

# TOWN OF BASSENDEAN

## MINUTES

### ORDINARY COUNCIL MEETING

HELD ON TUESDAY 28 APRIL 2020 AT 5.00PM

In accordance with regulation 12(2) and 14D of the Local Government (Administration) Regulation 1996, due to the public health emergency arising from the COVID-19 pandemic, the Mayor has considered it appropriate for this meeting to be held by electronic means

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

#### 2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

In line with the new Council Meeting Procedures Local Law there has been a change in the order of business.

Covid-19 response:

- People taking action to limit contact with other people. Several days with 0 new cases reported in WA. We are working to support one another. Council working to support the community for a strong recovery. Have introduced a range of measures to address hardship.
- Requested CEO prepare budget based on 0% rate revenue increase; and seek postponement on payments for undergrounding of power in parts of Eden Hill and Bassendean to be postponed to 2021/22..
- Exploring opportunities to bring forward capital works to seed economic development and community projects.
- Local businesses – to be supported through review of the Town's purchasing framework. Campaign to shop, eat and drink local.
- Developing a Hardship Policy to be considered at the May meeting.

- Staff are exploring opportunities to leverage grants to address social issues.
- Hotline for vulnerable people.
- Volunteer centre has been doing great work.
- Mail out to households providing information about the virus and how they can stay safe and services being offered by the Town.
- Outreach services to be funded.
- Online library services and delivery of books.
- Playgrounds, skateparks, water fountains remain closed.
- Different approach to the Budget. Council will plan to have at least two budget reviews – November and March to review financial situation in light of Covid-19 impacts.
- ANZAC day – unable to hold the service. It was encouraging to see community recognising Cliff Ferguson – the family organised a walk and cycle past to acknowledge Cliff.

#### COUNCIL RESOLUTION – ITEM 2.0

**OCM – 1/04/20**

MOVED Cr Quinton, Seconded Cr McLennan, that Council suspend the operation of clauses 6.8, 6.9, 6.12 and 6.17 of the Town of Bassendean Meeting Procedures Local Law 2020 for the duration of this electronic meeting and that these matters be determined at the discretion of the Presiding Member. Clauses that are modified that deal with public participation at a meeting – 6.1 Meetings open to the public (the meeting is a public meeting and is open, but not in-person); 6.6 Public Question Time; 6.7 Other procedures about public question time; 6.10 Deputations; and 6.11 Petitions.

CARRIED UNANIMOUSLY 7/0

**3.0**

#### ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

##### Present

##### Councillors

Cr Renee McLennan, Mayor  
Cr Kathryn Hamilton, Deputy Mayor  
Cr Chris Barty  
Cr John Gangell  
Cr Hilary MacWilliam  
Cr Sarah Quinton  
Cr Jai Wilson

##### Officers

Ms Peta Mabbs, Chief Executive Officer  
Mr Paul White, Director Corporate Services  
Mr Luke Gibson, Director Community Planning  
Mr Phil Adams, Executive Manager Infrastructure  
Ms Elizabeth Kania, Manager Governance & Finance  
Mr Brice Campbell, Waste & Recycling Coordinator  
Mrs Amy Holmes, Minute Secretary

Public

Nil

Press

Nil

**4.0 DECLARATIONS OF INTEREST**

Cr McLennan declared a Proximity Interest for Item 12.4, as she resides on Anzac Terrace.

**5.0 PRESENTATIONS OR DEPUTATIONS**

Nil

**6.0 STATEMENTS BY MEMBERS OF THE PUBLIC ON AGENDA ITEMS**

*It should be noted that public statements are not recorded in the minutes.*

**7.0 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Received in Writing from Ms Jane Bremmer

*I refer to agenda item 12.14 Bassendean Local Emergency Management Committee meeting held on 1 April 2020.*

- Q. *Could Council please confirm whether a letter has been sent to DWER as identified in point 3 of this agenda item. If yes, can you please table this. If no, when will Council send the proposed letter regarding the Cleanaway fire impacts to Bassendean.*

