

ATTACHMENTS

ORDINARY COUNCIL AGENDA

24 NOVEMBER 2020

Attachment No. 1

Ordinary Council Minutes of 27 October 2020

Attachment No. 2

Special Council Minutes of 4 November 2020

Attachment No. 3

- WALGA – Annual General Meeting Minutes – 25 September 2020
- EMRC – Ordinary Council Meeting – Abridged Minutes – 22 October 2020
- EMRC – Ordinary Council Meeting – Delegates Report – 22 October 2020

Attachment No. 4

Letter of Agreement 24/3/2015

Attachment No. 5

Development Plans – Cork and Bottle Rev 3

Attachment No. 6

Draft Local Planning Policy No. 7 – Commercial and Mixed Use Development

Attachment No. 7

Photographs of Trees - 36 (Lot 50) Anzac Terrace, Bassendean

Attachment No. 8

- Current Council Policy 5.2 – Awards
- Draft amended Council Policy 5.2 – Community Awards

Attachment No. 9

- Statement of Financial Activity
- List of Proposed Budget Amendments
- Amendments to Library Fees

Attachment No. 10

- Quarterly Report
- Outstanding Resolutions for Deletion

Attachment No. 11

Notes of the Bassendean Local Emergency Management Committee Meeting held on 7 October 2020

Attachment No. 12

- Minutes of the Audit and Governance Committee meeting held on 4 November 2020

Confidential Attachment No. 1

- Request for Concession – Westcare
- Audit Risk Register
- OAG Interim Audit Letter, including Attachment A: and Attachment B: Findings Identified During the Information Systems Audit

Attachment No. 13

- Monthly Financial Report October 2020
- Monthly Financial Report – September 2020

Attachment No. 14

List of Accounts

Confidential Attachment No. 2

Assessment Report1 (Oct)

Assessment Report2 (Nov)

Confidential Attachment No. 3

- Sample new lease agreement
- Current Licence Agreement – Alf Faulkner Hall

Confidential Attachment No. 4

Workforce Plan Minor Review (July to September 2020)

ATTACHMENT NO. 1

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 27 OCTOBER 2020 AT 6.00PM

1.0 DECLARATION OF OPENING; ACKNOWLEDGEMENT OF COUNTRY; ACKNOWLEDGEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

A Special Council Meeting is scheduled for 4 November 2020, to consider endorsing the draft Local Planning Strategy and Scheme, in response to feedback from BassenDream our Future.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Kathryn Hamilton, Deputy Mayor
Cr Chris Barty
Cr John Gangell
Cr Hilary MacWilliam
Cr Sarah Quinton
Cr Jai Wilson

Officers

Ms Peta Mabbs, Chief Executive Officer

Mr Paul White, Director Corporate Services
Mr Luke Gibson, Director Community Planning
Mr Phil Adams, Executive Manager Infrastructure
Ms Elizabeth Kania, Manager Governance & Strategy
Mr Jeremy Maher, Manager Sustainability & Environment
Mr Brice Campbell, Coordinator Recycling & Waste
Mrs Amy Holmes, Minute Secretary

Public

Two members of the public were in attendance.

Press

Nil

4.0 DECLARATIONS OF INTEREST

Nil

5.0 PRESENTATIONS OR DEPUTATIONS

Nil

6.0 STATEMENTS BY MEMBERS OF THE PUBLIC ON AGENDA ITEM

It should be noted that public statements are not recorded in the minutes.

7.0 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

8.0 PETITIONS

Nil

9.0 CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held on 29 September 2020

It was noted that an error was made in the spelling of 'Mr Grau' in Item 16.1.

Council Resolution/Officer Recommendation – Item 9.1(a)
OCM – 1/10/20

MOVED Cr Barty, Seconded Cr Hamilton, that the minutes of the Ordinary Council Meeting held on 29 September 2020, be received.

CARRIED UNANIMOUSLY 7/0

Council Resolution/Officer Recommendation – Item 9.1(b)
OCM – 2/10/20

MOVED Cr Barty, Seconded Cr McLennan, that the minutes of the Ordinary Council Meeting held on 29 September 2020, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

10.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

11.0 EXTERNAL COMMITTEE REPORTS/UPDATES

Item No. 11.1	Receipt of External Committee and Organisation Minutes
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	Not applicable
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Attachment No. 2	<ul style="list-style-type: none"> • EMRC – Ordinary Council Meeting – Abridged Minutes 17 September 2020 • EMRC – Ordinary Council Meeting – Delegates Report – 17 September 2020
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Purpose

The purpose of this report was for Council to consider minutes from external Committees and organisations.

Council Resolution/Officer Recommendation – Item 11.1 **OCM – 3/10/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council notes the attached minutes from external Committee meetings held within the reporting period.

CARRIED UNANIMOUSLY 7/0

12.0 **REPORTS**

12.1 **Adoption of Recommendations En Bloc**

It was agreed that item 12.2 be removed from the en-bloc table and considered separately.

Council Resolution/Officer Recommendation – Item 12.1 **OCM – 4/10/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 27 October 2020:

Item	Report
12.3	Draft Local Planning Policy – Home Based Businesses (Final Adoption)
12.4	Draft Amended Local Planning Policy No. 6 - Industrial Development (Final Adoption)
12.5	Proposed Outdoor Eating Facility (Parklet)
12.8	Accounts Paid – September 2020
12.9	Common Seal
12.10	Calendar for November 2020

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
12.2	Unauthorised Works – 1 (Lot 223) River Street, Bassendean
12.6	Adoption of Town of Bassendean Corporate Business Plan
12.7	Adoption of Delegations Register

13.1	Cr Wilson – Provision of a 360 Litre Recycling Bin
13.2	Cr Hamilton – Recognition of the late Tina Klein
16.1	Waiver of Rates Levied on the property - 3/335 Collier Road, Bassendean
16.2	Purchase of 27 (Lot 100) Hyland Street, Bassendean

Item No. 12.2	Unauthorised Works – 1 (Lot 223) River Street, Bassendean
Property Address (if applicable)	1 (Lot 223) River Street, Bassendean (Success Hill Lodge)
Landowner/Applicant (if applicable)	Michael John Murphy
File Ref/ROC	DABC/BDVAPPS/2011-224
Previous Council Reports (if applicable)	28 July 2020 (Res: 5/07/20)
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input checked="" type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 3	Proposed Schedule of Works

Council Resolution/Officer Recommendation – Item 12.2(a)
OCM – 5/10/20

MOVED Cr McLennan, Seconded Cr Hamilton, that this item be moved to Confidential Business, to be considered behind closed doors.

CARRIED 6/1

Crs McLennan, Hamilton, Barty, MacWilliam, Quinton & Wilson voted in favour of the motion. Cr Gangell voted against the motion.

Item No. 12.3	Draft Local Planning Policy – Home Based Businesses (Final Adoption)
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	LUAP/POLCY/25
Previous Council Reports (if applicable)	25 August 2020 (Res 08/08/20)
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (e.g. under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 4	Draft Local Planning Policy – Home Based Businesses

Purpose

The purpose of this report was for Council to consider adopting a new Local Planning Policy – Home Based Businesses.

Council Resolution/Officer Recommendation – Item 12.3

OCM – 6/10/20

MOVED Cr Hamilton, Seconded Cr Barty, that Council, pursuant to Clause 4(3) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts Local Planning Policy – Home Based Businesses as attached.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/10/20 7/0

Item No. 12.4	Draft Amended Local Planning Policy No. 6 - Industrial Development (Final Adoption)
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	LUAP/POLCY/11
Previous Council Reports (if applicable)	25 August 2020 (Res 10/08/20)
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 5	<ul style="list-style-type: none"> • Draft Local Planning Policy No. 6 – Industrial Development • LLP 6 - Industrial Zones Development Design Guidelines

Purpose

The purpose of this report was for Council to consider adopting draft amended Local Planning Policy No. 6 – Industrial Development.

Council Resolution/Officer Recommendation – Item 12.4 **OCM – 7/10/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council, pursuant to Clause 4(3) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts the draft Local Planning Policy No. 6 – Industrial Development (as amended following advertising) as contained in the attachment.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/10/20 7/0

Item No. 12.5	Proposed Outdoor Eating Facility (Parklet)
Property Address	Old Perth Road reserve (abutting 22 (Lot 351) Old Perth Road, Bassendean)
Landowner/Applicant	Drew Mimmo
File Ref/ROC	COMDEV/POLCY/1
Previous Council Reports (if applicable)	N/A
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input checked="" type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 6	<ul style="list-style-type: none"> • Parklet Elevation • Parklet Plan

Purpose

The purpose of this report was for Council to consider issuing a permit under the *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010* (Local Law) for an Outdoor Eating Facility (parklet) on Old Perth Road, Bassendean, abutting 22 Old Perth Road, Bassendean (O2 Café).

Council Resolution/Officer Recommendation – Item 12.5 **OCM – 8/10/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council, pursuant to Clause 6.2 of the *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010*, issue a permit for a parklet on Old Perth Road abutting 22 (Lot 351) Old Perth Road, Bassendean (O2 Café) subject to the following conditions:

1. This permit is issued for the use of the loading bay as denoted on the attached plan only;

2. The applicant must hold a current Public Liability Insurance Policy with indemnity of not less than \$20,000,000. The Applicant is to provide a Certificate of Currency to the Town of Bassendean prior to the construction activity commencing;
3. The applicant does not have exclusive or uninterrupted use of the area. The parklet must be publicly available at all times;
4. The road and footpath pavement areas must be kept clean and free of litter at all times;
5. The applicant must ensure that no damage or obstruction is caused to a manhole, inspection pit, fire hydrant, water, gas, electrical or communications infrastructure, drainage or other service, within the location of parklet;
6. All furniture shall be durable, waterproof, rustproof and weather resistant, be maintained in good condition and be designed so that corners and fastenings do not create potential hazards for patrons and pedestrians;
7. Umbrellas shall be maintained to a high standard and securely anchored in accordance with *Australian Standard AS1170.2-2002 – Structural Design Actions – Wind Actions* and/or any recommendations provide by the manufacturer;
8. Alcohol consumption shall only be permitted where the necessary approvals have been obtained from the Department of Racing, Gaming and Liquor; and
9. Smoking is not permitted within the facility. The permit holder is required to provide appropriate non-smoking signage to ensure compliance.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/10/20 7/0

Item No. 12.6	Adoption of Town of Bassendean Corporate Business Plan
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
Ref	CORM/PLOCY/1
Directorate	Chief Executive
Authority/Discretion	<input type="checkbox"/> <input checked="" type="checkbox"/>
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes & policies.

<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
<input type="checkbox"/> Information	For the Council/Committee to note.
Attachment No. 7	Draft Corporate Business Plan 2020-2024

Cr Gangell left the meeting at 6.14pm and returned at 6.15pm.

Purpose

The purpose of this report was for Council to consider and adopt the *Town of Bassendean Corporate Business Plan 2020 – 2024 (CBP)*.

Officer Recommendation – Item 12.6

That Council adopts the *Town of Bassendean Corporate Business Plan 2020-2024* as attached.

Motion

MOVED Cr Wilson, Seconded Cr Quinton, that this Item be deferred.

LOST 3/4

Crs Wilson, Quinton & Gangell voted in favour of the motion. Crs McLennan, Hamilton, Barty & MacWilliam voted against the motion.

Council Resolution – Item 12.6(a) **OCM – 9/10/20**

MOVED Cr Hamilton, Seconded Cr McLennan, that Council adopts the *Town of Bassendean Corporate Business Plan 2020-2024*, **subject to the following amendments being made:**

Section 2.6: Support the creation of a more green and shaded Town:

Item 2.6.1: Develop longer term tree planting and biodiversity corridors program **inclusive of a reporting framework to Council on rates of survival/mortality/health.**

Section 1.2: Revise Sponsorship and Grants Policy to **to facilitate delivery of new and innovative cultural and arts projects.**

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Council Resolution – Item 12.6(b)
OCM – 10/10/20

MOVED Cr Wilson, Seconded Cr McLennan, that Council adopts the Town of Bassendean *Corporate Business Plan 2020-2024*, **subject to the following amendment being made:**

Section 4.1.1: **Review** land asset strategy.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Item No. 12.7	Adoption of Delegations Register
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	GOVN/CCLMEET/06
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans, reports and strategies, accepting tenders, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 8	<ul style="list-style-type: none"> • Delegations Register dated October 2020 • Delegations to be revoked

Purpose

The purpose of this report was for Council to consider adoption of the reviewed and amended Delegations Register dated October 2020 and deletion of redundant delegations to meet the Town's requirements for efficient and effective decision making and to comply with the *Local Government Act 1995*.

Cr Wilson moved the officer recommendation with the addition of a Point 6, as shown in bold.

Council Resolution/Officer Recommendation – Item 12.7 **OCM – 11/10/20**

MOVED Cr Wilson, Seconded Cr McLennan, that Council:

1. NOTES completion by Council as the Delegator, of the 2020/21 annual statutory review of the Delegations Register, in accordance with s.5.18 and s. 5.46 of the *Local Government Act 1995*, s.47(2) of the *Cat Act 2011* and s.10AB of the *Dog Act 1976*;
2. REVOKES, by ABSOLUTE MAJORITY, the delegations as detailed in Attachment No.2, under the *Local Government Act 1995*, *Cat Act 2011*, *Dog Act 1976* and *Graffiti Vandalism Act 2016*;
3. REVOKES delegations as detailed in Attachment No.2, under the *Building Act 2011*, *Bush Fires Act 1954*, *Food Act 2008* and *Public Health Act 2015*;
4. APPROVES, by ABSOLUTE MAJORITY, the delegations, inclusive of amendments as detailed in Attachment No.1 - Delegation Register October 2020, in accordance with s.5.17 and 5.42 of the *Local Government Act 1995*, s.44 of the *Cat Act 2011*, s.10AA of the *Dog Act 1976* and s.16 of the *Graffiti Vandalism Act 2016*;
5. APPROVES the delegations, inclusive of amendments and as detailed in Attachment No.1 -Delegation Register October 2020, in accordance with s.127 of the *Building Act 2011*, s.48 of the *Bush Fires Act 1954*, s.118 of the *Food Act 2008* and s.21 of the *Public Health Act 2016*; and
6. **REMOVES delegation 1.2.22, Recovery of Rates Debts – Actions to Take Possession of the Land.**

CARRIED BY AN ABSOLUTE MAJORITY 5/2

*Crs Wilson, McLennan, Hamilton, Barty & Quinton voted in favour of the motion.
Crs Gangell & MacWilliam voted against the motion.*

Item No.12.8	Accounts Paid – September 2020
File Ref/ROC	FINM/CREDTS/4
Directorate	Corporate Services
Authority/Discretion <input checked="" type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 9	List of Payments

Purpose

The purpose of this report was for Council to receive the list of payments for September 2020.

Council Resolution/Officer Recommendation – Item 12.8 **OCM – 12/10/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council receive the list of payments for September 2020.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/10/20 7/0

Item No. 12.9	Use of Common Seal
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	Not applicable
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No.	Nil

Purpose

The purpose of this report was for Council to note the documents affixed with the Common Seal during the reporting period.

Council Resolution/Officer Recommendation – Item 12.9 **OCM – 13/10/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council notes the affixing of the Common Seal during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/10/20 7/0

Item No. 12.10	Calendar for November 2020
Property Address (if applicable)	Not applicable
Landowner/Applicant (if applicable)	Not applicable
File Ref/ROC	INFM/INTPROP/1
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the

	principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No.	Nil

Purpose

The purpose of this report was for Council to consider the calendar for October 2020.

Council Resolution/Officer Recommendation – Item 12.10 **OCM – 14/10/20**

MOVED Cr Hamilton, Seconded Cr Barty, that Council adopt the calendar for November 2020.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/10/20 7/0

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13.1 Cr Wilson – Provision of a 360 Litre Recycling Bin

Council Resolution/Officer Recommendation – Item 13.1 **OCM – 15/10/20**

MOVED Cr Wilson, Seconded Cr Quinton, that the CEO prepare a report for Council outlining the cost and contractual implications for the Town providing a 360 litre recycling bin in the range of bin options provided to our community from the start of the 2020/21 financial year.

CARRIED UNANIMOUSLY 7/0

13.2 Cr Hamilton – Recognition of the late Tina Klein

Council Resolution/Officer Recommendation – Item 13.2 **OCM – 16/10/20**

MOVED Cr Hamilton, Seconded Cr Quinton, that Council formally recognises the achievements of the late Tina Klein by:

1. Authorising the CEO to investigate and implement potential planting/dedication of a tree in a prominent location to occur during the next winter planting season;
2. Requesting staff select a tree variety that has potential to grow into a stately and prominent specimen offering decades of shaded amenity for future generations; and

3. Writing to the family of the late Tina Klein to ascertain their wishes in respect to points 1 and 2 of this Motion.

CARRIED UNANIMOUSLY 7/0

14.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

15.0 URGENT BUSINESS

Nil

16.0 CONFIDENTIAL BUSINESS

Council Resolution – Item 16.0(a)
OCM – 17/10/20

MOVED Cr Wilson, Seconded Cr Hamilton, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 6.58pm.

CARRIED UNANIMOUSLY 7/0

Item No. 12.2	Unauthorised Works – 1 (Lot 223) River Street, Bassendean
Property Address (if applicable)	1 (Lot 223) River Street, Bassendean (Success Hill Lodge)
Landowner/Applicant (if applicable)	Michael John Murphy
File Ref/ROC	DABC/BDVAPPS/2011-224
Previous Council Reports (if applicable)	28 July 2020 (Res: 5/07/20)
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.

<input checked="" type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 3	Proposed Schedule of Works

Purpose

The purpose of this report was for Council to consider action relating to unauthorised works and the maintenance and conservation of 1 (Lot 223) River Street, Bassendean (Success Hill Lodge).

Cr Hamilton moved the officer recommendation with an amendment to the date, as shown in bold.

Council Resolution/Officer Recommendation – Item 12.2 **OCM – 18/10/20**

MOVED Cr Hamilton, Seconded Cr Quinton, that Council, in accordance with Clause 13(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, gives the landowner of 1 (Lot 223) River Street, Bassendean (Success Hill Lodge) a Heritage Conservation Notice requiring the landowner to do the following:

1. Carry out the following in accordance with the development approval dated 6 October 2020 (Ref: 2020-117) by **31 March 2021**:
 - Re-roofing to the main building;
 - Provide stormwater drainage away from the building; and
 - Replacement of the fascia and guttering of the main roof.
2. Obtain development approval for, and thereafter carry out, the following specified repairs to the heritage place in accordance with the Conservation Management Strategy (dated 17 May 2019) by 30 June 2021, specifically:
 - Repairs to the Dining Room west wall (internally and externally);
 - Repairs to the double hung windows to the Dining Room;
 - Reconstruction and stabilisation works, and removal of air vent pipes to the verandah; and
 - Investigation and treatment of time for terminate control.

CARRIED 4/3

Crs Hamilton, Quinton, McLennan & MacWilliam voted in favour of the motion. Crs Barty, Wilson & Gangell voted against the motion.

Please note: A Notice of Motion has been received from Cr McLennan for consideration at the Ordinary Council Meeting to held on 24 November 2020, to revoke the Council Resolution above (OCM-18/10/20 refers).

Cr Wilson requested his reasons for voting against the motion be recorded in the minutes, as follows:

1. *It is open to Council not to issue a heritage conservation notice; and*
2. *I do not believe that supporting the motion would be fair and just to the owners of the property in the circumstances.*

Item No. 16.1	Waiver of Rates Levied on the property - 3/335 Collier Road, Bassendean
Property Address (if applicable)	
Landowner/Applicant (if applicable)	Cadomoon Pty Ltd
File Ref/ROC	
Previous Council Reports (if applicable)	Not applicable
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

Purpose

The purpose of this report was for Council to consider exercising its discretion to waive a portion of rates levied on the property situated at 3/335 Collier Rd, Bassendean.

This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

Council Resolution/Officer Recommendation – Item 16.1
OCM – 19/10/20

MOVED Cr Hamilton, Seconded Cr Wilson, that Council exercise its discretion under section 6.47 of the *Local Government Act 1995* to waive back rates of \$5,386.89 levied on the property situated at 3/335 Collier Road, Bassendean for the period 1 January 2019 to 30 June 2019.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Item No. 16.2	Purchase of 27 (Lot 100) Hyland Street, Bassendean
Property Address (if applicable)	27 (Lot 100) Hyland Street, Bassendean
Landowner/Applicant (if applicable)	Herbert Super Pty Ltd
File Ref/ROC	A2435
Previous Council Reports (if applicable)	17 December 2019
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building permits, applications for other permits/licences (e.g. under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

Purpose

The purpose of this report was for Council to consider purchasing 27 (Lot 100) Hyland Street, Bassendean.

This matter was considered with members of the public excluded from the Chambers under Clause 5.23 (2) (c) of the Local Government Act 1995, as the report discusses a contract which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Council Resolution/Officer Recommendation – Item 16.2
OCM – 20/10/20

MOVED Cr Hamilton, Seconded Cr Gangell, that Council agrees to purchase 27 (Lot 100) Hyland Street, Bassendean.

CARRIED 6/1

Crs Hamilton, Gangell, McLennan, Barty, MacWilliam & Quinton voted in favour of the motion. Cr Wilson voted against the motion.

Council Resolution – Item 16.0(b)
OCM – 21/10/20

MOVED Cr Hamilton, Seconded Cr Barty, that the meeting come from behind closed doors, the time being 7.28pm.

CARRIED UNANIMOUSLY 7/0

17.0 CLOSURE

The next Briefing Session will be held on Tuesday 17 November 2020. The next Ordinary Council Meeting will be held on Tuesday 24 November 2020.

There being no further business, the Presiding Member declared the meeting closed, the time being 7.28pm.

ATTACHMENT NO. 2

TOWN OF BASSENDEAN

MINUTES

SPECIAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON WEDNESDAY 4 NOVEMBER 2020 AT 7.00PM

1.0 DECLARATION OF OPENING; ACKNOWLEDGEMENT OF COUNTRY; ACKNOWLEDGEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 STATEMENTS BY MEMBERS OF THE PUBLIC ON AGENDA ITEMS

Nil

3.0 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

4.0 ATTENDANCES, APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Kathryn Hamilton, Deputy Mayor
Cr Chris Barty
Cr John Gangell
Cr Hilary MacWilliam
Cr Sarah Quinton
Cr Jai Wilson

Officers

Ms Peta Mabbs, Chief Executive Officer
Mr Paul White, Director Corporate Services

Mr Luke Gibson, Director Community Planning
Mr Phil Adams, Executive Manager Infrastructure
Ms Donna Shaw, Manager Development and Place
Ms Elizabeth Kania, Manager Governance and Strategy
Mr Jeremy Maher, Manager Sustainability and Environment
Mr Alex Snadden, Planning Officer
Mrs Amy Holmes, Minute Secretary

Public

Two members of the public were in attendance.

Press

Nil

Leave of Absence

Council Resolution – Item 4.0
SCM-1/11/20

MOVED Cr McLennan, Seconded Cr Wilson, that Cr Hamilton be granted a leave of absence for 5-12 November 2020.

CARRIED UNANIMOUSLY 7/0

5.0 DECLARATIONS OF INTEREST

Nil

6.0 REPORTS

Item No. 6.1	Draft Local Planning Strategy and Local Planning Scheme – Consent to Advertise
Property Address	N/A
Landowner/Applicant	N/A
File Ref/ROC	LUAP/PLANNG/24
Previous Council Reports (if applicable)	28 April 2020 (Res:11/04/20)
Directorate	Community Planning
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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Attachment No.	1 – Report of Review 2 – WAPC Report of Review Support 3 – Draft Local Planning Strategy 4 – Draft Local Planning Scheme 11 5 – Draft Local Planning Scheme Map

Purpose

The purpose of this report was for Council to consider endorsing the draft amended Local Planning Strategy and draft Local Planning Scheme No. 11 (LPS 11) for the purposes of advertising.

Officer Recommendation – Item 6.1

That Council:

1. Pursuant to Regulation 11(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts the draft amended Local Planning Strategy for the purposes of advertising, as contained in Attachment 3.
2. Pursuant to Section 72(1) of the *Planning and Development Act 2005*, adopts for the purposes of advertising, the draft Local Planning Scheme No. 11 consisting of the Scheme Text and Scheme Maps, as contained as Attachment 4 and 5, respectively.

Amending Motion – Item 6.1

MOVED Cr Wilson, Seconded Cr Quinton, that the following modification be made:

- Coding the land bound by the Railway Line, Thompson Road, Guildford Road and Earlsferry Court, Bassendean as R20 and R25 and excluding it from the proposed Special Control Area, in accordance with existing Local Planning Scheme No. 10.

LOST 3/4

Crs Wilson, Quinton & MacWilliam voted in favour of the motion. Crs McLennan, Hamilton, Barty & Gangell voted against the motion.

Council Resolution – Item 6.1(a)
SCM-2/11/20

MOVED Cr Wilson, Seconded Cr Gangell, that the following modification be made:

- Coding 38 (Lot 100) Maidos Street, Ashfield R100 rather than R60.

CARRIED 5/2

Crs Wilson, Gangell, Barty, MacWilliam & Quinton voted in favour of the motion. Crs McLennan & Hamilton voted against the motion.

Council Resolution – Item 6.1(b)
SCM-3/11/20

MOVED Cr Wilson, Seconded Cr Gangell, that the following modification be made:

- Zoning 6 (Lot 4) and 8 (Lot 5) Ivanhoe Street, Bassendean Residential R100, rather than “Private Clubs, Institutions and Place of Worship”.

CARRIED 5/2

Crs Wilson, Gangell, McLennan, MacWilliam & Quinton voted in favour of the motion. Crs Hamilton & Barty voted against the motion.

Council Resolution – Item 6.1(c)
SCM-4/11/20

MOVED Cr Wilson, Seconded Cr McLennan, that the following modifications be made:

- Zoning 2 Broadway, Bassendean Mixed Use rather than Residential R60.
- Introducing a new provision within table 5 of the scheme text, to state as follows: “*Notwithstanding 5(1) above, for 2 Broadway and 72 and 76 Railway Parade, Bassendean, the local government may, at its discretion, permit residential density to a maximum density of R160*”.
- Zoning 4 Broadway, Bassendean Residential R100 rather than Residential R60.

CARRIED UNANIMOUSLY 7/0

Cr Gangell left the meeting at 8.28pm and returned at 8.30pm.

The officer recommendation, with amendments, was put.

Council Resolution/Officer Recommendation – Item 6.1 (d)
SCM-5/11/20

MOVED Cr Gangell, Seconded Cr Hamilton, that Council:

1. Pursuant to Regulation 11(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts the draft amended Local Planning Strategy for the purposes of advertising, as contained in Attachment 3.
2. Pursuant to Section 72(1) of the *Planning and Development Act 2005*, adopts for the purposes of advertising, the draft Local Planning Scheme No. 11 consisting of the Scheme Text and Scheme Maps, as contained as Attachment 4 and 5, respectively, **subject to the following modifications being made to the satisfaction of the Chief Executive Officer:**
 - (a) **Coding 38 (Lot 100) Maidos Street, Ashfield R100 rather than R60.**
 - (b) **Zoning 6 (Lot 4) and 8 (Lot 5) Ivanhoe Street, Bassendean Residential R100, rather than “Private Clubs, Institutions and Place of Worship”.**
 - (c) **Zoning 2 Broadway, Bassendean Mixed Use rather than Residential R60.**
 - (d) **Introducing a new provision within table 5 of the scheme text, to state as follows: “Notwithstanding 5(1) above, for 2 Broadway and 72 and 76 Railway Parade, Bassendean, the local government may, at its discretion, permit residential density to a maximum density of R160”.**
 - (e) **Zoning 4 Broadway, Bassendean Residential R100 rather than Residential R60.**

CARRIED UNANIMOUSLY 7/0

6.0 CLOSURE

There being no further business, the Presiding Member declared the meeting closed, the time being 8.41pm.

ATTACHMENT NO. 3



MINUTES

Annual General Meeting

Friday, 25 September 2020

Crown Perth

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3.2	State Owned Unallocated Crown Land (UCL) House Blocks	9

AGENDA

WALGA

Annual General Meeting

Held at

Crown Perth, Grand Ballroom

Friday 25 September 2020

The meeting commenced at 4pm

1 Annual General Meeting – Order of Proceedings

1.1 Record of Apologies

- City of Albany
- Town of Bassendean
- Shire of Boyup Brook
- Shire of Carnarvon
- Shire of Coorow
- Shire of Dumbleyung
- Shire of Halls Creek
- Shire of Meekatharra
- Shire of Murchison
- Shire of Ngaanyatjarraku
- Shire of Sandstone
- Shire of Shark Bay
- Shire of Three Springs
- Shire of Williams
- Shire of Woodanilling
- Cr Thomas Oversby Shire of Boyup Brook
- Cr Helen O'Connell Shire of Boyup Brook
- Cr Brett McGuinness Shire of Quairading
- Cr Len Armstrong Shire of Lake Grace
- Cr Ian Mickel Shire of Esperance
- Cr Amanda Yip City of Bunbury
- Cr Anthony Farrell Shire of Chapman Valley
- Mayor Dan Bull City of Bayswater
- Cr Cheryl Kozisek City of Bunbury
- Cr Steven Carter Shire of Dalwallinu
- Cr Keith Carter Shire of Dalwallinu
- Cr Sue Meeking Shire of Kondinin
- Cr Julie Russel Shire of Wickepin
- Cr Steven Martin Shire of Wickepin
- Cr Dot Newton City of Wanneroo
- Mr Tony Nottle City of Busselton
- Cr Jason Russell Shire of Mundaring

1.2 Adoption of Standing Orders

RESOLUTION:

Moved Mayor Shane Van Styn, City of Greater Geraldton
Seconded Cr Julie Brown, City of Gosnells

That the AGM Association Standing Orders be adopted.

CARRIED

1.3 Confirmation of Minutes

Minutes of the 2019 WALGA Annual General Meeting were contained within the AGM Agenda.

RESOLUTION:

Moved Cr Paul Kelly, Town of Claremont
Seconded Mayor Logan Howlett, City of Cockburn

That the Minutes of the 2019 Annual General Meeting be confirmed as a true and correct record of proceedings.

CARRIED

2.0 Adoption of Annual Report

Annual Report including audited Financial Statements were distributed to members separately.

RESOLUTION:

Moved President Cr Michelle Rich, Shire of Serpentine Jarrahdale
Seconded Mayor Shane Van Styn, City of Great Geraldton

That the 2020 Annual Report including the 2019/20 Audited Financial Statements be received.

CARRIED

3.0 Consideration of Executive and Member Motions

As per motions listed.

4.0 Closure

There being no further business the Chair declared the meeting closed at 4:29pm.

3. Consideration of Executive and Member Motions

3.1 Drought in Western Australia

Shire of Dundas Delegate to move

RESOLUTION

Moved: President Cr Laurene Bonza, Shire of Dundas
Seconded: Cr Rasa Patupis, Shire of Dundas

That WALGA:

- 1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance; and**
- 2. Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.**

IN BRIEF

The Australian Government has released a drought response, resilience and preparedness plan.

The plan is focused on three themes:

- Immediate action for those in drought.
- Support for the wider communities affected by drought.
- Long-term resilience and preparedness.

Read the detail in the:

[Australian Government's Drought Response, Resilience and Preparedness Plan.](#)

Most regions in WA did not form part of the Drought Program

CARRIED

MEMBER COMMENT

In relation to the above the Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management announced on 1 July 2020 that the Australian Government was investing \$3.9 billion (growing to \$5 billion) in the Future Drought Fund.

This long-term, sustainable investment will make \$100 million available each year to help farmers and communities become more prepared for, and resilient to, the impacts of drought. The first of the Future Drought Funds Programs were announced and began to roll out from July 2020, funding farm business planning, greater access to information for decision-making, adoption of research and technologies, and building the drought resilience of natural resources such as soil and vegetation in agricultural landscapes.

Communities will also benefit through improved regional planning, strengthening networks, leadership and community capabilities and small-scale infrastructure projects.

The eight programs, totalling \$89.5 million, are:

1. The \$20m Farm Business Resilience program will provide farm businesses with training to strengthen their strategic business management skills and develop a farm business plan to build risk management capacity and drought resilience.
2. The \$10m Climate Services for Agriculture program will fund the development and delivery of interactive digital 'climate information services' for the agriculture sector to assist farmers to make real-time decisions.

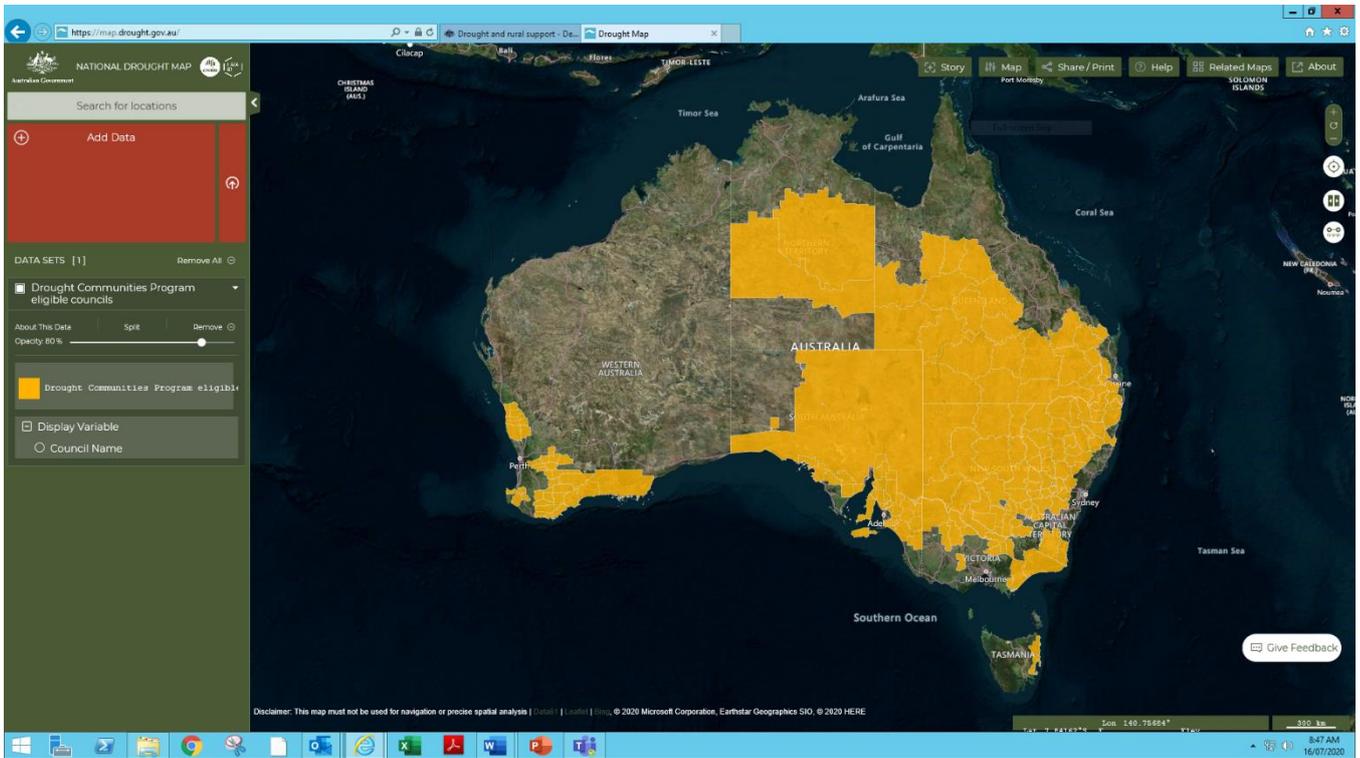
3. The \$3m Drought Resilience Self-Assessment Tool will provide an online self-assessment tool for farmers to self-identify drought risks based on a range of social, economic and environmental indicators, and take action to build the drought resilience of their farm business.
4. The \$20.3m Drought Resilience Research and Adoption program will establish two regionally located Drought Resilience Adoption and Innovation Hubs, and Innovation Grants will become available to research organisations, private sector, industry, not-for-profit organisations and community groups.
5. The \$15m Natural Resource Management (NRM) Drought Resilience program will fund regional NRM bodies to undertake projects to build drought resilience of natural resources on agricultural landscapes, and there will also be grants available to organisations, farmer groups and individuals to undertake NRM projects to build the drought resilience of natural resources on small scales.
6. The \$3.75m Networks for Building Drought Resilience program will support community-driven projects that enhance drought resilience and strengthen networks, including small-scale infrastructure projects to make community facilities drought resilient.
7. The \$7.45m Drought Resilience Leaders program will develop leadership capability in communities and include a mentoring component to foster uptake of innovative practices to build drought resilience of farmers and their businesses.
8. The \$10m Regional Drought Resilience Planning will provide funding to consortia of local councils or equivalent entities to develop Regional Drought Resilience Plans for agriculture and allied industries.

In response to the above announcements on the 1 July 2020, the Western Australian Government was critical of these as they had bypassed critical WA projects that had been presented in a WA Government submission. WA's submission included research and development projects to regenerate degraded and dehydrated lands, projects to prove and promote on-farm desalination, a boost to Strategic Community Water Supplies in the grainbelt and support for horticulture on the Gnangara Mound. While any Federal drought funding is welcomed by the State Government, they felt that this program represents a lost opportunity for WA farmers in need of long-term drought support.

Despite its disappointment with the outcome, the McGowan Government stated it will work with the Federal Government to deliver programs in WA and will continue to push for projects to deal with systemic dry conditions in WA.

Recently the State Government has also declared a water deficiency in another area of the Goldfields Esperance Region in the Shire of Esperance - Cascade area. This is the 12th declaration since May 2019. A declaration is made as a last resort, after continued dry conditions due to climate change have depleted on-farm and State Government managed community water supplies.

<https://map.drought.gov.au/>



The above map identifies the Shires or Regions eligible for this funding. Unfortunately most areas in WA are excluded from any assistance for these programs, and it is important to highlight the Western Australian position as severely impacted with a lack of understanding or support from both Federal and State Governments.

SECRETARIAT COMMENT

The motion is in keeping with the State Council resolution of March 2020, requesting WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program. RESOLUTION 37.1/2020

3.2 State Owned Unallocated Crown Land (UCL) House Blocks

Shire of Dundas Delegate to move

RESOLUTION

Moved: President Cr Laurene Bonza, Shire of Dundas
Seconded: Cr Rasa Patupis, Shire of Dundas

That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

IN BRIEF

Local Governments impose rates to raise revenue to fund the services and facilities.

The State Government do not pay rates on unallocated crown land.

Request a review into the justification and fairness of the State not paying rates on UCL land.

CARRIED

MEMBER COMMENT

The Shire of Dundas is concerned that the State Government does not pay rates on Unallocated Crown Land. What is not considered is the roads in front of these properties still need to be sealed every ten years, the drains need repairs and verges need to be mowed, not to mention the portion of rates that contribute to the landfill, footy grounds, town-hall, public amenities, swimming pool and the general beautification of the Town.

The Shire of Dundas has 679 Town-site Properties.

The Shire of Dundas has 352 lots of Crown Land within the Town Boundary not paying rates or not vested to anyone to pay rates.

This is just over 50% of blocks in our community that does not pay rates while the infrastructure in-front of these blocks of land has to be maintained by the rest of our community. This equates to \$158,400.00 per year that the community has to find to maintain the infrastructure in front of these properties, which is 16% of the Shire's rates revenue.

The Shire of Dundas believes that the State should review the rate exemption provisions into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

An alternative may be for the State to pay a minimum annual maintenance charge on each block to Local Governments to mitigate fire risk and asset management costs for roads, footpaths, drainage etc.

SECRETARIAT COMMENT

The above motion is consistent with WALGA's current policy of requesting for a broad review to be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act. This would include the current exemption for State Government Unallocated Crown Land (UCL).

It is also worth noting that the Local Government Review Panel have recommended that "*The Economic Regulation Authority (ERA) should be asked to undertake a review of the rating system, including a thorough examination of the case for the current wide range of exemptions*".

DECLARATION

These minutes will be confirmed at the meeting held August 2021.

Signed

 Person presiding at the meeting at which these minutes were confirmed



ABRIDGED MINUTES

Ordinary Meeting of Council

22 October 2020

The Full Minutes of this meeting are available on the EMRC's website:

<http://www.emrc.org.au/council/council-and-committees/council-minutes.aspx>

ORDINARY MEETING OF COUNCIL

ABRIDGED MINUTES

22 October 2020

(REF: D2020/23661)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, ASCOT WA 6104 on **Thursday, 22 October 2020**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm, and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

Kaya Maaman, Kaya Yorga, Kaya Bridia
Ngalak kaartitj windji ngalak nynininy
Nagalak kaartitj nidja boodja baal Whadjuk Noongar Boodja ngalak nyininy
Koorah, Nitja yeyi, Boordahwan

Translation

Greetings everyone

We all understand where we are meeting.

We know that we meet on the lands of the Whadjuk Noongar people

Always was, always will be.

