



ORDINARY MEETING OF COUNCIL

Tuesday 27 August 2019

Agenda



Notice is hereby given of the Ordinary Council Meeting to be held in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 7.00pm.

Peta Mabbs
CHIEF EXECUTIVE OFFICER

23 August 2019

INTRODUCING OUR COUNCILLORS



Mayor
Renee McLennan
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Deputy Mayor
Bob Brown
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Cr John Gangell
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Cr Melissa Mykytiuk
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Cr Jai Wilson
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Cr Sarah Quinton
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Cr Kathryn Hamilton
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1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

Members of the public are requested to sign the attendance sheet located on the table at the rear of the Council Chamber.

2.0 PRESENTATIONS

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

It should be noted that public questions and comments are recorded and live streamed via YouTube, and that there is no protection from legal action being taken against you, should it arise from your comments delivered at the meeting.

4.1 Questions Taken on Notice

The Manager Development Services has provided the following response to the questions asked at the last Council meeting and to subsequent conversations:

“Heritage List and 48 Properties adopted for inclusion in the Heritage List

Q1 – What is the status of the finalisation of the heritage list?

Response.

I have drafted the Town of Bassendean Heritage List which will be introduced into the Local Planning Scheme No 10 as a schedule to the Scheme. Before the Schedule is introduced into the Scheme, I need to write to all owners and occupiers of the properties included on the list, advising them of the inclusion of the properties on the Heritage list.

Once this is completed I will forward the Heritage List to the Department of Planning Lands and Heritage and arrange for publication of the Heritage List on the Town's website. I anticipate that the whole task should be completed within the next two to three weeks.

Heritage Incentives

Advice at the time was that the heritage incentives would be prepared in house.

Q2 – What is the status of finalisation of the heritage incentives?

Response

The Town's Project officer, Mr Luke Wilson has assisted me by preparing a discussion paper on heritage incentives that are offered in Western Australia. It is intended that this discussion paper be presented to our Design Bassendean Advisory Group at its next meeting, prior to the paper being presented to Council for its consideration.

Should you wish to discuss the matter further, please do not hesitate to contact me.

Brian Reed, Manager Development Services".

Comment

It should be noted that Council had considered objections received from landowners when Council adopted the Heritage List.

4.2 Public Question Time

Members of the public who wish to do so may ask questions at this point in the agenda.

4.3 Address by Members of the Public

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 23 July 2019 **Attachment No. 1:**

OFFICER RECOMMENDATION – ITEM 5.1(a)

That the minutes of the Ordinary Council meeting held on 23 July 2019, be received.

OFFICER RECOMMENDATION – ITEM 5.1(b)

That the minutes of the Ordinary Council meeting held on 23 July 2019, be confirmed as a true record.

5.2 Special Council Meeting held on 20 August 2019 **Attachment No. 2:**

OFFICER RECOMMENDATION – ITEM 5.2(a)

That the minutes of the Special Council meeting held on 20 August 2019, be received.

OFFICER RECOMMENDATION – ITEM 5.2(b)

That the minutes of the Special Council meeting held on 20 August 2019, be confirmed as a true record.

6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

7.0 PETITIONS

8.0 DECLARATIONS OF INTEREST

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

The following information is provided to Councillors for guidance on the use of en bloc voting as is permissible under the Town's Standing Orders Local Law 2011.

Standing Orders Local Law 2011, Clause 5.4 states:

- (1) In this clause adoption by en bloc voting means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.
- (2) Subject to subclause (3), Council may pass an adoption by en bloc voting.
- (3) An adoption by en bloc voting may not be used for a matter –
 - (a) that requires a 75% majority or a special majority;
 - (b) in which an interest has been disclosed;
 - (c) that has been the subject of a petition or deputation;
 - (d) that is a matter on which a member wishes to make a statement; or
 - (e) that is a matter on which a member wishes to move a motion that is different to the Officer recommendation.

