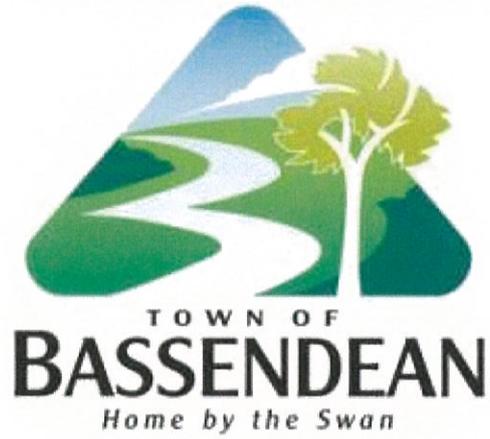


ATTACHMENT NO. 6



**COMMUNITY BENEFIT
SPONSORSHIP AND GRANTS
GUIDELINES**

2019-2020

TITLE: Community Benefit Sponsorship and Grants Guidelines

1. Introduction

1.1. Community Benefit Sponsorship and Grants help to foster community spirit and cohesiveness by bringing people together and/or activating places.

2. Scope

2.1. Underpinned by and applied in conjunction with the Town's Sponsorship and Grants Policy, the Community Benefit Sponsorship and Grant Guidelines (guidelines) provide for the proposal and assessment of community projects or one-off initiatives.

3. Definitions

3.1. Meaning of Community Project

3.1.1. A Community Project is one that:

- 3.1.1.1. is delivered or occurs within the Town of Bassendean Local Government area;
- 3.1.1.2. has direct benefits for the Community;
- 3.1.1.3. will, or has the potential to, generate significant interest and/or attendance from the local community;
- 3.1.1.4. reflects and celebrates the community and its culture and diversity, promotes social connection and fosters a sense of community pride;
- 3.1.1.5. generates economic, social or community benefit for the Town; and
- 3.1.1.6. offers an element or elements that are unique to the Town and advances the Town's reputation.

3.2. Meaning of Group or Organisation

3.2.1. A group or organisation is one that comprises no fewer than five members and is:

- 3.2.1.1. Formal or Informal;
- 3.2.1.2. Not-For-Profit;
- 3.2.1.3. A School Parents and Friends Association;
- 3.2.1.4. A Sporting Body; or
- 3.2.1.5. A Charitable Body.

4. Eligibility

4.1. To be eligible to receive sponsorship and grants from the Town, applicants are to:

- 4.1.1. Apply for sponsorship or grants for an event or initiative within the Town of Bassendean local government area. Applicants outside the local government area may be considered in exceptional circumstances.
- 4.1.2. Demonstrate the full cost of the proposal including own contribution and other funding sources where applicable.

4.1.3. Submit the proposal within the advertised funding round and by the specified closing date.

4.1.4. Submit the proposal on the specified form and in accordance with the published requirements and guidelines.

5. Ineligible Proposals

5.1. The Town will not consider proposals from:

5.1.1. Local, State or Commonwealth Government agencies.

5.1.2. Employees or immediate family members of employees.

5.1.3. An applicant with outstanding debts to the Town.

5.1.4. An applicant that has failed to provide satisfactory acquittal reporting for any previous approved sponsorship or grant.

6. Funding Round Timelines 2019-2020

6.1. All opportunities to apply for sponsorship or grants will be advertised on the Town's website.

Transitional Round	Round Two	Round Three	Round Four
For events or initiatives up to \$2,000 between 1 October 2019 – 31 December 2019	For events or initiatives up to \$2,000 between 1 January 2020 – 31 March 2020	For events or initiatives up to \$2,000 between 1 April 2020 – 30 June 2020	For events or initiatives up to \$2,000 between 1 July 2020 – 30 September 2020
Expressions of interest accepted between 1 September and 30 October 2019	Applications Open 30 September 2019	Applications Open 2 January 2020	Applications Open 30 March 2020
Notification of Decision Within 1 week after Council approval at the next available Ordinary Council Meeting.	Applications Close 4pm, AWST, Friday, 14 October 2019	Applications Close 4pm, AWST, Friday, 17 January 2020	Applications Close 4pm, AWST, 17 April 2020
	Notification of Decision No Later than 30 November 2019	Notification of Decision No Later than 28 February 2020	Notification of Decision No Later than 29 May 2020

NOTE: *Transitional Round timeline is deliberately shortened to ensure funding is made available under the new Community Benefit Sponsorship and Grant Guidelines without delay for the second quarter of 2019-2020.*

7. Funding Limits

- 7.1. Limits apply to all approved sponsorship and grant proposals and will be determined on a case by case basis in accordance with the Town's Sponsorship and Grant Policy and other relevant financial considerations.
- 7.2. Cash contributions from the Town may apply and will be determined on a case by case basis as part of the proposal and assessment process.

8. In Kind or Non Cash Contributions

- 8.1. The Town may make in-kind or non-cash contributions to approved sponsorship and grant applicants, which will be capped and determined in accordance with the Town's In-Kind and Non-Cash Policy [to be developed].

9. Assessment Criteria

- 9.1. Proposals are to address the following criteria only where appropriate or applicable.
 - 9.1.1. **Sustainability Principles:** Evidence of how the proposal addresses or achieves the One Planet Living principles [this will be hyperlinked to <https://www.bioregional.com/one-planet-living>].
 - 9.1.2. **Cultural Outcomes:** The extent to which the proposal will celebrate the cultural diversity of the Town. Proposals including a detailed plan for addressing cultural recognition will be viewed favorably.
 - 9.1.3. **Social Outcomes:** The extent to which the proposal will provide opportunities for social outcomes.
 - 9.1.4. **Civic Outcomes:** The extent to which the proposal will provide and promote experiences that are unique to the Town.
 - 9.1.5. **Place Outcomes:** The extent to which the proposal will activate private or public spaces with vibrant activity.
 - 9.1.6. **Economic Outcomes:** The extent to which the proposal will stimulate the local economy and provide opportunities for local business to leverage the event.
 - 9.1.7. **Safety Outcomes:** Submission of a risk assessment plan and evidence of the patron and community safety strategies that will be implemented. Every sponsorship or grant proposal is to include a detailed risk management plan.
 - 9.1.8. **Organisational Competency:** Evidence of, including a detailed implementation plan and budget, of the applicant's demonstrated capacity and financial viability to plan, deliver, manage and coordinate all aspects of the proposal.

10. Assessment

The assessment process may involve community participation in the review and assessment of proposals for funding however the Town reserves the right to consider proposals separately independent of this process.

- 10.1.1. The Chief Executive Officer (CEO) is responsible for approving the composition of all Assessment Panels.
- 10.1.2. In the event an Assessment Panel is utilised, it will comprise a minimum of three appropriately qualified and experienced individuals.
- 10.1.3. The CEO retains the right to invite an external representative to participate as a member of an Assessment Panel.
- 10.1.4. Elected Officials are ineligible to participate on Assessment Panels.

11. Approvals

- 11.1. Following the assessment of proposals, a report is to be submitted, with findings and recommendations, through the Chief Executive Officer to Council for approval of any recommended applicants for a sponsorship or grant.

12. Sponsorship and Grant Agreements

- 12.1. All successful applicants will be required to enter into a written funding agreement with the Town which includes terms and conditions pertaining to the approved funding.
- 12.2. Where an approved applicant is unable to implement a project in accordance with the approved funding agreement, the Town may consider and determine approval or refusal of a variation to the sponsorship and grant agreement.

13. Duration of Sponsorship or Grant Agreement

- 13.1. Sponsorship and grants agreements are limited to a period no greater than twelve months within the current financial year.

14. Acquittal of Sponsorship or Grant Funding

- 14.1. All sponsorships and grants are to be acquitted and reviewed within three months of the completion of the event or initiative.

15. Submitting Proposals

- 15.1. Proposals for sponsorship or grants funding are to be submitted by email to sponsorshipandgrants@bassendean.wa.gov.au

16. Canvassing of Elected Officials

- 16.1. Applicants are discouraged from canvassing elected members of Council.
- 16.2. In the event elected members of Council have had an involvement in the proposal, they are to remove themselves from any decision making role.

17. Contacts

- 17.1. For further information about the Town's sponsorships and grants, or if you have questions about a proposal, contact the members of the Recreation and Culture Team by email to sponsorshipandgrants@bassendean.wa.gov.au

18. Submitting Proposals

- 18.1. Proposals for sponsorship or grants funding are to be submitted on the published and approved application form to sponsorshipandgrants@bassendean.wa.gov.au

ATTACHMENT NO. 7

6.19 Communication between Elected Members and the Administration

1. Purpose

- (a) To establish the requirements and provide direction for lawful, effective and appropriate communication and interaction between the Elected Members and the Administration of the Local Government Town of Bassendean.
- (b) To complement the Code of Conduct for Councillors, Committee Members and Employees.
- (c) To promote understanding and compliance with the *Local Government Act 1995 (Act)* and the *Local Government (Rules of Conduct) Regulations 2007 (Conduct Regulations)* by Elected Members, the Chief Executive Officer (CEO) and employees of the Administration in all communications.
- (d) To support compliance with s 2.8(f) of the Act, which provides that the primary point of contact for communication between Elected Members and the Administration is between the CEO and the Mayor.

2. Application

- (a) This Policy governs the interaction and communication between the Administration and all Elected Members.
- (b) Responsibility for compliance with this Policy applies to:
 - i. The Chief Executive Officer;
 - ii. The Mayor;
 - iii. The Deputy Mayor;
 - iv. Councillors;
 - v. Committee Members; and
 - vi. All Employees.

3. Approved Communication Channels for Elected Members

- (a) Pursuant to s 2.8(f) of the Act, the primary point of contact for communication between Elected Members and the Administration is between the CEO and the Mayor.
- (b) The Mayor should keep other Elected Members apprised of communication with the CEO.

- (c) Where Elected Members, other than the Mayor, wish to meet with the CEO, an appointment should be made to schedule a mutually convenient time.
- (d) Notwithstanding (a) above, CEO approved communication may occur between Elected Members and Directors or Executive Managers (CEO approved officers).
- (e) Communication by Elected Members with employees other than those identified at (d) above, requires authorisation from the CEO.
- (f) Where Elected Members communicate via email with CEO approved officers, the CEO should be copied into the communication.
- (g) Where Elected Members communicate via telephone or by other verbal means with CEO approved officers, the approved officer should report the communication to the CEO as a matter of priority.
- (h) Where Elected Members wish to meet with a CEO approved officer, the Mayor should be informed,¹ the CEO consulted and an appointment made to schedule a mutually convenient time.
- (i) Employees who are not identified in this Policy as CEO approved officers cannot communicate with Elected Members without the expressed approval of the CEO.

4. Improper Use Of and Confidential Information

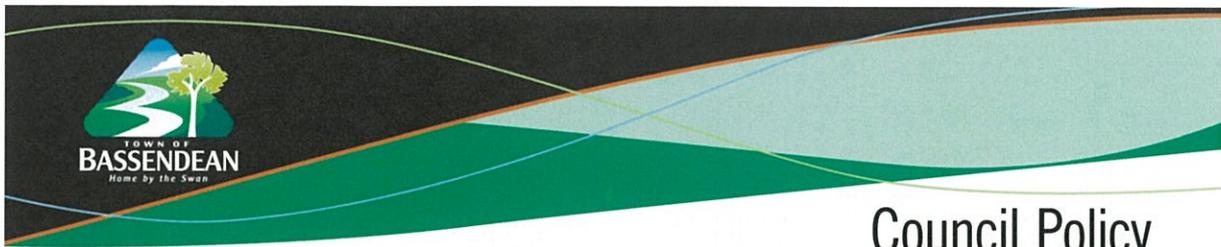
- (a) A person who is a council member must abide by the provisions set out in s 5.93 of the Act, including to not make improper use of any information obtained in their capacity as an Elected Member.

5. Breaches

- (a) Breaches of this Policy may also be considered to constitute a breach of the Local Government Act 1995 or Local Government (Rules of Conduct) Regulations 2007, may be reported in accordance with the requirements of the Act or the Code of Conduct.

<p>Business Unit: Office of the Chief Executive Officer Governance and Strategy</p>	<p>Responsible Officer: Chief Executive Officer</p> <p>Inception Date: [insert OCM date 2019] Version: 2</p> <p>Next Review Date: September 2022</p>
--	---

¹ In accordance with clause 6.2 of the Code of Conduct, complaints by Elected Members regarding the Mayor or other Elected Members should be reported directly to the CEO.



Council Policy

6.19 Councillor Contact with Administration Policy

Objective

To enable honest and open communication between the Councillors and the Chief Executive Officer, underpinned by the operational responsibility of the Chief Executive Officer and avoid potential conflict by recognising the respective roles of Councillors and the Chief Executive Officer.

Strategy

In line with the separation of roles in the Local Government Act 1995, it is not the role of Councillors to approach employees to discuss operational or other staff matters with them. Councillors are to limit their direct contact to the Chief Executive Officer or the Town's Directors. Any staff concerns should however, be directed to the Chief Executive Officer only.

The Chief Executive Officer will liaise with the Mayor on a regular and as needed basis and is also available to Councillors during the day other than when prior commitments make this impossible. Where Councillors have a particular need to see the Chief Executive Officer or a Director then an appointment can be made. The Chief Executive Officer is to ensure that (where appropriate) the emails of Councillors are passed on to other Councillors and the Corporate Management Team.

Other than as mentioned above, employees are not to approach Councillors directly about operational or staff related matters and the Chief Executive Officer is to take steps to ensure that all staff know the correct grievance procedure to follow.

If a Councillor is approached by an employee who wishes to raise a staff matter, then the Councillor should point out that the employee's concerns will be referred to the Chief Executive Officer and the Councillor will as soon as practicable advise the Chief Executive Officer of the matter raised so that the issue may be addressed.

Application

Responsibility for the implementation of this policy rest with all Councillors and staff of the Town of Bassendean. The Policy is to be reviewed every three years.



Council Policy

Policy Type: Strategic Policy

Responsible Officer: Chief Executive Officer and Director Corporate Services

Link to Strategic Community Plan: Leadership and Governance

Last Review Date: 8 November 2009
Version 2

Next Review due by: May 2020

ATTACHMENT NO. 8

GREEN TRAIL

November 2019

Consultation Analysis

Table of Content

1. Executive Summary	3
2. Background	3
3. Methodology	3
4. Engagement Summary	4
5. Survey Responses	4

1. Executive Summary

The Town of Bassendean sought feedback on its proposal to create a green trail from Ashfield train station to Bassendean train station to Success Hill train station as the second “green trail” to be funded by the Department of Transport in WA.

This is linked to a project by the Department to complete the principal shared path (PSP) from Perth CBD to Midland by constructing the 230 metre “missing link” at Success Hill.

Are you in favour of a green trail?		
Yes	No	No opinion
47	0	2

2. Background

The first green transport route is being established alongside the Perth to Cottesloe to Fremantle train line, with community involvement in the design and planting. While planting of vines is not permitted on the rail fences due to security issues, planting can occur near the shared path (PSP).

The Town’s Parks staff have already started planting along the Bassendean to Success Hill stretch of land and further opportunities exist for community involvement in designing and implementing the green trail.

3. Methodology

This is preliminary consultation to propose the idea of a “green trail” and raise awareness. A family event was held, noting that young children will be the riders and walkers of the future, gaining benefits from the plants and trail as it develops.

Consultation, which closed at 9am on 18 November 2019, included:

- Email newsletter to 1,000 Town of Bassendean subscribers on Your Say Bassendean
- Project webpage (Your Say Bassendean) contains relevant information
- Online survey
- Invite to send an email to yoursay@bassendean.wa.gov.au
- Facebook posts
- A family fun day at Kelly Park, Success Hill.

When community consultation finished the Town collated and considered all submissions received.

4. Engagement Summary

Engagement summary	
<p>We asked for feedback on a proposed green trail from Ashfield to Bassendean to Success Hill. Residents also provided feedback on revised PSP design.</p>	<p>You said:</p> <p>“As much shade as possible to make a cooler walk/ride. Green screening and variety to make the walk/ride more visually appealing/interesting.”</p>
<p>Key points raised:</p> <ul style="list-style-type: none"> • Good to see revised plan shows only 2 trees removed • When will path be constructed? (This financial year, pending Council approval) • Need for balustrade on the road edge of path • Good to see consideration of pedestrians at the Success Hill station footbridge. 	<p>“Bike tools at the train stations.”</p> <p>“I can say our concerns have now been mainly addressed in the option 3 proposal. It’s a far better improvement.”</p> <p>“Green on green on green on green.”</p>
<p>You participated</p> <p>Family Fun Day: Up to 100</p> <p>Surveys: 49</p>	

Next Steps

For discussion by Council.

5. Survey Responses

Provide comments about what you would like to see along the Green Trail

1	Wide path to allow for cyclists, walkers, prams, dogs, skateboarders to share. Shrub planting with native flowers to attract bees.
2	Lots of shade. A variety of native trees (not just one species in a row like the bottlebrushes along Guildford Road). Understorey to shield path from road
3	Information plaques about flora, fauna, local history. Seating. Water fountain
4	Native planting with some deciduous trees for colour and foliage in the Summer
5	Native vegetation that provides shade and a home to bird life (the shared path around Daghish train station is a great example). I use this path almost every day and would strongly support a green trail!
6	More large shade trees on the north (sunny side) of the path, especially from Bassendean Station to Collier Rd. No change to the path alignment as it is a high traffic, high speed commuter route. While not "green", a railing next to the lift and bus stop would improve safety. Avoid over-planting with small trees and shrubs as leaf matter causes a safety hazard (slippery surface) - aka the PSP around Daghish Station.
7	Larger shade trees (lush green) so there's virtually a constant canopy (where possible) during all times of the day. Underground power would assist current box trees to edge over path more to achieve this. Creeper on wall at Lord Street underpass (creeping fig/ivy). More groundcovers (flat mat start jasmine/hibbertia scandens). Can a creeper grow on train side cyclone fence?
8	Signage - shared path signs on poles (upright) to remind cyclists about pedestrians. Cyclist have to share the path, ring bells and call out. More trees, shade
9	Be aware of powerlines. Any trees that are removed to be replaced with mature saplings.
10	Bike tools, drinking fountain, parklet
11	Drink fountain, historical info
12	Possible to have two paths so cyclists and pedestrians separated as cyclists are very fast. Bike tools outside train stations. Drink fountain and seating.
13	More low understorey vegetation. Public toilets. Sculptures to be added yearly to the path, like Sculpture by the Sea. Encourage biodiversity under trees, insects, birds, frogs, promote multi use path. Hubs of poo bags, poo bin, dog water, filtered water, sheltered seating, bike tools.

14	Shade, makes it cooler, art
15	Shade, seating
16	Creepers / fast growing tall shrubs along the chain link fence along the length of the path (both sides of the train line) to create a green wall that blocks the ugly train lines and provides greenery & shade. Arbors over various sections where large shade trees can't be planted with creepers to provide shade. Large shade trees over the path. Density of plant types of varying heights.
17	As much shade as possible to make a cooler walk/ride. Green screening and variety to make the walk/ride more visually appealing/interesting. (Including creepers/vines on the existing chain link fences)
18	I would like to see some shady plantings however not for the leaves to drop on the path.
19	Shade, water filter station at Kelly Park, rest area, avoid trees with major roots, marri nuts
20	Colourful Australian plants and shrubs with varying seasonal flowering. Also would like to see Kelly Park part of the trail with bike stands, adult exercise equipment, childrens playground (secure) - this would require upgrade to the park
21	More native plantings, sculptures, public exercise equipment, water pump or fountain
22	Trees, seating
23	Lots of shade trees, screening of railway corridor, drink fountains, habitat for fauna
24	Creepers along the wire fence
25	Native trees and bushes (with consideration of roots lifting up pavement). Benches and chairs in rest areas.
26	Markers for distance. Exercise equipment, same as in reserves, playground for older kids. Rivervale park - netting to slide. Ideas for opening event - ping pong table, chalk walk, each person to pay for square for chalk drawing
27	Water efficient, plenty of shade, trees that don't lift paving
28	Do we need it? Does the Council need to spend the money? Walk your dog along existing path and dont find any issues. Bikes ring bell when walking.
29	Lots of shade, water fountains, safe places to cross Guildford Road
30	Trees, comfortable walking environment

31	Plates to keep path flat (roots)
32	Trees, grasses, water station, drinking water for dogs and people
33	Types of trees (roots, future problems), trees dropping leaves, nuts, branches on path. Water fountains for path users.. Need tree pruning on Guildford Road.
34	More shade over path, between Bassendean and Success Hill. Visual planting along train line side. More stop/seating. Better maintenance of underpass under Guildford Road to promote connection with the townside.
35	Cultural stops eg artwork
36	Shade trees, shrubs, easy maintenance, avoid plants that leave debris on path
37	Bike tools, drinking fountain, historic info, seat, shade

Comments about the PSP Option 3

1	Re PSP, prefer to see nothing, not enough traffic, Existing trees planted to buffer noise from trains.
2	I would like the green trail to incorporate the shared path continuing to use Railway Parade on the section from Success Hill station to Kelly Park, using the existing vegetation to enhance the overall impact. This means doing no further construction and scrapping the DOT proposed designs.
3	<p>I can say our concerns have now been mainly addressed in the option 3 proposal. It's a far better improvement on what the DOT team were pushing forth 23 trees to be removed and balustrade fencing that would be on both sides of the fencing cyclists in for 150m, the cost of construction was to be \$1.2 million.</p> <p>This now has to be much cheaper to build and only two trees being removed and one tree pruned which is much better than what was being proposed in the last two years.</p> <p>There is also more thought has been put into dealing with pedestrians coming of the railway foot bridge. It's a better than what was offered before because of serious safety issues that weren't being addressed by the DOT team.</p> <p>There needs to have plenty of signage warning cyclists of pedestrians coming off the bridge into the bike path. Cyclists will still use that road regardless of what the Department of Transport wants to install. There is a 5cm curb on the road side of the PSP that could be fussed into the road so there is no curbing. I know it's just a slight bump for any cyclist who will suddenly want to get off the road. To me it would be safer not having the 5cm curbing there at all.</p>

I have included the team in this email who have worked hard in the last two years to get a far better outcome for cyclists who use the road and the people who live on Railway Parade. One don't realise how important it is to have a stretch of road that is shaded that provides passive cooling for all the users that use this road. That's a dead end street and has very little traffic and a great trees that line Railway Parade that the locals there that call it paradise making it a great place to live.

It's good to know people have been listening and taking on board our concerns.

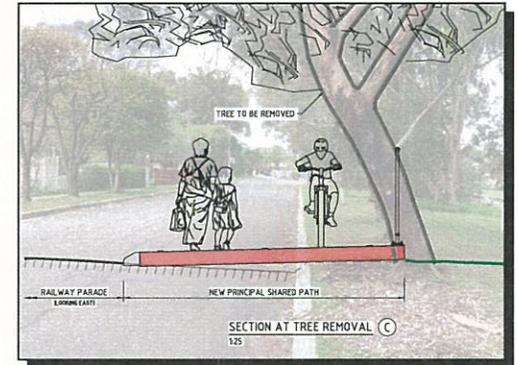
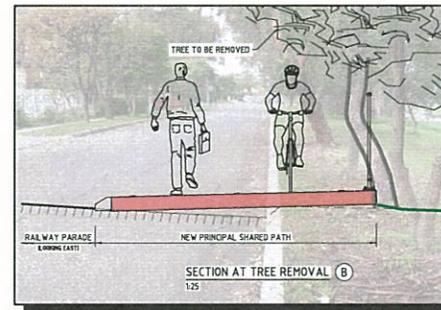
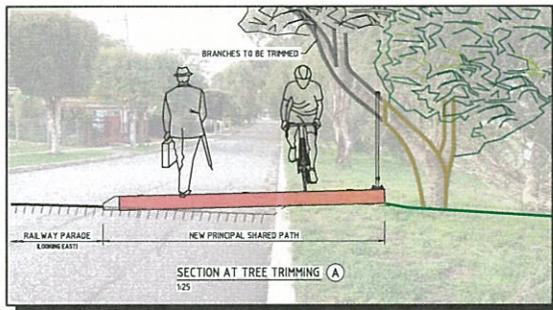
4 Happier with option 3

When I think of a Green Trail, I think of...

- | | |
|----|--|
| 1 | Flowers, nature |
| 2 | Shady, privacy / sheltered |
| 3 | Mature trees providing a canopy with bird attracting shrubs and native grasses growing below providing a varied habitat. |
| 4 | Nature, birds and shade |
| 5 | More enjoyable bike rides! |
| 6 | A leafy canopy created by large trees, like Kintail Road in Applecross. |
| 7 | Green on green on green on green (and then some more green) |
| 8 | Shade, trees, water |
| 9 | Plants - ground cover, shrubs etc. |
| 10 | Green on green on green on green. Vines through cyclone fence, snake bush, Chinese star jasmine. Mature trees, creeper under overpass |
| 11 | I would love to see more large trees planted along the path, to provide shade in the warmer months when the prospect of riding in full sun is very unappealing. A mixture of native and exotic, deciduous and evergreen I think would be most successful. Jacaranda, native frangipani, coral tree, euc erythina |
| 12 | Shade, edible plants, birds |
| 13 | Fun activities for kids to follow, easy for bikes |
| 14 | Native plants, water fountains, public art, sculptures, mosaic art, rest spots |
| 15 | Lots of trees especially between Success Hill and Bassendean train station. It's currently very hot to walk along. Lighting through Kelly Park. |



Success Hill
Principal Shared Path
Option 3 Design



1300 1299 1298 1297 1296 1295 1294 1293 1292 1291 1290 1289 1288 1287 1286 1285 1284 1283 1282 1281 1280 1279 1278 1277 1276 1275 1274 1273 1272 1271 1270 1269 1268 1267 1266 1265 1264 1263 1262 1261 1260 1259 1258 1257 1256 1255 1254 1253 1252 1251 1250 1249 1248 1247 1246 1245 1244 1243 1242 1241 1240 1239 1238 1237 1236 1235 1234 1233 1232 1231 1230 1229 1228 1227 1226 1225 1224 1223 1222 1221 1220 1219 1218 1217 1216 1215 1214 1213 1212 1211 1210 1209 1208 1207 1206 1205 1204 1203 1202 1201 1200 1199 1198 1197 1196 1195 1194 1193 1192 1191 1190 1189 1188 1187 1186 1185 1184 1183 1182 1181 1180 1179 1178 1177 1176 1175 1174 1173 1172 1171 1170 1169 1168 1167 1166 1165 1164 1163 1162 1161 1160 1159 1158 1157 1156 1155 1154 1153 1152 1151 1150 1149 1148 1147 1146 1145 1144 1143 1142 1141 1140 1139 1138 1137 1136 1135 1134 1133 1132 1131 1130 1129 1128 1127 1126 1125 1124 1123 1122 1121 1120 1119 1118 1117 1116 1115 1114 1113 1112 1111 1110 1109 1108 1107 1106 1105 1104 1103 1102 1101 1100 1099 1098 1097 1096 1095 1094 1093 1092 1091 1090 1089 1088 1087 1086 1085 1084 1083 1082 1081 1080 1079 1078 1077 1076 1075 1074 1073 1072 1071 1070 1069 1068 1067 1066 1065 1064 1063 1062 1061 1060 1059 1058 1057 1056 1055 1054 1053 1052 1051 1050 1049 1048 1047 1046 1045 1044 1043 1042 1041 1040 1039 1038 1037 1036 1035 1034 1033 1032 1031 1030 1029 1028 1027 1026 1025 1024 1023 1022 1021 1020 1019 1018 1017 1016 1015 1014 1013 1012 1011 1010 1009 1008 1007 1006 1005 1004 1003 1002 1001 1000 999 998 997 996 995 994 993 992 991 990 989 988 987 986 985 984 983 982 981 980 979 978 977 976 975 974 973 972 971 970 969 968 967 966 965 964 963 962 961 960 959 958 957 956 955 954 953 952 951 950 949 948 947 946 945 944 943 942 941 940 939 938 937 936 935 934 933 932 931 930 929 928 927 926 925 924 923 922 921 920 919 918 917 916 915 914 913 912 911 910 909 908 907 906 905 904 903 902 901 900 899 898 897 896 895 894 893 892 891 890 889 888 887 886 885 884 883 882 881 880 879 878 877 876 875 874 873 872 871 870 869 868 867 866 865 864 863 862 861 860 859 858 857 856 855 854 853 852 851 850 849 848 847 846 845 844 843 842 841 840 839 838 837 836 835 834 833 832 831 830 829 828 827 826 825 824 823 822 821 820 819 818 817 816 815 814 813 812 811 810 809 808 807 806 805 804 803 802 801 800 799 798 797 796 795 794 793 792 791 790 789 788 787 786 785 784 783 782 781 780 779 778 777 776 775 774 773 772 771 770 769 768 767 766 765 764 763 762 761 760 759 758 757 756 755 754 753 752 751 750 749 748 747 746 745 744 743 742 741 740 739 738 737 736 735 734 733 732 731 730 729 728 727 726 725 724 723 722 721 720 719 718 717 716 715 714 713 712 711 710 709 708 707 706 705 704 703 702 701 700 699 698 697 696 695 694 693 692 691 690 689 688 687 686 685 684 683 682 681 680 679 678 677 676 675 674 673 672 671 670 669 668 667 666 665 664 663 662 661 660 659 658 657 656 655 654 653 652 651 650 649 648 647 646 645 644 643 642 641 640 639 638 637 636 635 634 633 632 631 630 629 628 627 626 625 624 623 622 621 620 619 618 617 616 615 614 613 612 611 610 609 608 607 606 605 604 603 602 601 600 599 598 597 596 595 594 593 592 591 590 589 588 587 586 585 584 583 582 581 580 579 578 577 576 575 574 573 572 571 570 569 568 567 566 565 564 563 562 561 560 559 558 557 556 555 554 553 552 551 550 549 548 547 546 545 544 543 542 541 540 539 538 537 536 535 534 533 532 531 530 529 528 527 526 525 524 523 522 521 520 519 518 517 516 515 514 513 512 511 510 509 508 507 506 505 504 503 502 501 500 499 498 497 496 495 494 493 492 491 490 489 488 487 486 485 484 483 482 481 480 479 478 477 476 475 474 473 472 471 470 469 468 467 466 465 464 463 462 461 460 459 458 457 456 455 454 453 452 451 450 449 448 447 446 445 444 443 442 441 440 439 438 437 436 435 434 433 432 431 430 429 428 427 426 425 424 423 422 421 420 419 418 417 416 415 414 413 412 411 410 409 408 407 406 405 404 403 402 401 400 399 398 397 396 395 394 393 392 391 390 389 388 387 386 385 384 383 382 381 380 379 378 377 376 375 374 373 372 371 370 369 368 367 366 365 364 363 362 361 360 359 358 357 356 355 354 353 352 351 350 349 348 347 346 345 344 343 342 341 340 339 338 337 336 335 334 333 332 331 330 329 328 327 326 325 324 323 322 321 320 319 318 317 316 315 314 313 312 311 310 309 308 307 306 305 304 303 302 301 300 299 298 297 296 295 294 293 292 291 290 289 288 287 286 285 284 283 282 281 280 279 278 277 276 275 274 273 272 271 270 269 268 267 266 265 264 263 262 261 260 259 258 257 256 255 254 253 252 251 250 249 248 247 246 245 244 243 242 241 240 239 238 237 236 235 234 233 232 231 230 229 228 227 226 225 224 223 222 221 220 219 218 217 216 215 214 213 212 211 210 209 208 207 206 205 204 203 202 201 200 199 198 197 196 195 194 193 192 191 190 189 188 187 186 185 184 183 182 181 180 179 178 177 176 175 174 173 172 171 170 169 168 167 166 165 164 163 162 161 160 159 158 157 156 155 154 153 152 151 150 149 148 147 146 145 144 143 142 141 140 139 138 137 136 135 134 133 132 131 130 129 128 127 126 125 124 123 122 121 120 119 118 117 116 115 114 113 112 111 110 109 108 107 106 105 104 103 102 101 100 99 98 97 96 95 94 93 92 91 90 89 88 87 86 85 84 83 82 81 80 79 78 77 76 75 74 73 72 71 70 69 68 67 66 65 64 63 62 61 60 59 58 57 56 55 54 53 52 51 50 49 48 47 46 45 44 43 42 41 40 39 38 37 36 35 34 33 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1 0



Ms Peta Mabbs
Chief Executive Officer
Town of Bassendean
48 Old Perth Road
Bassendean WA 6054

Dear Ms. Mabbs

RE: PRINCIPAL SHARED PATH – RAILWAY PARADE, SUCCESS HILL

I refer to your letter dated 8 August 2019 requesting the Department of Transport (DoT) to advise on the possibility of proceeding with an Option 4 for the Principal Shared Path (PSP) along Railway Parade in Success Hill.

