

ATTACHMENTS

ORDINARY COUNCIL AGENDA

17 DECEMBER 2019

Attachment No. 1

Ordinary Council Minutes of 26 November 2019

Attachment No. 2

Draft 2018/19 Annual Report, including the 2018/19 Audited Annual Financial Statements including the Independent Auditor's Report.

Confidential No. 1

- Quote to undertake condition and structural assessment with upgrade design for re-instatement of North Jetty.
- Quote to undertake further structural assessment for South Jetty.

Attachment No. 3:

Concept shade plan provided by a contractor.

Confidential Attachment No. 2:

Estimate of costs

Attachment No. 4:

- Copy of Town Planning Scheme No 4A Map.
- Letter from owner of 29 (Lot 206) Hyland Street and Lot 211 Carnegie Road regarding a land swap.

Attachment No. 5:

- Eden Hill Master Planning Concept Plan prepared by Taylor Robinson Chaney and Broderick, dated March 2019.
- Offer and Acceptance Form and associated Special Conditions form.

Attachment No. 6 :

- Community Consultation Report – Whitfield Safe Active Street, September 2019
- Whitfield Street Path Petition
- Whitfield Safe Active Street Design July 2019-Showing Amendments
- Amended Whitfield Safe Active Street Design December 2019

Confidential Attachment No. 3:

- Financial Considerations

Confidential Attachment No. 4:

RFT 05/2019 Tender Evaluation Report

Confidential Attachment 5:

RFT 07/2019 Tender Evaluation Report

Confidential Attachment No. 6:

RFT 02/2019 Tender Evaluation Report

Attachment No. 7:

- Lease Agreement for the lease of Portion of Reserve 45364, May Holman Drive, between the Town of Bassendean and the Bassendean Community Men's Shed Inc;
- Annexure 1: Deposited Plan 67748;
- Annexure 2: Lessee's cleaning obligations;
- Annexure 3: Letter from the Department of Planning, Lands and Heritage; and
- Land Owner's Disclosure before Completion of Land Transaction.

Attachment No. 8:

Minutes of the Audit & Governance Committee meetings held on 13 and 27 November 2019.

Confidential Attachment No. 7:

Confidential Report and Attachments

Attachment No. 9:

List of Payments

Attachment No. 10:

Financial Report

Confidential Attachment No. 8:

Citizen of the Year Awards Information

Confidential Attachment No. 9:

CEO Performance and Remuneration Review

ATTACHMENT NO. 1

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 26 NOVEMBER 2019 AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Questions Taken on Notice – Mr Paul Bridges

Mr Brian Reed, Manager Development Services, has provided Mr Bridges, as follows:

"I refer to your questions asked at the last Council meeting about the status of the Heritage Incentives Policy and the Establishment of the Heritage Precincts and Heritage Policy Guidelines.

As previously advised by myself, the Heritage Incentives Policy is being developed by in-house staff, and a discussion paper has been presented to the Design Bassendean Advisory Group, to seek its views on the issue. The paper will be presented to Council in the next month or so, which hopefully will result in the preparation of a draft policy which will be advertised for public comment.

Funding towards the establishment of the Heritage Precincts will be considered by Council through the mid-year budget review.

Should you wish to discuss the matter further, please do not hesitate to contact me."

2.2 Public Question Time

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

What is the purpose of the traffic counting on Hardy Road.

The Executive Manager Infrastructure responded that traffic counts are being conducted all over the Town to assess volumes, speed etc. The Town is undertaking an entire Town traffic assessment and Hardy Road has been reported by locals with concerns of speeding.

Mr Richard Zawada

Why are some of your staff delaying approvals with regard to the removal of a tree that was on the boundary. It's an environmental condition that your staff refuse to sign off. We presented a letter from the electrician that he couldn't install underground power because of the tree.

The CEO advised that she has spoken to Mr Harwood, who is representing Mr Zawada and would be happy to speak further on the matter.

Ms Jane Bremmer, 47 Seventh Avenue, Bassendean

The smoke from the fire at the Cleanaway Recycling Facility blew all over Bassendean. There hasn't been any explanation from Cleanaway or an apology. My requests are:

- *Will the Council step up and advocate for the community.*
- *Will the Council write to the State agencies and ask for information about air quality data.*
- *Will the Council write to the State Government and request an inquiry into this facility, the fire and the impact on the surrounding community. What measures will be in place to ensure it doesn't happen again.*

The CEO advised that she is happy to follow up with the State Government and this matter could also be raised through Council's Local Emergency Management Committee.

Mr Ron Snelgar, 16 Anstey Road, Bassendean

When is the Town Planning Scheme 4a going to be finalised.

The Mayor advised that the matter was going to be considered at tonight's meeting but it has been deferred until December to allow new Councillors to be brought up to date. The report in December is intended to have a pathway forward to finalise the scheme.

How many workshops have you had in the last 12 months and what is the cost.

The Mayor advised that the Council has workshops nearly every week on a number of matters with the cost of a simple meal. The addition of the Town Planning Scheme 4a workshops has not impacted on the cost.

Mr Bill Busby, Haig Street, Ashfield

I am concerned about the cost of the weed forum and have written to the CEO on this matter. I am concerned about the hundreds of dollars that are going to be spent on weed control.

The Mayor responded that the forum is the start of the process looking at an overall weed strategy. Weed management needs to be cost effective and dealt with in an environmentally and health conscious way.

The CEO asked if Mr Busby could resend his correspondence as she had not received a letter from him in this regard."

COUNCIL RESOLUTION – ITEM 2.2

OCM – 1/11/19 MOVED Cr Wilson, Seconded Cr Gangell that public question time be extended.

CARRIED UNANIMOUSLY 7/0

The Town needs to get the mobile CCTV cameras out on the street to address crime in the area at the Ashfield Sports Club.

The Mayor advised that Town staff will have a look at the CCTV trailer and see how it can best be used.

Ms Jane Bremmer, 47 Seventh Avenue, Bassendean

Trees have died at the Success Hill Reserve and haven't been replaced. We would like to have a tree and plaque for Albert Corunna at the reserve. Friends of Success Hill Reserve would like to be involved.

The CEO responded that the Town is consulting with the South West Aboriginal Council. The Friends of Success Hill will be included in the community engagement process.

2.3 Address by Members of the Public

It should be noted that public statements are not recorded in the minutes.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Kathryn Hamilton, Deputy Mayor
Cr Chris Barty
Cr John Gangell
Cr Hilary MacWilliam
Cr Sarah Quinton
Cr Jai Wilson

Officers

Ms Peta Mabbs, Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Luke Gibson, Director Community Planning
Mr Phil Adams, Executive Manager Infrastructure
Mr Salvatore Siciliano, Manager Recreation & Culture
Ms Deanie Carbon, Corporate Communications Coordinator
Mrs Amy Holmes, Minute Secretary

Public

Approximately 18 members of the public were in attendance.

Press

Nil

Leave of Absence

COUNCIL RESOLUTION – ITEM 3.0

OCM – 2/11/19 MOVED Cr McLennan, Seconded Cr Wilson, that Cr Quinton be granted a leave of absence for 23 December 2019 – 6 January 2020.

CARRIED UNANIMOUSLY 7/0

4.0 DEPUTATIONS

- 4.1 Jeremy Warnock of Eden Hill Dads addressed Council regarding Item 10.8.
- 4.2 Paul Quicke and Judy Hood of Morley Baptist Church addressed Council regarding Item 10.8.
- 4.3 Lisa Doney of Bassendean Galaxy Basketball Club addressed Council regarding Item 10.8.
- 4.4 Nella Fitzgerald of WonderRealm addressed Council regarding Item 10.9.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 15 October 2019

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(a)

OCM – 3/11/19 MOVED Cr Gangell, Seconded Cr Wilson, that the minutes of the Ordinary Council Meeting held on 15 October 2019, be received.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(b)

OCM – 4/11/19 MOVED Cr Gangell, Seconded Cr Barty, that the minutes of the Ordinary Council Meeting held on 15 October 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

5.2 Special Council Meeting held on 22 October 2019

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.2(a)**

OCM – 5/11/19 MOVED Cr Gangell, Seconded Cr McLennan, that the minutes of the Special Council Meeting held on 22 October 2019, be received.

CARRIED UNANIMOUSLY 7/0

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.2(b)**

OCM – 6/11/19 MOVED Cr Wilson, Seconded Cr Gangell, that the minutes of the Special Council Meeting held on 22 October 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

**6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT
DISCUSSION**

The Mayor congratulated Cr Wilson on his appointment as Chair of the Eastern Metropolitan Regional Council.

7.0 PETITIONS

Nil

8.0 DECLARATIONS OF INTEREST

- 8.1 Cr Gangell declared an Impartiality Interest for Item 10.9 as he is involved in the WonderRealm event.
- 8.2 Cr McLennan declared an Impartiality Interest for Item 10.8 as her husband is involved in the Eden Hill Dads' Picnic and she is a member of the Success Hill Action Group.
- 8.3 Cr Quinton declared an Indirect Financial Interest for Item 10.8 as her partner is a coach and her step-son plays in a team.

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

It was agreed that items 10.2, 10.3, 10.4, 10.5, 10.8 & 10.13 be removed from the en-bloc table and considered separately.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.1**

OCM – 7/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 26 November 2019:

Item	Report
10.6	Waste Local Law
10.11	Green Trail and Success Hill Principal Shared Path
10.12	Quarterly Report for Period Ended 30 September 2019
10.14	Bassendean Youth Advisory Council Meeting held in July 2019
10.15	Determinations Made by the Principal Building Surveyor
10.16	Determinations Made by Development Services
10.17	Monthly Financial Report – September 2019 and October 2019
10.18	Accounts Paid – July 2019 and August 2019
10.19	Bassendean Local Emergency Management Committee Meeting held on 6 November 2019
10.20	Use of the Common Seal
10.21	Implementation of Council Resolutions
10.22	Calendar for November/December 2019

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
10.2	Point Reserve Jetties Update
10.3	Local Integrated Transport Plan
10.4	BassenDream Our Future Preliminary Engagement Report
10.5	Community Safety and Crime Prevention – Status Update Only
10.7	Bassendean Oval Football Facilities - Business Case Development
10.8	Community Benefit Sponsorship and Grants Applications Assessment Panel Report – Transitional Round and Round Two
10.9	Major and Significant Events Sponsorship and Grants Application for WonderRealm Bassendean 2020
10.10	Policy 6.19 - Communication between Elected Members and the Administration
10.13	Town Assets Committee Meeting held on 9 October 2019
11.1	Notice of Motion – Cr Gangell: Weed Infestation
13.1	Sports Achievement Award

13.2	Community Benefit Sponsorship and Grants Applications Assessment Panel Report – Transitional Round and Round Two
13.3	Major and Significant Events Sponsorship and Grants Application for WonderRealm Bassendean 2020

10.2 Point Reserve Jetties Update (Ref: PARE/MAINT/52 Peta Mabbs, CEO)

APPLICATION

The purpose of this report was to provide:

- An update on the current state of the Point Reserve jetties;
- An understanding of associated risks and mitigating actions undertaken by the Administration to date; and
- Advice on subsequent steps to address the issue and explore future considerations.

OFFICER RECOMMENDATION — ITEM 10.2

That Council note:

1. The actions taken to date by the Town Administration to address the safety hazards related to both jetties, including actions to remove the decking and associated timber components from both jetties as authorised by both DBCA and DoT, with works commencing on 19 November 2019;
2. The DBCA response regarding the permit for emergency works which includes the condition to reinstate North Jetty so it can be reopened to the public.
3. That a further report to Council will be provided at the December 2019 Ordinary Council Meeting to update Council on future considerations for the jetties, and to seek Council approval of expenditure to undertake physical works to reinstate the North Jetty to meet the conditions of the DBCA permit.

Cr Gangell moved the officer recommendation with amendments, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.2

OCM – 8/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council:

1. Notes the actions taken to date by the **Chief Executive Officer** to address the safety hazards related to both jetties, including actions to remove the decking and associated timber components from both jetties as authorised by both DBCA and DoT, with works commencing on 19 November 2019;
2. Notes the DBCA response regarding the permit for emergency works which includes the condition to reinstate North Jetty so it can be reopened to the public;
3. **Commits to the reinstatement of the south jetty in recognition of the history and uniqueness of the two jetties to the Town of Bassendean; and**
4. Notes that a further report will be provided at the December 2019 Ordinary Council Meeting to update Council on future considerations for the jetties, and to seek Council approval of expenditure to undertake physical works to reinstate the North and **South Jetties**.

CARRIED UNANIMOUSLY 7/0

10.3 Local Integrated Transport Plan (LITP) (Ref: TRAF/PLANNING/5 – Luke Gibson, Director Community Planning)

APPLICATION

The purpose of this report was for Council to consider adopting the Local Integrated Transport Plan (LITP).

OFFICER RECOMMENDATION – ITEM 10.3

That Council:

1. Adopts the Local Integrated Transport Plan, as attached to the Ordinary Council Meeting Agenda of 26 November 2019; and
2. Uses the Local Integrated Transport Plan as a key strategic advisory tool to achieve those outcomes which rely on other agencies as stakeholders.

Cr McLennan moved the officer recommendation with amendments as shown in bold.

COUNCIL RESOLUTION – ITEM 10.3

OCM – 9/11/19 MOVED Cr McLennan, Seconded Cr Hamilton, that Council:

1. Adopts the Local Integrated Transport Plan, as attached to the Ordinary Council Meeting Agenda of 26 November 2019 **with the following amendments:**
 - **AT2 – Change priority to ‘Short’.**
 - **RN1 (PT7) & RN2 – Guildford Road modifications to include retaining existing tree boulevard. The Town wishes to retain the avenue of mature trees along Guildford Road and therefore advocates for the Public Transit Authority to retain land adjoining the northern side of Guildford Road which is proposed to be given to Main Roads to facilitate potential widening of Guildford Road.**
 - **RN8 – Design and consult to further refine various options for modification of the Walter Road East/Lord Street/Seventh Avenue intersection and the Success Road/Lord Street intersection to address access/egress to the Success Hill area.**
 - **RN8 – Change priority to ‘Short’ – Engineering feasibility and modelling required to ascertain impacts of various options, with a view to deciding whether this proposal should be adopted.**
2. Uses the Local Integrated Transport Plan as a key strategic advisory tool to achieve those outcomes which rely on other agencies as stakeholders.

CARRIED 5/2

Crs McLennan, Hamilton, Barty, MacWilliam & Quinton voted in favour of the motion. Crs Wilson & Gangell voted against the motion.

Cr Wilson requested that it be noted that his objection to the Council resolution is based on his disagreement of RN8.

10.4 BassenDream Our Future Preliminary Engagement Report (Ref: LUAP/PLANNG/22 - Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report was for Council to consider adopting the *BassenDream Our Future Preliminary Engagement Report* dated October 2019, as prepared by Creating Communities

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.4

OCM – 10/11/19 MOVED Cr Wilson, Seconded Cr Quinton, that Council adopts the *BassenDream Our Future Preliminary Engagement Report* (Creating Communities, October 2019), attached to the Ordinary Council Meeting Agenda of 26 November 2019, as an essential input in the preparation of a new Local Planning Strategy and Strategic Community Plan.

CARRIED UNANIMOUSLY 7/0

10.5 Community Safety and Crime Prevention Plan – Status Update Only (Ref: COMPLA/PRJCTS/1 - Luke Gibson, Director Community Planning)

APPLICATION

The purpose of this report was to update Council on progress on the Community Safety and Crime Prevention Plan.

Cr Hamilton moved the officer recommendation with the addition of a point 3 as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.5

OCM – 11/11/19 MOVED Cr Hamilton, Seconded Cr MacWilliam, that Council:

1. Notes the update and the outcomes of the current community survey and further analysis of crime data, will inform the preparation of a new Community Safety and Crime Prevention Plan;
2. Notes that in the interim, the Town will continue to work closely with Police to share intelligence and discuss strategies; and

3. Requests staff seek out grant opportunities that financially contribute to programmes and/or infrastructure supporting crime reduction.

CARRIED UNANIMOUSLY 7/0

10.6 Waste Local Law (Ref: WSTMNG/SVPROVN/5 - Ariadne Macleod, Recycling & Waste Officer)

APPLICATION

The purpose of this report was for Council to introduce a new Waste Local Law.

The proposed Town of Bassendean Waste Local Law 2019 is to provide for the regulation, control and management of waste and recycling collection services within the Town.

The effect of this local law is the efficient and orderly separation and removal of general, recycling and organic (FOGO) waste from households within the Town to minimise the impact on landfill and make the best use of these resources.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.6

OCM – 12/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council:

1. Notes the draft Town of Bassendean Waste Local Law 2019 as attached to the Ordinary Council Meeting Agenda of 26 November 2019; and
2. Approves the submission of the draft Town of Bassendean Waste Local Law 2019 to the relevant authorities for consideration.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.7 Bassendean Oval Football Facilities - Business Case Development (Ref: COMDEV/PLANNG/4 – Salvatore Siciliano, Manager Recreation and Culture)

APPLICATION

The purpose of the report was to provide an update to Council on the development of a Business Case for Bassendean Oval and for Council to consider options going forward.

OFFICER RECOMMENDATION – ITEM 10.7

That Council:

1. Receives the report of the minutes of the Bassendean Oval Football Facilities Project Control Group meetings held on 22 March, 3 May and 15 August 2019;
2. Endorses an amended scope of services to include:
 - (a) investigating the potential for any redevelopment of Bassendean Oval to also incorporate community facilities, in addition to accommodating the Swan Districts Football Club;
 - (b) undertaking economic modelling to assess the impact of each re-development option; and
 - (c) a review of existing, comparative business cases/planning studies;
3. Seeks funding from the State Government and the Western Australian Football Commission to undertake the work associated with the amended scope;
4. Notes that a subsequent report will be presented to Council to advise of the outcome of the funding requests; and
5. Approves the change in composition of the Project Control Group, as outlined in the report.

Cr Wilson moved the alternative officer recommendation with the addition of a point 3 as shown in bold.

ALTERNATIVE OFFICER RECOMMENDATION – ITEM 10.7

MOVED Cr Wilson, Seconded Cr McLennan, that Council:

1. Receives the report of the minutes of the Bassendean Oval Football Facilities Project Control Group meetings held on 22 March, 3 May and 15 August 2019;
2. Defers its involvement in the Bassendean Oval Football Facilities Project until such time as further work has been progressed on the Town's Local Planning Strategy; and
3. **Continues to advocate on behalf of the Bassendean community for the State and Commonwealth governments and the football industry to invest in the Swan Districts Football Club and Bassendean Oval.**

LOST 2/5

Crs Wilson & McLennan voted in favour of the motion. Crs Barty, Gangell, Hamilton, MacWilliam & Quinton voted against the motion.

Cr Hamilton moved the officer recommendation with amendments as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.7

OCM – 13/11/19 MOVED Cr Hamilton, Seconded Cr Quinton, that Council:

1. Receives the report of the minutes of the Bassendean Oval Football Facilities Project Control Group meetings held on 22 March, 3 May and 15 August 2019;
2. Endorses an amended scope of services to include investigating the potential for any redevelopment of Bassendean Oval to incorporate community facilities, in addition to accommodating the Swan Districts Football Club **whilst retaining green spaces**;
3. Seeks funding from the State Government and the Western Australian Football Commission to undertake the work associated with the amended scope;
4. Notes that a subsequent report will be presented to Council to advise of the outcome of the funding requests;
5. Approves the change in composition of the Project Control Group **with the addition of the Deputy Mayor**, as outlined in the report; and
6. **Requests the CEO provide regular updates via Concept Workshops and afford Councillors the opportunity to attend Project Control Group meetings as non-participating observers.**

CARRIED 5/2

Crs Hamilton, Quinton, McLennan, MacWilliam & Wilson voted in favour of the motion. Crs Barty & Gangell voted against the motion.

COUNCIL RESOLUTION – ITEM 10.8(a)

OCM – 14/11/19 MOVED Cr Wilson, Seconded Cr MacWilliam, that Council consider Items 10.8 and 10.9 under Confidential Business.

CARRIED 5/2

Crs Wilson, MacWilliam, Barty, McLennan & Quinton voted in favour of the motion. Crs Gangell & Hamilton voted against the motion.

10.8 Community Benefit Sponsorship and Grants Applications Assessment Panel Report – Transitional Round and Round Two (Ref: GRSU/PROGM/26 – Salvatore Siciliano, Manager Recreation and Culture)

Considered under Confidential Business.

10.9 Major and Significant Events Sponsorship and Grants Application for WonderRealm Bassendean 2020 (Ref: GRSU/PROGM/26 – Salvatore Siciliano, Manager Recreation and Culture)

Considered under Confidential Business.

10.10 Policy 6.19 - Communication between Elected Members and the Administration (Ref: Peta Mabbs, Chief Executive Officer; Council)

APPLICATION

This report provides a new Council Policy 6.19 - Communication between Elected Members and the Administration (policy) to repeal and replace Council Policy 6.19 of 8 November 2009: Councillor Contact with Administration Policy (existing policy).

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.10

OCM – 15/11/19 MOVED Cr Gangell, Seconded Cr MacWilliam, that Council:

1. Repeals Council Policy 6.19 - Councillor Contact with Administration Policy; and
2. Endorses Council Policy 6.19 - Communication between Elected Members and the Administration, as attached to the Ordinary Council Agenda of 26 November 2019.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.11 Green Trail and Success Hill Principal Shared Path (Ref: TRAF/PLANNG/3ROAD/ DESCNT/5 – David Dwyer, Engineering Technical Coordinator)

APPLICATION

The purpose of this report was to:

- provide feedback from a community engagement event (i.e. Family Fun Day); and
- recommend the implementation of a Green Trail to coincide with the construction of the Principal Shared Path (PSP) on Railway Parade, Success Hill.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.11

OCM – 16/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council:

1. Notes the Department of Transport's agreement to contribute up to \$50,000 towards the Town's Green Trail project conditional on the remaining 230 metre length of PSP being constructed;
2. Notes the Department of Transport agreement to extend the scope of the Green Trail Route to include Kelly Park;
3. Notes community support for a Green Trail as outlined in Consultation Report November 2019;
4. Notes that the Green Trail Route will be designed and maintained by the Town with funding and support being provided from the Department of Transport, and that further consultation be carried out in 2020, to ensure it complements and adds to the area's biodiversity and character;
5. Notes previous in principle support for the PSP Option 3, as attached to the Ordinary Council Agenda of 26 November 2019;
6. Authorises the Department of Transport and Main Roads WA to construct the PSP Option 3; and
7. Notes the Department of Transport's formal response on Option 4.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.12 Quarterly Report for Period Ended 30 September 2019 (Ref: FINM/AUD/1 – Peta Mabbs, Chief Executive Officer)

APPLICATION

The purpose of this report was for Council to receive the Quarterly Report for the period ended 30 September 2019.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.12

OCM – 17/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council receives the Quarterly Report for the quarter ended 30 September 2019, and notes the new improved format as part of continuous improvements to corporate reporting.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.13 Town Assets Committee Meeting held on 9 October 2019 (Ref: GOVNCCL/MEET/37 – Phillip Adams, Executive Manager Infrastructure)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Town's Asset Committee held on 9 October 2019, and supports the following recommendation from the Committee:

TAC - 1/10/19 Tree Planting Program in the Town

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.13

OCM – 18/11/19 MOVED Cr Quinton, Seconded Cr Wilson, that Council:

1. Supports the procurement of the tree species being 30% large, 50% medium and 20% small for the 2020 Winter tree planting program; and
2. Receives the report on the Town Assets Committee meeting held on 9 October 2019, be received.

CARRIED UNANIMOUSLY 7/0

10.14 Bassendean Youth Advisory Council Meeting held in July 2019 (Ref: GOVN/MEETCCL20 – Ayden Mackenzie – Youth Development Officer)

APPLICATION

The purpose of the report was for Council to receive the minutes of the Youth Advisory Council (YAC) meeting held in July 2019. It should be noted, that Council disbanded this group in August 2019, and therefore, these are the remaining minutes to be received.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.14

OCM – 19/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council receives the report on a meeting of the Youth Advisory Council meeting held on the 26 July 2019.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.15 Determinations Made by the Principal Building Surveyor (Ref: LUAP/PROCED/1 – Kallan Short, Principal Building Surveyor)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.15

OCM – 20/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.16 Determinations Made by Development Services (Ref: LUAP/PROCED/1 – Brian Reed, Manager Development Services)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.16

OCM – 21/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council notes the decisions made under delegated authority by the Manager Development Services.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.17 Monthly Financial Report – September 2019 and October 2019 (Ref: FINM/AUD/1 – Paul White, Director Corporate Services)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.17

OCM – 22/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council receives the monthly financial reports for September 2019 and October 2019, as attached to the Ordinary Council Agenda of 26 November 2019.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.18 Accounts Paid – July 2019 and August 2019 (Ref: FINM/CREDTS/4 – Paul White, Director Corporate Services)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.18

OCM – 23/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council receive the list of payments for September 2019 and October 2019.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.19 Bassendean Local Emergency Management Committee Meeting held on 6 November 2019 (Ref: GOVN/CCLMEET/18 – Luke Gibson, Director Community Planning)

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Bassendean Local Emergency Management Committee held on 6 November 2019.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.19

OCM – 24/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council receives the report on a meeting of the Bassendean Local Emergency Management Committee held on 6 November 2019.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/11/19 7/0

10.20 Use of the Common Seal (Ref: INFM/INTPROP/1 – Elizabeth Nicholls, Executive and Research Officer to CEO)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.20

OCM – 25/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council notes the affixing of the Common Seal during the reporting period.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/11/19 7/0

10.21 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Peta Mabbs, CEO)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.21

OCM – 26/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 26 November 2019 be deleted from the Implementation of Council Resolutions list.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/11/19 7/0

10.22 Calendar for November/December 2019 (Ref: Elizabeth Nicholls, Executive and Research Officer to CEO)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.22

OCM – 27/11/19 MOVED Cr Gangell, Seconded Cr Quinton, that the Calendar for November/December 2019 be adopted.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/11/19 7/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Cr Gangell: Weed Infestation

MOVED Cr Gangell, that Council receives a report to the 2019 December Ordinary Council Meeting on options and costs to the Town of Bassendean to undertake urgent action to address the weed infestation that has occurred on the Guildford Road median strips.