Councillors should be aware that should they wish to declare an interest in any of the items listed in the en bloc voting table, and have not done so under Item 8.0, Declarations of Interest, they should do so at this point of the agenda.

OFFICER RECOMMENDATION – ITEM 10.1

That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda of 27 August 2019:

Item	Report
10.2	Small Business Friendly Local Government
10.3	Bus Shelter Installation - Penzance Street, and James Street
10.5	Recreational Boating Facilities Scheme Application for a Round 24, Planning/Design Project Grant for Pickering Park Boat Ramp
10.6	Sandy Beach Reserve Jetty & Foreshore River Wall
10.7	Request to the Minister of Lands to Dedicate the Laneway between Guildford Road and Kenny/Kathleen Streets as a Public Road
10.8	Draft Parklet Policy
10.12	Creating a Green Trail
10.13	Town Assets Committee Meeting held on 10 July 2019
10.14	Design Bassendean Reference Group Meeting Held on Wednesday 24 July 2019
10.15	Bassendean Youth Advisory Council Meetings (
10.16	Audit & Governance Committee Meeting held on 7 August 2019
10.17	Determinations Made by the Principal Building Surveyor
10.18	Determinations Made by Development Services
10.19	Implementation of Council Resolutions
10.20	Quarterly Report for Period Ended 30 June 2019
10.23	Use of the Common Seal
10.24	Calendar for September 2019

Council is now requested to consider the balance of the Officer recommendations independently.

Item	Report
10.4	Community Groups Funding Applications
10.9	Electoral Caretaker Period Policy and Review of Council Committees Structure
10.10	Employee Reward and Recognition Policy
10.11	Consultation Draft: Town of Bassendean Meeting Procedures Local Law 2019
10.21	Sponsorship and Grants Policy
10.22	RFT 089 2018-19 – Variation to Men’s Shed and Associated Works Contract
11.1	Notice of Motion – Cr Quinton – Bassendean Youth Services Skate Park – Installation of Shade
13.1	Sports Achievement Awards

10.2 Small Business Friendly Local Government (Ref: COMR/COMCONS/1 – Mona Soliman, Acting Director Community Planning)

APPLICATION

The purpose of this report is for Council to consider becoming a small business friendly local government.

The Town of Bassendean has the opportunity to support its small businesses and join other local governments around WA in adopting the Charter. There is no cost to signing the Charter.

It commits the Town to goals to achieve each 12 months, in liaison with the WA Government's Small Business Development Corporation.

The Corporation is dedicated to providing practical support to small business.

ATTACHMENTS

Attachment No. 3:

WA Small Business Friendly Local Governments Charter

COMMUNICATION & ENGAGEMENT

Initial inquiries with local businesses has shown support for adopting such a charter.

COMMENT

The Small Business Development Corporation has untapped resources to help local business in the Town of Bassendean including:

- Free advice, guidance and workshops; and
- Resources for small business owners at all stages of their business, from pre start-up to succession planning.

Local governments can have a significant influence over how attractive their area is for businesses to set up and established businesses to grow. Most interactions that businesses have with government are at a local government level.

To help build stronger, more productive relationships between small business and local governments, the Small Business Development Corporation has developed the small business friendly local government charter.

It aims to recognise local governments that are working to support their small business communities.

Being small business friendly can bring many benefits for each local government and the community, including:

- Creating a desirable location to live and to establish a business;
- Supporting the local economy, including providing employment opportunities;
- Building vibrancy;
- Meeting the needs of ratepayers for goods and services; and
- Collaborating and sharing with other small business friendly local governments and the WA Government.

