



ORDINARY MEETING OF COUNCIL

31 MARCH 2020

Agenda

In accordance with regulation 12(2) and 14D of the *Local Government (Administration) Regulations 1996*, public notice is hereby given that due to the public health emergency arising from the COVID-19 Pandemic, the Mayor has considered it appropriate for the Ordinary Council meeting to be held by electronic means. The meeting will commence at 7.00pm.

Members of the public may still participate in public question time by providing their written questions to the Town by 3.00pm on 31 March 2020 for inclusion at the meeting. Questions may be sent to the Town at:

<https://www.yoursay.bassendean.wa.gov.au/>

The Council Agenda and Attachments can be found at:

<https://www.bassendean.wa.gov.au/council-meetings/ordinary-council-meeting/ordinary-council-meeting-march/406>

Tune in live from the comfort of your own home by going to:

<https://www.youtube.com/channel/UC46mMs3D7vmHuO0ePibihhg/live...>

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Peta Mabbs
CHIEF EXECUTIVE OFFICER

27 March 2020



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1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

Members of the public are requested to sign the attendance sheet located on the table at the rear of the Council Chamber.

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

It should be noted that public questions and comments are recorded and live streamed via YouTube, and that there is no protection from legal action being taken against you, should it arise from your comments delivered at the meeting.

2.1 Public Question Time

Members of the public who wish to do so may ask questions at this point in the agenda.

2.2 Address by Members of the Public

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4.0 DEPUTATIONS

5.0 CONFIRMATION OF MINUTES

5.1 General Meeting of Electors held on 10 February 2020 **Attachment No. 1:**

OFFICER RECOMMENDATION – ITEM 5.1(a)

That the minutes of the General Meeting of Electors held on 10 February 2020, be received.

OFFICER RECOMMENDATION – ITEM 5.1(b)

That the minutes of the General Meeting of Electors held on 10 February 2020, be confirmed as a true record.

5.2 Ordinary Council Meeting held on 25 February 2020 **Attachment No. 2A:**

OFFICER RECOMMENDATION – ITEM 5.2(a)

That the minutes of the Ordinary Council meeting held on 25 February 2020, be received.

OFFICER RECOMMENDATION – ITEM 5.2(b)

That the minutes of the Ordinary Council meeting held on 25 February 2020, be confirmed as a true record.

5.3 Special Council Meeting held on 24 March 2020 **Attachment No. 2B:**

OFFICER RECOMMENDATION – ITEM 5.3(a)

That the minutes of the Special Council meeting held on 24 March 2020, be received.

OFFICER RECOMMENDATION – ITEM 5.3(b)

That the minutes of the Special Council meeting held on 24 March 2020, be confirmed as a true record.

6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

7.0 PETITIONS

8.0 DECLARATIONS OF INTEREST

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

The following information is provided to Councillors for guidance on the use of en bloc voting as is permissible under the Town's Standing Orders Local Law 2011.

Standing Orders Local Law 2011, Clause 5.4 states:

- (1) In this clause adoption by en bloc voting means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.
- (2) Subject to subclause (3), Council may pass an adoption by en bloc voting.
- (3) An adoption by en bloc voting may not be used for a matter –
 - (a) that requires a 75% majority or a special majority;
 - (b) in which an interest has been disclosed;
 - (c) that has been the subject of a petition or deputation;
 - (d) that is a matter on which a member wishes to make a statement; or
 - (e) that is a matter on which a member wishes to move a motion that is different to the Officer recommendation.

Councillors should be aware that should they wish to declare an interest in any of the items listed in the en bloc voting table, and have not done so under Item 8.0, Declarations of Interest, they should do so at this point of the agenda.

OFFICER RECOMMENDATION – ITEM 10.1

That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda of 31 March 2020:

| Item | Report |
|-------|---|
| 10.2 | Disposal of 246 (Lot 5) Morley Drive East, Eden Hill |
| 10.4 | Draft Local Planning Policy No. 13 – Tree Retention and Provision |
| 10.7 | Swimming Pool and Spa Safety Inspections |
| 10.10 | Local Government House Trust – Deed of Variation |
| 10.13 | Determinations Made by the Principal Building Surveyor |
| 10.14 | Determinations Made by Development Services |
| 10.15 | Council Resolutions Recommended for Deletion |
| 10.16 | Accounts Paid – February 2020 |
| 10.17 | Monthly Financial Report – February 2020 |
| 10.18 | Audit and Governance Committee Meeting held on 11 March 2020 |
| 10.19 | Use of the Common Seal |
| 10.20 | Calendar for March/April 2020 |
| 10.21 | Receipt of External Committee Minutes |

Council is now requested to consider the balance of the Officer recommendations independently.

| Item | Report |
|-------|---|
| 10.3 | Local Planning Policy No. 17 – Grade Separation at the Corner of Guildford Road and Old Perth Road – Revocation |
| 10.5 | Animals, Environment, Nuisance & Pests Local Law |
| 10.6 | Adoption of Waste Local Law |
| 10.8 | Draft Single Use Plastics and Balloons Policy |
| 10.9 | Draft New Council Policy 1.9 - Verge Treatment Policy and Verge Treatments and Guidelines for Verge Enhancement |
| 10.11 | RFT 03/2019 - Plumbing and Gas Services |
| 10.12 | RFT 08/2019 - Whitfield Safe Access Street Road Rehabilitation and Improvements |
| 11.1 | Notice of Motion - Cr John Gangell – Construction of a Town Centre Piazza |
| 11.2 | Notice of Motion - Cr John Gangell – Creation of a Tourism and Marketing Strategy |
| 11.3 | Notice of Motion - Cr McLennan – Supporting UN Treaty on the Prohibition of Nuclear Weapons |
| 11.4 | Notice of Motion - Cr Wilson – Use of Canteen at Stan Moses Pavilion |
| 13.1 | Community Benefit Events Sponsorship and Grants Application for Bassendean Galaxy Basketball Club |
| 13.2 | Performance Agreement 2019 - 2020 – Chief Executive Officer |

10.2 Disposal of 246 (Lot 5) Morley Drive East, Eden Hill – Owners: Town of Bassendean and Birmingham Properties Pty Ltd/Ladriфт Pty Ltd/Matax Pty Ltd (Ref: A3693 & A3714 – Luke Gibson, Director Community Planning)

APPLICATION

The purpose of this report is for Council to consider the potential disposal of 246 (Lot 5) Morley Drive East, Eden Hill. This report does not deal with the issue of future commercial and mixed use development on the site. Those matters will be subject to separate consideration in the future.

ATTACHMENTS

Attachment No. 3:

- Element - Email dated 24 March 2020 including submission letters dated 18 Feb 2020, 4 Sep 2019 and 1 Oct 2019;
- Element – Written Deputation;
- Vincent Siciliano, LJ Hooker – Written Deputation;
- Offer and Acceptance Form and associated Special Conditions form; and
- Community Consultation Report.

BACKGROUND

The Town of Bassendean owns 246 (Lot 5) Morley Drive East, Eden Hill. At its meeting held 23 April 2019, Council resolved to adopt the Eden Hill Master Planning Concept Plan (prepared by Taylor Robinson Chaney and Broderick in March 2019), for the purposes of consultation with community and stakeholders on the potential sale of Lot 5. It was also resolved that further reports be presented to Council to address the following:

- The proposed purchase price of the land;
- Design amendments that address Council’s desire to preserve existing significant trees;
- Assurance for the community regarding good quality design and development outcomes;
- Arrangements to ensure that the land is developed in a reasonable timeframe; and
- Any other information required to evaluate a proposal for the Council owned land to be sold by private treaty.

The proposal was not advertised due to the need to resolve a contamination issue and obtain a fresh valuation, both of which ultimately occurred.

The proponent group subsequently advised that it was still interested in acquiring the subject site, and provided the terms upon which it would agree. Those terms are contained in the attached Offer and Acceptance Form and associated Special Conditions form.

At its meeting of 17 December 2019, Council resolved to advertise the proposal for public comment, as discussed below.

COMMUNICATION & ENGAGEMENT

The proposal was advertised for public comment in January and February 2020, in accordance with Section 3.59 of the Local Government Act 1995. This involved:

- An online survey at Your Say Bassendean, promoted on Facebook;
- A statutory newspaper advertisement; and
- Emails submitted through the 'yoursay' page and lodged in the electronic survey results.

In response, 69 submissions were received, with 51 supporting the sale of the lot and 13 not supporting the sale of the lot. Five submissions lodged no opinion.

It is noted that some concern was raised with the validity of the valuation and the manner in which consultation took place. In response, the following is provided:

- In selling the land, the Town is required to comply with Clause 3.58 of the Local Government Act 1995. Clause 3.58(4)(c)(i) requires that the details of the proposal sale for public advertising are to include a market valuation of the disposition as ascertained by a valuation carried out no more than six months before the proposed disposition. The relevant valuation was obtained on 8 July 2019, meaning that it was within the six-month period at the time that Council resolved to advertise the proposal. In any event, it should be noted that the offer from the prospective purchaser is \$25,000 greater than the valuation and it is therefore considered a fair value of the land.
- The consultation was specifically targeted to the issue at hand, being the potential sale of Town-owned land. While the landowner's concept plan was provided, it was clearly explained that it was for illustrative purposes only and had no formal status.

Following the conclusion of the consultation period, the Town received an unsolicited offer from a third party to purchase the site. That offer is \$25,000 greater than the advertised offer, however, would be subject to a condition requiring the purchaser to obtain development approval prior to settlement. In addition, sale to a third party would not provide for consolidation of the two separate parcels.

STRATEGIC IMPLICATIONS

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|---|---|
| 4.1 Build economic capacity | 4.1.1 Encourage and attract new investment and increase capacity for local employment | Economic and Commercial Activity New businesses (including home based) granted development approval by the Town. |
| | 4.1.2 Plan for and build capacity for Commercial and Industrial | |
| | 4.1.3 Support and promote home based businesses | |
| 4.2 Facilitate local business retention and growth | 4.2.1 Strengthen local business networks and partnerships | Number of local business and Stakeholder Survey (Engagement and Facilitation of local Business Networks) |
| | 4.2.2 Continue the activation of Bassendean's Town Centre | |
| | 4.2.3 Enhance economic activity in neighbourhood centres | |

COMMENT

The matter for Council's consideration is simply whether or not to dispose of the land in accordance with the terms offered by the abutting landowner. In considering this matter, the following is relevant:

- Council is under no obligation to sell the land;
- If Council retains the site and the owner of Lot 5 lodges an application for development approval for that site, a potential conflict of interest will arise as the Town would have a regulatory role and be the abutting landowner. This could present a risk of reputational damage given that the development application process is likely to be contentious;
- Further to the above, disposal of the site would reduce the complexity associated with Council's role in the development process and would still allow the Town and Council to be involved in the project from a regulatory perspective;
- Given the Town's portion is only 11% of the development site and the concept plan, allows for development of the larger site independently of the Town's portion, the Town, as a landowner, has only limited influence over the development timeframes or outcomes of the abutting site;

- Disposal of the site would allow the creation of one consolidated parcel, in single ownership;
- Disposal of the site would provide a significant financial benefit for the Town, providing funding opportunities for other projects. Conversely, there will be opportunity costs associated with not disposing of the land;
- Council has no firm plans to develop the site and as such, there may be little value in retaining ownership of it;
- It is open to Council to commence an open sale process under the Local Government Act 1995;
- The Town has recently received an unsolicited offer from a third party to purchase the site, although that offer would be subject to a condition requiring the purchaser to obtain development approval prior to settlement. Such a condition would likely result in a conflict of interest associated with the Town's role as both a regulator and direct beneficiary; and
- The consultation exercise suggests that there is broad community support for the sale of the property.

Whilst it is open to Council to not dispose of the land through the current process and thereafter pursue a new open sale process (based upon the recent interest from a third party), it is considered appropriate to pursue a sale that provides for the consolidation of the two sites and, in turn, opportunities for coordinated development. It will therefore be recommended that Council dispose of the site through the private treaty provisions of the Local Government Act 1995, as advertised.

STATUTORY REQUIREMENTS

Local Government Act 1995

FINANCIAL CONSIDERATIONS

If the subject site is sold, it will result in a financial benefit for Council.

OFFICER RECOMMENDATION – ITEM 10.2

That Council, pursuant to Section 3.58(3)(b) of the Local Government Act 1995, disposes of 246 (Lot 5) Morley Drive East, Eden Hill, to Birmingham Properties Pty Ltd, Ladrift Pty Ltd and Matax Pty Ltd for the sum of \$1,000,000.

Voting requirement: Simple Majority

10.3 Local Planning Policy No. 17 – Grade Separation at the Corner of Guildford Road and Old Perth Road – Revocation (Ref: LUAP/POLCY/7 - Donna Shaw, Manager Development and Place)

PROPOSAL

The purpose of this report is for Council to consider revoking Local Planning Policy No. 17 – Grade Separation at the Corner of Guildford Road and Old Perth Road (LPP 17).

ATTACHMENTS

Attachment No. 4:

Local Planning Policy No. 17 – Grade Separation at the Corner of Guildford Road and Old Perth Road

BACKGROUND

LPP 17 was adopted by Council in October 2010. The purpose of the policy is to encourage grade separation in any future developments on the corners of Guildford Road and Old Perth Road (Lots 1,188,187 and 97 (No 1) Old Perth Road, Bassendean and Lot 355 (No 2) Old Perth Road, Bassendean). The policy also encourages improved access from the Town Centre to the Bassendean Train Station and areas located on the northern side of the railway line.

COMMUNICATION & ENGAGEMENT

Nil.

STRATEGIC IMPLICATIONS

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|---|---|
| 3.2 Enhance connectivity between places and people | 3.2.1 Connect the Town through a safe and inviting walking and cycling network. | Community / Stakeholder Satisfaction Survey (roads, footpaths and cycle paths) |
| | 3.2.2 Advocate for improved and innovative transport access and solutions. | |
| | 3.2.3 Enhance the liveability of local neighbourhoods. | Community/ Stakeholder Satisfaction Survey (access to public transport both access to Town and within.) |
| | 3.2.4 Enhance road safety through design | |

COMMENT

Planning policies are the adopted position of the Council on various planning matters which either expand on the requirements in the Local Planning Scheme or provide direction on those matters where the Scheme enables the Council to exercise discretion.

The existing policy acknowledges that it is advisory in nature and does not have any statutory force. Whilst it is acknowledged that it is desirable for grade separation to be provided over the railway line, it is not a statutory requirement. As there is no discretionary decision available for which the policy would otherwise provide guidance on, the policy should be revoked.

In regards to the future provision of grade separation, the Town can encourage this as part of any future development application over the land. It should be noted that as Guildford Road is a Primary Regional Road in the Metropolitan Region Scheme under the care and control of Main Roads Western Australia (MRWA), any future grade separation would require the consent of MRWA.

STATUTORY REQUIREMENTS

Clause 6 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* outline the procedure for revoking local planning policies as follows:

“A local planning policy may be revoked -

(a) by a subsequent local planning policy that –

- (i) is prepared in accordance with this Part; and*
- (ii) expressly revokes the local planning policy; or*

(b) by a notice of revocation –

- (i) prepared by the local government; and*
- (ii) published in a newspaper circulating in the Scheme area.”*

FINANCIAL CONSIDERATIONS

The cost of publishing a notice in a newspaper circulating in the district can be met through Council's approved operational budget.

OFFICER RECOMMENDATION — ITEM 10.3

That Council, pursuant to Clause 6(b) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, revokes Local Planning Policy No. 17 – Grade Separation at the corner of Guildford Road and Old Perth Road and notes that administration will publish a notice accordingly.

Voting requirements: Absolute Majority

10.4 Draft Local Planning Policy No. 13 – Tree Retention and Provision (Ref: LUAP/POLCY/5 - Donna Shaw, Manager Development and Place)

APPLICATION

The purpose of this report is for Council to consider amending existing Local Planning Policy No. 13 – Trees on Development Sites by effectively replacing it with a new Local Planning Policy No. 13 – Tree Retention and Provision.

ATTACHMENTS

Attachment No. 5:

- Existing Local Planning Policy No. 13 – Trees on Development Sites
- Draft amended Local Planning Policy No. 13 – Tree Retention and Provision

BACKGROUND

The loss of the urban tree canopy as a result of infill development has the potential to adversely impact the amenity and health of the Town. The benefits of trees are widely accepted and include a range of environmental, economic, community and health outcomes.

In response to Council and community concerns regarding the loss of trees as a result of development, the Town has drafted a policy which seeks to address tree retention and provision on private properties.

PROPOSAL

A copy of the draft amended policy is attached. Details of the draft amended policy are discussed in the following sections.

COMMUNICATION & ENGAGEMENT

The draft amended policy was presented to the Design Bassendean Advisory Group on 4 March 2020, which provided broad support for the policy.

Should Council proceed with the draft amended policy, the *Planning and Development (Local Planning Schemes) Regulations 2015* require a notice advising of the proposed policy to be prepared by the local government and published in a newspaper circulating the Scheme area.

STRATEGIC IMPLICATIONS

Strategic Priority 1: Social

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|--|---|
| 1.3 Plan for a healthy and safe community | 1.3.2 Promote and advocate community health and well-being | Community / Stakeholder Satisfaction Survey (Safety, Health and Well-being) |

Strategic Priority 2: Natural Environment

| | | |
|--|---|--|
| 2.1 To display leadership in environmental sustainability | 2.1.1 Strengthen environmental sustainability practices and climate change mitigation | Carbon emissions ("Planet Footprint") |
| 2.2 Protect our River, Bushland Reserves, and Biodiversity | 2.2.1 Protect and restore our biodiversity and ecosystems | Community / Stakeholder satisfaction Survey (River, Bushland and Reserves) |

Strategic Priority 2: Built Environment

| | | |
|-----------------------------------|--|--|
| 3.3 Enhance the Town's appearance | 3.3.1 Improve amenity and the public realm | Community / Stakeholder Satisfaction Survey (heritage, amenity and appearance) |
|-----------------------------------|--|--|

COMMENT

Existing Local Planning Policy No. 13 – Trees on Development Sites (LPP 13)

The purpose of LPP 13 is to state Council's position on the retention of trees on development sites. It effectively outlines the existing requirements under the Residential Design Codes and relevant environmental legislation.

A revised policy was considered necessary as LPP 13 only requires tree planting to offset removal as a result of development, and does not require additional planting or protection of trees. Given the Town seeks to increase canopy cover as infill development occurs, new provisions are required that specify the amount of trees required and the mechanisms to protect the trees.

Further, existing LPP 13 does not provide sufficient guidance on the application of tree preservation orders (TPO), which has been included in the draft amended policy.

Limitations

Whilst the intent of the draft amended policy is to retain and provide for trees on private properties, the policy cannot mandate the retention of existing trees, nor is a development application required for the removal of a tree(s) on private property.

The definition of development under the *Planning and Development Act 2005* does not extend to the pruning or modification of trees, and as such, development approval is not required for these works.

Notwithstanding, where a tree preservation order exists, the tree is afforded statutory protection under Local Planning Scheme No. 10 (LPS 10).

Tree Preservation Orders

Whilst Clause 4.7.7.2 of LPS 10 provides for the ability to order the preservation and maintenance of trees within the Scheme area, further guidance is considered necessary to better inform whether a TPO is appropriate. As such, the draft amended policy includes further details which expand upon the requirements outlined under Clause 4.7.7.2.

Thresholds

In regards to the requirement to provide a tree(s), the draft amended policy applies to:

- all applications for subdivision involving residential-zoned land and/or residential development; and
- all applications for development approval involving Single Houses and Grouped Dwellings, where the estimated cost of development is \$100,000 or more.

The draft amended policy does not extend to commercial or industrial developments, as it seeks to address the loss of the urban tree canopy where infill development occurs. Tree planting for mixed use developments are captured by the provisions outlined in State Planning Policy 7.3 – Residential Design Codes - Volume 2 – Apartments. Further, the Town requires landscaping plans as a condition of approval for commercial and industrial developments which specify tree planting.

