

ATTACHMENTS

ORDINARY COUNCIL AGENDA

22 FEBRUARY 2022

Attachment No. 1

Ordinary Council Minutes of 21 December 2021

Attachment No. 2

- A Development Plans
- B Management Plan
- C Schedule of Submissions

Attachment No. 3

- A. Existing Council Policy 4.2 - Art Acquisition & Management
- B. Draft Council Policy – Art Acquisition, Management and Decommissioning

Attachment No. 4

- A. Local Planning Policy No. 15 – Percent for Public Art
- B. Draft Local Planning Policy No. 15 – Public Art

Attachment No. 5

- A. Council Policy 5.1 – Town of Bassendean Volunteer Policy
- B. Council Policy 5.18 - Food Safe / Catering
- C. Council Policy 5.19 - Alcohol and Other Drugs
- D. Council Policy 5.20 - Sun Protection Policy
- E. Council Policy 5.21 – Mental Health

Attachment No. 6

- A. Draft Communications Policy
- B. Communication between Elected Members and Administration Policy
- C. Council Protocols Policy

Attachment No. 7

Quarterly Report – period ending 31 December 2021, including Outstanding Council Resolutions for Deletion

Attachment No. 8

Mid-Year Budget Review, consisting of:

- Rate Setting Statement
- Capital Projects – Proposed Budget Amendments
- Operating Projects – Proposed Budget Amendments

Attachment No. 9

Minutes of the General Meeting of Electors - 9 February 2022

Attachment No. 10

- A. Monthly Financial Activity Statement - December 2021
- B. Monthly Financial Activity Statement - January 2022

Attachment No. 11

- A. List of Payments – December 2021
- B. List of Payments - January 2022

ATTACHMENT NO. 1

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 21 DECEMBER 2021 AT 6.03PM

1.0 DECLARATION OF OPENING; ACKNOWLEDGEMENT OF COUNTRY; ACKNOWLEDGEMENT OF VISITORS

The Deputy Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Kathryn Hamilton is joining the meeting via Microsoft Teams.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

The Mayor, Cr Kathryn Hamilton, attended the meeting in accordance with regulation 14C of the Local Government (Administration) Regulations 1996.

Present

Councillors

Cr Kathryn Hamilton, Mayor
Cr Renee McLennan, Deputy Mayor
Cr Hilary MacWilliam
Cr Emily Wilding
Cr Jennie Carter
Cr Paul Poliwka

Cr Tallan Ames

Officers

Mr Luke Gibson, Acting Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Phil Adams, Exec Manager Infrastructure
Ms Nicole Davey, Exec Manager Sustainability & Environment
Ms Elizabeth Kania, Manager Governance & Strategy
Mrs Amy Holmes, Minute Secretary

Public

Four members of the public were in attendance.

Leave of Absence

Council Resolution – Item 3.0
OCM – 1/12/21

MOVED Cr McLennan, Seconded Cr Wilding, that Cr Ames be granted a leave of absence for 24-30 January 2022.

CARRIED UNANIMOUSLY 7/0

4.0 DECLARATIONS OF INTEREST

Nil

5.0 PRESENTATIONS OR DEPUTATIONS

Nil

6.0 STATEMENTS BY MEMBERS OF THE PUBLIC ON AGENDA ITEM

It should be noted that public statements are not recorded in the minutes.

7.0 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

8.0 PETITIONS

Nil

9.0 CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held on 23 November 2021

Council Resolution/Officer Recommendation – Item 9.1(a) OCM – 2/12/21

MOVED Cr MacWilliam, Seconded Cr Wilding, that the minutes of the Ordinary Council Meeting held on 23 November 2021, be received.

CARRIED UNANIMOUSLY 7/0

Council Resolution/Officer Recommendation – Item 9.1(b) OCM – 3/12/21

MOVED Cr MacWilliam, Seconded Cr Wilding, that the minutes of the Ordinary Council Meeting held on 23 November 2021, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

10.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

11.0 EXTERNAL COMMITTEE REPORTS/UPDATES

Item No. 11.1	Receipt of External Committee and Organisation Minutes
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	Not applicable
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 2	2A EMRC Ordinary Meeting of Council – Abridged Minutes 2B Delegates Report 25 November 2021

Purpose

The purpose of this report was for Council to consider minutes from external Committees and organisations.

Council Resolution/Officer Recommendation – Item 11.1 **OCM – 4/12/21**

MOVED Cr MacWilliam, Seconded Cr Wilding, that Council notes the attached documents from external Committee meeting held within the reporting period.

CARRIED UNANIMOUSLY 7/0

12.0 REPORTS

12.1 Adoption of Recommendations En Bloc

It was agreed that items 12.3, 12.4, 12.7, 12.8, 12.13, 12.16, 12.18 be removed from the en-bloc table and considered separately.

Council Resolution/Officer Recommendation – Item 12.1 **OCM – 5/12/21**

MOVED Cr Ames, Seconded Cr Wilding, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda:

Item	Report
12.2	Cats Local Law 2021
12.6	Use of office space inside the Bassendean Seniors and Community Centre
12.14	Audit and Governance Committee Meeting held on 8 December 2021
12.17	Use of Common Seal

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
12.3	Road Closure – Portions of Extension Road and West Road, Bassendean
12.4	Tree Preservation Order
12.5	Local Planning Policy No. 15 – Percent for Art Policy and Council Policy 4.3 – Public Art Policy
12.7	Information and Communications Technology Strategy for 2020 to 2025 – Annual Review
12.8	Execution of Documents Policy and Authority to Sign Documents on Behalf of the Town
12.9	Review of Attendance at Events Policy
12.10	Review of Councillor Training and Professional Development Policy
12.11	Legal Representation Policy for Elected Members and Employees
12.12	Adoption of Town of Bassendean Annual Report 2020/2021
12.13	Land Asset Strategy
12.15	Monthly Financial Activity Statement Report – November 2021
12.16	Accounts Paid – November 2021
12.18	Calendar for January 2022
13.1	Notice of Motion – Cr Carter: Use of Glyphosate
16.1	Proposal for Tenancy Management of vacant units at Hyde Retirement Village by Connect Victoria Park Inc.
16.2	Eden Hill Network Renewal Underground Program Pilot (NRUPP) – Imposition of Service Charge

Item No. 12.2	Cats Local Law 2021
Property Address	N/A
Landowner/Applicant	N/A
Ref	LAWE/LOCLWS/2
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes & policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

<input type="checkbox"/> Information	For the Council/Committee to note.
Attachment No. 3	3A <i>Cats Local Law 2021</i> 3B <i>Proposed Cats Amendment Local Law 2022</i>

Purpose

The purpose of this report was for Council to consider the undertaking required to be made to the Joint Standing Committee on Delegated Legislation in regards to the *Cats Local Law 2021*.

Council Resolution/Officer Recommendation – Item 12.2 **OCM – 6/12/21**

MOVED Cr Ames, Seconded Cr Wilding, that Council:

1. Undertake to the Joint Standing Committee on Delegated Legislation that:
 - a) within six months, clause 2.2 is deleted;
 - b) all consequential amendments arising from undertaking 1 will be made;
 - c) clause 2.2 will not be enforced in a manner contrary to undertaking 1;
 - d) where the local law is made publicly available by the Town, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertaking; and
2. Authorises the advertisement of the *Cats Amendment Local Law 2022* in accordance with section 3.12 of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/12/21 7/0

Item No. 12.3	Road Closure – Portions of Extension Road and West Road, Bassendean
Property Address (if applicable)	Extension Road and a portion of West Road adjacent Bassendean Shopping Centre
Landowner/Applicant (if applicable)	State of Western Australia
File Ref	ROAD/RDCLRS/3
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning

	applications, building permits, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 4	4A Road Closure Sketch Plan 4B Submission

Purpose

The purpose of this report was for Council to consider the closure of portions of Extension Road and West Road, Bassendean.

Officer Recommendation – Item 12.3

That Council authorises a request being made to the Minister for Lands pursuant to Section 58 of the *Land Administration Act 1997* for the permanent closure of portions of Extension Road and West Road road reserves as identified by the plan attached to this report, to enable the land to be amalgamated into Lot 2 West Road, Bassendean (Bassendean Shopping Centre).

Cr MacWilliam moved an alternative motion.

MOVED Cr MacWilliam, Seconded Cr Ames, that Council:

1. Does not authorise a request being made to the Minister for Lands pursuant to Section 58 of the *Land Administration Act 1997* for the permanent closure of portions of Extension Road and West Road road reserves as identified by the plan attached to this report, to enable the land to be amalgamated into Lot 2 West Road, Bassendean (Bassendean Shopping Centre).
2. Acknowledges that it may be presented with a similar request in the future if and when the owner of the abutting site pursues comprehensive redevelopment of its site.

Cr Poliwka moved a procedural motion that consideration of this matter be deferred.

Council Resolution – Item 12.3

OCM – 7/12/21

MOVED Cr Poliwka, Seconded Cr McLennan, that consideration of this matter be deferred and the CEO be requested to identify any risks associated with the current land occupation of portions of the Extension Road and West Road road reserves, as identified by hatching on the Location Plan attached to this report.

CARRIED 6/1

Crs Poliwka, McLennan, MacWilliam, Wilding, Carter & Ames voted in favour of the motion. Cr Hamilton voted against the motion.

Item No. 12.4	Tree Preservation Order
Property Address	47 (Lot 126) Seventh Avenue, Bassendean
Landowner/Applicant	Jane Bremmer
Ref	TPO/2021/4
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes & policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<input type="checkbox"/> Information	For the Council/Committee to note.
Attachment No. 5	Arboricultural Report

Purpose

The purpose of this report was for Council to consider retaining an existing Tree Preservation Order (TPO) for a Flooded Gum Tree (*Eucalyptus Rudis*) located at 47 (Lot 126) Seventh Avenue, Bassendean.

Council Resolution/Officer Recommendation – Item 12.4
OCM – 8/12/21

MOVED Cr Wilding, Seconded Cr Carter, that Council retains the existing Tree Preservation Order for the Flooded Gum Tree (*Eucalyptus Rudis*) located at 47 (Lot 126) Seventh Avenue, Bassendean.

CARRIED UNANIMOUSLY 7/0

Item No. 12.5	Local Planning Policy No. 15 – Percent for Art Policy and Council Policy 4.3 – Public Art Policy
Property Address	N/A
Landowner/Applicant	N/A
File Ref/ROC	LUAP/POLCY/19
Previous Council Reports (if applicable)	N/A
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (e.g. under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 6	6A Local Planning Policy No. 15 – Percent for Public Art 6B Council Policy 4.3 – Public Art Policy 6C Draft amended Local Planning Policy No. 15 – Public Art

Purpose

The purpose of this report was for Council to consider amending *Local Planning Policy No. 15 – Percent for Art Policy* and revoking *Council Policy 4.3 – Public Art Policy*.

Officer Recommendation – Item 12.5

That Council:

1. Pursuant to Clause 5(1) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, advertises the draft amended *Local Planning Policy No. 15 – Public Art* for public comment; and
2. Pursuant to the *Local Government Act 1995*, revokes *Council Policy 4.3 – Public Art Policy*.

Cr Hamilton moved the officer recommendation with amendments as shown in bold.

Council Resolution/Officer Recommendation as Amended – Item 12.5
OCM – 9/12/21

MOVED Cr Hamilton, Seconded Cr MacWilliam, that Council:

1. Pursuant to Clause 5(1) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, advertises the draft Local Planning Policy No. 15 – Public Art for public comment, **subject to incorporation of the following minor amendments:**
 5. Definitions - Artist means either
 - A person who earns more than **35%** of their income from arts related activities, such as teaching, selling artwork or undertaking public art commissions
 5. Definitions - Public Art - under heading “Public Art does not include the following”
 - Architectural building cladding, **unless of a high quality uniquely artistic nature that significantly enhances the public realm and fulfils the objectives and requirements outlined in this policy, to the satisfaction of the Town.**
 - 6.4 Approval, Installation and Maintenance
 - (c) The landowner is responsible for the ongoing maintenance **and long-term asset renewal (if applicable)** of the artwork, to the satisfaction of the Town, in accordance with the information provided in accordance with Clause 6.3(c)(iv).
2. Pursuant to the Local Government Act 1995, revokes Council Policy 4.3 – Public Art Policy; and

Reasons: In this Covid dominated era it is unlikely artists are deriving 50% of their total income from arts related activities. Reducing this percentage down to 35% provides scope for excellent artists to slowly rebuilt their arts related income as the nation re-emerges from the significant downturn in cultural and arts activities these past two years. There are rare examples of artist designed cladding for iconic buildings. Although rare and expensive the possibility of such work should not be excluded from incorporation into a new development where cost may be partially offset by the percentage art contribution. Requiring the long term maintenance and eventual renewal of an art asset would potentially encourage production of enduring works of art.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Item No. 12.6	Use of office space inside the Bassendean Seniors and Community Centre
Property Address (if applicable)	50 Old Perth Road, Bassendean (Bassendean Seniors and Community Hall)
Landowner/Applicant (if applicable)	Town of Bassendean
File Ref	COUP/USAGE/7
Directorate	Community Planning
Authority/Discretion	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 7	Evaluation Letter - Prepare, Produce, Provide

Purpose

The purpose of this report was for Council to receive an evaluation report regarding the use of office space inside the Bassendean Seniors and Community Centre, by Live to Tell Your Story Inc. (trading as Prepare, Produce, Provide) for its 5000meals program.

Council Resolution/Officer Recommendation – Item 12.6 **OCM – 10/12/21**

MOVED Cr Ames, Seconded Cr Wilding, that Council:

1. Receives the evaluation report lodged by Prepare, Produce, Provide for the 5000meals Program.
2. Notes that a future tenancy of office space inside the Bassendean Seniors and Community Centre by Prepare, Produce Provide will be considered by the Chief Executive Officer in accordance with the Property Management Policy and Community Leasing Framework.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/12/21 7/0

Item No. 12.7	Information and Communications Technology Strategy for 2020 to 2025 – Annual Review
Property Address (if applicable)	
Landowner/Applicant (if applicable)	
File Ref/ROC	INFT/IMPLTN/1
Previous Council Reports (if applicable)	15 December 2020
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Confidential Attachment No. 1	ICT Strategic Plan 2020 to 2025 – Annual Review

Purpose

The purpose of this report was to provide Council with a progress report on the implementation of the Town's Information and Communications Technology Strategy for 2020 to 2025 (ICT Strategy).

Council Resolution/Officer Recommendation – Item 12.7 **OCM – 11/12/21**

MOVED Cr Carter, Seconded Cr Poliwka, that Council:

1. Receives the Information and Communications Technology Strategy for 2020 to 2025 – Annual Review, as attached to this report; and
2. Notes that subsequent reviews of the Information and Communications Technology Strategy for 2020 to 2025 will be provided in the CEO Bulletin.

CARRIED UNANIMOUSLY 7/0

Item No. 12.8	Execution of Documents Policy and Authority to Sign Documents on Behalf of the Town
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 8	Draft Execution of Documents Policy

Purpose

The purpose of this report was for Council to consider and if satisfied, adopt the draft Execution of Documents Policy that will also grant to the CEO authorisation to sign prescribed classes of documents on behalf of the Town in accordance with section 9.49A of the *Local Government Act 1995*.

Officer Recommendation – Item 12.8

That Council adopts the draft Execution of Documents Policy as attached to this report.

Cr Hamilton moved the officer recommendation with amendments, as shown in bold.

Council Resolution/Officer Recommendation as Amended – Item 12.8
OCM – 12/12/21

MOVED Cr Hamilton, Seconded Cr Poliwka, that Council:

1. Adopts the draft Execution of Documents Policy as attached to this report;
2. **Requests the CEO provide to Councillors via the Bulletin, a list of successful grants and sponsorship recipients, at a minimum once every quarter;**
3. **Requests the CEO provide to Councillors via the Bulletin, a copy of any Memorandum of Understanding (MOU) and Expression of Interest (EOI) documents;**
4. **Amends the policy review date from ‘annual’ to ‘biannual’.**

CARRIED 6/1

Crs Hamilton, Poliwka, McLennan, MacWilliam, Wilding & Ames voted in favour of the motion. Cr Carter voted against the motion.

Reason: Resourcing and time management are critical, particularly in smaller local governments. Most policies are considered contemporary if created or reviewed with the past two years, and as such annual reviews of well crafted policies may be an unnecessary drain on both the time and resources of Council and Administration. It should be noted that biannual or triennial reviews of policies are considered sufficient in many local government jurisdictions.

Item No. 12.9	Review of Attendance at Events Policy
Property Address (if applicable)	NA
Landowner/Applicant (if applicable)	NA
Ref	GOVN/CCLMEET/1
Directorate	Chief Executive
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes & policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and

	other decisions that may be appealable to the State Administrative Tribunal.
<input type="checkbox"/> Information	For the Council/Committee to note.
Attachment No. 9	Attendance at Events Policy

Purpose

To amend the Attendance at Events Policy in accordance with section 5.90A of the *Local Government Act 1995* (the Act).

Officer Recommendation – Item 12.9

That Council amends the Attendance at Events Policy as attached to this report.

Cr Hamilton moved the officer recommendation with an amendment as shown in bold.

Council Resolution/Officer Recommendation as Amended – Item 12.9 **OCM – 13/12/21**

MOVED Cr Hamilton, Seconded Cr Wilding, that Council:

1. Amends the Attendance at Events Policy as attached to this report; and
2. **Amends the policy review date from ‘annual’ to ‘triennial’.**

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Reason: Resourcing and time management are critical, particularly in smaller local governments. Most policies are considered contemporary if created or reviewed with the past two years, and as such annual reviews of well crafted policies may be an unnecessary drain on both the time and resources of Council and Administration. It should be noted that biannual or triennial reviews of policies are considered sufficient in many local government jurisdictions.

Item No. 12.10	Review of Councillor Training and Professional Development Policy
Property Address (if applicable)	NA
Landowner/Applicant (if applicable)	NA
Ref	GOVN/CCLMEET/1
Directorate	Chief Executive
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes & policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<input type="checkbox"/> Information	For the Council/Committee to note.
Attachment No. 10	Councillor Training and Professional Development Policy

Purpose

To review the Councillor Training and Professional Development Policy in accordance with section 5.128(5)(a) of the *Local Government Act 1995* (Act). The Act requires that the policy be reviewed after each local government ordinary election.

Officer Recommendation – Item 12.10

That Council notes the review of the Councillor Training and Professional Development Policy and reaffirms the Policy as contained in the attachment to this report.

Council Resolution/Officer Recommendation as Amended – Item 12.10
OCM – 14/12/21

MOVED Cr Hamilton, Seconded Cr McLennan, that Council:

1. Notes the review of the Councillor Training and Professional Development Policy and reaffirms the Policy as contained in the attachment to this report; and
2. **Amends the policy review date from ‘annual’ to ‘biannual’.**

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Reason: Resourcing and time management are critical, particularly in smaller local governments. Most policies are considered contemporary if created or reviewed with the past two years, and as such annual reviews of well crafted policies may be an unnecessary drain on both the time and resources of Council and Administration. It should be noted that biannual or triennial reviews of policies are considered sufficient in many local government jurisdictions.

Item No. 12.11	Legal Representation Policy for Elected Members and Employees
Property Address (if applicable)	NA
Landowner/Applicant (if applicable)	NA
Ref	GOVN/CCLMEET/1
Directorate	Chief Executive
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes & policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<input type="checkbox"/> Information	For the Council/Committee to note.
Attachment No. 11	Draft Legal Representation Policy for Elected Members and Employees

Purpose

To propose the adoption of a Council Policy on legal representation and cost indemnification to assist Elected Members and employees in specified situations.

Officer Recommendation – Item 12.11

Council adopts the draft Legal Representation Policy for Elected Members and Employees as attached to this report.

Cr Hamilton moved an alternative motion.

Council Resolution/Alternative Motion – Item 12.11

OCM – 15/12/21

MOVED Cr Hamilton, Seconded Cr McLennan, that Council:

1. Does not adopt the draft Legal Representation Policy for Elected Members and Employees as attached to this report; and
2. Requests the matter be discussed at a Councillor workshop so Council can better understand what protections are in place for elected members.

CARRIED UNANIMOUSLY 7/0

Item No. 12.12	Adoption of Town of Bassendean Annual Report 2020/2021
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	GOVN/CCLMEET/6
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the

	principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 12	12A Town of Bassendean Annual Report 2020/2021 12B Independent Auditor's Report 12C 2020/21 Audited Annual Financial Statements (signed)

Purpose

The purpose of this report was for Council to adopt the Town of Bassendean Annual Report 2020/2021, including the Audited Annual Financial Statements for the year ended 30 June 2021, and set a date for the General Meeting of Electors.

Officer Recommendation – Item 12.12

That Council:

1. Adopts the Town of Bassendean 2020/21 Annual Report for the year ended 30 June 2021; and
2. Holds its General Meeting of Electors on Thursday, 10 February 2022 in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 6.00pm.

Cr McLennan moved the officer recommendation with amendments as shown in bold.

Council Resolution/Officer Recommendation as Amended – Item 12.12 **OCM – 16/12/21**

MOVED Cr McLennan, Seconded Cr Wilding, that Council:

1. Adopts the Town of Bassendean 2020/21 Annual Report for the year ended 30 June 2021 **subject to the following text being inserted into Page 19 of the document:**

Seniors and Disability Services:

- Provided 39,137 home support services and social services to 450 clients under the Commonwealth Home Support Program
- Provided a range of services under the Home Care Package Program to 45 clients with more complex needs

2. Hold the General Meeting of Electors on **Wednesday 9 February 2022** in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 6.00pm.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Item No. 12.13	Land Asset Strategy
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref	COMDEV/POLCY/1
Directorate	Community Planning
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Confidential Att No. 2	Draft amended Land Asset Strategy

Purpose

The purpose of this report was for Council to consider adopting the draft Land Asset Strategy (LAS).

Council Resolution/Officer Recommendation – Item 12.13 **OCM – 17/12/21**

MOVED Cr Wilding, Seconded Cr Poliwka, that Council:

1. Adopts the draft amended Land Asset Strategy, as contained as a Confidential Attachment to this report; and
2. Notes that the Land Asset Strategy is to remain a confidential document.

CARRIED 6/1

Crs Wilding, Poliwka, McLennan, Hamilton, MacWilliam & Ames voted in favour of the motion. Cr Carter voted against the motion.

Item No. 12.14	Audit and Governance Committee Meeting held on 8 December 2021
Property Address (if applicable)	
Landowner/Applicant (if applicable)	
File Ref/ROC	GOVN/CCLMEET/18
Previous Council Reports (if applicable)	
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 13	Minutes of the Audit and Governance Committee meeting held on 8 December 2021
Confidential Attachment No. 3	3A Internal Audit Schedule 2021 – 2023 3B Audit Risk Register 3C Audit Closing Report, RSM Australia 3D Findings Identified During the Final Audit (Management Letter)

Purpose

The purpose of this report was for Council to receive the report on the meeting of the Audit and Governance Committee held on 8 December 2021.

Council Resolution/Officer Recommendation – Item 12.14 **OCM – 18/12/21**

MOVED Cr Ames, Seconded Cr Wilding, that Council receives the report on the Audit and Governance Committee meeting held on 8 December 2021.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/12/21 7/0

Item No. 12.15	Monthly Financial Activity Statement Report – November 2021
File Ref/ROC	FINM/AUD/1
Directorate	Corporate Services
Authority/Discretion <input checked="" type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that October be appealable to the State Administrative Tribunal.
Attachment No. 14	Monthly Financial Activity Statement Report, containing the Statement of Financial Activity, for November 2021

Purpose

The purpose of this report was for Council to receive the monthly financial activity statement (FAS) report for November 2021.

Council Resolution/Officer Recommendation – Item 12.15 OCM – 19/12/21

MOVED Cr Wilding, Seconded Cr Poliwka, that Council:

1. Receives the monthly financial report for November 2021; and
2. Adopts the Budget Amendment as identified in the table below:

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement
	BUDGET RE-ALIGNMENTS			
New	Reinstatement of Tennis Courts Base - BIC Reserve	-	15,000	15,000
AP2115	Success Hill Jetty Remediation Works	281,000	266,000	(15,000)
	Sub-total - Budget Re-alignments	\$ 281,000	\$ 281,000	\$ -
	NET CHANGE IN AMENDMENTS TO SURPLUS	\$ 281,000	\$ 281,000	\$ -

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Item No. 12.16	Accounts Paid – November 2021
File Ref/ROC	FINM/CREDTS/4
Directorate	Corporate Services
Authority/Discretion <input checked="" type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 15	List of payments made under delegated authority for November 2021

Purpose

The purpose of this report was for Council to receive the list of payments for November 2021.

Council Resolution/Officer Recommendation – Item 12.16 **OCM – 20/12/21**

MOVED Cr MacWilliam, Seconded Cr Ames, that Council receive the list of payments for November 2021.

CARRIED UNANIMOUSLY 7/0

Item No. 12.17	Use of Common Seal
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	Not applicable
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

Purpose

The purpose of this report was for Council to note the documents affixed with the Common Seal during the reporting period.

Council Resolution/Officer Recommendation – Item 12.17 **OCM – 21/12/21**

MOVED Cr Ames, Seconded Cr Wilding, that Council notes the affixing of the Common Seal during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/12/21 7/0

Item No. 12.18	Calendar for January/February 2022
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the

	principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

Purpose

The purpose of this report was for Council to consider the calendar for January/February 2022.

Cr McLennan moved the officer recommendation with an amendment.

Council Resolution/Officer Recommendation as Amended – Item 12.18 **OCM – 22/12/21**

MOVED Cr McLennan, Seconded Cr Ames, that Council adopt the calendar for January/February 2022, **with an amendment to the date of the General Meeting of Electors to Wednesday 9 February 2022.**

CARRIED UNANIMOUSLY 7/0

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13.1 Notice of Motion – Cr Carter: Use of Glyphosate

That the Town discontinue the use of glyphosate in or near children's playgrounds and other public places where children congregate, such as day care centres and schools, and also near waterways.

Cr McLennan moved a procedural motion that the matter be deferred.

Council Resolution – Item 13.1 **OCM – 23/12/21**

MOVED Cr McLennan, Seconded Cr Wilding, that Council defer any further consideration of the use of glyphosate and weed management until after the review of weed management strategies has been completed and presented to Councillors.

CARRIED 6/1

Crs McLennan, Wilding, Hamilton, MacWilliam, Poliwka & Ames voted in favour of the motion. Cr Carter voted against the motion.

14.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

15.0 URGENT BUSINESS

Nil

16.0 CONFIDENTIAL BUSINESS

Council Resolution – Item 16.0(a)
OCM – 24/12/21

MOVED Cr Poliwka, Seconded Cr MacWilliam, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 7.22pm.

CARRIED UNANIMOUSLY 7/0

Item No. 16.1	Proposal for Tenancy Management of vacant units at Hyde Retirement Village by Connect Victoria Park Inc.
Property Address (if applicable)	2-10 James St, Bassendean
Landowner/Applicant (if applicable)	Town of Bassendean
File Ref/ROC	COMS/SVPROVN/5
Previous Council Reports (if applicable)	
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under

	<i>Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
Confidential Att No. 4	4A Connect Victoria Park Proposal - Hyde Retirement Village 4B Independent Legal Advice
Attachment No. 16	16A – Current Hyde Retirement Village Policy 16B – Draft Hyde Retirement Village Policy

This matter was considered with members of the public excluded from the Chambers under Clause 5.23 (2) (c) of the Local Government Act 1995, as the report discusses a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Purpose

The purpose of this report was for Council to consider a proposal for tenancy management of vacant units at Hyde Retirement Village (HRV) by Connect Community Housing, operated by Connect Victoria Park Inc (Connect Victoria Park).

Council Resolution/Officer Recommendation – Item 16.1 **OCM – 25/12/21**

MOVED Cr MacWilliam, Seconded Cr Ames, that Council endorses the Officer Recommendation in the confidential report attached to the Ordinary Council Meeting Agenda of 21 December 2021.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Item No. 16.2	Eden Hill Network Renewal Underground Program Pilot (NRUPP) – Imposition of Service Charge
Property Address (if applicable)	Various
Landowner/Applicant (if applicable)	Various
File Ref/ROC	ESAT/CONCTN/1
Previous Council Reports (if applicable)	24 March 2020, 23 June 2020 and 25 May 2021
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.

<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No.	Property diagram showing funding responsibility

This matter was considered with members of the public excluded from the Chambers under Clause 5.23 (2) (c) of the Local Government Act 1995, as the report discusses a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Purpose

The purpose of this report was to provide Council with recommendations for the imposition of a service charge to be levied on property owners in respect of the Eden Hill Network Renewal Underground Program Pilot (NRUPP) when adopting the annual budget for 2022/23.

Council resolution of the likely service charge to be imposed is sought now, to provide affected property owners with sufficient time in which to prepare for payment of the service charge and to provide the administration with sufficient time to configure and test its systems to accurately levy the service charge. Setting the underground power rate now will also provide certainty to buyers and sellers of property in advance of imposition of the service charge.

Officer Recommendation – Item 16.2

That Council:

1. States its intention to impose a service charge on property owners to recoup the cost to the Town for the NRUPP project, being the cost of consumer mains connection from the pillar to the property and interest incurred on borrowings, to be levied as part of the annual rating process, over three years from 2022/23.
2. Subject to adoption as part of the 2022/23 Annual Budget:
 - a. The amount of the service charge be set at \$2,850 for a consumer mains connection;
 - b. The amount of the service charge be set at \$1,425 for 'cut and cap' connection; and
 - c. The amount of the service charge applicable to a 'parent' connection for a multi-unit development be shared equally among the property owners in the development.

Cr McLennan moved the officer recommendation with amendments as shown in bold.

Council Resolution – Item 16.2
OCM – 26/12/21

MOVED Cr McLennan, Seconded Cr Poliwka, that Council:

1. States its intention to impose a service charge on property owners to recoup the cost to the Town for the NRUPP project, being the cost of consumer mains connection from the pillar to the property and interest incurred on borrowings, to be levied as part of the annual rating process, over **five** years from 2022/23.
2. Subject to adoption as part of the 2022/23 Annual Budget:
 - a. The amount of the service charge be set at **\$2,910** for a consumer mains connection;
 - b. The amount of the service charge be set at **\$1,455** for 'cut and cap' connection; and
 - c. The amount of the service charge applicable to a 'parent' connection for a multi-unit development be shared equally among the property owners in the development.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Reason: Given the proposed service charge is higher than previously promoted by Western Power to the community at the Briefing Session at Eden Hill Primary School in February 2020 and higher than advised by Western Power following the contract variation, it is appropriate to levy the service charge over five years instead of three to reduce the annual financial burden on affected property owners while being mindful of limiting additional administrative burden and interest payable by the Town as a result of the loan being taken over a longer period.

Council Resolution – Item 16.0(b)
OCM – 27/12/21

MOVED Cr Wilding, Seconded Cr Poliwka, that the meeting come from behind closed doors, the time being 7.33pm.

CARRIED UNANIMOUSLY 7/0

17.0 CLOSURE

The next Briefing Session will be held on Tuesday 15 February 2022, commencing at 6pm. The next Ordinary Council Meeting will be held on Tuesday 22 February 2022, commencing at 6pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 7.33pm.

ATTACHMENT NO. 2

GENERAL NOTE

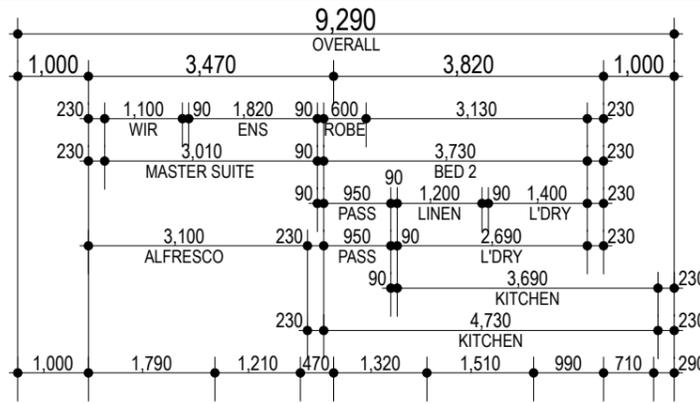
- THE HOME OWNER IS SOLELY RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL FUTURE WORKS AND ANY EFFECT IT SHALL HAVE ON THE EXISTING STRUCTURE.
- ALL DIMENSIONS SHOWN ON FLOOR PLAN ARE NOMINAL DIMENSIONS ONLY WHICH DO NOT ALLOW FOR PLASTER THICKNESS.
- PLANS TO BE READ IN CONJUNCTION WITH ENGINEERS DETAILS.
- CEILING VENTS / MANHOLE LOCATION IS SUBJECT TO CHANGE AT THE BUILDER'S DISCRETION.
- THE BUILDER RESERVES THE RIGHT TO ADJUST WINDOW AND SLIDING DOOR SIZES, INTERNAL ROOM SIZES, AND O'ALL LENGTH AND WIDTH OF DWELLING, WHICH MAY RESULT IN A CHANGE IN THE O'ALL HOUSE AREA FROM THE ORIGINAL STANDARD HOUSE PLAN.

BRICKLAYER NOTE

- WEEPHOLES AT MINIMUM 1200 CENTRES TO CAVITY BRICKWORK
- 2ND FACE BRICKWORK TO INSIDE OF GARAGE.
- 230w RENDERED CAVITY BRICKWORK AS SHOWN ON FLOOR PLAN WITH 230w CAVITY FACE BRICKWORK LAID 1/3 BOND TO REMAINDER OF HOUSE.

CEILING FIXER NOTE

- CEILING @ 28c + PLATE UNLESS NOTED OTHERWISE.



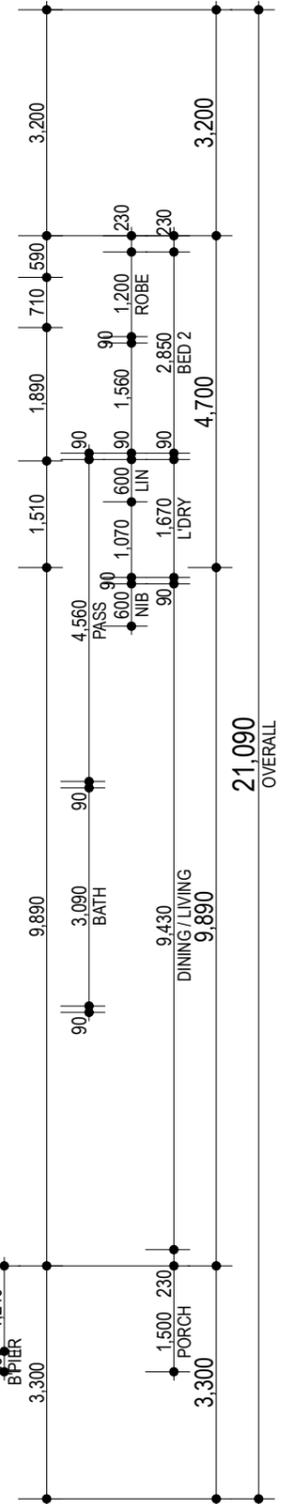
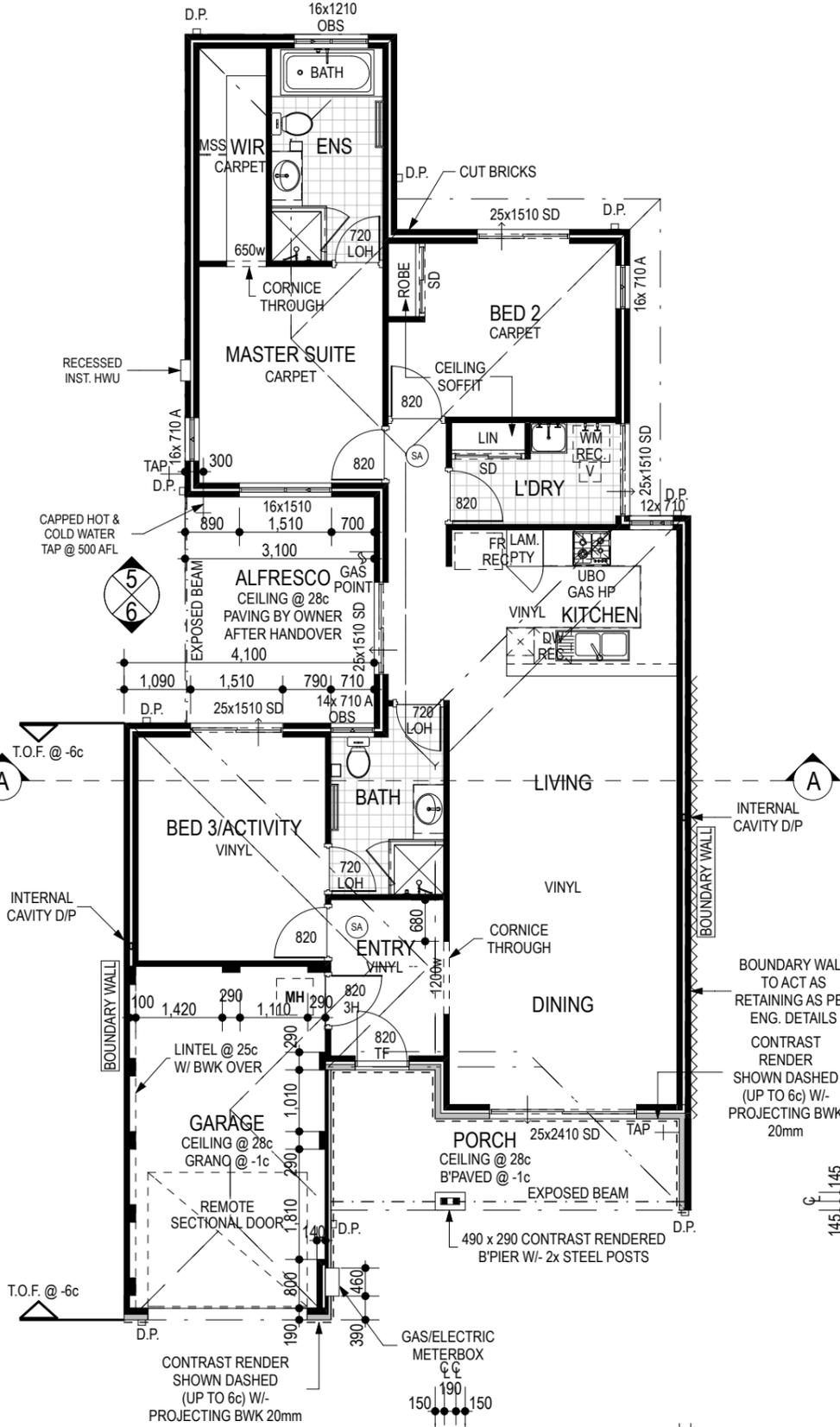
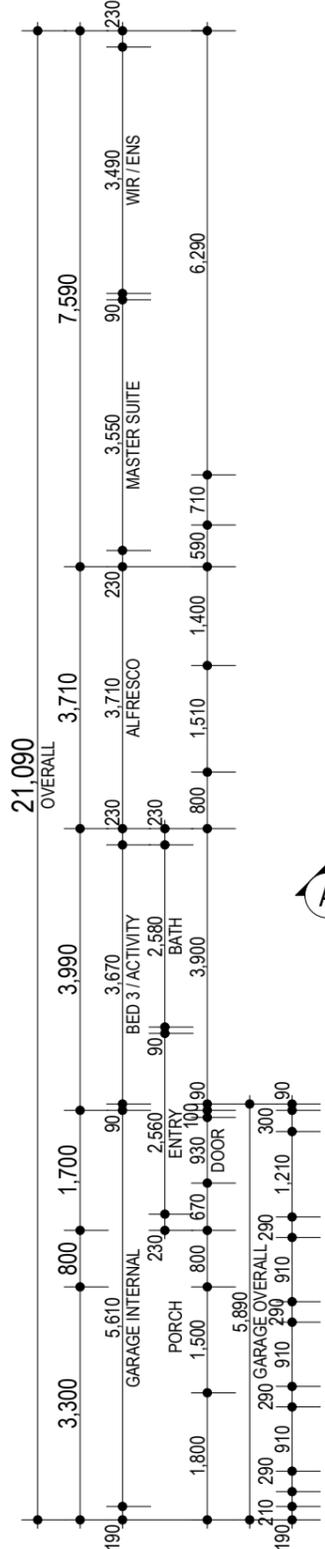
DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

ROOF CARPENTER NOTE

- ROOF PITCH AT 24°43'0" WITH 500w BOXED LINED EAVES UNO.
- CONVENTIONAL TIMBER FRAMED ROOF APPLIES IN ACCORDANCE TO AS1684.
- ROOF FRAMING TO BE MINIMUM H2 TREATED TIMBER.
- ROOF BEAMS ARE SHOWN DIAGRAMMATICALLY ONLY REFER TO ENGINEERS DETAIL.