Option 4 is essentially a 'do nothing' approach, requiring bike riders to continue on road between just west of the Seventh Avenue junction and the eastern end of Railway Parade. This is not supported by DoT. Whilst DoT acknowledges that a proportion of riders will be comfortable with Option 4, this represents the select part of the community that are already riding.

The purpose of the PSP network is to provide a continuous, off road network that caters for bike riders and pedestrians of all ages and abilities. Moving people from the PSP, on to the road and back again, will deter some people from using the route. It is also an unsuitable option for people walking, with prams or those using mobility aids, as well as people riding with novices. Having a continuous and un-interrupted facility is vital to meet the varied needs of these user types when making local and longer trips.

During detailed design of the path, the area around the station entrance will include measures to mitigate any potential conflicts in this area, using the same techniques successfully used at Bayswater Station (that has much higher patronage and pedestrian movements) and other locations. This approach is consistent with the findings and recommendations in the recently completed independent road safety audit.

The Department would like to take this opportunity to thank the Town for its continued support for the important missing section of the PSP network.

Yours sincerely

A handwritten signature in black ink, appearing to be 'M. Prior'.

Michelle Prior
A/Executive Director Urban Mobility
1/10/2019



TOWN OF
BASSENDEAN
Home by the Swan

Mr. Craig Wooldridge
A/Executive Director Urban Mobility
Urban Mobility, Department of Transport
Level 8, 140 William Street
Perth WA 6000

Dear Mr. Wooldridge

PRINCIPAL SHARED PATH – RAILWAY PARADE, SUCCESS HILL

Further to progress by the Department of Transport on a Principal Shared Path in the Town of Bassendean, I wish to advise you of a recent Council Resolution which requires the Department's advice.

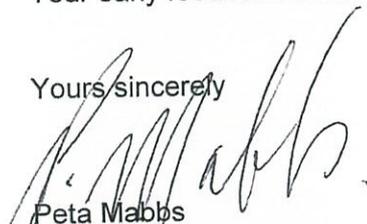
At the Council meeting on 23 July 2019 in respect to the above project, a resolution was made by Council to:

Write to the Department of Transport formally seeking its response on the possibility of an option 4.

In order to respond, the Town of Bassendean now seeks your response to the possibility of proceeding with option 4. Please see attached diagram for further information.

Your early feedback would be greatly appreciated.

Yours sincerely


Peta Mabbs
Chief Executive Officer

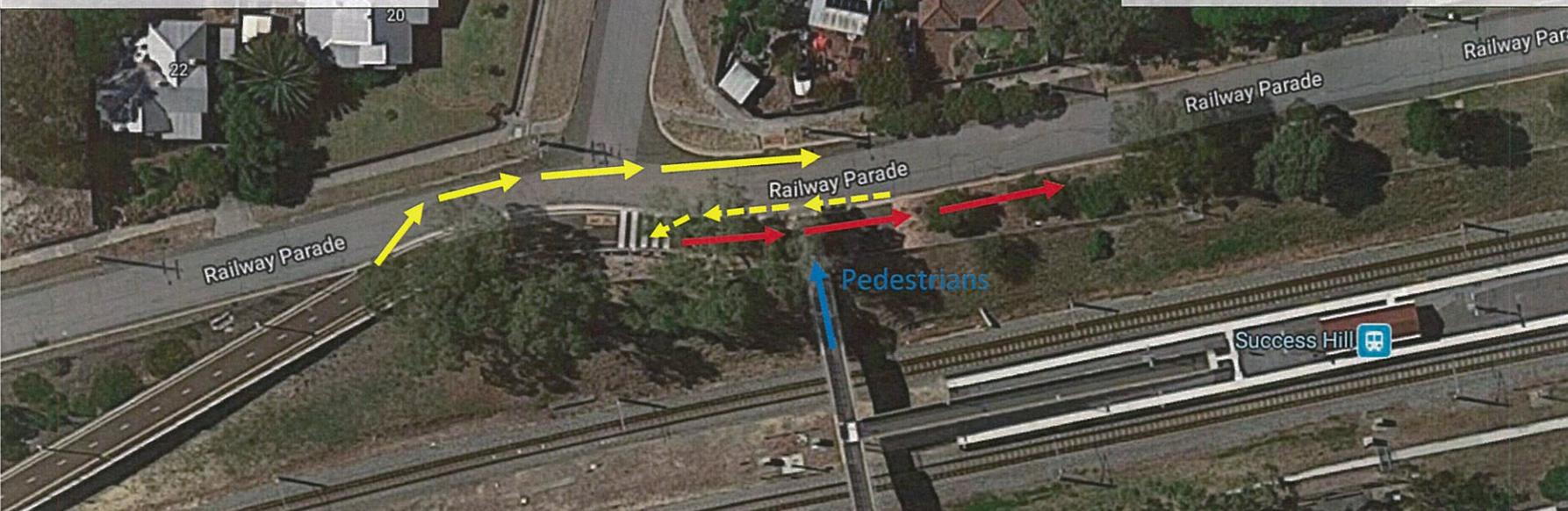
8 August 2019

<Enc. Option 4>

Route proposed by community
Separates fast cyclists from pedestrians
Normal road rules at intersection

Safety Concerns with DoT proposal
Note: Both ends of Railway Pde are culs de sac

Route proposed by DoT
Forces fast cyclists to pass within metres of pedestrians leaving the station



High Risk of serious injury at station exit
The DoT proposal forces cyclists to pass close to pedestrians in a confined area



ATTACHMENT NO. 9



QUARTERLY REPORT
PERIOD ENDING 30 SEPTEMBER 2019

Contents

INTRODUCTION	3
STRATEGIC ALIGNMENT WITH ONE PLANET LIVING PRINCIPLES	4
HIGHLIGHTS FROM THIS QUARTER	5
STRATEGIC PROJECT STATUS SUMMARY	10
STRATEGIC PRIORITY 1. SOCIAL	11
Strategic Projects	11
Services and Programs	15
STRATEGIC PRIORITY 2. NATURAL ENVIRONMENT	20
Strategic Projects	20
Services and Programs	22
STRATEGIC PRIORITY 3. BUILT ENVIRONMENT	23
Strategic Projects	23
Services and Programs	25
STRATEGIC PRIORITY 4. ECONOMIC	26
Services and Programs	26
STRATEGIC PRIORITY 5. GOOD GOVERNANCE	27
Key Projects and Initiatives	27
Services and Programs	33

INTRODUCTION

Overview and background

The Town of Bassendean's Corporate Business Plan is a five-year service and project delivery program. It is aligned to the strategic direction and priorities set by the 10-Year Strategic Community Plan 2017–2027.

These Plans form part of the Town's implementation of the Integrated Planning and Reporting Framework which guides local governments in establishing local priorities and to link this information to operational functions. All local governments are currently required to produce a plan for the future under S5.56 (1) of the Local Government Act 1995.

The purpose of the Corporate Business Plan is to outline the Town's service delivery outcomes and objectives over the medium-term. All operational planning and reporting is driven by the Corporate Business Plan which is reviewed annually to ensure priorities are achievable and effectively scheduled. The Town's approach to corporate business planning includes an annual review process to ensure the organisation can evaluate progress against the plan and adapt and realign the plan in response to changes in the external environment.

Quarterly Reporting tracks progress against services and programs against these key Strategic Priority Areas: Social, Natural Environment, Built Environment, Economic and Good Governance.

Current Context

In 2019/2020, the Town of Bassendean will undertake a strategic planning process with the newly appointed Council. Resulting from this will be a new Strategic Community Plan that will position the Town for the future. Key informing activities that will shape the new Strategic Community Plan are:

- BassenDream Our Future - between March 2019 and September 2019, the Town of Bassendean undertook an extensive community engagement project seeking from our community their thoughts, ideas and expectations on how Council should respond to the challenges and opportunities that a growing and evolving community presents, in a way that preserves the character and spirit of Bassendean.
- The MARKYT Community Scorecard - between October 2019 and November 2019, the Town of Bassendean will undertake an independent community perceptions survey to measure current performance and provide a benchmark against other local councils for continuous improvement and learning purposes.
- One Planet Living Principles, which have been adopted by the Council to shape future planning, decision-making and actions.

STRATEGIC ALIGNMENT WITH ONE PLANET LIVING PRINCIPLES

CBP STRATEGIC PRIORITY AREA & OBJECTIVES	ONE PLANET LIVING PRINCIPLES
<p>SOCIAL Build a sense of place and belonging Ensure all community members have the opportunity to be active, socialise and connected Plan for a healthy and safe community Improve lifestyle choices for the Aged, Family and Youth</p>	<p>Health and happiness Cultural and community</p>
<p>NATURAL ENVIRONMENT Display leadership in environmental sustainability Protect our river, bushland reserves and biodiversity Ensure the town's open space is attractive and inviting</p>	<p>Land and nature Sustainable water Zero waste Zero carbon energy Materials and products</p>
<p>BUILT ENVIRONMENT Plan for an increased population and changing demographics Enhance connectivity between places and people Enhance the town's appearance</p>	<p>Travel and transport Cultural and community</p>
<p>ECONOMIC Build economic capacity Facilitate local business retention and growth</p>	<p>Equity and local economy Local and sustainable food Materials and products</p>
<p>GOOD GOVERNANCE Enhance Organisational Accountability Proactively partner with the community and our stakeholders Strive for improvement and innovation</p>	<p>Equity and local economy Materials and products Zero waste</p>

HIGHLIGHTS FROM THIS QUARTER

CBP STRATEGIC PRIORITY AREA & OBJECTIVES	Key Achievements and Outcomes
<p>SOCIAL</p>	<ul style="list-style-type: none"> • Bassendream Our Future was completed in September. This was a major community engagement exercise seeking our community's thoughts, ideas and expectations on how Council should respond to the future challenges and opportunities offered by a growing community with evolving needs. Together with the MARKYT Community Benchmarking Scorecard (to be undertaken in October to November), this is a key strategic input into the development of our new Strategic Community Plan and supporting strategies, to be developed in early 2020. • A new Grants and Sponsorship Framework was developed, which includes Grant and Sponsorship Guidelines for Major and Significant Events, Community Benefit initiatives and Business Development. These guidelines operationalise the governing Sponsorship and Grants Policy, and ensure probity, accountability and strategic alignment in the funding of events or initiatives delivered by, or hosted in, the Town of Bassendean. • The Arts and Culture Plan was completed and adopted, providing the Town with a strategic framework for the development of arts and culture in partnership with the community and other arts/cultural organisations, for the benefit of the Town.
<p>NATURAL ENVIRONMENT</p>	<ul style="list-style-type: none"> • Further progress was made on the Town's commitment to go Plastic-Free to reduce our 'plastic footprint' through working closely with the Boomerang Alliance, as part of their 'Plastic Free Places' program. This focuses on achieving wide scale change away from plastic pollution and waste. We were fortunate to be selected as one of the local governments, along with the City of

CBP STRATEGIC PRIORITY AREA & OBJECTIVES	Key Achievements and Outcomes
	<p>Bayswater, for the program. (This program is funded by the WA Waste Authority.) The program targets six single-use plastic items which represent problematic and prolific sources of the litter stream; water bottles, foodware (cups, cutlery, plates etc.), straws, coffee cups/lids, takeaway containers and plastic bags. To achieve reductions, there has been work undertaken to engage directly with food outlets, events and markets to join as a member and switch away from single-use plastics, either through elimination or replacement with reusable or 100% compostable alternatives. The Town, as part of sponsoring events, also reinforces the ban of single use plastics.</p> <ul style="list-style-type: none"> • Improvements in Natural Areas, River Rehabilitation: Revegetation and erosion control were undertaken across the Town. • Water Quality Monitoring: Sampling of the Town’s drainage network took place and an initial planning workshop on a Living Stream proposal was held. • The Success Hill Spillway: The Town opened discussions with the South West Aboriginal Land and Sea Council (SWALSC) and other traditional land owners outlining the proposal for the project, and awaits responses from these stakeholders. • Staff met with East Metropolitan Regional Council (EMRC) to address the Water Efficiency Action Plan (WEAP) and identify actions for the current Financial Year.
BUILT ENVIRONMENT	<ul style="list-style-type: none"> • Construction of Broadway Access Bike Path commenced in August. This project will provide improved connectivity for active modes of transport between the Bassendean Train Station and

CBP STRATEGIC PRIORITY AREA & OBJECTIVES	Key Achievements and Outcomes
	<p>residents north of the railway line, promoting active modes of transport, which in turn can improve physical and mental health of the community.</p> <ul style="list-style-type: none"> • Tender preparation for the construction of 1 Surrey Street. • Contract awarded for the constructin of the Men’s Shed. • Commence discussions on the future rail and transport systems in conjunction with Department of Transport to enhance traffic flow and open up more efficient transport routes to, from and around Bassendean for the community and business.
ECONOMIC	<ul style="list-style-type: none"> • A new Grant and Sponsorship Framework was developed including provision for Business Development (as well as Major and Significant Events and Community Benefit initiatives). Business Development Sponsorship and Grants aim to foster a connected and vibrant economy which supports a prosperous and sustainable future to attract investment, development, visitors and people to the Town. • The Town of Bassendean has signed the Small Business Friendly Local Government Charter to demonstrate our commitment to be small business friendly. The Small Business Friendly Local Governments program was developed by the Small Business Development Corporation (SBDC), a State Government agency focused on supporting small business in Western Australia. The Town’s commitment to the Charter helps us to ensure we are continually improving our interaction with and support of local small businesses in Bassendean, Ashfield and Eden Hill.

CBP STRATEGIC PRIORITY AREA & OBJECTIVES	Key Achievements and Outcomes
	<ul style="list-style-type: none"> • Practical undertakings to support local business include: <ul style="list-style-type: none"> ○ Financial and in-kind support for the Old Perth Road Collective to host an event to help businesses on Old Perth Road. ○ Promoting opportunities for programs and support to small business. ○ Promoting and profiling small business owners in the Town's new Thrive magazine. ○ Monthly markets in the Town Centre.
<p>GOOD GOVERNANCE</p>	<ul style="list-style-type: none"> • The organisational restructure neared completion with the filling of remaining positions in the Executive team: Director Community Planning (Luke Gibson) and an Executive Manager Infrastructure (Phil Adams). This created a new Executive team assisting the CEO and Director Corporate Services (Paul White) with strategic the governance and leadership of the Town Administration. • The Corporate Business Plan (August 2019 update) was adopted by Council. • The Workforce Plan Review 2019 was adopted by Council. • Consultants Broadreach were appointed to undertake a Strategic InformationTechnology Review of the Town Administration, with a draft report to be presented in Quarter 2. • Work has commenced on a number of key fronts in the Governance and Internal Business Improvements space including: <ul style="list-style-type: none"> ○ Major communications policies and delegations ○ Community engagement ○ Strategic Planning

CBP STRATEGIC PRIORITY AREA & OBJECTIVES	Key Achievements and Outcomes
	<ul style="list-style-type: none">○ Improvements to Corporate Performance Reporting (including Quarterly Reporting and Project Reporting)○ Audit & Risk Management

STRATEGIC PROJECT STATUS SUMMARY

CONCEPT	PLANNING	EXECUTION	CLOSED OUT
Bassendean Town Centre Activity Plan	Bassendean Oval Redevelopment Business Case	1 Surrey Street	Arts & Culture Plan
Development Contribution Plan	Community Safety & Crime Prevention Taskforce	Broadway Station Bike Path Access Project	
Local Planning Policy – Built Form Guidelines & Tree Preservation on Development Sites	Emissions Reduction Action Plan	Men’s Shed	
Jubilee Concept Plan (formerly Open Space Development Framework)	Living Streams (3 rd & 4 th Avenue)	Mental Health Initiative	
	Local Planning Strategy	Street Tree Planting	
	Sandy Beach Playground & Ablutions	Vibrancy Project	
	Waste Recycling & FOGO Strategy	Weed Management Strategy	
		Whitfield Safe Active Street	

Lifecycle Stage	Description (PMBok based)
CONCEPT	Initiate project (ideas phase), involving broad definitions and development of a business case for approval followed by a Project Charter.
PLANNING	Define detailed scope. Develop project plan and budget (cost, quality, resources, timeline, baselines, milestones, work breakdown).
EXECUTION	Develop team and assign resources to execute project plans. Procurement if needed. Track and monitor against the project plan and budget.
CLOSED OUT	Handover to operation. Contractors released. Recognise and celebrate project team. Document Lessons Learnt. Submit final project report and budget. Update project documents and deliverables, and ensure all project records are up to date and stored correctly.

STRATEGIC PRIORITY 1. SOCIAL

Strategic Projects

PROJECT	MILESTONES ACHIEVED	COMMENTS	PROJECT PHASE
1 Surrey St	Construction tender has closed and under assessment.	Tender scheduled to be awarded in Quarter 2. Will be submitted to December Ordinary Council Meeting prior to award. Further work required to consider community use.	EXECUTION
Arts & Culture Plan	The Arts and Culture Plan was completed and adopted.	Implementation Plan to be developed.	CLOSED OUT
Community Safety & Crime Prevention Taskforce	Hosted asset based community development workshops to reinforce value of community networks and connections. Exploring the concept of a community hub as a community 'passion project'. Promoted importance of looking out for one another and collective responsibility for community safety and inclusion. Exploring Crime Prevention Through Environmental Design audit. Increased lighting on Old Perth Road. Community Perceptions Scorecard survey (to be released in October) will include elements relating to public safety and security to inform future actions.	Continue to work with Police and other stakeholders.	PLANNING

PROJECT	MILESTONES ACHIEVED	COMMENTS	PROJECT PHASE
Open Space Development Framework (Jubilee Master Plan)	Open spaces have been categorised and hierarchy established. Council has agreed as part of budget workshops to focus on the Jubilee Concept Plan in 2019/20.	Scoping of Jubilee Master Plan and formation of Project Team planned for Quarter 2. In the interim, leasing arrangements of Jubilee Reserve are under review.	CONCEPT
Sandy Beach Playground & Ablutions	Concept Plan has been completed and detailed planning commenced by Nature Play Solutions.	The Project Control Group re-established following the organisational restructure. Funding options are being considered and will be presented to Council at December Ordinary Council Meeting=.	PLANNING
Mental Health (Inclusion, Resilience & Social Wellbeing)	<p>Hosted asset-based community development workshops to reinforce value of community networks and connections. Exploring the concept of a community hub as a community 'passion project'. Promoted importance of looking out for one another and collective responsibility for community safety and inclusion.</p> <p>Club Connect Program: Partnerships with local clubs leveraged to deliver Mental Health training and awareness initiatives to support vulnerable young people in the community.</p>	Further research and educational visits involving communities of interest will be planned and undertaken in Quarter 2, including a visit to Victoria Park Connect - Village Hub.	EXECUTION

PROJECT	MILESTONES ACHIEVED	COMMENTS	PROJECT PHASE
	<p>Distribution of Act-Belong-Commit merchandise on how to stay mentally healthy to potential volunteers visiting the Volunteer Centre.</p> <p>National Volunteer Week Facebook promotion, included Act-Belong-Commit information about ways to stay connected to community and stay mentally healthy.</p> <p>Old Perth Road Markets – July markets, Act-Belong-Commit Stall with activities.</p> <p>July Facebook competition: “How do you Act-Belong-Commit?”</p> <p>Repair Café Annual General Meeting event promoted Act-Belong-Commit.</p> <p>RUOK Day workshop held on 12 September.</p> <p>Act-Belong-Commit Community Connect space, at 50 Old Perth road. (will be used by Bassendean 55+ for community connect mornings).</p> <p>Community Directory under development to outline various services available across the Town for community members to access.</p>		

PROJECT	MILESTONES ACHIEVED	COMMENTS	PROJECT PHASE
Men's Shed	Procurement completed and successful contractor appointed for the construction phase. Commenced work on developing lease arrangements.	Construction to commence Quarter 2 (October) with lease arrangements to be finalised and handover at practical completion due in late December 2019. Proposed lease arrangements scheduled for December Ordinary Council Meeting.	EXECUTION

STRATEGIC PRIORITY 1. SOCIAL

Services and Programs

SERVICE/PROGRAM	COMMENTS
Library & Information Services	<p>Visits to the library: 25,230 (i.e. over 2,000 per month, 350 on average per day over 6 day week)</p> <p>Reference enquiries: 1,895 (various questions about everything and anything)</p> <p>History Walks: 41 participants: (monthly River Walk/Historic Homes Walk)</p> <p>Lunchtime Interludes: 3 x sessions; 34 participants (Library events/programs for adults)</p> <p>Library Friday Craft Group: Average attendance by 15 people (weekly)</p> <p>Cyber Citizen: One-on-one computer classes: 27 sessions (supported by volunteer trainers)</p> <p>New</p> <ul style="list-style-type: none"> • “Mah-jong for Beginners” class held over 6 weeks with 8 participants (supported by volunteer teacher). The group continues to meet and play in the library. A new class to start in November. • Mobile Printing: with this service, our patrons can use their internet enabled devices to print to the library’s printer from anywhere; • Library recycling station for public now includes collection point for used coffee pods (in addition to old batteries, ink cartridges, globes, spectacles and mobile phones) <p>Children Services</p> <ul style="list-style-type: none"> • Book Week August sessions : 150 children participated in various sessions • Story Time: 185 visits (2 weekly sessions) • Rhyme Time: 135 visits (weekly) • Lego Club: 2 sessions participated by 30 children • School holiday activities: 2 workshops participated by 50 children
Seniors & Disability Services	<ul style="list-style-type: none"> • Review of Seniors Services still in progress. • Ongoing delivery of community care services including individual and group based social programs provided in homes, in the community and at Ashfield Community Centre.

SERVICE/PROGRAM	COMMENTS
Arts & Recreation	<ul style="list-style-type: none"> • New Grant and Sponsorship Framework developed which includes Grant and Sponsorship Guidelines for Business Development, Major and Significant Events and Community Benefit initiatives.
Youth Services	<ul style="list-style-type: none"> • Club Connect Program: Partnerships with local clubs leveraged to deliver Mental Health training and awareness initiatives to support vulnerable young people in the community.
Children's Services	<ul style="list-style-type: none"> • Parenting Champion Lisa Armstrong is now trained in "Protective Behaviours", which brings her repertoire to five courses, which she is qualified to present for families. Each term, Lisa facilitates two courses for the community and through the next term October-December will be providing "Tuning in to Teens" and "Circle of Security". The funding received for provision of these programmes through The Midvale Hub Parenting Service is now in its third year of 5 year funding. The funding supports the cost of training whilst the service (funded by the families of Wind in the Willows) pays for the Educator's time to train and deliver courses. • It is the aspirations of Children's Services to train a second Champion in the hope of continuity of the programme once the funding through the Parenting Hub has ceased. Children's Services are happy to support the provision of a crèche when required - at this time there has been no further requirements.
Volunteer Centre	<ul style="list-style-type: none"> • Distribution of "Act-Belong-Commit" merchandise on how to stay mentally healthy to potential volunteers visiting the centre. • National Volunteer Week Facebook promotion included Act-Belong-Commit info about ways to stay connected to community and stay mentally healthy. • Old Perth Road Markets – July markets, Act belong Commit Stall with activities. • July Facebook competition: "How do you Act Belong commit?" • Repair Café Annual General Meeting event promoted Act Belong Commit. • RUOK Day workshop 12 September. • Act Belong Commit Community Connect space, at 50 Old Perth road. (Will be used by Bassendean 55+ for community connect mornings)
Community Transport	Ongoing provision of volunteer-based community transport services to assist community members.

SERVICE/PROGRAM	COMMENTS
Reconciliation Action Plan	An Internal Aboriginal Engagement group was convened with staff representatives (including Aboriginal staff) across the Town's Administration. The group is currently developing Terms of Reference.
Ranger Services (including Community & Fire Safety)	<p>Community Safety Maintained local day patrols with ongoing liaison with WA Police for crime prevention and to ensure community safety.</p> <p>Fire Safety Commenced community information and initial fire checks in September, ahead of the fire season.</p> <p>Impoundments 16 dogs impounded – 15 returned to owners, one (1) rehomed. 21 cats impounded – two (2) returned to owners, 12 rehomed, seven (7) euthanised.</p>
Facilities for Hire	The Arts Awards were held over two weeks in September, in the Community Hall. Officers sourced alternative venues, such as St Mark's Church Hall, for regular Community Hall hirers during this period.
Your Say Bassendean	A total of 1,092 people are now signed up to the "Your Say Bassendean" website, with the Town hosting nine (9) projects for consultation this period.

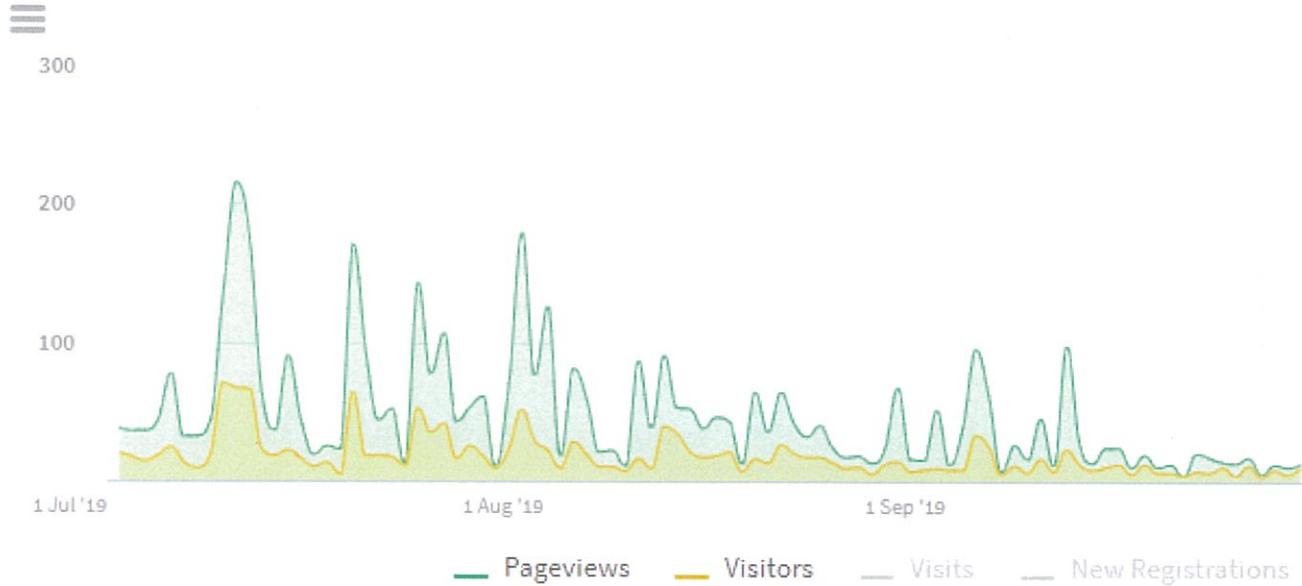
SERVICE/PROGRAM	COMMENTS
-----------------	----------

TRAFFIC

Visitors Summary

Your Say Bassendean from 01 Jul'19 to 30 Sep'19

DAILY MONTHLY



There were 1,900 visits to the website, with the most popular projects allowing residents to choose a verge tree or express their views about Bassendream Our Future.

