

# TOWN OF BASSENDEAN

## MINUTES

### ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 2 NOVEMBER 2021 AT 6.00PM

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#### 1.0 DECLARATION OF OPENING; ACKNOWLEDGEMENT OF COUNTRY; ACKNOWLEDGEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

#### 2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

#### 3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

##### Present

##### Councillors

Cr Kathryn Hamilton, Mayor  
Cr Renee McLennan, Deputy Mayor  
Cr Hilary MacWilliam  
Cr Emily Wilding  
Cr Jennie Carter  
Cr Paul Poliwka  
Cr Tallan Ames

##### Officers

Ms Peta Mabbs, Chief Executive Officer

Mr Paul White, Director Corporate Services  
Mr Luke Gibson, Director Community Planning  
Mr Phil Adams, Exec Manager Infrastructure  
Ms Nicole Davey, Exec Manager Sustainability & Environment  
Ms Donna Shaw, Manager Development & Place  
Ms Jazlyn Hopper, Planning Assistant  
Ms Emily Comber, Graduate Planning Officer  
Ms Elizabeth Kania, Manager Governance & Strategy  
Mrs Amy Holmes, Minute Secretary

Public

Approximately four members of the public were in attendance.

**3.1 Leave of Absence**

**Council Resolution – Item 3.1**  
**OCM – 1/11/21**

MOVED Cr McLennan, Seconded Cr Wilding, that:

1. Cr Carter be granted a leave of absence for 23 November 2021; and
2. Cr Hamilton be granted a leave of absence for 17-22 November 2021.

CARRIED UNANIMOUSLY 7/0

**4.0 DECLARATIONS OF INTEREST**

Cr Carter declared an Impartiality Interest for Item 12.2.  
Cr Hamilton declared a Proximity for Item 8.1  
Cr Hamilton declared a Speculative Interest for Item 12.4.

**5.0 PRESENTATIONS OR DEPUTATIONS**

Nil

**6.0 STATEMENTS BY MEMBERS OF THE PUBLIC ON AGENDA ITEMS**

*It should be noted that public statements are not recorded in the minutes.*

## **7.0 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Mrs Anne Brinkworth, 19 Ida Street Bassendean

*Could ex-Councillor John Gangell's plaque be altered to recognise his years of service as Mayor of the Town.*

The Mayor advised that the CEO will contact John Gangell to make arrangements for the plaque to be altered.

Mr Bill Busby, 53 Haig Street, Ashfield

*Could the microphones be turned up so people can hear, and a camera installed facing the front so the live stream can see members of the public when they are talking.*

The CEO advised that there are funds in the budget to upgrade the PA system.

## **8.0 PETITIONS**

*Cr Hamilton declared an interest and left the meeting at 6.08pm.  
Cr McLennan took the Chair.*

### **8.1 Petition - Right of Way No. 5**

A petition has been submitted by Carol Seidel, 55 Broadway, Bassendean, regarding Right of Way No. 5 and is provided as an attachment.

#### **Council Resolution/Office Recommendation – Item 8.1 OCM – 2/11/21**

MOVED Cr MacWilliam, Seconded Cr Poliwka, that:

1. Council receives the petition submitted by Carol Seidel relating to the Right of Way No. 5; and
2. The petition be considered as part of submissions received for the draft Rights of Way Strategy.

**CARRIED UNANIMOUSLY 6/0**

*Cr Hamilton returned to the meeting at 6.09pm and took the Chair.*

## **9.0 CONFIRMATION OF MINUTES**

### **9.1 Ordinary Council Meeting held on 28 September 2021**

#### **Council Resolution/Officer Recommendation – Item 9.1(a)** **OCM – 3/11/21**

MOVED Cr McLennan, Seconded Cr Wilding, that the minutes of the Ordinary Council Meeting held on 28 September 2021, be received.

CARRIED UNANIMOUSLY 7/0

#### **Council Resolution/Officer Recommendation – Item 9.1(b)** **OCM – 4/11/21**

MOVED Cr Wilding, Seconded Cr Ames, that the minutes of the Ordinary Council Meeting held on 28 September 2021, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

### **9.2 Special Council Meeting held on 18 October 2021**

#### **Council Resolution/Officer Recommendation – Item 9.2(a)** **OCM – 5/11/21**

MOVED Cr Ames, Seconded Cr McLennan, that the minutes of the Special Council Meeting held on 18 October 2021, be received.