Tree Provision

The required amount of tree plantings has been based on one tree for every 350m² of site area (rounded to the nearest whole number), with a minimum of one medium tree per lot (or equivalent). The aforementioned site area has been determined based on the minimum site area requirement for a lot with a density code of R20, which is the prevailing density to which subdivision/development has been occurring throughout the Scheme area. The minimum of one tree per lot still captures those lots that may be subdivided/developed at a higher density.

The required tree growth zone has been determined having regard to the deep soil zone criteria provided in State Planning Policy 7.3 – Residential Design Codes – Volume 2 - Apartments, as it is considered appropriate to have consistency in the application of standards relating to tree provision across both grouped and multiple dwelling developments.

The retention of existing larger trees is considered to be a more desirable outcome than planting new smaller trees due to the amenity associated with established trees and their increased capacity in absorbing carbon. As such, the draft amended policy provides for a reduction in the required tree plantings where a tree subject to a TPO or a medium or large tree is retained on site and protected by a tree growth zone, in an effort to incentivise the retention of existing larger trees.

Tree Relocation

It is acknowledged that in some circumstances, relocation of the tree will be the preferred option of the landowner to accommodate subdivision and/or development.

Relocation is only supported where an arborist can ensure a suitable location for a tree is provided on site to ensure the health of the tree is maintained after relocation.

A legal agreement is required to ensure that should the tree not survive, the obligations under the draft amended policy to provide a tree(s) are still met.

Street Trees

The draft amended policy does not support relocation of trees in the road reserve, as it is considered important that canopy cover exists on private properties to reduce the *urban heat island* effect. Trees within the verge will be provided via the Town's planting program.

The draft amended policy provides limited criteria where the removal of existing street trees will be supported. Consistent with current Council policy, where approval to remove a street tree is obtained, the applicant will be responsible for the full cost of pruning, removing and replacing any street tree.

STATUTORY REQUIREMENTS

If the local government resolves to amend a local planning policy the local government must, unless the Western Australian Planning Commission otherwise agrees, advertise the proposed policy as follows:

- “(a) publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of –*
- (i) the subject and nature of the proposed policy; and*
 - (ii) the objectives of the proposed policy; and*
 - (iii) where the proposed policy may be inspected; and*
 - (iv) to whom, in what form and during what period submissions in relation to the proposed policy may be made;*
- (b) if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;*
- (c) give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.”*

FINANCIAL CONSIDERATIONS

The cost of publishing a notice in a newspaper circulating in the district can be met through Council's approved operational budget.

OFFICER RECOMMENDATION — ITEM 10.4

That Council, pursuant to Clause 5(1) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, advertises for public comment, the draft amended Local Planning Policy No. 13 – Tree Retention and Provision, as attached to the Ordinary Council Agenda of 25 March 2020.

Voting requirements: Simple Majority

10.5 Animals, Environment, Nuisance & Pests Local Law (Ref: PUBH/LEGLTN/1 - Jeff Somes, Environmental Health Officer)

APPLICATION

The purpose of this report is for Council to make the Town of Bassendean Animals, Environment Nuisance and Pest Local Law 2019.

ATTACHMENTS

Attachment No. 6:

- Proposed Town of Bassendean Animals, Environment, Nuisance and Pests Local Law 2019 (with amendments in red);
- Comments received from the Department of Local Government;
- Comments received from the Department of Health; and
- Summary of submissions.

BACKGROUND

The purpose of this draft local law is to shift a number of provisions from the Town's existing Health Local Law (which exists under the *Health (Miscellaneous Provisions) Act 1911*) to a local law which exists under the *Local Government Act 1995* (the Act). As part of this process, it was also appropriate to review the existing provisions dealing with animals, nuisances and pests to ensure they are contemporary.

At its meeting on 26 February 2019, Council resolved to give notice of its intention to make the Animals, Environment, Nuisance and Pest Local Law 2019.

COMMUNICATION & ENGAGEMENT

In accordance with Council's resolution and Section 3.12(3) of the Act, the Town gave public notice of its proposal to make the local law in the West Australian newspaper on 23 March 2019.

Details of the proposed local law were also advertised through the Town's Facebook page, Notice Boards and 'Your Say Bassendean', with hard copies of the proposed local law being available at the Customer Service Centre and the Memorial Library.

At the close of the submission period, six submissions were received. Details of the submissions are contained as an attachment.

In addition, the Town consulted directly with the Department of Health and the Department of Local Government, Sport and Cultural Industries.

In response, the following was received:

- The Department of Health advised that as the local laws are to be established under the Local Government Act, consent was not required from the Chief Health Officer.
- The Department of Local Government, Sport and Cultural Industries suggested minor amendments to terminology used in the local law to ensure it is consistent with terms used in the Act and some minor formatting changes. Amendments to the draft local law have been made accordingly.

STRATEGIC IMPLICATIONS

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|--|--|
| 1.3 Plan for a healthy and safe community | 1.3.1 Facilitate safer neighbourhood environments | Community / Stakeholder Satisfaction Survey (Safety, Health and Well-being) |
| 3.3 Enhance the Town's appearance | 3.3.1 Improve amenity and the public realm | Community / Stakeholder Satisfaction Survey (heritage, amenity and appearance) |

COMMENT

Poultry

Four submissions related to the provisions pertaining to poultry, in particular the number of birds that can be kept on a property, setbacks and enclosure requirements.

In light of the submissions received, the Town has amended the draft local law to provide that an the owner or occupier may apply to the Town to vary the requirements relating to setbacks and enclosures, at which time an assessment of the location and type of enclosure can be undertaken.

The maximum number of poultry (12), has not been amended, as the draft local law already provides that owners and occupiers may apply to the Town for approval to keep for more poultry subject to the approval of the Town.

Enforcement

One submission noted the need for enforcement of laws relating to cats and dogs. Part 7 of the draft local law provides enforcement provisions for non-compliance with any aspect of the local law, including the ability for the local government to issue infringement notices.

STATUTORY REQUIREMENTS

Section 3.12 of the Act prescribes the process to be following in making a local law.

In accordance with Section 3.12 of the Act, Council is required to consider submissions received and may make the local law as proposed or make a local law that is not significantly different from what was proposed.

If the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the advertising procedure.

The proposed local law brings together the majority of the environment and nuisance provisions under the one local law. The modifications as a result of submissions are not considered to be significantly different from what was first proposed, and it is therefore recommended that Council makes the local law as contained in the attachments.

Should Council endorse the recommendation as proposed, there are a number of procedural requirements with which the Town must comply. These include:

- Publishing the local law in the Government Gazette; and
- Giving local public notice of the adoption of the local law and its commencement date.

The local law will come into operation 14 days after the day on which it is published in the Government Gazette.

The Minister may also give direction to the local government requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

FINANCIAL CONSIDERATIONS

The cost of advertising the local law was \$1130.43 and has been met out of Account 401333. The cost of publishing the local law in the Government Gazette and providing the required statutory notices of the local law's adoption can be accommodated within Council's approved budget.

OFFICER RECOMMENDATION – ITEM 10.5

That Council:

1. In accordance with Section 3.12(4) of the Local Government Act 1995, makes the Town of Bassendean Animals, Environment, Nuisance and Pest Local Law 2019, as attached to the Ordinary Council Agenda of 24 March 2020, and authorises the Common Seal to be attached; and
2. Notes the progression of the remaining actions to finalise the local law adoption process as detailed in section 3.12 of the *Local Government Act 1995*.

Voting requirements: Absolute majority

10.6 Adoption of Waste Local Law (Ref: WSTMNG/SVPROVN/5 - Brice Campbell, Recycling and Waste Coordinator)

APPLICATION

The purpose of this report is for Council to make the Town of Bassendean Waste Local Law 2019. The matter came before Council at its meeting dated 26 November 2019.

ATTACHMENTS

Attachment No. 7:

- Letter from the Director General Department of Water and Environmental Regulation (DWER) dated 20 December 2019.
- Proposed *Town of Bassendean Waste Local Law 2019* (Final draft).

BACKGROUND

At its meeting held on 26 February 2019, Council resolved to advertise the proposed local law for public comment. The proposed Waste Local Law was advertised in the West Australian Newspaper on 23 March 2019. Submissions closed on 10 May 2019. Four submissions were received during the public submission period.

Council resolved at its meeting held on 26 November 2019, to approve the submission of the draft local law to the relevant authorities for consideration.

On 6 December 2019, the proposed *Town of Bassendean's Waste Local Law 2019* was sent to the Director General of the Department of Water and Environmental Regulation (DWER) for consent. Local laws proposed to be made pursuant to the *Waste Avoidance and Resource Recovery Act 2007* are required, to be consented to by the Director General of DWER before adoption by the local government. The consent of the Director General of DWER (previously DEC) was communicated to the Town under cover of a letter dated 20 December 2019.

Council is now required to make the local law.

COMMUNICATION & ENGAGEMENT

Under Section 3.12(3) of the *Local Government Act 1995*, Council is to give Statewide public notice for not less than 6 weeks, stating its intention to introduce a new local law and invite public submissions to be made during this time.

An advertisement was placed in the West Australian on 23 March 2019. The public submission period closed on 10 May 2019. Copies of the proposed local law were made available to the public at the local government’s offices, library and website. A copy of the proposed Waste Local Law was sent to the Minister for Local Government and Communities and the Minister for the Environment for comment. Feedback was received on 5 July 2019 from the Director General DWER requesting amendment be made to the proposed local law.

STRATEGIC IMPLICATIONS

| Objectives What we need to achieve | Strategies How we’re going to do it | Measures of Success How we will be judged |
|---|---|---|
| 2.1 To display leadership in environmental sustainability | 2.1.2 Reduce waste through sustainable waste management practices | Waste reduction ratio to population |

COMMENT

Pursuant to s. 3.12(4) of the *Local Government Act 1995*, Council is now required to consider the submissions made and may make the local law as proposed or make a local law that is not significantly different from what was proposed.

(a) Public Submissions

Feedback received was generally related to the transition to the third FOGO bin and other services provided. Comments were provided regarding public place recycling (Container Deposit Scheme (CDS)) and littering during the verge collection. These comments were considered and it was determined that the items were already covered by other legislation such as planning schemes, the *Environmental Protection Act 1986* and the *Litter Act 1979*.

As required by legislation, the Draft Local Law was referred to the Minister for the Environment and was subsequently passed to the Director General of DWER for consideration.

It was noted that the proposed *Town of Bassendean Waste Local Law 2019* that was advertised for public comment, deviated slightly from the WALGA template. As a result of these changes to the template, the Town was advised by the Director General of DWER that a number of amendments would need to be made to the proposed local law. Any deviation from the template would not be accepted by the Joint Standing Committee on Delegated Legislation and could therefore lead to disallowance by the Committee or formal amendment to the local law. On 15 October 2019, officers at the Town amended the proposed local law in accordance with the changes requested by the Director General.

On 26 November 2019, the Council noted the amendments made to the proposed local law and approved the submission of the local law to the Director General for his consent in accordance with legislative requirement. On 20 December 2019, consent was granted.

Below is a list of the amendments requested by the Director General.

(b) Amendment

In considering whether an amendment made to a local law is 'significantly different' from what was proposed, one needs to consider how the amendment would affect the operation of the local law. If the amendment is deemed to classify the local law as significantly different to the one that was formerly proposed, then the local law making process must be started again.

The amendments required by the Director General focused on realigning the proposed local law with the WALGA template.

(i) *Clause 1.4 Repeal*

Clause 1.4(a) is deleted as it is a departure from the template waste local law and may affect the rights and interests of a person subject to the proposed Waste Local Law.

(ii) *Clause 1.5 Meaning of terms*

The definitions of bulk waste, green waste, and street setback are deleted. The definition of organic waste is amended to remove reference to 'Food Organics and Garden Organics (FOGO)' and replace with garden waste or food waste to ensure compliance with the template local law.

The definition of recycling waste is amended at (b) plastic containers to include the words 'comprised of polyethylene terephthalate or high density polyethylene.' A new definition of street alignment is inserted to realign with the template.

(iii) Clause 2.1 Supply of receptacles

Clause 2.1(1) was amended to delete the words 'Subject to subclause (2) to align with the template waste local law.

Clause 2.1(2) was deleted as it is not in the template local law.

Clause 2.1(3) was renumbered (2) and reference in that subclause to '(2)' was deleted.

(iv) Clause 2.7 Duties of owner or occupier

Clause 2.7(a) – Duties of owner or occupier has been amended to align with subclause 2.7(a) of the template local law. The clause reads –

'(a) except for a reasonable period before and after collection time, keep each receptacle in a storage space or area that is behind the street alignment.'

Clause 2.7(c) was reinstated into the local law as follows –

'(c) take reasonable steps to ensure that the premises are provided with an adequate number of receptacles; and'

The remaining clause was renumbered.

(v) Clause 2.10 Verge collections

Clause 2.10 – verge collections has been amended to realign with the template local law by deleting the words 'green', 'or bulk waste' where they appear. The word 'shall' has been deleted and replaced with the word 'must'.

(vi) Clause 3.1 Duties of an owner or occupier

Clause 3.1(c)(iv) was deleted to align with the template; clause 3.1(e) was deleted as it did not appear in the template local law and was difficult to enforce and encroached further on existing rights and interests of an owner or occupier.

(vii) Schedule 2 – Prescribed offences

Schedule 2 (Item 7 and Item 14) – was amended to align with the template. The variation in these items was not acceptable from the template waste local law. The schedule required amendment to ensure that the clause number was correct. A new item 14 was inserted –

| | | | |
|----|--------|--|-------|
| 14 | 2.7(c) | <i>Failing to provide a sufficient number of receptacles</i> | \$250 |
|----|--------|--|-------|

All subsequent items were renumbered.

These amendments are not significant as they do not affect the operation of the local law, nor do they constitute a significant deviation from the local law that was previously advertised for public comment. While the list of amendments appears numerous, these constitute minor changes to the proposed local law. The amendments ensure alignment with the template local law. Failure to amend the proposed local law at this stage would probably lead to disallowance of the local law by the Joint Standing Committee on Delegated Legislation.

(c) Section 3.12 Process

After Council has made the local law, the local government is required to publish it in the Government Gazette and submit a copy of it to the Minister for Local Government and Communities and to the Minister for Environment. After the local law has been published in the Gazette, the local government is to give local public notice.

Once the local law has appeared in the Government Gazette, the local government is also required to send an explanatory memorandum, statutory checklist and copies of the local law to the Joint Standing Committee on Delegated Legislation.

STATUTORY REQUIREMENTS

Local Government Act 1995 (WA), Section 3.12(4), (5), (6) and (7).

Waste Avoidance and Resources Recovery Act 2007, Section 61,s. 64(2).

This local law repeals part 4, division 2 of the Town of Bassendean Health Local Law 2001, as published in the Government Gazette on 24 August 2001, except for clause 4.16 of that Part.

FINANCIAL CONSIDERATIONS

Advertisement costs for the adoption notice and the gazettal fee for the proposed *Town of Bassendean Waste Local Law 2019*.

OFFICER RECOMMENDATION — ITEM 10.6

That Council:

1. Notes the Director General of the Department of Water and Environmental Regulation has provided its consent to the proposed *Town of Bassendean Waste Local Law 2019*; and
2. Makes the *Town of Bassendean Waste Local Law 2019* as attached to the Ordinary Council agenda of 24 March 2020, and authorises the Common Seal to be attached; and
3. Notes the progression of the remaining actions to finalise the local law adoption process as detailed in section 3.12 of the *Local Government Act 1995*.

Voting requirements: Absolute Majority

10.7 Swimming Pool and Spa Safety Inspections (Ref: DABC/INSPEC/2 – Kallan Short, Principal Building Surveyor)

APPLICATION

The purpose of this report is for Council to determine the frequency of the Town's swimming pool and spa safety inspections.

BACKGROUND

The *Building Act 2011* (the Act) requires that, at least once every four years, the Town is to inspect all properties located within the district containing a privately owned pool/spa. The Town currently engages an external contractor to undertake these inspections, however this is not ideal as the Town must then rely on an external provider to fulfil its statutory obligations.

To address this issue, as part of the 2019 Workforce Plan, Council endorsed the creation of a Development Compliance Officer position. The position was approved on the basis that at least part of it could be funded using the funds otherwise directed to the external contractor undertaking the inspections.

It is therefore appropriate the Council determines the frequency of the inspections going forward.

STRATEGIC IMPLICATIONS

Strategic Priority 1: Social

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|--|--|
| 1.3 Plan for a healthy and safe community | 1.3.1 Facilitate safer neighbourhood environments | Community/Stakeholder Satisfaction Survey (Safety, Health and Wellbeing) |

COMMENT

The Town is currently meeting its minimum statutory obligation to inspect all privately owned pools/spas once every four years.

In the past, first round inspections identified that as many as 30% of pool/spa barriers were non-compliant barriers. The contractor facilitating the current inspection program has identified that this has improved to approximately 10% being non-compliant.

In many instances, non-compliance occurs due to a lack of proper maintenance or modifications to the barriers, however, in some cases, it occurs due to deliberate actions to compromise the security.

Ultimately, it is considered that increasing the frequency of inspections will likely result in the greatest level of compliance and only facilitating the minimum standard of four-yearly inspections is not considered sufficient to meet the safety needs of the community, given the aforementioned rates of non-compliance. It must be acknowledged, however, that more frequent inspections will have a financial impact on landowners, as follows.

| Frequency Option | Annual levy per property |
|-------------------------|---------------------------------|
| Annual | \$58.45 |
| Every two years | \$29.22 |
| Every three years | \$19.48 |
| Every four years | \$14.61 |

Based on the above, it is considered that a two-yearly inspection program is appropriate. If the rate of non-compliance is not addressed by that frequency, the Town can continue to liaise with these landowners, or consider further increasing the frequency of inspections to annually.

STATUTORY REQUIREMENTS

Whilst the Act requires that the Town inspect all properties containing a privately owned pool/spa at least once every four years, the Act does not restrict the Town from carrying out these inspections more frequently.

FINANCIAL CONSIDERATIONS

The Town currently has 829 properties subject to the inspection program. A maximum levy of \$58.45 may be charged once a year against each property, when annual inspections are carried out. Alternatively, a proportional charge can be applied when inspections are conducted less frequently.

Implementing a two-yearly inspection regime will generate approximately \$24,220 of revenue every year, although this will depend on the exact number of pools and spas within the district.

OFFICER RECOMMENDATION — ITEM 10.7

That Council endorses increasing the frequency in which the Statutory Swimming Pool/Spa inspections are carried out from four-yearly to two-yearly.

Voting requirements: Simple Majority

**10.8 Draft Single Use Plastics and Balloons Policy
(Ref:ENVM/POLCY/1 - Ariadne Macleod, Recycling & Waste Officer)**

APPLICATION

The purpose of this report is for Council to adopt a policy on Single Use Plastics and Balloons.

The attached draft policy and guidance document supports application of the Council decision to ban the use of single use plastics at events organised or sponsored by the Town.

The purpose of the policy is to strengthen the Town's position on phasing out single use plastics and supporting alternatives, and to ensure the ban is adopted in applicable activities and events.

The attached guidance document provides policy users with the required information and support to apply the ban to their event or activity.

ATTACHMENTS

Attachment No. 8:

- Draft Policy on Single Use Plastics & Balloons
- A Guide for Eliminating Single-Use Plastics
- Policy 4.7 – Recyclable & Biodegradable Products at Town of Bassendean's Events and Functions Policy

BACKGROUND

The policy has been developed in response to the Council decision to ban the use of single use plastics. The Policy is the tool that will make the ban tangible and allow the Town to deliver on the intent of its decision.

