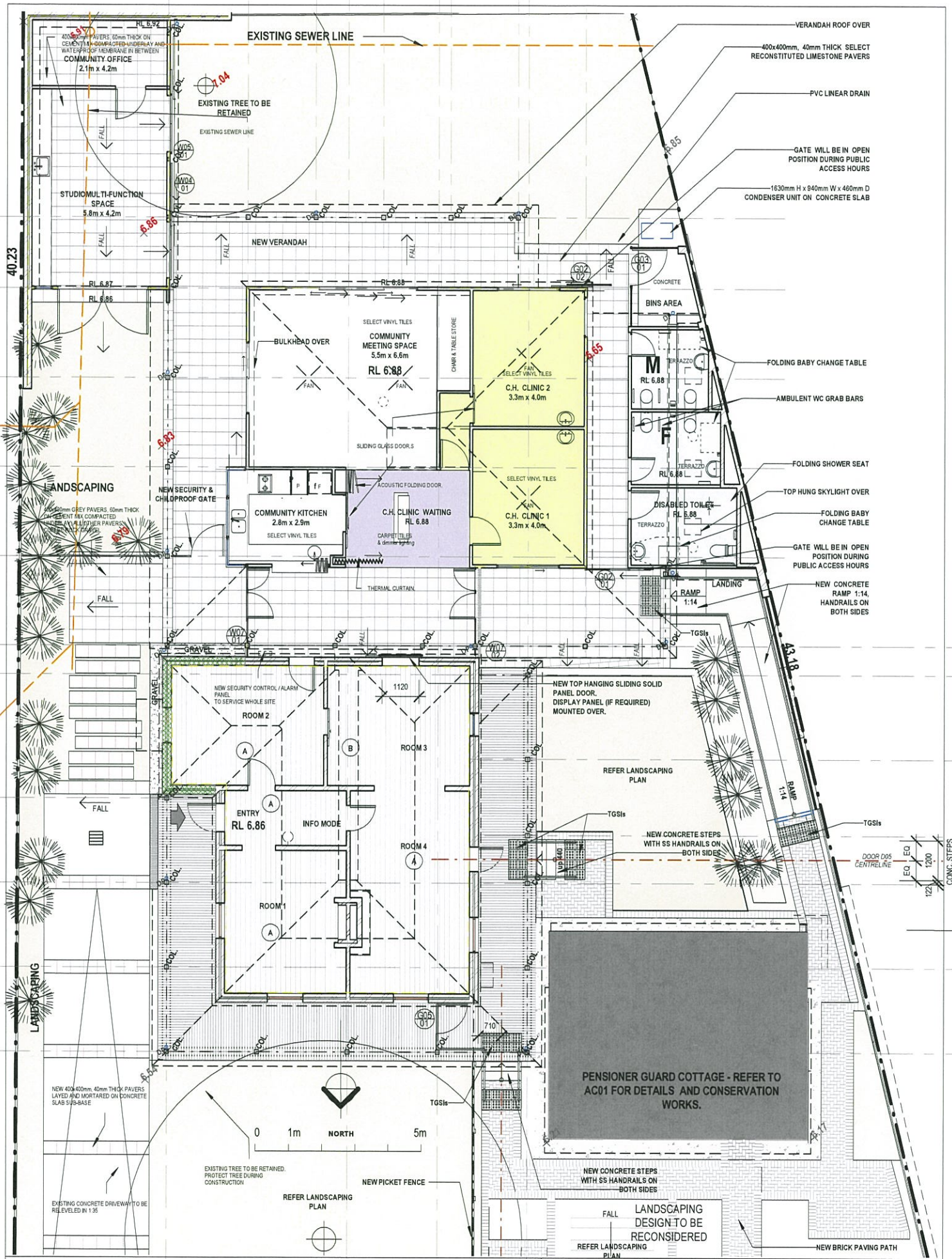


- Current Development Approval includes approval for three parapet walls on three different boundaries (generally only one parapet wall is approved), the specifications for the tender have been designed to separately price the Multi-Functional Space from the balance of the restoration & construction works. Elected Members supported the Multi-Function space to continue to be include in the 2C design and for the tender documents to priced separately, allowing Council the option to proceed with or without the Multifunction space.
- The waiting room be an optional breastfeeding/settling space. A thermal curtain to be installed in the waiting room to screen opening into the entrance hall. Carpet and dimmer switches also be installed in this area and lounge chairs provided instead of single chairs.
- The driveway to be amended so that it stops after the Entry (near Room 2) to the “Residence” and then for appropriately design Universal Access Path to be provide which will lead visitors to the double door entry for the Community Space and Child Health Clinic.
- Where the driveway was previously located opposite the Community Kitchen and Community Meeting Space an appropriate subsurface structure such as Ecoraster (<http://www.ecoraster.com.au/>) is to be investigate which will allow for overplanting with grass to increase usability of the area. Where possible this area is to provide gardens to soften the appearance of the space.
- A suitable lockable a pedestrian gate and gate which will provide access to the Multifunctional space is to be provided. The gates are to restrict public access to the rear gardens.
- Door locks for Residence Room 2 and Room 3 to be installed on the side facing the Child Health Clinic, for increased security of Clinic.
- CCTV to be installed where appropriate round the Community Space and Child Health Clinic. Elected Members were advised that the current specifications include CCTV for inside and outside of the Cottage, Residence and Community Space.
- Further consultation to be sought to alter the landscaping consultant to address the front of the Pensioner Guard Cottage, reducing the hard landscaping and to provide landscape treatments to the areas where the driveway had previously been shown on the 2C drawings.
- Bin area to be left where it is