The Chairman welcomed Mr James McGovern, Manager Governance, WALGA and Mr Nick Reynolds, Executive Advisor, GHD.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Jai Wilson (Chairman)	EMRC Member	Town of Bassendean
Cr Amy Collins (<i>Deputising for Cr Jeans</i>)	EMRC Deputy Member	Shire of Mundaring
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Lesley Boyd	EMRC Member	City of Kalamunda
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Ian Johnson (<i>Deputising for Cr Congerton</i>)	EMRC Deputy Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Doug Jeans (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Mel Congerton	EMRC Member	City of Swan
Cr Lorna Clarke	EMRC Member	City of Bayswater

EMRC Officers

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Mr Steve Fitzpatrick	Chief Project Officer
Mrs Wendy Harris	Chief Sustainability Officer
Mr Brad Lacey	Chief Operating Officer
Ms Theresa Eckstein	Executive Assistant to the Chief Executive Officer
Mrs Lee Loughnan	Personal Assistant to Chief Financial Officer (Minutes)



Item 2 continued

EMRC Observers

Mr David Ameduri	Manager Financial Services
Ms Izabella Krzysko	Manager Procurement and Governance
Mr Chris Snook	Information Services Support Officer

Observer(s)

Mr James McGovern	Manager Governance	WALGA
Mr Doug Pearson	Director Works and Infrastructure	City of Bayswater
Ms Rhonda Hardy (<i>from 6:23pm</i>)	Chief Executive Officer	City of Kalamunda

Visitor(S)

Mr Nick Reynolds (<i>departed 6:30pm</i>)	Executive Advisor	GHD
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4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

The Chair announced that the Reconciliation Action Working Group has been reconvened. Cr Daw was reappointed as the Chair. A discussion took place on the Reconciliation Action Plan and placing art work on some walls of high traffic areas. A report will be provided in due course.

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

8.1 EMRC STRATEGIC REVIEW UPDATE

Mr Nick Reynolds from GHD provided an update to the EMRC Strategic Review and on the updated approach.

Councillors were advised of the stakeholder engagement process, the presentation of the current methodology and that workshops will be organised for the beginning of December 2020.

Mr Nick Reynolds departed the meeting at 6:17pm

8.2 WAC – WASTE REPORT PRESENTATION

The CEO provided a presentation on a proposed new look Council/WAC Information Bulletin (IB) for the Waste Report. The new graphs will replace the current Council Tonnages Comparison report and spreadsheets and will supply information where possible, on waste generation per household on a monthly or year to date basis.

The graphs included some of the following:

- Tonnage Incoming (commercial and member Council);
- Tonnage and Budgeted Tonnages by Budget Category and Financial Year;
- Percentage recovery measure for waste categories;
- Tonnages for Financial Quarter and Financial Year;
- Tonnages by Waste Category (including commercial);
- Tonnages per Household by Financial Quarter and Financial Year; and
- Tonnage per Population by Financial Quarter and Council.

Report generation is interactive and Microsoft Power BI is the platform used.



Item 10.2 continued

Question 5: Is there a market for the compost?

Response: Yes there is, particularly if it complies with the Australian Standard AS 4454 which we test our mulch and compost products against. We are busy working on markets for FOGO compost at present, including options for bagging the compost for sale.

Question 6: As this is meant as a trial, can we receive regular updates on statistics such as tonnes, contamination rates, markets for the compost?

Response: We can provide a quarterly update to Council.

Council were also shown the two 'The Garden Gurus – Recycling Organics' videos which were recently aired on free-to-air television that involved the Town of Bassendean and the EMRC.

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

11.1 2019/2020 Annual Financial Audit

Cr O'Connor requested an update on the outstanding audit process.

The CEO advised that due to the proposed change in Regulations specifically around a different valuation methodology for certain assets, this has resulted in the Office of the Auditor General having to wait for the changes to be gazetted before it could provide an audit opinion. This delay has created a delay for all Local Governments (in WA) but we anticipate the proposed changes to be finalised very shortly.

11.2 Acknowledgement of Country

Cr Powell highlighted that the Chairman addresses the Acknowledgement of Country statement in the Noongar language and enquired if an English translation could also be made. Cr Powell also requested that it be included in the Council meeting agenda in both English and Noongar language to allow Council Members to gain an understanding of what is being said.

The CFO advised that while the agenda currently follows the order as reflected in the existing *Standing Orders Local Law 2013*, he believes the request to include the Acknowledgement statement in both languages can be added to the agenda, consistent with the existing practice to include it in the minutes of the meeting.

11.3 FOGO Processing Technology

Cr O'Connor referred to a front-page article written in the last edition of the Echo Newspaper which reported on the creation of a modern FOGO processing facility being built at Red Hill which will be able to capture methane gas. Clarity was requested around whether the EMRC has changed its specifications around the technology type.

The CEO advised that while the process for the tender remains technology neutral, it should be noted that an existing license is in place at Red Hill Waste Management Facility for an anaerobic digestion process which captures methane gas to produce electricity.



Item 11 continued

11.4 Extension request to complete the audit

Cr Johnson queried whether an extension request is required to the audit deadlines.

The CFO confirmed that an extension request is not required. The *Local Government Act 1995* requires that by 30 September following each financial year, a local government is to submit to its auditor the accounts and annual financial report. This has been completed ahead of the time and accordingly, there is no requirement to request for an extension.

The CFO highlighted the EMRC Officers are working closely with Office of the Auditor General to finalise the audit as soon as possible.

14 REPORTS OF EMPLOYEES

14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST AND SEPTEMBER 2020

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2020

14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE

14.4 CLOSURE OF EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR PERIOD 2020-2021 AND PUBLIC HOLIDAYS FOR 2021

14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN

QUESTIONS

The Chairman invites questions from members on the reports of employees.

Cr O'Connor requested that Item 14.3 be withdrawn and dealt with separately.

RECOMMENDATION(S)

That with the exception of item 14.3, which is to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR BOYD

SECONDED CR HAMILTON

THAT WITH THE EXCEPTION OF ITEM 14.3, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY



14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE

REFERENCE: D2020/22101

RECOMMENDATION(S)

That Council:

1. Endorses the EMRC Meeting Structure as detailed in this report.
2. By absolute majority disband the Chief Executive Officer Advisory Committee.
3. By absolute majority disband the Investment Committee.
4. By absolute majority disband the Waste Advisory Committee.
5. Adopts the Meeting Procedures for Agenda Briefing Forums and Information Sessions, forming the attachment to this report.

Cr O'Connor moved an amendment to the officer recommendation by adding an additional Item 6 such that:

6. *Requests that the CEO continue to provide Confidential Reports and Attachments as part of the Public Agenda Forum process to the member Council Chief Executive Officers and Staff normally attending the Technical Officers Meeting to allow them to advise their respective EMRC Councillors.*

The rationale for the amendment is for the CEO to continue to provide Confidential Reports and Attachments as part of the Public Agenda Forum process to the Chief Executive Officers and Technical Officers to allow them to advise their respective EMRC Councillors.

The Chairman sought clarification from Cr O'Connor if this amendment was intended to be a blanket for all confidential items including those that would otherwise not go to the Technical Officers Group.

Cr O'Connor responded that it was not the intent of the amendment and was not intended to be onerous in that it should be limited to those items specific to the Technical Officers Group or as the CEO determines to refer the items to those that he might deem relevant to receive advice from.

Alternative Recommendation

That Council:

1. Endorses the EMRC Meeting Structure as detailed in this report.
2. By absolute majority disband the Chief Executive Officer Advisory Committee.
3. By absolute majority disband the Investment Committee.
4. By absolute majority disband the Waste Advisory Committee.
5. Adopts the Meeting Procedures for Agenda Briefing Forums and Information Sessions, forming the attachment to this report.
6. Requests that the CEO continue to provide Confidential Reports and Attachments as part of the Public Agenda Forum process to the member Council Chief Executive Officers and Staff normally attending the Technical Officers Meeting to allow them to advise their respective EMRC Councillors.



Item 14.3 continued

COUNCIL RESOLUTION(S)

MOVED CR O'CONNOR SECONDED CR WOLFF

THAT COUNCIL:

1. ENDORSES THE EMRC MEETING STRUCTURE AS DETAILED IN THIS REPORT.
2. BY ABSOLUTE MAJORITY DISBAND THE CHIEF EXECUTIVE OFFICER ADVISORY COMMITTEE.
3. BY ABSOLUTE MAJORITY DISBAND THE INVESTMENT COMMITTEE.
4. BY ABSOLUTE MAJORITY DISBAND THE WASTE ADVISORY COMMITTEE.
5. ADOPTS THE MEETING PROCEDURES FOR AGENDA BRIEFING FORUMS AND INFORMATION SESSIONS, FORMING THE ATTACHMENT TO THIS REPORT.
6. REQUESTS THAT THE CEO CONTINUE TO PROVIDE CONFIDENTIAL REPORTS AND ATTACHMENTS AS PART OF THE PUBLIC AGENDA FORUM PROCESS TO THE MEMBER COUNCIL CHIEF EXECUTIVE OFFICERS AND STAFF NORMALLY ATTENDING THE TECHNICAL OFFICERS MEETING TO ALLOW THEM TO ADVISE THEIR RESPECTIVE EMRC COUNCILLORS.

CARRIED UNANIMOUSLY



15 REPORTS OF COMMITTEES

15.1 WASTE ADVISORY COMMITTEE MEETING HELD 8 October 2020 (REFER TO MINUTES OF COMMITTEE)

REFERENCE: D2020/20941 (WAC) – D2020/22383

The minutes of the Waste Advisory Committee meeting held on **8 October 2020** accompany and form part of this agenda – (refer to section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Waste Advisory Committee.

Cr Johnson requested for an update on Item 11.3 Draft FOGO Supply Agreement.

The CEO advised that officers supported that the matter be deferred to a future meeting so that it didn't interfere with the intended timelines. The Supply Agreement document will be made available to member Councils at the December 2020 Council meeting to allow time to seek legal advice. A meeting is scheduled on 23 Oct 2020 with all the relevant Technical Officers to agree on a final draft.

RECOMMENDATION(S)

That Council adopts the recommendations in the Waste Advisory Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR POWELL

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORT (SECTION 15.1).

CARRIED UNANIMOUSLY

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 3 December 2020** at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2020

Thursday	3 December	at	EMRC Administration Office
January 2021 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 7.15pm.

TOWN OF BASSENDEAN DELEGATES REPORT

The following report is based on the 22 OCTOBER 2020 MEETING OF THE EMRC COUNCIL.

1. Council Minutes

1a. Closure of EMRC Facilities for the Upcoming Christmas/New Year 2020-2021 Period 2020-2021 and Public Holidays for 2021 (item 14.4)

Overview

- It is standard practice for the EMRC Ascot Administration Office to close over the Christmas/New Year period.
- Closure of the Waste Management Facilities open to the community is limited over the Christmas/New Year period and all public holidays.
- Coppin Road Transfer Station's current closing days are Wednesday, Thursday and Friday.

Resolution(s)

That Council approves:

1. The EMRC Ascot Administration Office being closed from 5:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday, 4 January 2021 and all public holidays in 2021.
2. The Hazelmere Resource Recovery Park being closed from 3:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday 4 January 2021 and all public holidays in 2021.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Friday 1 January 2021) and Good Friday (Friday 2 April 2021).
4. The Mathieson Road Transfer Station (Shire of Mundaring) being closed on Christmas Day (Friday, 25 December 2020), Boxing Day (Saturday, 26 December 2020), New Year's Day (Friday, 1 January 2021) and Good Friday (Friday 2 April 2021).
5. The Coppin Road Transfer Station will be closed on Boxing Day (Saturday, 26 December 2020) only. (Refer to report for normal closing days).
6. The Baywaste Transfer Station (City of Bayswater) will be closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Monday, 4 January 2021) and Good Friday (Friday, 2 April 2021).

Implication(s) for Town of Bassendean

- Reduction of accrued leave balances.

2. Information Bulletin

2a. Urban and Natural Environment Teams Activity Report July to September 2020 (Item 1.5)

Overview

The progress report provided below is firstly grouped according to the actions relevant to all councils, followed by actions applicable to individual member Councils or participating Councils on Urban and Natural Environment activity for the period July to September 2020.

Key Regional Actions

- Planning is currently underway to incorporate the Environmental strategy due for review this year, into an EMRC Sustainability Strategy.
- Initial planning including: vision, mission, identify key result areas and sustainable development goals. Configuring a structure for the sustainability strategy framework.
- Currently researching the opportunity to trial the use of fuel load assessments via Regional Mapping of Bush Fire Risk.
- Following the Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning, the development of Flood Awareness communication tools for each participating Councils is proposed to assist our member Councils in communicating with residents and businesses as needed. A proposal has been sent out to participating Councils as well as DFES and DWER for comment.

Town of Bassendean

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Prepared water data analysis report Bassendean.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID 19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders
- Guildford Road Corridor study desktop research study.
- Share the Space.

Item 2a continued

- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.

STRATEGIC/POLICY IMPLICATIONS

Implication(s) for Town of Bassendean

- Participating member Council officer time on the two advisory groups: EDOG and RITS IAG

2b. Waste Education Report September 2020 (Item 1.6)

Overview

The Waste Education team continues to provide outstanding service to member Councils and the wider community to ensure best practice and resource recovery consistent messaging is achieved. The team has been very proactive in adapting to dealing with changing circumstances, particularly during COVID-19, and an example of this is the 'virtual tour' which the team created to fill the void whilst physical tours of Red Hill were suspended.

1. FOGO UPDATE

- Town of Bassendean rolled out FOGO over a two-week period from 27 July - 7 August 2020;
- EMRC FOGO staff have moved to the Town of Bassendean to assist with the rollout;
- Community engagement stalls at Hawaiian's Bassendean Shopping Centre and Bassendean Train station;
- 787 phone calls received over the 2-week rollout period;
- Feather flags, stencils, A-frames, display bins and pull up banners delivered and incorporated into events;
- Working on a business engagement strategy for the implementation of a 'FOGO Approved' stamp to food businesses;
- Continued developing a social media strategy for ongoing messaging and engagement;
- Three-bin FOGO Information Webinar – 19 Attendees - 15 July 2020;
- Following up inquiries received during the FOGO rollout;
- Site visits to properties struggling with the new FOGO service to help find a solution;
- Designing a system and letter templates to combat contamination;
- Developing a procedure for the implementation of FOGO in MUDs and commercial businesses;

Item 2b continued

- Developing a long-term engagement/education plan for social media/print release and media release; and
- Bin tagging of properties with FOGO will commence 26 October 2020.

2. WASTE AND RECYCLING GUIDES

- Guides for the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Mundaring and the City of Swan have been distributed to residents. Including a second two-bin guide for the Town of Bassendean for households that won't be switching to FOGO (mainly multi-unit dwellings).

3. WASTE PLANS

- Kalamunda waste plan endorsed by Council in July and by DWR in September. Presently one of only two DWER Endorsed plans (Cockburn);
- Mundaring, Bayswater & Belmont have submitted their draft plans;
- EMRC draft plan submitted to council and approved – 17 September;
- EMRC finalised Waste Plan submitted to DWER for comment & endorsement – 29 September; and
- City of Swan and Town of Bassendean are generating and circulating their plans as per their target goals.

4. Container Deposit Scheme (CDS)

- Provision of assistance to the Shire of Mundaring regarding Container Deposit Scheme (CDS) Refund Point rollout.

5. LOAN RESOURCES

- Keep Australia Beautiful Gant has been used to purchase items for a community events wash up trailer to be promoted later this year;
- Party Loan Box – Includes bunting, crockery and happy birthday flag. Caters for 48 people - complete; and
- Plastic Not So Fantastic Loan Box – activities and books for community and school groups to hire. Focuses on the impacts and solutions to the single-use plastic problem.

6. E-LEARNING

- Red Hill Virtual Tour – Includes drone footage of the site and information on Household Hazardous Waste (HHW), e-waste and environmental management at Red Hill – complete.

Item 2b continued

7. Public Recycling Updates (Public place collection data for August and Financial Year to Date)

a. Public Place Battery Collection Program

Battery Recycling - Public Places	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	96.2	96.4	210.6	159.8
Bayswater	266.2	333.0	610.7	522.0
Belmont	27.8	272.6	315.6	444.2
Kalamunda	124.9	138.6	397.1	419.8
Mundaring	74.7	132.2	227.7	249.4
Swan	135.9	289.0	835.2	472.4
TOTAL (kg)	725.7	1261.8	2596.9	2267.6

b. Schools Battery Collection Program

Battery Recycling - Schools	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	0.0	87.6	0.0	87.6
Bayswater	133.5	0.0	133.5	205.4
Belmont	78.1	0.0	78.1	39.8
Kalamunda	168.5	262.4	272.8	262.4
Mundaring	69.7	243.4	322.9	243.4
Swan	174.8	151.6	344.9	243.6
TOTAL (kg)	624.6	745.0	1152.2	1082.2

c. CFL Collection and Recycling Program

CFL Recycling - Public Places	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	12.6	3.2	30.9	16.5
Bayswater	54.3	76.8	133.3	121.3
Belmont	0.0	30.6	0.0	40.0
Kalamunda	0.0	24.2	19.6	34.2
Mundaring	47.9	32.0	90.1	73.2
Swan	48.0	6.2	128.0	29.8
TOTAL (kg)	162.8	173.0	401.9	315.0

Item 2b continued

8. Tours of Red Hill Waste Management Facility and Education Centre – April - September 2020

Name of Group	Council Region	Number of Participants	Program
July - September 2020			
Australian College of Training	Other	25	Site visit and Education Centre
North Metropolitan TAFE	Other	12	Site visit and Education Centre
Anne Hamersley Primary School	Swan	87	Site visit and Education Centre
Notre Dame Catholic Primary School	Belmont	56	Site visit and Education Centre
Holy Cross College	Swan	116	Site visit and Education Centre
Waste Wise Schools / Clean Schools	Other	20	Site visit and Education Centre
Morley Senior High School	Bayswater	9	Site visit and Education Centre
Kanyana Wildlife Rehabilitation Centre	Kalamunda	8	Site visit and Education Centre
Write Solutions	Other	33	Site visit and Education Centre
Anne Hamersley Primary School	Swan	96	Site visit and Education Centre
North Metro TAFE	Other	24	Site visit and Education Centre
	TOTAL	486	

9. School and Community Engagement/Events - July – September 2020

a. School Events – July - September 2020

- Gooseberry Hill Environmental Expo – 3 July 2020;
- Parkerville Primary School – CDS and other Waste and recycling information – 17 September 2020; and
- Sparrow Early Learning Centre (High Wycombe) - Waste and recycling Incursion – 21 September 2020.

Item 2b continued

b. Community Events – July - September 2020

- Bassendean - Three-bin FOGO Information Webinar – 15 July 2020 – 3 EMRC Staff;
- Bassendean – Wider Vision Presentation – 1 EMRC Staff – 5 August 2020;
- Little Green Steps Presentation – 10 August 2020; and
- Clean Schools and Waste Wise Schools – Professional Development Day – Red Hill – 27 August 2020.

c. Waste Education Networking/Promotion/Collaboration activities – July - September 2020

- Waste Educators Networking Group (WENG) meeting – 2 July 2020;
- Culturally and linguistically Diverse (CALD) meeting – 2 July 2020;
- Switch Your Thinking - Modern Cloth Nappy Webinar – 17 July 2020;
- Spartel FOGO MAF System - Theory, Operational, and Setup Training – 22 July 2020;
- WALGA - Are you CDS Ready? Webinar – 29 July 2020;
- Consistent Communications Collective (CCC) meeting – 30 July 2020;
- FOGO in MUDs Working Group Meeting – 6 August 2020;
- Local Government Battery and Aerosol Collection Workshop – 12 August 2020;
- ERMC and Town of Bassendean staff tour of the FOGO MAF and Red Hill -18 August 2020;
- Roads to Reuse (RtR) Online Information Session for Local Government – 19 August 2020;
- Australian Association for Environmental (AAEE) webinar – 20 August 2020;
- Consistent Communications Collective (CCC) meeting – 25 August 2020;
- Town of Bassendean and EMRC FOGO debrief – 26 August 2020;
- Australian Sustainable Schools Initiative (AusSi) Online Meeting – 2 September 2020;
- Waste Educators Networking Group (WENG) meeting – 3 September 2020;
- WALGA Bin Tagging App Development – 9 September 2020;
- DWER FOGO to MUDs online Forum – 15 September 2020;
- Regional Waste Education Steering group (RWESG) – 24 September 2020; and
- Waste and Recycle Conference – 25 September 2020.

d. Waste Education Loan Resources utilisation – July - September 2020

- All Loan Boxes – Gooseberry Hill Primary School – 24 June – 3 July 2020;
- Mini Bin Waste Sort Loan Box – Town of Bassendean – 6 July – 27 July 2020;
- Paper Making Loan Kit - South East Metropolitan Language Development Centre - 20 July – 31 July 2020;
- Plastic Not So Fantastic Loan Box – Sacred Heart Primary School (Mundaring) – 9 September – 23 September 2020; and
- Waste Audit loan Kit - Sacred Heart Primary School (Mundaring) – 9 September – 23 September 2020.

ATTACHMENT NO. 4

LETTER OF AGREEMENT-BASSENDEAN HISTORICAL SOCIETY

The Town of Bassendean and the Bassendean Historical Society Inc. (BHS) agree to the following conditions:

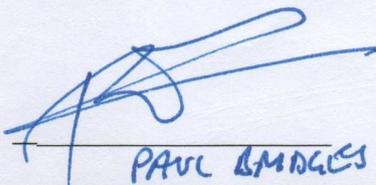
1. The Town of Bassendean agrees to continued tenure of office and meeting space at the premises at 1 Surrey St, Bassendean for BHS for the period of this agreement to allow the BHS to carry out their business.

All other use of this facility for other purposes, by either BHS or others, will be managed by the Town of Bassendean.

2.. BHS agrees to making the cottage available for public viewing at advertised and pre-arranged opening times, as determined, to a minimum of one afternoon monthly. Such opening times to be reviewed with the Town of Bassendean on an annual basis. The Town of Bassendean will continue to provide all relevant insurance cover for BHS members in attendance and members of the public during these periods of opening to the public.

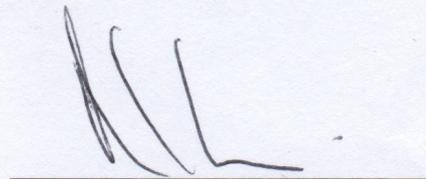
3. The Term of this agreement is for five years, commencing 2 March 2015 to 1 March 2020. At the conclusion of this agreement, a further term of agreement, for a period of up to five years, will be negotiated between both parties.

I have read and agree to the conditions as attached.



Bassendean Historical Society Inc.

PRESIDENT



Town of Bassendean

Date 24 MARCH 2015

Date 24.3.2015.

Robert C Jarvis
Chief Executive Officer
Town of Bassendean

ATTACHMENT NO. 5



Current Street View

Proposed:

ALFRESCO ROOF COVER

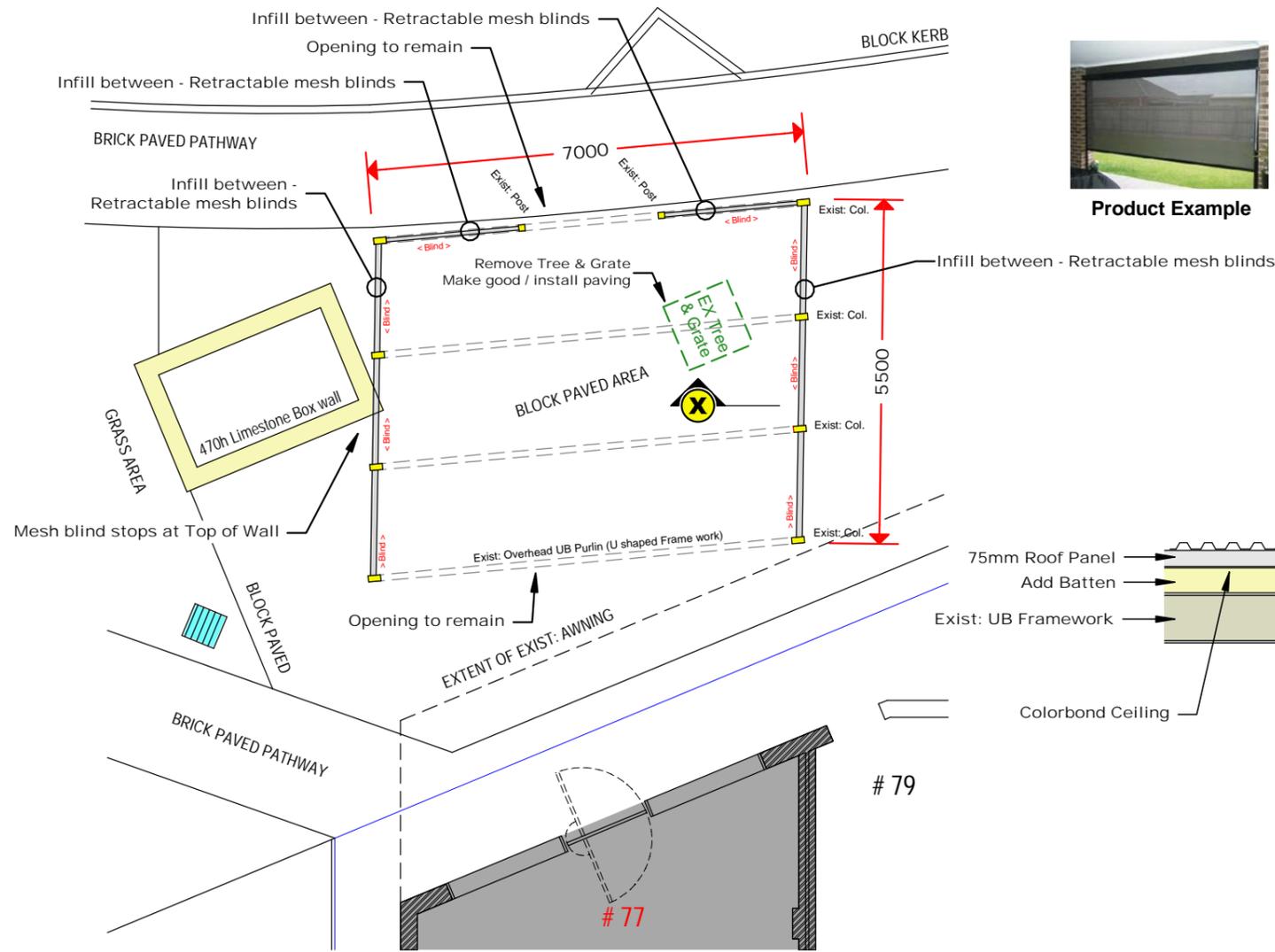
Location:

**77 - 83 OLD PERTH ROAD
BASSENDEAN**

DATE: 19/11/20

Revision: 3

OLD PERTH ROAD



PROPOSED WALL INFILL

PLAN VIEW

Scale 1:100



Remove Tree & Grate
Make good / install paving

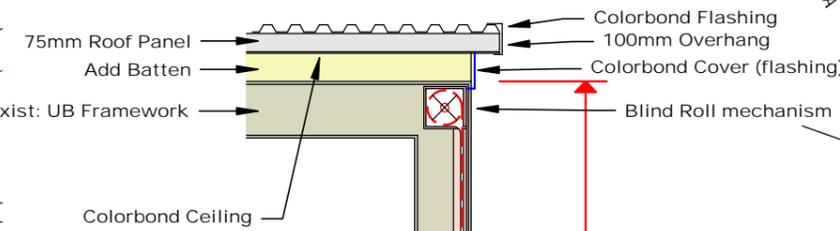


Location of T.O.B Stormwater System.
(Grate at surface)
Connect Rwp to Council Stormwater System

Site Photos for Reference



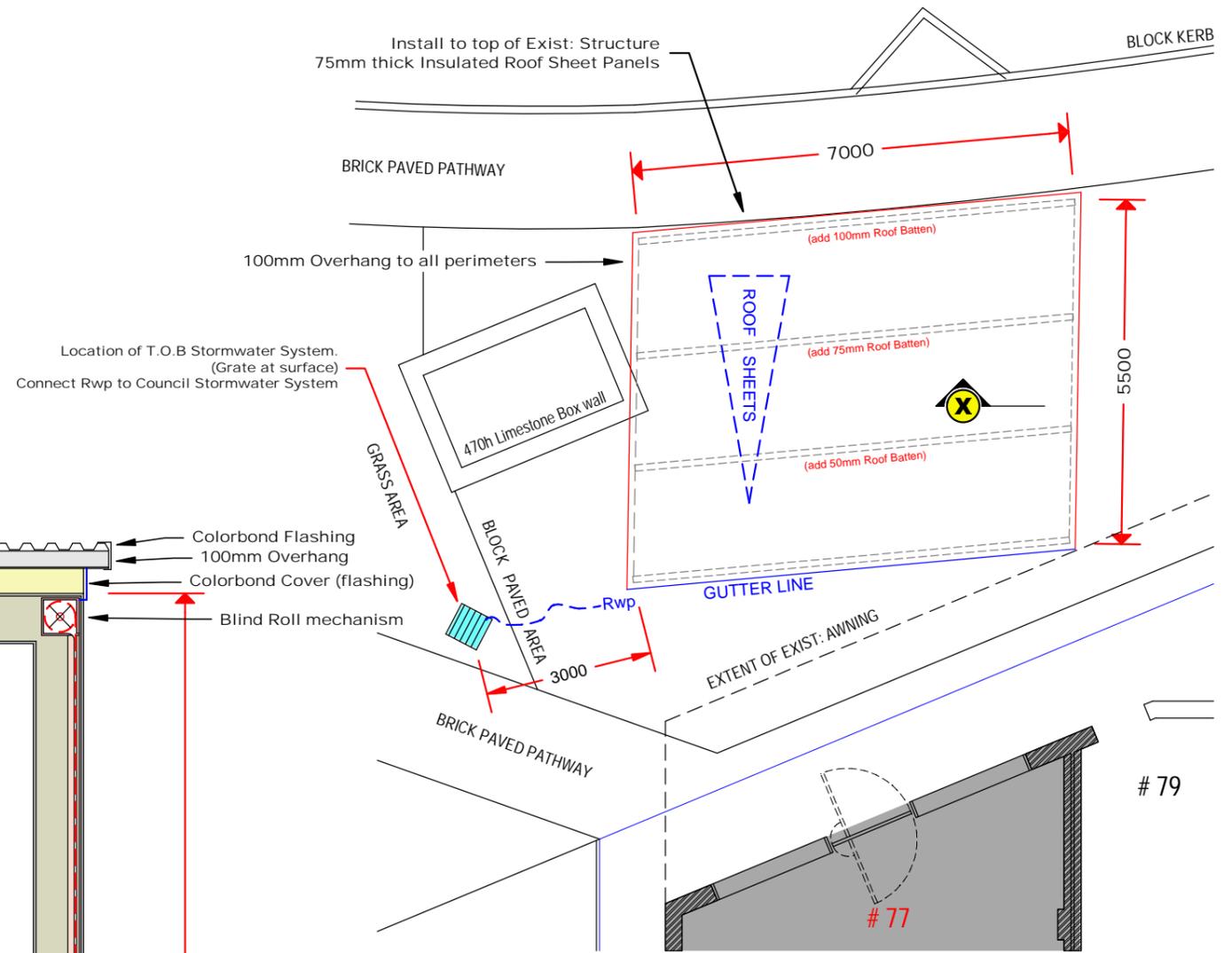
Product Example



SECTION THRU X:X

Scale 1:25

OLD PERTH ROAD



PROPOSED ROOF PANELS

PLAN VIEW

Scale 1:100



Retractable Mesh Blinds

Retractable Mesh Blinds to be
1: Functional, to Enclose or Open the Alfresco Area.
2: Operable only as per "Alfresco Permit Guidelines".

COLOUR SCHEME

Insulated Roof Panels - Colourbond White
(Applicable to Roof profile and Ceiling)
Gutter & Flashings - Colourbond White
Retractable Mesh Blinds:
Mesh Blinds - Charcoal
Mesh Blind framing - Colorbond Charcoal
Colorbond cover above - Colorbond Charcoal
EXISTING STRUCTURE - To remain as current scheme

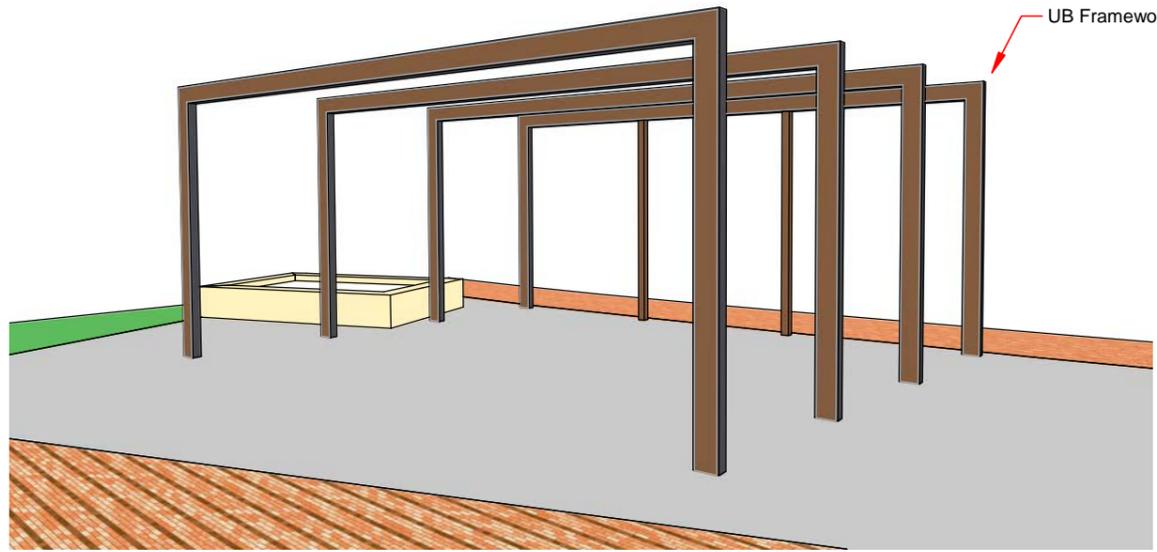
Proposed:
ALFRESCO ROOF COVER

Location: **77 - 83 OLD PERTH ROAD
BASSENDEAN**

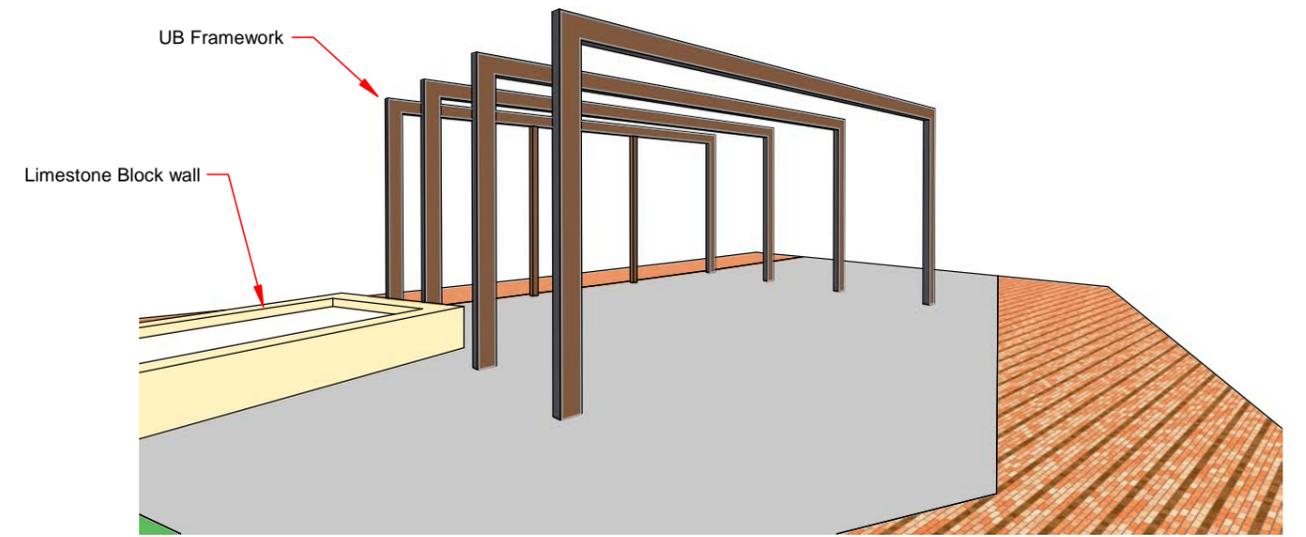
SHEET SIZE: A3

DATE: 19/11/20
Revision: 3

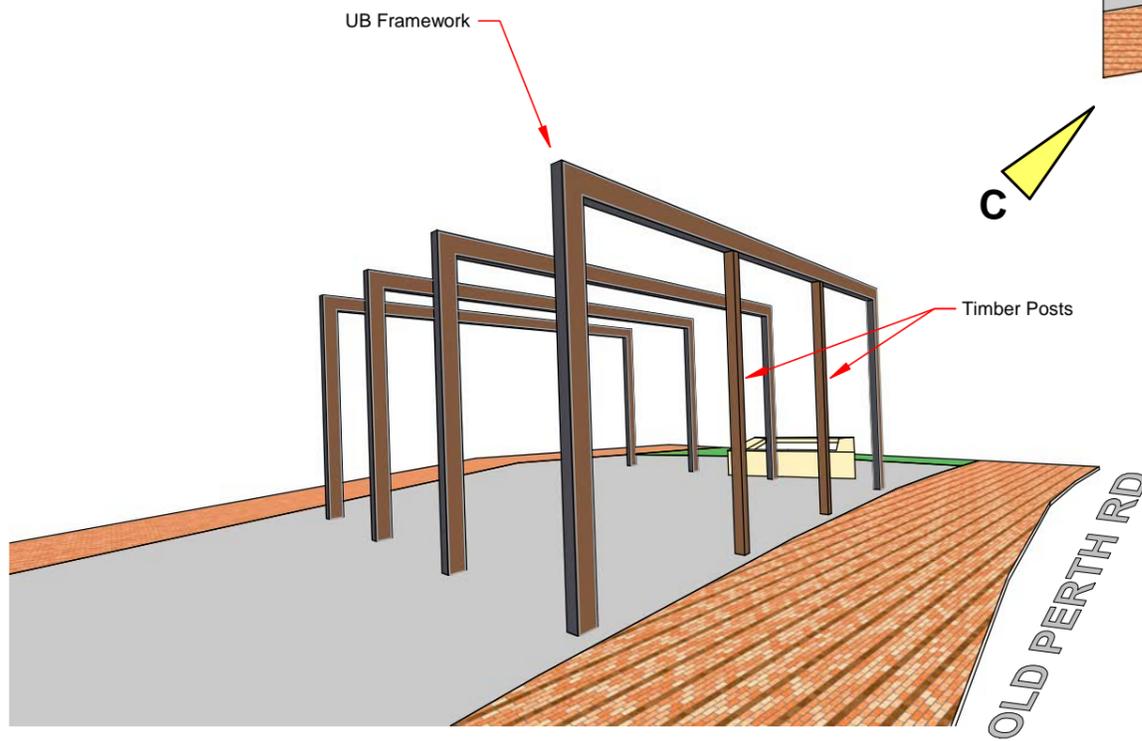
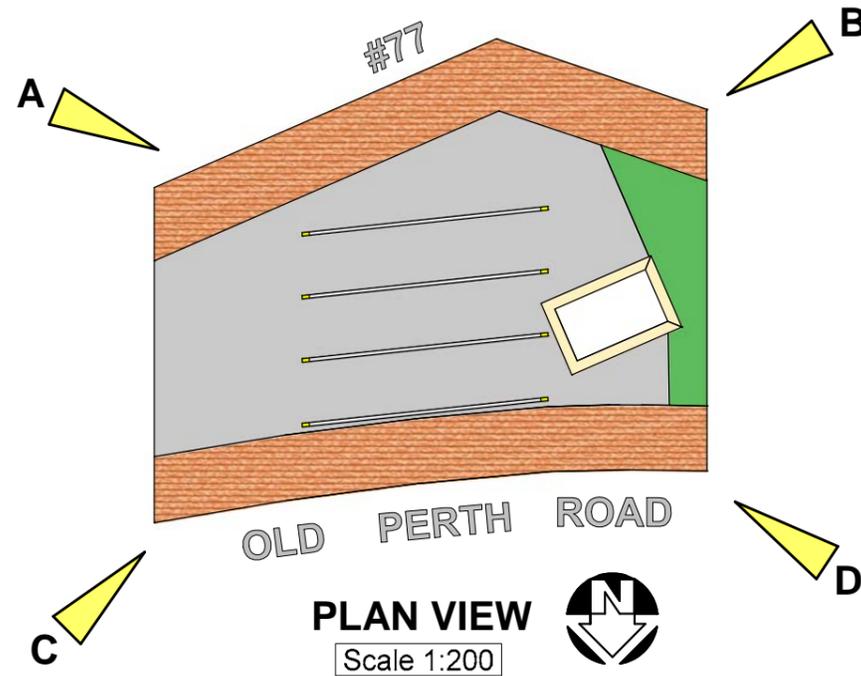
P3 of 5