SERVICE/PROGRAM	COMMENTS												
	<p data-bbox="593 247 828 279">TOP PROJECTS</p> <table data-bbox="593 287 1187 662"> <thead> <tr> <th></th> <th data-bbox="1019 287 1187 319">Participants (%)</th> </tr> </thead> <tbody> <tr> <td data-bbox="593 359 884 391">BassenDream Our Future</td> <td data-bbox="1041 359 1187 391">106 (18.2%)</td> </tr> <tr> <td data-bbox="593 422 896 454">Trees: Growing our canopy</td> <td data-bbox="1041 422 1187 454">47 (15.4%)</td> </tr> <tr> <td data-bbox="593 486 862 518">Business in Bassendean</td> <td data-bbox="1064 486 1187 518">5 (11.6%)</td> </tr> <tr> <td data-bbox="593 550 660 582">Noise</td> <td data-bbox="1075 550 1187 582">4 (5.6%)</td> </tr> <tr> <td data-bbox="593 614 795 646">One Planet Living</td> <td data-bbox="1064 614 1187 646">3 (12.0%)</td> </tr> </tbody> </table> <p data-bbox="560 686 1243 726">The most popular downloads by residents were:</p> <ul data-bbox="571 734 1691 861" style="list-style-type: none"> <li data-bbox="571 734 1288 774">• Citrus Gall Wasp Information Sheet (74 times). <li data-bbox="571 782 1691 821">• Tree Species Choices document (Trees to be planted July 2019) (64 times) <li data-bbox="571 829 1534 861">• Town of Bassendean Local Integrated Transport Plan (58 times) 		Participants (%)	BassenDream Our Future	106 (18.2%)	Trees: Growing our canopy	47 (15.4%)	Business in Bassendean	5 (11.6%)	Noise	4 (5.6%)	One Planet Living	3 (12.0%)
	Participants (%)												
BassenDream Our Future	106 (18.2%)												
Trees: Growing our canopy	47 (15.4%)												
Business in Bassendean	5 (11.6%)												
Noise	4 (5.6%)												
One Planet Living	3 (12.0%)												

STRATEGIC PRIORITY 2. NATURAL ENVIRONMENT

Strategic Projects

PROJECT	MILESTONES ACHIEVED	COMMENTS	PROJECT PHASE
Emissions Reduction Action Plan	Officers in conjunction with the East Metropolitan Regional Council have undertaken an emission data analysis.	This data will be used in the development of the Emission Reduction Action Plan in Quarter 2.	PLANNING
Living Streams (3 rd and 4 th Avenues)	<p>First round of water sampling took place in July.</p> <p>Consultants Urbaqua have been appointed to undertake a community engagement process to develop concept designs.</p>	<p>Monitoring will continue with results reported in early 2020.</p> <p>Through the process, adjacent landowners and the general community will be consulted to assist in the development of the concept plan and detailed design to create an open space for community use and wildlife habitat, whilst maintaining the functionality of the Water Corporations drain.</p>	PLANNING
Tree Planting Program	<p>200 trees were planted along with 9,000 seedlings and shrubs.</p> <p>Identified priority areas and agreed range of species to plant 600 trees in Winter 2020.</p>	Finalising arrangements to procure tree stock for 2020 planting season. Priority areas identified are Eden Hill, Ashfield (where there is underground power), industrial area, carparks, playgrounds and roundabouts/medians. Identified preferred tree species for specific locations.	EXECUTION

PROJECT	MILESTONES ACHIEVED	COMMENTS	PROJECT PHASE
Waste & FOGO Strategy	<p>Waste Strategy The Town is in the early stages of developing the Waste Plan which includes:</p> <ul style="list-style-type: none"> • Drafting a policy on single-use plastic and balloons. • Drafting a Waste Local Law. • Officers undertaking a review of single-use plastics to align our procurement with best practice sustainability. <p>FOGO Officers are developing an education program for schools to start early in 2020 when the school year commences.</p> <p>The Town is working with the East Metropolitan Regional Council to develop FOGO engagement strategy and program for implementation of FOGO by July 2020.</p>	<p>State Government is releasing a toolkit for Local Government Waste Plans in December 2019, which will guide the development of the Town of Bassendean Waste Plan.</p> <p>Amended draft Waste Local Law document to go to November Ordinary Council Meeting.</p> <p>Investigations are underway to refine bin database prior to bin rollout.</p> <p>Strategic Documents (Risk Plan, Communications Plan, Procurement Plan and Financial Model) are being drafted for FOGO Rollout.</p> <p>Audit of bin contents, facilitated by East Metropolitan Regional Council, to be completed by December 2019.</p> <p>Develop scope for service delivery including service structure at commercial and multi-unit developments.</p>	PLANNING
Weed Management Strategy	<p>Preliminary community Educational workshops on weeds delivered.</p> <p>Council Concept Briefing Workshop – provided overview of the Town’s draft Weed Management Strategy and sought feedback.</p>	<p>Consultant to present draft weed management strategy at Council Briefing. Community consultation scheduled for November 2019. Community Weed Forum planning underway.</p>	EXECUTION

STRATEGIC PRIORITY 2. NATURAL ENVIRONMENT

Services and Programs

SERVICE/PROGRAM	COMMENTS
Environment	<p>Natural Areas and River Rehabilitation Revegetation works were conducted across the natural areas within the Town. Erosion control works were implemented at Ashfield Parade, Success Hill Reserve foreshore and Pickering Park foreshore.</p> <p>Advocacy and Collaboration on Protection & Rehabilitation An initial planning workshop on Living Stream proposal was held.</p> <p>Water Quality Monitoring Sampling of the Town's drainage network took place in July and August after rain events. The data will be logged and included in the drainage assessment report in 2020.</p> <p>Success Hill Spillway The Town opened discussions with the South West Aboriginal Land and Sea Council and other traditional land owners outlining the proposal for the project, and awaits responses from these stakeholders.</p>
Waste & Recycling	<p>Waste education actions/events are on-going. Planning activities to deliver and promote FOGO and Container Deposit Scheme. The Town's new Waste Plan will be delivered by July 2020. Entered into a contract with MASTEC to supply bins. (Please see Strategic Projects in the next section for further details on our Waste Strategy and FOGO Projects.)</p>
Parks & Reserves	<p>Annual tree planting activity commenced with 200 trees planted along with 9,000 seedlings and shrubs planted across verges and reserves (also see next section Strategic Projects - Natural Environment). Usual springtime program of activities commenced late in the quarter (September):</p> <ul style="list-style-type: none"> • Bores and reticulation switched on. • Turf treatments and replacements undertaken in key parks, reserves and sports grounds (Ashfield Reserve, Jubilee Oval, Bassendean Oval and BIC Reserve). • Mowing of main road verges following heavy grass growth from spring rains.

STRATEGIC PRIORITY 3. BUILT ENVIRONMENT

Strategic Projects

PROJECT	MILESTONE ACHIEVED	COMMENTS	PROJECT PHASE
Bassendean Oval Redevelopment Business Case	CEO met with CEO from Swan Districts Football Club to discuss progress to date of project.	Arrangements made for CEO of the Town and CEO Swan Districts Football Club to meet with the Department of Local Government, Sport and Communities to discuss level of funding for business case and direction.	PLANNING
Bassendean Town Centre Plan	Early conversations with the Department of Community regarding potential development opportunities.	Town Centre Plan to be considered as part of development of Local Planning Strategy.	CONCEPT
Broadway Station Bike Path Access	Construction commenced (August).	Expected completion Oct 2019.	EXECUTION
Development Contribution Plan	Nil.	If pursued, the Development Contribution Plan will be considered in the context of the Local Planning Strategy and Town Centre Plan development.	CONCEPT

PROJECT	MILESTONE ACHIEVED	COMMENTS	PROJECT PHASE
Local Planning Strategy	The Bassendream Our Future report is now complete following numerous workshops, surveys and some 3000 community interactions.	Bassendream Our Future report to be presented to new Council in late October at workshop. Conclusions will inform the Local Planning Strategy and Strategic Community Plan. There will be ongoing dialogue with the Department of Planning, Lands and Heritage. Bassendream Our Future report scheduled to be released as a public document in November.	PLANNING
Local Planning Policy – Built Form Guidelines	Nil.	Linked to above two projects.	CONCEPT
Local Planning Policy – Tree Preservation Development Sites	Research undertaken of alternate policy instruments to achieve outcomes.		PLANNING
Whitfield Safe Active Street	Detailed design development and community engagement was completed.	Finalisation of design with Department of Transport is planned for early November 2019, along with commencement of the Tender process.	EXECUTION

STRATEGIC PRIORITY 3. BUILT ENVIRONMENT

Services and Programs

SERVICE/PROGRAM	COMMENTS
Engineering/Roadworks	<p>Draft Verge Treatment Policy 2019 is currently under review. Josh Byrne and Associates facilitated a community forum. Draft Policy will be presented to the community for final comment shortly.</p> <p>Road, Footpaths and Playground Condition Audits undertaken. A revised draft long-term capital works program is being updated.</p> <p>Funding submission for road improvements completed.</p> <p>Secured Council support and PTA funding to implement Bus Shelters in Penzance Street and James Street at Hyde Retirement Village to provide protection from the elements.</p> <p>Broadway Station Access Project, which improves cycling and pedestrian access to Bassendean Train Station and Bus Depot along with Disability Access and Inclusion Plan improvements adjacent to the railway station.</p> <p>Investigating accessible requirements for blind residents by installing tactile indicators to improve path network.</p> <p>Traffic Classifiers collection ongoing in targeted areas.</p> <p>A Tree Planting Program for 2020 is currently being developed which will improve our streetscapes and tree canopy. The Program will incorporate Verge Planting Priority areas where there are less verge trees and infill planting can be achieved, along with carparks, reserves, industrial area, playgrounds, medians and roundabouts.</p>

STRATEGIC PRIORITY 4. ECONOMIC

Services and Programs

SERVICE/PROGRAM	COMMENTS
Old Perth Road Markets	<p>Old Perth Road Markets continued to be held monthly this quarter.</p> <ul style="list-style-type: none">• On average, 60 to 70 stallholders trade at each market.• Some innovations include two growers' market stalls selling fresh fruit, vegetables and meat.• Children's activities have been delivered by the Old Perth Road Collective and entertainment provided by buskers engaged by the Old Perth Road Markets.• Additional tables, chairs and outdoor heaters were provided in the winter months to increase comfort for people attending. <p>It is recognised there is a need to review the markets in terms of approach, cost model, outcomes and other considerations.</p>
Bassendean Business	<p>The Town has signed up to the Business Friendly Local Government Charter.</p> <p>New business website launched as part of the refresh of the Bassendean Means Business brand.</p> <p>Post Festival of Small Business survey has been undertaken.</p>

STRATEGIC PRIORITY 5. GOOD GOVERNANCE

Key Projects and Initiatives

PROJECT/INITIATIVE	MILESTONE/DELIVERABLE ACHIEVED	COMMENTS	PROJECT PHASE
Corporate Business Plan (revised August 2019)	Adopted by Council (August Ordinary Council Meeting)	<p>In accordance with the Integrated Planning and Reporting Framework, the Town is required to undertake an annual review of its Corporate Business Plan.</p> <p>Note that the strategic planning cycle for the creation of a new Strategic Community Plan will commence in Quarter 2 (November 2019 onwards).</p>	CLOSED OUT
Workforce Plan Review 2019	Endorsed by Council (August OCM)	<p>In line with the Integrated Planning and Reporting Framework, the Town reviews its Workforce Plan annually to ensure relevance and currency. The focus of this year's Review of the Workforce Plan 2017-2020 reflected a new organisational structure designed to acknowledge and respond to our organisation's challenges and address opportunities to improve performance and deliver greater value for the community.</p>	CLOSED OUT

PROJECT/INITIATIVE	MILESTONE/DELIVERABLE ACHIEVED	COMMENTS	PROJECT PHASE
New Organisational Structure	Appointment of Director Community Planning and Executive Manager Infrastructure	The organisational restructure is nearing completion with remaining positions in the Executive team now filled. Organisational structural change was undertaken to implement the recommendations of the "New Way of Working – through Organisational Redesign" report, as part of a broader transformational change program designed to build the leadership, culture, strategy and capabilities of the organisation.	EXECUTION
Information Management & Technology Review	Consultants Broadreach appointed following a procurement process.	Project to be undertaken in Quarter 2.	PLANNING
Council Induction Program	Commenced research and planning.	Program to be delivered in Quarter 2 (October) with incoming Council, post Council elections. Further workshops will be arranged between October and December as part of a broader orientation in the lead up to strategic planning.	PLANNING
Customer Service Charter	Draft Customer Service Charter finalised.	To be published in Quarter 2.	EXECUTION

PROJECT/INITIATIVE	MILESTONE/DELIVERABLE ACHIEVED	COMMENTS	PROJECT PHASE
Communications-related Policies: <ul style="list-style-type: none"> • Communication between Elected Members and the Administration • Communications and Social Media Policy 	Draft policies presented to Council for socialisation.	Scheduled to be presented to Council for discussion/endorsement in Quarter 2.	EXECUTION
Develop Strategic Community Plan	Initial review of statutory plans. Procured consultant to undertake MARKYT Community Perceptions Scorecard.	Community Scorecard survey to be undertaken in Quarter 2, along with preparations for the strategic planning cycle.	PLANNING
Quarterly Reporting Improvements	Proposal for new look and format presented to Corporate Management Committee.	Recognise report is in a process of transition pending the new Strategic Community Plan to be developed in 2019/2020.	PLANNING
Building Project Management Capability	Commenced re-socialising existing project management documents and processes with key staff including a number of new officers.	Focus on strengthening project management capability.	EXECUTION
Review of Audit	Review of current state and existing audit documentation and recommendations	Audit and Compliance Register to be developed in Quarter 2.	EXECUTION

PROJECT/INITIATIVE	MILESTONE/DELIVERABLE ACHIEVED	COMMENTS	PROJECT PHASE
Risk Management Framework	Initial research commenced and external risk workshop attended by staff. Review of current state and existing risk and audit documentation.	Model and approach to consider relevance and fitness-for-purpose based on organisational risk appetite and maturity.	CONCEPT
Governance Charter/Framework	Revisions to the Corporate Management Committee Charter undertaken. Initial research commenced, with discussions and networking with other local councils.	Some dependency on upcoming changes to the Local Government Act.	CONCEPT
Delegations Review	Initial research commenced, with discussion paper drafted.	Ground up review required.	CONCEPT
Code of Conduct	Initial research commenced.	On hold pending upcoming changes to Local Government Act and publication of guidance and template by WALGA in early 2020.	CONCEPT
Review of financial process and controls	Discussions with Internal Auditors commenced regarding audit of payment processes and systems.	Internal audit of payment processes and systems planned for Quarter 2.	PLANNING
Review of leases and management arrangements	Initial work on corporate leasing framework commenced, with particular application to Men's Shed and other key Town asset-based initiatives.	Proposals to be presented to Council in Quarter 2.	PLANNING

PROJECT/INITIATIVE	MILESTONE/DELIVERABLE ACHIEVED	COMMENTS	PROJECT PHASE
Build Community Engagement	<p>Proposal endorsed by Council to host Council briefings in the community as part of a 12 month trial.</p> <p>Capability development of key staff in community engagement through completion of IAP2 training.</p> <p>Asset Mapping undertaken in conjunction with community to identify community strengths, network opportunities and passion projects.</p>	<p>November Council briefing being planned for Ashfield Community Centre.</p> <p>New community directory to be developed.</p>	TBC
Develop Internal Good Governance & Business Improvements Program, with a project management framework, resourcing plan and timeframe for delivery over the next 24 months	Initial concept and requirements developed.	<p>Detailed scope and programming/prioritisation and sequencing to be defined in Quarter 2 and aligned with upcoming strategic and business planning activities.</p> <p>Project management structure, documentation and reporting to be developed and implemented.</p> <p>A "Roadmap" resourcing plan and timeframe for delivery over the next 24 months will be developed as part of upcoming strategic planning exercise.</p>	PLANNING
Costing & Pricing Framework		Scoping to occur in Quarter 3.	CONCEPT

PROJECT/INITIATIVE	MILESTONE/DELIVERABLE ACHIEVED	COMMENTS	PROJECT PHASE
Procurement and contract management framework	Procurement and Contract Tender Evaluation processes strengthened.	Procurement, Contracts & Leases Coordinator to commence in Quarter 2.	
Review of Land and Property Assets	<p>Work commenced on compiling a central register of Town property and built assets, including leases and asset condition.</p> <ul style="list-style-type: none"> • Assets with development potential • Assets for disposal • Assets with options to be identified (strategic options) 	This work will be progressed in Quarter 2 with a review of the current state.	

STRATEGIC PRIORITY 5. GOOD GOVERNANCE

Services and Programs

SERVICE/PROGRAM	COMMENTS
Organisational Development	<p>Corporate Training and Development</p> <ul style="list-style-type: none"> • Monthly CEO Briefing and Networking Sessions • Employee Scorecard Survey Results presentation by Catalyse to senior leadership team and staff • IAP2 Engagement Methods • IAP2 Engagement Design • Equal Employment Opportunity Workshops • One Planet Living Workshop • Corporate Induction • Staff Representative Group Workshop to consider driving cultural change opportunities <p>Wellbeing Events and Initiatives</p> <ul style="list-style-type: none"> • R U OK Day <p>Occupational Health and Safety</p> <ul style="list-style-type: none"> • Safety Induction (Staff and Contractors)
Human Resources	<p>Recruitment</p> <ul style="list-style-type: none"> • Director Community Planning • Executive Manager Infrastructure • Manager Governance and Strategy • Coordinator Recycling and Waste • Library Officer • Library Clerk • Amenity Horticulturalist • IT Support Officer

SERVICE/PROGRAM	COMMENTS
Audit and Risk Management	<p>Internal Audit reports presented at August Audit and Governance Committee meeting.</p> <p>Report on management action developed. Commenced discussions with internal auditors on internal audit program for 2019-2020.</p> <p>Audit and Compliance Register to be developed in Quarter 2. Audited accounts for the 2018/2019 Financial Year to be presented to the Audit and Governance Committee in Quarter 2.</p>

ATTACHMENT NO. 10

TOWN OF BASSENDEAN

MINUTES

TOWN ASSETS COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 9 OCTOBER 2019, AT 9.30AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Cr Jai Wilson, Presiding Member
Cr Renee McLennan, Mayor
Cr Kathryn Hamilton

Staff

Peta Mabbs, CEO
Phil Adams, Executive Manager Infrastructure
Steve Morrissey, Parks & Gardens Supervisor
Deanie Carbon, Communications Coordinator
Amy Holmes, Minute Secretary

3.0 DEPUTATIONS

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Town Assets Committee Meeting held on 10 July 2019

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Cr McLennan, Seconded Cr Hamilton, that the minutes of the Town Assets Committee meeting held 10 July 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 3/0

**5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON
WITHOUT DISCUSSION**

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Update – Tree Planting in the Town

APPLICATION

The purpose of this report is to garner support on a range of species to be purchased in October 2019 for the 2020 Winter tree planting program.

BACKGROUND

Council has set the direction for the Town's Street Tree Planting program through ROC18/62196 which provides a high level aim of canopy of 70% and detailed components along with a budget of \$1.088M which includes purchasing, planting, watering and tree maintenance whilst taking into consideration the soil types of the area.

Infrastructure Services is developing a Street Tree Planting Program that will encompass the entire Town including verges, roundabouts, median strips, reserves, playgrounds, Industrial area, carparks and areas where Power Lines have been undergrounded. A program of works will be developed itemising plantings for specific locations based upon soil types and residents' preferences (where applicable).

Priority areas have been set by Council and include Eden Hill West, Ashfield where the Overhead Power Lines have previously been undergrounded; in addition to the Industrial area and roundabouts at Walter/Iolanthe and Ida/Scaddan Streets. The Ashfield carpark adjacent to the child care centre and play areas such as the skate park at Bassendean Oval will also be priority areas. Other specific areas identified

within the attached document "Suggestions re: future Tree program" will also be worked into the program.

Additionally, tree planting will be incorporated into innovative road safety initiatives that incorporate plantings into roundabouts and chicanes such as in Hardy Rd and other locations throughout the Town.

COMMUNICATION AND ENGAGEMENT

The Town is an open and engaging Local Government and therefore residents will be provided a list of species to choose from, based upon the soil type within the area. Providing residents with choice within the range suitable for their area will ensure people value and are committed to caring for their verge tree. The Town will run a marketing program that promotes the benefits of trees and encourages residents to choose the largest trees possible.

There are obvious benefits to this approach in terms of ownership by residents of their new verge tree. This program alone however will not achieve the significant plantings targeted for winter 2020 and beyond in order to achieve the significant tree plantings and desired canopy target.

Whilst a resident-driven approach will be adopted for verge trees in residential areas, the Town will select all other plantings to ensure larger trees with greater canopy are the preferred choice where overhead power lines do not preclude them.

Methodology: To plan this sufficiently, the Parks and Gardens Unit will assess each specific area (verge, median, roundabout, reserve etc) and develop up a program of works. This can incorporate boulevard type plantings and diverse plantings that fit within the current street scape and which is suitable to the residents of that area.

This detailed planning will ensure the most suitable species will be planted for the location. It is anticipated that for roundabouts we will plant the Illawarra Flame Tree and for reserves in river areas we will plant the Flooded gum, Marri, Tuart and Rivergums. In areas where we have large open spaces such as reserves and wide verges (such as Reid and Hamilton St) we will plant the large Eucalypts and in the Industrial area the Corymia's, Maculata's and Tuarts would be suitable.

Limitations of large species: The Parks and Gardens Unit understands the intent of procuring large species to maximise canopy cover whilst also balancing the preferences of residents for smaller to medium trees on residential verges.

By way of background, the Unit often receives requests from residents to remove tree limbs, which leave some of the trees ineffective as a canopy producer or for the trees to be removed entirely. Providing flexibility for residents to therefore select trees that are suitable for their particular area i.e. a choice within a vegetation and soil band, whilst also acknowledging whether underground power is a factor, will be important in succeeding.

Longer term planning: The Parks and Gardens Unit is currently investigating improved sourcing arrangements with the City of Bayswater, other LGAs and the EMRC.

Species: Below is table of proposed species for the 2020 winter planting season. The Parks and Gardens Unit has added additional larger species to those presented at a recent Councillor workshop.

Over the past winter (2019), eighty-four (84) residents requested a street tree based upon a selection of six tree species. Two of those were *Eucalyptus rudis* and *Corymbia maculata*, both large trees, the other four species were of medium height. Out of the 84 requests, only five residents selected *Eucalyptus rudis* and two selected *Corymbia maculata*.

The intent of the below table is for the Asset Committee to nominate the percentage of each tree species to be procured with the current aim of ordering 600 trees in October 2019. Through experience, it is anticipated that the majority of the tree plantings in the long term will incorporate the following proportions: 5% large, 60% medium and 35% small trees based upon resident preferences on verges.

Procurement: The options available to the Town that could be considered are to procure a minimal amount until the detailed planning is undertaken or to procure a range from the below list that makes up a total of 600 trees.

SMALL TREES

Name	Height	Width
Eucalyptus Torquata – Coral Gum	6 – 12m	5 – 10m
Lagerstroemia Indica -Crepe Myrtle	6 – 8m	3 -4m
Melaleuca Viridiflora – Paperbark	3 – 10m	6 – 8m
Prunis Cerasifera – Black cherry plum	4 – 6m	4 – 6m
Bauhinia cunninghamii Kimberley Bauhinia	5m	6m

MEDIUM TREES

Name	Height	Width
Jacaranda Mimosifolia - Jacaranda	10 -15m	10 -15m
Corymbia Ficifolia – Red flowering gum	10 – 15m	10m
Fraxinus Raywoodii – Claret Ash	10 – 12m	6m
Eucalyptus Todtiana – Coastal Blackbutt	10 – 15m	4 – 5m
Tipuana tipu Pride of Bolivia	12 – 15m	10m
Brachychiton acerifolius Illawarra Flame tree	12m	7m

LARGE TREES

Name	Height	Width
Corymbia Calophyllia – Marri	30 – 40m	20 – 25m
Eucalyptus Gomphocephla – Tuart	30 – 40m	10 – 15m
Corymbia Citriodora - Lemon scented gum	30 – 40m	15 – 20m
Platinus Acerifolia – Plane tree	20 – 30m	15 – 20m
Erythiria Variagata – Coral tree	25 – 30m	12 – 15m
Eucalyptus rudis Flooded gum	30m	20m
Corymbia Maculata Spotted gum	40 - 45m	20m

RISK ASSESSMENT

At this time many other Local Governments are undertaking procurement of the future planting stocks and there is a risk that the Town will not be able to purchase the volume of preferred species it is seeking for Winter 2020.

STATUTORY REQUIREMENTS

Nil

FINANCIAL CONSIDERATIONS

The Budget is allocated.

OFFICER RECOMMENDATION — ITEM 8.1

That the Town Assets Committee:

1. Receives the Street Tree Planting Program report.
2. Supports the procurement of the tree species being 5% large, 60% medium and 35% small on verges.

Cr Wilson moved the officer recommendation with an amendment to Point 2, as follows:

COMMITTEE RECOMMENDATION — ITEM 8.1

TAC - 1/10/19 MOVED Cr Wilson, Seconded Cr McLennan, that the Town Assets Committee:

1. Receives the Street Tree Planting Program report; and
2. Supports the procurement of the tree species being **30% large, 50% medium and 20% small.**

CARRIED UNANIMOUSLY 3/0

9.0 CLOSURE

The next meeting is to be advised.

There being no further business, the Presiding Member declared the meeting closed at 9.48am.

ATTACHMENT NO. 11

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN YOUTH ADVISORY COUNCIL MEETING
HELD AT BASSENDEAN YOUTH SERVICES
CORNER WEST AND GUILDFORD ROADS, BASSENDEAN
ON FRIDAY, 26 JULY 2019 AT 5.05PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mr Matthew Pearson volunteered to be Chairperson. He declared the meeting open at 5:05pm, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Mr Matthew Pearson (Chairperson)
Mr Ethan Collins
Mr Adam Foster
Mr Andrew Harrison
Mr Michael Young
Mr Peter Steed

Officers

Greg Neri, Manager Youth Services
Ayden Mackenzie, Youth Development Officer

Members of the Public

Nil

3.0 DEPUTATIONS

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Bassendean Youth Advisory Council meeting held on 28 June 2019

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Ethan Collins, Seconded Michael Young, that the minutes of the Bassendean Youth Advisory Council meeting held on 28 June 2019, be confirmed as a true record.

CARRIED

5.0 WORKSHOP TOPIC

5.1 NAIDOC Day Youth Zone

The Youth Advisory Council discussed the NAIDOC Day Youth Zone from earlier this month and looked what could be done next year.

The YAC felt that the silent disco that was added in this year event should be retained for a few years.

It was felt that the temporary tattoos were popular with younger children and teenagers and should factored into future NAIDOC events. Adding in the bean bags this year was also popular and the YAC recommended that they be used again.

The YAC discussed the number of younger children in the space and felt that having a combined children and youth zone worked for the event, especially with younger people running a number of the activities in the space.

6.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil.

7.0 REPORTS

Nil.

8.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

**9.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE
NEXT MEETING**

Nil.

10.0 CLOSURE

The meeting closed at 6.29pm.

The next meeting is to be advised due to a review of Council's
Committee structure.