CARRIED UNANIMOUSLY 7/0

#### **Council Resolution/Officer Recommendation – Item 9.2(b)** **OCM – 6/11/21**

MOVED Cr Poliwka, Seconded Cr Ames, that the minutes of the Special Council Meeting held on 18 October 2021, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

## **10.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

**11.0 EXTERNAL COMMITTEE REPORTS/UPDATES**

<b>Item No. 11.1</b>	<b>Receipt of External Committee and Organisation Minutes</b>
<b>Property Address (if applicable)</b>	Not applicable
<b>Landowner/Applicant (if applicable)</b>	Not applicable
<b>File Ref/ROC</b>	INFM/INTPROP/1
<b>Previous Council Reports (if applicable)</b>	Not applicable
<b>Directorate</b>	Chief Executive
<b>Authority/Discretion</b> <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<b>Attachment No. 4</b>	EMRC Ordinary Council Meeting – Abridged Minutes – 23 September 2021

**Purpose**

The purpose of this report was for Council to consider minutes from external Committees and organisations.

**Council Resolution/Officer Recommendation – Item 11.1**  
**OCM – 7/11/21**

MOVED Cr Wilding, Seconded Cr MacWilliam, that Council notes the attached document from the external Committee meeting held within the reporting period.

CARRIED UNANIMOUSLY 7/0

## **12.0            REPORTS**

### **12.1            Adoption of Recommendations En Bloc**

It was agreed that item 12.3 be removed from the en-bloc table and considered separately.

#### **Council Resolution/Officer Recommendation – Item 12.1** **OCM – 8/11/21**

MOVED Cr McLennan, Seconded Cr Wilding, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda:

<b>Item</b>	<b>Report</b>
12.8	WALGA Energy Sustainability and Renewables Project (Phase 1): Renewable Energy
12.9	WALGA – Elected Member Superannuation
12.11	Use of Common Seal
12.12	Calendar for November 2021

**CARRIED UNANIMOUSLY 7/0**

Council was then requested to consider the balance of the Officer recommendations independently.

<b>Item</b>	<b>Report</b>
12.2	Draft Local Heritage Survey (Declaration of Interest – Cr Carter)
12.3	Existing Carport and Patio - 50 (Lot 585) Faulkner Way, Eden Hill
12.4	Social Housing Economic Recovery Package
12.5	Revocation of Council Policy 4.6 – Circus
12.6	Local Planning Policy No. 4 – Floodplain Management and Development - Withdrawn
12.7	Draft amended Local Planning Policy No. 12 – Developments within the Street Setback Area
12.10	2022 Meeting Dates - Ordinary Council Meetings, Briefing Sessions, Committees and Citizenship Ceremonies

<b>Item No. 12.2</b>	<b>Draft Local Heritage Survey</b>
<b>Property Address</b>	N/A
<b>Landowner/Applicant</b>	N/A
<b>File Ref</b>	LUAP/REGSTN/3
<b>Directorate</b>	Community Planning
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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<b>Attachment No. 5</b>	Draft Local Heritage Survey

### Purpose

The purpose of this report was for Council to consider endorsing the draft Local Heritage Survey (LHS) for the purposes of advertising.

### Council Resolution/Officer Recommendation – Item 12.2 OCM – 9/11/21

MOVED Cr Wilding, Seconded Cr McLennan, that Council endorses the draft Local Heritage Survey, as contained as an attachment to this report, for the purpose of advertising for public comment for a period of at least 42 days.

CARRIED UNANIMOUSLY 7/0

<b>Item No. 12.3</b>	<b>Existing Carport and Patio - 50 (Lot 585) Faulkner Way, Eden Hill</b>
<b>Property Address</b>	50 (Lot 585) Faulkner Way, Eden Hill
<b>Landowner/Applicant</b>	Landowner: Jarryd Antcliff and Hayley Sluchniak Applicant: Paramount Patios
<b>File Ref</b>	DABC/BDVAPP/2021-088
<b>Directorate</b>	Community Planning
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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<input type="checkbox"/> Information	For the Council/Committee to note.
<b>Attachment No. 6</b>	Site Photos and Development Plans

## Purpose

The purpose of this report was for Council to consider an application for development approval for amendments to an existing carport and patio at 50 (Lot 585) Faulkner Way, Eden Hill. The matter is referred to Council for determination as it is outside the authority delegated to staff due to an objection being received during the consultation period.