The following local authorities have signed the Charter:

- City of Armadale
- Shire of Augusta-Margaret River
- Shire of Brookton
- Shire of Broome
- City of Bunbury
- City of Busselton
- Town of Cambridge
- City of Canning
- Shire of Chittering
- Town of Claremont
- City of Cockburn
- Shire of Collie
- Shire of Dandaragan
- Town of East Fremantle
- Shire of Esperance
- Shire of Exmouth
- City of Gosnells
- City of Joondalup
- City of Kalgoorlie-Boulder
- City of Karratha
- City of Kwinana
- City of Melville
- Shire of Mt Marshall
- Shire of Nannup
- Shire of Narrogin
- Shire of Northam
- Shire of Quairading
- City of Stirling
- City of Subiaco
- Town of Victoria Park

- City of Vincent
- City of Wanneroo
- Shire of Waroona

By signing the Small Business Friendly Local Governments Charter the Town is demonstrating a commitment to work with, and support, small business by:

- offering enhanced customer service;
- reducing red tape;
- making on-time payments;
- having a process in place to handle disputes; and
- introducing other activities to improve the operating environment for small businesses in the Town, for example:
 - engaging with local small businesses to better understand their needs;
 - accepting online payments;
 - simplifying processes and forms;
 - providing more small business information on the Town's website;
 - encouraging 'buy local' shopping campaigns;
 - Supporting local small business suppliers; and
 - Supporting small business forums and events.

Reporting

Reporting is not onerous and is in the form of a "report card" required twice a year.

Reporting will be incorporated as part of the Town's new performance reporting framework to be implemented in 2019/20. The A/Director Community Planning will drive the communications and implementation of the Charter within the Town.

Promoting

This initiative is an excellent opportunity to promote the Town as a 'small business friendly' place to live, work and visit and contributes to broader economic development strategies.

Alignment

The Town's interest in embracing the Small Business Friendly Local Governments Charter is aligned to its broader economic development vision. As part of this vision, the Town recently reviewed the supports traditionally provided and designed new mechanisms to better deliver those supports. The new framework developed will combine well with the Charter to support local business development and provide for enhanced broader economic development outcomes for the Town.

OFFICER RECOMMENDATION – ITEM 10.2

That Council commits to the Charter and be recognised as a Small Business Friendly Local Government

Voting requirement: Simple Majority

10.3 Bus Shelter Installation - Penzance Street, and James Street (TRAF/MAINT/3 – Phillip Adams, A/Executive Manager Infrastructure and Nicole Baxter, Engineering Design Officer)

APPLICATION

The purpose of this report is:

1. To provide Council with results of the community consultation survey seeking residents support for/against the proposed bus shelter in Penzance Street at Bus Stop 15805; and
2. For Council to consider support for the bus shelter design at Penzance Street bus stop number 15805 and James Street bus stop number 15550.

ATTACHMENTS

Attachment No. 4:

- Site plan indicating residents within 100m radius of bus stop 15805;
- Letter and Survey to residents (Penzance Street);
- Survey Results;
- Shelter (existing) Walter Road East at Fifth Avenue; and
- Shelter (existing) Old Perth Road near Whitfield Street.

BACKGROUND

The bus shelter report was presented to Council at its meeting held in June 2019. This report is responding to OCM-12/06/19, which reads:

MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council:

1. Approves the installation of the shelter at bus stop 15550, James Street;
2. Instructs officers to commence engagement with the local community on the installation of a shelter at bus stop 15805, Penzance Street;
3. Funds a shelter at bus stop 15550 on James Street through PTA funds (50%) with the remainder to be paid from the insurance funds claimed following damage to the shelter at bus stop 15551, Devon Road;
4. Requests a future report on the results of the survey carried out regarding shelter at bus stop 15805, Penzance Street;

5. Notes that at both locations, patronage criteria is not met or in accordance with the Town's Provision of Bus Shelters Procedure; and
6. Notes an additional maintenance fund of \$400 will be required each year for each approved bus shelter.

The Perth Transport Authority (PTA) is seeking feedback on the reinstatement of a bus shelter on the western side of Penzance Street, prior to Walter Road East at bus stop number 15805. The PTA has agreed to 100% funding for reinstatement of the bus shelter at bus stop number 15805 in Penzance Street and 50% funding for bus shelter and bus stop 15550 James Street.