ATTACHMENT NO. 12



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

30 September 2019

TOWN OF BASSENDEAN

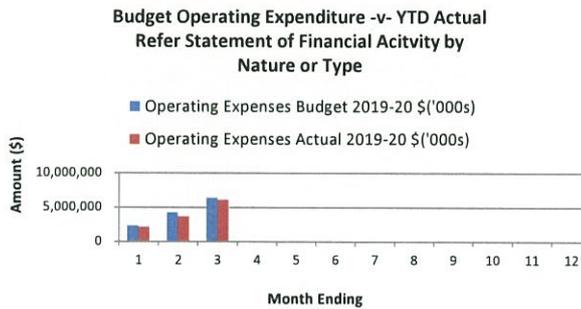
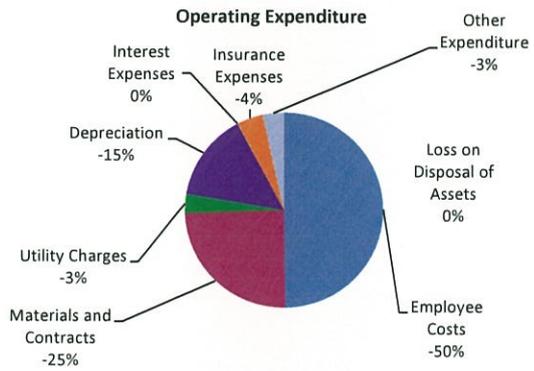
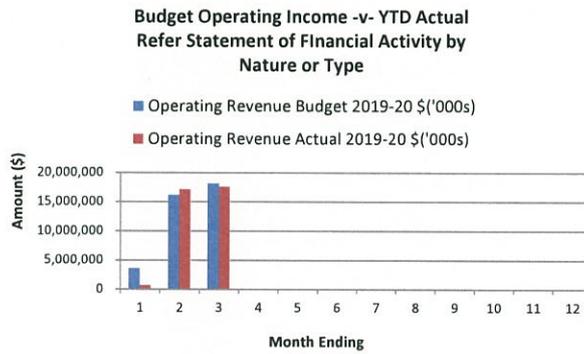
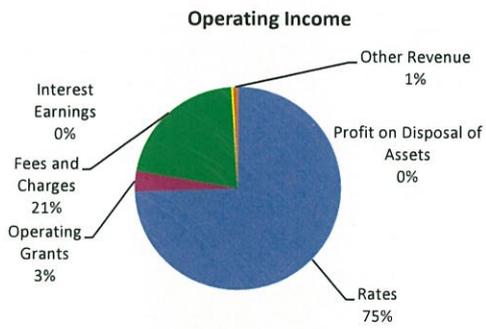
MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 September 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Summary Graphs	2	
Statement of Financial Activity by Program	3	
Statement of Financial Activity By Nature or Type	4	
Statement of Financial Position	5-9	
Statement of Cash Flows	10-11	
Note 1	Explanation of Material Variance	12
Note 2	Rating Information	13
Note 3	Net Current Funding Position	14
Note 4	Information on Borrowings	15
Note 5	Investments	16
Note 6	Current Receivables and Payables	17
Note 7	Cash Backed Reserves	18
Note 8	Capital Works Program	19
Note 9	Budget Amendments	20
Note 10	Disposal of Assets	21
Note 11	Trust	22

**Town of Bassendean
Information Summary
For the Period Ended 30 September 2019**



TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2019

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
Opening Funding Surplus(Deficit)	3	1,630,400	\$ 1,630,400	\$ 1,432,345	(12.15%)
Revenue from operating activities					
Governance		17,200	4,299	1,578	(63.29%)
General Purpose Funding - Rates	2	13,410,680	13,373,178	13,048,195	(2.43%)
General Purpose Funding - Other		905,723	174,473	172,557	(1.10%)
Law, Order and Public Safety		116,400	11,269	10,760	(4.51%)
Health		2,732,665	2,717,026	2,837,759	4.44%
Education and Welfare		5,120,258	1,258,316	1,232,410	(2.06%)
Community Amenities		148,000	33,993	36,513	7.41%
Recreation and Culture		188,910	38,222	94,216	146.50%
Transport		34,000	999	1,545	54.61%
Economic Services		95,350	23,832	61,375	157.53%
Other Property and Services		83,700	20,926	27,737	32.55%
		22,852,886	17,656,533	17,524,646	(0.75%)
Expenditure from operating activities					
Governance		(1,140,872)	(258,622)	(297,699)	(15.11%)
General Purpose Funding		(930,248)	(224,306)	(258,489)	(15.24%)
Law, Order and Public Safety		(716,404)	(165,697)	(161,611)	2.47%
Health		(3,257,400)	(676,846)	(622,247)	8.07%
Education and Welfare		(5,679,422)	(1,431,869)	(1,344,025)	6.13%
Community Amenities		(1,474,379)	(384,838)	(342,492)	11.00%
Recreation and Culture		(6,474,962)	(1,525,573)	(1,428,819)	6.34%
Transport		(5,679,404)	(1,537,991)	(1,316,554)	14.40%
Economic Services		(620,697)	(141,309)	(183,924)	(30.16%)
Other Property and Services		(46,278)	(19,290)	(145,756)	(655.61%)
		(26,020,067)	(6,366,341)	(6,101,617)	4.16%
Operating activities excluded from budget					
Add back Depreciation		3,505,012	876,201	892,063	1.81%
Adjust (Profit)/Loss on Asset Disposal		8,319	2,079	-	(100.00%)
Movement in Leave Reserve		14,871	-	-	
Amount attributable to operating activities		361,021	12,168,472	12,315,092	
Investing Activities					
Non-operating Grants, Subsidies and Contributions					
Proceeds from Disposal of Assets	10	2,066,917	476,421	-	(100.00%)
Land and Buildings	8	656,500	-	-	
Infrastructure Assets - Roads	8	(1,748,710)	(60,288)	(18,951)	(68.57%)
Infrastructure Assets - Footpaths	8	(2,254,002)	(86,073)	-	(100.00%)
Infrastructure Assets - Footpaths	8	(50,000)	-	-	
Infrastructure Assets - Other	8	(1,305,620)	(15,300)	(15,300)	0.00%
Infrastructure Assets - Drainage	8	(63,541)	-	-	
Plant and Equipment	8	(53,500)	-	-	
Furniture and Equipment	8	(629,578)	-	-	
Amount attributable to investing activities		(3,381,534)	314,760	(34,251)	
Financing Activities					
Self-Supporting Loan Principal		23,766	5,486	5,486	0.00%
Transfer from Reserves	5	3,671,705	-	-	-100.00%
Repayment of Debentures	4	(130,368)	(22,187)	(22,187)	0.00%
Transfer to Reserves	5	(2,150,310)	-	-	
Amount attributable to financing activities		1,414,793	(16,701)	(16,701)	
Closing Funding Surplus(Deficit)	3	24,680	14,096,930	13,696,485	

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2019

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
			\$	\$	%
Opening Funding Surplus (Deficit)	3	1,630,400	1,630,400	1,432,345	(12.15%)
Revenue from operating activities					
Rates	2	13,410,680	13,373,178	13,048,195	(2.43%)
Operating Grants, Subsidies and Contributions		2,563,074	620,268	575,665	(7.19%)
Fees and Charges		5,989,971	3,495,073	3,716,466	6.33%
Interest Earnings		460,345	56,119	47,150	(15.98%)
Other Revenue		427,316	111,520	137,170	23.00%
Profit on Disposal of Assets	10	1,500	375	-	
		22,852,886	17,656,533	17,524,646	(0.75%)
Expenditure from operating activities					
Employee Costs		(12,291,093)	(3,039,467)	(3,035,453)	0.13%
Materials and Contracts		(7,822,358)	(1,746,047)	(1,510,349)	13.50%
Utility Charges		(719,114)	(191,787)	(192,585)	(0.42%)
Depreciation on Non-Current Assets		(3,505,012)	(876,201)	(892,063)	(1.81%)
Interest Expenses		(49,688)	(7,065)	(2,356)	66.66%
Insurance Expenses		(452,413)	(236,300)	(258,877)	(9.55%)
Other Expenditure		(1,170,570)	(267,020)	(209,933)	21.38%
Loss on Disposal of Assets	10	(9,819)	(2,454)	-	100.00%
		(26,020,067)	(6,366,341)	(6,101,617)	4.16%
Operating activities excluded from budget					
Add back Depreciation		3,505,012	876,201	892,063	1.81%
Adjust (Profit)/Loss on Asset Disposal		8,319	2,079	-	(100.00%)
Movement in Leave Reserve		14,871	-	-	
Amount attributable to operating activities		361,021	12,168,472	12,315,092	
Investing activities					
Grants, Subsidies and Contributions		2,066,917	476,421	-	(100.00%)
Proceeds from Disposal of Assets	10	656,500	-	-	
Land and Buildings	8	(1,748,710)	(60,288)	(18,951)	(68.57%)
Infrastructure Assets - Roads	8	(2,254,002)	(86,073)	-	(100.00%)
Infrastructure Assets - Footpaths	8	(50,000)	-	-	
Infrastructure Assets - Other	8	(1,305,620)	(15,300)	(15,300)	0.00%
Infrastructure Assets - Drainage	8	(63,541)	-	-	
Plant and Equipment	8	(53,500)	-	-	
Furniture and Equipment	8	(629,578)	-	-	
Amount attributable to investing activities		(3,381,534)	314,760	(34,251)	
Financing Activities					
Self-Supporting Loan Principal		23,766	5,486	5,486	0.00%
Transfer from Reserves	7	3,671,705	-	-	(100.00%)
Repayment of Debentures	4	(130,368)	(22,187)	(22,187)	0.00%
Transfer to Reserves	7	(2,150,310)	-	-	
Amount attributable to financing activities		1,414,793	(16,701)	(16,701)	
Closing Funding Surplus (Deficit)	3	24,680	14,096,930	13,696,485	

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 30 September 2019

	2019-20	2018-19
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	11,923,376	12,355,302
Trade and other receivables	15,020,971	1,011,100
Inventories	15,700	17,076
TOTAL CURRENT ASSETS	<u>26,960,046</u>	<u>13,383,480</u>
NON-CURRENT ASSETS		
Financial Assets	122,620	122,620
Other receivables	524,757	530,243
Property, plant and equipment	55,644,093	55,780,007
Infrastructure	106,674,733	107,396,630
Interests in Joint Ventures	8,386,081	8,386,081
TOTAL NON-CURRENT ASSETS	<u>171,352,283</u>	<u>172,215,582</u>
TOTAL ASSETS	<u>198,312,329</u>	<u>185,599,062</u>
CURRENT LIABILITIES		
Trade and other payables	4,611,282	3,295,969
Current portion of long term borrowings	108,181	130,368
Provisions	2,415,039	2,417,923
TOTAL CURRENT LIABILITIES	<u>7,134,501</u>	<u>5,844,261</u>
NON-CURRENT LIABILITIES		
Long term borrowings	549,315	549,315
Provisions	158,837	158,837
TOTAL NON-CURRENT LIABILITIES	<u>708,153</u>	<u>708,153</u>
TOTAL LIABILITIES	<u>7,842,654</u>	<u>6,552,414</u>
NET ASSETS	<u>190,469,677</u>	<u>179,046,648</u>
EQUITY		
Retained surplus	40,632,244	29,209,215
Reserves - cash backed	6,957,012	6,957,012
Revaluation surplus	142,880,420	142,880,420
TOTAL EQUITY	<u>190,469,677</u>	<u>179,046,648</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2019

Statement of Financial Position Detailed	2019/2020 \$	2018/2019 \$
CASH AND CASH EQUIVALENTS		
Unrestricted	2,546,952	3,031,343
Restricted	9,376,424	9,323,959
	11,923,376	12,355,302
 The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	743,532	743,532
Plant & Equipment Reserve	396,298	396,298
Community Facilities Reserve	53,616	53,616
Land & Building Infrastructure Reserve	1,887,948	1,887,948
Waste Management Reserve	1,085,370	1,085,370
Wind in the Willows Reserve	48,206	48,206
Aged Persons Reserve	550,966	550,966
Youth Development Reserve	29,227	29,227
Underground Power Reserve	84,354	84,354
Drainage Reserve	144,737	144,737
Tree Reserve	160,660	160,660
Bus Shelter Reserve	21,300	21,300
HACC Assets Replacement	122,784	122,784
Unspent Portion of Grants	1,628,013	1,628,013
Hyde Retirement Village Retention Bonds	256,800	256,550
Other Bonds & Deposits	2,162,613	2,110,398
	9,376,424	9,323,959
TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	14,756,953	785,846
Sundry Debtors - General	96,489	86,436
GST Receivable	63,113	32,274
Accrued Interest	-	2,130
Sundry Debtors - SSL	23,766	23,766
Long Service Leave Due from Other Councils	80,650	80,650
	15,020,971	1,011,100
Non-Current		
Rates Outstanding - Pensioners	325,083	325,083
Loans - Clubs/Institutions	199,674	205,160
	524,757	530,243
Investments - Government House	122,620	122,620

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2019

	2019/2020	2018/2019
	\$	\$
Statement of Financial Position Detailed		
Investments- EMRC	<u>8,386,081</u>	<u>8,386,081</u>
INVENTORIES		
Current		
Fuel and Materials	<u>15,700</u>	<u>17,076</u>
	<u>15,700</u>	<u>17,076</u>
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
- Independent Valuation 2017 - Level 2	<u>36,381,646</u>	<u>36,381,646</u>
Buildings at:		
- Independent Valuation 2017 - Level 3	26,275,930	26,275,930
- Additions after valuation - cost	18,951	-
Less: accumulated depreciation	<u>(8,400,769)</u>	<u>(8,276,412)</u>
	17,894,112	17,999,518
Total Land and Buildings	<u>54,275,758</u>	<u>54,381,164</u>
Furniture and Equipment - Management Valuation 2016	165,239	165,239
- Additions after valuation - cost	281,276	281,276
Less Accumulated Depreciation	<u>(168,717)</u>	<u>(157,937)</u>
Less Accumulated Depreciation	277,798	288,578
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	231,433	231,433
Less Accumulated Depreciation	<u>(1,600,058)</u>	<u>(1,580,331)</u>
-Less Disposals after Valuation	<u>(216,389)</u>	<u>(216,389)</u>
	1,027,917	1,047,644
Art Works		
- Management Valuation 2018 - Level 2	<u>62,620</u>	<u>62,620</u>
	62,620	62,620
	<u>55,644,093</u>	<u>55,780,007</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2019

Statement of Financial Position Detailed	2019/2020	2018/2019
	\$	\$
INFRASTRUCTURE		
Roads - Independent Valuation 2017	84,599,586	84,599,586
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(18,491,020)	(18,117,855)
	<u>66,108,566</u>	<u>66,481,731</u>
Footpaths - Independent Valuation 2017	10,332,111	10,332,111
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(3,546,061)	(3,484,861)
	<u>6,786,050</u>	<u>6,847,250</u>
INFRASTRUCTURE		
Drainage - Independent Valuation 2017	40,475,300	40,475,300
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(18,215,728)	(18,065,759)
	<u>22,259,572</u>	<u>22,409,541</u>
Parks & Ovals - Independent Valuation 2018	18,392,206	18,392,206
- Additions after valuation - cost	15,300	-
Less Accumulated Depreciation	(6,886,959)	(6,734,096)
	<u>11,520,547</u>	<u>11,658,110</u>
	<u>106,674,733</u>	<u>107,396,630</u>
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	2,191,868	656,856
Accrued Interest on Debentures	-	4,005
Accrued Salaries and Wages	-	268,160
Bonds & Other Deposits	2,162,613	2,110,398
Hyde Retirement Village Bonds	256,800	256,550
	<u>4,611,282</u>	<u>3,295,969</u>
LONG-TERM BORROWINGS		
Secured by Floating Charge		
Loan Liability - Current	108,181	130,368
	<u>108,181</u>	<u>130,368</u>
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	549,315	549,315
	<u>549,315</u>	<u>549,315</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 30 September 2019

Statement of Financial Position Detailed	2019/2020	2018/2019
	\$	\$
PROVISIONS		
Current		
Provision for Annual Leave	1,035,657	1,038,542
Provision for Long Service Leave	1,379,382	1,379,382
	<u>2,415,039</u>	<u>2,417,923</u>
Non-Current		
Provision for Long Service Leave	158,837	158,837
	<u>158,837</u>	<u>158,837</u>
RECONCILIATION		
TOTAL CURRENT ASSETS	26,960,046	13,383,480
TOTAL NON CURRENT ASSETS	171,352,283	172,215,582
TOTAL ASSETS	<u>198,312,329</u>	<u>185,599,062</u>
TOTAL CURRENT LIABILITIES	7,134,501	5,844,261
TOTAL NON CURRENT LIABILITIES	708,153	708,153
TOTAL LIABILITIES	<u>7,842,654</u>	<u>6,552,414</u>
NET ASSETS	<u>190,469,677</u>	<u>179,046,648</u>

**TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS**

	2019/20	2019/20
	Actual	Budget
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts:		
Rates	2,892,673	13,610,680
Operating grants, subsidies and contributions	575,665	2,711,074
Fees and charges	1,425,841	6,009,971
Interest	49,280	460,345
Goods and services tax	209,197	1,350,000
Other revenue	137,170	400,316
	5,289,826	24,542,386
Payments:		
Employee costs	(3,341,406)	(12,391,093)
Materials and contracts	(1,508,973)	(8,166,766)
Utility charges	(192,585)	(719,114)
Interest expenses	(6,361)	(44,688)
Insurance expenses	(258,877)	(452,413)
Goods and services tax	(205,129)	(900,000)
Other expenditure	(209,933)	(870,570)
	(5,723,265)	(23,544,644)
Net cash provided by (used in) operating activities	(433,438)	997,742
Non-operating grants, subsidies and contributions	-	2,066,917
Proceeds from sale of assets	-	656,500
Payments:		
Payments for purchase of property, plant & equipment	(18,951)	(2,431,788)
Payments for construction of infrastructure	(15,300)	(3,673,163)
Net cash provided by (used in) investment activities	(34,251)	(3,381,534)
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipts:		
Proceeds from self supporting loans	5,486	23,766
Transfer from Trust	52,465	400,000
Payments:		
Repayment of debentures	(22,187)	(130,368)
Net cash provided by (used in) financing activities	35,764	293,398
Net increase (decrease) in cash held	(431,926)	(2,090,393)
Cash and cash equivalents at beginning of year	12,355,302	12,377,774
Cash and cash equivalents at the end of the year	11,923,376	10,287,380

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW**

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to related items in the balance sheet as follows:

	2019/20 Actual \$	2019/20 Budget \$
Cash and Cash Equivalents	11,923,376	10,287,380

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	11,423,029	(1,100,264)
Depreciation	892,063	3,505,012
(Profit)/Loss on Sale of Asset	-	8,319
(Increase)/Decrease in Receivables	(12,444,016)	(60,000)
(Increase)/Decrease in Inventories	1,376	
Increase in Investment in Joint Venture	-	-
Increase/(Decrease) in Payables & Accruals	(303,005)	225,000
Increase/(Decrease) in Employee Provisions	(2,885)	50,000
Grants/Contributions for the Development of Assets	-	(1,630,325)
Net Cash from Operating Activities	(433,438)	997,742

TOWN OF BASSEDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget or greater than 10% or \$5000.

⊕ More Revenue OR Less Expenditure
⊗ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Income	\$	%			
Governance	(2,721)	(63%)		Timing	Within Variance Threshold
General Purpose Funding - Rates	(324,983)	(2%)		Permanent	Adjustment for Rates Paid in Advance in 2018-19
General Purpose Funding - Other	(1,916)	(1%)		Timing	Within Variance Threshold
Law, Order and Public Safety	(509)	(5%)		Timing	Within Variance Threshold
Health	120,733	4%		Permanent	Additional Income from Rubbish Charges Levied
Education and Welfare	(25,906)	(2%)		Timing	Within Variance Threshold
Community Amenities	2,520	7%		Timing	Within Variance Threshold
Recreation and Culture	55,994	146%	⊕	Permanent	Additional Income from Hire of Reserves/Hall Hire
Transport	546	55%		Timing	Within Variance Threshold
Economic Services	37,543	158%	⊕	Permanent	Additional Income from Swimming Pool Inspections
Other Property and Services	6,811	33%	⊕	Timing	Timing of Income
Operating Expense	\$	%			
Governance	(39,077)	(15%)	⊗	Timing	Employee costs above YTD budget due to terminations
General Purpose Funding	(34,183)	(15%)	⊗	Timing	Timing of Expenditure
Law, Order and Public Safety	4,086	2%		Timing	Within Variance Threshold
Health	54,599	8%		Timing	Within Variance Threshold
Education and Welfare	87,844	6%		Timing	Within Variance Threshold
Community Amenities	42,346	11%	⊕	Timing	Timing of Expenditure
Recreation and Culture	96,754	6%		Timing	Within Variance Threshold
Transport	221,437	14%	⊕	Timing	Timing of Expenditure
Economic Services	(42,615)	(30%)	⊗	Timing	Employee Costs above YTD budget due to terminations
Other Property and Services	(126,466)	(656%)	⊗	Timing	Timing of Expenditure
Operating activities excluded from budget					
Depreciation	(15,862)	2%		Timing	Within Variance Threshold
Adjust (Profit)/Loss on Asset Disposal	(2,079)	0%			Within Variance Threshold
Capital Revenues					
Grants, Subsidies and Contributions	(476,421)	(100%)	⊗	Timing	Timing of Grant Income
Capital Expenses					<i>Refer to Note 8 for Capital expenditure detail</i>
Land and Buildings	(41,337)	(69%)	⊗	Timing	Timing of Expenditure
Infrastructure - Roads	(86,073)	(100%)	⊗	Timing	Timing of Expenditure
Infrastructure - Footpaths	0			Timing	Within Variance Threshold
Infrastructure Assets - Other	(15,300)	0%		Timing	Within Variance Threshold
Plant and Equipment	0			Timing	Within Variance Threshold
Furniture and Equipment	0			Timing	Within Variance Threshold
Financing					
Proceeds from New Debentures	0				Within Variance Threshold
Proceeds from Advances	0				Within Variance Threshold
Self-Supporting Loan Principal	0				Within Variance Threshold
Transfer from Reserves	0				Within Variance Threshold
Advances to Community Groups	0				Within Variance Threshold
Opening Funding Surplus(Deficit)	(198,055)	(12%)	⊗	Timing	Timing of Capital Works Projects

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual			Original Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
GRV - Residential	7.3020	5,900	163,809,654	11,625,473	11,307	12,304	11,649,084	11,909,496	50,000	3,000	11,962,496
Sub-Totals		5,900	163,809,654	11,625,473	11,307	12,304	11,649,084	11,909,496	50,000	3,000	11,962,496
Minimum											
Minimum Payment											
Minimum Rate	1,106	1,164	12,974,608	1,399,111	-	-	1,399,111	1,448,184	-	-	1,448,184
Sub-Totals		1,164	12,974,608	1,399,111	-	-	1,399,111	1,448,184	-	-	1,448,184
Amount from General Rates		7,064	176,784,262	13,024,584	11,307	12,304	13,048,195	13,357,680	50,000	3,000	13,410,680
Totals							13,048,195				13,410,680

Comments - Rating Information

To meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2019/20 were issued on the 6th September 2019. The due date for the payment of rates is October 11th 2019, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2019/20 are:
 1st: 11 October 2019
 2nd: 13 December 2019
 3rd: 14 February 2020
 4th: 17 April 2020

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2019	30 Sep 2019
	\$	\$
Current Assets		
Cash Unrestricted	3,031,342	2,546,950
Cash Restricted - Conditions over Grants		
Cash Restricted	6,957,012	6,957,012
Restricted Cash - Trust	2,366,948	2,419,413
Rates Outstanding	785,846	14,756,953
Sundry Debtors	190,852	200,905
GST Receivable	32,274	63,113
Accrued Interest	2,130	-
Inventories	17,076	15,700
	13,383,480	26,960,046
Less: Current Liabilities		
Sundry Creditors	(656,856)	(2,191,868)
Accrued Interest on Debentures	(4,005)	-
Accrued Salaries and Wages	(268,160)	-
Hyde Retirement Village Bonds	(256,550)	(256,800)
Bonds and Other Deposits	(2,110,398)	(2,162,613)
Current Employee Provisions	(2,417,924)	(2,415,039)
	(5,713,893)	(7,026,320)
Net Current Assets	7,669,587	19,933,726
Less: Cash Reserves	(6,957,012)	(6,957,012)
Less: SSL Borrowings Repayments	(23,766)	(23,766)
Plus : Liabilities funded by Cash Backed Reserves	743,532	743,532
Net Current Funding Position	1,432,345	13,696,485

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

Note 4 : Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2019	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Annual Budget	Actual	Budget	Actual	Annual Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 156 - Civic Centre Redevelopment	38,133	12,458	38,133	25,675	-	248	5,425
Loan 160A - Civic Centre Redevelopment	291,410	-	51,115	291,410	240,295	(150)	20,475
Loan 160B- Civic Centre Redevelopment	121,214	4,244	17,355	116,970	103,859	493	7,786
Self Supporting Loans-Governance							
Loan 157 - Ashfield Soccer Club	11,408	1,184	6,123	10,224	5,285	(4)	845
Loan 162 - TADWA	217,518	4,302	17,643	213,216	199,875	1,769	15,158
	679,683	22,187	130,368	657,496	549,314	2,356	49,688

(b) New Debentures

The Town does not propose to raise any debt through the issue of debenture this financial year

(c) Unspent Debentures

The Town has no unspent debentures.

(d) Overdraft

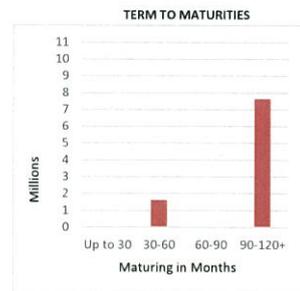
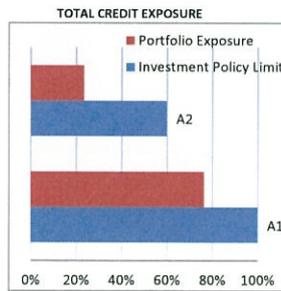
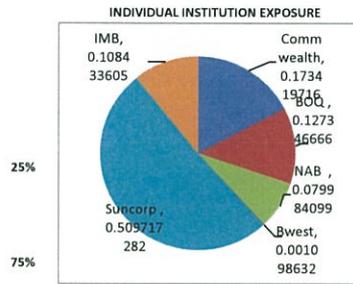
It is anticipated that this facility will not be required in the 2019/20 Financial Period.

**Town of Bassendean
Monthly Investment Report
For the Period Ended 30 September 2019**

Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-60	60-90	90-120+		
Municipal												
50797	23-09-19	23-01-20	A2	IMB	122	1.55%	-	-	-	1,000,000	1,000,000	5,181
							-	-	-	1,000,000	1,000,000	5,181
Reserve												
169117	24-06-19	29-10-19	A2	Bank of Queensland	127	2.10%	-	-	-	774,421	774,421	5,659
4197185	27-06-19	25-11-19	A1	Suncorp	151	1.90%	-	-	-	3,209,954	3,209,954	25,231
164115	30-09-19	31-10-19	A1+	Commonwealth Bank	31	1.43%	-	1,599,317	-	-	1,599,317	1,942
							-	1,599,317	-	3,984,375	5,583,692	32,832
Trust												
089-062126-4	27-06-19	27-12-19	A1+	Bankwest	183	2.00%	-	-	-	10,132	10,132	102
944016261	24-06-19	21-10-19	A1+	NAB	119	2.00%	-	-	-	728,410	728,410	4,750
169746	28-06-19	28-10-19	A2	Bank of Queensland	122	2.10%	-	-	-	400,000	400,000	2,808
4197965	25-09-19	24-02-20	A1	Suncorp	152	1.65%	-	-	-	1,500,000	1,500,000	10,307
							-	-	-	2,638,542	2,638,542	17,966
Total							-	1,599,317	-	7,622,916	9,222,233	55,979

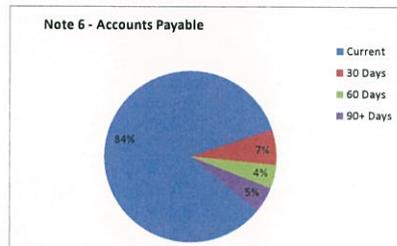
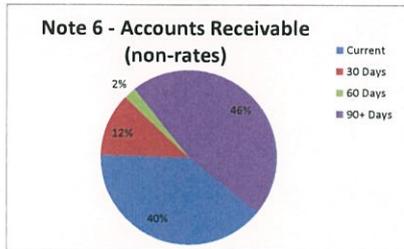
ENVIRONMENTAL COMMITMENT	
Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
Commonwealth	\$1,599,317
NAB	\$728,410
Bankwest	\$10,132
	\$2,337,859
Non Fossil Fuel Lending ADI	
B of Queensland	\$1,174,421
IMB	\$1,000,000
Suncorp	\$4,709,954
	\$6,884,375
Total Funds	\$9,222,233



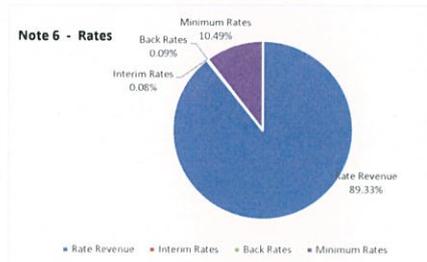
TOWN OF BASSEDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 September 2019

Note 6: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total	Payables - General	Current	30 Days	60 Days	90+ Days	Total
Receivables - General	\$ 33,470	\$ 9,841	\$ 1,871	\$ 39,293	\$ 84,475	Payables - General	\$ 267,238	\$ 21,364	\$ 14,093	\$ 15,445	\$ 318,140
Balance per Trial Balance						Balance per Trial Balance					
Sundry Debtors					84,475	Sundry Creditors					318,140
Total Receivables General Outstanding					84,475	Total Payables General Outstanding					318,140



Comments/Notes - Receivables General
 The above amounts included GST where applicable.