- A. The letter has not yet been sent but it will be sent following Council's formal receipt of the report of the committee meeting. That letter can then be tabled at the next Committee meeting in July.
- Q. *Will the Town of Bassendean further write to the DWER to confirm if PFAS or other firefighting foams were used in the Cleanaway fire.*
- A. The Town has requested this information from the Department of Fire and Emergency Services.
- Q. *If yes, will the Town request information on whether these chemicals (PFAS) entered the Swan River.*
- A. N/A
- Q. *Did these chemicals migrate offsite in the smoke and air pollution into the surrounding community.*
- A. N/A
- Q. *Has the DOH undertaken any assessment of the impacts of the fire pollution on the health of surrounding residents.*
- A. DWER's Pollution Response Unit Act Report was provided to the Department of Health. The Town has not been advised what action the Department has taken in response to that report.
- Q. *Has the DWER undertaken any assessment of the fire pollution impacts on the Swan River and surrounding environment, particularly residential properties.*
- A. DWER prepared the Pollution Response Unit Act Report that was tabled at the LEMC meeting.
- Q. *Is Council aware that the City of Swan and Cleanaway have instigated a Community Reference Group for the redevelopment of the site.*
- A. No, however the Town will engage with the City of Swan to obtain more information on this matter.
- Q. *Given the close proximity of Bassendean to the Cleanaway site and:*
- a) *The subsequent fire impacts suffered by our community which included fire debris deposition, smoke impacts, contamination of the Swan River and the relocation of residents due to health impacts;*

- b) *The lack of a public apology or explanation of the cause of the fire by Cleanaway;*
  - c) *The lack of any statement or details to explain how such a fire will not occur in the future, will Council request representation on this committee for and on behalf of the residents and ratepayers of Bassendean. If no, why not.*
- A. The Town will enquire with the City of Swan as to whether it is open to allowing Town of Bassendean residents to join the Community Reference Group.

**8.0**                    **PETITIONS**

Nil

**9.0**                    **CONFIRMATION OF MINUTES**

**9.1**                    **Ordinary Council Meeting held on 31 March 2020**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 9.1(a)**

**OCM – 2/04/20**      MOVED Cr McLennan, Seconded Cr Quinton, that the minutes of the Ordinary Council Meeting held on 31 March 2020, be received.

**CARRIED UNANIMOUSLY 7/0**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 9.1(b)**

**OCM – 3/04/20**      MOVED Cr McLennan, Seconded Cr Wilson, that the minutes of the Ordinary Council Meeting held on 31 March 2020, be confirmed as a true record.

**CARRIED UNANIMOUSLY 7/0**

**10.0**                    **BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

**11.0**                    **EXTERNAL COMMITTEE REPORTS/UPDATES**

**11.1**     **Receipt of External Committee Minutes (Ref: INFM/INTPROP/1 – Elizabeth Nicholls, Executive and Research Officer to CEO)**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 11.1**

**OCM – 4/04/20**     MOVED Cr Quinton, Seconded Cr McLennan, that Council notes the attached minutes from the external Committee meeting held within the reporting period.

**CARRIED UNANIMOUSLY 7/0**

**12.0**                    **REPORTS**

**12.1**     **Adoption of Recommendations En Bloc**

It was agreed that items 12.2, 12.3, 12.4, 12.5, 12.8 and 12.17 be removed from the en-bloc table and considered separately.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 12.1**

**OCM – 5/04/20**     MOVED Cr McLennan, Seconded Cr Wilson, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 28 April 2020:

Item	Report
12.7	Review of Local Planning Framework
12.10	Determinations Made by the Principal Building Surveyor
12.11	Determinations Made by Development Services
12.12	Accounts Paid – March 2020
12.14	Bassendean Local Emergency Management Committee Meeting held on 1 April 2020
12.15	Use of the Common Seal
12.16	Calendar for April/May 2020
13.1	Notice of Motion - Cr Hamilton – Covid-19: Town Centre Stimulus Activation Proposal