WALL INSULATION NOTE

- R 1.3 CAVITY WALL INSULATION TO EXTERNAL WALL AS MARKED
- ~~~~~ - DENOTES EXTENT OF CAVITY INSULATION



ROOF INSULATION NOTE

- R4.0 CEILING INSULATION AS PER ADDENDA.

ROOF PLUMBER NOTE

- DOWNPIPES TO BE LOCATED AS PER PLANS. CAN ONLY BE RELOCATED IF APPROVAL FROM SUPERVISOR IS GRANTED.
- GUTTER BRACKETS TO BE INSTALLED @ 1200mm MAX CENTRES

CONCRETOR NOTE

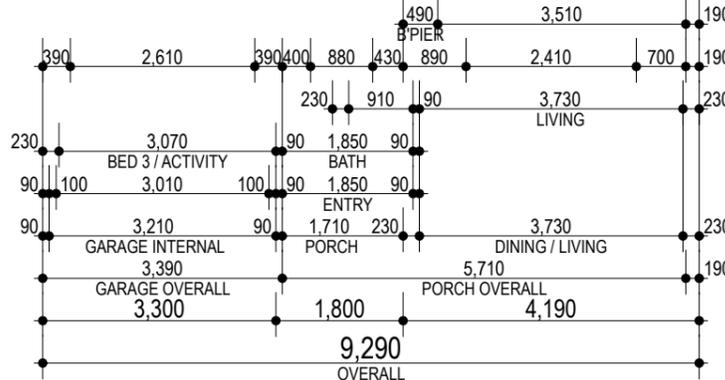
- PIER & POST FOOTING TOP @ -2c FROM PAVING LEVEL OR AS NOTED ON FLOOR PLAN

FIXING CARPENTER NOTE

- 450D SHELF @ 1700 HIGH AND RAIL TO ALL WIR, ROBE & ROBE RECESS UNLESS NOTED OTHERWISE.
- 4 x 450D SHELVES TO LINEN.
- PROVIDE MID-SHELF SUPPORT WHERE NOTED "MSS" TO ANY SHELF OVER 2.4m LONG.

TRADES/SUPPLIERS/SUPERVISORS NOTE:

- FOR TYPICAL NOW LIVING CONSTRUCTION DETAILS, REFER TO SEPERATE DETAILS DOCUMENT. CONTACT BUILDING SUPERVISOR IF REQUIRED.



ROOF AREAS		
AREA [m2 ON THE FLAT]	157.30	
AREAS:		
	PERIM. (m)	AREA (m2)
HOUSE AREA	60.33	112.65
GARAGE	23.56	19.51
ALFRESCO	8.40	11.50
PORCH	18.78	10.22
		153.88 m ²

NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT: STRAUSS
DATE: _____
CLIENT: _____
DATE: _____
BUILDER: _____
DATE: _____

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF	
MODEL N°	DATE
	21/03/18
MAP REF.	WIND RATING
	N1
COASTAL CATEGORY	ENGINEERS DETAIL
R1	D10
HOME ID	SHEET N°
90152	1 OF 7

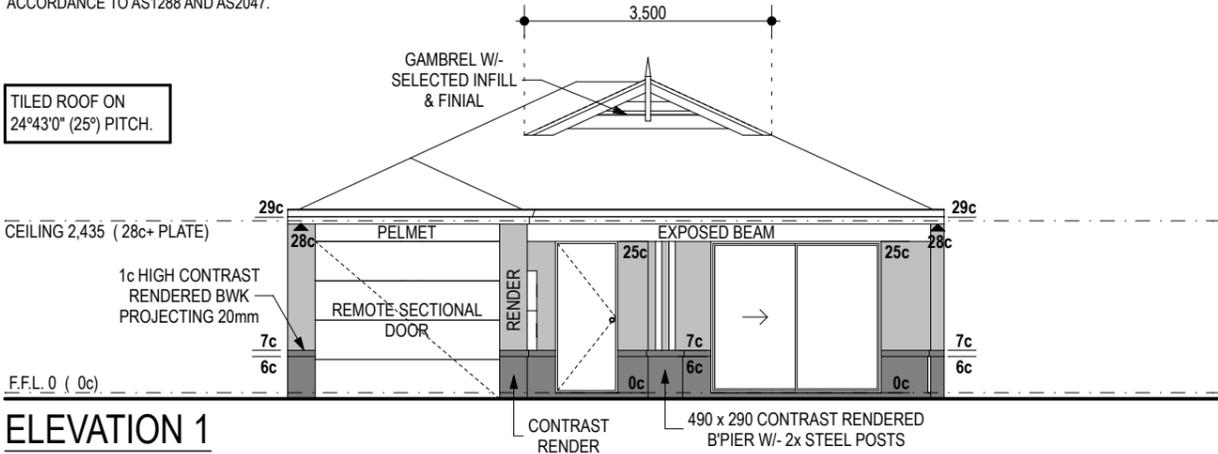
WINDOW SUPPLIER NOTE

- SHADED WINDOWS INDICATES OBSCURE GLAZING.
 - GLAZING DESIGNED AND CONSTRUCTED IN ACCORDANCE TO AS1288 AND AS2047.

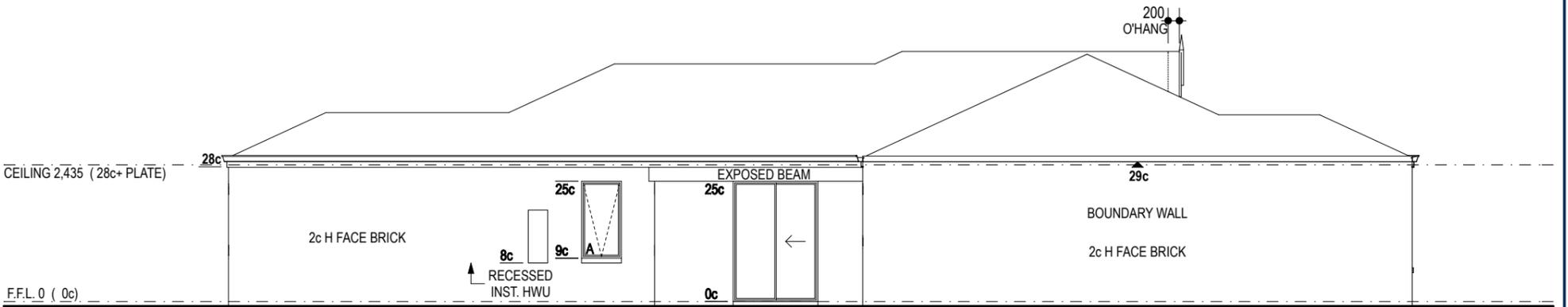
DO NOT SCALE FROM THIS DRAWING

All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

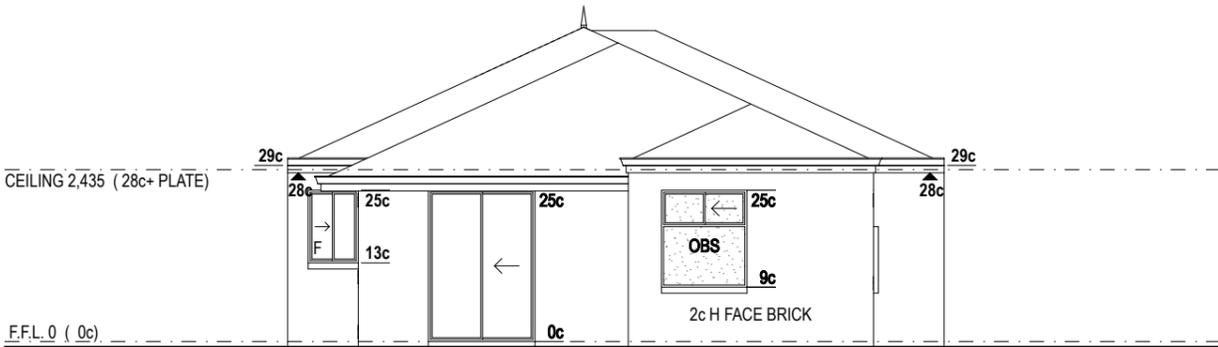
TILED ROOF ON 24°43'0" (25°) PITCH.



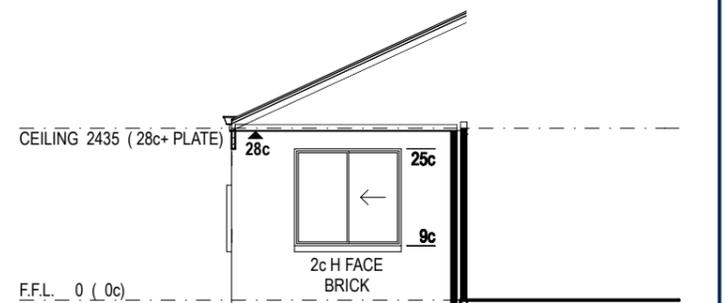
ELEVATION 1
SCALE 1:100



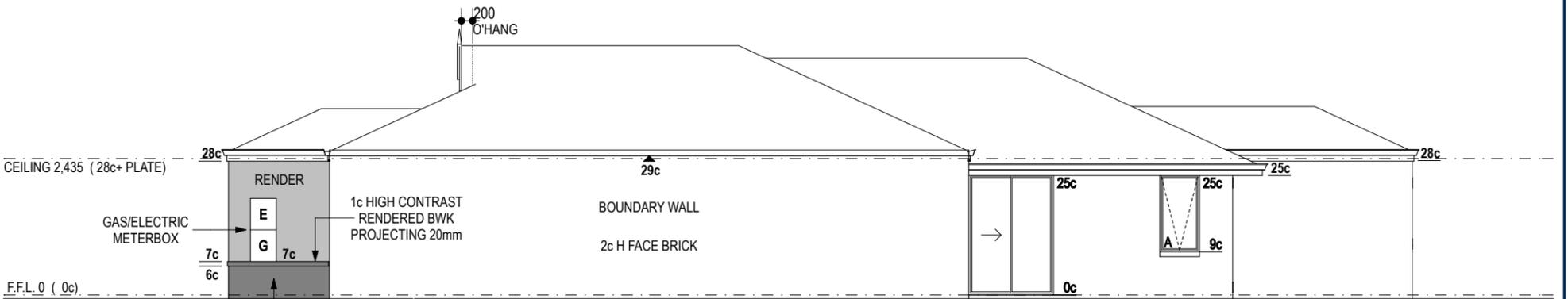
ELEVATION 2
SCALE 1:100



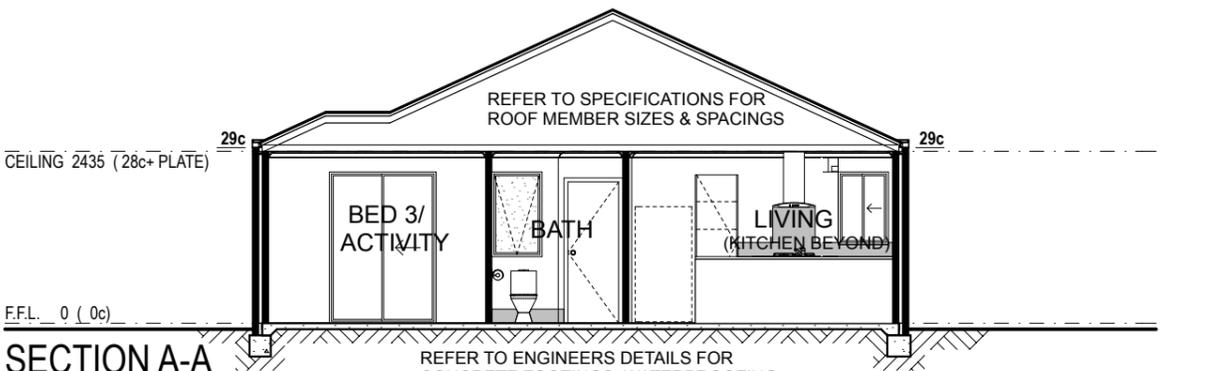
ELEVATION 3
SCALE 1:100



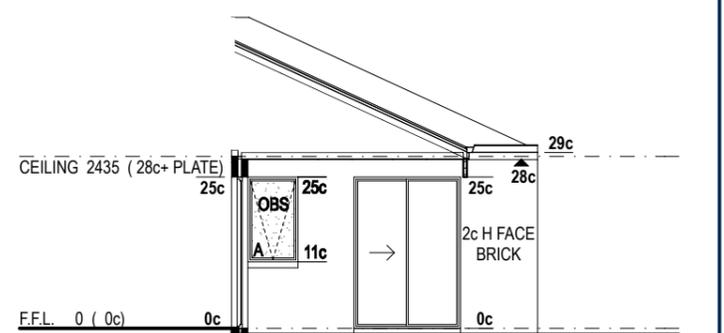
ELEVATION 5
SCALE 1:100



ELEVATION 4
SCALE 1:100



SECTION A-A
SCALE 1:100



ELEVATION 6
SCALE 1:100

NOW living
 LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
 TEL: (08) 6461 5350 FAX: (08) 6461 5383
 P.O. BOX 131, MT. HAWTHORN WA 6915
 REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

CLIENT:
 DATE:
 CLIENT:
 DATE:
 BUILDER:
 DATE:

CLIENT: STRAUSS
 ADDRESS: LOT 1 OF 120 (#13A)
 GALLAGHER STREET
 EDEN HILL

© COPYRIGHT

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	2 OF 7

GENERAL NOTE

- WET AREAS CONSTRUCTED IN ACCORDANCE WITH PART 3.8.1 OF BCA AND AS3740.

TILER NOTE

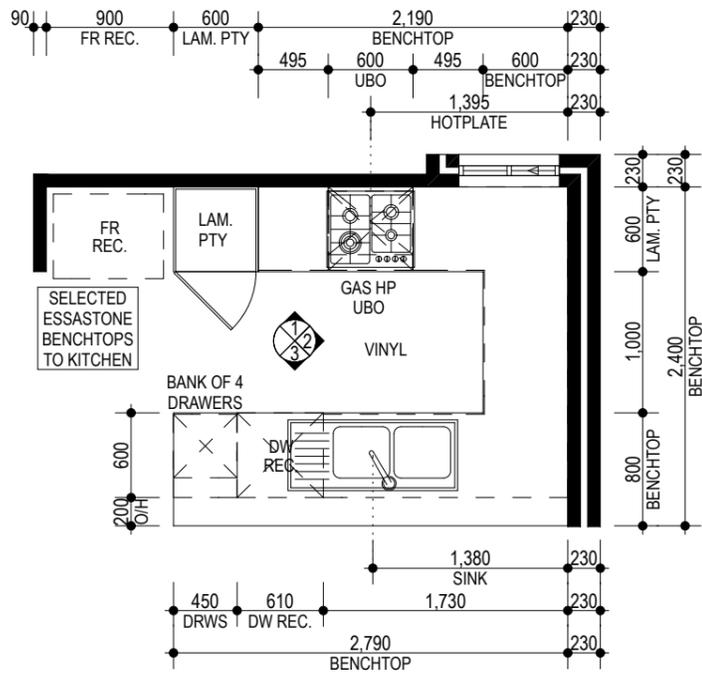
- EXTENT OF WALL TILING SHOWN SHADED.

DISHWASHER PROVISION

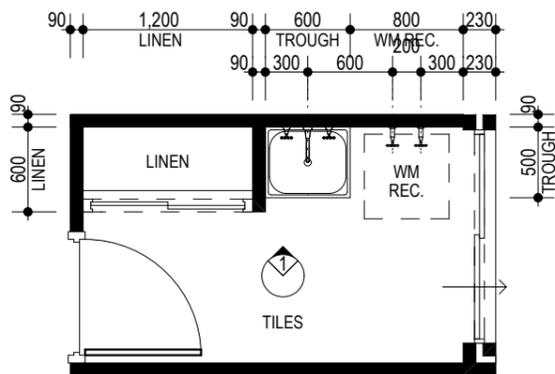
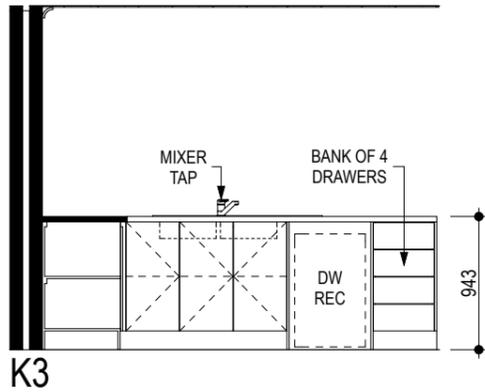
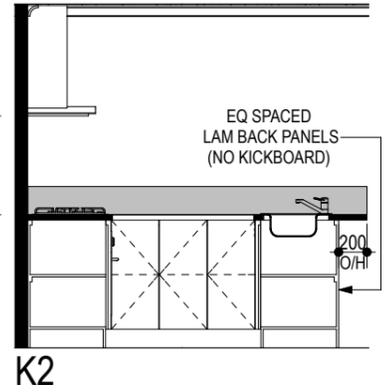
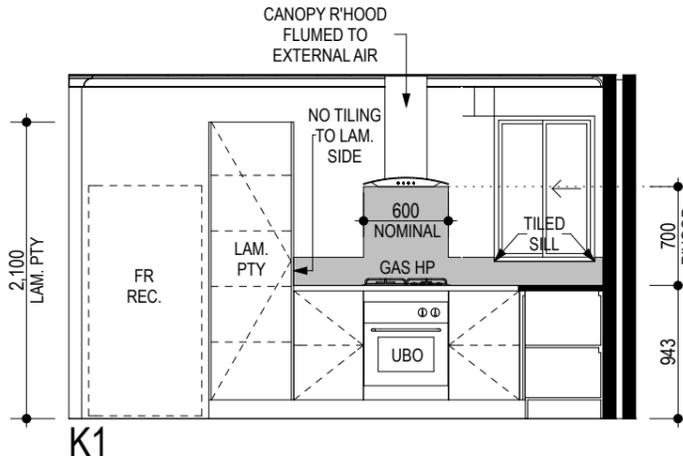
- 610w OPENING UNDER BENCH TOP.
- COLD WATER OUTLET.

DO NOT SCALE FROM THIS DRAWING

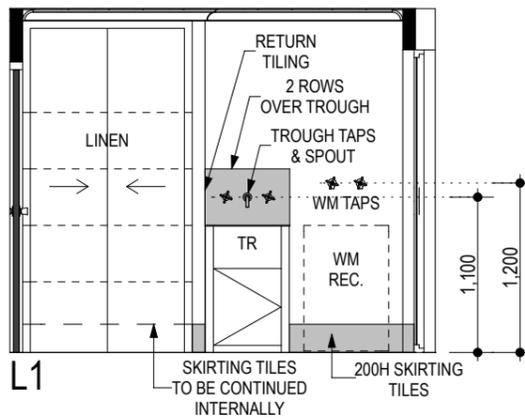
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.



KITCHEN LAYOUT
SCALE 1: 50



LAUNDRY LAYOUT
SCALE 1: 50



NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

Sub-contractors to verify all dimensions on site.

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

© COPYRIGHT

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	3 OF 7

GENERAL NOTE

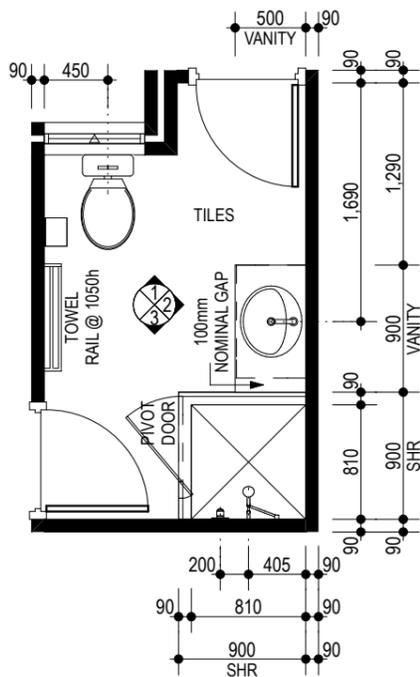
- WET AREAS CONSTRUCTED IN ACCORDANCE WITH PART 3.8.1 OF BCA AND AS3740.

TILER NOTE

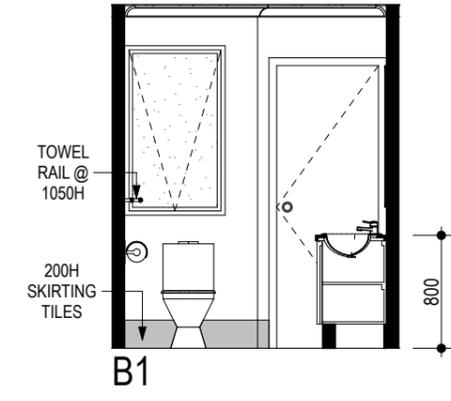
- EXTENT OF WALL TILING SHOWN SHADED.

DO NOT SCALE FROM THIS DRAWING

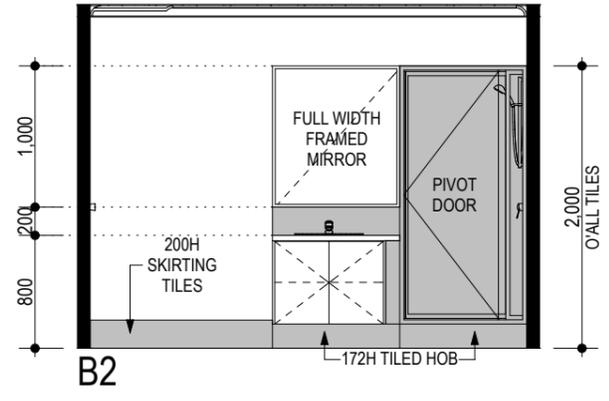
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.



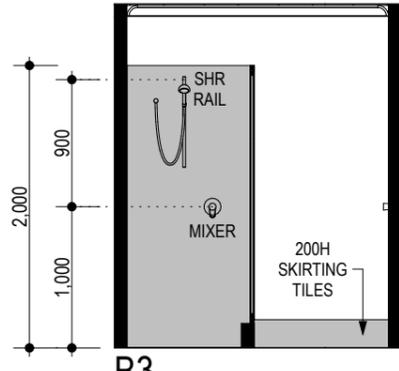
BATHROOM LAYOUT
SCALE 1: 50



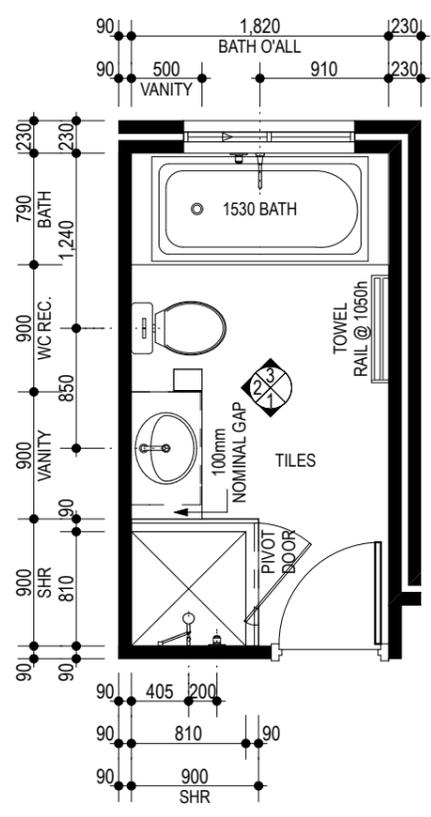
B1



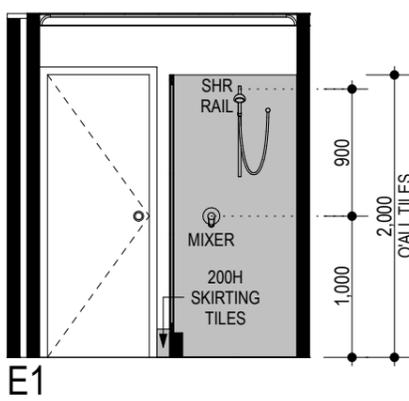
B2



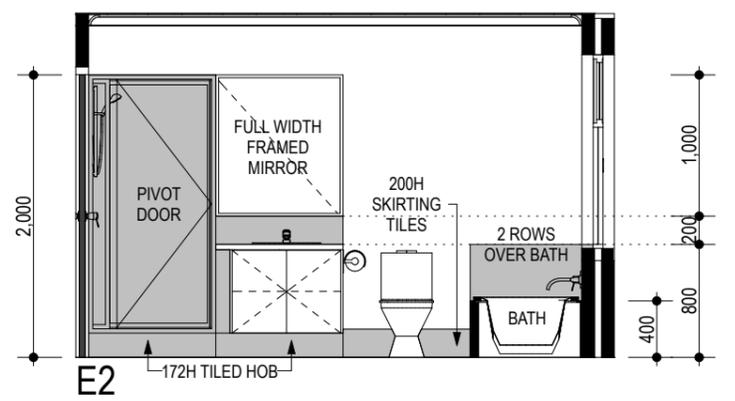
B3



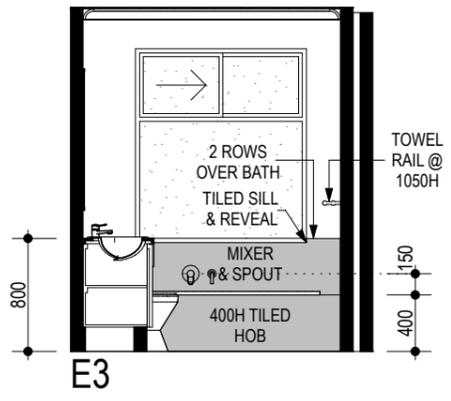
ENSUITE LAYOUT
SCALE 1: 50



E1



E2



E3



LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

Sub-contractors to verify all dimensions on site.

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT:
STRAUSS
ADDRESS:
**LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL**

© COPYRIGHT

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	4 OF 7

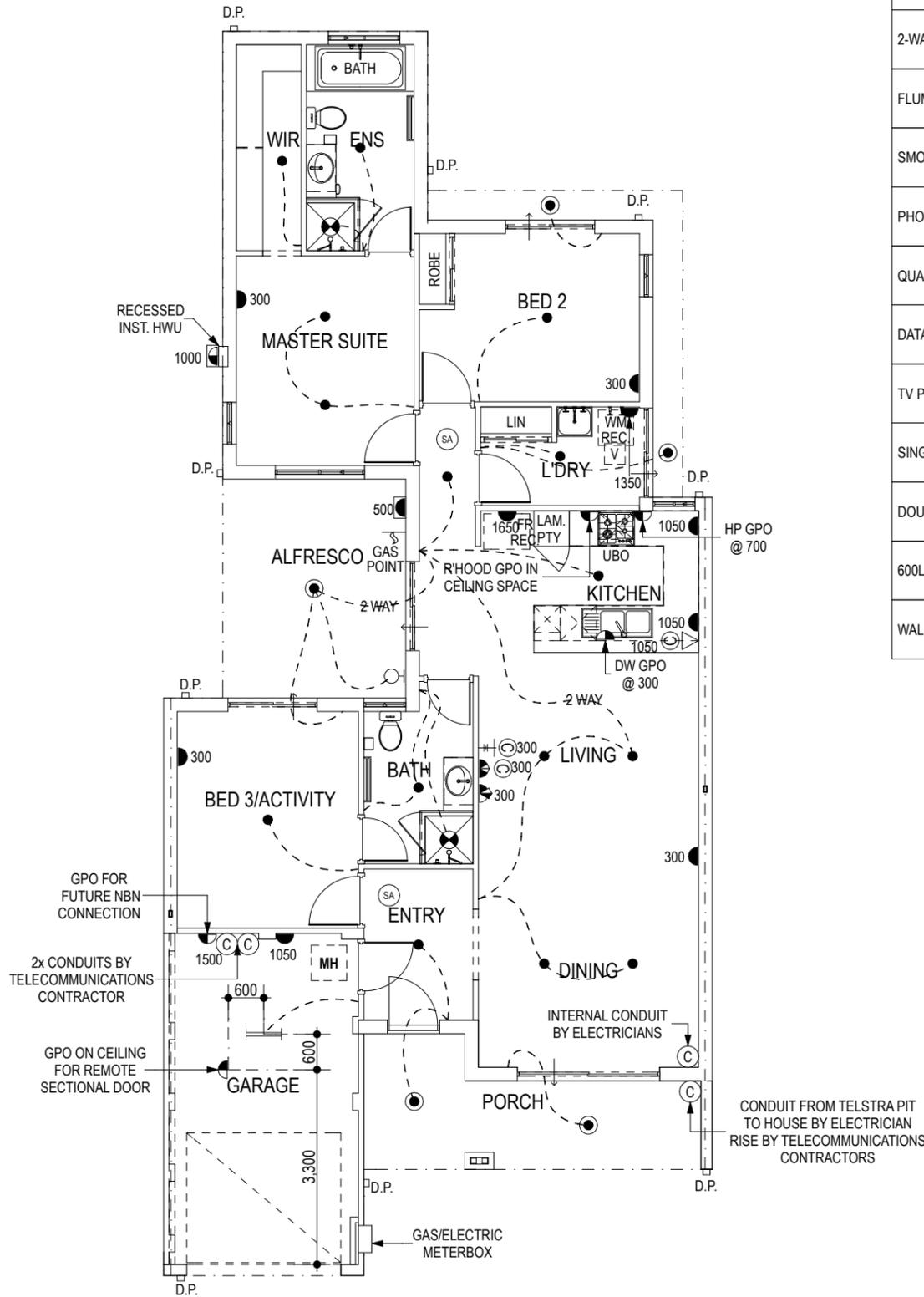
GENERAL NOTE

- ELECTRICAL POINTS MAY BE RELOCATED ON SITE TO SUIT CURRENT STATUTORY REQUIREMENTS.
- WP GPO INSIDE RECESSED BOX UNDERNEATH HWU.
- SMOKE DETECTOR TO AS3786

DO NOT SCALE FROM THIS DRAWING

All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.

ELECTRICAL DIMENSIONS TO BRICKWORK.		
DOWN LIGHT	●	15
DOUBLE GPO	◐	11
SINGLE GPO	◑	5
EXTERNAL DOWN LIGHT	⦿	5
CONDUIT	Ⓢ	4
2-WAY SWITCH	2 WAY	2
FLUMED EXHAUST FAN	⊗	2
SMOKE ALARM (HARD WIRED)	ⓈA	2
PHONE POINT WITH CONDUIT	Ⓢ▽	1
QUAD GPO	⊠	1
DATA POINT WITH CONDUIT	ⓈⓈ	1
TV POINT WITH CONDUIT	ⓈⓈ	1
SINGLE WATER PROOF GPO	Ⓢ	1
DOUBLE WATER PROOF GPO	Ⓢ	1
600L DOUBLE FLUORO WITH DIFFUSER	Ⓢ	1
WALL LIGHT @ 1800 AFL	Ⓢ	1



NOW living

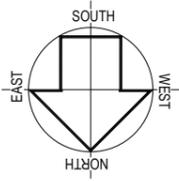
LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
 TEL: (08) 6461 5350 FAX: (08) 6461 5383
 P.O. BOX 131, MT. HAWTHORN WA 6915
 REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

CLIENT:
 DATE:
 CLIENT:
 DATE:
 BUILDER:
 DATE:

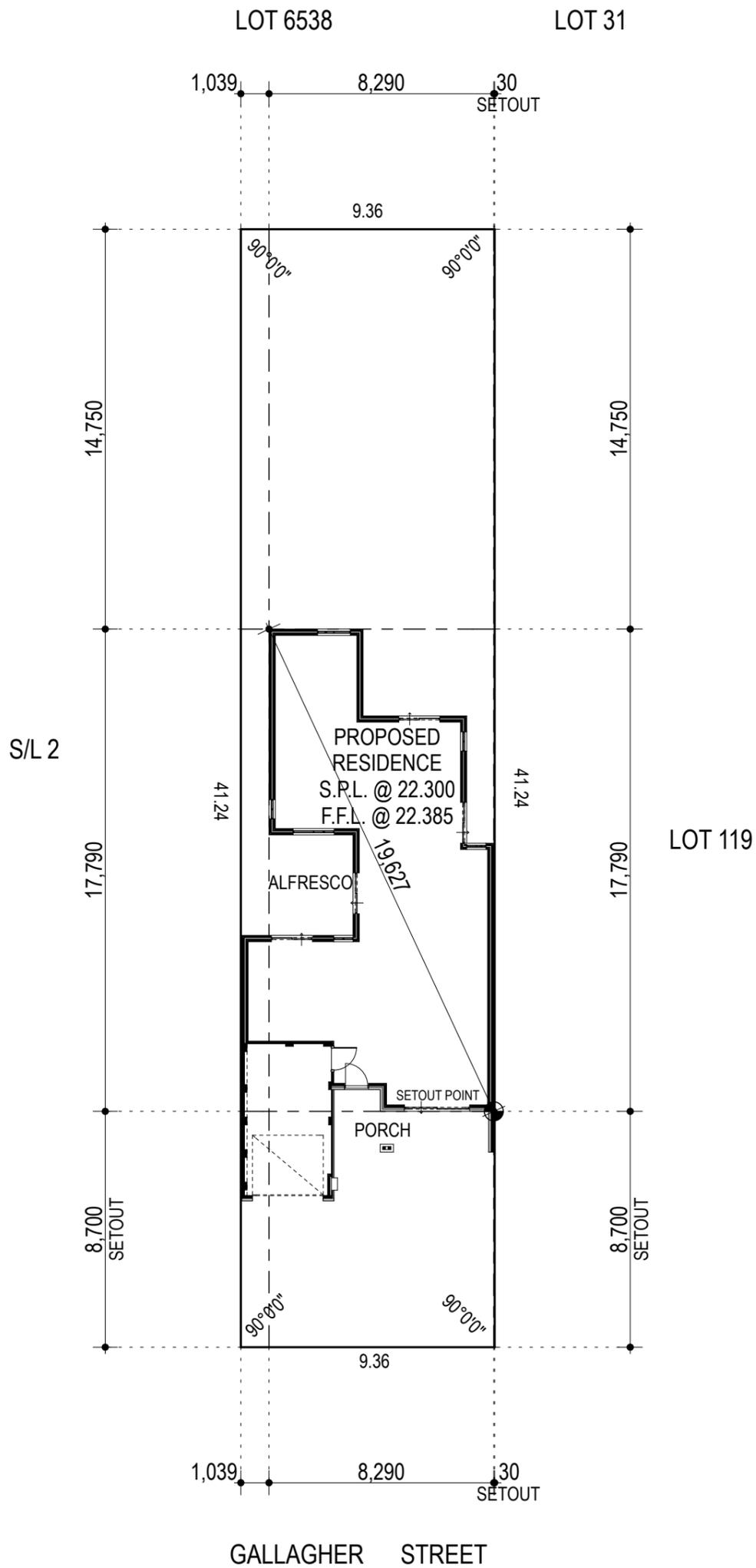
CLIENT: STRAUSS
 ADDRESS: LOT 1 OF 120 (#13A)
 GALLAGHER STREET
 EDEN HILL

ONE-OFF	
MODEL N°	DATE
MAP REF.	WIND RATING
COASTAL CATEGORY	ENGINEERS DETAIL
HOME ID	SHEET N°
90152	5 OF 7



DO NOT SCALE FROM THIS DRAWING
 All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

STRATA LOT 1
OF LOT 120 (P 7771)
 386sqm



NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
 TEL: (08) 6461 5350 FAX: (08) 6461 5383
 P.O. BOX 131, MT. HAWTHORN WA 6915
 REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

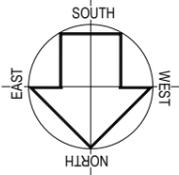
Sub-contractors to verify all dimensions on site.

CLIENT:
 DATE:
 CLIENT:
 DATE:
 BUILDER:
 DATE:

CLIENT:
STRAUSS
 ADDRESS:
LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

© COPYRIGHT

ONE-OFF	
MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	6 OF 7



WARNING!
BOUNDARY RE-PEG SURVEY
REQUIRED TO CONFIRM PEG POSITIONS

LOT 6538

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

LOT 31

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions &
notes prior to initiating works. Any
discrepancies to be notified to the Site
Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

**STRATA LOT 1
OF LOT 120 (P 7771)**

386sqm

SANDY
WEED COVER

**NOTE: BOUNDARY POSITION
AS PER ALIGNMENT
REQUIRES REPEG SURVEY**

NOTE:
SEWER CONNECTION TO
REAR OF PROPERTY

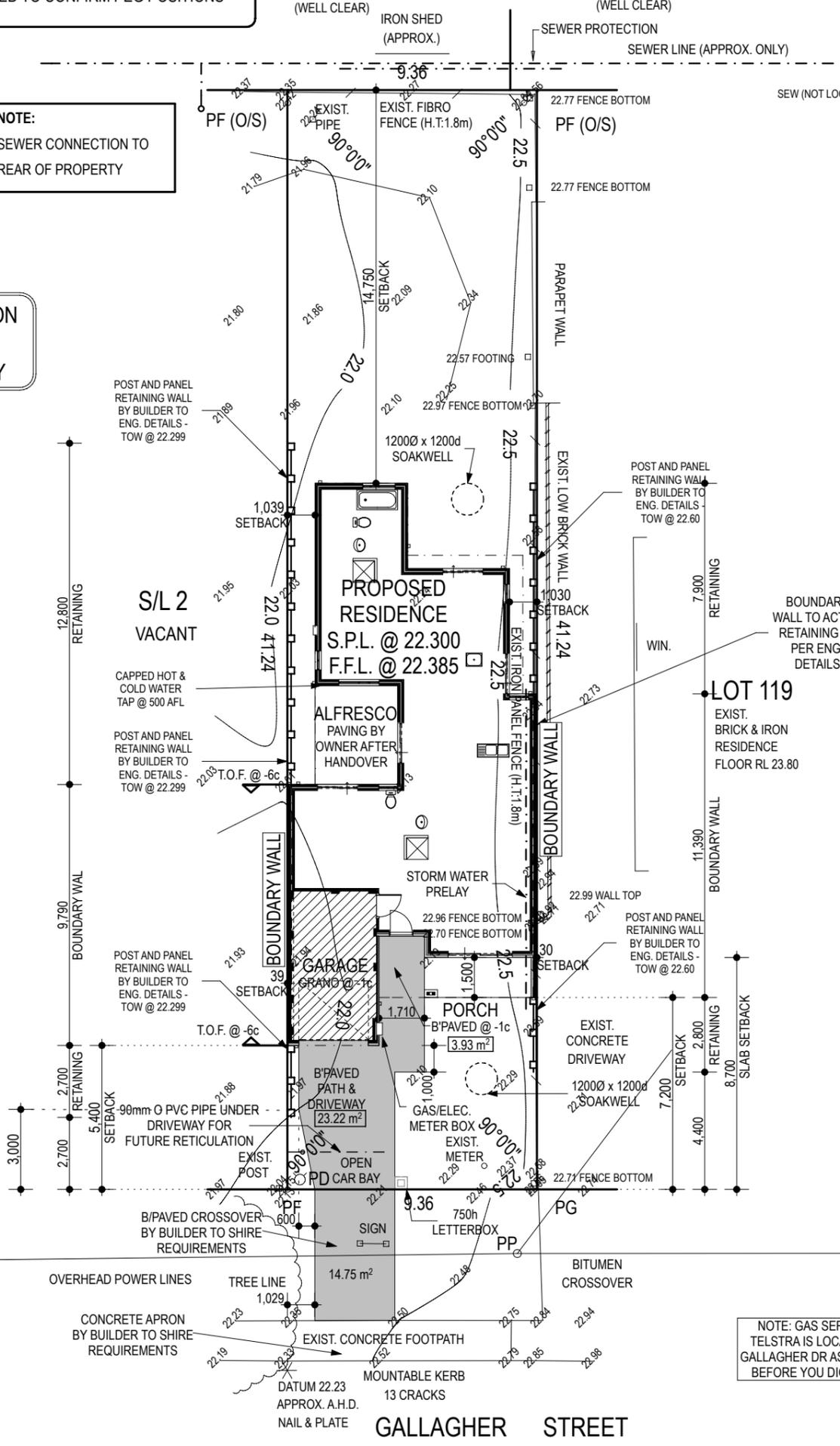
NOTE: APPROXIMATELY 18.8 Km
FROM COAST LINE

NOTE: PEG POSITIONS TO BE CONFIRMED
BY SURVEY.

NOTE: A.H.D. VALUE DERIVED FROM
SEWER MANHOLE P4430. THIS VALUE
DERIVED FROM WATER CORP. AS
CONSTRUCTED RECORDS & MAY NOT BE
EXACT. AN A.H.D. SURVEY IS REQUIRED
TO OBTAIN AN ACCURATE VALUE.

NOTE: SEWER MH No. P4430
APPROXIMATELY 134m FROM DATUM
(LOCAL LEVEL. 16.26)
(A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT
AT TIME OF SURVEY.



ZONING : R20/R30
SITE AREA: 386.00 m²
COVERAGE ALLOWANCE:(55%) 212.30 m²
ACTUAL COVERAGE: 153.88 m²

FENCING NOTE:
- ALL BOUNDARY FENCING BY OWNER.
- NOTE BOUNDARY FENCE POSITION'S
SHOWN ARE FOR ILLUSTRATIVE
PURPOSE'S ONLY. THE FINAL POSITION
AND QUANTITY OF BOUNDARY FENCING IS
AT THE OWNER'S DISCRETION.

NOTE:
STORM WATER DISPOSAL TO BE
CONNECTED TO SOAKWELLS.

NOTE:
SEWER RUNS PARALLEL
W/- REAR BOUNDARY
ON LOT 6538.

NOTE:
**GATE BY OWNER AFTER
HANDOVER**

NOTE:
1800H MASONRY FENCE (SOLID TO
600H, PERMEABLE ABOVE 600H)
BY OWNER AFTER HANDOVER

NOTE:
FRONT COURTYARD LANDSCAPING
TBC BY OWNER AFTER HANDOVER

**NOTE: GAS SERVICE &
TELSTRA IS LOCATED ON
GALLAGHER DR AS PER DIAL
BEFORE YOU DIG PLANS**

SEW CONN POSITION
APPROXIMATE ONLY
SEW INV. 20.95
UP 0.00
DEPTH. UNKNOWN

GALLAGHER STREET

CLIENT STRAUSS	BUILDER NOW LIVING	SCALE BAR	DRAFTED T.M.	SURVEYOR S.C.
LOT STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY BASSENDEAN	SERVICE INFORMATION		
SUBURB EDEN HILL	MAP REF. 230 36 63	GAS BTC	WATER YES	SEWERAGE YES
PLAN SP 75501	C/T Vol.Fol.	AREA ESTABLISHED	TELSTRA BTC	PRELAI YES
DATE OF SURVEY 16.10.2017	SCALE 1:200	WATER SV STOP VALVE	HY HYDRANT	FP FLUSH POINT
JOB No. OURS: 219030	YOURS: 90152	SEWERAGE SEW SEWER MANHOLE	IS INSPECTION SHAFT	IQ INSPECTION OPENING
		POWER CP CONSUMER POLE	PP POWER POLE	LP LAMP POST
		STORMWATER SW MANHOLE	GRATE	SIDE ENTRY PIT
		SURVEY °PF PEG FOUND	°Pdist PEG DISTURBED	°PG PEG GONE

AUTOMATED SURVEYS PTY LTD
LICENSED SURVEYORS AND DEVELOPMENT CONSULTANTS

3 Ord Street
West Perth
WA 6005
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

P.O. Box 1648
West Perth
WA 6872
The information on this drawing is current as at the date of survey.
Services are to be confirmed with relevant Authorities.
This includes without limitation:
Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications.
Further interests / notifications / encumbrances may be listed on the Certificate of Title.
Location of boundary in relation to fences or boundary markers is not guaranteed.
Boundary is placed arbitrarily as per 'best fit'. Repeg Survey will be required.
Copyright © 2009 Automated Surveys Pty Ltd. All rights reserved.



NOW living
LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	7 OF 7

**THE REVIVE
WELLNESS
COMPANY**

**MANAGEMENT
PLAN FOR
SHORT-TERM
ACCOMMODATION**



20/01/2022

**PROPERTY
ADDRESS**

13a Gallagher St, Eden Hill
6054

Contents Page

3.	BACKGROUND & OVERVIEW	3
4.	OBJECTIVES OF MANAGEMENT PLAN	5
5.	BOOKING REQUIREMENTS	5
6.	GUEST SCREENING PROCEDURES	5
7.	CHECK-IN & CHECK-OUT PROCEDURE	6
8.	GUEST HANDBOOK	7
9.	MITIGATION & COMPLAINTS PROCEDURE	7
10.	USE & MAINTENANCE	9
11.	INSURANCE	9
12.	SAFETY	9
13.	HYGIENE, COMFORT & WASTE MANAGEMENT	9
14.	SECURITY	10
15.	CAR PARKING	11
16.	SUMMARY	12
17.	APPENDIX 1 – HOME DRAWINGS	13
18.	APPENDIX 2 – PARKING PLAN DRAWINGS	14
19.	APPENDIX 3 – FIRE & EMERGENCY EXIT PLAN DRAWINGS	15
20.	APPENDIX 4 – WATER & SWIM SAFETY PLAN DRAWINGS	16
21.	APPENDIX 5 – SECURITY PLAN & CAMERA LOCATION DRAWINGS	17

3. BACKGROUND & OVERVIEW

The Revive Wellness Company is a boutique short-term accommodation management company providing end-to-end management with a focus on providing a relaxing environment for families and visitors to the Bassendean community.

The property is located at 13a Gallagher St, Eden Hill 6054 and hosts a maximum of four (4) guests. The home is a three (3) bedroom and two (2) bathroom with five (5) allocated car-bays under this management plan in accordance with sections 15. Parking and 17. Appendix 2 Parking Plan & Drawings.

The master bedroom has a queen bed and ensuite, the second bedroom has a queen bed, direct access to the back deck, and is overlooking the backyard and pool. The home currently has a Home Business License under The Revive Wellness Company from the Town of Bassendean which enables the owner to conduct Swedish Relaxation or Remedial Massage treatments for the guests staying in the purpose fitted out massage room by the entrance.

Part of our management procedures & guest handbooks includes providing local recommended tips for nearby shops, restaurants, cafes, restaurants, entertainment, sights, attractions & much more. This local spending allows local businesses in the council area to thrive and continue or expand their operations. We find from speaking with the business owners and staff they are very grateful for this contribution we provide.

The home received Development Approval from the Town of Bassendean and is a recent subdivision based upon urban infill requirements for increased diversity of housing stock within the local community. This type of development assists the state and the Town of Bassendean meet the planned density targets within the WA Regulations and Local Town Planning Scheme for Perth at 3.5 million people by 2050. Under this framework, the Town is required to deliver at least 4,150 new dwellings, increasing the population to approximately 24,300 people.

An Airbnb and short-term accommodation enables homeowners to support the community and engage with the next industrial revolution of the internet of things (IoT) 4.0 . The Town's 2008 existing Planning Scheme No. 10 has no reference to Short Term Accommodation within residential zoned dwellings. The Council Approved Strategy and draft Town Planning Scheme No. 11 addresses this gap in line with its Table 2 residential objectives for a range of choice and densities to meet the communities needs, facilitate, and encourage high-quality design, built form and streetscapes and provide a range of non-residential uses which are compatible with and complementary to residential development. Table 3 under the Use and Development Class Holiday House allows for Holiday Home use following local government development approval and public advertising in accordance with clause 64 of the

deemed provisions.

As of 19/1/2022, there are approximately 24 Airbnb's, excluding 13a Gallagher St Eden Hill, with short-stay accommodation services which has a shortage of options for the local community.

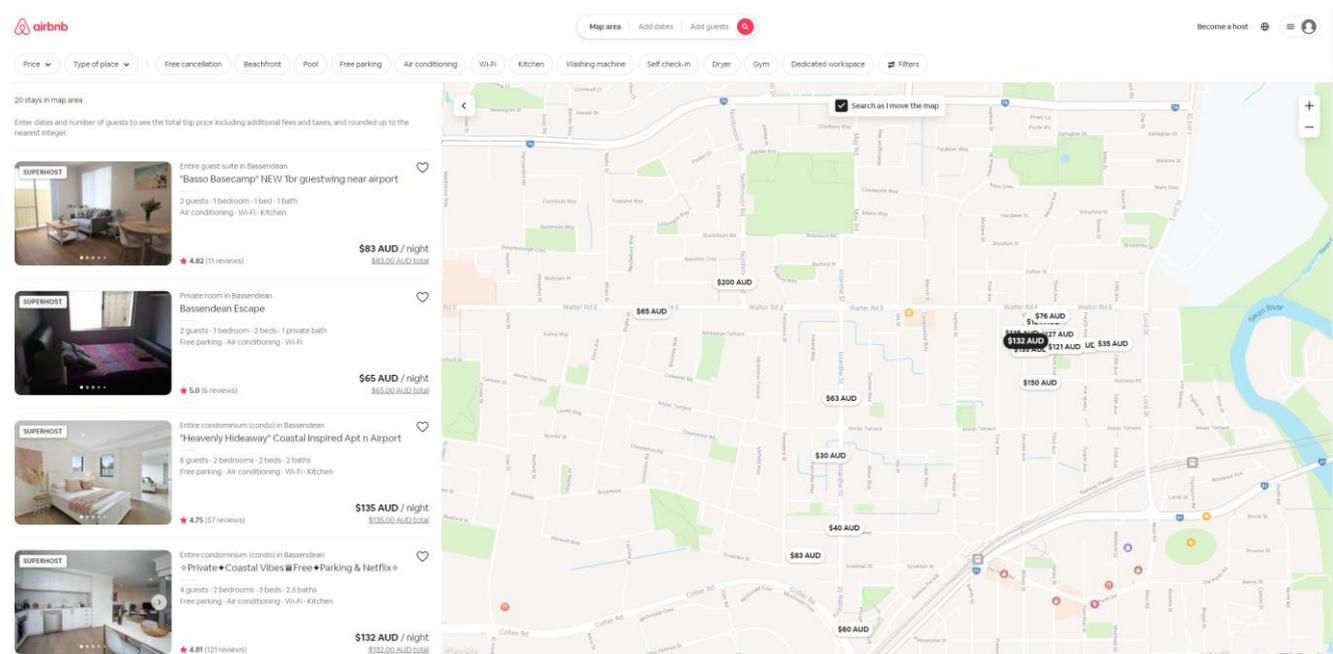


Figure 1: Airbnb Town of Bassendean North Map Search Area as at 6.15PM on 19/1/2022.

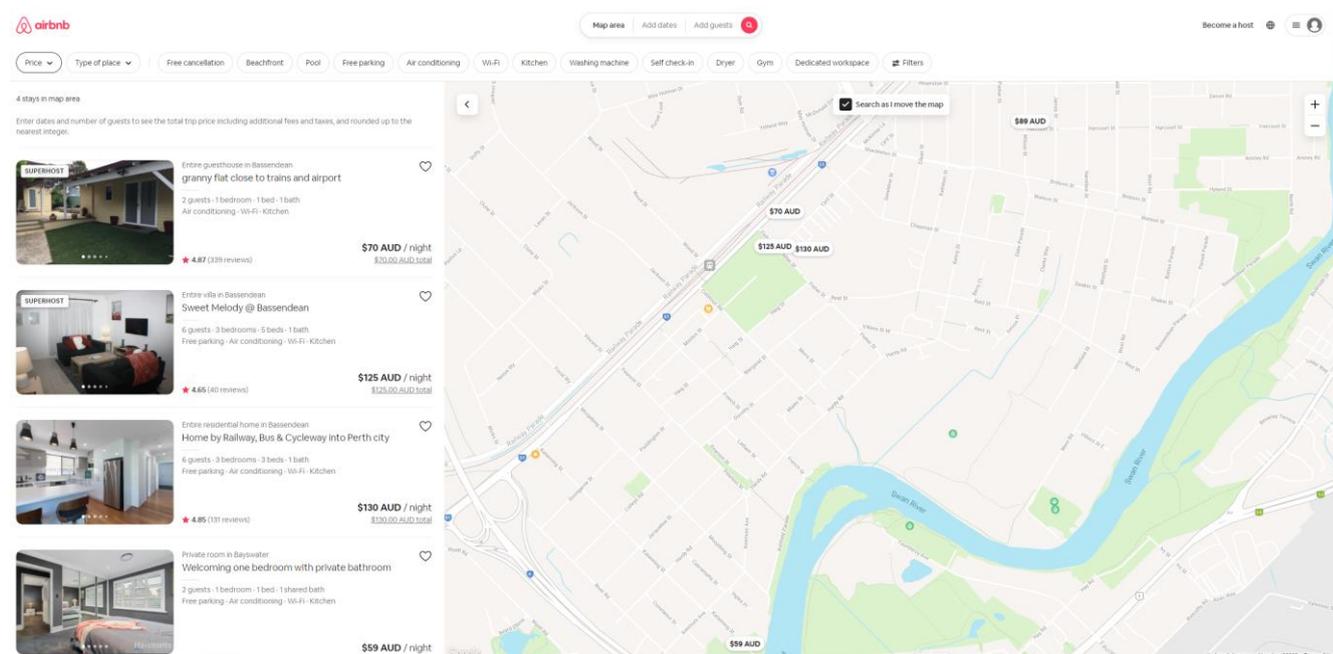


Figure 2: Airbnb Town of Bassendean South Map Search Area as at 6.15PM on 19/1/2022.

Short-term accommodation is a unique experience, and the guiding principles of my Code of Conduct are to treat this property as your own home, respect your neighbours & leave it as you find it.

Airbnb and short-term accommodation deliver a staggering economic contribution to Western Australia and to its Local Government Authorities. In a 56-page report commissioned by Deloitte's into the economic effects of Airbnb in Western Australia, it was revealed that in just one year between 2015-2016 in Western Australia 171,500 Airbnb guests spent \$155m supporting 780 jobs and \$100 million in GSP. These figures have grown exponentially in recent years and are of enormous benefit to local businesses, residents, guests, and the tourism sector.

4. OBJECTIVES OF MANAGEMENT PLAN

To clearly outline and demonstrate the professional management procedures implemented by The Revive Wellness Company to ensure the smooth operational management of the subject property whilst mitigating perceived disruptions to the local amenity & surrounding areas.

5. BOOKING REQUIREMENTS

We anticipate approximately one booking per week and our average trip length is between 5-8 nights. This is based on the average performance of our listings between May 2021 to December 2021.

We specify a mandatory minimum stay length of three (3) nights as we find this significantly deters any unwanted targeting for parties or gatherings. We also have a booking cut-off time after 7:00 pm so that we can't allow last-minute and late-night bookings to occur from opportunistic and likely undesirable guests. Furthermore, guests require approval as part of the screening process.

6. GUEST SCREENING PROCEDURES

When a guest requests or books a stay at this property, we can view or determine whether the guest's profile includes their required verification steps:

- Contact details including full name(s), phone number & e-mail address
- Acceptance of our stipulated house rules
- Confirmed payment
- Profile photo (if set)
- Government-issued ID (such as driver's license or passport)
- Written reviews/recommendations from other hosts,
- Their overall star rating which can be categorised for items such as observance of house rules, cleanliness & communication, we are only accepting a 4/5 stars or higher.
- Total number of guests & location-based

- Their reason for visiting Bassendean/Perth & booking the property
- Proof of COVID-19 double dose vaccination

We can then further screen the potential guest by cross-referencing linked social media accounts, obtaining names of all guests, requiring government-issued ID that all guests are required to submit upon successful booking confirmation.

We have set a “pre-booking questionnaire” requesting applicable responses in relation to the above.

Once we have carried out a thorough check of the prospective guest, we then have a right to refuse, accept or cancel the reservation. Prior to or after acceptance of the booking, we also send our “party screening” message which essentially reiterates our stance on no parties to be hosted at the premises and encourages guests to cancel their booking if that is their intent.

Our set of house rules is displayed both on the online listing and in our comprehensive guest handbook which is located inside the property in the kitchen. We have provided house rules to suit the property, location, neighbourhood, and landlord's desires.

The Airbnb platform is currently the only platform we intend to list on and most of our communication is done through the application itself. We privately message our guests before, during, and after their stays and all the correspondence is saved on the Air BnB platform as recommended.

For peace of mind and assurance of how rare significant issues are, Brent Thomas, former Head of Public Policy of Airbnb Australia has said on record that just a mere 0.004% of claims through Airbnb are for amounts exceeding \$1000.

7. CHECK-IN & CHECK-OUT PROCEDURE

Check-in is from 2:00 pm until late, this is because guests can arrive off long-haul flights late at night or arrive after work as they have traveled by car from the country. We will obtain from the guests their arrival time so we can then match it with the security cameras so we can keep track of the correct number of guests entering the property and cars also.

The property includes detailed visual and written easy check-in instructions and guests find them extremely easy to follow and do not cause any disruption in checking in or out of our properties.

Check-out is at 10 am or earlier on their departure date.

A secured tamper-resistant lockbox is installed onsite at the property for guests to check in and check out with ease. We also offer a ‘meet & greet service and like to

find out when their estimated time of arrival will be and may offer to meet the guest from time to time to welcome them to the property if required.

Our check-in instructions are issued to guests three (3) days prior to their arrival and are issued through Airbnb for safety & security or as appropriate. The guests will be issued with detailed check-in instructions to guide them through the whole process, they will receive a photo of the property they are staying at, how to access the lockbox, how to access the front door, a photo of their parking spot, and where the council bins are located.

8. GUEST HANDBOOK

When a guest checks in, they are encouraged to read our 'Guest Handbook' which provides them with all the important information they need to know to have an enjoyable, safe & respectful stay. This lists the property manager's contact details, emergency contact details, emergency plan, house rules, parking rules, bin collection days, public transport, nearby amenities, sights, attractions in the area, and more.

Guests will also always have access to the Airbnb platform during their stay and are required to communicate with their property managers on this platform so all details pertaining to their booking are documented. The Airbnb platform also provides guests with the host's contact details.

The guest handbook which we have created is very comprehensive which significantly mitigates any risk and issues regarding the stays.

9. MITIGATION & COMPLAINTS PROCEDURE

We are contactable 24/7 and our phone numbers and e-mail addresses are provided to our guests upon confirmation of booking and are also advertised in the property for easy access.

We have provided these contact details to nearby neighbours for us to be even more effective in managing our properties. **The primary contact for complaints 24/7, is Ally and her number is 0401365705.**

In our online Airbnb listing, which the guest(s) must agree to before booking with us and also included in the guest handbook, we have extensively listed our house rules in respect to the property and other nearby residents of the surrounding area & amenities. Priority is given to adherence to our noise and parking policy.

If guests fail to adhere to our house rules, they will be at risk of having their booking canceled immediately. We, police, security, rangers, or other engaged professionals may attend in-person to have the guest/s removed, lockbox code and door lock/s

may also be required to be changed depending on the circumstances.

If we receive any complaints about guests, they will be dealt with immediately upon receipt of said complaint. We will contact the guests informing them of the situation and any breach of house rules and based on the severity of the breach then the reservation may be terminated.

Guests and visitors must not create noise that is offensive and excessive to occupiers of neighbouring properties especially between 10 pm and 7 am Monday to Saturday and 10 pm – 9 am on Sunday and public holidays, during arrival, and during departure, and at any time throughout the occupancy.

- Offensive and excessive noise is prohibited and may result in termination of permission to occupy the property, eviction, and extra charges for damage, security, and other expenses, which may be deducted under the terms and conditions.
- Guests and visitors must not engage in any anti-social behaviour and must minimize their impact upon the residential amenity of neighbours and the local community.

Professionals and/or police may be engaged to attend during & after normal business hours to minimise disruptions to neighbours.

Any complainant will be kept informed throughout the process and will be encouraged to provide evidence to support the cause of us taking swift action. From receipt of a complaint, it is extremely rare for an issue to extend beyond just a few minutes, and we aim to resolve all issues within 30 minutes – 1 hour total.

Real-time noise monitoring may also be installed in the property for noise mitigation. This technological device will enable three important criteria to appease non-conformance to the House Rules outlining “excessive noise after 10 pm”.

Peaceful Night's Sleep

- Assurance that if a noise nuisance is created by guests, the management is aware before complaint calls need to be made.

Protection Against Complaints

- Time-stamped data allows management to quickly validate or invalidate a complaint about noise, in real-time or post check-out of guests are often easy targets for false, perceived, or real noise complaints.

Proactive Prevention

- With early awareness of a noise issue, management can proactively prevent larger problems. This can always be done in a friendly, positive manner. Guests generally want to follow the rules and appreciate friendly outreach.

10. USE & MAINTENANCE

The owner of the property has real-time access of the bookings calendar and may regularly schedule maintenance works in between guests stays to ensure the property is kept up to our property and guest's expectations. Property maintenance is regularly reported and resolved swiftly either during or after guest's stays depending on the severity so that the appearance of the property meets or exceeds the standard of neighboring properties. The property has been purposely designed by the owner to facilitate a relaxed Bali Villa resort and is complete with a lap pool, spa and sauna which well looked after by the owner. If any obsolete furniture must be removed, we will store the items in the secure garage or off site and dispose of them appropriately, preferably at the next bulk verge collection.

11. INSURANCE

The property is covered by Landlord Insurance by The Hollard Insurance Company which specifically covers the owner and the premises for short term accommodation and the properties used as an Air BnB. The property is covered for Accidental Damage with a building replacement value of \$325,000, contents sum insured to the sum of \$30,000, and liability coverage of \$20,000,000. The Landlord Insurance Certificate of Currency period of cover is 16/06/2021 to 16/06/2022.

12. SAFETY

The property includes compliant RCDs and Smoke Alarms. A licensed electrician may be required to provide an electrical safety certificate from time to time to make sure the property is compliant and safe. We also offer first aid kits, fire extinguishers, fire blankets, and implementing an emergency safety plan in case of a fire. In our detailed guest handbook, guests are provided with the contact details for the local police station, hospitals & fire station and that our emergency contact number is '000'.

13. HYGIENE, COMFORT & WASTE MANAGEMENT

Rubbish and recycling items are to be disposed of in accordance with the local council policies and in the correct allocated bins for weekly collection on Thursday, the bins are taken to the verge by Don at 15 Gallagher st, Eden Hill

Any excess rubbish must not be left in the sight of a public area and is removed by housekeeping.

Guests are notified & reminded to place all rubbish & recycling in the allocated bins

at the front of the property.

The cleaning & housekeeping team, who are local Bassendean residents, are also asked to attend and assist with rubbish disposal at checkout and if the property is vacant.

Bin location & contents are monitored by the security cameras and housekeeping at each check-out, and we may gather photo/evidence of this so we can effectively & efficiently maintain the bins both inside and at the front of the property to mitigate risk of problems.

The property includes a fully functional kitchen with a fridge and pantry for food storage and there have never been problems with vermin or pests – if this changes then we can send professional pest control companies to rectify this swiftly and implement measures to prevent the occurrence in the future.

The linen and towels are removed off-site following each check-out clean and our housekeeper washes, dry's and returns the bedding upon completion.

Exhaust fans & air conditioning/heating appliances and regularly checked by the housekeeping teams and repaired or replaced if required, guests are also encouraged to report maintenance to us immediately upon discovery so that swift resolution can be made.

A washing machine and dryer are provided for guests convenience to use during their stay to wash their clothes as required.

14. SECURITY

We have installed a [DMSS – Dahua Technology surveillance system](#) with four (4) security cameras, three cameras cover the front of the entire frontage of the home, Driveway, Front Courtyard and Entrance. The Entrance is set up with a virtual tripwire which records and sends all activity with a 10-second recording to two operational key contacts.

We have the ability to regularly monitor CCTV footage on a live basis and if this is desired by the Town of Bassendean we can provide historical footage up to on average 3 weeks.

The footage provides an expansive view of the front door of the property which is the only entry point, this is to further ensure compliance and observance of house rules including parking and parties.

Additionally, we will be installing an internal intuitive decibel device named [Roomonitor](https://roomonitor.com/airbnb-eu/) <https://roomonitor.com/airbnb-eu/> which monitors the decibel level within the household and is customised to SMS and call the relevant guests and/or us if levels peak and persist at certain pre-set decibel ranges which will allow mitigation

of noise and compliance with the noise policy, particularly between hours of 10:00 pm – 7:00am.

15. CAR PARKING

The property comes with five (5) allocated car-bays. One (1) bay is in the secure garage, two (2) bays are located in the open driveway in front of the secure garage and the other two (2) bays are located on the grass verge.

Short-term tourist guests will often either have just one hire car between them however for bookings from local guests and during the booking process, guests will be able to provide us with further information regarding whether they will need to park vehicles at the premises as we allow for five (5) allocated car-bays and advertise this accordingly. Although there is street parking, we do not advertise these as being available for guests and certainly do not expect any parking issues from our experience managing the property as short-term guests typically have fewer cars than long-term residents.

On occasion, particularly during this COVID pandemic, guests include local Australian travelers from within WA and from interstate. In our experience managing the property, this can include guests with large 4WD's and campervans or trailers or even boats. In this case, as part of our screening process, guests may be permitted to park approved vehicles 180 meters west on the verge of Mary Crescent Reserve to avoid street parking due to complaints from neighbours whom own and operate a 24/7 truck breakdown repair business two houses down to the east of the Airbnb and other neighbours who require access to their driveways.

Further, we provide details for rideshare companies such as Uber and Ola. We also promote our local taxi companies.

As stated in our online listing, in the house rules section under 'Things to Know' is our parking information, it is also listed again in the 'Space' section of the listing & guest handbook, it states:

- Please only park inside the garage, driveway, or grassed verge of the property.
- Off-street parking is not allowed.

As the property will be used for residential purposes, we expect no excessive number of trips to and from the property and we further request that consent be granted for visitors and guests to further mitigate and monitor the usage of the property & parking.

16. SUMMARY

Short stay accommodation is not subject to the same stringent rules of the Residential Tenancy Act 1987 in favour of a tenant and their rights to occupy a premise and therefore we have significant power to be able to manage any potential antisocial behaviour.

You can always be assured of our best intentions and respect for the public amenity and our neighbourhood. Our management team and housekeeping staff all live, work or operate businesses within the Town of Bassendean and we want to continually improve the local community, local economy and support our neighbours.

17. APPENDIX 1 – HOME DRAWINGS

GENERAL NOTE

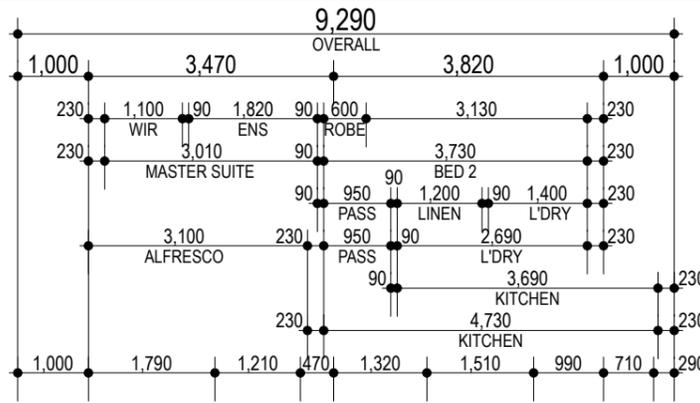
- THE HOME OWNER IS SOLELY RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL FUTURE WORKS AND ANY EFFECT IT SHALL HAVE ON THE EXISTING STRUCTURE.
- ALL DIMENSIONS SHOWN ON FLOOR PLAN ARE NOMINAL DIMENSIONS ONLY WHICH DO NOT ALLOW FOR PLASTER THICKNESS.
- PLANS TO BE READ IN CONJUNCTION WITH ENGINEERS DETAILS.
- CEILING VENTS / MANHOLE LOCATION IS SUBJECT TO CHANGE AT THE BUILDER'S DISCRETION.
- THE BUILDER RESERVES THE RIGHT TO ADJUST WINDOW AND SLIDING DOOR SIZES, INTERNAL ROOM SIZES, AND O'ALL LENGTH AND WIDTH OF DWELLING, WHICH MAY RESULT IN A CHANGE IN THE O'ALL HOUSE AREA FROM THE ORIGINAL STANDARD HOUSE PLAN.

BRICKLAYER NOTE

- WEEPHOLES AT MINIMUM 1200 CENTRES TO CAVITY BRICKWORK
- 2ND FACE BRICKWORK TO INSIDE OF GARAGE.
- 230w RENDERED CAVITY BRICKWORK AS SHOWN ON FLOOR PLAN WITH 230w CAVITY FACE BRICKWORK LAID 1/3 BOND TO REMAINDER OF HOUSE.

CEILING FIXER NOTE

- CEILING @ 28c + PLATE UNLESS NOTED OTHERWISE.



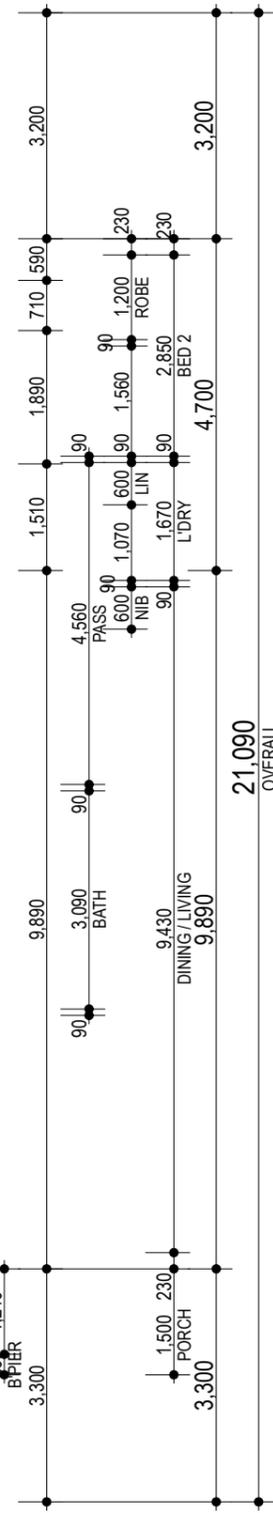
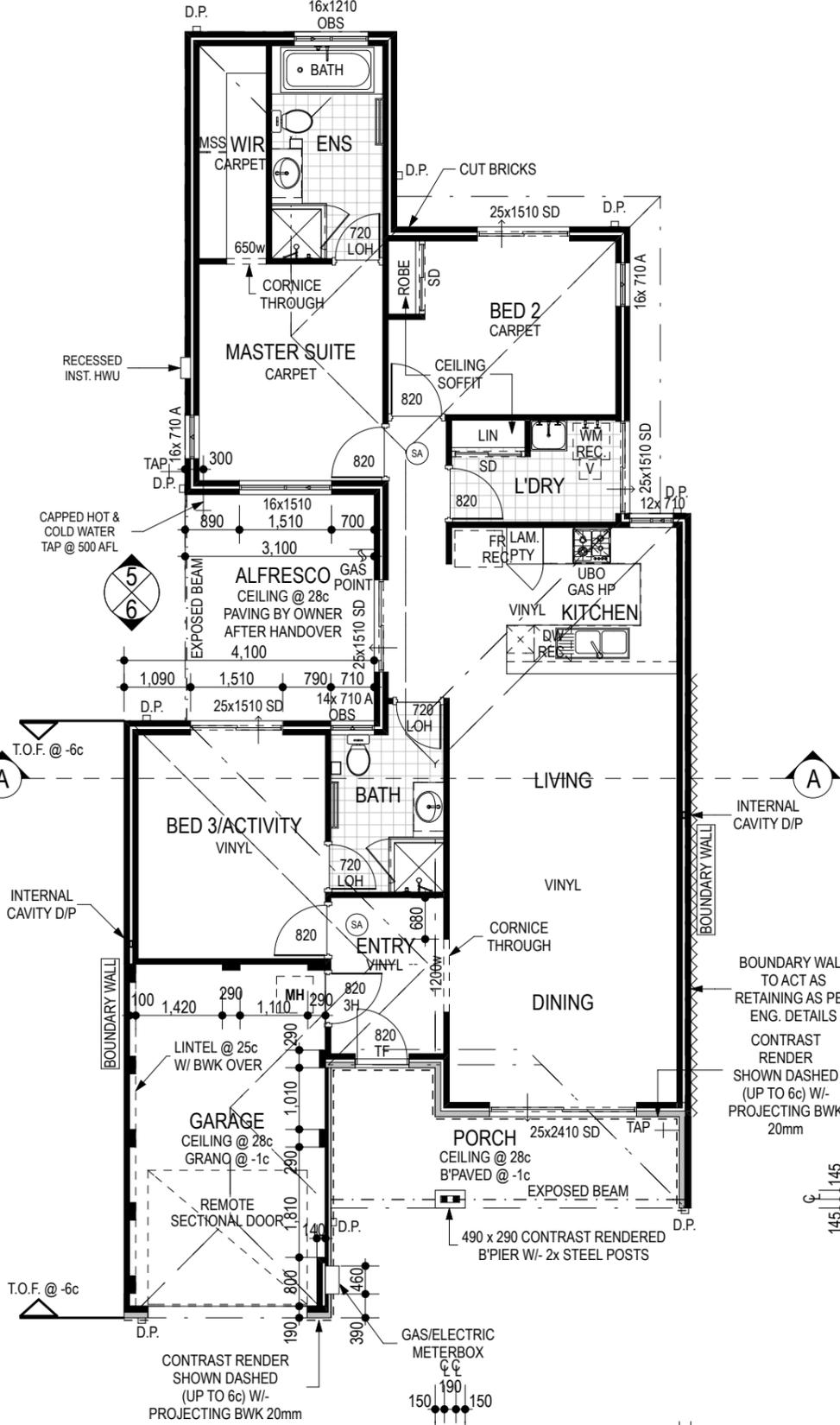
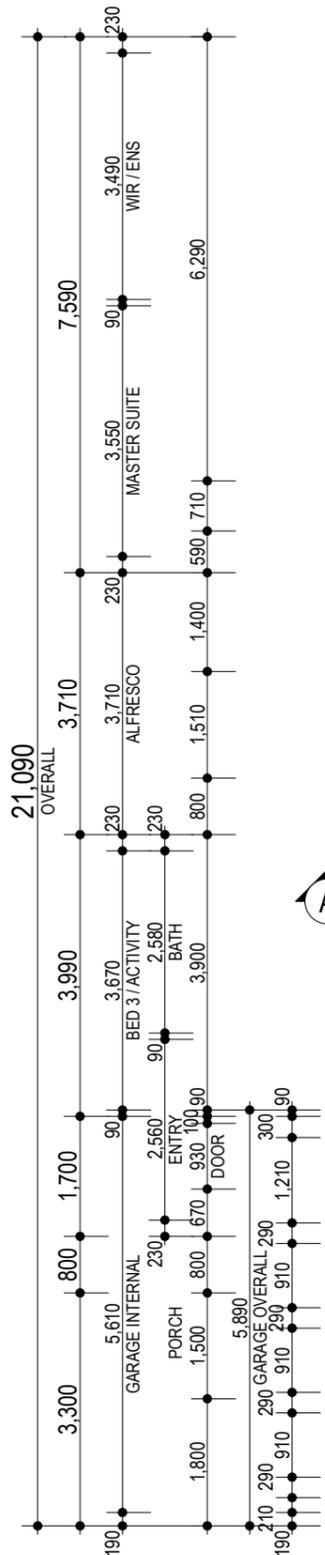
DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

ROOF CARPENTER NOTE

- ROOF PITCH AT 24°43'0" WITH 500w BOXED LINED EAVES UNO.
- CONVENTIONAL TIMBER FRAMED ROOF APPLIES IN ACCORDANCE TO AS1684.
- ROOF FRAMING TO BE MINIMUM H2 TREATED TIMBER.
- ROOF BEAMS ARE SHOWN DIAGRAMMATICALLY ONLY REFER TO ENGINEERS DETAIL.

WALL INSULATION NOTE

- R 1.3 CAVITY WALL INSULATION TO EXTERNAL WALL AS MARKED
- ~~~~~ - DENOTES EXTENT OF CAVITY INSULATION



ROOF INSULATION NOTE

- R4.0 CEILING INSULATION AS PER ADDENDA.

ROOF PLUMBER NOTE

- DOWNPIPES TO BE LOCATED AS PER PLANS. CAN ONLY BE RELOCATED IF APPROVAL FROM SUPERVISOR IS GRANTED.
- GUTTER BRACKETS TO BE INSTALLED @ 1200mm MAX CENTRES

CONCRETOR NOTE

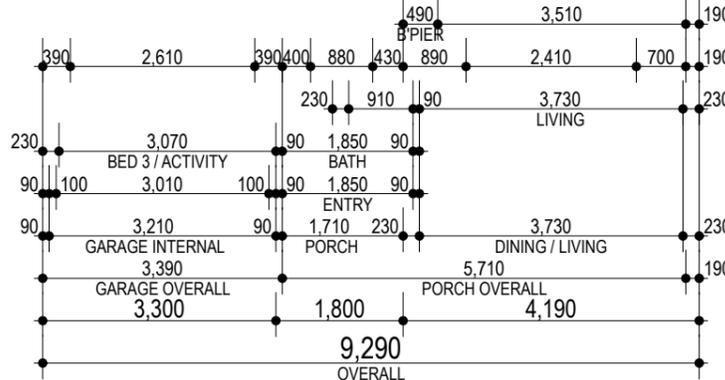
- PIER & POST FOOTING TOP @ -2c FROM PAVING LEVEL OR AS NOTED ON FLOOR PLAN

FIXING CARPENTER NOTE

- 450D SHELF @ 1700 HIGH AND RAIL TO ALL WIR, ROBE & ROBE RECESS UNLESS NOTED OTHERWISE.
- 4 x 450D SHELVES TO LINEN.
- PROVIDE MID-SHELF SUPPORT WHERE NOTED "MSS" TO ANY SHELF OVER 2.4m LONG.

TRADES/SUPPLIERS/SUPERVISORS NOTE:

- FOR TYPICAL NOW LIVING CONSTRUCTION DETAILS, REFER TO SEPERATE DETAILS DOCUMENT. CONTACT BUILDING SUPERVISOR IF REQUIRED.



ROOF AREAS		
AREA [m2 ON THE FLAT]	157.30	
AREAS:		
	PERIM. (m)	AREA (m2)
HOUSE AREA	60.33	112.65
GARAGE	23.56	19.51
ALFRESCO	8.40	11.50
PORCH	18.78	10.22
		153.88 m ²

NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	1 OF 7

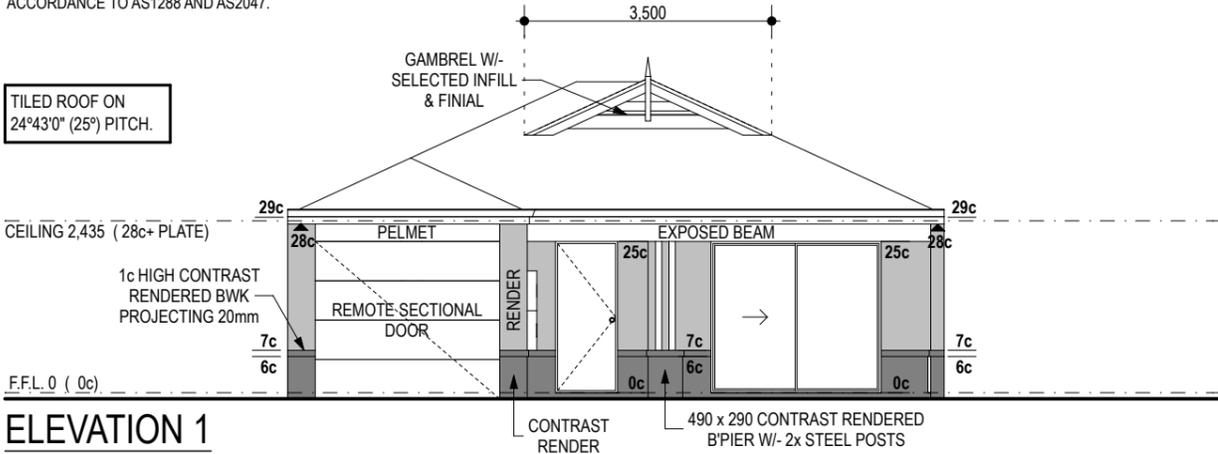
WINDOW SUPPLIER NOTE

- SHADED WINDOWS INDICATES OBSCURE GLAZING.
 - GLAZING DESIGNED AND CONSTRUCTED IN ACCORDANCE TO AS1288 AND AS2047.

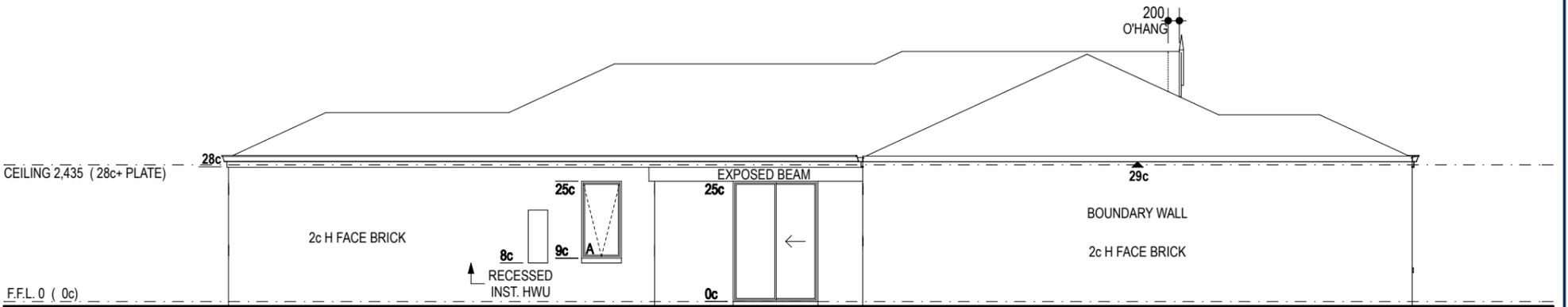
DO NOT SCALE FROM THIS DRAWING

All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

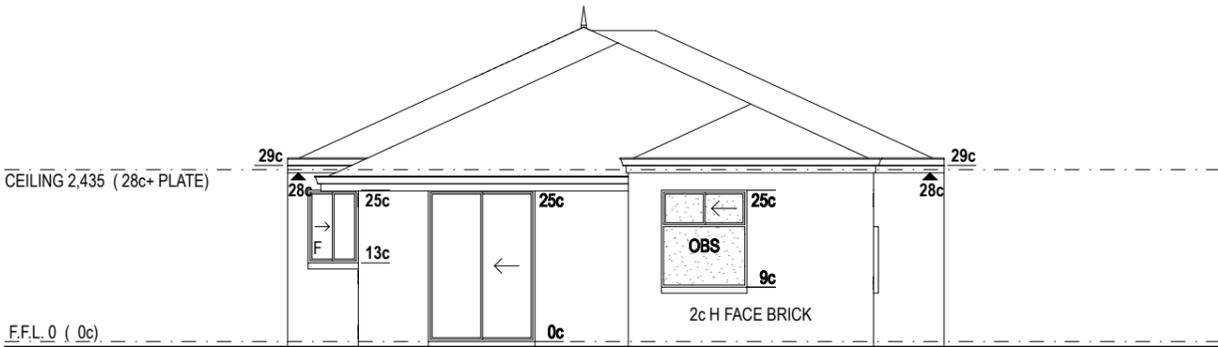
TILED ROOF ON 24°43'0" (25°) PITCH.



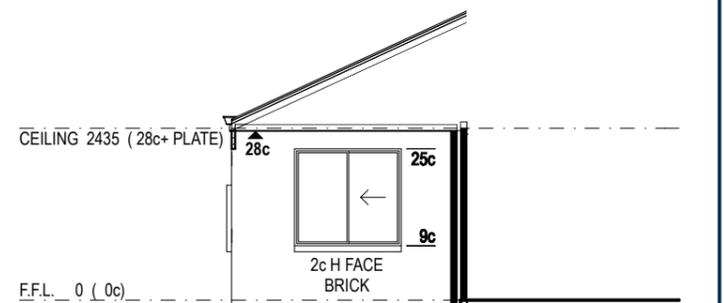
ELEVATION 1
SCALE 1:100



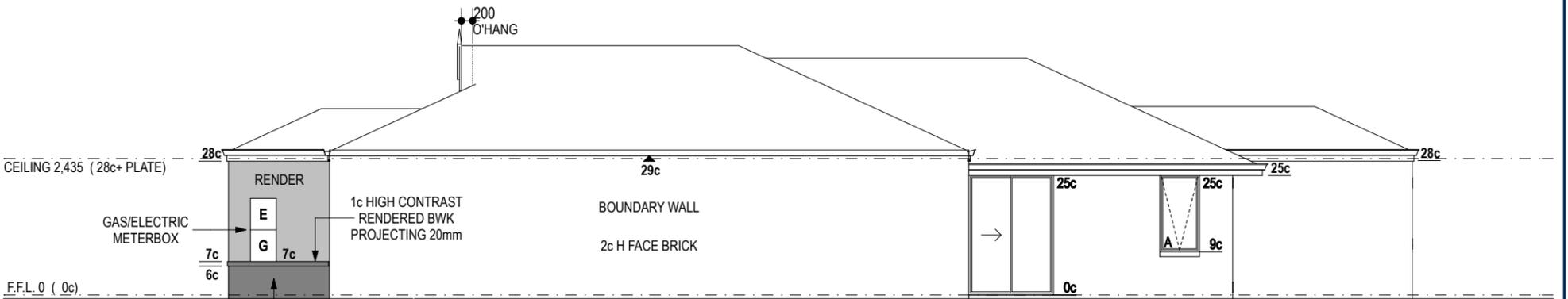
ELEVATION 2
SCALE 1:100



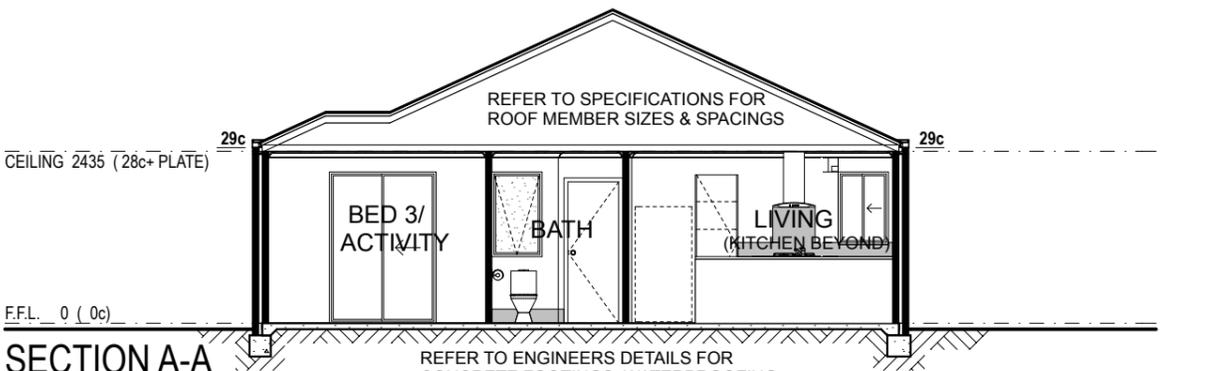
ELEVATION 3
SCALE 1:100



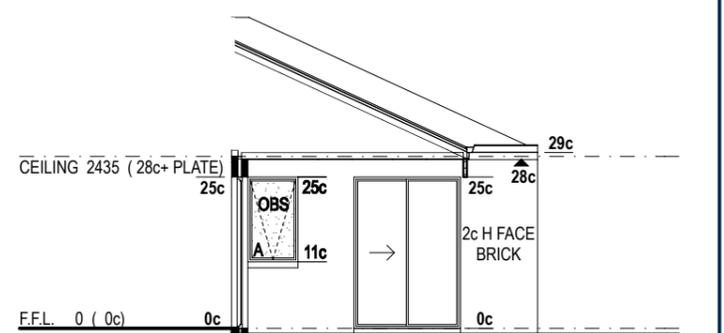
ELEVATION 5
SCALE 1:100



ELEVATION 4
SCALE 1:100



SECTION A-A
SCALE 1:100



ELEVATION 6
SCALE 1:100

NOW living
 LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
 TEL: (08) 6461 5350 FAX: (08) 6461 5383
 P.O. BOX 131, MT. HAWTHORN WA 6915
 REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

CLIENT:
 DATE:
 CLIENT:
 DATE:
 BUILDER:
 DATE:

CLIENT: STRAUSS
 ADDRESS: LOT 1 OF 120 (#13A)
 GALLAGHER STREET
 EDEN HILL

© COPYRIGHT

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	2 OF 7

GENERAL NOTE

- WET AREAS CONSTRUCTED IN ACCORDANCE WITH PART 3.8.1 OF BCA AND AS3740.