## **Council Resolution/Officer Recommendation – Item 12.3** **OCM – 10/11/21**

MOVED Cr Ames, Seconded Cr Poliwka, that Council:

1. Approves the application for development approval for an existing carport and patio at 50 (Lot 585) Faulkner Way, Eden Hill, subject to the following conditions:
  - a) All building works to be carried out under this development approval, including footings, are required to be contained within the boundaries of the subject lot; and
  - b) Within 30 days of the date of this approval, the roof colour of the approved patio is to be painted 'Deep Ocean' to match that of the existing dwelling, in accordance with the approved plans.
2. Advises the landowner that under the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law, it is an offence to damage a kerb and therefore it is recommended that the landowner seek to provide a formalised crossover in accordance with the Town's specifications.

**CARRIED 6/1**

*Crs Hamilton, McLennan, MacWilliam, Wilding, Poliwka & Ames voted in favour of the motion. Cr Carter voted against the motion.*

<b>Item No. 12.4</b>	<b>Social Housing Economic Recovery Package</b>
<b>Property Address</b>	122 (Lot 110) Hamilton Street, Bassendean
<b>Landowner/Applicant</b>	Town of Bassendean
<b>File Ref</b>	
<b>Directorate</b>	Community Planning
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples include town planning applications, building permits, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<b>Attachment</b>	Nil.

*Cr Hamilton declared a speculative interest and left the meeting at 6.23pm.  
Cr McLennan took the Chair.*

## Purpose

The purpose of this report was for Council to consider the development of 122 (Lot 110) Hamilton Street, Bassendean for the purposes of social housing.

## Officer Recommendation – Item 12.4

That Council:

1. Revokes its resolution from the Ordinary Council Meeting of 22 June 2021, which reads that:
 

*“Council defers consideration of this item and requests that the CEO prepares a confidential report on the range of options for disposal, including consideration of valuations and the merits of the options, including:*

  - a) *disposal of the amalgamated block; and*
  - b) *disposal of the two blocks as currently defined.”*
2. Notes that the Town will lodge an application for a Social Housing Economic Recovery Package grant from the Department of Communities.

3. In the event that the Town is successful in obtaining a grant, authorises the Chief Executive Officer to take the necessary steps to create a new 1,843m<sup>2</sup> lot, located at 122 Hamilton Street, Bassendean.
4. In the event that the Town is unsuccessful in obtaining a grant, requests that the CEO prepares a confidential report on the range of options for disposal of the site, including consideration of valuations and the merits of the options.

*Cr Poliwka moved an Alternative Motion.*

MOVED Cr Poliwka, Seconded Cr Carter, that Council:

1. Notes that the Town will lodge applications for Social Housing Economic Recovery Package grants from the Department of Communities in respect of each of the following (consistent with the approach in the report to this item):
  - (a) 122 Hamilton Street;
  - (b) 14 Iveson Street; and
  - (c) 87 Whitfield Street,  
(collectively the "Properties").
2. In the event that the Town is successful in obtaining a grant in respect of any of the Properties, requests this matter be returned to Council for approval as to whether to proceed with the grant in respect of any or all of the Properties.
3. Prior to returning this matter to Council in accordance with resolution three above, requests that the CEO prepares a confidential report on the range of options for disposal of any of the Properties the subject of a successful grant, including consideration of valuations and the merits of the available options.
4. In any event, requests the CEO prepare a confidential report in respect of the cost of preparing each Property for construction of residential dwellings.

***Reasons:*** *Seeking grants (which close on 30 November 2021) provides the Town with options as to whether any successful grants are to be actioned by the Town consistent with the Town's asset strategy. The effect of this notice of motion is to not commit the Town to a particular course of action but merely to seek additional information to enable Council to make an informed decision concerning the Town's finances.*

*It was agreed that the matter be deferred to allow Councillors more time to consider the item.*

**Council Resolution – Item 12.4**  
**OCM – 11/11/21**

MOVED Cr Wilding, Seconded Cr Poliwka, that this Item be deferred to the next Ordinary Council Meeting of 23 November 2021, to allow time for further consideration.

**CARRIED UNANIMOUSLY 6/0**

*Cr Hamilton returned to the meeting at 6.47pm and took the Chair.*

<b>Item No. 12.5</b>	<b>Revocation of Council Policy 4.6 – Circus</b>
<b>Property Address (if applicable)</b>	N/A
<b>Landowner/Applicant (if applicable)</b>	N/A
<b>File Ref</b>	COMDEV/POLCY/1
<b>Directorate</b>	Community Planning
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
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<b>Attachment No. 7</b>	Council Policy 4.6 - Circus

### **Purpose**

The purpose of this report was for Council to consider revoking Council Policy 4.6 - Circus (CP 4.6)