COMMUNICATION & ENGAGEMENT

Community engagement was conducted with 42 properties within 100 metre radius of the bus stop number 15805 Penzance Street of the proposed bus shelter location.

On 9 July 2019, the Town provided a letter and survey to residents within a 100 metre radius of the Penzance Street bus stop 15805 to gauge their level of support for/against the bus shelter installation at bus stop no 15805. The survey closed on 26 July 2019. (See attached letter and survey)

Of the 42 residents surveyed, the Town received 11 returned surveys which are attached.

Nine residents supported the shelter installation whilst two did not support the installation of the shelter. Those residents who did not support the installation live adjacent to the proposed location.

The majority 82% of returned survey respondents are in favour of the shelter installation.

STRATEGIC IMPLICATIONS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
3.2 Enhance connectivity between places and people	3.2.1 Connect the Town through a safe and inviting walking and cycling network.	Community / Stakeholder Satisfaction Survey (roads, footpaths and cycle paths)
	3.2.2 Advocate for improved and innovative transport access and solutions.	
	3.2.3 Enhance the livability of local neighbourhoods.	Community/ Stakeholder Satisfaction Survey (access to public transport both access to Town and within.)
	3.2.4 Enhance road safety through design	

COMMENT

Penzance Street Survey - 82% of the responses received were in favour of installing a shelter at bus shelter 15805 Penzance Street. It is recommended the Town accepts the PTA's offer to reinstate the shelter which will be 100% funded by PTA.

In lieu of style guidelines for bus shelters within the Town, it is proposed a shelter at Penzance Street and James Street be styled in line with the recently installed surrounding bus shelters

The design of Penzance Street is suggested to be a single sided shelter with mesh back, mesh sides and aluminium seat, painted cream and green. This style of shelter is in line with the shelters recently installed on Walter Road East near Fifth Avenue (close proximity- picture attached).

Council previously approved the installation of a shelter at bus stop 15550, James Street (OCM-12/06/19). The design for the James Street shelter is suggested to be a mini shelter, aluminium seat with toughened safety glass backing and side, painted cream and green. In line with a shelter in Old Perth Road near Whitfield Street (close proximity) (see attached).

Council resolution OCM-12/06/19 item 3 requested:

"Funds a shelter at bus stop 15550 on James Street through PTA funds (50%) with the remainder to be paid from the insurance funds claimed following damage to the shelter at bus stop 15551, Devon Road".

The Town is unable to fund the James Street bus shelter with an insurance claim. The Town made an insurance claim in November 2018 for the replacement of the Devon Road bus shelter after it was damaged. This claim has been processed and the Town is no longer entitled to make any further insurance claims. As this bus shelter is not being installed at Devon Road, it will be stored at the Town's Depot for future installation in a suitable location.

STATUTORY REQUIREMENTS

N/A

FINANCIAL CONSIDERATIONS

PTA funding offer is 100% funding for the shelter at bus stop 15805 Penzance Street. Bus Stop number 15805 is on the western side of Penzance Street prior to Walter Road East.

PTA funding offer is 50% funding for the shelter at bus stop 15550 James Street. The Town of Bassendean will fund 50% equalling \$3,905 from budget considerations in 2019/20 financial year.

OFFICER RECOMMENDATION — ITEM 10.3

That Council:

1. Receives the community survey results in favour of the installation of bus shelter at Bus Stop 15805, Penzance Street;
2. Supports the installation of a shelter at bus stop 15805, Penzance Street;
2. Notes that officers will provide a letter to all residents within the original survey area, advising them of the survey results and Council's decision;
3. Advises the PTA of the Town's support to install a bus shelter at Penzance Street at Bus Stop number 15805, 100% funded by PTA and James Street bus stop number 15550 to be 50% fund by PTA;
4. Approves the funding of \$3,905 in the 2019/20 Capital Budget, representing 50% of the cost of the bus shelter on James Street, bus stop number 15550; and
5. Accepts the style of bus shelter in Penzance Street and James Street, as described within the report.