An alternative verandah style or ‘eyelash verandah’ was discussed. SIA Architects advised that he had investigated this option and inspected numerous Heritage buildings. As part of the heritage and engineering design process it was determined that structural the current method proposed was suitable and this method was approved by the Heritage Council.







**PENISONER GUARD COTTAGE AND RESIDENCE**

1 Surrey Street, Bassendean  
TOWN of BASSENDEAN

<b>2 CLINICS Child Health REV3</b>		SHEET
Date 11/10/2018	Drawn by CH	<b>SK A6</b>
SCALE 1 : 100 on A3	Checked by SI	



**SIA Sasha Ivanovich Architects**

417 Oxford Street, Mt Hawthorn WA 6016  
Telephone (08) 9430 6811  
218 Palmer Street, Darlinghurst, NSW 2010  
Telephone (02) 9690 0555  
E-Mail Address: sia\_architects@westnet.com.au

Project number

**1405**







Please quote

Our ref: BP 11002479/Extension of Time to Draw Down on Grant

10 September 2018

Mr Robert Jarvis  
Chief Executive Officer  
Town of Bassendean  
35 Old Perth Road  
BASSENDEAN WA 6054

Dear Mr Jarvis

**EXTENSION OF TIME TO DRAW DOWN, APPLICATION: 421010236**

I am writing in response to your request for an extension of time to draw down the payment of the above grant.

I am pleased to advise you that we have approved your request. This means that a request for payment together with relevant acquittal documentation needs to be provided to us by 31 December 2019. Your Grant Approval Schedule will detail the method by which this should occur (e.g. invoices/receipts or submission of a Payment Request Form).

Please contact us on 133 777 or email [grants.finance@lotterywest.wa.gov.au](mailto:grants.finance@lotterywest.wa.gov.au) if you have any questions about our requirements. Please quote your application number listed above to help us respond to your query quickly and efficiently.

Yours sincerely

A handwritten signature in black ink, appearing to read "L. Pritchard".

**LORNA PRITCHARD**  
**General Manager**  
Grants and Community Development

the 1990s. The 1990s have been a period of rapid change in the way that organisations are run, and the way that organisations interact with their stakeholders. The 1990s have seen the rise of the internet, the rise of the global economy, and the rise of the service economy. The 1990s have also seen the rise of the stakeholder theory of management. Stakeholder theory is a theory of management that focuses on the relationships between an organisation and its stakeholders. Stakeholders are defined as any individual or group that has an interest in the organisation. Stakeholders can be internal or external to the organisation. Internal stakeholders include employees, managers, and shareholders. External stakeholders include customers, suppliers, and the community. Stakeholder theory is based on the idea that an organisation's success depends on its ability to manage its relationships with its stakeholders. Stakeholder theory is a relatively new theory of management, but it has become increasingly important in the 1990s. This is because the 1990s have seen a number of changes in the way that organisations are run, and the way that organisations interact with their stakeholders. These changes have led to a greater focus on the relationships between an organisation and its stakeholders. Stakeholder theory provides a framework for understanding these relationships and for managing them effectively.

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Simon Stewert-Dawkins  
Town of Bassendean  
8 Old Perth Rd,  
Bassendean WA 6054  
c/o- sdawkins@bassendean.wa.gov.au

13 September, 2018

Dear Mr Stewert-Dawkins,

**RE: CONFIRMATION OF LAYOUT AND FURNISHING OF CHILD HEALTH  
CLINIC ROOMS WITHIN 1 SURREY STREET BASSENDEAN**

I am aware that discussions have taken place between representatives from the Town of Bassendean and Child and Adolescent Health Service (CAHS) on the layout and furnishing of two new Child Health clinic rooms to be constructed within the refurbishment of 1 Surrey Street Bassendean. I understand that agreement has been reached in principle and you are now seeking written confirmation.

I would like to confirm that the proposed layout of the two clinic rooms within 1 Surrey Street, Bassendean meets the requirements of CAHS, Community Health. I would also like to confirm that CAHS, Community Health will meet the cost of window treatments and loose furniture for the clinic rooms and waiting area.

Thank you for your continued support of CAHS, Community Health.

Regards,

Tristan Fraser  
Director, Strategy and Development  
Community Health