LAPSED FOR WANT OF A SECONDER

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

13.0 CONFIDENTIAL BUSINESS

COUNCIL RESOLUTION – ITEM 13.0(a)

OCM – 28/11/19 MOVED Cr Wilson; Seconded Cr Hamilton, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 10.00pm.

CARRIED UNANIMOUSLY 7/0

13.1 Sports Achievement Award

This report was discussed with members of the public excluded under Section 5.23 (2) (b) of the Local Government Act, to maintain the confidentiality of the names of the nominees.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 13.1

OCM – 29/11/19 MOVED Cr Wilson, Seconded Cr Quinton, that:

1. Council awards the Town of Bassendean Sports Achievement Award to the two recipients shown in the Confidential Report attached to the Ordinary Council Agenda of 26 November 2019;
2. Presents the Sports Achievement Awards at a future Ordinary Council Meeting; and
3. Note that the report and name of the recipient of the Award will remain confidential until after the Award is presented.

CARRIED UNANIMOUSLY 7/0

13.2 Community Benefit Sponsorship and Grants Applications Assessment Panel Report – Transitional Round and Round Two (Ref: GRSU/PROGM/26 – Salvatore Siciliano, Manager Recreation and Culture

*Cr Quinton declared an Indirect Financial Interest.
The Councillors voted on whether Cr Quinton should remain in the meeting for consideration of the Galaxy Basketball Club's financial application.*

COUNCIL RESOLUTION – ITEM 13.2(a)

OCM – 30/11/19 MOVED Cr Wilson, Seconded Cr Quinton, that Cr Quinton be allowed to remain in the meeting for consideration of the Galaxy Basketball Club's financial application.

LOST 2/5

Crs Wilson & Quinton voted in favour of the motion. Crs McLennan, Hamilton, Barty, Gangell & MacWilliam voted against the motion.

Cr Quinton left the meeting at 10.05pm.

APPLICATION

This report provides for the assessment of applications for sponsorship received for the Transitional Round and Round Two of funding under the Community Benefit Sponsorship and Grants Guidelines for funding 2019-2020.

This report was discussed with members of the public excluded to maintain the confidentiality of the Assessment Panel Reports and information of a personal nature.

OFFICER RECOMMENDATION – ITEM 13.2

That Council:

1. Receives the Community Benefit Sponsorship and Grants applications lodged, as attached in the Confidential Attachments in the Ordinary Council Meeting Agenda of 26 November 2019;
2. Receives the Assessment Panel report on applications for funding; and
3. Approves the Assessment Panel's recommendations for funding and additional conditions.

COUNCIL RESOLUTION – ITEM 13.2(b)

OCM – 31/11/19 MOVED Cr McLennan, Seconded Cr Hamilton. that Council:

1. Receives the Community Benefit Sponsorship and Grants applications lodged, as attached in the Confidential Attachments in the Ordinary Council Meeting Agenda of 26 November 2019;

2. Receives the Assessment Panel report on applications for funding; and
3. Does not approve funding for the Galaxy Basketball Club but encourages the club to reapply for funding for their end of season event, in line with the Town's Community Benefit Sponsorship and Grants Policy.

CARRIED 5/1

Crs McLennan, Hamilton, Barty, MacWilliam & Wilson voted in favour of the motion. Cr Gangell voted against the motion.

Cr Quinton returned to the meeting at 10.25pm.

COUNCIL RESOLUTION – ITEM 13.2(c)

OCM – 32/11/19 MOVED Cr Gangell, Seconded Cr McLennan, that Council:

1. Receives the Community Benefit Sponsorship and Grants applications lodged, as shown in the Confidential Attachments in the Ordinary Council Meeting Agenda of 26 November 2019;
2. Receives the Assessment Panel report on applications for funding; and
3. Approves the Assessment Panel's recommendations as follows:
 - (a) Approves funding and additional conditions for the:
 - Morley Baptist Church;
 - Eden Hill Dads;
 - Success Hill Action Group;
 - (b) Supports the Assessment Panel's determination that applications for funding received from the Ashfield Sports Club and Glamour Girl Burlesque are ineligible and could not be considered for funding.

CARRIED UNANIMOUSLY 7/0

13.3 Major and Significant Events Sponsorship and Grants Application for WonderRealm Bassendean 2020 (Ref: GRSU/PROGM/26 – Salvatore Siciliano, Manager Recreation and Culture)

Cr Gangell declared an Impartiality Interest and left the meeting at 10.33pm.

APPLICATION

The purpose of this report was for Council to consider amending conditions of sponsorship previously approved to Nella Fitzgerald Events regarding the staging of the WonderRealm Bassendean 2020 event.

This report was discussed with members of the public excluded to maintain the confidentiality of the Assessment Panel Reports and information of a personal nature.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 13.3

OCM – 33/11/19 MOVED Cr Quinton, Seconded Cr MacWilliam, that Council:

1. Rescinds Part 5 of Council resolution SCM-24/09/19 made at the Special Council meeting held on 10 September 2019, which reads:

“Enters into a funding agreement with the applicant to be clear that the Town’s allocation is for up to \$50,000 based upon funding for logistics, infrastructure and marketing expenses only”; and

2. Enters into a funding agreement with Nella Fitzgerald Events for the Town’s \$50,000 contribution to the WonderRealm Bassendean event 2020.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Cr Gangell returned to the meeting at 10.36pm.

COUNCIL RESOLUTION – ITEM 13.0(b)

OCM – 34/11/19 MOVED Cr Barty, Seconded Cr MacWilliam, that the meeting come from behind closed doors, the time being 10.37pm.

CARRIED UNANIMOUSLY 7/0

As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.

14.0 CLOSURE

The next Briefing Session will be held on Tuesday 10 December 2019 commencing at 6.30pm at the Bassendean Youth Services, West Road, Bassendean. A pre-welcome gathering will commence at 5.30pm.

The next Ordinary Council Meeting will be held on Tuesday 17 December 2019 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 10.37pm.

ATTACHMENT NO. 2



2018/19 Annual Report

www.bassendean.wa.gov.au

Ngalak kaadtitj nidja boodja Baal Whadjuk Noongar boodja Ngalak nyininy

We-together know this land. It Whadjuk Noongar land. We together sitting.

In the language of the first people of this land we say that we know that we are gathered together here on the land of the Whadjuk Noongar people. Always was, always will be.

Cover Photo contributed by Friends of Bindaring Wetland, a community group who help rehabilitate and improve the amenity, habitat values and ecosystem of the creeks, wetlands and parkland near the Swan River in Bassendean. Find out more on Facebook.

Town of Bassendean

ABN: 20 347 405 108

Our Vision

“A connected community developing a vibrant and sustainable future, built upon the foundations of our past.”

About Bassendean

Population 15, 739 (30 June 2018 from profileid)

Children under 5 - 997

Distance from Perth – 10km

Number of train stations 3

Swan River frontage – 7km

Geographic area – 11km²

Annual Report 2018-19

Background

The WA Local Government Act 1995 requires every local government to produce an Annual Report by 31 December each year which:

- Informs the community and key stakeholders about achievements, challenges and future plans
- Promotes greater community awareness of the Town’s programs and services which contribute to a high quality of life for residents, visitors and stakeholders
- Demonstrates the Town’s performance against the long-term vision of the Strategic Community Plan and related projects and priorities
- Provides information about the Town’s organisational performance

- Illustrates the Town's commitment to accountable and transparent government.

Alternative Formats

The annual report and financial statements are available in hardcopy from our Customer Service Centre and on the Town's website at www.bassendean.wa.gov.au

Feedback or Questions

We welcome your feedback or questions by:

Email: yoursay@bassendean.wa.gov.au

Mail: Town of Bassendean, PO Box 87 Bassendean WA 6934

Phone: 9377 8000

P 5

Welcome to Bassendean, our Home By The Swan

With seven kilometres of Swan River frontage, it's no wonder local residents love living in Bassendean, Ashfield and Eden Hill.

A tight knit community with a village feel, giving a high priority to trees, the environment, history and the arts, we're building on the community spirit to plan for vibrancy and community connection.

For local businesses, it's the location that's important – close to the airport, major highways and a customer base.

One of the first settlements in Western Australia, we have a rich Aboriginal and pioneering history.

Our future is assured. All the ingredients are there. We have land next to three train stations providing ideal locations for future transit-oriented development. We're only 10 minutes by train to the Perth CBD and close to the Metronet rail connections. See you at the local café for a cuppa (in a plastic free cup, of course).

Our Councillors

Cr Sarah Quinton,

Deputy Mayor Cr Bob Brown

Cr Kath Hamilton

Mayor Renee McLennan

Cr John Gangell

Cr Melissa Mykytiuk

Cr Jai Wilson



Page 6-7

FROM THE MAYOR ()

Cr Renée McLennan

Mayor



Pages 8-9

From the Chief Executive Officer

A YEAR OF CHANGE

A year of significant changes at the Town of Bassendean has laid the foundations for a new era of growth and vibrancy in our community.

We're strengthening what's best about our town and neighbourhoods and taking advantage of some of the great opportunities for advancement.

Most importantly, the community has played a major role in guiding the discussions about Bassendean's future. After six months of engagement, our community have expressed their aspirations through Bassendream Our Future. We are now committed to continuing to work alongside our community and our strategic partners to help translate these ideas into reality.

The 2018/2019 year encompassed a review and reorganisation for the Administration in order to better align our strategy, leadership, culture, structure and operating capabilities.

We have started with the recruitment of a changed leadership team and as the new CEO, I am delighted to have returned to the town where I grew up and attended school.

Having spent most of my working life in State Government as a senior executive, I've had the opportunity to drive and shape policies, strategies and projects with links to the community. These experiences have provided a strong foundation for the challenges of a new opportunity in local government.

I am delighted to have the support of a dynamic and extremely well-credentialed Mayor in Renée McLennan who has a passion for the community and is an inspiration to work alongside. The partnership approach between the Mayor and CEO cannot be underestimated in ensuring community outcomes are optimised.

I am really pleased to have established a new executive team for 2019-2020. The team is ideally placed to lead the organisation, reflective of Council's priorities:

- Director of Community Planning Luke Gibson will facilitate many of the initiatives which form the basis of Bassendream Our Future. He will be responsible for planning and delivering the amenity to achieve a vibrant, healthy and connected community.
- Director of Corporate Services Paul White will play a key role in the Town's finances and procurement, the digitalisation reforms to improve efficiencies, customer services and other important governance-related functions.
- Executive Manager of Infrastructure Phillip Adams will be responsible for the management of our assets, parks, gardens and bushland and for new infrastructure projects including the Men's Shed, bike paths and Infant Health Clinic.

I am delighted to have a highly skilled and dynamic team which I am confident will deliver on some very challenging objectives and community expectations.

One of the biggest tasks will be the planning and development by 2050 to meet the State Government's target of accommodating 4,150 additional homes.

In this context, we're very fortunate. We have three suburban rail stations at Ashfield, Bassendean and Success Hill which are the envy of other councils. With the State Government's focus on providing extra housing near train stations, we are positioned well to build on our existing 7,000 homes.

We have made a commitment to improve our information sharing with the community and to involve the community more in our business. We look forward to taking our Council briefing sessions to the community in 2019-20. It's about getting the councillors and executives out of the chamber and into the community, changing the dynamics of the way we work and being more open and accessible to the community we care for.

We have much to achieve in 2020. We will be developing a new Strategic Community Plan reflective of the community's aspirations and building from the very important community feedback received through Bassendream Our Future.

Working alongside a passionate team of staff and councillors, we are all committed to leaving a positive legacy for future generations.

This is more than just a job for me. It's about delivering for the Town where I grew up and for the people who live here now and in the future.

I commend this report to you.

Peta Mabbs

Chief Executive Officer

New Executive Team

The Town of Bassendean enters 2020 with a new executive team:

Chief Executive Officer Peta Mabbs

- Manage day-to-day operations of the local government
- Employment and management of staff
- Liaison with the Mayor on local government affairs and function
- Implement council decisions
- Council support
- Corporate communications and community engagement
- Human resources and organisational development
- Strategy, governance and reporting

Director Corporate Services Paul White

- Finance, rates and procurement
- Customer service
- Library, information management and IT
- Children's and youth services
- Seniors services

Executive Manager Infrastructure Phillip Adams

- Roads, cycling and transport
- Waste management and recycling
- Parks and gardens
- Civil construction projects
- Facilities maintenance
- Fleet

Director Community Planning Luke Gibson

- Strategic planning
- Placemaking
- Events, arts and culture
- Rangers
- Building
- Environmental health
- Development applications
- Volunteering
- Recreation

P 11

Our Services

As a local government, the Town of Bassendean is responsible for delivering a wide range of economic, human, recreational and property services as well as developing and maintaining essential community infrastructure.

Local government has legislative responsibility to perform many mandatory functions for the local community, such as animal management, approvals for planning, building and health, and swimming pool fencing.

We also deliver discretionary services to the community, such as library, seniors, children and youth services and the provision of sporting venues and programs, which contribute to an improved quality of life for people in our community.

Community assets

Car parks and street lighting

Community buildings

Jetties

Libraries

Parks, gardens and bushland

Playgrounds

Roads, drainage and footpaths

Sport and recreation facilities

Youth centre

Responsibilities and Services

Access and inclusion

Bushfire prevention

Building, planning and health approvals

Civic ceremonies

Community development

Community health

Conservation and environmental programs

Cultural and volunteering programs

Facility hire

Food safety

Information sharing – website, Facebook, newsletters

Library programs

Graffiti removal

Festivals and events

Noise investigations

Mosquito management

Public event compliance

Parking, building and planning compliance

Reconciliation Action Plan

Rangers (includes animal management)

Recreational programs and events

Swimming pool safety

Urban planning

Waste management and recycling

Youth Services

P 12/13

Calendar of Community Events (with pics)

Old Perth Road Markets
Monthly

Citizenship Ceremonies
Four per year

NAIDOC Family Day
July 2018

Vietnam Veterans' Day Service
August 2018

Children's Week Walk
October 2018

Keen on Halloween
October 2018

Armistice 100th Commemoration
November 2018

Seniors Week Techno Expo
November 2018

WAMFest in the Park
November 2018

Christmas Street Party and Carols
December 2018

Citizens of the Year
January 2019

Australia Day Fireworks
January 2019

WonderRealm Perth Fringe Festival
February 2019

50th Anniversary of Anzac Terrace Primary School
March 2019

Launch Bassendream Our Future with Minister Simon McGurk
March 2019

ANZAC Day Service
April 2019

Bassendean's Got Talent

April 2019

Pensioner Guard Cottage Heritage Festival
April 2019

Dandjoo Koorliny Reconciliation Gathering
May 2019

Festival of Local Business
June 2019

P14

Our past

Beginning as a small settlement called West Guildford in 1831, the area became a separate local authority in 1901 and was renamed Bassendean in 1922.

Archaeological evidence shows that Aboriginal people have inhabited this area for more than 45,000 years before Captain James Stirling and his exploratory expedition arrived in WA in 1827. The importance of Bassendean for Noongar hunting and gathering activities, and as a meeting place, is affirmed in many documents and personal narratives.

How Bassendean was named

By July 1831, Guildford needed to expand. Across the river and to the west was a Government Reserve. This was selected as a new town site and was named West Guildford. Peter Broun, the 1st Colonial Secretary, took occupation in 1832 of Stoke Farm. He named the dwelling Bassendean after the name of his family seat in Berwickshire.

Settlers acquired prime agricultural land along the fertile alluvial flats of the Swan River and established farms. Populated by gentleman farmers and Pensioner Guard families, the town grew rapidly during the goldrush years of the 1890's.

1900's

The establishment of industry and demand for labour at the Midland Railway Workshops gave the suburb its distinct working class character. Residents participated in both wars. Post-World War II emigration saw an influx of different nationalities. Through it all, Bassendean has retained its strong sense of identity and community.

Heritage

The Town has a register of significant trees and the following historical buildings are on the State Register of Heritage Places:

- Bassendean Oval Entrance Gate
- Daylesford
- Earlsferry
- Guildford Road Bridge
- Bassendean Oval
- Bassendean Oval Grandstand
- MacDonald Grandstand

- Bassendean Fire Station (former)
- Success Hill Lodge
- Pensioner Guard Cottage
- Bassendean Masonic Lodge (former)

Today

The Town now has a mix of housing, parks and recreational areas, as well as light industry and commercial areas. It has riverside public open space, including land used by Aboriginal people for thousands of years as ceremonial places.

P 15/16

Bassendream Our Future

To meet the State Government's requirement to increase housing density, the Town committed to engage the community through a project named Bassendream Our Future.

Working with consultants Creating Communities, the Town hosted a series of workshops, mailouts, online engagements and opened the former post office in Old Perth Road as an Ideas Hub for six months. More than 3,000 pieces of feedback were received.

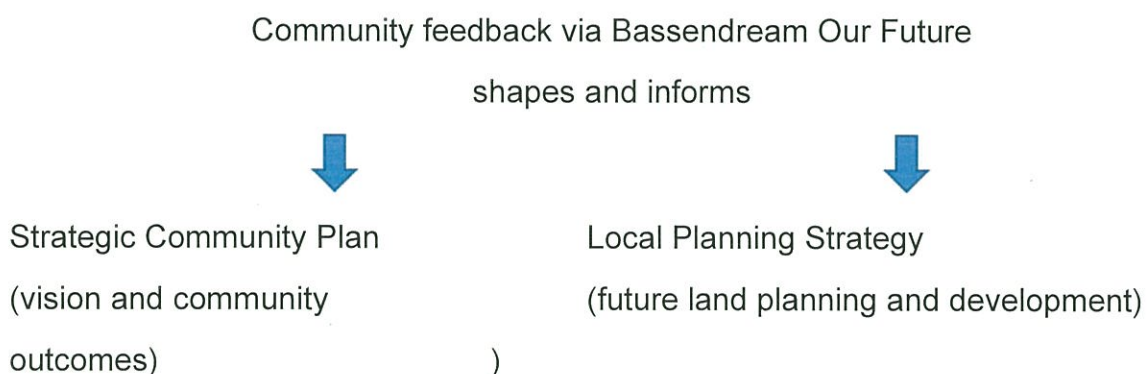
In recent years, the traditional homes and the beautiful riverside environment have attracted a new generation of people to the area. The local population comprises a mix of young families (about 1,000 of the 15,000 residents are under five), artists, musicians, business operators and commuters. Many of today's residents value the community lifestyle less than 16 minutes from Perth city by rail.

The future

Many of the town's existing residents want to preserve the conservation areas and open spaces, particularly links to the river. They want more vibrancy and business activity in the town centre. Logically, they want proposed new apartments and mixed use developments to be built near the railway stations.

Council is already planning for the next steps, knowing that, whatever the future holds, local residents will want a say in the way their community develops.

Please create diagram



Creating the community we seek for the future



OVERVIEW OF FEEDBACK

THE TOWN OF BASSENDEAN

Past and Present

TOP 5 GREAT THINGS ABOUT THE TOWN

1. Proximity to the river
2. Proximity to both city
3. Access to public transport
4. Natural environment
5. Location (general)

14. The remaining natural green spaces and the river environment attracted me, for sure it is one of the things that I love about the town. I don't know how many other people feel more than what you find about here"

THE TOWN OF BASSENDEAN

In the Future

TOP 5 THEMES TO MAKE LIVING IN THE TOWN EVEN BETTER

1. Environmental management
2. Freeway/entrance open space
3. Events and cultural initiative
4. Improved connectivity
5. Old Perth Road activation/rehabilitation

14. Respect for our "Town's green spaces, mature trees, natural habitats, wetlands and the river are what we are proud and not proud of. It is one of the things that I love about the town. I don't know how many other people feel more than what you find about here"

THE TOWN OF BASSENDEAN

THE TOWN NOW

TOP 10 WORDS TO DESCRIBE THE TOWN NOW

1. Green and natural
2. Relaxed/quiet
3. Feels like a village/country town
4. Connection to history and heritage
5. Connected/accessible
6. Future potential
7. Proximity to the river
8. Progressive
9. Too quiet/peaceful
10. Too quiet/peaceful

THE TOWN OF BASSENDEAN

THE TOWN IN THE FUTURE

TOP 10 WORDS TO DESCRIBE THE TOWN IN THE FUTURE

1. Vibrant/active
2. Green and natural
3. Sense of community
4. Modern/progressive
5. Sustainable
6. Place of interest
7. Inclusive/inviting
8. Connected/accessible
9. Safe
10. Relaxed/quiet

VALUES

Survey participants were asked to indicate their level of agreement with each of the values below. These values were validated by earlier engagement.

Basenanden, Ashfield and Edon Hill are welcoming communities where people from each other and have a "country town" feel

The local area has a rich history that is reflected in the community, the environment and the built form

A beautiful natural environment with an abundance of vegetation, trees, green open space and connection to the Swan River are important elements of the Town of Basenanden

An accessible town centre in Basenanden (Old Perth Road) and easy access to the Perth CBD, Julia Basenanden, Ashfield and Edon Hill attractive and convenient places to live

14. I love the old houses and established gardens, which give a sense of being in a country town, all while being close to the city"

14. Heritage should also include Aboriginal Heritage"

14. The biggest volunteer group in Basenanden is the group involved in the natural environment"

14. Better emphasis on integrating Ashfield and Edon Hill is needed"

NET

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
10%	25%	30%	20%	10%

P 17

One Planet Living with Diagram

Local residents are passionate about their natural environment and in 2020 they have the chance to become some of Western Australia's leaders in sustainability. Our community listed environmental management as a top priority for the Town in Bassendream Our Future.

The results coincided with a Council decision to become pacesetters in the One Planet Living Sustainability frameworks, the second local authority in WA to take on the challenge after the City of Fremantle.

The Town adopted the One Planet Living approach, based on 10 principles that cover all aspects of social, environment and economic sustainability.

Importantly it puts people first – grounded in the reality of how people live their lives rather than box ticking for compliance purposes. And it provides an authentic approach to achieving sustainability. It reaches hearts as well as minds – the framework is globally recognised and is used to raise the level of consciousness and inspire people across communities to get involved in sustainable change.

In 2020, Council will develop a new Strategic Community Plan which will incorporate and embed the One Planet Living principles.

P 18/20

Achievements for 2018/2019

Strategic Community Plan priorities	One Planet Living Principles	Actions
SOCIAL Build a sense of place and belonging Ensure all community members have the opportunity to be active, socialise and connected Plan for a healthy and safe community Improve lifestyle choices for the Aged, Family and Youth	Health and happiness Cultural and community	Reconciliation Action Plan adopted by Council Award-winning Mary Crescent Reserve Nature Playground opened Arts and Culture Plan adopted by Council WonderRealm Bassendean, sponsored by Council, held as part of Perth Fringe World wins Best Free Community Event Award Security cameras and lighting installed in Jubilee Reserve and Mary Crescent Reserve. Mobile cameras deployed

		<p>Consultation on heritage restoration for Pensioner Guard Cottage</p> <p>Awards for RYDE driver education program</p>
--	--	---

Youth Service turns 30

The Town of Bassendean has been a strong supporter of disadvantaged young people since establishing its own Youth Service in September 1989. The Centre on the corner of West Road and Guildford Road is co-located with the Town's skate park built in 2008.

Throughout the years, Bassendean Youth Services (BYS) has provided support for generations of young people aged 12 to 25 through recreation, advocacy, housing, individual case management, job preparation and individual case work. More recently, BYS has offered local young people a high school equivalency program for those disengaged from mainstream education, a transitional accommodation program, and the award winning 'RYDE' driver education project which has been successfully expanded to other local government areas.

Social inclusion

- Engaged the community on the need to address isolation, connectedness and community-driven initiatives, through forums hosted by Peter Kenyon from Bank of Ideas and Inclusion Solutions (better connected clubs, community groups and inclusive events)
- ReLAX program with ukulele playing, Aboriginal language, stand up paddle boarding, cookie decorating and other courses to encourage recreation, learning new hobbies and interaction with others in the community
- Hosted events to recognise NAIDOC Week, ANZAC Day, Australia Day and provided sponsorship for community-funded events
- Live streaming of Council meetings, hardcopy newsletter, newspaper advertising and Facebook posts to reach different audiences

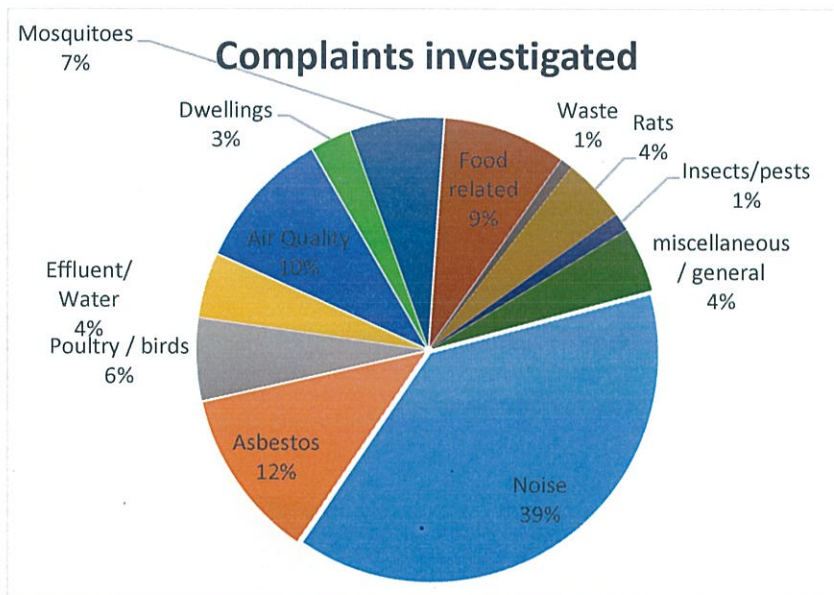
Childcare for 200 families

At no cost to the ratepayer, Wind in the Willows Bassendean and Ashfield operate at full capacity for most of the year and helped more than 200 families with education and care for children in 2018/19. Both services are rated as 'exceeding' the National quality standard. The 39 educators with varying tertiary qualifications provide high quality education and care. We also host intergenerational days where smiles and stories are shared between older residents and our youngsters.