TILER NOTE

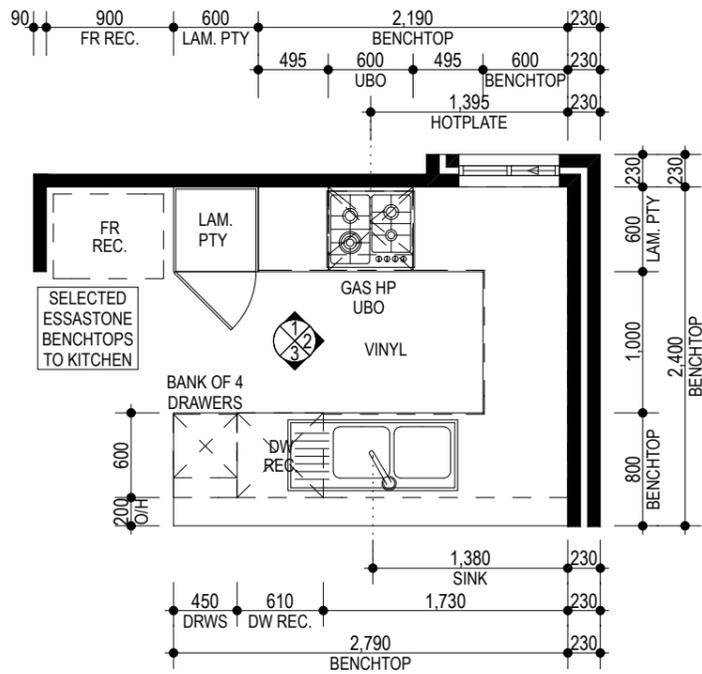
- EXTENT OF WALL TILING SHOWN SHADED.

DISHWASHER PROVISION

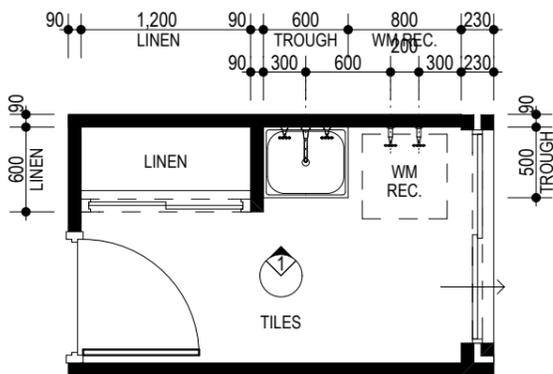
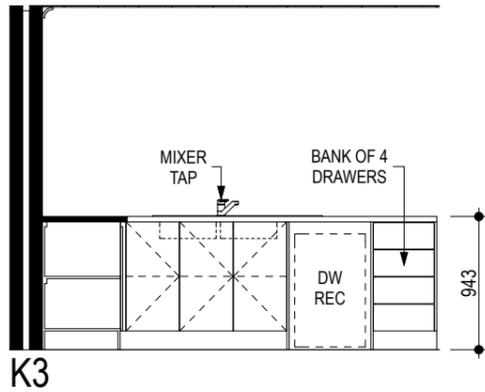
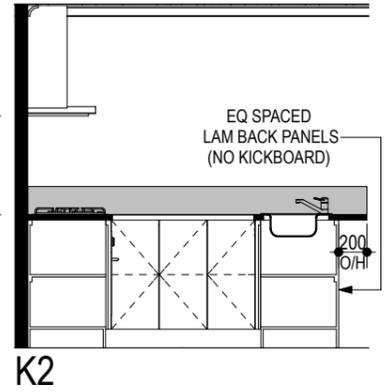
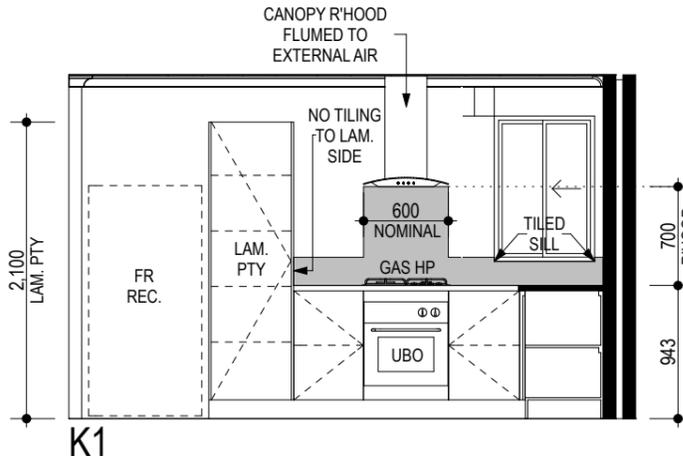
- 610w OPENING UNDER BENCH TOP.
- COLD WATER OUTLET.

DO NOT SCALE FROM THIS DRAWING

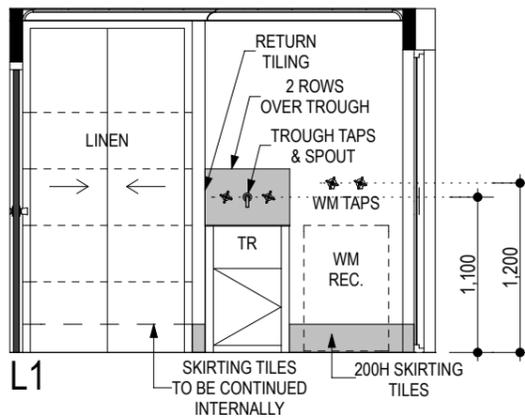
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.



KITCHEN LAYOUT
SCALE 1: 50



LAUNDRY LAYOUT
SCALE 1: 50



NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

Sub-contractors to verify all dimensions on site.

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

© COPYRIGHT

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	3 OF 7

GENERAL NOTE

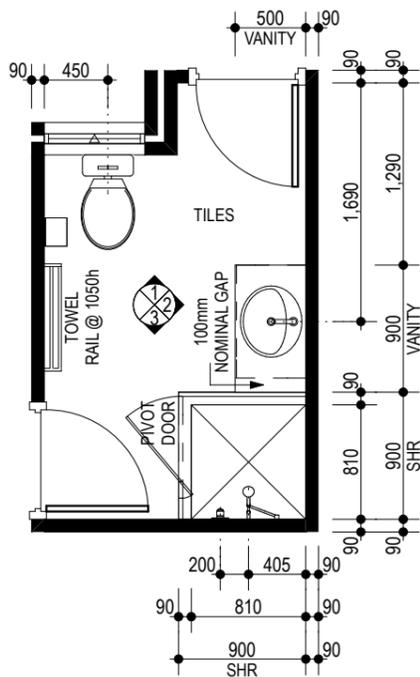
- WET AREAS CONSTRUCTED IN ACCORDANCE WITH PART 3.8.1 OF BCA AND AS3740.

TILER NOTE

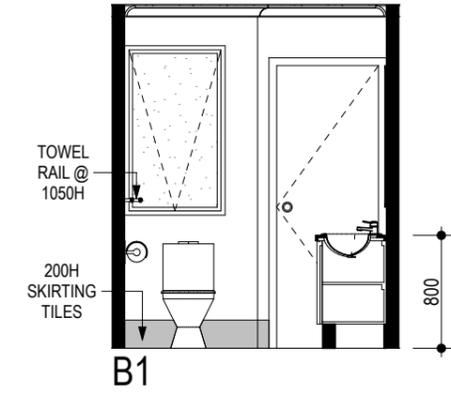
- EXTENT OF WALL TILING SHOWN SHADED.

DO NOT SCALE FROM THIS DRAWING

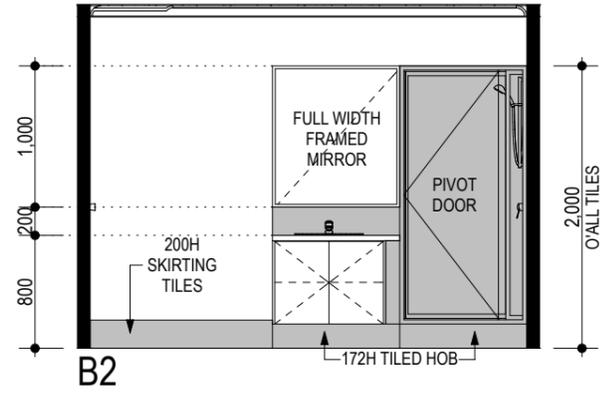
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.



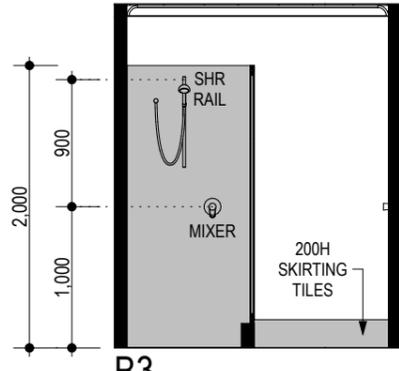
BATHROOM LAYOUT
SCALE 1: 50



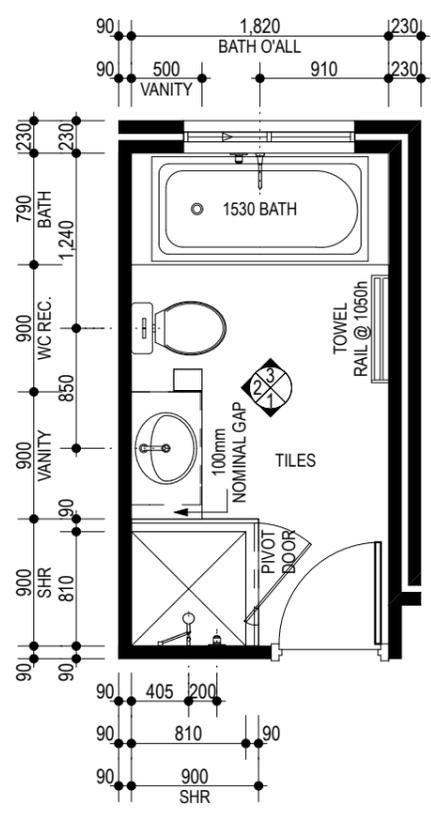
B1



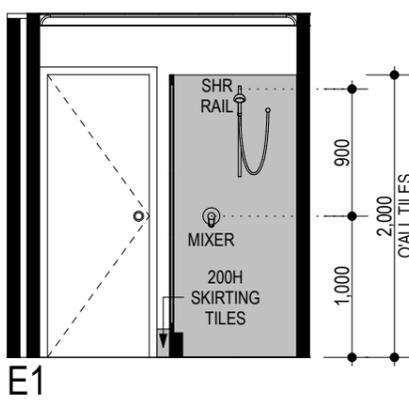
B2



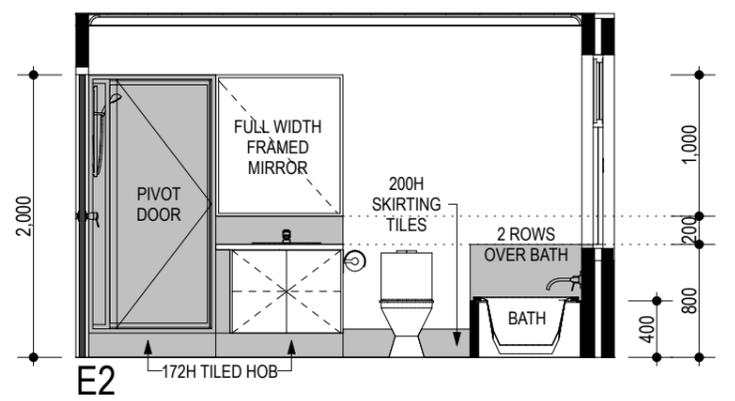
B3



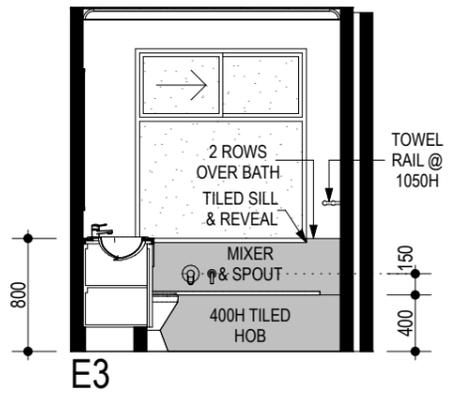
ENSUITE LAYOUT
SCALE 1: 50



E1



E2



E3

NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

Sub-contractors to verify all dimensions on site.

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT:
STRAUSS
ADDRESS:
**LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL**

© COPYRIGHT

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	4 OF 7

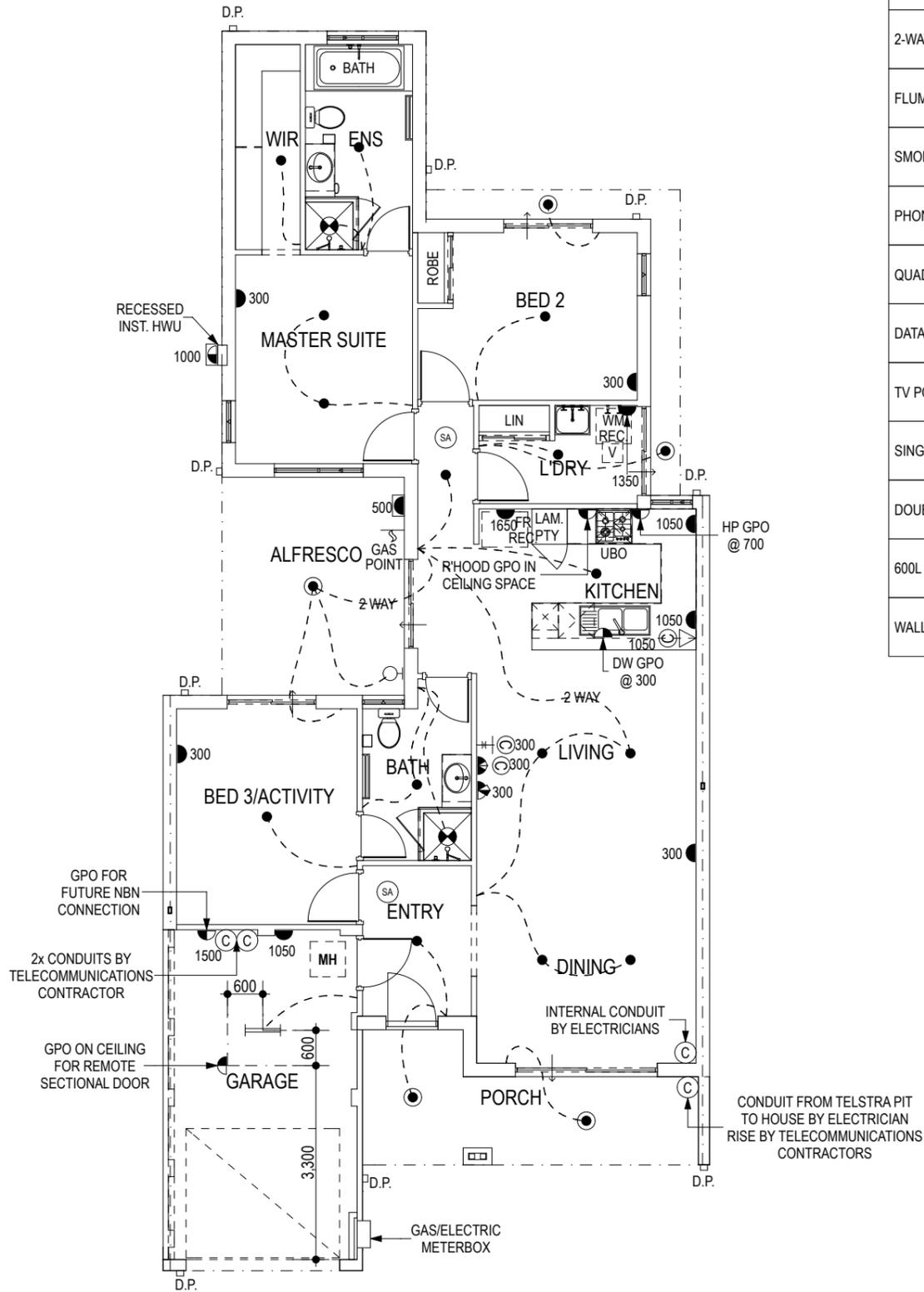
GENERAL NOTE

- ELECTRICAL POINTS MAY BE RELOCATED ON SITE TO SUIT CURRENT STATUTORY REQUIREMENTS.
- WP GPO INSIDE RECESSED BOX UNDERNEATH HWU.
- SMOKE DETECTOR TO AS3786

DO NOT SCALE FROM THIS DRAWING

All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.

ELECTRICAL DIMENSIONS TO BRICKWORK.		
DOWN LIGHT	●	15
DOUBLE GPO	◐	11
SINGLE GPO	◑	5
EXTERNAL DOWN LIGHT	⊙	5
CONDUIT	⊕	4
2-WAY SWITCH	2 WAY	2
FLUMED EXHAUST FAN	⊗	2
SMOKE ALARM (HARD WIRED)	⊙ SA	2
PHONE POINT WITH CONDUIT	⊕	1
QUAD GPO	⊕	1
DATA POINT WITH CONDUIT	⊕	1
TV POINT WITH CONDUIT	⊕	1
SINGLE WATER PROOF GPO	⊕	1
DOUBLE WATER PROOF GPO	⊕	1
600L DOUBLE FLUORO WITH DIFFUSER	⊕	1
WALL LIGHT @ 1800 AFL	⊕	1



NOW living

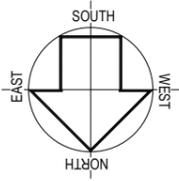
LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
 TEL: (08) 6461 5350 FAX: (08) 6461 5383
 P.O. BOX 131, MT. HAWTHORN WA 6915
 REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

CLIENT:
 DATE:
 CLIENT:
 DATE:
 BUILDER:
 DATE:

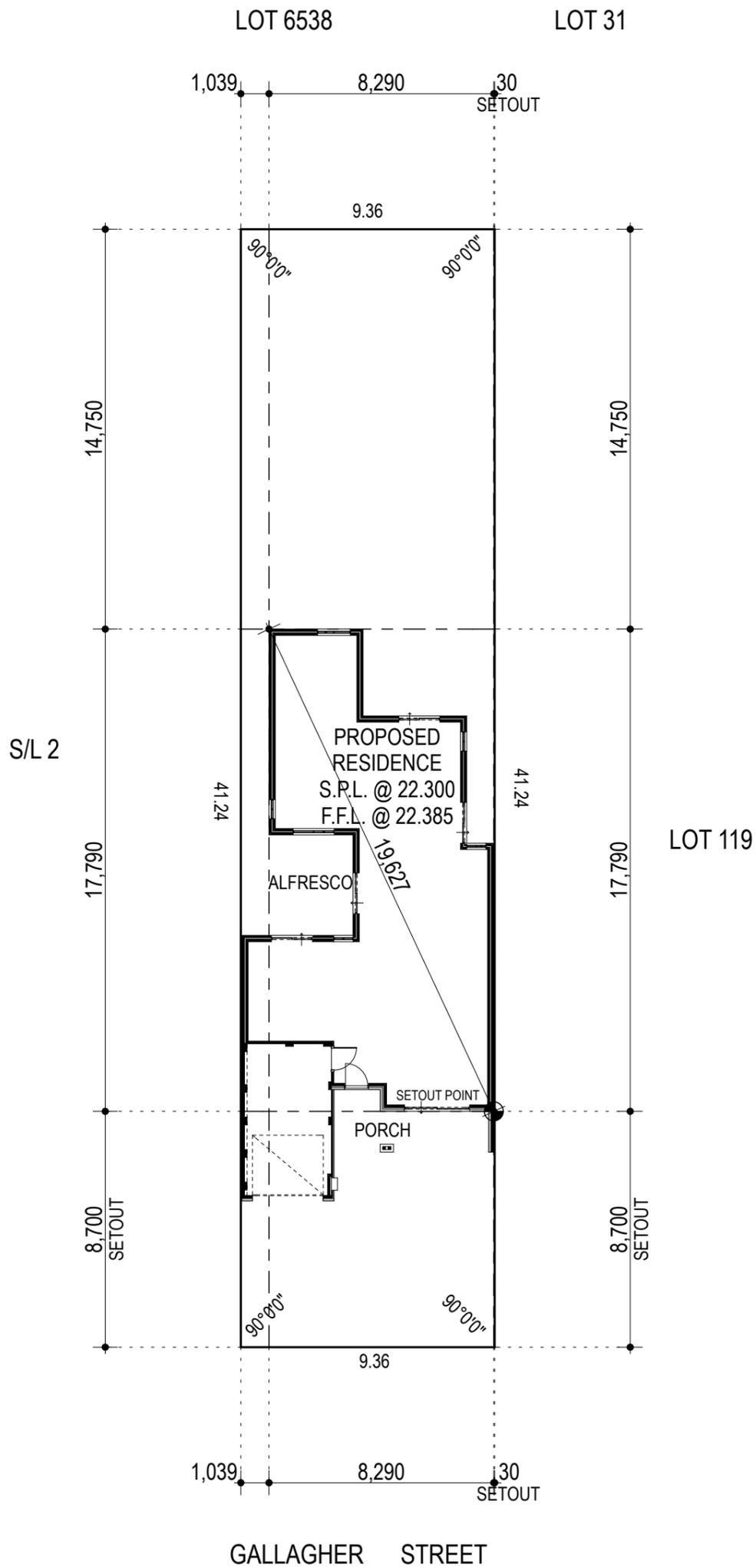
CLIENT: STRAUSS
 ADDRESS: LOT 1 OF 120 (#13A)
 GALLAGHER STREET
 EDEN HILL

ONE-OFF	
MODEL N°	DATE
MAP REF.	WIND RATING
COASTAL CATEGORY	ENGINEERS DETAIL
HOME ID	SHEET N°
90152	5 OF 7



DO NOT SCALE FROM THIS DRAWING
 All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

STRATA LOT 1
 OF LOT 120 (P 7771)
 386sqm



NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
 TEL: (08) 6461 5350 FAX: (08) 6461 5383
 P.O. BOX 131, MT. HAWTHORN WA 6915
 REG. BUILDER N°: 6915 A.C.N. 009 063076

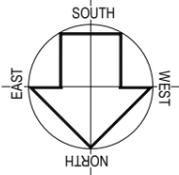
REVISION	VO #	DRN	DATE	CHK
	WD 1	DK	27/10/17	MH
VO 1	WD 2	MH	19/12/17	MH
JAS AMEND	WD 3	MH	20/12/17	MH
VO 2	WD 4	MH	22/01/18	MH
JAS AMEND	WD 5	MV	19/02/18	MV
VO 3 & 4	WD 6	MH	21/03/18	MH

Sub-contractors to verify all dimensions on site.

CLIENT:
 DATE:
 CLIENT:
 DATE:
 BUILDER:
 DATE:

CLIENT:
STRAUSS
 ADDRESS:
LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF	
MODEL N°	DATE
MAP REF.	WIND RATING
COASTAL CATEGORY	ENGINEERS DETAIL
HOME ID	SHEET N°
90152	6 OF 7



WARNING!
BOUNDARY RE-PEG SURVEY
REQUIRED TO CONFIRM PEG POSITIONS

LOT 6538

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

LOT 31

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions &
notes prior to initiating works. Any
discrepancies to be notified to the Site
Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

**STRATA LOT 1
OF LOT 120 (P 7771)**

386sqm

SANDY
WEED COVER

**NOTE: BOUNDARY POSITION
AS PER ALIGNMENT
REQUIRES REPEG SURVEY**

NOTE:
SEWER CONNECTION TO
REAR OF PROPERTY

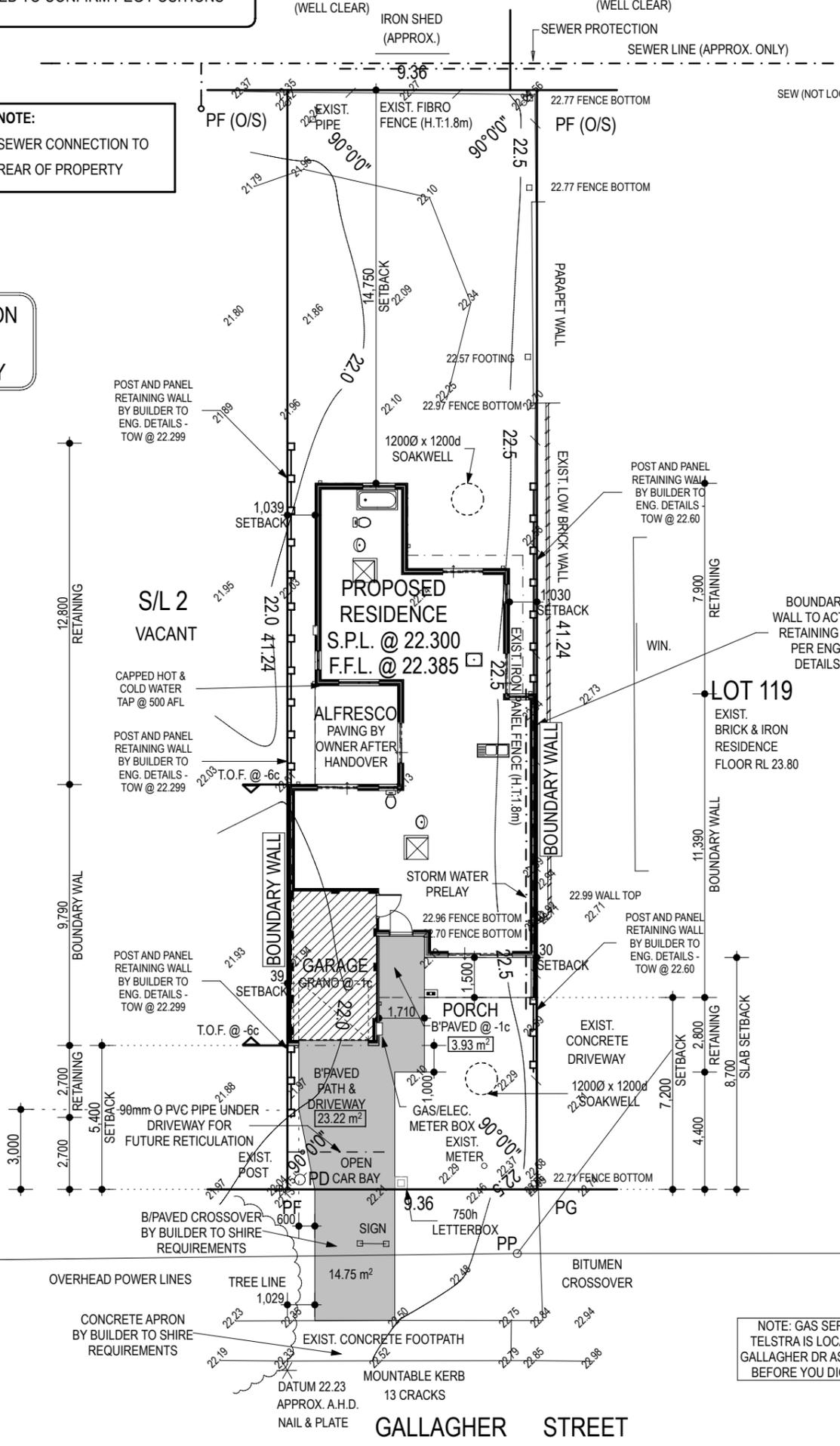
NOTE: APPROXIMATELY 18.8 Km
FROM COAST LINE

NOTE: PEG POSITIONS TO BE CONFIRMED
BY SURVEY.

NOTE: A.H.D. VALUE DERIVED FROM
SEWER MANHOLE P4430. THIS VALUE
DERIVED FROM WATER CORP. AS
CONSTRUCTED RECORDS & MAY NOT BE
EXACT. AN A.H.D. SURVEY IS REQUIRED
TO OBTAIN AN ACCURATE VALUE.

NOTE: SEWER MH No. P4430
APPROXIMATELY 134m FROM DATUM
(LOCAL LEVEL. 16.26)
(A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT
AT TIME OF SURVEY.



ZONING : R20/R30
SITE AREA: 386.00 m²
COVERAGE ALLOWANCE:(55%) 212.30 m²
ACTUAL COVERAGE: 153.88 m²

FENCING NOTE:
- ALL BOUNDARY FENCING BY OWNER.
- NOTE BOUNDARY FENCE POSITION'S
SHOWN ARE FOR ILLUSTRATIVE
PURPOSE'S ONLY. THE FINAL POSITION
AND QUANTITY OF BOUNDARY FENCING IS
AT THE OWNER'S DISCRETION.

NOTE:
STORM WATER DISPOSAL TO BE
CONNECTED TO SOAKWELLS.

NOTE:
SEWER RUNS PARALLEL
W/- REAR BOUNDARY
ON LOT 6538.

NOTE:
**GATE BY OWNER AFTER
HANDOVER**

NOTE:
1800H MASONRY FENCE (SOLID TO
600H, PERMEABLE ABOVE 600H)
BY OWNER AFTER HANDOVER

NOTE:
FRONT COURTYARD LANDSCAPING
TBC BY OWNER AFTER HANDOVER

**NOTE: GAS SERVICE &
TELSTRA IS LOCATED ON
GALLAGHER DR AS PER DIAL
BEFORE YOU DIG PLANS**

CLIENT	STRAUSS	BUILDER	NOW LIVING
LOT	STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY	BASSENDAN
SUBURB	EDEN HILL	MAP REF.	230 36 63
PLAN	SP 75501	C/T Vol.Fol.	
DATE OF SURVEY	16.10.2017	SCALE	1:200 @ A3
JOB No.	OURS: 219030	YOURS:	90152

SCALE BAR		DRAFTED T.M.		SURVEYOR S.C.			
SERVICE INFORMATION				SEWERAGE	YES	DEPTH	N/A
GAS	BTC	WATER	YES	PRELAI	YES	RIGHT	
AREA	ESTABLISHED	TELSTRA	BTC	POWER	U/G		
WATER	SV STOP VALVE	HY HYDRANT	FP FLUSH POINT	METER	WATER METER		
SEWERAGE	SEW SEWER MANHOLE	IS INSPECTION SHAFT	IO INSPECTION OPENING	GAS	GAS	GAS METER	
POWER	CP CONSUMER POLE	PP POWER POLE	LP LAMP POST	SP STAY POLE	PD POWER DOME		
STORMWATER	SW MANHOLE	GRATE	SIDE ENTRY PIT	TELSTRA	TELSTRA PIT		
SURVEY	PF PEG FOUND	Pdist PEG DISTURBED	PG PEG GONE	STATION	DATUM / CONTROL		



3 Ord Street
West Perth
WA 6005
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

P.O. Box 1648
West Perth
WA 6872

The information on this drawing is current as at the date of survey.
Services are to be confirmed with relevant Authorities.
This includes without limitation:
Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications.
Further interests / notifications / encumbrances may be listed on the Certificate of Title.
Location of boundary in relation to fences or boundary markers is not guaranteed.
Boundary is placed arbitrarily as per 'best fit'. Repeg Survey will be required.
Copyright 2009 Automated Surveys Pty Ltd. All rights reserved.



NOW living
LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

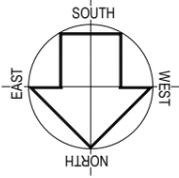
REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF	
MODEL N°	DATE
	21/03/18
MAP REF.	WIND RATING
	N1
COASTAL CATEGORY	ENGINEERS DETAIL
R1	D10
HOME ID	SHEET N°
90152	7 OF 7

18. APPENDIX 2 – PARKING PLAN DRAWINGS



Parking Plan

DO NOT SCALE FROM THIS DRAWING

Contractors to check dimensions & to initiating works. Any parties to be notified to the Site without delay. DIMENSIONS TO BRICKWORK.

STRATA LOT 1
OF LOT 120 (P 7771)

386sqm

SANDY
WEED COVER

NOTE: BOUNDARY POSITION AS PER ALIGNMENT REQUIRES REPEG SURVEY

NOTE: APPROXIMATELY 18.8 Km FROM COAST LINE

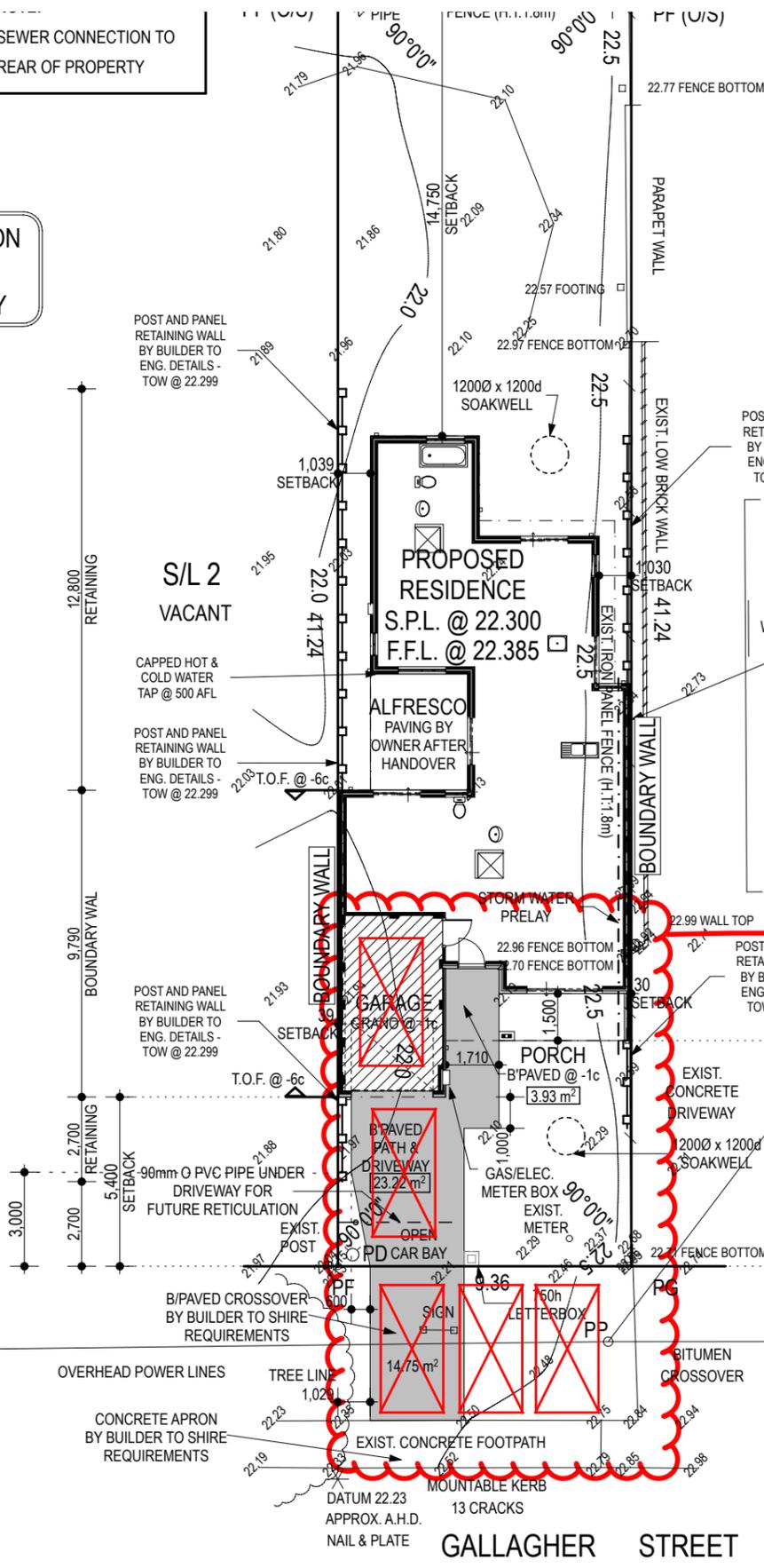
NOTE: PEG POSITIONS TO BE CONFIRMED BY SURVEY.

NOTE: A.H.D. VALUE DERIVED FROM SEWER MANHOLE P4430. THIS VALUE DERIVED FROM WATER CORP. AS CONSTRUCTED RECORDS & MAY NOT BE EXACT. AN A.H.D. SURVEY IS REQUIRED TO OBTAIN AN ACCURATE VALUE.

NOTE: SEWER MH No. P4430 APPROXIMATELY 134m FROM DATUM (LOCAL LEVEL. 16.26) (A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT AT TIME OF SURVEY.

SEWER CONNECTION TO REAR OF PROPERTY



Accessible Car bays for approved vehicles ONLY.

Street parking is not permitted by neighbours nor the owner due to public complaints and a neighbours 24/7 business.

OVERSIZED VEHICLES for approved guests with multiple vehicles such as 4WD's, campers and caravans may be permitted to park on the street verge at the local park, Mary Crescent Reserve, 180m north along Gallagher St Eden Hill.

CLIENT	STRAUSS	BUILDER	NOW LIVING
LOT	STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY	BASSENDAN
SUBURB	EDEN HILL	MAP REF.	230 36 63
PLAN	SP 75501	C/T Vol.Fol.	
DATE OF SURVEY	16.10.2017	SCALE	1:200 @ A3
JOB No.	OURS: 219030	YOURS:	90152

SCALE BAR	
GAS	BTC
AREA	ESTABLISHED
WATER	SV STOP VALVE
SEWERAGE	SEW SEWER MANHOLE
POWER	CP CONSUMER POLE PP POWER POLE LP LAMP POST SP STAY POLE PD POWER DOME
STORMWATER	SW MANHOLE GRATE SIDE ENTRY PIT TELSTRA TELSTRA PIT
SURVEY	PF PEG FOUND Pdist PEG DISTURBED PG PEG GONE STATION DATUM / CONTROL

AUTOMATED SURVEYS PTY LTD
LICENSED SURVEYORS AND DEVELOPMENT CONSULTANTS

3 Ord Street West Perth WA 6005
P.O. Box 1648 West Perth WA 6872
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

The information on this drawing is current as at the date of survey. Services are to be confirmed with relevant Authorities. This includes without limitation: Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications. Further interests / notifications / encumbrances may be listed on the Certificate of Title. Location of boundary in relation to fences or boundary markers is not guaranteed. Boundary is placed arbitrarily as per 'best fit'. Repeg Survey will be required. Copyright: 2009 Automated Surveys Pty. Ltd. All rights reserved.



NOW living
LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT: _____
DATE: _____
CLIENT: _____
DATE: _____
BUILDER: _____
DATE: _____

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF	
MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	7 OF 7

Parking Plan

APPROVED OVERSIZED VEHICLE
PARKING

Accessible Public Parking

Large Vehicle/ Caravan/ Campervan
Verge Parking
@Mary Crescent Reserve

Strictly No Street or
Verge Parking outside
of designated permitted
bays in green areas.

MARY
CRESCENT
RESERVE

Street parking is not permitted by neighbours nor the owner
due to public complaints and a neighbours 24/7 business.

Additional parking for oversized vehicles or any casual visitors
must be approved by your Airbnb host prior to booking.

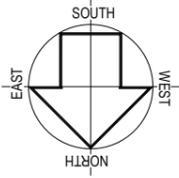
CCTV security footage is monitored and breaches of
unapproved guest will be penalised from breaking the rules of
this Parking Plan with imminent eviction and a 0 star rating on
Airbnb.

parking on the street verge at the local park, Mary Crescent
Reserve, 180m north along Gallagher St Eden Hill.

24/7 TRUCK
BREAKDOWN
BUSINESS

AIRBNB

19. APPENDIX 3 – FIRE & EMERGENCY EXIT PLAN DRAWINGS



WARNING!
BOUNDARY RE-PEC
REQUIRED TO CON

Fire & Emergency Exit Plan

DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

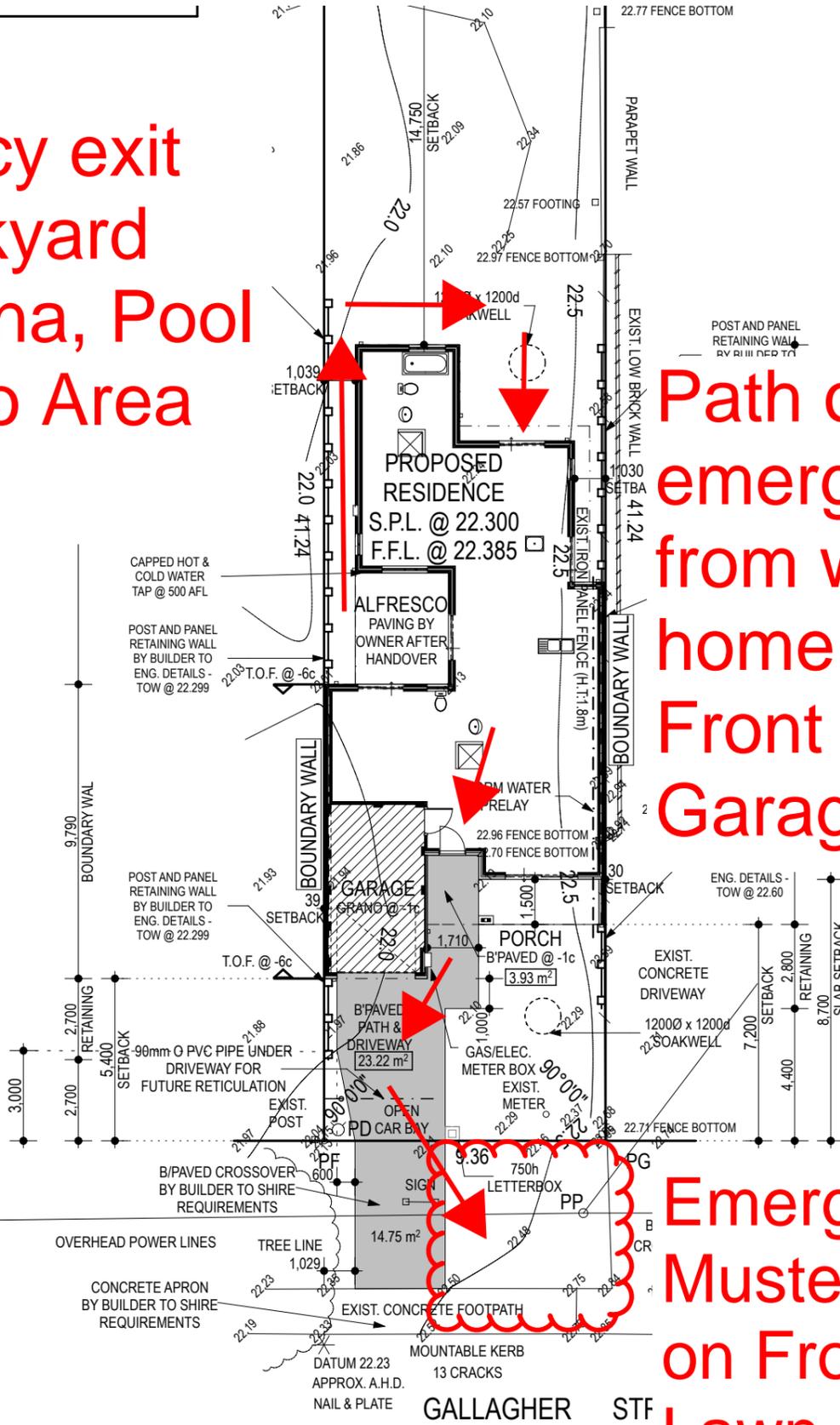
STRATA LOT 1
OF LOT 120 (P 7771)

NOTE:
SEWER CONI
REAR OF PR

Path of
emergency exit
from backyard
Spa, Sauna, Pool
& Alfresco Area

Path of
emergency exit
from within
home out of the
Front Door or
Garage

Emergency
Muster Point
on Front Verge
Lawn



ZONING : R20/R30
SITE AREA: 386.00 m²
COVERAGE ALLOWANCE:(55%) 212.30 m²
ACTUAL COVERAGE: 153.88 m²

FENCING NOTE:
- ALL BOUNDARY FENCING BY OWNER.
- NOTE BOUNDARY FENCE POSITION'S SHOWN ARE FOR ILLUSTRATIVE PURPOSE'S ONLY. THE FINAL POSITION AND QUANTITY OF BOUNDARY FENCING IS AT THE OWNER'S DISCRETION.

NOTE:
STORM WATER DISPOSAL TO BE CONNECTED TO SOAKWELLS.

NOTE:
UNSPARALLEL BOUNDARY 538.

APPROXIMATELY 134m FROM DATUM
(LOCAL LEVEL. 16.26)
(A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT AT TIME OF SURVEY.

GATE BY OWNER AFTER HANDOVER

NOTE:
1800H MASONRY FENCE (SOLID TO 600H, PERMEABLE ABOVE 600H)
BY OWNER AFTER HANDOVER

NOTE:
FRONT COURTYARD LANDSCAPING TRC. BY OWNER AFTER HANDOVER

SEW CONN POSITION
APPROXIMATE ONLY
SEW INV. 20.95
UP 0.00
DEPTH. UNKNOWN

GALLAGHER ST

CLIENT	STRAUSS	BUILDER	NOW LIVING	SCALE BAR	URVEYOR	S.C.				
LOT	STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY	BASSENDAN	SERVICE INFORMATION	DEPTH	N/A				
SUBURB	EDEN HILL	MAP REF.	230 36 63	GAS	BTC	WATER	YES	PRELAI	YES	RIGHT
PLAN	SP 75501	C/T Vol.Fol.		AREA	ESTABLISHED	TELSTRA	BTC	POWER	U/G	
DATE OF SURVEY	16.10.2017	SCALE	1:200	WATER	SV STOP VALVE	HY HYDRANT	FP FLUSH POINT	METER	WATER METER	
JOB No.	OURS: 219030	YOURS:	90152	SEWERAGE	SEW SEWER MANHOLE	IS INSPECTION SHAFT	IO INSPECTION OPENING	GAS	GAS	GAS METER
				POWER	CP CONSUMER POLE	PP POWER POLE	LP LAMP POST	SP STAY POLE	PD POWER DOME	
				STORMWATER	SW MANHOLE	GRATE	SIDE ENTRY PIT	TELSTRA	PIT	TELSTRA PIT
				SURVEY	PF PEG FOUND	Pdist PEG DISTURBED	PG PEG GONE	STATION	DATUM / CONTROL	

AUTOMATED SURVEYS PTY LTD
LICENSED SURVEYORS AND DEVELOPMENT CONSULTANTS

3 Ord Street West Perth WA 6005
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

P.O. Box 1648 West Perth WA 6872

The information on this drawing is current as at the date of survey. Services are to be confirmed with relevant Authorities. This includes without limitation: Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications. Further interests / notifications / encumbrances may be listed on the Certificate of Title. Location of boundary in relation to fences or boundary markers is not guaranteed. Boundary is placed arbitrarily as per 'best fit'. Respeg Survey will be required. Copyright: 2009 Automated Surveys Pty. Ltd. All rights reserved.

NOW living LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004 TEL: (08) 6461 5350 FAX: (08) 6461 5383 P.O. BOX 131, MT. HAWTHORN WA 6915 REG. BUILDER N°: 6915 A.C.N. 009 063076	REVISION	VO #	DRN	DATE	CHK	CLIENT:	STRAUSS	ONE-OFF
	VO 1	WD 1	DK	27/10/17	MH	DATE:	21/03/18	
	JAS AMEND	WD 2	MH	19/12/17	MH	CLIENT:	LOT 1 OF 120 (#13A)	MODEL N°
	VO 2	WD 3	MH	20/12/17	MH	DATE:	GALLAGHER STREET	MAP REF.
	JAS AMEND	WD 4	MH	22/01/18	MH	CLIENT:	EDEN HILL	COASTAL CATEGORY
	VO 3 & 4	WD 5	MV	19/02/18	MV	DATE:		R1
		WD 6	MH	21/03/18	MH	BUILDER:		HOME ID
						DATE:		90152
								DATE
								21/03/18
								WIND RATING
								N1
								ENGINEERS DETAIL
								D10
								SHEET N°
								7 OF 7

GENERAL NOTE

- THE HOME OWNER IS SOLELY RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL FUTURE WORKS AND ANY EFFECT IT SHALL HAVE ON THE EXISTING STRUCTURE.
- ALL DIMENSIONS SHOWN ON FLOOR PLAN ARE NOMINAL DIMENSIONS ONLY WHICH DO NOT ALLOW FOR PLASTER THICKNESS.
- PLANS TO BE READ IN CONJUNCTION WITH ENGINEERS DETAILS.
- CEILING VENTS / MANHOLE LOCATION IS SUBJECT TO CHANGE AT THE BUILDER'S DISCRETION.
- THE BUILDER RESERVES THE RIGHT TO ADJUST WINDOW AND SLIDING DOOR SIZES, INTERNAL ROOM SIZES, AND O'ALL LENGTH AND WIDTH OF DWELLING, WHICH MAY RESULT IN A CHANGE IN THE O'ALL HOUSE AREA FROM THE ORIGINAL STANDARD HOUSE PLAN.

BRICKLAYER NOTE

- WEEPHOLES AT MINIMUM 1200 CENTRES TO CAVITY BRICKWORK
- 2ND FACE BRICKWORK TO INSIDE OF GARAGE.
- 230w RENDERED CAVITY BRICKWORK AS SHOWN ON FLOOR PLAN WITH 230w CAVITY FACE BRICKWORK LAID 1/3 BOND TO REMAINDER OF HOUSE.

CEILING FIXER NOTE

- CEILING @ 28c + PLATE UNLESS NOTED OTHERWISE.

Fire Safety Plan in Home

DO NOT SCALE FROM THIS DRAWING

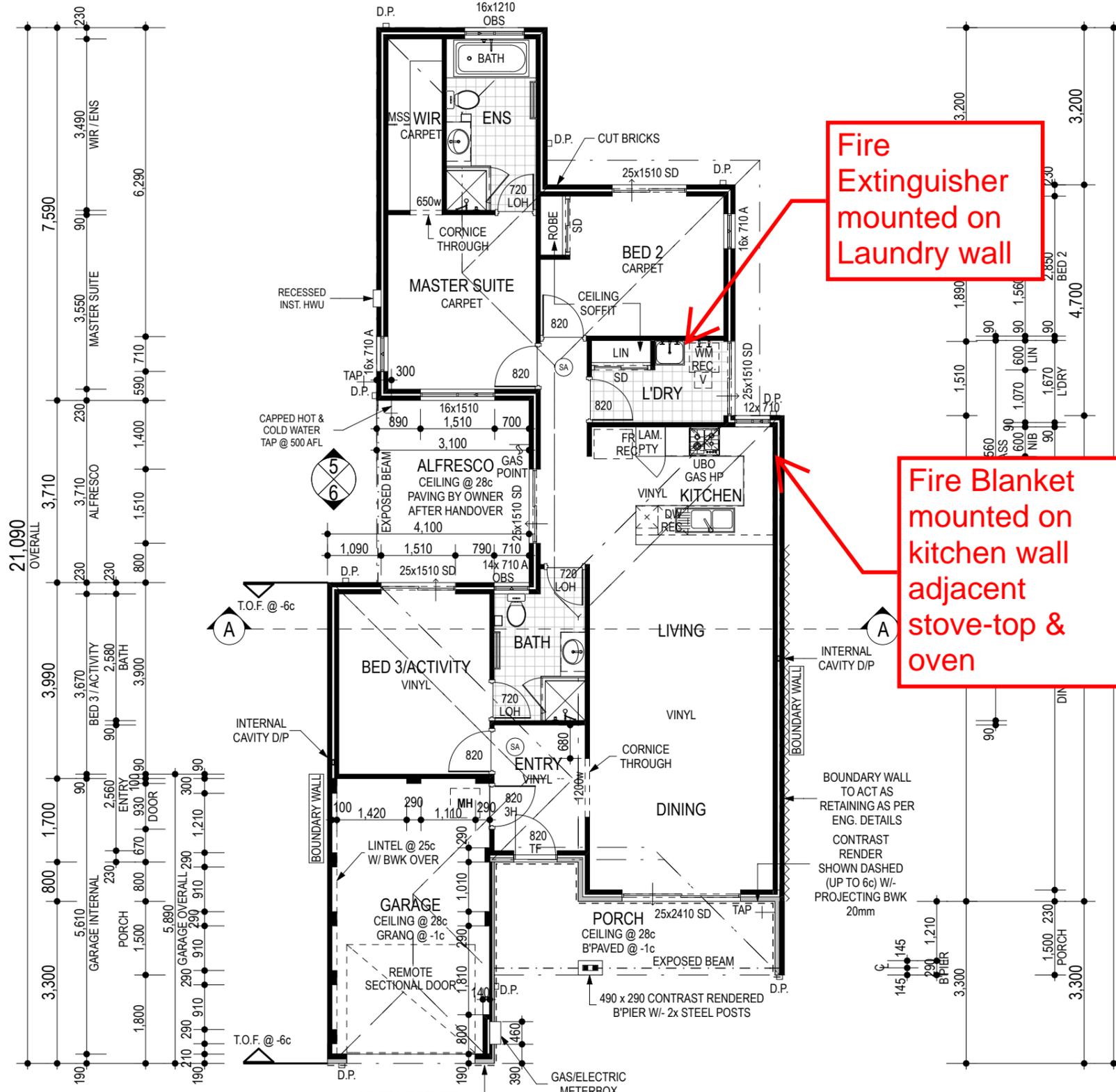
All Sub-contractors to check dimensions & notes prior to initiating works. Any discrepancies to be notified to the Site Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

ROOF CARPENTER NOTE

- ROOF PITCH AT 24°43'0" WITH 500w BOXED LINED EAVES UNO.
- CONVENTIONAL TIMBER FRAMED ROOF APPLIES IN ACCORDANCE TO AS1684.
- ROOF FRAMING TO BE MINIMUM H2 TREATED TIMBER.
- ROOF BEAMS ARE SHOWN DIAGRAMMATICALLY ONLY REFER TO ENGINEERS DETAIL.

WALL INSULATION NOTE

- R 1.3 CAVITY WALL INSULATION TO EXTERNAL WALL AS MARKED
- DENOTES EXTENT OF CAVITY INSULATION



ROOF INSULATION NOTE

- R4.0 CEILING INSULATION AS PER ADDENDA.

ROOF PLUMBER NOTE

- DOWNPIPES TO BE LOCATED AS PER PLANS. CAN ONLY BE RELOCATED IF APPROVAL FROM SUPERVISOR IS GRANTED.
- GUTTER BRACKETS TO BE INSTALLED @ 1200mm MAX CENTRES

CONCRETOR NOTE

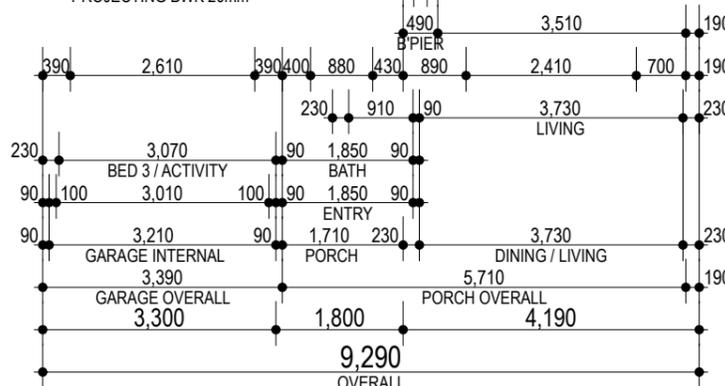
- PIER & POST FOOTING TOP @ -2c FROM PAVING LEVEL OR AS NOTED ON FLOOR PLAN

FIXING CARPENTER NOTE

- 450D SHELF @ 1700 HIGH AND RAIL TO ALL WIR, ROBE & ROBE RECESS UNLESS NOTED OTHERWISE.
- 4 x 450D SHELVES TO LINEN.
- PROVIDE MID-SHELF SUPPORT WHERE NOTED "MSS" TO ANY SHELF OVER 2.4m LONG.

TRADES/SUPPLIERS/SUPERVISORS NOTE:

- FOR TYPICAL NOW LIVING CONSTRUCTION DETAILS, REFER TO SEPERATE DETAILS DOCUMENT. CONTACT BUILDING SUPERVISOR IF REQUIRED.



ROOF AREAS

AREA [m2 ON THE FLAT]		157.30
AREAS:		
	PERIM. (m)	AREA (m2)
HOUSE AREA	60.33	112.65
GARAGE	23.56	19.51
ALFRESCO	8.40	11.50
PORCH	18.78	10.22
		153.88 m ²

NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
 TEL: (08) 6461 5350 FAX: (08) 6461 5383
 P.O. BOX 131, MT. HAWTHORN WA 6915
 REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT: STRAUSS
 DATE:
 CLIENT:
 DATE:
 BUILDER:
 DATE:

CLIENT: STRAUSS
 ADDRESS: LOT 1 OF 120 (#13A)
 GALLAGHER STREET
 EDEN HILL

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	1 OF 7

Fire Safety Plan Backyard



Fire Blanket
mounted on wall
adjacent BBQ

Fire Blanket
mounted on outdoor
kitchen wall adjacent
woodfired pizza oven

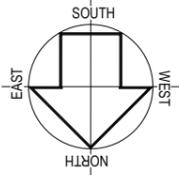
20. APPENDIX 4 – WATER & SWIM SAFETY PLAN DRAWINGS

Water & Swim Safety Plan

1. Spa & Sauna Safety Rules
 2. Resuscitation Instructions for Children and Adults fixed on wall
- 

1. Pool Safety Rules
 2. Flotation device &
 3. Resuscitation Instructions for Children and Adults fixed on wall
- 

21. APPENDIX 5 – SECURITY PLAN & CAMERA LOCATION DRAWINGS



WARNING!
BOUNDARY RE-PEG SURVEY
REQUIRED TO CONFIRM PEG POSITIONS

LOT 6538

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

LOT 31

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions &
notes prior to initiating works. Any
discrepancies to be notified to the Site
Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

**STRATA LOT 1
OF LOT 120 (P 7771)**

386sqm

SANDY
WEED COVER

**NOTE: BOUNDARY POSITION
AS PER ALIGNMENT
REQUIRES REPEG SURVEY**

NOTE:
SEWER CONNECTION TO
REAR OF PROPERTY

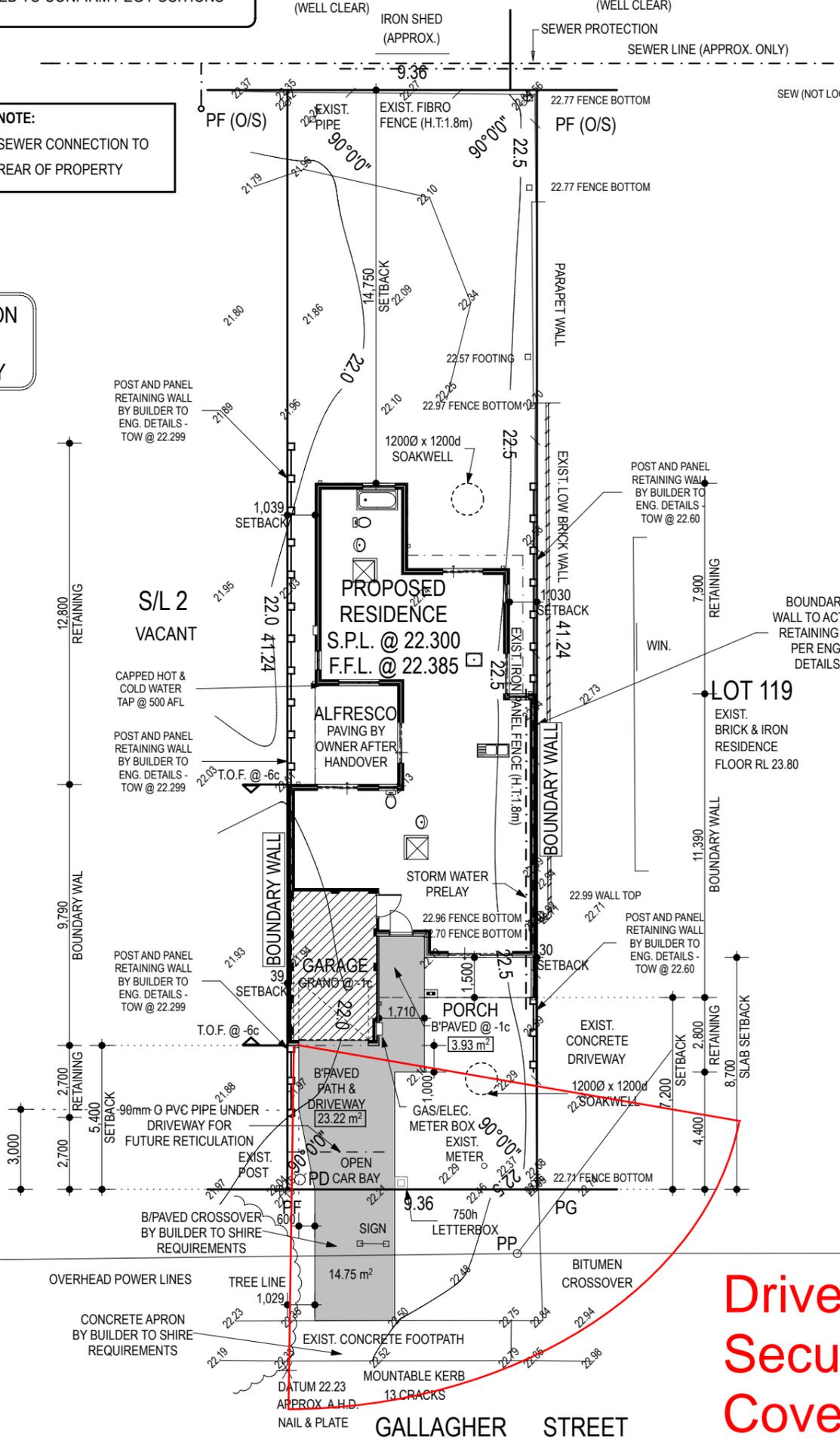
NOTE: APPROXIMATELY 18.8 Km
FROM COAST LINE

NOTE: PEG POSITIONS TO BE CONFIRMED
BY SURVEY.

NOTE: A.H.D. VALUE DERIVED FROM
SEWER MANHOLE P4430. THIS VALUE
DERIVED FROM WATER CORP. AS
CONSTRUCTED RECORDS & MAY NOT BE
EXACT. AN A.H.D. SURVEY IS REQUIRED
TO OBTAIN AN ACCURATE VALUE.

NOTE: SEWER MH No. P4430
APPROXIMATELY 134m FROM DATUM
(LOCAL LEVEL. 16.26)
(A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT
AT TIME OF SURVEY.