At the March 2018 meeting, Council resolved that:

1. The Town of Bassendean recognise the scourge that single use plastics has on our environment and is committed to reducing the amount of single use plastics created in the Town;
2. The Town of Bassendean ban all use of single use plastics at events organised or sponsored by the Town of Bassendean including but not limited to straws, plastics cups, including plastic lined cups and plastic bags;

3. The ban would take effect immediately however vendors would be given a six months grace period to source alternatives to single use plastic. If they used single use plastics, an officer from the Town would advise them of our ban and provide them with a list of alternatives;
4. The Mayor of the Town of Bassendean write to all businesses in the Town outlining our ban on single use plastics and encourage them to reduce single use plastics, particularly straws and plastic cups where possible;
5. The Mayor write to Hawaiian Shopping Centre about installing a communal drop off point for cloth shopping bags for shoppers who forget their re-usable bags;
6. The Mayor write to Coles informing them of our ban and request they audit and cease their use of plastic wrapping, particularly on fruit and vegetables; Ordinary Council Meeting Minutes 27/03/18 Page 42 of 43;
7. The Town organise an education campaign about single use plastics, including a list of suppliers for vendors and businesses on where to source alternatives to single use plastics such as reusable and washable items, paper, cardboard, wooden or compostable single use items; and
8. The scheme to be monitored by the Sustainability Committee.

CONSULTATION

Officers of the Town have been given the opportunity to read and provide comment on the policy. Feedback from officers has been considered and incorporated into the document where appropriate.

Officers also engaged with the Coordinator of the Old Perth Road Markets and the WA Plastic Free Project Coordinator.

In February 2019 a training session was delivered to the community called 'How to organise a community event'. This session included slides and discussion about the new policy, its relevance and how to incorporate the policy into events management.

Officers are currently developing a webpage which will be dedicated to information for the community and event organisers to assist them to delivering successful community events. This webpage will include a space to communicate directly to these groups about the new policy and ban on single use plastics and balloons.

STRATEGIC IMPLICATIONS

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|---|--|
| 2.1 To display leadership in environmental sustainability | 2.1.2 Reduce waste through sustainable waste management practices | Waste reduction ratio to population |

SUMMARY

This policy aligns with the direction of the State Government's Waste Planning process and will assist the Town to achieve the targets set out in the WARR Strategy 2030.

The resolution at the March 2018 meeting tasked the Sustainability Committee with monitoring the scheme. The Sustainability Committee has since been disbanded and oversight will be provided by the Corporate Management Committee.

FINANCIAL CONSIDERATIONS

There are no direct financial implications as a result of adoption of this policy.

OFFICER RECOMMENDATION — ITEM 10.8

That Council

1. Repeals Council Policy 4.7 – Recyclable & Biodegradable Products at Town of Bassendean's Events and Functions Policy; and
2. Endorses the Single Use Plastics and Balloons Policy, as attached to the Ordinary Council Agenda of 24 March 2020.

Voting requirements: Absolute majority

10.9 Draft New Council Policy 1.9 - Verge Treatment Policy and Verge Treatments and Guidelines for Verge Enhancement (Ref: Phillip Adams, Executive Manager Infrastructure and Gareth Broderick, Engineering Compliance Officer)

APPLICATION

This report provides a new draft Council Policy 1.9 Verge Treatment Policy to repeal and replace Council Policy 1.9 of 12 December 2011 - Verge Treatment and Maintenance Policy, including Appendix One - Permissible Verge Treatments. The report also provides wording for the draft *Verge Treatments – Guidelines for enhancing your verge*, which will accompany and support policy implementation.

ATTACHMENTS

Attachment No. 9:

- (Draft) Council Policy 1.9 Verge Treatment Policy 2020 (new verge treatment policy).
- (Draft) *Verge Treatments – Guidelines for enhancing your verge* (guidelines).
- Current Council Policy 1.9 Verge Treatment and Maintenance Policy and Appendix One Permissible Verge Treatments.
- *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010 (Thoroughfares Local Law)*.
- Josh Byrnes and Associates, Verge treatment Review, November 2019.
- Water Corporation's *Waterwise verge best practice guidelines*.

BACKGROUND

The Town of Bassendean (Town) has a longstanding commitment to providing safe, environmentally sustainable and community friendly and accessible public areas. This commitment has fostered the inception of a range of environmentally sustainable programs and initiatives in the Town over recent years.

The new verge treatment policy and guidelines are a further example of this commitment. The new verge treatment policy and guidelines address Council resolution of 30 January 2018, to revise and update the existing policy on verge treatments and maintenance.

Developed through a consultative, considered and pragmatic approach, which commenced in 2016, the Town has worked diligently to deliver new verge treatment policy and guidelines that effectively balance environmental sustainability and community considerations, with the Town's statutory obligations to care for and protect Crown land verges. Importantly, this includes ensuring the verge treatment and guidelines are compliant with the statutory requirements set out in the *Thoroughfares Local Law*. This was achieved without the need to undertake a lengthy statutory review process to amend the *Thoroughfares Local Law*. Notwithstanding this, in accordance with Council resolution of 28 May 2019 a statutory review of the *Thoroughfares Local Law* is due and will be undertaken in accordance with sections 3.16 and 3.12 of the *Local Government Act 1995*.

COMMUNICATION & ENGAGEMENT

In accordance with Council resolution of 30 January 2018, requiring a review of other Local Government policy and guidelines of a similar nature and consultation with the Verge Transformation Group, amongst others, extensive consultation occurred to develop the new verge treatment policy and guidelines.

This included consultation, over a period from September 2017 to January 2020, with Councillors and many key stakeholders, partner agency representatives and community members. Various consultation methods were adopted, including:

- (a) seeking preliminary feedback in 2017 from the Verge Transformation Project Group on the existing policy, approval process and guidelines;
- (b) obtaining input in 2018 from the Town's Asset Committee;
- (c) garnering community feedback on a preliminary draft policy from the 'Your Say' platform in August 2019;
- (d) commissioning Josh Byrne and Associates to facilitate a community consultation (n=150+) forum on the 25 August 2019, and to review a preliminary draft policy and prepare a report;
- (e) engaging members of the community, various content experts and Councillors in drafting wording for the *Verge Treatments – Guidelines for enhancing Your Verge*;
- (f) engaging with the key business areas within the Town that will be effected by, or have a role in the implementation of, the new verge treatment policy and guidelines to mitigate implementation risks;

- (g) desk-top review of verge treatment policies and guidelines from other Local Governments, including from the Cities of Bayswater, Fremantle, Joondalup, Subiaco and Melville; and
- (h) incorporating and reflecting the advice and strategic directions of the Water Corporation for verge treatments as set out in *Waterwise verge best practice guidelines: a benchmark tool to ensure best practice is achieved and maintained across all local government.*

IMPLEMENTATION

To facilitate implementation and understanding about requirements, a social media and marketing approach will be adopted to promote the new verge treatment policy and guidelines: This will involve:

- (a) Publication via electronic platforms including, Facebook and the Town’s website;
- (b) Publication via hard print platforms including the Town’s Thrive magazine and the local Eastern Reporter newspaper;
- (c) Professional publication and dissemination of the guidelines to residents and relevant stakeholders;
- (d) Working with key partners, agency representatives and other stakeholders to implement initiatives aimed at promoting permissible verge treatments; and
- (e) Providing local support to residents, through relevant officers of the Town, by addressing any questions or providing clarification on requirements for verge treatments.

STRATEGIC IMPLICATIONS

| Objectives | Strategies | Measures of Success |
|--|--|--|
| <i>What we need to achieve</i> | <i>How we’re going to do it</i> | <i>How we will be judged</i> |
| 1.1 Build a sense of place and belonging | 1.1.1 Facilitate engagement and empowerment of local communities 1.1.2 Activate neighbourhood spaces to facilitate community gathering | Community / Stakeholder Satisfaction Survey (Engagement and Participation) |
| 2.1 To display leadership in environmental sustainability | 2.1.1 Strengthen environmental sustainability practices and climate change mitigation 2.1.2 Reduce waste through sustainable waste management practices 2.1.3 Initiate and drive innovative Renewable Energy practices | Waste reduction ratio to population Carbon emissions (“Planet Footprint”) |
| 2.3 Ensure the Town’s open space is attractive and inviting. | 2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection. | Community / Stakeholder Satisfaction Survey (Open |

| | | |
|-----------------------------------|--|---|
| | 2.3.2 Sustainably manage ground water, facilitate the conversion of drains to living streams | Space and use of Open Space) Increase in Public Open Space Tree Canopy Area monitoring (Private and Public realms) Water Quality (entering the Swan River analysed in accordance with the Australian Government National Health and Medical Research Council Guidelines) |
| 3.3 Enhance the Town's appearance | 3.3.1 Improve amenity and the public realm | Community / Stakeholder Satisfaction Survey (heritage, amenity and appearance) |

COMMENT

The new verge treatment policy and guidelines are a culmination of a thorough consultation and development process. Importantly, the new verge treatment policy and guidelines expands the types of acceptable materials that can be used when establishing a verge treatment.

Consequently, the types of materials which require prior approval, as required under the former policy, is significantly reduced.

Residents will have access to clear direction and guidance for installing and maintaining verge treatments. The acceptable and unacceptable materials, and relevant conditions where they apply, are clearly set out in the new verge treatment policy and guidelines. Notwithstanding the expanded category of acceptable materials, certain types of verge treatments, which fall outside the scope of acceptable materials, will still require prior approval.

However, these are limited and the approval process is not onerous, involving the online submission of an application form, justification for the proposed verge treatment and a site plan depicting existing infrastructure and the proposed verge treatment.

Additionally, relevant officers of the Town will support those residents who seek approval for verge treatments, by clearly setting out the conditions of approval and engaging with residents in a collaborative manner.

In this way, the Town upholds its statutory obligations to care for and protect Crown land verges, while mitigating risks posed to members of the community, service infrastructure, road users or service providers by unacceptable or unsafe verge treatments.

The guidelines

The draft wording for the *Verge treatments – Guidelines for enhancing your verge*, reflect contemporary standards in environmental sustainability, including incorporating key elements of the Water Corporation's Waterwise Verge Best Practice Guidelines. The guidelines provide residents with examples of the types of permissible verge treatment designs that can be established, recommend plant species, with photographic examples, and outline key approaches in verge treatment preparation, implementation and maintenance.

Moreover, the guidelines include appropriate hyperlinks to additional resources to assist owners or occupiers in planning, designing and installing environmentally sustainable verge treatments. Essentially, the guidelines assist residents to develop and maintain verge treatments that are lawful and environmentally sustainable. Consequently, reflecting the strategic policy priorities of Council to facilitate a range of social, environmental, economic and health benefits to the community.

Statutory compliance

The new verge treatment policy and guidelines comply with the requirements set out in the *Thoroughfares Local Law*, adding further to the benefits the community will experience from gaining access to clear and detailed information and resources for establishing verge treatments.

Importantly, the new verge treatment policy and guidelines will assist the community to understand the Town's statutory obligations, particularly in relation to compliance, while enabling community members' flexibility in the types of permissible verge treatments that can be established.

At the Ordinary Council Meeting of 28 May 2019, Council resolved to commence the advertising and consultation processes in accordance with the Local Government Act 1995 to replace the existing *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010* with a new Local Law. This was based on a belief that the proposed (Draft) Council Policy 1.9 Verge Treatments Policy 2019 would not comply with the statutory requirements set out in the *Thoroughfares Local Law*.

Through the development of the new verge treatment policy and guidelines, compliance with the statutory requirements set out in the *Thoroughfares Local Law* was achieved. Notwithstanding this, in accordance with Council resolution of 28 May 2019 a statutory review of the *Thoroughfares Local Law* is due and will be undertaken in accordance with section 3.16 of the *Local Government Act 1995*.

STATUTORY REQUIREMENTS

- *Local Government Act 1995*, including at section 3.52(2);
Town of Bassendean, Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010 (Thoroughfares Local Law), including at Division 3 – Verge Treatments;
Town of Bassendean, Parking Local Law 2019; and
Road Traffic Code 2000.

FINANCIAL CONSIDERATIONS

It is anticipated that approximately \$2,000 will be required for graphic design and printing of the new verge treatment policy and guidelines.

OFFICER RECOMMENDATION – ITEM 10.9

That Council:

1. Repeals Council Policy 1.9 - Verge Treatment and Maintenance Policy, including Appendix 1 Permissible Verge Treatments;
2. Approves Council Policy 1.9 - Verge Treatment Policy as attached to the Ordinary Council Agenda of 24 March 2020; and
3. Notes the *Verge Treatments – Guidelines for Enhancing Your Verge*.

Voting requirements: Absolute Majority

10.10 Local Government House Trust – Deed of Variation (Ref: Peta Mabbs, CEO)

APPLICATION

This report is for Council to consider the proposed variation to the Local Government House Trust Deed.

ATTACHMENTS

Attachment No. 10:

Deed of Variation – Local Government House Trust

BACKGROUND

On 19 February 2020, the Chief Executive Officer of WALGA, sent the Town a letter seeking a variation to the Local Government House Trust.

The Local Government House Trust (the Trust) is a unit trust created for the purpose of providing building accommodation for WALGA. The Trust’s Board of Management is seeking to vary the Trust Deed in order to assist the Trust’s income tax exempt status. Under the Trust Deed, the Trust requires consent of 75% or more of all beneficiaries in order to execute the Deed of Variation. The Town is a unit holder and beneficiary to the Trust. The Trustee is requesting the Town of Bassendean to provide consent to the proposed Deed of Variation by a resolution of Council.

COMMUNICATION & ENGAGEMENT

The letter was circulated amongst the Executive for comment.

STRATEGIC IMPLICATIONS

| Objectives <i>What we need to achieve</i> | Strategies <i>How we’re going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|--|--|
| 5.2 Proactively partner with the community and our stakeholders | 5.2.1 Improve customer interfaces and service | Community / Stakeholder Satisfaction Survey (Community engagement and participation) |

COMMENT

The Town of Bassendean is a unit holder in the Trust and has been requested by the Trustee to make a decision on the Deed of Variation.

The variation that has been proposed is to ensure that the Trust retains its income tax exemption status by strengthening the position that the Trust is a State/Territory Body pursuant to Division 1AB of the *Income Tax Assessment Act 1936*.

Legal advice provided to the Trustee identified that the Trustee's ability to retire and appoint a new Trustee might affect the Trust's classification as a State or Territory Body (STB). The proposed Deed of Variation seeks to strengthen the Trust's position that it is a State/Territory Body by –

1. removing the existing Trustee's power to retire and appoint a new Trustee (Clause 2.1 and 2.2 (22.3) of the Deed of Variation)
2. enabling the beneficiaries to appoint and remove a Trustee (Clause 2.2 (22.4) of the Deed of Variation), and
3. ensuring that the Board of Management is the 'governing body' of the Trust (Clause 2.3 of the Deed of Variation).

The Executive have considered the proposed variation to the Trust Deed and it is the belief that the variation will not have any impact to the Town or its unit holding as a beneficiary and recommend Council consent to the proposed deed of Variation as contained in Attachment 1.

STATUTORY REQUIREMENTS

The variation is to ensure that the Trust meets its requirements under the *Income Tax Assessment Act 1936*.

FINANCIAL CONSIDERATIONS

Nil.

OFFICER RECOMMENDATION — ITEM 10.10

That Council supports the Variation to the Trust Deed for the Local Government House Trust as provided as attached to the Ordinary Council Agenda of 25 March 2020.

Voting requirements: Simple Majority

10.11 RFT 03/2019 Plumbing and Gas Services (COUP/TENDNG/80 - Paul White, Director Corporate Services)

APPLICATION

The purpose of this report is to present to Council a summary of tenders received for RFT 03/2019 Plumbing and Gas Services for the Town of Bassendean and recommend appointment of the contractor considered to provide the best value for money to the Town.

ATTACHMENTS

Confidential Attachment No. 3:

RFT 03/2019 Plumbing and Gas Services Tender Evaluation Report.

BACKGROUND

The Town has a requirement to engage a contractor to provide Plumbing and Gas Services. The Town does not have the internal resources to supply the required services and as such requires an appropriate external service provider.

The Town had a single contract for this service with McDermott Group, which expired on 11 June 2019. Since then, the Town has procured plumbing and gas services through quotations.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of Town resources and other environmental or local economic factors.

COMMUNICATION AND ENGAGEMENT

The Request was advertised in The West Australian Newspaper and the Town's website on 26 October 2019 and closed on 20 November 2019.

STRATEGIC IMPLICATIONS

Strategic Priority 3: Built Environment:

| Objectives | Strategies | Measures of Success |
|--------------------------------|---------------------------------|------------------------------|
| <i>What we need to achieve</i> | <i>How we're going to do it</i> | <i>How we will be judged</i> |

| | | |
|-------------------------------|--------------------------------------|--|
| Enhance the Town's appearance | Improve amenity and the public realm | Community/Stakeholder Satisfaction Survey (heritage, amenity and appearance) |
|-------------------------------|--------------------------------------|--|

COMMENT

Submissions were received from the following 16 Tenderers:

- AHS Services WA Pty Ltd;
- Charter Plumbing Pty Ltd;
- Hilton Plumbing Maintenance;
- iCheckit Plumbing, Gas and Electrical;
- Link Plumbing and Gas;
- Litas Mainstone;
- Mackie Plumbing and Gas Pty Ltd;
- Majestic Plumbing Pty Ltd;
- Maxey Plumbing Pty Ltd;
- Morris Ioppolo Pty Ltd t/as MI Plumbers;
- Multiple Trades and Maintenance;
- On Tap Plumbing Gas Pty Ltd;
- Pride Plumbing Gas Pty Ltd;
- The Trustee Campbell Allsworth Family Trust t/as Snap Plumbing;
- The Trustee Triple J Trust t.as Plumbing Bros Perth Pty Ltd; and
- Venus Plumbing.

The Evaluation Panel for this tender comprised 3 members with the appropriate technical expertise and experience. The panel carried out the assessment of submissions in accordance with the Town's evaluation process in a fair and equitable manner.

The submission from iCheckit Plumbing, Gas and Electrical did not provide information regarding its organisational structure, referees or sustainability, as requested by RFT 03/2019. This submission was deemed to be non-conforming and was not considered further.

The remaining 15 Tenderers met the compliance requirements of the Tender and were considered for further evaluation against the qualitative criteria and weightings shown in the following table. The predetermined qualitative threshold was set at 60% for this tender.

| Qualitative Criteria | Weighting |
|-------------------------------------|------------------|
| Relevant Experience | 40% |
| Key Personnel, Skills and Resources | 25% |
| Demonstrated Understanding | 20% |
| Risk | 15% |

Following the qualitative assessment, the panel carried out a comparison of the submitted lump sum prices offered by each tenderer qualified for stage two to assess value for money to the Town.

Pricing is regarded as commercial in confidence and is included in the attached confidential Tender Evaluation Report.

STATUTORY REQUIREMENTS

A public tender was advertised, opened and evaluated in accordance with clauses 11(1) and 18(4) of Part 4 of the Local Government (Functions and General) Regulations 1996, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than \$150,000.

FINANCIAL CONSIDERATIONS

The estimated costs associated with this contract will be included in the Town of Bassendean's Operational Budget for each year of the contract.

OFFICER RECOMMENDATION – ITEM 10.11

That Council appoints Mackie Plumbing and Gas Services to provide plumbing and gas services to the Town of Bassendean as specified in Tender RFT 03/2019 for a period of three (3) years with an option to extend for a further one (1) year, to commence upon Council approval and contractor acceptance.

Voting requirements: Absolute majority

10.12 RFT 08/2019 (Whitfield Safe Access Street Road Rehabilitation and Improvements (Ref: ROAD/TENDNG/49 - Paul White, Director Corporate Services))

APPLICATION

The purpose of this report is to present to Council a summary of tenders received for RFT 08/2019 Whitfield Safe Access Street Road Rehabilitation and Improvements and recommend appointment of the contractor considered to provide the best value for money to the Town.

ATTACHMENTS

Confidential Attachment 4:

Tender Evaluation Report - RFT 08/2019 Whitfield Safe Access Street Road Rehabilitation and Improvements.