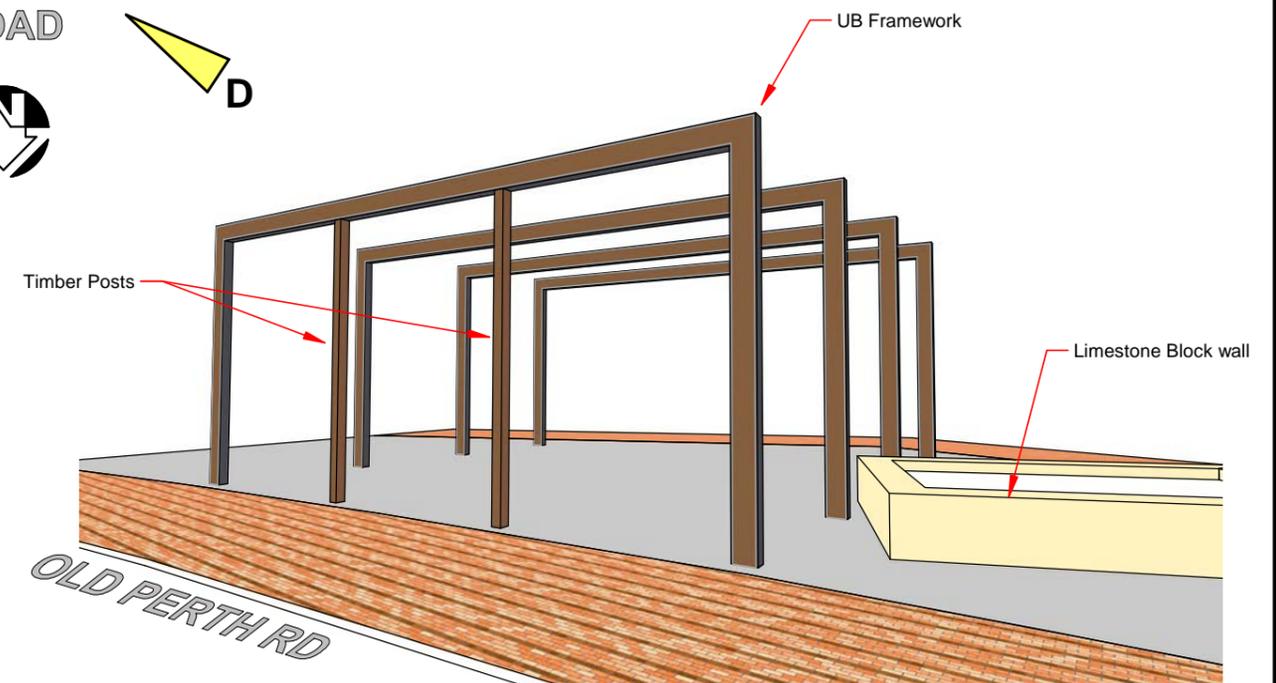
VIEW: A - From #77



VIEW: B - From #77



VIEW: C - From Road



VIEW: D - From Road

EXISTING STRUCTURE

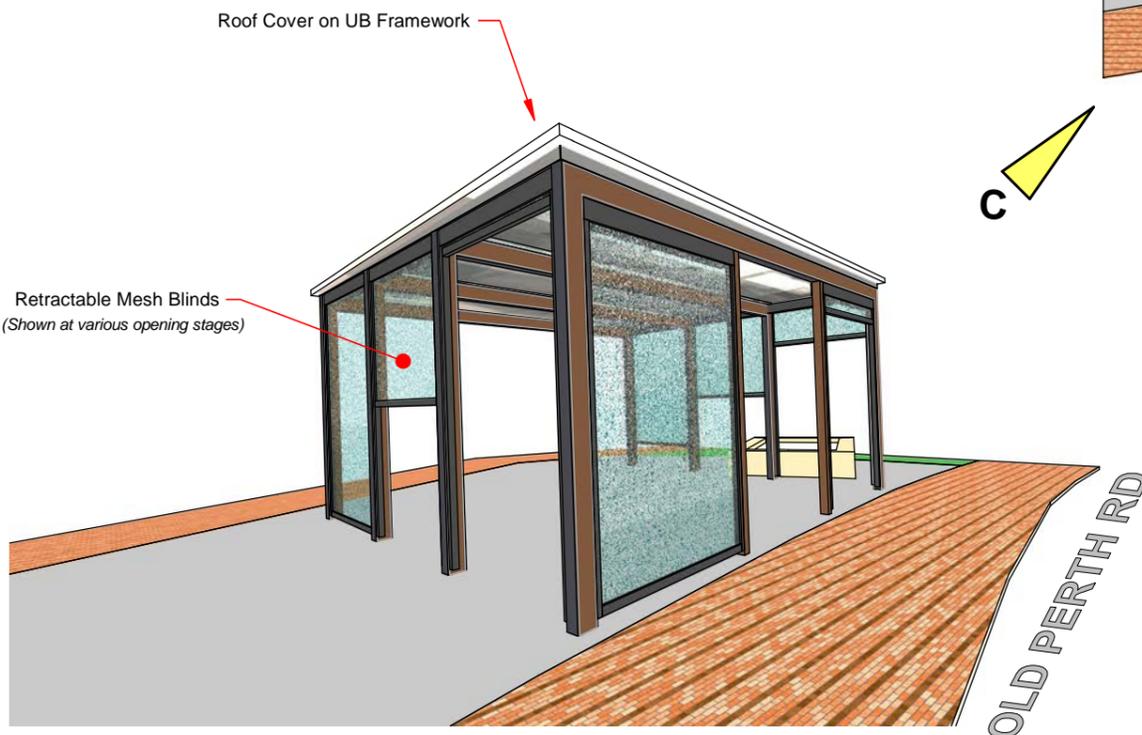
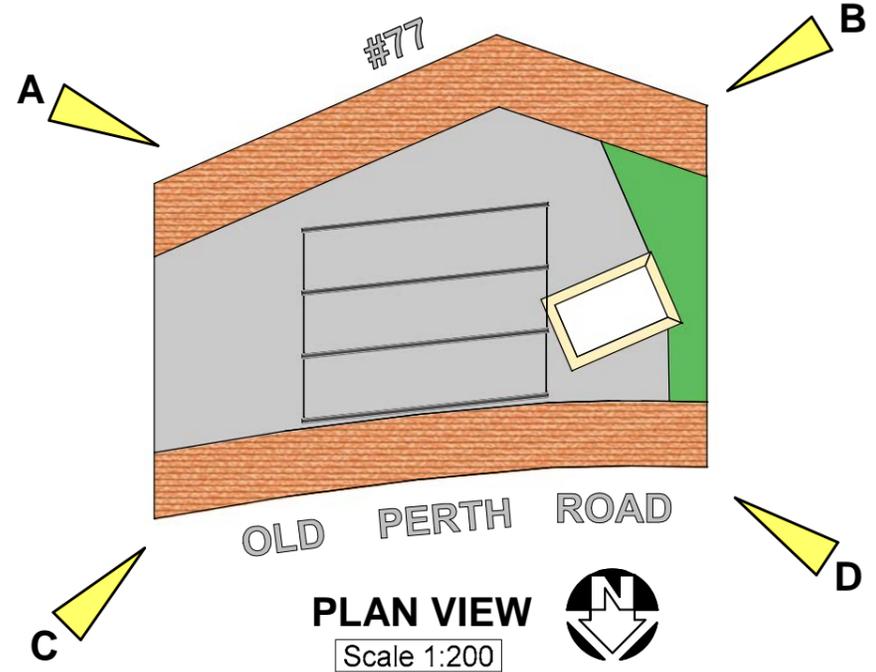
Proposed: ALFRESCO ROOF COVER	Location: 77 - 83 OLD PERTH ROAD BASSENDEAN	SHEET SIZE: A3	DATE: 19/11/20 Revision: 3	P4 of 5
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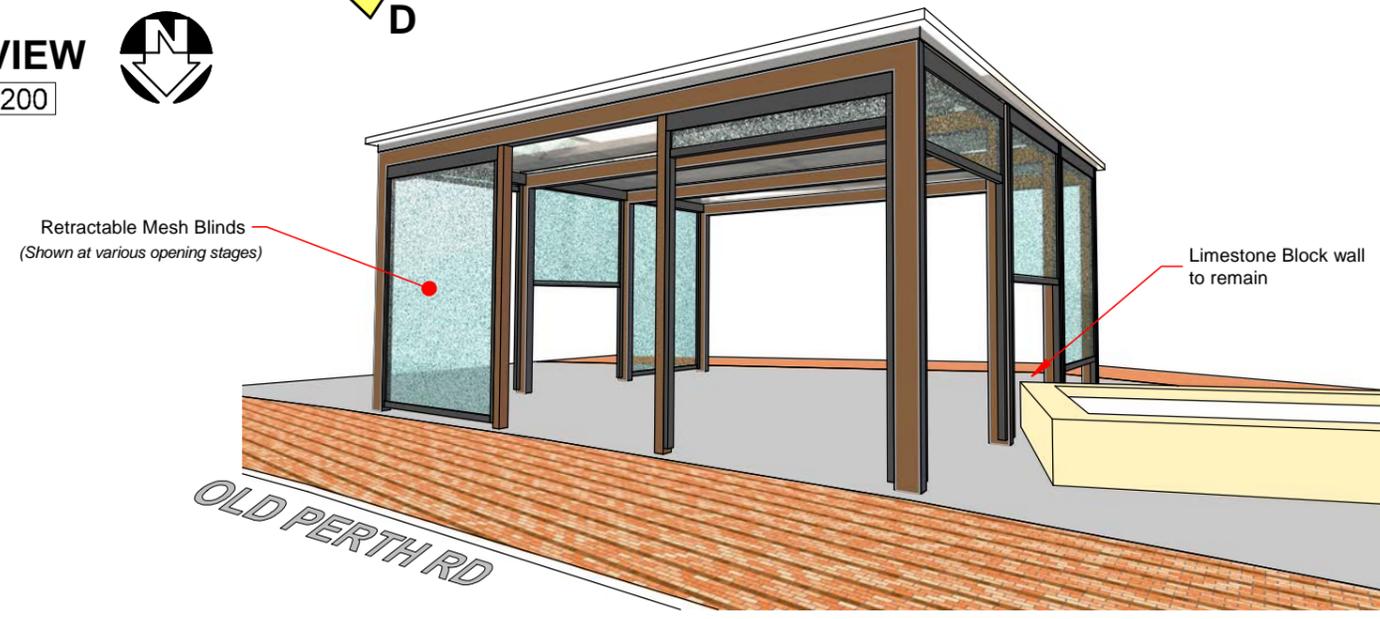
VIEW: A - From #77



VIEW: B - From #77



VIEW: C - From Road



VIEW: D - From Road

PROPOSED STRUCTURE

Proposed: ALFRESCO ROOF COVER	Location: 77 - 83 OLD PERTH ROAD BASSENDEAN	SHEET SIZE: A3	DATE: 19/11/20 Revision: 3	P5 of 5
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ATTACHMENT NO. 6

Policy Number: Local Planning Policy No. 7
Policy Title: Commercial and Mixed Use Development

1. Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This Policy may be cited as Local Planning Policy No. 7 – Commercial and Mixed Use Development.

2. Policy Statement

The Town of Bassendean supports the development of high quality, vibrant commercial and mixed use centres that provide economic, **environmental** and social benefits to the community through the provision of employment, retail and housing opportunities.

The Town recognises the need to balance the provision of functional and attractive developments with the amenity of existing residential areas, and to ensure any new development responds to the changing needs of the community and economy over time.

3. Policy Objectives

- (a) To ensure a high standard of commercial and mixed use development, in terms of appearance, landscaping, **environmental sustainability**, functionality, provision of parking, and access for both pedestrians and vehicles.
- (b) To encourage vibrant and attractive commercial and mixed use developments that are well designed, with functional and efficient buildings and site layouts.
- (c) Encourage land uses and developments that employ and attract high numbers of people, and have the potential to activate commercial and mixed use centres.
- (d) Facilitate appropriate development for employment opportunities and to support local and economic growth.
- (e) To provide a framework for the assessment of applications for commercial and mixed use development.

4. Application

This Policy applies to all **subdivision and development on land zoned 'Local Shopping' under Local Planning Scheme No. 10. It does not apply to subdivision and development on land within the Bassendean Town Centre area, which is otherwise guided by Local Planning Policy No. 1.**

5. Definitions

Façade: *means the principal front of a building that faces onto a street or open space.*

Multiple Dwelling *has the same meaning as State Planning Policy 7.3 – Residential Design Codes.*

Primary Street: *means, unless otherwise designated by the local government, the sole or principal public road that provides access to the major entry (front door) of the building.*

Public Realm: *means the space between and within buildings that is publicly accessible, including streets, squares, forecourts, parks and open spaces.*

6. Policy Requirements

6.1 Residential Development

Planning and design standards for multiple dwellings within mixed use developments shall be in accordance with *State Planning Policy 7.3 – Residential Design Codes – Volume 2 – Apartments.*

6.2 Built Form and Location

- (a) The facades of all buildings facing the public realm shall be articulated and use a variety of materials to avoid a rigid, uniform appearance.
- (b) The ground floor level facades of all buildings facing the public realm shall be constructed of brick, glass, stone, masonry or concrete, unless otherwise approved by the Town.
- (c) Concrete walls that are visible from an adjoining property or public realm must be painted and provided with an articulated or detailed finish.
- (d) Building entrances must be clearly defined and easily identifiable from the street and public realm.
- (e) Buildings must provide a continuous pedestrian shelter/awnings along all commercial frontages to a minimum height of 3 metres and a minimum depth of 1.5 metres.

- (f) A minimum ground floor to first floor height of 3.2 metres with a minimum 3.0 metres ceiling height is to be provided.
- (g) 'Zincalume' or similar finished metal roof sheeting will not be permitted where a roof surface may be visible from the street or other public places.
- (h) Reflective glass and glass curtain walling of buildings will not be permitted.
- (i) The development of small scale renewable energy systems is encouraged. Where the use of a solar energy system is proposed, it must be integrated into the overall design of the building and located on rooftops so as not to detract from the building itself or impose on the existing streetscape.
- (j) Rainwater tanks or other alternative water sources including recycled water systems are encouraged. Where the use of rainwater tanks or other alternative water sources are proposed, they must be integrated into the overall design of the building or coloured to match the building so as not to detract from the building itself or impose on the existing streetscape.
- (k) Automatic Teller Machines and self-service vending machines must be unobtrusive and sympathetically integrated into shop-fronts and are not to obstruct pedestrian access.
- (l) All building setbacks within the 'Local Shopping' zone shall be determined regard to existing setbacks in the locality, the impacts of the development on the streetscape, and the provision of required parking and landscaping areas.

6.3 Facades

- (a) At the ground level, buildings should address the primary street with a primary business entrance and a commercial façade that is transparent over at least 50% of the area of the façade.
- (b) Where window security devices are provided, they must be installed on the inside of a window and be at least 75% visually permeable.
- (c) Entries and window frontages of ground floor tenancies that face the public realm must not be covered, closed or screened off (including by means of dark tinting, shutters, signage, curtains, blinds, roller doors or similar), to ensure that a commercial, interactive frontage is available to the development.

6.4 Access, Car Parking and End-of-Trip Facilities

- (a) On-site car parking and end-of-trip facilities are to be provided in accordance with the requirements of Local Planning Scheme No. 10, any relevant Local Planning Policy and relevant Australian Standards.

- (b) Where legally available and practical, service vehicle access shall be provided from laneways or rights of way.
- (c) Manoeuvring areas shall be exclusive of car parking bays and the interior of the building.
- (d) The development is to incorporate clear pedestrian paths that are separate to areas for vehicle access and car parking.
- (e) The incorporation of electric vehicle charging points or the capacity for electric vehicle charging points in the public realm will be positively considered when assessing any application that seeks to vary any aspect of this Local Planning Policy.

6.5 Landscaping

Unless a nil setback to the building is provided, provision shall be made for a minimum area of landscaping as follows:

- (a) A minimum width of 3 metres abutting the primary street and 2 metres abutting the secondary street;
- (b) A minimum width of 1.5 metres to side boundaries, provided from the front boundary to the building line.
- (c) Landscaped areas and the street verge are to be landscaped (including shade trees in car parking areas provided at a ratio of 1 per 4 car parking bays), irrigated and thereafter maintained to the satisfaction of the Town.

6.6 Servicing

- (a) Where areas for the storage of refuse are required, this area shall be:
 - (i) Accessible to service vehicles;
 - (ii) Screened from view from any public street and enclosed by a wall of masonry or other approved building material being of not less than 1.8 metres in height;
 - (iii) Provided with 75mm minimum thickness concrete floors grading to a 100mm industrial floor waste, with a hose cock to enable both bins and the bin storage area to be washed out; and
- (b) Exhaust facilities must be designed in accordance with *Australian Standard AS 1668.2—2002 - The Use of Ventilation and Air Conditioning in Buildings, Part 2: Ventilation Design for Indoor Air Containment Control* (excluding requirements for the health aspects of tobacco smoke exposure) and be fitted with filtration and odour suppression devices.

- (c) All service areas and service related hardware (including antennae, satellite dishes and air-conditioning units), must be designed to be located away from public view and/or screened.

6.7 Signage

- (a) Signs attached to the buildings shall be designed to be an integrated part of the building, e.g. recessed into the facade, fascia or awning.
- (b) Signs may be internally or indirectly illuminated, move, flash, rotate or reflect so long as they are not a distraction to drivers or cause a nuisance.

6.8 Fencing and Screening

- (a) Other than fencing on lot boundaries or for residential development, fencing is generally not permitted.
- (b) Where fencing is supported by the Town:
 - (i) Any fence located between the street alignment and buildings facing public streets must be visually permeable above 0.75 metres from natural ground level, and must have a maximum height of 2.0 metres from natural ground level.
 - (ii) On any land which adjoins land zoned for residential purposes, the development shall be screened from the abutting residential land by a masonry or similarly constructed wall or fence not less than 2 metres in height and by trees and shrubs to the satisfaction of the Town.

6.9 Lighting

- (a) All lighting is to be installed in accordance with Australian Standard AS 4282 – Control of the Obtrusive Effects of Outdoor Lighting, and confined to the land at all times.
- (b) Areas under publicly accessible awnings and rear lanes shall be provided with safe and secure lighting.
- (c) Lighting for internal access ways, parks and any other public realm spaces provided as part of a development shall be energy efficient LED lighting.

6.10 Environmentally Sustainable Design

- (a) The incorporation of environmentally sustainable design elements is strongly encouraged and will be positively considered when assessing any application that seeks to vary any aspect of this Local Planning Policy.

- (b) Proposals for solar panels are exempt from requiring development approval on all land zoned 'Local Shopping' under Local Planning Scheme No. 10.

6.11 Subdivision

Other than for built strata applications, subdivision will only be supported where an approved development demonstrates the future layout of the site, including building configurations, setbacks, pedestrian and vehicular access, car parking layouts and any required rights of way or access easements required.

Document Control

Directorate	Community Planning
Business Unit	Development and Place
Inception Date	[Insert OCM RESOLUTION NO & DATE]
Version	
Next Review Date	[Insert date – maximum 2 years generally is considered good practice]

ATTACHMENT NO. 7

Photographs of Trees
36 (Lot 50) Anzac Terrace, Bassendean



Tree 1 – Tuart (*Eucalyptus gomphocephala*)



Tree 2 – Tuart (*Eucalyptus gomphocephala*)



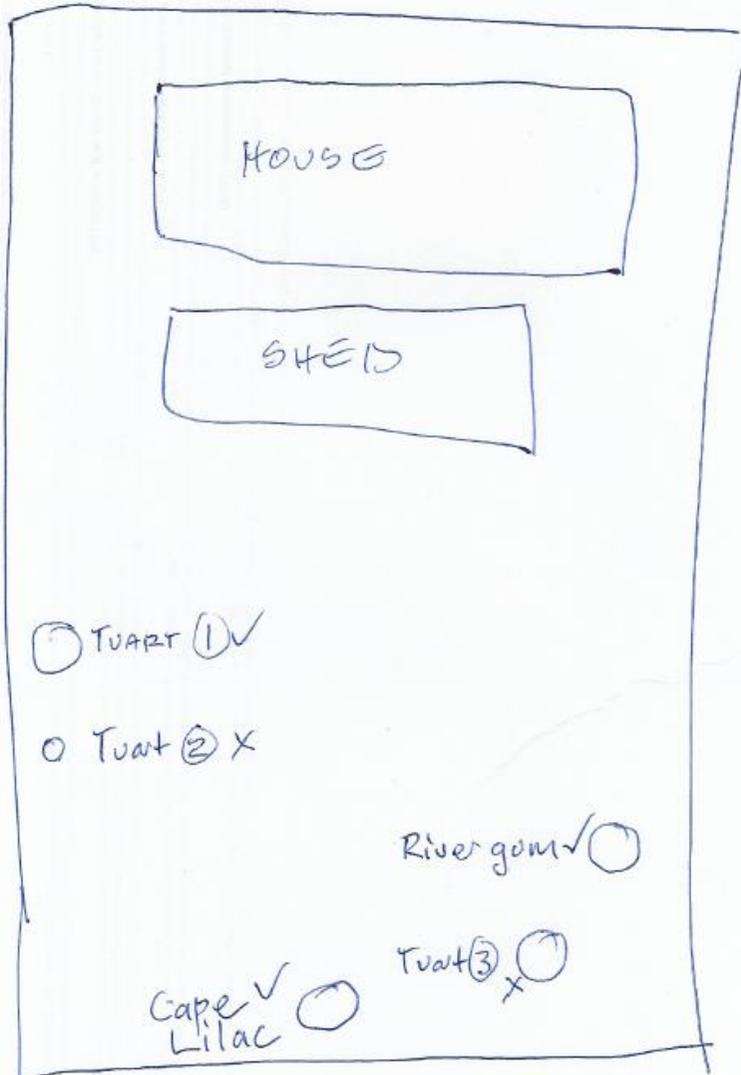
Tree 3 – Cape Lilac (*Melia azedarach*)



Tree 4 - Tuart (*Eucalyptus gomphocephala*)

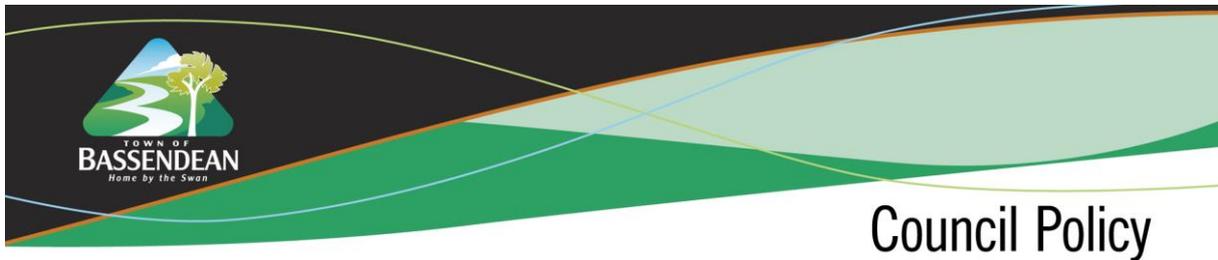


Tree 5 – String Bark (*Eucalyptus gigantea*)



Preference is to retain the 3rd Tuart

ATTACHMENT NO. 8



5.2 Awards Policy

The Town of Bassendean recognises that "community awards" refers to recognition provided to individuals or groups for outstanding achievement or excellence within the local community in sporting, artistic, humanitarian or other fields. Community awards can take various forms, including: certificates, medals, financial/monetary awards etc.

Objective

The Town of Bassendean's objectives for the Community Awards Policy are:

1. To foster the continued involvement of individuals/groups in the pursuit of excellence within their chosen field of endeavour.
2. To recognise ongoing commitment and raise the awareness about the achievements of awardees living within our community.
3. To provide incentives to stimulate achievement and excellence.

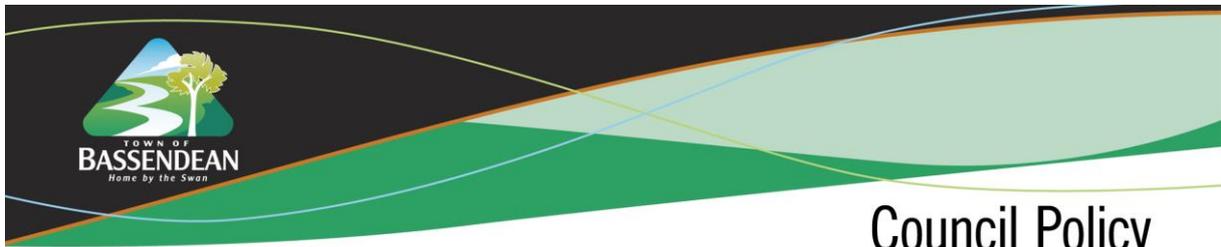
Strategy

The Town of Bassendean strives to achieve these objectives by:

1. Facilitating opportunities for community awards.
2. Ensuring community awards are provided in a range of pursuits.
3. Aiming to provide community awards to assist in creating a "sense of place" and community identity.

Application

- Responsibility for the implementation of this Policy ultimately rests with the Bassendean Town Council, with input from relevant Committees and Town of Bassendean staff.
- Community awards are to be implemented and reported upon in the quarterly and annual reports.



Council Policy

- The Policy is to be reviewed every three years to reflect changes in community expectations, changes in state and federal government legislative, policy and guidelines.
- Training will be provided to all relevant employees to ensure that they are aware of this Policy and are involved in assisting Council.
- The Policy will be openly communicated to the community, as required.

Application

The Bassendean Town Council delegates powers to the Chief Executive Officer for the provision of community awards, in accordance with budgetary allocations and organisational operational procedures.

<p>Policy Type: Council Policy</p> <p>Link to Strategic Community Plan: Inclusiveness, Lifelong Learning, Health and Social Wellbeing -</p>	<p>Policy Owner: Director Community Development</p> <p>Last Review Date: March 2014</p> <p>Version 1</p> <p>Next Review due by: December 2016</p>
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Community Awards

Policy Objective

To provide an appropriate framework that facilitates the recognition and celebration of significant contributions to the local community and district.

Policy Scope

This Policy applies to community awards issued by the Town but does not apply to any awards issued to staff or teams within the Town's administration.

Policy Statement

In July 2020, Council adopted a new Strategic Community Plan, which defines the Town's vision, aspirations and priorities for the next 10 years. It is the key guiding document that informs all other plans, strategies and policies and the Town's actions and decisions.

The priority areas include "*Strengthening and connecting our community*", "*Leading environmental sustainability*" and "*Building community identity by celebrating culture and heritage*". Whilst the SCP is an intentionally high-level, strategic document, it clearly demonstrates the Town's desire for a connected and engaged community. It is proposed to achieve that by, amongst other things, establishing partnerships with the community that build capacity, connection and sense of belonging, fostering an empowered community that drives sustainability and creating a community closely connected to its history and heritage.

One of the specific measures to deliver on the above is the provision of community awards that acknowledge and celebrate those that make a genuine contribution to achieving these priorities.

1. Annual Community Awards

1.1 Award Categories

- (a) The Town will issue awards on an annual basis and will invite nominations for awards in the following categories:
 - (i) Mayor's Community Leadership Award - For a volunteer that has made a significant contribution to the local community. They will have demonstrated leadership resulting in the enhancement of community life; have been involved in a significant initiative which has brought about positive change; and added value to community life and/or demonstrated inspiring qualities as a role model for the community.

- (ii) Volunteer Organisation of the Year - This award will be presented to a local community group servicing the Town of Bassendean which significantly contributes to achieving connections within the community that build capacity, a sense of belonging, and an empowered community.
 - (iii) Lifetime Contribution to Volunteering - This award will be presented in honour of a senior individual (65+ years) who has made an exemplary life-long contribution to volunteering and who through their volunteering has contributed to the betterment of the Town of Bassendean community.
 - (iv) Youth Achievement Award - Presented in celebration of an individual aged 12 – 25 years who has made an outstanding voluntary commitment, has been an exceptional role model, or has made significant achievements in the arts, sporting, or academic fields.
 - (v) Best Verge Award – Presented in recognition of an outstanding verge garden (or a collection of verge gardens on the same street) within the district, taking into account edible or native plants, water-wise design, and safe access.
 - (vi) “Bassendean means Business” Award - Presented to a business operating within the district that has made a positive community impact, shown significant business agility, provided outstanding customer service or proactively contributed to environmental sustainability in their business practices and/or in the community.
 - (vii) Community Inclusion Award - Presented to a community group, club, business that has implemented a successful program or initiative that has facilitated the inclusion of diverse groups within the wider Bassendean community. This includes but is not limited to the initiatives that support the inclusion of mental health consumers, people with disability, Aboriginal & Torres Strait Islanders, CaLD communities, LGBTQIA and/or Seniors.
- (b) There is no obligation to issue an award in each category and awards will not be issued in a given category if either (i) no nominations are received or (ii) the nominations received are not considered to warrant the issue of an award.

1.2 Nomination Eligibility and Assessment

- (a) Nominations will only be accepted for individuals or groups that meet the following:
- (i) Individual nominees must be living in or servicing the Town of Bassendean.
 - (ii) Business nominees must be located in the Town of Bassendean.
 - (iii) Community group nominees must be located in or servicing the Town of Bassendean.
 - (iv) Nominees must be in good-standing with the Town of Bassendean.
 - (v) The nominee cannot be a sitting member of Federal, State or Local Government nor a member of the assessment panel.
- (b) Nominations will be assessed by a selection panel from the Town of Bassendean or any other means deemed appropriate by the Chief Executive Officer.

- (c) In assessing nominations, awards will only be granted where the nominations have demonstrated:
 - (i) Strong alignment to the nature of the award being nominated for
 - (ii) Significant contribution to the local community
 - (iii) Leadership resulting in the enhancement of community life
 - (iv) A significant initiative which has brought about positive change and added value to community life and/or
 - (v) Inspiring qualities as a role model for the community.
- (d) The panel reserves the right to seek additional information from various sources to ensure an informed decision is made regarding a nomination.
- (e) The panel will provide its recommendation to the Council for endorsement before any announcements are made.

1.3 Award Presentation

- (a) The manner in which the awards are presented will be determined on an annual basis, having regard for other civic events and community initiatives.
- (b) Award winners will be presented with a framed certificate and be the subject of media promotion on the Town’s website, Facebook page and hard-copy publication.

2. Annual School Awards

The Town will issue annual awards to students graduating from primary schools within the district. These awards will be in the form of a financial contribution with recipients being nominated by the relevant school.

Document Control box			
Document Responsibilities:			
Owner:	Chief Executive Officer	Owner Business Unit:	Community Planning
Inception Date:	September 2020	Decision Maker:	Council
Review Date:	Annual	Repeal and Replace:	N/A
Compliance Requirements:			
Legislation:	<i>Local Government Act 1995</i>		

ATTACHMENT NO. 9

2020/21 ANNUAL BUDGET - NOVEMBER REVIEW

**TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY**

	Original Annual Budget	Budget Amendments	Amended Annual Budget
		\$	\$
Opening Funding Surplus(Deficit)	745,317	-	745,317
Revenue from operating activities	22,890,060	91,056	22,981,116
Expenditure from operating activities	(26,897,497)	(65,884)	(26,963,381)
Operating activities excluded from budget			
Add back Depreciation	3,559,374	-	3,559,374
Adjust (Profit)/Loss on Asset Disposal	301,505	819	302,324
Movement in Leave Reserve	2,706	-	2,706
Amount attributable to operating activities	(143,852)	25,991	(117,861)
Investing Activities			
Non-operating Grants, Subsidies and Contributions	1,837,947	(77,480)	1,760,467
Proceeds from Disposal of Assets	1,515,000	(1,000)	1,514,000
Capital Expenditure	(6,415,347)	148,073	(6,267,274)
Amount attributable to investing activities	(3,062,400)	69,593	(2,992,807)
Financing Activities			
Self-Supporting Loan Principal	24,130	-	24,130
Transfer from Reserves	4,158,458	71,850	4,230,308
Repayment of Debentures	(97,006)	-	(97,006)
Transfer to Reserves	(1,620,000)	(157,595)	(1,777,595)
Amount attributable to financing activities	2,465,582	(85,745)	2,379,837
Closing Funding Surplus(Deficit)	4,647	9,839	14,486

2020/21 ANNUAL BUDGET - NOVEMBER REVIEW

	A	B	D	E	F	G
1	LIST OF PROPOSED BUDGET AMENDMENTS - NOVEMBER 2020 BUDGET REVIEW					
2						
3	Ledger Code	Account Description	Original Budget	Proposed Budget Amendment	Proposed Amended Budget	
4						
5	OPERATIONAL PRIORITY PROJECTS					
6						
7	Governance					
8	401358	IT Strategy	-	60,000	60,000	Repurposed from capital to operating for implementation of the operation aspects of IT Strategy.
9	Community Amenities					
10	261372	Town Planning - Land Sale Expense	-	50,785	50,785	Costs associated with the Sale of 246 Morley Drive
11						
12	TOTAL OPERATIONAL PRIORITY PROJECTS		-	110,785	110,785	
13						
21	CAPITAL EXPENDITURE					
22	Land and Buildings					
23	AB1912	Air-conditioning - Bassendean Bowling Club	16,000	(16,000)	-	Amount not required this financial year.
24	AB2102	Depot - Light Industry Environmental Performance Assessment	20,000	(10,000)	10,000	Expenditure less than estimated
25	AB1910	Alf Faulkner Floor Sanding and Sealing	-	7,216	7,216	Current floor is worn and must be maintained every couple of years to maintain integrity
26	Plant and Equipment					
27	AF2103	P7157 - Afron Elevated Work Platform	43,000	(43,000)	-	Purchase of Afron elevated work platform postponed.
28	AF2101	PP7183 - Toro 7200 - Ride on Mower	33,000	(7,040)	25,960	Purchase of Ride on Mower less than anticipated.
29	NEW	PODs for Rangers vehicles	-	40,230	40,230	Installation of purpose built pod cabs fitted to the Ranger vehicles that accommodate the needs of Ranger services and the community
30	NEW	C-Container plus ramps and lean to	-	20,290	20,290	To create storage solutions to safely and adequately provide space to be utilised for storage needs across the organisation.
31	NEW	Bobcat attachments	-	6,271	6,271	The Digger Bucket Broom is an attachment for the Town's Bobcat and will be used for road and footpath sweeping.
32	Roads					
33	AR2102	Roads - Lukin Way - IDA Street to Ivanhoe Street resurfacing.	84,694	(84,694)	-	Recommend postponing job until next FY and incl cost for kerbing.
34	AR1917	Provision for Road Sealed Surfaces	1,550	185	1,735	Actual cost greater than budget
35	Parks, Gardens and Reserves					
36	AB1904	Emergency Repairs - Replacement of Assets	100,000	(70,000)	30,000	Funds used to fund Success Hill Jetty.
37	NEW	Success Hill Jetty	-	70,000	70,000	The project goal is to undertake remediation works to extend the life of the structures. Proposed Budget is estimate only.
38	Footpaths					
39	AT2105	Mons Street End of Construction to Maley Street	15,000	(15,000)	-	Repurposed to fund Mary Crescent Footpath.
40	AT2107	Ashfield Falts (#140) - Path Intersection to Boardwalk - Red Asphalt 2.5m	6,500	(6,500)	-	Repurposed to fund Mary Crescent Footpath.
41	NEW	Mary Crescent Footpath	-	81,000	81,000	Mary Crescent footpath - to be confirmed
42	AT2101	Footpath-Broadway to centre of Broadway Arboretum (#636) - Concrete 2.0M	10,000	(10,000)	-	Repurposed to fund Mary Crescent Footpath.
43	AT2106	Mons Street (#585) - Margaret Street to end of construction at 9 Mons Street - insitu concrete 1.5m	14,031	(14,031)	-	Repurposed to fund Mary Crescent Footpath.
44	AT2108	Mickleton Reserve (#53) - Culworth Place to Mickleton Terrace - Insitu Concrete 1.5m	26,000	(26,000)	-	Repurposed to fund Mary Crescent Footpath.
45	AT2109	Thompson Road (#689) - Lamb Street to width change - Insitu concrete 1.8M	11,000	(11,000)	-	Repurposed to fund Mary Crescent Footpath.
46	Information Systems					
47	AE2102	Information Systems Review	140,000	(60,000)	80,000	Repurposed from capital to operating for implementation of the operation aspects of IT Strategy.
48						
49	TOTAL CAPITAL EXPENDITURE		520,775	(148,073)	372,702	
50						
51	OPERATING EXPENDITURE - OTHER					
52						
53	Various	Functional Review - Salaries and Wages Adjustment		(157,595)		Savings in the salaries and wages budget due to the functional review
54						
55	Governance					
56	401307	Governance - Legal Expenses	30,000	10,000	40,000	Additional legal expenditure costs anticipated.
57	401607	Governance - Costing and Pricing Framework	50,000	(50,000)	-	Project will not proceed in this financial year
58	401594	Governance - Recovery - Activity Based Costing (ABC) Recovered	(4,524,874)	13,259	(4,511,615)	Activity Based Costing (ABC) Recovery of Governance Administration
59	441361	Governance - Revaluation of Assets	20,000	(20,000)	-	As a result of recent changes to the Local Government Financial Management Regulations assets are revalued on a 5 yearly cycle rather than 3 yearly. No revaluation will be required in 20/21
60	New	Governance - Project Management	-	50,000	50,000	To facilitate project planning and management of key projects
61						
62	Health					
63	761348	Sanitation - FOGO Refuse Site Maintenance	412,000	90,000	502,000	At the time that this budget was calculated the EMRC fees and charges were not finalised. Increase by \$90,000, offset by the reduction in the FOGO Processing budget
64	761355	Sanitation - FOGO Processing	425,000	(90,000)	335,000	At the time that this budget was calculated the EMRC fees and charges were not finalised. Decrease by \$90,000, saving to offset the increase in the FOGO Refuse Site Maintenance budget.
65	NEW	Sanitation - Better Bins Go FOGO	-	105,990	105,990	The Town received Go-FOGO Better Bins funding for bin tagging and a bin contents audit (\$46,656 in 2020/21 & \$59,334 in 2021/22).
66	751512	European house borer monitoring	-	12,000	12,000	European house borer preventative maintenance, not included in original budget.
67						
68	Education & Welfare					
69	871344	BYS - Bassendean Youth Services - Activities	12,000	(1,000)	11,000	Reduction of expenditure to balance IT monitor purchase BYS Contract Agreements
70	871313	BYS -Bassendean Youth Services - Contract Agreements	3,000	1,000	4,000	Extra expenditure this year as Internet café monitors had reached end of life
71						

2020/21 ANNUAL BUDGET - NOVEMBER REVIEW

A	B	D	E	F	G	
1	LIST OF PROPOSED BUDGET AMENDMENTS - NOVEMBER 2020 BUDGET REVIEW					
2						
3	Ledger Code	Account Description	Original Budget	Proposed Budget Amendment	Proposed Amended Budget	
72		Recreation & Culture				
73	131291	Loss on Disposal of Assets	12,324	(2,000)	10,324	Loss on disposal of Toro Ride on Mower less than anticipated
74	181505	Public Events - Australia Day	-	1,000	1,000	The Town was approved \$1,000 for Australia day Branding for the Citizenship Ceremony on 26 January 2021.
75	181504	Public Events - NAIDOC Day	-	2,901	2,901	Outstanding invoice from NAIDOC event 2019.
76	NEW	Fertilizer spreader	-	4,500	4,500	Purchase of new fertiliser spreader as existing spreader is unusable.
77	MP0002	Bassendean Oval	174,116	8,448	182,564	Floodlight Repairs
78	MP0014	Freeland Square	21,640	(9,000)	12,640	Budget less than anticipated.
79	MP0015	Lord/Schofield Reserve	22,270	(10,000)	12,270	Budget less than anticipated.
80	MP0018	Anzac Terrace Reserve	41,486	(10,000)	31,486	Budget less than anticipated.
81	MP0031	Guildford Rd Foreshore	11,327	(5,000)	6,327	Budget less than anticipated.
82	MP0038	Ashfield Parade Foreshore	11,935	(1,000)	10,935	Budget less than anticipated.
83	MP0050	Pump Bore Maintenance	39,000	(10,000)	29,000	Budget less than anticipated.
84						
85		Community Amenities				
86	261233	Town Planning - Recruitment & Wellbeing	500	910	1,410	Additional as a result of staff changes and recruitment.
87	261366	Town Planning - Tree Preservation Order	15,000	(10,000)	5,000	Budget saving as TPOs no longer require an arborist for all applications.
88	261500	Town Planning - Vehicle Operating Lease	7,146	(5,155)	1,991	Vehicle returned 19 Oct 2020.
89	CF0001	Public Toilets & Conveniences	140,396	23,600	163,996	Due to COVID-19 the Town has installed paper towel & soap dispensers to each public toilet block and include the service to refill dispensers. 2 bins have been installed in every block to dispose of the paper towels.
90						
91		Transport				
92	NEW	Road Maintenance - Old Perth Road Festoon Lighting	-	11,000	11,000	Light repairs and trees pruning to avoid contact with the wiring.
93						
94						
95		Other Property & Services				
96	611228	Asset Services Conferences & Training	26,000	10,000	36,000	Training required to ensure employees are up to date with safe work practices. Training includes Dealing with Aggressive Behaviours, Electrical Awareness, Basic Worksite Traffic Management, CPR Sessions, Fire Extinguisher training and Driver Awareness.
97	611400	Asset Services - Recovery - Wages Overhead	(1,692,346)	(14,632)	(1,706,978)	Recovery - Asset Services Overheads
98	631596	Asset Services - Recovery - Plant ABC Admin Recovery	24,434	(701)	23,733	Recovery - Plant Overheads
99	611334	Asset Services - Expendable Tools	15,000	4,500	19,500	Purchase of a lifting Jib Crane and other general tools
100						
101						
102		All Programs				
103	Various	All Programs - Activity Based Costing (ABC) Recovery		(13,259)		ABC Recovery of Governance Administration
104		All Jobs				
105	Various	Job Costed		15,333		Overhead - allocated to Jobs
106						
107		TOTAL OPERATING EXPENDITURE - OTHER	(4,702,646)	(44,901)	(4,592,026)	
108						
109		CAPITAL REVENUE				
110						
111	122015	Sport & Recreation - Capital Grant		8,000		Bowling Club air-conditioning contribution will not be received this year.
112	212001	Roads - Capital Grant - Roads to Recovery	(69,480)	69,480	-	Funding for Lukin Way - Ida Street to Ivanhoe Street resurfacing. Project postponed
113						
114		TOTAL CAPITAL REVENUE	(69,480)	77,480	-	
115						
116		OPERATING REVENUE				
117						
118	182184	Recreation & Culture - Public Events - Australia Day	-	(1,000)	(1,000)	The Town recently was approved \$1000 for Australia day Branding for the Citizenship Ceremony being on 26 January 2021.
119	762089	Sanitation - Recycling Income	(2,828,670)	(36,219)	(2,864,889)	Year to date income greater than budget.
120	762200	Sanitation - Grant Income - Operating	(23,250)	(46,656)	(69,906)	New grant funding to be received from the DWER - Better Bins - GO FOGO bin tagging and a bin contents audit (\$46,656 in 2020/21 & \$59,334 in 2021/22).
121	262088	Town Planning - Scheme 4A Unit Development Contribution	(15,000)	10,000	(5,000)	Budget reduced as the contribution rate has decreased. Amount of lots left to develop will be reviewed prior to next review.
122	262093	Town Planning - Development Application Fees	(50,000)	(20,000)	(70,000)	Increase forecasted income to \$70,000.
123	211291	Gain on Disposal of Assets	(2,819)	2,819	-	Trade in for Afron Elevated Work Platform not progressing this financial year.
124						
125		TOTAL OPERATING REVENUE	(2,919,739)	(91,056)	(3,010,795)	
126						
127		PROCEEDS FROM DISPOSAL OF ASSETS				
128						
129	92996	Proceeds from Disposal of Assets	(1,515,000)	(2,000)	(1,514,000)	Proceeds from sale of PP7183 -Toro Ride on Mower more than anticipated
130	92996	Proceeds from Disposal of Assets		3,000		Trade in for Afron Elevated Work Platform not progressing this financial year.
131						
132		TOTAL PROCEEDS FROM DISPOSAL OF ASSETS	(1,515,000)	1,000	(1,514,000)	
133						

2020/21 ANNUAL BUDGET - NOVEMBER REVIEW

1	A	B	D	E	F	G
2	LIST OF PROPOSED BUDGET AMENDMENTS - NOVEMBER 2020 BUDGET REVIEW					
3	Ledger Code	Account Description	Original Budget	Proposed Budget Amendment	Proposed Amended Budget	
134	SUMMARY					
135		Total Operating Expenditure	(4,702,646)	65,884	(4,481,241)	
136		Total Capital Expenditure	520,775	(148,073)	372,702	
137		Net Expenditure Change	(4,181,871)	(82,189)	(4,108,539)	
138						
139		Total Operating Income	(2,919,739)	(91,056)	(3,010,795)	
140		Total Capital Income	(69,480)	77,480	8,000	
141		Net Income Change	(2,989,219)	(13,576)	(3,002,795)	
142						
149						
150	TRANSFER FROM RESERVES					
151	62780	Plant and Equipment Reserve	(68,000)	(4,500)	(29,731)	Fund new fertilizer spreader as existing spreader is unusable
152	62780	Plant and Equipment Reserve		40,000		Purchase of Afron elevated work platform postponed.
153	62780	Plant and Equipment Reserve	-	(6,271)		Fund Digger Bucket Broom attachment for the Town's Bobcat.
154	62780	Plant and Equipment Reserve		9,040		Purchase of Ride on Mower less than anticipated.
155	69952	Land and Buildings Infrastructure Reserve	(1,389,731)	(50,785)	(1,440,516)	Fund costs associated with the Sale of 246 Morley Drive.
156	657800	Waste Management Reserve Funds	(722,824)	(59,334)	(782,158)	Fund Go-FOGO Better Bins expenditure (Second instalment of grant will be received in 2021/22).
157			(2,180,555)	(71,850)	(2,252,405)	
158						
159	TRANSFER TO RESERVES					
160	070962	Employee Entitlements Reserve		(157,595)		Savings in the salaries and wages budget due to the functional review transferred to Reserve
161			-	(157,595)	-	
162						

LIBRARY SERVICES			
		Authority to set Fee (S-Statute) (C-Council)	Fee 2020/21 GST Inclusive (If Applicable)
	Local Studies Collection		
PREVIOUS FEE	Photographic image - Multiple/Commercial Use	C	As per policy varies
PROPOSED FEE	Photographic image - Personal use, research, display or publication (Note: Copyright restrictions and other conditions may apply)	C	20.00

ATTACHMENT NO. 10

Quarterly Report - Quarter One

Status update - 1 July 2020 to 30 September 2020



Following is an update of projects/ actions set out in the Town of Bassendean Corporate Business Plan 2020-2024 for the period of 1 July 2020 to 30 September 2020. Projects not started refer to projects that are to commence in the latter part of 2020/2021 or in latter financial years in accordance with the timeframe stated in the Corporate Business Plan.