ZONING : R20/R30
SITE AREA: 386.00 m²
COVERAGE ALLOWANCE:(55%) 212.30 m²
ACTUAL COVERAGE: 153.88 m²

FENCING NOTE:
- ALL BOUNDARY FENCING BY OWNER.
- NOTE BOUNDARY FENCE POSITION'S
SHOWN ARE FOR ILLUSTRATIVE
PURPOSE'S ONLY. THE FINAL POSITION
AND QUANTITY OF BOUNDARY FENCING IS
AT THE OWNER'S DISCRETION.

NOTE:
STORM WATER DISPOSAL TO BE
CONNECTED TO SOAKWELLS.

NOTE:
SEWER RUNS PARALLEL
W/- REAR BOUNDARY
ON LOT 6538.

NOTE:
**GATE BY OWNER AFTER
HANDOVER**

NOTE:
1800H MASONRY FENCE (SOLID TO
600H, PERMEABLE ABOVE 600H)
BY OWNER AFTER HANDOVER

NOTE:
FRONT COURTYARD LANDSCAPING
TBC BY OWNER AFTER HANDOVER

**Driveway
Security Camera
Coverage Map**

CLIENT	STRAUSS	BUILDER	NOW LIVING
LOT	STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY	BASSENDAN
SUBURB	EDEN HILL	MAP REF.	230 36 63
PLAN	SP 75501	C/T Vol.Fol.	
DATE OF SURVEY	16.10.2017	SCALE	1:200 @ A3
JOB No.	OURS: 219030	YOURS:	90152

SCALE BAR		SERVICE INFORMATION	
GAS	BTC	WATER	YES
AREA	ESTABLISHED	TELSTRA	BTC
WATER	SV STOP VALVE	HY HYDRANT	FP FLUSH POINT
SEWERAGE	SEW SEWER MANHOLE	IS INSPECTION SHAFT	IO INSPECTION OPENING
POWER	CP CONSUMER POLE	PP POWER POLE	LP LAMP POST
STORMWATER	SW MANHOLE	GRATE	SIDE ENTRY PIT
SURVEY	PF PEG FOUND	Pdist PEG DISTURBED	PG PEG GONE

AUTOMATED SURVEYS PTY LTD
LICENSED SURVEYORS AND DEVELOPMENT CONSULTANTS

3 Ord Street West Perth WA 6005
P.O. Box 1648 West Perth WA 6872
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

The information on this drawing is current as at the date of survey. Services are to be confirmed with relevant Authorities. This includes without limitation: Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications. Further interests / notifications / encumbrances may be listed on the Certificate of Title. Location of boundary in relation to fences or boundary markers is not guaranteed. Boundary is placed arbitrarily as per 'best fit'. Repeg Survey will be required. Copyright 2009 Automated Surveys Pty. Ltd. All rights reserved.



NOW living

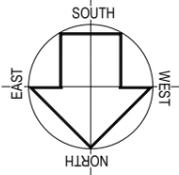
LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF	
MODEL N°	DATE
	21/03/18
MAP REF.	WIND RATING
	N1
COASTAL CATEGORY	ENGINEERS DETAIL
R1	D10
HOME ID	SHEET N°
90152	7 OF 7



WARNING!
BOUNDARY RE-PEG SURVEY
REQUIRED TO CONFIRM PEG POSITIONS

LOT 6538

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

LOT 31

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions &
notes prior to initiating works. Any
discrepancies to be notified to the Site
Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

**STRATA LOT 1
OF LOT 120 (P 7771)**

386sqm

SANDY
WEED COVER

**NOTE: BOUNDARY POSITION
AS PER ALIGNMENT
REQUIRES REPEG SURVEY**

NOTE:
SEWER CONNECTION TO
REAR OF PROPERTY

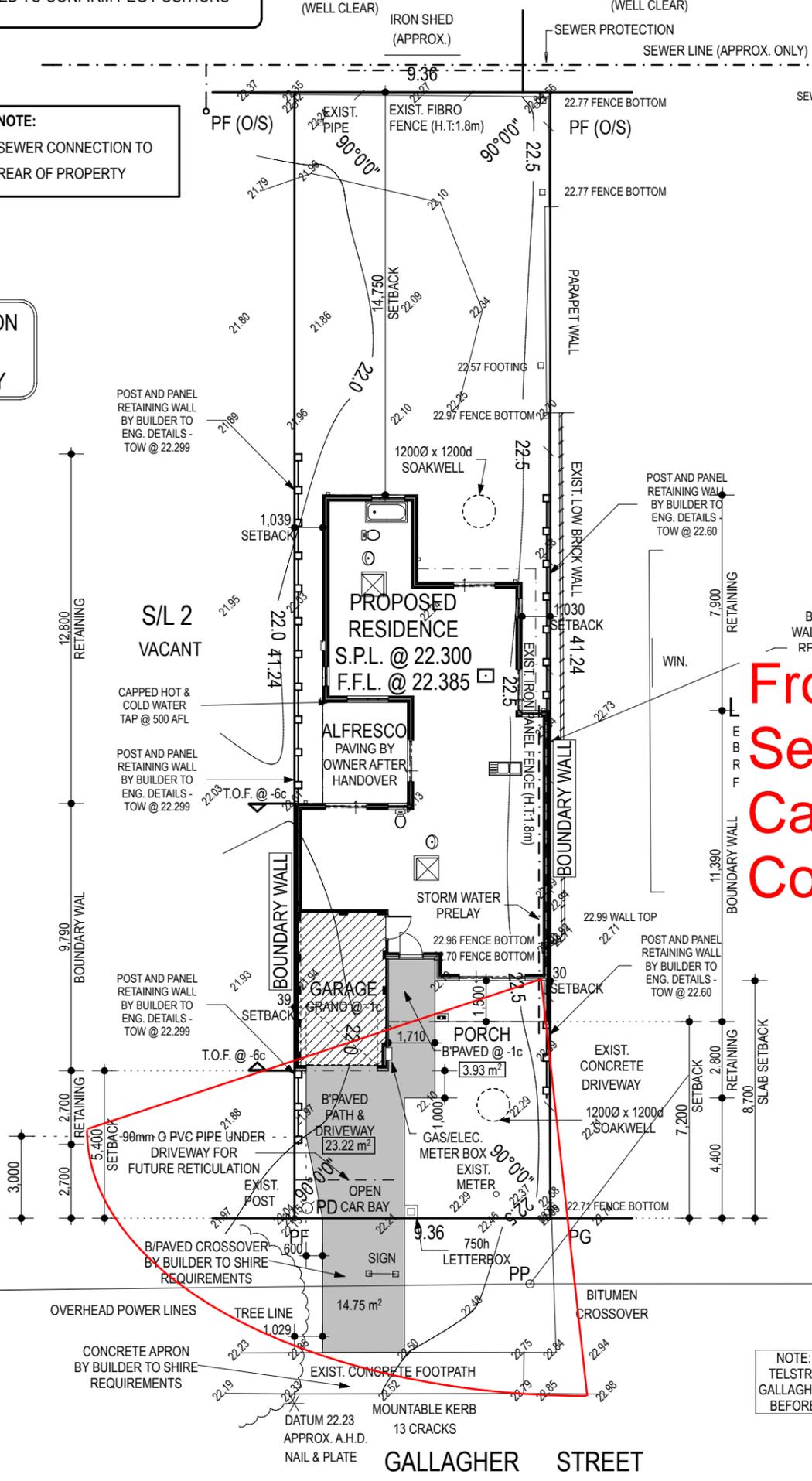
NOTE: APPROXIMATELY 18.8 Km
FROM COAST LINE

NOTE: PEG POSITIONS TO BE CONFIRMED
BY SURVEY.

NOTE: A.H.D. VALUE DERIVED FROM
SEWER MANHOLE P4430. THIS VALUE
DERIVED FROM WATER CORP. AS
CONSTRUCTED RECORDS & MAY NOT BE
EXACT. AN A.H.D. SURVEY IS REQUIRED
TO OBTAIN AN ACCURATE VALUE.

NOTE: SEWER MH No. P4430
APPROXIMATELY 134m FROM DATUM
(LOCAL LEVEL. 16.26)
(A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT
AT TIME OF SURVEY.



ZONING : R20/R30
SITE AREA: 386.00 m²
COVERAGE ALLOWANCE:(55%) 212.30 m²
ACTUAL COVERAGE: 153.88 m²

FENCING NOTE:
- ALL BOUNDARY FENCING BY OWNER.
- NOTE BOUNDARY FENCE POSITION'S
SHOWN ARE FOR ILLUSTRATIVE
PURPOSE'S ONLY. THE FINAL POSITION
AND QUANTITY OF BOUNDARY FENCING IS
AT THE OWNER'S DISCRETION.

NOTE:
STORM WATER DISPOSAL TO BE
CONNECTED TO SOAKWELLS.

NOTE:
SEWER RUNS PARALLEL
W/- REAR BOUNDARY
ON LOT 6538.

**Front Yard
Security
Camera
Coverage Map**

NOTE:
**GATE BY OWNER AFTER
HANDOVER**

NOTE:
1800H MASONRY FENCE (SOLID TO
600H, PERMEABLE ABOVE 600H)
BY OWNER AFTER HANDOVER

NOTE:
FRONT COURTYARD LANDSCAPING
TBC BY OWNER AFTER HANDOVER

**NOTE: GAS SERVICE &
TELSTRA IS LOCATED ON
GALLAGHER DR AS PER DIAL
BEFORE YOU DIG PLANS**

SEW CONN POSITION
APPROXIMATE ONLY
SEW INV. 20.95
UP 0.00
DEPTH. UNKNOWN

GALLAGHER STREET

CLIENT	STRAUSS	BUILDER	NOW LIVING
LOT	STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY	BASSENDAN
SUBURB	EDEN HILL	MAP REF.	230 36 63
PLAN	SP 75501	C/T Vol.Fol.	
DATE OF SURVEY	16.10.2017	SCALE	1:200 @ A3
JOB No.	OURS: 219030	YOURS:	90152

SCALE BAR		DRAFTED T.M.		SURVEYOR S.C.			
SERVICE INFORMATION				SEWERAGE	YES	DEPTH	N/A
GAS	BTC	WATER	YES	PRELAI	YES	RIGHT	
AREA	ESTABLISHED	TELSTRA	BTC	POWER	U/G		
WATER	SV STOP VALVE	HY HYDRANT	FP FLUSH POINT	METER	WATER METER		
SEWERAGE	SEW SEWER MANHOLE	IS INSPECTION SHAFT	IO INSPECTION OPENING	GAS	GAS	GAS METER	
POWER	CP CONSUMER POLE	PP POWER POLE	LP LAMP POST	SP STAY POLE	PD POWER DOME		
STORMWATER	SW MANHOLE	GRATE	SIDE ENTRY PIT	TELSTRA	PIT TELSTRA PIT		
SURVEY	PF PEG FOUND	Pdist PEG DISTURBED	PG PEG GONE	STATION	DATUM / CONTROL		



3 Ord Street
West Perth
WA 6005
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

The information on this drawing is current as at the date of survey.
Services are to be confirmed with relevant Authorities.
This includes without limitation:
Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications.
Further interests / notifications / encumbrances may be listed on the Certificate of Title.
Location of boundary in relation to fences or boundary markers is not guaranteed.
Boundary is placed arbitrarily as per 'best fit'. Repeg Survey will be required.
Copyright 2009 Automated Surveys Pty Ltd. All rights reserved.



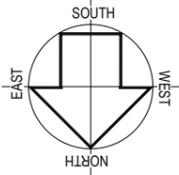
LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF	
MODEL N°	DATE
	21/03/18
MAP REF.	WIND RATING
	N1
COASTAL CATEGORY	ENGINEERS DETAIL
R1	D10
HOME ID	SHEET N°
90152	7 OF 7



WARNING!
BOUNDARY RE-PEG SURVEY
REQUIRED TO CONFIRM PEG POSITIONS

LOT 6538

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

LOT 31

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions &
notes prior to initiating works. Any
discrepancies to be notified to the Site
Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

**STRATA LOT 1
OF LOT 120 (P 7771)**

386sqm

SANDY
WEED COVER

**NOTE: BOUNDARY POSITION
AS PER ALIGNMENT
REQUIRES REPEG SURVEY**

NOTE:
SEWER CONNECTION TO
REAR OF PROPERTY

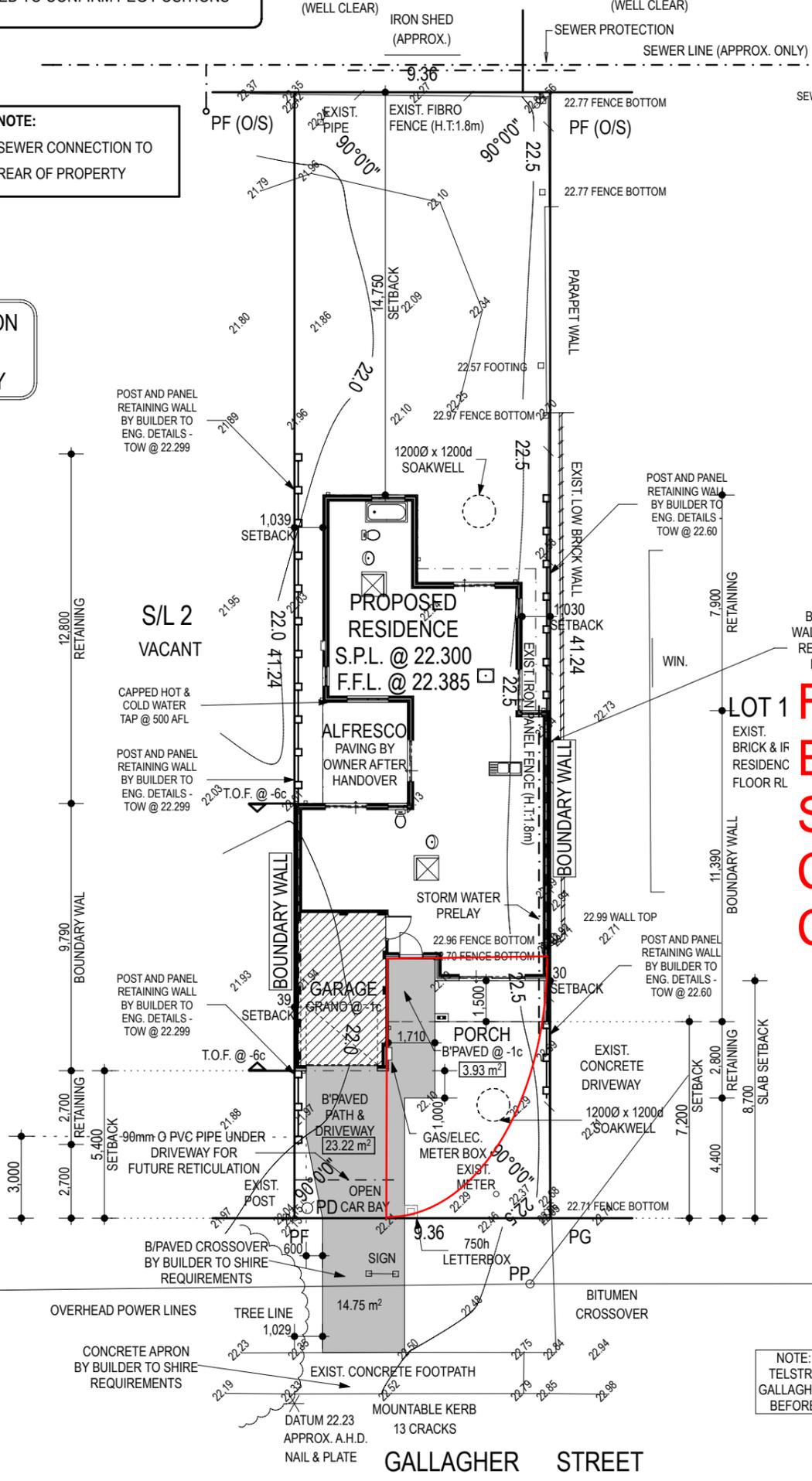
NOTE: APPROXIMATELY 18.8 Km
FROM COAST LINE

NOTE: PEG POSITIONS TO BE CONFIRMED
BY SURVEY.

NOTE: A.H.D. VALUE DERIVED FROM
SEWER MANHOLE P4430. THIS VALUE
DERIVED FROM WATER CORP. AS
CONSTRUCTED RECORDS & MAY NOT BE
EXACT. AN A.H.D. SURVEY IS REQUIRED
TO OBTAIN AN ACCURATE VALUE.

NOTE: SEWER MH No. P4430
APPROXIMATELY 134m FROM DATUM
(LOCAL LEVEL. 16.26)
(A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT
AT TIME OF SURVEY.



ZONING : R20/R30
SITE AREA: 386.00 m²
COVERAGE ALLOWANCE:(55%) 212.30 m²
ACTUAL COVERAGE: 153.88 m²

FENCING NOTE:
- ALL BOUNDARY FENCING BY OWNER.
- NOTE BOUNDARY FENCE POSITION'S
SHOWN ARE FOR ILLUSTRATIVE
PURPOSE'S ONLY. THE FINAL POSITION
AND QUANTITY OF BOUNDARY FENCING IS
AT THE OWNER'S DISCRETION.

NOTE:
STORM WATER DISPOSAL TO BE
CONNECTED TO SOAKWELLS.

NOTE:
SEWER RUNS PARALLEL
W/- REAR BOUNDARY
ON LOT 6538.

**Front
Entrance
Security
Camera
Coverage Map**

NOTE:
1800H MASONRY FENCE (SOLID TO
600H, PERMEABLE ABOVE 600H)
BY OWNER AFTER HANDOVER

NOTE:
FRONT COURTYARD LANDSCAPING
TBC BY OWNER AFTER HANDOVER

NOTE: GAS SERVICE &
TELSTRA IS LOCATED ON
GALLAGHER DR AS PER DIAL
BEFORE YOU DIG PLANS

CLIENT	STRAUSS	BUILDER	NOW LIVING
LOT	STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY	BASSENDAN
SUBURB	EDEN HILL	MAP REF.	230 36 63
PLAN	SP 75501	C/T Vol.Fol.	
DATE OF SURVEY	16.10.2017	SCALE	1:200 @ A3
JOB No.	OURS: 219030	YOURS:	90152

SCALE BAR		DRAFTED T.M.		SURVEYOR S.C.			
SERVICE INFORMATION				SEWERAGE	YES	DEPTH	N/A
GAS	BTC	WATER	YES	PRELAI	YES	RIGHT	
AREA	ESTABLISHED	TELSTRA	BTC	POWER	U/G		
WATER	SV STOP VALVE	HY HYDRANT	FP FLUSH POINT	METER	WATER METER		
SEWERAGE	SEW SEWER MANHOLE	IS INSPECTION SHAFT	IO INSPECTION OPENING	GAS	GAS	GAS METER	
POWER	CP CONSUMER POLE	PP POWER POLE	LP LAMP POST	SP STAY POLE	PD POWER DOME		
STORMWATER	SW MANHOLE	GRATE	SIDE ENTRY PIT	TELSTRA	PIT TELSTRA PIT		
SURVEY	PF PEG FOUND	Pdist PEG DISTURBED	PG PEG GONE	STATION	DATUM / CONTROL		

AUTOMATED SURVEYS PTY LTD
LICENSED SURVEYORS AND DEVELOPMENT CONSULTANTS

3 Ord Street West Perth WA 6005
P.O. Box 1648 West Perth WA 6872
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

The information on this drawing is current as at the date of survey. Services are to be confirmed with relevant Authorities. This includes without limitation: Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications. Further interests / notifications / encumbrances may be listed on the Certificate of Title. Location of boundary in relation to fences or boundary markers is not guaranteed. Boundary is placed arbitrarily as per 'best fit'. Repeg Survey will be required. Copyright 2009 Automated Surveys Pty Ltd. All rights reserved.

NOW living

LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

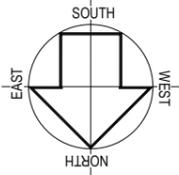
REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT:
DATE:
CLIENT:
DATE:
BUILDER:
DATE:

CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF

MODEL N°	DATE
MAP REF.	21/03/18
COASTAL CATEGORY	WIND RATING
R1	N1
HOME ID	ENGINEERS DETAIL
90152	D10
	SHEET N°
	7 OF 7



WARNING!
BOUNDARY RE-PEG SURVEY
REQUIRED TO CONFIRM PEG POSITIONS

LOT 6538

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

LOT 31

EXIST.
BRICK & TILE
RESIDENCE
(WELL CLEAR)

DO NOT SCALE FROM THIS DRAWING
All Sub-contractors to check dimensions &
notes prior to initiating works. Any
discrepancies to be notified to the Site
Supervisor without delay.
ALL DIMENSIONS TO BRICKWORK.

**STRATA LOT 1
OF LOT 120 (P 7771)**

386sqm

SANDY
WEED COVER

**NOTE: BOUNDARY POSITION
AS PER ALIGNMENT
REQUIRES REPEG SURVEY**

NOTE:
SEWER CONNECTION TO
REAR OF PROPERTY

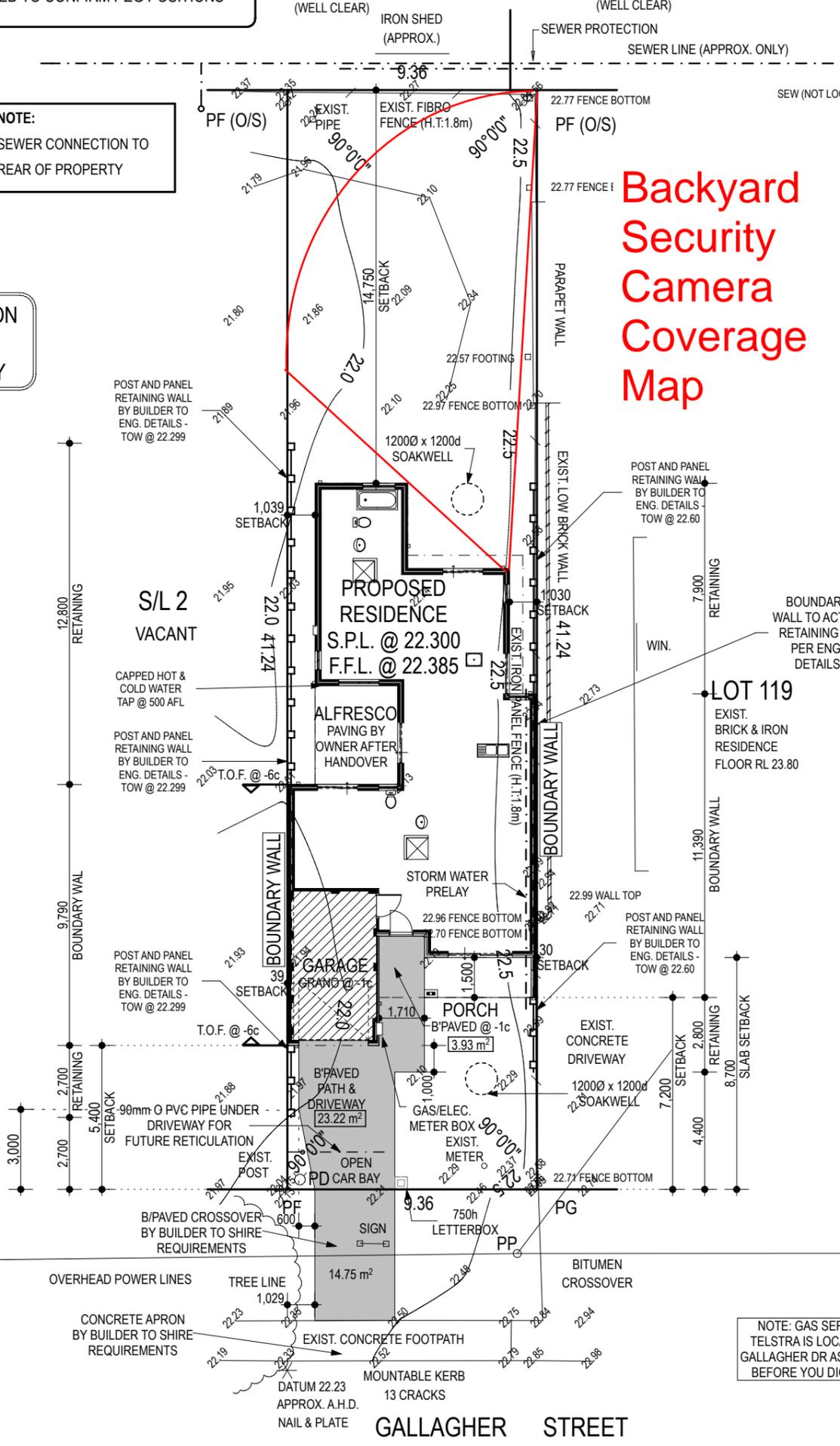
NOTE: APPROXIMATELY 18.8 Km
FROM COAST LINE

NOTE: PEG POSITIONS TO BE CONFIRMED
BY SURVEY.

NOTE: A.H.D. VALUE DERIVED FROM
SEWER MANHOLE P4430. THIS VALUE
DERIVED FROM WATER CORP. AS
CONSTRUCTED RECORDS & MAY NOT BE
EXACT. AN A.H.D. SURVEY IS REQUIRED
TO OBTAIN AN ACCURATE VALUE.

NOTE: SEWER MH No. P4430
APPROXIMATELY 134m FROM DATUM
(LOCAL LEVEL. 16.26)
(A.H.D. LEVEL. 16.26)

NOTE: UNABLE TO LOCATE TELSTRA PIT
AT TIME OF SURVEY.



**Backyard
Security
Camera
Coverage
Map**

COVERING : R20/R30
SITE AREA: 386.00 m²
COVERED ALLOWANCE:(55%) 212.30 m²
ACTUAL COVERAGE: 153.88 m²

FENCING NOTE:
ALL BOUNDARY FENCING BY OWNER.
NOTE BOUNDARY FENCE POSITION'S
SHOWN ARE FOR ILLUSTRATIVE
PURPOSE'S ONLY. THE FINAL POSITION
AND QUANTITY OF BOUNDARY FENCING IS
AT THE OWNER'S DISCRETION.

NOTE:
STORM WATER DISPOSAL TO BE
CONNECTED TO SOAKWELLS.

NOTE:
SEWER RUNS PARALLEL
W/- REAR BOUNDARY
ON LOT 6538.

NOTE:
**GATE BY OWNER AFTER
HANDOVER**

NOTE:
1800H MASONRY FENCE (SOLID TO
600H, PERMEABLE ABOVE 600H)
BY OWNER AFTER HANDOVER

NOTE:
FRONT COURTYARD LANDSCAPING
TBC BY OWNER AFTER HANDOVER

NOTE: GAS SERVICE &
TELSTRA IS LOCATED ON
GALLAGHER DR AS PER DIAL
BEFORE YOU DIG PLANS

SEW CONN POSITION
APPROXIMATE ONLY
SEW INV. 20.95
UP 0.00
DEPTH. UNKNOWN

GALLAGHER STREET

CLIENT	STRAUSS	BUILDER	NOW LIVING
LOT	STRATA LOT 1 OF LOT 120 GALLAGHER STREET	AUTHORITY	BASSENDAN
SUBURB	EDEN HILL	MAP REF.	230 36 63
PLAN	SP 75501	C/T Vol.Fol.	
DATE OF SURVEY	16.10.2017	SCALE	1:200 @ A3
JOB No.	OURS: 219030	YOURS:	90152

SCALE BAR		DRAFTED T.M.		SURVEYOR S.C.			
SERVICE INFORMATION				SEWERAGE	YES	DEPTH	N/A
GAS	BTC	WATER	YES	PRELAI	YES	RIGHT	
AREA	ESTABLISHED	TELSTRA	BTC	POWER	U/G		
WATER	SV STOP VALVE	HY HYDRANT	FP FLUSH POINT	METER	WATER METER		
SEWERAGE	SEW SEWER MANHOLE	IS INSPECTION SHAFT	IO INSPECTION OPENING	GAS	GAS	GAS METER	
POWER	CP CONSUMER POLE	PP POWER POLE	LP LAMP POST	SP STAY POLE	PD POWER DOME		
STORMWATER	SW MANHOLE	GRATE	SIDE ENTRY PIT	TELSTRA	TELSTRA PIT		
SURVEY	PF PEG FOUND	Pdist PEG DISTURBED	PG PEG GONE	STATION	DATUM / CONTROL		



3 Ord Street
West Perth
WA 6005
Telephone: +61 (08) 9214 1777
Facsimile: +61 (08) 9214 1778

The information on this drawing is current as at the date of survey.
Services are to be confirmed with relevant Authorities.
This includes without limitation:
Sewerage, Water Supply, Drainage, Power Supply, Gas Supply & Communications.
Further interests / notifications / encumbrances may be listed on the Certificate of Title.
Location of boundary in relation to fences or boundary markers is not guaranteed.
Boundary is placed arbitrarily as per 'best fit'. Repeg Survey will be required.
Copyright 2009 Automated Surveys Pty Ltd. All rights reserved.



LEVEL 3, 6 BENNETT STREET, EAST PERTH, WA 6004
TEL: (08) 6461 5350 FAX: (08) 6461 5383
P.O. BOX 131, MT. HAWTHORN WA 6915
REG. BUILDER N°: 6915 A.C.N. 009 063076

REVISION	VO #	DRN	DATE	CHK
VO 1	WD 1	DK	27/10/17	MH
JAS AMEND	WD 2	MH	19/12/17	MH
VO 2	WD 3	MH	20/12/17	MH
JAS AMEND	WD 4	MH	22/01/18	MH
VO 3 & 4	WD 5	MV	19/02/18	MV
	WD 6	MH	21/03/18	MH

CLIENT: _____
DATE: _____
CLIENT: _____
DATE: _____
BUILDER: _____
DATE: _____

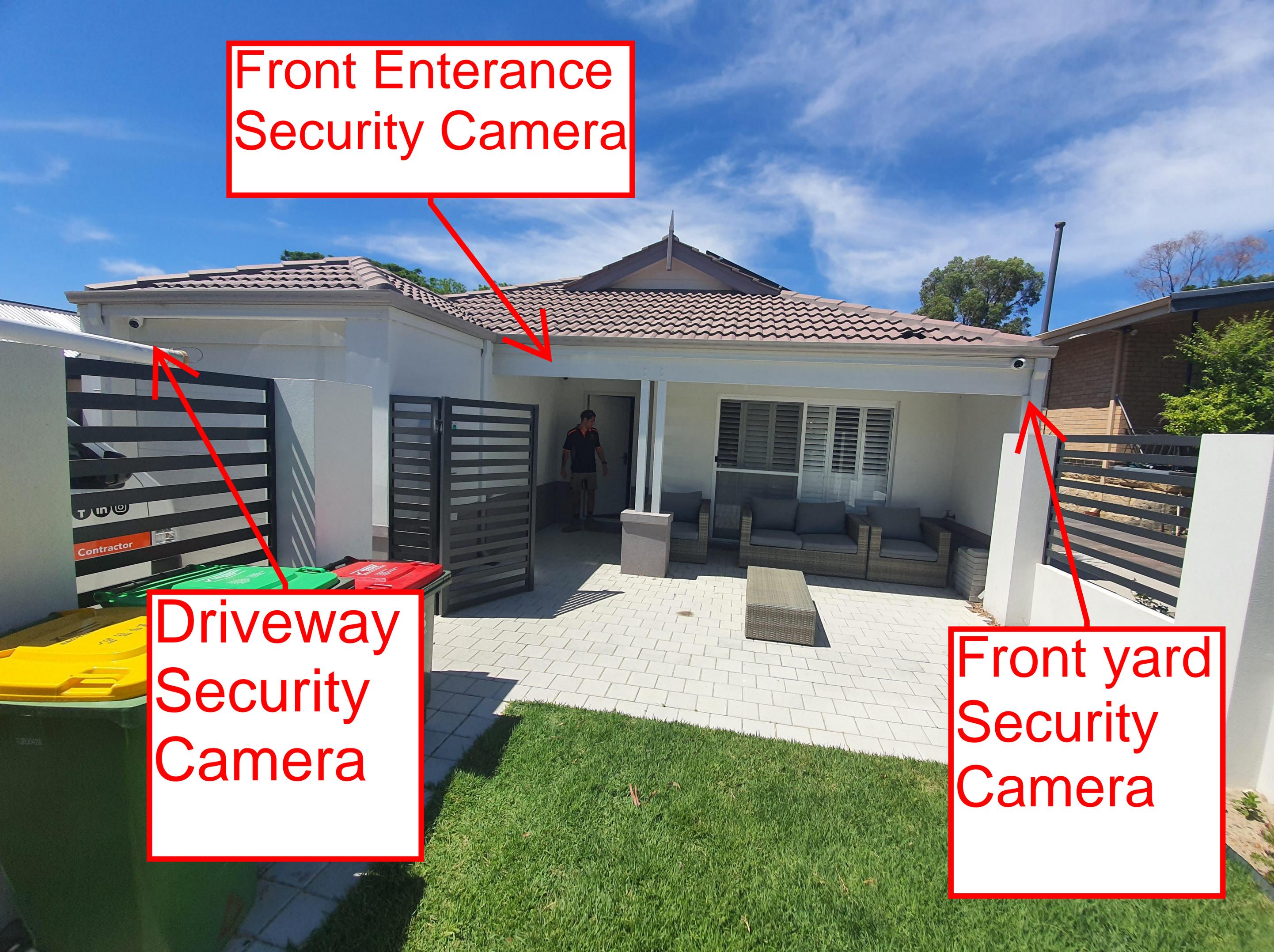
CLIENT: STRAUSS
ADDRESS: LOT 1 OF 120 (#13A)
GALLAGHER STREET
EDEN HILL

ONE-OFF	
MODEL N°	DATE
	21/03/18
MAP REF.	WIND RATING
	N1
COASTAL CATEGORY	ENGINEERS DETAIL
R1	D10
HOME ID	SHEET N°
90152	7 OF 7

Front Entrance
Security Camera

Driveway
Security
Camera

Front yard
Security
Camera



Driveway
Security
Camera



Front yard
Security
Camera



Front
Entrance
Security
Camera



Backyard
Security
Camera



**Backyard
Security
Camera**



Schedule of Submissions

13A Gallagher Street – Proposed Use Not Listed (Short Stay Accommodation)

Objection

1	Affected Property: 14 Gallagher Street Eden Hill WA 6054	Postal Address: 14 Gallagher Street Eden Hill WA 6054
Summary of Submission		Comment
Objection to the proposal.		
1.1	We propose against this house being a short stay accommodation again... We and other neighbours have had to call the police several times to this house. It has been letted out for single nights and weekends as a party house which quickly turns into fighting.	Noted. Refer to Amenity section of the report.
1.2	We have had cars all over the street and verges, we have even had people going onto other properties in the street, even trying to break into other property owners cars.	Noted. Refer to Car Parking section of the report.

2	Affected Property: 7 Gallagher Street Eden Hill WA 6054	Postal Address: 7 Gallagher Street Eden Hill WA 6054
Summary of Submission		Comment
Objection to the proposal.		
2.1	House No.7 and 10 wish to go against the proposal also, they are elderly and I said I would include them here.	Noted.

3	Affected Property: 10 Gallagher Street Eden Hill WA 6054	Postal Address: 10 Gallagher Street Eden Hill WA 6054
Summary of Submission		Comment
Objection to the proposal.		
3.1	House No.7 and 10 wish to go against the proposal also, they are elderly and I said I would include them here.	Noted.

4	Affected Property: Redacted	Postal Address: Redacted
Summary of Submission		Comment
Objection to the proposal.		
4.1	The streets are filled with illegally parked cars, there was one weekend where they	Noted. Refer to Car Parking section of the report.

	<p>actually parked across our driveway and I wouldn't have been able to come or go.</p>	
4.2	<p>We are not comfortable having the house for an air bnb. Without a doubt every time there were people short staying at the house there were parties every weekend on Friday and Saturday night, even though her letter apparently says "no parties" and to keep the noise down by 7pm, an absolute lie.</p> <p>There were drug deals going on for 2 weeks every day which myself and a few other people in the street reported to the police, this event really pissed me off and made me very unsafe.</p>	Noted. Refer to Amenity section of the report.
4.3	<p>We all were very unhappy and felt unsafe having random people come and go in our streets.</p> <p>There was a time where they had people walking in our streets at night with their phone torches on just looking around our houses and cars for god knows what (this event made me angry).</p> <p>There was one weekend where one of my neighbours messaged me saying that there was a fight at the front, which I could hear but couldn't see and a lady was trying to get into one of my cars that was parked on my property.</p>	Noted. Refer to Amenity section of the report.
4.4	<p>My partner and I have made a complaint before to TOB about this house.</p> <p>We own a heavy diesel mobile mechanic business which operates 24/7.</p> <p>We have a work van which my partner works out of and we need access to it at all times of the day and night when we are home.</p> <p>If a truck or bus breaks down we need to be able to leave our home without cars on the way on the weekends.</p> <p>There have been at least 4 different occasions where we were unable to even get in our driveway and park our van. I have messaged Ally twice about this, so she is aware, mind you this is when she actually lived there and had parties as well.</p>	Noted. Refer to Car Parking section of the report.
4.5	<p>So no, we are totally against having this house as an AIR BNB, I think it is unsafe for all our homes, it disrupts our quiet and friendly street.</p> <p>I do hope you take in consideration of my email, please don't let this home become an air bnb.</p>	Noted.

5	Affected Property: Redacted	Postal Address: Redacted
Summary of Submission		Comment
Objection to the proposal.		
5.1	House 13 of Gallagher Street today is having a large party with guests parking all up and down the street with no fore notice of such an event. Drunk or incapacitated people sitting in cars for hours unable drive. People parking on foot paths. We do not support the request for a short term rental due to this.	Noted. Refer to Car Parking, Amenity and Site History sections of the report.

6	Affected Property: 11 Gallagher Street Eden Hill WA 6054	Postal Address: 189 Canning Road Kalamunda WA 6076
Summary of Submission		Comment
Objection to the proposal.		
6.1	In regards to the application for a B & B at 13A Gallagher St. Ref No 2021 - 147. We object strongly to this proposal. The property has already been used as a B & B for some time and we have had parties and parking issues over the same period. Our tenant at No 11 Gallagher, had to get the Bassendean Shire to install 'no parking' signs as on several occasions they could not get out of their property. This is unacceptable.	Noted. Refer to Car Parking section of the report.
6.2	I note on their submission, the 'No Party' policy, which is on just about all B & B sites, but that doesn't and won't stop them from happening. One such big party on their property was AFL Grand Final day, where the whole cul de sac was full of 'party goers' cars. The noise went on well into the night and the locals got to clean up the mess the next day, namely broken glass and rubbish etc. This was a very quiet family street, with a lot of the locals living here for the past 30 years and longer.	Noted. Refer to Amenity section of the report.
6.3	These small houses on tiny blocks are designed for only small cars to park in the garage. Therefore any customers with a bigger vehicle, eg 4WD or SUV would only have one parking space and then have to park on the road. These properties are not designed or suitable	Noted. Refer to Car Parking section of the report.

for anything other than a couple, one car and maybe kids.	
--	--

ATTACHMENT NO. 3

4.2 Art Acquisition & Management Policy

Objectives

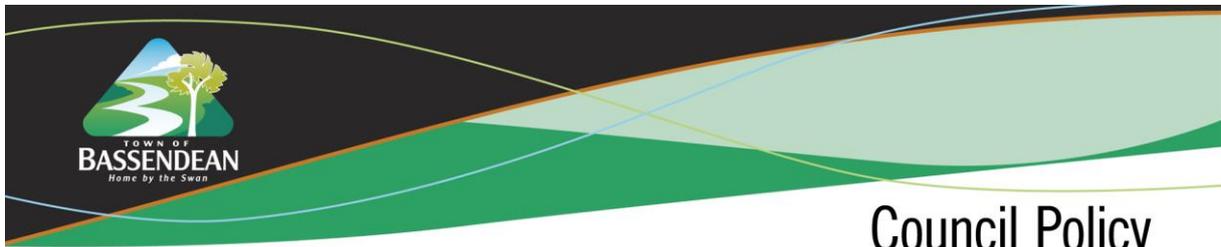
1. To acquire a collection of artworks by acquisition, purchase, donation or bequest.
2. To continually develop the collection to reflect the spirit, environment and development of the Town of Bassendean, as well as the nature of contemporary art in Western Australia.
3. To continually develop the collection to be an enjoyable, educative and valuable asset for the Town of Bassendean's residents.
4. To monitor and maintain the collection to ensure accessibility to the public and conservation of all artworks contained therein.

Strategies

To achieve these objectives Council will always seek professional advice and consider the existing contents of the collection when acquiring artworks.

1. Ensure any donations or bequests fit within the guidelines of the collection policy.
2. Consider acquiring suitable artworks by local artists and leading Western Australian artists within budget restrictions;
3. Ensure that acquisitions are not restricted to the Open prize winner or entries from the annual Art Award;
4. Consider a 'priority list' of artists when purchasing. This list should be developed and regularly updated to include emerging artists, to aid the acquisition process;
5. Seek recommendations from the Art Awards judges on suitable works for acquisition to the collection; and
6. Ensure that the collection is revalued every five years.

Ensuring the collection is housed in venues owned or managed by the Town of Bassendean, giving priority to public areas over private offices.



Application

While responsibility for the implementation of this policy rests primarily with the Town's Community Development Business Unit who manage and curate the Town's all Councillors, Staff and Volunteers of the Town of Bassendean. This policy is to be reviewed every 3 years.

Policy Type: Council Policy	Policy Owner: Director Community Development
Link to Strategic Community Plan: Arts, Heritage and Culture	Adopted: OCM-7/12/02
	Last Review Date: March 2014
	Version 1
	Next Review due by: December 2016

Art Acquisition, Management and Decommissioning

Policy Objective

To provide guidance on the effective acquisition, management and decommissioning of the Town's art collection.

Policy Scope

This Policy applies to the Town's existing art collection and any decisions relating to the acquisition of additional items.

Policy Statement

The Town recognises the importance art has in contributing to a culturally rich environment and considers that high quality and meaningful artwork can enrich the community and strengthen community connectedness.

1. Definitions

Art: means a product, that involves creative or imaginative talent expressive of technical proficiency, beauty, emotional power, or conceptual ideas. For the purposes of this policy, it excludes sporting memorabilia as well as "public art", which is typically comprised of artistic works created for, and located within, the public domain.

Decommissioning: means the formal process to remove art from its active status, through methods including (but not limited to) sale, donation or disposal/destruction.

2. Acquisition

2.1 Art is able to be acquired by the Town by purchase (subject to funding being made available through Council's annual budget) and through donations and bequeaths.

2.2 Regardless of the method of acquisition, the following criteria will be used to determine the suitability of any art being considered for acquisition by the Town:

- A preference for artworks designed or created by artists living, working in, or who have a strong connection to the Town
- A preference for artworks with themes relating to the Town

- A preference for artworks intended to excite the imagination of the public and increase the understanding and enjoyment of art
- A preference for artworks designed or created through processes of group or community artistic expression
- The condition and overall artistic merit of the artwork
- The cost (initial and ongoing) and community value and of the artwork.

3. Management

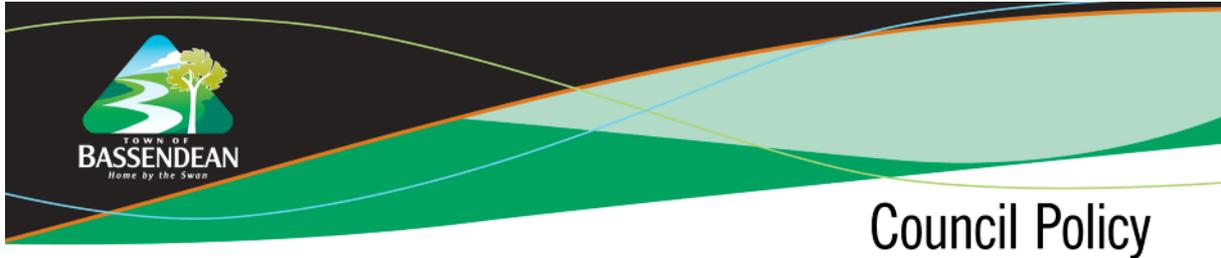
- 3.1 The Town will maintain an Art Collection Register, which will be amended from time to time so as to incorporate updated valuation and condition assessments.
- 3.2 The collection is to be housed in venues owned or managed by the Town, giving priority to public areas over private offices.
- 3.3 The Town will undertake maintenance and archiving works of the art collection as required, subject to the availability of funding for those purposes.

4. Decommissioning

- 4.1 Works from the collection may be considered for removal from the collection if they are in poor condition, damaged or deteriorated beyond reasonable repair, duplicate other elements of the collection and/or do not meet the requirements of this policy.
- 4.2 Any removal is to be undertaken based on the following priority basis:
- donated to a more appropriate collecting institution;
 - offered back to its creator or donor, by way of sale or donation (as appropriate);
 - resold on the public market;
 - in the event of no other options being suitable, dismantled and/or destroyed.

Document Control box			
Document Responsibilities:			
Owner:	Manager Community Development	Owner Business Unit:	Community Development
Inception Date:		Decision Maker:	Council
Review Date:	Annual	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Local Government Act 1995</i>		

ATTACHMENT NO. 4



Local Planning Policy No 15

Percent for Art Policy

1.0 Preliminary

1.1 Citation

This Policy is adopted by the Town of Bassendean as a Planning Policy pursuant to Section 2.4 of Local Planning Scheme No .10.

1.2 Purpose

The Town of Bassendean considers there is a need to protect and enhance the utility, amenity and identity of the public domain of places such as centres, main streets, squares and parks within its municipality.

The purpose of this Policy is to assist in achieving the following objectives:

- a) improving legibility by introducing public art which assists in making streets, open spaces and buildings more identifiable,
- b) enhancing a sense of place by encouraging public art forms which provide an interpretation and expression of the local area's natural physical characteristics and social values,
- c) improving interpretation of cultural, environmental and built heritage,
- d) improving visual amenity by use of public art to screen unattractive views and improve the appearance of places, and
- e) improving the functionality of the public domain through the use of public art to provide appropriate street furniture functions

1.3 Guidelines

Interpretation and implementation of this Policy shall be in accordance with the guidelines for Percent for Art Policy which is provided in Appendix A to this document)

2.0 Application

2.1 Public Art to be Required

The Town of Bassendean shall require eligible proposals to provide public art in accordance with the described method for determining Public Art contributions described hereunder.

2.2 Proposals Eligible for Public Art Contributions

2.2.1 Projects Eligible

All development proposals for multiple dwellings, mixed use, commercial, civic, institutional, educational projects or public works with a value greater than \$1,000,000* shall be regarded as eligible proposals under this Policy.

* Value as used for determining Building Licence fees

2.2.2 Area of Application

This Policy applies throughout the Town.

The Policy should be read in conjunction with Planning Policy No 1 – Bassendean Town Centre Area Strategy and Guidelines which requires a public realm contribution of 2% of building construction costs for all development in the Town Centre which includes provision for Public Art.

2.2.3 Proponents

This Policy shall apply to all proponents, with the exception of those exempt from obtaining Local Authority planning approval under other legislation. Those proponents/projects so exempted should utilise this Policy and associated Guidelines as a guide for the implementation of their respective Percent for Art Policy obligations where applicable.

3.0 Method of Determining Public Art Contribution

3.1.1 Method of determining Public Art Contribution

The cost of any Public Art provided under this Policy shall be no less than one percent of the value of the eligible proposal.

3.1.2 Form of Public Art Contribution

Public Art required pursuant to this policy shall be provided in kind. Where requested by the proponent, the Council may alternatively accept a cash-in-lieu payment in accordance with the Town of Bassendean guidelines for Percent for Art Policy.

3.1.3 Location of Public Art Contribution

Public Art provided in-kind pursuant to this Policy shall be provided on site, or on crown land immediately adjacent to the site.

3.1.4 Separate Approval Generally Not Required for Public Art

Public Art provided under this Policy, in fulfillment of a condition of Planning Approval, shall not require a further Development Application.

TOWN OF BASSENDEAN GUIDELINES FOR PERCENT FOR ART POLICY

1.0 Operation and Intent

These Guidelines are adopted by the Town of Bassendean for the purpose of direction for the interpretation and implementation of the Town's Percent for Art Policy.

2.0 Implementation of Universal Percent for Art

2.1 Prescribed Areas

The Town of Bassendean has prepared a Public Art Master Plan which divides the Town into precincts, and shows the location of proposed public art works.

2.2 Cash In Lieu

Where the proponent elects, the public art contribution may alternatively by cash-in-lieu based on the rate described in the Town of Bassendean's Universal Percent for Art Policy. Such cash-in-lieu are to be:

- a) paid to the Town of Bassendean's Public Arts Fund (Percent for Public Art); and
- b) expended on a public art project within the prescribed area in the Public Art Master Plan within which proposal is situated.

Individual funds contributed within a prescribed area may be accrued for more comprehensive or detailed art projects and/or areas as outlined in the Town of Bassendean's Public Art Master Plan.

2.3 Eligible Costs

For the purpose of cash in lieu contributions, costs associated with the production of an art project may include:

- i) professional artist's budget, including artist fees, Request for Proposal, material, assistants' labour costs, insurance, permits, taxes, business and legal expenses, operating costs, and art consultant's fees if these are necessary and reasonable.
- ii) Fabrication and installation of artwork,
- iii) Site preparation,
- iv) Structures enabling the artist to display the artwork,
- v) Documentation of the artwork, and
- vi) Acknowledgment plaque identifying the artist, artwork and development.

2.4 Equity, Safety and Universal Access

Public art should be made accessible to all members of the community, irrespective of their age and abilities. While art in public spaces might be considered primarily a visual experience, it can provide a range of sensory experiences for people with disabilities - artwork can be tactile, aural and give off pleasant smells as well as being visual. Artwork need not be monumental, but can be at heights suitable for people in wheelchairs to touch, move through and explore. Artwork can be interactive play objects for family groups and children. Interpretive signage in an easy to read format, including Braille, will ensure that artworks are inclusive of all members of the community. Where feasible and appropriate to the site and community, the Authority will commission artworks that can be enjoyed as an interactive experience, irrespective of age, mobility or ability.

2.5 Exclusions to Public Art

Art projects ineligible for consideration include:

- i) Business logo.
- ii) Directional elements such as supergraphics, signage or colour coding.
- iii) 'Art objects' which are mass produced such as fountains, statuary or playground equipment.
- iv) most art reproductions.
- v) landscaping or generic hardscaping elements which would normally be associated with the project.
- vi) services or utilities necessary to operate or maintain artworks.

2.6 Design Documentation

The artist will be required to prepare detailed documentation of the artwork at various stages of the commission, design, fabrication and implementation processes. Depending upon the project, the documentation may include concept drawings, maquettes, structural and other engineering drawings, photographic images of works in progress, photographic images of completed and installed work and a maintenance schedule.

2.7 Approval of Artwork

The approval of the Council shall be required prior to the creation and installation of the Public Art. It is preferable that the Council delegate authority to grant approval to the Public Art to an appropriate Officer, or duly appointed panel.

2.8 Clearance Process

The public artwork must be completed and installed prior to the first occupation of the new development, and maintained thereafter by the owner(s)/occupier(s).

Alternatively, Council may accept a suitable agreement prepared at the applicant's expense binding the proponent to complete the works within a specified timeframe.

3.0 Maintenance

3.1 Maintenance and Resistance to Vandalism

Artworks that are low maintenance, robust, durable and resistant to Vandalism will be encouraged. Artists will be required to present the Town with a maintenance schedule at the completion of the commission.

3.2 Recording

The public artwork will be registered in the Town's Public Art Inventory once the artwork is completed.

3.3 Decommissioning

The proponent (or Town where the public art is situated on Crown Land) may decide to remove an artwork because it is in an advanced state of disrepair or damage, because the artwork is no longer considered suitable for the location or for other reasons. In such cases, the Town will prepare a documented archival record of the artwork prior to its removal.

The proponent (or Town where the public art is situated on Crown Land) must make a reasonable attempt to contact the artist at least 28 days ahead of any relocation, sale, alteration or removal of an artwork.

4.0 Creative Development Process

4.1 Creative Design Process

The proponent will commission artists and coordinate and manage the process by which they work alongside architects, landscape architects, planners and engineers. There will be a variety of approaches resulting in some easily identifiable artworks, and others that will be merged as an integral part of construction. While there is certainly a place for sculpture and civic landmark, there is also room for colour, movement, whimsy and theatre. This policy gives equal value to the purely aesthetic and to the functional.

4.2 Consultation with Stakeholders

Where appropriate, an invitation should be extended to community members to participate in the artwork process.

Some groups in the community are not comfortable with the expression of interest and tender processes, and will not enter into them without assistance. While artists from these groups will be encouraged to apply for all publicly advertised commissions, there may be opportunities for designating specific commissions for them. In such cases, the selection processes outlined above may be modified and more assistance given to the artists submitting Expressions of Interest or Requests for Proposals.

4.3 Collaboration

There is an expectation that commissioned artists will work in collaboration with other consultants engaged by the Proponent (most commonly, but not exclusively, landscape architects, urban planners and engineers) and that the conceptual and technical requirements of these professionals will be duly regarded by the artist when designing and installing the artwork.

There is an equal expectation that the artists' aesthetic judgement will be respected by other consultants engaged by the proponent. Changes to an artwork, even at concept stage, can only be made with the full knowledge and approval of the artist.

5.0 Artists Rights

5.1 Definition of Artist

Only professional artists will be eligible to carry out public art commissions. As the term 'artist' is self-referencing, for the purposes of this policy a professional visual artist can be defined as a person who fits into at least two of the following categories:

- A person who has a university degree or minimum 3 year full time TAFE Diploma in visual arts, or when the brief calls for it, other art forms such as multi media;
- A person who has a track record of exhibiting their artwork at reputable art galleries that sell the work of professional artists;
- A person who has had work purchased by major public collections, including (but not limited to) the Art Gallery of Western Australia, any of the university collections or Artbank;
- A person who earns more than 50% of their income from arts related activities, such as teaching, selling artwork or undertaking public art commissions.

Sometimes it will be appropriate to be more flexible and seek people other than professional artists to carry out artwork commissions. This may apply in instances when young, emerging and indigenous artists or students may be considered appropriate.

5.2 Artist Contract

The proponent will be required to forward copies of the artist's contract, maintenance schedule and artist contact details to the Town at the commencement of the project. In the case where the proponent is the Town, it shall satisfy itself that these requisites have been satisfied.

5.3 Moral Rights

Since 2000 moral rights legislation has protected artists. In brief, an artist's moral rights are infringed if:

- Their work is not attributed or credited;
- Their work is falsely attributed to someone else; or
- Their work is treated in a derogatory way by distorting, modifying or removing it without their knowledge or consent.

In practical terms this means that all artworks should have the artist's name on or attached it, that the Town cannot change an artwork in any way without seeking the artist's permission; likewise, cannot remove or re-locate the artwork without seeking the artist's permission. It may be that an artist has moved and the Town cannot find them, but evidence that a reasonable attempt to find the artist must be provided.

The Town will take special care to ensure that acts of restoration or preservation (of artworks) will be conducted in a sensitive manner with prior consultation with the artists. Wherever possible, preservation or restorative works should be carried out by professional conservators.

Special care will also be taken with the moral rights associated with works created by more than one artist, in that it is acknowledged that collaborators on artistic creations can take different views on issues such as relocation and restoration.

5.4 Acknowledgement of Artwork

In line with moral rights legislation, the proponent will install a plaque or plate near each artwork, acknowledging the name of the artist, and the name of the person, agency or company who funded the artwork.

5.5 Copyright of Artwork

Once an artwork has been completed and accepted by the Town, copyright will be held jointly by the Town and the artist. In practical terms this means that the Town has the right to reproduce extracts from the design documentation and photographic images of the artwork for non-commercial purposes, such as annual reports, information brochures about the Authority and information brochures about the artwork. The artist will have the right to reproduce extracts from the design documentation or photographic images of the artwork in books or other publications associated with the artist or artwork.

5.6 Fees to Artists

A fee may be paid to artists invited to submit a Request for Proposal (RFP) and this may be credited to the value of the Public Art required under the Policy. The amount will be at the discretion of the proponent and in proportion to the overall artwork budget. The fee will be paid after the proposal had been submitted, deemed to comply with the requirements and the artist has attended their interview.

Policy Number: Local Planning Policy No. 15
Policy Title: Public Art

1. Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy No. 15 – Public Art.

2. Policy Statement

The Town recognises the importance public art has in creating a sense of place and contributing to a culturally rich environment. The Town considers that high quality and meaningful artwork can enrich the community and strengthen community connectedness.

3. Policy Objectives

- (a) Provide for the ability to impose conditions on development approvals requiring contributions towards the provision of public art.
- (b) Improve legibility by introducing public art which assists in making streets, open spaces and buildings more identifiable;
- (c) Enhance a sense of place by encouraging public forms which provide an interpretation and expression of the local area's natural physical characteristics and social values;
- (d) Improving interpretation of cultural, environmental and built heritage;
- (e) Improving visual amenity by use of public art to screen unattractive views and improving the appearance of places; and
- (f) Improve the functionality of the public domain with public art to provide appropriate street furniture functions.

4. Application

This Policy applies to all applications for Development Approval for residential, commercial or mixed use development, where the estimated cost of the development exceeds \$2 million. This Policy does not apply to industrial development.

5. Definitions

Artist: means:

- *A person who has a university degree or minimum 3 year full time TAFE Diploma in visual arts, or when the brief calls for it, other art forms such as multimedia;*
- *A person who has a track record of exhibiting their artwork at reputable art galleries that sell the work of professional artists;*
- *A person who has had work purchased by major public collections, including (but not limited to) the Art Gallery of Western Australia, any of the university collections or Artbank; or*
- *A person who earns more than 35% of their income from arts related activities, such as teaching, selling artwork or undertaking public art commissions.*

Construction Cost: *means the estimated cost of the equipment, financing, services and utilities required to carry out a development but does not include the cost of the acquisition of land, architectural, design or consultants fees. The Town will generally accept the construction cost of the development to be the same as the “approximate cost of proposed development” stated by the applicant in the development application form.*

Public Art: *is a work that is created by an artist that is sited in a highly visible position when viewed from the public realm and can include (but is not limited to) the following:*

- *The artistic treatment of functional equipment such as bike racks, benches or fountains;*
- *Playground equipment, light posts or shade structures which are unique;*
- *Landscape art enhancements such as walkways, bridges or art features within a garden;*
- *Murals, tiles and mosaics covering walls, floors and walkways; and*
- *Sculptures, free-standing or incorporated as an integral element of a building design.*

Public art does not include the following:

- *Business logos, advertising and/or signage;*
- *Art that is mass produced or off-the-shelf reproductions;*
- *Architectural building cladding, unless of a high quality uniquely artistic nature that significantly enhances the public realm and fulfils the objectives and requirements outlined in this policy, to the satisfaction of the Town; or*
- *Landscaping or hardscaping which would normally be associated with the development.*

6. Policy Requirements

6.1 General

- (a) Applications for Development Approval that provide for the construction of residential and/or commercial development (or alterations or extensions to these developments) are to make a contribution to public art, equivalent of 1% of the estimated cost of development (but not exceeding \$250,000), by way of:
- (i) Providing public art. For the purposes of this option, the cost of the art may include artist's fees, labour, materials, installation, operating costs and the costs of any required permits or approvals. Where the public art is to replace a functional and/or required part of the development, the cost calculation shall reflect the difference in cost between the provision of the standard component and the cost of the artist prepared component; or
 - (ii) Making a cash contribution.
- (b) Where public art is provided in accordance with Clause 6.1(a)(i) above, it is to be installed prior to the commencement of use and/or occupancy of the development site and maintained by the landowners for the life of the development.
- (c) Where a cash-in-lieu contribution is made in accordance with Clause 6.1.(a)(ii), it shall be paid prior to the commencement of use and/or occupancy of the site, with the funds to be used by the Town on public art projects that are located in, and contribute to the immediate locality within which the development is located.

6.2 Design Requirements

- (a) Public art shall accord with the following design criteria:
- (i) Be located within the lot boundaries of the development site, unless otherwise approved by the Town.

- (ii) Be located where it can be clearly seen from the public realm and contribute to an attractive and stimulating environment;
 - (iii) Be durable, sustainable and easy to maintain, including being resistant to vandalism;
 - (iv) Not detract from the amenity or safety of the surrounding area, pedestrians or vehicles;
 - (v) Where considered appropriate, be lit at night by the use of energy efficient lighting;
 - (vi) Be responsive to the site context and reflect the local area's natural, physical, cultural or social values and/or history;
 - (vii) Take into account the existing public art in the vicinity to avoid repetition and to ensure the public art is unique; and
 - (viii) Be functional, where appropriate.
- (b) Artists are encouraged to ensure public art is accessible to all members of the community, irrespective of their age and abilities, and include sensory experiences for people with disabilities.
- (c) Artists are encouraged to collaborate with other project consultants, including landscape architects, urban planners and engineers to ensure the artwork is complimentary to and compatible with other elements of the development.

6.3 Information Requirements

- (a) Applications that are subject to this Policy are to advise of the intended method of satisfying the requirements of Clause 6.1(a) of the Policy.
- (b) Where an applicant elects to provide public art in accordance with Clause 6.1(a)(i) of the Policy, the application for Development Approval shall include a preliminary proposal for public art which addresses:
- (i) The form of public art proposed;
 - (ii) The approximate size of the public art proposed;
 - (iii) Detailed documentation of the artwork, including photographs, design, fabrication and installation and maintenance processes; and
 - (iv) The indicative location of the public art proposed on the development site.
- (c) In approving an application for Development Approval that proposes public art, a condition will be imposed requiring the following details of the public art to be provided to the Town for approval, prior to the lodgement of a Building Permit application:

- (i) Design documentation of the proposed public art;
- (ii) Detailed plans of the public art which are to scale and include dimensions, details of the materials, location, colours and installation method;
- (iii) Cost calculations of the proposed public art; and
- (iv) The proposed maintenance regime.

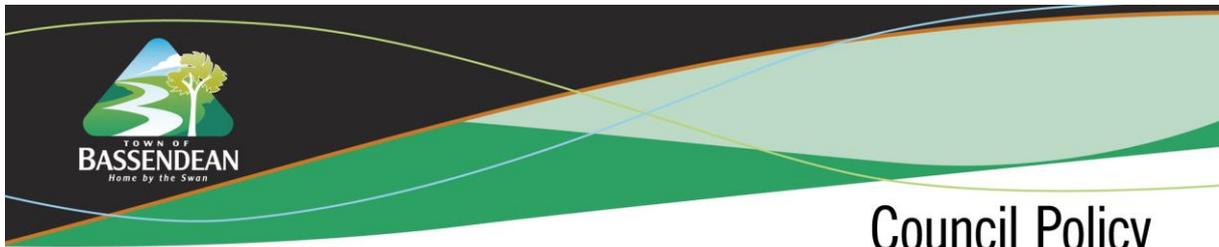
6.4 Approval, Installation and Maintenance

- (a) No additional development approval will be required for the installation of the approved public art located on a development site, unless otherwise prescribed in the relevant development approval.
- (b) Only artists or persons supervised by an artist, are permitted to carry out public art commissions, unless otherwise approved by the Town.
- (c) The landowner is responsible for the ongoing maintenance and long-term asset renewal (if applicable) of the artwork, to the satisfaction of the Town, in accordance with the information provided in accordance with Clause 6.3(c)(iv).

Document Control

Directorate	Community Planning
Business Unit	Development and Place
Inception Date	[Insert OCM RESOLUTION NO & DATE]
Version	
Next Review Date	[Insert date – maximum 2 years generally is considered good practice]

ATTACHMENT NO. 5



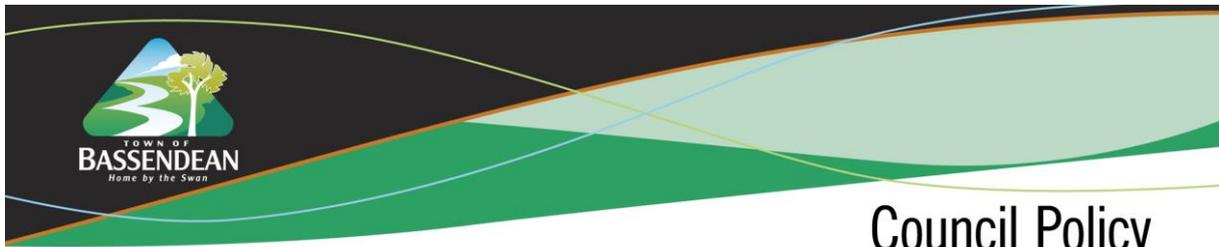
5.1 Town of Bassendean Volunteer Policy

Objective

To provide a principle statement and guidelines for the management of registered volunteers working on behalf of the Town of Bassendean.