Voting requirements: Simple Majority

10.4 Community Groups Funding Applications (Ref: GRSU/PROGM/26 – Salvatore Siciliano, Manager Recreation and Culture)

APPLICATION

The purpose of the report is for Council to consider two applications for Community Groups Funding from Strut Dance and Eden Hill CAN.

ATTACHMENTS

Attachment No. 5:

- Community Groups Funding Application: Strut Dance and Eden Hill CAN
- Community Groups Funding Guidelines

BACKGROUND

The Town is moving towards adopting a new Sponsorship and Grants Policy that will outline a new governance framework for receiving, assessing and approving funding applications from community groups.

Given that at the time of Strut Dance and Eden Hill CAN lodging funding applications, with Council not yet adopting the new Sponsorship and Grants Policy, it is reasonable that both applications for funding be considered under the Community Groups Funding Program which was current at the time.

Once adopted by Council, future applications for funding will be considered under the new policy arrangement.

Normally, applications for funding received under the Community Groups Funding Program would be referred to the People Services Committee for consideration prior to being tabled at an Ordinary Council Meeting for a decision. Given that the People Services Committee originally scheduled for Wednesday 14 August 2019 was cancelled, the two applications for funding are now being referred directly to Council.

Strut Dance – “In Situ”

Strut Dance (an incorporated Charitable (non profit Arts and Culture) organisation is lodging an application for funding to assist with the staging of *In Situ* in partnership with Cyril Jackson ArtsHouse.

In Situ is a site specific performance platform that showcases five new short dance works by a range of emerging and experienced independent WA choreographers. In 2019, *In Situ* will feature artists activating and increasing vibrancy to various under-utilised and unseen areas of the Cyril Jackson Senior Campus and its grounds, reimagining and responding to the history (past and present) of the Campus and the Town's locality.

Eden Hill CAN

The Eden Hill CAN group has acquitted its previous Community Groups Funding sponsorship in 2018/2019, and has once again lodged an application for funding to cover essential running costs for the 2019/20 year, specifically Volunteer and Public Liability Insurance, website and printing of two editions of the Eden Hill CAN newsletter.

Funding is also being requested to hold an Eden Hill Community Christmas Party in December 2019 and an Eden Hill Neighbour Day event in late March 2020 to coincide with national Neighbour Day. These community events aim to fill a gap in the staging of events in Eden Hill and will provide opportunities for residents to interact and connect.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2017-2027:

Both applications for funding from Strut Dance and Eden Hill CAN align with the following strategic objectives:

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
1.1 Build a sense of place and belonging	1.1.1 Facilitate engagement and empowerment of local communities	Community / Stakeholder Satisfaction Survey (Engagement and Participation)
	1.1.2 Activate neighbourhood spaces to facilitate community gathering	
	1.1.3 Ensure our unique culture and history are shared and celebrated	
	1.1.4 Continue to support and facilitate participation in the arts, community festivals and events	

Arts and Cultural Plan 2019-2023:

The application for funding from Strut Dance to stage the *In-Situ* dance performance also aligns with the newly adopted Arts and Cultural Plan 2019-2023 in developing partnerships to deliver culturally enriching experiences for Town residents, aligning with the Cultural Development Outcomes of:

- Sense of belonging to a shared cultural heritage;
- Bridging of social difference;
- Positive sense of Place; and
- Appreciation of diversity of cultural expression.

COMMUNICATION AND ENGAGEMENT

The Community Groups Funding Program is advertised on the Town's website and Officers have engaged with both Strut Dance Company and Eden Hill CAN regarding the submission of their respective applications for funding.