**CARRIED UNANIMOUSLY 7/0**

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
12.2	Proposed Front Fence - 1/23 (Strata Lot 1) Purser Loop, Bassendean
12.3	Proposed Front Fence – 2/23 (Strata Lot 2) Purser Loop, Bassendean
12.4	Draft Amended Local Planning Policy No. 11 – Anzac Terrace Design Guidelines
12.5	Tree Preservation Orders – 248 (Lot 4) Morley Drive East, Eden Hill
12.6	Proposal Local Planning Policy – Design Review Panel
12.8	Disposal of 246 (Lot 5) Morley Drive East, Eden Hill – Owners: Town of Bassendean and Birmingham Properties Pty Ltd/Ladrift Pty Ltd/Matax Pty Ltd
12.9	COVID-19 Pandemic – Changes to the 2019-20 Annual Budget; and Budget Setting Parameters and Principles for the 2020-21 Annual Budget
12.13	Monthly Financial Report – March 2020
12.17	Quarterly Report for Period Ended 30 March 2020
16.1	Food Organics Garden Organics Update – Rollout Timeline and Contract Negotiations

**12.2 Proposed Front Fence - 1/23 (Strata Lot 1) Purser Loop, Bassendean – Owner/Applicant – M Griffiths Nom. Pty Ltd- (Ref: DABC/BDVAPPS/2019- 056 - Alex Snadden, Planning Officer)**

**APPLICATION**

The purpose of this report was for Council to consider an application for development approval for a front fence at 1/23 (Strata Lot 1) Purser Loop, Bassendean, as it involves a variation to Local Planning Policy No. 6 – Industrial Zones Development Design Guidelines.

**OFFICER RECOMMENDATION — ITEM 12.2**

That Council approves the application for development approval for the proposed front fence at 1/23 (Strata Lot 1) Purser Loop, Bassendean, lodged on 19 April 2019, subject to the following conditions:

1. The proposal is to be modified to replace the limestone walls with garrison fencing, prior to the lodgement of a Building Permit application;
2. All works to be carried out under this development approval, including footings are required to be contained within the boundaries of the subject lot; and

3. The proposed gate shall open wholly within the subject lot.

*Cr Hamilton moved the officer recommendation with amendments as shown in bold.*

COUNCIL RESOLUTION – ITEM 12.2

**OCM – 6/04/20** MOVED Cr Hamilton, Seconded Cr McLennan, that Council approves the application for development approval for the proposed front fence at 1/23 (Strata Lot 1) Purser Loop, Bassendean, lodged on 19 April 2019, subject to the following conditions:

1. The proposal is to be modified to replace the limestone walls with garrison fencing, prior to the lodgement of a Building Permit application;
2. All works to be carried out under this development approval, including footings are required to be contained within the boundaries of the subject lot, **with the exception of final conditions of approval numbers 4 and 5 listed below;**
3. The proposed gate shall open wholly within the subject lot;
4. **Prior to the commencement of works on site, a detailed landscape plan will be submitted and approved to the satisfaction of the Town. The plan is to include details of the location and type of proposed trees, shrubs and ground cover areas to be planted including a verge area and as well as details of the proposed watering system to ensure the establishment and survival of plantings; and**
5. **Within 60 days of the completion of the fence, the landscaping and irrigation of the verge is to be installed in accordance with the approved landscape plan and thereafter maintained to the satisfaction of the Town.**

CARRIED UNANIMOUSLY 7/0

**12.3 Proposed Front Fence – 2/23 (Strata Lot 2) Purser Loop, Bassendean – Owner/Applicant – Quan Chen Family Trust (Ref: DABC/BDVAPPS/2019- 009Alex Snadden, Planning Officer)**

APPLICATION

The purpose of this report was for Council to consider an application for development approval for a front fence at 2/23 (Strata Lot 2) Purser Loop, Bassendean, as it involves a variation to Local Planning Policy No. 6 – Industrial Zones Development Design Guidelines.

OFFICER RECOMMENDATION — ITEM 12.3

That Council approves the application for development approval for the proposed front fence at 2/23 (Strata Lot 2) Purser Loop, Bassendean, lodged on 4 February 2019, subject to the following conditions:

1. All works to be carried out under this development approval, including footings are required to be contained within the boundaries of the subject lot; and
2. The proposed gate shall open wholly within the subject lot.