BACKGROUND

Whitfield Street was identified in the Town's Bike Plan as a suitable route for the Department of Transport's Safe Active Street program. Safe active streets are cycle routes on quiet local streets, where speeds are reduced to 30 km/h to allow for a safer shared street space.

The Town was successful in securing a grant from the Department of Transport's 2018-19 Safe Active Street Program for the detailed design and construction of Whitfield Street into a 'Safe Active Street'. The grant agreement is for the project to be delivered across 2018-19 and 2019-20 financial years.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of Town resources and other environmental or local economic factors.

COMMUNICATION AND ENGAGEMENT

The request was advertised in the WALGA e-procurement Portal on 10 January 2020 and closed on 5 February 2020.

STRATEGIC IMPLICATIONS

Strategic Priority 3: Built Environment:

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|--|--|
| Enhance connectivity between places and people | Connect the Town through a safe and inviting walking and cycling network | Community/Stakeholder Satisfaction Survey (roads, footpaths and cycle paths) |

COMMENT

Submissions were received from the following two Tenderers:

- Asphalttech Pty Ltd; and
- WCP Civil Pty Ltd.

The Evaluation Panel for this tender comprised 3 members with the appropriate technical expertise and experience. The panel carried out the assessment of submissions in accordance with the Town's evaluation process in a fair and equitable manner.

Both Tenderers met the compliance requirements of the Tender and were considered for further evaluation against the qualitative criteria and weightings shown in the following table. The predetermined qualitative threshold was set at 70% for this tender.

| Qualitative Criteria | Weighting |
|--|------------------|
| Capacity | 40% |
| Demonstrated Experience | 30% |
| Demonstrated Understanding of the Requirements | 30% |

Following the qualitative assessment, the panel carried out a comparison of the submitted lump sum prices offered by each tenderer qualified for stage two to assess value for money to the Town.

Pricing is regarded as commercial in confidence information and is included in the attached confidential Tender Evaluation Report.

STATUTORY REQUIREMENTS

In accordance with clause 11(2) of Part 4 of the Local Government (Functions and General) Regulations 1996, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program.

FINANCIAL CONSIDERATIONS

The Town has secured adequate funding from the Department of Transport, with the project entirely funded under the Department's 'Safe Active Street' program.

OFFICER RECOMMENDATION – ITEM 10.12

That Council appoints Asphaltech Pty Ltd to undertake the Whitfield Safe Access Street Road Rehabilitation and Improvements works as specified in Tender 08/2019, to commence upon Council approval and Contractor Acceptance, with practical completion by 31 August 2020.

Voting requirements: Absolute majority

**10.13 Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)**

The Principal Building Surveyor made the following building decisions under Delegated Authority since those reported to the last Council meeting:

| Building Applications Determined in the Month of February 2020 | | | |
|---|-------------------------------------|--|----------------------|
| Application No | Property Address | Description | Determination |
| 201900267 | 29 MARGARET STREET, ASHFIELD | CONSTRUCTION OF ANCILLARY DWELLING & SWIMMING POOL | DELEGATE APPROVED |
| 201900264 | 21 BARTON PARADE, BASSENDEAN | DWELLING ADDITIONS/ALTERATI ONS | DELEGATE APPROVED |
| 201900275 | 69 NORTH ROAD, BASSENDEAN | GARAGE | DELEGATE APPROVED |
| 201900274 | 15 BARTON PARADE, BASSENDEAN | GARAGE | DELEGATE APPROVED |
| 201900276 | 138 SECOND AVENUE, EDEN HILL | RETAINING WALLS | DELEGATE APPROVED |
| 201800260 | 33 HARDY ROAD, ASHFIELD | RETROSPECTIVE APPROVAL OF PATIO | DELEGATE APPROVED |
| 201900092 | 50A LORD STREET, EDEN HILL | COMPLETION OF RESIDENTIAL DWELLING | DELEGATE APPROVED |
| 202000032 | 14 FOURTH AVENUE, BASSENDEAN | FULL DEMOLITION OF DWELLING | DELEGATE APPROVED |
| 202000038 | 5 BROUN WAY, BASSENDEAN | 2 X PATIOS | DELEGATE APPROVED |
| 202000033 | 10 ATKINS WAY, EDEN HILL | ABOVE GROUND POOL | DELEGATE APPROVED |
| 202000037 | 18 CLARKE WAY, BASSENDEAN | FULL DEMOLITION OF DWELLING | DELEGATE APPROVED |
| 202000035 | 112A HAMILTON STREET, BASSENDEAN | 2 STOREY DWELLING | DELEGATE APPROVED |
| 202000031 | 81 KATHLEEN STREET, BASSENDEAN | SINGLE STOREY DWELLING | DELEGATE APPROVED |
| 202000039 | 99 IVANHOE STREET, EDEN HILL | PATIO | DELEGATE APPROVED |
| 202000016 | 58 FREELAND SQUARE, EDEN HILL | PATIO | DELEGATE APPROVED |
| 202000010 | 70 REID STREET, BASSENDEAN | TWO STOREY ADDITION TO DWELLING | DELEGATE APPROVED |
| 202000009 | 113 HAMILTON STREET, BASSENDEAN | CARPORT | DELEGATE APPROVED |

| | | | |
|-----------|----------------------------------|--|-------------------|
| 202000001 | 140 WEST ROAD, BASSENDEAN | PATIO | DELEGATE APPROVED |
| 202000044 | 49 THIRD AVENUE, BASSENDEAN | GABLE ALUMINIUM PATIO | DELEGATE APPROVED |
| 202000040 | 147 WHITFIELD STREET, | SHED | DELEGATE APPROVED |
| 202000046 | 8 MCGLEW STREET, EDEN HILL | FIBREGLASS POOL & TEMPORARY CONSTRUCTION BARRIER | DELEGATE APPROVED |
| 202000041 | 5 FOURTH AVENUE, BASSENDEAN | UNAUTHORISED WORKS - REAR VERANDAH & PERGOLA | DELEGATE APPROVED |
| 202000045 | 8 MCGLEW STREET, EDEN HILL | POOL BARRIER FENCE | DELEGATE APPROVED |
| 202000043 | 5 SEVENTH AVENUE, BASSENDEAN | CONSTRUCTION OF CARPORT RETAINING WALL FENCE POOL | DELEGATE APPROVED |
| 202000047 | 44 IRELAND WAY, BASSENDEAN | INTERNAL ALTERATIONS TO DWELLING AND PATIO ADDITION | DELEGATE APPROVED |
| 202000024 | 11 ANSTEY ROAD, BASSENDEAN | UNAUTHORISED WORK - INTERNAL ALTERATIONS INCLUDING LOFT STORAGE INTERNAL WALL LAYOUT & FORMATION OF ENSUITE | DELEGATE APPROVED |
| 202000026 | 50 NORTH ROAD, BASSENDEAN | SINGLE STOREY DWELLING | DELEGATE APPROVED |
| 202000029 | 209 ANZAC TERRACE, BASSENDEAN | SHED | DELEGATE APPROVED |
| 202000027 | 21 IRELAND WAY, BASSENDEAN | SINGLE DWELLING & GARAGE | DELEGATE APPROVED |
| 201900147 | 50A LORD STREET, EDEN HILL | HOUSE SLAB AND RETAINING WALLS | DELEGATE APPROVED |
| 201900160 | 21 BRADSHAW STREET, EDEN HILL | SHED BUILDING TO REAR OF PROPERTY | DELEGATE APPROVED |
| 201900267 | 29 MARGARET STREET, ASHFIELD | CONSTRUCTION OF ANCILLARY DWELLING & SWIMMING POOL | DELEGATE APPROVED |

OFFICER RECOMMENDATION – ITEM 10.13

That Council notes the decisions made under delegated authority by the Principal Building Surveyor.

Voting requirement: Simple majority

10.14 Determinations Made by Development Services (Ref: LUAP/PROCED/1 – Christian Buttle, Senior Planning Officer)

The Manager Development and Place made the following planning decisions under Delegated Authority since those reported to the last Council meeting:

| PLANNING AND SUBDIVISION APPLICATIONS DETERMINED TO 28 FEBRUARY 2020 | | | |
|---|---|---|----------------------|
| APPLICATION NUMBER | PROPERTY ADDRESS | DESCRIPTION | DETERMINATION |
| 2019-086 | NO. 39, 39A AND 39B IVANHOE STREET, BASSENDEAN 6054 | THREE SINGLE HOUSES | DELEGATE APPROVED |
| 2019-110 | 139 WHITFIELD STREET BASSENDEAN 6054 | OUTBUILDING | DELEGATE APPROVED |
| 2019-136 | 3 ALICE STREET BASSENDEAN 6054 | ADDITIONS AND ALTERATIONS TO GENERAL INDUSTRIAL DEVELOPMENT | DELEGATE APPROVED |
| 2019-163 | 21 BRADSHAW STREET EDEN HILL 6054 | OUTBUILDING | DELEGATE APPROVED |
| 2019-166 | 17 WATKINS STREET EDEN HILL 6054 | EXISTING CARPORT | DELEGATE APPROVED |
| 2020-003 | 15 BARTON PARADE BASSENDEAN 6054 | GARAGE | DELEGATE APPROVED |
| 2020-007 | 1/140 WEST ROAD BASSENDEAN 6054 | PATIO | DELEGATE APPROVED |
| 2020-008 | 87 HAMILTON STREET BASSENDEAN 6054 | OUTBUILDING | DELEGATE APPROVED |
| 2020-009 | 45 PARKER STREET BASSENDEAN 6054 | CHANGE OF USE TO USE NOT LISTED (AIR BnB) | DELEGATE APPROVED |
| 2020-019 | 3-5 NORTH ROAD BASSENDEAN 6054 | RE ROOF TO SINGLE HOUSE | DELEGATE APPROVED |
| 2020-021 | 1A MAY HOLMAN DRIVE BASSENDEAN 6054 | ADDITIONS AND ALTERATIONS TO BASSENDEAN MEN'S SHED | DELEGATE APPROVED |
| 2020-024 | 90 KATHLEEN STREET BASSENDEAN 6054 | ADDITIONS AND ALTERATIONS TO SINGLE HOUSE | DELEGATE APPROVED |

| SUBDIVISION APPLICATIONS | | | |
|---------------------------------|-------------------------------------|--------------------------|---|
| WAPC 83-20 | 14 PALMERSTON ST BASSENDEAN 6054 | TWO LOT SURVEY STRATA | STATUTORY ADVICE – RECOMMEND APPROVAL |

OFFICER RECOMMENDATION – ITEM 10.14

That Council notes the decisions made under delegated authority by the Manager, Development and Place.

Voting requirement: Simple majority

10.15 Council Resolutions Recommended for Deletion (Ref: GOVN/CCLMEET/1 – Peta Mabbs, CEO)

At the Ordinary Council meeting held on 14 December 2010, it was resolved that only those items that are to be deleted from the implementation of Council resolutions be referred to Council, and all other items in progress be included in the CEO's Bulletin on the last Friday of the month.

STRATEGIC IMPLICATIONS

Strengthen Council governance and compliance.

COMMENT

At its meeting held on 25 February 2020, Council considered the Quarterly Report Ended 31 December 2019. A report on the those Outstanding Council Resolutions recommended for deletion was included as part of the Quarterly Report.

At the February Ordinary Council Meeting, as part of the Quarterly Report, the Council Resolutions recommended for deletion were deferred. Councillors expressed a desire to review them further. These were provided in the CEO Bulletin dated 13 March 2020. No feedback to date has been received.

The following table detail those resolutions of the Council that are recommended for deletion:

| REC_NO. | OFFICER | DESCRIPTION | ACTION_TAKEN |
|-------------|-------------|--|--|
| ROC19/67785 | DAVID DWYER | OCM-14/7/19 - SAFE ACTIVE STREET FOR WHITFIELD STREET BASSENDEAN MOVED CR MCLENNAN SECONDED CR QUINTON THAT COUNCIL: 1.RECEIVES AND APPROVES THE DESIGN OF WHITFIELD SAFE ACTIVE STREET FOR THE PURPOSE OF FINAL CONSULTATION ON THE DETAILED DESIGNS WITH RESIDENTS OF WHITFIELD STREET BASSENDEAN PRIMARY SCHOOL AND P&C BUSINESSES LOCATED ON WHITFIELD STREET AND ANY COMMUNITY MEMBERS WHO PROVIDED FEEDBACK DURING THE INITIAL CONSULTATION; 2.APPROVES FURTHER COMMUNITY ENGAGEMENT ON THE WHITFIELD SAFE ACTIVE STREET AS OUTLINED IN THIS REPORT; 3.REQUESTS THAT WHERE POSSIBLE DEEP ROOT ZONES BE INCORPORATED INTO VEGETATED SLOW POINTS TO ALLOW FOR THE PLANTING OF ADDITIONAL SHADE TREES; 4.REQUESTS THAT THE TOWN | REPORT WAS PRESENTED AT DECEMBER 2019 OCM – THIS ROC IS NOW SUPERSEDED BY ROC 19/69547. RECOMMEND DELETION |

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|--------------------|--------------------|---|---------------------------------------|
| | | <p>UNDERTAKE STREET TREE PLANTING IN ALIGNMENT WITH THE TOWN'S TARGET OF 70% CANOPY COVER OF ROAD RESERVES ON VERGES ALONG THE WEST SIDE OF WHITFIELD STREET DURING THE 2020 WINTER PLANTING SEASON TO FURTHER IMPROVE WALKABILITY OF THE SAFE ACTIVE STREET; 5.REQUESTS A FURTHER REPORT BE PRESENTED TO COUNCIL FOLLOWING CONSULTATION ON THE DETAILED DESIGNS OUTLINING ANY FURTHER FEEDBACK ANY PROPOSED CHANGES AND SEEKING APPROVAL OF THE DESIGN FOR CONSTRUCTION; 6.ENDORSES CONSTRUCTION TAKE PLACE DURING THE SCHOOL HOLIDAY PERIOD TO MINIMISE DISRUPTION TO THE SCHOOL COMMUNITY.</p> | |
| <p>ROC19/69547</p> | <p>DAVID DWYER</p> | <p>OCM-16/11/19 - GREEN TRAIL AND SUCCESS HILL PRINCIPAL SHARED PATH MOVED CR GANGELL SECONDED CR QUINTON THAT COUNCIL: 1.NOTES THE DEPARTMENT OF TRANSPORT'S AGREEMENT TO CONTRIBUTE UP TO \$50000 TOWARDS THE TOWN'S GREEN TRAIL PROJECT CONDITIONAL ON THE REMAINING 230 METRE LENGTH OF PSP BEING CONSTRUCTED; 2.NOTES THE DEPARTMENT OF TRANSPORT AGREEMENT TO EXTEND THE SCOPE OF THE GREEN TRAIL ROUTE TO INCLUDE KELLY PARK; 3.NOTES COMMUNITY SUPPORT FOR A GREEN TRAIL AS OUTLINED IN CONSULTATION REPORT NOVEMBER 2019; 4.NOTES THAT THE GREEN TRAIL ROUTE WILL BE DESIGNED AND MAINTAINED BY THE TOWN WITH FUNDING AND SUPPORT BEING PROVIDED FROM THE DEPARTMENT OF TRANSPORT AND THAT FURTHER CONSULTATION BE CARRIED OUT IN 2020 TO ENSURE IT COMPLEMENTS AND ADDS TO THE AREA'S BIODIVERSITY AND CHARACTER; 5.NOTES PREVIOUS IN PRINCIPLE SUPPORT FOR THE PSP OPTION 3 AS ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 26 NOVEMBER 2019; 6.AUTHORISES THE DEPARTMENT OF TRANSPORT AND MAIN ROADS WA TO CONSTRUCT THE PSP OPTION 3; AND 7.NOTES THE DEPARTMENT OF TRANSPORT'S FORMAL RESPONSE ON OPTION 4.</p> | <p>COMPLETED. RECOMMEND DELETION.</p> |

| | | | |
|--------------------|--------------------|--|--------------------------------------|
| <p>ROC19/69643</p> | <p>DAVID DWYER</p> | <p>OCM-10/12/19 - SAFE ACTIVE STREET FOR WHITFIELD STREET BASSENDEAN MOVED CR QUINTON SECONDED CR BARTY THAT COUNCIL: 1.NOTES THE WHITFIELD SAFE ACTIVE STREET SEPTEMBER 2019 CONSULTATION ANALYSIS REPORT; 2.NOTES DESIGN AMENDMENTS IDENTIFIED THROUGH COMMUNITY CONSULTATION SEPTEMBER 2019 AND TO REDUCE CONSTRUCTION COSTS; AND 3.APPROVES THE AMENDED WHITFIELD SAFE ACTIVE STREET DESIGN DECEMBER 2019 AS ATTACHED TO THE ORDINARY COUNCIL MEETING AGENDA OF 17 DECEMBER 2019 FOR TENDERING AND CONSTRUCTION SUBJECT TO ADEQUATE FUNDING BEING SECURED FROM DEPARTMENT OF TRANSPORT.</p> | <p>COMPLETED RECOMMEND DELETION.</p> |
| <p>ROC19/67786</p> | <p>DAVID DWYER</p> | <p>OCM-17/7/19 - SUCCESS HILL PRINCIPAL SHARED PATH MOVED CR WILSON SECONDED CR QUINTON CR HAMILTON THAT COUNCIL: 1.NOTES THE RECENT CONSULTATION UNDERTAKEN BY DEPARTMENT OF TRANSPORT IN MAY 2019 SINCE COUNCIL'S EARLIER RESOLUTION OCM – 10/02/18; 2.NOTES THAT FOLLOWING FEEDBACK FROM THE COMMUNITY CONCERNING THE LOSS OF TREES TWO ADDITIONAL ALIGNMENT OPTIONS THAT USE MORE OF THE ROAD SPACE WERE PREPARED AND PROVIDED TO THE COMMUNITY FOR FEEDBACK; 3.NOTES THE RESULT OF THE SURVEY OF 76 PEOPLE WHICH INDICATED THAT 48% OF THOSE SURVEYED PREFERRED OPTION 3 WHICH INVOLVES REDUCING THE ROAD WIDTH FOR THE LENGTH OF THE PRINCIPAL SHARED PATH TO MINIMISE USE OF THE VERGE SPACE AND IMPACT ON EXISTING VEGETATION; 4.PROVIDES IN PRINCIPAL SUPPORT OF OPTION 3 AND REQUESTS THE DEPARTMENT OF TRANSPORT UNDERTAKE DETAILED DESIGN OF OPTION 3; 5.RESCINDS OCM – 10/02/18 THAT STATES (IN PART) THAT COUNCIL: 3. APPROVES IN PRINCIPLE THE REVISED CONCEPT PLAN 245215-54-SKE- 001 REV A FOR THE DESIGN AND CONSTRUCTION OF THE RAILWAY PARADE PRINCIPAL SHARED PATH SUBJECT TO: (I) ANY VEGETATION REQUIRING REMOVAL BEING REPLACED 3:1 ALONG THE PRINCIPAL SHARE PATH THROUGH THE TOWN OF BASSENDEAN AS PER THE PREVIOUS OFFER; AND (II) THE DEPARTMENT OF TRANSPORT IMPLEMENTING THE “GREEN ROUTE”</p> | <p>COMPLETED RECOMMEND DELETION.</p> |

PILOT PROJECT TO SUPPORT ACTIVATION OF THE PROPOSED RAILWAY PARADE PRINCIPAL SHARED PATH; 6.NOTES THE DEPARTMENT OF TRANSPORT'S COMMITMENT TO IMPLEMENT A "GREEN ROUTE" DEMONSTRATION PROJECT TO SUPPORT ACTIVATION OF THE SUCCESS HILL PRINCIPAL SHARED PATH DESIGNED TO BE VISUALLY APPEALING COMBINING NATURAL PLANTING AND GREENERY TO CREATE A MORE PLEASANT WALKING AND RIDING EXPERIENCE BY INCREASING NATURAL LANDSCAPING SHADE SHELTER AND AMENITY; 7.NOTES RECENT DISCUSSIONS WITH THE DEPARTMENT OF TRANSPORT CONFIRMING THAT AS OPTION 3 MINIMISES THE REMOVAL OF TREES ALONG THE SECTION OF THE PRINCIPAL SHARED PATH THROUGH SUCCESS HILL THE SCOPE OF THE "GREEN ROUTE" PLANTINGS CAN BE EXTENDED FURTHER ALONG THE PATH TOWARDS BASSENDEAN TRAIN STATION; 8.NOTES THAT THE GREEN TRANSPORT ROUTE WILL BE DESIGNED AND MAINTAINED WITH THE INVOLVEMENT OF THE TOWN AND THE LOCAL COMMUNITY TO ENSURE IT COMPLEMENTS AND ADDS TO THE AREA'S BIODIVERSITY AND CHARACTER; 9.SEEKS THE DEPARTMENT OF TRANSPORT TO EXTEND THE SCOPE OF THE GREEN TRANSPORT ROUTE TO INCLUDE KELLY PARK TO ACHIEVE INCREASED NATURAL LANDSCAPING SHADE SHELTER AND AMENITY INCLUDING LIGHTING; 10.APPROVES FURTHER ENGAGEMENT TO BE UNDERTAKEN BY THE TOWN VIA YOUR SAY AND A LOCAL LETTERBOX DROP. THIS IS TO OUTLINE THE PURPOSE OF THE RECENT CONSULTATION TO ADVISE THE COMMUNITY OF THE OUTCOME OF THE CONSULTATION TO ALLOW ANY FEEDBACK ON THE PREFERRED OPTION 3 IN ADDITION TO PROVIDING INFORMATION REGARDING THE PROPOSED GREEN TRANSPORT ROUTE PILOT; AND 11.SUPPORTS A FOLLOW UP REPORT TO BE PRESENTED TO COUNCIL AT THE AUGUST 2019 OUTLINING ANY FURTHER FEEDBACK FROM THE COMMUNITY AND NEXT STEPS. 12. WRITES TO THE DEPARTMENT OF TRANSPORT FORMALLY SEEKING ITS RESPONSE ON THE POSSIBILITY OF AN OPTION 4.