Strategy

1. The Town accepts and encourages volunteering as important to community wellbeing and supports the involvement of volunteers within all appropriate programs and activities managed by the Town.
2. The Town recognises a volunteer as anyone who, without compensation beyond reimbursement of expenses, performs their designated duties at the direction of and on behalf of the Town of Bassendean.
3. Volunteers who work directly with and on behalf of the Town's services will be required to first register as a Town of Bassendean volunteer.
4. Registered volunteers, whilst engaged in voluntary work authorised by and under the control of the Council, are insured with the Local Government Insurance Service. This covers volunteers between the ages of 16 to 90 years of age (with restrictions to cover those volunteers aged 75 to 90 years).
5. The cost of any medical, driving test or other assessments to meet legislative, statutory or regulatory requirements of the volunteer task, is to be paid by the Town of Bassendean.
6. Volunteers that retire may receive a farewell function and gift at the approval of the Mayor or Chief Executive Officer.
7. All volunteers who apply to work on behalf of the Town will be required to complete an application process.
8. Volunteers will be required to follow the volunteers' code of conduct and maintain the corporate values.
9. The Town supports the rights and responsibilities of volunteers and will ensure volunteers are provided with adequate support, induction, training and recognition for the contribution of their services to the community.
10. The Town will provide a recruitment, selection and monitoring service to volunteers that will ensure people's health and safety are protected by matching skills and abilities with the required tasks.



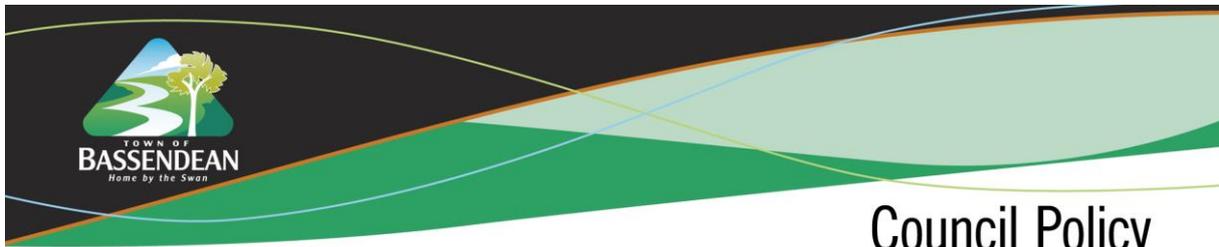
Council Policy

11. The Town reserves the right to refuse the services of an applicant or registered volunteers.
12. Volunteers who have a conflict of interest with their role in providing the activities and programmes of the Town shall disclose the nature of the interest at the earliest opportunity after becoming aware of such intent.
13. The Town will ensure that volunteers' information is held confidentially.
14. The Town will ensure that volunteers have access to a complaint's procedure that provides the opportunity for volunteers to air their grievances in an appropriate manner without fear of retribution or discrimination.
15. The Town provides a complaint handling mechanism that applies equally to staff and volunteers. The principle of natural justice applies in all cases.

Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

<p>Policy Type: Strategic Policy</p> <p>Link to Strategic Community Plan: Inclusiveness, Lifelong Learning, Health and Social Wellbeing</p>	<p>Policy Owner: Director Community Development and Director of Operational Services</p> <p>Last Review Date: 5 March 2010 Version 2</p> <p>Next Review due by: December 2016</p>
--	---



5.18 Food Safe/Catering

Objectives

To encourage the provision of good nutrition options at Council conducted events and activities to maintain and improve the health of the community.

Strategies

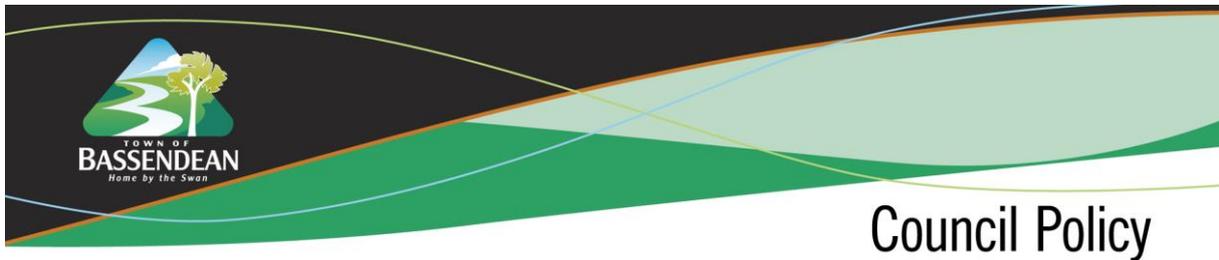
- Where beverages are available at functions and activities, healthier alternatives will also be readily offered, such as water and beverages with low/no sugar content.
- Food and beverage vouchers and giveaways to include healthy options.
- Where food vendors are required, the Town will attempt to source vendors that provide healthier food and beverage alternatives.

Appropriate information will be available to food handlers e.g. Health & Hygiene of Food Handlers.

Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

<p>Policy Type: Council Policy</p> <p>Link to Strategic Community Plan: Inclusiveness, Lifelong Learning, Health and Social Wellbeing</p>	<p>Policy Owner: Director Community Development</p> <p>Adopted: OCM - 26/09/07</p> <p>Last Review Date: March 2014</p> <p>Version 1</p> <p>Next Review due by: December 2016</p>
---	---



5.19 Alcohol and Other Drugs Policy

Objectives

To promote, encourage and support strategies to minimise harm from alcohol and other drug use.

Strategies

The Town encourages the responsible consumption of alcohol, and excessive or rapid consumption of alcohol will be discouraged.

Water will be made available for free or low cost at public events.

If events include a licensed area, alcohol will be served in accordance with the requirements set out in the Liquor Control Act 1988. This includes no alcohol being served to patrons under the age of 18 years or to intoxicated patrons.

The use of illicit and performance enhancing drugs will not be allowed at any activities or events under the control of the Town.

Participants and performers known to be intoxicated due to alcohol and/or other drugs will not be permitted to participate or perform.

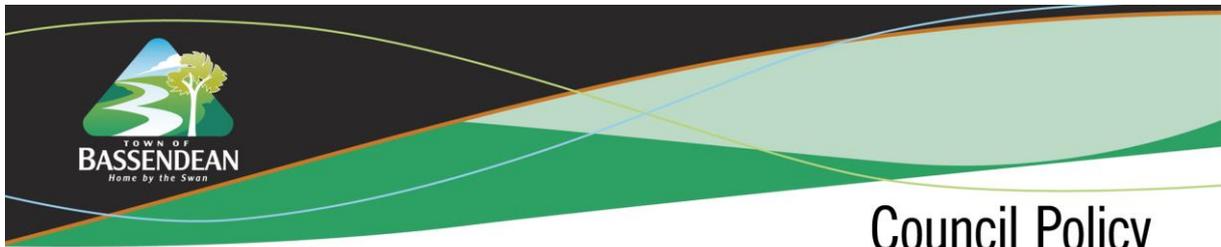
Food will be offered when alcohol is served.

The irresponsible use of alcohol or use of illicit and/or performance enhancing drugs will not be glamorised or promoted.

Where alcohol is available, lower strength and non-alcoholic beverage options will be available.

Alcohol will not be used as prizes or awards.

The availability of alcohol will be restricted to suitable and appropriate occasions as determined by the Town.



Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

Policy Type: Council Policy	Policy Owner: Director Community Development
Link to Strategic Community Plan: Inclusiveness, Lifelong Learning, Health and Social Wellbeing -	Adopted: OCM 26/09/07
	Last Review Date: March 2014
	Version 1
	Next Review due by: December 2016

5.20 Sun Protection Policy

Objectives

To recognise that exposure to ultraviolet radiation (UVR) has negative health effects and will therefore introduce measures to minimise exposure.

Strategies

The Town strongly recommends and supports sun safe practices for all activities.

Activities will be conducted outside of the hours 10.00am to 3.00pm when UVR is at its peak, whenever possible.

Natural shade will be utilised to protect participants and spectators, wherever available.

Staff and members representing the organisation will always act as positive role models by adopting sun protection behaviours such as wearing long sleeved shirts, broad brim hats, extra length shorts, sunglasses and applying sunscreen.

When natural shade is not available, the Town will supply and erect portable shade structures, wherever possible.

Sunscreen (SPF 30+, broad spectrum water resistant) will be made available to participants and spectators. However when this is not possible these parties will be encouraged to bring their own.

Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

Policy Type: Council Policy	Policy Owner: Director Community Development
Link to Strategic Community Plan: Inclusiveness, Lifelong Learning, Health and Social Wellbeing -	Adopted: OCM - 26/09/07
	Last Review Date: March 2014
	Next Review due by: December 2016
	Version 1

5.21 Mental Health

Objectives

To promote positive mental health to maximise well being in individuals and communities. To foster a sense of belonging through improving social, physical and economic environments as well as enhancing the coping capacity of individuals and communities. To reduce or remove economic or social barriers to participation in the Town’s activities and encourage participants, volunteers and organisers to treat all groups in the organisation and in the community in general with respect, equality and openness.

Strategies

The Town will proactively support positive mental health promotion in individuals and the community through the following supportive strategies:

Provide opportunities for individuals to be mentally, physically and socially active (ACT).

Encourage individuals to join and actively participate in the Town’s activities and those of partner organisations (BELONG).

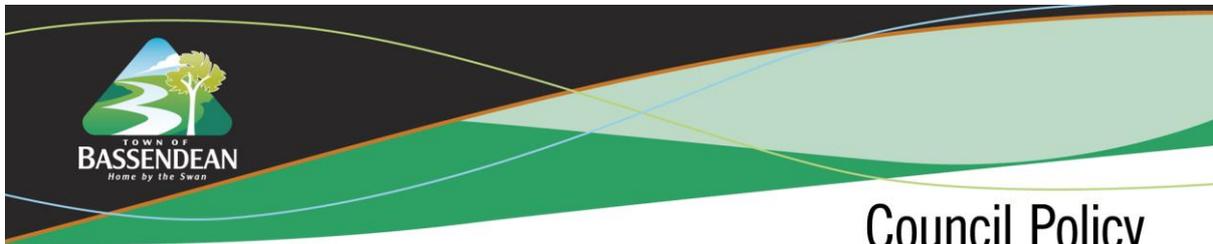
Encourage individuals to become a volunteer in the Town, to set personal goals for achievement in the activities of the organisation, and to be more broadly involved in other community events and environments (COMMIT).

Application

Responsibility for the implementation of this policy rest with all Councillors, staff, volunteers and contractors of the Town of Bassendean. The Chief Executive Officer will report on the commitment of the Town to social justice through the annual report. The Policy is to be reviewed every three years.

<p>Policy Type: Council Policy</p> <p>Link to Strategic Community Plan: Inclusiveness, Lifelong Learning, Health and Social Wellbeing</p>	<p>Policy Owner: Director Community Development</p> <p>Adopted OCM - 26/09/07</p> <p>Last Review Date: March 2014</p> <p>Version 1</p> <p>Next Review due by: December 2016</p>
---	--

ATTACHMENT NO. 6



Council Policy

Asset Management Policy

Objective

The Policy provides clear direction in the provision and management of all Council's assets. It seeks to ensure that assets support Council's strategic vision and objectives, deliver sustainable service outcomes and are provided at appropriate levels of service for present and future stakeholders.

Strategy

Council recognises the strategic importance of maintaining and replacing assets in a sustainable manner in order to achieve our vision as a highly accessible, cohesive, vibrant and diverse community within a high quality built and natural environment.

The Town will manage its assets in a whole-of-life and economically, environmentally, culturally and socially sustainable manner.

Asset management decisions will consider other key Town policies and priority will be given to existing assets and services to ensure that the Town's existing assets are maintained in order to maximise the whole-of-life opportunity before embarking on additional or expanded services or the acquisition of new assets.

SCOPE

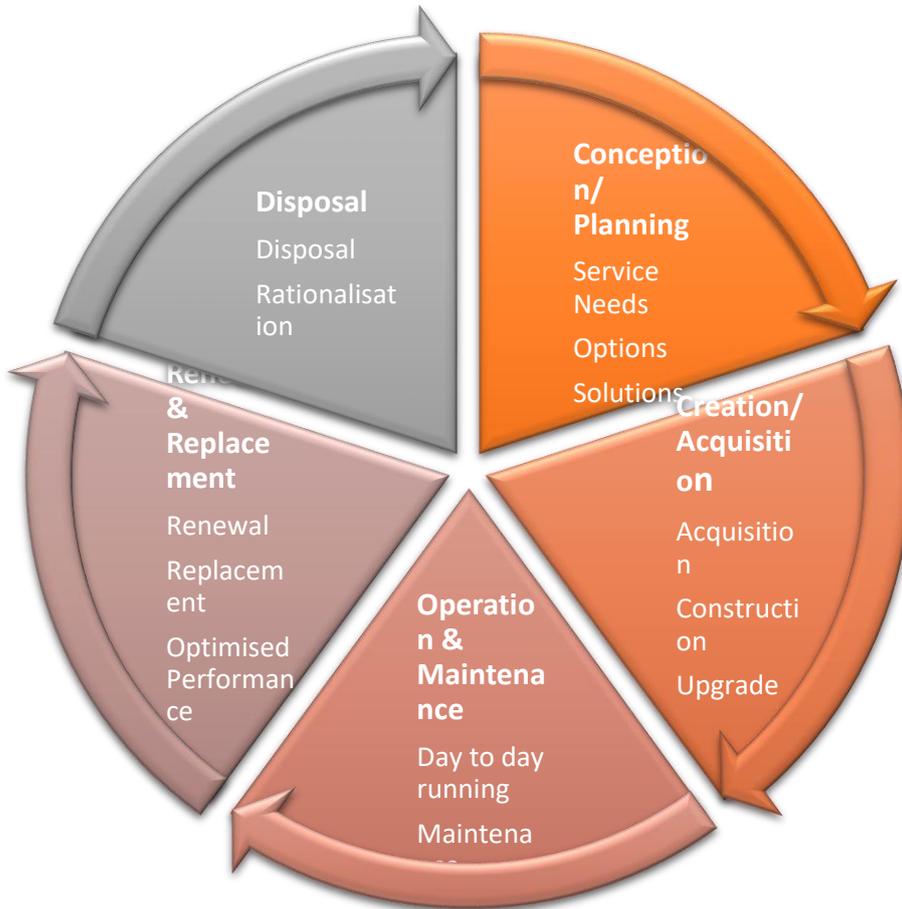
The Town considers assets (such as infrastructure, land, plant and equipment) to be any that support the delivery of one or more of the following services:

- Property;
- Recreation;
- Transport;
- Plant & Equipment; and
- Information Technology.

This Policy applies to all assets which are required to be managed by the Town, where their components have a useful life of more than one year and a replacement cost greater than \$5,000.

ASSET LIFE CYCLE (Whole of Life)

For clarity, the following describes the Town's definition of its Assets' Lifecycles. Lifecycle asset management involves the decisions made at each stage of an asset's life, from conception to disposal. The decisions made at one stage may affect the asset's performance and cost in others.



Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors, Council delegates and Chief Executive Officer. The Policy is to be reviewed every three years.

Policy Type: Strategic Policy

Link to Strategic Community Plan:
Leadership and Governance

Policy Owner: Director Operational Services

First Adopted: OCM-27/06/05

Last Reviewed: March 2014 **Version 2**

Next Review due by: May 2020

Communications

Policy Objective

To guide the communication undertaken by Elected Members, Committee Members and Employees.

Policy Scope

This Policy applies to all current Elected Members, Committee Members and Employees.

Policy Statement

Communications between Elected Members, Town staff and the community is essential, but needs to be undertaken in a manner that provides consistent, accurate, reliable information that meets legislative responsibilities. This Policy seeks to ensure that all communication meets those standards.

1. Media Liaison

- 1.1 The Mayor and/or the Chief Executive Officer (CEO) will discuss matters of interest with media representatives unless disclosure of certain information contravenes the Town of Bassendean's (the "Town") obligations of confidentiality or privacy, duty of care, or could infringe other laws or regulations that govern its operation.
- 1.2 Media statements are to maximise the opportunity to present a positive image of the Town.
- 1.3 The CEO is responsible for co-ordinating media liaison and issuing press releases to respond to media enquiries on behalf of the Town.

2. Speaking on behalf of the Town

- 2.1 The Mayor and/or the CEO are the official spokespersons on the Town's affairs. If the Mayor is unavailable, the Mayor may authorise another spokesperson to act on his or her behalf.
- 2.2 Elected Members and Employees are entitled to enter into public debate in their private capacity and make comment on the Town's affairs, provided they clearly state their comments reflect their personal views and do not give the impression they are speaking for or on behalf of Council.

- 2.3 Elected Members and Employees must support Council decisions and refrain from using the media to make negative personal comments on an Elected Member or Employee that could be interpreted as such and which are reasonably likely to undermine public confidence and/or have a detrimental impact on the individual or the local government.
- 2.4 An Elected Member must ensure that their use of social media and other forms of communication complies with the Town's Code of Conduct for Councillors, Committee Members and Candidates, and that any information that they publish is factually correct.
- 2.5 An Elected Member must not disparage the character of another Council Member, Committee Member or Employee.
- 2.6 Elected Members and Employees have a duty of legal fidelity to act in the best interests of the Council and the Town by not making public statements that are critical of a Council decision or can cause detriment to the integrity of the Town.

3. Elected Member's Correspondence

- 3.1 Town of Bassendean letterhead is to be used for all correspondence generated from the Mayor.
- 3.2 All correspondence (outward or inward) in the custody of an Elected Member must be captured in the corporate recordkeeping system in accordance with *State Records Act 2000*, *Town of Bassendean Recordkeeping Plan* and *Freedom of Information Act 1992*.

4. Elected Member's Access to Information

- 4.1 Access to corporate information by Elected Members is managed in accordance with Section 5.92 of the *Local Government Act 1995*.
- 4.2 Elected Members are able to access certain documents above and beyond what is available to the general public. This includes the right to inspect any document that deals with Council business. However, this is not without limitation. An Elected Member is required to demonstrate to the CEO the relevance of the information to the performance of the Elected Member's role. The information, where granted, is not to be used for an Elected Member's own interest, be used to cause detriment to the Town or be unconnected with a Council activity (section 5.93).
- 4.3 Should approval be granted, the CEO will determine the manner in which the access is permitted.

5. Communication between Elected Members and Town employees when acting in their formal capacity.

- 5.1 ~~All communication between Elected Members and~~ Where an Elected Member is acting in their formal capacity as a Councillor of the Town of Bassendean, all communication requests to Town employees must be directed through the CEO, Director Corporate Services, Director Community Planning, Executive Manager Infrastructure, and Executive Manager Sustainability and Environment.
- 5.2 Communication by Elected Members, when acting in their formal capacity as a Councillor, with Town employees other than those specified in subclause 5.1 above, requires authorisation from the CEO.
- 5.3 In the event an enquiry entails the use of Town resources to the extent it may have an adverse effect on the day to day operations of the organisation, the enquiry is to be referred to the CEO for determination.

6. Improper use of information

- 6.1 Elected Members and Employees must not make improper use of information that is acquired as a result of the performance of their role under the Act or any other written law. Elected Members and Employees who have access to confidential information are to put in place measures to ensure that confidentiality is retained.
- 6.2 Comments which become public and which breach this policy, and/or the Code of Conduct for Councillors, Committee Members, and Candidates, may constitute a minor breach of the *Local Government Act 1995 [refer s.5.105]* and may be referred for investigation.

7. Record Keeping

- 7.1 Official communications undertaken on behalf of the Town, including on the Town of Bassendean's Social Media accounts and third party social media accounts must be created and retained as local government records in accordance with the *State Records Act 2000*. These records are also subject to the *Freedom of Information Act 1992*.
- 7.2 Elected Member communications that relate to their role as an Elected Member are subject to the requirements of the *State Records Act 2000*. Elected Members are responsible for transferring these records to the Town's administration. Elected Member records are also subject to the *Freedom of Information Act 1992*.

8. Website

The Town of Bassendean will maintain an official website, as the community's on-line resource to access the Town's official communications.

9. Social Media

Social media accounts or unsecured website forums must not be used to transact during meetings in relation to the official business of the Town. *[State Records Act 2000 / Local Government Record Keeping Plan, s's 5.23(2) and 5.93 of the Local Government Act 1995]*

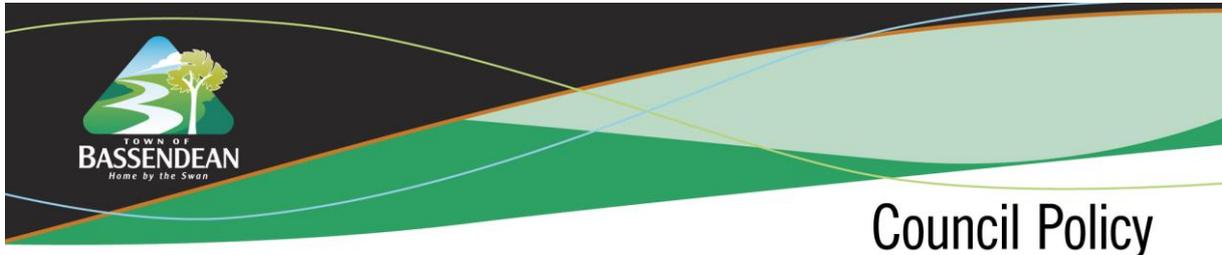
10. Public Consultation

Elected Members are permitted to promote the participation in a Town-led public consultation process. In doing so, information is to be objective, and not infer a bias or lack of impartiality.

11. Breach

A breach of this policy will be dealt with in accordance with the *Local Government Act 1995* and the Town of Bassendean Code of Conduct for Councillors, Committee Members and Candidates, and the Town of Bassendean's Code of Conduct for Employees.

Document Control box			
Document Responsibilities:			
Owner:	CEO	Owner Business Unit:	
Inception Date:		Decision Maker:	Council
Review Date:	Annual Biennial	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Local Government Act 1995 Local Government (Administration) Regulations 1996 Local Government (Model Code of Conduct) Regulations 2021 Code of Conduct for Councillors, Committee Members and Candidates</i>		



Communication between Elected Members and the Administration Policy

1. Purpose

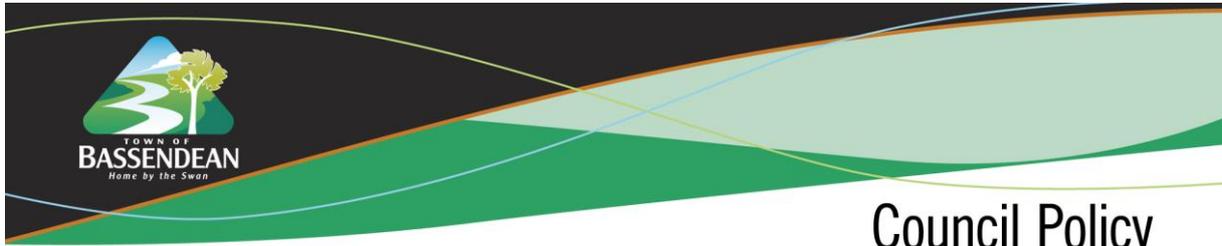
- (a) To establish the requirements and provide direction for lawful, effective and appropriate communication and interaction between the Elected Members and the Administration of the Local Government Town of Bassendean.
- (b) To complement the Code of Conduct for Councillors, Committee Members and Employees.
- (c) To promote understanding and compliance with the *Local Government Act 1995 (Act)* and the *Local Government (Rules of Conduct) Regulations 2007 (Conduct Regulations)* by Elected Members, the Chief Executive Officer (CEO) and employees of the Administration in all communications.
- (d) To support compliance with s 2.8(f) of the Act, which provides that the primary point of contact for communication between Elected Members and the Administration is between the CEO and the Mayor.

2. Application

- (a) This Policy governs the interaction and communication between the Administration and all Elected Members.
- (b) Responsibility for compliance with this Policy applies to:
 - i. The Chief Executive Officer;
 - ii. The Mayor;
 - iii. The Deputy Mayor;
 - iv. Councillors;
 - v. Committee Members; and
 - vi. All Employees.

3. Approved Communication Channels for Elected Members

- (a) Pursuant to s 2.8(f) of the Act, the primary point of contact for communication between Elected Members and the Administration is between the CEO and the Mayor.
- (b) The Mayor should keep other Elected Members apprised of communication with the CEO.
- (c) Where Elected Members, other than the Mayor, wish to meet with the CEO, an appointment should be made to schedule a mutually convenient time.



- (d) Notwithstanding (a) above, CEO approved communication may occur between Elected Members and Directors or Executive Managers (CEO approved officers).
- (e) Communication by Elected Members with employees other than those identified at (d) above, requires authorisation from the CEO.
- (f) Where Elected Members communicate via email with CEO approved officers, the CEO should be copied into the communication.
- (g) Where Elected Members communicate via telephone or by other verbal means with CEO approved officers, the approved officer should report the communication to the CEO as a matter of priority.
- (h) Where Elected Members wish to meet with a CEO approved officer, the Mayor should be informed,¹ the CEO consulted and an appointment made to schedule a mutually convenient time.
- (i) Employees who are not identified in this Policy as CEO approved officers cannot communicate with Elected Members without the expressed approval of the CEO.

4. Improper Use Of and Confidential Information

- (a) A person who is a council member must abide by the provisions set out in s 5.93 of the Act, including to not make improper use of any information obtained in their capacity as an Elected Member.

5. Breaches

- (a) Breaches of this Policy may also be considered to constitute a breach of the Local Government Act 1995 or Local Government (Rules of Conduct) Regulations 2007, may be reported in accordance with the requirements of the Act or the Code of Conduct.

<p>Business Unit: Office of the Chief Executive Officer Governance and Strategy</p>	<p>Responsible Officer: Chief Executive Officer</p> <p>Inception Date: 26 November 2019</p> <p>Version: One</p> <p>Next Review Date: September 2022</p>
--	---

¹ In accordance with clause 6.2 of the Code of Conduct, complaints by Elected Members regarding the Mayor or other Elected Members should be reported directly to the CEO.

Asset Management

Policy Objective

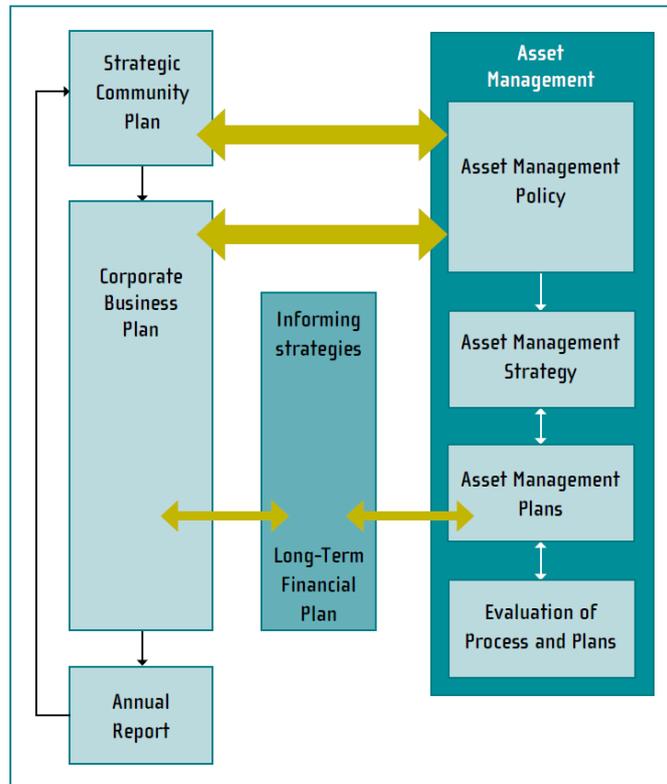
The Policy provides clear direction in the provision and management of all Town of Bassendean assets. It seeks to ensure that assets support the Town’s strategic vision and objectives, deliver sustainable service outcomes and are provided at appropriate levels of service for present and future stakeholders.

Policy

The Town will provide and manage assets that support the delivery of services in line with its strategic vision (communicated via the Strategic Community Plan). Through a commitment to continuous improvement in asset management, the Town will develop an Asset Management Strategy and Asset Management Plans.

The Town will manage its assets in accordance with the Integrated Asset Management Framework (refer to Figure 1).

Figure 1: Integrated Asset Management Framework



Policy Scope

The Town considers assets (such as infrastructure, land, plant and equipment) to be any that support the delivery of one or more of the following services:

- Property
- Recreation
- Transport
- Plant & Equipment
- Waste Management
- Information Technology

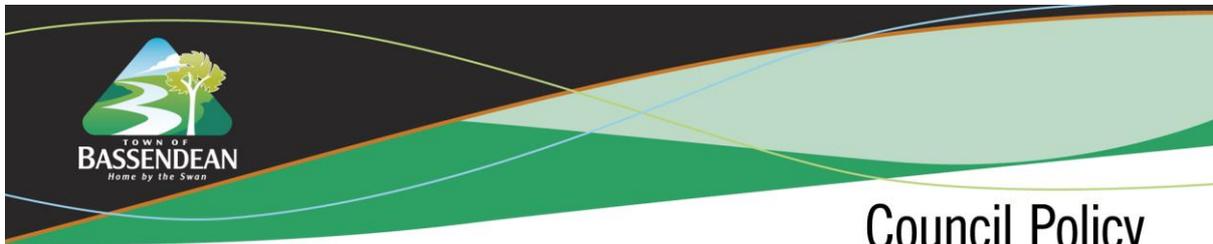
This Policy applies to all assets that are required to be managed by the Town, where their components have a useful life of more than one year and a replacement cost greater than \$5,000.

Framework

The Town's Asset Management Vision shall be achieved through the implementation of an integrated planning and reporting framework. As a minimum:

- The Asset Management Strategy shall define the Town's asset management Vision, Objectives, Outcomes, Enablers (e.g. Roles and Responsibilities, Training etc.), Performance Monitoring and Implementation Plan.
- The Asset Management Plans shall be driven by community informed service levels, future demand and long term sustainability.

Document Control box			
Document Responsibilities:			
Owner:	Chief Executive Officer	Owner Business Unit:	Executive Manager Infrastructure
Inception Date:	OCM-27/6/2005 Revised OCM /2/2021	Decision Maker:	Council
Review Date:	2025	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	Local Government Act 1995		



Council Policy

Council Protocols Policy

Objective

This Policy is to provide guidance in respect to matters of protocol pertaining to Council Official documentation, functions and regalia.

Strategy

Use of the Mayoral Chain

The Mayoral Chain may be worn to enhance the dignity of the office of Mayor of the Town of Bassendean to recognise the special position bestowed upon the incumbent.

Occasions upon which the Mayoral Chain may be worn are –

- At Council meetings and on civic occasions in the Administration Centre;
- On occasions when the Mayor is officiating at ceremonies within the municipality such as the official opening of a Council facility; and
- On other major civic occasions at the discretion of the Mayor in office.

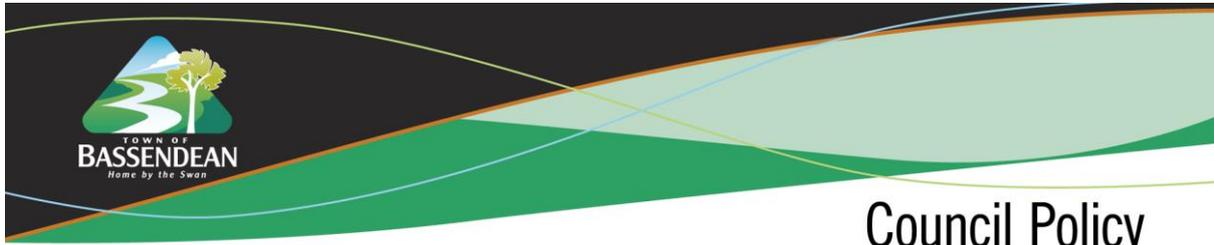
The Deputy Mayor may wear the Mayoral chain in accordance with this policy when acting on behalf of the Mayor.

The Mayor shall ensure the safe keeping of the Chain of Office and make it available to the Deputy Mayor under this policy.

Use of the Council Logo

The Council Logo is to be used for authorised purposes only. Council's logo is copyright and its use is restricted to bona fide Council situations. The logo is to be used in administrative situations as authorised by the Chief Executive Officer.

Candidates at elections are to be expressly advised that the Town's logo is not authorised to be used for electoral purposes.



Council Policy

Order of Councillors on Printed Material

To provide consistency in the presentation of printed Council material the following order is to be utilised –

- Mayor;
- Deputy Mayor; and
- All other Councillors in order of length of continuous service.

Where length of continuous service is the same, then by alphabetical sequence of surname.

Media Releases and Comments on Behalf of Council

~~The Local Government Act 1995 places responsibility for speaking on behalf of Council with the Mayor, or the Chief Executive Officer if the Mayor agrees.~~

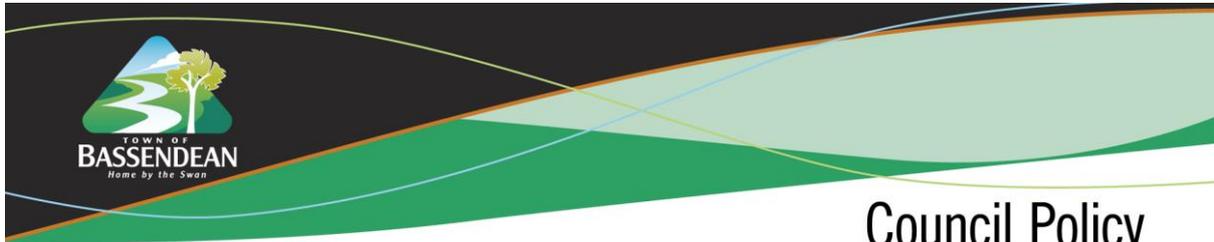
~~The Mayor, or the Chief Executive Officer if the Mayor agrees, may respond to questions from journalists but media releases should only be issued with the prior approval of the Mayor or the Chief Executive Officer. If the Chief Executive Officer is authorised to speak on behalf of the Town by the Mayor, the Chief Executive Officer may on-delegate this power to other staff members as required by the situation.~~

~~The Presiding Member and members of Council committees are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Mayor.~~

Citizenship Ceremonies

Council will present citizenship certificates to applicants in a way that recognises both the solemnity and celebratory aspects of the occasion, each person becoming a citizen will receive a small suitable gift from Council to commemorate the occasion. The type of gift to be at the discretion of the Mayor.

Council will adopt the protocol outlined in the Australian Citizenship Ceremonies Code issued by the relevant Government Department, and invited guests will be allowed to speak in accordance with those guidelines. but the speeches are to be evenly distributed throughout the ceremony.



Council Policy

Wherever practical Invite representatives of Federal and State Parliament, local religious groups as well as a representative of the local Police Emergency Service shall be invited to attend public citizenship ceremonies.

Civic Functions

Council will hold civic receptions during the year if suitable occasions are identified.

The number and size of major civic receptions to be held will be established during budget deliberations. Minor functions may be authorised by the Mayor during the year as part of the Mayor’s ceremonial function under the Local Government Act.

Acknowledgement Functions

An appropriate function to acknowledge the contribution of Councillors, Executive Staff, Business Unit Managers and partners over the term of the Council prior to the Local Government Election will be held every two years immediately prior to the Local Government Election at a venue within or close to the Town of Bassendean.

The arrangements are to be finalised by the Chief Executive Officer in liaison with the Mayor, and sufficient funds included in the budget for the purpose.

Application

Responsibility for the implementation of this policy rest with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

<p>Policy Type: Strategic Policy</p> <p>Link to Strategic Community Plan: Leadership and Governance</p>	<p>Responsible Officer: Chief Executive Officer and Director Corporate Services</p> <p>Last Review Date: September 2017</p> <p>Version 2</p> <p>Next Review due by: May 2020</p>
---	--

ATTACHMENT NO. 7

Quarterly Report - Quarter Two

Status update - 1 October 2021 to 31 December 2021



Following is an update of projects/actions set out in the Town of Bassendean Corporate Business Plan 2021-2025 for the period of 1 October 2021 to 31 December 2021. Projects “not started” refer to projects that are to commence in later financial years in accordance with the timeframe stated in the Corporate Business Plan.

At a glance... 2021/2022 Financial Year Projects



Strengthening and Connecting our Community (Priority Area 1)

■ On track	(13)
■ Off track	(0)
■ Not started	(2)
■ Complete	(3)
TOTAL	(18)



Leading environmental sustainability (Priority Area 2)

■ On track	(13)
■ Off track	(0)
■ Not started	(5)
■ Complete	(4)
TOTAL	(22)



Creating a vibrant town and precincts (Priority Area 3)

■ On track	(1)
■ Off track	(0)
■ Not started	(3)
■ Complete	(1)
TOTAL	(5)



Driving financial sustainability (Priority Area 4)

■ On track	(3)
■ Off track	(0)
■ Not started	(2)
■ Complete	(4)
TOTAL	(9)

Quarterly Report - Quarter Two

Status update - 1 October 2021 to 31 December 2021



Facilitating people-centred services (Priority Area 5)

 On track	(5)
 Off track	(0)
 Not started	(1)
 Complete	(1)
TOTAL	(7)



Providing visionary leadership and making great decisions (Priority Area 6)

 On track	(7)
 Off track	(0)
 Not started	(1)
 Complete	(2)
TOTAL	(10)



Building community identity by celebrating culture and heritage (Priority Area 7)

 On track	(5)
 Off track	(0)
 Not started	(4)
 Complete	(1)
TOTAL	(10)

PRIORITY AREA 1 STRENGTHENING AND CONNECTING OUR COMMUNITY

Objective 1.1	Success Measures
Fostering a culture of collaboration and trust between the organisation and community	<ul style="list-style-type: none"> Greater community support for decision making

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Undertake Community Survey to inform future service delivery and investment			●	●	Not Started	

Objective 1.2	Success Measures
Establishing partnerships with the community that build capacity, connection and sense of belonging	<ul style="list-style-type: none"> • Increased percentage of services delivered by community groups compared to the Town • Increased social return on investment using an agreed approach • Increased volunteer participation rates • Town staff hours result in greater return for time in volunteer management

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Implement Community insurance cover for community groups	●	●			On Track	The EOI process concluded on 18 October 2021. On 21 December, Council resolved to authorise the CEO to grant community insurance. To be finalised early 2022. A news item, web banner and social media promotion was conducted to advise Community groups of this grant.
Deliver community capacity building initiatives/ workshops	●	●	●	●	On Track	Supported by the Town, Women Can International Inc. has been delivering the My Identity (MYI) project (personal development) for young women in the Town from Oct – Dec. Through the staging of Seniors Week (8-12 November), an Art-for-All and Rice Paper Roll workshops were conducted. As part of updating the Town’s community asset mapping data, a community survey is planned to be conducted in Q3.
Revise and re-launch Sponsorship and Grants	●				Complete	
Promote grant opportunities to community groups	●	●	●	●	On Track	Since the launch of the Sponsorship and Grants Program in mid September 2021, the Town has received 8 applications for funding, 5 being approved, 2 requested to re-lodge their applications and 1 currently under assessment. Total expenditure to date: \$10,000.

Objective 1.3	Success Measures
Treating people equitably with access to programs and services, regardless of advantage or ability	<ul style="list-style-type: none"> • Alignment between services delivered and community needs • Diversity (in terms of demographic, ability, culture, background) of community members accessing spaces, places, programs and services is reflective of community structure

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Undertake and implement recommendations of service review of Seniors and Disability Services	●	●	●	●	On Track	Implementation commenced. Phase One of the Communications Plan complete, with letters and FAQs sent to clients and staff, client and staff information sessions and stakeholder meetings held. Awaiting advice of the new provider by the Federal Department of Health.
Prepare a new Access and Inclusion Plan for beyond 2023/24					Not Started	

Objective 1.4	Success Measures
Creating an environment where people feel welcome and safe	<ul style="list-style-type: none"> • Increased use of public transport by different demographics • Increased active transport by different demographics • Reduced antisocial incidents

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop a Right of Way Strategy	●	●			On Track	Draft Right of Way Strategy was advertised for public comment. Matter to be presented to Council in first half of 2022.
Facilitate Western Power in delivering Underground Power Project	●	●	●	●	On Track	Council resolved to set the standard service at \$2,910, subject to adoption in the 2022/23 Annual Budget, with the service charge to be paid over five years, commencing 2022/23.
Develop a Path Network Policy	●	●	●	●	On Track	In progress. Planned to be presented to Council this FY.

Objective 1.5	Success Measures
Supporting healthy lifestyles throughout our Town	<ul style="list-style-type: none"> • Increased use of public open spaces and other amenities • Improved health and wellbeing of residents

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Prepare Jubilee Masterplan	●				Complete	
Advocate for external funding of Jubilee Masterplan	●	●	●	●	On Track	Staff have previously discussed with Hon Dave Kelly (Local Member) and Patrick Gorman MP. Staff have since met with DLGSC and been in contact with the office of Dr Anne Aly MP. Application made for CSRFF funding via DLGSC.
Develop a Public Open Space Strategy	●	●	●	●	On Track	In progress.
Develop a Public Health Plan	●	●	●	●	On Track	Draft developed. To be advertised for public comment in the first half of 2022.
Creation of B.I.C. Reserve Concept Plan	●	●	●		On Track	In progress.
Complete construction of nature play based Playground and Ablutions at Sandy Beach Reserve	●	●	●	●	On Track	In progress for completion in Q4.

Objective 1.7	Success Measures
Facilitating community connection	<ul style="list-style-type: none"> Increased participation rates in volunteering, community activities and events

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Deliver or promote community events and/ or activations	●	●	●	●	On Track	<p>Facilitated/Supported by the Town:</p> <ul style="list-style-type: none"> Regular monthly Bassendean Markets and fortnightly Ashfield Food Truck events delivered. “Outdoors October” delivered to encourage residents to connect, engage in physical activity and featured themes such as Mental Health Week and Keen on Halloween. Bassendean RSL staged Remembrance Day service. Seniors Week staged 8-12 November and Telethon Community Cinemas launched on 25 November. International Day of People with Disability morning tea with Westcare staged on 3 December and International Day of Volunteers recognition event staged on 5 December. <p>Supported through the Town’s sponsorship and grants program:</p> <ul style="list-style-type: none"> Bassendean Scouts public launch event on Sunday 31 October. Bassendean Primary School’s Kaarak and Marri live performance staged on 14 December. <p>Morley Baptist Church (Hanwell Way Bassendean) Christmas Festival on 12 December.</p>
Review Community Awards Policy	●				Complete	

PRIORITY AREA 2 LEADING ENVIRONMENTAL SUSTAINABILITY

Objective 2.1	Success Measures
Demonstrate strong leadership in waste reduction and carbon neutrality	<p>SHORT TERM</p> <ul style="list-style-type: none"> State Government targets are met Waste generated per capita is reduced by 10% <p>LONG TERM</p> <ul style="list-style-type: none"> 70% of waste is diverted from landfill by 2030 On track to achieve carbon neutrality by 2030

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop an Emissions Reduction Strategy for the Community					Not Started	
Create Emissions Reduction Strategy for organisation		●	●	●	On Track	Review of background information underway.

Objective 2.2	Success Measures
Be innovative in responses to sustainability challenges	<p>SHORT TERM</p> <ul style="list-style-type: none"> Examples of being first adopters are evident

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review environmental sustainability policies		●	●		On Track	Review commenced and preliminary recommendations developed.
Consider power purchasing agreements including through WALGA's Energy and Renewables Project	●	●			Complete	Council resolution at 2 November 2021 Ordinary Council Meeting to support purchase of 100% Natural Power, and contracts signed to take effect from 1/01/2022-31/03/2025.
Implement the purchase of Green Power and /or carbon offsets for the Town's emissions	●	●	●	●	On Track	100% renewable energy purchased for all electricity consumed from October 2021. Carbon offsets to be

						purchased after calculation of emissions at end of financial year.
--	--	--	--	--	--	--

Objective 2.3	Success Measures
Foster an empowered community that drives sustainability	SHORT TERM <ul style="list-style-type: none"> Increased community support for sustainable initiatives

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop an Environmental Sustainability statement		●	●		On Track	Draft statement developed.

Objective 2.4	Success Measures
Conserve, protect and enhance our natural environment and biodiversity	<p>SHORT TERM</p> <ul style="list-style-type: none"> Increased number and rate of participation of environmental volunteers <p>LONG TERM</p> <ul style="list-style-type: none"> Restoration and revegetation measures improve

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Progress land acquisitions contemplated by Town Planning Scheme 4A	●	●	●	●	On Track	The Town is in the process of acquiring Lot 304 Kenny Street pedestrian accessway.
Undertake an assessment of our river and foreshore condition	●	●			Complete	Assessment report finalised and outcomes communicated to Councillors.
Commence development of a 10 year foreshore restoration plan and integrate into Long Term Financial Plan	●	●	●	●	On Track	10 year foreshore restoration plan received, requires integration with LTFP.
Progress stage 2 of Bindaring Wetland restoration	●	●	●	●	On Track	On ground works scheduled to commence in February 2022.
Develop a plan for the future of Point Reserve	●	●	●	●	On Track	Draft desktop and field investigation report received and under review, school activity scheduled for February 2022.
Partner with State Government to respond to Ashfield Flats Hydrology Study	●	●	●	●	On Track	Outcomes of the hydrological study presented at the 9 November Councillor workshop and to community groups on 15 and 17 November. Awaiting DBCA to publish outcomes and provide the draft scope of works for development of the Master Plan for review.
Develop 1 year and 10 year Natural Area Plans	●	●			On Track	Plans completed for 10 natural areas, with input received from community groups as indicated: Anzac Terrace Ashfield Parade and Ashfield Flats (AshCAN and Bassendean Preservation Group) Bindaring Park (Friends of Bindaring Wetland Bassendean) Broadway Arboretum

						Jubilee Reserve Pickering Park Sandy Beach Reserve Success Hill Reserve (Friends of Success Hill) Surrey Street Drain
Complete works on Success Hill drainage design and construction	●	●	●	●	On Track	Consultant appointed and analysis of the drainage network and geotechnical analysis for possible solutions is ongoing at this stage.

Objective 2.5	Success Measures
Value and conserve and protect our water resources and waterways	SHORT TERM <ul style="list-style-type: none"> • Gold Waterwise Council status is retained • Quality of water flows into Swan River improves • Stream restoration measures improve

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop a Waterwise Bassendean Strategy					Not Started	
Repurpose open drain between Second and Third Avenue to create a Living Stream (Stage 1)	●	●	●	●	On Track	Draft engineering and landscape drawings and specifications received and comments submitted. Negotiation underway with Water Corporation engineers regarding acceptable design for drain outlet grates. Delays in approval anticipated.
Repurpose open drain between Third and Fourth Avenue to create a Living Stream (Stage 2)					Not Started	
Review the outcomes of the Living Stream program for a future program for the design and implementation of living streams					Not Started	

Objective 2.6	Success Measures
Support the creation of a more green and shaded Town	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Fewer trees lost during development <p>LONG TERM</p> <ul style="list-style-type: none"> • Increased proportion of tree cover • Reduced heat island effect

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Implement tree succession focussing on verge trees for planting in winter 2022	●	●	●		On Track	100% of the existing verge trees have been assessed and the Town is implementing the tree succession plans which will be ongoing for the tree winter planting program.
Develop longer term tree planting and biodiversity corridors program					Not Started	
Deliver a 'Green Trail' along our Principal Shared Path (near Railway line)	●	●			Complete	
Assess and map the health of our existing trees to better plan for the future	●	●			Complete	100% of the existing verge trees have been assessed.

PRIORITY AREA 3 CREATING A VIBRANT TOWN AND PRECINCTS

Objective 3.1	Success Measures
Support the town centre to thrive	<p>LONG TERM</p> <ul style="list-style-type: none"> • Increased number of developments within the town centre • Increased population within the Town • Improved retention of existing businesses • Increased number and retention of new businesses • Increased local employment

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop and present to Council a Town Centre Master Plan to promote and facilitate future investment	●	●			Complete	Town Centre Masterplan adopted by Council in November 2021.
Develop a promotions strategy for the town centre to attract investors and developers		●	●	●	Not Started	To be commenced in early 2022.
Investigate development and usage opportunities for 35 Old Perth Road					Not Started	

Objective 3.2	Success Measures
Increase the residential population close to centres and train stations	<p>LONG TERM</p> <ul style="list-style-type: none"> • Meet obligations under State population targets • Appropriately located development • Increased dwelling numbers and diversity of dwelling types • Enhanced quality of development outcomes

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Amend the Local Planning Strategy and create a new Local Planning Scheme	●	●	●	●	On Track	Matter discussed at a Councillor workshop in December 2021 for the Statutory Planning Committee to formally consider the matter in February 2022.
Prepare Precinct Structure Plan for the Bassendean Town Centre			●	●	Not Started	Project currently being scoped.

PRIORITY AREA 4 DRIVING FINANCIAL SUSTAINABILITY

Objective 4.1	Success Measures
Ensure there is sufficient, effective and sustainable use of assets	<p>SHORT TERM</p> <ul style="list-style-type: none"> All Town-owned buildings increased in their utilisation Defined position and strategy of when buildings need renewal <p>LONG TERM</p> <ul style="list-style-type: none"> Consolidated infrastructure footprint Enhanced sustainability footprint Clear indications of whole-of-life costs

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review Land Asset Strategy	●	●	●		Complete	Land Asset Strategy adopted by Council in December 2022.
Develop Asset Management Strategy	●	●	●		On Track	In progress and will be presented to Councillors at the Feb OCM.
Undertake re-valuation of assets				●	Not Started	
Remediate Success Hill jetty	●	●			Complete	Jetty was remediated and opened to the public prior to Christmas.
Review Long Term Financial Plan		●	●	●	On Track	Implementation schedule developed, awareness workshop with Managers.
Integrate Long Term Financial Plan with SCP, CBP, AMPs, informing strategies and plans					Not Started	
Develop plan for colocation of Administration	●	●	●	●	On Track	Concept plan revised, awaiting advice from Building certifier.

Objective 4.2	Success Measures
Ensure community facilities are accessible to and well utilised by a diverse range of community members	SHORT TERM <ul style="list-style-type: none"> • Increased use of facilities • Increased shared use of spaces/diversity of use

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Finalise a new property leasing framework	●				Complete	

Objective 4.3	Success Measures
Support the local economy	SHORT TERM <ul style="list-style-type: none"> • Increased local employment, relative to non-local employment • Increased local supply-chain use, relative to non-local supply

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Seek grant to pilot pedestrian first zone on Old Perth Road	●				Complete	Grant application successful. Activation to occur in circa September 2022.

PRIORITY AREA 5 FACILITATING PEOPLE-CENTRED SERVICES

Objective 5.1	Success Measures
Ensure community members know where and how to access services	SHORT TERM <ul style="list-style-type: none"> • Clarity within the community and local government regarding who deals with different types of decision • Clarity and consistency around complaints procedure

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Prepare a new welcome pack for community members	●	●			On Track	
Review Customer Services Charter and Complaints Handling Procedure	●	●			On Track	A draft charter and procedure have been completed, for consideration by CMC in Q3.

Objective 5.2	Success Measures
Deliver efficient and well-connected internet and computer technology systems	SHORT TERM <ul style="list-style-type: none"> Improved efficiency of online services for community Improved efficiency of online services for administration Increased customer base for online services

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop and implement agenda preparation module and councillor portal		●	●	●	On Track	Evaluation of expressions of interest complete. Contract to be awarded in Q3.
Prepare Policy addressing Councillor ICT requirements	●				Complete	
Undertake Records Management review to align to ICT strategy					Not Started	
Upgrade audio visual equipment in Council Chambers			●	●	On Track	Market research complete and scope of work finalised. Contract to be awarded in Q3.
Facilitate online applications, lodgements and payments			●	●	On Track	

PRIORITY AREA 6 PROVIDING VISIONARY LEADERSHIP AND MAKING GREAT DECISIONS

Objective 6.1	Success Measures
Make brave decisions in line with a risk appetite	<p>SHORT TERM</p> <ul style="list-style-type: none"> Efficient and effective Council meetings Defensible decision making that is based on the identification of opportunities and benefits as well as negative impacts <p>LONG TERM</p> <ul style="list-style-type: none"> Examples of being first adopters

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop a Fraud and Corruption Control Plan	●	●			On Track	Draft plan to be presented to the Audit & Governance Committee in Q3.
Finalise and implement new risk management framework	●	●	●	●	On Track	CMC attended a workshop conducted by Marsh Advisory to update the risk profiles and reporting framework for the Town.
Facilitate Regulation 17 Review				●	On Track	Scope of work agreed with the Town's internal auditors.

Objective 6.2	Success Measures
Ensure major decision making is informed by community feedback	<ul style="list-style-type: none"> Ensure community engagement processes are implemented in major strategic projects

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Finalise strategic communications plan and develop an implementation plan to roll out key recommendations	●	●	●	●	On Track	Workshop with Councillors and Executive in November.

Objective 6.3	Success Measures
Ensure operational activities reflect the strategic focus of Council	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Openness and transparency of decision making • Enhanced staff morale • Staff have appropriate strategic direction • Agreement on the link between projects and Strategic Community Plan • General alignment regarding values

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop a Communications Policy	●	●			On Track	Council was provided with the draft Communications Policy for feedback under cover of the CEO Bulletin on 3 December 2021.
Review of Delegations	●				Complete	

Objective 6.4	Success Measures
Reinforce a culture of collaboration, trust and demarcation between Council, administration and the community	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Openness and transparency of decision making • Enhanced staff morale • Staff have appropriate strategic direction • Agreement on the link between projects and Strategic Community Plan • General alignment regarding values

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Develop and deliver induction program for new Council		●			On Track	Complete

Objective 6.5	Success Measures
Foster an environment of innovation and leadership	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Councillors and staff feel empowered to make appropriate decisions • Professional development for staff and councillors • Inductions to professional networks <p>LONG TERM</p> <ul style="list-style-type: none"> • Recognition of excellence by other organisations

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review Code of Conduct for Staff			●	●	Not Started	
Deliver Annual Staff Awards Program aligned to Corporate Values		●			Complete	Awards issued at Staff end of year function in December 2021.

Objective 6.6	Success Measures
Respond effectively and efficiently to crises	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Clarity of impacts to business continuity among elected members and staff prior to crisis situations • Clarity amongst the community of local government, organisation and community responses

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Finalise Business Continuity, Pandemic, and Disaster Recovery Plans		●	●		On Track	The Business Continuity Plan and Pandemic Plan to be finalised in Q3.

PRIORITY AREA 7 BUILDING COMMUNITY IDENTITY BY CELEBRATING CULTURE AND HERITAGE

Objective 7.1	Success Measures
Appreciate, celebrate and engage with Noongar Boodjar (land), history, culture and people	<ul style="list-style-type: none"> Noongar people being active participants during projects and direction, in collaboration with the Town of Bassendean Increased understanding of Noongar Boodjar, history, culture and people among nonindigenous community

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Establish a strategy to enhance partnerships, participation and engagement of Noongar people			●	●	Not Started	
Celebrate NAIDOC and Reconciliation week			●	●	Not Started	

Objective 7.2	Success Measures
Create a community closely connected to its history and heritage	<p>SHORT TERM</p> <ul style="list-style-type: none"> Local studies collection actively accessed by the community <p>LONG TERM</p> <ul style="list-style-type: none"> Historical and heritage facilities are well used by the community Heritage sites and buildings are visible to locals and visitors

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review the Town's Local Heritage Survey	●	●	●	●	On Track	Currently being advertised until 28 February 2022.
Create a Local Planning Policy relating to the protection of local heritage and character	●	●	●	●	On Track	Currently being advertised until 28 February 2022.

Objective 7.3	Success Measures
Engage the community in arts and culture	<ul style="list-style-type: none"> Community participation in arts and cultural programs and activities

Project/ Actions	Timeframe				Status	Comment
	Q1	Q2	Q3	Q4		
Review Council's Public Art Policy Framework			●	●	On Track	In December 2021, Council resolved to advertise a draft amended Local Planning Policy. Draft Policy to be advertised in early 2022.
Develop implementation plan for the provision of Public Art		●	●	●	Not Started	Project being scoped.
Review Relax program in response to the community survey				●	Not Started	Pending Community Survey.
Deliver digital artworks along the new Green Trail (between First and Third Avenue, along the railway line)	●	●			Complete	
Create a Bassendean Gallery Graffiti Mural	●	●	●	●	On Track	Promotion undertaken and boards and materials delivered to young artists across the metro area. Liaison conducted with representative of private property owners.
Review Art Acquisition and Management Policy	●	●	●	●	OnTrack	Input sought from Councillors via 19 November 2021 CEO Bulletin, with one comment received. To be presented to Council in the first half of 2022.

QUARTERLY REPORT – OUTSTANDING COUNCIL RESOLUTIONS RECOMMENDED FOR DELETION (UPDATED 15/2/22)

REC_NO.	OFFICER	DESCRIPTION	ACTION_TAKEN
ROC19/69652	BRICE CAMPBELL	<p>OCM – 9/02/20 MOVED CR WILSON SECONDED CR MCLENNAN THAT COUNCIL:</p> <p>1.NOTES THE CHARGING MODELS PRESENTED IN THE REPORT; 2.SELECTS SEPARATE 140L AND 240L RESIDENTIAL CHARGES AS THE PREFERRED CHARGING MODEL IN THE 2020/21 FINANCIAL YEAR; 3.SELECTS 3:1 AS THE PREFERRED DISPOSAL RATIO FOR THE DIFFERENCE BETWEEN 140L AND 240L GENERAL WASTE BINS IN THE 2020/21 FINANCIAL YEAR; AND 4.NOTES THE OPT OUT SCHEME WILL INCLUDE A COST DIFFERENCE FOR RETAINING THE 240L GENERAL WASTE BIN. OCM-24/12/19 - NOTICE OF MOTION – CR WILSON: FOGO BIN SYSTEM MOVED CR WILSON SECONDED CR QUINTON THAT COUNCIL RESOLVES THAT THE FOGO BIN SYSTEM ROLL-OUT WILL INCLUDE THE FOLLOWING FEATURES: 1.RATEPAYERS OF THE TOWN WILL BE PROVIDED WITH THE OPTION TO OPT-OUT OF THE DEFAULT SMALL GENERAL WASTE BIN IN FAVOUR OF HAVING EITHER A LARGE GENERAL WASTE BIN OR A SECOND GENERAL WASTE BIN PRIOR TO THE DELIVERY OF THE NEW FOGO BIN SYSTEM AT THEIR RESIDENCE; 2.THIS OPT-OUT OPTION WILL BE INCLUDED IN A MAIL-OUT TO ALL HOUSEHOLDS; 3.THAT A COMMUNICATIONS TIMELINE BE TRIGGERED SHOULD SOMEONE RETURN AN OPT OUT FORM IN THE MAIL-OUT; 4.RATEPAYERS WHO CHOOSE TO OPT-OUT OF THE SMALLER GENERAL WASTE BIN WILL BE CHARGED A FEE NO GREATER THAN COST RECOVERY FOR THE PROVISION OF THE LARGER BIN OR SECOND GENERAL WASTE BIN.</p>	PROJECT COMPLETED. RECOMMEND DELETION
ROC19/69543	BRICE CAMPBELL	<p>OCM-12/11/19 - WASTE LOCAL LAW MOVED CR GANGELL SECONDED CR QUINTON THAT COUNCIL: 1.NOTES THE DRAFT TOWN OF BASSENDEAN WASTE LOCAL LAW 2019 AS ATTACHED TO THE ORDINARY COUNCIL MEETING AGENDA OF 26 NOVEMBER 2019; AND 2.APPROVES THE SUBMISSION OF THE DRAFT TOWN OF BASSENDEAN WASTE LOCAL LAW 2019 TO THE RELEVANT AUTHORITIES FOR CONSIDERATION.</p>	PROJECT IS COMPLETED. RECOMMEND DELETION
ROC20/74678	DONNA SHAW	<p>OCM-11/8/20 - DRAFT AMENDED LOCAL PLANNING POLICY NO. 4 - FLOODPLAIN MANAGEMENT AND DEVELOPMENT MOVED CR WILSON SECONDED CR HAMILTON THAT COUNCIL PURSUANT TO CLAUSE 5(1) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADVERTISES FOR PUBLIC COMMENT THE DRAFT AMENDED LOCAL PLANNING POLICY 4 – FLOODPLAIN MANAGEMENT AND DEVELOPMENT.</p>	POLICY REVOKED BY COUNCIL. WEBSITE UPDATED. RECOMMEND DELETION

ROC22/91772	ELIZABETH KANIA	OCM-14/12/21 - REVIEW OF COUNCILLOR TRAINING AND PROFESSIONAL DEVELOPMENT POLICY MOVED CR HAMILTON SECONDED CR MCLENNAN THAT COUNCIL: 1.NOTES THE REVIEW OF THE COUNCILLOR TRAINING AND PROFESSIONAL DEVELOPMENT POLICY AND REAFFIRMS THE POLICY AS CONTAINED IN THE ATTACHMENT TO THIS REPORT; AND 2.AMENDS THE POLICY REVIEW DATE FROM 'ANNUAL' TO 'BIANNUAL'.	ACTIONED. RECOMMEND DELETION
ROC22/91786	LUKE GIBSON	OCM-17/12/21 - LAND ASSET STRATEGY MOVED CR WILDING SECONDED CR POLIWKA THAT COUNCIL: 1.ADOPTS THE DRAFT AMENDED LAND ASSET STRATEGY AS CONTAINED AS A CONFIDENTIAL ATTACHMENT TO THIS REPORT; AND 2.NOTES THAT THE LAND ASSET STRATEGY IS TO REMAIN A CONFIDENTIAL DOCUMENT.	NO ACTION REQUIRED. RECOMMEND DELETION.
ROC22/91759	LUKE GIBSON	OCM-7/12/21 - ROAD CLOSURE – PORTIONS OF EXTENSION ROAD AND WEST ROAD BASSENDEAN MOVED CR POLIWKA SECONDED CR MCLENNAN THAT CONSIDERATION OF THIS MATTER BE DEFERRED AND THE CEO BE REQUESTED TO IDENTIFY ANY RISKS ASSOCIATED WITH THE CURRENT LAND OCCUPATION OF PORTIONS OF THE EXTENSION ROAD AND WEST ROAD ROAD RESERVES AS IDENTIFIED BY HATCHING ON THE LOCATION PLAN ATTACHED TO THIS REPORT.	MATTER TO BE RAISED IN THE COMING CEO BULLETIN. RECOMMEND DELETION.
ROC22/91760	LUKE GIBSON	OCM-8/12/21 - TREE PRESERVATION ORDER MOVED CR WILDING SECONDED CR CARTER THAT COUNCIL RETAINS THE EXISTING TREE PRESERVATION ORDER FOR THE FLOODED GUM TREE (EUCALYPTUS RUDIS) LOCATED AT 47 (LOT 126) SEVENTH AVENUE BASSENDEAN.	TREE PRESERVATION ORDER RETAINED. APPLICANT AND ADAJCENT LANDOWNER NOTIFIED. RECOMMEND DELETION.
ROC21/88002	LUKE GIBSON	OCM-14/9/21 - SPECIAL ELECTORS' MEETING – NOTICES OF MOTION: BASSENDEAN OVAL PARKING MOVED CR MAC WILLIAM SECONDED CR BARTY THAT: 1.THE SPECIAL ELECTORS' MINUTES OF THE 31 AUGUST 2021 BE RECEIVED AND CONFIRMED AS A TRUE RECORD; AND 2.COUNCIL NOTES THE MOTIONS PASSED AT THE SPECIAL ELECTORS' MEETING HELD ON 31 AUGUST 2021 AND REQUESTS THAT THEY BE CONSIDERED AS PART OF THE REPORT THAT IS OTHERWISE REQUIRED TO BE PRESENTED TO COUNCIL BY 22 DECEMBER 2021. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-6/9/21 4/0	SUPERSEDED BY ROC21/89617. RECOMMEND DELETION.