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

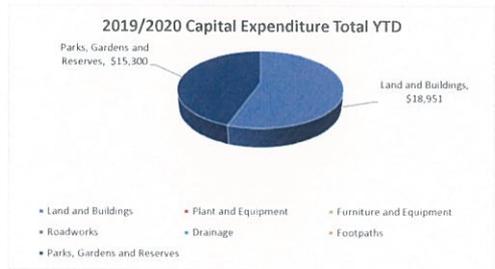
Note 7: Cash Backed Reserves

Name	Opening Balance	Budget Transfers In (+) Including Interest	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance 01/07/2019	Actual Transfers Including Interest (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$		\$	\$	\$
Plant And Equipment Reserve	396,298	7,926	(50,000)	354,224	396,298	-	-	396,298
Community Facilities Reserve	53,617	1,072	-	54,689	53,616	-	-	53,616
Land And Buildings Infrastructure Reserve	1,887,948	681,841	(1,263,500)	1,306,289	1,887,948	-	-	1,887,948
Waste Management Reserve	1,085,370	21,707	(617,578)	489,499	1,085,370	-	-	1,085,370
Wind In The Willows Child Care Reserve	48,206	964	(35,000)	14,170	48,206	-	-	48,206
Aged Persons Reserve	507,423	10,148	-	517,571	550,966	-	-	550,966
Youth Development Reserve	29,229	50,585	-	79,814	29,227	-	-	29,227
Underground Power Reserve	84,354	1,687	-	86,041	84,354	-	-	84,354
Employee Entitlements Reserve	743,532	14,871	(345,923)	412,480	743,532	-	-	743,532
Drainage Infrastructure Reserve	144,737	2,895	(63,541)	84,091	144,737	-	-	144,737
Hacc Asset Replacement Reserve	133,214	2,664	(5,000)	130,878	122,784	-	-	122,784
Unspent Grants Reserve	1,597,552	50,000	(1,115,000)	532,552	1,628,013	-	-	1,628,013
Street Tree Reserve	176,163	103,523	(176,163)	103,523	160,660	-	-	160,660
Bus Shelter Reserve	21,300	426	-	21,726	21,300	-	-	21,300
Information Technology Reserve	-	200,000	-	200,000	-	-	-	-
Future Projects Reserve	-	1,000,000	-	1,000,000	-	-	-	-
	6,908,943	2,150,310	(3,671,705)	5,387,547	6,957,012	-	-	6,957,012

Town of Bassendean
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 September 2019

Note 8: Capital Acquisitions

Assets	Budget			YTD Actual			2019/2020 Capital Expenditure Total YTD	Purchase Order Value	YTD Variance
	Annual Budget	Revised Budget	YTD Budget	New/Upgrade	Renewal				
Land and Buildings	\$ 1,748,710	\$ 1,748,710	\$ 60,288	\$ 9,752	\$ 9,199	\$ 18,951	\$ 272,336	\$ (41,337)	
Plant and Equipment	\$ 53,500	\$ 53,500	\$ -	\$ -	\$ -	\$ -	\$ 15,255	\$ -	
Furniture and Equipment	\$ 629,578	\$ 629,578	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Roadworks	\$ 2,254,002	\$ 2,254,002	\$ 86,073	\$ -	\$ -	\$ -	\$ 11,897	\$ (86,073)	
Drainage	\$ 63,541	\$ 63,541	\$ -	\$ -	\$ -	\$ -	\$ 1,120	\$ -	
Footpaths	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Parks, Gardens and Reserves	\$ 1,305,620	\$ 1,305,620	\$ 15,300	\$ 10,300	\$ 5,000	\$ 15,300	\$ 78,291	\$ -	
	\$ 6,104,951	\$ 6,104,951	\$ 161,661	\$ 20,052	\$ 14,199	\$ 34,251	\$ 378,899	\$ (127,410)	



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

Note 9: Budget Amendments

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
No Budget Amendments this Reporting Period					

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

Note 10: Disposal of Assets

Asset Class	Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Plant & Equipment	14,819	6,500	1,500	(9,819)	-	-	-	-
Land	650,000	650,000	-	-	-	-	-	-
	664,819	656,500	1,500	(9,819)	-	-	-	-
Program								
Community Amenities	650,000	650,000	-	-	-	-	-	-
Other Property & Services	14,819	6,500	1,500	(9,819)	-	-	-	-
	664,819	656,500	1,500	(9,819)	-	-	-	-

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2019

Note 11: Trust, Bonds and Deposits

Trust Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 01-07-19	Amount Received	Amount Paid	Closing Balance 30-09-19
	\$	\$	\$	\$
Public Open Space	728,410	-	-	728,410
Total Uncontrolled Trust Funds	728,410	-	-	728,410

Bonds and Deposits held at balance date over which the Town has control are as follows:

Description	Opening Balance 01-07-19	Amount Received	Amount Paid	Closing Balance 30-09-19
Hyde Retirement Village Retention Bonds	256,550	250	-	256,800
<u>Other Bonds and Deposits</u>				
Sundry	323,572	12,138	(2,403)	333,307
Securities	933,053	100,278	(53,448)	979,883
Hall Hire Bonds	32,311	9,150	(6,700)	34,761
Crossover Deposits	108,675	-	-	108,675
Landscaping Bonds	685,264	10,803	(18,603)	677,464
Stormwater Deposits	26,456	2,000	(1,000)	27,456
Lyneham Hostel Residents Trust-T614	1,050	-	-	1,050
Iveson Hostel Residents Trust-T614	18	-	-	18
Total Other Bonds and Deposits	2,110,398	134,369	(82,154)	2,162,613
Total Controlled Trust Funds	2,366,948	134,619	(82,154)	2,419,413



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

31 October 2019

TOWN OF BASSENDEAN

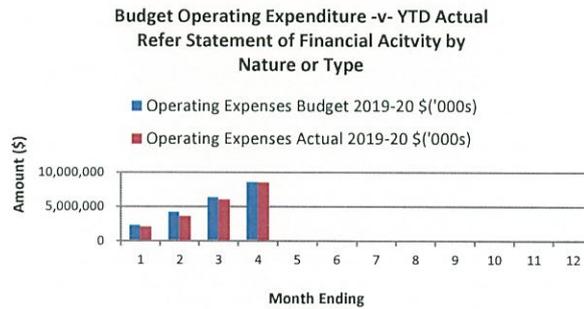
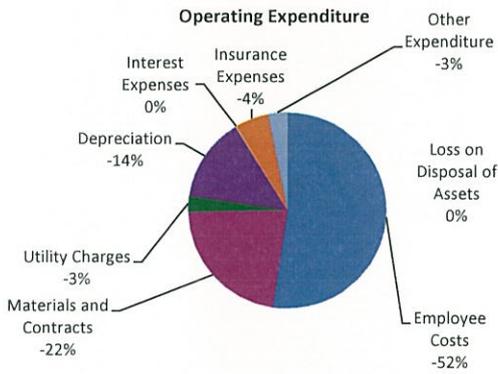
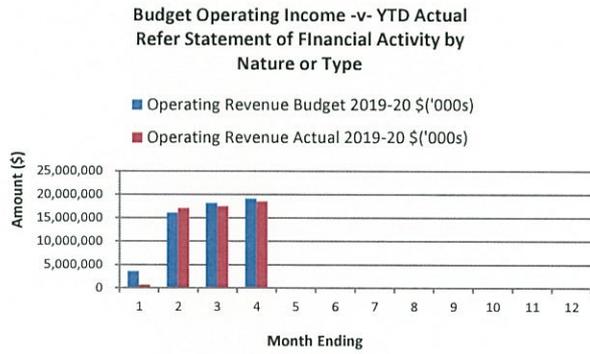
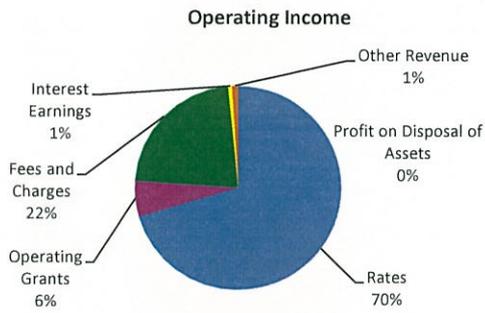
MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 October 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Summary Graphs	2	
Statement of Financial Activity by Program	3	
Statement of Financial Activity By Nature or Type	4	
Statement of Financial Position	5-9	
Statement of Cash Flows	10-11	
Note 1	Explanation of Material Variance	12
Note 2	Rating Information	13
Note 3	Net Current Funding Position	14
Note 4	Information on Borrowings	15
Note 5	Investments	16
Note 6	Current Recievables and Payables	17
Note 7	Cash Backed Reserves	18
Note 8	Capital Works Program	19
Note 9	Budget Amendments	20
Note 10	Disposal of Assets	21
Note 11	Trust	22

**Town of Bassendean
Information Summary
For the Period Ended 31 October 2019**



TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2019

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
			\$	\$	%
Opening Funding Surplus(Deficit)	3	1,630,400	1,630,400	1,432,345	(12.15%)
Revenue from operating activities					
Governance		17,200	5,732	2,360	(58.82%)
General Purpose Funding - Rates	2	13,410,680	13,377,344	13,057,912	(2.39%)
General Purpose Funding - Other		905,723	226,570	290,005	28.00%
Law, Order and Public Safety		116,400	43,469	58,996	35.72%
Health		2,732,665	2,723,293	2,848,031	4.58%
Education and Welfare		5,120,258	1,930,663	2,005,623	3.88%
Community Amenities		148,000	45,324	47,810	5.49%
Recreation and Culture		188,910	59,296	125,643	111.89%
Transport		34,000	1,332	1,820	36.64%
Economic Services		95,350	31,776	74,643	134.90%
Other Property and Services		83,700	27,901	33,998	21.85%
		22,852,886	18,472,700	18,546,842	0.40%
Expenditure from operating activities					
Governance		(1,140,872)	(306,979)	(371,063)	(20.88%)
General Purpose Funding		(930,248)	(294,217)	(336,640)	(14.42%)
Law, Order and Public Safety		(716,404)	(233,637)	(231,197)	1.04%
Health		(3,257,400)	(904,165)	(829,250)	8.29%
Education and Welfare		(5,679,422)	(1,958,781)	(2,008,393)	(2.53%)
Community Amenities		(1,474,379)	(522,962)	(478,105)	8.58%
Recreation and Culture		(6,474,962)	(2,059,493)	(2,054,418)	0.25%
Transport		(5,679,404)	(2,064,413)	(1,838,935)	10.92%
Economic Services		(620,697)	(186,193)	(218,860)	(17.54%)
Other Property and Services		(46,278)	(31,862)	(168,466)	(428.73%)
		(26,020,067)	(8,562,703)	(8,535,329)	0.32%
Operating activities excluded from budget					
Add back Depreciation		3,505,012	1,168,268	1,192,642	2.09%
Adjust (Profit)/Loss on Asset Disposal		8,319	2,772	-	(100.00%)
Movement in Leave Reserve		14,871	5,659	5,659	0.00%
Amount attributable to operating activities		361,021	11,086,696	11,209,813	
Investing Activities					
Non-operating Grants, Subsidies and Contributions					
		2,066,917	635,228	-	(100.00%)
Proceeds from Disposal of Assets	10	656,500	-	-	
Land and Buildings	8	(1,748,710)	(148,003)	(29,492)	(80.07%)
Infrastructure Assets - Roads	8	(2,254,002)	(116,294)	(1,528)	(98.69%)
Infrastructure Assets - Footpaths	8	(50,000)	-	-	
Infrastructure Assets - Other	8	(1,305,620)	(15,300)	(15,300)	0.00%
Infrastructure Assets - Drainage	8	(63,541)	-	-	
Plant and Equipment	8	(53,500)	-	-	
Furniture and Equipment	8	(629,578)	-	-	
Amount attributable to investing activities		(3,381,534)	355,631	(46,320)	
Financing Activities					
Self-Supporting Loan Principal		23,766	6,690	6,690	0.00%
Transfer from Reserves	5	3,671,705	-	-	-100.00%
Repayment of Debentures	4	(130,368)	(52,882)	(52,882)	0.00%
Transfer to Reserves	5	(2,150,310)	(9,995)	(9,995)	0.00%
Amount attributable to financing activities		1,414,793	(56,188)	(56,188)	
Closing Funding Surplus(Deficit)	3	24,680	13,016,539	12,539,651	

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2019

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
			\$	\$	%
Opening Funding Surplus (Deficit)	3	1,630,400	1,630,400	1,432,345	(12.15%)
Revenue from operating activities					
Rates	2	13,410,680	13,377,344	13,057,912	(2.39%)
Operating Grants, Subsidies and Contributions		2,563,074	1,077,630	1,051,527	(2.42%)
Fees and Charges		5,989,971	3,777,216	4,150,269	9.88%
Interest Earnings		460,345	91,517	99,700	8.94%
Other Revenue		427,316	148,493	187,434	26.22%
Profit on Disposal of Assets	10	1,500	500	-	
		22,852,886	18,472,700	18,546,842	0.40%
Expenditure from operating activities					
Employee Costs		(12,291,093)	(4,091,914)	(4,466,625)	(9.16%)
Materials and Contracts		(7,822,358)	(2,251,910)	(1,911,420)	15.12%
Utility Charges		(719,114)	(258,605)	(225,047)	12.98%
Depreciation on Non-Current Assets		(3,505,012)	(1,168,268)	(1,192,642)	(2.09%)
Interest Expenses		(49,688)	(14,726)	(9,367)	36.39%
Insurance Expenses		(452,413)	(443,413)	(466,910)	(5.30%)
Other Expenditure		(1,170,570)	(330,595)	(263,318)	20.35%
Loss on Disposal of Assets	10	(9,819)	(3,272)	-	100.00%
		(26,020,067)	(8,562,703)	(8,535,329)	0.32%
Operating activities excluded from budget					
Add back Depreciation		3,505,012	1,168,268	1,192,642	2.09%
Adjust (Profit)/Loss on Asset Disposal		8,319	2,772	-	(100.00%)
Movement in Leave Reserve		14,871	5,659	5,659	0.00%
Amount attributable to operating activities		361,021	11,086,696	11,209,813	
Investing activities					
Grants, Subsidies and Contributions		2,066,917	635,228	-	(100.00%)
Proceeds from Disposal of Assets	10	656,500	-	-	
Land and Buildings	8	(1,748,710)	(148,003)	(29,492)	(80.07%)
Infrastructure Assets - Roads	8	(2,254,002)	(116,294)	(1,528)	(98.69%)
Infrastructure Assets - Footpaths	8	(50,000)	-	-	
Infrastructure Assets - Other	8	(1,305,620)	(15,300)	(15,300)	0.00%
Infrastructure Assets - Drainage	8	(63,541)	-	-	
Plant and Equipment	8	(53,500)	-	-	
Furniture and Equipment	8	(629,578)	-	-	
Amount attributable to investing activities		(3,381,534)	355,631	(46,320)	
Financing Activities					
Self-Supporting Loan Principal		23,766	6,690	6,690	0.00%
Transfer from Reserves	7	3,671,705	-	-	(100.00%)
Repayment of Debentures	4	(130,368)	(52,882)	(52,882)	0.00%
Transfer to Reserves	7	(2,150,310)	(9,995)	(9,995)	0.00%
Amount attributable to financing activities		1,414,793	(56,188)	(56,188)	
Closing Funding Surplus (Deficit)	3	24,680	13,016,539	12,539,651	

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 31 October 2019

	2019-20	2018-19
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	17,727,202	12,355,302
Trade and other receivables	7,828,330	1,011,100
Inventories	<u>16,823</u>	<u>17,076</u>
TOTAL CURRENT ASSETS	<u>25,572,355</u>	<u>13,383,480</u>
NON-CURRENT ASSETS		
Financial Assets	122,620	122,620
Other receivables	523,553	530,243
Property, plant and equipment	55,602,458	55,780,007
Infrastructure	106,427,858	107,396,630
Interests in Joint Ventures	<u>8,386,081</u>	<u>8,386,081</u>
TOTAL NON-CURRENT ASSETS	<u>171,062,570</u>	<u>172,215,582</u>
TOTAL ASSETS	<u>196,634,925</u>	<u>185,599,062</u>
CURRENT LIABILITIES		
Trade and other payables	4,376,088	3,295,969
Current portion of long term borrowings	77,486	130,368
Provisions	<u>2,415,039</u>	<u>2,417,923</u>
TOTAL CURRENT LIABILITIES	<u>6,868,612</u>	<u>5,844,261</u>
NON-CURRENT LIABILITIES		
Long term borrowings	549,315	549,315
Provisions	<u>158,837</u>	<u>158,837</u>
TOTAL NON-CURRENT LIABILITIES	<u>708,153</u>	<u>708,153</u>
TOTAL LIABILITIES	<u>7,576,765</u>	<u>6,552,414</u>
NET ASSETS	<u>189,058,161</u>	<u>179,046,648</u>
EQUITY		
Retained surplus	39,210,733	29,209,215
Reserves - cash backed	6,967,008	6,957,012
Revaluation surplus	<u>142,880,420</u>	<u>142,880,420</u>
TOTAL EQUITY	<u>189,058,161</u>	<u>179,046,648</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2019

Statement of Financial Position Detailed	2019/2020 \$	2018/2019 \$
CASH AND CASH EQUIVALENTS		
Unrestricted	8,306,526	3,031,343
Restricted	9,420,676	9,323,959
	<u>17,727,202</u>	<u>12,355,302</u>
<p>The following restrictions have been imposed by regulations or other externally imposed requirements:</p>		
Leave Reserve	749,190	743,532
Plant & Equipment Reserve	396,673	396,298
Community Facilities Reserve	53,667	53,616
Land & Building Infrastructure Reserve	1,889,734	1,887,948
Waste Management Reserve	1,086,397	1,085,370
Wind in the Willows Reserve	48,252	48,206
Aged Persons Reserve	551,487	550,966
Youth Development Reserve	29,255	29,227
Underground Power Reserve	84,434	84,354
Drainage Reserve	144,874	144,737
Tree Reserve	160,812	160,660
Bus Shelter Reserve	21,320	21,300
HACC Assets Replacement	122,900	122,784
Unspent Portion of Grants	1,628,013	1,628,013
Hyde Retirement Village Retention Bonds	257,550	256,550
Other Bonds & Deposits	2,196,117	2,110,398
	<u>9,420,676</u>	<u>9,323,959</u>
TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	7,565,859	785,846
Sundry Debtors - General	99,659	86,436
GST Receivable	58,396	32,274
Accrued Interest	-	2,130
Sundry Debtors - SSL	23,766	23,766
Long Service Leave Due from Other Councils	80,650	80,650
	<u>7,828,330</u>	<u>1,011,100</u>
Non-Current		
Rates Outstanding - Pensioners	325,083	325,083
Loans - Clubs/Institutions	198,471	205,160
	<u>523,553</u>	<u>530,243</u>
Investments - Government House	<u>122,620</u>	<u>122,620</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2019

	2019/2020	2018/2019
	\$	\$
Statement of Financial Position Detailed		
Investments- EMRC	8,386,081	8,386,081
INVENTORIES		
Current		
Fuel and Materials	16,823	17,076
	16,823	17,076
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
- Independent Valuation 2017 - Level 2	36,381,646	36,381,646
Buildings at:		
- Independent Valuation 2017 - Level 3	26,275,930	26,275,930
- Additions after valuation - cost	29,492	-
Less: accumulated depreciation	(8,442,672)	(8,276,412)
	17,862,750	17,999,518
Total Land and Buildings	54,244,396	54,381,164
Furniture and Equipment - Management Valuation 2016	165,239	165,239
- Additions after valuation - cost	281,276	281,276
Less Accumulated Depreciation	(172,342)	(157,937)
Less Accumulated Depreciation	274,173	288,578
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	231,433	231,433
Less Accumulated Depreciation	(1,606,705)	(1,580,331)
-Less Disposals after Valuation	(216,389)	(216,389)
	1,021,270	1,047,644
Art Works		
- Management Valuation 2018 - Level 2	62,620	62,620
	62,620	62,620
	55,602,458	55,780,007

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2019

	2019/2020	2018/2019
	\$	\$
Statement of Financial Position Detailed		
INFRASTRUCTURE		
Roads - Independent Valuation 2017	84,599,586	84,599,586
- Additions after valuation - cost	1,528	
Less Accumulated Depreciation	(18,616,761)	(18,117,855)
	<u>65,984,353</u>	<u>66,481,731</u>
Footpaths - Independent Valuation 2017	10,332,111	10,332,111
- Additions after valuation - cost	-	
Less Accumulated Depreciation	(3,566,683)	(3,484,861)
	<u>6,765,428</u>	<u>6,847,250</u>
 INFRASTRUCTURE		
Drainage - Independent Valuation 2017	40,475,300	40,475,300
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(18,266,261)	(18,065,759)
	<u>22,209,039</u>	<u>22,409,541</u>
Parks & Ovals - Independent Valuation 2018	18,392,206	18,392,206
- Additions after valuation - cost	15,300	-
Less Accumulated Depreciation	(6,938,467)	(6,734,096)
	<u>11,469,039</u>	<u>11,658,110</u>
	<u>106,427,858</u>	<u>107,396,630</u>
 TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	1,922,420	656,856
Accrued Interest on Debentures	-	4,005
Accrued Salaries and Wages	-	268,160
Bonds & Other Deposits	2,196,117	2,110,398
Hyde Retirement Village Bonds	257,550	256,550
	<u>4,376,088</u>	<u>3,295,969</u>
 LONG-TERM BORROWINGS		
Secured by Floating Charge		
Loan Liability - Current	77,486	130,368
	<u>77,486</u>	<u>130,368</u>
 Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	549,315	549,315
	<u>549,315</u>	<u>549,315</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 October 2019

Statement of Financial Position Detailed	2019/2020	2018/2019
	\$	\$
PROVISIONS		
Current		
Provision for Annual Leave	1,035,657	1,038,542
Provision for Long Service Leave	1,379,382	1,379,382
	<u>2,415,039</u>	<u>2,417,923</u>
Non-Current		
Provision for Long Service Leave	158,837	158,837
	<u>158,837</u>	<u>158,837</u>
RECONCILIATION		
TOTAL CURRENT ASSETS	25,572,355	13,383,480
TOTAL NON CURRENT ASSETS	171,062,570	172,215,582
TOTAL ASSETS	<u>196,634,925</u>	<u>185,599,062</u>
TOTAL CURRENT LIABILITIES	6,868,612	5,844,261
TOTAL NON CURRENT LIABILITIES	708,153	708,153
TOTAL LIABILITIES	<u>7,576,765</u>	<u>6,552,414</u>
NET ASSETS	<u>189,058,161</u>	<u>179,046,648</u>

**TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS**

	2019/20	2019/20
	Actual	Budget
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts:		
Rates	10,093,484	13,610,680
Operating grants, subsidies and contributions	1,051,527	2,711,074
Fees and charges	1,587,026	6,009,971
Interest	101,830	460,345
Goods and services tax	279,000	1,350,000
Other revenue	187,434	400,316
	13,300,301	24,542,386
Payments:		
Employee costs	(4,772,578)	(12,391,093)
Materials and contracts	(1,911,169)	(8,166,766)
Utility charges	(225,047)	(719,114)
Interest expenses	(13,372)	(44,688)
Insurance expenses	(466,910)	(452,413)
Goods and services tax	(270,215)	(900,000)
Other expenditure	(263,318)	(870,570)
	(7,922,609)	(23,544,644)
Net cash provided by (used in) operating activities	5,377,692	997,742
Non-operating grants, subsidies and contributions	-	2,066,917
Proceeds from sale of assets	-	656,500
Payments:		
Payments for purchase of property, plant & equipment	(29,492)	(2,431,788)
Payments for construction of infrastructure	(16,828)	(3,673,163)
Net cash provided by (used in) investment activities	(46,320)	(3,381,534)
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipts:		
Proceeds from self supporting loans	6,690	23,766
Transfer from Trust	86,719	400,000
Payments:		
Repayment of debentures	(52,882)	(130,368)
Net cash provided by (used in) financing activities	40,527	293,398
Net increase (decrease) in cash held	5,371,899	(2,090,393)
Cash and cash equivalents at beginning of year	12,355,302	12,377,774
Cash and cash equivalents at the end of the year	17,727,202	10,287,380

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to related items in the balance sheet as follows:

	2019/20 Actual \$	2019/20 Budget \$
Cash and Cash Equivalents	17,727,202	10,287,380

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	10,011,513	(1,100,264)
Depreciation	1,192,642	3,505,012
(Profit)/Loss on Sale of Asset	-	8,319
(Increase)/Decrease in Receivables	(5,525,543)	(60,000)
(Increase)/Decrease in Inventories	253	
Increase in Investment in Joint Venture	-	-
Increase/(Decrease) in Payables & Accruals	(298,288)	225,000
Increase/(Decrease) in Employee Provisions	(2,885)	50,000
Grants/Contributions for the Development of Assets	-	(1,630,325)
Net Cash from Operating Activities	<u>5,377,692</u>	<u>997,742</u>

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget or greater than 10% or \$5000.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Income	\$	%			
Governance	(3,372)	(59%)		Timing	Within Variance Threshold
General Purpose Funding - Rates	(319,432)	(2%)		Permanent	Adjustment for Rates Paid in Advance in 2018-19
General Purpose Funding - Other	63,435	28%	⊕	Timing/ Permanent	LGIS Members Contribution received / Timing of Income
Law, Order and Public Safety	15,527	36%	⊖	Timing	Timing of Income
Health	124,738	5%		Permanent	Additional Income from Rubbish Charges Levied
Education and Welfare	74,960	4%		Timing	Within Variance Threshold
Community Amenities	2,486	5%		Timing	Within Variance Threshold
Recreation and Culture	66,347	112%	⊕	Permanent	Additional Income from Hire of Reserves/Hall Hire
Transport	488	37%		Timing	Within Variance Threshold
Economic Services	42,867	135%	⊕	Permanent	Additional Income from Swimming Pool Inspections
Other Property and Services	6,097	22%	⊖	Timing	Timing of Income
Operating Expense	\$	%			
Governance	(64,084)	(21%)	⊖	Timing	Employee Costs above YTD budget due to terminations
General Purpose Funding	(42,423)	(14%)	⊖	Timing	Timing of Expenditure
Law, Order and Public Safety	2,440	1%		Timing	Within Variance Threshold
Health	74,914	8%		Timing	Within Variance Threshold
Education and Welfare	(49,612)	(3%)		Timing	Within Variance Threshold
Community Amenities	44,857	9%		Timing	Within Variance Threshold
Recreation and Culture	5,074	0%		Timing	Within Variance Threshold
Transport	225,478	11%	⊖	Timing	Timing of Expenditure
Economic Services	(32,667)	(18%)	⊖	Timing	Employee Costs above YTD budget due to terminations
Other Property and Services	(136,604)	(429%)	⊖	Timing	Timing of Expenditure
Operating activities excluded from budget					
Depreciation	(24,374)	2%		Timing	Within Variance Threshold
Adjust (Profit)/Loss on Asset Disposal	(2,772)	0%			Within Variance Threshold
Capital Revenues					
Grants, Subsidies and Contributions	(635,228)	(100%)	⊖	Timing	Timing of Grant Income
Capital Expenses					<i>Refer to Note 8 for Capital expenditure detail</i>
Land and Buildings	(118,511)	(80%)	⊖	Timing	Timing of Expenditure
Infrastructure - Roads	(114,766)	(99%)	⊖	Timing	Timing of Expenditure
Infrastructure - Footpaths	0			Timing	Within Variance Threshold
Infrastructure Assets - Other	(15,300)	0%		Timing	Within Variance Threshold
Plant and Equipment	0			Timing	Within Variance Threshold
Furniture and Equipment	0			Timing	Within Variance Threshold
Financing					
Proceeds from New Debentures	0				Within Variance Threshold
Proceeds from Advances	0				Within Variance Threshold
Self-Supporting Loan Principal	0				Within Variance Threshold
Transfer from Reserves	0				Within Variance Threshold
Advances to Community Groups	0				Within Variance Threshold
Opening Funding Surplus(Deficit)	(198,055)	(12%)	⊖	Timing	Timing of Capital Works Projects

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual			Original Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
GRV - Residential	7.3020	5,900	163,809,654	11,625,473	21,024	12,304	11,658,801	11,909,496	50,000	3,000	11,962,496
Sub-Totals		5,900	163,809,654	11,625,473	21,024	12,304	11,658,801	11,909,496	50,000	3,000	11,962,496
Minimum											
Minimum Payment											
Minimum Rate	1,106	1,164	12,974,608	1,399,111	-	-	1,399,111	1,448,184	-	-	1,448,184
Sub-Totals		1,164	12,974,608	1,399,111	-	-	1,399,111	1,448,184	-	-	1,448,184
Amount from General Rates		7,064	176,784,262	13,024,584	21,024	12,304	13,057,912	13,357,680	50,000	3,000	13,410,680
Totals							13,057,912				13,410,680

Comments - Rating Information

To meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2019/20 were issued on the 6th September 2019. The due date for the payment of rates is October 11th 2019, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2019/20 are:
 1st: 11 October 2019
 2nd: 13 December 2019
 3rd: 14 February 2020
 4th: 17 April 2020

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2019	31 Oct 2019
	\$	\$
Current Assets		
Cash Unrestricted	3,031,342	8,710,704
Cash Restricted - Conditions over Grants		
Cash Restricted	6,957,012	6,962,671
Restricted Cash - Trust	2,366,948	2,053,827
Rates Outstanding	785,846	7,565,859
Sundry Debtors	190,852	204,075
GST Receivable	32,274	58,396
Accrued Interest	2,130	-
Inventories	17,076	16,823
	13,383,480	25,572,355
Less: Current Liabilities		
Sundry Creditors	(656,856)	(1,922,420)
Accrued Interest on Debentures	(4,005)	-
Accrued Salaries and Wages	(268,160)	-
Hyde Retirement Village Bonds	(256,550)	(257,550)
Bonds and Other Deposits	(2,110,398)	(2,196,117)
Current Employee Provisions	(2,417,924)	(2,415,039)
	(5,713,893)	(6,791,126)
Net Current Assets	7,669,587	18,781,229
Less: Cash Reserves	(6,957,012)	(6,967,008)
Less: SSL Accrued Interest	-	-
Less: SSL Borrowings Repayments	(23,766)	(23,766)
Plus : Liabilities funded by Cash Backed Reserves	743,532	749,190
Net Current Funding Position	1,432,345	12,539,651

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 4 : Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2019	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Annual Budget	Actual	Budget	Actual	Annual Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 156 - Civic Centre Redevelopment	38,133	25,167	38,133	12,966	-	759	5,425
Loan 160A - Civic Centre Redevelopment	291,410	12,476	51,115	278,934	240,295	4,447	20,475
Loan 160B- Civic Centre Redevelopment	121,214	8,550	17,355	112,664	103,859	2,224	7,786
Self Supporting Loans-Governance							
Loan 157 - Ashfield Soccer Club	11,408	2,388	6,123	9,020	5,285	168	845
Loan 162 - TADWA	217,518	4,302	17,643	213,216	199,875	1,769	15,158
	679,683	52,882	130,368	626,801	549,314	9,367	49,688

(b) New Debentures

The Town does not propose to raise any debt through the issue of debenture this financial year

(c) Unspent Debentures

The Town has no unspent debentures.