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|-------------|------------|--|--|
| ROC20/70741 | DONNA SHAW | <p>OCM-6/02/20 - ADDITIONS AND ALTERATIONS TO SHOP (CHEMIST) AND MEDICAL CENTRE AT LOT 37 (NO.1B) COLSTOUN ROAD ASHFIELD MOVED CR WILSON SECONDED CR HAMILTON THAT COUNCIL APPROVES THE APPLICATION FOR DEVELOPMENT APPROVAL FOR THE PROPOSED ADDITIONS AND ALTERATIONS TO THE EXISTING SHOP (CHEMIST) AND PARTIAL CHANGE OF USE TO MEDICAL CENTRE AT LOT 37 (NO.1B) COLSTOUN ROAD ASHFIELD SUBJECT TO THE FOLLOWING CONDITIONS: 1.THE 'SHOP' AND 'MEDICAL CENTRE' OPERATING IN ACCORDANCE WITH THE APPROVED BUSINESS DETAILS RECEIVED 19 DECEMBER 2019 AND 31 JANUARY 2020 AND 19 FEBRUARY 2020 WHICH FORMS PART OF THIS APPROVAL. 2.THE LOADING AND/OR UNLOADING OF VEHICLES IS TO OCCUR ON-SITE AND IN A MANNER THAT DOES NOT INTERFERE WITH THE PARKING OF VEHICLES IN THE CAR PARK. 3.PRIOR TO OR IN CONJUNCTION WITH THE APPLICATION FOR A BUILDING PERMIT THE APPROVED PLANS ARE TO BE MODIFIED SUCH THAT THE ENCLOSED BIN STORE AREA AT THE REAR OF THE SITE: A.IS CONSTRUCTED OF 1.8M HIGH MASONRY WALLS; B.IS PROVIDED WITH A NON-VISUALLY PERMEABLE SELF-CLOSING GATE; AND C. INCLUDES THE INSTALLATION OF A FLOOR WASTE TO THE BASE OF THE BIN STORE AREA. 4.THE MEDICAL CENTRE USE IS LIMITED TO TWO CONSULTANTS AT ANY ONE TIME.</p> | APPROVAL WAS ISSUED ON 26 FEB 2020. RECOMMEND DELETION |
| ROC20/70742 | DONNA SHAW | <p>OCM-7/2/20 - THIRD PARTY APPEAL RIGHTS IN PLANNING – WALGA CONSULTATION WITH MEMBERS MOVED CR WILSON SECONDED CR QUINTON THAT COUNCIL ADVISES THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION THAT IT DOES NOT SUPPORT THE AUGUST 2019 MOTION TO AMEND THE PREFERRED MODEL FOR THIRD PARTY APPEAL RIGHTS IN WESTERN AUSTRALIA.</p> | WALGA HAS BEEN INFORMED OF COUNCIL'S DECISION. RECOMMEND DELETION. |
| ROC18/64884 | DONNA SHAW | <p>OCM-10/2/19 - PROPOSED AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 MOVED CR BROWN SECONDED CR MYKYTIUK THAT: 1.COUNCIL RESOLVES TO SUPPORT TO INITIATE PROPOSED AMENDMENT NO. 11 TO THE TOWN OF BASSENDEAN LOCAL PLANNING SCHEME NO. 10 TO MODIFY TABLE 1 – ZONING TABLE BY CHANGING THE LAND USE PERMISSIBILITY OF</p> | AMENDMENT HAS BEEN GAZETTED - RECOMMEND DELETION. |

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| | | <p>'CONVENIENCE STORE' AND 'SERVICE STATIONS' IN THE TOWN CENTRE AND LOCAL SHOPPING ZONES TO AN 'X' USE MEANING THE USE(S) WILL NOT BE PERMITTED IN THESE ZONES; 2.SUCH AMENDMENT IS A "STANDARD" AMENDMENT PURSUANT TO THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS BY VIRTUE OF IT BEING: 1.AN AMENDMENT THAT WOULD HAVE MINIMAL IMPACT ON LAND IN THE SCHEME AREA THAT IS NOT THE SUBJECT OF THE AMENDMENT. II.AN AMENDMENT THAT IS NOT A COMPLEX OR BASIC AMENDMENT. 3.THE PROPOSAL BE REFERRED TO THE ENVIRONMENTAL PROTECTION AUTHORITY FOR COMMENT PRIOR TO ADVERTISING; 4.THE AMENDMENT BE ADVERTISED FOR A PERIOD OF 42 DAYS IN ACCORDANCE WITH THE REQUIREMENTS FOR A STANDARD AMENDMENT; AND 5.FOLLOWING THE ADVERTISEMENT PERIOD PRESENT THE PROPOSAL BACK TO COUNCIL FOR FURTHER CONSIDERATION. Z OCM-25/12/18 - NOTICE OF MOTION – CR HAMILTON: CHANGING THE PERMITTED USE OF PROPERTIES MOVED CR HAMILTON SECONDED CR WILSON THAT COUNCIL: 1.REQUESTS STAFF TO REVIEW AND COMMENCE THE PROCESS OF CHANGING THE PERMITTED USE OF PROPERTIES ZONED LOCAL SHOPPING TO PROHIBIT DEVELOPMENT OF 'CONVENIENCE STORES PROVIDING FOR THE SALE OF FUEL AND CONVENIENCE GOODS' AND 'SERVICE STATIONS' AT UNDESIRABLE LOCATIONS WITHIN THE TOWN; AND 2.REQUESTS STAFF TO REVIEW AND COMMENCE THE PROCESS OF CHANGING THE PERMITTED USE OF PROPERTIES ZONED TOWN CENTRE TO PROHIBIT DEVELOPMENT OF 'CONVENIENCE STORES PROVIDING FOR THE SALE OF FUEL AND CONVENIENCE GOODS' AND 'SERVICE STATIONS' AT UNDESIRABLE LOCATIONS WITHIN THE TOWN'S CENTRAL BUSINESS DISTRICT.</p> | |
| <p>ROC17/53219</p> | <p>LUKE GIBSON</p> | <p>OCM/8/2/17 - DESIGN WA INITIATIVE MOVED CR BRIDGES SECONDED CR PULE THAT: 1.COUNCIL THANKS THE WESTERN AUSTRALIAN PLANNING COMMISSION (WAPC) FOR GRANTING AN EXTENSION OF TIME TO LODGE A SUBMISSION ON ITS DESIGN WA INITIATIVE; 2.COUNCIL ENDORSES THE</p> | <p>A BROAD REVIEW OF ALL LPPS IS UNDERWAY AND WILL BE REFERRED TO COUNCIL IN DUE COURSE. RECOMMEND DELETION.</p> |

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| | | <p>PRELIMINARY SUBMISSION DATED AND LODGED WITH THE DEPARTMENT OF PLANNING (DOP) ON 17 FEBRUARY 2017; 3.AS A MATTER OF PRIORITY COUNCIL REVIEWS AND REVISES LOCAL PLANNING POLICY 1.14 DESIGN REVIEW PANEL POLICY SO THAT BY THE TIME SPP7 IS GAZETTED THE OPERATION AND CONDUCT OF THE TOWN'S DESIGN REVIEW PANEL GENERALLY ALIGNS WITH THE 'BEST-PRACTICE' PRINCIPLES PROCESSES AND CONDUCT PROVISIONS CITED IN THE WAPC'S DRAFT OR SUBSEQUENT FINALISED DESIGN REVIEW GUIDELINE AND THE: A)REVIEW IS TO INCLUDE AN ESTIMATE OF THE ANNUAL EXPENSE TO THE TOWN TO OPERATE ITS DESIGN REVIEW PANEL INCLUDING THE ESTIMATED LEVEL OF REMUNERATION FOR PANEL MEMBERS (NOT EMPLOYED AS STAFF); B)ESTIMATED EXPENSE OF OPERATING THE TOWN'S DESIGN REVIEW PANEL BE CONSIDERED AS PART OF THE 2017-2018 BUDGET DELIBERATIONS; AND C)POLICY ALIGNS WITH THE SUBMISSION LODGED WITH THE DEPT OF PLANNING ON 17 FEBRUARY 2017 AND THE SPECIFIC COMMENTS IN THE DRAFT DESIGN POLICY PREPARED BY THE TOWN'S DIRECTOR STRATEGIC PLANNING ADDRESSES PRIMARY CONTROLS FORWARDED TO THE WAPC FOR ENDORSEMENT. 4.CLARIFIES WITH THE DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES AND THE DEPARTMENT OF PLANNING WHETHER THERE IS POTENTIAL FOR THE RECOVERY OF FEES FROM PROPONENTS OF DEVELOPMENT TO CONDUCT DESIGN REVIEWS BY THE TOWN'S DESIGN REVIEW PANEL.</p> | |
| <p>ROC19/69641</p> | <p>LUKE GIBSON</p> | <p>OCM-8/12/19 - FINALISATION OF TOWN PLANNING SCHEME NO. 4A MOVED CR HAMILTON SECONDED CR QUINTON THAT COUNCIL PROCEEDS WITH THE FINALISATION OF TOWN PLANNING SCHEME NO. 4A ON THE FOLLOWING BASIS: 1.STAFF WILL ADVOCATE TO THE DEPARTMENT OF PLANNING LANDS AND HERITAGE THAT IT PURCHASES THE 10 PROPERTIES PREVIOUSLY ACQUIRED BY THE TOWN WHICH ARE RESERVED FOR PARKS AND RECREATION UNDER THE METROPOLITAN REGION SCHEME. 2.STAFF WILL OBTAIN ESTIMATES OF THE LIKELY COSTS ASSOCIATED WITH THE REMEDIATION AND SUBDIVISION INTO TWO LOTS OF 14 (LOT 103) IVESON</p> | <p>TPS4A PROJECT TO BE CAPTURED AS A DISCREET PROJECT UNDER COUNCIL CORPORATE REPORTING. RECOMMEND DELETION</p> |

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| | | <p>PLACE AS WELL AS LAND VALUATIONS FOR THOSE SITES. 3.STAFF WILL OBTAIN ESTIMATES OF THE LIKELY COSTS ASSOCIATED WITH CREATION OF THE PROPOSED HAMILTON STREET LOT AS WELL AS A LAND VALUATION FOR THAT SITE. 4.THAT THE FOLLOWING BE CONSIDERED FOR INCLUSION IN THE 2020/21 BUDGET: •THE COST OF THE REMEDIATION OF 14 (LOT 103) IVESON PLACE; •THE SALE OF THE TWO LOTS CREATED FROM 14 (LOT 103) IVESON PLACE FOLLOWING REMEDIATION; •THE PURCHASE OF PART OF 97 (LOT 1003) KENNY STREET AND PART OF 13 (LOT 12) HATTON COURT; •THE COST OF CREATING THE PROPOSED HAMILTON STREET LOT; AND •THE SALE OF THE PROPOSED HAMILTON STREET LOT. 5.THAT THE FOLLOWING BE CONSIDERED FOR INCLUSION IN THE CORPORATE BUSINESS PLAN FOR THE 2021/22 FINANCIAL YEAR: •THE PURCHASE OF PARTS OF 18 (LOT 130) ANSTEY ROAD AND 17 (LOT 113) HARCOURT STREET AFTER OBTAINING SWORN LAND VALUATIONS. 6.THAT THE OWNERS OF 29 (LOT 206) HYLAND STREET 18 (LOT 130) ANSTEY ROAD AND 17 (LOT 113) HARCOURT STREET BE ADVISED OF THE NEED TO SUBDIVIDE THEIR LAND TO FACILITATE ACQUISITION BY THE TOWN; 7.THAT THE POTENTIAL OF A LAND SWAP OR PURCHASE OF 29 (LOT 206) HYLAND STREET BE INVESTIGATED BY TOWN STAFF WITH ALL NEIGHBOURING AND ADJOINING PROPERTY HOLDERS AND BE THE SUBJECT OF A REPORT TO COUNCIL; 8.THAT A REPORT BE PROVIDED TO COUNCIL REVIEWING ALL FINANCIAL CONSIDERATIONS AFTER POINTS 1 THROUGH 7 ARE SUBSTANTIALLY COMPLETED WHERE COUNCIL WILL FURTHER CONSIDER THE FUTURE OF 17 (LOT 163) AND 19 (LOT 162) ANSTEY ROAD.</p> | |
| <p>ROC19/69541</p> | <p>LUKE GIBSON</p> | <p>OCM-10/11/19 - BASSENDREAM OUR FUTURE PRELIMINARY ENGAGEMENT REPORT MOVED CR WILSON SECONDED CR QUINTON THAT COUNCIL ADOPTS THE BASSENDREAM OUR FUTURE PRELIM ENGAGEMENT REPORT (CREATING COMMUNITIES OCTOBER 2019) ATTACHED TO THE ORDINARY COUNCIL MEETING AGENDA OF 26 NOV 2019 AS AN ESSENTIAL INPUT IN THE PREPARATION OF A NEW LPS AND STRATEGIC COMMUNITY PLAN.</p> | <p>NO FURTHER ACTION REQUIRED. RECOMMEND FOR DELETION.</p> |

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| ROC18/63105 | LUKE GIBSON | <p>OCM-18/08/18 - PEOPLE SERVICES COMMITTEE MEETING HELD ON 14 AUGUST 2018 MOVED CR QUINTON SECONDED CR BROWN THAT COUNCIL:</p> <p>1.RECONFIRMS ITS COMMITMENT AS A REFUGEE WELCOME ZONE AND AUTHORISES THE TOWN TO SIGN THE REFUGEE WELCOME ZONE DECLARATION; 2.CONSIDERS WHAT ACTIONS THE TOWN CAN TAKE IN SUPPORT OF THE DECLARATION PRINCIPLES INCLUDING:</p> <p>A)CONDUCTING CULTURAL EVENTS; B)PROMOTING THE EMPLOYMENT OF REFUGEES TO BUSINESSES IN THE TOWN; C)CONTACTING REFUGEE ADVOCACY GROUPS FOR ADVICE ON HOW TO WELCOME REFUGEES COMING INTO BASSENDEAN; D)EXPLORING OPPORTUNITIES TO MAKE CONTACT WITH REFUGEES COMING INTO BASSENDEAN; 3.AMENDS THE COMMITTEE’S INSTRUMENT OF APPOINTMENT AND DELEGATION TO INCLUDE PROJECTS LISTED IN THE 2018-2022 CORPORATE PLAN AS BEING THOSE RELEVANT TO THE COMMITTEE; 4.APPROVES AN ADDITIONAL PEOPLE SERVICES COMMITTEE BE HELD ON TUESDAY 9 OCTOBER; 5.RECEIVES THE REPORT OF THE MEETING OF THE PEOPLE SERVICES COMMITTEE HELD ON TUESDAY 14 AUGUST 2018.</p> | <p>DEPUTY MAYOR CR HAMILTON SIGNED THE WELCOME SCROLL ON 6 NOVEMBER 2019 WHICH CONTAINS OVER 100 SIGNATURES FROM REFUGEE WELCOME ZONE COUNCILS. COUNCIL WILL HAVE THE OPPORTUNITY TO CONSIDER REFUGEE WELCOME ZONE INITIATIVES AND PRINCIPLES AS PART OF CREATING A CONCLUSIVE COMMUNITY. RECOMMEND FOR DELETION.</p> |
| ROC17/54998 | LUKE GIBSON | <p>OCM-23/7/17 - NOTICE OF MOTION – CR PULE: REPORT ON POTENTIALS OF LOTS 162 163 ANSTEY ROAD BASSENDEAN MOVED CR PULE SECONDED CR GANGELL THAT A REPORT BE PREPARED FOR COUNCIL’S CONSIDERATION REGARDING AN ORDERLY PROCESS TO SET A COURSE TO DEVELOP THE BEST OUTCOMES AND POTENTIALS FOR LOTS 162 AND 163 ANSTEY ROAD BASSENDEAN. FOR THE TOWN OF BASSENDEAN.</p> | <p>INCORPORATED INTO REPORT ON FINALISATION OF TOWN PLANNING SCHEME NO 4A PRESENTED TO THE DECEMBER 2019 COUNCIL MEETING. RECOMMEND DELETION.</p> |
| ROC19/69651 | LUKE GIBSON | <p>OCM-17/12/19 -BLEMC MEETING DATES 2020 MOVED CR MCLENNAN SECONDED CR QUINTON THAT: 1.COUNCIL ENDORSES THE FOLLOWING 2020 MEETING DATES OF THE BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER 48 OLD PERTH ROAD BASSENDEAN COMMENCING AT 3.30PM: •5 FEBRUARY 2020 •1 APRIL 2020 •1 JULY 2020; AND •7 OCTOBER 2020 2.CR HAMILTON REPLACES CR MCLENNAN AS A MEMBER OF THE BLEMC FOR THE 2019/21 TERM.</p> | <p>NO FURTHER ACTION REQUIRED AS MEETING DATES ADVERTISED AND LIST OF DELEGATES ADVERTISED. RECOMMEND DELETION.</p> |