ROC21/88953	LUKE GIBSON	<p>OCM-13/11/21 - DRAFT AMENDED LOCAL PLANNING POLICY NO. 12 – DEVELOPMENTS WITHIN THE STREET SETBACK AREA MOVED CR POLIWKA SECONDED CR MCLENNAN THAT COUNCIL: 1.PURSUANT TO SCHEDULE 2 PART 2 CLAUSE 4(3) OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 APPROVES DRAFT AMENDED LOCAL PLANNING POLICY NO. 12 – RESIDENTIAL DEVELOPMENT AND FENCES AS CONTAINED IN THE ATTACHMENT; 2.NOTES THAT THE APPROVED AMENDED LOCAL PLANNING POLICY NO. 12 – RESIDENTIAL DEVELOPMENT AND FENCES WILL BE FORWARDED TO THE WESTERN AUSTRALIAN PLANNING COMMISSION FOR APPROVAL OF THE PROVISIONS RELATING TO ANCILLARY DWELLINGS OUTDOOR LIVING AREA SETBACKS OUTBUILDING SETBACKS AND STORMWATER MANAGEMENT; AND 3.IN THE EVENT THAT THE WESTERN AUSTRALIAN PLANNING COMMISSION APPROVES THE PROVISIONS RELATING TO ANCILLARY DWELLINGS OUTDOOR LIVING AREA SETBACKS OUTBUILDING SETBACKS AND STORMWATER MANAGEMENT DELEGATES TO THE CHIEF EXECUTIVE OFFICER AUTHORISATION TO FINALLY APPROVE THE DRAFT AMENDED LOCAL PLANNING POLICY NO. 12 – RESIDENTIAL DEVELOPMENT AND FENCES.</p>	<p>DRAFT POLICY FORWARDED TO WAPC FOR DETERMINATION. WAPC RESOLVED TO SUPPORT POLICY WITH THE EXCEPTION OF ANCILLARY DWELLING SIZE. UPDATE TO COUNCILLORS PROVIDED IN BULLETIN. WEBSITE UPDATED WITH REVISED POLICY. RECOMMEND DELETION</p>
ROC21/89613	PAUL WHITE	<p>OCM-9/11/21 - SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE MOVED CR WILDING SECONDED CR POLIWKA THAT COUNCIL: 1.DOES NOT LODGE AN APPLICATION FOR A SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE GRANT FROM THE DEPARTMENT OF COMMUNITIES FOR THE TOWN OWNED PROPERTY AT 110 (LOT 122) HAMILTON STREET BASSENDEAN; AND 2.REQUESTS THE CEO EXPLORE OTHER OPPORTUNITIES FOR THE FUTURE INCORPORATION OF SOCIAL HOUSING INTO DEVELOPMENTS WITHIN THE TOWN CENTRE ON SITES UNDER GOVERNMENT CONTROL INCLUDING 35 OLD PERTH ROAD AND THE WILSON STREET CARPARK.</p>	<p>NO ACTION REQUIRED. RECOMMEND DELETION.</p>
ROC21/89643	PAUL WHITE	<p>OCM2-27/11/21 - APPOINTMENT OF MEMBERS TO THE AUDIT AND GOVERNANCE COMMITTEE 2021-23 MOVED CR MCLENNAN SECONDED CR MACWILLIAM THAT COUNCIL: 1.APPOINTS THE FOLLOWING COMMUNITY MEMBERS TO THE AUDIT AND GOVERNANCE COMMITTEE FOR A TWO YEAR PERIOD EXPIRING ON THE NEXT ORDINARY LOCAL GOVERNMENT ELECTION DAY UNLESS OTHERWISE INDICATED: •MS KIM STEWART – 4 REGENT DRIVE ALEXANDER HEIGHTS; •MR PATRICK EIJKENBOOM – 25A IOLANTHE STREET BASSENDEAN; AND 2.ENDORSES THE ENGAGEMENT OF MR RON BACK AS AN ADVISOR TO THE AUDIT AND GOVERNANCE COMMITTEE FOR A TWO YEAR PERIOD EXPIRING ON THE NEXT ORDINARY LOCAL GOVERNMENT ELECTION DAY UNLESS OTHERWISE INDICATED.</p>	<p>SUCCESSFUL NOMINESS ADVISED RECOMMEND DELETION.</p>

ROC21/88970	PETA MABBS	OCM-15/11/21 - WALGA ELECTED MEMBER SUPERANNUATION MOVED CR MCLENNAN SECONDED CR WILDING THAT COUNCIL SUPPORTS WALGA'S RECOMMENDATION TO THE MINISTER FOR LOCAL GOVERNMENT THAT THE LOCAL GOVERNMENT ACT 1995 BE AMENDED TO REQUIRE LOCAL GOVERNMENTS TO PAY ELECTED MEMBERS INTO A NOMINATED SUPERANNUATION ACCOUNT AN AMOUNT EQUIVALENT TO THE SUPERANNUATION GUARANTEE DETERMINED WITH REFERENCE TO FEES AND ALLOWANCES PAID TO EACH ELECTED MEMBER.	CORRESPONDENCE SENT TO WALGA. RECOMMEND DELETION
ROC21/89625	PETA MABBS	OCM2-19/11/21 - DRAFT TOB CORPORATE BUSINESS PLAN 2021-25 MOVED CR HAMILTON SECONDED CR WILDING THAT COUNCIL ADOPTS THE TOWN OF BASSENDEAN CORPORATE BUSINESS PLAN 2021-2025 AS ATTACHED TO THIS REPORT WITH AN AMENDMENT TO ITEM 1.5 OF THE ATTACHMENT - CREATION OF BIC RESERVE CONCEPT PLAN CONSIDERATION OF IMPLEMENTATION IN THE 2022/2023 FINANCIAL YEAR.	CORPORATE BUSINESS PLAN PUBLISHED ON TOWN'S WEBSITE. RECOMMEND DELETION
ROC22/91785	PETA MABBS	OCM-16/12/21 - ADOPTION OF TOWN OF BASSENDEAN ANNUAL REPORT 2020/2021 MOVED CR MCLENNAN SECONDED CR WILDING THAT COUNCIL: 1.ADOPTS THE TOWN OF BASSENDEAN 2020/21 ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2021 SUBJECT TO THE FOLLOWING TEXT BEING INSERTED INTO PAGE 19 OF THE DOCUMENT: SENIORS AND DISABILITY SERVICES: •PROVIDED 39137 HOME SUPPORT SERVICES AND SOCIAL SERVICES TO 450 CLIENTS UNDER THE COMMONWEALTH HOME SUPPORT PROGRAM •PROVIDED A RANGE OF SERVICES UNDER THE HOME CARE PACKAGE PROGRAM TO 45 CLIENTS WITH MORE COMPLEX NEEDS 2.HOLD THE GENERAL MEETING OF ELECTORS ON WEDNESDAY 9 FEBRUARY 2022 IN THE COUNCIL CHAMBER 48 OLD PERTH ROAD BASSENDEAN COMMENCING AT 6.00PM.	ANNUAL REPORT PUBLISHED. GME HELD. RECOMMEND DELETION
ROC22/91765	SALVATORE SICILIANO	OCM-13/12/21 - REVIEW OF ATTENDANCE AT EVENTS POLICY MOVED CR HAMILTON SECONDED CR WILDING THAT COUNCIL: 1.AMENDS THE ATTENDANCE AT EVENTS POLICY AS ATTACHED TO THIS REPORT; AND 2.AMENDS THE POLICY REVIEW DATE FROM 'ANNUAL' TO 'TRIENNIAL'.	RESOLUTION ACTIONED RECOMMEND DELETION

ROC21/88971	YVONNE ZAFFINO	<p>OCM-16/11/21 - 2022 MEETING DATES - ORDINARY COUNCIL MEETINGS BRIEFING SESSIONS COMMITTEES AND CITIZENSHIP CEREMONIES COUNCIL ADOPTS THE FOLLOWING ORDINARY COUNCIL MEETINGS AND BRIEFING SESSIONS FOR 2022 TO BE HELD IN THE COUNCIL CHAMBER 48 OLD PERTH ROAD BASSENDEAN COMMENCING AT 6.00PM: BRIEFING SESSIONS 15 FEBRUARY 15 MARCH 19 APRIL 17 MAY 21 JUNE 19 JULY 16 AUGUST 20 SEPTEMBER 18 OCTOBER 15 NOVEMBER AND 13 DECEMBER. ORDINARY COUNCIL MEETINGS 22 FEBRUARY 22 MARCH 26 APRIL 24 MAY 28 JUNE 26 JULY 23 AUGUST 27 SEPTEMBER 25 OCTOBER 22 NOVEMBER AND 20 DECEMBER.</p> <p>2.THE AUDIT AND GOVERNANCE COMMITTEE MEETINGS BE HELD IN THE COUNCIL CHAMBER 48 OLD PERTH ROAD BASSENDEAN ON A WEDNESDAY COMMENCING AT 5.30PM ON 9 MARCH 8 JUNE 7 SEPTEMBER AND 7 DECEMBER 2022; 3.THE BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETINGS BE HELD IN THE COUNCIL CHAMBER 48 OLD PERTH ROAD BASSENDEAN ON A WEDNESDAY COMMENCING AT 3.30PM ON 2 MARCH 1 JUNE 14 SEPTEMBER AND 30 NOVEMBER 2022; 4.COUNCIL NOTES THE FOLLOWING CITIZENSHIP CEREMONIES ARE TO BE HELD ON: 26 JANUARY (AUSTRALIA DAY) 21 OR 22 MAY 2021 (TBC) AND 17 SEPTEMBER (AUSTRALIAN CITIZENSHIP DAY); 5.BRIEFING SESSIONS THAT ARE HELD IN THE COUNCIL CHAMBER BE LIVE STREAMED AND THAT THE ELECTRONIC RECORDINGS AND LIVE STREAMING OF COUNCIL MEETINGS POLICY BE AMENDED ACCORDINGLY; AND 6.THE COUNCIL MEETING SCHEDULE POLICY BE REVOKED.</p>	MEETING DATES ADVERTISED AND POLICIES UPDATED. RECOMMEND DELETION
-------------	----------------	--	---

ADDITIONAL ITEMS RECOMMENDED FOR DELETION SINCE BRIEFING SESSION AGENDA OF 15/2/21

ROC21/88969	NICOLE DAVEY	OCM-4/11/21 - WALGA ENERGY SUSTAINABILITY AND RENEWABLES PROJECT (PHASE 1):	ENERGY CONTRACTS SIGNED AND COMMENCED 1 JANUARY 2022. RECOMMEND DELETION
ROC19/66203	NICOLE DAVEY	OCM-23/04/20 - - FOOD ORGANICS GARDEN ORGANICS (FOGO) WASTE	COMPLETED, NO FURTHER ACTION REQUIRED. RECOMMEND DELETION
ROC18/63103	NICOLE DAVEY	OCM-16/08/18 - RIVER PARKS COMMITTEE MEETING HELD ON 7 AUGUST 2018	RECOMMEND DELETION AS HYDROLOGICAL STUDY HAS CONCLUDED AND POCKET PARK SUGGESTED IS WITHIN THE AVENUES LIVING STREAM PROJECT AREA (2ND TO FOURTH AVENUE)
ROC18/58026	NICOLE DAVEY	OCM-11/12/17 - RFT CO 075 2017-18 PROVISION OF CHEMICAL FREE WEED CONTROL WITHIN THE TOWN OF BASSENDEAN	CONTRACT NOW ENDED RECOMMEND DELETION

ATTACHMENT NO. 8

TOWN OF BASSENDEAN

Mid-Year Budget Review

RATE SETTING STATEMENT

By Nature and Type

For the Period Ended 30 June 2022

RATE SETTING STATEMENT

	2021/22 Current Budget	2021/22 Proposed Budget	Variance	Var. % (b)-(a)/(a)
	\$		\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	3,379,043	3,379,043	0	0%
	3,379,043	3,379,043	0	(100%)
Revenue from operating activities (excluding rates)				
Operating grants, subsidies and contributions	2,683,628	2,938,075	254,447	9%
Fees and charges	6,848,178	6,729,807	(118,371)	(2%)
Interest earnings	186,903	186,903	0	0%
Other revenue	229,451	330,465	101,014	44%
Profit on asset disposals	100	100	0	0%
	9,948,260	10,185,350	237,090	2%
Expenditure from operating activities				
Employee costs	(13,478,467)	(13,206,634)	271,833	(2%)
Materials and contracts	(8,240,206)	(8,126,620)	113,586	(1%)
Utility charges	(688,434)	(665,274)	23,160	(3%)
Depreciation on non-current assets	(3,891,328)	(3,891,328)	0	0%
Interest expenses	(33,089)	(33,089)	0	0%
Insurance expenses	(496,374)	(496,374)	0	0%
Other expenditure	(1,221,113)	(1,154,923)	66,190	(5%)
Loss on asset disposals	(40,426)	(419,426)	(379,000)	938%
	(28,089,437)	(27,993,668)	95,769	(0%)
Non-cash amounts excluded from operating activities	4,054,352	4,433,352	379,000	9%
Amount attributable to operating activities	(10,707,782)	(9,995,923)	711,859	(7%)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	1,408,141	1,551,439	143,298	10%
Payments for property, plant and equipment	(1,725,030)	(1,754,220)	(29,190)	2%
Payments for construction of infrastructure	(2,950,181)	(2,864,709)	85,472	(3%)
Proceeds from disposal of assets	15,100	15,100	0	0%
Proceeds from self-supporting loans	21,000	21,000	0	0%
Amount attributable to investing activities	(3,230,970)	(3,031,390)	199,580	(6%)
FINANCING ACTIVITIES				
Repayment of borrowings	(97,696)	(97,696)	0	0%
Transfers to cash backed reserves (restricted assets)	(3,248,455)	(4,184,894)	(936,439)	29%
Transfers from cash backed reserves (restricted assets)	3,199,585	3,224,585	25,000	1%
Amount attributable to financing activities	(146,566)	(1,058,005)	(911,439)	(14%)
Budgeted deficiency before general rates	(14,085,318)	(14,085,318)	(0)	0%
Estimated amount to be raised from general rates	13,830,537	13,830,537	0	0%
Net current assets at end of financial year - surplus/(deficit)	(254,781)	(254,781)	(0)	0%

TOWN OF BASSEDEAN

Mid-Year Budget Review - Capital Projects

Project Number	Project Title	2021/22 Current Budget	Total Proposed Budget	Proposed Budget Amendment	Reason for Budget Amendment
LAND AND BUILDINGS					
AB2201	CALEDONIAN SOCCER CLUB - VERANDAH REPLACEMENT	\$25,000.00	\$35,000.00	-\$10,000.00	Additional works requested. Extended veranda and additional soak wells
AB2207	LIBRARY ROOF REPAIRS INCL REMOVAL KARRATHA STONE AND REPLACE WITH CEMENT RENDER	\$31,000.00	\$35,000.00	-\$4,000.00	Awaiting quotes - expected to be higher than current budget
DRAINAGE					
AD2101	DRAINAGE- RELINING HAMILTON STREET ADJACENT TO HOUSE 77	\$61,300.00	\$77,845.13	-\$16,545.13	Increased cost, budget re-allocated from Success Hill Jetty Project
AD2103	DRAINAGE- NORTH ROAD RELINING FROM HOUSE NO.50 TO HARCOURT ST	\$75,000.00	\$98,026.49	-\$23,026.49	Increased cost, budget re-allocated from Success Hill Jetty Project
FURNITURE & EQUIPMENT					
AE2102	INFORMATION SYSTEMS REVIEW	\$80,000.00	\$59,048.00	\$20,952.00	Should be operating budget. Move budget and actuals to Operating - \$59048, Transfer \$20,000 to AE2102
AE2105	BASSEDEAN COMMUNITY HALL FURNITURE UPGRADE	\$0.00	\$4,203.28	-\$4,203.28	Cost incurred from previous year. Budget allowed to match spend
AE2201	ICT STRATEGY IMPLEMENTATION	\$90,000.00	\$130,952.00	-\$40,952.00	Transfer of Operating Budget Acc 401366 (Agenda and Minutes software) + savings in AE2102 of \$20,952 to assist further in the implementation
PLANT AND EQUIPMENT					
AF2201	HOWARD STEALTH MOWER	\$25,000.00	\$19,880.00	\$5,120.00	Project completed, savings can be re-allocated
AF2202	1500LT FIRE PATROL 15 DUAL AXLE TRAILER	\$26,000.00	\$17,655.00	\$8,345.00	Project completed, savings can be re-allocated
AF2204	SLASHER FOR FIRE BREAKS	\$10,000.00	\$5,000.00	\$5,000.00	Less funds required for 21/22
INFRASTRUCTURE ASSETS - OTHER					
AP2108	MARY CRESCENT - 'OUR PARK OUR PLACE' PROGRAM	\$58,789.00	\$37,665.42	\$21,123.58	Full extent of carry forward not required - remaining funds to implement Stage 2 of the planting works
AP2110	PALMERSTON RESERVE AND PADBURY WAY RESERVE UPGRADES	\$66,682.00	\$67,028.02	-\$346.02	Works completed with slight budget deficit
AP2115	SUCCESS HILL JETTY REMEDIATION WORKS	\$281,000.00	\$229,342.20	\$51,657.80	Works completed. Savings re-allocated to drainage and other projects
AP2202	ASHFIELD PLAYGROUND SHADE SAIL REPLACEMENT X 3	\$8,000.00	\$4,950.00	\$3,050.00	Works completed. Budget to be re-allocated
ROADS					
AR1801	WHITFIELD STREET SAFE ACTIVE STREET	\$44,000.00	\$43,356.45	\$643.55	Project complete, surplus to be returned to agency
AR2201	ROADS - COLLIER ROAD (FAIRFORD ST-N RAILWAY PDE)RESURFACING AND SEALING	\$195,040.00	\$217,184.00	-\$22,144.00	Require an additional of \$22,114 to complete the works
AR2202	ROADS - LORD STREET (WALTER RD - MARCY CRS)RESURFACING AND SEALING	\$127,144.00	\$92,083.23	\$35,060.77	Completed. Project is MRRG funded so the town will save 1/3 of total ie \$11,686.92 to be reallocated
AR2203	ROADS - RAILWAY PDE (FIFTH AVE - FIRST AVE) SMA OVERLAY	\$410,316.00	\$312,150.65	\$98,165.35	Projected saving of \$98,165 but is funded 2/3 by MRRG so saving for Town only \$32,718
AR2204	ROADS - THOMPSON RD TO GUIDLFORD RD - MILL AND RESEALING	\$38,500.00	\$63,885.45	-\$25,385.45	Project complete. Savings to be re-allocated to other areas
		\$1,652,771.00	\$1,550,255.32	\$102,515.68	
Re-classification to Operating Budget					
AE2102	Information Systems Review			\$59,048.00	Re-classified to Operating Costs
New Project Requests					
	BIC Reserve fence			-\$15,000.00	Town committed to tennis club to get it done with 50% contribution from the club
	Tennis court at BIC Reserve- tree roots growing so tennis court arranged to resurface			-\$30,000.00	Town committed to tennis club - 50% contribution from the Club
	Stan Moses Kitchen			-\$13,500.00	Upgrading kitchen for shared use
	WIW Bassendean - Kitchen			-\$25,000.00	Paid via surpluses generated to Dec 21 and transfer from Reserves
	Solar Charging Bollards			-\$6,782.00	Subscription for One Planet discontinued \$5K savings re-allocated for this project
AP2113	Renewal of Park Sign - Various Locations General			-\$15,000.00	
				-\$105,282.00	
Net Change - in Capital Project Expenditure				\$56,281.68	

TOWN OF BASSENDEAN

Mid-Year Budget Review - Operating Projects

Project Number	Project Title	2021/22 Current Budget	Total Proposed Budget	Proposed Budget Amendment	Reason for Budget Amendment
401333	EXPENSE - GOVNC - CORPORATE STRATEGY & PLANNING	\$73,000.00	\$36,500.00	\$36,500.00	LTFP to be done in-house
141312	EXPENSE - LIBRARY - EQUIPMENT MAINTENANCE	\$20,000.00	\$3,234.65	\$16,765.35	Lift repair costed to building
401366	EXPENSE - GOVNC - MINUTES AND AGENDAS	\$20,000.00	\$0.00	\$20,000.00	Re-allocated to Capital Works
211517	EXPENSE - ROAD MAINT - LIVING STREAMS - WATER CORP OPEN STORM WATER DRAINS	\$32,650.00	\$32,213.04	\$436.96	Savings
				\$73,702.31	
	New Project Requests				
261359	Valuations for 122 Hamilton St			-\$20,000.00	Council direction
	Demotion of 27 Hyland St			-\$20,000.00	Part of Land Asset Strategy - Council Direction
				-\$40,000.00	
	Net Change - Surplus			\$33,702.31	

ATTACHMENT NO. 9

TOWN OF BASSENDEAN

MINUTES

GENERAL MEETING OF ELECTORS

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON WEDNESDAY 9 FEBRUARY 2022 AT 6.02PM

1.0 OPENING AND WELCOME

The Mayor declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present

Councillors

Cr Kathryn Hamilton, Mayor
Cr Renee McLennan, Deputy Mayor
Cr Hilary MacWilliam
Cr Emily Wilding
Cr Jennie Carter
Cr Paul Poliwka
Cr Tallan Ames

Officers

Ms Peta Mabbs, Chief Executive Officer
Mr Luke Gibson, Director Community Planning
Mr Paul White, Director Corporate Services
Mr Phil Adams, Exec Manager Infrastructure
Ms Nicole Davey, Exec Manager Sustainability & Environment
Ms Elizabeth Kania, Manager Governance & Strategy
Mrs Amy Holmes, Minute Secretary

Public

Approximately nine members of the public were in attendance.

Apologies

Mr and Mrs Dreyer

3.0 MAYOR'S ADDRESS/REPORT

Cr Kathryn Hamilton, presented the Mayor's report for the year ended 30 June 2021 and spoke on the Town's challenges and achievements during the 2020/2021 financial year:

The impacts of the pandemic throughout the year caused Council to promptly implement a range of financial measures to support ratepayers and offer certainty in difficult times by developing a financial hardship policy, a commitment to no increase in rates revenue and deferring underground power charges.

The commitment to be environmentally sustainable saw the Town roll-out FOGO, as the first Council north of the river to achieve this. Bassendean is now the envy of other local governments for their knowledge and expertise in this area and we are pleased to advise that since implementing FOGO, the community has reduced the amount of waste going to landfill from 20.6% to 62.6%.

A new Strategic Waste Plan was created and progress made towards implementation.

The creation of a new Draft Local Planning Strategy and Scheme, as well as a new town centre master planning project reflect careful consideration of future growth balanced against retention of green spaces and heritage.

The Town of Bassendean continues to remain focused on achieving the best possible outcomes for the community. We look forward to working with the new Council, and continuing the strong relationship with the community and key partners to achieve a prosperous future.

4.0 CEO'S ADDRESS

The Chief Executive Officer, Ms Peta Mabbs, provided an overview of the Administration's achievements:

The Town of Bassendean continued to demonstrate strong community leadership throughout the 2020/21 financial year. This marked our first year of operating under our newly developed Strategic Community Plan which provides a ten year outlook to guide planning, activity, resource allocation and decision-making in line with the aspirations and priorities of our community.

The year demonstrated increasing effort and outcomes of cross-functional collaboration organisationally, in order to deliver on Council decisions and priorities.

Our response to the pandemic was testament to this - the Administration responded quickly to support the community and each other throughout this period. For some staff this meant working remotely at times, whilst continuing the provision of services to our community. The extraordinary circumstances brought about by the pandemic enabled us to rethink the way we work, with flexible work practices now becoming normalised for most of the Administration. This new way of working was reinforced by an investment in information technology upgrades. Despite the challenges brought about by the pandemic, we continued our internal reform efforts in a range of areas including asset management, financial management, ICT (as mentioned), procurement, corporate planning and reporting.

The year saw the Town engage in significant planning for the long-term future of our community. This included developing a draft Local Planning Strategy and Scheme, in addition to a draft Town Centre Masterplan.

Collectively, these efforts have strengthened our corporate governance and positioned us well for the future of our organisation and community. In addition to the usual services, supports and facilities that the Town provides for our community, projects undertaken in the 2020/21 year included:

- Substantial progress towards a community-led Town Centre Masterplan to attract investment and fulfil the community's vision for a vibrant town centre. I am pleased to advise this is now complete and discussions are underway with the State Government in terms of how this can be translated into action.
- Creation of a Draft Local Planning Strategy and Scheme which we hope to share with our community for feedback shortly.
- A Strategic River Assessment to plan for the health and preservation of our river and foreshore.
- The introduction of a Food Organics and Garden Organics bin system and a raft of other initiatives to reduce the amount of waste going to landfill.
- Planning for Underground Power in parts of Eden Hill and Bassendean in conjunction with Western Power.
- Planting out another 1,000 new shade trees across our neighbourhoods to combat the effects of climate change, provide our community with cooler, more walkable streets and provide important habitat for birdlife.
- Building two new playgrounds at Palmerston Reserve, Bassendean and at Padbury Way Reserve, Eden Hill.

- Substantial planning towards a new playground at Sandy Beach with a tender for construction awarded early in 2021/22. The playground is now well underway and due to be opened in the middle of 2022.
- Creation of a masterplan for Jubilee Reserve which Council has since endorsed and approved up to \$2M of funding towards. More recently the Town has advocated to other tiers of government to also contribute.
- Construction of the Whitfield Safe Active Street to provide a safe alternative to transport other than car.
- Fit-out of the newly constructed Men's Shed
- Regeneration of Mary Crescent Reserve to convert a sump into important wetlands to provide valuable habitat and improved amenity.
- A new Green Trail, blending path infrastructure with re-vegetation along our railway.
- Restoration of Bindaring Wetlands.

Importantly, none of this could happen without the support of our community.

We delivered one of the biggest works programs and internal reform agendas in many years. This was in addition to our operational services which include the statutory services we are required to deliver as a local government and a range of other services our community has come to enjoy.

5.0 DIRECTOR CORPORATE SERVICES ADDRESS

The Director Corporate Services, Mr Paul White, provided a financial overview:

Following on from 2019-20 which was affected by the COVID-19 pandemic, the Town showed an improved financial result in 2020-21. That is despite Council "freezing" rates revenue for the year.

This improved result arose from:

- Higher than expected revenue from fees and charges, resulting from higher than expected utilisation of the Town's facilities and strong growth in planning and building approvals
- Continued focus on tightening expenditure across all areas in particular, materials and contracts, which reduced from \$6.9m to \$6.3m.
- Keeping employee costs to the same as 2019-20 levels, meaning a reduction in employee costs in real terms.

Statement of Comprehensive Income

- Operating revenue for the year was up \$637,000, or 2.8% from budget, and similar in total to the previous year.
- Operating expenses were below budget by \$1.3 million, or 4.9%, and \$433,000 (or 1.6%) less than the previous year.
- There were 7,308 rateable properties in the Town (an increase of 48), generating \$13.5 million in rates revenue.
- The Town increased efforts at reducing outstanding rates debt from those who could afford to pay, with rates and charges debt falling 13% during the year.
- At the same time, the Town continued to assist those experiencing genuine financial hardship, entering into payment agreements with 30 ratepayers.

Statement of Financial Position (Balance Sheet)

- Net assets fell by \$740,000, due to recognition of impairment losses for 1 Surrey Street and Success Hill Jetty.

Auditor General

The Town received an unqualified Audit Report for 2021-22. The Independent Auditor's Opinion from the Auditor General can be found at the end of the Financial Statements.

The Auditor General did note that the Asset Sustainability Ratio and the Operating Surplus ratio have been below the Department of Local Government, Sport and Cultural Industries standard for the last three years.

The Town is aware that these ratios continue to fall short of the standards set by the Department. A whole-of-Town approach is required to improve performance as measured by these ratios. This process has commenced, with a full review of the Town's Asset Management Plans and significant progress on a range of other informing strategies and plans. The Town's Long-Term Financial Plan will be redeveloped from the ground up, to achieve improved integration with these informing strategies.

Throughout this process, the Town will continue to identify opportunities for capital renewal and replacement, explore further sources of own source revenue and closely manage operating expenditure.

While both ratios are likely to remain below the Department's standard in the short-to-medium-term, we are confident they will both trend upwards in the long-term.

Like all small Local Governments, the Town will continue to face some financial challenges, with a need to balance continued delivery of high-quality services to the community with adequate provision for future generations. With continued attention to expenditure control and improved revenue from projected growth in the rates revenue base and the introduction of differential rating in 2021/22, the Town is well-positioned to gradually strengthen its financial position.

6.0 RECEIVING OF THE 2020/21 ANNUAL REPORT, FINANCIAL STATEMENTS AND AUDITOR'S REPORT

The purpose of the meeting was to receive the 2020/21 Annual Report. The Annual Report can be found on the Town's website at:
<https://www.bassendean.wa.gov.au/documents/annual-report>

OFFICER RECOMMENDATION – ITEM 6.0

That the 2020/21 Annual Report for the Town of Bassendean be accepted.

LAPSED FOR WANT OF A MOVER

7.0 GENERAL BUSINESS

7.1 Public Question Time

Mrs Anne Brinkworth, 19 Ida Street Bassendean

Why are there no signs up advertising this meeting.

The Mayor responded that the Town used other avenues to advertise the meeting. The signs have not been used for the last two years.

The CEO commented that the Town met its statutory requirements in terms of advertising. There was an advertisement in The West Australian newspaper, the Town's website, public noticeboards at the Customer Service Centre, in the Library, plus a couple of posts on Facebook. We can look at the sandwich board signage for the next meeting.

What progress has been made with replacing John Gangell's plaque.

The CEO advised that she has spoken to John about the wording. It will be followed up by staff.

Mr Bill Busby, Haig Street, Ashfield

Will the picture of the Queen and the flags be returned to the Council Chamber.

The Mayor advised that the picture of the Queen has been relocated to the entrance of the building. The flags are out the front where everyone can see them.

Do we pick up the broken glass at Ashfield.

The Mayor commented that the vandalism is disappointing, it is a widespread problem.

The CEO advised that Phil Kelly the President of the Ashfield Sports Club has been identified as the contact person for maintenance and other issues related to the facility utilised by the Club and he will liaise directly with the Town.

Mr Bruce Keay, 11 Earlsferry Court, Bassendean

Of the 1,000 street trees that have been planted in the Town over the last year, how many of those have not naturally survived and how many have been cut down by ratepayers.

The Executive Manager Infrastructure advised that the Town is unaware of any being cut down by ratepayers. A small percentage have not taken. Last year about 5%. The average across Perth is 20%.

The Mayor commented that there has been significant improvements in the viability of the trees in the stock that is purchased. The Town has not heard of any trees being cut down in recent times.

With regard to Town Planning Scheme, TPS11 is it Council's intention to introduce developer contributions.

The Director Community Planning advised that developer contribution plans are a component that Council could seek to access. The Town would have to be clear about what the contribution is being used for. One location worth considering is the Bassendean Town Centre precinct.

The Mayor commented that the Town has not moved forward with anything formal yet.

RESOLUTION

MOVED Michael Grogan, Seconded Bill Busby, that public question time be extended, the time being 6.50pm.

CARRIED

Mr Don Yates, 10 Thompson Road, Bassendean

What is the timeframe for finalisation of the Local Planning Scheme.

The Director Community Planning responded that it will come back to Council before public consultation. We cannot give a timeframe. Staff continue to advance this as a priority.

Mr Bill Busby, Haig Street, Ashfield

What is being done about the mountain of soil that is on the land in Tonkin Industrial Park.

The Mayor advised that it is privately owned land. A remediation action plan was approved by the Environmental Protection Authority (EPA) in 2017. Council has agitated for action over the years and continues to liaise with the state government.

Who is going to pay for it.

The CEO advised that the State Government is responsible for regulation and oversight of the contaminated site. It is a private lot and the Town cannot interfere. It is a matter between the State Government and the private owner. Concerned residents may like to contact their local member Mr Dave Kelly.

Mrs Anne Brinkworth, 19 Ida Street Bassendean

When was the agreement for 1 Surrey Street signed and by which Mayor.

The Director Community Planning responded that the former Mayor Cr McLennan signed the agreement (following a Council decision). The exact date is not known as settlement was delayed, but it was before the Council elections in October 2021.

What is the progress with the site and the new owners.

The CEO advised that settlement wasn't long ago. The keys have been handed over and there have been some informal discussions on plans for the residence and garden.

Since the introduction of FOGO, public bins in parks are being used for household rubbish as the wheelie bins are not big enough.

The Mayor requested that the community contact the Town should there be an issue with bins in parks and reserves. There has been close monitoring of contamination with the FOGO bins and it is very minor. The rate of contamination is reducing considerably compared to when we first started. This programme will be rolled out across all Councils by 2025.

RESOLUTION

MOVED Don Yates, Seconded Mike Reindl, that public question time be extended, the time being 7.10pm.

CARRIED

Mr Don Yates, 10 Thompson Road, Bassendean

Why are the seniors services about to be stopped.

The CEO advised that there are many reasons why the Town has decided to divest from aged care services.

The Director Corporate Services commented that an external consultant looked at the business model and made some recommendations that the Town divest these services at the end of its current agreement of 30 June 2022. A workforce plan, transition plan and business continuity plan were presented to Council and endorsed. The Town has communicated with affected staff and clients and explained the reasons which include - financial, the role of local government in 2022, increasing regulations and obligations of governance requirements, competing with large resourced, not-for-profit organisations. Aged care services will continue through a specialised provider, not a local government. We are developing a seniors strategy to ensure we continue to properly serve our seniors.

What is the annual net cost to the Town.

The Director Corporate Services advised that the Town's expenditure should meet the revenue received from the government and clients.

Staff were briefed fully and informed about the way forward. They have been informed of their rights and our commitment to them. We will work

with the incoming provider to ensure that as many staff as possible are re-employed.

What was the asset sustainability ratio for the last two years.

The Director Corporate Services advised that he would take the question on notice.

RESOLUTION

MOVED Don Yates, Seconded Bill Busby, that public question time be extended, the time being 7.22pm.

CARRIED

Mrs Fran Phelan, River Street, Bassendean

What is happening with Hyde Retirement Village.

The Mayor advised that Hyde Retirement Village is not part of the divestment of aged care services.

Mr Don Yates, 10 Thompson Road, Bassendean

*When will C class trains be seen at Ashfield and Success train stations.
What length do the platforms need to be?*

The Mayor responded it is an issue for the State Government.

The Director Community Planning commented that the information would need to be obtained from the appropriate State Government department.

7.2 Questions Submitted in Writing

Mr Don Yates, 10 Thompson Road, Bassendean

How much has been spent on planning since October 2018.

The Town has expended \$410,587 in costs relating to planning expenses and outputs since October 2018. This includes BassenDream Our Future; the Integrated Transport Plan, the Town Centre Masterplan and other planning outputs.

These costs do not include the salary expenses of the 3 dedicated planners.

What have been the planning outcomes over the last 39 months.

Since October 2018, the Town has progressed a number of important planning initiatives including (but not limited to):

- BassenDream Our Future – an extensive engagement exercise to ensure the aspirations of the community were reflective in future planning.
- The preparation and endorsement of a Report of Review in relation to the Town's existing local planning framework.
- The preparation of a draft Local Planning Strategy and Scheme which was considered by Council in November 2020. Since that time, the Town has prepared various draft amended versions seeking the DPLH's consent to advertise.
- The development of a community led Town Centre Masterplan to help promote a vibrant town centre for the future.
- The preparation of a draft Right of Way Strategy, which was endorsed by Council for the purposes of advertising.
- Progress on the preparation of a draft Public Open Space Strategy.
- Review of the Town's Local Heritage Survey.
- The preparation of three Heritage Areas and an associated Local Planning Policy, which were endorsed by Council for the purposes of advertising.
- The review of the suite of the Town's existing Local Planning Policies. This has resulted in the revocation of various policies and the ones that have been retained have been heavily amended.
- The disposal of two former Crown land sites to assist with the funding of the Sandy Beach project.
- The acquisition of land in accordance with Town Planning Scheme No. 4.
- Establishing access to a Design Review Panel, in collaboration with the City of Bayswater.
- Typical development control (assessment of development and subdivisions applications) and customer service.

Has the updated Local Planning Scheme 11 following feedback from DPLH, been presented to Council.

No. It is expected that the matter will be presented to Council for consideration in the first half of 2022.

Should a more robust design of solar street lighting have been installed or even lights fed from a buried power mains source along Extension St Bassendean.

No. The lights are designed to operate under the tree canopy and are standard types utilised across the Town which have not been

vandalised. The Town believes it is preferable to utilise solar lights where possible.

Is there a failure to comply with the Main Roads WA specification of lighting levels on the path on Extension Street and what is the Town doing to address.

No. The lighting level is sufficient for its application. (The lux level requirements for roads, paths and bike paths have been addressed with Mr Yates previously. The 5 lux applies to PSP type bike paths which this path is not. The measurement of lux on a site needs to be undertaken in a controlled and specific manner.)

Does the Town test lighting levels along footpaths for compliance with Main Roads WA specification levels? How is this being addressed.

The Town undertakes regular inspections of all its assets. The lighting being referred to is a Western Power asset which was installed to the standard of the day. The Town advocates for lighting improvement to Western Power when they are undertaking works. An example of this is the Eden Hill Underground project.

The Mayor returned to Item 6.0 – Receiving of the 2020/21 Annual Report, Financial Statements and Auditor’s Report, and asked for a mover to accept the report.

RESOLUTION

MOVED Anne Brinkworth, Seconded Mike Reindl, that the 2020/21 Annual Report for the Town of Bassendean be accepted.

CARRIED

7.3 Motions

Motion 1

MOVED Don Yates, Seconded Mike Reindl, that the Town of Bassendean facilitates either a community census or accepts by May 2022, that the Town of Bassendean adopts the reorganisation of the administration to be led by a popular elected mayor by a majority of the voting Town of Bassendean community, and such a selection election is aligned with the normal local government councillor elections and procedures, usually held every two years.

CARRIED

Motion 2.

MOVED Don Yates, Seconded Michael Grogan, that the Town of Bassendean facilitates a competition to seek out practical and rewarding ways that the north and south communities of the Town, in general historically divided by the heritage Midland rail line, are brought together socially and economically, and such a competition is conducted regularly as part of the Town's annual budget finalisations.

CARRIED

Motion 3.

MOVED Don Yates, Seconded Carolynne McGregor, that the Town of Bassendean contributes to affordable housing within the community by releasing by June 2023, certain lands from the land assets held by the Town, to form 25 building lots of a minimum 400 sqm each to be known as community land titles under the terms, conditions and guidance defined by the Department of Land's Community Titles Guidelines usually at no or minimum upfront costs for community title participants.

LOST

8.0 MEETING CLOSURE

There being no further business, the Mayor declared the meeting closed, the time being 7.42pm.

ATTACHMENT NO. 10



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

31 December 2021

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 December 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	2
Statement of Financial Activity By Nature or Type	3
Summary Graphs	4
Note 1 Explanation of Material Variance	5
Note 2 Net Current Funding Position	6
Note 3 Investments	7
Note 4 Current Receivables and Payables	8
Note 5 Capital Works Program	9
Note 6 Budget Amendments	10
Note 7 Disposal of Assets	11

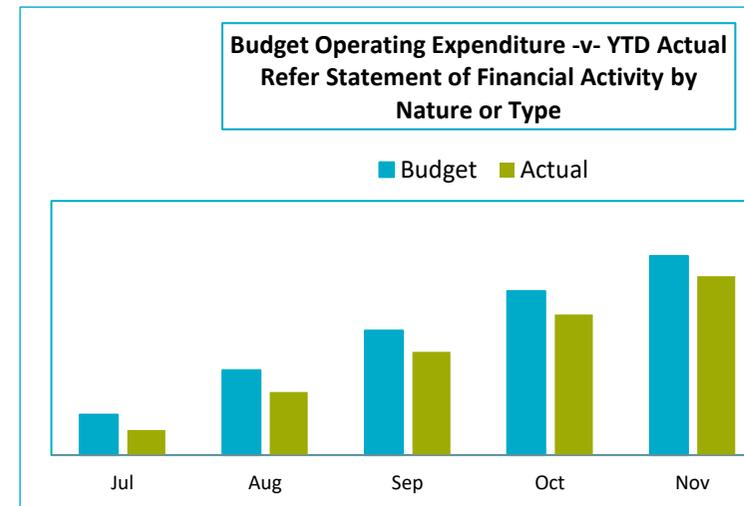
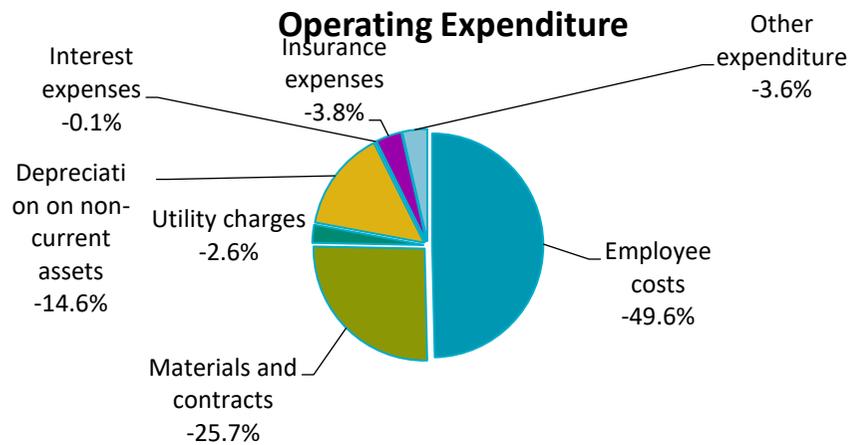
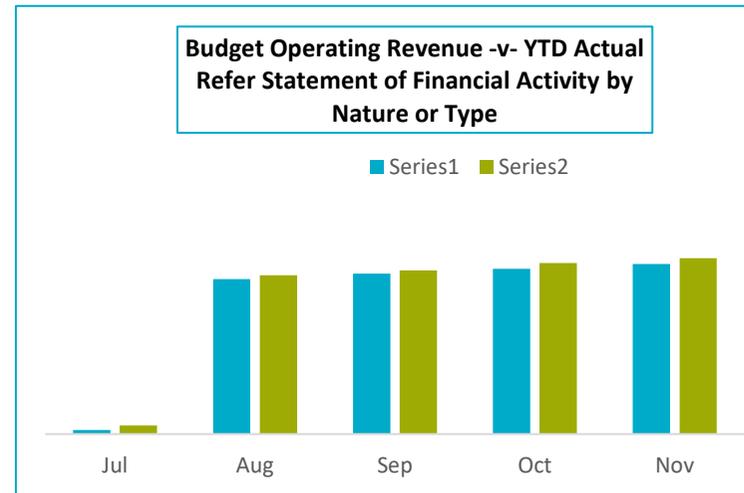
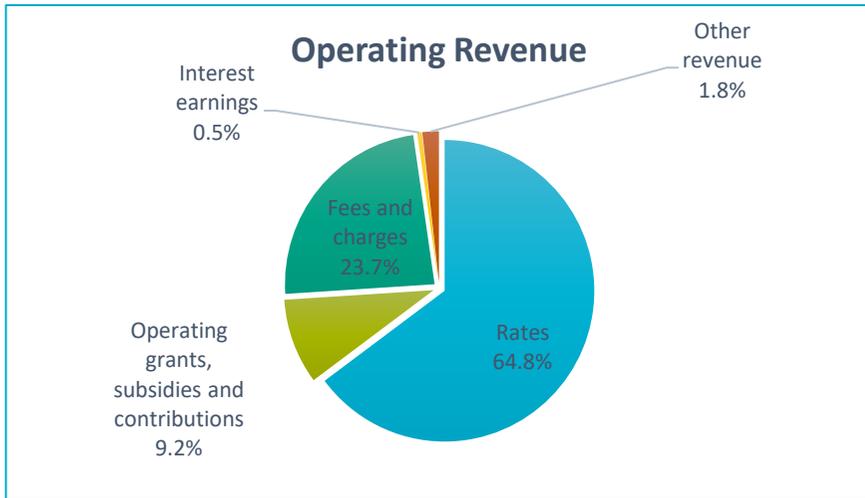
TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
By Nature and Type
For the Period Ended 31 December 2021

	2021/22 Revised Budget	2021/22 YTD Budget (a)	2021/22 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	\$
Revenue					
Rates	13,830,537	13,830,537	13,801,628	(28,909)	(0%)
Operating grants, subsidies and contributions	2,683,628	1,349,374	1,951,654	602,280	45%
Fees and charges	6,848,178	5,000,318	5,052,856	52,538	1%
Interest earnings	186,903	95,304	108,692	13,388	14%
Other revenue	229,451	104,339	378,829	274,490	263%
	<u>23,778,697</u>	<u>20,379,872</u>	<u>21,293,659</u>	<u>913,787</u>	<u>4%</u>
Expenses					
Employee costs	(13,478,467)	(6,723,630)	(6,238,481)	485,149	(7%)
Materials and contracts	(8,240,306)	(3,960,498)	(3,227,034)	733,464	(19%)
Utility charges	(688,434)	(362,336)	(326,816)	35,520	(10%)
Depreciation on non-current assets	(3,891,328)	(1,945,758)	(1,836,201)	109,557	(6%)
Interest expenses	(33,089)	(17,331)	(11,328)	6,003	(35%)
Insurance expenses	(496,374)	(485,344)	(473,630)	11,714	(2%)
Other expenditure	(1,221,113)	(632,093)	(455,793)	176,300	(28%)
	<u>(28,049,111)</u>	<u>(14,126,990)</u>	<u>(12,569,283)</u>	<u>1,557,707</u>	<u>(11%)</u>
Subtotal	(4,270,314)	6,252,882	8,724,376	2,471,494	40%
Non-operating grants, subsidies and contributions	1,408,141	79,202	228,253	149,051	188%
Profit on asset disposals	100	100		(100)	(100%)
Loss on asset disposals	(40,426)	(40,427)	(374,999)	(334,572)	828%
	<u>1,367,815</u>	<u>38,875</u>	<u>(146,746)</u>	<u>(185,621)</u>	<u>(477%)</u>
Net result	(2,902,499)	6,291,757	8,577,630	2,285,873	36%
Other comprehensive income					
Changes on revaluation of non-current assets	0	0	0	0	0%
Total other comprehensive income	0	0	0	0	0%
Total comprehensive income	(2,902,499)	6,291,757	8,577,630	2,285,873	36%

TOWN OF BASSENDEAN
RATE SETTING STATEMENT
By Nature and Type
For the Period Ended 31 December 2021

	2021/22 Revised Budget	2021/22 YTD Budget (a)	2021/22 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$		\$		\$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	3,379,043	3,379,043	1,865,356	(1,513,687)	(45%)
	3,379,043	3,379,043	1,865,356	(1,513,687)	(45%)
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	2,683,628	1,349,374	1,951,654	602,280	45%
Fees and charges	6,848,178	5,000,318	5,052,856	52,538	1%
Interest earnings	186,903	95,304	108,692	13,388	14%
Other revenue	229,451	104,339	378,829	274,490	263%
Profit on asset disposals	100	-	-	-	
	9,948,260	6,549,335	7,492,031	942,696	14%
Expenditure from operating activities					
Employee costs	(13,478,467)	(6,723,630)	(6,238,481)	485,149	(7%)
Materials and contracts	(8,240,206)	(3,960,498)	(3,227,034)	733,464	(19%)
Utility charges	(688,434)	(362,336)	(326,816)	35,520	(10%)
Depreciation on non-current assets	(3,891,328)	(1,945,758)	(1,836,201)	109,557	(6%)
Interest expenses	(33,089)	(17,331)	(11,328)	6,003	(35%)
Insurance expenses	(496,374)	(485,344)	(473,630)	11,714	(2%)
Other expenditure	(1,221,113)	(632,093)	(455,793)	176,300	(28%)
Loss on asset disposals	(40,426)	(40,427)	(374,999)	(334,572)	828%
	(28,089,437)	(14,167,417)	(12,944,282)	1,223,135	(9%)
Non-cash amounts excluded from operating activities	4,054,352	1,945,758	2,211,200	265,442	14%
Amount attributable to operating activities	(10,707,782)	(2,293,281)	(1,375,695)	917,586	(40%)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	1,408,141	79,202	228,253	149,051	188%
Payments for property, plant and equipment	(1,725,030)	(161,582)	(158,666)	2,916	(2%)
Payments for construction of infrastructure	(2,950,181)	(988,752)	(970,670)	18,082	(2%)
Proceeds from disposal of assets	15,100	-	-	-	
Proceeds from self-supporting loans	21,000	10,200	9,899	(301)	(3%)
Amount attributable to investing activities	(3,230,970)	(1,060,932)	(891,184)	169,748	(16%)
FINANCING ACTIVITIES					
Repayment of borrowings	(97,696)	(48,848)	(48,078)	770	(2%)
Transfers to cash backed reserves (restricted assets)	(3,248,455)	-	(116,040)	(116,040)	
Transfers from cash backed reserves (restricted assets)	3,199,585	-	-	-	
Amount attributable to financing activities	(146,566)	(48,848)	(164,118)	(115,270)	236%
Budgeted deficiency before general rates	(14,085,318)	(3,403,061)	(2,430,997)	972,064	(29%)
Estimated amount to be raised from general rates	13,830,537	13,830,537	13,801,628	(28,909)	(0%)
Net current assets at end of financial year - surplus/(deficit)	(254,781)	10,427,476	11,370,631	943,155	9%

**Town of Bassendean
Information Summary
For the Period Ended 31 December 2021**



TOWN OF BASSENEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$5000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	(1,513,687)	(45%)	⊖	Timing	Surplus position lower than expected with increased contract liabilities, deferred revenue, provisions in addition to accruals for invoices received late
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	602,280	45%	⊕	Timing	Grants for General Purpose, Mens Shed and Seniors Disability Services received earlier than expected. This is deemed to be a timing issue mainly
Fees and charges	52,538	1%	⊕		Within Reporting Threshold
Interest earnings	13,388	14%	⊕	Timing and Permanent	Higher level of investments
Other revenue	274,490	263%	⊕	Permanent	EMRC Dividend \$110K, Reimbursement for Staff on Jury Duty from Office of the Sheriff \$19K and payment from City of Bayswater for Long Service entitlement paid to staff member \$20K
Profit on asset disposals	0				
	<u>942,696</u>	14%	⊕		
Expenditure from operating activities					
Employee costs	485,149	(7%)	⊕	Permanent	\$434K - Salaries and Wages, mainly related to vacancies
Materials and contracts	733,464	(19%)	⊕	Timing	\$186K - Waste collection costs - various services, \$86K- Waste Processing, \$157K - Infrastructure Maintenance due to timing and seasonal factors
Utility charges	35,520	(10%)	⊕	Timing	Lower Utility costs incurred at Jubilee Reserve Building and various Reserves and lower Telephone costs in Governance service area
Depreciation on non-current assets	109,557	(6%)	⊕	Timing	Lower Capex in previous financial year due to timing of capitalisations
Interest expenses	6,003	(35%)	⊕	Timing	Marginally lower due to timing of repayments
Insurance expenses	11,714	(2%)	⊕	Timing	Lower than anticipated increase in insurance premiums
Other expenditure	176,300	(28%)	⊕	Timing	Lower expenditure due to timing of few projects
Loss on asset disposals	(334,572)	828%	⊖	Permanent	Sale of 1 Surrey Street property not included in the Budget
	<u>1,223,135</u>	(9%)	⊕		
Non-cash amounts excluded from operating activities	265,442	14%	⊕		
Amount attributable to operating activities	917,586	(40%)	⊕		
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	149,051	188%	⊕	Timing	Timing of State Government Grants
Payments for property, plant and equipment	2,916	(2%)	⊕	Timing	Within Reporting Threshold
Payments for construction of infrastructure	18,082	(2%)	⊕	Timing	Within Reporting Threshold
Proceeds from disposal of assets	0				
Proceeds from self-supporting loans	(301)	(3%)	⊖	Timing	Within Reporting Threshold
Amount attributable to investing activities	169,748	(16%)	⊕		
FINANCING ACTIVITIES					
Repayment of borrowings	770	(2%)	⊕	Timing	Within Reporting Threshold
Transfers to cash backed reserves (restricted assets)	(116,040)		⊖	Timing	EMRC Dividend \$110K received is transferred to Reserves (not budgeted)
Transfers from cash backed reserves (restricted assets)	0				
Amount attributable to financing activities	(115,270)	236%	⊖		
Budgeted deficiency before general rates	<u>972,064</u>	<u>(29%)</u>	⊕		
Estimated amount to be raised from general rates	<u>(28,909)</u>	<u>(0%)</u>	⊖		
Net current assets at end of financial year - surplus/(deficit)	943,155	9%	⊕		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2021	31 December 2021
	\$	\$
Current Assets		
Cash - Other	7,622,851	12,814,313
Cash Restricted - Reserves	6,875,891	7,102,906
Restricted Cash - Trust	416,243	315,516
Rates Outstanding	604,796	4,760,834
Sundry Debtors	214,196	177,494
GST Receivable	118,211	12,614
Accrued Interest	9,872	9,872
Prepayments	23,724	21,524
Proceeds from Disposal		
Inventories	6,298	-
	15,892,082	25,215,073
Less: Current Liabilities		
Sundry Creditors	(1,257,206)	(1,651,669)
Accrued Interest on Borrowings	(2,550)	(2,550)
Accrued Salaries and Wages	(304,261)	
Rates in Advance		
Current Loan Liability	(97,696)	(49,619)
Hyde Retirement Village Bonds	(102,500)	(102,500)
Bonds and Other Deposits	(2,213,743)	(1,985,828)
Current Lease Liabilities	(93,799)	(93,799)
Contract liabilities	(628,512)	(628,512)
Deferred Revenue	(425,947)	(425,947)
Current Employee Provisions	(2,434,493)	(2,430,283)
	(7,560,708)	(7,370,707)
Net Current Assets	8,331,374	17,844,366
Less: Cash Reserves	(6,875,891)	(7,102,906)
Less: SSL Borrowings Repayments	(20,130)	(9,899)
Loan Liability - Current	97,696	49,619
Lease Liability - Current	93,799	93,799
Other Misc Adjustments		256,960
Plus : Liabilities funded by Cash Backed Reserves	238,508	238,692
Net Current Funding Position	1,865,356	11,370,631

**Town of Bassendean
Monthly Investment Report
For the Period Ended 31 December 2021**

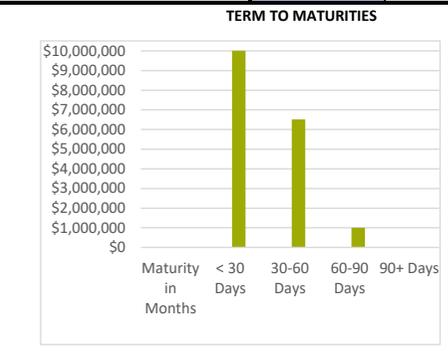
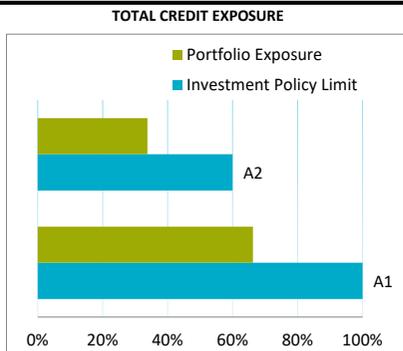
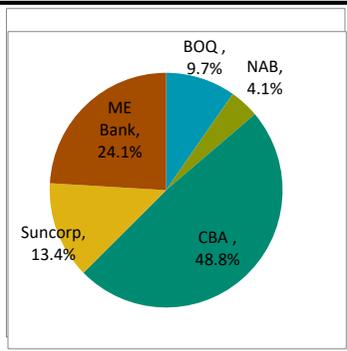
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-59	60-89	90-120+		
Municipal												
13156679	2/12/2021	1/01/2022	A1	CBA	30	0.17%	200,000.00				200,000.00	27.94
13156679	9/12/2021	8/01/2022	A1	CBA	30	0.17%	3,500,000.00				3,500,000.00	489.04
13156679	20/12/2021	19/01/2022	A1	CBA	30	0.17%	5,000,000.00				5,000,000.00	698.63
322912	10/09/2021	9/03/2022	A2	ME Bank	180	0.40%			1,000,000.00		1,000,000.00	1,972.60
439072	29/10/2021	27/01/2022	A2	BOQ	90	0.28%	400,000.00				400,000.00	276.16
Restricted - Bonds and Deposits:												
344343	22/11/2021	21/02/2022	A2	ME Bank	91	0.30%		501,121.92			501,121.92	374.81
755365673	3/11/2021	1/02/2022	A1	NAB	90	0.29%		7,831.62			7,831.62	5.60
Restricted - Contract Liabilities/Deferred Revenue (Grants)												
							9,100,000.00	508,953.54	1,000,000.00	-	10,608,953.54	3,844.79
Reserve												
439083	29/10/2021	27/01/2022	A2	BOQ	90	0.28%	794,453.94				794,453.94	548.50
4202363	28/09/2021	25/02/2022	A1	Suncorp	150	0.30%		1,470,742.34			1,470,742.34	1,813.24
343978	18/11/2021	16/02/2022	A2	ME Bank	90	0.30%		903,927.27			903,927.27	668.66
4202484	21/10/2021	2/02/2022	A1	Suncorp	104	0.30%		1,000,665.75			1,000,665.75	855.36
343666	15/11/2021	14/02/2022	A2	ME Bank	91	0.30%		704,185.16			704,185.16	526.69
13156679	16/12/2021	15/01/2022	A1	CBA	30	0.17%	300,000.00				300,000.00	41.92
446962	24/11/2021	24/02/2022	A2	BOQ	92	0.30%		599,519.24			599,519.24	453.34
343667	15/11/2021	14/02/2022	A2	ME Bank	91	0.30%		1,330,871.20			1,330,871.20	995.42
POS Funds												
358770309	15/11/2021	14/02/2022	A1	NAB	91	0.33%		745,817.73			745,817.73	613.61
							1,094,453.94	6,009,910.96	-	-	7,850,182.63	6,516.74
Total							10,194,453.94	6,518,864.50	1,000,000.00	-	18,459,136.17	10,361.53

Municipal
 \$ **10,600,000.00** As per GL 011806
 \$ **10,608,953.54** As per the report
 \$ 8,953.54 Interest to be accrued

Reserve
 \$ **7,102,906.27** As per GL 011808
 \$ **7,104,364.90** As per the report
 \$ 1,458.63 Interest to be accrued

ENVIRONMENTAL COMMITMENT	
Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
BOQ	1,793,973.18
NAB	753,649.35
CBA	9,000,000.00
	11,547,622.53
Non Fossil Fuel Lending ADI	
Suncorp	2,471,408.09
ME Bank	4,440,105.55
	6,911,513.64
Total Funds	18,459,136.17

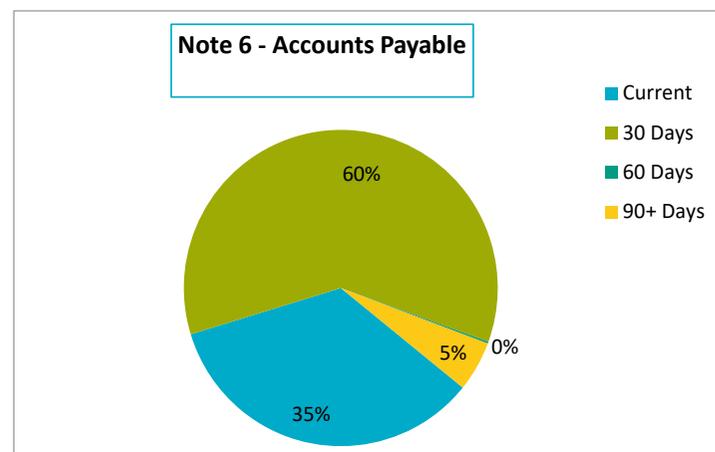
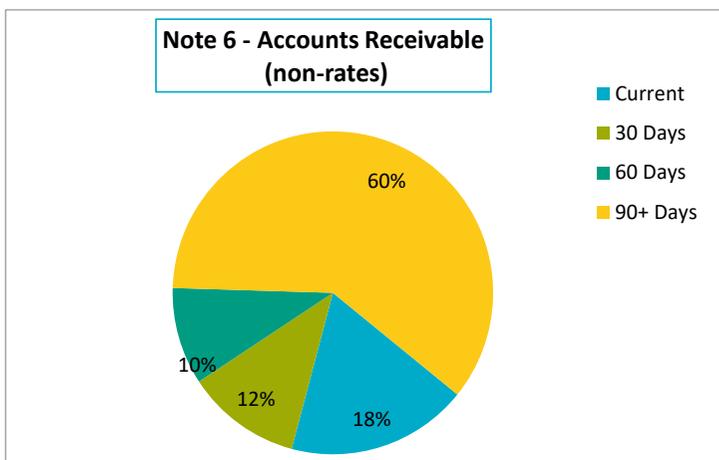


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 4: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	12,471	7,896	6,632	41,099	68,098

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	92,385	161,596	495	13,748	268,224



Comments/Notes - Receivables General

The above amounts include GST where applicable.

TOWN OF BASSENDEAN
CAPITAL PROJECTS
 31/12/2021

Note 5: Capital Works Program

Highlighted projects (Column L) exceed approved budget.