At a glance... 2020/2021 Financial Year Projects



Strengthening and Connecting our Community (Priority Area 1)

■ On track	(24)
■ Off track	(1)
■ Not started	(3)
■ Complete	(0)
TOTAL	(28)



Leading environmental sustainability (Priority Area 2)

■ On track	(21)
■ Off track	(0)
■ Not started	(8)
■ Complete	(0)
TOTAL	(29)



Creating a vibrant town and precincts (Priority Area 3)

■ On track	(5)
■ Off track	(0)
■ Not started	(1)
■ Complete	(0)
TOTAL	(6)



Driving financial sustainability (Priority Area 4)

■ On track	(8)
■ Off track	(1)
■ Not started	(6)
■ Complete	(0)
TOTAL	(15)



Facilitating people-centred services (Priority Area 5)

■ On track	(6)
■ Off track	(0)
■ Not started	(5)
■ Complete	(0)
TOTAL	(11)



Providing visionary leadership and making great decisions (Priority Area 6)

■ On track	(15)
■ Off track	(0)
■ Not started	(9)
■ Complete	(2)
TOTAL	(26)



Building community identity by celebrating culture and heritage (Priority Area 7)

■ On track	(3)
■ Off track	(0)
■ Not started	(8)
■ Complete	(0)
TOTAL	(11)



Strengthening and Connecting our Community (Priority Area 1)

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments			
			Q1	Q2	Q3	Q4					
C1	Fostering a culture of collaboration and trust between the organisation and community	C1.1 Provide opportunity to listen and involve our community in decisions that affect them	C1.1.1	Build and nurture relationships with community groups for shared outcomes	●	●	●	●	On Track	The Town has recently consulted on a series of Local Planning Policies and applications for development approval. Meetings have occurred with Friends of and other environmental community groups to co-develop management plans for natural areas.	
C2	Establishing partnerships with the community that build capacity, connection and sense of belonging	C2.1 Identify community members and organisations with the capacity to deliver projects and programs	C2.1.1	Develop new community awards framework	●	●	●		On Track	Draft Policy distributed to Councillors for review and comment.	
			C2.1.2	Deliver annual community awards			●	●	Not Started	Pending C2.1.1 (Above).	
			C2.1.3	Promote an Expression of Interest for the delivery of future markets in Bassendean	●	●			On Track	EOI document being prepared.	
		C2.2	Build capacity of community groups to deliver social return on investment	C2.2.1	Co-design community amenity where opportunity exists to promote multi-use and social benefits	●	●	●	●	On Track	Council resolved to allow the 5000meals program to use a Town facility. Mary Crescent wetlands co-design with Eden Hill CAN.
		C2.3	Identify and deliver community funding	C2.3.1	Revise Sponsorship and Grants Policy to facilitate delivery of new and innovative cultural and arts project	●	●	●		On Track	Draft Policy under development

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments			
			Q1	Q2	Q3	Q4					
		C.2.3.2	Promote grant opportunities to community groups	●	●	●	●	On Track	Grant opportunities forwarded to community groups Assistance provided to Friends of Success Hill to apply for DBCA Rivercare grant		
	C2.4	Foster volunteering to provide services for our community and to build connections	C2.4.1	Coordinate volunteer services.	●	●	●	●	On Track	BAU. Facilitate opportunities to acknowledge, celebrate and promote contribution of volunteers in the Town. Link community members to local volunteering opportunities that reflect their interests, skills and requirements. Representing the Town in volunteer management networks, including Volunteering WA & the Local Government Community Development Volunteer Network. Planning volunteers event for December.	
	C.2.5	Build capacity of volunteers to deliver programs and services with limited input from the Town	C2.5.2	Deliver workshops and advice to support volunteers	●	●	●	●	On Track	One and ten year plans being developed for natural areas with an active friends group	
C3	Treating people equitably with access to programs and services, regardless of advantage or ability	C3.1	Ensure access and inclusion to spaces and places throughout our Town for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people	C.3.1	Implement Disability Access and Inclusion Plan and promote the plan within the wider community	●	●	●	●	On Track	

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments			
			Q1	Q2	Q3	Q4					
	C.3.2	Enable programs and services that cater for all, including community members with disabilities, youth, seniors, Indigenous people, and culturally and linguistically diverse people	C.3.2.1	Inclusion to be considered as part of all new infrastructure, programs and services delivered	●	●	●	●	On Track	The Town is in the initial phase of developing an educational guide, process and work procedure for capital projects and building maintenance. This will provide a framework for inclusion to be considered in all capital projects and building maintenance	
C4	Creating an environment where people feel welcome and safe	C.4.1	Create public spaces and transport routes that encourage people to linger, interact and enjoy (including evening use)	C.4.1.1	Upgrade Palmerston and Padbury Reserves	●	●	●	●	Off Track	Draft Concepts prepared.
				C.4.1.2	Deliver underground power to Eden Hill and parts of Bassendean	●	●	●	●	On Track	The underground power project is due for delivery in early 2021 and will take 12-18 months to complete. The Town has been communicating with residents.
				C.4.1.3	Co-design and develop Mary Crescent Wetlands with local community and Greening Australia	●	●	●	●	On Track	Draft concept design in development, first community workshop scheduled for 15 November 2020.
				C.4.1.4	Complete construction of a new nature based playground (and ablutions) at Sandy Beach Reserve	●	●	●	●	On Track	Application for development approval lodged with DBCA. Application for POS CIL lodged with DPLH. Town has entered into contracts to sell lots on Lord and Chapman Streets to fund project. Developing species list and design for woody meadow to be included in redesign.

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments			
			Q1	Q2	Q3	Q4					
		C.4.1.5	Develop Ashfield Flats Look-out	●	●	●	●	On Track	Two separate site meetings with Ashfield CAN and WAPC officers have been held to scope the project and discuss management requirements. A Management agreement is being developed with the WAPC to gain approval to undertake the works.		
		C.4.1.6	Develop foreshore plan for Point Reserve	●	●	●	●	On Track	A DBCA grant funding opportunity has been identified to help support the development of a Concept foreshore plan for Point Reserve.		
	C.4.2	Encourage the adoption of a collective responsibility towards safety	C.4.2.1	Provide a welcome pack to all new households	●	●	●	●	On Track	Review of welcome pack commenced	
	C.4.2.2		Ongoing campaign in Town's communications	●	●	●	●	On Track	Feature in December edition of Thrive.		
C5	Supporting healthy lifestyles throughout our Town	C.5.1	Improve functionality of amenities and lifestyle options	C.5.1.1	Provide health and wellbeing programs	●	●	●	●	On Track	Relax program being conducted and the ToB continuing to be part of the Act Belong Commit campaign.
				C.5.1.2	Develop a Public Health Plan (to include mental health)	●	●	●	●	On Track	Met with Department of Health to discuss process and approach.
	C.5.2	Improve walkability and cycle-ability, including through infrastructure improvements	C.5.2.1	Develop and activate Whitfield Safe Active Street	●	●	●	●	On Track	Activation opportunities being considered. This will involve point in time events and activities and promotion of the SAS. Construction and line marking due for completion in Q2	
			C.5.2.2	Implement footpath program	●	●	●	●	On Track	Draft 2020/21 footpath program presented at Council Workshop. Policy under review.	

Objectives		Strategies		Actions		Timeframes 20/21				Status	Comments
						Q1	Q2	Q3	Q4		
C6	Creating a resilient and adaptable community	C.6.1	Support community organisations in crisis preparedness and recovery	C.6.1.1	Develop and deliver education programs for community groups		●	●	●	Not Started	
		C.6.2	Prioritise local employment	C.6.2.1	Facilitate and promote opportunities to work and live locally via town centre masterplan, new planning framework and procurement model	●	●	●	●	On Track	Draft Local Planning Policy - Home Based Businesses created to guide applications for home based businesses.
		C.6.3	Identify essential and non-essential services for clear prioritisation	C.6.3.1	Undertake annual functional reviews as part of Workforce Plan	●	●	●	●	On Track	Included within the Workforce Plan Minor Review, Functional Reviews and workforce adjustments were completed in Q1 within the areas of Governance, Infrastructure, Community Planning and Corporate Services. To be presented to Council in Nov.
C7	Facilitating community connection	C.7.1	Prioritise projects that bring people together and strengthen community connectedness	C.7.1.1	Facilitate, support and/or deliver opportunities for community connection, cohesion and inclusion	●	●	●	●	On Track	OPR Markets recommenced. In September 2020, the OPR Markets were staged in BIC Reserve for the first time.
				C.7.1.2	Undertake a precinct planning approach in and around Parks and Playgrounds to improve accessibility with paths seating and shade				●	●	Not Started



Leading environmental sustainability (Priority Area 2)

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
N1 Demonstrate strong leadership in waste reduction and carbon neutrality	N1.1 Initiate and drive innovative waste management practices	N1.1.1 Develop Waste Management Strategy	●	●	●	●	On Track	Council Workshop to be held in December.
		N1.1.2 Implement Waste Management Strategy					Not Started	Follows N1.1.1 Scheduled for 21/22
	N1.2 Initiate and drive innovative renewable energy practices	N1.1.2.1 Create Emissions Reduction Strategy for organisation					Not Started	Scheduled for 21/22
		N1.1.2.2 Create Emissions Reduction Strategy for Community					Not Started	Scheduled for 21/22
		N1.1.2.3 Implement Emissions Reduction Strategies for organisation and community					Not Started	Scheduled for 21/22
	N2 Be innovative in responses to sustainability challenges	N.2.1 Embed sustainability considerations in Council decision making	N.2.1.1 Reduce our environmental footprint through investigating the co-location of Town administration	●	●	●	●	On Track
N.2.1.2 Embed sustainability as a key consideration in all planning, policies, reports etc					●	●	Not Started	

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments			
			Q1	Q2	Q3	Q4					
		N.2.1.3	Share our experiences as an early adopter of FOGO with other Councils to facilitate their transition	●	●	●	●	On Track	Discussions with City of Bayswater and City of Albany to share lessons learned. Contributing to the Department of Water and Environmental Regulation's FOGO Reference Group.		
		N.2.2	Practise early uptake of suitable new technologies and innovations	N.2.2.1	Recycled concrete for footpath and kerb replacement	●	●	●	●	On Track	New recycled materials used.
				N.2.2.2	Explore 'green' power for Town facilities and battery storage and power purchasing agreements	●	●	●	●	On Track	Expression of interest submitted to aggregate green power purchasing through Procurement Australia. Discussions with Western Power to explore battery storage.
N3	Foster an empowered community that drives sustainability	N.3.1	Increase community support for sustainability considerations	N.3.1.1	Partner and support community groups	●	●	●	●	On Track	The Town has developed an approach to partner with environmental community groups to develop 1 and 10 year restoration plans.
				N.3.1.2	Continue to promote community awareness and benefits for more sustainable approaches	●	●	●	●	On Track	Two streams of community workshops will be run in 2020/21 with a theme for Waterwise over 2020 and urban heat and natural areas for Mary Crescent in 2021
N4	Conserve, protect and enhance our natural environment and biodiversity	N.4.1	Conserve, enhance and repair natural and urban areas	N.4.1.1	Weed strategy; continuous improvements and implementation	●	●	●	●	On track	Weed management strategies developed for four areas within the town: 1. Hardscape (paths, footpaths, medians) 2. Natural areas 3. Parks and Gardens Special Area: Old Perth Road
				N.4.1.2	Implement and finalise Town Planning Scheme No 4A	●	●	●	●	On Track	Pursuing the purchase of Lot 27 Hyland Street, Bassendean in accordance with Council's October 2020 resolution.

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments			
			Q1	Q2	Q3	Q4					
		N.4.1.3	Undertake an assessment of our river and foreshore condition (including Point Reserve)	●	●	●	●	On Track	Quotations are being sought.		
		N.4.1.4	Develop a 10 year investment program for our environment based on priorities					Not Started	Scheduled for 20/21 and 21/22		
		N.4.2	Facilitate management of reserves by Friends groups	4.2.1	Partner and support community groups	●				On Track	Same as N3.1.1
N5	Value and conserve and protect our water resources and waterways	N.5.1	Implement Waterwise initiatives and policies for residents, businesses and other organisations	N.5.1.1	Deliver a water indexing workshop	●	●			On Track	Planned for December 2020
				N.5.1.2	Develop a Waterwise Bassendean Strategy					Not Started	Scheduled for 21/22
		N.5.2	Convert drains into living streams	N.5.2.1	Repurpose open drain between Second and Fourth Avenue to create a Living Stream	●	●	●	●	On Track	Concept developed.
				N.5.2.2	Create a rolling program for the design and implementation of living streams and integrate into Long term Financial Plan					Not Started	Scheduled for 21/22
N6	Support the creation of a more green	N.6.1	Create an urban forest throughout	N.6.1.1	Deliver tree planting program for winter 2021	●	●	●	●	On Track	Finalising the planning of the 2021 Winter Tree Planting program comprising 400 verge trees and 600 trees in reserves.

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments		
			Q1	Q2	Q3	Q4				
and shaded Town	reserves, gardens and streets	N.6.1.2	Develop longer term tree planting and biodiversity corridors program inclusive of a reporting framework to Council on rates of survival/ mortality/ health	●	●	●	●	On Track	The Town is currently developing future street tree planting programs	
		N.6.1.3	Deliver a 'Green Trail' along our Principal Shared Path (near Railway line)	●	●	●	●	On Track	Draft options being developed for further council consideration	
		N.6.1.4	Promote and develop verge garden program	●	●	●	●	On Track	Development of online application for verge grant and verge makeover underway	
	N.6.2	Protect existing trees and green spaces	N.6.2.1	Maintain our street gardens and street trees	●	●	●	●	On Track	Council recently approved Council Policy 1.8 Street Trees Policy which aims to protect existing street trees and provide a framework for the request for new street trees.
			N.6.2.2	Assess and map the health of our existing trees to better plan for the future	●	●	●	●	On Track	During this period the Town has continued with the assessment of the existing trees.
			N.6.2.3	Implement Local Planning Policy 13 – Tree Retention and Provision	●	●	●	●	On Track	BAU - Conditions of development approval requiring implementation of LPP 13 ongoing. Condition of subdivision approval being recommended to WAPC.
			N.6.2.4	Educate and promote the benefits of trees in our community	●	●	●	●	On Track	2021 winter tree planting to include installation of trees at schools providing a platform to discuss benefits of trees.



Creating a vibrant town and precincts (Priority Area 3)

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
B1 Support the town centre to thrive	B1.1 Advocate for economic growth of our Bassendean town centre	B1.1.1 Drive opportunities to promote and support investment in the Town	●	●	●	●	On Track	Meetings over past quarter with Ministers - Saffioti, Kelly, Tinley; and Gorman; in addition to WA Planning Commission Chair David Caddy, and Senator Dean Smith; Member for the Legislative Assembly Donna Faragher; and CEO Development WA, Frank Marra to discuss opportunities.
	B1.2 Engage potential government and private sector development partners to realise opportunities within the Town of Bassendean	B2.1.1 Develop a Town Centre Master Plan to promote and facilitate future investment	●	●	●		On Track	Masterplan process underway and expected to be completed in first quarter of 2021.
		B2.1.2 Promote local businesses	●	●	●	●	On Track	Business Directory developed online to promote 'buy local', promote businesses through Thrive.
		B.2.1.3 Explore and advocate for redevelopment of Wilson St carpark and civic/community buildings	●	●	●	●	On Track	As per B.1.1.1 and B2.1.1.
B2 Increase the residential population close to centres and train stations	B2.1 Ensure planning and development strategies and policies align with the desire to focus future development around centres and train stations	B3.1.1 Review the Local Planning Strategy and create a new Local Planning Scheme	●	●	●	●	On Track	Draft Local Planning Strategy and Scheme drafted for consideration by Council (for consent to advertise) in November
		B3.1.2 Implement recommendations of Local Planning Strategy					Not Started	Pending B3.1.1



Driving financial sustainability (Priority Area 4)

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
E1 Ensure there is sufficient, effective and sustainable use of assets	E1.1 Assess assets (including review of portfolio, landholdings and facility condition, use and capacity) to optimise and rationalise	E1.1.1 Review Land Asset Strategy				●	Not Started	To occur post development of Town Centre Masterplan
		E1.1.1.2 Develop Asset Management Strategy					Not Started	Follows E1.1.1 and E1.1.3
		E1.1.1.3 Develop Asset Management Plans	●	●	●		On Track	The Town is currently reviewing its suite of asset management plans.
		E1.1.1.4 Design and Deliver Success Hill Spillway(including restoration of embankment)	●	●	●	●	On Track	Tender process in progress.
	E1.2 Ensure financial planning has a long-term outlook and a focus on land asset rationalisation	E2.1.1 Integrate Long Term Financial Plan with SCP, CBP and AMPs	●	●	●	●	Not Started	SCP and CBP now integrated.
		E2.1.2 Review the Town's asset portfolio against the SCP, community aspirations and long term financial sustainability			●	●	Not Started	
E2 Ensure community facilities are accessible to and well utilised by a diverse range	E.2.1 Community Infrastructure Strategy (use of community spaces, shared or individual hubs, appropriate number of facilities)	E.2.1.1 Develop Jubilee Reserve Masterplan	●	●	●		On Track	Three quotes received. To be evaluated.
		E.2.1.2 Develop Business Case for Bassendean Oval				●	Off Track	Project requires re-scoping based on recent advice from SDFC as well as outcomes from Town Centre Masterplan.

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
of community members	E.2.2 Leasing, Licensing and Hiring Strategy	E.2.2.1 Audit all facilities and lease/ hire agreements prior to expiration			●	●	Not Started	
		E.2.2.2 Review standard hire conditions	●	●	●	●	On Track	Staff have recently prepared (i) consolidated terms and conditions for the standard hire of community facilities and parks / reserves and (ii) an online booking form.
		E.2.2.3 Identify opportunities for standardisation and inclusion of social dividend as leases/licenses expire			●	●	Not Started	
E3 Support the local economy	E.3.1 Prioritise infrastructure projects that generate local employment and support a circular economy	E.3.1.1 Advocate for local employment opportunities as they arise	●	●	●	●	On Track	Promoted local employment including appointment of casuals for tree planting.
		E.3.1.2 Consider the impacts when assessing the Town's projects in terms of priorities	●	●	●	●	On Track	
	E.3.2 Ensure the local economy is positioned to recover from crises	E.3.2.1 Town to promote 'buy local' procurement practices		●	●	●	On Track	Procurement manual under development, including a review of the Purchasing Policy.
		E.3.2.2 Encourage social enterprise to build community capacity	●	●	●	●	On Track	Concept being explored.



Facilitating people-centred services (Priority Area 5)

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
CS1 Ensure community members know where and how to access services	CS.1.1 Improve communication regarding where community members can receive services, advice and provide feedback	CS.1.1.1 Review Customer Services Charter and Complaints Handling Procedure					Not Started	To be commenced 21/22.
		CS.1.1.2 Develop educational guide regarding who deals with different decisions					Not Started	To be commenced 21/22.
	CS.1.2 Ensure transparent and open discussions with community members	CS.1.2.2 Continue to deliver people-centred approaches to engagement	●	●	●	●	On Track	Opportunities incorporated as they arise
		CS.1.2.3 Build and nurture relationships with community groups for shared outcomes	●	●	●	●	On Track	1 and 10 year management plans being developed in conjunction with Friends groups for natural areas (Sustainability)
CS2 Deliver efficient and well-connected internet and computer technology systems	CS.2.1 Improve efficiency of internet and computer technology systems for community-facing services	CS.2.1.1 Develop ICT strategy and investment roadmap	●	●	●	●	On track	ICT strategy under development for discussion with Councillors in December
		CS.2.1.2 Develop and implement annual ICT work program	●	●	●	●	On track	Annual ICT work program under development for consideration as part of 21/22 budget
		CS.2.1.3 Develop and implement agenda preparation module			●	●	Not started	Awaiting completion of the ICT strategy
		CS.2.1.4 Prepare Policy addressing Councillor ICT requirements				●	Not started	
		CS.2.1.5 Undertake Records Management review to align to ICT strategy					Not Started	To be commenced 21/22.

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
	CS.2.2 Explore online options for services that currently require physical presence	CS.2.2.1 Facilitate online applications, lodgements and payments	●	●	●	●	On track	Online planning applications implemented. Online payments project in progress.
		CS.2.2.2 Improve website functionality	●	●	●	●	On track	Website review commenced. Improvements to structure and display, including re-alignment of content, review of links and creation of policy list.



Providing visionary leadership and making great decisions (Priority Area 6)

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
L1 Make brave decisions in line with a risk appetite	L.1.1 Early identification of potential risks / issues/ opportunities	L.1.1.1 Develop a Fraud and Corruption Control Plan			●	●	Not started	
		L.1.1.2 Develop new risk management framework			●	●	Not started	It is intended that a new risk management framework commence development in the second part of 2020/2021 financial year.
		L.1.1.3 Implement Audit and Risk Register findings / recommendations to further strengthen organisation	●	●	●	●	On track	The Town has adopted a Audit Risk Register that contains all the identified strategic risks. These are regularly updated and presented to the Audit and Governance Committee each quarter and subsequently adopted by Council.
	L.1.2 Embed opportunity cost considerations	L.1.2.1 Council reports include recommendations that consider risks and opportunity cost	●	●	●	●	On track	The Council Report template was amended in the first quarter to include provision for risk.
L2 Ensure major decision making is informed by community feedback	L.2.1 Ensure community engagement processes are implemented in major strategic projects	L.2.1.1 Develop and implement community engagement guidelines			●	●	Not started	Scheduled to commence in 2021/22
		L.2.1.2 Embed community engagement as a key consideration in all major decision making	●	●	●	●	On Track	Embedded into Council reports.
		L.2.1.3 Develop a strategic communications plan which is driven by Council's vision and SCP priorities			●	●	Not Started	

Objectives		Strategies		Actions		Timeframes 20/21				Status	Comments
						Q1	Q2	Q3	Q4		
L3	Ensure operational activities reflect the strategic focus of Council	L.3.1	Ensure clear communication and flow of information from decision makers to operational staff	L.3.1.1	Continue to embed Councillor and Administration protocol	●	●	●	●	On Track	Regular communications to ensure that obligations understood in accordance with conduct requirements.
				L.3.1.2	Develop Internal Communications Plan			●	●	Not Started	
		L.3.2	Implement a framework on decision making that identifies delegated authority for different levels of decision	L.3.2.1	Delegated Authority Register review and adoption to balance risk and efficient operations	●	●			On Track	Council was presented with the draft Delegations Register at its workshop on 11 August 2020. The register is expected to be tabled at the October Ordinary Council Meeting.
				L.3.2.2	Review policies and procedures to ensure good governance	●	●	●	●	On Track	The following governance policies were considered by Council in Q1 – <ul style="list-style-type: none"> Acting Chief Executive Officer Policy Councillor Training and Professional Development Policy
				L.3.2.3	Develop and implement new Quarterly reporting framework	●	●			On Track	Under development. To align with new CBP.
L4	Reinforce a culture of collaboration, trust and demarcation between Council, administration	L.4.1	Build understanding and support for the vision and Strategic Community Plan	L.4.1.1	Engage and consult with the community on key initiatives and changes	●	●	●	●	On Track	BAU
				L.4.1.2	Demonstrate linkage and alignment to SCP in officer reports for Council decisions	●				Complete	The Council Report template was amended to reflect the new Strategic Community Plan that was adopted by Council in Q1.

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments		
			Q1	Q2	Q3	Q4				
and the community		L.4.1.3	Implement regular communications with all staff via monthly debriefs regular staff newsletters, team building events and team meetings	●	●	●	●	On Track	A CEO Briefing Session was held in Q1 along with fortnightly distribution of the staff newsletter. Planned team building event for all staff in November.	
	L.4.2	Demonstrate clear connections between the Strategic Community Plan, project and business-as-usual services and operations	L.4.2.1	Deliver a new employee performance system to align organisational efforts to the Strategic Community Plan and Corporate Business Plan	●	●	●	●	On Track	New employee performance system developed and completed for Executive Group in Q1. Organisational wide roll-out commencing in Q2.
	L.4.3	Create an organisational culture of performance, innovation and excellence	L.4.3.1	Develop and implement new Quarterly reporting framework to report on projects and align to SCP	●	●			On Track	
			L.4.3.2	Implement new model of Code of Conduct			●	●	Not started	
	L.4.4	Develop shared values between Council, administration and the community	L.4.4.1	Develop and promote shared values to ensure alignment to Strategic Community Plan		●	●	●	Not started	Development and implementation of Shared Values commencing in Q2.
			L.4.4.2	Develop and deliver induction program for new Council					Not Started	Scheduled for 21/22

Objectives		Strategies		Actions		Timeframes 20/21				Status	Comments
						Q1	Q2	Q3	Q4		
L5	Foster an environment of innovation and leadership	L.5.1	Foster an environment of innovation, where people are encouraged to contribute	L.5.1.1	Create and model agreed values and behaviours in everything we do		●	●	●	Not Started	Development and implementation of shared values commencing in Q 2.
		L.5.2	Foster leadership: harness the talent of individuals	L.5.2.1	Promote ongoing development of the Administration	●	●	●	●	On Track	Executive Leadership Development Program completed in Q 1. Planning team building for all staff in Q 2.
				L.5.2.2	Coordinate professional development and training opportunities for Elected Members	●	●	●	●	On Track	Essential Training promoted for Councillors in addition to other opportunities.
		L.5.3	Recognise and reward innovation and leadership	L.5.3.1	Implement recognition system for staff to acknowledge right behaviours and performance	●	●	●	●	On Track	The Town's Annual Employee Award nomination program is underway, with formal presentation of certificates at the Town's End of Year Function.
L6	Respond effectively and efficiently to crises	L.6.1	Implement crisis management framework	L.6.1.1	Finalise Business Continuity, Pandemic, and Disaster Recovery Plans	●	●	●	●	On Track	The Business Continuity Plan is being updated to include lessons learnt from the Covid-19 Response. The Pandemic Response Plan is in the process of being updated to ensure alignment with State Government Response Plans and lessons learnt.
		L.6.2	Communicate the impacts to business continuity	L.6.2.1	Develop and deliver communications strategy as required	●	●	●	●	On Track	As required.



Building community identity by celebrating culture and heritage (Priority Area 7)

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments
			Q1	Q2	Q3	Q4		
CH1 Appreciate, celebrate and engage with Noongar Boodjar (land), history, culture and people	CH.1.1 Enhance partnerships with Noongar people – be guided by Traditional Owners in the appreciation, celebration and participation of Noongar Boodjar, history, culture and people	CH.1.1.1 Inclusion of Acknowledgement and Welcome to Country at key events and ceremonies	●	●	●	●	On Track	Welcome to Country being included in all Citizenship Ceremonies, Briefing Sessions and Council Meetings.
		CH.1.1.2 Develop a heritage agreement or shared approach to maintain and share noongar history, stories and culture		●	●	●	Not Started	
	CH.1.2 Enhance participation and engagement of local Noongar people in community life and decision making	CH.1.1.3 Host a workshop with the Whadjuk Working Group to build and nurture the Town's relationship with the Whadjuk Working Group		●	●	●	Not Started	
	CH.1.3 Enhance participation and engagement of local Noongar people in caring for the land	C.1.1.4 Create a cultural compact agreement (statement of respect) with the Whadjuk Working group.					Not Started	Scheduled for 2021/22
CH2 Create a community closely connected to its history and heritage	CH.2.1 Maintain and share the historical stories of the Town of Bassendean	C.2.1.1 Develop further opportunities to share the historical stories of the Town of Bassendean eg new history walks	●	●	●	●	On Track	All guided heritage walks (including the latest 'Explore Eden Hill' walk) have been suspended due to COVID-19 restrictions. The Town has recently applied for a grant from the Heart Foundation to establish virtual self-guided Heritage Trail walks.

Objectives	Strategies	Actions	Timeframes 20/21				Status	Comments		
			Q1	Q2	Q3	Q4				
		C.2.1.2	Develop a heritage agreement or shared approach to maintain and share noongar history, stories and culture		●	●	●	Not Started		
	CH.2.2	Ensure heritage locations and buildings of historical value within the Town are recognised, cared for and utilised by the community	CH.2.2.1	Review the Town's Local Heritage Survey				Not Started	Scheduled for 21/22.	
			CH.2.2.2	Create a Local Planning Policy relating to protecting heritage and character				Not Started	Scheduled for 21/22.	
	CH.2.3	Implement initiatives, events and activities that focus on a range of cultural and artistic endeavours (not limited to entertainment)	CH.2.3.1	Create opportunities to showcase the Town's history and heritage to the community and visitors	●	●	●	●	On Track	As per C.2.1.1
CH3	Engage the community in arts and culture	CH.3.1	Implement arts and cultural programs and activities that reflect the unique history of the Town of Bassendean and are relevant to its community	CH.3.1.1	Review Council's Public Arts Framework			●	Not Started	
				CH.3.1.2	Review Relax program			●	●	Not Started

OUTSTANDING COUNCIL RESOLUTIONS AS AT 12 NOVEMBER 2020 – RECOMMENDED FOR DELETION

REC_NO.	OFFICER	DESCRIPTION	ACTION_TAKEN
ROC20/75691	PAUL WHITE	OCM-17/9/20 - CR WILSON – DIFFERENTIAL RATES AND RATEABLE PROPERTIES ON MINIMUM RATES MOVED CR WILSON SECONDED CR QUINTON THAT TOWN STAFF: 1.PREPARE A REPORT FOR COUNCIL: A)OUTLINING THE REQUIREMENTS THAT A LOCAL GOVERNMENT MUST MEET IN ORDER FOR DIFFERENTIAL RATES TO BE APPROVED; B)PROVIDING AN ANALYSIS OF THE PERCENTAGE OF RATEABLE PROPERTIES IN ALL CATEGORIES THAT ARE ON THE MINIMUM RATE; AND 2.CONVENE A WORKSHOP PRIOR TO THE END OF THE CALENDAR YEAR FOR COUNCILLORS TO DISCUSS THE REPORT ONCE IT HAS BEEN PREPARED. CARRIED 5/1	RESPONSE TO ITEM 2 PROVIDED IN CEO BULLETIN. WORKSHOP HELD ON 3 NOVEMBER 2020. RECOMMEND DELETION.
ROC20/76593	BRICE CAMPBELL	OCM-15/10/20 - PROVISION OF A 360 LITRE RECYCLING BIN MOVED CR WILSON SECONDED CR QUINTON THAT THE CEO PREPARE A REPORT FOR COUNCIL OUTLINING THE COST AND CONTRACTUAL IMPLICATIONS FOR THE TOWN PROVIDING A 360 LITRE RECYCLING BIN IN THE RANGE OF BIN OPTIONS PROVIDED TO OUR COMMUNITY FROM THE START OF THE 2020/21 FINANCIAL YEAR.	DEVELOPING OPTIONS FOR THE KERBSIDE RECYCLING SERVICE HAS BEEN INCLUDED AS A WASTE PLAN ACTION FOR COUNCIL TO CONSIDER. THIS ACTION WILL REQUIRE A REPORT TO BE PROVIDED TO COUNCIL PRIOR TO THE 2021/22 FY. RECOMMEND FOR DELETION
ROC20/74676	DONNA SHAW	OCM-9/08/20 - REVOCATION OF LOCAL PLANNING POLICY NO. 18 - LANDSCAPING WITH LOCAL PLANTS MOVED CR HAMILTON SECONDED CR MACWILLIAM THAT COUNCIL PURSUANT TO CLAUSE 6 OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 REVOKES LOCAL PLANNING POLICY NO. 18 – LANDSCAPING WITH LOCAL PLANTS.	POLICY REVOKED AND REMOVED FROM WEBSITE. RECOMMEND DELETION
ROC20/74682	DONNA SHAW	OCM-12/08/20 - FOOD AND HEALTH INSPECTION FEES MOVED CR HAMILTON SECONDED CR WILSON THAT COUNCIL WAIVES THE FOOD AND HEALTH INSPECTION FEES UNTIL 31 DECEMBER 2020.	FEES WAIVED UNTIL DECEMBER 2020. NO FURTHER ACTION. RECOMMEND DELETION
ROC18/59846	DONNA SHAW	OCM-12/2/18 - UNAUTHORISED REROOFING STORMWATER MANAGEMENT AND EXTERNAL BUILDING WORKS TO A PROPERTY LISTED ON THE STATE REGISTER OF HERITAGE PLACES AT 1 RIVER STREET BASSENDEAN MOVED CR MCLENNAN SECONDED CR WILSON THAT COUNCIL: 1.DEFER THIS ITEM UNTIL THE OUTCOME OF THE LANDOWNERS' APPLICATION FOR A HERITAGE GRANT UNDER THE HERITAGE COUNCIL'S 2018-2019 HERITAGE GRANTS PROGRAM IS KNOWN FOLLOWING WHICH A FURTHER OFFICER REPORT BE REFERRED BACK TO COUNCIL FOR CONSIDERATION; AND 2.OFFERS THE LANDOWNERS OF 1 RIVER STREET BASSENDEAN ASSISTANCE FROM TOWN STAFF IN PREPARING THEIR APPLICATION FOR THE HERITAGE COUNCIL'S 2018-2019 HERITAGE GRANTS PROGRAM.	DEVELOPMENT APPROVAL GRANTED FOR UNAUTHORISED WORKS. REPORT TO COUNCIL OCTOBER FOR BALANCE OF RESOLUTION. RECOMMEND DELETION