A relationship with the Midvale Hub Parenting Service allows us to co-fund a position for a Parenting Champion to run six-week programs for parents on topics including emotion coaching, protective behaviours, tuning into teens and tuning into children.

Healthy community

- About 160 risk assessments are made each year to check food hygiene in our local eateries, with 9 improvement notices and 1 infringement notice issued in 2018/19 to clean, repair or replace items
- A further 31 tests on ready-to-eat foods such as sandwiches and salads and swabbing of 16 pieces of equipment returned satisfactory results
- A total of 87 temporary food business permits were issued, mainly related to Old Perth Road markets and vendors at Australia Day and WonderRealm
- Inspections of 48 light industrial businesses about waste disposal
- Weekly river sampling between November and March involved 90 samples at Success Hill, Point Reserve and Sandy Beach, with testing at PathWest Laboratory Medicine WA
- Mosquito monitoring included larval sampling and treatment of wetlands and stormwater drains, with 3,435 adults captured to identify the species
- About 4,690 pouches of rodent bait were issued to residents, an 8% decrease on the previous year.
- Of 243 complaints investigated, 149 were health related matters about air quality, odour and asbestos, with 94 noise complaints about loud music and parties



Access

In line with the Town's Access and Inclusion Plan:

- Our Library has adjustable tables, illuminated magnifying glasses, large print books, audiocassettes, large print screens, e-books and housebound services
- Volunteer Services offers transport to activities, outings and medical appointments
- Provide support for people who need assistance with waste collection and recycling bins
- Hyde Retirement Village is maintained accessible
- Significant public events and activities of the Town are conducted in venues that are accessible to people with disabilities
- Information made available in accessible format

Library

- **Open 53 hours per week**, over six days
- Total visitors for the year: 114,449 (average 2,200 per week or 366 per day)
- **Memberships:** 6,658 active members (43% population), including 724 new members in 2018/19
- **Reference Inquiries** 21,245 questions (average 68 per day); includes 9,836 requests for help with computers and photocopying, 479 inquiries about community information and government services enquiries, and 792 enquiries about eResources
- **Library** books, DVDs, audio books etc, 44,475 items (2.87 per capita)
- **Total loans:** 15,6848 (10.1 per capita) or 23.5 per library member
- **Interlibrary Loans:** Supplied 1,135 items to other libraries and sought 646 items from other libraries for our patrons
- **New items:** 2,259 items added (books, DVDs, audio, board games, jigsaws)
- **Volunteers:** 23 volunteers contributed 1,590 hours (30hrs per week on average)
- **Events and Programs:** 161 adult sessions (1,445 participants) and 145 children's sessions (2,112 participants)
- **For Kids:** Story Time, Rhyme Time, Lego League, School holiday activities, Children's Book Week, Better Beginnings Program
- **For Adults:** Literary Salon, Library Lunchtime Interludes, weekly Craft Group, English as Second Language (weekly), Cyber Citizen one-on-one, housebound delivery, monthly History Walks and annual history lecture

Library Highlights:

- Guest authors Amanda Curtin; Dave Warner and his band on his 'Life of Crime' book; Kylee Matson on 'Meet Repeat Pete: a pirate with repetitive behaviour'
- Introduction of historic homes guided walks
- ABC Radio promotion of historic postal box
- Historical displays with community groups in Ashfield and Eden Hill
- Printed version of origins of street names brochure
- Oral history interviews recorded, transcribed and added to the collection

Seniors Services

In line with the Town's commitment to help seniors live independently in their own homes, we provided 27,630 hours of support to 40 clients requiring a higher level of care, ranging from personal care, domestic tasks, carer respite, medication support, transport, meals, and social support, to gardening, repairs, outings and support with shopping.

The Town completed the Federal Government's latest three reform requirements to a high standard, including:

- The transition from the Home and Community Care (HACC) program to the Commonwealth Home Support Program (CHSP);
- The implementation of the Aged Care Quality Standards; and
- The mandatory publication of Home Care Packages Fees on My Aged Care to provide improved transparency

The Commonwealth Home Support Program, now in its second year, provides people with basic care to maintain independence in the community. Below is a snapshot for 2018-2019.

Strategic Community Plan priorities	One Planet Living Principles	Actions
<p>NATURAL ENVIRONMENT Display leadership in environmental sustainability</p> <p>Protect our river, bushland reserves and biodiversity</p> <p>Ensure the town's open space is attractive and inviting</p>	<p>Land and nature</p> <p>Sustainable water</p> <p>Zero waste</p> <p>Zero carbon energy</p> <p>Materials and products</p>	<p>One Planet Living sustainability framework adopted, underpinning future strategic planning</p> <p>Planning for FOGO (3 bin system) waste management</p> <p>Town of Bassendean Waste Local Law 2019 completed</p> <p>Local Planning Policy No. 2 adopted (energy efficient design offers green star ratings, rainwater tanks and PVC panels as an alternative to solar passive design)</p>

Trees and shrubs planted

We have a commitment to greening Bassendean, with the Town and community groups planting 10,966 plants in parks, verges and bush reserves.

Number	Planting location
1,000 seedlings	Point Reserve, Railway Parade and Success Hill Reserve
120 verge trees	Town parks and reserves
140 verge trees	Verges outside residences
3,726 plants	Bushland reserves
1,830 plants	Grown and planted by Bassendean Preservation Group
150 plants	Planted by Friends of Success Hill Reserve
4,000 plants	Provided to residents at low cost as part of the Plants to Residents program
Total	10,966 trees and plants

Meet Steven Morrissey, our Parks and Gardens Supervisor, whose team has been planting hundreds of grevillea, Kangaroo Paw, myrtles and other native plants.

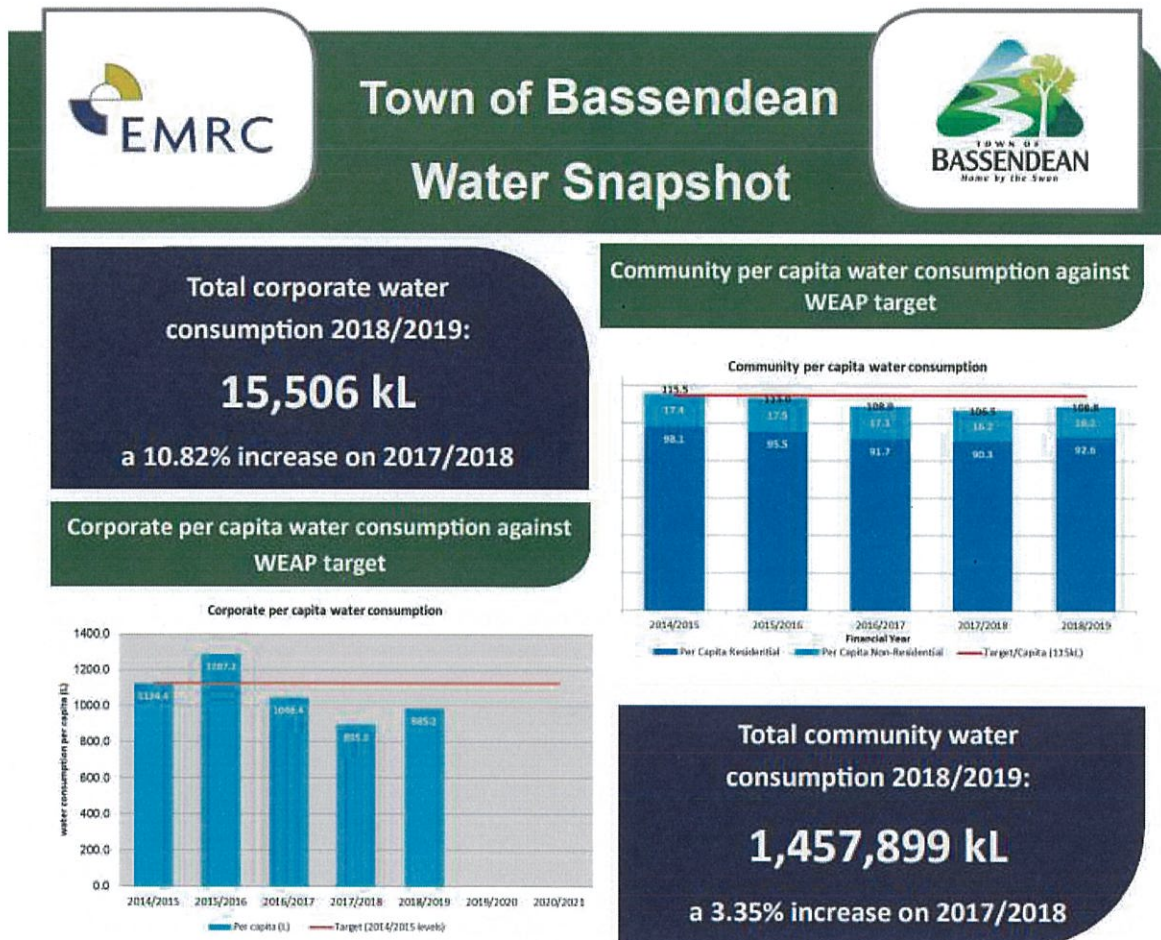
At Point Reserve, we are creating a bird-friendly garden, with 200 seedlings planted. About 600 seedlings have been planted along the cycle path on Railway Parade and another 200 at Success Hill Reserve.

Community members engaged through Bassendream Our Future have indicated that enhancing open spaces is their number one priority.

The Town is working with residents to establish more street trees on verges, and encouraging the planting of verges.

Water use

We're working with our venue users to reduce water use in the coming year.



Waste management

The Town is leading the way in waste management, with the anticipated roll-out of a three bin system in July 2020. The new system aims to reduce our impact on the environment by changing the way we sort, collect, reuse and recycle our waste.

Householders will be offered:

- A Red lid bin: General household waste that goes to landfill
- A Yellow lid bin: Recyclable waste such as glass, paper and recyclable plastics
- A Lime green lid bin: Food organics and garden organics (FOGO) which becomes compost

All local authorities in Perth will be transitioning to the new FOGO three bin system by 2025 and the Town of Bassendean will be one of the early adopters.

We're proud to be leading the way by recycling and reusing our organic waste, rather than tipping it into landfill. We want to preserve our natural environment and cut our landfill costs – freeing up money for essential services in the community.

Key activities for 2018/19:

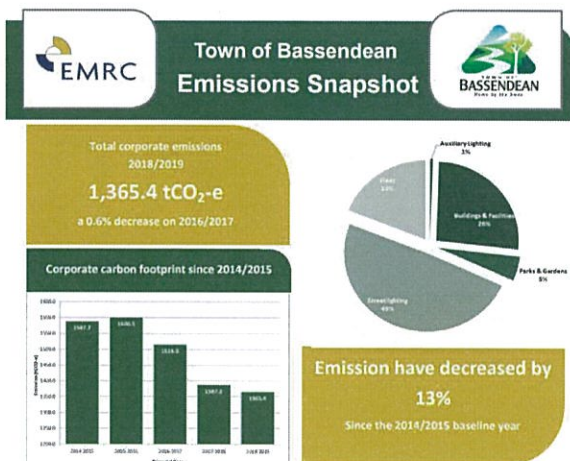
- Number of recycle bins emptied 148,345
- Number of waste bins emptied 338,631
- Tonnes of household recycling diverted from landfill 1,272.77
- Tonnes of rubbish sent to landfill 6,977.87
- Introduced twice yearly drop-off days for recyclable goods, including aerosols and styrofoam
- Two organics bins purchased for events to recycle organic material
- Declared Town events to be plastic-free, with policy implemented first with market stallholders
- Recycling of coffee pods at the Library
- Staff initiatives to recycle waste and separate organics
- Cooperation with neighbouring local governments through Eastern Metropolitan Region of Councils (EMRC)

(insert pic of three bins and girls with waste bins)

Sustainability

We are committed to reducing our emissions and electricity use. Our actions in 2018/19 included:

- Purchased an electric vehicle for tree watering
- Installed rooftop solar power system on the Town's Library, Administration building, Depot, Customer Service Building, Wind in the Willows childcare, Ashfield Seniors & Disability Services Building and Alf Faulkner hall
- Fitted energy saving LED lighting and airconditioning at various locations
- Stringent monitoring of emissions and electricity through EMRC
- Ceased provision of vehicles for Town of Bassendean new management appointments from 2018/2019 onwards
- Installed two recharging stations for electric cars
- Purchased electric bikes
- Encouraged cycling and walking including Your Move Bassendean program, bike repair stations and bike signage on footpaths



Strategic Community Plan priorities	One Planet Living Principles	Actions
<p>BUILT ENVIRONMENT Plan for an increased population and changing demographics</p> <p>Enhance connectivity between places and people</p> <p>Enhance the town's appearance</p>	<p>Travel and transport</p> <p>Cultural and community</p>	<p>Bassendream Our Future consultation to provide input into planning documents</p> <p>Work starts on draft Local Integrated Transport Plan</p> <p>Vibrancy Project (murals, planter boxes and festoon lighting)</p>

With the appointment of a new Director Community Planning, the Town will build on its engagement through Bassendean Our Future to reshape its approach to planning and placemaking in 2019/2020.

Activities for 2018/2019 focussed on:

- Drafting a Local Integrated Transport Plan to consider access to land and future development, especially around the Ashfield, Bassendean and Success Hill train stations. The plan provides a broad framework and recommended strategies about how the Town's movement network could evolve over time. It is integral to informing the development of the new Local Planning Strategy, particularly given the important connection between land use and transportation
- Planning and design of Surrey Street infant health clinic and heritage upgrade
- Planning and design of Sandy Beach playground, Men's Shed, Principal Shared Path, Broadway bike path, Whitfield Safe Active Street and other key projects
- Adding murals, planter boxes and festoon lighting to Old Perth Road as part of the Vibrancy Project
- Processing 199 applications, including 166 for development (planning) approval and 33 for subdivision
- Issuing 281 Building Approvals such as Building Permits, Demolition Permits, Building Approval Certificates (retrospective approval) and Fence Approvals, plus a number of strata clearances and occupancy permits

Your Move Bassendean

Residents embraced the Your Move program with more than 4,000 people participating in the behaviour change program in the first six months of 2019. The program is a free personalised active travel program that provides information, materials and support to encourage individuals, workplaces and schools to find more active ways to travel.

The Department of Transport's Your Move team worked with the Town and local residents to find ways to incorporate more walking, cycling and public transport into their lives, with:

- About 150 wayfinding signs installed in Bassendean, Eden Hill and Ashfield to highlight the walkability of the local area and point out times to local destinations. Each sign points to nearby locations of interest - a school, a park, the shops, the library, a skate park - and gives the time it should take to walk or ride to the destination.
- Another 58 signs have been installed to guide cyclists and pedestrians to Bassendean train station as part of the Public Transport Authority's Connecting Stations project.
- A bike repair station was installed on Old Perth Road, with a bike pump and tools allowing riders to do simple maintenance and quick repairs on any bike.

P26

Strategic Community Plan priorities	One Planet Living Principles	Actions
<p>ECONOMIC DEVELOPMENT Build economic capacity</p> <p>Facilitate local business retention and growth</p>	<p>Equity and local economy</p> <p>Local and sustainable food</p> <p>Materials and products</p>	<p>Memorandum of Understanding with the Department of Communities (Housing) to explore future development in the Town Centre.</p> <p>Revitalise Town Centre with festoon lighting and murals, creating more opportunities for people to come together.</p> <p>Established Old Perth Road Collective as a town team to help activate main street.</p> <p>Bassendean Festival of Local Business hosted jointly by Town and business sector in May 2019.</p> <p>Retail Needs Assessment incorporated in the Local Economic Overview and Economic Development Strategy.</p> <p>Engaged with Bassendean Business Association to drive economic development.</p> <p>Hosted monthly markets and WonderRealm Fringe event to attract visitors to the area</p>

Economic development runs through everything we do in an effort to attract visitors, investment and residents to our Town.

Bassendean remains at the centre of Perth's Eastern Metropolitan Region. The region has a resident population of 315,000 and provides employment for 124,500, about 17% of all employment opportunities for metropolitan Perth.

Our combination of excellent infrastructure, idyllic lifestyle location and a track record of strong return on investment means Bassendean is attractive for a range of employers.

For the Town of Bassendean, economic development is a priority area. In its Strategic Community Plan (2017- 2027), two of the core objectives are to build economic capacity and facilitate local business retention and growth.

To demonstrate our commitment to support local business, the Town proposes to sign the Small Business Friendly Local Government Charter.

This initiative is backed by the Small Business Development Corporation, a State Government agency focused on supporting small business in Western Australia.

The Town's commitment to the Charter helps us continually improve our interaction with and support for local small businesses in Bassendean, Ashfield and Eden Hill.



The Town and a committee of hardworking volunteers from businesses hosted a week-long Festival of Local Business, featuring a photograph exhibition, main street treasure hunt, video production and pitching events in June 2019.

6 days, 8 locations, 9 inspiring events.

Inspired by locals. Presented by locals. Hosted by locals.



Strategic Community Plan priorities	One Planet Living Principles	Actions
<p>GOOD GOVERNANCE</p> <p>Enhance Organisational Accountability</p> <p>Proactively partner with the community and our stakeholders</p> <p>Strive for improvement and innovation</p>	<p>Equity and local economy</p> <p>Materials and products</p> <p>Zero waste</p>	<p>Implemented a New Way of Working to deliver greater value to the community through strategic leadership, consultation and cultural and structural changes</p> <p>Conducted CULTYR Employee Scorecard Survey as part of cultural change program</p> <p>Appointed a Corporate Communications Coordinator</p> <p>IAP2 community engagement training provided to Councillors and key staff to build capability</p> <p>Improvements to Town's website, online hub and social media presence</p> <p>Regulation 17 review of the appropriateness and effectiveness of internal control and compliance with legislation</p> <p>Organisational risk assessment undertaken</p> <p>Review of Seniors Services completed</p> <p>Improvements to project management and performance reporting</p>

Workforce

The Town of Bassendean has 186 staff at eight locations, including Children's Services, and Seniors Services.

Infrastructure

Area	Fulltime	Part-time/casual	Total
Parks, engineering, environment, fleet, admin, waste	30	4	34
Community, Events, Recreation and Volunteering	3	3	6
Planning/Health	6	1	7
Rangers	4	2	6
Children's Services	17	23	40

Library	5	11	16
Seniors and Disabilities	6	35	41
Youth Services	2	0	2
Customer Service, Rates, IT, records, accounts, leases and contracts	10	7	17
Executive, safety, HR, communications, governance, admin	7	7	14
Total	95	93	188

As required by the Local Government Act, the Town reports that on 30 June 2019, the following number of employees earned an annual cash salary of \$100,000 or above:

Cash Salary Range	Number of Employees
\$100,000 - \$110,000	3
\$110,000 - \$120,000	2
\$130,000 - \$140,000	1
\$140,000 - \$150,000	2
\$150,000 - \$160,000	1
\$200,000 - \$210,000	1

Complaints register

Under section 5.121 of the Local Government Act, the Town is required to maintain a register of complaints which result in a finding by the Local Government Standards Panel that a minor breach by a council member has occurred. In the period ended 30 June 2019, the Town received no complaints.

Record Keeping

In accordance with the State Records Act 2000, the Town of Bassendean and all its employees are legally obliged to comply with the Town's Record Keeping Plan. The State Records Commission approved the plan (dated 1 August 2018) on 14 December 2018. The Town must review and submit a revised plan by 2 August 2023.

Animal Management

Our Rangers provide a service and statutory role in animal management, working with the Town's pet owners to encourage responsible ownership of dogs and cats. For 2018/2019, the Town registered 2,086 dogs and 766 cats.

The Rangers impounded 55 stray dogs and 75 stray cats, most of which were reclaimed or rehomed. Residents are encouraged to register their pets so that stray animals can be reunited with their owners.

Future directions

Annual Budget

After a period of community consultation, the Town delivered the 2019/2020 Budget on 20 August 2019 with a one percent rates increase for most residents and the understanding of being financially responsible and focused on the future. The Budget:

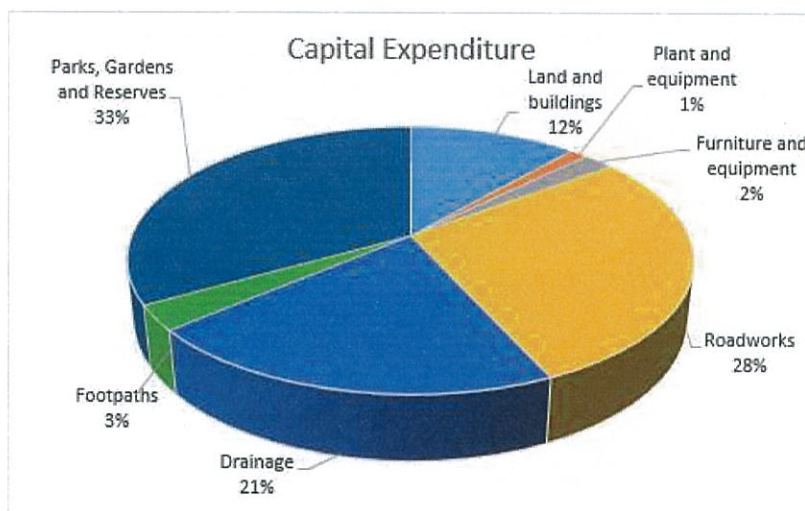
- Creates new grants for community events
- Minimises our waste by introducing a three-bin system
- Invests in the Town's information technology to streamline its services to residents
- Recognises the Town's capacity to deliver day to day services, new projects and activities
- Evolves the Town's traditional delivery model and leadership.

Council elections

Local government elections in October 2019 saw the Mayor Cr Renee McLennan and Cr John Gangell re-elected, and the retirement of Deputy Mayor Cr Bob Brown and Cr Melissa Mykytiuk. The Council welcomed Cr Chris Barty and Cr Hilary MacWilliam.

P 30 Snapshot of Financial Performance

The following provides a snapshot of the Town's Operating Income and Expenditure for 2018/19. More detailed information can be found in the Financial Statements at the end of this Annual Report.



Total Operating Income	\$25,248,986
Total Operating Expenses	\$25,745,655

Revenue:

Total Operating Income	\$25,248,986
General Rates	\$13,125,890

Fees and Charges	\$6,220,530
Grants and Subsidies and Contributions	\$4,412,411
Interest Earnings	\$519,008
Other Revenue	\$971,147

Inside back

Our Locations (with pics)

Customer Service Centre
35 Old Perth Road
mail@bassendean.wa.gov.au

Administration and Council Chambers
48 Old Perth Road
mail@bassendean.wa.gov.au

Bassendean Memorial Library
46 Old Perth Road
baslib@bassendean.wa.gov.au

Council works depot
Scadden Street
mail@bassendean.wa.gov.au

Wind in the Willows childcare
28-30 Wilson Street, Bassendean (Children 0-3 years)
2 Colstoun Road, Ashfield (Children 3-5 years)
willowsgccc@gmail.com

Bassendean Youth Services
Steel Blue Oval
Corner of West Road and Guildford Road
bassendean@iinet.net.au

Seniors and Disability Services
2 Colstoun Road, Ashfield, WA 6054
sdsadmin@bassendean.wa.gov.au

Bassendean Volunteer Centre
50 Old Perth Road, Bassendean, WA 6054
volunteers@bassendean.wa.gov.au

Back page

www.bassendean.wa.gov.au



Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Councillors of the Town of Bassendean

Report on the Audit of the Financial Report

Opinion

I have audited the annual financial report of the Town of Bassendean which comprises the Statement of Financial Position as at 30 June 2019, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the Town of Bassendean:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the Town for the year ended 30 June 2019 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Town in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the annual financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting

I draw attention to Note 1 to the annual financial report, which describes the basis of accounting. The annual financial report has been prepared for the purpose of fulfilling the Town's annual financial reporting responsibilities under the Act. Regulation 16 of the Local Government (Financial Management) Regulations 1996, does not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report. My opinion is not modified in respect of this matter.

Responsibilities of the Chief Executive Officer and Council for the Financial Report

The Chief Executive Officer (CEO) of the Town is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of an annual financial report that is free from material misstatement, whether due to fraud or error.

In preparing the annual financial report, the CEO is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State government has made decisions affecting the continued existence of the Town.

The Council is responsible for overseeing the Town's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

The objectives of my audit are to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the annual financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the annual financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the annual financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report, as we cannot predict future events or conditions that may have an impact.
- Evaluate the overall presentation, structure and content of the annual financial report, including the disclosures, and whether the annual financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Council and the CEO regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996 I report that:


- (i) In my opinion, the following material matters indicate significant adverse trends in the financial position of the Town:
 - a. The Asset Sustainability Ratio and the Operating Surplus Ratio have been below the Department of Local Government, Sport and Cultural Industries standard for the past three years.
The financial ratios are reported in Note 33 of the financial report.
- (ii) All required information and explanations were obtained by me.
- (iii) All audit procedures were satisfactorily completed.
- (iv) In my opinion, the asset consumption ratio and the asset renewal funding ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

Other Matter

The annual financial report of the Town for the year ended 30 June 2018 was audited by another auditor who expressed an unmodified opinion on that annual financial report. The financial ratios for 2017 and 2018 in Note 33 of the audited annual financial report were included in the supplementary information and/or audited annual financial report for those years.

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of the Town of Bassendean for the year ended 30 June 2019 included on the Town's website. The Town's management is responsible for the integrity of the Town's website. This audit does not provide assurance on the integrity of the Town's website. The auditor's report refers only to the annual financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this annual financial report. If users of the annual financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited annual financial report to confirm the information contained in this website version of the annual financial report.