### **Council Resolution/Officer Recommendation – Item 12.5** **OCM – 12/11/21**

MOVED Cr McLennan, Seconded Cr Ames, that Council revokes Council Policy 4.6 – Circus.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>Item No. 12.6</b>	<b>Local Planning Policy No. 4 – Floodplain Management and Development</b>
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*Please note that this item was withdrawn from the agenda pending a response being received from the Minister for Local Government as to the eligibility of a Councillor to participate in the determination of the item.*

<b>Item No. 12.7</b>	<b>Draft amended Local Planning Policy No. 12 – Developments within the Street Setback Area</b>
<b>Property Address (if applicable)</b>	N/A
<b>Landowner/Applicant (if applicable)</b>	N/A
<b>Ref</b>	LUAP/POLCY/17
<b>Directorate</b>	Community Planning
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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<input type="checkbox"/> Information	For the Council/Committee to note.
<b>Attachment No. 8</b>	<ul style="list-style-type: none"> <li>• Local Planning Policy 12 – Development within the Street Setback Area</li> <li>• Draft Local Planning Policy 12 – Residential Development and Fences</li> </ul>

## Purpose

The purpose of this report was for Council to consider endorsing draft amended Local Planning Policy No. 12 – Residential Development and Fences (LPP 12) and seeking approval from the Western Australian Planning Commission.

## **Council Resolution/Officer Recommendation – Item 12.7** **OCM – 13/11/21**

MOVED Cr Poliwka, Seconded Cr McLennan, that Council:

1. Pursuant to Schedule 2, Part 2, Clause 4(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, approves draft amended Local Planning Policy No. 12 – Residential Development and Fences as contained in the attachment;
2. Notes that the approved amended Local Planning Policy No. 12 – Residential Development and Fences will be forwarded to the Western Australian Planning Commission for approval of the provisions relating to Ancillary Dwellings, Outdoor Living Area Setbacks, Outbuilding Setbacks, and Stormwater Management; and

3. In the event that the Western Australian Planning Commission approves the provisions relating to Ancillary Dwellings, Outdoor Living Area Setbacks, Outbuilding Setbacks, and Stormwater Management, delegates to the Chief Executive Officer authorisation to finally approve the draft amended Local Planning Policy No. 12 – Residential Development and Fences.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>Item No. 12.8</b>	<b>WALGA Energy Sustainability and Renewables Project (Phase 1): Renewable Energy</b>
<b>Property Address (if applicable)</b>	N/A
<b>Landowner/Applicant (if applicable)</b>	N/A
<b>Ref</b>	ENVM/PROGM/11
<b>Directorate</b>	Environment and Sustainability
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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<input type="checkbox"/> Information	For the Council/Committee to note.
<b>Attachment</b>	N/A

### **Purpose**

The purpose of this report was for Council to consider an offer received through Phase 1 of WALGA's Energy and Renewables Project, for supply of renewable energy for eligible sites from 1 April 2022 - 31 March 2025.

### **Council Resolution/Officer Recommendation – Item 12.8** **OCM – 14/11/21**

MOVED Cr McLennan, Seconded Cr Wilding, that Council supports the purchase of 100% Natural Power (renewable energy) through Phase 1 of WALGA's Energy and Renewables Project for the Town's eligible sites (excluding street lighting), and allocate the following costs in the Town's Long Term Financial Plan:

- 2022/23: \$11,337;

- 2023/24: \$9,803; and
- 2024/25: \$6,538.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/11/21 7/0**

<b>Item No. 12.9</b>	<b>WALGA – Elected Member Superannuation</b>
<b>Property Address (if applicable)</b>	NA
<b>Landowner/Applicant (if applicable)</b>	NA
<b>Ref</b>	GOVN/COUNCLS/1
<b>Directorate</b>	Chief Executive
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
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<input type="checkbox"/> Information	For the Council/Committee to note.
<b>Attachment No. 9</b>	<b>Draft Policy - Superannuation for Elected Members</b>

### **Purpose**

The purpose of this report was for Council to provide a position statement to WALGA on whether or not the Town of Bassendean supports the idea of local governments paying superannuation for elected members for work undertaken as a Councillor.