ROC20/72566	DONNA SHAW	OCM-9/5/20 - PROPOSED COUNCIL POLICY – STREET TREES AND REVOCATION OF VARIOUS COUNCIL POLICIES RELATING TO STREET TREES MOVED CR HAMILTON SECONDED CR MCLENNAN THAT COUNCIL: 1.ENDORSES THE FOLLOWING CHANGES TO THE DRAFT COUNCIL POLICY – STREET TREES: •ADD ADDITIONAL POINT TO SECTION 3 OBJECTIVES TO READ “TO PREPARE FOR THE EFFECTS OF CLIMATE CHANGE AND TO INCREASE CANOPY COVERAGE FOR CARBON SEQUESTRATION AND TO REDUCE THE URBAN HEAT ISLAND EFFECT.” •ADD TO POINT 3(B) THE WORDS “AND PROMOTE” AFTER “TO RETAIN”. •ADD TO SECTION 4.7 “THE TOWN MAY AT ITS ABSOLUTE DISCRETION OFFER A REWARD FOR PROVISION OF INFORMATION LEADING TO THE CONVICTION OF ANY PERSON WHO INTERFERES WITH REMOVES PRUNES OR DAMAGES A TREE ON PUBLIC LAND”; AND 2.REQUESTS STAFF CONDUCT COMMUNITY CONSULTATION TO GATHER FEEDBACK ON THE AMENDED DRAFT POLICY AFTER WHICH A REPORT WILL BE PROVIDED TO COUNCIL.	POLICY ADOPTED AT COUNCIL'S JULY 2020 MEETING. RECOMMEND DELETION
ROC20/74673	DONNA SHAW	OCM-7/8/20 - PROPOSED TREE PRESERVATION ORDERS MOVED CR MCLENNAN SECONDED CR QUINTON THAT COUNCIL PURSUANT TO CLAUSE 4.7.7.2 OF LOCAL PLANNING SCHEME NO.10: 1.MAKES TREE PRESERVATION ORDERS FOR THE THREE TREES LOCATED ON 40 (LOT 2) NORTH ROAD BASSENDEAN AS RECOMMENDED IN THE ARBORICULTURAL ASSESSMENT PREPARED BY BOWDEN TREE CONSULTANCY DATED 20 APRIL 2020; 2.MAKES TREE PRESERVATION ORDERS FOR THE FOUR TREES LOCATED ON 42 (LOT 3) NORTH ROAD BASSENDEAN AS RECOMMENDED IN THE ARBORICULTURAL ASSESSMENT PREPARED BY BOWDEN TREE CONSULTANCY DATED 20 APRIL 2020.	LANDOWNER ADVISED VIA LETTER OF OUTCOME OF COUNCIL MEETING. TPO REGISTER UPDATED. RECOMMEND DELETION.
ROC20/74677	DONNA SHAW	OCM-10/08/20 - DRAFT LOCAL PLANNING POLICY NO. 6 - INDUSTRIAL ZONES DESIGN GUIDELINES MOVED CR WILSON SECONDED CR BARTY THAT COUNCIL PURSUANT TO CLAUSE 5(1) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADVERTISES THE DRAFT LOCAL PLANNING POLICY NO. 6 – INDUSTRIAL DEVELOPMENT.	ADVERTISING COMPLETE. FINAL ADOPTION REPORT TO COUNCIL IN OCTOBER. RECOMMEND DELETION
ROC20/74672	DONNA SHAW	OCM – 6/08/20 - PROPOSED TREE PRESERVATION ORDER - 10 ANZAC TERRACE BASSENDEAN MOVED CR WILSON SECONDED CR BARTY THAT COUNCIL PURSUANT TO CLAUSE 4.7.7.2 OF LOCAL PLANNING SCHEME NO. 10 MAKES A TREE PRESERVATION ORDER FOR THE LEMON SCENTED GUM (CORYMBIA CITRIODORA) LOCATED AT 10 (LOT 4) ANZAC TERRACE BASSENDEAN.	LANDOWNER EMAILED AND MADE AWARE OF TPO ADOPTION ON 2 SEPT 2020. LIST OF TPOS UPDATED. RECOMMEND DELETION
ROC17/56331	DONNA SHAW	OCM-8/9/17 - PROPOSED TREE PRESERVATION ORDER FOR TREES AT LOT 2 (NO. 40) NORTH ROAD BASSENDEAN MOVED CR PULE SECONDED CR BROWN THAT COUNCIL: 1.APPROVES THE APPLICATION FOR A TREE PRESERVATION ORDER AT LOT 2 (NO. 40) NORTH ROAD BASSENDEAN; 2.SEEKS THE CONSENT OF THE OWNER OF LOT 2 (NO. 40) NORTH ROAD. BASSENDEAN FOR A SUITABLY QUALIFIED INDEPENDENT ARBORICULTURALIST TO CARRY OUT AN ASSESSMENT ON TREES AT THIS PROPERTY WITH THE OUTCOMES REFERRED BACK TO COUNCIL FOR CONSIDERATION; AND 3.NOTES THAT ON RECEIPT OF THE ARBORICULTURALIST ASSESSMENT THE TOWN WILL WRITE TO	TPO MADE. REGISTER UPDATED ON WEBSITE. RECOMMEND DELETION

		THE OWNER NOTIFYING THEM THAT COUNCIL IS CONSIDERING MAKING A TREE PRESERVATION ORDER INVITING THE OWNER TO MAKE A WRITTEN SUBMISSION.	
ROC20/76588	DONNA SHAW	OCM-6/10/20 - DRAFT LOCAL PLANNING POLICY – HOME BASED BUSINESSES (FINAL ADOPTION) MOVED CR HAMILTON SECONDED CR BARTY THAT COUNCIL PURSUANT TO CLAUSE 4(3) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADOPTS LOCAL PLANNING POLICY – HOME BASED BUSINESSES AS ATTACHED.	ADOPTED BY COUNCIL. RECOMMEND DELETION.
ROC20/73864	DONNA SHAW	OCM-5/07/20 - UNAUTHORISED WORKS - 1 (LOT 223) RIVER STREET BASSENDEAN MOVED CR WILSON SECONDED CR BARTY THAT ITEM 12.2 BE DEFERRED TO ALLOW TOWN STAFF AND THE OWNERS OF 1 RIVER STREET BASSENDEAN TIME TO ENTER INTO DISCUSSIONS TO WORK TOWARDS AN AGREED SCHEDULE OF WORKS AND TIMETABLE TO BE PRESENTED TO COUNCIL AT THE OCTOBER ORDINARY COUNCIL MEETING.	DEVELOPMENT APPLICATION APPROVED FOR UNAUTHORISED WORKS. REPORT TO COUNCIL OCTOBER. RECOMMEND DELETION
ROC20/76589	DONNA SHAW	OCM-7/10/20 - DRAFT AMENDED LOCAL PLANNING POLICY NO. 6 - INDUSTRIAL DEVELOPMENT (FINAL ADOPTION) MOVED CR HAMILTON SECONDED CR BARTY THAT COUNCIL PURSUANT TO CLAUSE 4(3) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADOPTS THE DRAFT LOCAL PLANNING POLICY NO. 6 – INDUSTRIAL DEVELOPMENT (AS AMENDED FOLLOWING ADVERTISING) AS CONTAINED IN THE ATTACHMENT.	ADOPTED BY COUNCIL. RECOMMEND DELETION
ROC20/72030	DONNA SHAW	OCM-8/4/20 - DRAFT AMENDED LOCAL PLANNING POLICY NO. 11 – ANZAC TERRACE DESIGN GUIDELINES MOVED CR HAMILTON SECONDED CR MACWILLIAM THAT COUNCIL PURSUANT TO CLAUSE 5(1) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADVERTISES FOR PUBLIC COMMENT THE DRAFT AMENDED LOCAL PLANNING POLICY NO. 11 – ANZAC TERRACE DESIGN GUIDELINES AS CONTAINED AS THE THIRD ATTACHMENT TO THIS REPORT.	REVISED POLICY ADOPTED AT PREVIOUS COUNCIL MEETING (JULY 2020). RECOMMEND DELETION.
ROC20/74674	DONNA SHAW	OCM-8/8/20 - DRAFT LOCAL PLANNING POLICY – HOME BASED BUSINESSES MOVED CR WILSON SECONDED CR HAMILTON THAT COUNCIL: 1.REVOKES COUNCIL POLICY 1.16 - ADMINISTRATIVE POLICY FOR DEALING WITH UNREGISTERED HOME OCCUPATIONS; 2. REVOKES COUNCIL POLICY 3.1 – HOME BASED BUSINESSES POLICY; AND 3.PURSUANT TO CLAUSE 5(1) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADVERTISES DRAFT LOCAL PLANNING POLICY – HOME BASED BUSINESSES.	FINAL ADOPTION REPORT TO COUNCIL IN OCTOBER. RECOMMEND DELETION

ROC20/76590	DONNA SHAW	<p>OCM-8/10/20 - PROPOSED OUTDOOR EATING FACILITY (PARKLET) MOVED CR HAMILTON SECONDED CR BARTY THAT COUNCIL PURSUANT TO CLAUSE 6.2 OF THE ACTIVITIES ON THOROUGHFARES AND TRADING IN THOROUGHFARES AND PUBLIC PLACES LOCAL LAW 2010 ISSUE A PERMIT FOR A PARKLET ON OLD PERTH ROAD ABUTTING 22 (LOT 351) OLD PERTH ROAD BASSENDEAN (O2 CAFÉ) SUBJECT TO THE FOLLOWING CONDITIONS:</p> <p>1.THIS PERMIT IS ISSUED FOR THE USE OF THE LOADING BAY AS DENOTED ON THE ATTACHED PLAN ONLY; 2.THE APPLICANT MUST HOLD A CURRENT PUBLIC LIABILITY INSURANCE POLICY WITH INDEMNITY OF NOT LESS THAN \$20000000. THE APPLICANT IS TO PROVIDE A CERTIFICATE OF CURRENCY TO THE TOWN OF BASSENDEAN PRIOR TO THE CONSTRUCTION ACTIVITY COMMENCING; 3.THE APPLICANT DOES NOT HAVE EXCLUSIVE OR UNINTERRUPTED USE OF THE AREA. THE PARKLET MUST BE PUBLICLY AVAILABLE AT ALL TIMES; 4.THE ROAD AND FOOTPATH PAVEMENT AREAS MUST BE KEPT CLEAN AND FREE OF LITTER AT ALL TIMES; 5.THE APPLICANT MUST ENSURE THAT NO DAMAGE OR OBSTRUCTION IS CAUSED TO A MANHOLE INSPECTION PIT FIRE HYDRANT WATER GAS ELECTRICAL OR COMMUNICATIONS INFRASTRUCTURE DRAINAGE OR OTHER SERVICE WITHIN THE LOCATION OF PARKLET; 6.ALL FURNITURE SHALL BE DURABLE WATERPROOF RUSTPROOF AND WEATHER RESISTANT BE MAINTAINED IN GOOD CONDITION AND BE DESIGNED SO THAT CORNERS AND FASTENINGS DO NOT CREATE POTENTIAL HAZARDS FOR PATRONS AND PEDESTRIANS; 7.UMBRELLAS SHALL BE MAINTAINED TO A HIGH STANDARD AND SECURELY ANCHORED IN ACCORDANCE WITH AUSTRALIAN STANDARD AS1170.2-2002 – STRUCTURAL DESIGN ACTIONS – WIND ACTIONS AND/OR ANY RECOMMENDATIONS PROVIDE BY THE MANUFACTURER; 8.ALCOHOL CONSUMPTION SHALL ONLY BE PERMITTED WHERE THE NECESSARY APPROVALS HAVE BEEN OBTAINED FROM THE DEPARTMENT OF RACING GAMING AND LIQUOR; AND 9.SMOKING IS NOT PERMITTED WITHIN THE FACILITY. THE PERMIT HOLDER IS REQUIRED TO PROVIDE APPROPRIATE NON-SMOKING SIGNAGE TO ENSURE COMPLIANCE.</p>	PARKLET APPROVED BY COUNCIL - RECOMMEND DELETION
ROC20/73868	DONNA SHAW	<p>OCM-9/7/20 - PROPOSED COUNCIL POLICY – STREET TREES AND REVOCATION OF VARIOUS COUNCIL POLICIES RELATING TO STREET TREES MOVED CR WILSON SECONDED CR MCLENNAN THAT COUNCIL: 1.ADOPTS DRAFT COUNCIL POLICY – STREET TREES ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 28 JULY 2020; AND 2.REVOKES THE FOLLOWING COUNCIL POLICIES: A)POLICY 1.8 - SIGNIFICANT TREE POLICY; B)POLICY 1.10 – STREET TREE PROTECTION; C)POLICY 1.11 – STREET TREE PRUNING REMOVAL AND REPLACEMENT POLICY; D)POLICY 1.12 – AMENITY TREE EVALUATION; AND E)POLICY 1.14 – DANGEROUS TREES ON PRIVATE PROPERTY.</p>	POLICY ADOPTED AT COUNCIL'S JULY 2020 MEETING. RECOMMEND DELETION

ROC20/73867	LUKE GIBSON	OCM-8/7/20 - DRAFT AMENDED LOCAL PLANNING POLICY NO. 11 – ANZAC TERRACE DESIGN GUIDELINES – FINAL ADOPTION MOVED CR WILSON SECONDED CR MACWILLIAM THAT COUNCIL PURSUANT TO CLAUSE 4(3) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADOPTS LOCAL PLANNING POLICY 11 – ANZAC TERRACE DESIGN GUIDELINES AS ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 28 JULY 2020.	POLICY MANUAL AND WEBSITE UPDATED. RECOMMENDED DELETION
ROC20/73073	LUKE GIBSON	OCM – 13/06/20 DRAFT LOCAL PLANNING POLICY NO. 13 – TREE RETENTION AND PROVISION (FINAL ADOPTION) COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 12.8 MOVED CR WILSON SECONDED CR MCLENNAN THAT COUNCIL: 1.PURSUANT TO CLAUSE 4(3) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADOPTS LOCAL PLANNING POLICY NO. 13 – TREE RETENTION AND PROVISION AS CONTAINED AS AN ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 23 JUNE 2020; AND 2.SUPPORTS A COMMUNITY CONSULTATION PROCESS TO DETERMINE WHETHER OR NOT THERE IS BROAD SUPPORT FOR GREATER REGULATORY CONTROLS RELATING TO TREES.	NO CHANGE FROM PREVIOUS ENTRY WHICH READ POLICY MANUAL AND WEBSITE UPDATED. RECOMMEND DELETION
ROC20/73076	LUKE GIBSON	OCM-18/06/20 - TOWN CENTRE REVITALISATION MOVED CR WILSON SECONDED CR QUINTON THAT COUNCIL: 1.APPROVES THE PREPARATION OF A CONCEPT MASTERPLAN FOR THE BASSENDEAN TOWN CENTRE; AND 2.CONSIDERS ALLOCATING UP TO \$100000 IN THE 2020/21 BUDGET FOR THE ABOVE.	FORMALISED VIA 2020/21 BUDGET. CONSULTANT HAS BEEN APPOINTED AND PROJECT IS UNDERWAY. RECOMMEND DELETION.
ROC20/75686	LUKE GIBSON	OCM-8/9/20 - JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATION (AGED CARE FACILITY & COMMERCIAL) MOVED CR QUINTON SECONDED CR MACWILLIAM THAT COUNCIL ENDORSES THE OFFICER RECOMMENDATION CONTAINED WITHIN THE ATTACHED RESPONSIBLE AUTHORITY REPORT FOR THE FOLLOWING REASONS: “THE PROPOSED DEVELOPMENT IS CONSISTENT WITH LPS 10 AND RELEVANT LOCAL PLANNING POLICIES WITH THE EXCEPTION OF THOSE REQUIREMENTS OUTLINED ABOVE THAT ARE ACCEPTABLE TO BE VARIED OR CAN BE ADEQUATELY ADDRESSED VIA CONDITIONS. THE TOWN IS SATISFIED THAT THE PROPOSED DEVELOPMENT IS CONSISTENT WITH THE OBJECTIVES OF THE TOWN CENTRE ZONE AND IT IS THEREFORE RECOMMENDED THAT THE APPLICATION BE APPROVED SUBJECT TO CONDITIONS.”	MATTER CONSIDERED BY THE JOINT DEVELOPMENT ASSESSMENT PANEL ON 14 OCT 2020. RECOMMEND DELETION.
ROC20/73866	LUKE GIBSON	OCM-7/7/20 - REVOCATION OF COUNCIL POLICIES 5.4 - FIRE RISK MANAGEMENT POLICY AND MANAGEMENT PRACTICES AND 5.6 – GRAFFITI POLICY MOVED CR BARTY SECONDED CR WILSON THAT COUNCIL REVOKES COUNCIL POLICY 5.4 - FIRE RISK MANAGEMENT POLICY AND MANAGEMENT PRACTICES AND COUNCIL POLICY 5.6 – GRAFFITI POLICY.	NO CHANGE FROM PREVIOUS ENTRY WHICH READ POLICY MANUAL AND WEBSITE UPDATED. RECOMMEND DELETION

ROC20/75692	LUKE GIBSON	OCM-19/9/20 - USE OF THE BASSENDEAN SENIORS AND COMMUNITY CENTRE KITCHEN FOR THE COMMUNITY KITCHEN PILOT PROGRAM MOVED CR GANGELL SECONDED CR WILSON THAT THIS ITEM BE DEFERRED TO THE OCTOBER ORDINARY COUNCIL MEETING TO ALLOW MR GAU MORE TIME TO SUBMIT A REPORT.	MATTER TO BE PRESENTED TO NOVEMBER 2020 OCM AND THEREFORE THIS ROC WILL BE SUPERSEDED. RECOMMEND DELETION.
ROC18/64797	LUKE GIBSON	OCM-40/3/17 OCM-8/3/16 - (PREV 90177 FROM INTRANET) PROPOSED LAND SWAP OF 27L HYLAND STREET AND PART LOT 271; 116 HAMILTON STREET BASSENDEAN OCM-40/3/17 MOVED CR MCLENNAN SECONDED CR BROWN THAT CONSIDERATION OF THIS MATTER BE REFERRED TO A COUNCILLOR WORKSHOP TO BE HELD ON MONDAY 10 APRIL 2017. OCM-8/3/17 MOVED CR PULE SECONDED CR BRIDGES THAT: 1. COUNCIL HAVING CONSIDERED THE SUBMISSIONS RECEIVED IN RESPONSE TO ADVERTISING THE PROPOSED LAND DISPOSITION UNDER SECTION 3.58 OF THE LOCAL GOVERNMENT ACT 1995 PROCEEDS WITH THE LAND SWAP OF 27L HYLAND STREET AND PART LOT 271; 116 HAMILTON STREET BASSENDEAN AS THE PROPOSAL WILL ACHIEVE AN ENVIRONMENTAL OUTCOME AND IS SUPPORTED BY THE VAST MAJORITY OF PEOPLE AND ORGANISATIONS THAT MADE SUBMISSIONS ON THE PROPOSAL; 2. THE CEO BE REQUESTED TO ARRANGE FOR THE SUBDIVISION OF LOT 271 HAMILTON STREET BASSENDEAN IN ACCORDANCE WITH THE ADOPTED BUDGET AND STAGES IDENTIFIED IN THIS REPORT WITH ANY INCREASED IN THE COST ESTIMATES TO BE REPORT BACK TO COUNCIL; AND 3. COUNCIL NOTES THAT PROCEEDING WITH THE LAND SWAP WILL HAVE IMPLICATIONS ON THE PROFIT OR LOSS OF THE TOWN PLANNING SCHEME NO. 4A.	IN OCTOBER 2020 COUNCIL RESOLVED TO PURCHASE THE SITE. RECOMMEND DELETION.
ROC20/73880	LUKE GIBSON	OCM-27/7/20 - DISPOSAL OF 48 (LOT 8713) CHAPMAN STREET BASSENDEAN AND 93 (LOT 7557) LORD STREET EDEN HILL MOVED CR BARTY SECONDED CR WILSON THAT COUNCIL: 1.NOTES THAT NO SUBMISSIONS WERE RECEIVED IN RESPONSE TO THE TENDERS TO DISPOSE OF 48 (LOT 8713) CHAPMAN STREET BASSENDEAN AND 93 (LOT 7557) LORD STREET EDEN HILL; 2.ENDORSES THE SALE OF 48 (LOT 8713) CHAPMAN STREET BASSENDEAN AND 93 (LOT 7557) LORD STREET EDEN HILL BY PRIVATE TREATY; AND 3.DELEGATES TO THE CHIEF EXECUTIVE OFFICER THE AUTHORITY TO ACCEPT ANY REASONABLE OFFER TO PURCHASE EITHER OR BOTH OF 48 (LOT 8713) CHAPMAN STREET BASSENDEAN AND 93 (LOT 7557) LORD STREET EDEN HILL.	48 (LOT 8713) CHAPMAN STREET BASSENDEAN AND 93 (LOT 7557) LORD STREET EDEN HILL CURRENTLY UNDER OFFER. FINALISING SALE OF BOTH LOTS. INFORMATION TO BE PROVIDED TO COUNCIL VIA THE BULLETIN ONCE SALE IS COMPLETE. RECOMMEND DELETION.
ROC20/75688	LUKE GIBSON	OCM-10/9/20 - LOCAL PLANNING POLICY NO. 7 – LOCAL SHOPPING CENTRE ZONE DESIGN GUIDELINES MOVED CR QUINTON SECONDED CR BARTY THAT COUNCIL PURSUANT TO CLAUSE 5(1) OF SCHEDULE 2 OF THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015 ADVERTISES DRAFT LOCAL PLANNING POLICY NO.7 – COMMERCIAL AND MIXED USE DEVELOPMENT.	DRAFT POLICY ADVERTISED FOR PUBLIC COMMENT AND WILL BE PRESENTED BACK TO COUNCIL IN NOVEMBER 2020 FOR FINAL ADOPTION. RECOMMEND DELETION.

ROC18/59093	LUKE GIBSON	OCM-25/1/18 - NOTICE OF MOTION – CR HAMILTON: CASA MIA ROOF MOVED CR HAMILTON SECONDED CR GANGELL THAT COUNCIL: 1.REQUESTS STAFF LIAISE WITH THE OWNER OF 13 HAMILTON STREET REGARDING THE TOWN’S INSTALLATION OF ZINCALUME ROOFING TO THE CASA MIA SCHOOL AT 11 HAMILTON STREET IN AN EFFORT TO SEEK AN ECONOMICAL SOLUTION TO THE REFLECTIVE GLARE ISSUE IT IS REPORTED TO HAVE CREATED; 2.REQUESTS THAT A SUMMARY OF THE AGREED COURSE OF ACTION TOGETHER WITH THE FINANCIAL COSTINGS AND ANY OTHER IMPLICATIONS BE PROVIDED TO COUNCIL FOR CONSIDERATION PRIOR TO THE COMMENCEMENT OF ANY REMEDIAL WORKS; 3.FUNDS ANY REMEDIAL WORK FROM THE RESIDUAL BALANCE OF THE INITIAL BUDGET ALLOCATION FOR THE ROOFING WORKS THAT IS LEFT OVER FROM THE WORKS COMPLETED IN DECEMBER 2017; 4.REQUESTS STAFF TO PREPARE A “REFLECTIVE ROOFING POLICY” FOR COUNCIL’S CONSIDERATION WHEN REVIEWING THE TOWN’S BUILDING POLICIES; AND 5.IN FUTURE WHEN CAPITAL WORKS ARE PLANNED TO BE CONDUCTED ON ONE OF THE TOWN’S BUILDINGS THAT WILL POTENTIALLY IMPACT ADJOINING PROPERTIES COMMUNICATION WITH THE ADJACENT PROPERTY OWNERS ABOUT THE PROPOSED WORKS WILL BE UNDERTAKEN PRIOR TO ANY WORKS COMMENCING.	NO CHANGE FROM PREVIOUS ENTRY WHICH READ BROADER POLICIES REVIEW UNDERWAY AND WILL BE REFERRED TO COUNCIL IN DUE COURSE. RECOMMEND DELETION.
ROC20/73875	PAUL WHITE	OCM-16/7/20 - RFT 03/2020 PROVISION OF TURF MAINTENANCE AT BASSENDEAN OVAL ASHFIELD RESERVE AND JUBILEE RESERVE MOVED CR BARTY SECONDED CR HAMILTON THAT COUNCIL APPOINTS PRESTIGE PROPERTY MAINTENANCE PTY LTD TO PROVIDE THE PROVISION OF TURF MAINTENANCE AT BASSENDEAN OVAL ASHFIELD RESERVE AND JUBILEE RESERVE FOR THE TOWN OF BASSENDEAN AS SPECIFIED IN TENDER RFT 03/2020 FOR A PERIOD OF FOUR (4) YEARS TO COMMENCE UPON COUNCIL APPROVAL AND CONTRACTOR ACCEPTANCE.	CONTRACT AWARDED AND UNSUCCESSFUL TENDERERS NOTIFIED. NO FURTHER ACTION RECOMMEND DELETION
ROC20/76597	PAUL WHITE	OCM-19/10/20 - WAIVER OF RATES LEVIED ON THE PROPERTY - 3/335 COLLIER ROAD BASSENDEAN MOVED CR HAMILTON SECONDED CR WILSON THAT COUNCIL EXERCISE ITS DISCRETION UNDER SECTION 6.47 OF THE LOCAL GOVERNMENT ACT 1995 TO WAIVE BACK RATES OF \$5386.89 LEVIED ON THE PROPERTY SITUATED AT 3/335 COLLIER ROAD BASSENDEAN FOR THE PERIOD 1 JANUARY 2019 TO 30 JUNE 2019.	PROCESSED AND AMENDED RATES NOTICE ISSUED. RECOMMEND DELETION.
ROC20/73865	PAUL WHITE	OCM-6/7/20 - ADOPTION OF THE 2020-21 ANNUAL BUDGET MOVED CR MCLENNAN SECONDED CR WILSON THAT COUNCIL ADOPTS ITS 2020-21 BUDGET - REFER POINTS 1 TO 9.	ANNUAL BUDGET FOR 2020/21 ADOPTED LOADED TO WEBSITE AND PROVIDED TO DEPARTMENT. RECOMMEND DELETION.

ROC20/73878	PETA MABBS	OCM-24/7/20 - NOTICE OF MOTION – CR MCLENNAN: MENTAL HEALTH MOVED CR MCLENNAN SECONDED CR WILSON THAT: 1.THE TOWN OF BASSENDEAN ACKNOWLEDGES THE IMPORTANT ROLE PREVENTION PROGRAMS AND NON-CLINICAL COMMUNITY MENTAL HEALTH ORGANISATIONS PLAY IN CARING FOR PEOPLE WITH MENTAL HEALTH CHALLENGES PARTICULARLY THROUGH THE COVID PANDEMIC. 2.THE TOWN FORMALLY ENDORSE AND SUPPORT THE PREVENT SUPPORT HEAL CAMPAIGN BY: A.PROMOTING THE CAMPAIGN THROUGH THEIR VARIOUS COMMUNICATIONS CHANNELS; B.WRITING TO PREMIER MARK MCGOWAN AND MINISTER FOR MENTAL HEALTH ROGER COOK REQUESTING FUNDING FOR MENTAL HEALTH PREVENTION AND COMMUNITY SUPPORTS TO BE INCREASED AS A MATTER OF URGENCY AND; C.EXPLORING WAYS THE STATE GOVERNMENT CAN SUPPORT LOCAL GOVERNMENTS TO CARE FOR THEIR COMMUNITIES’ MENTAL HEALTH THROUGH THE COVID RECOVERY AND BEYOND.	PROMOTED ON TOWN OF BASSENDEAN FACEBOOK PAGE REGULARLY. LETTER TO PREMIER SENT. CONTINUE TO WORK WITH OTHER TIERS OF GOVERNMENT AND AGENCIES TO SUPPORT MENTAL HEALTH. RECOMMEND DELETION.
ROC20/74683	PETA MABBS	OCM-13/08/20 - FESTIVE SEASON CLOSURE 2020/21 MOVED CR WILSON SECONDED CR BARTY THAT IN ADDITION TO THE CLOSURE DATES PROVIDED BY COUNCIL POLICY 6.12 - FESTIVE SEASON OFFICE (ADMINISTRATION) CLOSURE COUNCIL: 1.APPROVES THE CLOSING OF THE CUSTOMER SERVICES CENTRE ADMINISTRATION BUILDING LIBRARY SENIORS AND DISABILITY SERVICES OFFICE WIND IN THE WILLOWS CHILD CARE CENTRE (BASSENDEAN AND ASHFIELD) YOUTH SERVICES AND COUNCIL DEPOT AS PER THE PROPOSED FESTIVE SEASON PERIOD OUTLINED ABOVE. 2.REQUESTS THE CHIEF EXECUTIVE OFFICER TO PROVIDE EMERGENCY CONTACT DETAILS TO THE PUBLIC FOR THE FESTIVE PERIOD IN ACCORDANCE WITH THE POLICY. 3.REQUESTS THE CEO TO PROVIDE A SKELETON STAFF DURING THE FESTIVE SEASON IN ACCORDANCE WITH THE POLICY.	ALL BUSINESS AREAS HAVE BEEN NOTIFIED OF FESTIVE SEASON CLOSURE. EMERGENCY CONTACT DETAILS TO BE PROVIDED AND A ROSTER FOR SKELETON STAFF WILL BE PUT IN PLACE. RECOMMEND DELETION.

ROC19/68639	RENAE MAHER	OCM-9/9/19 - 2019/2020 FESTIVE SEASON OFFICE MOVED CR QUINTON SECONDED CR GANGELL THAT IN ADDITION TO POLICY 6.12 - FESTIVE SEASON OFFICE (ADMINISTRATION) CLOSURE COUNCIL: 1.APPROVES THE CLOSING OF THE CUSTOMER SERVICES CENTRE ADMINISTRATION BUILDING LIBRARY SENIORS AND DISABILITY SERVICES OFFICE AND COUNCIL DEPOT AT 12 NOON ON FRIDAY 20 DECEMBER 2019; 2.APPROVES THE CLOSING OF THE CUSTOMER SERVICES CENTRE ADMINISTRATION BUILDING LIBRARY SENIORS AND DISABILITY SERVICES OFFICE AND COUNCIL DEPOT ON MONDAY 23 DECEMBER 2019 AND TUESDAY 24 DECEMBER 2019; 3.REQUESTS THAT THE CEO PROVIDES EMERGENCY CONTACT DETAILS TO THE PUBLIC FOR THE FESTIVE PERIOD IN ACCORDANCE WITH POLICY 6.12; AND 4.REQUESTS THE CEO TO PROVIDE A SKELETON STAFF DURING THE FESTIVE SEASON IN ACCORDANCE WITH POLICY 6.12.	COMMUNICATED FESTIVE CLOSURE TO ALL EMPLOYEES. RECOMMEND DELETION
ROC17/56650	RENATA PIETRACATELLA	OCM-22/10/17 - NOTICE OF MOTION – CR BRIDGES: MUNICIPAL HERITAGE INVENTORY THEMATIC HISTORY AND MATRIX MOVED CR BRIDGES SECONDED CR PULE THAT THE TOWN OF BASSENDEAN AMENDS THE MUNICIPAL HERITAGE INVENTORY THEMATIC HISTORY AND MATRIX TO INCLUDE CHANGES RECOMMENDED BY THE BASSENDEAN HISTORICAL SOCIETY AND ENDORSED BY THE TOWN’S LOCAL STUDIES LIBRARIAN.	PROJECT COMPLETED- JENNI CARTER SUPPLIED THE FINAL COPY OF BASSENDEAN A BRIEF HISTORY AND A FINAL REPORT ON 30 AGUST 2020; RECOMMEND DELITION
ROC20/73872	YVONNE ZAFFINO	OCM-13/7/20 - AMENDMENT TO THE TOWN OF BASSENDEAN NOTICES OF MOTION POLICY MOVED CR MCLENNAN SECONDED CR BARTY THAT COUNCIL ADOPTS THE AMENDED NOTICES OF MOTION POLICY AS ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 28 JULY 2020.	AMENDED POLICY UPDATED AND PUBLISHED. RECOMMEND DELETION

ATTACHMENT NO. 11

TOWN OF BASSENDEAN

NOTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN ON WEDNESDAY 7 OCTOBER 2020, AT 3.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Due to the lack of quorum, the meeting was conducted as an informal meeting rather than a formal Committee meeting. Those in attendance discussed the items listed on the agenda.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Members

Cr Kathryn Hamilton
Mark Garner, WA Police
Ryan Hamblion, Department for Communities
Luke Gibson, Director Community Planning

Officers

John Lane, Emergency Management Officer
Merveen Cross, District Advisor, DFES
Amy Holmes, Minute Secretary, ToB
Maria Fatouros, Health Officer, ToB
Sharna Merritt, Senior Ranger, ToB
Phil Adams, Executive Manager Infrastructure, ToB

Apologies

Cr Hilary MacWilliam
Sharon Ellis, Department of Communities
Matt McCaughey, WA Police
Matt Folini, DFES

8.0 ITEMS DISCUSSED

8.1 Bush Fire Season 2020/2021

Fuel Load Notices have been issued to property owners with the Rates Notice for the 2020/2021 season. Initial inspections have begun and properties requiring works to comply by 31 October 2020 will be sent further individual notices.

The Senior Ranger advised that fire signs have gone up around the Town. Further inspections will be carried out once fire season hits.

8.2 Local Planning Policy No. 4 – Floodplain Management and Development (LPP 4)

LPP 4 was adopted by Council in 2008 and was subject to a minor review in 2014. The Town is undertaking a review of LPP 4 as part of a larger review of its local planning framework. The current policy provisions (which allow for development and/or subdivision of properties within the Flood Fringe but which generally prohibits development and/or subdivision within the Floodway) remain unchanged. Other changes have been made to simplify the policy, remove supplementary information that is better provided in another form and to provide greater clarity in decision making.

Any comment or feedback on the draft policy is to be submitted to Luke Gibson.

8.3 COVID-19 Update

The *Closure and Restriction (Limit the Spread) Directions (No. 6)* came into effect on 24 September 2020. The direction introduced the need for COVID Event Plans to be developed by event organisers/applicants for any public or private event with greater than 500 patrons that also requires approval under the Health (Miscellaneous Provisions) Act 1911.

The Town's Environmental Health Officers will review low and medium risk COVID Event Plans, whilst the Chief Health Officer (Department of Health) will review high risk plans.

It is also a mandatory requirement for event organisers to register their event with the Department of Health (DOH). The above requirements will apply to future Old Perth Road Market events.

8.4 LGEMAG

WALGA have restructured its membership to better reflect the WALGA Zone representation and has sought expressions of interest to participate.

Mr John Lane has held discussions with Adrian Dyson at the Shire of Mundaring and suggested that Mr Dyson would be the best placed person to represent a group of Councils.

Mr Dyson has placed an expression of interest to be the representative for Bassendean, Bayswater, Mundaring and Swan and it has been accepted.

It was noted that Adrian Dyson has been appointed as the WALGA Zone representative. John Lane advised that a report from Adrian Dyson will be submitted to this Committee following their meeting

8.5 Local Emergency Management Arrangements

The Local Emergency Management Arrangements and Recovery Plan were recently reviewed by the District Emergency Management Advisor with a request to make a number of amendments to both documents prior to them being presented to the DEMC for noting.

The changes are minor and are to better align both documents to recent changes to policy.

The Executive Officer has undertaken to make the necessary changes and resubmit the documents to the next available sitting of the DEMC.

John Lane advised that the document now includes a town map and evacuation routes map.

8.6 Emergency Management Agency Reports

SEMC Business Unit

Report will be attached for information and noting.

District Emergency Management Committee (DEMC)

Next meeting is Wednesday 14 October 2020 at the City of Perth.

WALGA LGEMAG

Refer Item 8.4.

Local Welfare Committee

Ryan Hamblion reported that for the last few months, his role has focused on the quarantine requirements of people returning to WA from overseas.

8.7 Post Incident Report and Post Exercise Reports

No reports submitted.

8.8 Contact Details and Key Holders

The current Contact Details and Key Holders' details will be included with the minutes for any updates required.

8.9 Preparedness, Prevention, Response and Recovery Issues

- *Mental health impacts of COVID-19*
- *Hardship Policy adopted by Council for those experiencing financial difficulty.*
- *Evictions will be recommencing soon.*
- *Emergency Evacuation Centre kits need to reviewed to include hand sanitiser, face masks, gloves.*

12.0 CLOSURE

The next meeting date is to be advised.

There being no further business, the meeting at 4.32pm.

ATTACHMENT NO. 12

TOWN OF BASSENDEAN

MINUTES

AUDIT AND GOVERNANCE COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 4 NOVEMBER 2020, AT 5.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Members

Cr Hilary MacWilliam, Presiding Member
Cr Renee McLennan
Cr Kathryn Hamilton
Cr Chris Barty
Martin Le Tessier, Community Representative

Staff/Consultants

Paul White, Director Corporate Services
Elizabeth Kania, Manager Governance & Strategy
Diane Depiazz, Manager Finance
Alex Evans, Manager Information & Technology
Kristy Vallis, Senior Accountant
Krushna Hirani, RSM
Alasdair Whyte, RSM
Riaan Bronkhorst, RSM
Ron Back, Financial Advisor
Jay Teichert, Office of the Auditor General
Amy Holmes, Minute Secretary

Apologies

Elliott Brannen, Community Representative

4.0 DECLARATIONS OF INTEREST

Cr Barty declared an Indirect Financial Interest for Item 11.2

5.0 PRESENTATIONS OR DEPUTATIONS

Nil

6.0 CONFIRMATION OF MINUTES

6.1 Audit and Governance Meeting held on 5 August 2020

COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1

MOVED Cr Hamilton, Seconded Cr Barty, that the minutes of the Audit and Governance Committee meeting held on 5 August 2020, be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

It was agreed that Item 8.2 would be considered first.

Item No. 8.2	Interim Audit Report
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	FINM/AUD1
Previous Council Reports (if applicable)	N/A
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	

<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input checked="" type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Confidential Attachment No. 2	<ul style="list-style-type: none"> • OAG Interim Audit Letter and Attachment One: Interim Audit Findings • OAG Interim Systems Audit Findings -

Purpose

The purpose of this report is to provide Council, through the Audit and Governance Committee, with the Interim Audit Report for 2019/20 furnished by the Office of the Auditor General, and the management comments provided in response to address the identified risks.

Background

The Auditor General became responsible for the Town's external audit from the 2018/19 financial year. The Auditor General may contract out the audit but maintains overall responsibility for the audit and the audit opinion. The Auditor General has appointed RSM Australia (RSM) as the Town's auditors for the next three years.

RSM conducted the interim audit for 2019/20 and is currently completing the annual financial audit for the Town, with oversight and final audit sign off by the Auditor General. The interim audit included an audit of risks, processes and controls for finance and information systems.

RSM and the Town agreed on the Audit Planning Memorandum in June 2020, which details the proposed approach by RSM. The APM was tabled at the meeting of the Committee on 3 June 2020.

RSM conducted the interim audit in June 2020. The focus of the audit was to Evaluate the overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant to out audit of the annual financial report.

The Auditor General provided the Interim Audit Report on 19 August 2020, which identified some deficiencies in internal control, assessed as having significant, moderate or minor implication.

The Interim Audit Report includes management comments on the remedial action taken or proposed to address the identified risks, provided to RSM by the Town in response to the findings.

The Interim Audit Report, with management comments, are confidential attachments to this report. Given the time between completion of the interim audit and this meeting of the Committee, the Town sent the Interim Audit Report to Committee members by email on 31 August 2020.

Proposal

That the Audit and Governance Committee receives the Interim Audit Report for 2019/20 and notes the findings and recommendations, and the management comments on the remedial action taken or proposed to address the identified risks.

Communication and Engagement

The Town and RSM engaged in regular communication during the conduct of the interim audit and in relation to draft findings, recommendations and management comments.

Strategic Implications

Priority Area 6: Providing Visionary Leadership and Making Great Decisions

Make brave decisions in line with a risk appetite	<ul style="list-style-type: none"> • Early identification of potential risks / issues/opportunities • Embed opportunity cost considerations 	SHORT TERM <ul style="list-style-type: none"> • Efficient and effective Council meetings • Defensible decision making that is based on the identification of opportunities and benefits as well as negative impacts LONG TERM <ul style="list-style-type: none"> • Examples of being first adopters
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Comment

The findings and recommendations from the interim audit are included in the Town’s Audit Risk Register, which will continue to be updated and tabled at each meeting of the Committee.

The late conduct of the interim audit in June 2020 placed considerable strain on the Town’s limited finance resources. The Town had a Finance Manager and a Finance Officer (part-time) available to assist the auditors, while also managing the Town’s normal finance functions.

Conduct of the interim audit in June required these officers to support the audit function at the same time as preparation of the Town's annual budget, which was, in turn, affected by uncertainty arising from the COVID-19 pandemic.

The late conduct of the Interim Audit contributed to a delay in finalising and adopting the Town's 2020/21 Annual Budget and a delay in completing the 2019/20 Financial Report.

Staff propose to work with RSM over the coming months with a view to having the interim audit for 2021 completed in April or May.

Statutory Requirements

Section 7.2 of the *Local Government Act 1995* states:

"The accounts and annual financial report of a local government for each financial year are required to be audited by an auditor appointed by the local government."

The *Local Government Act 1995* and the *Local Government (Audit) Regulations 1996* govern the annual audit requirements for local government.

Financial Considerations

Funding to meet the costs associated with the 2020 interim audit exists in the 2020/21 annual budget. Implementation of some audit recommendations may require additional funds and will be the subject of separate budget submissions as and when required.

Risk Management Implications

Nil

RSM briefed the committee on the key significant findings of the Interim Audit and recommendations made, as outlined in the Interim Audit Report document.

Committee/Officer Recommendation – Item 8.2 **AGC-1/11/20**

MOVED Cr Hamilton, Seconded Cr McLennan, that the Audit and Governance Committee recommends that Council receives the Interim Audit Report for 2019/20 and notes the findings and recommendations and the management comments on the remedial action taken or proposed, to address the identified risks.

CARRIED UNANIMOUSLY 5/0

Item No. 8.1	Audit Risk Register
Property Address (if applicable)	N/A
Landowner/Applicant	N/A
File Ref/ROC	
Previous Council Reports	N/A
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input checked="" type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Confidential Attachment No. 1	Audit Risk Register

Purpose

The purpose of this report is to provide the Audit and Governance Committee with the Town's Audit Risk Register, with updated actions since the last meeting of the Committee.

Background

Creation of an Audit Risk Register was a recommendation arising from the 2019 review of the appropriateness and effectiveness of the Town's systems and procedures in relation to risk management, internal controls and legislative compliance pursuant to Regulation 17 of the Local Government (Audit) Regulations 1996.

Proposal

For the Audit and Governance Committee to receive the Audit Risk Register and consider the action taken or proposed to address the identified risks.

Communication and Engagement

Nil.