COMMENT

Officers have assessed the two applications for funding under the evaluation criteria included in the Community Groups Fund Guidelines (attached), as follows:

Evaluation Criteria

- Can demonstrate how the project or activity outcomes will be of benefit to the local community and/or Town of Bassendean generally.
- Meets an identified need in line with one of the themes of the Town's Strategic Community Plan.
- The project does not duplicate an activity already available in the local area.
- The project will not require commitment to ongoing funding from Council.
- There is a financial contribution of at least 50% or more to the project or activity. Applications demonstrating funding is received from other sources will be favourably considered.
- As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.

The outcome of the Officer's evaluation shows that both applications meet the evaluation criteria. Officer's comments include the following:

Strut Dance – “In Situ”

- The application for funding from Strut Dance and working in partnership with Cyril Jackson ArtsHouse to stage *In-Situ*, builds on the Town’s commitment to advancing cultural activity and expression within the Town;
- Developing partnerships with the Town’s community provides the opportunity for cultural activity to grow and flourish and empowers local groups to deliver unique events for Town residents;
- Since the adoption of the Town’s Arts and Cultural Plan 2019-2023, the Town is transitioning away from being the provider of all events and cultural activity to being the facilitator by empowering community groups to drive and own community events and activities. Approval of the Community Groups Funding application will act as the enabler for the Cyril Jackson ArtsHouse and Strut Dance to deliver the unique dance performance of *In-Situ*.
- The proposed project will serve the Town’s community members but also people outside the Town;
- The project is aligned with the Town’s Strategic Community Plan;
- The staging of *In-Situ* is planned from 1 November and the request for \$3,000 is being made to cover the production and performance phase of the project with the season November 7-9, performed twice an evening to an audience of 35 per show;
- The project does not duplicate an activity already being undertaken within the Town; and,
- The request for funding of \$3,000 is a reasonable request given the unique viewing experience of the dance performance that will give dance lovers, Cyril Jackson community members and the general public the opportunity to experience the evocative art form of dance in an intimate way in an unconventional space.

Eden Hill CAN

- Now operating in its second year, Eden Hill CAN has established itself as a key community group, actively organising and staging events, supporting other initiatives within the Town and playing an important role in connecting the community of Eden Hill;
- In 2018/2019, Eden Hill CAN staged a successful local Neighbour Day event with over 150 people attending and with the Town’s support were able to cover the costs of incorporation and secure public liability insurance which is a major cost for local community groups;

- For 2019/2020, Eden Hill CAN proposes to stage events that will connect community and if approved, the Town's funding together with the group's own fundraising efforts will increase the sustainability of the group to continue to operate into the future;
- The request for funding of \$5,000 from Eden Hill CAN to conduct the projects outlined in their application, is aligned with the Town's Strategic Community Plan;
- The project does not duplicate an activity already being undertaken within the Town; and
- The request for funding of \$5,000 is a reasonable request given the operating costs incurred by Eden Hill CAN and the limited capacity of the group to generate additional income. The perceived benefits of the Town investing in the activities and sustainability of the Eden Hill CAN, will ensure that important community benefits will be delivered at a local level.

STATUTORY REQUIREMENTS

Local Government Act 1995

FINANCIAL CONSIDERATIONS

If the applications for funding are approved by Council, funds would be paid from the Operational Budget for 2019/20.

OFFICER RECOMMENDATION – ITEM 10.4

That Council:

1. Approves the application for funding of \$3,000 from Strut Dance for the staging of the dance performance *In-Situ* and \$5,000 from the Eden Hill CAN group to cover ongoing operational and event costs in connecting the community of Eden Hill; and
2. Notes that a funding agreement will be developed and signed between the two applicants and the Town.

Voting requirements: Absolute majority

10.5 Recreational Boating Facilities Scheme Application for a Round 24, Planning/Design Project Grant for Pickering Park Boat Ramp (Ref: PARE/MAINT/52 – David Dwyer Engineering Technical Coordinator)

APPLICATION

The purpose of this report is to present to Council an opportunity to submit a grant funding application through the Department of Transport Recreational Boating Facilities Scheme Round 24 to upgrade the Pickering Park boating facilities.