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| <p>ROC19/69540</p> | <p>LUKE GIBSON</p> | <p>LOCAL INTEGRATED TRANSPORT PLAN OCM-9/11/19 - MOVED CR MCLENNAN SECONDED CR HAMILTON THAT COUNCIL: 1.ADOPTS THE LOCAL INTEGRATED TRANSPORT PLAN AS ATTACHED TO THE ORDINARY COUNCIL MEETING AGENDA OF 26 NOVEMBER 2019 WITH THE FOLLOWING AMENDMENTS: •AT2 – CHANGE PRIORITY TO 'SHORT'. •RN1 (PT7) & RN2 – GUILDFORD ROAD MODIFICATIONS TO INCLUDE RETAINING EXISTING TREE BOULEVARD. THE TOWN WISHES TO RETAIN THE AVENUE OF MATURE TREES ALONG GUILDFORD ROAD AND THEREFORE ADVOCATES FOR THE PUBLIC TRANSIT AUTHORITY TO RETAIN LAND ADJOINING THE NORTHERN SIDE OF GUILDFORD ROAD WHICH IS PROPOSED TO BE GIVEN TO MAIN ROADS TO FACILITATE POTENTIAL WIDENING OF GUILDFORD ROAD. •RN8 – DESIGN AND CONSULT TO FURTHER REFINE VARIOUS OPTIONS FOR MODIFICATION OF THE WALTER ROAD EAST/LORD STREET/SEVENTH AVENUE INTERSECTION AND THE SUCCESS ROAD/LORD STREET INTERSECTION TO ADDRESS ACCESS/EGRESS TO THE SUCCESS HILL AREA. •RN8 – CHANGE PRIORITY TO 'SHORT' – ENGINEERING FEASIBILITY AND MODELLING REQUIRED TO ASCERTAIN IMPACTS OF VARIOUS OPTIONS WITH A VIEW TO DECIDING WHETHER THIS PROPOSAL SHOULD BE ADOPTED. 2.USES THE LOCAL INTEGRATED TRANSPORT PLAN AS A KEY STRATEGIC ADVISORY TOOL TO ACHIEVE THOSE OUTCOMES WHICH RELY ON OTHER AGENCIES AS STAKEHOLDERS.</p> | <p>COMPLETE. RECOMMEND FOR DELETION.</p> |
| <p>ROC19/66662</p> | <p>LUKE GIBSON</p> | <p>OCM-15/04/19 - FINALISATION OF TOWN PLANNING SCHEME NO. 4A MOVED CR GANGELL SECONDED CR HAMILTON THAT PLANNING STAFF PREPARE A FURTHER REPORT FOR COUNCIL TO EXAMINE ALTERNATIVE STRATEGIES TO REDUCE THE LIKELY LOSSES THAT TOWN PLANNING SCHEME NO. 4A IS LIKELY TO MAKE IF IT WERE TO BE BROUGHT TO FINALISATION.</p> | <p>A REPORT WAS PRESENTED TO COUNCIL IN DECEMBER 2019. RECOMMEND DELETION</p> |

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| ROC18/64873 | LUKE GIBSON | <p>OCM-25/04/19 - COMMERCIAL OFFER FOR THIRD-PARTY SIGNAGE ON PAYPHONE FACILITIES - JCDECAUX AUSTRALIA MOVED CR QUINTON SECONDED CR WILSON THAT:</p> <p>1.COUNCIL REJECT THE OFFER FROM JCDECAUX AUSTRALIA TO INSTALL A DIGITAL PAY PHONE IN THE TOWN OF BASSENDEAN; AND 2.A DRAFT DIGITAL ADVERTISING POLICY BE RESEARCHED AND COMPILED AND RETURNED TO COUNCIL BEFORE ANY OTHER OFFERS FOR DIGITAL ADVERTISING BE CONSIDERED BY THE TOWN LISTING EXAMPLES OF THE IMPACTS OF DIGITAL ADVERTISING FROM AROUND AUSTRALIA INCLUDING THE IMPACTS ON MENTAL HEALTH. OCM-6/12/18 - PROPOSED THIRD-PARTY SIGNAGE ON PAYPHONE FACILITY- ADJACENT TO THE BASSENDEAN HOTEL LOT 5; NO. 25 OLD PERTH ROAD BASSENDEAN MOVED CR WILSON SECONDED CR GANGELL THAT COUNCIL:</p> <p>1.INVITES JCDECAUX TO LODGE AMENDED PLANS FOR AN UPGRADED TELSTRA SMART CITY PAYPHONE FACILITY IN ANOTHER LOCATION IN THE WEST END OF OLD PERTH ROAD; AND 2.AUTHORISES THE MANAGER DEVELOPMENT SERVICES TO NEGOTIATE AN AMENDED PROPOSAL FOR AN UPGRADED TELSTRA SMART CITY PAYPHONE FACILITY INCLUDING SEEKING A PERCENTAGE OF ADVERTISING REVENUE FOR THE TOWN TO BE RETURNED TO COUNCIL FOR APPROVAL.</p> | <p>NO FURTHER PROPOSAL FOR DIGITAL PAYPHONES HAVE BEEN RECEIVED AND ALSO NOTING RESOURCES REQUIRED TO UNDERTAKE FURTHER WORK AND OTHER GIVEN PRIORITIES. RECOMMEND DELETION.</p> |
| ROC19/69650 | LUKE GIBSON | <p>OCM-16/12/19 - NOMINATION OF LOCAL GOVERNMENT MEMBERS FOR THE METROPOLITAN CENTRAL JOINT DEVELOPMENT ASSESSMENT PANEL MOVED CR GANGELL SECONDED CR QUINTON THAT COUNCIL ENDORSES COUNCILLORS MCLENNAN AND HAMILTON AS LOCAL MEMBERS AND COUNCILLORS WILSON AND MACWILLIAM AS DEPUTY LOCAL MEMBERS TO SIT ON THE METRO CENTRAL JOINT DEVELOPMENT ASSESSMENT PANEL FOR A TERM EXPIRING ON 26 JANUARY 2022.</p> | <p>NO FURTHER ACTION REQUIRED AND ALL ELEMENTS COMPLETE. LIST OF DELEGATES UPDATED. RECOMMEND DELETION.</p> |
| ROC19/69542 | LUKE GIBSON | <p>OCM-11/11/19 - COMMUNITY SAFETY AND CRIME PREVENTION PLAN MOVED CR HAMILTON SECONDED CR MACWILLIAM THAT COUNCIL:</p> <p>1.NOTES THE UPDATE AND THE OUTCOMES OF THE CURRENT COMMUNITY SURVEY AND FURTHER ANALYSIS OF CRIME DATA WILL INFORM THE PREPARATION</p> | <p>ALL ELEMENTS NOTED. RECOMMEND FOR DELETION.</p> |

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| | | <p>OF A NEW COMMUNITY SAFETY AND CRIME PREVENTION PLAN; 2.NOTES THAT IN THE INTERIM THE TOWN WILL CONTINUE TO WORK CLOSELY WITH POLICE TO SHARE INTELLIGENCE AND DISCUSS STRATEGIES; AND 3.REQUESTS STAFF SEEK OUT GRANT OPPORTUNITIES THAT FINANCIALLY CONTRIBUTE TO PROGRAMMES AND/OR INFRASTRUCTURE SUPPORTING CRIME REDUCTION.</p> | |
| ROC19/68360 | PETA MABBS | <p>OCM-15/8/19 - CONSULTATION DRAFT: TOWN OF BASSENDEAN MEETING PROCEDURES LOCAL LAW 2019 MOVED CR MCLENNAN SECONDED CR WILSON THAT COUNCIL: OCM-16/8/19 - 1.AMENDS THE DRAFT MEETING PROCEDURES LOCAL LAW SO THAT (F) 'STATEMENTS BY MEMBERS OF THE PUBLIC' PRECEDES (E) 'QUESTIONS BY MEMBERS OF THE PUBLIC' IN THE 'ORDER OF BUSINESS' AT 5.2(1); 2.APPROVES THE CONSULTATION DRAFT TOWN OF BASSENDEAN MEETING PROCEDURES LOCAL LAW 2019 WITH THE ABOVE AMENDMENT AND ITS PUBLICATION FOR STATEWIDE PUBLIC NOTICE; 3.SUPPORTS THE HOSTING OF BRIEFINGS SESSIONS IN THE COMMUNITY (AS AN INITIAL PILOT FOR 12 MONTHS) COMMENCING IN NOVEMBER 2019; 4.ENDORSES THAT POLICY 6.7 – ELECTRONIC RECORDING AND LIVE-STREAMING OF COUNCIL MEETINGS BE AMENDED ACCORDINGLY TO REMOVE REFERENCE TO LIVE-STREAMING OF BRIEFINGS SESSIONS IN ORDER TO ACCOMMODATE POINT 2 ABOVE; AND 5.RESCINDS OCM 16/12/17 WHICH READS: "THE COUNCIL ADOPTS THE BRIEFING SESSION GUIDELINES ATTACHED TO THE ORDINARY COUNCIL MEETING AGENDA OF 19 DECEMBER 2017".</p> | <p>FINAL DRAFT TO COUNCIL IN FEBRUARY 2020 FOR ADOPTION. ROC20/70752 REFERS. RECOMMEND DELETION.</p> |
| ROC19/69644 | PAUL WHITE | <p>OCM-11/12/19 - RFT 05/2019 TREE PRUNING SERVICES MOVED CR QUINTON SECONDED CR MACWILLIAM THAT COUNCIL APPOINTS BEAVER TREE SERVICES AUSTRALIA PTY LTD TO PROVIDE THE TREE PRUNING SERVICES FOR THE TOWN OF BASSENDEAN AS SPECIFIED IN TENDER 05/2019 FOR A PERIOD OF THREE (3) YEARS AT THE SUBMITTED SCHEDULE OF RATES WITH ANNUAL PRICE VARIATIONS SUBJECT TO THE PERCENTAGE CHANGE IN THE PERTH CONSUMER PRICE INDEX (ALL GROUPS) TO COMMENCE UPON COUNCIL APPROVAL AND CONTRACTOR ACCEPTANCE.</p> | <p>CONTRACTOR APPOINTED. RECOMMEND DELETION</p> |

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| ROC19/69646 | PAUL WHITE | RFT 07/2019 ROAD PROFILING AND THE SUPPLY AND LAYING OF ASPHALT MOVED CR QUINTON SECONDED CR MACWILLIAM THAT COUNCIL APPOINTS ASPHALTECH PTY LTD TO PROVIDE THE ROAD PROFILING AND THE SUPPLY AND LAYING OF ASPHALT TO THE TOWN OF BASSENDEAN AS SPECIFIED IN TENDER 07/2019 FOR A PERIOD OF THREE (3) YEARS PLUS AN OFFER TO EXTEND FOR A FURTHER TWO (2) YEARS TO COMMENCE UPON COUNCIL APPROVAL AND CONTRACTOR ACCEPTANCE. | CONTRACTOR APPOINTED. RECOMMEND DELETION |
| ROC19/69647 | PAUL WHITE | OCM-13/12/19 - RFT 02/2019 CLEANING SERVICES FOR COUNCIL FACILITIES MOVED CR QUINTON SECONDED CR BARTY THAT COUNCIL APPOINTS INTELIFE GROUP LIMITED TO PROVIDE THE CLEANING SERVICES FOR COUNCIL FACILITIES FOR THE TOWN OF BASSENDEAN AS SPECIFIED IN TENDER 02/2019 FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO EXTEND FOR A FURTHER TWO (2) YEARS TO COMMENCE UPON COUNCIL APPROVAL AND CONTRACTOR ACCEPTANCE. | CONTRACTOR APPOINTED. RECOMMEND DELETION |
| ROC18/63104 | PAUL WHITE | OCM-17/08/18 - AUDIT & GOVERNANCE COMMITTEE MEETING HELD ON 8 AUGUST 2018 MOVED CR MCLENNAN SECONDED CR HAMILTON THAT COUNCIL: 1.DEFERS A DECISION ON POLICY 6.14 – PURCHASING POLICY AND REFERS IT BACK TO THE AUDIT & GOVERNANCE COMMITTEE TO CONSIDER IN THE LIGHT OF: A)RECOMMENDATIONS AND FEEDBACK FROM WALGA REGARDING SUSTAINABLE PROCUREMENT; B)THE FINDINGS OF THE AUDITOR GENERAL'S REPORT ON PROCUREMENT THAT IS DUE TO BE RELEASED IN THE NEAR FUTURE; 2.REQUESTS THE AUDIT & GOVERNANCE COMMITTEE CONSIDER THE SCOPE OF WORKS AND DELIVERABLES FOR NEW PROJECTS AND CONSULTANCIES THAT WOULD BE APPROPRIATE FOR PRESENTATION TO COUNCIL/COMMITTEES FOR CONSIDERATION AND APPROVAL PRIOR TO RELEASE AND PROVIDE RECOMMENDATIONS TO COUNCIL; AND 3.RECEIVES THE REPORT ON THE MEETING OF THE AUDIT & GOVERNANCE COMMITTEE OF 8 AUGUST 2018. | COUNCIL ENDORSED THE PURCHASING POLICY AT THE JUNE 2019 OCM. ITEM 2 - PROCEDURE ADOPTED TO ALERT COUNCILLORS VIA THE BULLETIN FOR ANY PROPOSAL FOR CONSULTANCIES FOR \$20000 OR MORE. RECOMMEND DELETION |

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| ROC19/69638 | PAUL WHITE | OCM 5/12/19 - ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2019 MOVED CR WILSON SECONDED CR QUINTON THAT COUNCIL: 1.RECEIVES THE TOWN OF BASSENDEAN'S 2018/19 ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2019; AND 2.HOLDS ITS GENERAL MEETING OF ELECTORS ON MONDAY 10 FEBRUARY 2020 IN THE BASSENDEAN COMMUNITY HALL 48 OLD PERTH ROAD BASSENDEAN COMMENCING AT 7.00PM. | GENERAL MEETING OF ELECTORS HELD ON 10 FEBRUARY 2020. FY19 ANNUAL REPORT RECEIVED. RECOMMEND DELETION. |
| ROC20/70757 | PAUL WHITE | OCM-22/2/20 - APPOINTMENT OF MEMBERS TO THE AUDIT AND GOVERNANCE COMMITTEE – 2019 TO 2021 MOVED CR HAMILTON SECONDED CR QUINTON THAT COUNCIL: 1.AMENDS THE INSTRUMENT OF APPOINTMENT AND DELEGATION FOR THE AUDIT AND GOVERNANCE COMMITTEE TO INCLUDE MEMBERSHIP OF FOUR COUNCILLORS AND UP TO THREE COMMUNITY MEMBERS; 2.APPOINTS CR BARTY AS A MEMBER OF THE AUDIT AND GOVERNANCE COMMITTEE FOR THE 2019/21 TERM; 3.APPOINTS THE FOLLOWING COMMUNITY MEMBERS TO THE AUDIT AND GOVERNANCE COMMITTEE FOR A TWO YEAR PERIOD EXPIRING ON THE NEXT ORDINARY LOCAL GOVERNMENT ELECTION DAY UNLESS OTHERWISE INDICATED: - MR TOM KLAASSEN; - MR MARTIN LE TESSIER; - MR ELLIOTT BRANNAN; AND 4.ENDORSES THE ENGAGEMENT OF MR RON BACK AS AN ADVISOR TO THE AUDIT AND GOVERNANCE COMMITTEE FOR A TWO YEAR PERIOD EXPIRING ON THE NEXT ORDINARY LOCAL GOVERNMENT ELECTION DAY UNLESS OTHERWISE INDICATED. | NEWLY APPOINTED MEMBERS ADVISED OF THEIR APPOINTMENTS. INSTRUMENT OF APPOINTMENT AND DELEGATION HAS BEEN AMENDED ACCORDINGLY. RECOMMEND DELETION |
| ROC19/69649 | PAUL WHITE | OCM-15/12/19 - AUDIT & GOVERNANCE COMMITTEE MEETINGS HELD ON 13 AND 27 NOVEMBER 2019 MOVED CR MACWILLIAM SECONDED CR WILSON THAT COUNCIL: 1.ACKNOWLEDGES THE 2018/19 INDEPENDENT AUDITOR'S REPORT AND AUDIT COMPLETION REPORT; 2.ADOPTS THE 2018/19 AUDITED ANNUAL FINANCIAL STATEMENTS; AND 3.ENDORSES THE FOLLOWING 2020 MEETING DATES OF THE AUDIT AND GOVERNANCE COMMITTEE TO BE HELD ON A WEDNESDAY COMMENCING AT 5.30PM TO BE HELD IN THE COUNCIL CHAMBER 48 OLD PERTH ROAD BASSENDEAN: 11 MARCH 3 JUNE 5 AUGUST AND 4 NOVEMBER. | AUDIT & GOVERNANCE COMMITTEE 2020 MEETING DATES ADVERTISED. RECOMMEND DELETION |

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| ROC20/70752 | PETA MABBS | <p>OCM-10/2/20 - TOWN OF BASSENDEAN MEETING PROCEDURES LOCAL LAW 2020 MOVED CR WILSON SECONDED CR QUINTON THAT COUNCIL:</p> <p>1.REPEALS THE TOWN OF BASSENDEAN STANDING ORDERS LOCAL LAW 2011; AND 2.RESOLVES TO MAKE THE NEW TOWN OF BASSENDEAN COUNCIL MEETING PROCEDURES LOCAL LAW 2020.</p> | <p>MEETING PROCEDURES LOCAL LAW 2020 IS BEING PROGRESSED TO BE GAZETTED. RECOMMEND DELETION</p> |
| ROC18/59842 | PHILLIP ADAMS | <p>OCM-9/2/18 - SUCCESS HILL INGRESS AND EGRESS - COMMUNITY FEEDBACK MOVED CR MCLENNAN SECONDED CR QUINTON THAT COUNCIL:</p> <p>1.ACKNOWLEDGES THE RESULTS FROM THE SURVEY AND PREFERRED TREATMENTS AT THE WALTER ROAD EAST/LORD STREET INTERSECTION AND SUCCESS ROAD/LORD STREET INTERSECTION; 2.REQUESTS MAIN ROADS WA TO REVIEW THE TRAFFIC LIGHT PHASING TO IMPROVE TRAFFIC FLOW BETWEEN WALTER ROAD EAST/LORD STREET AND THE GUILDFORD ROAD/LORD STREET INTERSECTIONS IN ORDER TO PROVIDE GAPS IN TRAFFIC FLOW TO PERMIT VEHICLES TO GAIN ENTRY TO AND EXIT FROM SUCCESS ROAD; 3.REQUESTS MRWA APPROVE A "KEEP CLEAR" PAVEMENT MARKING AT THE JUNCTION OF SUCCESS ROAD & LORD STREET; 4.FORWARDS THE FEEDBACK AND SURVEYS RECEIVED FROM THE COMMUNITY WORKSHOP TO THE CONSULTANT APPOINTED TO UNDERTAKE THE BASSENDEAN TRANSPORT STUDY; 5.NOTES THAT THE RECOMMENDATIONS FROM THE BASSENDEAN TRANSPORT STUDY WILL BE PRESENTED TO COUNCIL FOR CONSIDERATION; AND 6.REQUESTS SURVEY RESPONDENTS AND WORKSHOP ATTENDEES BE CONTACTED TO COMMUNICATE THE SUMMARY OF THE SURVEY RESULTS AND COUNCIL'S DECISION ON THIS MATTER.</p> | <p>RESULTS FROM THE COMMUNITY SURVEY HAVE BEEN INCORPORATED INTO THE LOCAL INTEGRATED TRANSPORT PLAN. REQUESTS PHASING CHANGES AND KEEP CLEAR HAVE BEEN PRESENTED TO MRWA AND REJECTED. A FINALISED LOCAL INTEGRATED TRANSPORT PLAN REPORT WAS PRESENTED TO THE COUNCIL IN NOVEMBER. OFFICERS HAVE PREPARED SPECIFICATIONS FOR TRAFFIC ANALYSIS TO BE PERFORMED ON LORD STREET SINGLE LANE BOULEVARD STYLE WALER ROAD SINGLE LANE BOULEVARD STYLE AND OPTIONS OF WALTER RD EAST AND SEVENTH AVE INTERSECTION MODIFICATIONS TO CONFIRMED VIABILITY OF PREFERRED ROAD LAYOUT FOR FUTURE TRAFFIC DEMAND. THIS WORK WILL BE TENDERED SUBJECT TO FUTURE BUDGET ADOPTION. DUPLICATE WITH ROC18/63106 - RECOMEND DELETION</p> |
| ROC19/67071 | PHILLIP ADAMS | <p>OCM-8/5/19 - DRAFT VERGE TREATMENT POLICY AND DRAFT VERGE MAINTENANCE POLICY MOVED CR QUINTON SECONDED CR MYKYTIUK THAT COUNCIL: 1.REQUESTS THE DRAFT VERGE TREATMENT POLICY AND VERGE MAINTENANCE POLICY ATTACHED TO THE OCM AGENDA OF 28 MAY 2019 BE ADVERTISED FOR PUBLIC COMMENT; 2.LISTS \$10000 FOR CONSIDERATION IN THE DRAFT 2019/2020 BUDGET TO ASSIST WITH</p> | <p>A NEW DRAFT COUNCIL POLICY 1.9 VERGE TREATMENTS POLICY 2019 TO REPEAL AND REPLACE COUNCIL POLICY 1.9 OF 12 DECEMBER 2011 - VERGE TREATMENT AND MAINTENANCE POLICY AND THE ACCOMPANYING PERMISSIBLE VERGE TREATMENTS (EXISTING POLICY) IS TO BE</p> |