SANDRA LABUSCHAGNE
DEPUTY AUDITOR GENERAL
Delegate of the Auditor General for Western Australia
Perth, Western Australia
24 November 2019

TOWN OF BASSENDEAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019

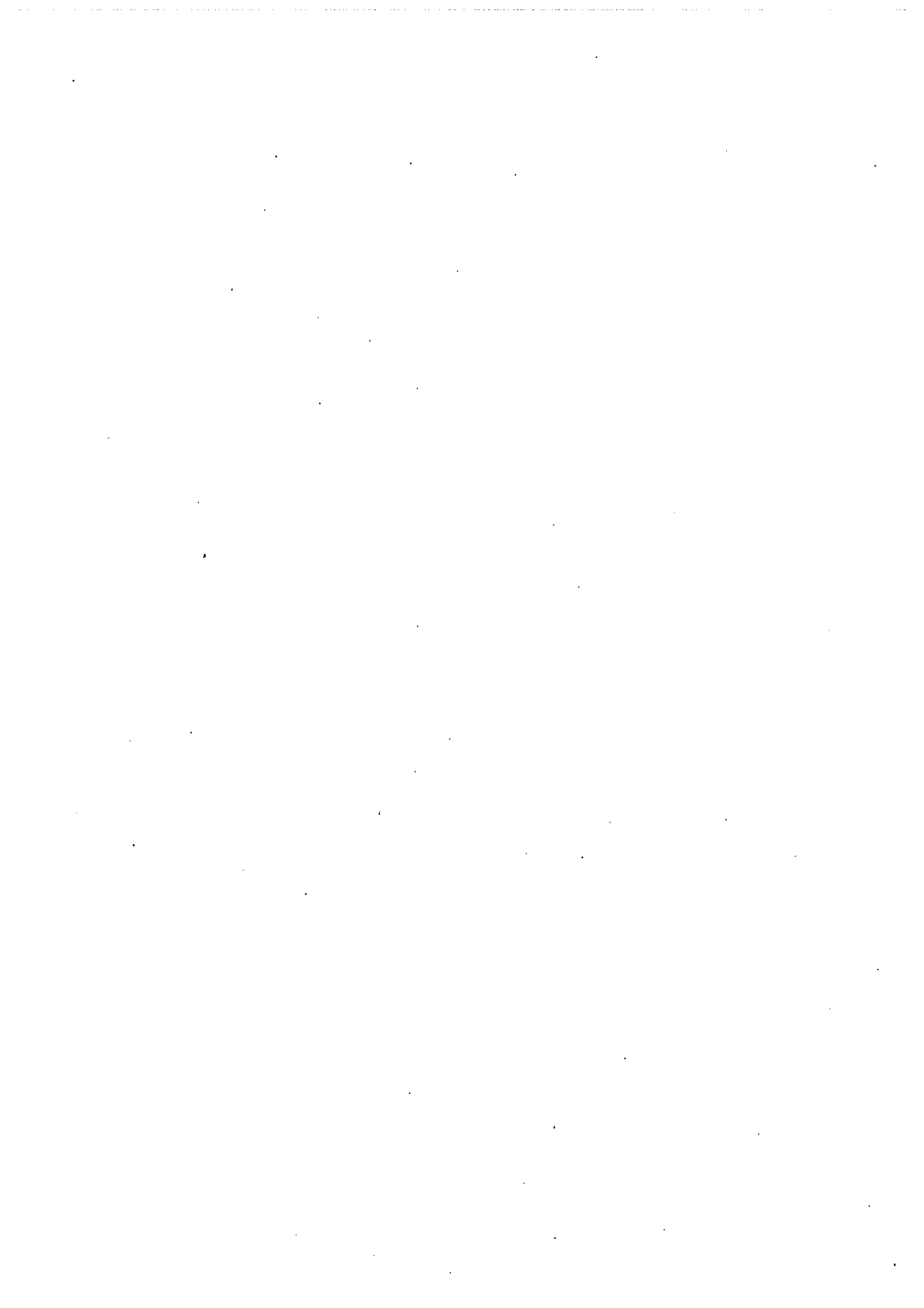
TABLE OF CONTENTS

Statement by Chief Executive Officer	2
Statement of Comprehensive Income by Nature or Type	3
Statement of Comprehensive Income by Program	4
Statement of Financial Position	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
Rate Setting Statement	8
Notes to and forming part of the Financial Report	9
Independent Auditor's Report	57

COMMUNITY VISION

"A connected community, developing a vibrant and sustainable future, that is built upon the foundations of our past".

Principal place of business:
48 Old Perth Road
BASSENDEAN WA 6054



**TOWN OF BASSENDEAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019**

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Town of Bassendean for the financial year ended 30 June 2019 is based on proper accounts and records to present fairly the financial position of the Town of Bassendean at 30 June 2019 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the

27

day of

November

2019



Chief Executive Officer

Peta Mabbs



TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2019

		2019	2019	2018
	NOTE	Actual	Budget	Actual
		\$	\$	\$
Revenue				
Rates	22(a)	13,125,890	13,173,005	13,184,183
Operating grants, subsidies and contributions	2(a)	2,934,732	2,776,326	3,063,580
Fees and charges	2(a)	6,220,530	5,968,203	5,892,776
Interest earnings	2(a)	519,008	459,345	507,169
Other revenue	2(a)	524,212	370,556	771,438
		<u>23,324,372</u>	<u>22,747,435</u>	<u>23,419,146</u>
Expenses				
Employee costs		(12,723,399)	(11,882,476)	(11,865,527)
Materials and contracts		(7,197,066)	(8,337,538)	(7,089,841)
Utility charges		(660,898)	(736,314)	(655,370)
Depreciation on non-current assets	10(b)	(3,507,677)	(3,316,368)	(3,284,278)
Interest expenses	2(b)	(48,563)	(49,688)	(57,423)
Insurance expenses		(464,998)	(439,889)	(435,443)
Other expenditure		(1,137,827)	(1,280,853)	(1,021,510)
		<u>(25,740,428)</u>	<u>(26,043,126)</u>	<u>(24,409,392)</u>
		(2,416,056)	(3,295,691)	(990,246)
Non-operating grants, subsidies and contributions	2(a)	1,477,679	2,382,964	661,225
Profit on asset disposals	10(a)	-	70,852	3,773
(Loss) on asset disposals	10(a)	(5,227)	(59,586)	(59,590)
Investment in Local Government House Trust	7	14,352	-	(64)
Net Share of Interest in Associate-EMRC	20	432,583	-	430,004
		<u>1,919,387</u>	<u>2,394,230</u>	<u>1,035,348</u>
Net result for the period		(496,669)	(901,461)	45,102
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	11	-	-	4,332,072
Share of changes in asset revaluation surplus of associate	11,20	(1,339)	-	(13,511)
Total other comprehensive income/(loss) for the period		(1,339)	-	4,318,562
Total comprehensive income/(loss) for the period		(498,008)	(901,461)	4,363,664

This statement is to be read in conjunction with the accompanying notes.



TOWN OF BASSENDEAN
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2019

	NOTE	2019 Actual \$	2019 Budget \$	2018 Actual \$
Revenue				
	2(a)			
Governance		16,268	17,200	17,489
General purpose funding		14,388,772	14,084,228	14,410,752
Law, order, public safety		113,284	112,700	129,066
Health		2,739,940	2,760,665	2,677,209
Education and welfare		5,278,623	5,051,412	5,312,972
Community amenities		164,470	148,000	142,099
Recreation and culture		334,498	236,560	444,157
Transport		60,126	154,000	74,697
Economic services		98,594	100,350	105,471
Other property and services		129,797	82,320	105,234
		23,324,372	22,747,435	23,419,146
Expenses				
	2(b)			
Governance		(985,993)	(1,181,968)	(946,022)
General purpose funding		(782,116)	(761,419)	(798,180)
Law, order, public safety		(680,183)	(676,252)	(653,579)
Health		(3,056,737)	(3,189,115)	(2,903,767)
Education and welfare		(5,983,421)	(5,550,607)	(5,456,370)
Community amenities		(1,365,337)	(1,300,057)	(1,247,647)
Recreation and culture		(6,342,751)	(6,559,803)	(6,112,060)
Transport		(5,790,298)	(6,050,683)	(5,557,989)
Economic services		(557,430)	(545,985)	(551,530)
Other property and services		(147,599)	(177,549)	(124,825)
		(25,691,865)	(25,993,438)	(24,351,969)
Finance Costs				
	2(b)			
General purpose funding		(15,895)	(16,003)	(17,255)
Recreation and culture		(32,668)	(33,685)	(40,168)
		(48,563)	(49,688)	(57,423)
		(2,416,056)	(3,295,691)	(990,246)
Non-operating grants, subsidies and contributions	2(a)	1,477,679	2,382,964	661,225
Profit on disposal of assets	10(a)	-	70,852	3,773
(Loss) on disposal of assets	10(a)	(5,227)	(59,586)	(59,590)
Investment in Local Government House Trust	7	14,352	-	(64)
Net Share of Interest in Associate-EMRC	20	432,583	-	430,004
		1,919,387	2,394,230	1,035,348
Net result for the period		(496,669)	(901,461)	45,102
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	11	-	-	4,332,072
Share of changes in asset revaluation surplus of associate	11,20	(1,339)	-	(13,511)
Total other comprehensive income/(loss) for the period		(1,339)	-	4,318,562
Total comprehensive income/(loss) for the period		(498,008)	(901,461)	4,363,664

This statement is to be read in conjunction with the accompanying notes.

AUDITED



**TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED 30TH JUNE 2019**

	NOTE	2,019	2,018
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	7,960,795	3,072,201
Trade receivables	5	1,022,253	1,103,167
Other financial assets	7(a)	4,418,273	8,272,026
Other loans and receivables	7(a)	-	21,134
Inventories	6	17,080	15,018
TOTAL CURRENT ASSETS		13,418,401	12,483,546
NON-CURRENT ASSETS			
Trade receivables	5	325,083	334,587
Other financial assets	7(b)	327,780	108,268
Other loans and receivables	7(b)	-	227,743
Interest in Associate	20(a)	8,386,081	7,954,836
Property, plant and equipment	8	55,780,006	56,195,749
Infrastructure	9	107,396,632	109,135,859
TOTAL NON-CURRENT ASSETS		172,215,582	173,957,042
TOTAL ASSETS		185,633,983	186,440,588
CURRENT LIABILITIES			
Trade and other payables	12	3,330,886	3,601,168
Borrowings	13(a)	130,368	132,880
Employee related provisions	14	2,417,924	2,249,870
TOTAL CURRENT LIABILITIES		5,879,178	5,983,918
NON-CURRENT LIABILITIES			
Borrowings	13(a)	549,315	678,500
Employee related provisions	14	158,837	233,509
TOTAL NON-CURRENT LIABILITIES		708,152	912,009
TOTAL LIABILITIES		6,587,330	6,895,927
NET ASSETS		179,046,653	179,544,661
EQUITY			
Retained surplus		29,209,223	30,952,646
Reserves - cash backed	4	6,957,012	5,710,258
Revaluation surplus	11	142,880,418	142,881,757
TOTAL EQUITY		179,046,653	179,544,661

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF BASSENDEAN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2019**

		RESERVES			
	NOTE	RETAINED SURPLUS	CASH BACKED	REVALUATION SURPLUS	TOTAL EQUITY
		\$	\$	\$	\$
Balance as at 1 July 2017		31,816,487	4,801,315	138,563,195	175,180,997
Comprehensive income					
Net result for the period		45,102	-	-	45,102
Changes on revaluation of assets	11	-	-	4,318,562	4,318,562
Total comprehensive income		45,102	-	4,318,562	4,363,664
Transfers from/(to) reserves		(908,943)	908,943		-
Balance as at 30 June 2018		30,952,646	5,710,258	142,881,757	179,544,661
Comprehensive income					
Net result for the period		(496,669)	-	-	(496,669)
Changes on revaluation of assets	11	-	-	(1,339)	(1,339)
Total comprehensive income		(496,669)	-	(1,339)	(498,008)
Transfers from/(to) reserves		(1,246,754)	1,246,754		-
Balance as at 30 June 2019		29,209,223	6,957,012	142,880,418	179,046,653

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2019

	NOTE	2019 Actual \$	2019 Budget \$	2018 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		13,131,934	13,011,456	13,033,929
Operating grants, subsidies and contributions		2,963,981	2,801,460	3,063,580
Fees and charges		6,220,530	5,968,203	5,884,520
Interest received		519,008	459,345	511,003
Goods and services tax received		978,318	-	1,034,974
Other revenue		524,212	440,556	766,253
		<u>24,337,983</u>	<u>22,681,020</u>	<u>24,294,259</u>
Payments				
Employee costs		(12,493,552)	(11,706,476)	(11,686,212)
Materials and contracts		(7,640,793)	(8,247,538)	(7,089,841)
Utility charges		(660,898)	(736,314)	(655,370)
Interest expenses		(48,563)	(43,985)	(58,333)
Insurance paid		(464,998)	(439,889)	(435,443)
Goods and services tax paid		(888,276)	-	(1,022,931)
Other expenditure		(1,137,826)	(1,270,852)	(1,044,596)
		<u>(23,334,906)</u>	<u>(22,445,054)</u>	<u>(21,992,726)</u>
Net cash provided by (used in) operating activities	15	<u>1,003,077</u>	<u>235,966</u>	<u>2,301,533</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of				
property, plant & equipment		(200,315)	(1,904,200)	(658,596)
Payments for construction of infrastructure (Payments)/Receipts for financial assets at amortised cost		(1,157,619)	(3,087,015)	(1,614,522)
		3,877,519	-	(8,272,026)
Non-operating grants, subsidies and contributions		1,477,679	2,382,964	661,225
Proceeds from sale of property, plant & equipment		-	897,300	35,036
Trust Transfers		-	70,000	247,289
Net cash provided by (used in) investment activities		<u>3,997,264</u>	<u>(1,640,951)</u>	<u>(9,601,594)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings		(131,697)	(132,880)	(123,993)
Proceeds from self supporting loans		19,951	21,134	21,134
Net cash provided by (used in) financing activities		<u>(111,746)</u>	<u>(111,746)</u>	<u>(102,859)</u>
Net increase (decrease) in cash held		4,888,595	(1,516,731)	(7,402,920)
Cash at beginning of year		3,072,201	11,428,316	10,475,121
Cash and cash equivalents at the end of the year	15	<u>7,960,795</u>	<u>9,911,585</u>	<u>3,072,201</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
 RATE SETTING STATEMENT
 FOR THE YEAR ENDED 30TH JUNE 2019

	NOTE	2019 Actual \$	2019 Budget \$	2018 Actual \$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	23 (b)	1,921,369	1,646,933	2,184,378
		<u>1,921,369</u>	<u>1,646,933</u>	<u>2,184,378</u>
Revenue from operating activities (excluding rates)				
Governance		30,620	17,200	17,489
General purpose funding		1,276,419	911,223	1,497,270
Law, order, public safety		113,284	112,700	129,066
Health		2,739,940	2,760,665	2,677,209
Education and welfare		5,278,623	5,051,412	5,312,972
Community amenities		164,470	218,000	142,099
Recreation and culture		334,498	236,560	444,157
Transport		60,126	154,000	74,697
Economic services		98,594	100,350	105,471
Other property and services		129,797	83,172	109,007
		<u>10,226,371</u>	<u>9,645,282</u>	<u>10,509,437</u>
Expenditure from operating activities				
Governance		(985,993)	(1,181,968)	(946,022)
General purpose funding		(798,011)	(777,422)	(815,435)
Law, order, public safety		(680,183)	(676,252)	(653,579)
Health		(3,056,737)	(3,189,115)	(2,903,767)
Education and welfare		(5,983,421)	(5,560,607)	(5,456,370)
Community amenities		(1,365,337)	(1,325,057)	(1,247,647)
Recreation and culture		(6,375,419)	(6,593,488)	(6,152,228)
Transport		(5,790,298)	(6,050,683)	(5,557,989)
Economic services		(557,430)	(545,985)	(551,530)
Other property and services		(152,826)	(202,135)	(184,415)
		<u>(25,745,655)</u>	<u>(26,102,712)</u>	<u>(24,468,982)</u>
Non-cash amounts excluded from operating activities	23(a)	3,156,662	3,315,507	3,373,069
Amount attributable to operating activities		<u>(10,441,253)</u>	<u>(11,494,990)</u>	<u>(8,402,098)</u>
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	2(a)	1,477,679	2,382,964	661,225
Proceeds from disposal of assets	10(a)	-	897,300	35,036
Purchase of property, plant and equipment	8(b)	(200,315)	(1,904,200)	(658,596)
Purchase and construction of infrastructure	9(b)	(1,157,619)	(3,087,015)	(1,614,522)
Amount attributable to investing activities		<u>119,745</u>	<u>(1,710,951)</u>	<u>(1,576,857)</u>
FINANCING ACTIVITIES				
Repayment of borrowings	13(b)	(131,697)	(132,880)	(123,993)
Proceeds from self supporting loans	13(b)	19,951	21,134	19,778
Transfers to reserves (restricted assets)	4	(2,254,247)	(1,248,204)	(1,327,865)
Transfers from reserves (restricted assets)	4	1,007,493	1,414,500	418,922
Amount attributable to financing activities		<u>(1,358,500)</u>	<u>54,550</u>	<u>(1,013,158)</u>
Surplus/(deficit) before imposition of general rates		<u>(11,680,008)</u>	<u>(13,151,391)</u>	<u>(10,992,113)</u>
Total amount raised from general rates	22	<u>13,112,353</u>	<u>13,173,005</u>	<u>12,913,482</u>
Surplus/(deficit) after imposition of general rates	23(b)	<u><u>1,432,345</u></u>	<u><u>21,614</u></u>	<u><u>1,921,369</u></u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019

1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 25 to these financial statements.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

2. REVENUE AND EXPENSES

(a) Revenue

Grant Revenue

Grants, subsidies and contributions are included as both operating and non-operating revenues in the Statement of Comprehensive Income:

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Operating grants, subsidies and contributions			
General purpose funding	543,657	282,628	520,525
Law, order, public safety	18,561	45,000	56,090
Health		28,000	-
Education and welfare	2,286,749	2,260,698	2,330,052
Recreation and culture	36,185	10,000	106,739
Transport	49,580	150,000	50,174
	<u>2,934,732</u>	<u>2,776,326</u>	<u>3,063,580</u>
Non-operating grants, subsidies and contributions			
Law, order, public safety		-	3,864
Health	93,000	232,500	-
Education and welfare		-	40,000
Recreation and culture	270,000	776,600	39,965
Transport	1,114,679	1,373,864	577,396
	<u>1,477,679</u>	<u>2,382,964</u>	<u>661,225</u>
Total grants, subsidies and contributions	4,412,411	5,159,290	3,724,805

SIGNIFICANT ACCOUNTING POLICIES

Grants, donations and other contributions

Grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over

Grants, donations and other contributions (Continued)

a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 21. That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019
2. REVENUE AND EXPENSES

(a) Revenue (Continued)	2019	2019	2018
	Actual	Budget	Actual
	\$	\$	\$
Other revenue			
Reimbursements and recoveries	60,650	18,000	10,319
Other	463,562	352,556	761,119
	<u>524,212</u>	<u>370,556</u>	<u>771,438</u>
Fees and Charges			
Governance	-	120,530	-
General purpose funding	115,565	54,500	113,827
Law, order, public safety	65,948	-	58,839
Health	2,738,009	2,732,165	2,676,363
Education and welfare	2,736,232	2,604,858	2,554,158
Housing	-	147,000	-
Community amenities	164,416	198,150	135,945
Recreation and culture	258,818	4,000	244,334
Transport	4,580	63,800	8,673
Economic services	65,388	43,200	60,429
Other property and services	71,574	-	40,208
	<u>6,220,530</u>	<u>5,968,203</u>	<u>5,892,776</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

Interest earnings			
Loans receivable - clubs/institutions	15,846	15,845	-
Reserve accounts interest	143,629	100,000	113,190
Rates instalment and penalty interest (refer (Note 22(c)))	169,697	163,500	166,043
Other interest earnings	189,836	180,000	227,936
	<u>519,008</u>	<u>459,345</u>	<u>507,169</u>

SIGNIFICANT ACCOUNTING POLICIES

Interest earnings

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset, except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

Interest earnings (Continued)

Interest income is presented as finance income where it is earned from financial assets that are held for cash management purposes.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

2. REVENUE AND EXPENSES (Continued)

(b) Expenses

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Auditors remuneration			
- Audit of the Annual Financial Report	40,000	25,000	19,420
- Other Services	3,100	2,000	2,300
Internal Audit Fees, Support and Training	8,600	21,000	30,389
	<u>51,700</u>	<u>48,000</u>	<u>52,109</u>
Interest expenses (finance costs)			
Borrowings (refer Note 13(b))	48,563	49,689	57,423
	<u>48,563</u>	<u>49,689</u>	<u>57,423</u>
Rental charges			
- Operating leases	172,385	172,385	238,187
	<u>172,385</u>	<u>172,385</u>	<u>238,187</u>

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

3. CASH AND CASH EQUIVALENTS

	NOTE	2019	2018
		\$	\$
Cash at bank and on hand		1,461,479	269,286
Term deposits		6,499,316	2,802,915
Total Cash and Cash Equivalents		7,960,795	3,072,201
Other Financial Assets at amortised cost - Term deposits	7	4,394,507	8,272,026
		12,355,302	11,344,227
Comprises:			
- Unrestricted cash and cash equivalents and other financial assets at amortised cost		3,031,342	3,412,702
- Restricted cash and cash equivalents and other financial assets at amortised cost		9,323,960	7,931,525
		12,355,302	11,344,227
The following restrictions have been imposed by regulations or other externally imposed requirements:			
Reserve accounts			
Employee Entitlements Reserve	4	743,532	1,020,253
Plant and Equipment Reserve	4	396,298	384,098
Waste Management Reserve	4	1,085,370	738,910
Wind in the Willows Childcare Reserve	4	48,206	89,841
Aged Persons Reserve	4	550,966	484,371
Youth Development Reserve	4	29,227	28,328
Community Facilities Reserve	4	53,616	51,966
Underground Power Reserve	4	84,354	81,757
Unspent Grants Reserve	4, 21	1,628,014	454,371
HACC Asset Replacement Reserve	4, 21	122,784	129,113
Bus Shelter Reserve	4	21,300	-
Street Tree Reserve	4	160,660	-
Drainage Infrastructure Reserve	4	144,737	417,421
Land and Building Infrastructure Reserve	4	1,887,948	1,829,829
		6,957,012	5,710,258
Other restricted cash and cash equivalents and other financial assets at amortised cost			
Bonds and Other Deposits	12	2,110,398	1,961,619
Hyde Retirement Village Bonds	12	256,550	259,648
Total restricted cash and cash equivalents and other financial assets at amortised cost		9,323,960	7,931,525

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash

Cash and cash equivalents (Continued)

and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

4. RESERVES - CASH BACKED	2019	2019	2019	2019	2019	2019	2019	2019	2018	2018	2018	2018
	Actual Opening Balance	Actual Transfer to	Actual Transfer (from)	Actual Closing Balance	Budget Opening Balance	Budget Transfer to	Budget Transfer (from)	Budget Closing Balance	Actual Opening Balance	Actual Transfer to	Actual Transfer (from)	Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Employee Entitlements Reserve	1,020,253	9,368	(286,089)	743,532	1,020,253	20,405	-	1,040,658	1,007,375	12,878	-	1,020,253
(b) Plant and Equipment Reserve	384,098	12,200	-	396,298	384,098	7,682	(65,000)	326,781	379,102	10,996	(6,000)	384,098
(c) Waste Management Reserve	738,910	346,460	-	1,085,370	697,119	213,942	(467,500)	443,561	288,744	450,166	-	738,910
(d) Wind in the Willows Childcare Reserve	89,841	2,739	(44,374)	48,206	79,926	41,599	(45,000)	76,525	53,361	75,604	(39,124)	89,841
(e) Aged Persons Reserve	484,371	75,145	(8,550)	550,966	484,370	9,687	(9,000)	485,057	470,210	14,161	-	484,371
(f) Youth Development Reserve	28,328	899	-	29,227	28,327	567	-	28,894	27,529	799	-	28,328
(g) Community Facilities Reserve	51,966	1,650	-	53,616	51,965	1,040	-	53,005	37,139	14,827	-	51,966
(h) Self Insurance Reserve	-	-	-	-	-	-	-	-	8,198	172	(8,370)	-
(i) Underground Power Reserve	81,757	2,597	-	84,354	81,757	1,635	(33,000)	50,392	79,452	2,305	-	81,757
(j) Drainage Infrastructure Reserve	417,421	13,258	(285,942)	144,737	417,420	8,349	(400,000)	25,769	114,111	303,310	-	417,421
(k) HACC Asset Replacement Reserve	129,113	4,101	(10,430)	122,784	335,113	6,702	(25,000)	316,815	151,861	4,405	(27,153)	129,113
(l) Unspent Grants Reserve	454,371	1,545,751	(372,108)	1,628,014	328,528	50,000	(50,000)	328,528	335,803	384,669	(266,101)	454,371
(m) Bus Shelter Reserve	-	21,300	-	21,300	-	-	-	-	-	-	-	-
(n) Street Tree Reserve	-	160,660	-	160,660	-	-	-	-	-	-	-	-
(o) Cultural Events Reserve	-	-	-	-	-	-	-	-	5,163	108	(5,271)	-
(p) Land and Building Infrastructure Reserve	1,829,829	58,119	-	1,887,948	1,829,829	886,597	(320,000)	2,396,426	1,843,265	53,466	(66,903)	1,829,829
	5,710,258	2,254,247	(1,007,493)	6,957,012	5,738,706	1,248,204	(1,414,500)	5,572,411	4,801,313	1,327,865	(418,922)	5,710,258

All of the reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash and other financial assets at amortised cost in Note 3 to this financial report.