*Cr Hamilton moved the officer recommendation with amendments as shown in bold.*

COUNCIL RESOLUTION – ITEM 12.2

**OCM – 7/04/20** MOVED Cr Hamilton, Seconded Cr McLennan, That Council approves the application for development approval for the proposed front fence at 2/23 (Strata Lot 2) Purser Loop, Bassendean, lodged on 4 February 2019, subject to the following conditions:

1. All works to be carried out under this development approval, including footings are required to be contained within the boundaries of the subject lot, **with the exception of final conditions of approval numbers 3 and 4 listed below;**
2. The proposed gate shall open wholly within the subject lot;

3. **Prior to the commencement of works on site, a detailed landscape plan being submitted and approved to the satisfaction of the Town. The plan is to include details of the location and type of proposed trees, shrubs and ground cover areas to be planted including a verge area and as well as details of the proposed watering system to ensure the establishment and survival of plantings; and**
4. **Within 60 days of the completion of the fence, the landscaping and irrigation of the verge is to be installed in accordance with the approved landscape plan and thereafter maintained to the satisfaction of the Town.**

CARRIED UNANIMOUSLY 7/0

**12.4 Draft Amended Local Planning Policy No. 11 – Anzac Terrace Design Guidelines (Ref: LUAP POLCY/16 – Cameron Hartley, Planning Officer)**

*Cr McLennan declared a Proximity Interest and left the meeting at 5.34pm. Cr Hamilton took the chair as Presiding Member.*

APPLICATION

The purpose of this report was for Council to consider amending existing Local Planning Policy No. 11 – Anzac Terrace Design Guidelines.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 12.4

**OCM – 8/04/20** MOVED Cr Hamilton, Seconded Cr MacWilliam, that Council, pursuant to Clause 5(1) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, advertises for public comment, the draft amended Local Planning Policy No. 11 – Anzac Terrace Design Guidelines, as contained as the third attachment to this report.

CARRIED UNANIMOUSLY 6/0

*Cr McLennan returned to the meeting at 5.35pm.*

**12.5 Tree Preservation Orders – 248 (Lot 4) Morley Drive East, Eden Hill (Ref: DABC/BDVAPPS/A3714 – Cameron Hartley, Planning Officer)**

APPLICATION

The purpose of this report was for Council to consider making tree preservation orders (TPOs) for three trees located at 248 (Lot 4) Morley Drive East, Eden Hill.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 12.5

**OCM – 9/04/20** MOVED Cr Hamilton, Seconded Cr Quinton, that Council, pursuant to Clause 4.7.7.2 of Local Planning Scheme No. 10:

1. Makes Tree Preservation Orders for the three trees along the western portion of 248 (Lot 4) Morley Drive East, Eden Hill; and
2. Directs the landowner to undertake the maintenance of each tree in accordance with the recommendations of the submitted arboricultural assessment (Bowden Tree Consultancy, 26 February 2020), within 90 days of the date of this resolution.

CARRIED 6/1

*Crs Hamilton, Quinton, McLennan, Barty, MacWilliam and Wilson voted in favour of the motion. Cr Gangell voted against the motion.*

**12.6 Proposal Local Planning Policy – Design Review Panel (Ref: LUAP/POLICY/23 - Donna Shaw – Manager Development and Place)**

PURPOSE

For Council to consider endorsing, for the purpose of advertising, a new Local Planning Policy – Design Review Panel and revoking Council Policy 1.15 – Design Review Policy – Town of Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 12.6

**OCM – 10/04/20** MOVED Cr Hamilton, Seconded Cr McLennan, that Council:

1. Pursuant to Clause 4 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, advertises the draft Local Planning Policy – Design Review Panel, as attached to the Ordinary Council Meeting Agenda of 28 April 2020; and
2. Revoke Council Policy 1.15 – Design Review Policy – Town of Bassendean.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**12.7 Review of Local Planning Framework (Ref: Luke Gibson, Director Community Planning)**

APPLICATION

The purpose of this report was for Council to consider adopting a Report of Review that details its preferred approach to undertaking a review of the local planning framework.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —  
ITEM 12.7