(d) Overdraft

It is anticipated that this facility will not be required in the 2019/20 Financial Period.

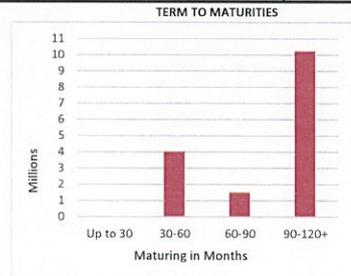
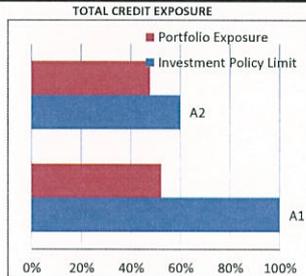
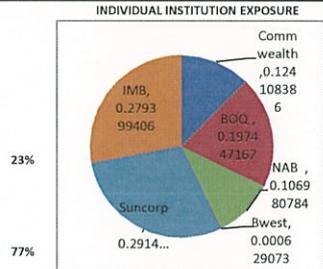
**Monthly Investment Report
For the Period Ended 31 October 2019**

Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-60	60-90	90-120+		
Municipal												
50797	23-09-19	23-01-20	A2	IMB	122	1.55%	-	0	0	1,000,000	1,000,000	5,181
176063	14-10-19	14-11-19	A2	BOQ	31	1.25%		2,000,000	0		2,000,000	2,123
50880	14-10-19	16-12-19	A3	IMB	63	1.45%		2,000,000			2,000,000	5,005
50881	14-10-19	12-01-20	A2	IMB	90	1.55%			1,500,000		1,500,000	5,733
176945	29-10-19	30-04-20	A2	BOQ	184	1.60%	-			400,000	400,000	3,226
							-	4,000,000	1,500,000	1,000,000	6,900,000	21,269
Reserve												
176938	29-10-19	30-04-20	A2	BOQ	184	1.60%			0	780,079	780,079	6,292
4197185	27-06-19	25-11-19	A1	Suncorp	151	1.90%		0	0	3,209,954	3,209,954	25,231
421580541	14-10-19	13-01-20	A1	NAB	91	1.60%			0	973,751	973,751	3,884
761334101	21-10-19	20-01-20	A1	NAB	91	1.60%			0	1,998,887	1,998,887	7,974
							-	0	0	6,962,671	6,962,671	43,381
Trust												
089-062126-4	27-06-19	27-12-19	A1+	Bankwest	183	2.00%				10,132	10,132	102
10661113	21-10-19	20-01-20	A1+	NAB	91	1.60%				733,173	733,173	2,925
4197965	25-09-19	24-02-20	A1	Suncorp	152	1.65%		0	0	1,500,000	1,500,000	10,307
							-	0	0	2,243,305	2,243,305	13,333
Total							-	4,000,000	1,500,000	10,205,976	16,105,976	77,983

ENVIRONMENTAL COMMITMENT

Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
Commonwealth	\$1,998,886.63
NAB	\$1,706,923.91
Bankwest	\$10,131.84
	\$3,715,942.38
Non Fossil Fuel Lending ADI	
B of Queensland	\$3,180,079.24
IMB	\$4,500,000.00
Suncorp	\$4,709,953.92
	\$12,390,033.16
Total Funds	\$16,105,975.54

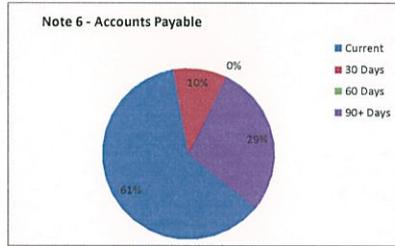
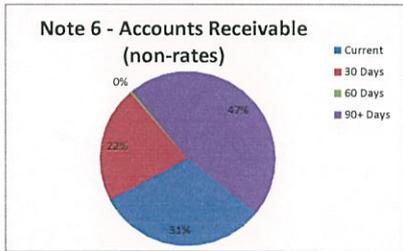


TOWN OF BASSEDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2019

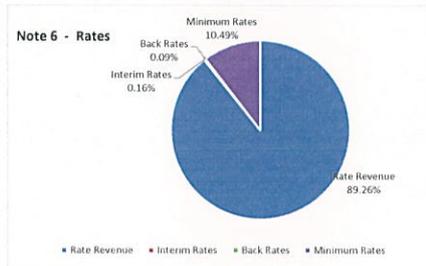
Note 6: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	27,531	18,913	388	41,167	87,998
Balance per Trial Balance					
Sundry Debtors					87,998
Total Receivables General Outstanding					87,998

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	29,389	4,840	0	13,748	47,977
Balance per Trial Balance					
Sundry Creditors					47,977
Total Payables General Outstanding					47,977



Comments/Notes - Receivables General
 The above amounts included GST where applicable.



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

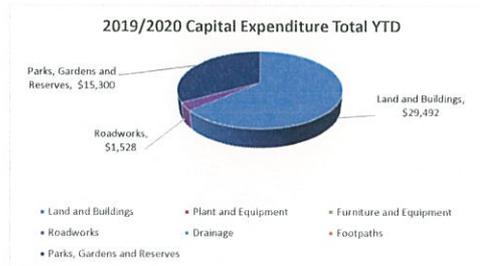
Note 7: Cash Backed Reserves

Name	Opening Balance	Budget Transfers In (+) Including Interest	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance 01/07/2019	Actual Transfers Including Interest (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$		\$	\$	\$
Plant And Equipment Reserve	396,298	7,926	(50,000)	354,224	396,298	375	-	396,673
Community Facilities Reserve	53,617	1,072	-	54,689	53,616	51	-	53,667
Land And Buildings Infrastructure Reserve	1,887,948	681,841	(1,263,500)	1,306,289	1,887,948	1,786	-	1,889,734
Waste Management Reserve	1,085,370	21,707	(617,578)	489,499	1,085,370	1,027	-	1,086,397
Wind In The Willows Child Care Reserve	48,206	964	(35,000)	14,170	48,206	46	-	48,252
Aged Persons Reserve	507,423	10,148	-	517,571	550,966	521	-	551,487
Youth Development Reserve	29,229	50,585	-	79,814	29,227	28	-	29,255
Underground Power Reserve	84,354	1,687	-	86,041	84,354	80	-	84,434
Employee Entitlements Reserve	743,532	14,871	(345,923)	412,480	743,532	5,659	-	749,190
Drainage Infrastructure Reserve	144,737	2,895	(63,541)	84,091	144,737	137	-	144,874
Hacc Asset Replacement Reserve	133,214	2,664	(5,000)	130,878	122,784	116	-	122,900
Unspent Grants Reserve	1,597,552	50,000	(1,115,000)	532,552	1,628,013	-	-	1,628,013
Street Tree Reserve	176,163	103,523	(176,163)	103,523	160,660	152	-	160,812
Bus Shelter Reserve	21,300	426	-	21,726	21,300	20	-	21,320
Information Technology Reserve	-	200,000	-	200,000	-	-	-	-
Future Projects Reserve	-	1,000,000	-	1,000,000	-	-	-	-
	6,908,943	2,150,310	(3,671,705)	5,387,548	6,957,012	9,995	-	6,967,008

Town of Bassendeau
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2019

Note 8: Capital Acquisitions

Assets	Budget					YTD Actual		Purchase Order Value	YTD Variance
	Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	2019/2020 Capital Expenditure Total YTD	YTD		
Land and Buildings	\$ 1,748,710	\$ 1,748,710	\$ 148,003	\$ 14,488	\$ 15,004	\$ 29,492	\$ 272,336	\$ (118,511)	
Plant and Equipment	\$ 53,500	\$ 53,500	\$ -	\$ -	\$ -	\$ -	\$ 15,255	\$ -	
Furniture and Equipment	\$ 629,578	\$ 629,578	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Roadworks	\$ 2,254,002	\$ 2,254,002	\$ 116,294	\$ -	\$ 1,528	\$ 1,528	\$ 11,897	\$ (114,766)	
Drainage	\$ 63,541	\$ 63,541	\$ -	\$ -	\$ -	\$ -	\$ 1,120	\$ -	
Footpaths	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Parks, Gardens and Reserves	\$ 1,305,620	\$ 1,305,620	\$ 15,300	\$ 10,300	\$ 5,000	\$ 15,300	\$ 78,291	\$ -	
	\$ 6,104,951	\$ 6,104,951	\$ 279,597	\$ 24,788	\$ 21,532	\$ 46,320	\$ 378,899	\$ (233,277)	



TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: Budget Amendments

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
No Budget Amendments this Reporting Period					

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 10: Disposal of Assets

Asset Class	Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Plant & Equipment	14,819	6,500	1,500	(9,819)	-	-	-	-
Land	650,000	650,000	-	-	-	-	-	-
	664,819	656,500	1,500	(9,819)	-	-	-	-
Program								
Community Amenities	650,000	650,000	-	-	-	-	-	-
Other Property & Services	14,819	6,500	1,500	(9,819)	-	-	-	-
	664,819	656,500	1,500	(9,819)	-	-	-	-

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 11: Trust, Bonds and Deposits

Trust Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 01-07-19	Amount Received	Amount Paid	Closing Balance 31-10-19
	\$	\$	\$	\$
Public Open Space	728,410	-	-	728,410
Total Uncontrolled Trust Funds	728,410	-	-	728,410

Bonds and Deposits held at balance date over which the Town has control are as follows:

Description	Opening Balance 01-07-19	Amount Received	Amount Paid	Closing Balance 31-10-19
Hyde Retirement Village Retention Bonds	256,550	1,250	(250)	257,550
<u>Other Bonds and Deposits</u>				
Sundry	323,572	12,188	(3,123)	332,637
Securities	933,053	131,046	(66,042)	998,057
Hall Hire Bonds	32,311	12,250	(11,300)	33,261
Crossover Deposits	108,675	-	-	108,675
Landscaping Bonds	685,264	27,303	(18,603)	693,964
Stormwater Deposits	26,456	3,000	(1,000)	28,456
Lyneham Hostel Residents Trust-T614	1,050	-	-	1,050
Iveson Hostel Residents Trust-T614	18	-	-	18
Total Other Bonds and Deposits	2,110,398	185,787	(100,068)	2,196,117
Total Controlled Trust Funds	2,366,948	187,037	(100,318)	2,453,667

ATTACHMENT NO. 13

**LIST OF PAYMENTS
FOR PERIOD
ENDED 30th SEPTEMBER 2019**

SUMMARY OF LIST OF PAYMENTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT and Direct Debits 01-30 September 2019	38900 – 39130	2,835,535.01
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	–	0.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86107 – 86113	25,653.07
		\$2,861,188.08
		\$2,861,188.08

DIRECTOR CORPORATE SERVICES' DECLARATION:

This list of payments, covering vouchers as above, will be submitted to Council on 26th November 2019. The List of Payments has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.



DIRECTOR CORPORATE SERVICES

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
EFT38900	03/09/2019	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT38901	03/09/2019	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-92,804.00
EFT38902	03/09/2019	CHILD SUPPORT AGENCY	Payroll Deductions	-231.14
EFT38903	03/09/2019	LGRCEU	Payroll Deductions	-41.00
EFT38904	03/09/2019	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,447.56
EFT38905	11/09/2019	BELMONT BUSINESS ENTERPRISE CENTRE	Key Bond Refund	-50.00
EFT38906	11/09/2019	DOWELL WINDOWS PTY LTD	Security Bond Refund	-5,000.00
EFT38907	11/09/2019	FIONA MILLIMACI	Hall & Key Bond Refund	-1,550.00
EFT38908	11/09/2019	LACHLAN CAIRD	Security Bond Refund	-2,768.00
EFT38909	11/09/2019	MARK THOMPSON CONSTRUCTIONS	Security Bond Refund	-2,112.00
EFT38910	11/09/2019	MARY O'DONOVAN	Key Bond Refund	-50.00
EFT38911	11/09/2019	MAWER CONSULTING	Key Bond Refund	-50.00
EFT38912	11/09/2019	PAGODA HOMES PTY LTD	Security Bond Refund	-2,768.00
EFT38913	11/09/2019	SHONA ERSKINE	Hall & Key Bond Refund	-350.00
EFT38914	11/09/2019	VENTURA HOME GROUP	Security Bond Refund	-2,768.00
EFT38915	11/09/2019	WESTRALIAN STRATA SERVICES	Key Bond Refund	-50.00
EFT38916	11/09/2019	ALSCO PERTH	Office Linen And Laundry Services	-151.11
EFT38917	11/09/2019	BASSENDEAN NEWSAGENCY	Library - Subscriptions - August 2019	-126.35
EFT38918	11/09/2019	BCITF	Building & Construction Industry - Levy Collected - August 2019	-2,703.36
EFT38919	11/09/2019	CATHI ILES	Reimbursemet - Payment For Concept Workshop	-176.00
EFT38920	11/09/2019	COLES SUPERMARKETS AUSTRALIA	Various Business Units - Groceries Supplies	-151.88
EFT38921	11/09/2019	COLIN GEORGE WILSON CRAIG	Seniors Refund - Hcp Funds - Client Exited January 2018	-516.30
EFT38922	11/09/2019	CTI RISK MANAGEMENT	Customer Service - Banking Collection - August 2019	-272.25
EFT38923	11/09/2019	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	Building Services Levy Collected - August 2019	-3,476.73
EFT38924	11/09/2019	DIAL A NAPPY	Children Services - Laundry Supplies	-1,322.00
EFT38925	11/09/2019	DIAMONDLITE ENTERPRISES	Relax Instructor - Samba Drumming - Term 3	-1,200.00
EFT38926	11/09/2019	DOUGLAS SMITH	Seniors Refund - Hcp Unspent Funds - Client Exited April 2018	-926.09
EFT38927	11/09/2019	EARL I DANIELS	Seniors Refund - Hcp Unspent Funds - Client Exited August 2017	-159.93
EFT38928	11/09/2019	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-28,716.93
EFT38929	11/09/2019	ELITE ELECTRICAL AND PUMPSPTY LTD	Kelly Park - Lights Installation	-11,330.00

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
EFT38930	11/09/2019	ENVIRONMENTAL HEALTH AUSTRALIA (NSW) INC	Environmental Health - I'M Alert Food Safety Program - Subscription	-330.00
EFT38931	11/09/2019	ESTATE OF THE LATE MRS IRENE FORD	Seniors Refund - Hcp Unspent Funds - Client Exited November 2017	-966.74
EFT38932	11/09/2019	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contractor - August 2019	-674.85
EFT38933	11/09/2019	FORBES CONVEYANCING	Refund - Double Charged By Landgate For Eas	-110.00
EFT38934	11/09/2019	GHD PTY LTD	Success Hill Spillway Concept Design - Conceptual Design & Reporting	-5,500.00
EFT38935	11/09/2019	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-1,556.75
EFT38936	11/09/2019	J & J SWIFT	Various Sites - Building & Maintenance Repairs	-3,272.50
EFT38937	11/09/2019	KEVIN PEACOCK	Seniors Refund - Hcp Unspent Funds - Client Exited January 2019	-57.84
EFT38938	11/09/2019	LOUISE ANDERSON	Wiw - Ashfield - Childcare Fees Refund	-87.10
EFT38939	11/09/2019	LUISABETH GRACE	Rates Refund	-1,500.00
EFT38940	11/09/2019	MARIE BUTTEL	Seniors Refund - Hcp Unspent Funds - Client Exited November 2018	-424.13
EFT38941	11/09/2019	PAUL WHITE	Reimbursement Of Mobile Costs	-289.79
EFT38942	11/09/2019	PUBLIC TRUSTEE	Seniors Refund - Hcp Funds - Client Kenneth Dye - Client Exited 2018	-589.46
EFT38943	11/09/2019	RONALD CLEVERLY	Seniors Refund - Hcp Unspent Funds - Client Exited March 2019	-177.00
EFT38944	11/09/2019	AXIIS CONTRACTING	Various Sites - Crossover And Footpath Maintenance & Construction	-5,820.62
EFT38945	11/09/2019	BRICKS 4 KIDZ GOSNELLS	Library - Activities - Lego Briks For Kids	-250.00
EFT38946	11/09/2019	CITY OF SWAN	Transfer Long Service Leave	-6,402.86
EFT38947	11/09/2019	FRIDGE & WASHER CITY MORLEY	Jubilee Kiosk - Replace Refrigerator	-800.00
EFT38948	11/09/2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Various Business Units - Labour Hire	-23,719.25
EFT38949	11/09/2019	HELEN DOBBIE	Relax Instructor - Monday Night Yoga	-1,050.00
EFT38950	11/09/2019	HOME CHEF	Seniors Client - Meals On Wheels	-51.80
EFT38951	11/09/2019	INDUSTRY DINER	Various Council Functions - Catering	-790.00
EFT38952	11/09/2019	J & K HOPKINS	Various Business Units - Office Furniture	-1,546.00
EFT38953	11/09/2019	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning	-1,320.00
EFT38954	11/09/2019	JORDAN PHILIP ANDONOVSKI	Relax Term 3 Booklet - Design	-360.00
EFT38955	11/09/2019	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-7,769.61
EFT38956	11/09/2019	LOCAL COMMUNITY INSURANCE SERVICES	Bassendean Historical Society - Insurance 30/06/2019 To 30/06/2020	-612.15
EFT38957	11/09/2019	MALTESE ASSOCIATION OF WA	Facility Hire Equal Opportunity Training	-900.00
EFT38958	11/09/2019	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-108.90
EFT38959	11/09/2019	NEARMAP AUSTRALIA PTY LTD	Nearmap - Subscription	-3,437.50

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
EFT38960	11/09/2019	NORTH LAKE ELECTRICAL PTY LTD	Alf Faulkner Hall - Pole Top Fuse Replacement	-2,480.35
EFT38961	11/09/2019	PATRICIA FLETCHER	Relax Instructor - Zumba - Monday, Wednesday And Thursday	-2,600.00
EFT38962	11/09/2019	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-354.22
EFT38963	11/09/2019	ROBERT KING	Procurement Assistance Contractor	-3,900.00
EFT38964	11/09/2019	SINGTEL OPTUS PTY LTD	Seniors - Support Workers - Mobile Phone Charges - August 2019	-929.90
EFT38965	11/09/2019	STEP INTO LIFE BASSENDEAN	Relax Instructor - Outdoor Fitness	-440.00
EFT38966	11/09/2019	SUPREME SHADES	Ashfield Communtiy Centre - Repairs To Shade Sails	-800.00
EFT38967	11/09/2019	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-30,589.99
EFT38968	11/09/2019	TECHNOLOGY ONE LTD	Updating Website - Update Waste & Recycling Collection Dates	-1,353.00
EFT38969	11/09/2019	ZIRCODATA PTY LTD	Records - Document Bin Rental & Storage Fees - August 2019	-39.26
EFT38970	18/09/2019	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT38971	18/09/2019	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-90,612.00
EFT38972	18/09/2019	CHILD SUPPORT AGENCY	Payroll Deductions	-253.97
EFT38973	18/09/2019	LGRCEU	Payroll Deductions	-41.00
EFT38974	18/09/2019	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,547.56
EFT38975	24/09/2019	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Error In Refund	-647.18
EFT38976	25/09/2019	DOG SAVVY	Key Bond Refund	-50.00
EFT38977	25/09/2019	HOMEBUYERS CENTRE	Security Bond Refund	-2,768.00
EFT38978	25/09/2019	SJW INVESTMENTS WA PTY LTD	Security Bond Refund	-2,768.00
EFT38979	25/09/2019	VENTURA HOME GROUP	Security Bond Refund	-4,000.00
EFT38980	25/09/2019	WAYNE BOLTON	Security Bond Refund	-2,768.00
EFT38981	25/09/2019	CR JAI WILSON	Meeting Fees - July, August And September 2019	-4,966.75
EFT38982	25/09/2019	CR JRH GANGELL	Meeting Fees - July, August And September 2019	-4,966.75
EFT38983	25/09/2019	CR KATHRYN HAMILTON	Meeting Fees - July, August And September 2019	-4,966.75
EFT38984	25/09/2019	CR MELISSA MYKYTIUK	Meeting Fees - July, August And September 2019	-4,966.75
EFT38985	25/09/2019	CR RENEE MCLENNAN	Meeting Fees - July, August And September 2019	-16,452.25
EFT38986	25/09/2019	CR ROBERT BROWN	Meeting Fees - July, August And September 2019	-7,276.50
EFT38987	25/09/2019	CR SARAH QUINTON	Meeting Fees - July, August And September 2019	-4,966.75
EFT38988	25/09/2019	ALISON WROTH	Witw - Ashfield - Childcare Fees Over Paid	-286.25
EFT38989	25/09/2019	AMAZING BRICK PAVING	Various Sites - Repair Verge And Walkway Brick Paving	-4,107.00

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
EFT38990	25/09/2019	AUSSIE NATURAL SPRING WATER	Ideas Hub Office - Water	-6.70
EFT38991	25/09/2019	AUSTRALIA POST	Various Business Units - Postal Charges - August 2019	-3,127.36
EFT38992	25/09/2019	BASSEDEAN PRIMARY SCHOOL PARENTS & CITIZENS	Hall & Key Bond Refund	-1,050.00
EFT38993	25/09/2019	CATHI ILES	Reimbursement - Partial Payment - Tob Credit Card Declined	-74.75
EFT38994	25/09/2019	CLEANAWAY	Collect And Dispose Of Illegally Dumped Chemicals & Old Globes	-492.04
EFT38995	25/09/2019	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-632.50
EFT38996	25/09/2019	H DAPS FOODS P/L	Volunteer Meal Vouchers	-500.00
EFT38997	25/09/2019	J & J SWIFT	Various Sites - Building & Maintenance Repairs	-1,017.50
EFT38998	25/09/2019	LORRAINE WISHART	Council Crossover Contribution	-530.50
EFT38999	25/09/2019	MOORE STEPHENS	Internal Audit Services Fy 2019-20	-4,923.92
EFT39000	25/09/2019	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-79.40
EFT39001	25/09/2019	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-52.00
EFT39002	25/09/2019	NAVSDRON PTY LTD	Preparation Financial Report For The Year Ended 30 June 2019	-12,375.00
EFT39003	25/09/2019	NIKKI DENNERLEY	Children Services - Happy Feet Incursion	-125.00
EFT39004	25/09/2019	OLD PERTH ROAD COLLECTIVE	Community Events Sponsorship - Spookfest Event On 31 Oct 2019	-5,600.00
EFT39005	25/09/2019	PENELOPE TEUDT	Markets Coordinator - August 2019	-1,695.00
EFT39006	25/09/2019	PETA MABBS	Reimbursement - Council Meeting Consumables	-83.50
EFT39007	25/09/2019	ROBERT KING	Procurement Assistance Contractor	-7,800.00
EFT39008	25/09/2019	RUBY 9 PTY LTD	Relax Instructor - Thursday Morning Yoga	-720.00
EFT39009	25/09/2019	SARA WINTON	Relax Instructor - Metafit	-720.00
EFT39010	25/09/2019	SD & VH FINDLAY	Senior Citizen Hall - Internal Painting	-560.00
EFT39011	25/09/2019	SHANNON KENDALL	Refund Cat Registration - Wrong Owner Charged	-257.40
EFT39012	25/09/2019	SIA SASHA IVANOVICH ARCHITECTS	Architectural Services - Pensioner Guard House	-3,877.50
EFT39013	25/09/2019	VICTORIA & RICCARDO ZORNADA	Rates Refund	-190.67
EFT39014	25/09/2019	ZAMORA TABADERO	Council Crossover Contribution	-442.50
EFT39015	26/09/2019	A. M BOLTS & NUTS	Depot - Minor Supplies - August 2019	-18.18
EFT39016	26/09/2019	ABCO PRODUCTS PTY LTD	Depot - Toilet & Office Supplies	-814.08
EFT39017	26/09/2019	ACTION GLASS AND ALUMINIUM	Various Sites - Window Replacement	-2,733.83
EFT39018	26/09/2019	ADASOUND	Various Sites - Window Replacement	-195.00
EFT39019	26/09/2019	ADVANCE PRESS (2013) PTY LTD	Various Business Units - Printing	-693.00

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
EFT39020	26/09/2019	ARUP	Finalisation Of Bassendean Intergrated Transport Strategy	-1,375.00
EFT39021	26/09/2019	ASHFIELD COMMUNITY CHEMIST	Seniors - Client - Pharmaceutical Supplies	-464.00
EFT39022	26/09/2019	AUSRECORD PTY LTD	Records - Stationary - Files With Lp Tube Clips-	-875.16
EFT39023	26/09/2019	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Air Conditioning Repairs & Maintenance	-303.60
EFT39024	26/09/2019	AUSTRALIAN CHILDCARE ALLIANCE	Children Services - Annual Membership Fees	-555.00
EFT39025	26/09/2019	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-194.20
EFT39026	26/09/2019	AXIIS CONTRACTING	Various Sites - Crossover And Footpath Maintenance & Construction	-9,752.49
EFT39027	26/09/2019	BANK OF QUEENSLAND FINANCE (AUST) LIMITED	Lease - New Servers / Equipment	-2,247.43
EFT39028	26/09/2019	BASSEDEAN CRICKET CLUB	Jubilee Turf Wicket Maintenance - First Instalment	-19,085.00
EFT39029	26/09/2019	BASSEDEAN FAMILY PRACTICE	Ideas Hub Rent	-2,750.00
EFT39030	26/09/2019	BASSEDEAN MEN'S SHED INC	Avon Descent - Sausage Sizzle - Cooking Fee And Food Costs	-1,500.00
EFT39031	26/09/2019	BASSEDEAN SES ESL ACCOUNT	Esl Operating Grant 2018/2019 Qtr 4	-14,865.40
EFT39032	26/09/2019	BASSEDEAN TENNIS CLUB	Bassendean Tennis Courts - Maintenance - July & August	-4,582.60
EFT39033	26/09/2019	BASSEDEAN WELLNESS CLINIC	Seniors - Client - Podiatry Home Visit	-180.00
EFT39034	26/09/2019	BAYSWATER SHARPENING SERVICE	Depot - Various Tools - Sharpen Blades	-154.00
EFT39035	26/09/2019	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-14,520.00
EFT39036	26/09/2019	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-118.06
EFT39037	26/09/2019	BOWDEN TREE CONSULTANCY	Various Sites - Tree Inspection - Arborist Reports	-858.00
EFT39038	26/09/2019	BUDGET PEST CONTROL	Various Sites - Ant Inspections And Treatments	-1,325.00
EFT39039	26/09/2019	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-2,066.97
EFT39040	26/09/2019	CAPITAL RECYCLING	Illegally Dumped - Pick Up And Dispose Of Asbestos Sheets	-2,143.04
EFT39041	26/09/2019	CAREWEST	Children Services - Staff Training	-240.00
EFT39042	26/09/2019	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-4,050.95
EFT39043	26/09/2019	CITY OF SOUTH PERTH	Ranger Services - Pound Fees - August 2019	-740.42
EFT39044	26/09/2019	CITY OF BAYSWATER	Drainage Monitoring Program	-8,602.44
EFT39045	26/09/2019	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings Cleaning - August 2019	-26,196.51
EFT39046	26/09/2019	COLES SUPERMARKETS AUSTRALIA	Various Business Units - Groceries Supplies	-3,164.51
EFT39047	26/09/2019	COMPLETE CORPORATE HEALTH	Various Business Units - Recruitment - Pre Employment Check	-198.00
EFT39048	26/09/2019	CONSTABLE CARE CHILD SAFETY FOUNDATION INC	Community Partnership Contribution For 2019-20 Financial Year	-6,193.00
EFT39049	26/09/2019	COVS - COVS PARTS PTY LTD	Depot - Minor Fleet Vehicle Parts	-178.99