Strategic Implications

Priority Area 6: Providing Visionary Leadership and Making Great Decisions

<p>Make brave decisions in line with a risk appetite</p>	<ul style="list-style-type: none"> • Early identification of potential risks / issues/opportunities • Embed opportunity cost considerations 	<p>SHORT TERM</p> <ul style="list-style-type: none"> • Efficient and effective Council meetings • Defensible decision making that is based on the identification of opportunities and benefits as well as negative impacts <p>LONG TERM</p> <ul style="list-style-type: none"> • Examples of being first adopters
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Comment

The Audit Risk Register presents a summary of the audit risks and recommendations made in recent internal and external audit reports relating to the Town and provides an update on actions taken or proposed to address the identified risks.

The Audit Risk Register includes findings and recommendations from the interim audit of risks, processes and controls for finance and information systems conducted by RSM and reported to the Town by the Auditor General on 19 August 2020.

The Auditor General identified seven risks arising from the audit of finance systems, including one significant risk: Assessment of new Accounting Standards 15, 1058 and 16. The Town has completed its assessment of the new Accounting Standards and provided its assessment to RSM.

The Auditor General identified eleven risks arising from the audit of information systems, including seven significant risks relating to IT policies and procedures, user management and business continuity. The Town is in the process of addressing these risks, including reviewing its IT policies and procedures and implementing new IT access forms and procedures (including Synergy access). Further details are provided in the Audit Risk Register, attached as a confidential item.

The Town is currently preparing an IT Strategy and four-year implementation plan, scheduled for discussion at a workshop with Councillors on 1 December 2020.

The Audit Risk Register will continue to be updated and provided for each meeting of the Committee.

Statutory Requirements

Local Government (Audit) Regulations 1996, Regulation 17, states:

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

The CEO is to report to the audit committee the results of that review. This occurred in 2019.

Financial Considerations

Implementation of some audit recommendations may require additional funds and will be the subject of separate budget submissions as and when required. The Town's Purchasing Policy and Procurement Guidelines will govern any required engagements.

Risk Management Implications

If improvement opportunities relating to the identified risks are not progressed, the risks may not be adequately mitigated.

Committee/Officer Recommendation – Item 8.1 **AGC-2/11/20**

MOVED Cr McLennan, Seconded Cr Hamilton, that the Audit and Governance Committee receives the Confidential Audit Risk Register and notes the action taken or proposed to address the identified risks.

CARRIED UNANIMOUSLY 5/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 CONFIDENTIAL BUSINESS

Committee Recommendation – Item 11.0(a)

AGC-3/11/20

MOVED Cr Barty, Seconded Cr Hamilton, that the meeting go behind closed doors, the time being 6.10pm.

CARRIED UNANIMOUSLY 5/0

The following attendees left the meeting at 6.10pm and did not return: Ron Back, Diane Depiazz, Alex Evans, Kristy Vallis, Krushna Hirani, Alasdair Whyte, Riaan Bronkhorst and Jay Teichert.

Item No. 11.1	Investigation for Failure to Lodge a Primary Return
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans, reports and strategies, accepting tenders, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

Committee/Officer Recommendation – Item 11.1
AGC-4/11/20

MOVED Cr Hamilton, Seconded Martin Le Tessier, that the Audit and Governance Committee notes the report and response from the Commission.

CARRIED UNANIMOUSLY 5/0

Item No. 11.2	Request for Rate Exemption
Property Address (if applicable)	
Landowner/Applicant (if applicable)	
File Ref/ROC	
Previous Council Reports (if applicable)	
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
<input checked="" type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act, Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

Cr Barty declared an Indirect Financial Interest and left the meeting at 6.18pm.

This matter is to be considered with members of the public excluded from the Chamber under section 5.23(2)(b) of the Local Government Act 1995, as the officer report discusses information of a person nature.

Committee/Officer Recommendation – Item 11.2
AGC-5/11/20

MOVED Cr McLennan, Seconded Martin Le Tessier, that Council grants a 50% rate concession to Westcare for the property at 28 Hanwell Way, Bassendean for 2020/21 and 2021/22.

CARRIED BY AN ABSOLUTE MAJORITY 4/0

Cr Barty returned to the meeting at 6.23pm.

Item No. 11.3	Appointment of Officer
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	
Previous Council Reports (if applicable)	
Directorate	Chief Executive
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans, reports and strategies, accepting tenders, setting and amending budgets.
<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment	Nil

This matter is to be considered with members of the public excluded from the Chamber under section 5.23(2)(b) of the Local Government Act 1995, as the officer report discusses information of a person nature.

Committee/Officer Recommendation – Item 11.3
AGC-6/11/20

MOVED Cr Hamilton, Seconded Cr Barty, that the Audit and Governance Committee notes the response from the Commission.

CARRIED UNANIMOUSLY 5/0

Committee Recommendation – Item 11.0(b)
AGC-7/11/20

MOVED Cr Hamilton, Seconded Cr Barty, that the meeting come from behind closed doors, the time being 6.28pm.

CARRIED UNANIMOUSLY 5/0

12.0 CLOSURE

An additional meeting of the Audit and Governance Committee is proposed for Wednesday 2 December 2020. The purpose of the meeting is to receive the Audited Financial Report for 2019/20.

Meetings dates for 2021 are proposed as follows and are to be endorsed by Council at its meeting to be held on 24 November 2020: 10 March, 9 June, 11 August and 10 November – 5:30pm.

There being no further business, the Presiding Member closed the meeting at 6.28pm.

ATTACHMENT NO. 13



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

31 October 2020

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 October 2020

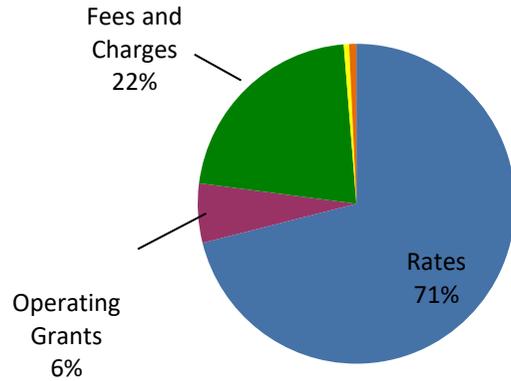
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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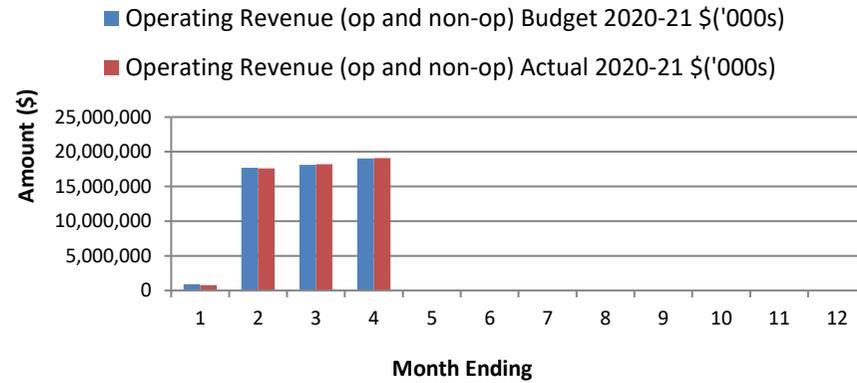
Summary Graphs	2	
Statement of Financial Activity by Program	3	
Statement of Financial Activity By Nature or Type	4	
Statement of Financial Position	5-10	
Statement of Cash Flows	11-12	
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**Town of Bassendean
Information Summary
For the Period Ended 31 October 2020**

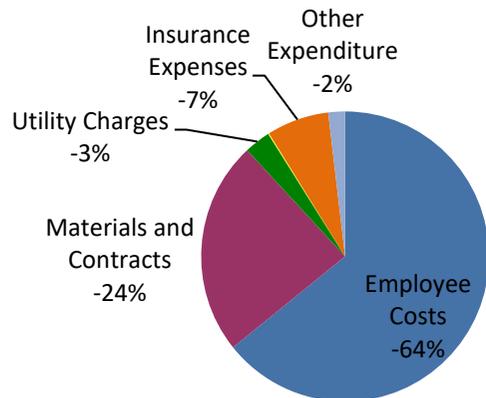
Operating Revenue



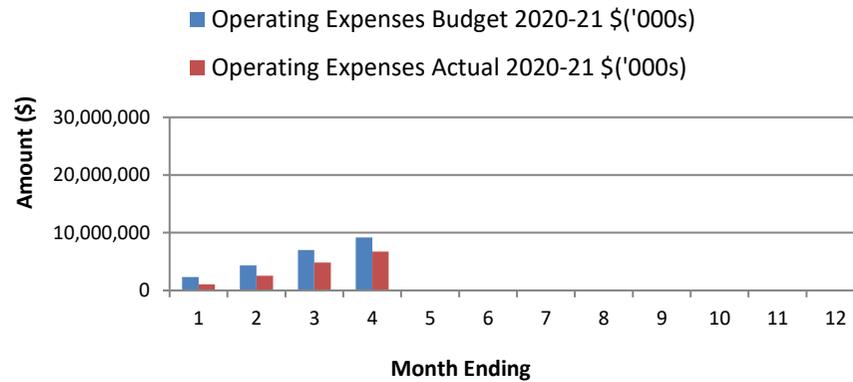
**Budget Operating Revenue -v- YTD Actual
Refer Statement of Financial Activity by
Nature or Type**



Operating Expenditure



**Budget Operating Expenditure -v- YTD Actual
Refer Statement of Financial Activity by
Nature or Type**



TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2020

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
		\$	\$	\$	%
Opening Funding Surplus(Deficit)	3	745,317	745,317	766,979	2.91%
Revenue from operating activities					
Governance		35,375	26,604	24,312	(8.62%)
General Purpose Funding - Rates	2	13,480,660	13,447,328	13,460,164	0.10%
General Purpose Funding - Other		793,178	351,685	300,092	(14.67%)
Law, Order and Public Safety		114,110	54,681	42,295	(22.65%)
Health		2,835,170	2,832,270	2,871,879	1.40%
Education and Welfare		5,046,381	1,965,049	2,013,015	2.44%
Community Amenities		112,300	56,186	84,163	49.79%
Recreation and Culture		186,812	50,211	40,712	(18.92%)
Transport		104,081	31,067	31,398	1.06%
Economic Services		78,222	46,022	29,452	(36.00%)
Other Property and Services		103,771	31,782	43,370	36.46%
		22,890,060	18,892,885	18,940,853	0.25%
Expenditure from operating activities					
Governance		(1,014,745)	(422,328)	(333,058)	21.14%
General Purpose Funding		(893,276)	(316,507)	(303,083)	4.24%
Law, Order and Public Safety		(716,355)	(247,230)	(207,278)	16.16%
Health		(3,910,909)	(1,221,715)	(846,699)	30.70%
Education and Welfare		(5,986,717)	(2,123,627)	(1,942,775)	8.52%
Community Amenities		(1,495,045)	(414,839)	(459,396)	(10.74%)
Recreation and Culture		(5,962,215)	(2,122,357)	(1,415,597)	33.30%
Transport		(6,305,828)	(2,114,868)	(1,101,158)	47.93%
Economic Services		(549,407)	(167,203)	(138,186)	17.35%
Other Property and Services		(63,000)	(48,883)	(15,208)	68.89%
		(26,897,497)	(9,199,557)	(6,762,438)	26.49%
Operating activities excluded from budget					
Add back Depreciation		3,559,374	1,199,459	-	(100.00%)
Adjust (Profit)/Loss on Asset Disposal		301,505	(13,000)	-	(100.00%)
Movement in Leave Reserve		2,706	2,706	2,720	0.52%
Amount attributable to operating activities		(143,852)	10,882,493	12,181,135	
Investing Activities					
Non-operating Grants, Subsidies and Contributions		1,837,947	123,250	151,320	22.77%
Proceeds from Disposal of Assets	10	1,515,000	900,000	900,000	0.00%
Land and Buildings	8	(1,500,504)	(306,336)	(43,396)	85.83%
Infrastructure Assets - Roads	8	(1,834,854)	(1,287,397)	(1,156,467)	10.17%
Infrastructure Assets - Footpaths	8	(184,531)	(61,512)	-	100.00%
Infrastructure Assets - Other	8	(1,856,166)	(617,575)	(1,581)	99.74%
Infrastructure Assets - Drainage	8	(319,718)	(139,389)	-	100.00%
Plant and Equipment	8	(76,000)	-	-	
Furniture and Equipment	8	(643,574)	(474,410)	(231,527)	51.20%
Amount attributable to investing activities		(3,062,400)	(1,863,369)	(381,650)	
Financing Activities					
Self-Supporting Loan Principal		24,130	5,883	5,883	0.00%
Transfer from Reserves	5	4,158,458	700,000	700,000	0.00%
Repayment of Borrowings	4	(97,006)	(28,245)	(28,245)	0.00%
Transfer to Reserves	5	(1,620,000)	(1,022,669)	(1,022,669)	0.00%
Amount attributable to financing activities		2,465,582	(345,031)	(345,031)	
Closing Funding Surplus(Deficit)	3	4,647	9,419,410	12,221,433	

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2020

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
		\$	\$	\$	%
Opening Funding Surplus (Deficit)	3	745,317	745,317	766,979	2.91%
Revenue from operating activities					
Rates	2	13,480,660	13,447,328	13,460,164	0.10%
Operating Grants, Subsidies and Contributions		2,619,115	1,111,517	1,134,050	2.03%
Fees and Charges		6,031,127	3,996,652	4,104,859	2.71%
Interest Earnings		285,208	94,563	102,772	8.68%
Other Revenue		441,131	212,825	139,006	(34.69%)
Profit on Disposal of Assets	10	32,819	30,000	-	
		22,890,060	18,892,885	18,940,853	0.25%
Expenditure from operating activities					
Employee Costs		(13,476,198)	(4,652,975)	(4,341,888)	6.69%
Materials and Contracts		(7,327,227)	(2,343,752)	(1,614,264)	31.12%
Utility Charges		(696,582)	(245,252)	(199,527)	18.64%
Depreciation on Non-Current Assets		(3,559,374)	(1,199,459)	-	100.00%
Interest Expenses		(32,689)	(10,211)	(7,272)	28.78%
Insurance Expenses		(492,162)	(473,772)	(472,442)	0.28%
Other Expenditure		(978,941)	(257,136)	(127,044)	50.59%
Loss on Disposal of Assets	10	(334,324)	(17,000)	-	100.00%
		(26,897,497)	(9,199,557)	(6,762,438)	26.49%
Operating activities excluded from budget					
Add back Depreciation		3,559,374	1,199,459	-	(100.00%)
Adjust (Profit)/Loss on Asset Disposal		301,505	(13,000)	-	(100.00%)
Movement in Leave Reserve		2,706	2,706	2,720	0.52%
Amount attributable to operating activities		(143,852)	10,882,493	12,181,135	
Investing activities					
Grants, Subsidies and Contributions		1,837,947	123,250	151,320	22.77%
Proceeds from Disposal of Assets	10	1,515,000	900,000	900,000	0.00%
Land and Buildings	8	(1,500,504)	(306,336)	(43,396)	85.83%
Infrastructure Assets - Roads	8	(1,834,854)	(1,287,397)	(1,156,467)	10.17%
Infrastructure Assets - Footpaths	8	(184,531)	(61,512)	-	100.00%
Infrastructure Assets - Other	8	(1,856,166)	(617,575)	(1,581)	99.74%
Infrastructure Assets - Drainage	8	(319,718)	(139,389)	-	100.00%
Plant and Equipment	8	(76,000)	-	-	
Furniture and Equipment	8	(643,574)	(474,410)	(231,527)	51.20%
Amount attributable to investing activities		(3,062,400)	(1,863,369)	(381,650)	
Financing Activities					
Self-Supporting Loan Principal		24,130	5,883	5,883	0.00%
Transfer from Reserves	7	4,158,458	700,000	700,000	0.00%
Repayment of Borrowings	4	(97,006)	(28,245)	(28,245)	0.00%
Transfer to Reserves	7	(1,620,000)	(1,022,669)	(1,022,669)	0.00%
Amount attributable to financing activities		2,465,582	(345,031)	(345,031)	
Closing Funding Surplus (Deficit)	3	4,647	9,419,410	12,221,433	

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 31 October 2020

	2020-21	2019-20
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	19,262,244	13,223,484
Trade and other receivables	6,504,751	1,762,273
Inventories	4,653	9,037
Other assets	-	41,240
TOTAL CURRENT ASSETS	<u>25,771,648</u>	<u>15,036,034</u>
NON-CURRENT ASSETS		
Financial assets	124,637	124,637
Trade and other receivables	500,229	506,113
Property, plant and equipment	56,614,134	56,339,210
Infrastructure	106,444,681	105,286,633
Right of use assets	318,281	318,281
Investment in Associate	7,852,617	7,852,617
TOTAL NON-CURRENT ASSETS	<u>171,854,576</u>	<u>170,427,490</u>
TOTAL ASSETS	<u>197,626,224</u>	<u>185,463,524</u>
CURRENT LIABILITIES		
Trade and other payables	4,295,505	4,432,475
Contract liabilities	455,426	455,426
Lease liabilities	152,712	152,712
Borrowings	68,761	97,006
Employee related provisions	2,256,350	2,258,170
TOTAL CURRENT LIABILITIES	<u>7,228,754</u>	<u>7,395,788</u>
NON-CURRENT LIABILITIES		
Lease liabilities	167,151	167,151
Borrowings	452,310	452,310
Employee related provisions	215,344	215,344
TOTAL NON-CURRENT LIABILITIES	<u>834,804</u>	<u>834,804</u>
TOTAL LIABILITIES	<u>8,063,558</u>	<u>8,230,592</u>
NET ASSETS	<u>189,562,666</u>	<u>177,232,931</u>
EQUITY		
Retained surplus	38,923,784	26,916,717
Reserves - cash backed	7,653,750	7,331,081
Revaluation surplus	142,985,133	142,985,132
TOTAL EQUITY	<u>189,562,666</u>	<u>177,232,931</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2020

Statement of Financial Position Detailed	2020/2021 \$	2019/2020 \$
CASH AND CASH EQUIVALENTS		
Unrestricted	8,652,416	2,908,668
Restricted	10,609,828	10,314,816
	19,262,244	13,223,484

The following restrictions have been imposed by regulations or other externally imposed requirements:

Employee Entitlements Reserve	234,945	232,226
Plant & Equipment Reserve	375,700	373,872
Community Facilities Reserve	54,815	54,568
Land & Building Infrastructure Reserve	2,229,141	1,921,462
Waste Management Reserve	1,398,503	1,393,497
Wind in the Willows Childcare Reserve	40,906	40,683
Aged Persons Reserve	563,405	560,864
Youth Development Reserve	29,881	29,746
Underground Power Reserve	86,240	85,851
Drainage Infrastructure Reserve	127,070	126,402
Street Tree Reserve	93,187	92,670
Bus Shelter Reserve	21,721	21,623
Information Technology Reserve	200,000	200,000
Future Projects Reserve	511,708	511,708
HACC Assets Replacement	114,702	114,083
Unspent Grants Reserve	1,571,826	1,571,826
Hyde Retirement Village Retention Bonds	200,872	218,450
Other Bonds & Deposits	2,299,780	2,309,859
Contract Liabilities from contracts with customers	455,426	455,426
	10,609,828	10,314,816

TRADE AND OTHER RECEIVABLES

Current

Rates Outstanding	7,046,283	1,223,711
Sundry Debtors - General	78,554	178,957
GST Receivable	154,652	222,238
Accrued Interest	-	12,105
Sundry Debtors - SSL	24,130	24,130
Long Service Leave Due from Other Councils	101,132	101,132
Proceeds from Disposal	(900,000)	-
	6,504,751	1,762,273

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2020

Statement of Financial Position Detailed	2020/2021	2019/2020
	\$	\$
Non-Current		
Rates Outstanding - Pensioners	325,083	325,083
Loans - Clubs/Institutions	175,147	181,030
	<u>500,229</u>	<u>506,113</u>
FINANCIAL ASSETS		
Investments - Government House	<u>124,637</u>	<u>124,637</u>
INVESTMENT IN ASSOCIATE		
Investments- EMRC	<u>7,852,617</u>	<u>7,852,617</u>
INVENTORIES		
Current		
Fuel and Materials	4,653	9,037
	<u>4,653</u>	<u>9,037</u>
OTHER ASSETS		
Current		
Prepayments	-	41,240
	<u>-</u>	<u>41,240</u>
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
Land	36,381,646	36,381,646
- Additions	-	-
	<u>36,381,646</u>	<u>36,381,646</u>
Buildings	26,823,688	26,275,931
- Additions	43,396	547,758
Less: accumulated depreciation	<u>(8,773,190)</u>	<u>(8,773,190)</u>
	18,093,894	18,050,499
Total Land and Buildings	<u>54,475,540</u>	<u>54,432,145</u>
Furniture and Equipment	1,050,861	446,515
- Additions	231,527	604,346
Less Accumulated Depreciation	<u>(200,323)</u>	<u>(200,323)</u>
	1,082,065	850,538

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2020

Statement of Financial Position Detailed	2020/2021	2019/2020
	\$	\$
Plant and Equipment	2,646,459	2,627,975
- Additions	-	37,975
- Less Disposals	-	(19,491)
Less Accumulated Depreciation	(1,652,551)	(1,652,551)
	<u>993,908</u>	<u>993,908</u>
 Art Works	 62,620	 62,620
	<u>62,620</u>	<u>62,620</u>
	 <u>56,614,134</u>	 <u>56,339,210</u>
 INFRASTRUCTURE		
Roads	85,249,199	84,599,588
- Additions	1,156,467	649,611
Less Accumulated Depreciation	(19,599,139)	(19,599,139)
	<u>66,806,527</u>	<u>65,650,060</u>
 Footpaths	 10,378,616	 10,332,111
- Additions	-	46,506
Less Accumulated Depreciation	(3,727,755)	(3,727,755)
	<u>6,650,861</u>	<u>6,650,862</u>
 INFRASTRUCTURE		
Drainage	40,496,204	40,475,300
- Additions	-	20,905
Less Accumulated Depreciation	(18,660,758)	(18,660,758)
	<u>21,835,447</u>	<u>21,835,447</u>
 Parks & Ovals	 18,491,383	 18,392,206
- Additions	1,581	99,177
Less Accumulated Depreciation	(7,341,118)	(7,341,118)
	<u>11,151,846</u>	<u>11,150,265</u>
	<u>106,444,681</u>	<u>105,286,633</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2020

	2020/2021	2019/2020
	\$	\$
Statement of Financial Position Detailed		
RIGHT OF USE ASSETS		
Leased Furniture and Equipment	165,062	165,062
Less Accumulated Depreciation	(29,808)	(29,808)
	135,254	135,254
Leased Plant and Equipment	340,232	340,232
Less Accumulated Depreciation	(157,205)	(157,205)
	183,027	183,027
	318,281	318,281
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	1,655,123	1,245,542
Accrued Interest on Debentures	-	2,938
Accrued Salaries and Wages	168	355,606
Rates in Advance	139,563	300,080
Bonds & Other Deposits	2,299,780	2,309,859
Hyde Retirement Village Bonds	200,872	218,450
	4,295,505	4,432,475
CONTRACT LIABILITIES		
Current		
Contract Liability - Current	455,426	455,426
	455,426	455,426
Non-Current		
Contract Liability - Non-Current	-	-
	-	-
LEASE LIABILITIES		
Current		
Lease Liability - Current	152,712	152,712
	152,712	152,712
Non-Current		
Lease Liability - Non-Current	167,151	167,151
	167,151	167,151

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2020

	2020/2021	2019/2020
	\$	\$
Statement of Financial Position Detailed		
BORROWINGS		
Current		
Loan Liability - Current	68,761	97,006
	68,761	97,006
Non-Current		
Loan Liability - Non Current	452,310	452,310
	452,310	452,310
EMPLOYEE RELATED PROVISIONS		
Current		
Provision for Annual Leave	1,032,762	1,034,582
Provision for Long Service Leave	1,223,588	1,223,588
	2,256,350	2,258,170
Non-Current		
Provision for Long Service Leave	215,344	215,344
	215,344	215,344
RECONCILIATION		
TOTAL CURRENT ASSETS	25,771,648	15,036,034
TOTAL NON CURRENT ASSETS	171,854,576	170,427,490
TOTAL ASSETS	197,626,224	185,463,524
TOTAL CURRENT LIABILITIES	7,228,754	7,395,788
TOTAL NON CURRENT LIABILITIES	834,804	834,804
TOTAL LIABILITIES	8,063,558	8,230,592
NET ASSETS	189,562,666	177,232,931

**TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS**

	2020/21 Actual \$	2020/21 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts:		
Rates	9,768,642	13,680,660
Operating grants, subsidies and contributions	1,134,050	2,619,115
Fees and charges	1,913,695	6,031,127
Interest	114,877	285,208
Goods and services tax	593,428	960,483
Other revenue	139,006	441,131
	<u>13,663,698</u>	<u>24,017,724</u>
Payments:		
Employee costs	(4,731,124)	(13,411,106)
Materials and contracts	(1,159,058)	(7,354,227)
Utility charges	(199,527)	(696,582)
Interest expenses	(10,210)	(32,689)
Insurance expenses	(472,442)	(492,162)
Goods and services tax	(493,863)	(925,575)
Other expenditure	(127,044)	(978,941)
	<u>(7,193,268)</u>	<u>(23,891,282)</u>
Net cash provided by (used in) operating activities	<u>6,470,430</u>	<u>126,442</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Receipts:		
Non-operating grants, subsidies and contributions	151,320	1,837,947
Proceeds from sale of assets	900,000	1,515,000
Payments:		
Payments for purchase of property, plant & equipment	(274,923)	(2,220,078)
Payments for construction of infrastructure	(1,158,048)	(4,195,269)
Net cash provided by (used in) investment activities	<u>(381,650)</u>	<u>(3,062,400)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipts:		
Proceeds from self supporting loans	5,883	24,494
Transfer from Trust	(27,657)	-
Payments:		
Repayment of borrowings	(28,245)	(97,370)
Payments for principal portion of lease liabilities	-	-
Net cash provided by (used in) financing activities	<u>(50,019)</u>	<u>(72,876)</u>
Net increase (decrease) in cash held	6,038,760	(3,008,834)
Cash and cash equivalents at beginning of year	13,223,484	12,653,905
Cash and cash equivalents at the end of the year	<u>19,262,244</u>	<u>9,645,071</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to related items in the balance sheet as follows:

	2020/21 Actual \$	2020/21 Budget \$
Cash and Cash Equivalents	19,262,244	9,645,071

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	12,329,735	(2,169,490)
Depreciation	-	3,559,374
(Profit)/Loss on Sale of Asset	-	301,505
(Increase)/Decrease in Receivables	(5,870,582)	200,000
(Increase)/Decrease in Inventories	4,384	(2,000)
Increase/(Decrease) in Payables & Accruals	160,033	(25,000)
Increase/(Decrease) in Employee Provisions	(1,820)	100,000
Grants/Contributions for the Development of Assets	(151,320)	(1,837,947)
Net Cash from Operating Activities	6,470,430	126,442

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$5000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenue	\$	%			
Governance	(2,292)	(9%)			Within variance threshold
General Purpose Funding - Rates	12,836	0%			Within variance threshold
General Purpose Funding - Other	(51,593)	(15%)	⊖	Timing	Timing of insurance and interest income offset by late payment fees for rates above budget
Law, Order and Public Safety	(12,386)	(23%)	⊖	Timing	Timing of animal registration fees and SES grant
Health	39,609	1%		Permanent	Waste service charges above budget
Education and Welfare	47,966	2%		Timing	Timing fee relief for WIW and grant funding for Seniors
Community Amenities	27,977	50%	⊕	Timing/ Permanent	Development application fees above YTD budget offset by timing of disposal of assets
Recreation and Culture	(9,499)	(19%)	⊖	Timing	Hall hire fees tracking above the YTD budget offset by public events income under budget due to timing
Transport	331	1%			Within variance threshold
Economic Services	(16,570)	(36%)	⊖	Timing	Timing of building income
Other Property and Services	11,588	36%	⊕	Timing	Private works income tracking above the YTD budget
Operating Expense	\$	%			
Governance	89,270	21%	⊕	Timing	Employee costs and building maintenance under budget and depreciation not yet processed
General Purpose Funding	13,424	4%		Timing	Withing variance threshold
Law, Order and Public Safety	39,952	16%	⊕	Timing	Timing of disposal of asset and administration expenses
Health	375,016	31%	⊕	Timing	COVID-19 expenses, waste collection charges and environmental projects currently tracking under the year to date budget
Education and Welfare	180,852	9%		Timing	WIW salaries, Seniors and building maintenance at HRV are under the year to date budget
Community Amenities	(44,557)	(11%)	⊖	Permanent	Termination pay and costs associated with the sale of 246 Morley Drive East
Recreation and Culture	706,760	33%	⊕	Timing	Depreciation not yet processed. Projects, public events, reserve and building maintenance under the year to date budget
Transport	1,013,710	48%	⊕	Timing	Depreciation not yet processed. Maintenance programs, street lighting charges and street tree program under the year to date budget
Economic Services	29,017	17%	⊕	Timing	Employee costs and town centre revitalisation project under the year to date budget
Other Property and Services	33,675	69%	⊕	Timing	Depreciation not yet processed
Operating activities excluded from budget					
Depreciation	1,199,459	(100%)	⊕	Timing	Depreciation not yet processed
Adjust (Profit)/Loss on Asset Disposal	13,000	(100%)		Timing	Timing of disposal of assets
Capital Revenues					
Grants, Subsidies and Contributions	28,070	23%	⊕		Timing of grant payments
Proceeds from Disposal of Assets	0	0%			Within variance threshold
Capital Expenses					<i>Refer to Note 8 for Capital expenditure detail</i>
Land and Buildings	(262,940)	86%		Timing	Timing of projects
Infrastructure - Roads	(130,930)	10%		Timing	Timing of projects
Infrastructure - Footpaths	(61,512)	100%		Timing	Timing of projects
Infrastructure Assets - Other	(615,994)	100%		Timing	Timing of projects
Infrastructure Assets - Drainage	(139,389)	100%		Timing	Timing of projects
Plant and Equipment	0				Within Variance Threshold
Furniture and Equipment	(242,883)	51%		Timing	Timing of projects
Financing					
Self-Supporting Loan Principal	0	0%			Within variance threshold
Transfer from Reserves	0	0%			Within variance threshold
Repayment of Borrowings	0	0%			Within variance threshold
Transfer to Reserves	0	0%			Within variance threshold
Opening Funding Surplus(Deficit)	21,662	3%		Timing	Timing, end of year processes not complete

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual			Annual Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
General Rate	8.3230	4,911	129,473,404	10,776,078	30,630	2,374	10,809,082	10,776,078	50,000	3,500	10,829,578
Sub-Totals		4,911	129,473,404	10,776,078	30,630	2,374	10,809,082	10,776,078	50,000	3,500	10,829,578
Minimum Payment											
Minimum Rate	1,106	2,397	28,207,128	2,651,082	-	-	2,651,082	2,651,082	-	-	2,651,082
Sub-Totals		2,397	28,207,128	2,651,082	-	-	2,651,082	2,651,082	-	-	2,651,082
Amount from General Rates		7,308	157,680,532	13,427,160	30,630	2,374	13,460,164	13,427,160	50,000	3,500	13,480,660
Totals							13,460,164				13,480,660

Comments - Rating Information

The general rates have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the local government services/facilities.

The due date for the payment of rates is the 25 September 2020, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2020/21 are:

- 1st: 25 September 2020
- 2nd: 27 November 2020
- 3rd: 29 January 2021
- 4th: 1 April 2021

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2020	31 July 2020
	\$	\$
Current Assets		
Cash Unrestricted	5,263,744	11,007,842
Cash Restricted	7,331,081	7,653,750
Restricted Cash - Trust	628,659	600,652
Rates Outstanding	1,223,711	7,046,283
Sundry Debtors	304,219	203,816
GST Receivable	222,238	154,652
Accrued Interest	12,105	-
Prepayments	41,240	-
Inventories	9,037	4,653
	15,036,034	26,671,648
Less: Current Liabilities		
Sundry Creditors	(1,245,542)	(1,655,123)
Accrued Interest on Borrowings	(2,938)	-
Accrued Salaries and Wages	(355,606)	(168)
Rates in Advance	(300,080)	(139,563)
Hyde Retirement Village Bonds	(218,450)	(200,872)
Bonds and Other Deposits	(2,309,859)	(2,299,780)
Contract liabilities	(455,426)	(455,426)
Current Employee Provisions	(2,258,170)	(2,256,350)
	(7,146,070)	(7,007,281)
Net Current Assets	7,889,964	19,664,367
Less: Cash Reserves	(7,331,081)	(7,653,750)
Less: SSL Borrowings Repayments	(24,130)	(24,130)
Plus : Liabilities funded by Cash Backed Reserves	232,226	234,945
Net Current Funding Position	766,979	12,221,433

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 4 : Information on Borrowings

	2020
	\$
(a) Borrowings	
Current	68,761
Non-current	452,310
	521,070

(b) Borrowing Repayments

Particulars	01 Jul 2020	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Annual Budget	Actual	Budget	Actual	Annual Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 160A - Civic Centre Redevelopment	240,296	13,295	54,471	227,001	185,824	3,667	13,891
Loan 160B- Civic Centre Redevelopment	103,860	9,067	18,405	94,792	85,454	1,893	5,745
Self Supporting Loans-Governance							
Loan 157 - Ashfield Soccer Club	5,285	1,288	5,285	3,997	-	87	224
Loan 162 - TADWA	199,875	4,596	18,846	195,280	181,029	1,625	12,829
	549,316	28,245	97,006	521,070	452,308	7,272	32,689

(b) New Borrowings

The Town will be establishing an overdraft facility with the Western Australian Treasury Corporation as part of the COVID-19 pandemic Short-Lending Facility.

The facility is not intended to be in use as at 30 June 2021.

Council has entered into a Network Renewal Underground Program Pilot (NRUPP) Co-funding Agreement with Western Power to provide underground electricity distribution to parts of the Town.

The Town is required to make the following cash calls to Western Power under the co-funding agreement:

29 September 2021	\$1,137,264
29 September 2022	\$1,137,264
	\$2,274,528

The Town proposes to seek a loan from WATC for the full amount of the cash calls and to draw down on that loan as and when required.

(c) Unspent Borrowings

The Town has no unspent borrowings funds as at 30 June 2020 nor is it expected to have unspent borrowing funds as at 30 June 2021.

(d) Overdraft Facility

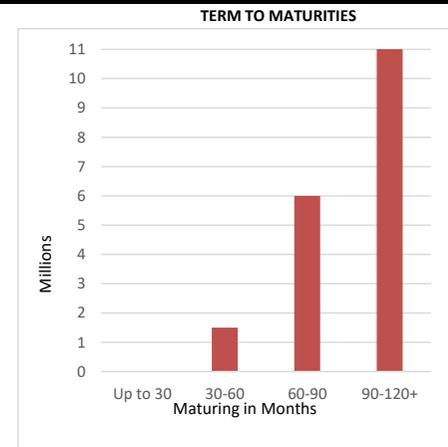
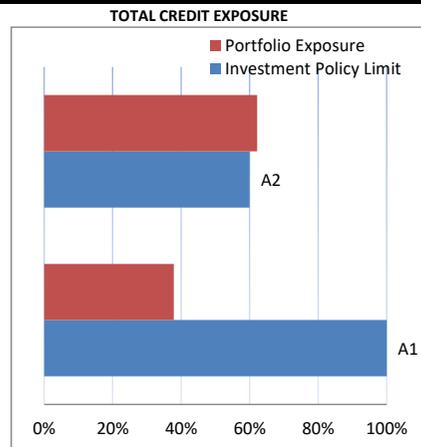
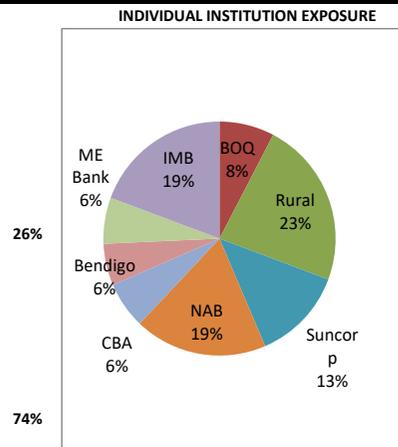
It is anticipated that this facility will not be required in the 2020/21 financial period.

**Town of Bassendean
Monthly Investment Report
For the Period Ended 31 October 2020**

Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Expected Interest	
							Up to 30	30-60	60-90	90-120+		
Municipal												
745260755	5/10/2020	4/11/2020	A1	NAB	30	0.40%	-	500,000.00	-	-	500,000.00	164.39
10728678	29/10/2020	30/11/2020	A1	NAB	32	0.25%	-	1,000,000.00	-	-	1,000,000.00	219.18
4200474	29/09/2020	27/01/2021	A1	Suncorp	120	0.60%	-	-	-	1,000,000.00	1,000,000.00	1,972.60
52585	29/09/2020	30/11/2020	A2	IMB	62	0.35%	-	-	1,000,000.00	-	1,000,000.00	594.52
3477794	29/09/2020	24/12/2020	A2	Rural	86	0.65%	-	-	1,000,000.00	-	1,000,000.00	1,531.51
0200929071613	29/09/2020	30/11/2020	A1	CBA	62	0.49%	-	-	1,000,000.00	-	1,000,000.00	832.33
Restricted - Bonds and Deposits:												
286015	30/07/2020	29/01/2021	A2	BOQ	183	0.80%	-	-	-	400,000.00	400,000.00	1,604.38
4200262	24/08/2020	23/11/2020	A1	Suncorp	91	0.65%	-	-	-	1,000,000.00	1,000,000.00	1,620.55
3445700	24/08/2020	23/11/2020	A2	Rural	91	0.65%	-	-	-	500,000.00	500,000.00	810.27
755365673	7/07/2020	7/01/2021	A1	NAB	184	0.85%	-	-	-	8,774.12	8,774.12	37.60
							-	1,500,000.00	3,000,000.00	2,908,774.12	7,408,774.12	9,387.33
Reserve												
286016	30/07/2020	29/01/2021	A2	BOQ	183	0.80%	-	-	-	788,919.87	788,919.87	3,164.33
145265771	24/09/2020	23/12/2020	A1	NAB	90	0.62%	-	-	-	1,366,182.04	1,366,182.04	2,088.57
3473066	24/09/2020	23/12/2020	A2	Bendigo	90	0.50%	-	-	-	900,000.00	900,000.00	1,109.59
52574	24/09/2020	22/01/2021	A2	IMB	120	0.50%	-	-	-	1,002,507.71	1,002,507.71	1,647.96
52543	17/09/2020	16/12/2020	A2	IMB	90	0.55%	-	-	-	1,000,000.00	1,000,000.00	1,356.16
220138	13/10/2020	10/02/2021	A2	ME Bank	120	0.60%	-	-	-	992,764.93	992,764.93	1,958.33
3443661	20/08/2020	19/11/2020	A2	Rural	91	0.65%	-	-	-	1,322,656.72	1,322,656.72	2,143.43
							-	-	-	7,373,031.27	7,373,031.27	13,468.37
Trust												
3443672	20/08/2020	19/11/2020	A2	Rural	91	0.65%	-	-	-	741,891.76	741,891.76	1,202.27
							-	-	-	741,891.76	741,891.76	1,202.27
Total							-	1,500,000.00	3,000,000.00	11,023,697.15	15,523,697.15	24,057.97

ENVIRONMENTAL COMMITMENT	
Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
BOQ	1,188,919.87
NAB	2,874,956.16
	4,063,876.03
Non Fossil Fuel Lending ADI	
CBA Green	1,000,000.00
Rural	3,564,548.48
IMB	3,002,507.71
Suncorp	2,000,000.00
ME Bank	992,764.93
Bendigo	900,000.00
	11,459,821.12



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 6: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	22,537	6,466	2,327	43,808	75,137

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	187	177	0	13,748	14,112

Balance per Trial Balance

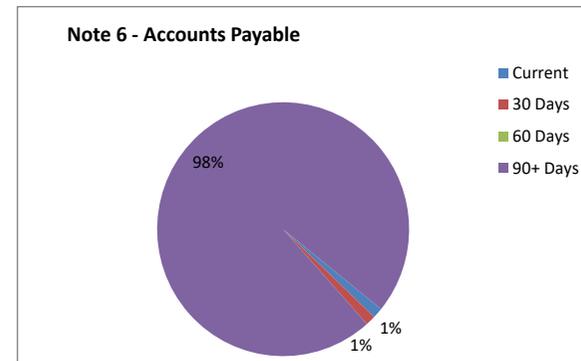
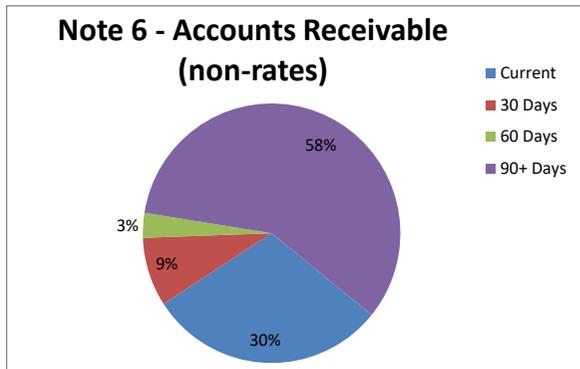
Sundry Debtors	67,280
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Balance per Trial Balance

Sundry Creditors	#NAME?
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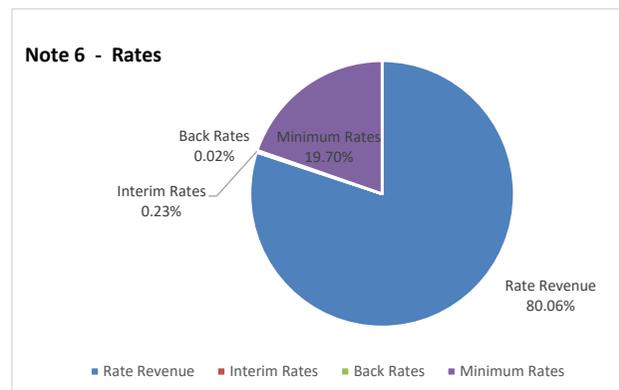
Total Receivables General Outstanding	67,280
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Total Payables General Outstanding	#NAME?
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Comments/Notes - Receivables General

The above amounts include GST where applicable.