**OCM – 11/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that Council:

1. Pursuant to Regulation 66(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, approves the Report on the Review of the Town of Bassendean Local Planning Scheme No. 10, as attached to this report;
2. Pursuant to Regulation 66(3)(a)(iii) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, recommends to the Western Australian Planning Commission that Local Planning Scheme No. 10 should be repealed and a new scheme prepared in its place;
3. Pursuant to Regulation 66(3)(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, recommends to the Western Australian Planning Commission that the Local Planning Strategy for the Scheme should be reviewed; and

4. Notes that staff will forward the Report of Review to the Western Australian Planning Commission for consideration.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/04/20 7/0

**12.8 Disposal of 246 (Lot 5) Morley Drive East, Eden Hill – Owners: Town of Bassendean and Birmingham Properties Pty Ltd/Ladriфт Pty Ltd/Matax Pty Ltd (Ref: A3693 & A3714 – Luke Gibson, Director Community Planning)**

APPLICATION

The purpose of this report was for Council to consider the potential disposal of 246 (Lot 5) Morley Drive East, Eden Hill, on the basis of revised terms as presented by the potential purchaser.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.8

**OCM – 12/04/20** MOVED Cr McLennan, Seconded Cr Gangell, that Council agrees to the removal of Special Conditions 4.1 - 4.7 (inclusive) and, pursuant to Section 3.58(3)(b) of the Local Government Act 1995, thereafter disposes of 246 (Lot 5) Morley Drive East, Eden Hill, to Birmingham Properties Pty Ltd, Ladriфт Pty Ltd and Matax Pty Ltd for the sum of \$1,000,000.

CARRIED 6/1

*Crs McLennan, Gangell, Hamilton, Barty, MacWilliam and Quinton voted in favour of the motion. Cr Wilson voted against the motion.*

**12.9 COVID-19 Pandemic – Changes to the 2019-20 Annual Budget; and Budget Setting Parameters and Principles for the 2020-21 Annual Budget (Ref: Peta Mabbs, CEO - GOVR/LREGLIA/2)**

APPLICATION

The purpose of this report was to:

- Provide strategic context to the COVID-19 pandemic and implications for the Town of Bassendean’s annual budgets for 2019-20 and 2020-21;
- Seek Council endorsement of changes to the Town’s 2019-20 annual budget;
- Seek Council endorsement of the budget setting parameters and principles informing the 2020-21 annual budget; and

- Seek Council endorsement on financial assistance measures proposed by the Town to mitigate financial hardship faced by the community as a result of the COVID-19 pandemic.

#### OFFICER RECOMMENDATION – ITEM 12.9

That Council:

1. Requests the CEO to prepare the 2020-21 annual budget on the basis that the effects of the COVID-19 pandemic will be felt for the full financial year.
2. Defers consideration of the imposition of differential rating until the 2021-22 annual budget.
3. Adopts the following financial assistance measures for booking fees and lease rentals:
  - a) Provides a full refund on all COVID-19 pandemic related cancelled bookings at Town properties or facilities from 1 March 2020 to 31 October 2020;
  - b) Suspends lease rental payments for sporting and community groups for Town owned buildings from 1 March 2020 to 31 October 2020;
  - c) Reduces the Bassendean Oval License Fee payable by the Swan Districts Football Club Inc. for the 2020 calendar year by 50%;
  - d) Waives the naming rights fee for Steel Blue Oval payable by the Swan Districts Football Club for the 2020 calendar year in the event that the club does not receive any funding for the naming rights of Steel Blue Oval this season;
4. Provides relief to ratepayers who choose to pay their 2020-21 rates in instalments by:
  - a) Waiving the Instalment Plan Administration Fee for all ratepayers for 2020-21;
  - b) Waiving all interest charges on 2020-21 rates for all instalment plans;
5. Waives food and health inspection fees for targeted small businesses adversely affected by COVID-19 for 2020-21, excluding large retail chains, fast food outlets and supermarkets; and
6. Suspends the Town's sponsorship and grants program for 2020-21, effective immediately.