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
EFT39050	26/09/2019	CUSTOM SCREENS & SECURITY PRODUCTS	Wind In The Willows - Fit Security Sliding Door	-946.00
EFT39051	26/09/2019	DAILY LIVING PRODUCTS	Seniors - Client Independent Living Supplies	-265.00
EFT39052	26/09/2019	DEPARTMENT OF TRANSPORT	Ranger Services - Vehicle Ownership Searches - August 2019	-20.40
EFT39053	26/09/2019	DRAINFLOW SERVICES PTY LTD	Various Sites - Drain Cleaning	-2,244.00
EFT39054	26/09/2019	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-636.44
EFT39055	26/09/2019	E FIRE & SAFETY (WA)	Various Sites And Library - Panel Testing	-121.00
EFT39056	26/09/2019	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-85,338.96
EFT39057	26/09/2019	FORPARK AUSTRALIA	Various Reserves - Replacement Playground Equipment	-547.80
EFT39058	26/09/2019	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-6,226.68
EFT39059	26/09/2019	GALLERIA MOTORS PTY LTD	Depot - Fleet Vehicle - Parts	-52.69
EFT39060	26/09/2019	GBC FORDIGRAPH PTY LTD	Various Business Units - Office Stationery	-293.58
EFT39061	26/09/2019	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-454.02
EFT39062	26/09/2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Various Business Units - Labour Hire	-17,426.72
EFT39063	26/09/2019	HEALTHSTRONG PTY LTD	Seniors - Client - Physiotherapy Session	-199.50
EFT39064	26/09/2019	HILLS NEUROLOGICAL REHABILITATION	Seniors - Client - Physiotherapy Session	-300.00
EFT39065	26/09/2019	HOME CHEF	Seniors - Meals On Wheels - August 2019	-863.82
EFT39066	26/09/2019	HUMES WEMBLEY CEMENT	Various Sites - Cement Supplies	-543.94
EFT39067	26/09/2019	HWL EBSWORTH LAWYERS	Professional Fees - Legal Advise	-991.10
EFT39068	26/09/2019	HYGIENE CONCEPTS	Success Hill Reserve - Public Toilet New Lock Syringe Box	-118.69
EFT39069	26/09/2019	INDUSTRY DINER	Various Council Functions - Catering	-1,315.00
EFT39070	26/09/2019	INTERNATIONAL ASSOCIATION	Various Staff Training - Public Engagement Essentials	-1,760.00
EFT39071	26/09/2019	IT VISION	Synergy Soft - Annual License 2019/2020	-76,489.82
EFT39072	26/09/2019	KENNARDS HIRE	Depot - Equipment Hire Rotary Hoe	-267.00
EFT39073	26/09/2019	LANDCARE WEED CONTROL	Various Sites - Application Of Weed Control	-11,081.40
EFT39074	26/09/2019	LANDGATE	Rates - Gross Renal Evaluations	-205.24
EFT39075	26/09/2019	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-1,634.60
EFT39076	26/09/2019	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-8,161.39
EFT39077	26/09/2019	LOCKDOC	Various Sites - Key & Lock Repairs	-402.60
EFT39078	26/09/2019	MANHEIM PTY LTD	Ranger Services - Impounded Vehicles Fees	-55.00
EFT39079	26/09/2019	MARKETFORCE PTY LTD	Bassendean Newsletter Edition 1 - Produce Print And Distribute	-12,534.47

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
EFT39080	26/09/2019	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	Seniors - Independent Living - Initial Assessment	-104.50
EFT39081	26/09/2019	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-910.25
EFT39082	26/09/2019	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-7,850.00
EFT39083	26/09/2019	MCLEODS & CO	Professional Fees - Legal Advise	-7,368.35
EFT39084	26/09/2019	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD	Temporary Staff - Payroll	-1,298.33
EFT39085	26/09/2019	MIDLAND MINICRETE	Various Sites - Crossover, Road And Footpath Maintenance	-541.20
EFT39086	26/09/2019	MINT CIVIL PTY LTD	Various Sites - Street Sweeping Services	-9,567.09
EFT39087	26/09/2019	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-293.50
EFT39088	26/09/2019	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-70.95
EFT39089	26/09/2019	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-363.51
EFT39090	26/09/2019	NORTH METROPOLITAN TAFE	Depot Staff Training - Certificate Iii Horticulture 2019 Trainee	-1,130.00
EFT39091	26/09/2019	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-698.13
EFT39092	26/09/2019	P & M AUTOMOTIVE EQUIPMENT	Depot - Hoist Inspection & Service	-228.80
EFT39093	26/09/2019	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Electrical Repairs & Maintenance	-7,029.15
EFT39094	26/09/2019	PERTH SAFETY PRODUCTS PTY LTD	Depot - Safety Equipment And Signage	-811.80
EFT39095	26/09/2019	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Road Closures And Traffic Management	-475.20
EFT39096	26/09/2019	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-491.50
EFT39097	26/09/2019	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-99.00
EFT39098	26/09/2019	REECE'S STRUCTURES	Avon Descent - Marquee Hire	-2,035.00
EFT39099	26/09/2019	REGGIO EMILIA AUSTRALIA INFORMATION EXCHANGE INC	Children Services - Membership 2019/2020	-200.00
EFT39100	26/09/2019	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee Assistance Program - Counselling	-990.00
EFT39101	26/09/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Services Levy - 2019/2020 Quarter 1 Contribution	-808,221.50
EFT39102	26/09/2019	RESOURCE RECOVERY SOLUTIONS	Council Recycle Waste - Concrete, Bricks, Sand & Hotmix	-579.70
EFT39103	26/09/2019	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-647.33
EFT39104	26/09/2019	ROADS 2000	Various Sites - Road Repairs	-135.71
EFT39105	26/09/2019	SHOFER PTY LTD	Seniors - Transport For Clients - August 2019	-1,448.57
EFT39106	26/09/2019	SHOREWATER MARINE PTY LTD	Various Sites - Jetty Inspections	-3,448.50
EFT39107	26/09/2019	SIGN-ON GROUP	Bassendean Mens Shed - Manufacture And Installation Of Sign	-550.00
EFT39108	26/09/2019	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-495.00
EFT39109	26/09/2019	STARLET NAPERY	Depot - Uniforms & Safety Gear	-256.00

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
DD17582.1	02/09/2019	SHERIFFS OFFICE	Ranger Services - Fines To Be Lodged	-70.00
DD17584.1	02/09/2019	ONHOLD MAGIC	Messages On Hold - August 2019	-138.80
DD17587.1	03/09/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-44,795.00
DD17587.2	03/09/2019	REST SUPERANNUATION	Payroll Deductions	-1,210.77
DD17587.3	03/09/2019	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-533.71
DD17587.4	03/09/2019	VIC SUPER	Superannuation Contributions	-230.17
DD17587.5	03/09/2019	MLC SUPER FUND	Superannuation Contributions	-477.20
DD17587.6	03/09/2019	COLONIAL FIRST STATE	Superannuation Contributions	-61.39
DD17587.7	03/09/2019	SUPER DIRECTIONS FUND	Superannuation Contributions	-230.17
DD17587.8	03/09/2019	ANZ SMART CHOICE SUPER	Payroll Deductions	-740.50
DD17587.9	03/09/2019	AMP SUPERLEADER	Payroll Deductions	-527.10
DD17587.10	03/09/2019	NGS SUPER	Superannuation Contributions	-297.71
DD17587.11	03/09/2019	MLC SUPER FUND	Superannuation Contributions	-193.67
DD17587.12	03/09/2019	DIY MASTER PLAN	Superannuation Contributions	-192.20
DD17587.13	03/09/2019	SUN SUPER	Superannuation Contributions	-75.44
DD17587.14	03/09/2019	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-112.37
DD17587.15	03/09/2019	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-282.40
DD17587.16	03/09/2019	CBUS INDUSTRY SUPERFUND	Payroll Deductions	-434.74
DD17587.17	03/09/2019	BT SUPER FOR LIFE	Superannuation Contributions	-370.66
DD17587.18	03/09/2019	Q SUPER	Superannuation Contributions	-328.50
DD17587.19	03/09/2019	MLC WRAP SUPER	Superannuation Contributions	-62.86
DD17587.20	03/09/2019	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation Contributions	-50.08
DD17587.21	03/09/2019	HESTA SUPER FUND	Payroll Deductions	-2,400.02
DD17587.22	03/09/2019	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,015.56
DD17587.23	03/09/2019	B & L SUPER FUND	Superannuation Contributions	-224.56
DD17587.24	03/09/2019	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-6,274.72
DD17587.25	03/09/2019	HOST PLUS	Superannuation Contributions	-371.67
DD17587.26	03/09/2019	TWU SUPERANNUATION	Superannuation Contributions	-282.94
DD17622.1	04/09/2019	COMMONWEALTH CREDIT CARDS	Credit Card - August 2019	-29,654.77
DD17633.1	16/09/2019	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - September 2019	-18,572.51

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
DD17646.1	16/09/2019	SHERIFFS OFFICE	Ranger Services - Fines To Be Lodged	-70.00
DD17638.1	17/09/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-40,776.43
DD17638.2	17/09/2019	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-552.12
DD17638.3	17/09/2019	VIC SUPER	Superannuation Contributions	-230.17
DD17638.4	17/09/2019	MLC SUPER FUND	Superannuation Contributions	-437.90
DD17638.5	17/09/2019	COLONIAL FIRST STATE	Superannuation Contributions	-54.57
DD17638.6	17/09/2019	SUPER DIRECTIONS FUND	Superannuation Contributions	-230.17
DD17638.7	17/09/2019	ANZ SMART CHOICE SUPER	Payroll Deductions	-570.29
DD17638.8	17/09/2019	AMP SUPERLEADER	Payroll Deductions	-551.96
DD17638.9	17/09/2019	REST SUPERANNUATION	Payroll Deductions	-1,085.58
DD17638.10	17/09/2019	NGS SUPER	Superannuation Contributions	-297.71
DD17638.11	17/09/2019	MLC SUPER FUND	Superannuation Contributions	-195.87
DD17638.12	17/09/2019	DIY MASTER PLAN	Superannuation Contributions	-192.20
DD17638.13	17/09/2019	SUN SUPER	Superannuation Contributions	-31.43
DD17638.14	17/09/2019	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-124.78
DD17638.15	17/09/2019	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-279.76
DD17638.16	17/09/2019	CBUS INDUSTRY SUPERFUND	Payroll Deductions	-418.52
DD17638.17	17/09/2019	BT SUPER FOR LIFE	Superannuation Contributions	-306.74
DD17638.18	17/09/2019	Q SUPER	Superannuation Contributions	-335.68
DD17638.19	17/09/2019	MLC WRAP SUPER	Superannuation Contributions	-62.86
DD17638.20	17/09/2019	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation Contributions	-56.61
DD17638.21	17/09/2019	HESTA SUPER FUND	Payroll Deductions	-2,157.16
DD17638.22	17/09/2019	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,015.56
DD17638.23	17/09/2019	B & L SUPER FUND	Superannuation Contributions	-224.56
DD17638.24	17/09/2019	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-6,674.11
DD17638.25	17/09/2019	HOST PLUS	Superannuation Contributions	-308.83
DD17638.26	17/09/2019	TWU SUPERANNUATION	Superannuation Contributions	-282.94

1st September 2019
to
30th September 2019

Chq/EFT	Date	Name	Description	Amount
	30/09/2019	PAYROLL CREDITORS	TOTAL FOR MONTH SEPTEMBER 2019	-806,129.50
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-2,835,535.01

Chq/EFT	Date	Name	Description	Amount
			TOTAL TRUST CHEQUE PAYMENTS	0.00

LIST OF PAYMENTS
FOR PERIOD
ENDED 31st OCTOBER 2019

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
 MUNICIPAL / TRUST		
EFT and Direct Debits 01-31 October 2019	39131 – 39434	2,778,210.88
 TRUST FUND		
Cheques Commonwealth 6100-1015-9136	6140 – 6159	2090.00
 MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86114 – 86132	31,924.44
		\$2,812,225.32
		\$2,812,225.32

DIRECTOR CORPORATE SERVICES' DECLARATION:

This list of payments, covering vouchers as above, will be submitted to Council on 17th December 2019. The List of Payments has been checked and is fully supported by vouchers and invoices, which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown have been paid.



DIRECTOR CORPORATE SERVICES

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39131	01/10/2019	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT39132	01/10/2019	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-90,743.00
EFT39133	01/10/2019	CHILD SUPPORT AGENCY	Payroll Deductions	-253.97
EFT39134	01/10/2019	LGRCEU	Payroll Deductions	-41.00
EFT39135	01/10/2019	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,547.56
EFT39136	01/10/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 160 Interest Payment - Library Redevelopment	-18,447.62
EFT39137	10/10/2019	ANNE WELLER	Hall & Key Bond Refund	-350.00
EFT39138	10/10/2019	ARTHRITIS FOUNDATION OF WA	Hall & Key Bond Refund	-100.00
EFT39139	10/10/2019	ATI-MIRAGE PTY LTD	Key Bond Refund	-50.00
EFT39140	10/10/2019	NANCY VALENTINO	Key Bond Refund	-50.00
EFT39141	10/10/2019	PERTH ROLLER DERBY	Hall & Key Bond Refund	-1,050.00
EFT39142	10/10/2019	PLUNKETT HOMES	Security Bond Refund	-2,290.00
EFT39143	10/10/2019	A. M BOLTS & NUTS	Depot - Minor Supplies - September 2019	-44.01
EFT39144	10/10/2019	AAA PRODUCTION SERVICES & SOUND ENGINEERING	Visual Art Awards - Production Equipment Hire	-2,157.10
EFT39145	10/10/2019	ALSCO PERTH	Office Linen And Laundry Services	-130.20
EFT39146	10/10/2019	AMAZING BRICK PAVING	Various Sites - Repair Verge And Walkway Brick Paving	-3,510.00
EFT39147	10/10/2019	ANNE YARDLEY	Library Oral History Interview With Carol Seidel	-1,200.00
EFT39148	10/10/2019	AUSTRALIA POST	Various Business Units - Postal Charges - September 2019	-5,198.57
EFT39149	10/10/2019	BARRETT EXHIBITION GROUP PTY LTD	Visual Art Awards - Display Boards, Lighting, Furniture Hire	-13,585.00
EFT39150	10/10/2019	BASSENDEAN MEN'S SHED INC	Various - Old Perth Road Markets - Traffic Management	-1,500.00
EFT39151	10/10/2019	BASSENDEAN NEWSAGENCY	Library - Subscriptions - September 2019	-108.90
EFT39152	10/10/2019	BOX PROPERTY MANAGEMENT	Rates Refund	-435.67
EFT39153	10/10/2019	CAROL ANN SEIDEL	Visual Art Awards - Open Winner (Acquisition)	-5,000.00
EFT39154	10/10/2019	CLAYTON BRADBURY	Visual Art Awards - Highly Commended Winner	-1,000.00
EFT39155	10/10/2019	CR SARAH QUINTON	Reimbursement - Walga Training - Childcare Fees Extra Paid	-75.80
EFT39156	10/10/2019	FINN MCKENNA	Visual Art Awards - Young Persons Award	-544.00
EFT39157	10/10/2019	GABRIELLA RINA FILIPPI	Reimbursement - Art Awards & Community Engagement Workshop	-164.45
EFT39158	10/10/2019	IRENE TASMA	Visual Art Awards - Art Sale - River Reflection	-120.00
EFT39159	10/10/2019	IVY PERSICH	Visual Art Awards - Art Sale - Millia Scrip Baseroni	-40.00
EFT39160	10/10/2019	JANE TRICHET	Visual Art Awards - Art Sale - Gang Gang Cockatoo	-304.00

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39161	10/10/2019	JOYCE TASMA	Visual Art Awards - Art Sale - What Lies Beneath	-360.00
EFT39162	10/10/2019	JULIE HEIN	Visual Art Awards - Art Sale - River Sketches	-152.00
EFT39163	10/10/2019	LEAH MADELINE CHIDLOW	Visual Art Awards - Art Sale - Parking Slip	-120.00
EFT39164	10/10/2019	LORETTA EGAN	Visual Art Awards - Best Artwork By Aboriginal Artist - Protector	-2,000.00
EFT39165	10/10/2019	MARNIE COMPTON	Visual Art Awards - Art Sale - Ghost Train	-64.00
EFT39166	10/10/2019	NIKKI J LUNDY	Visual Art Awards - Art Sale - Old Town Meditations	-320.00
EFT39167	10/10/2019	PATRICIA WALSH	Visual Art Awards - Art Sale - Camellias	-300.00
EFT39168	10/10/2019	REBECCA BROWN	Rates Refund	-218.99
EFT39169	10/10/2019	REBECCA SHEARDOWN	Visual Art Awards - Art Sale - Untitled	-240.00
EFT39170	10/10/2019	SANDRA ARCARI	Visual Art Awards - St Michaels Winner - Digg In The Dirt	-100.00
EFT39171	10/10/2019	SHUQIN WU	Visual Art Awards - Bassendean Ps Winner - Marri Tree Dreaming	-100.00
EFT39172	10/10/2019	AXIIS CONTRACTING	Various Sites - Crossover And Footpath Maintenance & Construction	-8,274.75
EFT39173	10/10/2019	BROMELLI	Visual Art Awards - Judging Fees	-200.00
EFT39174	10/10/2019	BUSINESS BASE	Bassendean Senior Citizen Hall - Book Cases	-825.00
EFT39175	10/10/2019	BUSY CIRCLE	Visual Art Awards - Photography	-450.00
EFT39176	10/10/2019	CASTLEDINE & CASTLEDINE	Visual Art Awards - Judging Fees	-220.00
EFT39177	10/10/2019	CHAMPION MUSIC	World Mental Health Day - Musician	-550.00
EFT39178	10/10/2019	CLEANAWAY	Depot - Dangerous Goods Collection	-1,078.99
EFT39179	10/10/2019	COLES SUPERMARKETS AUSTRALIA	Various Business Units - Groceries Supplies	-1,258.47
EFT39180	10/10/2019	CTI RISK MANAGEMENT	Customer Service - Banking Collection - September 2019	-302.50
EFT39181	10/10/2019	DATA3	Assist Town Of Bassendean To Configure Office 365 Services	-7,366.67
EFT39182	10/10/2019	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-58,695.33
EFT39183	10/10/2019	ELISABETH RICHARDSON	Old Perth Road Markets - Coordinator - July 2019	-2,075.00
EFT39184	10/10/2019	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contractor - September 2019	-633.88
EFT39185	10/10/2019	GABRIELLE NEYLON	Visual Art Awards - Flower Table Arrangement And Bouquet	-150.00
EFT39186	10/10/2019	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-951.45
EFT39187	10/10/2019	HATCHET PTY LTD ATF DM TRUST	Various Sites - Website Hosting	-50.00
EFT39188	10/10/2019	HOLLY TWINE	Festival Of Local Business - Photography	-1,600.00
EFT39189	10/10/2019	HOME CHEF	Seniors - Client - Meals On Wheels	-38.00
EFT39190	10/10/2019	HURI-CAIN SPORTING GOODS	Children Services - Jumping Crash Mat Cover Replacements	-594.00

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39191	10/10/2019	JAM BERRY PTY LTD	Children Services - Bed Sheets	-1,790.00
EFT39192	10/10/2019	MAMOES ALPACA FARM	Seniors - Activity - Alphaca Hire	-150.00
EFT39193	10/10/2019	MANDALA HOLISTIC THERAPIES	Library - Lunchtime Interludes- Flower Essences	-90.00
EFT39194	10/10/2019	MT LAWLEY MILK	Milk Supplies - 35, 46 & 48 Old Perth Road & Depot (September)	-460.30
EFT39195	10/10/2019	NIKKI DENNERLEY	Children Services - Happy Feet Monthly Incursion	-125.00
EFT39196	10/10/2019	PILATES FLOW	Relax Instructor - Pilates - Term 3	-1,900.00
EFT39197	10/10/2019	RICKY ARNOLD AND ASSOCIATES	Visual Art Awards - Curator Services	-3,000.00
EFT39198	10/10/2019	ROBERT KING	Procurement Assistance Contractor	-3,412.50
EFT39199	10/10/2019	ROBINSONS BUS CHARTER	Visual Art Awards - School Excursion	-313.50
EFT39200	10/10/2019	ROTARY CLUB OF SWAN VALLEY	Old Perth Road Markets - Marshalling Services	-4,200.00
EFT39201	10/10/2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Various Business Units - Labour Hire	-38,443.23
EFT39202	10/10/2019	HYGIENE CONCEPTS	Library - Replace Air Freshener Disable Toilet	-49.50
EFT39203	10/10/2019	JORDAN PHILIP ANDONOVSKI	Visual Art Awards - Graphic Design	-360.00
EFT39204	10/10/2019	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-6,088.81
EFT39205	10/10/2019	LOCHNESS LANDSCAPE SERVICES	Various Reserves - Turf Repairs / Supplies	-6,220.50
EFT39206	10/10/2019	REECE'S STRUCTURES	Visual Art Award - Marquee And Equipment Hire	-2,590.27
EFT39207	10/10/2019	REMIDA PERTH INC	Library - Childrens Week Event	-350.00
EFT39208	10/10/2019	SCHWEPPE AUSTRALIA PTY LTD	Council Chambers - Refreshments	-367.36
EFT39209	10/10/2019	SCOUTS ASSOCIATION OF AUSTRALIA	Swan Districts Oval - Clean Up After Football Games	-4,900.00
EFT39210	10/10/2019	SIFTING SANDS	Various Sites - Reserves - Sand Clean	-4,308.00
EFT39211	10/10/2019	SINGTEL OPTUS PTY LTD	Seniors - Support Workers - Mobile Phone Charges - September 2019	-929.90
EFT39212	10/10/2019	SKY BLUE DESIGN	Visual Art Awards - Exhibition Installation	-460.00
EFT39213	10/10/2019	SLICERZ	World Mental Health Day Bbq - Precut Onions	-54.00
EFT39214	10/10/2019	SPIDERWEB SOLUTIONS PTY LTD	Ryde Program - Website Developments	-330.00
EFT39215	10/10/2019	SPORTROPHY	Visual Art Awards - Glass Etched Winners Trophies	-535.00
EFT39216	10/10/2019	STEP INTO LIFE BASSENDEAN	Relax Instructor - Outdoor Fitness - Term 3	-440.00
EFT39217	10/10/2019	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-32,681.00
EFT39218	10/10/2019	T & C COURIER & TRANSPORT SERVICES	Courier Services - Document Delivery - Spetember 2019	-32.57
EFT39219	10/10/2019	T-QUIP	Depot - Fleet Vehicle - Parts	-3,062.15
EFT39220	10/10/2019	THE ENVIRONMENTAL PRINTING COMPANY	Visual Art Awards - Printing Flyers And Posters	-869.00

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39221	10/10/2019	THE LIVING STONE FOUNDATION INC	Various Staff - Accidental Counsellor Training	-3,630.00
EFT39222	10/10/2019	URBAQUA	Various Sites - Sampling Analysis Plan Amendments	-528.00
EFT39223	10/10/2019	VENUS PLUMBING	Various Sites - Plumbing Repairs	-2,943.10
EFT39224	10/10/2019	WATER2WATER PTY LTD	Water Dispenser Rental Maintenance Agreement	-49.50
EFT39225	10/10/2019	YARNS R US	Visual Art Awards - Judging Fees	-220.00
EFT39226	10/10/2019	ZIPFORM PTY LTD	Rates - 2019/2020 - First Printing & Posting	-15,164.39
EFT39227	10/10/2019	ZIRCODATA PTY LTD	Records - Document Bin Rental & Storage Fees - September 2019	-57.45
EFT39228	15/10/2019		Cancelled	0.00
EFT39229	15/10/2019	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT39230	15/10/2019	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-91,789.00
EFT39231	15/10/2019	CHILD SUPPORT AGENCY	Payroll Deductions	-253.97
EFT39232	15/10/2019	LGRCEU	Payroll Deductions	-41.00
EFT39233	15/10/2019	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,547.56
EFT39234	29/10/2019	CR JRH GANGELL	Council Elections Nomination Fee Refund	-80.00
EFT39235	29/10/2019	CR RENEE MCLENNAN	Council Elections Nomination Fee Refund	-80.00
EFT39236	29/10/2019	FBCFI	Hall & Key Bond Partial Refund	-973.00
EFT39237	29/10/2019	FRANCES BARONAS	Security Bond Refund	-2,000.00
EFT39238	29/10/2019	HOMEBUYERS CENTRE	Security Bond Refund	-2,768.00
EFT39239	29/10/2019	MARK STEVEN ILCHUK	Park & Key Bond Refund	-300.00
EFT39240	29/10/2019	MOTIVE BUILDING GROUP PTY LTD	Security Bond Refund	-2,768.00
EFT39241	29/10/2019	SAANI BENNETTS	Key Bond Refund	-50.00
EFT39242	29/10/2019	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Council Elections Nomination Fee Held	-237.00
EFT39243	29/10/2019	VENTURA HOME GROUP	Security Bond Refund	-2,768.00
EFT39244	29/10/2019	ALISON HEALEY	Dog Registration - Dog Sterilised Refund	-30.00
EFT39245	29/10/2019	BCITF	Building & Construction Industry - Levy Collected - September 2019	-666.01
EFT39246	29/10/2019	CLAYTON BARNES	Council Crossover Contribution	-462.50
EFT39247	29/10/2019	COLIN BATH	Seniors Refund - Hcp Unspent Funds - Client Exited September 2018	-1,545.86
EFT39248	29/10/2019	COMESTIBLES	Various Council Functions - Catering	-2,406.25
EFT39249	29/10/2019	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	Building Services Levy Collected - September 2019	-2,627.68
EFT39250	29/10/2019	E GILBERTHORPE	Seniors Refund - Hcp Funds - Client Exited July 2019	-1,748.30

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39251	29/10/2019	EBONY ELEUTERI	Visual Art Awards - Art Sale - Beats Dancing To Its Soul	-400.00
EFT39252	29/10/2019	EDWIN DOUST	Seniors Refund - Hcp Funds Unspect Existed July 2019	-847.59
EFT39253	29/10/2019	JANE DUNDAS	Visual Art Awrds - Art Sale - Yirra Koori	-240.00
EFT39254	29/10/2019	JILLIAN BRAZIL	Provision Of Accounting Services	-5,220.00
EFT39255	29/10/2019	JILLIAN RUSE	Visual Art Awards - Art Sale - No Anchovies	-176.00
EFT39256	29/10/2019	JOSEPHINE LUNDY	Visual Art Awards - Art Sale - Poignant Colours	-104.00
EFT39257	29/10/2019		Cancelled	0.00
EFT39258	29/10/2019	LAURENCE WAYNE BEVAN	Rates Refund	-2,390.22
EFT39259	29/10/2019	MAURIZIO GATTI	Visual Art Awards - Art Sale - Railwine	-160.00
EFT39260	29/10/2019	MAX KEYT	Seniors Refund - Hcp Funds Unspent Exited December 2017	-1,104.16
EFT39261	29/10/2019	MELISSA MYKYTIUK	Meeting Fees - 01/10/2019 To 19/10/2019	-1,025.75
EFT39262	29/10/2019	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-264.00
EFT39263	29/10/2019	REECE'S STRUCTURES	World Mental Health Week - Stage Hire	-253.00
EFT39264	29/10/2019	ROBERT BROWN	Meeting Fees - 01/10/2019 To 19/10/2019	-1,152.76
EFT39265	29/10/2019	ROBERT KING	Procurement Assistance Contractor	-3,900.00
EFT39266	29/10/2019	SAVETA TEGOV	Rates Refund	-430.25
EFT39267	29/10/2019	SCOTT BAKER	Visual Art Awards - Anzac Terrace Ps Winner - Chick	-100.00
EFT39268	29/10/2019	SPECTRUM ARTS	Community Life Drawing -5 Week Program	-600.00
EFT39269	29/10/2019	SPIDERWEB SOLUTIONS PTY LTD	Various Sites - Website Development	-297.00
EFT39270	29/10/2019	STRUT DANCE INCORPORATED	Community Group Funding - 2019/2020	-3,300.00
EFT39271	29/10/2019	VAL PATTON	Visual Art Awards - Peoples Choice Award - Forest Blues	-740.00
EFT39272	29/10/2019	VIEW 26 PTY LTD	Rates Refund	-1,819.13
EFT39273	29/10/2019	ABCORP AUSTRALASIA PTY LTD	Library - Barcodes Labels	-467.50
EFT39274	29/10/2019	ACTION GLASS AND ALUMINIUM	Various Sites - Window Replacement	-353.05
EFT39275	29/10/2019	AILA RAYNE GLYNN	Visual Art Awards - Eden Hill Ps Winner - Mixed Media Self Portrait	-100.00
EFT39276	29/10/2019	ALLTOOLS (WA) PTY LTD	Depot - Minor Consumable Tools And Equipment	-123.00
EFT39277	29/10/2019	ALSCO PERTH	Office Linen And Laundry Services	-43.40
EFT39278	29/10/2019	AMAZING BRICK PAVING	Various Sites - Repair Verge And Walkway Brick Paving	-2,622.00
EFT39279	29/10/2019	ANGLICAN CHURCH OF ST MARK THE EVANGELIST BASSENDEAN	Refund Of Booking Fees	-107.80
EFT39280	29/10/2019	ANIMAL ARK PTY LTD	Library - Activity - Presenter	-715.00