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 7: Cash Backed Reserves

Name	Opening Balance Original Annual Budget	Original Annual Budget Transfers In (+) Including Interest	Original Annual Budget Transfers Out (-)	Original Annual Budget Closing Balance	Actual Opening Balance 01/07/2020	Actual Transfers In (+) Including Interest	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Plant and Equipment Reserve	373,483	4,343	(68,000)	309,826	373,872	1,828	-	375,700
Community Facilities Reserve	54,620	635	(27,000)	28,255	54,568	247	-	54,815
Land and Buildings Infrastructure Reserve	1,923,292	1,522,367	(1,389,731)	2,055,928	1,921,462	1,007,679	(700,000)	2,229,141
Waste Management Reserve	1,741,533	20,252	(722,824)	1,038,961	1,393,497	5,006	-	1,398,503
Wind In The Willows Child Care Reserve	30,000	349	(30,000)	349	40,683	222	-	40,906
Aged Persons Reserve	561,281	6,527	-	567,808	560,864	2,541	-	563,405
Youth Development Reserve	29,774	346	(4,000)	26,120	29,746	135	-	29,881
Underground Power Reserve	85,933	999	(20,000)	66,932	85,851	389	-	86,240
Employee Entitlements Reserve	232,721	2,706	(24,250)	211,177	232,226	2,720	-	234,945
Drainage Infrastructure Reserve	126,542	1,472	(126,620)	1,394	126,402	668	-	127,070
HACC Asset Replacement Reserve	120,914	1,406	(5,000)	117,320	114,083	619	-	114,702
Unspent Grants Reserve	1,858,865	-	(1,397,033)	461,832	1,571,826	-	-	1,571,826
Street Tree Reserve	-	-	-	-	92,670	517	-	93,187
Bus Shelter Reserve	21,644	252	(4,000)	17,896	21,623	98	-	21,721
Information Technology Reserve	200,000	2,326	(200,000)	2,326	200,000	-	-	200,000
Future Projects Reserve	517,708	6,020	(140,000)	383,728	511,708	-	-	511,708
Marine Assets Reserve	-	50,000	-	50,000	-	-	-	-
	7,878,310	1,620,000	(4,158,458)	5,339,852	7,331,081	1,022,669	(700,000)	7,653,750

Town of Bassendean
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2020

Note 8: Capital Works Program

Assets	Budget		YTD Actual					YTD Variance Budget to Actual
	Annual Budget	YTD Budget	New/ Upgrade	Renewal	2020/2021 Capital Expenditure Total YTD	Purchase Order Value		
Land and Buildings	\$ 1,500,504	\$ 306,336	\$ 5,601	\$ 37,794	\$ 43,396	\$ 17,744	\$ (262,940)	
Plant and Equipment	\$ 76,000	\$ -	\$ -	\$ -	\$ -	\$ 25,960	\$ -	
Furniture and Equipment	\$ 643,574	\$ 474,410	\$ 231,527	\$ -	\$ 231,527	\$ 6,454	\$ (242,883)	
Roadworks	\$ 1,834,854	\$ 1,287,397	\$ 1,150,795	\$ 5,671	\$ 1,156,467	\$ 161,921	\$ (130,930)	
Drainage	\$ 319,718	\$ 139,389	\$ -	\$ -	\$ -	\$ 49,225	\$ (139,389)	
Footpaths	\$ 184,531	\$ 61,512	\$ -	\$ -	\$ -	\$ -	\$ (61,512)	
Parks, Gardens and Reserves	\$ 1,856,166	\$ 617,575	\$ (390)	\$ 1,971	\$ 1,581	\$ 480	\$ (615,994)	
	\$ 6,415,347	\$ 2,886,619	\$ 1,387,534	\$ 45,437	\$ 1,432,970	\$ 261,784	\$ (1,453,649)	

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 9: Budget Amendments

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
No Budget Amendments this Reporting Period					

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 10: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Plant & Equipment	41,505	15,000	2,819	(29,324)	-	-	-	-
Land	1,775,000	1,500,000	30,000	(305,000)	-	900,000	-	-
	1,816,505	1,515,000	32,819	(334,324)	-	900,000	-	-
Program								
Law, Order and Public Safety	24,000	7,000	-	(17,000)				
Community Amenities	1,775,000	1,500,000	30,000	(305,000)	-	900,000	-	-
Recreation and Culture	17,324	5,000	-	(12,324)				
Transport	181	3,000	2,819	-				
	1,816,505	1,515,000	32,819	(334,324)	-	900,000	-	-

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2020

Note 11: Trust, Bonds and Deposits

Trust Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 1/07/2020	Amount Received	Amount Paid	Closing Balance 31/10/2020
	\$	\$	\$	\$
Public Open Space	739,976	1,916	-	741,892
Total Uncontrolled Trust Funds	739,976	1,916	-	741,892

Bonds and Deposits held at balance date over which the Town has control are as follows:

Description	Opening Balance 1/07/2020	Amount Received	Amount Paid	Closing Balance 31/10/2020
Hyde Retirement Village Retention Bonds	298,850	250	(17,828)	281,272
<u>Other Bonds and Deposits</u>				
Sundry	387,166	4,722	(3,219)	388,668
Securities	1,151,678	142,640	(132,084)	1,162,234
Hall Hire Bonds	28,711	13,200	(10,450)	31,461
Crossover Deposits	108,675	-	-	108,675
Landscaping Bonds	601,965	22,680	(47,567)	577,078
Stormwater Deposits	30,596	2,000	(2,000)	30,596
Lyneham Hostel Residents Trust-T614	1,050	-	-	1,050
Iveson Hostel Residents Trust-T614	18	-	-	18
Total Other Bonds and Deposits	2,309,859	185,242	(195,320)	2,299,780
Total Controlled Trust Funds	2,608,709	185,492	(213,148)	2,581,052



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

30 September 2020

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 September 2020

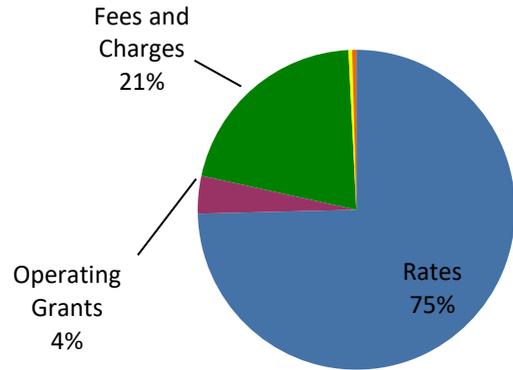
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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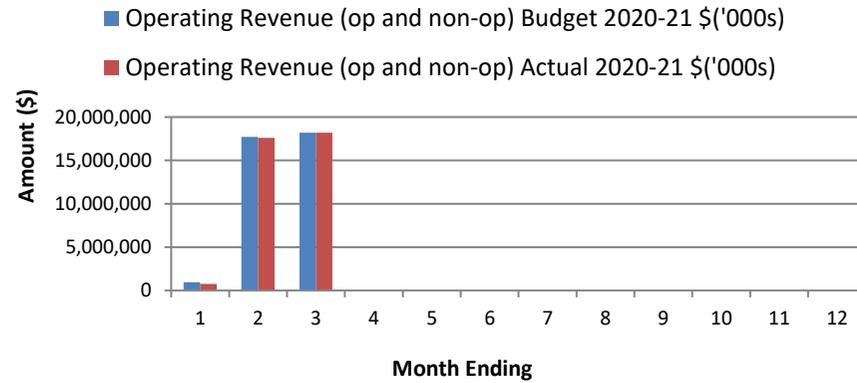
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**Town of Bassendean
Information Summary
For the Period Ended 30 September 2020**

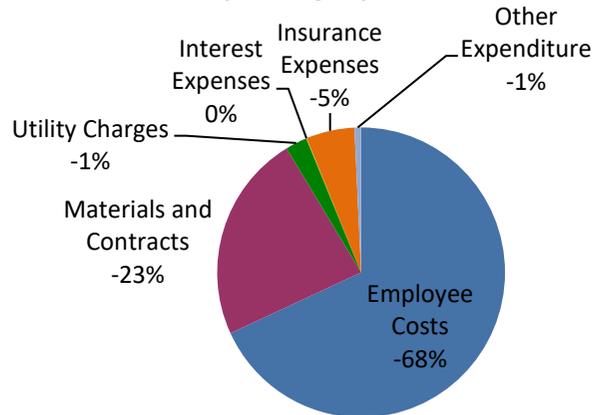
Operating Revenue



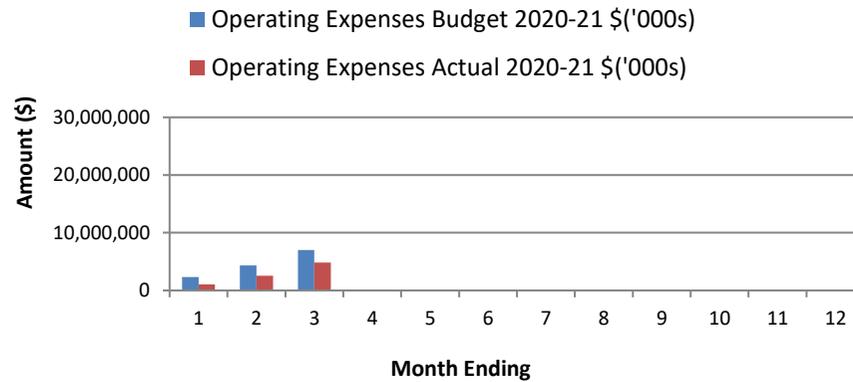
**Budget Operating Revenue -v- YTD Actual
Refer Statement of Financial Activity by
Nature or Type**



Operating Expenditure



**Budget Operating Expenditure -v- YTD Actual
Refer Statement of Financial Activity by
Nature or Type**



TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2020

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
		\$	\$	\$	%
Opening Funding Surplus(Deficit)	3	745,317	745,317	766,979	2.91%
Revenue from operating activities					
Governance		35,375	20,003	20,440	2.19%
General Purpose Funding - Rates	2	13,480,660	13,443,161	13,453,118	0.07%
General Purpose Funding - Other		793,178	258,271	220,381	(14.67%)
Law, Order and Public Safety		114,110	12,376	10,892	(11.99%)
Health		2,835,170	2,830,670	2,867,897	1.32%
Education and Welfare		5,046,381	1,327,411	1,267,022	(4.55%)
Community Amenities		112,300	50,552	63,079	24.78%
Recreation and Culture		186,812	32,018	42,926	34.07%
Transport		104,081	30,767	30,622	(0.47%)
Economic Services		78,222	41,997	20,609	(50.93%)
Other Property and Services		103,771	25,899	34,599	33.59%
		22,890,060	18,073,125	18,031,585	(0.23%)
Expenditure from operating activities					
Governance		(1,014,745)	(375,014)	(216,477)	42.27%
General Purpose Funding		(893,276)	(243,272)	(230,890)	5.09%
Law, Order and Public Safety		(716,355)	(195,502)	(149,478)	23.54%
Health		(3,910,909)	(933,515)	(571,935)	38.73%
Education and Welfare		(5,986,717)	(1,619,901)	(1,403,924)	13.33%
Community Amenities		(1,495,045)	(312,939)	(384,585)	(22.89%)
Recreation and Culture		(5,962,215)	(1,588,015)	(1,026,836)	35.34%
Transport		(6,305,828)	(1,584,491)	(801,141)	49.44%
Economic Services		(549,407)	(130,301)	(95,462)	26.74%
Other Property and Services		(63,000)	(23,345)	27,988	219.89%
		(26,897,497)	(7,006,295)	(4,852,740)	30.74%
Operating activities excluded from budget					
Add back Depreciation		3,559,374	897,158	-	(100.00%)
Adjust (Profit)/Loss on Asset Disposal		301,505	(13,000)	-	(100.00%)
Movement in Leave Reserve		2,706	2,706	2,549	(5.81%)
Amount attributable to operating activities		(143,852)	11,953,694	13,181,393	
Investing Activities					
Non-operating Grants, Subsidies and Contributions		1,837,947	123,250	151,320	22.77%
Proceeds from Disposal of Assets	10	1,515,000	900,000	900,000	0.00%
Land and Buildings	8	(1,500,504)	(229,752)	(41,451)	81.96%
Infrastructure Assets - Roads	8	(1,834,854)	(459,875)	(518,199)	(12.68%)
Infrastructure Assets - Footpaths	8	(184,531)	(46,134)	-	100.00%
Infrastructure Assets - Other	8	(1,856,166)	(462,666)	-	100.00%
Infrastructure Assets - Drainage	8	(319,718)	(116,848)	-	100.00%
Plant and Equipment	8	(76,000)	-	-	
Furniture and Equipment	8	(643,574)	(454,826)	(222,434)	51.09%
Amount attributable to investing activities		(3,062,400)	(746,851)	269,236	
Financing Activities					
Self-Supporting Loan Principal		24,130	4,596	4,596	0.00%
Transfer from Reserves	5	4,158,458	700,000	700,000	0.00%
Repayment of Borrowings	4	(97,006)	(9,096)	(9,096)	0.00%
Transfer to Reserves	5	(1,620,000)	(1,015,862)	(1,015,862)	0.00%
Amount attributable to financing activities		2,465,582	(320,362)	(320,362)	
Closing Funding Surplus(Deficit)	3	4,647	11,631,798	13,897,246	

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2020

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
		\$	\$	\$	%
Opening Funding Surplus (Deficit)	3	745,317	745,317	766,979	2.91%
Revenue from operating activities					
Rates	2	13,480,660	13,443,161	13,453,118	0.07%
Operating Grants, Subsidies and Contributions		2,619,115	653,305	686,598	5.10%
Fees and Charges		6,031,127	3,741,216	3,747,252	0.16%
Interest Earnings		285,208	71,314	67,755	(4.99%)
Other Revenue		441,131	134,129	76,863	(42.70%)
Profit on Disposal of Assets	10	32,819	30,000	-	
		22,890,060	18,073,125	18,031,585	(0.23%)
Expenditure from operating activities					
Employee Costs		(13,476,198)	(3,607,384)	(3,305,427)	8.37%
Materials and Contracts		(7,327,227)	(1,830,979)	(1,126,374)	38.48%
Utility Charges		(696,582)	(188,459)	(119,351)	36.67%
Depreciation on Non-Current Assets		(3,559,374)	(897,158)	-	100.00%
Interest Expenses		(32,689)	(8,740)	(1,922)	78.01%
Insurance Expenses		(492,162)	(267,143)	(263,696)	1.29%
Other Expenditure		(978,941)	(189,432)	(35,971)	81.01%
Loss on Disposal of Assets	10	(334,324)	(17,000)	-	100.00%
		(26,897,497)	(7,006,295)	(4,852,740)	30.74%
Operating activities excluded from budget					
Add back Depreciation		3,559,374	897,158	-	(100.00%)
Adjust (Profit)/Loss on Asset Disposal		301,505	(13,000)	-	(100.00%)
Movement in Leave Reserve		2,706	2,706	2,549	(5.81%)
Amount attributable to operating activities		(143,852)	11,953,694	13,181,393	
Investing activities					
Grants, Subsidies and Contributions		1,837,947	123,250	151,320	22.77%
Proceeds from Disposal of Assets	10	1,515,000	900,000	900,000	0.00%
Land and Buildings	8	(1,500,504)	(229,752)	(41,451)	81.96%
Infrastructure Assets - Roads	8	(1,834,854)	(459,875)	(518,199)	(12.68%)
Infrastructure Assets - Footpaths	8	(184,531)	(46,134)	-	100.00%
Infrastructure Assets - Other	8	(1,856,166)	(462,666)	-	100.00%
Infrastructure Assets - Drainage	8	(319,718)	(116,848)	-	100.00%
Plant and Equipment	8	(76,000)	-	-	
Furniture and Equipment	8	(643,574)	(454,826)	(222,434)	51.09%
Amount attributable to investing activities		(3,062,400)	(746,851)	269,236	
Financing Activities					
Self-Supporting Loan Principal		24,130	4,596	4,596	0.00%
Transfer from Reserves	7	4,158,458	700,000	700,000	0.00%
Repayment of Borrowings	4	(97,006)	(9,096)	(9,096)	0.00%
Transfer to Reserves	7	(1,620,000)	(1,015,862)	(1,015,862)	0.00%
Amount attributable to financing activities		2,465,582	(320,362)	(320,362)	
Closing Funding Surplus (Deficit)	3	4,647	11,631,798	13,897,246	

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 30 September 2020

	2020-21	2019-20
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	19,886,139	13,223,484
Trade and other receivables	7,693,176	1,762,273
Inventories	3,906	9,037
Other assets	-	41,240
TOTAL CURRENT ASSETS	<u>27,583,221</u>	<u>15,036,034</u>
NON-CURRENT ASSETS		
Financial assets	124,637	124,637
Trade and other receivables	501,517	506,113
Property, plant and equipment	56,603,096	56,339,210
Infrastructure	105,804,832	105,286,633
Right of use assets	318,281	318,281
Investment in Associate	7,852,617	7,852,617
TOTAL NON-CURRENT ASSETS	<u>171,204,977</u>	<u>170,427,490</u>
TOTAL ASSETS	<u>198,788,198</u>	<u>185,463,524</u>
CURRENT LIABILITIES		
Trade and other payables	4,437,902	4,432,475
Contract liabilities	455,426	455,426
Lease liabilities	152,712	152,712
Borrowings	87,910	97,006
Employee related provisions	2,256,350	2,258,170
TOTAL CURRENT LIABILITIES	<u>7,390,300</u>	<u>7,395,788</u>
NON-CURRENT LIABILITIES		
Lease liabilities	167,151	167,151
Borrowings	452,310	452,310
Employee related provisions	215,344	215,344
TOTAL NON-CURRENT LIABILITIES	<u>834,804</u>	<u>834,804</u>
TOTAL LIABILITIES	<u>8,225,104</u>	<u>8,230,592</u>
NET ASSETS	<u>190,563,095</u>	<u>177,232,931</u>
EQUITY		
Retained surplus	39,931,020	26,916,717
Reserves - cash backed	7,646,943	7,331,081
Revaluation surplus	142,985,133	142,985,132
TOTAL EQUITY	<u>190,563,095</u>	<u>177,232,931</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2020

Statement of Financial Position Detailed	2020/2021 \$	2019/2020 \$
CASH AND CASH EQUIVALENTS		
Unrestricted	9,231,993	2,908,668
Restricted	10,654,146	10,314,816
	19,886,139	13,223,484

The following restrictions have been imposed by regulations or other externally imposed requirements:

Employee Entitlements Reserve	234,774	232,226
Plant & Equipment Reserve	375,147	373,872
Community Facilities Reserve	54,740	54,568
Land & Building Infrastructure Reserve	2,226,096	1,921,462
Waste Management Reserve	1,396,989	1,393,497
Wind in the Willows Childcare Reserve	40,838	40,683
Aged Persons Reserve	562,637	560,864
Youth Development Reserve	29,840	29,746
Underground Power Reserve	86,123	85,851
Drainage Infrastructure Reserve	126,868	126,402
Street Tree Reserve	93,187	92,670
Bus Shelter Reserve	21,692	21,623
Information Technology Reserve	200,000	200,000
Future Projects Reserve	511,708	511,708
HACC Assets Replacement	114,478	114,083
Unspent Grants Reserve	1,571,826	1,571,826
Hyde Retirement Village Retention Bonds	218,700	218,450
Other Bonds & Deposits	2,333,077	2,309,859
Contract Liabilities from contracts with customers	455,426	455,426
	10,654,146	10,314,816

TRADE AND OTHER RECEIVABLES

Current

Rates Outstanding	8,249,941	1,223,711
Sundry Debtors - General	72,054	178,957
GST Receivable	145,920	222,238
Accrued Interest	-	12,105
Sundry Debtors - SSL	24,130	24,130
Long Service Leave Due from Other Councils	101,132	101,132
Proceeds from Disposal	(900,000)	-
	7,693,176	1,762,273

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2020

	2020/2021	2019/2020
	\$	\$
Statement of Financial Position Detailed		
Non-Current		
Rates Outstanding - Pensioners	325,083	325,083
Loans - Clubs/Institutions	176,434	181,030
	<u>501,517</u>	<u>506,113</u>
FINANCIAL ASSETS		
Investments - Government House	<u>124,637</u>	<u>124,637</u>
INVESTMENT IN ASSOCIATE		
Investments- EMRC	<u>7,852,617</u>	<u>7,852,617</u>
INVENTORIES		
Current		
Fuel and Materials	<u>3,906</u>	<u>9,037</u>
	<u>3,906</u>	<u>9,037</u>
OTHER ASSETS		
Current		
Prepayments	<u>-</u>	<u>41,240</u>
	<u>-</u>	<u>41,240</u>
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
Land	36,381,646	36,381,646
- Additions	-	-
	<u>36,381,646</u>	<u>36,381,646</u>
Buildings	26,823,688	26,275,931
- Additions	41,451	547,758
Less: accumulated depreciation	<u>(8,773,190)</u>	<u>(8,773,190)</u>
	18,091,950	18,050,499
Total Land and Buildings	<u>54,473,596</u>	<u>54,432,145</u>
Furniture and Equipment	1,050,861	446,515
- Additions	222,434	604,346
Less Accumulated Depreciation	<u>(200,323)</u>	<u>(200,323)</u>
	<u>1,072,972</u>	<u>850,538</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2020

	2020/2021	2019/2020
Statement of Financial Position Detailed	\$	\$
Plant and Equipment	2,646,459	2,627,975
- Additions	-	37,975
- Less Disposals	-	(19,491)
Less Accumulated Depreciation	(1,652,551)	(1,652,551)
	<u>993,908</u>	<u>993,908</u>
 Art Works	 62,620	 62,620
	<u>62,620</u>	<u>62,620</u>
	 <u>56,603,096</u>	 <u>56,339,210</u>
 INFRASTRUCTURE		
Roads	85,249,199	84,599,588
- Additions	518,199	649,611
Less Accumulated Depreciation	(19,599,139)	(19,599,139)
	<u>66,168,259</u>	<u>65,650,060</u>
 Footpaths	 10,378,616	 10,332,111
- Additions	-	46,506
Less Accumulated Depreciation	(3,727,755)	(3,727,755)
	<u>6,650,861</u>	<u>6,650,862</u>
 INFRASTRUCTURE		
Drainage	40,496,204	40,475,300
- Additions	-	20,905
Less Accumulated Depreciation	(18,660,758)	(18,660,758)
	<u>21,835,447</u>	<u>21,835,447</u>
 Parks & Ovals	 18,491,383	 18,392,206
- Additions	-	99,177
Less Accumulated Depreciation	(7,341,118)	(7,341,118)
	<u>11,150,265</u>	<u>11,150,265</u>
	 <u>105,804,832</u>	 <u>105,286,633</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2020

	2020/2021	2019/2020
	\$	\$
Statement of Financial Position Detailed		
RIGHT OF USE ASSETS		
Leased Furniture and Equipment	165,062	165,062
Less Accumulated Depreciation	(29,808)	(29,808)
	135,254	135,254
Leased Plant and Equipment	340,232	340,232
Less Accumulated Depreciation	(157,205)	(157,205)
	183,027	183,027
	318,281	318,281
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	1,742,778	1,245,542
Accrued Interest on Debentures	-	2,938
Accrued Salaries and Wages	168	355,606
Rates in Advance	143,179	300,080
Bonds & Other Deposits	2,333,077	2,309,859
Hyde Retirement Village Bonds	218,700	218,450
	4,437,902	4,432,475
CONTRACT LIABILITIES		
Current		
Contract Liability - Current	455,426	455,426
	455,426	455,426
Non-Current		
Contract Liability - Non-Current	-	-
	-	-
LEASE LIABILITIES		
Current		
Lease Liability - Current	152,712	152,712
	152,712	152,712
Non-Current		
Lease Liability - Non-Current	167,151	167,151
	167,151	167,151

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2020

	2020/2021	2019/2020
	\$	\$
Statement of Financial Position Detailed		
BORROWINGS		
Current		
Loan Liability - Current	87,910	97,006
	87,910	97,006
Non-Current		
Loan Liability - Non Current	452,310	452,310
	452,310	452,310
EMPLOYEE RELATED PROVISIONS		
Current		
Provision for Annual Leave	1,032,762	1,034,582
Provision for Long Service Leave	1,223,588	1,223,588
	2,256,350	2,258,170
Non-Current		
Provision for Long Service Leave	215,344	215,344
	215,344	215,344
RECONCILIATION		
TOTAL CURRENT ASSETS	27,583,221	15,036,034
TOTAL NON CURRENT ASSETS	171,204,977	170,427,490
TOTAL ASSETS	198,788,198	185,463,524
TOTAL CURRENT LIABILITIES	7,390,300	7,395,788
TOTAL NON CURRENT LIABILITIES	834,804	834,804
TOTAL LIABILITIES	8,225,104	8,230,592
NET ASSETS	190,563,095	177,232,931

**TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS**

	2020/21 Actual \$	2020/21 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts:		
Rates	8,561,554	13,680,660
Operating grants, subsidies and contributions	686,598	2,619,115
Fees and charges	1,562,588	6,031,127
Interest	79,860	285,208
Goods and services tax	398,726	960,483
Other revenue	76,863	441,131
	<u>11,366,189</u>	<u>24,017,724</u>
Payments:		
Employee costs	(3,694,663)	(13,411,106)
Materials and contracts	(582,767)	(7,354,227)
Utility charges	(119,351)	(696,582)
Interest expenses	(4,860)	(32,689)
Insurance expenses	(263,696)	(492,162)
Goods and services tax	(290,430)	(925,575)
Other expenditure	(35,971)	(978,941)
	<u>(4,991,738)</u>	<u>(23,891,282)</u>
Net cash provided by (used in) operating activities	<u>6,374,452</u>	<u>126,442</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Receipts:		
Non-operating grants, subsidies and contributions	151,320	1,837,947
Proceeds from sale of assets	900,000	1,515,000
Payments:		
Payments for purchase of property, plant & equipment	(263,885)	(2,220,078)
Payments for construction of infrastructure	(518,199)	(4,195,269)
Net cash provided by (used in) investment activities	<u>269,236</u>	<u>(3,062,400)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipts:		
Proceeds from self supporting loans	4,596	24,494
Transfer from Trust	23,468	-
Payments:		
Repayment of borrowings	(9,096)	(97,370)
Payments for principal portion of lease liabilities	-	-
Net cash provided by (used in) financing activities	<u>18,968</u>	<u>(72,876)</u>
Net increase (decrease) in cash held	6,662,655	(3,008,834)
Cash and cash equivalents at beginning of year	13,223,484	12,653,905
Cash and cash equivalents at the end of the year	<u>19,886,139</u>	<u>9,645,071</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to related items in the balance sheet as follows:

	2020/21 Actual \$	2020/21 Budget \$
Cash and Cash Equivalents	19,886,139	9,645,071

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	13,330,164	(2,169,490)
Depreciation	-	3,559,374
(Profit)/Loss on Sale of Asset	-	301,505
(Increase)/Decrease in Receivables	(7,064,123)	200,000
(Increase)/Decrease in Inventories	5,131	(2,000)
Increase/(Decrease) in Payables & Accruals	256,420	(25,000)
Increase/(Decrease) in Employee Provisions	(1,820)	100,000
Grants/Contributions for the Development of Assets	(151,320)	(1,837,947)
Net Cash from Operating Activities	6,374,452	126,442

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget, whichever is higher than \$5000 or 10%.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenue	\$	%			
Governance	437	2%			Within variance threshold
General Purpose Funding - Rates	9,957	0%			Within variance threshold
General Purpose Funding - Other	(37,890)	(15%)	⊖	Timing	Timing of reimbursement of expenses, insurance and interest income
Law, Order and Public Safety	(1,484)	(12%)			Within variance threshold
Health	37,227	1%		Permanent	Waste service charges above budget
Education and Welfare	(60,389)	(5%)		Timing	Timing of child care fees/fee relief for WIW
Community Amenities	12,527	25%	⊕	Timing	Development application fees above YTD budget offset by timing of disposal of assets
Recreation and Culture	10,908	34%	⊕	Timing	Hall/reserve hire fees tracking above the YTD budget
Transport	(145)	(0%)			Within variance threshold
Economic Services	(21,388)	(51%)	⊖	Timing	Building licence fees tracking above the YTD budget
Other Property and Services	8,700	34%	⊕	Timing	Private works income tracking above the YTD budget
Operating Expense	\$	%			
Governance	158,537	42%	⊕	Timing	Member fees under budget due to timing of payments. Timing of administration expenses and depreciation not yet posted
General Purpose Funding	12,382	5%		Timing	Within variance threshold
Law, Order and Public Safety	46,024	24%	⊕	Timing	Timing of disposal of asset and administration expenses
Health	361,580	39%	⊕	Timing	COVID-19 expenses, waste collection charges and environmental projects currently tracking under the year to date budget
Education and Welfare	215,977	13%	⊕	Timing	WIW salaries, Seniors and building maintenance at HRV are under the year to date budget
Community Amenities	(71,646)	(23%)	⊖	Permanent	Termination pay and costs associated with the sale of 246 Morley Drive East
Recreation and Culture	561,179	35%	⊕	Timing	Depreciation not yet processed. Projects, leisure programs, public events, reserve and building maintenance under the year to date budget
Transport	783,350	49%	⊕	Timing	Depreciation not yet processed. Maintenance programs, street lighting charges and street tree program under the year to date budget
Economic Services	34,839	27%	⊕	Timing	Employee costs and town centre revitalisation project under the year to date budget
Other Property and Services	51,333	220%	⊕	Timing	Plant operation costs and other administration expenses under the year to date budget
Operating activities excluded from budget					
Depreciation	897,158	(100%)	⊕	Timing	Depreciation not yet processed
Adjust (Profit)/Loss on Asset Disposal	13,000	(100%)		Timing	Timing of disposal of assets
Capital Revenues					
Grants, Subsidies and Contributions	28,070	23%	⊕		Timing of grant payments
Proceeds from Disposal of Assets	0	0%			Within variance threshold
Capital Expenses					<i>Refer to Note 8 for Capital expenditure detail</i>
Land and Buildings	(188,301)	82%		Timing	Timing of projects
Infrastructure - Roads	58,324	(13%)		Timing	Timing of projects
Infrastructure - Footpaths	(46,134)	100%		Timing	Timing of projects
Infrastructure Assets - Other	(462,666)	100%		Timing	Timing of projects
Infrastructure Assets - Drainage	(116,848)	100%		Timing	Timing of projects
Plant and Equipment	0				Within Variance Threshold
Furniture and Equipment	(232,392)	51%		Timing	Timing of projects
Financing					
Self-Supporting Loan Principal	0	0%			Within variance threshold
Transfer from Reserves	0	0%			Within variance threshold
Repayment of Borrowings	0	0%			Within variance threshold
Transfer to Reserves	0	0%			Within variance threshold
Opening Funding Surplus(Deficit)	21,662	3%		Timing	Timing, end of year processes not complete

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual			Annual Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
General Rate	8.3230	4,911	129,473,404	10,776,078	23,674	2,284	10,802,036	10,776,078	50,000	3,500	10,829,578
Sub-Totals		4,911	129,473,404	10,776,078	23,674	2,284	10,802,036	10,776,078	50,000	3,500	10,829,578
Minimum Payment											
Minimum Rate	1,106	2,397	28,207,128	2,651,082	-	-	2,651,082	2,651,082	-	-	2,651,082
Sub-Totals		2,397	28,207,128	2,651,082	-	-	2,651,082	2,651,082	-	-	2,651,082
Amount from General Rates		7,308	157,680,532	13,427,160	23,674	2,284	13,453,118	13,427,160	50,000	3,500	13,480,660
Totals							13,453,118				13,480,660

Comments - Rating Information

The general rates have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the local government services/facilities.

The due date for the payment of rates is the 25 September 2020, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2020/21 are:

- 1st: 25 September 2020
- 2nd: 27 November 2020
- 3rd: 29 January 2021
- 4th: 1 April 2021

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2020	31 July 2020
	\$	\$
Current Assets		
Cash Unrestricted	5,263,744	11,587,419
Cash Restricted	7,331,081	7,646,943
Restricted Cash - Trust	628,659	651,777
Rates Outstanding	1,223,711	8,249,941
Sundry Debtors	304,219	197,316
GST Receivable	222,238	145,920
Accrued Interest	12,105	-
Prepayments	41,240	-
Inventories	9,037	3,906
	15,036,034	28,483,221
Less: Current Liabilities		
Sundry Creditors	(1,245,542)	(1,742,778)
Accrued Interest on Borrowings	(2,938)	-
Accrued Salaries and Wages	(355,606)	(168)
Rates in Advance	(300,080)	(143,179)
Hyde Retirement Village Bonds	(218,450)	(218,700)
Bonds and Other Deposits	(2,309,859)	(2,333,077)
Contract liabilities	(455,426)	(455,426)
Current Employee Provisions	(2,258,170)	(2,256,350)
	(7,146,070)	(7,149,678)
Net Current Assets	7,889,964	21,333,544
Less: Cash Reserves	(7,331,081)	(7,646,943)
Less: SSL Borrowings Repayments	(24,130)	(24,130)
Plus : Liabilities funded by Cash Backed Reserves	232,226	234,774
Net Current Funding Position	766,979	13,897,246

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 4 : Information on Borrowings

	2020
	\$
(a) Borrowings	
Current	87,910
Non-current	452,310
	540,220

(b) Borrowing Repayments

Particulars	01 Jul 2020	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Annual Budget	Actual	Budget	Actual	Annual Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 160A - Civic Centre Redevelopment	240,296	-	54,471	240,296	185,824	(124)	13,891
Loan 160B- Civic Centre Redevelopment	103,860	4,500	18,405	99,359	85,454	422	5,745
Self Supporting Loans-Governance							
Loan 157 - Ashfield Soccer Club	5,285	-	5,285	5,285	-	(2)	224
Loan 162 - TADWA	199,875	4,596	18,846	195,280	181,029	1,625	12,829
	549,316	9,096	97,006	540,220	452,308	1,922	32,689

(b) New Borrowings

The Town will be establishing an overdraft facility with the Western Australian Treasury Corporation as part of the COVID-19 pandemic Short-Lending Facility.

The facility is not intended to be in use as at 30 June 2021.

Council has entered into a Network Renewal Underground Program Pilot (NRUPP) Co-funding Agreement with Western Power to provide underground electricity distribution to parts of the Town.

The Town is required to make the following cash calls to Western Power under the co-funding agreement:

29 September 2021	\$1,137,264
29 September 2022	\$1,137,264
	\$2,274,528

The Town proposes to seek a loan from WATC for the full amount of the cash calls and to draw down on that loan as and when required.

(c) Unspent Borrowings

The Town has no unspent borrowings funds as at 30 June 2020 nor is it expected to have unspent borrowing funds as at 30 June 2021.

(d) Overdraft Facility

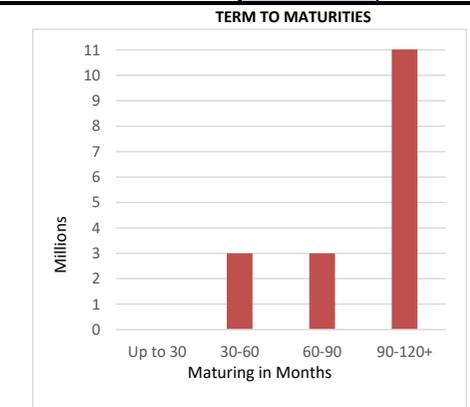
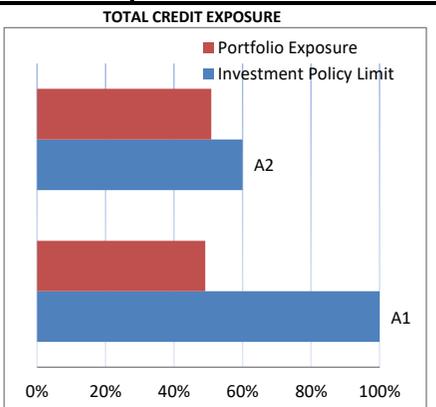
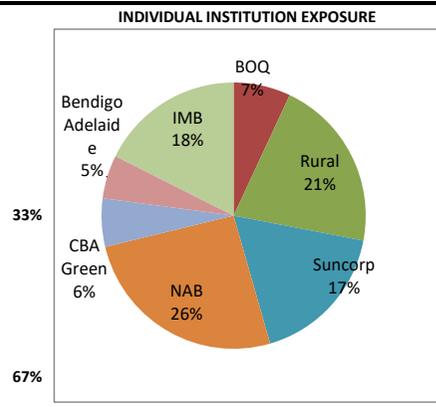
It is anticipated that this facility will not be required in the 2020/21 financial period.

**Town of Bassendean
Monthly Investment Report
For the Period Ended 30 September 2020**

Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-60	60-90	90-120+		
Municipal												
745260755	4/09/2020	5/10/2020	A1	NAB	31	0.45%	-	500,000.00	-	-	500,000.00	191.10
235505302	17/09/2020	19/10/2020	A1	NAB	32	0.45%	-	500,000.00	-	-	500,000.00	197.27
502041072	29/09/2020	29/10/2020	A1	NAB	30	0.40%	-	2,000,000.00	-	-	2,000,000.00	657.54
4200474	29/09/2020	27/01/2021	A1	Suncorp	120	0.60%	-	-	-	1,000,000.00	1,000,000.00	1,972.60
52585	29/09/2020	30/11/2020	A2	IMB	62	0.35%	-	-	1,000,000.00	-	1,000,000.00	594.52
3477794	29/09/2020	24/12/2020	A2	Rural	86	0.65%	-	-	1,000,000.00	-	1,000,000.00	1,531.51
0200929071613	29/09/2020	30/11/2020	A1	CBA	62	0.49%	-	-	1,000,000.00	-	1,000,000.00	832.33
Restricted - Bonds and Deposits:												
286015	30/07/2020	29/01/2021	A2	BOQ	183	0.80%	-	-	-	400,000.00	400,000.00	1,604.38
4200262	24/08/2020	23/11/2020	A1	Suncorp	91	0.65%	-	-	-	1,000,000.00	1,000,000.00	1,620.55
3445700	24/08/2020	23/11/2020	A2	Rural	91	0.65%	-	-	-	500,000.00	500,000.00	810.27
755365673	7/07/2020	7/01/2021	A1	NAB	184	0.85%	-	-	-	8,774.12	8,774.12	37.60
							-	3,000,000.00	3,000,000.00	2,908,774.12	8,908,774.12	10,012.07
Reserve												
286016	30/07/2020	29/01/2021	A2	BOQ	183	0.80%	-	-	-	788,919.87	788,919.87	3,164.33
145265771	24/09/2020	23/12/2020	A1	NAB	90	0.62%	-	-	-	1,366,182.04	1,366,182.04	2,103.86
3473066	24/09/2020	23/12/2020	A2	BendigoAdelaide	90	0.50%	-	-	-	900,000.00	900,000.00	1,109.59
52574	24/09/2020	22/01/2021	A2	IMB	120	0.50%	-	-	-	1,002,507.71	1,002,507.71	1,647.96
52543	17/09/2020	16/12/2020	A2	IMB	90	0.55%	-	-	-	1,000,000.00	1,000,000.00	1,356.16
4199662	16/04/2020	13/10/2020	A1	Suncorp	180	1.40%	-	-	-	985,957.77	985,957.77	6,807.16
3443661	20/08/2020	19/11/2020	A2	Rural	91	0.65%	-	-	-	1,322,656.72	1,322,656.72	2,143.43
							-	-	-	7,366,224.11	7,366,224.11	18,332.49
Trust												
3443672	20/08/2020	19/11/2020	A2	Rural	91	0.65%	-	-	-	741,891.76	741,891.76	1,202.27
							-	-	-	741,891.76	741,891.76	1,202.27
Total							-	3,000,000.00	3,000,000.00	11,016,889.99	17,016,889.99	29,546.83

ENVIRONMENTAL COMMITMENT	
Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
BOQ	1,188,919.87
NAB	4,374,956.16
	5,563,876.03
Non Fossil Fuel Lending ADI	
CBA Green	1,000,000.00
Rural	3,564,548.48
IMB	3,002,507.71
Suncorp	2,985,957.77
BendigoAdelaide	900,000.00
	11,453,013.96
Total Funds	17,016,889.99



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 6: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	9,554	4,236	0	46,989	60,780

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	21,366	72,161	895	13,748	108,170

Balance per Trial Balance

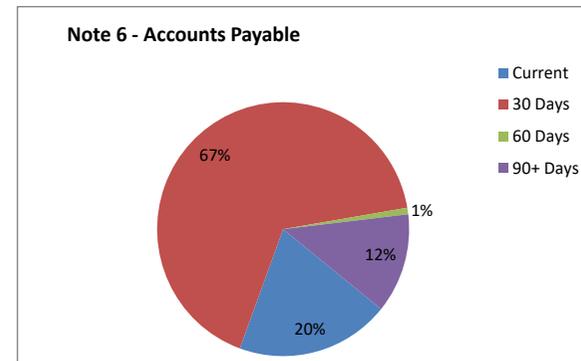
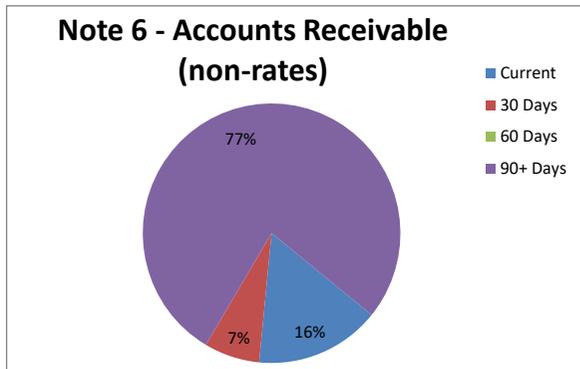
Sundry Debtors	60,780
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Balance per Trial Balance

Sundry Creditors	#NAME?
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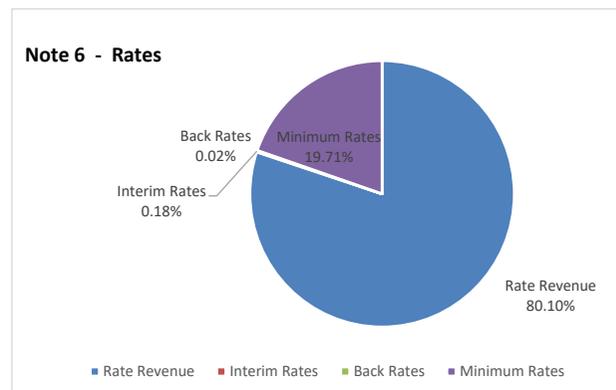
Total Receivables General Outstanding	60,780
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Total Payables General Outstanding	#NAME?
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Comments/Notes - Receivables General

The above amounts include GST where applicable.