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reserve	Anticipated date of use	Purpose of the reserve
(a) Employee Entitlements Reserve	Ongoing	To provide funds for future payments to staff for employee entitlements.
(b) Plant and Equipment Reserve	Ongoing	To accrue funds for the purpose of replacement of major plant items.
(c) Waste Management Reserve	Ongoing	To accrue funds for the purpose of renewal or upgrade of waste management services.
(d) Wind in the Willows Childcare Reserve	Ongoing	To accrue funds for the purpose of asset improvement in the Centre and to cater for future surplus or deficit from operations.
(e) Aged Persons Reserve	Ongoing	To accrue funds to provide for the operational deficit, refurbishment and capital expenses, for Hyde Retirement Village.
(f) Youth Development Reserve	Ongoing	To provide funds for activities and facilities for the benefit of youth in the Town.
(g) Community Facilities Reserve	Ongoing	To accrue funds for major expenditure in the provision of community facilities and community events.
(h) Self Insurance Reserve	Closed	To accrue funds to provide for legal representation in all matters affecting the Town.
(i) Underground Power Reserve	Ongoing	To accrue funds for engaging consultants to consider the implementation of Underground Power.
(j) Drainage Infrastructure Reserve	Ongoing	To provide for the renewal and upgrade of the drainage network.
(k) HACC Asset Replacement Reserve	Ongoing	To provide funding for support of community care programs for senior and disability services.
(l) Unspent Grants Reserve	Ongoing	To provide for unspent funding received as grant contributions to Works and Services.
(m) Bus Shelter Reserve	Ongoing	To provide funds for the purpose of installation or replacement of bus shelters within the Town.
(n) Street Tree Reserve	Ongoing	To accrue unspent funds from tree planting program for the purpose of planting and maintaining trees.
(o) Cultural Events Reserve	Closed	To provide funds for cultural events and activities for the Town.
(p) Land and Building Infrastructure Reserve	Ongoing	To hold funds accrued as a result of sale of land and buildings and for the provisions of funds for the purchase and development of land and building infrastructure.

5. TRADE RECEIVABLES

Current

Rates receivable
Sundry receivables
GST receivable
Accrued Interest
LSL Due from other Councils

Non-current

Pensioner's rates and ESL deferred

	2019	2018
	\$	\$
Rates receivable	785,846	782,386
Sundry receivables	86,436	131,908
GST receivable	67,191	122,316
Accrued Interest	2,130	613
LSL Due from other Councils	80,650	65,944
	1,022,253	1,103,167
Pensioner's rates and ESL deferred	325,083	334,587
	325,083	334,587

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 24.

Previous accounting policy: Impairment of trade receivables

In the prior year, the impairment of trade receivables was assessed based on the incurred loss model. Individual receivables which were known to be uncollectible were written off by reducing the carrying amount directly. The other receivables were assessed collectively to determine whether there was objective evidence that an impairment had been incurred but not yet identified. For these receivables the estimated impairment losses were recognised in a separate provision for impairment.

Classification and subsequent measurement

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the carrying value and fair value is considered immaterial.

6. INVENTORIES

	2019	2018
	\$	\$
Current		
Fuel and materials	17,080	15,018
	<u>17,080</u>	<u>15,018</u>

The following movements in inventories occurred during the year:

Carrying amount at 1 July	15,018	13,333
Inventories expensed during the year	(125,676)	(123,440)
Additions to inventory	127,738	125,125
Carrying amount at 30 June	<u>17,080</u>	<u>15,018</u>

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Land held for resale (Continued)

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

7. OTHER FINANCIAL ASSETS

	2019	2018
	\$	\$
(a) Current assets		
Other financial assets at amortised cost	4,418,273	8,272,026
Other loans and receivables	-	21,134
	<u>4,418,273</u>	<u>8,293,160</u>
Other financial assets at amortised cost		
- Financial assets at amortised cost - term deposits	4,394,507	8,272,026
- Financial assets at amortised cost - self supporting loans	23,766	-
	<u>4,418,273</u>	<u>8,272,026</u>
Financial assets previously classified as loans and receivables		
- Loans receivable - clubs/institutions	-	21,134
	<u>-</u>	<u>21,134</u>
(b) Non-current assets		
Other financial assets at amortised cost - self supporting loans	205,160	-
Financial assets at fair value through profit and loss	122,620	108,268
Other loans and receivables	-	227,743
	<u>327,780</u>	<u>336,011</u>
Other financial assets at amortised cost		
Other financial assets at amortised cost - self supporting loans	205,160	-
	<u>205,160</u>	<u>-</u>
Financial assets at fair value through profit and loss		
- Units in Local Government House Trust	122,620	108,268
	<u>122,620</u>	<u>108,268</u>
Financial assets previously classified as loans and receivables		
- Loans receivable - clubs/institutions	-	227,743
	<u>-</u>	<u>227,743</u>

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at fair value through profit and loss

The Town classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income,
- equity investments which the Town has not elected to recognise fair value gains and losses through other comprehensive income

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 24

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Previous accounting policy: available for sale financial assets

Available-for-sale financial assets were non-derivative financial assets that were either not suitable to be classified as other categories of financial assets due to their nature, or they are designated as such to manage risk. They comprise investments in the equity of other entities where there is neither a fair market value nor fixed or determinable payments.

Previous accounting policy: Loans and receivables

Non-derivative financial assets with fixed or determinable payments that were not quoted in an active market and are solely payments of principal and interest were classified as loans and receivables and are subsequently measured at amortised cost, using the effective interest rate method.

Refer to Note 29 for explanations regarding the change in accounting policy and reclassification of available for sale financial assets to financial assets at fair value through profit and loss.

8 (a). PROPERTY, PLANT AND EQUIPMENT

	2019	2018
	\$	\$
Land and buildings		
Land		
- Independent Valuation 2017 - Level 2	36,357,000	36,357,000
Additions after Valuation - cost	24,646	-
	<u>36,381,646</u>	<u>36,357,000</u>
Total land	<u>36,381,646</u>	<u>36,357,000</u>
Buildings - specialised at:		
- Independent valuation 2017 - Level 3	25,757,805	25,757,805
Additions after Valuation - cost	518,125	387,420
Less: accumulated depreciation	(8,276,412)	(7,784,939)
	<u>17,999,518</u>	<u>18,360,286</u>
Total buildings	<u>17,999,518</u>	<u>18,360,286</u>
Total land and buildings	<u>54,381,164</u>	<u>54,717,286</u>
Plant and equipment at:		
- Independent valuation 2016- Level 2	1,898,330	1,898,330
- Independent valuation 2016- Level 3	714,601	714,601
Additions after Valuation	247,543	231,433
Less: accumulated depreciation	(1,580,331)	(1,528,248)
- Less Disposals after valuation	(232,499)	(200,146)
	<u>1,047,644</u>	<u>1,115,970</u>
Furniture and equipment at:		
- Management valuation 2016 - Level 3	165,239	165,239
Additions after Valuation	281,276	256,598
Less: accumulated depreciation	(157,937)	(121,964)
	<u>288,578</u>	<u>299,873</u>
Artworks		
- Management Valuation 2018 - Level 2	62,620	62,620
	<u>62,620</u>	<u>62,620</u>
Total property, plant and equipment	<u><u>55,780,006</u></u>	<u><u>56,195,749</u></u>

8. PROPERTY, PLANT AND EQUIPMENT

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land - freehold land	Total land	Buildings - specialised	Total buildings	Total land and buildings	Furniture and equipment	Plant and equipment	Minor Assets (Artworks)	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2017	36,357,000	36,357,000	18,456,760	18,456,760	54,813,760	173,589	1,166,101	62,620	56,216,070
Additions	-	-	387,420	387,420	387,420	152,483	118,693	-	658,596
(Disposals)	-	-	-	-	-	-	(90,853)	-	(90,853)
Depreciation (expense)	-	-	(483,894)	(483,894)	(483,894)	(26,199)	(77,971)	-	(588,064)
Carrying amount at 30 June 2018	36,357,000	36,357,000	18,360,286	18,360,286	54,717,286	299,873	1,115,970	62,620	56,195,749
Additions	24,646	24,646	130,706	130,706	155,352	28,853	16,110	-	200,315
(Disposals)	-	-	-	-	-	-	(5,227)	-	(5,227)
Depreciation (expense)	-	-	(491,474)	(491,474)	(491,474)	(40,148)	(79,209)	-	(610,831)
Carrying amount at 30 June 2019	36,381,646	36,381,646	17,999,518	17,999,518	54,381,164	288,578	1,047,644	62,620	55,780,006

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(c) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Land and buildings					
Land - freehold land	2	Market approach using recent observable market data for similar items. (Net revaluation method)	Independent Valuation	2017	Price per hectare/market borrowing rate
Buildings - specialised	3	Cost approach using depreciated replacement cost. (Net revaluation method)	Independent Valuation	2017	Construction/Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.
Furniture and equipment	3	Cost approach using depreciated replacement cost. (Net revaluation method)	Management Valuation	2016	Construction/Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.
Plant and equipment	2 and 3	Market approach using recent observable market data for similar items. (Net revaluation method). Cost approach using depreciated replacement cost. (Net revaluation method)	Independent Valuation	2016	Construction/Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.
Minor Assets (Artworks)	2	Market approach using recent observable market data for similar items. (Net revaluation method)	Management Valuation	2018	Comparison with items offered for sale in the open market.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

There were no transfers between level 2 and 3 during the current and previous year.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

9 (a). INFRASTRUCTURE

	2019	2018
	\$	\$
Infrastructure - Roads		
- Independent Valuation 2017 - Level 3	83,500,078	83,500,078
Additions after Valuation	1,099,508	714,384
Less: accumulated depreciation	<u>(18,117,855)</u>	<u>(16,643,548)</u>
	66,481,731	67,570,914
Footpaths		
- Independent Valuation 2017 - Level 3	10,233,801	10,233,801
Additions after Valuation	98,310	57,541
Less: accumulated depreciation	<u>(3,484,861)</u>	<u>(3,242,936)</u>
	6,847,250	7,048,406
Parks & Ovals		
-Independent Valuation - 2018 - Level 3	17,940,621	17,940,621
Additions after Valuation	451,585	-
Less: accumulated depreciation	<u>(6,734,096)</u>	<u>(6,144,686)</u>
	11,658,110	11,795,935
Drainage		
- Independent Valuation 2017 - Level 3	39,635,969	39,635,969
Additions after Valuation	839,331	559,187
Less: accumulated depreciation	<u>(18,065,759)</u>	<u>(17,474,552)</u>
	22,409,541	22,720,604
Total infrastructure	<u>107,396,632</u>	<u>109,135,859</u>

9. INFRASTRUCTURE (CONTINUED)

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - Roads	Other infrastructure - Footpaths	Other infrastructure - Drainage	Other infrastructure - Parks and Ovals	Total Infrastructure
	\$	\$	\$	\$	\$
Balance at 1 July 2017	68,318,628	7,231,470	22,744,514	7,590,867	105,885,479
Additions	714,384	57,541	559,187	283,409	1,614,522
Revaluation increments / (decrements) transferred to revaluation surplus	-	-	-	4,332,072	4,332,072
Depreciation (expense)	(1,462,098)	(240,605)	(583,097)	(410,413)	(2,696,213)
Carrying amount at 30 June 2018	67,570,914	7,048,406	22,720,604	11,795,935	109,135,859
Additions	385,124	40,767	280,143	451,585	1,157,619
Depreciation (expense)	(1,474,307)	(241,923)	(591,206)	(589,410)	(2,896,846)
Carrying amount at 30 June 2019	66,481,731	6,847,250	22,409,541	11,658,110	107,396,632

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

9. INFRASTRUCTURE (Continued)

(c) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - Roads	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	2017	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.
Other infrastructure - Footpaths	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	2017	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.
Other infrastructure - Drainage	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	2017	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.
Other infrastructure - Parks and Ovals	3	Cost approach using depreciated replacement cost. (Gross revaluation method)	Independent Valuation	2018	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

10. PROPERTY, PLANT AND EQUIPMENT (INCLUDING INFRASTRUCTURE)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost where the fair value of the asset at date of acquisition is equal to or above \$5,000. All assets are subsequently revalued in accordance with the mandatory measurement framework.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

Change in accounting policy - asset capitalisation threshold

In accordance with the amendment to the *Local Government (Financial Management) Regulation 1996*, the Town is required to capitalise assets in excess of \$5,000 only. The Town made a retrospective assessment in respect of previously capitalised assets costing less than \$5,000 at the date of acquisition. Based on the assessment performed, the Town recognised a loss on disposal of assets with a total written down value of \$5,227. This was reflected in the Statement of Comprehensive Income for year given that the amount was considered immaterial to restate the retained surplus as at 1 July 2018.

Revaluation

The fair value of fixed assets is determined at least every three years and no more than five years in accordance with the regulatory framework. At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires property, plant and equipment to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY

Land under control

In accordance with *Local Government (Financial Management) Regulation 16(a)(ii)*, the Town was required to include as an asset (by 30 June 2013) Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Land under roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in *Australian Accounting Standard AASB 1051 Land Under Roads* and the fact *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Town.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

10. PROPERTY, PLANT AND EQUIPMENT (INCLUDING INFRASTRUCTURE) (Continued)

(a) Disposals of Assets

	2019 Actual Net Book Value	2019 Actual Sale Proceeds	2019 Actual Profit	2019 Actual Loss	2019 Budget Net Book Value	2019 Budget Sale Proceeds	2019 Budget Profit	2019 Budget Loss	2018 Actual Net Book Value	2018 Actual Sale Proceeds	2018 Actual Profit	2018 Actual Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land - freehold land	-	-	-	-	805,000	850,000	70,000	(25,000)	-	-	-	-
Plant and equipment	5,227	-	-	(5,227)	81,034	47,300	852	(34,586)	90,853	35,036	3,773	(59,590)
	5,227	-	-	(5,227)	886,034	897,300	70,852	(59,586)	90,853	35,036	3,773	(59,590)

10. PROPERTY, PLANT AND EQUIPMENT (INCLUDING INFRASTRUCTURE) (Continued)

(b) Depreciation	2019	2019	2018
	Actual	Budget	Actual
	\$	\$	\$
Buildings - specialised	491,474	491,322	483,894
Furniture and equipment	40,148	28,000	26,199
Plant and equipment	79,209	80,000	77,971
Infrastructure - Roads	1,474,307	1,475,111	1,462,098
Other infrastructure - Footpaths	241,923	241,935	240,605
Other infrastructure - Drainage	591,206	585,000	583,097
Other infrastructure - Parks and Oval	589,410	415,000	410,413
	<u>3,507,677</u>	<u>3,316,368</u>	<u>3,284,278</u>

SIGNIFICANT ACCOUNTING POLICIES

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land and vested land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	20 to 150 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Infrastructure - Roads Componentised	18 to 120 Years
Infrastructure - Parks Plant & Equipment	3 to 80 years
Infrastructure - Footpaths Componentised	10 to 50 years
Infrastructure - Drainage Componentised	10 to 120 years

Depreciation (Continued)

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (a) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

11. REVALUATION SURPLUS

	2019 Opening Balance	2019 Revaluation Increment	2019 Revaluation (Decrement)	Total Movement on Revaluation	2019 Closing Balance	2018 Opening Balance	2018 Revaluation Increment	Total Movement on Revaluation	2018 Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land - freehold land	41,252,189	-	-	-	41,252,189	41,252,189	-	-	41,252,189
Revaluation surplus - Buildings - non-specialised	12,637,520	-	-	-	12,637,520	12,637,520	-	-	12,637,520
Revaluation surplus - Plant and equipment	732,285	-	-	-	732,285	732,285	-	-	732,285
Revaluation surplus - Other property, plant and equipment [describe]	56,792	-	-	-	56,792	56,792	-	-	56,792
Revaluation surplus - Infrastructure - roads	57,996,640	-	-	-	57,996,640	57,996,640	-	-	57,996,640
Revaluation surplus - Other infrastructure Footpaths	4,698,372	-	-	-	4,698,372	4,698,372	-	-	4,698,372
Revaluation surplus - Other infrastructure Drainage	17,762,118	-	-	-	17,762,118	17,762,118	-	-	17,762,118
Revaluation surplus - Other infrastructure Parks	5,881,532	-	-	-	5,881,532	1,549,460	4,332,072	4,332,072	5,881,532
Revaluation surplus/deficit EMRC	1,864,309	-	(1,339)	(1,339)	1,862,970	1,877,820	(13,511)	(13,511)	1,864,309
	142,881,757	-	(1,339)	(1,339)	142,880,418	138,563,196	4,318,561	4,318,561	142,881,757

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

12. TRADE AND OTHER PAYABLES

	2019	2018
	\$	\$
Current		
Sundry creditors	691,773	1,244,201
Accrued Employee Costs	268,160	130,907
Accrued interest on long term borrowings	4,005	4,793
Bonds and Other Deposits	2,110,398	1,961,619
Hyde Retirement Village Bonds	256,550	259,648
	<u>3,330,886</u>	<u>3,601,168</u>

SIGNIFICANT ACCOUNTING POLICIES

Trade and other payables:

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect

Trade and other payables (Continued)

of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

13. INFORMATION ON BORROWINGS

(a) Borrowings	2019	2018
	\$	\$
Current	130,388	132,880
Non-current	549,315	678,500
	<u>679,683</u>	<u>811,380</u>

(b) Repayments - Borrowings

Particulars	Loan Number	Institution	Interest Rate	30 June 2019	30 June 2019	30 June 2019	Budget Principal 1 July 2018	30 June 2019	30 June 2019	30 June 2019	Actual Principal 1 July 2017	30 June 2018	30 June 2018	30 June 2018	
				Actual Principal repayments	Actual Interest repayments	Actual Principal outstanding		Budget Principal repayments	Budget Interest repayments	Budget Principal outstanding		Actual Principal repayments	Actual Interest repayments	Actual Principal outstanding	
Recreation and culture															
Civic Centre Redevelopment	156	WATC	8.07%	85,549	47,416	4,788	38,133	85,549	47,416	5,425	38,133	129,324	43,775	10,273	85,549
Civic Centre Redevelopment	160A	WATC	6.41%	339,375	47,965	20,270	291,410	339,375	47,965	20,441	291,410	384,385	45,010	22,983	339,375
Civic Centre Redevelopment	160B	WATC	5.92%	137,579	16,365	7,810	121,214	137,579	16,365	7,786	121,214	153,009	15,430	6,912	137,579
				<u>562,503</u>	<u>111,746</u>	<u>32,668</u>	<u>450,757</u>	<u>562,503</u>	<u>111,746</u>	<u>33,652</u>	<u>450,757</u>	<u>666,718</u>	<u>104,215</u>	<u>40,168</u>	<u>562,503</u>
Self Supporting Loans															
Governance															
Ashfield Soccer Club	157	WATC	6.80%	14,842	3,434	878	11,408	14,842	4,617	880	10,225	19,158	4,316	3,294	14,842
TADWA	162	WATC	6.65%	234,035	16,517	15,017	217,518	234,035	16,517	15,157	217,518	249,497	15,462	13,961	234,035
				<u>248,877</u>	<u>19,951</u>	<u>15,895</u>	<u>228,926</u>	<u>248,877</u>	<u>21,134</u>	<u>16,037</u>	<u>227,743</u>	<u>268,655</u>	<u>19,778</u>	<u>17,255</u>	<u>248,877</u>
				<u>811,380</u>	<u>131,697</u>	<u>48,563</u>	<u>679,683</u>	<u>811,380</u>	<u>132,880</u>	<u>49,689</u>	<u>678,500</u>	<u>935,373</u>	<u>123,993</u>	<u>57,423</u>	<u>811,380</u>

* WA Treasury Corporation

Self supporting loans are financed by payments from third parties. These are shown in Note 7 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

13. INFORMATION ON BORROWINGS (Continued)

	2019	2018
	\$	\$
(c) Undrawn Borrowing Facilities		
Credit Standby Arrangements		
Bank overdraft limit	100,000	100,000
Credit card limit	150,000	150,000
Credit card balance at balance date	(22,470)	(24,931)
Total amount of credit unused	227,530	225,069
Loan facilities		
Loan facilities - current	130,368	132,880
Loan facilities - non-current	549,315	678,500
Total facilities in use at balance date	679,683	811,380

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are recognised at fair value when the Town becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Risk

Information regarding exposure to risk can be found at Note 24.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019

14. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions	Provision for	Provision for	On-Costs		Total
	Annual Leave	Long Service Leave	On-Costs Annual Leave	Long Service Leave	
	\$	\$	\$	\$	\$
Opening balance at 1 July 2017					
Current provisions	833,747	1,034,018	108,340	134,364	2,110,469
Non-current provisions	-	178,623	-	23,211	201,834
	<u>833,747</u>	<u>1,212,641</u>	<u>108,340</u>	<u>157,575</u>	<u>2,312,303</u>
Additional provision	674,949	407,612	89,396	30,009	1,201,965
Amounts used	(633,696)	(133,797)	(82,345)	(17,386)	(867,224)
Increase in the discounted amount arising because of time and the effect of any change in the discounted rate	13,011	1,947	-	-	14,958
Balance at 30 June 2018	<u>888,011</u>	<u>1,309,780</u>	<u>115,391</u>	<u>170,197</u>	<u>2,483,379</u>
Comprises					
Current	888,011	1,103,124	115,391	143,344	2,249,870
Non-current	-	206,655	-	26,854	233,509
Balance as at 30 June 2018	<u>888,011</u>	<u>1,309,780</u>	<u>115,391</u>	<u>170,197</u>	<u>2,483,379</u>
Opening balance at 1 July 2018					
Current provisions	888,011	1,103,124	115,391	143,344	2,249,870
Non-current provisions	-	206,655	-	26,854	233,509
	<u>888,011</u>	<u>1,309,780</u>	<u>115,391</u>	<u>170,197</u>	<u>2,483,379</u>
Additional provision	709,760	242,652	102,787	44,042	1,099,241
Amounts used	(686,058)	(217,459)	(93,553)	(29,654)	(1,026,724)
Increase in the discounted amount arising because of time and the effect of any change in the discounted rate	2,204	18,661	0	0	20,865
Balance at 30 June 2019	<u>913,917</u>	<u>1,353,633</u>	<u>124,625</u>	<u>184,586</u>	<u>2,576,761</u>
Comprises					
Current	913,917	1,213,802	124,625	165,580	2,417,924
Non-current	-	139,830	0	19,007	158,837
	<u>913,917</u>	<u>1,353,633</u>	<u>124,625</u>	<u>184,586</u>	<u>2,576,761</u>

Annual Leave Liabilities:

Classified as current as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	2019	2018
	\$	\$
Within 12 months of the end of the reporting period	680,334	661,342
More than 12 months after the end of the reporting period	233,583	226,669
	<u>913,917</u>	<u>888,011</u>

The provision for annual leave is calculated at the present value of expected payments to be made in relation to services provided by employees up to the reporting date.

Long Service Leave Liabilities:

Unconditional long service leave provisions are classified as current liabilities as the agency does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the reporting period. Preconditional and conditional long service leave provisions are classified as non-current liabilities because the agency has an unconditional right to defer the settlement of the liability until the employee has completed the requisite years of service. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	2019	2018
	\$	\$
Within 12 months of the end of the reporting period	1,213,802	1,103,124
More than 12 months after the end of the reporting period	139,830	206,655
	<u>1,353,633</u>	<u>1,309,780</u>

The provision for long service leave are calculated at present value as the agency does not expect to wholly settle the amounts within 12 months. The present value is measured taking into account the present value of expected future payments to be made in relation to services provided by employees up to the reporting date. These payments are estimated using the remuneration rate expected to apply at the time of settlement, and discounted using market yields at the end of the reporting period on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019**

14 PROVISIONS (Continued)

Employment On-cost Provision

The settlement of annual leave and long service leave liabilities give rise to the payment of employment on-costs including workers compensation insurance. The provision is the present value of expected future payments.

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part of "Employee Costs" in the Statement of Comprehensive Income. The related liability is included in Employee Costs provision.

Timing of the payment of current leave liabilities is difficult to determine as it is dependent on future decisions of employees. Expected settlement timings are based on information obtained from employees and historical leave trends and assumes no events will occur to impact on these historical trends.

SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

The Town's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at

Other long-term employee benefits (Continued)

rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognized in profit or loss in the period in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period in which case the obligations are presented as current provisions.

Provisions

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

15. NOTES TO THE STATEMENT OF CASH FLOWS

Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2019 Actual \$	2019 Budget \$	2018 Actual \$
Cash and cash equivalents	7,960,795	9,911,585	3,072,201
Reconciliation of Net Cash Provided By Operating Activities to Net Result			
Net result	(496,669)	(901,461)	45,102
Non-cash flows in Net result:			
Depreciation	3,507,677	3,316,368	3,284,278
(Profit)/loss on sale of asset	5,227	(11,266)	55,817
Increase in Interest in Associate	(432,583)	-	(428,333)
Decrease (Increase) in Investment in Local Government House Trust	(14,352)	-	64
Changes in assets and liabilities:			
(Increase)/decrease in receivables	90,418	-	(159,978)
(Increase)/decrease in other assets	-	(29,866)	-
(Increase)/decrease in inventories	(2,062)	-	(1,685)
Increase/(decrease) in payables	(270,282)	224,749	(3,584)
Increase/(decrease) in provisions	93,382	20,405	171,076
Grants contributions for the development of assets	(1,477,679)	(2,382,964)	(661,225)
Net cash from operating activities	1,003,077	235,966	2,301,533

16. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	2019	2018
	\$	\$
Governance	4,078,612	2,050,278
Law, order, public safety	141,421	142,763
Health	195,476	106,471
Education and welfare	4,098,586	2,739,653
Community amenities	44,780,378	33,101,286
Recreation and culture	23,559,548	23,496,073
Transport	97,549,319	97,590,992
Economic services	920,000	920,000
Other property and services	1,500,900	1,516,090
Unallocated	8,809,743	24,776,982
	<u>185,633,983</u>	<u>186,440,588</u>

17. CONTINGENT LIABILITIES

The Town has an unresolved contract dispute with a supplier which results in a contingent liability of approximately \$120,000 .

18. LEASING COMMITMENTS

(a) Operating Lease Commitments

Non-cancellable operating leases contracted for but not capitalised in the accounts.

Payable:

- not later than one year
- later than one year but not later than five years

	2019	2018
	\$	\$
	174,778	172,386
	210,627	136,731
	<u>385,405</u>	<u>309,117</u>

SIGNIFICANT ACCOUNTING POLICIES

Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Town, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower of the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leases (Continued)

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight line basis over the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

19. RELATED PARTY TRANSACTIONS

Elected Members Remuneration

	2019 Actual	2019 Budget	2018 Actual
The following fees, expenses and allowances were paid to council members and/or the President.	\$	\$	\$
Meeting Fees	121,000	121,000	116,000
Mayor's allowance	36,000	36,000	36,000
Deputy Mayor's allowance	9,000	9,000	9,000
Conference and other expenses	13,724	28,000	17,634
Communications allowance	24,500	24,500	23,406
	<u>204,224</u>	<u>218,500</u>	<u>202,040</u>

Key Management Personnel (KMP) Compensation Disclosure

	2019 Actual	2018 Actual
The total remuneration of KMP of the Town during the year are as follows:	\$	\$
Short-term employee benefits	915,327	964,082
Post-employment benefits	106,707	105,618
Other long-term benefits	26,314	14,468
Termination benefits	<u>127,505</u>	<u>-</u>
	<u>1,175,853</u>	<u>1,084,168</u>

Short-term employee benefits

These amounts include all salary, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found above.