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| | | <p>WATERWISE VERGE TREATMENT IN ACCORDANCE WITH THE WATER CORPORATION FUNDING CRITERIA; 3.NOTES THAT OFFICERS WILL DEVELOP STREET VERGE GREENING GUIDELINES TO ASSIST RESIDENTS; AND 4.NOTES THAT A FURTHER REPORT WILL BE PROVIDED ON THE OUTCOMES OF THE COMMUNITY CONSULTATION FEEDBACK RECEIVED PRIOR TO THE DRAFT VERGE TREATMENT POLICY AND VERGE MAINTENANCE POLICY BEING ADOPTED.</p> | <p>PRESENTED TO MARCH OCM. RECOMMEND DELETION.</p> |
| <p>ROC19/67787</p> | <p>PHILLIP ADAMS</p> | <p>OCM18/7/19 - RFT 085W 2018-19 THE SUPPLY ASSEMBLY AND DISTRIBUTION OF VARIABLE SIZED MGB'S AND SPARE PARTS (SEPARABLE PORTION 1) AND THE SUPPLY OF KITCHEN CADDY BINS WITH COMPOSTABLE LINERS AND THE PRINTING OF BIN LID STICKERS (SEPARABLE PORTION 2) FOR THE TOWN OF BASSENDEAN MOVED CR WILSON SECONDED CR QUINTON CR HAMILTON THAT COUNCIL: 1.APPOINTS MASTEC AUSTRALIA PTY LTD TO UNDERTAKE WORKS REQUIRED IN RFT 085W 2018-19 FOR BOTH SEPARABLE PORTIONS PART 1. (SUPPLY STORE ASSEMBLY AND DISTRIBUTION VARIOUS BINS) & PART 2. (SUPPLY & DELIVERY OF KITCHEN CADDIES & COMPOSTABLE LINERS PRINTING & PLACING OF STICKERS) IN ACCORDANCE WITH THEIR OFFER AND THE RFT SPECIFICATION AND TERMS AND CONDITIONS; 2.RESCINDS THE 23 APRIL 2019 COUNCIL RESOLUTION: OCM-11/04/19 PART 2 WHICH READS: "MOVED CR MCLENNAN SECONDED CR HAMILTON THAT COUNCIL ADVISES THE EASTERN METROPOLITAN REGIONAL COUNCIL THAT FROM 1 NOVEMBER 2019 THE TOWN OF BASSENDEAN WILL COMMENCE THE ROLLOUT OF THE BETTER BINS PROGRAM INCLUDING THE PROVISION OF THE FOGO (FOOD ORGANICS & GARDEN ORGANICS) BINS TO RATEPAYERS AND REQUEST THAT THE RED HILL WASTE MANAGEMENT FACILITY BE IN A POSITION TO RECEIVE AND PROCESS FOGO WASTE"; AND 3.NOTES A FURTHER REPORT TO COUNCIL ON THE BETTER BIN IMPLEMENTATION PROGRAM GRANT FUNDING OPPORTUNITIES AND PROPOSED ROLL-OUT DATE WILL BE FORTHCOMING. 4.ENTERS INTO DISCUSSION WITH THE (EMRC) REGARDING THE ESTABLISHMENT OF A MUTUAL UNDERSTANDING OF THE</p> | <p>1: MASTEC AWARDED CONTRACT. ; 2: COMPLETED - EMRC INTERIM FACILITY TO ACCEPT TOWN OF BASSENDEAN FOGO MATERIAL FROM 29 JUNE 2020; 3: COMPLETED - EMRC SUPPORTING THE TOWN'S ROLLOUT OF FOGO; COMPLETED - EMRC SUPPORTING THE TOWN'S ROLLOUT OF FOGO. 4: PHIL: COMPLETED - EMRC SUPPORTING THE TOWN'S ROLLOUT OF FOGO. ALL ITEMS ADDRESSED, RECOMMEND DELETION.</p> |

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| | | <p>CONDITIONS PRECEDENT TO A ROLL OUT AND ALSO ENQUIRES AS TO THE EMRC'S ABILITY TO ASSIST THE TOWN OF BASSENDEAN WITH THE EDUCATION PROGRAMME.</p> | |
| <p>ROC18/61616</p> | <p>SALVATORE SICILIANO</p> | <p>OCM-42/05/18 - NOTICE OF MOTION – CR QUINTON: MENTAL HEALTH PROGRAM FOR CHILDREN MOVED CR QUINTON SECONDED CR MYKYTIUK THAT: 1.THE CEO INSTRUCTS RELEVANT TOWN OF BASSENDEAN STAFF TO INVESTIGATE DEVELOP AND MANAGE A NEW MENTAL HEALTH PROGRAM FOR CHILDREN AGED 8-16 WHO ARE ENGAGED IN CLUBS OPERATING WITHIN THE TOWN; 2.THE PROGRAM WILL ENDEAVOUR TO INCREASE PARTICIPATION OF CHILDREN INTO ANY CLUBS THAT OPERATE IN THE TOWN INCLUDING BUT NOT LIMITED TO SPORT ART THEATRE OR MUSIC; 3.STAFF INVESTIGATE INTEREST FROM CLUBS TO PARTICIPATE IN A 'CLUBS ROAD SHOW' TO COINCIDE WITH THE FATHERING PROJECT EVENT IN OCTOBER TO MARKET THEIR CLUB OR GROUP AND TAKE ENROLMENTS FROM CHILDREN ON THE DAY; 4.STAFF WRITE TO THE P AND C'S OF EACH PRIMARY SCHOOL WITHIN THE TOWN AND INVITE CHILDREN AND THEIR PARENTS TO ATTEND THE ROAD SHOW; 5.STAFF GARNER INTEREST FROM COACHES TEACHERS PARENTS OR ANY ADULTS WHO WOULD LIKE TO UNDERTAKE MENTAL HEALTH FIRST AID TRAINING TO HELP IDENTIFY CHILDREN EXPERIENCING MENTAL HEALTH ISSUES; 6.STAFF CONTACT YOUTH FOCUS AND KIDS HELPLINE TO INVESTIGATE COSTS FOR MENTAL HEALTH TRAINING AND THE PROCESS FOR REFERRING CHILDREN EXPERIENCING MENTAL HEALTH ISSUES OR THOUGHTS OF SUICIDE TO YOUTH FOCUS'S COUNSELLING PROGRAM. 7.STAFF CONTACT LOCAL MEMBER FOR BASSENDEAN DAVE KELLY FOR ASSISTANCE WITH INFORMATION ON STATE GOVERNMENT GRANTS AND SUBSIDIES FOR PARENTS NEEDING FINANCIAL ASSISTANCE TO ENROL THEIR CHILD IN THEIR CHOSEN CLUB AND ANY CONTRIBUTION TO THE ROAD SHOW; 8.A COST ANALYSIS OF THE ROAD SHOW AND MENTAL HEALTH FIRST AIR TRAINING BE UNDERTAKEN TO BE CONSIDERED FOR THE 2018/19 DRAFT BUDGET PROCESS; AND 9.A</p> | <p>UPDATE TO OUSTANDING COUNCIL RESOLUTION AS FOLLOWS: PART 1 - THE CLUBS CONNECT PROGRAM WAS RE-ESTABLISHED AS A MENTAL HEALTH INITIATIVE. ALL BELOW POINTS WERE RUN UNDER THE CLUBS CONNECT BANNER. PART 3 - NAIDOC DAY "ROADSHOW" GARNERED NO INTEREST FROM CLUBS SWAN DISTRICTS WACA AND FOOTBALL WEST ATTENDED EACH WHO HAVE THEIR OWN MENTAL HEALTH INITIATIVES. RDO PROVIDED INFORMATION TO ATTENDEES ON LOCAL CLUBS CONTACTS. GRAVIT8 FESTIVAL WILL BE PART 2 OF THE ROADSHOW. ONLY BASSENDEAN AMATEUR FC HAVE CONFIRMED INTEREST. PART 4 - INVITATIONS WILL BE SENT TO ALL SCHOOLS BY THE END OF FEBRUARY 2020 TO INVITE TEACHERS/PARENTS/STUDENTS TO PARTICIPATE IN UPCOMING WORKSHOPS ON MENTAL HEALTH. PART 5 - BREAKING THE ICE WORKSHOPS WERE RUN TWICE WITH VERY LOW INTEREST SHOWN BY CLUBS. YOUTH FOCUS HAS BEEN MEETING WITH THE MANAGEMENT COMMITTEES OF LOCAL JUNIOR SPORTING CLUBS TO DISCUSS HOW THEY MIGHT BEST INTEGRATE MENTAL HEALTH AWARENESS INTO CLUB CULTURE. THIS WILL LIKELY LEAD TO UPSKILLING OF BEST PLACED 'CHAMPIONS' WHO WILL BE OFFERED MENTAL HEALTH FIRST AID TRAINING. PART 6 - YOUTH FOCUS HAS BEEN MEETING WITH THE MANAGEMENT COMMITTEES</p> |

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| | | <p>REPORT ON THOSE FINDINGS BE PROVIDED TO THE PEOPLE SERVICES COMMITTEE FOR REVIEW AND ONGOING ADVICE.</p> | <p>OF LOCAL JUNIOR SPORTING CLUBS TO DISCUSS HOW THEY MIGHT BEST INTEGRATE MENTAL HEALTH AWARENESS INTO CLUB CULTURE. THIS WILL LIKELY LEAD TO UPSKILLING OF BEST PLACED 'CHAMPIONS' WHO WILL BE OFFERED MENTAL HEALTH FIRST AID TRAINING. PART 7 - NO FUNDING AVAILABLE – VERY SIMILAR TO STATE GOVT KIDSPORT SCHEME ALREADY AVAILABLE. PART 9 - PEOPLE SERVICES COMMITTEE IS NO LONGER A COMMITTEE OF COUNCIL. RECOMMEND DELETION.</p> |
| <p>ROC18/62195</p> | <p>SALVATORE SICILIANO</p> | <p>OCM-14/06/18 - SUSTAINABILITY COMMITTEE MEETING HELD ON 29 MAY 2018 MOVED CR WILSON SECONDED CR MYKYTIUK THAT COUNCIL: 1.RECEIVES THE REPORT ON A MEETING OF THE SUSTAINABILITY COMMITTEE HELD ON 29 MAY 2018 AND THE SUSTAINABILITY INITIATIVES UPDATES; 2.RECEIVES THE PROGRESS REPORT ON THE IMPLEMENTATION OF COUNCIL'S RESOLUTION TO BAN THE USE OF SINGLE USE PLASTICS; 3.NOTES THAT THE PUBLIC EVENTS DRAFT 2018/2019 BUDGET WILL BE AMENDED FOR COUNCIL'S CONSIDERATION TO IMPROVE RECYCLING CAPACITY FOR FUTURE PUBLIC EVENTS; 4.REQUESTS THAT STAFF GIVE RECOGNITION TO BUSINESSES WHO HAVE ALREADY GONE PLASTIC FREE THROUGH A POSTER AND FREE MARKETING ON THE TOWN'S SOCIAL MEDIA SITES AND THROUGH THE BASSENDEAN BRIEFINGS; 5.OFFICERS INVESTIGATE THE POSSIBILITY OF A SCHEME FOR COMPOSTING FOOD WASTE FROM TOWN EVENTS; AND 6.OFFICERS IMPLEMENT THE IT TECHNOLOGY USED FOR 'KEEN ON HALLOWEEN' TO ALLOW RESIDENTS OF THE TOWN OF BASSENDEAN TO ALERT THEIR NEIGHBOURS TO THE FACT THAT THEY ARE KEEN TO RECEIVE FOOD SCRAPS FOR CHICKEN FOOD COMPOST BINS AND/OR WORM FARMS.</p> | <p>PARTS 1 & 2 OF OCM RESOLUTION HAVE BEEN ACTIONED. PART 3 WILL BE CONSIDERED AS PART OF THE 2020/2021 BUDGET PROCESS TO IMPROVE RECYCLING AND COLLECTION OF FOGO WASTE AT THE TOWN'S EVENTS AND EVENTS STAGED BY A THIRD PARTY BUT APPROVED BY THE TOWN. PART 4 BUISNESSES WERE RECOGNISED IN 2018/2019 BY THE TOWN THAT WERE IMPLEMENTING PLASTIC FREE PRACTICES AND HAD GONE PLASTIC FREE. TOWN OFFICERS WILL INVESTIGATE OPPORTUNITIES TO INCORPORATE THIS INTO ONGOING BAU FUNCTIONS. PART 5 - IN THE LEAD UP TO FOGO BINS BEING INTRODUCED TO THE TOWN COMPOSTING BINS HAVE BEEN USED AT THE OPR MARKETS AND OFFICERS HAVE SET UP WASTE STATIONS AT TOWN EVENTS. THIS MATTER WILL EFFECTIVELY BE RESOLVED BY THE INTRODUCTION OF FOGO. PART 6 - IT TECHNOLOGY WAS COMPLETED IN 2018/2019 AND SET UP ON WEBSITE BASSENGREEN.COM.AU. RECOMMEND DELETION.</p> |

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| ROC19/69653 | SALVATORE SICILIANO | OCM-26/12/19 - 2020 AUSTRALIA DAY COUNCIL WA (AUSPIRE) – COMMUNITY CITIZEN OF THE YEAR AWARDS 1.ENDORSES THOSE NOMINEES SHOWN IN THE CONFIDENTIAL REPORT ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 17 DECEMBER 2019; AND 2.EMBARGOES THE DETAILS OF THE RECIPIENTS UNTIL THE CEREMONY TO BE HELD ON 26 JANUARY 2020 | AUSTRALIA DAY CONDUCTED.AWARDS WERE PRESENTED AT THE 2020 AUSTRALIA DAY CITIZENSHIP CEREMONY ON SUNDAY 26 JANUARY. RECOMMEND DELETION. |
| ROC19/69654 | SALVATORE SICILIANO | OCM-33/11/19 - MAJOR AND SIGNIFICANT EVENTS SPONSORSHIP AND GRANTS APPLICATION FOR WONDERREALM BASSENDEAN 2020 MOVED CR QUINTON SECONDED CR MACWILLIAM THAT COUNCIL: 1.RESCINDS PART 5 OF COUNCIL RESOLUTION SCM-24/09/19 MADE AT THE SPECIAL COUNCIL MEETING HELD ON 10 SEPTEMBER 2019 WHICH READS: “ENTERS INTO A FUNDING AGREEMENT WITH THE APPLICANT TO BE CLEAR THAT THE TOWN’S ALLOCATION IS FOR UP TO \$50000 BASED UPON FUNDING FOR LOGISTICS INFRASTRUCTURE AND MARKETING EXPENSES ONLY”; AND 2.ENTERS INTO A FUNDING AGREEMENT WITH NELLA FITZGERALD EVENTS FOR THE TOWN’S \$50000 CONTRIBUTION TO THE WONDERREALM BASSENDEAN EVENT 2020. | AMENDMENT TO FUNDING AGREEMENT WAS MADE AND EXECUTED ON 13 DECEMBER 2019. RECOMMEND DELETION |
| ROC19/66206 | SALVATORE SICILIANO | OCM-25/03/19 - PEOPLE SERVICES COMMITTEE MEETING HELD ON 6 MARCH 2019 MOVED CR GANGELL SECONDED CR MYKYTIUK THAT COUNCIL: 1.ADOPTS THE FINAL ARTS AND CULTURAL PLAN 2019-2023 AS ATTACHED TO THE ORDINARY MEETING AGENDA OF 26 MARCH 2019; 2.APPROVES SPONSORSHIP OF \$1000 TO THE BASSENDEAN CHURCH OF CHRIST FOR THE STAGING OF THE EASTER FAIR EVENT ON SUNDAY 14 APRIL 2019 AND A FUNDING AGREEMENT BE DEVELOPED AND SIGNED BETWEEN THE APPLICANT AND THE TOWN; 3.ENDORSES THE TOWN’S PARTICIPATION IN THE GARAGE SALE TRAIL FOR A FOUR YEAR TERM FROM 2019 TO 2022 AT A COST OF \$3791 PER ANNUM AND REFERS THE FUNDING FOR CONSIDERATION IN THE DRAFT 2019/2020 BUDGET AND SUBSEQUENT THREE BUDGETS; AND 4.RECEIVES THE REPORT OF THE MEETING OF THE PEOPLE SERVICES COMMITTEE HELD ON 6 MARCH 2019. | THE ARTS AND CULTURAL PLAN 2019-2023 WAS LAUNCHED ONLINE ON THE TOWN’S WEBSITE IN DECEMBER 2019. THE IMPLEMENTATION PLAN AS PART OF THE 2020/2021 BUDGET PROCESS IS CURRENTLY BEING DEVELOPED. THE PLAN WILL NOW BECOME BUISNESS AS USUAL. RECOMMEND DELETION. |

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| ROC19/68347 | SALVATORE SICILIANO | SCM2-5/9/19 - AUSTRALIA DAY CELEBRATIONS AND FIREWORKS EVENT – ASSESSMENT AGAINST THE SPONSORSHIP AND GRANTS POLICY (MAJOR AND SIGNIFICANT EVENTS SPONSORSHIP AND GRANTS GUIDELINES MOVED CR WILSON SECONDED CR HAMILTON THAT COUNCIL: 1.REAFFIRMS ITS SUPPORT FOR THE STAGING OF THE 2020 AUSTRALIA DAY CELEBRATIONS AND FIREWORKS EVENT ON SUNDAY 26 JANUARY 2020 AT ASHFIELD RESERVE; 2.SUPPORTS THE RELEASE OF \$154285 AND NOTES A FORECAST INCOME OF \$20340 FOR THE STAGING OF THE 2020 AUSTRALIA DAY EVENT; AND 3.NOTES A COMPREHENSIVE EVALUATION OF THE EVENT WILL BE UNDERTAKEN IN ORDER TO INFORM FUTURE DECISIONS REGARDING EVENTS. | 2020 AUSTRALIA DAY EVENT CONDUCTED. AN INDEPENDENT EVALUATION IS CURRENTLY BEING UNDERTAKEN OF THE EVENT. RECOMMEND DELETION. |
| ROC17/54997 | SALVATORE SICILIANO | OCM-13/7/17 - BASSENDEAN OVAL FOOTBALL FACILITIES BUSINESS PLAN MOVED CR PULE SECONDED CR LEWIS THAT COUNCIL: 1.AGrees TO PARTICIPATE IN THE BASSENDEAN OVAL FOOTBALL FACILITIES BUSINESS CASE PROJECT; 2.APPOINTS THE CR GANGELL CR LEWIS CR PULE AND THE DIRECTOR COMMUNITY DEVELOPMENT. TO THE PROJECT CONTROL GROUP; 3.AGrees TO TAKING A CHAIRING ROLE ON THE PROJECT CONTROL GROUP; 4.AGrees TO MANAGE THE PROJECT'S FINANCES; AND 5.COMMUNICATES TO THE PROJECT PARTNERS THAT THE TOWN REQUIRES AN OPEN AND TRANSPARENT PROCESS AND DISCUSSION ABOUT HOW THIS MAY BEST BE ACHIEVED BE UNDERTAKEN AT THE FIRST MEETING. | FIRST PCG MEETING HELD UNDER NEW COMPOSITION ON THURSDAY 6 FEBRUARY 2020. THE PROJECT IS NOW BEING DEALT WITH UNDER ROC19/69544. RECOMMEND DELETION |
| ROC19/68640 | TIM DAYMAN | OCM-17/9/19 - SPORTS ACHIEVEMENT AWARD MOVED CR QUINTON SECONDED CR GANGELL THAT COUNCIL: 1.AWARDS THE TOWN OF BASSENDEAN SPORTS ACHIEVEMENT AWARD TO THE RECIPIENT SHOWN IN THE CONFIDENTIAL REPORT ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 24 SEPTEMBER 2019; 2.PRESENTS THE SPORTS ACHIEVEMENT AWARDS AT A FUTURE ORDINARY COUNCIL MEETING; AND 3.NOTE THAT THE REPORT AND NAME OF THE RECIPIENT OF THE AWARD WILL REMAIN CONFIDENTIAL UNTIL AFTER THE AWARD IS PRESENTED. | SUCCESSFUL RECIPIENTS OF THE SPORT ACHIEVEMENT AWARDS HAVE BEEN INVITED TO THE ORDINARY COUNCIL MEETING IN MARCH 2020 TO PRESENT THEIR AWARDS. RECOMMEND DELETION. |