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 7: Cash Backed Reserves

Name	Opening Balance Original Annual Budget	Original Annual Budget Transfers In (+) Including Interest	Original Annual Budget Transfers Out (-)	Original Annual Budget Closing Balance	Actual Opening Balance 01/07/2020	Actual Transfers In (+) Including Interest	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Plant And Equipment Reserve	373,483	4,343	(68,000)	309,826	373,872	1,275	-	375,147
Community Facilities Reserve	54,620	635	(27,000)	28,255	54,568	173	-	54,740
Land And Buildings Infrastructure Reserve	1,923,292	1,522,367	(1,389,731)	2,055,928	1,921,462	1,004,634	(700,000)	2,226,096
Waste Management Reserve	1,741,533	20,252	(722,824)	1,038,961	1,393,497	3,492	-	1,396,989
Wind In The Willows Child Care Reserve	30,000	349	(30,000)	349	40,683	155	-	40,838
Aged Persons Reserve	561,281	6,527	-	567,808	560,864	1,773	-	562,637
Youth Development Reserve	29,774	346	(4,000)	26,120	29,746	94	-	29,840
Underground Power Reserve	85,933	999	(20,000)	66,932	85,851	271	-	86,123
Employee Entitlements Reserve	232,721	2,706	(24,250)	211,177	232,226	2,549	-	234,774
Drainage Infrastructure Reserve	126,542	1,472	(126,620)	1,394	126,402	466	-	126,868
HACC Asset Replacement Reserve	120,914	1,406	(5,000)	117,320	114,083	395	-	114,478
Unspent Grants Reserve	1,858,865	-	(1,397,033)	461,832	1,571,826	-	-	1,571,826
Street Tree Reserve	-	-	-	-	92,670	517	-	93,187
Bus Shelter Reserve	21,644	252	(4,000)	17,896	21,623	69	-	21,692
Information Technology Reserve	200,000	2,326	(200,000)	2,326	200,000	-	-	200,000
Future Projects Reserve	517,708	6,020	(140,000)	383,728	511,708	-	-	511,708
Marine Assets Reserve	-	50,000	-	50,000	-	-	-	-
	7,878,310	1,620,000	(4,158,458)	5,339,852	7,331,081	1,015,862	(700,000)	7,646,943

Town of Bassendean
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 September 2020

Note 8: Capital Works Program

Assets	Budget		YTD Actual					
	Annual Budget	YTD Budget	New/ Upgrade	Renewal	2020/2021 Capital Expenditure Total YTD	Purchase Order Value	YTD Variance Budget to Actual	
Land and Buildings	\$ 1,500,504	\$ 229,752	\$ 5,601	\$ 35,850	\$ 41,451	\$ 17,744	\$ (188,301)	
Plant and Equipment	\$ 76,000	\$ -	\$ -	\$ -	\$ -	\$ 25,960	\$ -	
Furniture and Equipment	\$ 643,574	\$ 454,826	\$ 222,434	\$ -	\$ 222,434	\$ 5,283	\$ (232,392)	
Roadworks	\$ 1,834,854	\$ 459,875	\$ 512,528	\$ 5,671	\$ 518,199	\$ 347,413	\$ 58,324	
Drainage	\$ 319,718	\$ 116,848	\$ -	\$ -	\$ -	\$ 49,225	\$ (116,848)	
Footpaths	\$ 184,531	\$ 46,134	\$ -	\$ -	\$ -	\$ -	\$ (46,134)	
Parks, Gardens and Reserves	\$ 1,856,166	\$ 462,666	\$ -	\$ -	\$ -	\$ -	\$ (462,666)	
	\$ 6,415,347	\$ 1,770,101	\$ 740,563	\$ 41,522	\$ 782,084	\$ 445,626	\$ (988,017)	

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 9: Budget Amendments

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
	No Budget Amendments this Reporting Period				

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 10: Disposal of Assets

Asset Class	Original Annual Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Plant & Equipment	41,505	15,000	2,819	(29,324)	-	-	-	-
Land	1,775,000	1,500,000	30,000	(305,000)	-	900,000	-	-
	1,816,505	1,515,000	32,819	(334,324)	-	900,000	-	-
Program								
Law, Order and Public Safety	24,000	7,000	-	(17,000)	-	-	-	-
Community Amenities	1,775,000	1,500,000	30,000	(305,000)	-	900,000	-	-
Recreation and Culture	17,324	5,000	-	(12,324)	-	-	-	-
Transport	181	3,000	2,819	-	-	-	-	-
	1,816,505	1,515,000	32,819	(334,324)	-	900,000	-	-

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2020

Note 11: Trust, Bonds and Deposits

Trust Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 1/07/2020	Amount Received	Amount Paid	Closing Balance 30/09/2020
	\$	\$	\$	\$
Public Open Space	739,976	1,916	-	741,892
Total Uncontrolled Trust Funds	739,976	1,916	-	741,892

Bonds and Deposits held at balance date over which the Town has control are as follows:

Description	Opening Balance 1/07/2020	Amount Received	Amount Paid	Closing Balance 30/09/2020
Hyde Retirement Village Retention Bonds	298,850	250	-	299,100
<u>Other Bonds and Deposits</u>				
Sundry	387,166	4,672	(3,219)	388,618
Securities	1,151,678	104,980	(64,027)	1,192,631
Hall Hire Bonds	28,711	12,100	(7,400)	33,411
Crossover Deposits	108,675	-	-	108,675
Landscaping Bonds	601,965	22,680	(47,567)	577,078
Stormwater Deposits	30,596	2,000	(1,000)	31,596
Lyneham Hostel Residents Trust-T614	1,050	-	-	1,050
Iveson Hostel Residents Trust-T614	18	-	-	18
Total Other Bonds and Deposits	2,309,859	146,432	(123,213)	2,333,077
Total Controlled Trust Funds	2,608,709	146,682	(123,213)	2,632,177

ATTACHMENT NO. 14

**LIST OF PAYMENTS
FOR PERIOD
ENDED 31st OCTOBER 2020**

*Any questions relating to the List of Payments, please raise with Paul White,
Director Corporate Services, prior to Briefing Session.*

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT and Direct Debits 01-31 October 2020	41859 – 42113	3,163,303.50
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	0	0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86228 – 86240	16,984.33
		<hr/>
		\$3,180,287.83
		<hr/> <hr/>

DIRECTOR CORPORATE SERVICES' DECLARATION:

This list of payments, covering vouchers as above, will be submitted to Council on 24th November 2020. The List of Payments has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.



DIRECTOR CORPORATE SERVICES

1st October 2020

to

31st October 2020

Chq/EFT	Date	Name		Amount
EFT41859	09/10/2020	CLIFF WHITE	Security Bond Refund	-2,112.00
EFT41860	09/10/2020	DALE ALCOCK HOMES PTY LTD	Security Bond Refund	-2,805.00
EFT41861	09/10/2020	EKTA SILWAL	Reserve Bond Refund	-550.00
EFT41862	09/10/2020	J CORP	Security Bond Refund	-2,805.00
EFT41863	09/10/2020	JUDE RODRIGUES	Hall & Key Bond Refund	-1,050.00
EFT41864	09/10/2020	KAREN DADSWELL	Security Bond Refund	-3,600.00
EFT41865	09/10/2020	KIM STEVENSON	Hall & Key Bond Refund	-550.00
EFT41866	09/10/2020	LEE & LORRAINE TUDOR	Security Bond Refund	-2,805.00
EFT41867	09/10/2020	LORNA RULE	Security Bond Refund	-2,805.00
EFT41868	09/10/2020	MARIA DORES IOANNISCI	Hyde Ret Village - Refundable Portion Of Bond	-17,828.30
EFT41869	09/10/2020	S & J ROGERS	Hall & Key Bond Refund	-350.00
EFT41870	09/10/2020	SHERKANE PTY LTD	Development Bond Refund	-9,022.00
EFT41871	09/10/2020	VENTURA HOME GROUP	Development Bond Refund	-9,700.00
EFT41872	09/10/2020	CR CHRIS BARTY	Meeting Fees - July, August & September 2020	-4,966.75
EFT41873	09/10/2020	CR HILARY MACWILLIAM	Meeting Fees - July, August & September 2020	-4,966.75
EFT41874	09/10/2020	CR JAI WILSON	Meeting Fees - July, August & September 2020	-4,966.75
EFT41875	09/10/2020	CR JRH GANGELL	Meeting Fees - July, August & September 2020	-4,966.75
EFT41876	09/10/2020	CR KATHRYN HAMILTON	Meeting Fees - July, August & September 2020	-7,276.50
EFT41877	09/10/2020	CR RENEE MCLENNAN	Meeting Fees - July, August & September 2020	-16,449.75
EFT41878	09/10/2020	CR SARAH QUINTON	Meeting Fees - July, August & September 2020	-4,966.75
EFT41879	09/10/2020	ALSCO PERTH	Office Linen And Laundry Services	-85.58
EFT41880	09/10/2020	AVANTGARDE TECHNOLOGIES	Youth Center - Replacement Of Security Cameras	-3,080.00
EFT41881	09/10/2020	BASSEDEAN PRESERVATION GROUP	Community Planting - Bindaring Park	-648.00
EFT41882	09/10/2020	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-35.44
EFT41883	09/10/2020	CENTRE FOR PAVEMENT ENGINEERING EDUCATION	Depot Staff - Training	-495.00
EFT41884	09/10/2020	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	Library - Childrens Book Week Posters Etc	-45.00
EFT41885	09/10/2020	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	Building Services Levy Collected - September 2020	-2,456.85
EFT41886	09/10/2020	E-STATION PTY LTD	E V Charging Stations - Subscription	-429.00
EFT41887	09/10/2020	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-52,592.78
EFT41888	09/10/2020	J & K HOPKINS	New Office Desk Chair	-249.00

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EFT41889	09/10/2020	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-1,815.00
EFT41890	09/10/2020	KELYN TRAINING SERVICES	Depot Staff Training -Worksite Traffic Management Refresher	-495.00
EFT41891	09/10/2020	KLEENIT PTY LTD	Trip Hazard By Diamond Concrete Grinding - As Per Quote 326751	-4,141.50
EFT41892	09/10/2020	LIR MAINTENANCE SERVICES	Community Hall - New Steel Frame & Lids To Grease Trap	-2,222.00
EFT41893	09/10/2020	MT LAWLEY MILK	Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-80.40
EFT41894	09/10/2020	PETA MABBS	Reimbursement Of Meeting Consumables	-112.40
EFT41895	09/10/2020	PUBLIC TRUSTEE	Rates Refund	-380.00
EFT41896	09/10/2020	RISE NETWORK INC	Rates Refund	-480.00
EFT41897	09/10/2020	ROADS 2000	Various Sites - Road Repairs - Supply Ashphalt	-241.52
EFT41898	09/10/2020	SANYATI PROPERTY SERVICES	Library - Cleaning And Sanitizing Of All Public And Staff Computers	-143.00
EFT41899	09/10/2020	SHAUN CHANDRAN	Relax Instructor - Uke123 - Term 3	-935.00
EFT41900	09/10/2020	SUPREME SHADES	Children Services - Shade Sails Removal	-693.00
EFT41901	13/10/2020	AUSTRALIAN SERVICES UNION	Payroll Deductions	-155.40
EFT41902	13/10/2020	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-109,729.00
EFT41903	13/10/2020	CHILD SUPPORT AGENCY	Payroll Deductions	-182.65
EFT41904	13/10/2020	LGRCEU	Payroll Deductions	-61.50
EFT41905	13/10/2020	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-932.00
EFT41906	15/10/2020	JENNIFER ALLAN & DARREN COUSINS	Security Bond Refund	-2,805.00
EFT41907	15/10/2020	KELLY & SIMON ALLISON	Security Bond Refund	-2,805.00
EFT41908	15/10/2020	NICOLE RODGERS	Security Bond Refund	-2,805.00
EFT41909	15/10/2020	ABACUS CALCULATORS (WA) PTY LTD	Planner - Canon Scanner & Plotter Lease	-213.82
EFT41910	15/10/2020	ALSCO PERTH	Office Linen And Laundry Services	-120.15
EFT41911	15/10/2020	ANNE YARDLEY	Local Studies Oral History - Interview With Charlie Howard As To Per Q	-400.00
EFT41912	15/10/2020	ASPHALTECH PTY LTD	Construction Of Whitfield Safe Active Street - Instalment	-449,953.02
EFT41913	15/10/2020	AVELING	Depot Staff Training - Electrical Awareness Training	-770.00
EFT41914	15/10/2020	BASSENDEAN NEWSAGENCY	Library - Subscriptions - September 2020	-172.28
EFT41915	15/10/2020	BASSENDEAN TENNIS CLUB	Tennis Court Maintenance - Septmeber 2020	-2,291.30
EFT41916	15/10/2020	BCITF	Building & Construction Industry - Levy Collected - September 2020	-483.50
EFT41917	15/10/2020	CAROL MILLNER	Library - Extension Activities - Literary Salon	-375.00
EFT41918	15/10/2020	COLES SUPERMARKETS AUSTRALIA	Various Business Units - Groceries Supplies	-3,152.36

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EFT41919	15/10/2020	CR HILARY MACWILLIAM	Councillor Reimbursed - To Attend Mental Health Launch	-30.93
EFT41920	15/10/2020	CTI RISK MANAGEMENT	Customer Service - Banking Collection - September 2020	-272.25
EFT41921	15/10/2020	HATCHET PTY LTD ATF DM TRUST	Various Website Developments	-759.02
EFT41922	15/10/2020	HOUSING AUTHORITY	Rates Refund	-1,678.91
EFT41923	15/10/2020	HWL EBSWORTH LAWYERS	Professional Fees - Legal Advice	-8,695.50
EFT41924	15/10/2020	JENNIFER ALLAN & DARREN COUSINS	Council Cross Over Contribution	-442.50
EFT41925	15/10/2020	JORDAN PHILIP ANDONOVSKI	Relax Booklet Creation - Term 3	-240.00
EFT41926	15/10/2020	LOTTERYWEST	Refund Unused Grant	-16,500.00
EFT41927	15/10/2020	MASTEC AUSTRALIA PTY LTD	Fogo - More Caddies	-3,417.92
EFT41928	15/10/2020	MT LAWLEY MILK	Weekly Milk Order - Customer Service Centre, Administration, Library	-261.30
EFT41929	15/10/2020	NIKKI DENNERLEY	Children Service - Happy Feet Incursion - September 2020	-125.00
EFT41930	15/10/2020	PATRICIA FLETCHER	Relax Instructor - Zumba And Metafit - Term 3	-4,000.00
EFT41931	15/10/2020	PILATES FLOW	Relax Instructor - Pilates - Term 3	-900.00
EFT41932	15/10/2020	SIGNING HANDS	Children Services Staff - Signing Hands Training	-2,250.00
EFT41933	15/10/2020	SINGTEL OPTUS PTY LTD	Seniors - Support Workers - Mobile Phone Charges - August 2020	-929.90
EFT41934	15/10/2020	SUEZ RECYCLING & RECOVERY PTY LTD	Various Sites - Bin Rubbish Collection & Bulk Rubbish Collection	-103,408.83
EFT41935	15/10/2020	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-46,400.20
EFT41936	15/10/2020	THE SCIENCE MUM	Library - Extension Activity- Candy Chemistry	-250.00
EFT41937	15/10/2020	THRIFTY CAR RENTAL	Fogo Vehicle Hire - Rental From 10/08 To 21/08	-956.47
EFT41938	15/10/2020	W & M ELLISS	Depot - Minor Plant - Parts	-61.60
EFT41939	15/10/2020	WEST OZ WILDLIFE	Children Services - Wildlife Incursion	-456.00
EFT41940	15/10/2020	WOMAN OVER WASTE	Library - Activity Extension - Decomposition Detectives	-300.00
EFT41941	15/10/2020	ZIRCODATA PTY LTD	Records - Document Bin Rental & Storage Fees - September 2020	-357.62
EFT41942	27/10/2020	AUSTRALIAN SERVICES UNION	Payroll Deductions	-155.40
EFT41943	27/10/2020	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-98,031.00
EFT41944	27/10/2020	CHILD SUPPORT AGENCY	Payroll Deductions	-177.16
EFT41945	27/10/2020	LGRCEU	Payroll Deductions	-61.50
EFT41946	27/10/2020	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-932.00
EFT41947	26/10/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 160B - Library Redevelopment Loan	-6,037.49
EFT41948	28/10/2020	ADDSTYLE CONSTRUCTIONS	Security Bond Refund	-2,805.00

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EFT41949	28/10/2020	AUTOTRADING PTY LTD	Development Bond Refund	-2,768.00
EFT41950	28/10/2020	DALE ALCOCK HOMES PTY LTD	Security Bond Refund	-1,000.00
EFT41951	28/10/2020	DREW FOLEY	Hall & Key Bond Refund	-550.00
EFT41952	28/10/2020	SALVATORE DE LUCA	Development Bond Refund	-5,490.00
EFT41953	28/10/2020	SONJA DANILOVIC	Security Bond Refund	-2,805.00
EFT41954	28/10/2020	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Hyde Ret Village - Bond Drawdowns @ 30/06/2020	-80,400.00
EFT41955	28/10/2020	URBANEWAL PTY LTD	Development Bond Refund	-10,120.00
EFT41956	28/10/2020	A PLUS TRAINING SOLUTIONS	Depot Staff Training - Chainsaw, Pruning / Mobile Chipper Course	-3,000.00
EFT41957	28/10/2020	A W BATES	Intramaps Consultancy Fees	-1,740.00
EFT41958	28/10/2020	ABCO PRODUCTS PTY LTD	Depot - Toilet & Office Supplies	-912.76
EFT41959	28/10/2020	ACTION GLASS AND ALUMINIUM	Ashfield Change Rooms - Repair Broken Windows	-482.90
EFT41960	28/10/2020	ADVANCE PRESS (2013) PTY LTD	Various Business Units - Printing	-33.00
EFT41961	28/10/2020	ALL PRINTERS AND CARTRIDGES PTY LTD	Library - Office Toner Supplies	-248.60
EFT41962	28/10/2020	ALLTOOLS (WA) PTY LTD	Depot - Minor Consumable Tools And Equipment	-471.50
EFT41963	28/10/2020	ALSCO PERTH	Office Linen And Laundry Services	-40.05
EFT41964	28/10/2020	ANNE YARDLEY	Library Local Studies - Oral History Interview With Alan Kickett	-400.00
EFT41965	28/10/2020	ARBOR BEAUTY TREES	Various Sites - Street Tree Pruning & Removal	-2,035.00
EFT41966	28/10/2020	ASPHALTECH PTY LTD	Construction Of Whitfield Safe Active Street - Instalment	-252,141.66
EFT41967	28/10/2020	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee Asset Management	-5,986.75
EFT41968	28/10/2020	AUSTRALIA POST	Various Business Units - Postal Charges - September 2020	-2,014.31
EFT41969	28/10/2020	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Airconditioning Service & Inspections	-1,084.61
EFT41970	28/10/2020	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-359.05
EFT41971	28/10/2020	AXIIS CONTRACTING	Various Sites - Crossover And Footpath Maintenance & Construction	-11,730.40
EFT41972	28/10/2020	BAILEYS FERTILISER	Various Sites - Fertiliser Applications	-5,904.80
EFT41973	28/10/2020	BASSENDEAN WELLNESS CLINIC	Seniors - Client - Podiatry Home Visit	-107.00
EFT41974	28/10/2020	DALE ALCOCK HOMES PTY LTD	Refund Development Application - Paid Twice	-798.89
EFT41975	28/10/2020	EASIFLEET	Payroll Deductions	-2,561.10
EFT41976	28/10/2020	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-1,342.49
EFT41977	28/10/2020	HIMAC GROUP PTY LTD	Youth Services Kitchen Cabinets & Maintenance Supplies	-985.60
EFT41978	28/10/2020	JILLIAN BRAZIL	Consultant Accountant - Perform Calculations Required By The Ato	-15,840.00

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EFT41979	28/10/2020	LEE & LORRAINE TUDOR	Council Crossover Contribution	-442.50
EFT41980	28/10/2020	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-1,034.00
EFT41981	28/10/2020	MICHAEL CONSTANTINE	Rates Refund	-90.00
EFT41982	28/10/2020	P JOHNSON & E MOREIRA	Rates Refund	-112.30
EFT41983	28/10/2020	T & C COURIER & TRANSPORT SERVICES	Courier Services - Document Delivery - September 2020	-3.46
EFT41984	28/10/2020	WESKERB PTY LTD	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-3,955.60
EFT41985	28/10/2020	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning & Removal	-10,027.60
EFT41986	28/10/2020	BIDVEST FOOD SERVICE	Seniors - Client Related Expenses - Groceries	-212.08
EFT41987	28/10/2020	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-34.31
EFT41988	28/10/2020	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-2,705.06
EFT41989	28/10/2020	C M PROMOTIONS	Depot - Spf 50+ Lotion Dry Touch Sunscreen	-188.10
EFT41990	28/10/2020	C.E. NICHOLLS & SON PTY LTD	Building Control - Swimming Pool Inspections - September 2020	-12,028.50
EFT41991	28/10/2020	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-385.00
EFT41992	28/10/2020	CENTRAL SIGNS	Various Street Signs - Corflute Signage	-429.00
EFT41993	28/10/2020	CHAMP PTY LTD	Library - Software Maintenance & Support 2020/2021	-16,960.06
EFT41994	28/10/2020	CITY OF BAYSWATER	Town Planning - Design Review Panel - Reimbursement	-2,500.00
EFT41995	28/10/2020	CITY OF SOUTH PERTH	Ranger Services - Pound Fees	-5,261.61
EFT41996	28/10/2020	CLEANAWAY (TOX FREE)	Depot -Dispose Dangerous Goods	-481.98
EFT41997	28/10/2020	COLES SUPERMARKETS AUSTRALIA	Various Business Units - Groceries Supplies	-976.96
EFT41998	28/10/2020	COMMAND-A-COM PTY LTD	Various Offices - Telephone System Maintenance & Repairs	-901.03
EFT41999	28/10/2020	COMPLETE CORPORATE HEALTH - ASCOT	Various Business Units - Recruitment - Pre Employment Check	-831.60
EFT42000	28/10/2020	CONSOLIDATED PROTECTIVE COATINGS PTY LTD	Surrey Street - Structural Report	-825.00
EFT42001	28/10/2020	CONSTABLE CARE CHILD SAFETY FOUNDATION INC	Community Partnership Contribution - 2020/2021	-6,193.00
EFT42002	28/10/2020	CREATING COMMUNITIES AUSTRALIA PTY LTD	Consultancy Fees - Town Centre Revitalisation Masterplan	-5,227.75
EFT42003	28/10/2020	DAILY LIVING PRODUCTS	Seniors - Client Independent Living Supplies	-3,300.00
EFT42004	28/10/2020	DAVID GRAY & CO PTY LTD	Depot - Minor Supplies	-56.76
EFT42005	28/10/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Town Of Bassendean Buildings - Fire & Emergency Levy	-21,185.74
EFT42006	28/10/2020	DIAL A NAPPY	Children Services - Laundry Supplies	-934.20
EFT42007	28/10/2020	DOMUS NURSERY	Various Street Garden Sites - New Plants	-1,915.10
EFT42008	28/10/2020	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-822.20

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EFT42009	28/10/2020	DVG MORLEY CITY	Depot - Fleet Vehicle - Parts	-352.00
EFT42010	28/10/2020	E FIRE & SAFETY (WA)	Fleet Vehicles - Vehicle Fire Extinguishers Services	-661.10
EFT42011	28/10/2020	ELLIOTTS IRRIGATION PTY LTD	Servicing Of Iron Filter At Bic Reserve - As Per Emailed Quote	-253.00
EFT42012	28/10/2020	EPOCH TRAINING	Relax Instructor - Wu Tao - Term 3	-540.00
EFT42013	28/10/2020	EXTERIA (LANDMARK ENGINEERING & DESIGN)	Various Sites _ Replacement Of Park Benches	-1,739.10
EFT42014	29/10/2020	CLUB BUSY BLOKES	Children Services - Childrens Mud Kitchen	-1,650.00
EFT42015	29/10/2020	COLES SUPERMARKETS AUSTRALIA	Various Business Units - Groceries Supplies	-811.56
EFT42016	29/10/2020	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-112,197.13
EFT42017	29/10/2020	FOOD STANDARDS AUSTRALIA NEW ZEALAND	Health - A Guide To The Food Safety Standards	-33.00
EFT42018	29/10/2020		Cancelled	0.00
EFT42019	29/10/2020	GAIAS TRUSTFA GAIAS ORGANIC GARDENS PTY LTD	Library - Extension Activity - Organic Gardening	-440.00
EFT42020	29/10/2020	GALLERIA MOTORS PTY LTD	Depot - Fleet Vehicle - Parts	-164.01
EFT42021	29/10/2020	GALVINS PLUMBING PLUS	Various Sites - Relacement - White Toilet Seats	-132.00
EFT42022	29/10/2020	GEVERS GODDARD JONES PTY LTD	Seniors - Home Care - Policies And Procedures Support	-561.00
EFT42023	29/10/2020	GO2CUP PTY LTD	Dog'S Breakfast - Coffee Cup Supplies	-187.00
EFT42024	29/10/2020	GRAFTON GENERAL PRODUCTS	Seniors - Client Independent Living Supplies	-740.30
EFT42025	29/10/2020	GRAINGER GARDEN SUPPLIES	Childrens Services - Washed White Sand	-280.00
EFT42026	29/10/2020	GREENSTEAM AUSTRALIA	Various Sites - Steam Weeding	-49,500.00
EFT42027	29/10/2020	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-354.00
EFT42028	29/10/2020	H DAPS FOODS P/L	Volunteers - Meal Vouchers	-400.00
EFT42029	29/10/2020	HANSON CONSTRUCTION MATERIALS PTY LTD	Telethon Movies - Brickies Yellow Sand	-1,866.77
EFT42030	29/10/2020	HATCHET PTY LTD ATF DM TRUST	Various Website Developments	-627.00
EFT42031	29/10/2020	HEATLEY SALES PTY LTD	Depot - Minor Supplies	-274.43
EFT42032	29/10/2020	HOME CHEF	Seniors - Clients - Meals On Wheels	-1,055.88
EFT42033	29/10/2020	HYGIENE CONCEPTS	Various Sites - Hygiene Services	-442.25
EFT42034	29/10/2020	INTELIFE GROUP LIMITED	Various Buildings Cleaning - September 2020	-13,263.94
EFT42035	29/10/2020	IT VISION	Software Updates - Importing Mastec Bin Serial Numbers	-550.00
EFT42036	29/10/2020	JARAM AUSTRALIA	Depot - Fleet Vehicle - Parts	-81.76
EFT42037	29/10/2020	JTAGZ PTY LTD	Ranger Services - Registration Tags - Dog & Cat	-500.50
EFT42038	29/10/2020	LANDCARE WEED CONTROL	Various Sites - Application Of Weed Control	-3,856.53

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EFT42039	29/10/2020	LANDGATE	Rates - Gross Rental Evaluations	-701.75
EFT42040	29/10/2020	LIFE CARE HOME CARE	Seniors - Client - Physiotherapy Session	-1,611.50
EFT42041	29/10/2020	LIFE READY MOBILE PTY LTD	Seniors - Client - Physiotherapy Session	-714.00
EFT42042	29/10/2020	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-1,003.65
EFT42043	29/10/2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Communications Network Event Attendance Fee	-75.00
EFT42044	29/10/2020	LGIS WA	Insurance Schedules - Various - 2020/2021 Instalment	-208,555.34
EFT42045	29/10/2020	LOCKDOC	Various Sites - Key & Lock Repairs	-880.00
EFT42046	29/10/2020	LORM PTY LTD	Depot Staff Training - Health And Safety Representative Course	-880.00
EFT42047	29/10/2020	MACKIE PLUMBING AND GAS PTY LTD	Various Sites - Plumbing Repairs	-1,568.41
EFT42048	29/10/2020	MAIN ROADS WESTERN AUSTRALIA	Various Street Sites - Installation Of Signage & Pavement Markings	-1,908.74
EFT42049	29/10/2020	MANHEIM PTY LTD	Ranger Services - Reclaim Fees For Impounded Vehicles	-110.00
EFT42050	29/10/2020	MARKETFORCE PTY LTD	Various Business Units - Advertising And Printing	-812.28
EFT42051	29/10/2020	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	Seniors - Independent Living - Initial Assessment	-475.75
EFT42052	29/10/2020	MCLEODS & CO	Legal Professional Fees - Delegations & Authorisations	-16,424.65
EFT42053	29/10/2020	MIDLAND MINICRETE	Various Sites - Supply Concrete For Footpath Repairs	-1,668.70
EFT42054	29/10/2020	MINT CIVIL PTY LTD	Various Sites - Street Sweeping Services	-20,464.84
EFT42055	29/10/2020	MORLEY MOWER CENTRE	Various Fleet Vehicles - Parts	-745.64
EFT42056	29/10/2020	MOWMASTER TURF EQUIPMENT	Depot - Minor Plant Parts	-1,036.75
EFT42057	29/10/2020	MT LAWLEY MILK	Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-87.10
EFT42058	29/10/2020	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-74.80
EFT42059	29/10/2020	NAPA AUTO PARTS	Depot - Minor Fleet Vehicle Parts	-434.68
EFT42060	29/10/2020	NATURAL AREA HOLDINGS	Bushland Management - Monitoring And Reporting	-728.08
EFT42061	29/10/2020	NIKKI DENNERLEY	Children Services - Happy Feet Incursion	-125.00
EFT42062	29/10/2020	NORTH LAKE ELECTRICAL PTY LTD	Bic Reserve - New Electrical Concrete Pit	-3,841.16
EFT42063	29/10/2020	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-2,116.48
EFT42064	29/10/2020	OIL TECH WA PTY LTD	Depot - Oil Supplies	-93.50
EFT42065	29/10/2020	PARALLAX PRODUCTIONS PTY LTD	Sandy Beach - Sculptures Artwork - Condition Report	-495.00
EFT42066	29/10/2020	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Repairs To Lights	-9,922.60
EFT42067	29/10/2020	PB WEST	Staff Training - Protective Behaviours Training	-4,950.00
EFT42068	29/10/2020	PERTH SAFETY PRODUCTS PTY LTD	Depot - Safety Equipment And Signage	-599.50

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EFT42069	29/10/2020	PILATES FLOW	Relax Instructor - Pilates Advanced - Term 3	-1,000.00
EFT42070	29/10/2020	PORTNER PRESS PTY LTD	Human Resources - Employment Law Handbook Update	-194.00
EFT42071	29/10/2020	PRECISION PANEL & PAINT	Fleet Vehicle - Repairs	-760.73
EFT42072	29/10/2020	PRODUCT RECOVERY INDUSTRIES PTY LTD	Council Recycle Waste - Concrete, Bricks, Sand & Hotmix	-858.00
EFT42073	29/10/2020	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,586.20
EFT42074	29/10/2020	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Road Closures And Traffic Management	-588.98
EFT42075	29/10/2020	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-582.70
EFT42076	29/10/2020	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee Assistance Program - Counselling	-506.00
EFT42077	29/10/2020	REPCO	Depot - Minor Fleet Vehicle Parts	-62.87
EFT42078	29/10/2020	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,996.98
EFT42079	29/10/2020	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-206.80
EFT42080	29/10/2020	ROADS 2000	Various Sites - Road Repairs - Supply Ashphalt	-138.01
EFT42081	29/10/2020	ROTARY CLUB OF SWAN VALLEY	Markets - Management Agreement For Marshalling Services	-1,400.00
EFT42082	29/10/2020	SAFE T CARD AUSTRALIA PTY LTD	Ranger Services - Monitoring Fees For Safe T Card Devices	-1,211.10
EFT42083	29/10/2020	SEEK LIMITED	Various Business Units - Employment Advertising	-1,175.90
EFT42084	29/10/2020	SHOFER PTY LTD	Seniors - Transport For Clients - September 2020	-1,072.65
EFT42085	29/10/2020	SIFTING SANDS	Various Sites - Reserves - Sand Clean	-4,879.81
EFT42086	29/10/2020	SIGNING HANDS	Children Services - Sing And Sign Incursion	-600.00
EFT42087	29/10/2020	SINGTEL OPTUS PTY LTD	Seniors - Support Workers - Mobile Phone Charges - August 2020	-1,207.96
EFT42088	29/10/2020	SKATEBOARDING WA	Youth Services - Skate Workshop	-852.50
EFT42089	29/10/2020	STARLET NAPERY	Depot - Uniforms & Safety Gear	-677.00
EFT42090	29/10/2020	STATE LIBRARY OF WA	Library - Better Beginnings Reading Packs 2020/2021	-1,573.00
EFT42091	29/10/2020	STIHL SHOP MALAGA	Depot - Minor Plant Parts	-520.00
EFT42092	29/10/2020	STRATAGREEN	Various Sites - Garden Supplies	-1,108.13
EFT42093	29/10/2020	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-423.50
EFT42094	29/10/2020	SUEZ RECYCLING & RECOVERY PTY LTD	Various Sites - Bin Rubbish Collection & Bulk Rubbish Collection	-3,462.02
EFT42095	29/10/2020	SUPERCHARGE BATTERIES	Depot - Minor Consumables Tools	-338.29
EFT42096	29/10/2020	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-9,513.22
EFT42097	29/10/2020	T-QUIP	Depot - Fleet Vehicle - Parts	-3,042.90
EFT42098	29/10/2020	TENDERLINK	Tenderlink Portal - Online Tenders Uploaded	-60.50

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DD18724.1	01/10/2020	ONHOLD MAGIC	Messages On Hold - October 2020	-138.80
DD18797.1	05/10/2020	COMMONWEALTH CREDIT CARDS	Credit Cards - September 2020	-14,028.93
DD18749.1	13/10/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation Contributions	-43,477.53
DD18749.2	13/10/2020	MANIC SUPERANNUATION SUPER FUND	Superannuation Contributions	-727.32
DD18749.3	13/10/2020	VIC SUPER	Superannuation Contributions	-230.17
DD18749.4	13/10/2020	MLC SUPER FUND	Superannuation Contributions	-533.22
DD18749.5	13/10/2020	COLONIAL FIRST STATE	Superannuation Contributions	-80.25
DD18749.6	13/10/2020	AMP FLEXIBLE SUPER - SUPER	Superannuation Contributions	-230.17
DD18749.7	13/10/2020	ANZ SMART CHOICE SUPER	Superannuation Contributions	-625.25
DD18749.8	13/10/2020	AMP SUPERLEADER	Superannuation Contributions	-148.84
DD18749.9	13/10/2020	DIY MASTER PLAN	Superannuation Contributions	-472.54
DD18749.10	13/10/2020	NGS SUPER	Superannuation Contributions	-304.31
DD18749.11	13/10/2020	MLC SUPER FUND	Superannuation Contributions	-200.62
DD18749.12	13/10/2020	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation Contributions	-54.94
DD18749.13	13/10/2020	SUN SUPER	Superannuation Contributions	-12.57
DD18749.14	13/10/2020	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-399.51
DD18749.15	13/10/2020	CBUS INDUSTRY SUPERFUND	Superannuation Contributions	-160.54
DD18749.16	13/10/2020	BT SUPER FOR LIFE	Superannuation Contributions	-279.92
DD18749.17	13/10/2020	Q SUPER	Superannuation Contributions	-346.77
DD18749.18	13/10/2020	MLC WRAP SUPER	Superannuation Contributions	-133.58
DD18749.19	13/10/2020	LGIA SUPER	Superannuation Contributions	-308.71
DD18749.20	13/10/2020	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,069.28
DD18749.21	13/10/2020	TWU SUPERANNUATION	Superannuation Contributions	-289.48
DD18749.22	13/10/2020	B & L SUPER FUND	Superannuation Contributions	-192.49
DD18749.23	13/10/2020	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-6,138.03
DD18749.24	13/10/2020	HOST PLUS	Superannuation Contributions	-1,533.01
DD18749.25	13/10/2020	REST SUPERANNUATION	Superannuation Contributions	-1,630.66
DD18749.26	13/10/2020	HESTA SUPER FUND	Superannuation Contributions	-1,996.00
DD18771.1	15/10/2020	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - October 2020	-14,306.94
DD18783.1	27/10/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Superannuation Contributions	-43,916.59

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DD18783.2	27/10/2020	MANIC SUPERANNUATION SUPER FUND	Superannuation Contributions	-727.32
DD18783.3	27/10/2020	VIC SUPER	Superannuation Contributions	-230.17
DD18783.4	27/10/2020	MLC SUPER FUND	Superannuation Contributions	-411.48
DD18783.5	27/10/2020	COLONIAL FIRST STATE	Superannuation Contributions	-53.50
DD18783.6	27/10/2020	AMP FLEXIBLE SUPER - SUPER	Superannuation Contributions	-230.17
DD18783.7	27/10/2020	ANZ SMART CHOICE SUPER	Superannuation Contributions	-580.91
DD18783.8	27/10/2020	AMP SUPERLEADER	Superannuation Contributions	-114.62
DD18783.9	27/10/2020	DIY MASTER PLAN	Superannuation Contributions	-472.54
DD18783.10	27/10/2020	NGS SUPER	Superannuation Contributions	-304.31
DD18783.11	27/10/2020	MLC SUPER FUND	Superannuation Contributions	-209.60
DD18783.12	27/10/2020	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation Contributions	-56.34
DD18783.13	27/10/2020	SUN SUPER	Superannuation Contributions	-113.15
DD18783.14	27/10/2020	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-393.97
DD18783.15	27/10/2020	CBUS INDUSTRY SUPERFUND	Superannuation Contributions	-160.54
DD18783.16	27/10/2020	BT SUPER FOR LIFE	Superannuation Contributions	-279.92
DD18783.17	27/10/2020	Q SUPER	Superannuation Contributions	-2,142.79
DD18783.18	27/10/2020	MLC WRAP SUPER	Superannuation Contributions	-109.22
DD18783.19	27/10/2020	LGIA SUPER	Superannuation Contributions	-388.21
DD18783.20	27/10/2020	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,023.02
DD18783.21	27/10/2020	TWU SUPERANNUATION	Superannuation Contributions	-282.94
DD18783.22	27/10/2020	B & L SUPER FUND	Superannuation Contributions	-192.49
DD18783.23	27/10/2020	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-5,989.29
DD18783.24	27/10/2020	HOST PLUS	Superannuation Contributions	-1,581.55
DD18783.25	27/10/2020	REST SUPERANNUATION	Superannuation Contributions	-1,648.54
DD18783.26	27/10/2020	HESTA SUPER FUND	Superannuation Contributions	-2,187.71

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	31/10/2020	PAYROLL CREDITORS	TOTAL FOR MONTH OCTOBER 2020	-903,584.54
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-3,163,303.50

Chq/EFT	Date	Name	Description	Amount
			TOTAL TRUST CHEQUE PAYMENTS	