Post-employment benefits

These amounts are the current-year's estimated cost of providing for the Town's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual and long service leave benefits accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Transactions with related parties

There were no Transactions between related parties during the 2018/2019 financial year.

Transactions between related parties and the Town are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guaranties exist in relation to related parties at year end.

19. RELATED PARTY TRANSACTIONS (Continued)

Related Parties

A *related party* is any person or entity that is related to the entity that is preparing its financial statements (referred to in the standard as the 'reporting entity'). Related parties include Council's key management personnel (KMP), their close family members, and any entities that they or any of their close family members control or jointly control.

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

ii. Other Related Parties

The associate person of KMP was employed by the Town under normal employment terms and conditions.

iii. Entities subject to significant influence by the Town

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

20. INTEREST IN ASSOCIATE

(a) Carrying amount of Interest in Associate

The Council is a member of the Eastern Metropolitan Regional Council. EMRC was established in accordance with the *Local Government Act 1995* and consists of six local governments, namely, Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring, and City of Swan. The Town's interest in the associate calculated by EMRC as at 30 June 2019 was 4.29%, representing its share of the net assets of \$8,386,081. Bassendean's interest in the assets and liabilities of the EMRC is as follows:

Summarised Financials of Associate's Assets and Liabilities	2019	2018
Assets		
Current	107,716,368	100,898,164
Non-Current	99,466,539	95,174,159
Total assets	207,182,907	196,072,323
Liabilities		
Current	7,175,888	5,146,182
Non-Current	4,493,417	3,658,262
Total liabilities	11,669,305	8,804,444
Net Assets	195,513,602	187,267,879
Share of Eastern Metropolitan Regional Council's Net Assets	8,386,081	7,954,836
Carrying amount at 1 July 2018	7,954,836	7,538,343
Increase in Interest in Associate	431,245	416,493
Council's Equity Share in the Associate Equity at 30 June 2019	8,386,081	7,954,836
Summarised Financials of Associate's Total Comprehensive Income		
Revenue	42,510,894	39,351,664
Expenses	(34,265,171)	(28,107,772)
Net Result	8,245,723	11,243,892
Other Comprehensive Income	-	(341,649)
Total Comprehensive Income	8,245,723	10,902,243
Council's Share of Profit/(Loss)	432,583	430,004
Council's Share of Other Comprehensive Income*	(1,339)	(13,511)
Council's Share of Total Comprehensive Income	431,244	416,493

* Additional Other Comprehensive Income not previously recognised. This is due to restatement of Associate's 2017/2018 Other Comprehensive Income.

SIGNIFICANT ACCOUNTING POLICIES

Interests in equity- accounted investments

An associate is an entity over which the Town has significant influence but is not control or joint control over the financial and operating policies. A joint venture is an arrangement in which the Town has joint control, whereby the Town has rights to the net assets of the arrangement, rather than rights to its assets and obligations for liabilities

Interests in equity- accounted investments (Continued)

Interest in associates and joint ventures are accounted for using the equity method. They are initially recognised at cost which includes transaction costs. Subsequent to initial recognition, the financial statements include the Town's share of the profit or loss and OCI or equity, accounted investees, until the date on which significant influence or joint control ceases

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

21. CONDITIONS OVER GRANTS/CONTRIBUTIONS

Grant/Contribution	Opening	Received (2)	Expended (3)	Closing	Received (2)	Expended (3)	Closing	
	Balance (1) 1/07/17	2017/18	2017/18	Balance (1) 30/06/18	2018/19	2018/19	Balance 30/06/19	
	\$	\$	\$	\$	\$	\$	\$	
Law, order, public safety								
SES Funding	20,405	11,712	-	32,117	4,821	(36,938)	-	
Health								
Waste Grant	-	-	-	-	93,000	-	93,000	
Education and welfare								
HACC - Restricted Asset Replacement Funds	151,861	4,405	(27,153)	129,113	4,100	(10,430)	122,783	
HACC - Non-Recurrent Funding	9,333	30,000	(9,317)	30,016	-	(30,016)	-	
CACP Program	26,626	-	-	26,626	-	-	26,626	
HCP Program	13,020	744,776	(468,933)	288,863	399,570	(288,000)	400,433	
Ryde Program	-	3,614	-	3,614	-	-	3,614	
Long Day Care Training	8,356	-	(8,356)	-	-	-	-	
Community amenities								
Swan River Trust - Precinct Plan SRT_3634	1,560	-	-	1,560	-	-	1,560	
Recyclable Bags	1,200	-	(1,200)	-	-	-	-	
Recreation and culture								
Naidoc Day	10,000	10,000	(10,000)	10,000	10,000	(10,000)	10,000	
Broadband for Seniors	1,100	-	-	1,100	-	-	1,100	
Anzac Tce Drainage and Foreshore	40,300	-	(33,325)	6,975	-	(6,975)	-	
CCTV Grant	89,682	-	(89,682)	-	-	-	-	
Naidoc Day	5,000	5,000	(5,000)	5,000	5,000	(5,000)	5,000	
Swan Districts Business Case	-	25,000	-	25,000	-	-	25,000	
Swan Districts Business Case	-	20,000	-	20,000	-	-	20,000	
Reconciliation Action Plan	5,000	-	(5,000)	-	-	-	-	
Naidoc Day	2,727	-	(2,727)	-	-	-	-	
Mens Shed	-	-	-	-	18,181	-	18,181	
Transport								
Whitfield Bike Boulevard	-	-	-	-	1,020,000	-	1,020,000	
Other property and services								
LGIS - Building Damage	101,494	3,500	(101,494)	3,500	-	-	3,500	
Total	487,664	858,007	(762,187)	583,484	1,554,672	(387,359)	1,750,797	
Held in Unspent Grants Reserve	4	335,803	853,602	(735,034)	454,371	1,550,572	(376,929)	1,628,014
Held in HACC Asset Replacement Reserve	4	151,861	4,405	(27,153)	129,113	4,100	(10,430)	122,783
		487,664	858,007	(762,187)	583,484	1,554,672	(387,359)	1,750,797

Notes:

(1) - Grants contributions recognised as revenue in a previous reporting period which were not expended at the close of the previous reporting period

(2) - New grants/contributions which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor

(3) - Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

22. RATING INFORMATION

(a) Rates

RATE TYPE	Rate in \$	Number of Properties	2018/19	2018/19	2018/19	2018/19	2018/19	2018/19	2018/19	2018/19	2018/19	2017/18
			Actual Rateable Value \$	Actual Rate Revenue \$	Actual Interim Rates \$	Actual Back Rates \$	Actual Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$	Actual Total Revenue \$
Differential general rate / general rate												
Gross rental valuations												
Residential	7.2300	4,581	161,158,994	11,651,795	13,950	3,398	11,669,143	11,651,795	75,000	3,000	11,729,795	11,430,287
Sub-Total		4,581	161,158,994	11,651,795	13,950	3,398	11,669,143	11,651,795	75,000	3,000	11,729,795	11,430,287
Minimum payment	\$											
Gross rental valuations												
Residential	1,095	1,318	18,297,341	1,443,210	-	-	1,443,210	1,443,210	-	-	1,443,210	1,483,195
Sub-Total		1,318	18,297,341	1,443,210	-	-	1,443,210	1,443,210	-	-	1,443,210	1,483,195
Total amount raised from general rate		5,899	179,456,335	13,095,005	13,950	3,398	13,112,353	13,095,005	75,000	3,000	13,173,005	12,913,482
Rates paid in advance							13,537				-	270,701
Totals							13,125,890				13,173,005	13,184,183

SIGNIFICANT ACCOUNTING POLICIES

Rates

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

22. RATING INFORMATION (Continued)

(b) Discounts, Incentives, Concessions, & Write-offs

Rates Discounts

Rate or Fee Discount Granted	Discount	2019 Actual	2019 Budget	2018 Actual	Circumstances in which Discount is Granted
	%	\$	\$	\$	
Early Payment Incentive	nil	-	-	5,000	Payment of Rates in full by due date to access prize draw.
		-	-	5,000	

Waivers or Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Discount	2019 Actual	2019 Budget	2018 Actual
		%	\$	\$	\$
Westcare Inc	Concession	50%	6,242	6,000	6,186
			6,242	6,000	6,186

22. RATING INFORMATION (Continued)

(c) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan	Instalment Plan	Unpaid Rates
		Admin Charge	Interest Rate	Interest Rate
		\$	%	%
Option One	14/9/2018	0	5.50%	10.00%
Option Two	14/9/2018	0	0.00%	10.00%
	18/1/2019	12	5.50%	10.00%
Option Three	14/9/2018	0	0.00%	10.00%
	16/11/2018	12	5.50%	10.00%
	18/1/2019	12	5.50%	10.00%
	22/3/2019	12	5.50%	10.00%

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Interest on unpaid rates	161,195	156,000	158,592
Interest on Pensioner Deferred Rates	8,502	7,500	7,451
Charges on instalment plan	67,212	69,000	67,032
	<u>236,909</u>	<u>232,500</u>	<u>233,075</u>

23. RATE SETTING STATEMENT INFORMATION

Note	2018/19	2018/19	2018/19
	(30 June 2019 Carried Forward)	Budget (30 June 2019 Carried Forward)	(1 July 2018 Brought Forward)
	\$	\$	\$
(a) Non-cash amounts excluded from operating activities			
<p>The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32.</p>			
Adjustments to operating activities			
Less: Profit on asset disposals	10(a)	(70,852)	(3,773)
Adjustments for Increase/ (decrease) in Local Government House Trust		(14,353)	-
Movement in pensioner deferred rates (non-current)		9,504	(11,579)
Movement in employee benefit provisions (non-current)		(74,672)	31,675
Movement in Employee Entitlement Reserve		(276,721)	12,878
Add: Loss on disposal of assets	10(a)	5,227	59,590
Add: Depreciation on assets	10(b)	3,507,677	3,284,278
Non cash amounts excluded from operating activities		3,156,662	3,373,069
(b) Surplus/(deficit) after imposition of general rates			
<p>The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.</p>			
Adjustments to net current assets			
Less: Reserves - restricted cash	4	(6,957,012)	(5,710,258)
Less: - Financial assets at amortised cost - self supporting loans	7(a)	(23,766)	(21,134)
Add: Borrowings	13(a)	130,368	132,880
Total adjustments to net current assets		(6,850,410)	(5,598,512)
Net current assets used in the Rate Setting Statement			
Total current assets		13,418,401	12,483,546
Less: Total current liabilities		(5,879,178)	(5,983,918)
Unadjusted net current assets		7,539,223	6,499,628
Less: Total adjustments to net current assets		(6,850,410)	(5,598,512)
Add : Liabilities funded by Cash Backed Reserve	4	743,532	1,020,253
Net current assets used in the Rate Setting Statement		1,432,345	1,921,369

24. FINANCIAL RISK MANAGEMENT

This note explains the Town's exposure to financial risks and how these risks could affect the Town's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rate	Cash and cash equivalents, financial assets at amortised cost, and long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings and term deposits
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Town does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Town's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Town to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Town to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non interest Bearing
	%	\$	\$	\$	\$
2019					
Cash and cash equivalents	1.25%	7,960,795	-	7,960,795	-
Financial assets at amortised cost - term deposits	1.95%	4,394,507	4,394,507	-	-
2018					
Cash and cash equivalents	1.50%	3,072,201	-	3,072,201	-
Financial assets at amortised cost	2.76%	8,272,026	8,272,026	-	-

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2019	2018
	\$	\$
Impact of a 1% movement in interest rates on profit and loss and equity*	79,608	30,722

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs.

The Town manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Town does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 13(b).

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

24. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade Receivables

The Town's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Town manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Town to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Town is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Town applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2018 or 1 July 2019 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors. There are no material receivables that have been subject to a re-negotiation of repayment terms.

The loss allowance as at 30 June 2019 and 1 July 2018 (on adoption of AASB 9) was determined as follows for rates receivable. No expected credit loss was forecast on 1 July 2018 or 30 June 2019 for rates receivable as penalty interest applies to unpaid rates and properties associated with unpaid rates may be disposed of to recover unpaid rates.

	Current	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total
30 June 2019					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	785,846	325,083	-	-	1,110,929
Loss allowance	-	-	-	-	-
01 July 2018					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	782,386	334,587	-	-	1,116,973
Loss allowance	-	-	-	-	-

The loss allowance as at 30 June 2019 and 1 July 2018 (on adoption of AASB 9) was determined as follows for sundry receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
30 June 2019					
Sundry Receivables					
Expected credit loss	0.00%	0.00%	0.00%	1.84%	
Gross carrying amount	19,353	8,357	4,919	53,807	86,436
Loss allowance	-	-	-	743	743
01 July 2018					
Sundry Receivables					
Expected credit loss	0.00%	0.00%	0.00%	1.84%	
Gross carrying amount	81,973	0	3,182	46,753	131,908
Loss allowance	-	-	-	789	789

Due to immateriality, the loss allowance has not been recognised in the financial report.

24. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Town manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 13(c).

The contractual undiscounted cash flows of the Town's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
<u>2019</u>					
Payables	963,938	2,366,948	-	3,330,886	3,330,886
Borrowings	170,680	502,627	158,762	832,069	679,683
	<u>1,134,618</u>	<u>2,869,575</u>	<u>158,762</u>	<u>4,162,955</u>	<u>4,010,569</u>
<u>2018</u>					
Payables	1,379,901	2,221,267	-	3,601,168	3,601,168
Borrowings	182,422	547,530	283,156	1,013,108	811,380
	<u>1,562,323</u>	<u>2,768,797</u>	<u>283,156</u>	<u>4,614,276</u>	<u>4,412,548</u>

25. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2018	Amounts Received	Amounts Paid	30 June 2019
	\$	\$	\$	\$
Public Open Space	953,683	24,726	(250,000)	728,409
BRB Funds	4,952	43,290	(48,242)	-
	<u>958,635</u>	<u>68,016</u>	<u>(298,242)</u>	<u>728,409</u>

All bonds and deposits not required by legislation to be held in trust are included in restricted cash in Note 3 and shown as a current Liability in Note 12.

26. MAJOR LAND TRANSACTIONS

The Town did not participate in any major land transactions during the 2018/2019 financial year.

27. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Town did not participate in any trading undertakings or major trading undertakings during the 2018/2019 financial year.

28. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

There have been no material events after the reporting period which would affect the financial report of the Town of Bassendean for the year ended 30th June 2019 or which would require additional disclosure.

29. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS

During the current year, the Town adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

Whilst many reflected consequential changes associated with the amendment of existing standards, the only new standard with material application is AASB 9 *Financial Instruments*.

AASB 9 Financial instruments

AASB 9 *Financial Instruments* replaces AASB 139 *Financial Instruments: Recognition and Measurement* for annual reporting periods beginning on or after 1 January 2018, bringing together all three aspects of the accounting for financial instruments: classification and measurement; impairment; and hedge accounting.

The Town applied AASB 9 prospectively, with an initial application date of 1 July 2018. The adoption of AASB 9 has resulted in changes in accounting policies but no adjustments to the amounts recognised in the financial statements, as the amount is considered immaterial. In accordance with AASB 9.7.2.15, the Town has not restated the comparative information which continues to be reported under AASB 139.

(a) Classification and measurement

Under AASB 9, financial assets are subsequently measured at amortised cost, fair value through other comprehensive income (fair value through OCI) or fair value through profit or loss (fair value through P/L). The classification is based on two criteria: the Town's business model for managing the assets; and whether the assets' contractual cash flows represent 'solely payments of principal and interest' on the principal amount outstanding.

The assessment of the Town's business model was made as of the date of initial application, 1 July 2018. The assessment of whether contractual cash flows on financial assets are solely comprised of principal and interest was made based on the facts and circumstances as at the initial recognition of the assets.

29. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS (Continued)

The classification and measurement requirements of AASB 9 did not have a significant impact on the Town. The following are the changes in the classification of the Town's financial assets:

- Trade receivables and Loans and advances (i.e. Other debtors) classified as Loans and receivables as at 30 June 2018 are held to collect contractual cash flows and give rise to cash flows representing solely payments of principal and interest. These are classified and measured as Financial assets at amortised cost beginning 1 July 2018.

In summary, upon the adoption of AASB 9, the Town had the following required (or elected) reclassifications as at 1 July 2018:

AASB 139 category	AASB 139 value	Financial Assets at amortised cost	AASB 9 Category	
			Fair value through OCI	Fair value through P/L
	\$	\$	\$	\$
Loans and receivables				
Trade receivables*	1,315,438	1,315,438	-	-
Loans and advances	248,877	248,877	-	-
	1,564,315	1,564,315	-	-

* Excludes GST Receivable

(b) Impairment

The adoption of AASB 9 has fundamentally changed the Town's accounting for impairment losses for financial assets by replacing AASB 139's incurred loss approach with a forward-looking expected credit loss (ECL) approach. AASB 9 requires the Town to recognise an allowance for ECLs for all financial assets not held at fair value through P/L. Upon adoption of AASB 9, the Town calculated an additional impairment on the Town's Trade receivables of \$789 which is not considered material and has no impact on the surplus/(deficit) as at 1 July 2018. Therefore no adjustment was made to retained surplus on account of impairment at 1 July 2018.

TOWN OF BASSENDEAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30TH JUNE 2019

30. NEW ACCOUNTING STANDARDS AND INTERPRETATIONS FOR APPLICATION IN FUTURE YEARS

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Town. The Standards and Interpretations that were issued but not yet effective for the year ended 30th June 2019 are listed below. At the date of authorisation of the financial statements, the Town has not yet fully assessed the impact of these new or amended standards and interpretations, to the extent relevant.

Title	Issued / Compiled	Applicable (1)	
(i) AASB 15 Revenue from Contracts with Customers	December 2014	1 January 2019	This Standard establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer.
(ii) AASB 16 Leases	February 2016	1 January 2019	Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will now bring to account a right-to-use asset and lease liability into the statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 Leases which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position when AASB 16 is adopted.
(iii) AASB 1058 Income of Not-for-Profit Entities (incorporating AASB 2016-7 and AASB 2016-8)	December 2016	1 January 2019	These standards are likely to have a significant impact on the income recognition for NFP's. Key areas for consideration are: - Assets received below fair value; - Transfers received to acquire or construct non-financial assets; - Grants received; - Prepaid rates; - Leases entered into at below market rates.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2019**

31. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to realise for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or restates items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell to another market participant that would use the asset in its highest and best use.

h) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

i) Impairment of assets

In accordance with Australian Accounting Standards the Town's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, ponds, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116 D1 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

32. ACTIVITIES/PROGRAMS

Town operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME

ACTIVITIES

GOVERNANCE

Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.

EDUCATION AND WELFARE

Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.

COMMUNITY AMENITIES

The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.

RECREATION AND CULTURE

Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.

TRANSPORT

The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.

ECONOMIC SERVICES

Regulation support and/or provision of such services as tourism, area promotion and building control.

OTHER PROPERTY AND SERVICES

Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

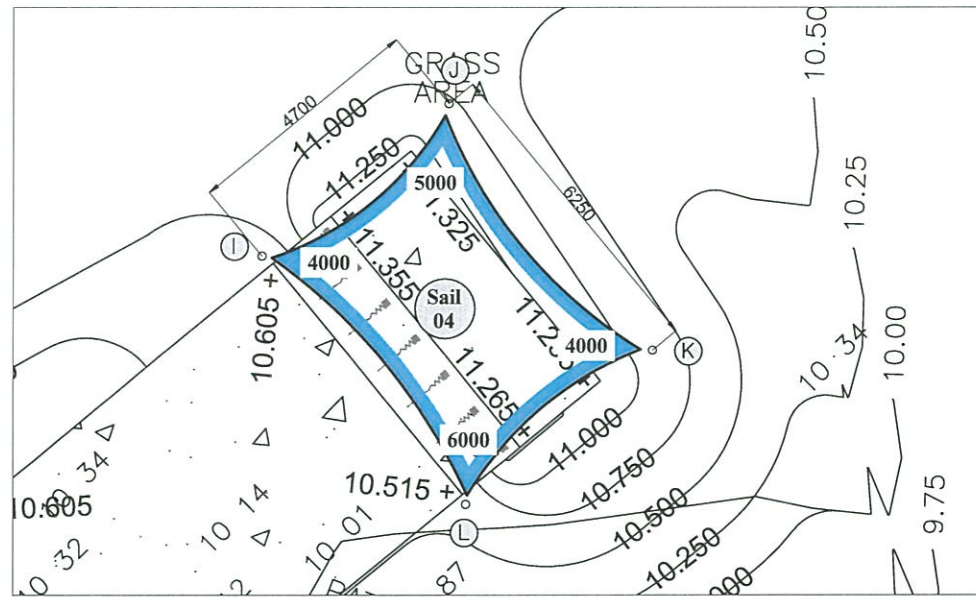
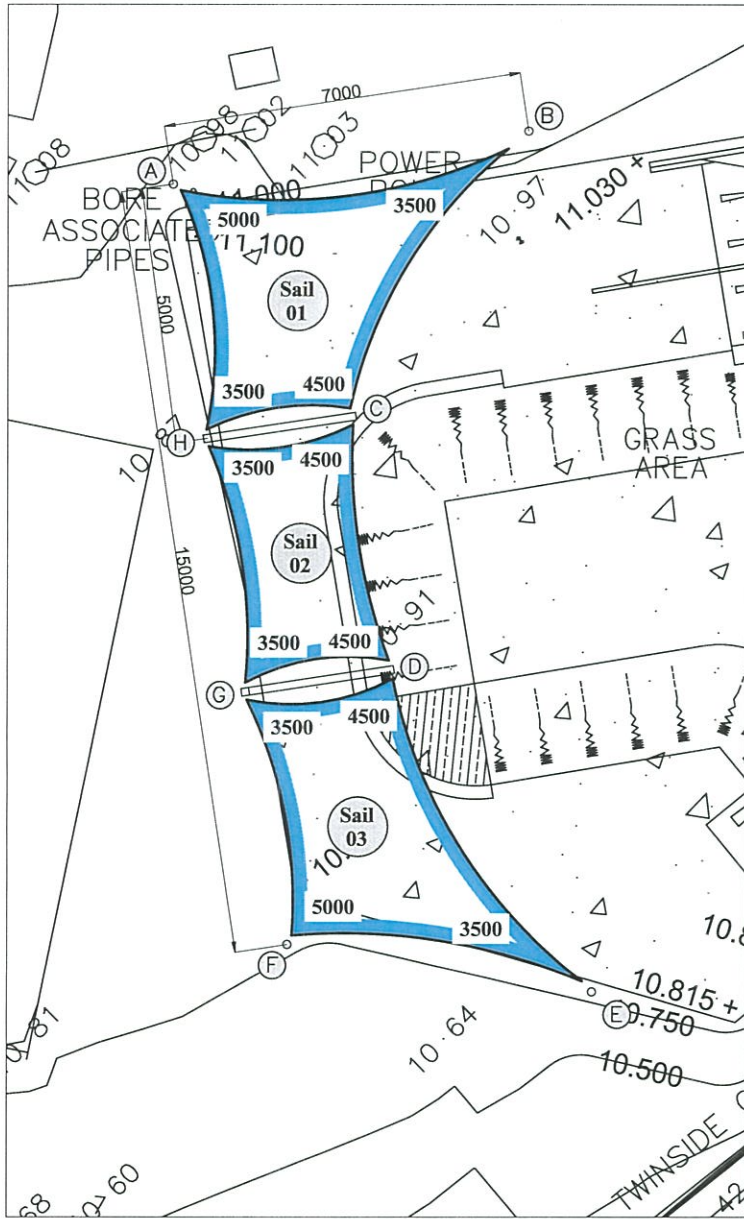
33. FINANCIAL RATIOS

	2019 Actual	2018 Actual	2017 Actual
Current ratio	1.48	1.66	1.78
Asset consumption ratio	0.69	0.72	0.72
Asset renewal funding ratio	1.00	1.00	1.00
Asset sustainability ratio	0.26	0.48	0.42
Debt service cover ratio	8.78	15.02	12.95
Operating surplus ratio	(0.10)	(0.03)	(0.05)
Own source revenue coverage ratio	0.79	0.83	0.82

The above ratios are calculated as follows:

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of depreciable assets}}{\text{current replacement cost of depreciable assets}}$
Asset renewal funding ratio	$\frac{\text{NPV of planned capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$
Asset sustainability ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expense}}$

ATTACHMENT NO. 3



GROUND PLAN 1:100 (at A3)