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| <p>ROC19/69562</p> | <p>TIM DAYMAN</p> | <p>OCM-29/11/19 - SPORTS ACHIEVEMENT AWARD MOVED CR WILSON SECONDED CR QUINTON THAT: 1.COUNCIL AWARDS THE TOWN OF BASSENDEAN SPORTS ACHIEVEMENT AWARD TO THE TWO RECIPIENTS SHOWN IN THE CONFIDENTIAL REPORT ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 26 NOVEMBER 2019; 2.PRESENTS THE SPORTS ACHIEVEMENT AWARDS AT A FUTURE ORDINARY COUNCIL MEETING; AND 3.NOTE THAT THE REPORT AND NAME OF THE RECIPIENT OF THE AWARD WILL REMAIN CONFIDENTIAL UNTIL AFTER THE AWARD IS PRESENTED.</p> | <p>SUCCESSFUL RECIPIENTS OF THE SPORT ACHIEVEMENT AWARDS HAVE BEEN INVITED TO THE ORDINARY COUNCIL MEETING IN MARCH 2020 TO PRESENT THEIR AWARDS. RECOMMEND DELETION.</p> |
| <p>ROC18/63846</p> | <p>TIM DAYMAN</p> | <p>OCM-16/09/18 - BASSENDEAN JUNIOR CRICKET CLUB STORAGE CONTAINER PROPOSAL FOR JUBILEE RESERVE MOVED CR WILSON SECONDED CR QUINTON THAT SUBJECT TO THERE BEING AN APPLICATION AND THE ISSUING OF A DEVELOPMENT APPROVAL: 1.COUNCIL APPROVES THE BASSENDEAN JUNIOR CRICKET CLUB TO INSTALL A STORAGE CONTAINER ON JUBILEE RESERVE TO HOUSE THE CLUB'S EQUIPMENT AND BE DECORATED AS PROPOSED SO AS TO NOT RESEMBLE A SHIPPING CONTAINER; 2.THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO SIGN THE APPLICATION FOR DEVELOPMENT APPROVAL FOR THE PROPOSAL; 3.THE COST OF THE INSTALLATION MAINTENANCE AND INSURANCE BE MET BE THE BASSENDEAN JUNIOR CRICKET CLUB; 4.IN ACCORDANCE WITH CLAUSE 3.13(2) OF THE LOCAL LAW PROPERTY 2001 THAT COUNCIL EXEMPTS BASSENDEAN JUNIOR CRICKET CLUB FROM REQUIRING A PERMIT TO ERECT A BUILDING ON COUNCIL PROPERTY; AND 5.OFFICERS OF THE TOWN LIAISE WITH THE BASSENDEAN JUNIOR CRICKET CLUB TO ACHIEVE SITE PREPARATION REQUIREMENTS. 6.OFFICERS OF THE TOWN PREPARE A BUDGET PROPOSAL FOR THE 2019/20 BUDGET TO PREPARE COSTED PLANS FOR A PERMANENT SOLUTION FOR THE BUILDING THAT WOULD MEET THE GRANT REQUIREMENTS OF THE COMMUNITY SPORT INFRASTRUCTURE GRANT PROGRAM AND/OR THE COMMUNITY SPORTING RECREATION FACILITIES FUND.</p> | <p>CLUB HAS NOT PURCHASED CONTAINER AS AT THIS STAGE THE CLUB HAS ADVISED THAT IT WOULD LIKE TO BE IN A BETTER FINANCIAL PROVISION BEFORE COMMITTING TO A PURCHASE. . RECOMMEND DELETION</p> |

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| ROC19/69545 | YVONNE ZAFFINO | OCM-15/11/19 - MOVED CR GANGELL SECONDED CR MACWILLIAM THAT COUNCIL: 1.REPEALS COUNCIL POLICY 6.19 - COUNCILLOR CONTACT WITH ADMINISTRATION POLICY; AND 2.ENDORSES COUNCIL POLICY 6.19 - COMMUNICATION BETWEEN ELECTED MEMBERS AND THE ADMINISTRATION AS ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 26 NOVEMBER 2019. | POLICY MANUAL UPDATED AND PUBLISHED. RECOMMEND DELETION |
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OFFICER RECOMMENDATION – ITEM 10.15

That the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 26 November 2019 be deleted from the Implementation of Council Resolutions list.

Voting Requirements: Simple majority

10.16 Accounts Paid – February 2020 (Ref: FINM/CREDTS/4) – Paul White, Director Corporate Services)

APPLICATION

The Local Government (Financial Management) Regulations 1996, Regulation 13, requires a list of accounts paid by the CEO each month to be presented to Council at the next ordinary meeting of Council after the list is prepared.

ATTACHMENTS

Attachment No. 12:

List of payments for February 2020.

BACKGROUND

The monthly payments made for February 2020 are presented to Council, with details of payments made by the Town in relation to goods and services received.

STRATEGIC IMPLICATIONS

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|---|---|
| 5.1 Enhance organisational accountability | 5.1.1 Enhance the capability of our people | Community / Stakeholder Satisfaction Survey (Governance) |
| | 5.1.2 Ensure financial sustainability | |
| | 5.1.3 Strengthen governance, risk management and compliance | Compliance Audit |
| | 5.1.4 Improve efficiency and effectiveness of planning and services | Risk Management Profile |
| | 5.1.5 Ensure optimal management of assets | Financial Ratio Benchmarked. Asset Ratio Benchmarked |

STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

FINANCIAL CONSIDERATIONS

All payments are authorised prior to disbursement in accordance with the allocated budget.

OFFICER RECOMMENDATION – ITEM 10.16

That Council receives the list of payments for February 2020.

Voting Requirements: Simple majority

10.17 Monthly Financial Report – February 2020 (Ref: FINM/AUD/1 – Paul White, Director Corporate Services)

APPLICATION

The Local Government (Financial Management) Regulations 1996, Regulation 34, requires that a statement of financial activity be prepared each month and presented to Council.

ATTACHMENTS:

Attachment No. 13:

Monthly Financial Report, containing the Statement of Financial Activity for February 2020.

BACKGROUND

The statement of financial activity is to show a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date and can be presented by nature and type classification, program or Business Unit. The statement of financial activity hereby presented to Council is by nature and type classification and by program.

A statement of financial activity and accompanying documents must be presented to Council within two months after the end of the month to which the statement relates.

Each year Council is required to adopt a percentage or value to be used in statements of financial activity for reporting material variances. Council adopted 10% or \$5,000, whichever is greater, as part of its 2019-20 Annual Budget.

STRATEGIC IMPLICATIONS

Strategic Priority 5: Good Governance

| Objectives <i>What we need to achieve</i> | Strategies <i>How we're going to do it</i> | Measures of Success <i>How we will be judged</i> |
|---|--|--|
| 5.1 Enhance organisational accountability | 5.1.1 Enhance the capability of our people 5.1.2 Ensure financial sustainability 5.1.3 Strengthen governance, risk management and compliance | Community / Stakeholder Satisfaction Survey (Governance) Compliance Audit Risk Management Profile Financial Ratio Benchmarked. Asset Ratio Benchmarked |

COMMENT

The Statement of Financial Activity attached represents the adopted 2019/20 Annual Budget estimates and actual income and expenditure amounts for the month ending 29 February 2020.

Statement of Financial Activity (by nature or type)

The Statement of Financial Activity provides a comparison between actual and budget income and expenditure on year to date basis. The notes accompanying the statements provide a detailed breakdown of the amounts.

| Item | Annual Budget | YTD Budget | YTD Actual | Variance to YTD Budget |
|---|---------------|------------|------------|------------------------|
| | \$m | \$m | \$m | % |
| Revenue | 22.9 | 20.7 | 20.7 | 0.31% |
| Expenditure | 26.0 | 17.3 | 16.7 | 3.41% |
| Capital Works | 6.1 | 0.8 | 0.5 | 34.46% |
| Non-Operating Grants, Subsidies and Contributions | 2.1 | 0.2 | 0 | 0% |

Operating Revenue

Revenue year to date is 0.31% above budget. This is due to increased revenue from fees and charges (rubbish charges levied, additional income from swimming pool inspections, hire of reserves and hall hire) offset by the adjustment for rates paid in advance. Other revenue is also above budget due to the LGIS member's contribution received, transfer of LSL employee entitlement and parental leave payments.

Operating Expenditure

Expenditure year to date is 3.41% under budget. This is due to timing of materials and contracts (public events, street tree planting program and other projects, and bulk rubbish collection). Utility charges are also under budget (street lighting) offset by Other Expenditure over budget due to timing.

Capital Works

Expenditure on capital projects is under the year to date budget due to timing and a number of major projects waiting finalisation of the tender process, pending grant applications and reports to OCM.

Cash backed reserves

The closing balance of the cash backed reserves at 28 February 2020 is \$7.0 million. The reserve summary shows all movements to and from reserve deriving the expected closing balance. The report provides information on Town of Bassendean's ability to allocate funds for future projects by providing a closing balance comparison to budget. Transfers from reserve to fund capital projects are still to occur.

Statement of Financial Position

Town of Bassendean has current assets of \$19.6 million. The major components of which are cash and cash equivalents of \$16.2 million and trade and other receivables of \$3.4 million. There are current liabilities of \$6.0 million. The major components are trade and other payables (includes bonds and deposits) of \$3.6 million and employee provisions of \$2.4 million.

Statement of Cash Flows

Net cash provided by operating activities is \$4.1 million for the year to date and net cash used in investing activities is \$0.3 million.

Monthly Investment Report

The overall balance of Town of Bassendean's investments is \$13.6 million. This is comprised of municipal investments of \$5.9 million (including restricted bonds and deposits), reserve investments of \$7.0 million and trust investments of \$0.7 million.

The administration uses *Marketforces.org.au* to assist in assessing whether a bank promotes non-investments in fossil fuel related entities. The Town currently has 63% of its funds invested non-fossil fuel ADIs.

Budget Amendments

There are no budget amendments identified in the statements of financial activity for February 2020.

STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996.

FINANCIAL CONSIDERATIONS

The monthly financial report provides an overview of income and expenditure for the appropriate period. There are no direct financial implications arising from this report.

OFFICER RECOMMENDATION – ITEM 10.17

That Council receives the Monthly Financial Report for February 2020.

Voting requirements: Simple majority

10.18 Audit & Governance Committee Meeting held on 11 March 2020 (Ref: GOVN/CCLMEET/18 – Paul White, Director Corporate Services)

APPLICATION

The purpose of this report is for Council to receive the report on the meeting of the Audit and Governance Committee held on 11 March 2020.

It should be noted that the Audit Completion Report 2018/19 and the Compliance Audit Return 2019 were considered at the Special Council meeting on 24 March 2020.

ATTACHMENTS

Attachment No. 14:

Minutes of the Audit and Governance Committee meeting held on 11 March 2020.

Confidential Attachment No. 5:

Audit and Risk Register

COMMUNICATION & ENGAGEMENT

To ensure openness, accountability and integrity, Council has appointed three community representatives to be members of the Audit and Governance Committee.

COMMENT

The following items were discussed:

Audit and Risk Register

Officers developed an Audit and Risk Register – High-Level Report for consideration by the Committee. This report presented a summary of the Town's audit risks and audit recommendations made in recent internal and external audit reports relating to the Town and provided an update on actions taken to address those recommendations.

It is proposed for this report to be updated and provided for each meeting of the Audit and Governance Committee.

OFFICER RECOMMENDATION – ITEM 10.18

That Council receives the report on the Audit and Governance Committee meeting held on 11 March 2020.

Voting requirement: Simple majority

10.19 Use of the Common Seal (Ref: INFM/INTPROP/1 – Elizabeth Nicholls, Executive and Research Officer to CEO)

The Chief Executive Officer and the Mayor have been delegated the responsibility for affixing the Common Seal to documents requiring signing and sealing, and for reporting the exercise of that delegation to the next available Ordinary Meeting of the Council.

The Common Seal was attached to the following document during the reporting period:

| Document Sealed | Date Sealed |
|--------------------------------------|--------------------|
| Council Meeting Procedures Local Law | 16/03/2020 |

OFFICER RECOMMENDATION – ITEM 10.19

That Council notes the affixing of the Common Seal during the reporting period.

Voting Requirements: Simple majority

10.20 Calendar for April 2020 (Ref: Elizabeth Nicholls, Executive and Research Officer to CEO)

| Day/Date | Time | Location | Event |
|--------------------|--------------------------|------------------------------|---|
| Wed 1 April 2020 | 3.30pm | Via Teams | Bassendean Local Emergency Management Committee |
| Tues 7 April 2020 | 6.00pm | Via Teams | Concept Workshop |
| Fri 10 April 2020 | | | Office Closure Good Friday |
| Mon 13 April 2020 | | | Office Closure Easter Monday |
| Tues 14 April 2020 | 6.00pm | Via Teams | Concept Workshop |
| Tues 21 April 2020 | 6.00pm 7.00pm | Via Teams | Briefing Session |
| Sat 25 April 2020 | 10.45am to 12.00pm | War Memorial, BIC Reserve | CANCELLED - ANZAC Day parade and ceremony |
| Mon 27 April 2020 | | | Office Closure ANZAC Day |
| Tues 28 April 2020 | 7.00pm | Via Teams | Ordinary Council Meeting |

OFFICER RECOMMENDATION - ITEM 10.20

That the Calendar for April 2020 be adopted.

Voting Requirements: Simple majority

10.21 Receipt of External Committee Minutes (Ref: INFM/INTPROP/1 – Elizabeth Nicholls, Executive and Research Officer to CEO)

The following meetings have been held where Councillors as delegates have attended and the minutes are included at **Attachment No. 15.**

| Meeting | Date Held |
|------------------------------|------------------|
| EMRC | 20 February 2020 |
| WALGA East Metropolitan Zone | 27 February 2020 |
| WALGA State Council Meeting | 4 March 2020 |

OFFICER RECOMMENDATION – ITEM 10.21

That Council notes the attached minutes from the external Committee meeting held within the reporting period.

Voting Requirements: Simple majority

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion - Cr John Gangell – Construction of a Town Centre Piazza

Cr Gangell has advised that he wishes to move the following motion:

“That Council receives a report outlining potential sites, timeframes and associated costs for commencing the planning process for the construction of a multifaceted Town Centre Piazza for consideration in the 2020/2021 draft budget that could potentially, dependant on budget and space constraints, incorporate the following elements:

- 1. A community space that is suitable for a variety of different functions including but not limited to markets, concerts, festivals, rallies, civic functions and other events;*
- 2. A dedicated space for an outdoor functional fitness space that would include but not be limited to climbing, swinging, pushing, pulling and strength and conditioning that would be suitable for all ages.”*

OFFICER COMMENT

Council was recently presented with a broad concept relating to potential Town Centre transformation, which centred around the provision of multi-functional assets in good, strategic locations, thereby allowing various existing, dated assets to be potentially retired and rationalised. Such a concept aligns with the general themes coming out of the BassenDream community engagement exercise as well as the subsequent Catalyse market survey. It is noted that a town centre piazza/community space could form part of the larger transformation project, however, the concept has not progressed to that level of detail at this early stage and has no formal endorsement. In addition, a new Strategic Community Plan (SCP) is currently being prepared, which will set the vision and strategic direction for the Town going forward. Once the SCP is adopted, Council will be able to assess any new projects (including the potential Town Centre transformation) having regard to the alignment with the SCP, competing priorities, organisational capacity and budget implications.

11.2 Notice of Motion - Cr John Gangell – Creation of a Tourism and Marketing Strategy

Cr Gangell has advised that he wishes to move the following motion:

“That Council receives a report on creating a tourism and marketing strategy in-house for the Town with a focus on creating the Town of Bassendean as a destination location.”

OFFICER COMMENT

A new Strategic Community Plan (SCP) is currently being prepared, which will set the vision and strategic direction for the Town going forward. At the same time, the Town is progressing with a review of the local planning framework, which will ultimately result in a new or amended local planning scheme, that facilitates future development (and therefore investment) within the district. It is not considered appropriate at this juncture to commit to creating a tourism and marketing strategy. It may though be appropriate, in future, to review the need for such a strategy; having regard to the alignment with the SCP, competing priorities, staff resources, budget implications and organisational demand.

11.3 Notice of Motion - Cr McLennan – Supporting UN Treaty on the Prohibition of Nuclear Weapons

Cr McLennan has advised that she wishes to move the following motion:

“That Council declares its support for the UN Treaty on the Prohibition of Nuclear Weapons and calls on our federal leaders to sign and ratify it without delay.”

BACKGROUND – CR MCLENNAN

On 7 July 2017, an overwhelming majority of the world’s countries voted to adopt the Treaty on the Prohibition of Nuclear Weapons – a landmark global agreement that outlaws nuclear weapons and establishes a framework for achieving their total elimination.

Prior to the treaty’s adoption, nuclear weapons were the only weapons of mass destruction not subject to a comprehensive ban, despite their catastrophic, widespread and persistent humanitarian and environmental consequences. The new agreement fills a significant gap in international law.

It prohibits nations from developing, testing, producing, manufacturing, transferring, possessing, stockpiling, using or threatening to use nuclear weapons, or allowing nuclear weapons to be stationed on their territory. It also prohibits them from assisting, encouraging or inducing anyone to engage in any of these activities.

A nation that possesses nuclear weapons may join the treaty, so long as it agrees to destroy them in accordance with a legally binding, time-bound plan. Similarly, a nation that hosts another nation's nuclear weapons on its territory may join, so long as it agrees to remove them by a specified deadline.

Once 50 countries ratify or acceded to it, the treaty will enter into force. There are currently 81 signatories and 35 states parties. Australia did not participate in the negotiations and has not signed the treaty.

OFFICER COMMENT

This is an advocacy position which aligns to Council's commitment to the environment and community. There are no resource implications. The Notice of Motion is supported.

11.4 Notice of Motion - Cr Wilson: Stan Moses Pavilion

Cr Wilson has advised that he wishes to move a motion at this meeting. The Notice of Motion and Officer Comments are included under **Confidential Attachment No. 7**.

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

13.0 CONFIDENTIAL BUSINESS

It should be noted that that the audio and live streaming will be turned off whilst confidential items are being discussed.

13.1 Community Benefit Events Sponsorship and Grants Application for Bassendean Galaxy Basketball Club (Ref: GRSU/PROGM/26 – Tim Dayman – Recreation Development Officer)

This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

13.2 Performance Agreement 2019 - 2020 – Chief Executive Officer (Renae Maher, Manager Human Resources and Organisational Development)

This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

14.0 CLOSURE

The next Briefing Session will be held on Tuesday 21 April 2020 in the Council Chamber, 48 Old Perth Road, Bassendean.

The next Ordinary Council meeting will be held on Tuesday 28 April 2020 commencing at 7.00pm.