Capital Expenditure Summary	2021/22 Original Budget	Budget Amendments	2021/22 Current Budget	YTD Actual	Purchase Orders	Total Inc Purchase Orders	Budget Remaining	% Total to Annual Budget
LAND AND BUILDINGS	\$762,500.00	\$0.00	\$762,500.00	\$80,917.19	\$234,269.01	\$315,186.20	\$447,313.80	-59%
DRAINAGE	\$200,000.00	\$136,300.00	\$336,300.00	\$25,422.28	\$161,435.51	\$186,857.79	\$149,442.21	-44%
FURNITURE & EQUIPMENT	\$290,000.00	\$80,000.00	\$370,000.00	\$124,193.28	\$110,963.60	\$235,156.88	\$134,843.12	-36%
PLANT AND EQUIPMENT	\$216,000.00	\$40,230.00	\$256,230.00	\$34,473.18	\$19,880.00	\$54,353.18	\$201,876.82	-79%
INFRASTRUCTURE ASSETS - OTH	\$1,931,500.00	\$71,471.00	\$2,002,971.00	\$653,067.58	\$684,080.32	\$962,224.39	\$1,040,746.61	-52%
ROADS	\$915,000.00	\$0.00	\$915,000.00	\$196,470.69	\$219,642.39	\$416,113.08	\$498,886.92	-55%
FOOTPATHS	\$6,000.00	\$26,210.00	\$32,210.00	\$14,792.19	\$0.00	\$14,792.19	\$17,417.81	-54%
TOTAL	\$4,321,000.00	\$354,211.00	\$4,675,211.00	\$1,129,336.39	\$1,430,270.83	\$2,184,683.71	\$2,490,527.29	-53.27%

TOWN OF BASSENDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 November 2021

Note 6: Proposed Budget Amendments					
GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
	Sub-total - Budget Re-alignments	\$ -	\$ -	\$ -	
	NET CHANGE IN AMENDMENTS TO SURPLUS	\$ -	\$ -	\$ -	CHANGE TO SURPLUS

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 7: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Land and Buildings			-					
Sale of 1 Surrey Street, Bassendean to Perth History Association					375,000	1		(374,999)
	-	-	-	-	375,000	1	-	(374,999)



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

31 January 2022

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) for the period ended 31 January 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	2
Statement of Financial Activity By Nature or Type	3
Summary Graphs	4
Note 1 Explanation of Material Variance	5
Note 2 Net Current Funding Position	6
Note 3 Investments	7
Note 4 Current Receivables and Payables	8
Note 5 Capital Works Program	9
Note 6 Budget Amendments	10
Note 7 Disposal of Assets	11

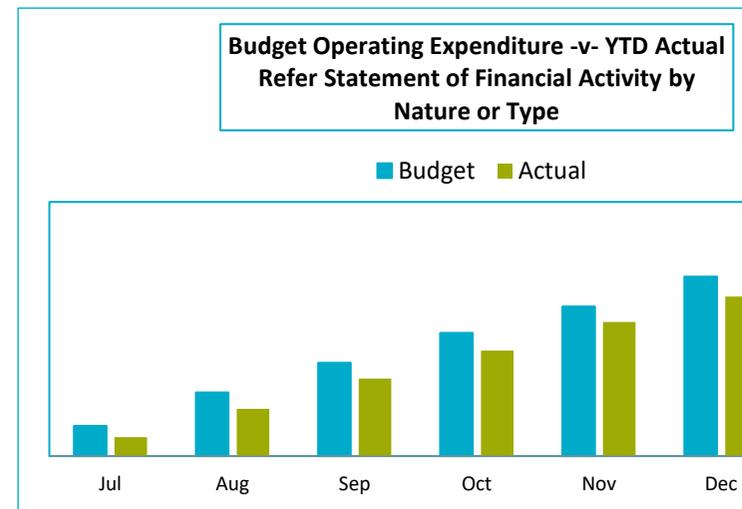
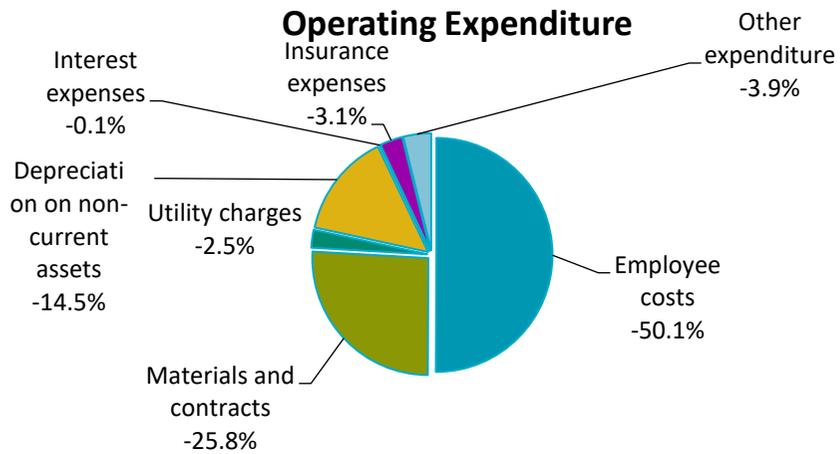
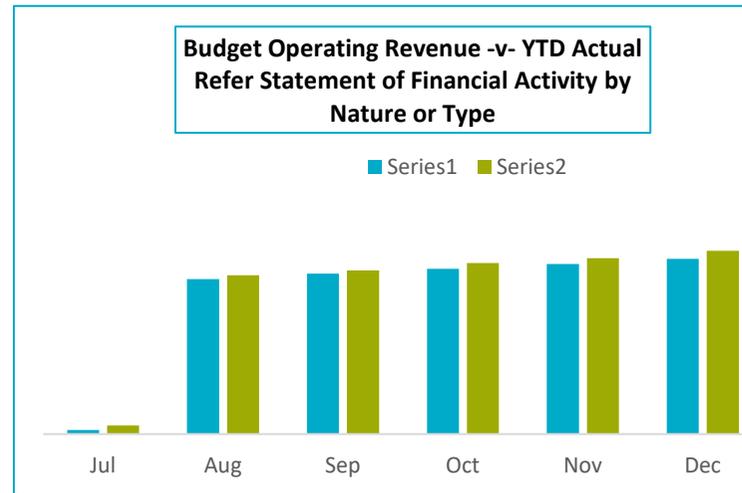
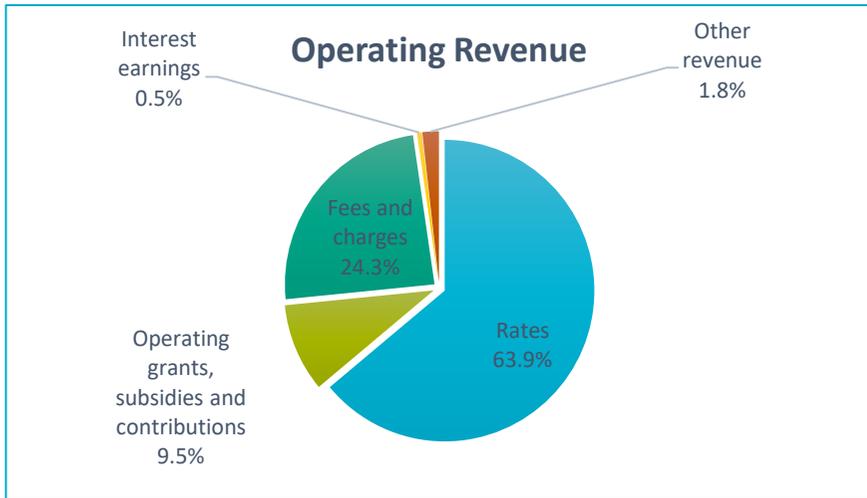
TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
by Nature and Type
for the period ended 31 January 2022

	2021/22 Revised Budget	2021/22 YTD Budget (a)	2021/22 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	\$
Revenue					
Rates	13,830,537	13,830,537	13,801,628	(28,909)	(0%)
Operating grants, subsidies and contributions	2,683,628	1,536,210	2,046,954	510,744	33%
Fees and charges	6,848,178	5,294,283	5,237,315	(56,968)	(1%)
Interest earnings	186,903	109,637	115,151	5,514	5%
Other revenue	229,451	119,625	383,992	264,367	221%
	<u>23,778,697</u>	<u>20,890,292</u>	<u>21,585,040</u>	<u>694,748</u>	<u>3%</u>
Expenses					
Employee costs	(13,478,467)	(7,769,443)	(7,409,103)	360,340	(5%)
Materials and contracts	(8,240,206)	(4,523,883)	(3,820,096)	703,787	(16%)
Utility charges	(688,434)	(421,769)	(365,498)	56,271	(13%)
Depreciation on non-current assets	(3,891,328)	(2,270,035)	(2,145,509)	124,526	(5%)
Interest expenses	(33,089)	(18,997)	(14,036)	4,961	(26%)
Insurance expenses	(496,374)	(485,411)	(465,745)	19,666	(4%)
Other expenditure	(1,221,113)	(708,725)	(574,981)	133,744	(19%)
	<u>(28,049,011)</u>	<u>(16,198,263)</u>	<u>(14,794,968)</u>	<u>1,403,295</u>	<u>(9%)</u>
Subtotal	(4,270,314)	4,692,029	6,790,072	2,098,043	45%
Non-operating grants, subsidies and contributions	1,408,141	79,202	228,253	149,051	188%
Profit on asset disposals	100	100	0	(100)	(100%)
Loss on asset disposals	(40,426)	(40,427)	(374,999)	(334,572)	828%
	<u>1,367,815</u>	<u>38,875</u>	<u>(146,746)</u>	<u>(185,621)</u>	<u>(477%)</u>
Net result	(2,902,499)	4,730,904	6,643,326	1,912,422	40%
Other comprehensive income					
Changes on revaluation of non-current assets	0	0	0	0	0%
Total other comprehensive income	0	0	0	0	0%
Total comprehensive income	(2,902,499)	4,730,904	6,643,326	1,912,422	40%

TOWN OF BASSENDEAN
RATE SETTING STATEMENT
by Nature and Type
for the period ended 31 January 2022

	2021/22 Revised Budget	2021/22 YTD Budget (a)	2021/22 YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$		\$		\$
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	3,379,043	3,379,043	1,865,356	(1,513,687)	(45%)
	3,379,043	3,379,043	1,865,356	(1,513,687)	(45%)
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	2,683,628	1,536,210	2,046,954	510,744	33%
Fees and charges	6,848,178	5,294,283	5,237,315	(56,968)	(1%)
Interest earnings	186,903	109,637	115,151	5,514	5%
Other revenue	229,451	119,625	383,992	264,367	221%
Profit on asset disposals	100	100	-	(100)	(100%)
	9,948,260	7,059,855	7,783,412	723,557	10%
Expenditure from operating activities					
Employee costs	(13,478,467)	(7,769,443)	(7,409,103)	360,340	(5%)
Materials and contracts	(8,240,206)	(4,523,883)	(3,820,096)	703,787	(16%)
Utility charges	(688,434)	(421,769)	(365,498)	56,271	(13%)
Depreciation on non-current assets	(3,891,328)	(2,270,035)	(2,145,509)	124,526	(5%)
Interest expenses	(33,089)	(18,997)	(14,036)	4,961	(26%)
Insurance expenses	(496,374)	(485,411)	(465,745)	19,666	(4%)
Other expenditure	(1,221,113)	(708,725)	(574,981)	133,744	(19%)
Loss on asset disposals	(40,426)	(40,427)	(374,999)	(334,572)	828%
	(28,089,437)	(16,238,690)	(15,169,967)	1,068,723	(7%)
Non-cash amounts excluded from operating activities	4,054,352	2,310,562	2,520,508	209,946	9%
Amount attributable to operating activities	(10,707,782)	(3,489,230)	(3,000,691)	488,539	(14%)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	1,408,141	79,202	228,253	149,051	188%
Payments for property, plant and equipment	(1,725,030)	(206,582)	(196,523)	10,059	(5%)
Payments for construction of infrastructure	(2,950,181)	(1,438,752)	(1,407,971)	30,781	(2%)
Proceeds from disposal of assets	15,100	-	-	-	
Proceeds from self-supporting loans	21,000	10,200	9,899	(301)	(3%)
Amount attributable to investing activities	(3,230,970)	(1,555,932)	(1,366,342)	189,590	(12%)
FINANCING ACTIVITIES					
Repayment of borrowings	(97,696)	(48,848)	(48,078)	770	(2%)
Transfers to cash backed reserves (restricted assets)	(3,248,455)	(125,000)	(116,040)	8,960	(7%)
Transfers from cash backed reserves (restricted assets)	3,199,585	-	-	-	
Amount attributable to financing activities	(146,566)	(173,848)	(164,118)	9,730	(6%)
Budgeted deficiency before general rates	(14,085,318)	(5,219,010)	(4,531,150)	687,860	(13%)
Estimated amount to be raised from general rates	13,830,537	13,830,537	13,801,628	(28,909)	(0%)
Net current assets at end of financial year - surplus/(deficit)	(254,781)	8,611,527	9,270,478	658,951	8%

**Town of Bassendean
Information Summary
For the Period Ended 31 January 2022**



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 January 2022

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$5000 or 10%.

⊕ More Revenue OR Less Expenditure

⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
OPERATING ACTIVITIES					
Net current assets at start of financial year - surplus/(deficit)	(1,513,687)	(45%)	⊖	Timing	Surplus position lower than expected with increased contract liabilities, deferred revenue, provisions in addition to accruals for invoices received late
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	510,744	33%	⊕	Timing	Grants for General Purpose and Seniors Disability Services received earlier than expected
Fees and charges	(56,968)	(1%)	⊖	Permanent	Lower than expected revenue from container deposit scheme and 360 L recycling
Interest earnings	5,514	5%	⊕	Permanent	Higher level of investments
Other revenue	264,367	221%	⊕	Permanent	EMRC Dividend \$110K, Reimbursement for Staff on Jury Duty from Office of the Sheriff \$19K and higher income from Waste and SDS services
Profit on asset disposals	(100)	(100%)	⊖		
	723,557	10%	⊕		
Expenditure from operating activities					
Employee costs	360,340	(5%)	⊕	Permanent	Salaries and Wages related to vacancies mainly in WIW and maintenance areas
Materials and contracts	703,787	(16%)	⊕	Timing	\$264K - Waste collection costs - various services, \$170K various contracted works in Corporate Services due to timing issues and \$174K - Reserve Maintenance due to timing and seasonal factors
Utility charges	56,271	(13%)	⊕	Timing	Lower Utility costs incurred at Jubilee Reserve Building and various Reserves and lower Telephone costs in Governance service area
Depreciation on non-current assets	124,526	(5%)	⊕	Timing	Lower Capex in previous financial year due to timing of capitalisations
Interest expenses	4,961	(26%)	⊕	Timing	Marginally lower due to timing of repayments
Insurance expenses	19,666	(4%)	⊕	Timing	Lower than anticipated increase in insurance premiums
Other expenditure	133,744	(19%)	⊕	Timing	Lower expenditure due to timing of few projects
Loss on asset disposals	(334,572)	828%	⊖	Permanent	Sale of 1 Surrey Street property not included in the Budget
	1,068,723	(7%)	⊕		
Non-cash amounts excluded from operating activities	209,946	9%	⊕		
Amount attributable to operating activities	488,539	(14%)	⊕		
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	149,051	188%	⊕	Timing	Timing of State Government Grants
Payments for property, plant and equipment	10,059	(5%)	⊕	Timing	Within Reporting Threshold
Payments for construction of infrastructure	30,781	(2%)	⊕	Timing	Within Reporting Threshold
Proceeds from disposal of assets	0				
Proceeds from self-supporting loans	(301)	(3%)	⊖	Timing	Within Reporting Threshold
Amount attributable to investing activities	189,590	(12%)	⊕		
FINANCING ACTIVITIES					
Repayment of borrowings	770	(2%)	⊕	Timing	Within Reporting Threshold
Transfers to cash backed reserves (restricted assets)	8,960	(7%)	⊕	Timing	EMRC Dividend \$110K received is transferred to Reserves (not budgeted)
Transfers from cash backed reserves (restricted assets)	0				
Amount attributable to financing activities	9,730	(6%)	⊕		
Budgeted deficiency before general rates	687,860	(13%)	⊕		
Estimated amount to be raised from general rates	(28,909)	(0%)	⊖		
Net current assets at end of financial year - surplus/(deficit)	658,951	8%	⊕		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
for the period ended 31 January 2022

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2021	31 January 2022
	\$	\$
Current Assets		
Cash - Other	7,622,851	11,629,218
Cash Restricted - Reserves	6,875,891	6,991,931
Restricted Cash - Trust	416,243	319,118
Rates Outstanding	604,796	3,888,992
Sundry Debtors	214,196	162,775
GST Receivable	118,211	55,152
Accrued Interest	9,872	9,872
Prepayments	23,724	23,724
Proceeds from Disposal		
Inventories	6,298	5,064
	15,892,082	23,085,846
Less: Current Liabilities		
Sundry Creditors	(1,257,206)	(1,485,422)
Accrued Interest on Borrowings	(2,550)	(2,550)
Accrued Salaries and Wages	(304,261)	
Rates in Advance		
Current Loan Liability	(97,696)	(49,619)
Hyde Retirement Village Bonds	(102,500)	(102,500)
Bonds and Other Deposits	(2,213,743)	(1,968,768)
Current Lease Liabilities	(93,799)	(93,799)
Contract liabilities	(628,512)	(628,512)
Deferred Revenue	(425,947)	(425,947)
Current Employee Provisions	(2,434,493)	(2,428,115)
	(7,560,708)	(7,185,232)
Net Current Assets	8,331,374	15,900,614
Less: Cash Reserves	(6,875,891)	(6,991,931)
Less: SSL Borrowings Repayments	(20,130)	(9,899)
Loan Liability - Current	97,696	49,619
Lease Liability - Current	93,799	93,799
Other Misc Adjustments		(10,416)
Plus : Liabilities funded by Cash Backed Reserves	238,508	238,692
Net Current Funding Position	1,865,356	9,270,478

**Town of Bassendean
Monthly Investment Report
For the Period Ended 31 January 2022**

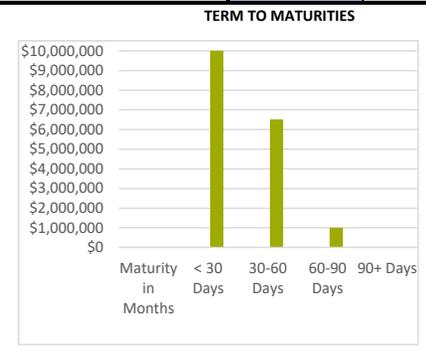
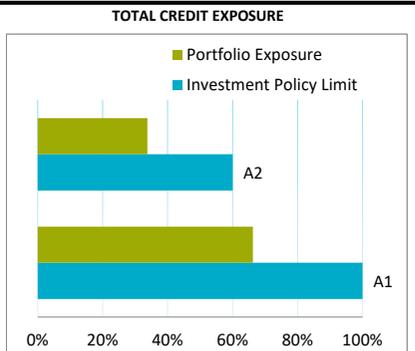
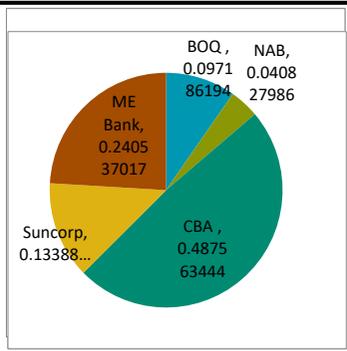
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-59	60-89	90-120+		
Municipal												
13156679	2/01/2022	1/02/2022	A1	CBA	30	0.17%	200,000.00				200,000.00	27.94
13156679	9/01/2022	8/02/2022	A1	CBA	30	0.17%	3,500,000.00				3,500,000.00	489.04
13156679	20/01/2022	19/02/2022	A1	CBA	30	0.17%	5,000,000.00				5,000,000.00	698.63
322912	10/09/2021	9/03/2022	A2	ME Bank	180	0.40%		1,000,000.00			1,000,000.00	1,972.60
439072	27/01/2022	27/04/2022	A2	BOQ	90	0.30%				400,276.16	400,276.16	296.09
Restricted - Bonds and Deposits:												
344343	22/11/2021	21/02/2022	A2	ME Bank	91	0.30%	501,121.92				501,121.92	374.81
755365673	3/11/2021	1/02/2022	A1	NAB	90	0.29%	7,831.62				7,831.62	5.60
Restricted - Contract Liabilities/Deferred Revenue (Grants)												
							9,208,953.54	1,000,000.00	-	400,276.16	10,609,229.70	3,864.72
Reserve												
439083	27/01/2022	27/04/2022	A2	BOQ	90	0.30%				794,453.94	794,453.94	587.68
4202363	28/09/2021	25/02/2022	A1	Suncorp	150	0.30%	1,470,742.34				1,470,742.34	1,813.24
343978	18/11/2021	16/02/2022	A2	ME Bank	90	0.30%	903,927.27				903,927.27	668.66
4202484	21/10/2021	2/02/2022	A1	Suncorp	104	0.30%	1,000,665.75				1,000,665.75	855.36
343666	15/11/2021	14/02/2022	A2	ME Bank	91	0.30%	704,185.16				704,185.16	526.69
13156679	16/01/2022	15/02/2022	A1	CBA	30	0.17%	300,000.00				300,000.00	41.92
446962	24/11/2021	24/02/2022	A2	BOQ	92	0.30%	599,519.24				599,519.24	453.34
343667	15/11/2021	14/02/2022	A2	ME Bank	91	0.30%	1,330,871.20				1,330,871.20	995.42
											7,104,364.90	
POS Funds												
358770309	15/11/2021	14/02/2022	A1	NAB	91	0.33%		745,817.73			745,817.73	613.61
							6,309,910.96	-	-	794,453.94	7,850,182.63	6,555.92
Total							15,518,864.50	1,000,000.00	-	1,194,730.10	18,459,412.33	10,420.64

Municipal
 \$ **10,600,000.00** As per GL 011806
 \$ **10,609,229.70** As per the report
 \$ 9,229.70 Interest to be accrued

Reserve
 \$ **7,102,906.27** As per GL 011808
 \$ **7,104,364.90** As per the report
 \$ 1,458.63 Interest to be accrued

ENVIRONMENTAL COMMITMENT	
Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
BOQ	1,794,249.34
NAB	753,649.35
CBA	9,000,000.00
	11,547,898.69
Non Fossil Fuel Lending ADI	
Suncorp	2,471,408.09
ME Bank	4,440,105.55
	6,911,513.64
Total Funds	18,459,412.33

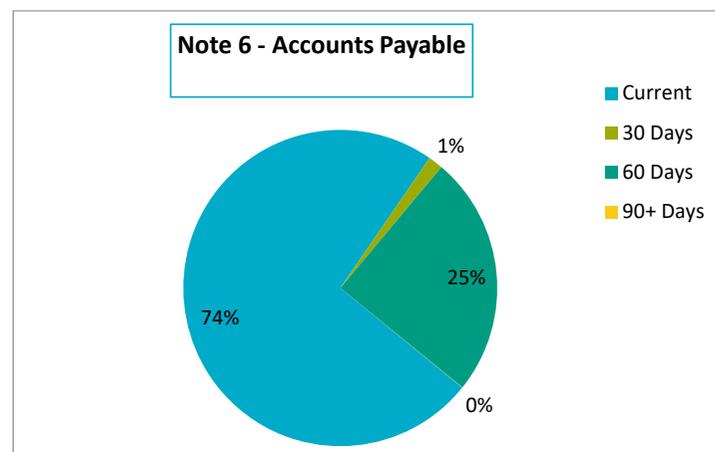
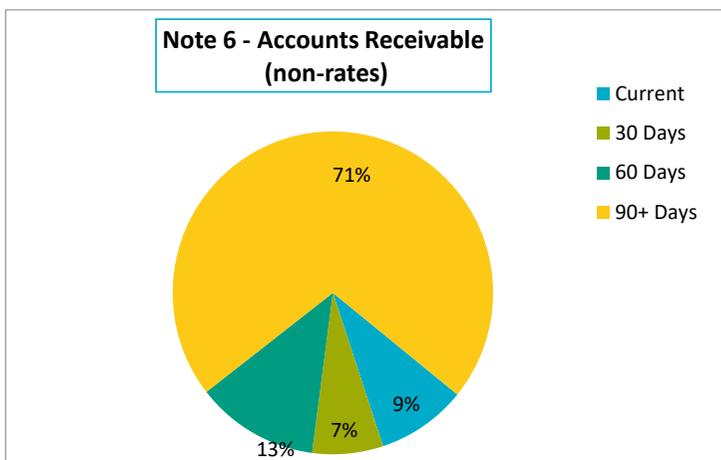


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2022

Note 4: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	4,874	3,830	6,649	38,227	53,580

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	232,589	4,731	77,747	65	315,132



Comments/Notes - Receivables General

The above amounts include GST where applicable.

TOWN OF BASSENDEAN
CAPITAL PROJECTS
 31/01/2022

Note 5: Capital Works Program

Highlighted projects (Column L) exceed approved budget.

Capital Expenditure Summary	2021/22 Original Budget	Budget Amendments	2021/22 Current Budget	YTD Actual	Purchase Orders	Total Inc Purchase Orders	Budget Remaining	% Total to Annual Budget
LAND AND BUILDINGS	\$762,500.00	\$0.00	\$762,500.00	\$80,917.19	\$234,269.01	\$315,186.20	\$447,313.80	-59%
DRAINAGE	\$200,000.00	\$136,300.00	\$336,300.00	\$25,422.28	\$161,435.51	\$186,857.79	\$149,442.21	-44%
FURNITURE & EQUIPMENT	\$290,000.00	\$80,000.00	\$370,000.00	\$121,819.79	\$110,963.60	\$232,783.39	\$137,216.61	-37%
PLANT AND EQUIPMENT	\$216,000.00	\$40,230.00	\$256,230.00	\$74,702.94	\$19,880.00	\$94,582.94	\$161,647.06	-63%
INFRASTRUCTURE ASSETS - OTH	\$1,931,500.00	\$71,471.00	\$2,002,971.00	\$781,627.04	\$614,328.50	\$1,395,955.54	\$607,015.46	-30%
ROADS	\$915,000.00	\$0.00	\$915,000.00	\$505,212.65	\$219,893.64	\$725,106.29	\$189,893.71	-21%
FOOTPATHS	\$6,000.00	\$26,210.00	\$32,210.00	\$14,792.19	\$822.73	\$15,614.92	\$16,595.08	-52%
TOTAL	\$4,321,000.00	\$354,211.00	\$4,675,211.00	\$1,604,494.08	\$1,361,592.99	\$2,966,087.07	\$1,709,123.93	-36.56%

TOWN OF BASSENDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 November 2021

Note 6: Proposed Budget Amendments					
GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
	Sub-total - Budget Re-alignments	\$ -	\$ -	\$ -	
	NET CHANGE IN AMENDMENTS TO SURPLUS	\$ -	\$ -	\$ -	CHANGE TO SURPLUS

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2022

Note 7: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			-		-	-		-
	-	-	-	-	-	-	-	-

ATTACHMENT NO. 11

LIST OF PAYMENTS
FOR PERIOD
ENDED 31st December 2021

*Any questions relating to the List of Payments, please raise with Paul White,
Director Corporate Services, prior to Briefing Session.*

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT, Direct Debits Cr Card and Payroll 01-31 December 2021	45141 – 45420	2,941,112.31
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	0	0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86344 – 86347	3,379.60
		<hr/> \$2,944,491.91 <hr/> <hr/>

DIRECTOR CORPORATE SERVICES' DECLARATION:

This list of payments, covering vouchers as above, will be submitted to Council on 22 February 2022. The List of Payments has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.



DIRECTOR CORPORATE SERVICES

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45141	03/12/2021	PAUL NICHOLI POLIWKA	Refund of Candidate Deposits	-80.00
EFT45142	03/12/2021	TOWN OF BASSENDEAN (FROM TRUST TO MUNI)	Transfer of Unsuccessful Candidate Deposits To Muni	-480.00
EFT45143	03/12/2021	WATER CORPORATION	Water charges	-23122.85
EFT45144	06/12/2021	AAA GARDEN SERVICES WA	Seniors - home & garden maintenance	-840.00
EFT45145	06/12/2021	ALSCO PERTH	Weekly linen services - Administration	-45.53
EFT45146	06/12/2021	AMBROSINI MANAGEMENT PTY LTD	Contract staff expenses	-5857.50
EFT45147	06/12/2021	AREA SAFE PRODUCTS PTY LTD	London DDA Seats in various parks	-11790.90
EFT45148	06/12/2021	ASHFIELD COMMUNITY ACTION NETWORK	Funding for the Video Art Project	-2000.00
EFT45149	06/12/2021	AUSTRALIAN OFFICE (AUSTRALIAN PAPER)	Office stationery	-569.75
EFT45150	06/12/2021	BAILEYS FERTILISER	Fertiliser - Various parks and reserves	-4600.75
EFT45151	06/12/2021	BANK OF QUEENSLAND FINANCE (AUST) LIMITED	Lease rentals	-2247.43
EFT45152	06/12/2021	BASSENDEAN 55 PLUS ASSOCIATION (INC)	Melody Club Morning Tea- Volunteering WA Grant	-530.00
EFT45153	06/12/2021	BOWDEN TREE CONSULTANCY	Arboricultural Assessment & Report	-495.00
EFT45154	06/12/2021	BUDGET PEST CONTROL (QUELL PTY LTD T/AS)	Pest Control at Hyde Retirement Village	-880.00
EFT45155	06/12/2021	BUNNINGS GROUP LIMITED	Cement	-367.27
EFT45156	06/12/2021	CAI FENCING	Gate Hinges	-110.00
EFT45157	06/12/2021	CAPITAL RECYCLING	Disposal of Asbestos Sheets	-418.00
EFT45158	06/12/2021	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-1909.93
EFT45159	06/12/2021	COMPLETE OFFICE SUPPLIES PTY LTD	Office stationery	-323.55
EFT45160	06/12/2021	CORSIGN WA PTY LTD	Road signage	-572.00
EFT45161	06/12/2021	CUSTOM CARS	Seat Covers	-770.00
EFT45162	06/12/2021	DAILY LIVING PRODUCTS	Seniors - swivel tray table for HCP client	-310.00
EFT45163	06/12/2021	DRAINFLOW SERVICES PTY LTD	Gully educting and Jet washing of Pearson Street Systems	-4620.00
EFT45164	06/12/2021	E FIRE & SAFETY (WA)	Service Fire Detection & Alarm Panel Testing at Library	-121.00
EFT45165	06/12/2021	EASIFLEET	Lease rentals	-44.49
EFT45166	06/12/2021	EASTERN METROPOLITAN REGIONAL COUNCIL	General Waste Disposal Costs	-106107.33
EFT45167	06/12/2021	ELLIOTTS IRRIGATION PTY LTD	Servicing of iron filter at BIC reserve	-253.00
EFT45168	06/12/2021	EMPRISE PTY LTD	Seniors - Non slip mat for HCP client	-242.00
EFT45169	06/12/2021	EPOCH TRAINING (ORGANIC TRAINING SOLUTIONS)	Relax Term 3 - Wu Tao	-840.00

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45170	06/12/2021	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 187.00
EFT45171	06/12/2021	GRONBEK SECURITY	Key charges	-\$ 129.80
EFT45172	06/12/2021	HELEN DOBBIE	Yoga Classes Term 3	-\$ 1,050.00
EFT45173	06/12/2021	HOME CHEF	Seniors & Disability Services - meal at home	-\$ 2,285.63
EFT45174	06/12/2021	HYGIENE CONCEPTS	Replace Metal Sharps Container - Sandy Beach Public Toilets	-\$ 467.50
EFT45175	06/12/2021	IMPROVISATION PTY LTD T/AS ENCORE KIDS PARTIES	Roving Witches Performance	-\$ 528.00
EFT45176	06/12/2021	JULIAN CHARLES RICHARDS	Seniors - home & garden maintenance	-\$ 1,061.48
EFT45177	06/12/2021	KLEENIT PTY LTD	Graffiti removal	-\$ 2,227.50
EFT45178	06/12/2021	LANDCARE WEED CONTROL	Weed Control at various locations	-\$ 9,929.33
EFT45179	06/12/2021	LIFE CARE HOME CARE	Home Care Package - Physio Session	-\$ 1,100.00
EFT45180	06/12/2021	LIFE READY MOBILE PTY LTD	Medical consultations - HCP clients	-\$ 476.00
EFT45181	06/12/2021	LINA'S CATERING	Meals expenses for Seniors	-\$ 600.00
EFT45182	06/12/2021	MACKIE PLUMBING AND GAS PTY LTD	Repair at public toilets at Sandy Beach Reserve	-\$ 564.88
EFT45183	06/12/2021	MARIA DANIELS	Relax Term 4 - Samba Drumming Lessons	-\$ 1,200.00
EFT45184	06/12/2021	MARKETFORCE PTY LTD	Advertisement Notice of Special Council Meeting	-\$ 644.86
EFT45185	06/12/2021	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	HCP Clients -OT Assessment	-\$ 506.00
EFT45186	06/12/2021	MCLEODS & CO	Legal professional fees	-\$ 1,689.08
EFT45187	06/12/2021	MELISSA BIANCA GIANNASI	Extension Activity- Literary Salon - Author Event	-\$ 350.00
EFT45188	06/12/2021	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD	Contract staff expenses	-\$ 2,646.61
EFT45189	06/12/2021	MIDLAND MINICRETE T/AS HIGGO NOMINEES PTY LTD	Premix Concrete for Footpath Repair at Bic Reserve	-\$ 541.20
EFT45190	06/12/2021	MMM (WA) PTY LTD	Drainage Lid Replacement - Railway Parade	-\$ 8,861.60
EFT45191	06/12/2021	NATURAL AREA HOLDINGS	Fire Fuel Road Reduction in various Reserves	-\$ 9,927.50
EFT45192	06/12/2021	NIKKI DENNERLEY (HAPPY FEET FITNESS)	Happy Feet Monthly Class	-\$ 375.00
EFT45193	06/12/2021	NUTRIEN WATER	Reticulation parts	-\$ 389.90
EFT45194	06/12/2021	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 798.49
EFT45195	06/12/2021	OPTUS BILLING SERVICES PTY LTD	Mobile phone charges	-\$ 1,129.89
EFT45196	06/12/2021	PARAMOUNT ELECTRICAL SERVICES	Various electrical repairs	-\$ 4,047.80
EFT45197	06/12/2021	PIPELINE RETICULATION	Supply and installation of Truck Fill Up Point at Padbury Way	-\$ 3,405.60
EFT45198	06/12/2021	PRESTIGE PROPERTY MAINTENANCE	Mowing at various reserves	-\$ 6,723.20

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45199	06/12/2021	PRO CRACK SEAL	Black Hot Pour Crack Sealing Service - Broadway to Walter Road	-\$ 3,905.00
EFT45200	06/12/2021	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 110.00
EFT45201	06/12/2021	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 474.20
EFT45202	06/12/2021	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 3,334.65
EFT45203	06/12/2021	RUBY 9 PTY LTD	Relax Term 4 - Yoga Sessions	-\$ 1,050.00
EFT45204	06/12/2021	STIHL SHOP MALAGA	Hardware items - minor plant equipment	-\$ 2,680.00
EFT45205	06/12/2021	STRATAGREEN	Soil Conditioner	-\$ 1,253.83
EFT45206	06/12/2021	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 83,492.80
EFT45207	06/12/2021	SWAN TAXIS PTY LTD	Transport for SDS clients	-\$ 3,024.86
EFT45208	06/12/2021	SYNERGY	Power charges for various sites	-\$ 20,285.24
EFT45209	06/12/2021	T-QUIP	Consumables	-\$ 1,950.00
EFT45210	06/12/2021	TERESA TAI CHI	Relax Term 3 - Tai Chi Lessons	-\$ 2,400.00
EFT45211	06/12/2021	THE BUTCHER SHOP	Art project materials	-\$ 535.18
EFT45212	06/12/2021	UMESH THAPA	Cleaning expenses	-\$ 840.00
EFT45213	06/12/2021	VAI YOGA	Chair Yoga - Seniors Week	-\$ 100.00
EFT45214	06/12/2021	WATER2WATER PTY LTD	Filtered water contract	-\$ 99.00
EFT45215	06/12/2021	WATTS WESTERN RUBBER	Tyres	-\$ 289.00
EFT45216	06/12/2021	WESTBOOKS	Library books	-\$ 48.08
EFT45217	06/12/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOC.	Introduction To Local Government E-Learning	-\$ 195.00
EFT45218	06/12/2021	WESTRAC PTY LTD	Consumables	-\$ 269.17
EFT45219	06/12/2021	WHITE OAK HOME CARE SERVICES	HCP clients -clinical care	-\$ 885.99
EFT45220	06/12/2021	WORK HEALTH PROFESSIONALS	Hearing Tests	-\$ 2,156.00
EFT45221	06/12/2021	ZIPFORM PTY LTD	Envelopes for rates notices	-\$ 340.12
EFT45222	06/12/2021	BRODY PAYNE	Key and Hall Bond Refund	-\$ 50.00
EFT45223	06/12/2021	BRUCE MCFARLAND	Hall Bond Refund	-\$ 50.00
EFT45224	06/12/2021	LEE MICHAEL AUSTIN	Bond Refund-Swimming Pool Installation	-\$ 2,768.00
EFT45225	06/12/2021	SANDRA HOFFMAN	Key and Hall Bond Refund	-\$ 550.00
EFT45226	07/12/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 129.50
EFT45227	07/12/2021	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 98,052.00

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45228	07/12/2021	LGRCEU	Payroll deductions	-\$ 82.00
EFT45229	07/12/2021	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 752.00
EFT45230	09/12/2021	NGAIRE KASDORF	Hall Bond Refund	-\$ 1,050.00
EFT45231	09/12/2021	A. M BOLTS & NUTS	Hardware items	-\$ 138.56
EFT45232	09/12/2021	ADAM WAYNE BENNETTS	Rate Refund	-\$ 2,598.89
EFT45233	09/12/2021	AMBROSINI MANAGEMENT PTY LTD	Contract staff expenses	-\$ 2,763.75
EFT45234	09/12/2021	ANTENNA MASTERS (MOROVAC PTY LTD)	TV Antenna Repairs at HRV Units	-\$ 143.00
EFT45235	09/12/2021	ASHFIELD PRIMARY SCHOOL P&C ASSOCIATION INC	Sausage Sizzle at NAIDOC Celebration	-\$ 300.00
EFT45236	09/12/2021	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Air Conditioning service and inspection charges	-\$ 690.67
EFT45237	09/12/2021	AUSTRALIAN RED CROSS	Basic Emergency Life Support & CPR Courses	-\$ 1,964.00
EFT45238	09/12/2021	BASSENDEAN MEN'S SHED INC	Sausage Sizzle for Children's Week	-\$ 450.00
EFT45239	09/12/2021	BASSENDEAN TENNIS CLUB	Grass court maintenance	-\$ 4,582.60
EFT45240	09/12/2021	BRONWEN VEALE	Relax Program Term 4 - Swing Dance Classes	-\$ 450.00
EFT45241	09/12/2021	BUNNINGS GROUP LIMITED	Hardware items	-\$ 131.82
EFT45242	09/12/2021	CAREALOT HOME HEALTH SERVICES	Seniors - home & garden maintenance	-\$ 1,679.15
EFT45243	09/12/2021	CLASSIC HIRE (MILLREEF HOLDINGS PTY LTD T/AS)	Variable Message Board at Lord Street	-\$ 1,144.00
EFT45244	09/12/2021	CLEAR HEALTH PARTNERS PTY LTD	Medical consultations	-\$ 480.00
EFT45245	09/12/2021	COLES SUPERMARKETS AUSTRALIA	Groceries supplies - Ashfield Wind in the Willows	-\$ 3,153.19
EFT45246	09/12/2021	CS LEGAL (THE PIER GROUP PTY LTD T/AS)	Debt Recovery Fee and Charges	-\$ 26,851.90
EFT45247	09/12/2021	DEPARTMENT OF MINES, INDUSTRY REG. & SAFETY	Building Services Levy	-\$ 2,133.90
EFT45248	09/12/2021	DOMUS NURSERY	Flowering plants	-\$ 909.54
EFT45249	09/12/2021	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General Waste Costs	-\$ 23,059.15
EFT45250	09/12/2021	FUEL DISTRIBUTION OF WESTERN AUSTRALIA PTY LTD	Diesel for underground tank	-\$ 16,106.31
EFT45251	09/12/2021	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 1,186.90
EFT45252	09/12/2021	GRAEME DAVIES	Governance - Project Management	-\$ 1,920.00
EFT45253	09/12/2021	GRAFTON GENERAL PRODUCTS	Seniors - home maintenance	-\$ 452.10
EFT45254	09/12/2021	GREG DANIELS	Council Contribution Toward Residential Crossover	-\$ 592.00
EFT45255	09/12/2021	JOHN LANE EMERGENCY MANAGEMENT SERVICES	Subscription Fee for Emergency Management Services	-\$ 4,950.00
EFT45256	09/12/2021	LANDCARE WEED CONTROL	Weed Control at various locations	-\$ 17,157.08

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45257	09/12/2021	LANDGATE	Valuation charges	-\$ 594.66
EFT45258	09/12/2021	LIFE CARE HOME CARE	Home Care Package - Physio Session	-\$ 385.00
EFT45259	09/12/2021	LIVE TO TELL YOUR STORY INC	Over 55 Senior Citizen Workshop	-\$ 440.00
EFT45260	09/12/2021	LJR MAINTENANCE SERVICES	Cut In Valve for Reticulation	-\$ 286.00
EFT45261	09/12/2021	LO-GO APPOINTMENTS	Contract staff expenses	-\$ 2,005.06
EFT45262	09/12/2021	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 3,495.23
EFT45263	09/12/2021	MARSH PTY LTD	Asbestos Management Project	-\$ 17,600.00
EFT45264	09/12/2021	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	HCP Clients -OT Assessment	-\$ 41.25
EFT45265	09/12/2021	MCLEODS & CO	Legal professional fees	-\$ 2,061.40
EFT45266	09/12/2021	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD	Contract staff expenses	-\$ 2,431.28
EFT45267	09/12/2021	MORLEY MOWER CENTRE (SOGICO PTY LTD)	Spare parts	-\$ 554.66
EFT45268	09/12/2021	NEVILLE HOWARD SHARMAN	Rate Refund	-\$ 70.00
EFT45269	09/12/2021	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 142.75
EFT45270	09/12/2021	OLD MACDONALDS TRAVELLING FARMS WA NORTH	Travelling Farm Visit for Children's Christmas Party	-\$ 550.00
EFT45271	09/12/2021	PARAMOUNT ELECTRICAL SERVICES	Electrical repairs at Clin Smith Reserve	-\$ 523.60
EFT45272	09/12/2021	PRESTIGE PROPERTY MAINTENANCE	Verti Mow, Sweep and Supply Sand -Bassendean Oval	-\$ 31,429.20
EFT45273	09/12/2021	PRO CRACK SEAL	Black Hot Pour Crack Sealing Service - Broadway to Walter Road	-\$ 3,905.00
EFT45274	09/12/2021	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 92.40
EFT45275	09/12/2021	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 133.01
EFT45276	09/12/2021	ROBERT WALTERS PTY LTD	Placement fee	-\$ 5,955.08
EFT45277	09/12/2021	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 1,325.50
EFT45278	09/12/2021	SYNERGY	Power charges for various sites and street lighting	-\$ 38,012.24
EFT45279	09/12/2021	T-QUIP	Consumables	-\$ 42.90
EFT45280	09/12/2021	TOTALLY WORKWEAR MIDLAND	Staff uniforms	-\$ 302.06
EFT45281	09/12/2021	WA CORPORATE SIGNS PTY LTD	Bin Stickers - UV rated	-\$ 8,316.00
EFT45282	09/12/2021	WATTS WESTERN RUBBER	Tyres	-\$ 458.00
EFT45283	09/12/2021	WESTBOOKS	Library books	-\$ 53.26
EFT45284	09/12/2021	WESTON ROAD SYSTEMS	Pavement markers and barrier markings	-\$ 495.00
EFT45285	09/12/2021	YOKO NOMURA	Rate Refund	-\$ 2,913.80

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45286	15/12/2021	CLASSIC HOME & GARAGE INNOVATIONS	Verge Bond Refund	-\$ 2,805.00
EFT45287	15/12/2021	DOMINATION HOMES (CARRISA P/L T/AS)	Building Bond Refund	-\$ 2,805.00
EFT45288	16/12/2021	AAA GARDEN SERVICES WA	Seniors - home & garden maintenance	-\$ 1,540.00
EFT45289	16/12/2021	ABACUS CALCULATORS (WA) PTY LTD	Lease rentals	-\$ 213.82
EFT45290	16/12/2021	ALSCO PERTH	Weekly linen services - Administration	-\$ 81.12
EFT45291	16/12/2021	AMANDA JANE LEE ZEHEHTBAUER	Rate Refund	-\$ 1,794.05
EFT45292	16/12/2021	AMAZING BRICK PAVING	Brick paving footpath at Point Reserve	-\$ 2,476.00
EFT45293	16/12/2021	ANNE YARDLEY	Transcript of Oral History Interview	-\$ 365.00
EFT45294	16/12/2021	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Air Conditioning repairs	-\$ 2,610.30
EFT45295	16/12/2021	BASSENDAN 55 PLUS ASSOCIATION (INC)	Course Fee for Mental Health Week Art Classes	-\$ 200.00
EFT45296	16/12/2021	BASSENDAN CRICKET CLUB	Turf Wicket Maintenance - Jubilee Reserve	-\$ 20,285.00
EFT45297	16/12/2021	BASSENDAN NEWSAGENCY	Library subscriptions	-\$ 184.18
EFT45298	16/12/2021	BEAVER TREE SERVICES	EHB Dead Wooding and Tree Pruning	-\$ 24,428.80
EFT45299	16/12/2021	BLUE FORCE PTY LTD	Home Package - HCP Client	-\$ 605.00
EFT45300	16/12/2021	BRIGHT BYTES - MICHAEL STEVENSON	Cleaning of Library Computers and Phones	-\$ 154.00
EFT45301	16/12/2021	BUNNINGS GROUP LIMITED	Hardware items	-\$ 189.05
EFT45302	16/12/2021	BUNZL LTD	Toilet rolls	-\$ 248.61
EFT45303	16/12/2021	CAREALOT HOME HEALTH SERVICES	Seniors - home & garden maintenance	-\$ 351.45
EFT45304	16/12/2021	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 156.75
EFT45305	16/12/2021	CHARSLEY DENVER ANTHONY LOURENSZ	Musical Performance for Christmas Function	-\$ 300.00
EFT45306	16/12/2021	CLEANAWAY (TOX FREE)	Supply and delivery Aerosol drums	-\$ 635.48
EFT45307	16/12/2021	CLEAR HEALTH PARTNERS PTY LTD	Medical consultations	-\$ 800.00
EFT45308	16/12/2021	CLUB BUSY BLOKES	Mud Kitchen -WIW Bassendean	-\$ 1,460.00
EFT45309	16/12/2021	COCKBURN CEMENT LIMITED	Cement	-\$ 297.66
EFT45310	16/12/2021	COLES SUPERMARKETS AUSTRALIA	Groceries supplies - Ashfield Wind in the Willows	-\$ 2,129.22
EFT45311	16/12/2021	COMMUNITY CINEMAS	Film and Bean Bag Hire	-\$ 1,030.00
EFT45312	16/12/2021	COMPLETE OFFICE SUPPLIES PTY LTD	Rid Tropical Pump	-\$ 268.82
EFT45313	16/12/2021	CREATING COMMUNITIES AUSTRALIA PTY LTD	Consultancy expenses - Town Centre Revitalisation Masterplan	-\$ 5,332.80
EFT45314	16/12/2021	CTI RISK MANAGEMENT (CTI5 PTY LTD T/AS)	Banking collection from Office	-\$ 272.25

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45315	16/12/2021	DAILY LIVING PRODUCTS	Seniors - shower stool and scooter chair for HCP client	-\$ 3,027.00
EFT45316	16/12/2021	DATA3	Office 365 Enterprise Monthly Licence Fee	-\$ 1,197.24
EFT45317	16/12/2021	DIAL A NAPP	Chemicals and Cleaning Supplies for WIW	-\$ 649.70
EFT45318	16/12/2021	DRAINFLOW SERVICES PTY LTD	Supply CCTV Crew for Deakin Street Drainage Investigation	-\$ 1,980.00
EFT45319	16/12/2021	DS WORKWEAR & SAFETY	Staff uniforms	-\$ 34.95
EFT45320	16/12/2021	EASIFLEET	Payroll Deductions	-\$ 853.70
EFT45321	16/12/2021	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General Waste Disposal Costs	-\$ 35,554.41
EFT45322	16/12/2021	EILEEN KAY SMITH	Council Contribution Toward Residential Crossover	-\$ 525.00
EFT45323	16/12/2021	EVGENY MOUKINE	Upright Piano Tunings	-\$ 500.00
EFT45324	16/12/2021	FOURTH ELEMENT ART	Art project materials	-\$ 350.00
EFT45325	16/12/2021	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 1,672.78
EFT45326	16/12/2021	FULTON HOGAN INDUSTRIES WA	Supply of Pellet of Ez-Street Cold Asphalt Road Repair Buckets	-\$ 2,040.50
EFT45327	16/12/2021	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - home & garden maintenance	-\$ 385.00
EFT45328	16/12/2021	GRAFTON GENERAL PRODUCTS	Galvanised Pipe Rail, Wooden Ramp for HCP client	-\$ 1,016.07
EFT45329	16/12/2021	HOME CHEF (WA)	Regular Meals for CHSP Clients	-\$ 604.21
EFT45330	16/12/2021	INTELIIFE GROUP LIMITED	Cleaning services various sites	-\$ 14,030.62
EFT45331	16/12/2021	IT VISION	Finance Fundamentals Workshop	-\$ 2,895.75
EFT45332	16/12/2021	JSM CONSTRUCTION WA	Repair Roof Report Recommendation for 48 Old Perth Road	-\$ 600.00
EFT45333	16/12/2021	JULIAN CHARLES RICHARDS	Seniors - home & garden maintenance	-\$ 637.00
EFT45334	16/12/2021	ESTATE OF THE LATE ROBIN JUDD	Rate Refund	-\$ 118.58
EFT45335	16/12/2021	KATE RAE AND KERRY O'FLAHERTY	Ring Making Workshop	-\$ 340.00
EFT45336	16/12/2021	KLEENIT PTY LTD	Trip Hazard Removals - Jubilee Reserve / Robinson Road	-\$ 3,896.64
EFT45337	16/12/2021	LANDCARE WEED CONTROL	Caltrop and Doublegee Control Program	-\$ 1,224.30
EFT45338	16/12/2021	LIFE CARE HOME CARE	Home Care Package - Physio Session	-\$ 1,705.00
EFT45339	16/12/2021	LIFE READY MOBILE PTY LTD	Medical consultations - HCP clients	-\$ 476.00
EFT45340	16/12/2021	LINDSAY MILES	Eco Friendly Christmas Talk	-\$ 729.99
EFT45341	16/12/2021	LIVE TO TELL YOUR STORY INC	Catering charges	-\$ 230.00
EFT45342	16/12/2021	LOCAL GEOTECHNICS	Geotechnical Investigation Report - Success Hill Reserve	-\$ 3,960.00
EFT45343	16/12/2021	LOCHNESS LANDSCAPE SERVICES	Turfgrass maintenance at Bassendean Oval	-\$ 9,487.50

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45344	16/12/2021	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 888.81
EFT45345	16/12/2021	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	HCP Clients -OT Assessment	-\$ 1,512.50
EFT45346	16/12/2021	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD	Contract staff expenses	-\$ 2,234.46
EFT45347	16/12/2021	MIDLAND MINICRETE T/AS HIGGO NOMINEES PTY LTD	Premix Concrete for Footpath Repair	-\$ 1,037.30
EFT45348	16/12/2021	MINT CIVIL PTY LTD T/A KALAMUNDA SWEEPING	Town street & reserve carpark sweeping	-\$ 4,332.04
EFT45349	16/12/2021	MIRRABOOKA AUTO ELECTRICS	Vehicle Air conditioner Repairs	-\$ 2,010.50
EFT45350	16/12/2021	MORLEY FLOORING CENTRE	Supply and Lay Carpet Tiles in Infant Health Clinic	-\$ 4,250.00
EFT45351	16/12/2021	MORLEY MOWER CENTRE (SOGICO PTY LTD)	Spare parts	-\$ 492.80
EFT45352	16/12/2021	MT LAWLEY MILK SUPPLY	Weekly Milk Order	-\$ 221.10
EFT45353	16/12/2021	MULTILEC ENGINEERING PTY LTD	Repairs to Library Lift	-\$ 1,493.56
EFT45354	16/12/2021	N & N J HAEUSLER	Supply of news papers	-\$ 92.08
EFT45355	16/12/2021	NAPA AUTO PARTS (DIVISION OF GPC ASIA PACIFIC)	Vehicle spare parts	-\$ 293.25
EFT45356	16/12/2021	NATURAL AREA HOLDINGS	Clearing of Surrey Street Drain Channel	-\$ 5,225.00
EFT45357	16/12/2021	NUTRIEN WATER	Reticulation Parts	-\$ 2,583.92
EFT45358	16/12/2021	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 721.79
EFT45359	16/12/2021	OPTUS BILLING SERVICES PTY LTD	Mobile phone charges	-\$ 1,129.89
EFT45360	16/12/2021	BASSENDAN PRIMARY SCHOOL	School Awards - Annual Financial Contribution	-\$ 100.00
EFT45361	16/12/2021	P & M AUTOMOTIVE EQUIPMENT	Hoist Service	-\$ 407.00
EFT45362	16/12/2021	PARAMOUNT ELECTRICAL SERVICES	Electrical repairs at Administrative Building	-\$ 1,856.55
EFT45363	16/12/2021	PARKLAND MAZDA	Auto parts	-\$ 82.25
EFT45364	16/12/2021	PATRICIA FLETCHER (FAMILY TRUST)	Relax Term 2 - Zumba and Metafit	-\$ 4,000.00
EFT45365	16/12/2021	PEP TRANSPORT	Courier Charges	-\$ 162.51
EFT45366	16/12/2021	PILATES FLOW (KAVAN LONDON)	Pilates courses	-\$ 3,000.00
EFT45367	16/12/2021	PLANET FOOTPRINT PTY LTD	Azility Training	-\$ 962.50
EFT45368	16/12/2021	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 88.00
EFT45369	16/12/2021	QTM PTY LTD	Traffic Control for Footpath Repair - Bridson & James Street	-\$ 2,414.80
EFT45370	16/12/2021	RAYMOND MICHAEL HARRIS	Install & Remove Fire Signs, Dog & Cat Registration Signs	-\$ 100.00
EFT45371	16/12/2021	REFACE INDUSTRIES PTY LTD	CD/DVD Cleaning Sprays	-\$ 73.88
EFT45372	16/12/2021	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee assistance program	-\$ 170.50

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45373	16/12/2021	REPCO	Vehicle spare parts	-\$ 26.15
EFT45374	16/12/2021	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 2,460.37
EFT45375	16/12/2021	ROADS 2000	Blow asphalt for road maintenance	-\$ 235.77
EFT45376	16/12/2021	SCM EARTHMOVING CONTRACTORS	Excavator hire for drainage lid /grated gully replacement at OPR	-\$ 3,080.00
EFT45377	16/12/2021	SEEK LIMITED	Recruitment advertisement	-\$ 401.50
EFT45378	16/12/2021	SHOREWATER MARINE PTY LTD	Success Hill Jetty Remediation Works	-\$ 80,858.76
EFT45379	16/12/2021	SIGNING HANDS	Signing hands	-\$ 450.00
EFT45380	16/12/2021	SIMPLY UNIFORMS	Staff uniforms	-\$ 779.90
EFT45381	16/12/2021	SMARTECH SYSTEMS OCEANIA PTY LTD	Fastback Super Strips	-\$ 245.70
EFT45382	16/12/2021	ST JOHN AMBULANCE AUSTRALIA	Replenishment of first aid boxes	-\$ 412.48
EFT45383	16/12/2021	STRATAGREEN	Purchase of New Trees	-\$ 6,600.00
EFT45384	16/12/2021	STYLUS DESIGN	Design and File Preparation for Food Matters Newsletter	-\$ 484.00
EFT45385	16/12/2021	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 122,141.93
EFT45386	16/12/2021	SYNERGY	Power charges for various sites	-\$ 4,853.86
EFT45387	16/12/2021	TELSTRA	Relax Term 4 - Tai Chi Lessons	-\$ 3,356.88
EFT45388	16/12/2021	TERESA TAI CHI	Art Project Materials	-\$ 1,600.00
EFT45389	16/12/2021	THE BUTCHER SHOP	Art project materials	-\$ 99.50
EFT45390	16/12/2021	THE SCIENCE MUM (CARMEN PIGGOTT)	Extension Activity Science Workshop	-\$ 250.00
EFT45391	16/12/2021	TIM EVA'S NURSERY	Live Christmas Tree for Customer Service Foyer	-\$ 110.00
EFT45392	16/12/2021	TRILLION TREES	Plant Supply	-\$ 2,675.07
EFT45393	16/12/2021	TRUGRADE MEDICAL SUPPLIES	Tena pants for HCP Clients	-\$ 1,293.00
EFT45394	16/12/2021	UMESH THAPA	Cleaning expenses	-\$ 3,360.00
EFT45395	16/12/2021	UNICARE HEALTH	Lift and Recline Chair for HCP Client	-\$ 3,659.85
EFT45396	16/12/2021	WA RETURN RECYCLE RENEW LTD	CD Bins and Labels	-\$ 123.20
EFT45397	16/12/2021	WATER CORPORATION	Water charges	-\$ 1,299.87
EFT45398	16/12/2021	WESKERB PTY LTD	Kerb Repairs at Pont Reserve	-\$ 2,910.60
EFT45399	16/12/2021	WEST TIP WASTE CONTROL PTY LTD	Disposal of waste soil	-\$ 3,122.50
EFT45400	16/12/2021	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	Dog waste bags	-\$ 2,631.20
EFT45401	16/12/2021	XPRESSO LANE CAFE	Volunteer meal vouchers	-\$ 700.00

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
EFT45402	16/12/2021	ZIRCODATA PTY LTD	Document storage expenses	-\$ 57.77
EFT45403	17/12/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Services Levy	-\$ 738,439.21
EFT45404	17/12/2021	AXIIS CONTRACTING	Concrete Footpath Repairs Hanwell & Broadway	-\$ 3,570.73
EFT45405	17/12/2021	BUNNINGS GROUP LIMITED	Hardware items	-\$ 190.73
EFT45406	17/12/2021	COCKBURN CEMENT LIMITED	Cement	-\$ 396.66
EFT45407	17/12/2021	CR HILARY MACWILLIAM	Councillor Meeting Fee and Allowances	-\$ 4,966.75
EFT45408	17/12/2021	CR KATHRYN HAMILTON	Mayor Meeting Fee and Allowances	-\$ 14,754.69
EFT45409	17/12/2021	CR RENEE MCLENNAN	Deputy Mayor Meeting Fee and Allowances	-\$ 9,071.26
EFT45410	17/12/2021	EMILY WILDING	Councillor Meeting Fee and Allowances	-\$ 4,102.97
EFT45411	17/12/2021	JEFF GREEN TREE LOPPING	Stump Grinding Various Sites	-\$ 1,573.00
EFT45412	17/12/2021	JENNIFER MARGARET CARTER	Councillor Meeting Fee and Allowances	-\$ 4,102.97
EFT45413	17/12/2021	NUTRIEN AG SOLUTIONS LIMITED (LANDMARK)	BI Active Roundup - Various Street Gardens	-\$ 457.97
EFT45414	17/12/2021	PAUL NICHOLI POLIWKA	Councillor Meeting Fee and Allowances	-\$ 4,102.97
EFT45415	17/12/2021	TALLAN JOHN MICHAEL AMES	Councillor Meeting Fee and Allowances	-\$ 4,102.97
EFT45416	17/12/2021	WESTERN AUSTRALIAN ELECTORAL COMMISSION	2021 Local Government Ordinary Election Costs	-\$ 53,854.07
EFT45417	21/12/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 129.50
EFT45418	21/12/2021	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 99,764.00
EFT45419	21/12/2021	LGRCEU	Payroll deductions	-\$ 82.00
EFT45420	21/12/2021	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 752.00

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
DD19966.1	07/12/2021	AWARE SUPERANNUATION	Superannuation contributions	-\$ 44,782.98
DD19966.2	07/12/2021	MLC SUPER FUND	Superannuation contributions	-\$ 607.16
DD19966.3	07/12/2021	COLONIAL FIRST STATE	Superannuation contributions	-\$ 1,420.39
DD19966.4	07/12/2021	AMP FLEXIBLE SUPER - SUPER	Superannuation Contributions	-\$ 151.12
DD19966.5	07/12/2021	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 327.89
DD19966.6	07/12/2021	AMP SUPERLEADER	Superannuation contributions	-\$ 126.32
DD19966.7	07/12/2021	DIY MASTER PLAN	Superannuation contributions	-\$ 474.35
DD19966.8	07/12/2021	REST SUPERANNUATION	Superannuation contributions	-\$ 1,725.29
DD19966.9	07/12/2021	NGS SUPER	Superannuation contributions	-\$ 325.13
DD19966.10	07/12/2021	MLC SUPER FUND	Superannuation Contributions	-\$ 391.49
DD19966.11	07/12/2021	SUN SUPER	Superannuation contributions	-\$ 387.97
DD19966.12	07/12/2021	WEALTH PERSONAL SUPERANNUATION &PENSION FUND	Superannuation contributions	-\$ 72.71
DD19966.13	07/12/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 894.68
DD19966.14	07/12/2021	CBUS INDUSTRY SUPERFUND	Superannuation contributions	-\$ 233.45
DD19966.15	07/12/2021	BT SUPER FOR LIFE	Superannuation contributions	-\$ 341.67
DD19966.16	07/12/2021	MLC WRAP SUPER	Superannuation Contributions	-\$ 52.89
DD19966.17	07/12/2021	LGIA SUPER	Superannuation contributions	-\$ 519.23
DD19966.18	07/12/2021	FUTURE SUPER FUND	Superannuation contributions	-\$ 635.11
DD19966.19	07/12/2021	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 176.31
DD19966.20	07/12/2021	MARITIME SUPER	Superannuation contributions	-\$ 340.56
DD19966.21	07/12/2021	UNISUPER	Superannuation contributions	-\$ 892.31
DD19966.22	07/12/2021	PLUMMER SUPERANNUATION FUND	Superannuation contributions	-\$ 1,026.28
DD19966.23	07/12/2021	B & L SUPER FUND	Superannuation contributions	-\$ 68.86
DD19966.24	07/12/2021	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 7,563.81
DD19966.25	07/12/2021	HOST PLUS	Superannuation contributions	-\$ 1,402.16
DD19966.26	07/12/2021	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 857.16
DD19966.27	07/12/2021	HESTA SUPER FUND	Superannuation contributions	-\$ 2,871.11
DD19966.28	07/12/2021	VIC SUPER	Superannuation contributions	-\$ 245.92
DD19987.1	15/12/2021	SG FLEET AUSTRALIA PTY LTD	Fleet vehicles leases	-\$ 11,359.20

1st December 2021
to
31st December 2021

Chq/EFT	Date	Name	Description	Amount
DD20014.1	21/12/2021	AWARE SUPERANNUATION	Superannuation contributions	-\$ 45,207.15
DD20014.2	21/12/2021	MLC SUPER FUND	Superannuation Contributions	-\$ 466.83
DD20014.3	21/12/2021	COLONIAL FIRST STATE	Superannuation contributions	-\$ 1,434.97
DD20014.4	21/12/2021	AMP FLEXIBLE SUPER - SUPER	Superannuation Contributions	-\$ 144.40
DD20014.5	21/12/2021	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 327.89
DD20014.6	21/12/2021	AMP SUPERLEADER	Superannuation contributions	-\$ 126.32
DD20014.7	21/12/2021	DIY MASTER PLAN	Superannuation contributions	-\$ 474.35
DD20014.8	21/12/2021	REST SUPERANNUATION	Superannuation contributions	-\$ 1,909.64
DD20014.9	21/12/2021	NGS SUPER	Superannuation contributions	-\$ 325.13
DD20014.10	21/12/2021	MLC SUPER FUND	Superannuation contributions	-\$ 408.81
DD20014.11	21/12/2021	SUN SUPER	Superannuation contributions	-\$ 427.50
DD20014.12	21/12/2021	WEALTH PERSONAL SUPERANNUATION & PENSION FUND	Superannuation contributions	-\$ 53.50
DD20014.13	21/12/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 935.32
DD20014.14	21/12/2021	CBUS INDUSTRY SUPERFUND	Superannuation contributions	-\$ 233.45
DD20014.15	21/12/2021	BT SUPER FOR LIFE	Superannuation contributions	-\$ 300.87
DD20014.16	21/12/2021	MLC WRAP SUPER	Superannuation contributions	-\$ 94.03
DD20014.17	21/12/2021	LGIA SUPER	Superannuation contributions	-\$ 519.23
DD20014.18	21/12/2021	FUTURE SUPER FUND	Superannuation contributions	-\$ 651.61
DD20014.19	21/12/2021	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 136.01
DD20014.20	21/12/2021	MARITIME SUPER	Superannuation contributions	-\$ 340.56
DD20014.21	21/12/2021	UNISUPER	Superannuation contributions	-\$ 892.31
DD20014.22	21/12/2021	PLUMMER SUPERANNUATION FUND	Superannuation contributions	-\$ 1,106.22
DD20014.23	21/12/2021	B & L SUPER FUND	Superannuation contributions	-\$ 68.86
DD20014.24	21/12/2021	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 8,353.20
DD20014.25	21/12/2021	HOST PLUS	Superannuation contributions	-\$ 1,518.28
DD20014.26	21/12/2021	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 857.16
DD20014.27	21/12/2021	HESTA SUPER FUND	Superannuation contributions	-\$ 2,805.13
DD20014.28	21/12/2021	VIC SUPER	Superannuation contributions	-\$ 245.92
		Corporate Credit Card	See attachment two (2)	-\$ 12,775.72