CLIENT:
Town of Bassendean

PROJECT:
SHADE SAIL STRUCTURE
Bassendean Skate Park

PROJECT ADDRESS:
1 (LOT 246) West Road
Bassendean WA 6054

DRAWING No.	OPTION 1
REVISION	A
DATE	13/11/2019
DRAWN BY	DW
SCALE	1:100 at A3

West Coast Shade
PO Box 384
South Fremantle, WA 6162

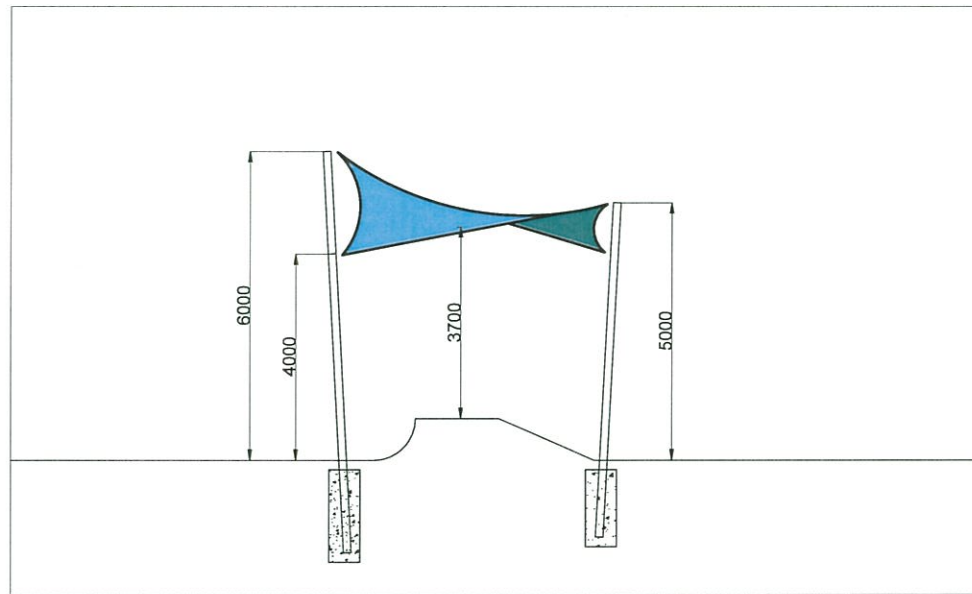
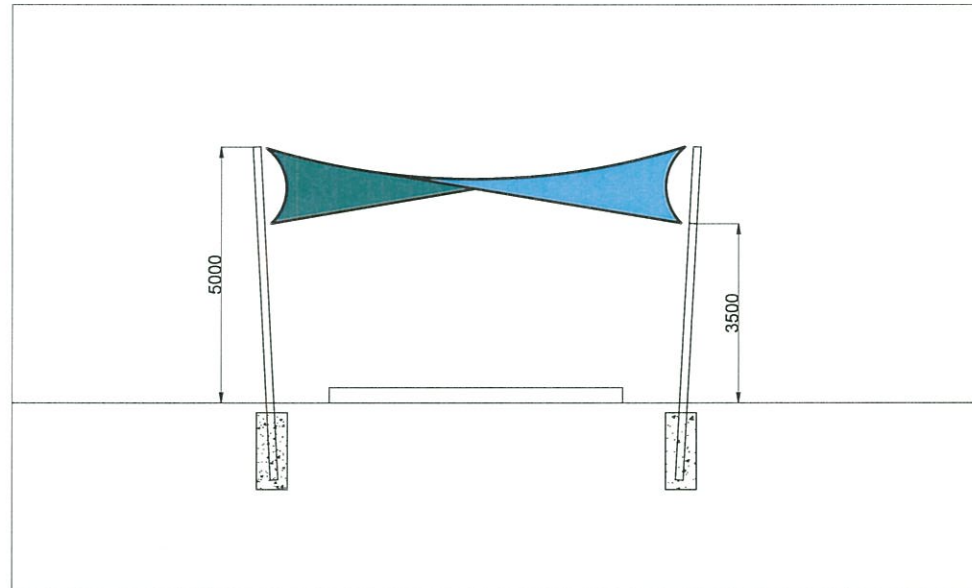
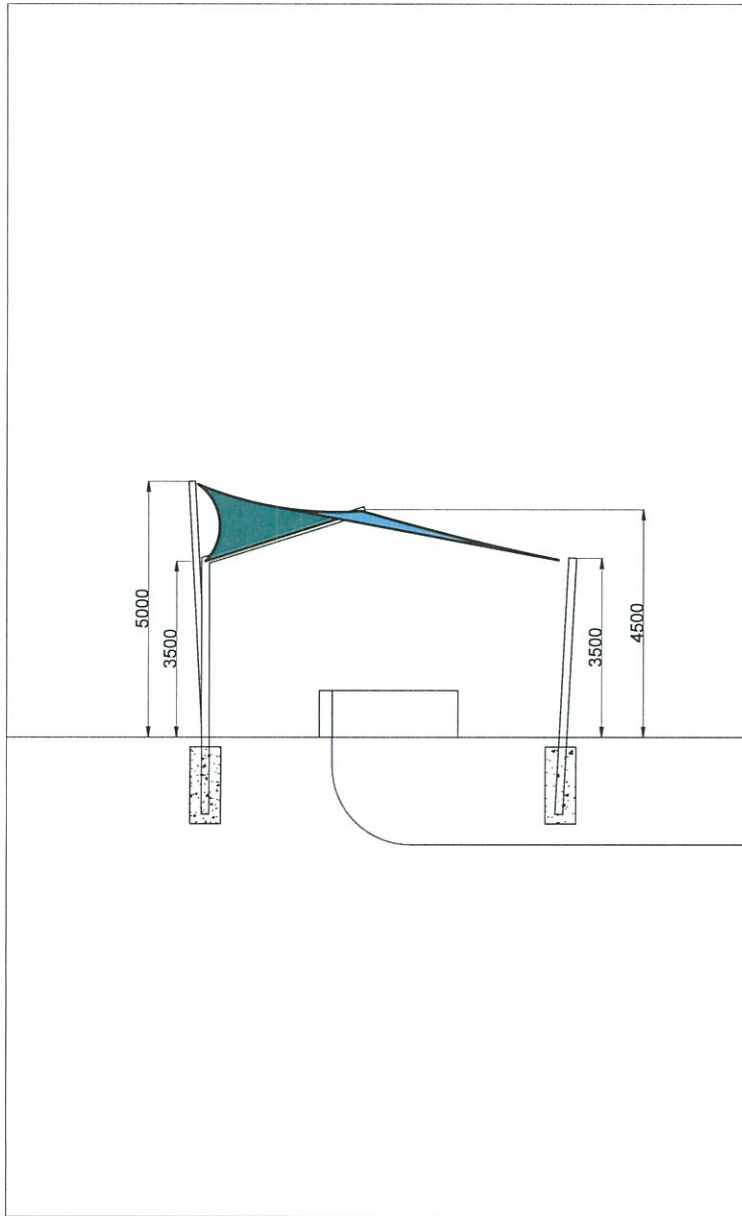
Ph: 9314 5450
admin@westcoastshade.com.au

www.westcoastshade.com.au

ALL DESIGNS AND DRAWINGS which form part of this project are "COPYRIGHT" © and remain the sole property of West Coast Shade and cannot be reproduced without written consent.

All drawings are for illustration purposes only. Final layout and heights may vary on site.





TYPICAL ELEVATION 1:100 (at A3)

CLIENT:
Town of Bassendean

PROJECT:
SHADE SAIL STRUCTURE
Bassendean Skate Park

PROJECT ADDRESS:
1 (LOT 246) West Road
Bassendean WA 6054

DRAWING No.	OPTION 1 (Elev)
REVISION	A
DATE	13/11/2019
DRAWN BY	DW
SCALE	1:100 at A3

West Coast Shade
PO Box 384
South Fremantle, WA 6162

Ph: 9314 5450
admin@westcoastshade.com.au

www.westcoastshade.com.au

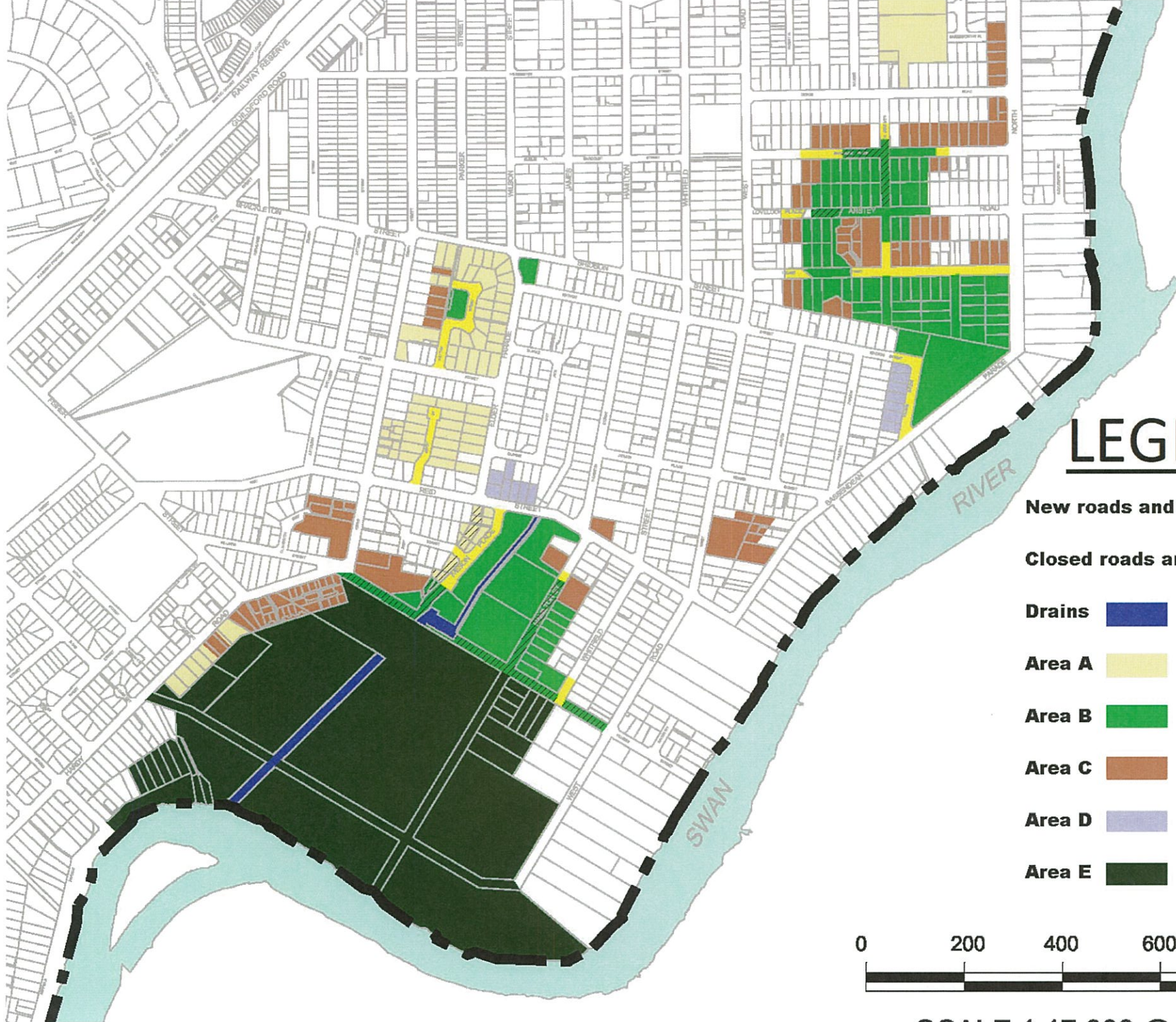


ALL DESIGNS AND DRAWINGS which form part of this project are "COPYRIGHT" © and remain the sole property of West Coast Shade and cannot be reproduced without written consent.









All drawings are for illustration purposes only. Final layout and heights may vary on site.

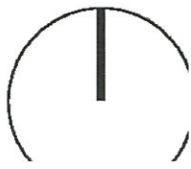


ATTACHMENT NO. 4



LEGEND

- New roads and footways** 
- Closed roads and R.O.Ws** 
- Drains** 
- Area A** 
- Area B** 
- Area C** 
- Area D** 
- Area E** 



To: Mr Brian Reid
Manager Development Services
Town of Bassendean

Dear Brian

Thank you for meeting with me recently to discuss the family property on Hyland Street and Carnegie Road. I am writing to you as Executor of the Estate of Alesanda & Iva Kepinski.

The estate owns:

29 Hyland Street	(residential and parks/recreation zoning)
Lot 211 Carnegie Road	(parks/recreation zoning)
10 Watson Street	(residential zoning)
12 Watson Street	(residential zoning)

As we discussed, the family wishes to explore options in relation to 29 Hyland Street and Lot 211 Carnegie Road.

Possible options for these two blocks are:

1. Outright sale of the two properties, in accordance with TPS4A.
2. A land swap of the two blocks, similar to the arrangement with the Herbert's that are swapping 27 (Lot 100) Hyland Street for the block on Hamilton Street.
3. A land swap of: Lot 211 Carnegie Road and the northern section of 29 Hyland Street
For
The residential portion of 27 (Lot 100) Hyland Street.
The residential portion of 27 (Lot 100) Hyland Street and the southern section of 29 Hyland Street could be amalgamated with 12 Watson Street. This arrangement would depend upon being able to achieve a suitable subdivision of a combined 10 and 12 Watson Street.

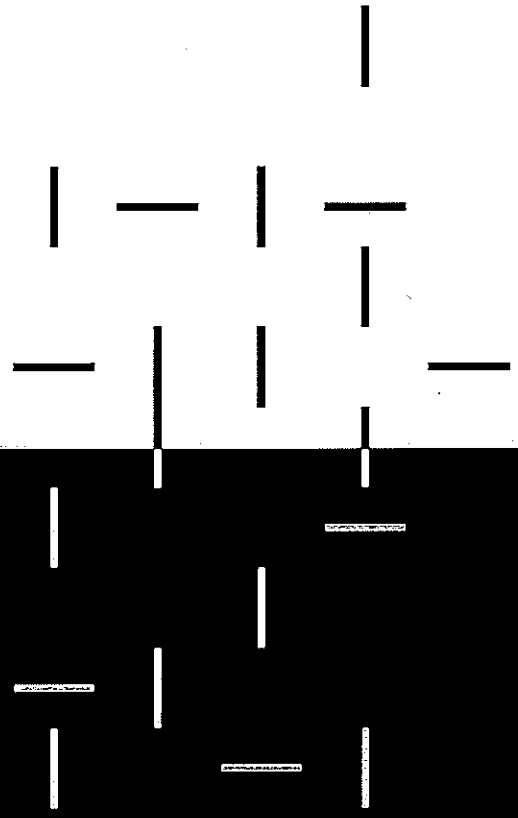
Can you please consider the above options, and I will discuss it with the other family members.

Best regards,

Henry Kepinski

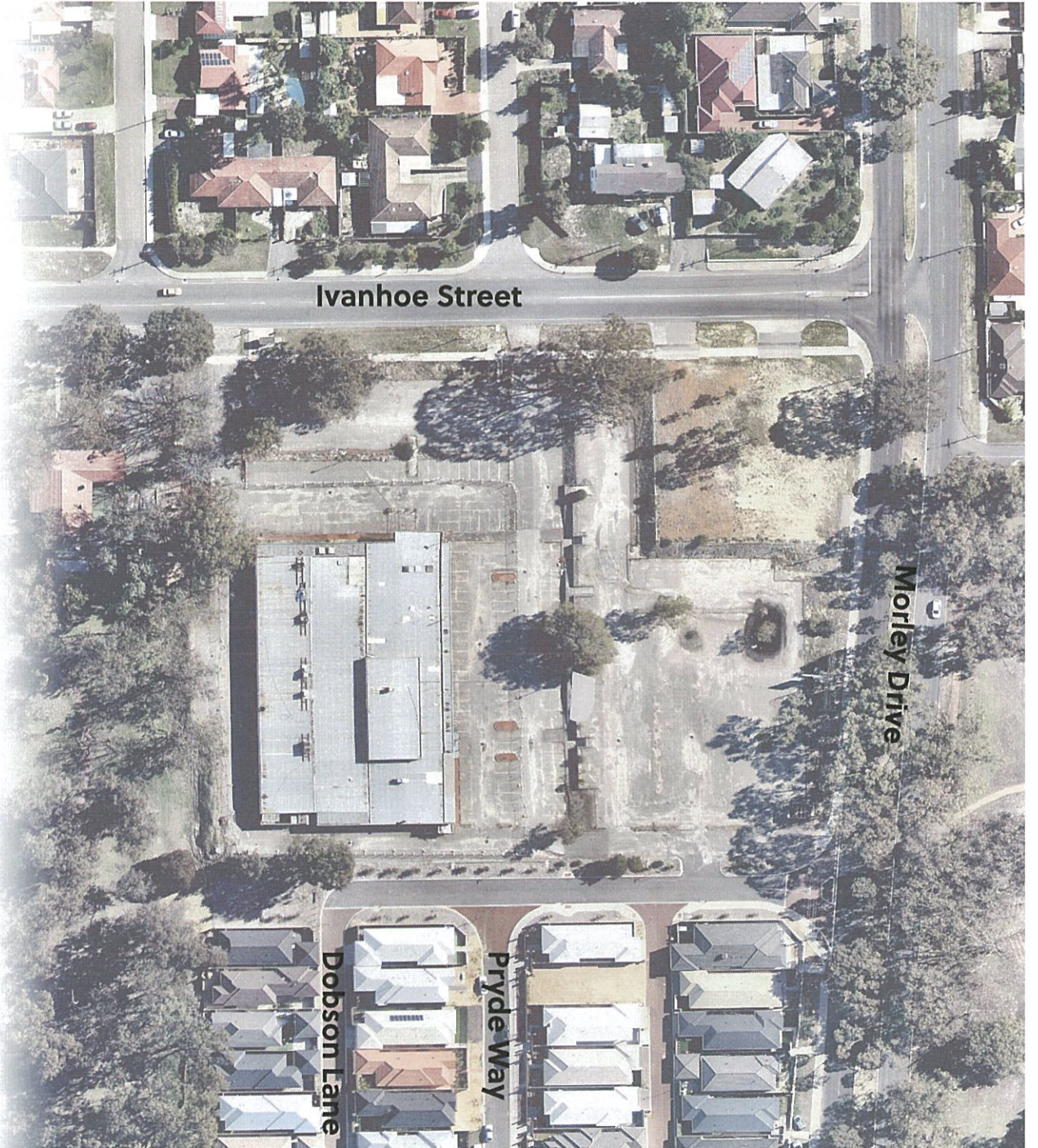
ATTACHMENT NO. 5

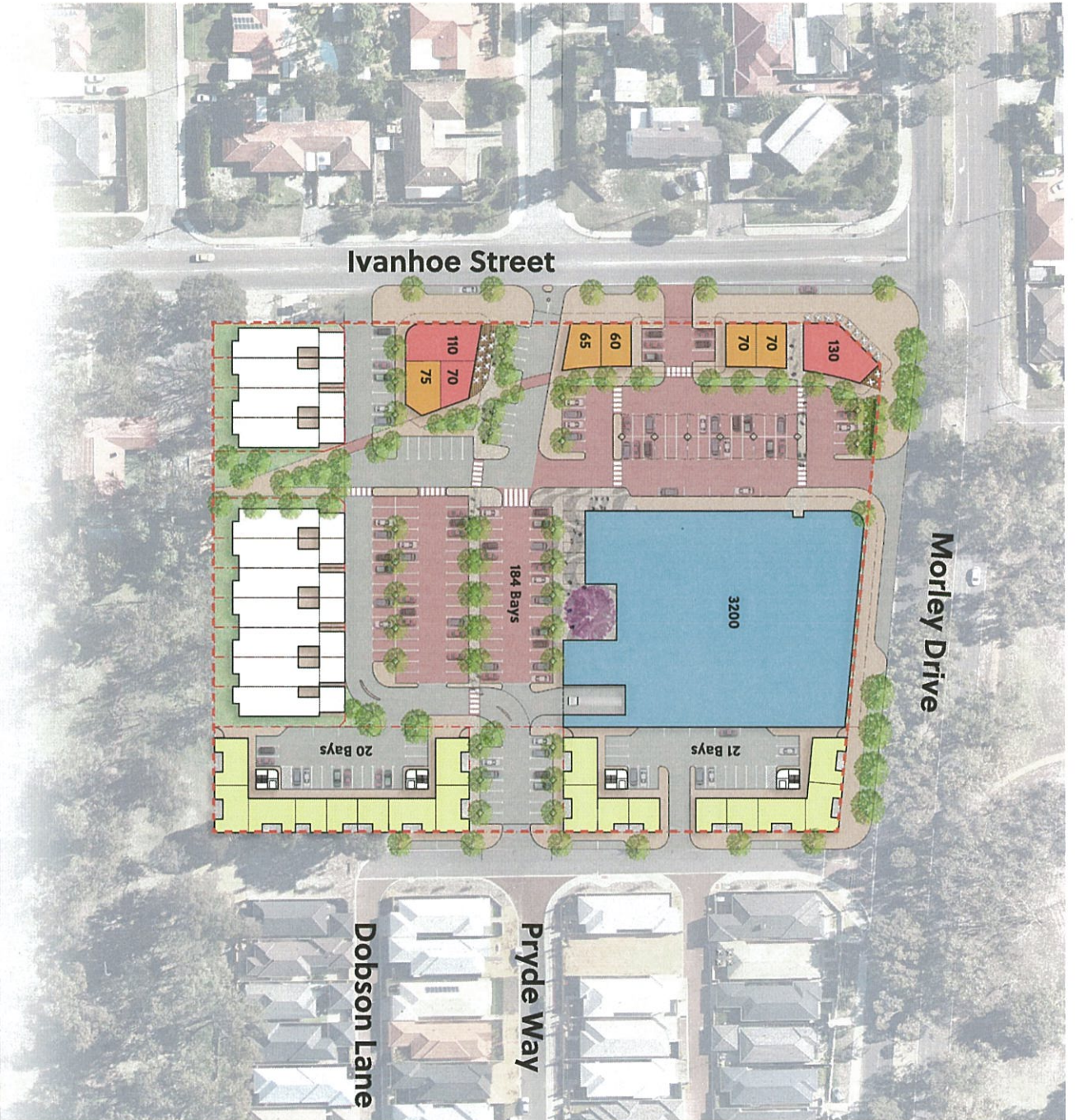
|
TAYLOR
— ROBINSON
CHANEY —
BRODERICK
|



Masterplanning

March 2019





- Legend**
- Supermarket
 - Retail/Commercial
 - F&B
 - Apartments

Total NLA
3,840m²

Total Car Bays
184 Bays
(48 Bays / 100m²)
169 On Site Bays
15 Street Bays





Legend

- Supermarket
- Retail/Commercial
- F&B
- Apartments

Total NLA **3,840m²**

Total Car Bays **184 Bays**
 (4.8 Bays / 100m²)

169 On Site Bays
15 Street Bays





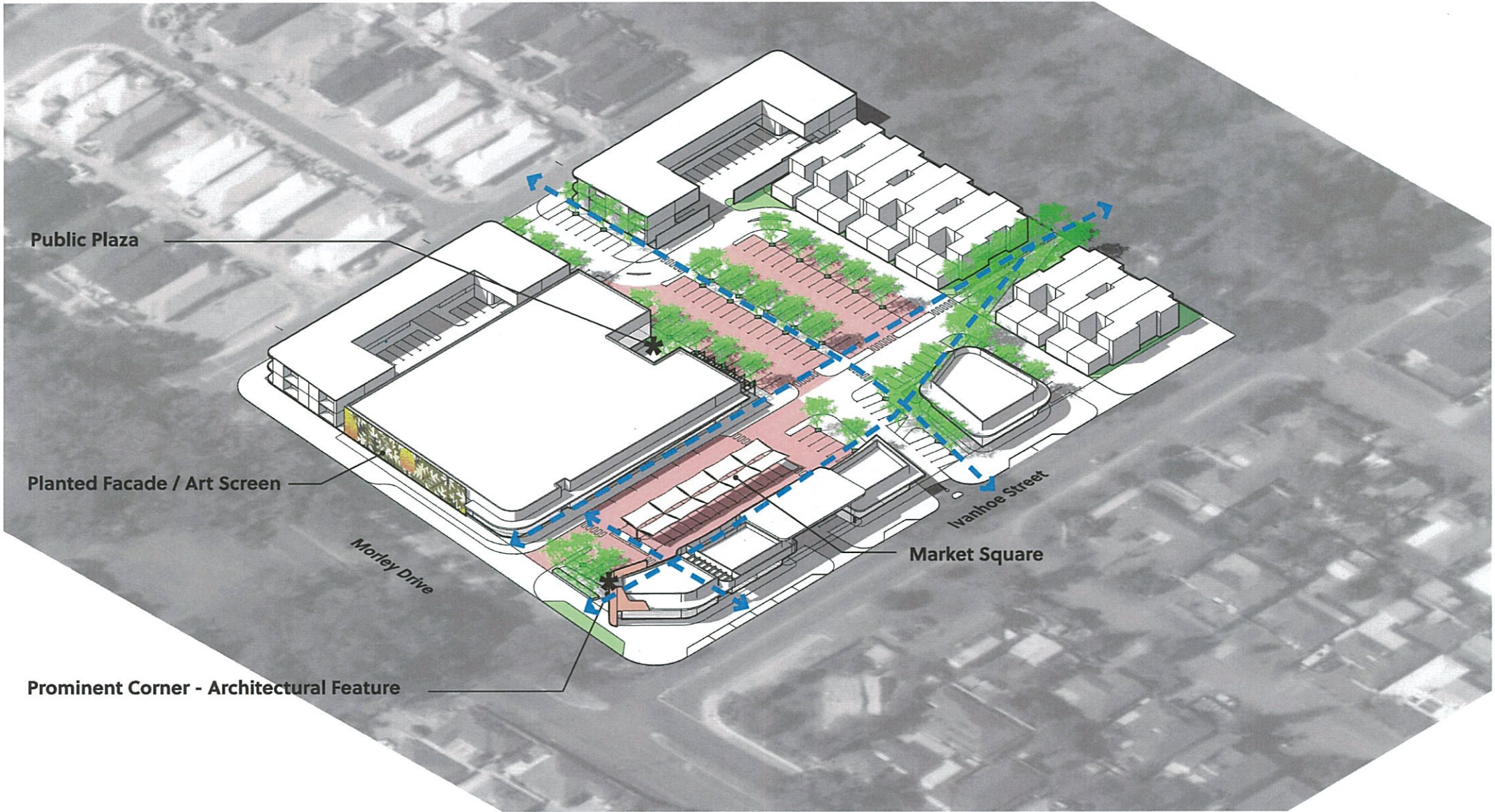
Legend

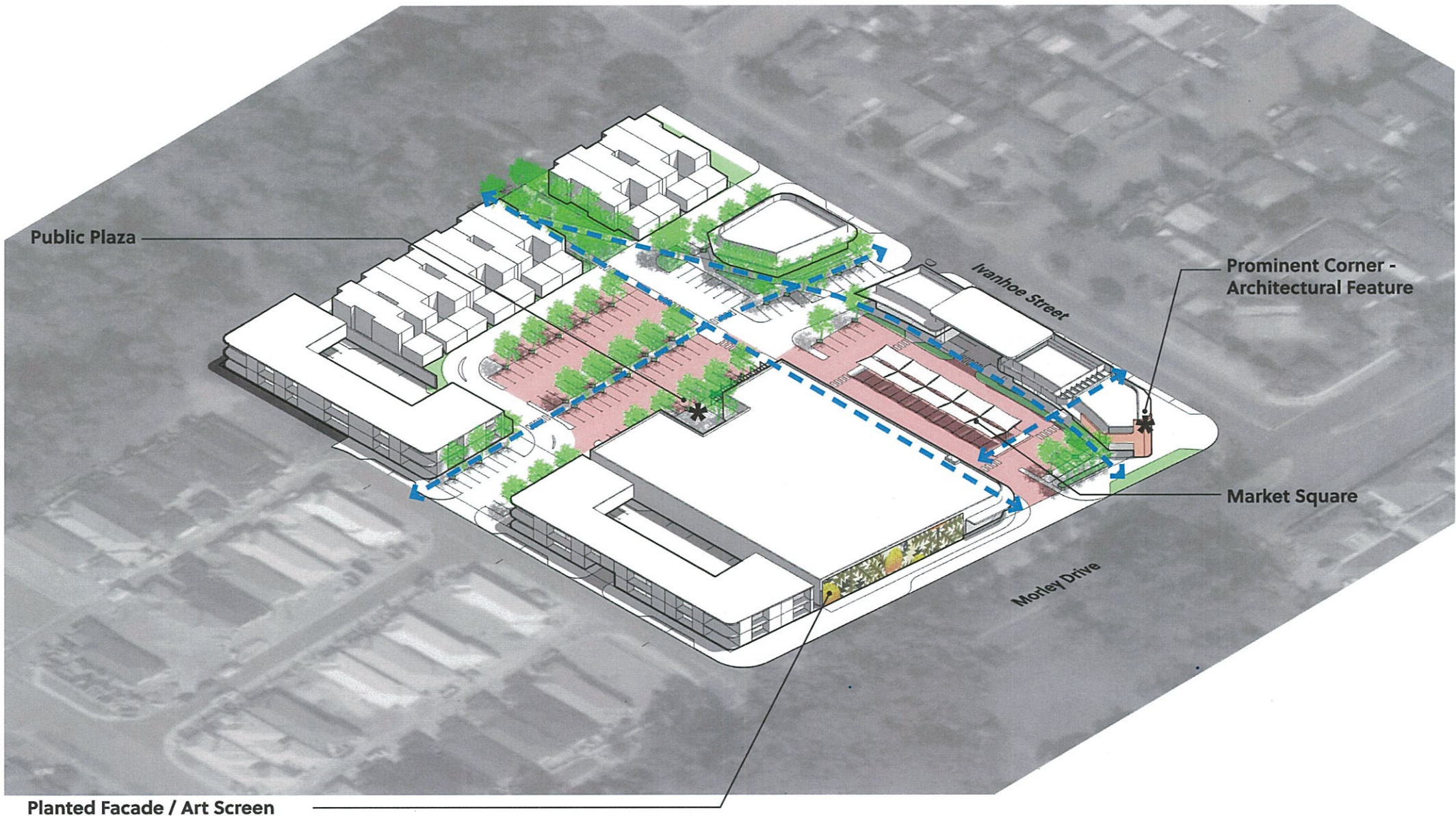


Council Owned Site

Site Boundary











**FOR USE BY
NON-MEMBERS OF REIWA**

**CONTRACT FOR SALE OF LAND OR
STRATA TITLE BY OFFER AND ACCEPTANCE**

02/11 810

APPROVED BY
THE REAL ESTATE INSTITUTE
OF WESTERN AUSTRALIA (INC.)
COPYRIGHT © REIWA 2011

NOTICE: Contracts must be lodged with the Office of State Revenue for duty assessment within two (2) months of the date the last person executes the Contract