*Cr Hamilton moved the officer recommendation with amendments as shown in bold.*

COUNCIL RESOLUTION – ITEM 12.9

**OCM – 13/04/20** MOVED Cr Hamilton, Seconded Cr McLennan, that Council:

1. Requests the CEO prepare the 2020-21 annual budget on the basis that the effects of the COVID-19 pandemic will be felt for the full financial year.
2. Defers consideration of the imposition of differential rating until the 2021-22 annual budget.
3. Adopts the following financial assistance measures for booking fees and lease rentals:
  - a) Provides a full refund on all COVID-19 pandemic related cancelled bookings at Town properties or facilities from 1 March 2020 to **30 September 2020**;
  - b) Suspends lease rental payments for sporting and community groups for Town owned buildings from 1 March 2020 to **30 September 2020**;
  - c) **Waives** the Bassendean Oval License Fee payable by the Swan Districts Football Club Inc. for the 2020 calendar year;
  - d) Waives the naming rights fee for Steel Blue Oval payable by the Swan Districts Football Club for the 2020 calendar year in the event that the club does not receive any funding for the naming rights of Steel Blue Oval this season;
4. Waives food and health inspection fees for targeted small businesses (**as defined by the ATO**) adversely affected by COVID-19 **until 30 September 2020**, excluding large retail chains, fast food outlets and supermarkets; and **that this be reviewed in early September 2020 to ascertain if the waiving of food and health inspection fees should continue in the 2020/21 financial year**;
5. Suspends the Town's sponsorship and grants program for 2020-21, effective immediately, **in addition to major events including NAIDOC and Australia Day.**

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**12.10 Determinations Made by the Principal Building Surveyor  
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building  
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.10

**OCM – 14/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/04/20 7/0

**12.11 Determinations Made by Development Services (Ref:  
LUAP/PROCED/1 – Christian Buttle, Senior Planning  
Officer**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.11

**OCM – 15/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that Council notes the decisions made under delegated authority by the Manager Development and Place.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/04/20 7/0

**12.12 Accounts Paid – March 2020 (Ref: FINM/CREDTS/4) – Paul  
White, Director Corporate Services**

APPLICATION

The Local Government (Financial Management) Regulations 1996, Regulation 13, requires a list of accounts paid by the CEO each month to be presented to Council at the next ordinary meeting of Council after the list is prepared.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.12

**OCM – 16/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that Council receives the list of payments for March 2020.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/04/20 7/0

**12.13 Monthly Financial Report – March 2020 (Ref: FINM/AUD/1)  
– Paul White, Director Corporate Services**

*Cr Barty and Cr Quinton left the meeting at 7.06pm.*

**APPLICATION**

The Local Government (Financial Management) Regulations 1996, Regulation 34, requires that a statement of financial activity be prepared each month and presented to Council.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.13**

**OCM – 17/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that Council:

1. Receives the monthly financial report for March 2020;  
and
2. Adopt the amendments to the 2019-2020 Annual Budget  
for the two grants to fund the fit-out of the Men's Shed.

**CARRIED BY AN ABSOLUTE MAJORITY 5/0**

**12.14 Bassendean Local Emergency Management Committee  
Meeting held on 1 April 2020 (Ref: GOVN/CCLMEET/12 –  
Luke Gibson, Director Community Planning)**

**APPLICATION**

The purpose of the report was for Council to receive the report on a meeting of the Bassendean Local Emergency Management Committee held on 1 April 2020.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.14**

**OCM – 18/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that Council receives the report on a meeting of the Bassendean Local Emergency Management Committee held on 1 April 2020.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/04/20 7/0**

**12.15 Use of the Common Seal (Ref: INFM/INTPROP/1 – Elizabeth Nicholls, Executive and Research Officer to CEO)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.15

**OCM – 19/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that Council notes the affixing of the Common Seal during the reporting period.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/04/20 7/0

**12.16 Calendar for April/May 2020 (Ref: Elizabeth Nicholls, Executive and Research Officer to CEO)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 12.16