### **Council Resolution/Officer Recommendation – Item 12.9** **OCM – 15/11/21**

MOVED Cr McLennan, Seconded Cr Wilding, that Council supports WALGA's recommendation to the Minister for Local Government that the *Local Government Act 1995* be amended to require local governments to pay elected members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each elected member.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/11/21 7/0**

<b>Item No. 12.10</b>	<b>2022 Meeting Dates - Ordinary Council Meetings, Briefing Sessions, Committees and Citizenship Ceremonies</b>
<b>Property Address (if applicable)</b>	NA
<b>Landowner/Applicant (if applicable)</b>	NA
<b>Ref</b>	GOVN/CCLMEET/1
<b>Directorate</b>	Chief Executive
<b>Authority/Discretion</b>	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
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<input type="checkbox"/> Information	For the Council/Committee to note.
<b>Attachment No. 10</b>	<ul style="list-style-type: none"> <li>• Council Meeting Schedule Policy</li> <li>• Draft Electronic Recording and Livestreaming of Council Meetings</li> </ul>

## Purpose

The purpose was for Council to consider and endorse its Ordinary Council Meetings, Briefing Sessions, Audit and Governance Committee and Bassendean Local Emergency Management Committee meeting dates, as well as Citizenship Ceremonies for 2022.

Council was also requested to consider revoking the Council Meeting Schedule and amending the Electronic Recording and Live Streaming of Council Meetings, as part of this report.

## **Council Resolution/Officer Recommendation – Item 12.10** **OCM – 16/11/21**

MOVED Cr Wilding, Seconded Cr MacWilliam, that:

1. Council adopts the following Ordinary Council meetings and Briefing Sessions for 2022, to be held in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 6.00pm:

### **Briefing Sessions**

15 February, 15 March, 19 April, 17 May, 21 June, 19 July, 16 August, 20 September, 18 October, 15 November and 13 December.

### **Ordinary Council Meetings**

22 February, 22 March, 26 April, 24 May, 28 June, 26 July, 23 August, 27 September, 25 October, 22 November and 20 December.

2. The Audit and Governance Committee meetings be held in the Council Chamber, 48 Old Perth Road, Bassendean on a Wednesday, commencing at 5.30pm on 9 March, 8 June, 7 September and 7 December 2022;
3. The Bassendean Local Emergency Management Committee meetings be held in the Council Chamber, 48 Old Perth Road, Bassendean on a Wednesday, commencing at 3.30pm on 2 March, 1 June, 14 September and 30 November 2022;
4. Council notes the following Citizenship Ceremonies are to be held on:
 

26 January (Australia Day), 21 or 22 May 2021 (tbc) and 17 September (Australian Citizenship Day);
5. Briefing Sessions that are held in the Council Chamber be live streamed, and that the Electronic Recordings and Live Streaming of Council Meetings Policy be amended accordingly; and
6. The Council Meeting Schedule Policy be revoked.

**CARRIED BY AN ABSOLUTE MAJORITY 7/0**

<b>Item No. 12.11</b>	<b>Use of Common Seal</b>
<b>Property Address (if applicable)</b>	Not applicable
<b>Landowner/Applicant (if applicable)</b>	Not applicable
<b>File Ref/ROC</b>	INFM/INTPROP/1
<b>Previous Council Reports (if applicable)</b>	Not applicable
<b>Directorate</b>	Chief Executive
<b>Authority/Discretion</b> <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.

<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<b>Attachment</b>	Nil

### Purpose

The purpose of this report was for Council to note the documents affixed with the Common Seal during the reporting period.

### **Council Resolution/Officer Recommendation – Item 12.11** **OCM – 17/11/21**

MOVED Cr McLennan, Seconded Cr Wilding, that Council notes the affixing of the Common Seal during the reporting period.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/11/21 7/0**

<b>Item No. 12.12</b>	<b>Calendar for November 2021</b>
<b>Property Address (if applicable)</b>	Not applicable
<b>Landowner/Applicant (if applicable)</b>	Not applicable
<b>File Ref/ROC</b>	INFM/INTPROP/1
<b>Previous Council Reports (if applicable)</b>	
<b>Directorate</b>	Chief Executive
<b>Authority/Discretion</b> <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<b>Attachment</b>	Nil

## **Purpose**

The purpose of this report was for Council to consider the calendar for November 2021.

### **Council Resolution/Officer Recommendation – 12.12** **OCM – 18/11/21**

MOVED Cr McLennan, Seconded Cr Wilding, that Council adopt the calendar for November 2021.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-8/11/21 7/0**

### **13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

### **14.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

### **15.0 URGENT BUSINESS**

Nil

### **16.0 CONFIDENTIAL BUSINESS**

Nil

### **17.0 CLOSURE**

The next Briefing Session will be held on Tuesday 16 November 2021, commencing at 6pm. The next Ordinary Council Meeting will be held on Tuesday 23 November 2021, commencing at 6pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 6.58pm.