TO:

As Agent for the Seller / Buyer

THE BUYER (FULL NAME AND ADDRESS)

Birmingham Properties Pty Ltd as to a 1998/2000 share, Ladrift Pty Ltd as to a 1/2000 share and Matax Pty Ltd as to a 1/2000 share ..
all of care of Ernst & Young, 11 Mounts Bay Road, Perth, Western Australia 6000

OFFERS TO PURCHASE (as joint tenants/tenants in common specifying the undivided shares) the Land and Property Chattels set out in the Schedule ("the Property") with vacant possession unless stated otherwise in the Special Conditions at the Purchase Price on the terms set out in the Schedule, the Conditions and the Special Conditions.

SCHEDULE

The Property at:

246 Morley Drive East, Eden Hill, Western Australia

Lot 5 Deposited/Survey/Proposed Strata/Diagram/Plan 41398 Whole/Part Vol 1357 Folio 796

A deposit of \$ of which is paid now and \$ to be paid within of acceptance.

To be held by
("the Deposit Holder"). The balance of the Purchase Price to be paid on the Settlement Date.

Purchase Price \$1,000,000.00 plus GST

Settlement Date See special condition 6 of Annexure A

Property Chattels including

FINANCE CLAUSE IS APPLICABLE

LENDER:

LATEST TIME: 4pm on:

AMOUNT OF LOAN:

SIGNATURE OF BUYER:

.....

FINANCE CLAUSE IS NOT APPLICABLE

Signature of the Buyer if Finance Clause IS NOT applicable

.....

.....

.....

.....

SPECIAL CONDITIONS

Annexure A special conditions attached to this Contract form part of this Contract

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

NOTE: IF THIS DOCUMENT IS ON SEPARATE PAGES OR IS TO BE FAXED THEN ALL PARTIES SHOULD SIGN ALL PAGES

CONDITIONS

1. SUBJECT TO FINANCE

If the Buyer signs the "Finance Clause IS NOT Applicable" box in the Schedule then this clause 1 does not apply to the Contract.

If any information is completed in or the Buyer signs the "Finance Clause IS Applicable" box in the Schedule then this clause 1 applies to the Contract.

1.1 Buyer's Obligation to Apply for Finance and Give Notice to the Seller

- (a) The Buyer must:
 - (1) immediately after the Contract Date make an application for Finance Approval to the Lender using, if required by the Lender, the Property as security; and
 - (2) use all best endeavours in good faith to obtain Finance Approval.
- (b) If the Buyer does not comply with clause 1.1(a) or 1.1(c)(1) then the Contract will not come to an end under clause 1.2 and the Buyer may not terminate the Contract under clause 1.3. The rights of the Seller under this Clause 1.1 will not be affected if the Buyer does not comply with Clause 1.1.
- (c) The Buyer must immediately give to the Seller or Seller Agent:
 - (1) an Approval Notice if the Buyer obtains Finance Approval; or
 - (2) a Non Approval Notice if Finance Approval is rejected at any time while the Contract is in force and effect.

1.2 No Finance Approval by the Latest Time: Non Approval Notice Given

This Contract will come to an end without further action by either Party if on or before the Latest Time:

- (a) written Finance Approval has not been obtained; and
- (b) the Buyer gives a Non Approval Notice to the Seller or Seller Agent.

1.3 No Finance Approval by the Latest Time: No Notice Given

If by the Latest Time:

- (a) the Buyer has not given an Approval Notice to the Seller or Seller Agent; and
 - (b) the Buyer has not given a Non Approval Notice to the Seller or Seller Agent;
- then this Contract will be in full force and effect unless and until either the Seller gives written Notice of termination to the Buyer or the Buyer terminates this Contract by giving a Non-Approval Notice to the Seller or Seller Agent.

1.4 Finance Approval: Approval Notice Given

If by the Latest Time, or if clause 1.5 applies, before the Contract is terminated:

- (a) written Finance Approval has been obtained; and
 - (b) the Buyer has given an Approval Notice to the Seller or Seller Agent;
- then this Clause 1 is satisfied and this Contract is in full force and effect.

1.5 Notice Not Given by Latest Time: Seller's Right to Terminate

If by the Latest Time the Buyer has not given an Approval Notice or a Non Approval Notice to the Seller or Seller Agent then at any time until an Approval Notice is given, the Seller may terminate this Contract by written Notice to the Buyer.

1.6 Buyer Must Keep Seller Informed: Evidence

- (a) If requested in writing by the Seller or Seller Agent the Buyer must advise the Seller or Seller Agent of:
 - (1) the progress of the Finance Application; and
 - (2) provide evidence in writing of the making of a Finance Application, in accordance with clause 1.1(a) and of any loan offer made, or any rejection; and
 - (3) if applicable the reasons for the Buyer not accepting any loan offer.
- (b) If the Buyer does not comply with the request within 2 Business Days then the Buyer authorises the Seller or Seller Agent to obtain from the Lender the information referred to in 1.6(a).

- 2. Acceptance of this offer will be sufficiently communicated to the Buyer if verbal or written notification is given by the Seller or Seller's Agent to the Buyer that the acceptance has been signed by the Seller.
- 3. The 2011 General Conditions are incorporated into this Contract so far as they are not varied by or inconsistent with the Conditions or Special Conditions of this Contract.
- 4. If GST is applicable to this transaction then the relevant GST provision should be outlined in the Special Conditions or in an attached GST Annexure, which forms part of this Contract.

1.7 Right to Terminate

If a Party has the right to terminate under this Clause 1, then:

- (a) termination must be effected by written Notice to the other Party;
- (b) Clauses 23 and 24 of the 2011 General Conditions do not apply to the right to terminate;
- (c) upon termination the Deposit and any other monies paid by the Buyer must be repaid to the Buyer;
- (d) upon termination neither Party will have any action or claim against the other for breach of this Contract, except for a breach of clause 1.1 by the Buyer.

1.8 Waiver

The Buyer may waive this Clause 1 by giving written Notice to the Seller or Seller Agent at any time before the Latest Time, or if clause 1.5 applies, before the Contract is terminated. If waived this clause is deemed satisfied.

1.9 Definitions

In this Clause:

Amount of Loan means either the amount referred to in the Schedule or any lesser amount of finance referred to in the Finance Application. If the amount referred to in the Schedule is blank, then the amount will be an amount equivalent to the Purchase Price.

Approval Notice means a Notice in writing given by the Buyer or the Lender to the Seller, or Seller Agent to the effect that Finance Approval has been obtained.

Finance Application means an application made by or on behalf of the Buyer to the Lender to lend any monies payable under the Contract.

Finance Approval means:

- (a) a written approval by the Lender of the Finance Application or a written offer to lend or a written notification of an intention to offer to lend made by the Lender; and
- (b) for the Amount of Loan; and
- (c) which is unconditional or subject to terms and conditions:
 - (1) which are the Lender's usual terms and conditions for finance of a nature similar to that applied for by the Buyer; or
 - (2) which the Buyer has accepted by written communication to the Lender, but a condition which is in the sole control of the Buyer to satisfy will be treated as having been accepted for the purposes of this definition; or
 - (3) which, if the condition is other than as referred to in paragraphs (1) and (2) above includes:
 - (i) an acceptable valuation of any property;
 - (ii) attaining a particular loan to value ratio;
 - (iii) the sale of another property; or
 - (iv) the obtaining of mortgage insurance;
 and has in fact been satisfied.

Latest Time means:

- (a) the time and date referred to in the Schedule; or
- (b) if no date is nominated in the Schedule, then 15 Business Days after the Contract Date.

Lender means:

- (a) the lender or mortgage broker nominated in the Schedule; or
- (b) if the Buyer makes a finance application to, or if no lender is nominated in the Schedule then, any bank, building society, credit union or other institution which makes loans and in each case is carrying on business in Western Australia or a mortgage broker carrying on business in Western Australia.

Non Approval Notice means a Notice in writing by the Buyer or the Lender to the Seller, or Seller Agent to the effect that Finance Approval has been rejected or has not been obtained.

BUYER [If a corporation, then the Buyer executes this Contract pursuant to s.127 of the Corporations Act]

	Witness	Date
...../...../.....
...../...../.....

THE SELLER (FULL NAME AND ADDRESS) ACCEPTS the Buyer's offer

Town of Bassendean of Guildford Road, Bassendean

[If a corporation, then the Seller executes this Contract pursuant to s.127 of the Corporations Act]

	Witness	Date
...../...../.....
...../...../.....

JOINT FORM A true copy of this document has been received by each of the Parties – together with a copy of the 2011 General Conditions.

STRATA DISCLOSURES If the Property is a Strata Lot, then the Buyer acknowledges having received the Form 28 Disclosure Statement before signing this Contract.

<p>CONVEYANCER The parties nominate their Representative below to act on their behalf and consent to Notices being served to that Representative's facsimile number.</p>	
<p><u>BUYER'S REPRESENTATIVE</u></p>	<p><u>SELLER'S REPRESENTATIVE</u></p>
<p>Name</p>	<p>Name</p>
<p>Signature</p>	<p>Signature</p>

COPYRIGHT

The copyright of this Contract by Offer and Acceptance is the property of the Real Estate Institute of Western Australia (Inc.) ("REIWA") and neither the form nor any part of it may be used or reproduced by any method whatsoever or incorporated by reference or in any manner whatsoever in any other document without the consent of REIWA.

Annexure A

Special Conditions of Sale

1. Definitions

1.1 In this Contract:

Adjoining Land means the means Lot 4 on Diagram 41398 and being the whole of the land comprised in Certificate of Title Volume 598 Folio 181A and, where the context requires, includes any part or parts of that land;

Amalgamated Land means the amalgamation of the Land and the Adjoining Land;

Approvals means all approvals of any description whatsoever required by the Buyer, in the Buyer's absolute and unfettered discretion, to amalgamate the Land with the Adjoining Land;

Buyer's Cost of Remediation means all costs incurred by the Buyer to:

- (a) investigate, contain and remove any Contamination:
 - (i) on the Property; and
 - (ii) any other property which has migrated from the Property; and
- (b) remediate any Contamination on:
 - (i) the Property;
 - (ii) any other property where Contamination has occurred which migrated from the Property,

to the satisfaction of the relevant authorities including the cost of any third party engaged by the Buyer in obtaining reports in respect of the Contamination.

Contamination means anything that presents or may present a direct or indirect risk or harm to human health or the Environment.

Development means the construction of commercial and/or retail buildings and associated infrastructure and services on the Amalgamated Land. The Buyer may in its absolute and unfettered discretion make any changes to the Development and to the Land provided that such changes are approved or required by any competent Authority;

Environment means all components of the Earth, including each and any combination of the constituents of:

- (c) the land, air and water and any living organism in any of them;
- (d) the atmosphere;

- (e) any organic or inorganic matter; and
- (f) structures, buildings and other human-made areas.

Force Majeure means, in relation to either Party, any circumstances beyond the control of that Party including, without limitation, any act of God, strike, lock-out or other interference with work, war (declared or undeclared), blockade, disturbance, lightning, fire, earthquake, storm, flood, explosion, governmental or quasi-governmental restraint, expropriation, prohibition, intervention, embargo, unavailability or delay in availability of supplies, equipment or transport, refusal of or delay in obtaining governmental or quasi-governmental approvals, consents, permits, licences, authorities or allocations, that results in it being unable to perform in whole or in part any obligation under this Contract.

Land means Lot 5 on Diagram 41398 and being the whole of the land comprised in Certificate of Title Volume 1357 Folio 796 and, where the context requires, includes any part or parts of that land;

- 1.2 A covenant or agreement entered into or made by more than one person or persons and/or corporation or corporations shall be binding upon such person or persons and/or such corporation or corporations jointly and each of them severally.
- 1.3 The singular number includes the plural number and the masculine gender includes the feminine and neuter gender and vice versa.
- 1.4 The headings to these Special Conditions shall not affect the construction and interpretation thereof.
- 1.5 Nothing in this Contract is to be interpreted against a party on the ground that the party put it forward.
- 1.6 Reference to any statute or enactment (State or Federal) shall include all statutory amendments and re-enactments thereof for the time being in force and regulations or by-laws thereunder.
- 1.7 Wherever the term Land, is used in this Contract those terms shall, where the context permits, be construed as if the words "or any part thereof" were inserted immediately following each occasion upon which those terms are used.
- 1.8 Where there is any inconsistency between the 2011 General Conditions applying to this Contract and the Special Conditions, the Special Conditions will prevail.
- 1.9 Words of inclusion are not words of limitation.

2. Contract conditional

- 2.1 This Contract is subject to the condition precedent that the Buyer is satisfied, in the Buyer's absolute and unfettered discretion, of the results of the report of the investigations in respect of any Contamination on the Property or other properties where Contamination on those other properties has migrated from the Property (**Investigations Report**).

- 2.2 Should the Buyer not be satisfied, in its absolute and unfettered discretion, of the results of the Investigations Report, the Buyer may at any time up to one month after receiving the Investigations Report, by notice in writing ("Notice") terminate the Contract, whereupon the Contract shall be at an end.
- 2.3 If the Buyer does not deliver a Notice within the time specified in sub-clause 2.2, then the Buyer shall be deemed to have waived the benefit of the condition precedent in this clause.
- 2.4 The condition precedent in this special condition may be waived by the Buyer but not the Seller.
- 2.5 The Seller must provide reasonable access to the Buyer and the Buyer's agents, contractors and employees for the purposes of carrying out the investigations of any Contamination on the Property or other properties where Contamination on those other properties has migrated from the Property.
- 2.6 The Buyer must use all reasonable efforts to expeditiously:
- (a) arrange an inspection of any Contamination on the Property and other properties where Contamination on those other properties has migrated from the Property;
 - (b) procure an Investigations Report; and
 - (c) deliver a copy of the Investigations Report to the Seller.
- 2.7 If this Contract terminates under this special condition, then:
- (a) each party will be released from its obligations to further perform this Contract except for the obligations under this sub-clause (g);
 - (b) each party will retain its rights against the other in respect of any past breach of the Contract;
 - (c) the Seller, in accordance with special condition 10, shall pay to the Buyer, the Buyer's Cost of Remediation; and
 - (d) all moneys paid by the Buyer shall be repaid to the Buyer.

3. Development

The Buyer shall, as soon as practicable after Settlement, arrange for the construction of the Development, including applying for any required approvals for the Development.

4. Option to Repurchase

- 4.1 If at least three (3) years after Settlement the Buyer has not Commenced Construction of the Development and the Seller, acting in good faith, provides written notice to the Buyer requiring the commencement of the Development within six (6) months after such written notice to the Buyer and the Buyer has not commenced the Development after the expiration

of that notice the Seller shall have the option upon giving to the Buyer thirty (30) days notice in writing to re-purchase the Property for an estate in unencumbered fee simple in possession from the Buyer for the re-purchase price (as determined pursuant to special condition 4.2 hereof).

4.2 Subject to special condition 4.3, the re-purchase price to be paid by the Seller will be the higher of:

- (a) the Purchase Price; and
- (b) the current market value of the Property,

plus the Buyer's reasonable costs and expenses to re-subdivide the Amalgamated Land to remove the Land from the Amalgamated Land. For the sake of clarity, the amount of the rebate provided in special condition 6 shall not be deducted from the re-purchase price.

4.3 Any dispute as to the current market value of the Property will be determined by a valuer appointed by the President for the time being of the Australian Property Institute (Inc) Western Australian Division. The appointed valuer who will act as an expert and the valuer's decision will be final and binding on the Seller and Buyer.

4.4 The Buyer hereby charges the Property in favour of the Seller for the purpose of securing the Buyer's obligation to complete the Development and acknowledges and agrees that the Seller may lodge an absolute caveat against the title to the Property in respect of the option granted to the Seller pursuant to this Condition and the Buyer shall not take any action to remove such caveat. The option hereby granted shall continue notwithstanding any transfer or other dealing with the Property. The Seller will execute and lodge with Landgate a withdrawal of the caveat within 14 days after the Seller has been notified by the Buyer that the Development has Commenced Construction.

4.5 Upon the exercise of the option to re-purchase by the Seller under special condition 4.1:-

- (a) settlement shall take place on the date being thirty (30) days after the notice to re-purchase is given under special condition 4.1;
- (b) the Seller shall prepare and the Buyer shall execute a registrable transfer of the Property in favour of the Seller;
- (c) the re-purchase price as determined pursuant to special condition 4.2 shall be paid to the Buyer the transfer registered and possession given and taken on the date of settlement;
- (d) rates and taxes shall be adjusted as at the date of settlement;
- (e) the Seller shall pay the cost of the preparation and registration of the transfer and all stamp duties and registration fees; and
- (f) the Buyer shall sell the Property to the Seller free of all encumbrances except those existing at the date of Settlement of this Contract.

- 4.6 The consideration for the option to purchase hereby granted is the execution of the Contract.
- 4.7 In this clause **Commenced Construction** means the stage of construction where there is an initial disturbance of soils associated with clearing, grading, or excavating activities or other construction activities.

5. Contamination

- 5.1 The Parties acknowledge and agree that the Property may contain Contamination and that other properties may contain contamination which has migrated from the Property.
- 5.2 Subject to special condition 2, the Buyer agrees to undertake the following with respect to the Contamination on the Property and any Contamination on other properties which has migrated from the Property:
- (a) investigate the extent of any Contamination on the Property and on other properties where Contamination on those other properties has migrated from the Property;
 - (b) consult with the relevant authorities regarding remediation of any Contamination on the Property and on other properties where Contamination has migrated from the Property; and
 - (c) remediate any Contamination on the Property and on other properties where Contamination has migrated from the Property,

and may engage such consultants and contractors, that the Buyer considers are required, to undertake the matters referred to in special condition 5.2(a) to (c)

6. Settlement

- 6.1 Settlement shall take place on the day that is 20 Business Days after the later of:
- (a) the withdrawal of Memorial M035633 and any other limitation, interest, encumbrances and notification that may be on the title to the Property due to any Contamination on the Property; or
 - (b) the date the Buyer provides notice to the Seller that the Buyer is willing to proceed to Settlement with Memorial M035633 or any other limitation, interest, encumbrances and notification that may be on the title to the Property due to any Contamination on the Property remaining on the title to the Property.
- 6.2 The Parties acknowledge and agree that if Memorial M035633 is not to be removed and/or other limitation, interest, encumbrances and notification that may be on the title to the Property due to any Contamination on the Property is not to be removed, the Buyer may, by giving notice at any time, terminate this Contract and:
- (a) each party will be released from its obligations to further perform this Contract except for the obligations under this sub-clause 6.2;

- (b) each party will retain its rights against the other in respect of any past breach of the Contract; and
- (c) the Seller, in accordance with special condition 10, shall pay to the Buyer, the Buyer's Cost of Remediation
- (d) all moneys paid by the Buyer shall be repaid to the Buyer.

7. Rebate of Purchase Price

- 7.1 The Seller must allow to the Buyer, at Settlement, as a deduction of the Purchase Price, the Buyer's Cost of Remediation.
- 7.2 The Buyer shall, no later than 10 Business Days prior to Settlement, provide the Seller with an audited statement of the Buyer's Cost of Remediation.

8. Seller Warranties

The Seller represents and warrants to the Buyer as at Settlement (unless otherwise stated) that:

- (a) except in respect of any contamination referenced in Memorial M035633, there is nothing on the Land that presents or may present a hazard or a direct or indirect risk or harm to human health or to the environment, including, but not limited to, the soil, air and water and any living organism in any of them or in any structures or buildings or other improvements on the Land;
- (b) there is no litigation, prosecution, claim, investigation, arbitration or other proceeding in progress, pending or threatened against the Seller in respect of the Property which is material and the Seller is not aware of any circumstances which are likely to give rise to any such litigation, prosecution, claim, investigation, arbitration or other proceeding; and
- (c) there are no orders, notices or requirements of any government, governmental body or authority or provisions of any legislation affecting the carrying on of any business on the Land which have not been complied with and there are no proposals of any such body or authority known to the Seller which may result in any such order, notice or requirement being made or given.

9. Force Majeure

- 9.1 If either Party is affected by Force Majeure it must forthwith notify the other Party of the nature and extent thereof.
- 9.2 Neither Party is deemed to be in breach of this Contract, or otherwise be liable to the other, by reason of any delay in performance or non-performance, of any of its obligations under this Contract to the extent that such delay or non-performance is due to any Force Majeure of which it has notified the other Party and the time for performance of that obligation will be extended accordingly.

9.3 If the Force Majeure in question prevails for a continuous period in excess of six months, the Parties will enter into bona fide discussions with a view to alleviating its effects, or to agreeing upon such alternative arrangements as may be fair and reasonable.

10. Buyer's Cost of Remediation

10.1 If, for any reason, Settlement does not occur and the Contract comes to an end, then in addition to any other rights the Parties may have, the Seller must, on termination of the Contract, pay to the Buyer, the Buyer's Cost of Remediation.

10.2 The Seller agrees to charge to the Buyer the Property to secure the payment to the Buyer of the Buyer's Cost of Remediation and agrees to do all that is necessary for the purpose of allowing the Buyer to lodge a subject to claim caveat against the Property to secure same.

11. GST

If any payment made by one party to any other party under or relating to this Contract constitutes consideration for a taxable supply for the purposes of GST or any similar tax, the amount to be paid for the supply will be increased so that the net amount retained by the supplier after payment of that GST is the same as if the supplier was not liable to pay GST in respect of that supply. This provision is subject to any other agreement regarding the payment of GST on specific supplies, and includes payments for supplies relating to the breaches, termination, and indemnities arising from this Contract.

12. Confidentiality

12.1 The Parties, including their respective officers, employees and agents, must not (directly or indirectly) disclose to any person, or use or permit to be disclosed or used for any purpose other than a purpose contemplated by this Contract, the terms of this Contract or any matter or information whatsoever connected with the subject matter or the terms of this Contract except:

- (a) information that is in the public domain as at the Contract Date or subsequently enters the public domain without any breach of either party's obligations under this clause;
- (b) as the Parties otherwise agree in writing;
- (c) the information is required to be disclosed or used by employees in the proper performance of the obligations of this Contract;
- (d) such disclosure is required by law or order of a court of competent jurisdiction or by order of an applicable governmental authority; or
- (e) such disclosure is necessary for the purposes of the party receiving professional advice.

12.2 This clause 12 survives termination of this Contract.