**OCM – 20/04/20** MOVED Cr McLennan, Seconded Cr Wilson, that the Calendar for April/May 2020 be adopted.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/04/20 7/0

*Cr Quinton returned to the meeting at 7.08pm.*

**12.17 Quarterly Performance Report for Period Ended 31 March 2020 (Ref: FINM/AUD/1 – Peta Mabbs, Chief Executive Officer)**

APPLICATION

The purpose of this report was for Council to receive the Quarterly Performance Report for the period ended 31 March 2020.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 12.17

**OCM – 21/04/20** MOVED Cr Hamilton, Seconded Cr MacWilliam, that Council:

1. Receives the Quarterly Report for the quarter ending 31 March 2020; and
2. Deletes the Outstanding Council Resolutions attached to the Quarterly Report for the period ending 31 March 2020, that are marked for deletion, **excluding item ROC17/57444.**

CARRIED UNANIMOUSLY 6/0

*Cr Barty returned to the meeting at 7.10pm.*

**13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13.1 Notice of Motion - Cr Hamilton – Covid-19: Town Centre Stimulus Activation Proposal**

The Notice of Motion was withdrawn by Cr Hamilton.

**14.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

**14.1 Cr Wilson**

Council requests staff prepare a report for Council as a part of the Budget process detailing:

1. All of the service providers the Town contracts for the provision maintenance of the roads reserves in the Town including, but not limited to, weeding, street sweeping, tree pruning, tree planting, tree watering, footpath and cross-over installation and maintenance; and related activities;
2. The expiry dates of these contracts and whether the contracts contain options to renew or extend;
3. The annualised cost of each of these contracts across the forward estimates until their expiry;
4. The scope of activity of the services provided in each of these contracts; and
5. Officer advice on any operational obstacles that would arise from bringing the scope of work for each of these contracts in-house following the expiry of the contracts.

**15.0 URGENT BUSINESS**

Nil

**16.0 CONFIDENTIAL BUSINESS**

**COUNCIL RESOLUTION – ITEM 13.0(a)**

**OCM – 22/04/20** MOVED Cr Quinton, Seconded Cr Wilson, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 7.12pm.

**CARRIED UNANIMOUSLY 7/0**

**16.1 Food Organics Garden Organics Update – Rollout Timeline and Contract Negotiations (Ref: WSTMNGT/SVPROVN/5 Brice Campbell, Recycling and Waste Coordinator)**

*This matter was considered with members of the public excluded from the Chambers under Clause 5.23 (2) (c) of the Local Government Act 1995, as the report discusses a contract which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 16.1**

**OCM – 23/04/20** MOVED Cr Wilson, Seconded Cr Hamilton, that Council reaffirms its commitment to being a leader in the waste management sector by:

1. Authorising the CEO to execute a Variation with SUEZ to enable FOGO collection as per the submitted Variation Proposal;
2. Authorising the CEO to raise a purchase order with MASTEC for the supply and delivery of bins to facilitate the FOGO rollout;
3. Requests the EMRC continue FOGO engagement activities in anticipation of a 2020 calendar year rollout of FOGO;
4. Requesting an extension to the Better Bins Funding Milestones in the funding agreement with the DWER;
5. Noting the contingencies being prepared for some known risks due to COVID-19; and
6. Noting that the rollout of FOGO may be delayed to facilitate the above.

**CARRIED BY AN ABSOLUTE MAJORITY 6/1**

*Crs Wilson, Hamilton, McLennan, Barty, MacWilliam & Quinton voted in favour of the motion. Cr Gangell voted against the motion.*

**COUNCIL RESOLUTION – ITEM 13.0(b)**

**OCM – 24/04/20** MOVED Cr McLennan, Seconded Cr Hamilton, that the meeting come from behind closed doors, the time being 7.40pm.

**CARRIED UNANIMOUSLY 7/0**

**17.0**                    **CLOSURE**

The next Briefing Session will be held on Tuesday 19 May 2020.  
The next Ordinary Council Meeting will be held on Tuesday 26  
May 2020 commencing at 7.00pm.

There being no further business, the Presiding Member  
declared the meeting closed, the time being 7.40pm.