November Credit Card Expenditure 2021
Statement Period: 04/11/2021 to 03/12/2021

Attachment 2

Date:	Vendor:	Description	Amount:
4-Nov-21	MIDLAND TRAILERS PTY MIDLAND WA	DOT Inspection and Brake Form	\$ 255.30
4-Nov-21	BRISKLEEN SUPPLIES PTY MALAGA	Cleaning Supplies for Depot Pound	\$ 38.24
4-Nov-21	Subway Bassendean Bassendean WA	Catering for Training	\$ 154.00
4-Nov-21	OFFICEWORKS 0608 MIDLAND AUS	Stationary	\$ 238.49
4-Nov-21	ASHFIELD IGA ASHFIELD WA	Groceries for WIW	\$ 33.23
5-Nov-21	TAIGUANG AUSTRALIA P INGLE FARM	Disputed Transaction, since resolved	\$ 81.40
5-Nov-21	ALDI STORES - EAST VIC ST JAMES	Groceries for Councillor Kitchen	\$ 12.73
5-Nov-21	COLES 0395 BASSENDEAN AUS	Groceries for Dropin Cooking Program	\$ 47.00
5-Nov-21	POST BASSENDEAN POSTBA BASSENDEAN AU	WA Landgate Identity Check	\$ 89.00
5-Nov-21	POST BASSENDEAN POSTBA BASSENDEAN AU	WA Landgate Identity Check	\$ 89.00
5-Nov-21	Bassendean Chemmart Bassendean WA	Ice Packs for First Aid Kit	\$ 11.98
5-Nov-21	COLES 0395 BASSENDEAN AUS	Consumables	\$ 36.50
5-Nov-21	EUSTRALIS FOOD COMPA BASSENDEAN	Catering for Seniors Week	\$ 321.37
8-Nov-21	HAHNDORF GOURMET PTY ROYAL PARK SA	Disputed Transaction, since resolved	\$ 115.00
8-Nov-21	eBay O*21-07822-52174 Sydney AUS	CISCO Switch	\$ 1,017.00
8-Nov-21	eBay O*25-07821-82756 Sydney AUS	CISCO Switch Component	\$ 64.00
8-Nov-21	eBay O*25-07821-83361 Sydney AUS	CISCO Switch Network Module	\$ 212.00
8-Nov-21	SEC*VIDEOCRAFT EQUIPME BURWOOD VIC	Microphones	\$ 483.90
8-Nov-21	REV.COM 8883690701 CA ##1121	Subtitles for Videos	\$ 12.19
8-Nov-21	INTNL TRANSACTION FEE	International Transaction Fee	\$ 0.30
8-Nov-21	Youth Affairs Council West Perth WA	YACWA Membership	\$ 275.00
8-Nov-21	COSTCO WHOLESALE AUSTR PERTH AIRPOR	Catering for Seniors Week	\$ 111.24
8-Nov-21	THE REJECT SHOP 6622 BASSENDEAN WA	Catering for Seniors Week	\$ 21.00
8-Nov-21	COLES 0395 BASSENDEAN AUS	Catering for Seniors Week	\$ 41.31
8-Nov-21	COLES 0395 BASSENDEAN AUS	Gift Cards for Delivery of Community Feedback Leaflets (TCMP)	\$ 370.00
9-Nov-21	IINET BATCH PERTH GPO WA	NBN Connection	\$ 109.99
9-Nov-21	IINET BATCH PERTH GPO WA	NBN Access for townofbassendean1@iinet.net.au	\$ 109.99
9-Nov-21	WA SPIT ROAST O'CONNOR WA	Catering for End of Year Function	\$ 50.00
9-Nov-21	MRS MAC S PTY LTD MORLEY WA	Catering for Seniors Week	\$ 124.00
10-Nov-21	ROTTNEST FAST FERRIES HILLARYS BOAWA	Social Group Event	\$ 500.40
10-Nov-21	COSTCO WHOLESALE AUSTR PERTH AIRPOR	Catering for Seniors Week	\$ 193.38
10-Nov-21	BUNZL NORTHBRIDGE WA	Catering Supplies for Seniors Week	\$ 240.39
10-Nov-21	Youth Affairs Council West Perth WA	YACWA Membership Refund	-\$ 275.00
10-Nov-21	Subway Bayswater Bassendean WA	Catering for CEO Briefing	\$ 168.00
11-Nov-21	DISPUTE REFUND	Refund of Disputed Transaction	-\$ 167.20
11-Nov-21	DISPUTE REFUND	Refund of Disputed Transaction	-\$ 335.50

November Credit Card Expenditure 2021
Statement Period: 04/11/2021 to 03/12/2021

Attachment 2

Date:	Vendor:	Description	Amount:
11-Nov-21	DISPUTE REFUND	Refund of Disputed Transaction	-\$ 3,326.00
11-Nov-21	DISPUTE REFUND	Refund of Disputed Transaction	-\$ 81.40
11-Nov-21	DISPUTE REFUND	Refund of Disputed Transaction	-\$ 115.00
11-Nov-21	COLES 0395 BASSENDEAN AUS	Consumables for Library	\$ 34.85
11-Nov-21	8 NAPKINS PTY LTD BASSENDEAN	Keen on Halloween Winner Prize	\$ 50.00
11-Nov-21	MailChimp Atlanta GA ##1121	Monthly Software Subscription - Communications	\$ 22.41
11-Nov-21	INTNL TRANSACTION FEE	International Transaction Fee	\$ 0.56
11-Nov-21	BOOKTOPIA PTY LTD LIDCOMBE	Library Stock Purchase: 12x Books	\$ 237.39
11-Nov-21	JB Hi-Fi Southbank AUS	Library Stock Purchase: 6x DVDs	\$ 144.87
12-Nov-21	THE REJECT SHOP 6622 BASSENDEAN WA	Raffle Prizes for Seniors Week	\$ 160.50
12-Nov-21	MagshopOnline Sydney NSW	Subscription: Real Living Magazine	\$ 74.99
12-Nov-21	JOTFORM INC. SAN FRANCISCCA ##1121	Subscription: Jot Form	\$ 216.66
12-Nov-21	INTNL TRANSACTION FEE	International Transaction Fee	\$ 5.42
12-Nov-21	AUTOPRO MORLEY MORLEY WA	Touch up Paint and Rust Converter	\$ 32.11
12-Nov-21	IINET BATCH PERTH GPO WA	NBN Access for townofbassendean2@iinet.net.au	\$ 109.99
12-Nov-21	COLES ONLINE HAWTHORN EAS	Catering for Council Meetings	\$ 170.65
12-Nov-21	OVERCOME PSYCHOLOGICAL MIDLAND	Workshop for Seniors Week	\$ 275.00
12-Nov-21	FISHER & PAYKEL CUST CLEVELAND QLD	Dishwasher Repairs for WIW Ashfield	\$ 460.43
15-Nov-21	LIQUORLAND 2978 BASSENDEAN AUS	Consumables for Repair Café Volunteer Event: Act Belong Commit	\$ 19.25
15-Nov-21	COLES 0395 BASSENDEAN AUS	Consumables for Repair Café Volunteer Event: Act Belong Commit	\$ 129.72
15-Nov-21	DYN*DYN.COM/CHARGE 603-2961595 NH ##1121	DNS Service	\$ 134.90
15-Nov-21	INTNL TRANSACTION FEE	International Transaction Fee	\$ 3.37
15-Nov-21	BUNNINGS 591000 MIDLAND	Storage for Microphones	\$ 44.87
15-Nov-21	Spotify Sydney AUS	Subscription: Spotify for Youth Services	\$ 18.99
15-Nov-21	MANNYS PERTH West LeedervWA	Connector Cable for Microphones	\$ 19.00
15-Nov-21	TELSTRA PREPAID MELBOURNE VIC	iPad data for RYDE	\$ 150.00
15-Nov-21	PPSR AFSA BARTON	PPSR Check of Sale of Abandoned Vehicle	\$ 2.00
15-Nov-21	PLE COMPUTERS PTY LT BENTLEY WA	PC Speakers	\$ 139.00
15-Nov-21	O2 CAFE BASSENDEAN WA	Keen on Halloween Winner Prize	\$ 100.00
15-Nov-21	BUNNINGS 591000 MIDLAND	Trolley for Christmas Tree	\$ 27.98
15-Nov-21	SP * THE GLITTER TRIBE MELBOURNE VIC	Christmas Decorations	\$ 88.50
15-Nov-21	BOFFINS BOOKSHOP PTY L PERTH WA	Library Stock Purchase: 9x Books	\$ 211.26
15-Nov-21	UNITED KEWDALE KEWDALE WA	Fuel	\$ 91.46
15-Nov-21	BASSENDEAN FLOWERS BASSENDEAN WA	Remembrance Day Wreath	\$ 115.00
16-Nov-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 49.90
16-Nov-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 199.89

November Credit Card Expenditure 2021
Statement Period: 04/11/2021 to 03/12/2021

Attachment 2

Date:	Vendor:	Description	Amount:
17-Nov-21	OFFICEWORKS BENTLEIGH EA	Laptop Bags	\$ 221.00
17-Nov-21	BOC GAS & GEAR MALAGA	Dry Ice for Mosquito Traps	\$ 11.80
17-Nov-21	BOOKTOPIA PTY LTD LIDCOMBE	Library Stock Purchase: 17x Books	\$ 387.07
17-Nov-21	COLES 0395 BASSENDEAN AUS	Catering for End of Year Function	\$ 40.15
17-Nov-21	COLES 0363 BEECHBORO AUS	Groceries for WIW	\$ 33.00
18-Nov-21	OLD LIRA BAYSWATER WA	Catering for Council Briefing Dinner	\$ 196.00
19-Nov-21	PLE Computers Wangara AUS	Cabling	\$ 170.35
19-Nov-21	SPUD SHED BELLEVUE	Groceries for WIW	\$ 31.08
19-Nov-21	Childcare Association SOUTH PERTH AUS	ACA WA Membership Renewal	\$ 555.00
22-Nov-21	KMART 1004 MORLEY AUS	4x Lego Block Sets for Children Services	\$ 127.00
22-Nov-21	ALDI STORES - CLOVERDA CLOVERDALE	Groceries for Staff Kitchen	\$ 10.02
22-Nov-21	COLES 0330 MUNDARING AUS	First Aid Items	\$ 6.00
23-Nov-21	GRAND HOTEL MANAGEMENT EAST PERTH WA	Parking for Volunteer Conference	\$ 14.35
23-Nov-21	GRAND HOTEL MANAGEMENT EAST PERTH WA	Disputed Transaction	\$ 14.35
23-Nov-21	IINET BATCH PERTH GPO WA	Internet for Youth Centre	\$ 79.99
23-Nov-21	WEX AUSTRALIA PTY LTD CAMBERWELL VIC	RYDE Fuel Cards	\$ 57.76
23-Nov-21	Mundaring Pharmacy Mundaring WA	First Aid Items	\$ 13.99
23-Nov-21	ASHFIELD IGA ASHFIELD WA	Groceries for WIW	\$ 6.26
24-Nov-21	GRAND HOTEL MANAGEMENT EAST PERTH WA	Parking for Volunteer Conference	\$ 14.35
24-Nov-21	MAXO.COM.AU HARRISTOWN	Phones for Youth Services	\$ 39.95
24-Nov-21	BOOKTOPIA PTY LTD LIDCOMBE	Library Stock Purchase: 8x Books	\$ 170.11
24-Nov-21	Games 365 Pty Ltd 0490318171 VIC	Library Stock Purchase: 5x Children Board Games	\$ 125.25
24-Nov-21	OFFICEWORKS 0609 MORLEY AUS	Stationary	\$ 100.50
24-Nov-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 49.90
24-Nov-21	COLES 0395 BASSENDEAN AUS	Coffee for Office	\$ 30.00
25-Nov-21	LIVE LIFE ALARMS TORONTO NSW	Personal Alarm	\$ 527.00
25-Nov-21	WANEWSDTI Osborne ParkWA	Subscription: Newspaper for Library and Governance	\$ 144.01
25-Nov-21	EZI*EZIKindy Manager Parkwood AUS	Kindy Manager Kiosk Support	\$ 213.74
25-Nov-21	DOT - LICENSING MIDLAND	Plate Change	\$ 30.50
25-Nov-21	JB Hi-Fi Southbank AUS	Library Stock Purchase: 11x DVDs	\$ 185.06

November Credit Card Expenditure 2021
Statement Period: 04/11/2021 to 03/12/2021

Attachment 2

Date:	Vendor:	Description	Amount:
25-Nov-21	SUISEN JAPANESE T RS BASSENDEAN WA	Catering for Councillor Workshop & Briefing Session	\$ 200.00
25-Nov-21	Subway Bayswater Bassendean WA	Catering for HR Workshop	\$ 49.00
26-Nov-21	4Cabling Alexandria	Cabling	\$ 58.58
26-Nov-21	FUTURE PUBLISHING BONDI JUNCTINSW	Subscription: PC Power Play Magazine	\$ 69.00
26-Nov-21	BOOKTOPIA PTY LTD LIDCOMBE	Library Stock Purchase: 7x Books	\$ 137.93
26-Nov-21	WWC-COMMUNITIES EAST PERTH	Working with Children Renewal for Educator	\$ 87.00
29-Nov-21	HATCHET PERTH WA	RYDE Website Support	\$ 100.78
29-Nov-21	KMART 1052 MIDLAND AUS	Bucket for Christmas Tree	\$ 4.50
30-Nov-21	Adobe Systems Pty Ltd Sydney AUS	Subscription: Adobe	\$ 21.99
30-Nov-21	ZOHO-MANAGEENGINE SER SYDNEY NSW	IT Helpdesk Software	\$ 266.20
30-Nov-21	IKEA PERTH INNALOO WA	Shelf for Phone Charging Station	\$ 7.00
30-Nov-21	PUMA ENERGY BURSWOOD BURSWOOD WA	Fuel	\$ 20.60
30-Nov-21	QBD BOOKS MIDLAND	Christmas Gift Books	\$ 221.34
30-Nov-21	KMART 1052 MIDLAND AUS	Christmas Gift Books	\$ 88.75
30-Nov-21	BIG W 0443 MIDLAND WA	Christmas Gift Books	\$ 71.75
30-Nov-21	ASHFIELD IGA ASHFIELD WA	Groceries for WIW	\$ 31.31
1-Dec-21	BOC GAS & GEAR MALAGA	Dry Ice for Mosquito Traps	\$ 10.12
1-Dec-21	BUNNINGS 458000 BAYSWATER	Gazebo and Lattice for WIW	\$ 386.78
1-Dec-21	CARTRIDGE UNIVERSE MIDLAND WA	Replacement Ink for WIW Ashfield	\$ 211.00
1-Dec-21	REV.COM 8883690701 CA ##1221	Subtitles for Videos	\$ 9.49
1-Dec-21	INTNL TRANSACTION FEE	International Transaction Fee	\$ 0.24
1-Dec-21	FACEBK *FXHVAX2P2 fb.me/ads IRL	Facebook Marketing	\$ 58.86
1-Dec-21	PUMA ENERGY BAYSWATE BAYSWATER WA	Fuel	\$ 84.01
1-Dec-21	KITCHEN WAREHOUSE MI MIDLAND WA	Replacement Wok for WIW Kitchen	\$ 49.95
1-Dec-21	CHOMP 68 PTY. LTD. BASSENDEAN	Catering for Council Meetings	\$ 239.00
1-Dec-21	RAANI PALACE BASSENDEAN	Catering for Council Meetings	\$ 225.00
2-Dec-21	COLES 0395 BASSENDEAN AUS	Groceries for Day Centre	\$ 85.65
2-Dec-21	COLES 0395 BASSENDEAN AUS	Catering for Community Transport Meeting	\$ 44.20
2-Dec-21	IINET BATCH PERTH GPO WA	NBN Connection	\$ 219.98
2-Dec-21	WESTNET PERTH WA	Public Internet Access	\$ 109.99
2-Dec-21	WESTNET PERTH WA	Internet for WIW	\$ 69.99
2-Dec-21	COLES 0330 MUNDARING AUS	Kitchen Storage Items	\$ 7.50
2-Dec-21	STOCKFEED WEST MIDVALE WA	Chicken Feed	\$ 113.00
2-Dec-21	S. & S. INDUSTRIES MIDVALE	Clay Towel Vehicle Detail	\$ 52.12

November Credit Card Expenditure 2021
Statement Period: 04/11/2021 to 03/12/2021

Attachment 2

Date:	Vendor:	Description	Amount:
2-Dec-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 59.80
2-Dec-21	MISS MAUD NORTH PERTH WA	Catering for International Day of People with Disability Event	\$ 422.30
2-Dec-21	Subway Bassendean Bassendean WA	Catering for Council Meetings	\$ 104.00
3-Dec-21	FS *smtp2go.com Amsterdam NLD	Email Software	\$ 13.07
3-Dec-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 99.80
3-Dec-21	COSTCO WHOLESALE AUSTR PERTH AIRPOR	Catering for International Day of People with Disability Event	\$ 116.95
3-Dec-21	WOOLWORTHS 4348 BELMONT WA	Catering for International Day of People with Disability Event	\$ 61.00
3-Dec-21	ASHFIELD IGA ASHFIELD WA	Groceries for WIW	\$ 12.50
	TOTAL:		\$ 12,775.72

LIST OF PAYMENTS
FOR PERIOD
ENDED 31st January 2022

*Any questions relating to the List of Payments, please raise with Paul White,
Director Corporate Services, prior to Briefing Session.*

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT, Direct Debits Cr Card and Payroll 01-31 January 2022	45421 – 45674	2,568,801.56
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	0	0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86348 – 86352	2,221.26
		<hr style="border-top: 1px solid black;"/>
		\$2,571,022.82
		<hr style="border-top: 3px double black;"/>

DIRECTOR CORPORATE SERVICES' DECLARATION:

This list of payments, covering vouchers as above, will be submitted to Council on 22 February 2022. The List of Payments has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.



DIRECTOR CORPORATE SERVICES

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45421	04/01/2022	AUSTRALIAN SERVICES UNION	Payroll deductions	-129.50
EFT45422	04/01/2022	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-113632.28
EFT45423	04/01/2022	LGRCEU	Payroll deductions	-82.00
EFT45424	04/01/2022	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-752.00
EFT45425	12/01/2022	CHARLESWORTH BALLETT INSTITUTE P/L	Key Bond Refund	-400.00
EFT45426	12/01/2022	DEMENTIA AUSTRALIA	Room Hire Refund	-50.00
EFT45427	12/01/2022	DIANNE KRUGER	Hall Bond Refund	-350.00
EFT45428	12/01/2022	JUDE RODRIGUES (RODTRON)	Hall Bond Refund	-1050.00
EFT45429	12/01/2022	KIM EDWARDS (IVORY KEYS PIANO & MUSIC TUITION	Key Bond Refund	-550.00
EFT45430	12/01/2022	MG CAR CLUB OF WESTERN AUSTRALIA	Hall Bond Refund	-350.00
EFT45431	12/01/2022	NOELENE BEACHAM	Hall Bond Refund	-550.00
EFT45432	12/01/2022	PAULINE & STEVE BASSO	Key Bond Refund	-350.00
EFT45433	14/01/2022	A. M BOLTS & NUTS	Hardware items	-153.65
EFT45434	14/01/2022	AAA GARDEN SERVICES WA	Seniors - home & garden maintenance	-980.00
EFT45435	14/01/2022	ACTION GLASS AND ALUMINIUM	Repairs at Alf Faulkner Hall	-347.49
EFT45436	14/01/2022	ALSCO PERTH	Weekly linen services - Administration	-160.20
EFT45437	14/01/2022	ANDREW PARTINGTON	Christmas party entertainment- WIW	-300.00
EFT45438	14/01/2022	ASPHALTECH PTY LTD	Asphalt-100% Recycled cold emulsion and Kerbing for Road works	-322670.36
EFT45439	14/01/2022	ASSET INFRASTRUCTURE MANAGEMENT	Consulting fee - Asset Management	-8835.75
EFT45440	14/01/2022	ASSURED CERTIFICATION SERVICES	Consultation Fee - Energy Report For Community Space	-594.00
EFT45441	14/01/2022	AUSTRALIA POST	Postal charges	-4299.76
EFT45442	14/01/2022	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD (AAS)	Air Conditionioing service and inspection charges	-2831.40
EFT45443	14/01/2022	AUSTRALIAN OFFICE (AUSTRALIAN PAPER)	Office stationery	-113.85
EFT45444	14/01/2022	B&A SMASH REPAIRS	Vehicle repair	-1000.00
EFT45445	14/01/2022	BASSENDEAN 55 PLUS ASSOCIATION (INC)	Seniors Activity- Melody Club For The Band	-100.00
EFT45446	14/01/2022	BASSENDEAN BOWLING CLUB INC	Refund Of Hall Hire	-3797.50
EFT45447	14/01/2022	BASSENDEAN NEWSAGENCY	Library subscriptions	-121.80
EFT45448	14/01/2022	BASSENDEAN STATE EMERGENCY SERVICES	Emergency services levy -1st quarter operating grant 2021/2022	-35787.00
EFT45449	14/01/2022	BASSENDEAN TENNIS CLUB	Grass court maintenance	-2291.30

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45450	14/01/2022	BOC LIMITED	Monthly container service	-\$ 46.55
EFT45451	14/01/2022	BOLLARD SHOP	(CT BUILDING MAINTENANCE) Installation of 165Mm Ram Raid Bollard Yellow into asphalt site	-\$ 1,881.00
EFT45452	14/01/2022	BUDGET PEST CONTROL (QUELL PTY LTD T/AS)	Internal & External Pest Control Treatment Wind In The Willow Ashfield	-\$ 605.00
EFT45453	14/01/2022	BUNNINGS GROUP LIMITED	Yellow Line Marking Paint	-\$ 447.17
EFT45454	14/01/2022	BUNZL LTD	Hand Towels	-\$ 340.94
EFT45455	14/01/2022	CAI FENCING	Fence repair charges	-\$ 1,562.00
EFT45456	14/01/2022	CAREALOT HOME HEALTH SERVICES	Seniors - home & garden maintenance	-\$ 1,425.60
EFT45457	14/01/2022	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 3,527.70
EFT45458	14/01/2022	CHURCH OF CHRIST BASSENDEAN	Delivery Of Thrive Magazines	-\$ 2,500.00
EFT45459	14/01/2022	CJD EQUIPMENT PTY LTD	Repairs to plant equipment	-\$ 26.19
EFT45460	14/01/2022	CLEAR HEALTH PARTNERS PTY LTD	Medical consultations	-\$ 160.00
EFT45461	14/01/2022	COLES SUPERMARKETS AUSTRALIA	Groceries supplies - Ashfield Wind in the Willows	-\$ 525.82
EFT45462	14/01/2022	COMPLETE CORPORATE HEALTH - ASCOT	Pre employment medical	-\$ 693.11
EFT45463	14/01/2022	COUPLERS MALAGA	Replacement of hose for Hino water truck	-\$ 139.92
EFT45464	14/01/2022	CURTAIN DECOR	Supply & Install Curtains/ Parts For Existing Tracks -Community Hall	-\$ 683.00
EFT45465	14/01/2022	DAILY LIVING PRODUCTS	Seniors - shower chair for HCP client	-\$ 2,744.00
EFT45466	14/01/2022	DULUX AUSTRALIA	Consumables	-\$ 146.45
EFT45467	14/01/2022	E FIRE & SAFETY (WA)	Monthly Fire Detection & Alarm Panel Testing- Dec 2021	-\$ 121.00
EFT45468	14/01/2022	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General Waste Disposal Costs	-\$ 74,358.59
EFT45469	14/01/2022	ENVIRONMENT HOUSE INCORPORATED	Purchase of worm farms	-\$ 1,320.00
EFT45470	14/01/2022	BASSENDEAN HOTEL HOLDINGS PTY LTD	Rates Refund due to overpayment for assessment A3956	-\$ 7,362.04
EFT45471	14/01/2022	FELTON INDUSTRIES	Renewal of park benches- Bench Seat With Backrest	-\$ 4,532.00
EFT45472	14/01/2022	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 1,113.97
EFT45473	14/01/2022	GRAFTON GENERAL PRODUCTS	Rubber & Wooden Ramp, Sensor Lights For Hcp Client	-\$ 1,225.62
EFT45474	14/01/2022	HEATLEY SALES PTY LTD	Safety boots	-\$ 675.62
EFT45475	14/01/2022	HIDRIVE GROUP PTY LTD	Two Ranger Pods	-\$ 47,593.25
EFT45476	14/01/2022	HOLLY RAYE'S (IRVING & BARKER PTY LTD)	Council Function	-\$ 778.80
EFT45477	14/01/2022	HOME CHEF (WA)	Meal Preparation & Delivery For HCP Client	-\$ 308.79
EFT45478	14/01/2022	J SWIFT MAINTENANCE	Carpentry To Tennis Club Kitchen As Discussed On Site	-\$ 1,020.00

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45479	14/01/2022	JACK GARDINER	Professional Registration Renewal Reimbursement	-\$ 530.00
EFT45480	14/01/2022	JOHN MICHAEL DI LALLO	Crossover Contribution	-\$ 592.00
EFT45481	14/01/2022	JSM CONSTRUCTION WA	Roof repairs to Bowling club	-\$ 3,828.00
EFT45482	14/01/2022	LANDCARE WEED CONTROL	October Weed Control - Success Hill	-\$ 9,264.91
EFT45483	14/01/2022	LIFE CARE HOME CARE (HOME CARE PHYSIOTHERAPY - LIFE CARE PHYSIO TRUST)	Physiotherapy Session For Hcp Client	-\$ 2,090.00
EFT45484	14/01/2022	LIFE READY MOBILE PTY LTD	Medical consultations - HCP clients	-\$ 1,002.00
EFT45485	14/01/2022	LO-GO APPOINTMENTS	Contract staff expenses	-\$ 6,780.27
EFT45486	14/01/2022	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 1,584.33
EFT45487	14/01/2022	MARSH PTY LTD	Risk Management Training	-\$ 2,475.00
EFT45488	14/01/2022	MASC (KEHOE NOMINEES & PEER INVESTMENTS T/AS) MECHANICAL AND AUTOM	Replacement hose for depot	-\$ 1,534.70
EFT45489	14/01/2022	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	HCP Clients -OT Assessment	-\$ 1,168.75
EFT45490	14/01/2022	MCLEODS & CO	Legal professional fees	-\$ 1,182.17
EFT45491	14/01/2022	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD	Contract staff expenses	-\$ 4,098.44
EFT45492	14/01/2022	MIDLAND BRICK PTY LTD	2 Packs Of Pavestone 60 Classic Heritage Red	-\$ 571.78
EFT45493	14/01/2022	MIDLAND MINICRETE T/AS HIGGO NOMINEES PTY LTD (MIDLAN	Premix Concrete For Footpath Repair -50 Ida Street /Robinson Road	-\$ 811.80
EFT45494	14/01/2022	MILLS WILSON (TUDORVIEW HOLDINGS T/AS)	Media Training For Mayor And Deputy With Camera Operator	-\$ 2,255.00
EFT45495	14/01/2022	MIRRABOOKA AUTO ELECTRICS	Repair air-con for Hino Tip Truck	-\$ 1,710.50
EFT45496	14/01/2022	MORLEY MOWER CENTRE (SOGICO PTY LTD)	Spare parts	-\$ 411.18
EFT45497	14/01/2022	MT LAWLEY MILK SUPPLY	Weekly Milk Order	-\$ 227.80
EFT45498	14/01/2022	NATURAL AREA HOLDINGS T/AS ENVIROWEST DISTRIBUTORS	Tree plantings	-\$ 1,347.50
EFT45499	14/01/2022	NIKKI DENNERLEY (HAPPY FEET FITNESS)	Happy Feet Monthly Class	-\$ 125.00
EFT45500	14/01/2022	NOISE & VIBRATION MEASUREMENT SYSTEMS PTY LTD (NVMS)	Calibration of Meter	-\$ 1,017.50
EFT45501	14/01/2022	NUTRIEN AG SOLUTIONS LIMITED (LANDMARK)	4 X 5Ltr Envirodye Blue for marking turf	-\$ 374.00
EFT45502	14/01/2022	NUTRIEN WATER	Reticulation parts	-\$ 189.04
EFT45503	14/01/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 610.96
EFT45504	14/01/2022	OPTUS BILLING SERVICES PTY LTD	Mobile phone charges	-\$ 2,445.71
EFT45505	14/01/2022	PARAMOUNT ELECTRICAL SERVICES (LEBONNE PTY LTD T/AS)	Various electrical repairs	-\$ 2,769.18
EFT45506	14/01/2022	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	Construction and environmental management plan - Sandy Beach Reserve	-\$ 60,227.19
EFT45507	14/01/2022	PRESTIGE PROPERTY MAINTENANCE	Mowing at various reserves	-\$ 11,954.80

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45508	14/01/2022	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 288.20
EFT45509	14/01/2022	QTM PTY LTD	Traffic management plans	-\$ 2,053.74
EFT45510	14/01/2022	RACHAEL BLAIR	Author Talk At Library	-\$ 385.00
EFT45511	14/01/2022	RICHARD NOBLE & COMPANY	Rates Refund due to overpayment for assessment A45710 12-14	-\$ 2,654.79
EFT45512	14/01/2022	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 1,883.99
EFT45513	14/01/2022	RICOH FINANCE AUSTRALIA PTY LTD	Lease rentals	-\$ 413.60
EFT45514	14/01/2022	ROBERT WALTERS PTY LTD	Contract staff expenses	-\$ 2,667.72
EFT45515	14/01/2022	ROBYN BROWN	Low Waste Workshop	-\$ 320.00
EFT45516	14/01/2022	SAFE T CARD AUSTRALIA PTY LTD	Annual monitoring fees for Safe-T Card	-\$ 287.10
EFT45517	14/01/2022	SAFEMASTER SAFETY PRODUCTS	Testing Roof Anchor Points - Hyde Retirement Village	-\$ 4,084.66
EFT45518	14/01/2022	SAFERIGHT PTY LTD	Work Safely At Heights Training Course	-\$ 275.00
EFT45519	14/01/2022	SALLY ELIZABETH JUDGES	Rates Refund	-\$ 183.24
EFT45520	14/01/2022	SCORPION TRAINING SOLUTIONS (RMTP ENTERPRISES P/L)	Safety Course For Safety Reps	-\$ 1,320.00
EFT45521	14/01/2022	SETON AUSTRALIA PTY LTD	Consumables	-\$ 185.27
EFT45522	14/01/2022	SKYLINE LANDSCAPE SERVICES PTY LTD	Mowing Of Guildford Rd And Morleydrive	-\$ 1,452.00
EFT45523	14/01/2022	SPORTROPHY	Desk triangle for plaque	-\$ 390.00
EFT45524	14/01/2022	ST JOHN AMBULANCE AUSTRALIA	Replenishment of first aid boxes	-\$ 466.45
EFT45525	14/01/2022	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 91,070.71
EFT45526	14/01/2022	SURESHANK PTY LTD (T/AS O2 PLANTWALLS)	Consumables	-\$ 88.00
EFT45527	14/01/2022	SYNERGY	Power charges for various sites and street lighting	-\$ 33,392.72
EFT45528	14/01/2022	T-QUIP	Consumables	-\$ 1,074.95
EFT45529	14/01/2022	TABORDA CONTRACTING	Traffic Management-Guildford Rd & Lord St Bassendean due to verge and walkway maintenance	-\$ 495.00
EFT45530	14/01/2022	THE BUTCHER SHOP	Art project materials	-\$ 817.16
EFT45531	14/01/2022	TRANS TANK INTERNATIONAL	26M Poly Hose Reel	-\$ 1,276.00
EFT45532	14/01/2022	TRUGRADE MEDICAL SUPPLIES (RELIABLE HEALTHCARE)	HCP clients -medical expenses	-\$ 596.54
EFT45533	14/01/2022	UMESH THAPA	Cleaning expenses	-\$ 10,732.03
EFT45534	14/01/2022	URBAQUA	Living Stream Detailed Landscape & Engineering Design	-\$ 5,775.00
EFT45535	14/01/2022	VAI YOGA	Outdoor Chair Yoga - Mental Health Week	-\$ 150.00
EFT45536	14/01/2022	W & M ELLISS	Vehicle repair- Vee Belt	-\$ 27.10

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45537	14/01/2022	WA HINO SALES & SERVICE	A/Con Fan Belt	-\$ 59.36
EFT45538	14/01/2022	WATTS WESTERN RUBBER	Tyres	-\$ 820.50
EFT45539	14/01/2022	WEST AUSTRALIAN NEWSPAPERS LIMITED	Advertisement - Notice Of General Meeting Of Electors	-\$ 314.25
EFT45540	14/01/2022	WESTBOOKS	Library- Adult non-fiction book	-\$ 51.78
EFT45541	14/01/2022	WHITE OAK HOME CARE SERVICES	HCP clients -clinical care	-\$ 116.39
EFT45542	18/01/2022	ABACUS CALCULATORS (WA) PTY LTD	Lease rentals	-\$ 213.82
EFT45543	18/01/2022	ANNE YARDLEY	Oral History Interview with Bill Busby- recording of interview & pre-interview in person	-\$ 695.00
EFT45544	18/01/2022	AUSTRALIAN INSTITUTE OF MANAGEMENT (AIM)	Staff Training Mini MBA	-\$ 2,350.00
EFT45545	18/01/2022	BANK OF QUEENSLAND FINANCE (AUST) LIMITED	Lease rentals	-\$ 4,494.86
EFT45546	18/01/2022	BASSENDAN PRESERVATION GROUP INC	Plant Supply for various locations	-\$ 2,500.00
EFT45547	18/01/2022	BEAVER TREE SERVICES	Tree removal services	-\$ 18,101.84
EFT45548	18/01/2022	BUNNINGS GROUP LIMITED	Hardware items	-\$ 112.29
EFT45549	18/01/2022	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 104.50
EFT45550	18/01/2022	CITY OF SOUTH PERTH	Animal Pound fees	-\$ 1,830.31
EFT45551	18/01/2022	CLOSE THE LOOP OPERATIONS	Recycling of cartridges	-\$ 46.75
EFT45552	18/01/2022	COLES SUPERMARKETS AUSTRALIA	Groceries supplies - Ashfield Wind in the Willows	-\$ 1,506.13
EFT45553	18/01/2022	COMMUNITY CINEMAS (MOVIES BY BURSWOOD (INC) T/AS)	Free screening of movies	-\$ 1,100.00
EFT45554	18/01/2022	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General Waste Disposal Costs	-\$ 680.06
EFT45555	18/01/2022	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 1,827.30
EFT45556	18/01/2022	GRAEME DAVIES	Governance - Project Management	-\$ 3,420.00
EFT45557	18/01/2022	HYGIENE CONCEPTS	Hygiene Services cleaning detergents and soap dispensers- Ashfield Public Toilets	-\$ 8,994.68
EFT45558	18/01/2022	INTELIFE GROUP LIMITED	Cleaning services various sites	-\$ 13,151.29
EFT45559	18/01/2022	J & K HOPKINS	Office Chair	-\$ 388.00
EFT45560	18/01/2022	LANDGATE	Valuation charges	-\$ 857.68
EFT45561	18/01/2022	MINT CIVIL PTY LTD T/A KALAMUNDA SWEEPING	Town street & reserve carpark sweeping	-\$ 12,249.60
EFT45562	18/01/2022	N & N J HAEUSLER	Supply of news papers	-\$ 65.43
EFT45563	18/01/2022	PAUL WHITE	CPA Membership	-\$ 837.55
EFT45564	18/01/2022	RECOMMENDED TOWING PTY LTD	Removal of abandoned vehicles	-\$ 99.00
EFT45565	18/01/2022	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 35.62

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45566	18/01/2022	SIFTING SANDS (CHEWELL HAWLEY PTY LTD T/AS)	Sand pit cleaning -wind in the willow	-\$ 4,500.98
EFT45567	18/01/2022	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 840.46
EFT45568	18/01/2022	TELSTRA	Telephone Charges	-\$ 3,333.97
EFT45569	18/01/2022	THE SCIENCE MUM (CARMEN PIGGOTT)	Library- Science workshop	-\$ 250.00
EFT45570	18/01/2022	WATER CORPORATION	Water charges	-\$ 186.38
EFT45571	18/01/2022	ZIRCODATA PTY LTD	Document storage expenses	-\$ 35.18
EFT45572	18/01/2022	AUSTRALIAN SERVICES UNION	Payroll deductions	-\$ 129.50
EFT45573	18/01/2022	AUSTRALIAN TAX OFFICE (PAYG)	Payroll deductions	-\$ 102,252.00
EFT45574	18/01/2022	LGRCEU	Payroll deductions	-\$ 82.00
EFT45575	18/01/2022	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll deductions	-\$ 752.00
EFT45576	21/01/2022	AARO GROUP PTY LTD	Heavy cleaning- Pipe, drainage cleaning etc	-\$ 27,964.51
EFT45577			Payment Cancelled	\$ -
EFT45578	21/01/2022	AMELIE WHITE	Graduation Scholarship Award	-\$ 500.00
EFT45579	21/01/2022	ANDREW VUCKOVICH	Graduation Scholarship Award For Declan Vuckovich	-\$ 500.00
EFT45580	21/01/2022	AUSTRALIAN INSTITUTE OF MANAGEMENT (AIM)	Leadership Development Leading Self	-\$ 3,660.00
EFT45581	21/01/2022	BCITF	Building & Construction Industry - Levy collected	-\$ 2,495.26
EFT45582	21/01/2022	BRYANNA GERMANA	Graduation Citizenship Award For Alyssa Germana	-\$ 50.00
EFT45583	21/01/2022	COMPLETE CORPORATE HEALTH - ASCOT	Pre employment medical	-\$ 272.80
EFT45584	21/01/2022	CTI RISK MANAGEMENT (CTI5 PTY LTD T/AS)	Banking collection from Office	-\$ 211.75
EFT45585	21/01/2022	DEMENTIA AUSTRALIA	Refund Of Hall Hire - Cancelled Booking	-\$ 90.00
EFT45586	21/01/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	Building Services Levy	-\$ 4,384.99
EFT45587	21/01/2022	E FIRE & SAFETY (WA)	Service Fire Equipment	-\$ 5,338.30
EFT45588	21/01/2022	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General Waste Disposal Costs	-\$ 937.75
EFT45589	21/01/2022	ELLEN PAPAMICHAEL	Graduation Citizenship Award	-\$ 100.00
EFT45590	21/01/2022	ELLIOTTS IRRIGATION PTY LTD	Servicing of iron filter at BIC reserve	-\$ 299.20
EFT45591	21/01/2022	HAIFA PATTAT & AMEER PHARIS	Graduation Scholarship Award For Ibrahim Alfraris	-\$ 500.00
EFT45592	21/01/2022	INTELIFE GROUP LIMITED	Cleaning services various sites	-\$ 1,533.04
EFT45593	21/01/2022	JEYANTI SEGARAN	CPA Membership	-\$ 372.50
EFT45594	21/01/2022	JSM CONSTRUCTION WA	Repairs to Ashfield public toilets due to fire damage	-\$ 2,035.00

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45595	21/01/2022	LJR MAINTENANCE SERVICES	Excavator hire	-\$ 910.80
EFT45596	21/01/2022	MACKIE PLUMBING AND GAS PTY LTD	Various plumbing works	-\$ 296.37
EFT45597	21/01/2022	MAIN ROADS WESTERN AUSTRALIA	Re-Instate Line marking Fifth Ave	-\$ 2,340.25
EFT45598	21/01/2022	MCLEODS & CO	Legal professional fees	-\$ 1,117.36
EFT45599	21/01/2022	MDS LEGAL	Professional Consultancy And Presentation-Training Seminar	-\$ 3,850.00
EFT45600	21/01/2022	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD	Contract staff expenses	-\$ 416.79
EFT45601	21/01/2022	MINT CIVIL PTY LTD T/A KALAMUNDA SWEEPING	Town street & reserve carpark sweeping	-\$ 5,449.25
EFT45602	21/01/2022	MT LAWLEY MILK SUPPLY	Milk Order	-\$ 73.70
EFT45603	21/01/2022	PARAMOUNT ELECTRICAL SERVICES (LEBONN PTY LTD T/AS)	Repair of hand dryer	-\$ 1,082.75
EFT45604	21/01/2022	RACHEL MILHINCH	Graduation Citizenship Award For Jayde Milhinch	-\$ 50.00
EFT45605	21/01/2022	RICOH AUSTRALIA PTY LTD	Consumables	-\$ 91.43
EFT45606	21/01/2022	ROADS 2000	Blow asphalt for road maintenance	-\$ 115.01
EFT45607	21/01/2022	SAFERIGHT PTY LTD	Work Safely At Heights Training	-\$ 275.00
EFT45608	21/01/2022	SEEK LIMITED	Recruitment advertisement	-\$ 803.00
EFT45609	21/01/2022	STRATAGREEN (PREVIOUSLY GREENWAY ENTERPRISES)	Gardening tool- Corona Eye Hoe	-\$ 172.79
EFT45610	21/01/2022	WEST COAST SHADE PTY LTD (ATF WEST COAST SHADE TRUST)	Supply & Fit Shade Sail for Playground	-\$ 5,445.00
EFT45611	21/01/2022	WEST TIP WASTE CONTROL PTY LTD ATF STEFNA FAMILY TRUST	General waste skip bin at the depot	-\$ 957.00
EFT45612	21/01/2022	WESTERN POWER	Pruned Tree Back From Powerlines On Tob Property Hrv James Street	-\$ 838.54
EFT45613	27/01/2022	AAA GARDEN SERVICES WA	Seniors - home & garden maintenance	-\$ 1,400.00
EFT45614	27/01/2022	ABBAY STEFANELLI	Graduation Scholarship Award For Abbey Stefanelli	-\$ 500.00
EFT45615	27/01/2022	ALLFLOW INDUSTRIAL (GOLDGEM INVESTMENTS T/AS)	Quarterly servicing of separator	-\$ 456.45
EFT45616	27/01/2022	ALSCO PERTH	Weekly linen services - Administration	-\$ 120.15
EFT45617	27/01/2022	ASPHALTECH PTY LTD	Asphalt- Lord Street	-\$ 73,392.38
EFT45618	27/01/2022	AUSTRALIAN OFFICE (AUSTRALIAN PAPER)	Envelopes With Tob Logo	-\$ 259.57
EFT45619	27/01/2022	BANK OF QUEENSLAND FINANCE (AUST) LIMITED	Lease rentals	-\$ 2,247.43
EFT45620	27/01/2022	BEAVER TREE SERVICES	Tree pruning services	-\$ 55,103.40
EFT45621	27/01/2022	BITUMEN SURFACING	Spray Bitumen seal- Lord Street	-\$ 24,621.17
EFT45622	27/01/2022	BUDGET PEST CONTROL (QUELL PTY LTD T/AS)	Cockroach Treatment in Library	-\$ 193.00
EFT45623	27/01/2022	BUNNINGS GROUP LIMITED	Hardware items	-\$ 417.58

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45624	27/01/2022	CAREALOT HOME HEALTH SERVICES	Seniors - home & garden maintenance	-\$ 585.75
EFT45625	27/01/2022	CASA SECURITY PTY LTD	Security monitoring cost - various sites	-\$ 297.00
EFT45626	27/01/2022	CDM AUSTRALIA PTY LTD	Laptops, Monitors and docking stations	-\$ 26,722.30
EFT45627	27/01/2022	CLEAR HEALTH PARTNERS PTY LTD	Medical consultations	-\$ 320.00
EFT45628	27/01/2022	COMMISSIONER OF POLICE	Volunteers - police checks	-\$ 83.50
EFT45629	27/01/2022	COMPLETE CORPORATE HEALTH - ASCOT	Pre employment medical	-\$ 49.50
EFT45630	27/01/2022	DAILY LIVING PRODUCTS	Seniors - shower chair for HCP client	-\$ 320.00
EFT45631	27/01/2022	DONEGAN ENTERPRISES PTY LTD	Play Equipment Bolts, Nuts Washers & Caps	-\$ 224.40
EFT45632	27/01/2022	EASTERN METROPOLITAN REGIONAL COUNCIL - EMRC	General Waste Disposal Costs	-\$ 92,147.93
EFT45633	27/01/2022	ENVIRONMENT HOUSE INCORPORATED	Purchase of worm farms	-\$ 68.50
EFT45634	27/01/2022	FONG TING MICHELLE YIP	Modern Cloth Nappy	-\$ 80.99
EFT45635	27/01/2022	FUJI XEROX AUSTRALIA PTY LTD	Lease photocopier/printer	-\$ 1,009.80
EFT45636	27/01/2022	HOME CHEF (WA)	Mow Regular Meals For CHSP Client	-\$ 575.63
EFT45637	27/01/2022	HOWARD SCOTT KING	Refund- Development Application Withdrawn	-\$ 147.00
EFT45638	27/01/2022	HUMES WEMBLEY CEMENT (HOLCIM)	Supply & deliver of concrete covers	-\$ 3,347.62
EFT45639	27/01/2022	J & K HOPKINS	New office chair	-\$ 199.00
EFT45640	27/01/2022	LIFE CARE HOME CARE (HOME CARE PHYSIOTHERAPY - LIFE CARE PHYSIO TRUST)	Physiotherapy Services For Hcp Client	-\$ 841.50
EFT45641	27/01/2022	LINDA MARGARET MCMAHON	Firebreak Infringement Withdrawn On Compassionate Grounds	-\$ 250.00
EFT45642	27/01/2022	LO-GO APPOINTMENTS	Contract staff expenses	-\$ 2,506.33
EFT45643	27/01/2022	LOCKDOC	Standard padlocks	-\$ 240.00
EFT45644	27/01/2022	MANAGED SYSTEM SERVICES PTY LTD	Security Appliance - Au Power Code	-\$ 3,567.30
EFT45645	27/01/2022	MARKETFORCE PTY LTD	Advertisement for town centre masterplan	-\$ 587.91
EFT45646	27/01/2022	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	HCP Clients -OT Assessment	-\$ 426.25
EFT45647	27/01/2022	MCLEODS & CO	Legal professional fees	-\$ 961.88
EFT45648	27/01/2022	MELTWATER AUSTRALIA PTY LIMITED	Meltwater Lite License Renewal	-\$ 6,050.00
EFT45649	27/01/2022	NATURAL AREA HOLDINGS T/AS ENVIROWEST DISTRIBUTORS	Tree plantings	-\$ 4,983.00
EFT45650	27/01/2022	NUTRIEN WATER	Reticulation parts	-\$ 322.70
EFT45651	27/01/2022	OFFICEWORKS SUPERSTORES PTY LTD	Office stationery	-\$ 1,137.34
EFT45652	27/01/2022	OPTUS BILLING SERVICES PTY LTD	Mobile phone charges	-\$ 2,059.81

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
EFT45653	27/01/2022	PEP TRANSPORT (REDMETRO PTY LTD T/AS)	Courier services - environmental health	-\$ 19.46
EFT45654	27/01/2022	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	Construction and environmental management plan - sandy beach reserve	-\$ 59,200.06
EFT45655	27/01/2022	PRODUCT RECOVERY INDUSTRIES PTY LTD	Sand and concrete waste recycling	-\$ 154.00
EFT45656	27/01/2022	ROADS 2000	Blow asphalt for road maintenance	-\$ 215.91
EFT45657	27/01/2022	SPARE PARTS PUPPET THEATRE INC	Hand Puppet Making Workshop	-\$ 544.50
EFT45658	27/01/2022	SUEZ RECYCLING & RECOVERY PTY LTD	General, Recycling and FOGO bin collection expenses	-\$ 100,573.28
EFT45659	27/01/2022	SYNERGY	Power charges for various sites and street lighting	-\$ 6,866.89
EFT45660	27/01/2022	TOP OF THE LADDER GUTTERMAN	Gutter & Downpipe Cleaning -Hyde Retirement Village	-\$ 5,126.00
EFT45661	27/01/2022	WATTS WESTERN RUBBER	Tyres	-\$ 49.50
EFT45662	27/01/2022	WESTON ROAD SYSTEMS	Line Mark Spotting After Resurfacing Works- Lord Street, Walter Road East To Mary Crescent Inter	-\$ 990.00
EFT45663	27/01/2022	ZAC PHILLIPS	Rates Refund For Assessment A81427 23 Seventh Avenue Bassendean 6054	-\$ 865.92
EFT45664			Payment Cancelled	\$ -
EFT45665			Payment Cancelled	\$ -
EFT45666			Payment Cancelled	\$ -
EFT45667			Payment Cancelled	\$ -
EFT45668			Payment Cancelled	\$ -
EFT45669	31/01/2022	B1 HOMES (PURE HOMES T/AS)	Security Deposit Refund - Application No. 202100026	-\$ 2,805.00
EFT45670	31/01/2022	BUILDMARK PTY LTD	Security Deposit Refund - Application No. 202000280	-\$ 2,805.00
EFT45671	31/01/2022	EMMA DARBY	Distribution of marketing materials	-\$ 50.00
EFT45672	31/01/2022	NATALIE MAREE BRUCE	Security Deposit Refund - Rcpt 154631	-\$ 2,805.00
EFT45673	31/01/2022	P & J REDDINGTON	Security Deposit Refund - Application No. 201800000	-\$ 2,290.00
EFT45674	31/01/2022	STUART DECHAN	Verge Bond Refund - Swimming Pool Installation - Rcpt 164107	-\$ 2,805.00

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
DD20025.1	04/01/2022	AWARE SUPERANNUATION	Superannuation contributions	-\$ 45,243.78
DD20025.2	04/01/2022	MLC SUPER FUND	Superannuation contributions	-\$ 467.29
DD20025.3	04/01/2022	COLONIAL FIRST STATE	Superannuation contributions	-\$ 1,409.81
DD20025.4	04/01/2022	AMP FLEXIBLE SUPER - SUPER	Superannuation contributions	-\$ 6.72
DD20025.5	04/01/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 345.11
DD20025.6	04/01/2022	AMP SUPERLEADER	Superannuation contributions	-\$ 133.46
DD20025.7	04/01/2022	DIY MASTER PLAN	Superannuation contributions	-\$ 492.38
DD20025.8	04/01/2022	REST SUPERANNUATION	Superannuation contributions	-\$ 1,773.09
DD20025.9	04/01/2022	NGS SUPER	Superannuation contributions	-\$ 342.20
DD20025.10	04/01/2022	MLC SUPER FUND	Superannuation contributions	-\$ 361.23
DD20025.11	04/01/2022	SUN SUPER	Superannuation contributions	-\$ 190.18
DD20025.12	04/01/2022	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation contributions	-\$ 59.45
DD20025.13	04/01/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 911.33
DD20025.14	04/01/2022	CBUS INDUSTRY SUPERFUND	Superannuation contributions	-\$ 50.68
DD20025.15	04/01/2022	BT SUPER FOR LIFE	Superannuation contributions	-\$ 314.78
DD20025.16	04/01/2022	MLC WRAP SUPER	Superannuation contributions	-\$ 49.53
DD20025.17	04/01/2022	LGIA SUPER	Superannuation contributions	-\$ 519.23
DD20025.18	04/01/2022	FUTURE SUPER FUND	Superannuation contributions	-\$ 617.12
DD20025.19	04/01/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 31.90
DD20025.20	04/01/2022	MARITIME SUPER	Superannuation contributions	-\$ 404.04
DD20025.21	04/01/2022	UNISUPER	Superannuation contributions	-\$ 879.41
DD20025.22	04/01/2022	PLUMMER SUPERANNUATION FUND	Superannuation contributions	-\$ 1,035.61
DD20025.23	04/01/2022	B & L SUPER FUND	Superannuation contributions	-\$ 68.86
DD20025.24	04/01/2022	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 8,156.21
DD20025.25	04/01/2022	HOST PLUS	Superannuation contributions	-\$ 1,449.22
DD20025.26	04/01/2022	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 885.93
DD20025.27	04/01/2022	HESTA SUPER FUND	Superannuation contributions	-\$ 2,716.07
DD20025.28	04/01/2022	VIC SUPER	Superannuation contributions	-\$ 254.53
DD20030.1	01/01/2022	ONHOLD MAGIC	Subscription For On Hold Messages Service	-\$ 138.80

1st January 2022
to
31st January 2022

Chq/EFT	Date	Name	Description	Amount
DD20057.1	18/01/2022	AWARE SUPERANNUATION	Superannuation contributions	-\$ 46,797.14
DD20057.2	18/01/2022	MLC SUPER FUND	Superannuation contributions	-\$ 675.77
DD20057.3	18/01/2022	COLONIAL FIRST STATE	Superannuation contributions	-\$ 1,452.96
DD20057.4	18/01/2022	ANZ SMART CHOICE SUPER	Superannuation contributions	-\$ 385.28
DD20057.5	18/01/2022	AMP SUPERLEADER	Superannuation contributions	-\$ 129.30
DD20057.6	18/01/2022	DIY MASTER PLAN	Superannuation contributions	-\$ 502.20
DD20057.7	18/01/2022	REST SUPERANNUATION	Superannuation contributions	-\$ 1,802.48
DD20057.8	18/01/2022	NGS SUPER	Superannuation contributions	-\$ 342.20
DD20057.9	18/01/2022	MLC SUPER FUND	Superannuation contributions	-\$ 410.68
DD20057.10	18/01/2022	SUN SUPER	Superannuation contributions	-\$ 505.37
DD20057.11	18/01/2022	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 915.08
DD20057.12	18/01/2022	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation contributions	-\$ 79.21
DD20057.13	18/01/2022	BT SUPER FOR LIFE	Superannuation contributions	-\$ 304.31
DD20057.14	18/01/2022	MLC WRAP SUPER	Superannuation contributions	-\$ 100.75
DD20057.15	18/01/2022	LGIA SUPER	Superannuation contributions	-\$ 501.18
DD20057.16	18/01/2022	FUTURE SUPER FUND	Superannuation contributions	-\$ 592.52
DD20057.17	18/01/2022	COMMONWEALTH ESSENTIAL SUPER	Superannuation contributions	-\$ 201.49
DD20057.18	18/01/2022	MARITIME SUPER	Superannuation contributions	-\$ 340.56
DD20057.19	18/01/2022	UNISUPER	Superannuation contributions	-\$ 722.48
DD20057.20	18/01/2022	PLUMMER SUPERANNUATION FUND	Superannuation contributions	-\$ 1,082.23
DD20057.21	18/01/2022	B & L SUPER FUND	Superannuation contributions	-\$ 74.89
DD20057.22	18/01/2022	AUSTRALIAN/WESTSCHEME SUPER	Superannuation contributions	-\$ 8,279.67
DD20057.23	18/01/2022	HOST PLUS	Superannuation contributions	-\$ 1,406.29
DD20057.24	18/01/2022	MANIC SUPERANNUATION SUPER FUND	Superannuation contributions	-\$ 901.63
DD20057.25	18/01/2022	HESTA SUPER FUND	Superannuation contributions	-\$ 2,681.76
DD20057.26	18/01/2022	VIC SUPER	Superannuation contributions	-\$ 250.22
DD20063.1	15/01/2022	SG FLEET AUSTRALIA PTY LTD	Fleet vehicles leases	-\$ 11,068.16
DD20133.1	05/01/2022	COMMONWEALTH CREDIT CARDS	Credit Card December 2021 - See Attachment 2	-\$ 16,377.51

December Credit Card Expenditure 2021
Statement Period: 04/12/2021 to 05/01/2022

Attachment 2

Date:	Vendor:	Description	Amount:
6-Dec-21	DANISH PATISSERIE BASSENDEAN	Catering for EYN Meeting	\$ 16.50
6-Dec-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 49.90
6-Dec-21	COLES 0395 BASSENDEAN AUS	Catering for International Day of People with Disability Morning Tea	\$ 137.25
6-Dec-21	COLES 0330 MUNDARING AUS	Appreciation Gifts for Volunteers	\$ 100.00
6-Dec-21	THE REJECT SHOP 6637 MIDLAND WA	Storage Containers	\$ 44.00
7-Dec-21	COLES 0395 BASSENDEAN AUS	Tea Bags for 48 OPR	\$ 25.50
7-Dec-21	SQ *BAMBINOS EATERIES Bassendean AUS	Coffee for Volunteers setting up event	\$ 11.50
8-Dec-21	IINET BATCH PERTH GPO WA	NBN Monthly Service	\$ 109.99
8-Dec-21	8 NAPKINS PTY LTD BASSENDEAN	Keen on Halloween Prize	\$ 70.00
8-Dec-21	DYMOCKS HAY STREET QPS PERTH	Library Stock Purchase - 1x Book	\$ 26.99
8-Dec-21	BOFFINS BOOKSHOP PTY L PERTH WA	Library Stock Purchase - 14x Books	\$ 337.21
8-Dec-21	Ergoport Pty Ltd North Sydney	Stand Up Desk for HR	\$ 770.00
8-Dec-21	NATIONAL SAFETY COUN MACQUARIE PANSW	Subscription - National Safety Council	\$ 214.99
8-Dec-21	COLES 0363 BEECHBORO AUS	Food for WIW	\$ 79.12
9-Dec-21	BEE JAYS DELI BAYSWATER WA	Floral Gifts for Volunteers	\$ 80.00
9-Dec-21	iSubscribe Pty Ltd Syd SYDNEY AUS	Subscription - Various Magazines	\$ 194.00
9-Dec-21	Caff on Broadway Bassendean WA	Keen on Halloween Prize	\$ 60.00
9-Dec-21	NATURAL ISLAND THERAPY BASSENDEAN WA	Prize for Keen on Halloween 'Spooky Letterbox' competition	\$ 120.00
9-Dec-21	BUNNINGS 458000 BAYSWATER	Sand Paper, Rust Remover and Hose Connector	\$ 76.94
9-Dec-21	BUNNINGS 458000 BAYSWATER	Sander, Hammer, Pistol Drill and Battery Packs	\$ 233.90
10-Dec-21	OZGUR KAA ERKILIC BASSENDEAN WA	Prize for Keen on Halloween 'Spooky Letterbox' competition	\$ 50.00
10-Dec-21	O2 CAFE BASSENDEAN WA	Prize for Keen on Halloween 'Spooky Letterbox' competition	\$ 50.00
10-Dec-21	BWS ONLINE BELLA VISTA NS	Catering for Council Meeting	\$ 76.50
13-Dec-21	PERTH CPAP PL ARDROSS WA	CPAP Masks for HCP Client	\$ 137.00
13-Dec-21	Holly Raye's Bassendean WA	Catering for Staff Christmas Function	\$ 837.00
13-Dec-21	DOT - LICENSING MIDLAND	License Plate Change	\$ 30.50
13-Dec-21	THE REJECT SHOP 6622 BASSENDEAN WA	Consumables	\$ 31.00
13-Dec-21	COLES 0395 BASSENDEAN AUS	Consumables	\$ 47.80
13-Dec-21	PUMA ENERGY BURSWOOD BURSWOOD WA	Fuel	\$ 82.27
14-Dec-21	OFFICEWORKS BENTLEIGH EA	Stationary	\$ 72.34
14-Dec-21	WA SPIT ROAST O'CONNOR WA	Catering for End of Year Function	\$ 763.45
14-Dec-21	WA SPIT ROAST O'CONNOR WA	Catering for End of Year Function	\$ 2,000.00
14-Dec-21	CHOMP 68 PTY. LTD. BASSENDEAN	Catering for Council Meeting	\$ 209.50
15-Dec-21	WINNING Sydney AUS	Washing Machine for HCP Client	\$ 349.00
15-Dec-21	BP EXP BEAUMARIS 6103 OCEAN REEF WA	Fuel	\$ 54.89
15-Dec-21	Spotify Sydney AUS	Subscription: Spotify for Youth Services	\$ 18.99

December Credit Card Expenditure 2021
Statement Period: 04/12/2021 to 05/01/2022

Attachment 2

Date:	Vendor:	Description	Amount:
15-Dec-21	S. & S. INDUSTRIES MIDVALE	Auto Polish for Fleet	\$ 133.95
15-Dec-21	TOOLMART AUSTRALIA P MIDVALE	HYD Tool Set	\$ 332.50
15-Dec-21	FACEBK *N567CAP3P2 fb.me/ads IRL	Facebook Marketing	\$ 34.43
15-Dec-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 49.90
15-Dec-21	LAST CRUMB CAKE CO BASSENDEAN WA	Catering for Council Meeting	\$ 269.00
16-Dec-21	CHEMISTWAREHOUSE ONLIN Preston AUS	Face Masks	\$ 359.80
16-Dec-21	CHEMISTWAREHOUSE ONLIN Preston AUS	Face Masks	\$ 359.80
16-Dec-21	Subway Bassendean Bassendean WA	Catering for Council Meeting	\$ 64.20
16-Dec-21	COLES 0395 BASSENDEAN AUS	Catering for Council Meeting	\$ 40.80
17-Dec-21	IKEA PERTH INNALOO WA	Various Items for Childrens Bathroom	\$ 185.00
17-Dec-21	BUNNINGS 458000 BAYSWATER	Paint Trays & Rollers for Floor Painting	\$ 18.60
20-Dec-21	Bassendean BC Bassendean WA	Staff & Councillors End of Year Function	\$ 2,270.40
21-Dec-21	COLES 0395 BASSENDEAN AUS	Appreciation Gifts for Volunteers	\$ 218.80
21-Dec-21	IINET BATCH PERTH GPO WA	Monthly NBN Connection Fee	\$ 219.98
21-Dec-21	WWC-COMMUNITIES EAST PERTH	Working with Childrens Check	\$ 87.00
21-Dec-21	BASSENDEAN VETERINAR BASSENDEAN	Health Check up for Rabbit	\$ 37.40
21-Dec-21	ASHFIELD IGA ASHFIELD WA	Food for WIW	\$ 14.61
22-Dec-21	BP MAIDA VALE 6180 MAIDA VALE WA	Fuel	\$ 113.34
22-Dec-21	IPY*Write Solutions Bull Creek AUS	FOGO Bins for Bassendean Markets	\$ 76.61
22-Dec-21	PRECISIONTECH WA PTY L WELSHPOOL	Trailer T/Gate Winch	\$ 106.35
22-Dec-21	WEX AUSTRALIA PTY LTD CAMBERWELL VIC	Fuel Cards for RYDE Vehicles	\$ 75.02
22-Dec-21	CATCH BENTLEIGH EAVIC	Alcohol Wipes	\$ 131.95
22-Dec-21	OFFICEWORKS BENTLEIGH EA	Stationery	\$ 205.59
23-Dec-21	IINET BATCH PERTH GPO WA	Monthly NBN Connection Fee	\$ 79.99
23-Dec-21	IINET BATCH PERTH GPO WA	Monthly NBN Connection Fee	\$ 79.99
23-Dec-21	PLE Computers Wangara AUS	Cables	\$ 178.00
23-Dec-21	BUNNINGS 458000 BAYSWATER	Bamboo Stakes for Ashfield Flats Mosquito Treatment	\$ 74.90
23-Dec-21	NEW SCIENTIST LONDON GBR	Subscription - New Scientist Magazine	\$ 320.00
23-Dec-21	IINET BATCH PERTH GPO WA	Youth Service Internet	\$ 79.99
23-Dec-21	SUISEN JAPANESE T RS BASSENDEAN WA	Catering for Council Meeting	\$ 200.00
24-Dec-21	Adobe Systems Pty Ltd Sydney AUS	Subscription: Adobe Licence	\$ 24.99
24-Dec-21	REV.COM 8883690701 CA ##1221 6.25 US DOLLAR	Captions for Mayor Videos	\$ 8.78
24-Dec-21	INTNL TRANSACTION FEE	International Transaction Fee	\$ 0.22
24-Dec-21	FACEBK *RVRUU933P2 fb.me/ads IRL	Facebook Marketing	\$ 24.45
24-Dec-21	CV CHECK OSBORNE PARKWA	National Police Clearance	\$ 49.90
29-Dec-21	VIBE BASSENDEAN BASSENDEAN WA	Fuel	\$ 97.36