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39281	29/10/2019	ARUP	Presentation Of Community Feedback To Concept Workshop	-3,267.00
EFT39282	29/10/2019	ASHFIELD COMMUNITY CHEMIST	Seniors - Client - Pharmaceutical Supplies	-464.00
EFT39283	29/10/2019	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee - Asset Management	-7,573.50
EFT39284	29/10/2019	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Air Conditioning Repairs & Maintenance	-305.80
EFT39285	29/10/2019	AUSTRALIAN NATIVE NURSERIES GROUP	Citizenship Ceremony - Tube Stock	-180.00
EFT39286	29/10/2019	AXIIS CONTRACTING	Various Sites - Crossover And Footpath Maintenance & Construction	-7,585.60
EFT39287	29/10/2019	BANK OF QUEENSLAND FINANCE (AUST) LIMITED	Lease - New Servers / Equipment	-2,247.43
EFT39288	29/10/2019	BASSEDEAN BOWLING CLUB INC	Town Of Bassendean Contribution For Shade Cloth Replacement	-1,353.00
EFT39289	29/10/2019	BASSEDEAN FLOWERS	Vietnam Veterans Ceremony - Wreath	-95.00
EFT39290	29/10/2019	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-1,602.94
EFT39291	29/10/2019	BUNZL LTD	Depot - Toilet & Office Supplies	-1,446.57
EFT39292	29/10/2019	CHRIS RICHARDSON	Children Services - Food Safety Audit	-550.00
EFT39293	29/10/2019	COLES SUPERMARKETS AUSTRALIA	Various Business Units - Groceries Supplies	-3,140.08
EFT39294	29/10/2019	GLEN FOOD GROUP	Bridson/Whitfield Concept Design & Recommendations	-2,115.30
EFT39295	29/10/2019	H DAPS FOODS P/L	Various Meetings - Consumables	-480.00
EFT39296	29/10/2019	HAPPY HEALTHY HOOPS	Childrens Week Walk - Hula Hoops	-200.00
EFT39297	29/10/2019	IHR AUSTRALIA	Staff Training - Workplace Mediation Skills Training	-846.00
EFT39298	29/10/2019	JANE DUNDAS	Visual Art Awards - Best Town Of Bassendean Resident - Yirra Koori	-1,000.00
EFT39299	29/10/2019	RHONDA DIANNE PLUMMER	Visual Art Awards - Serving Alcohol Opening Night	-80.00
EFT39300	29/10/2019	RICKY ARNOLD AND ASSOCIATES	Cultural Consultant Services - Operational And Implementation Plan	-2,500.00
EFT39301	29/10/2019	RIDGE CREATIVE	Citizenship Ceremony - Video Production	-200.00
EFT39302	29/10/2019	BAILEYS FERTILISER	Various Sites - Fertiliser Applications	-1,306.80
EFT39303	29/10/2019	BATTERY SPECIALTIES (AUST) PTY LTD-WA	Depot - Minor Consumable Items	-117.48
EFT39304	29/10/2019	BAYSWATER SHARPENING SERVICE	Depot - Various Tools - Sharpen Blades	-154.00
EFT39305	29/10/2019	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-6,242.50
EFT39306	29/10/2019	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-57.12
EFT39307	29/10/2019	BOWDEN TREE CONSULTANCY	Various Sites - Tree Inspection - Arborist Reports	-825.00
EFT39308	29/10/2019	BOYA EQUIPMENT PTY LTD	Depot - Minor Plant Parts	-126.50
EFT39309	29/10/2019	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-1,944.25
EFT39310	29/10/2019	CENTRAL SIGNS	Australia Day Update Road Signs	-524.00

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39311	29/10/2019	COMSOFT WA	Library Management Systems - Annual Subscription	-16,489.36
EFT39312	29/10/2019	CITY OF SOUTH PERTH	Ranger Services - Pound Fees - September 2019	-1,882.34
EFT39313	29/10/2019	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings Cleaning - August 2019	-26,794.08
EFT39314	29/10/2019	COMPLETE CORPORATE HEALTH	Various Business Units - Recruitment - Pre Employment Check	-1,386.00
EFT39315	29/10/2019	COVS - COVS PARTS PTY LTD	Depot - Minor Fleet Vehicle Parts	-176.69
EFT39316	29/10/2019	CUSTOM SCREENS & SECURITY PRODUCTS	Various Sites - Security Screen Doors	-1,930.00
EFT39317	29/10/2019	DEPARTMENT OF TRANSPORT	Ranger Services - Vehicle Ownership Searches - September 2019	-6.80
EFT39318	29/10/2019	DESIGN 2 SOLUTION	Children Services - Ashfield - Building And Plans Minor Work	-2,000.00
EFT39319	29/10/2019	DORMAKABA AUSTRALIA PTY LTD	Customer Services - Auto Doors Programming	-286.00
EFT39320	29/10/2019	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-185.00
EFT39321	29/10/2019	E FIRE & SAFETY (WA)	Various Sites And Library - Panel Testing	-486.20
EFT39322	29/10/2019	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-57,456.79
EFT39323	29/10/2019	EG INCURSIONS PTY LTD	Library - Holiday Activites - Chinese Dragon Session	-548.90
EFT39324	29/10/2019	FLYER SQUAD	Distribution - Waste & Recycling Guides To All Residents	-900.00
EFT39325	29/10/2019	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-4,260.27
EFT39326	29/10/2019	GARRARDS PTY LTD	Environ Services - Rat Bait Supplies To Residents	-394.41
EFT39327	29/10/2019	GLENVIEW MACHINE KERBING	Various Sites - Kerbing Repairs	-2,032.80
EFT39328	29/10/2019	GRAFTON GENERAL PRODUCTS	Seniors - Client Independent Living Supplies	-149.60
EFT39329	29/10/2019	GRAINGER GARDEN SUPPLIES	Various Sites - Garden Soil Supplies	-330.00
EFT39330	29/10/2019	GREENACRES TURF GROUP	Various Reserves - Turf Repairs	-12,820.00
EFT39331	29/10/2019	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-624.41
EFT39332	29/10/2019	GUILDFORD PODIATRY CLINIC	Seniors - Client - Podiatry Home Visit	-115.00
EFT39333	29/10/2019	HATCHET PTY LTD ATF DM TRUST	Youth Services - Ryde Website Hosting	-132.00
EFT39334	29/10/2019	HAVILAH LEGAL	Professional Legal Fees - Commercial Law - Audit	-291.50
EFT39335	29/10/2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Various Business Units - Labour Hire	-25,649.12
EFT39336	29/10/2019	HEALTHSTRONG PTY LTD	Seniors - Client - Physiotherapy Session	-209.00
EFT39337	29/10/2019	HILLS NEUROLOGICAL REHABILITATION	Seniors - Client - Physiotherapy Session	-150.00
EFT39338	29/10/2019	HOLDEN SHEPPARD	Library Event - Afternoon With Holden Sheppard	-350.00
EFT39339	29/10/2019	HOME CHEF	Seniors - Meals On Wheels - September 2019	-734.56
EFT39340	29/10/2019	HYGIENE CONCEPTS	Service Fee - Sanity Bins - Quarterly	-5,173.07

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39341	29/10/2019	IMAGE DATA	Clubs Connect - Name Badges For Walking Group	-143.00
EFT39342	29/10/2019	IMAGESOURCE DIGITAL SOLUTIONS	Various Business Units - Printing	-1,320.00
EFT39343	29/10/2019	INCLUSION SOLUTIONS LIMITED	W A Communities Program 2019/2020 - Contribution To Participate	-1,760.00
EFT39344	29/10/2019	INDUSTRY DINER	Various Council Functions - Catering	-537.50
EFT39345	29/10/2019	JAYBRO PTY LTD	Depot - Safety Equipment And Signage	-790.02
EFT39346	29/10/2019	JEFF GREEN TREE LOPPING	Emergency Call-Out - Tree Removal - Storm Damage	-5,225.00
EFT39347	29/10/2019	JTAGZ PTY LTD	Ranger Services - Dog And Cat Registration Tags	-603.90
EFT39348	29/10/2019	KLEENIT PTY LTD	Various Sites - Graffiti Removal	-2,428.80
EFT39349	29/10/2019	LANDCARE WEED CONTROL	Various Sites - Hand Weed Control	-3,516.48
EFT39350	29/10/2019	LANDGATE	Rates - Gross Rental Evaluations	-159.91
EFT39351	29/10/2019	LJR MAINTENANCE SERVICES	Various Sites - Excavator Hire	-880.00
EFT39352	29/10/2019	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-6,685.16
EFT39353	29/10/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Staff Training - Ignite Management Program	-2,870.00
EFT39354	29/10/2019	LOCHNESS LANDSCAPE SERVICES	Various Reserves - Turf Repairs / Supplies	-715.00
EFT39355	29/10/2019	LOCKDOC	Various Sites - Door Lock Replacement	-170.00
EFT39356	29/10/2019	MARKETFORCE PTY LTD	Various Business Units - Advertising	-2,426.64
EFT39357	29/10/2019	MARTINS TRAILER PARTS	Various Fleet Vehicles - Parts	-26.32
EFT39358	29/10/2019	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	Seniors - Independent Living - Initial Assessment	-286.00
EFT39359	29/10/2019	DULUX AUSTRALIA	Depot - Minor Consumable Items	-184.57
EFT39360	29/10/2019	G & G DI MARTINO CONCRETE	Various Sites - Crossover Footpath & Kerb Repairs	-5,628.70
EFT39361	29/10/2019	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-1,325.50
EFT39362	29/10/2019	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-12,680.00
EFT39363	29/10/2019	MCLEODS & CO	Professional Fees - Legal Advice	-499.80
EFT39364	29/10/2019	MIDLAND MINICRETE	Various Sites - Crossover, Road And Footpath Maintenance	-3,472.70
EFT39365	29/10/2019	MINT CIVIL PTY LTD	Various Sites - Street Sweeping Services	-21,447.85
EFT39366	29/10/2019	MORLEY FLOORING CENTRE	Children Services - Replace Flooring	-1,875.01
EFT39367	29/10/2019	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-1,559.58
EFT39368	29/10/2019	MT LAWLEY MILK	Milk Supplies - 35, 46 & 48 Old Perth Road & Depot (3 Weeks October)	-311.80
EFT39369	29/10/2019	MULTILEC ENGINEERING PTY LTD	Library Lift - Repairs & Service	-442.37
EFT39370	29/10/2019	NATURAL AREA HOLDINGS	Steam Weeding - September 2019	-13,379.39

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39371	29/10/2019	NETLINK GROUP PTY LTD	Depot - Faulty Connections Repairs To Wi-Fi	-264.00
EFT39372	29/10/2019	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-5,900.56
EFT39373	29/10/2019	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-1,524.17
EFT39374	29/10/2019	OUT OF THE BOX COMMUNITY EVENTS	Giant Games Hire - Avon Descent - Emrc Grant Claim	-3,065.70
EFT39375	29/10/2019	PARAMOUNT BUSINESS SUPPLIES PTY LTD	Library - A3 Laminator - General Maintenance/Repairs	-318.90
EFT39376	29/10/2019	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Electrical Repairs & Maintenance	-1,574.45
EFT39377	29/10/2019	PERTH SAFETY PRODUCTS PTY LTD	Depot - Safety Equipment And Signage	-220.00
EFT39378	29/10/2019	PORTNER PRESS PTY LTD	Human Resources - Employment Law Update 5 2019	-291.00
EFT39379	29/10/2019	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Road Closures And Traffic Management	-2,504.04
EFT39380	29/10/2019	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Stationery & Electronic Whiteboard	-5,382.78
EFT39381	29/10/2019	RAECO INTERNATIONAL PTY LTD	Library - Stationery Supplies	-244.68
EFT39382	29/10/2019	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee Assistance Program - Counselling	-825.00
EFT39383	29/10/2019	RESOURCE RECOVERY SOLUTIONS	Council Recycle Waste - Concrete, Bricks, Sand & Hotmix	-1,249.60
EFT39384	29/10/2019	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-2,646.86
EFT39385	29/10/2019	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-206.80
EFT39386	29/10/2019	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-126.51
EFT39387	29/10/2019	SD & VH FINDLAY	Various Sites - Painting Interior & Exterior	-710.00
EFT39388	29/10/2019	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT39389	29/10/2019	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-96,350.00
EFT39390	29/10/2019	CHILD SUPPORT AGENCY	Payroll Deductions	-253.97
EFT39391	29/10/2019	LGRCEU	Payroll Deductions	-41.00
EFT39392	29/10/2019	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,547.56
EFT39393	29/10/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 1608 Interest Payment - Library Redevelopment	-6,037.49
EFT39394	29/10/2019	BASSENDEAN MEN'S SHED INC	Childrens Week Event - Sausage Sizzle	-250.00
EFT39395	29/10/2019	FUN AIRBRUSH TATTOOS	Naidoc Day - Youth Zone - Temporary Tattoos	-560.00
EFT39396	29/10/2019	KARLA HOOPER	Library - Lunchtime Interlude	-350.00
EFT39397	29/10/2019	PATRIZIA GIANATTI	Library Staff Attendance - Library Conference	-445.00
EFT39398	29/10/2019	SEEK LIMITED	Various Business Units - Employment Advertising	-940.50
EFT39399	29/10/2019	SKATEBOARDING WA	Youth Services - Skateboarding Workshop	-632.50
EFT39400	29/10/2019	SONSHINE FM	Australia Day 2020 - Sonshine Fm Community Sponsorship	-5,750.00

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39401	29/10/2019	SOUTH METROPOLITAN TAFE	Depot Staff Training - Certificate 3 Horticulture - Term 3	-605.00
EFT39402	29/10/2019	SPIDERWEB SOLUTIONS PTY LTD	Youth Services - Ryde Database Development	-33.00
EFT39403	29/10/2019	STATEWIDE CLEANING SERVICES PTY LTD	Various Halls - Cleaning Products	-364.89
EFT39404	29/10/2019	STIHL SHOP MALAGA	Depot & Seniors - Plant Equipment & Parts	-3,130.00
EFT39405	29/10/2019	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-133.10
EFT39406	29/10/2019	SUBARU OSBORNE PARK	Depot - Fleet Vehicle - Parts	-43.07
EFT39407	29/10/2019	SUEZ RECYCLING & RECOVERY PTY LTD	Waste Collection Services - September 2019	-45,931.43
EFT39408	29/10/2019	SUPREME SHADES	Children Services - To Repair Shade Sail Due To High Wind Damaged	-121.00
EFT39409	29/10/2019	SURESHANK PTY LTD	Children Services - Installation Of Hanging Gardens	-2,464.00
EFT39410	29/10/2019	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-8,822.73
EFT39411	29/10/2019	T-QUIP	Depot - Fleet Vehicle - Parts	-843.00
EFT39412	29/10/2019	THE ENVIRONMENTAL PRINTING COMPANY	Relax Booklet - Printing - Term 4	-1,771.00
EFT39413	29/10/2019	THE ORS GROUP	Human Resources - Report Indicator	-143.00
EFT39414	29/10/2019	THE STATE LAW PUBLISHER	Firebreak And Fuel Load Notice 2019/20 Fire Season	-193.28
EFT39415	29/10/2019	TOTAL EDEN PTY LTD	Various Sites - Reticulation Supplies	-2,623.56
EFT39416	29/10/2019	TOTALLY WORKWEAR MIDLAND	Depot - Uniforms & Safety Gear	-390.37
EFT39417	29/10/2019	TPG NETWORK PTY LTD	Various Sites - Nbn - Connection	-2,636.74
EFT39418	29/10/2019	TRUGRADE MEDICAL SUPPLIES	Seniors - Client - Medical Supplies	-215.40
EFT39419	29/10/2019	UNITED PETROEUM PTY LTD	Depot - Fuel Supplies	-13,289.87
EFT39420	29/10/2019	VENUS PLUMBING	Various Sites - Plumbing Repairs	-2,853.72
EFT39421	29/10/2019	WATTLEUP TRACTORS	Various Plant Equipment - Parts	-1,180.55
EFT39422	29/10/2019	WATTS WESTERN RUBBER	Various Fleet Vehicle - Tyre Repairs & Replacements	-3,259.30
EFT39423	29/10/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Services Levy - Contribution	-23,112.13
EFT39424	29/10/2019	JOYCE TASMA	Visual Art Awards - Art Sale - What Lies Beneath	-360.00
EFT39425	29/10/2019	LGIS LIABILITY	Public Liability - 2019/2020 - First Instalment	-49,617.42
EFT39426	29/10/2019	LGIS PROPERTY	Property Multi Risk - 2019/2020 - First Instalment	-44,883.22
EFT39427	29/10/2019	LGIS RISK MANAGEMENT	Depot Staff - Jsa Training	-1,584.00
EFT39428	29/10/2019	LGIS WORKCARE	Workers Compensation - 2019/2020 - First Instalment	-126,445.00
EFT39429	29/10/2019	METAL WORKS PERTH	Depot - Hand Rail Work	-550.00
EFT39430	29/10/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Staff Training - People And Culture Seminar	-600.00

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
EFT39431	29/10/2019		Cancelled	0.00
EFT39432	29/10/2019	WESTRAC PTY LTD	Depot - Minor Fleet Vehicle Parts	-295.96
EFT39433	29/10/2019	WINC. AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-291.04
EFT39434	31/10/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 156 Interest Payment - Library Redevelopment	-13,220.81
DD17671.1	01/10/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-41,163.36
DD17671.2	01/10/2019	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-544.59
DD17671.3	01/10/2019	VIC SUPER	Superannuation Contributions	-230.17
DD17671.4	01/10/2019	MLC SUPER FUND	Superannuation Contributions	-455.19
DD17671.5	01/10/2019	COLONIAL FIRST STATE	Superannuation Contributions	-54.57
DD17671.6	01/10/2019	SUPER DIRECTIONS FUND	Superannuation Contributions	-230.17
DD17671.7	01/10/2019	ANZ SMART CHOICE SUPER	Payroll Deductions	-618.15
DD17671.8	01/10/2019	AMP SUPERLEADER	Payroll Deductions	-536.08
DD17671.9	01/10/2019	REST SUPERANNUATION	Payroll Deductions	-1,135.98
DD17671.10	01/10/2019	NGS SUPER	Superannuation Contributions	-323.76
DD17671.11	01/10/2019	MLC SUPER FUND	Superannuation Contributions	-211.28
DD17671.12	01/10/2019	DIY MASTER PLAN	Superannuation Contributions	-192.20
DD17671.13	01/10/2019	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-218.14
DD17671.14	01/10/2019	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-269.23
DD17671.15	01/10/2019	CBUS INDUSTRY SUPERFUND	Payroll Deductions	-368.61
DD17671.16	01/10/2019	BT SUPER FOR LIFE	Superannuation Contributions	-297.61
DD17671.17	01/10/2019	Q SUPER	Superannuation Contributions	-335.68
DD17671.18	01/10/2019	MLC WRAP SUPER	Superannuation Contributions	-54.22
DD17671.19	01/10/2019	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation Contributions	-52.72
DD17671.20	01/10/2019	HESTA SUPER FUND	Payroll Deductions	-2,203.94

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
DD17671.21	01/10/2019	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,015.56
DD17671.22	01/10/2019	B & L SUPER FUND	Superannuation Contributions	-224.56
DD17671.23	01/10/2019	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-6,597.11
DD17671.24	01/10/2019	HOST PLUS	Superannuation Contributions	-306.46
DD17671.25	01/10/2019	TWU SUPERANNUATION	Superannuation Contributions	-447.40
DD17674.1	01/10/2019	ONHOLD MAGIC	Messages On Hold - September 2019	-138.80
DD17694.1	04/10/2019	COMMONWEALTH CREDIT CARDS	Credit Card - September 2019	-20,553.01
DD17718.1	15/10/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-42,981.05
DD17718.2	15/10/2019	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-589.49
DD17718.3	15/10/2019	VIC SUPER	Superannuation Contributions	-230.17
DD17718.4	15/10/2019	MLC SUPER FUND	Superannuation Contributions	-414.33
DD17718.5	15/10/2019	COLONIAL FIRST STATE	Superannuation Contributions	-54.57
DD17718.6	15/10/2019	SUPER DIRECTIONS FUND	Superannuation Contributions	-230.17
DD17718.7	15/10/2019	ANZ SMART CHOICE SUPER	Payroll Deductions	-586.63
DD17718.8	15/10/2019	AMP SUPERLEADER	Payroll Deductions	-528.77
DD17718.9	15/10/2019	REST SUPERANNUATION	Payroll Deductions	-1,369.16
DD17718.10	15/10/2019	NGS SUPER	Superannuation Contributions	-349.81
DD17718.11	15/10/2019	MLC SUPER FUND	Superannuation Contributions	-206.15
DD17718.12	15/10/2019	DIY MASTER PLAN	Superannuation Contributions	-192.20
DD17718.13	15/10/2019	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-99.48
DD17718.14	15/10/2019	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-269.23
DD17718.15	15/10/2019	CBUS INDUSTRY SUPERFUND	Superannuation Contributions	-160.54
DD17718.16	15/10/2019	BT SUPER FOR LIFE	Superannuation Contributions	-311.31
DD17718.17	15/10/2019	Q SUPER	Superannuation Contributions	-328.50
DD17718.18	15/10/2019	MLC WRAP SUPER	Superannuation Contributions	-70.72
DD17718.19	15/10/2019	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation Contributions	-51.47
DD17718.20	15/10/2019	HESTA SUPER FUND	Payroll Deductions	-2,209.70
DD17718.21	15/10/2019	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,015.56
DD17718.22	15/10/2019	B & L SUPER FUND	Superannuation Contributions	-192.49
DD17718.23	15/10/2019	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-6,466.62

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
DD17718.24	15/10/2019	HOST PLUS	Superannuation Contributions	-314.73
DD17718.25	15/10/2019	TWU SUPERANNUATION	Superannuation Contributions	-282.94
DD17722.1	15/10/2019	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - October 2019	-17,696.09
DD17745.1	25/10/2019	SHERIFFS OFFICE	Ranger Services - Fines To Be Lodged	-70.00
DD17764.1	29/10/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-44,438.56
DD17764.2	29/10/2019	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-605.04
DD17764.3	29/10/2019	VIC SUPER	Superannuation Contributions	-258.37
DD17764.4	29/10/2019	MLC SUPER FUND	Superannuation Contributions	-485.05
DD17764.5	29/10/2019	COLONIAL FIRST STATE	Superannuation Contributions	-54.57
DD17764.6	29/10/2019	SUPER DIRECTIONS FUND	Superannuation Contributions	-230.17
DD17764.7	29/10/2019	ANZ SMART CHOICE SUPER	Payroll Deductions	-647.99
DD17764.8	29/10/2019	AMP SUPERLEADER	Payroll Deductions	-546.99
DD17764.9	29/10/2019	REST SUPERANNUATION	Payroll Deductions	-1,298.23
DD17764.10	29/10/2019	NGS SUPER	Superannuation Contributions	-313.34
DD17764.11	29/10/2019	MLC SUPER FUND	Superannuation Contributions	-195.14
DD17764.12	29/10/2019	DIY MASTER PLAN	Superannuation Contributions	-192.20
DD17764.13	29/10/2019	SUN SUPER	Superannuation Contributions	-62.86
DD17764.14	29/10/2019	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-118.65
DD17764.15	29/10/2019	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-269.23
DD17764.16	29/10/2019	CBUS INDUSTRY SUPERFUND	Superannuation Contributions	-160.54
DD17764.17	29/10/2019	BT SUPER FOR LIFE	Superannuation Contributions	-306.74
DD17764.18	29/10/2019	Q SUPER	Superannuation Contributions	-328.50
DD17764.19	29/10/2019	MLC WRAP SUPER	Superannuation Contributions	-74.65
DD17764.20	29/10/2019	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation Contributions	-59.12
DD17764.21	29/10/2019	HESTA SUPER FUND	Payroll Deductions	-2,300.74
DD17764.22	29/10/2019	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,015.56
DD17764.23	29/10/2019	B & L SUPER FUND	Superannuation Contributions	-192.49
DD17764.24	29/10/2019	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-6,079.89
DD17764.25	29/10/2019	HOST PLUS	Superannuation Contributions	-352.13
DD17764.26	29/10/2019	TWU SUPERANNUATION	Superannuation Contributions	-282.94

1st October 2019
to
31st October 2019

Chq/EFT	Date	Name	Description	Amount
	31/10/2019	PAYROLL CREDITORS	TOTAL FOR MONTH OCTOBER 2019	-1,238,068.78
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-2,778,210.88

Chq/EFT	Date	Name	Description	Amount
6140	29/10/2019		Cancelled Printing Problems	0.00
to	29/10/2019		Cancelled Printing Problems	0.00
6154	29/10/2019		Cancelled Printing Problems	0.00
6155	29/10/2019	ALL FORD DAY COMMITTEE	Park & Key Bond Refund	-1600.00
6156	29/10/2019	BILL BUSBY	Council Elections Nomination Fee Refund	-80.00
6157	29/10/2019	EMILY WILDING	Council Elections Nomination Fee Refund	-80.00
6158	29/10/2019	JUSTIN VON PERGER	Council Elections Nomination Fee Refund	-80.00
6159	29/10/2019	MICHAEL AND MARY WISHART	Hyde Ret Village - Wait List Bond Refund	-250.00
			TOTAL TRUST CHEQUE PAYMENTS	-2,090.00

ATTACHMENT NO. 14

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN ON WEDNESDAY 6 NOVEMBER 2019, AT 3.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mr Kallan Short, Principal Building Surveyor, declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Members

Cr Hilary McWilliam, Presiding Member
Cr Kathryn Hamilton
Matt McCaughey, Kiara Police, Deputy Presiding Member
Leigh Bishop, DFES, District Officer Swan
Stephen Blackford, SES
John Lane, Emergency Management Officer
Merveen Cross, District Advisor

Officers

Luke Gibson, Director Community Planning
Kallan Short, Principal Building Surveyor
Sharna Merritt, Senior Ranger
Jeff Somes, Environmental Health Officer
Amy Holmes, Minute Secretary

Visitors

Mark Melvin, SES

Apologies

Cr Renee McLennan
Ryan Hamblin, Department for Communities

3.0 ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

As this is the first Committee meeting since the Local Government Elections, the position of Presiding Member is to be decided.

The Principal Building Surveyor conducted the election of the Presiding Member under delegated authority of the Chief Executive Officer.

One nomination was received for Cr Hilary McWilliam. The Principal Building Surveyor declared Cr Hilary McWilliam elected as Presiding Member.

The representative from Kiara Police will take on the role of Deputy Presiding Member.

4.0 DEPUTATIONS

Nil

5.0 CONFIRMATION OF MINUTES

5.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 5 June 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Cr Hamilton, Seconded Sharna Merritt, that the minutes of the BLEMC meeting held on 5 June 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 10/0

(The September meeting was cancelled due to the lack of quorum).

6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7.0 DECLARATIONS OF INTEREST

Nil

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

9.0 OFFICER REPORTS

9.1 Flood Mitigation Project - Update

The Town of Bassendean has completed the project and installed the flood markers. The final report has been submitted to DFES and an invoice was raised and sent to DFES for the final \$6,000. The funds have not been received yet, however, they have already been spent by Infrastructure, on staff installing the markers.

John Lane is to follow up acquittal and report back to the Committee at its next meeting.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.1

BLEMC – 1/11/19 MOVED Sharna Merritt, Seconded Leigh Bishop, that the information on the Flood Mitigation Project be received.

CARRIED UNANIMOUSLY 10/0

9.2 Local Government Emergency Risk Management Project Report

The Town of Bassendean is currently a participant in the State Risk Assessment Project Local. The Town of Bassendean has completed assessment of five hazards those being:

- Heatwave
- Air Crash
- HAZMAT (Chemical substance)
- Storm and Flood

The Town of Bassendean will participate in a workshop to be hosted by the City of South Perth on Friday 8 November 2019, where an earthquake hazard will be assessed. The risk report has been amended to reflect the assessment of the storm and flood.

Priority 1 & 2 risks will be identified and the Town will facilitate how to address them through treatment options and risk mitigation.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.2

BLEMC – 2/11/19 MOVED John Lane, Seconded Kallan Short, that the Risk Management Project Report be received and that the current version of the Town of Bassendean Risk Report be noted.

CARRIED UNANIMOUSLY 10/0

9.3 Town of Bassendean LEMC Business Plan

The Town of Bassendean LEMC Business Plan was adopted at the June 2019 meeting of the LEMC. The LEMC should discuss a tabletop exercise and relevant detail in line with SEMC Policy 4.8.

John Lane will work up a tabletop exercise on 'Fire Risk at Success Hill'. 30 mins to one hour will be set aside at the end of the February meeting to complete the tabletop exercise. The Committee will endeavour to complete a tabletop exercise at every second meeting.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.3

BLEMC – 3/11/19 MOVED John Lane, Seconded Jeff Somes, that the Town of Bassendean LEMC adopt the outcome of the annual exercise discussion.

CARRIED UNANIMOUSLY 10/0

9.4 Emergency Management Agency Reports

SEMC Business Unit

SEMC Business Unit Report distributed by Merveen Cross.

John Lane to send out link to Impact Statement document.

Heatwave exercise being run on 28 November. Chair of the LEMC (Cr Hilary McWilliam) and the Executive Officer (Luke Gibson) to attend.

District Emergency Management Committee (DEMC)

The Central DEMC Minutes will be circulated when received.

WALGA EMAG

WALGA EMAG minutes to be distributed by John Lane.

Local Welfare Committee

No meeting has been conducted in the past quarter.

John Lane is to follow up with Ryan Hamblion regarding the status of this committee.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.4

BLEMC – 4/11/19 MOVED John Lane, Seconded Kallan Short, that the Emergency Management Agency Reports be received.
CARRIED UNANIMOUSLY 10/0

9.5 Post-Incident Reports and Post Exercise Reports

Nil items to report.

9.6 Contact Details and Key Holders

The current Contact Details and Key Holders were circulated at the meeting for any update requirements.

The LEMC Executive Officer is in the process of updating the ToB Contacts and Resources Register. Following confirmation of several administrative positions and responsibilities, the document will be amended and presented to the next meeting of the LEMC.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.6

BLEMC – 5/11/19 MOVED Sharna Merritt, Seconded Jeff Somes, that the Committee members' contact details be confirmed as amended.
CARRIED UNANIMOUSLY 10/0

9.7 Preparedness, Prevention, Response and Recovery Issues

Ranger Services

346 notices issued to properties for works on fire breaks and fuel loads. 24 infringements issued. Two under consideration for prosecution.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.7

BLEMC – 6/11/19 MOVED Sharna Merritt, Seconded Kallan Short, that Preparedness, Prevention, Response and Recovery Issues raised, be received.

CARRIED UNANIMOUSLY 10/0

10.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

11.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

12.0 **OTHER BUSINESS**

Environmental Health Services

Public events coming up next year - Australia Day at Ashfield and Wonder Realm weekends in February.

Leigh Bishop, DFES

DFES are now notifying local governments by email about buildings affected by fire in their Town. There may be follow-up required by the relevant local government officer.

13.0 **CLOSURE**

The next meeting date is to be confirmed.

It is requested the next meeting start an hour earlier, at 2.30pm, to allow time for the tabletop exercise to be conducted at the end of the meeting.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.50pm.