Whilst it is recognised that recent works have been undertaken on the boat ramp, this proposal addresses different elements and seeks to be preventative in light of evidence of deterioration.

ATTACHMENTS

Attachment No. 6:

- Round 24, Recreational Boating Facilities Scheme Guidelines.
- Proposed Draft Recreational Boating Facilities Scheme Round 24 design application for Pickering Park Boat Ramp Planning.
- Photos of the current facility at Pickering Park.

BACKGROUND

The Pickering Park boat ramp was constructed in 1972 and in recent years has been deteriorating rapidly. Minor structural works were completed in 2000 and again in 2019 after being closed for 5 months due to being unsafe.

In 2017 maintenance inspections revealed that the launching / retrieving operations at the boat ramp may be hazardous.

The Town of Bassendean applied for funding through Recreational Boating Facilities Scheme (RBFS) in round 22 and the estimated total cost of the planning project was \$90,000 excluding GST. The Town was successful in securing \$67,500 from the RBFS and \$22,500 was to be funded by the Town. In August 2018 the Town withdrew from the RBFS – Pickering Park Boat Ramp and Jetty Planning Study Grant.

COMMUNICATION & ENGAGEMENT

NA

STRATEGIC IMPLICATIONS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
3.1 Plan for an increased population and changing demographics	3.1.1 Facilitate diverse housing and facility choices	The number of new dwelling approvals granted by the Town against the <i>Perth Peel @ 3.5 Million</i> planning framework target for Bassendean (4,200 new dwellings by 2050) The level of community engagement and participation into Local Area Planning (Input into plans and policy development.)
	3.1.2 Implement sustainable design and development principles	
	3.1.3 Plan for local neighbourhoods and their centres	
	3.1.4 Ensure infrastructure is appropriate for service delivery	

COMMENT

The Pickering Park boat ramp facilities require upgrading to address issues regarding boat launching, retrieving and vehicle and trailer parking, riverbank erosion and car park degradation.

In February 2000, the Town completed minor structural upgrades to the existing boat ramp (constructed in 1972) and since then have kept the boat ramp serviceable through regular maintenance works. Recent maintenance inspections have revealed that the launching / retrieving operations at the boat ramp may be hazardous. This follows complaints from residents regularly using the boat ramp.

Additionally, in January 2019 the boat ramp was closed due to safety issues with the toe of the boat ramp, where it has been undermined and a 400mm drop developed due to the short length of the ramp and riverbank erosion. Trailers were falling off the end of ramp and becoming stuck. Repairs were performed to rectify riverbank erosion at the toe of the boat ramp.

Although these repairs have rectified the issue of the drop off at the toe of the ramp, there is still works required to address the boat ramp facility in regards to car park, sealed access way and pavement deterioration caused by continual flooding as it is under the high tied level. Additionally foreshore erosion is continuing which is impacting the surrounds of the carpark and the vegetation in the area.

The attached photos demonstrate that the current parking area is below the high tied level which results in the sealed access way being regularly inundated with water washing back and forth which is degrading the pavement and the soil around the sealed access way.

Currently, there is no place to tether a boat which has led people to beaching their boat on a small section of accessible foreshore that is creating unnecessary damage to vegetation and erosion of the riverbank. This also limits the ability for people to board or disembark their boat safely.

Additionally, there is currently no parking facilities for vehicles with trailers after launching a boat, creating usability issues as there is inadequate facilities to support the boat ramp.

Without substantial design and construction investment, the current boat launching facility and surrounding asphalt access road/parking is likely to deteriorate beyond repair and will need to be closed indefinitely.

The State Government (Department of Transport) annually offers the "Recreational Boating Facilities Scheme" RBFS grant funding to local governments, State Government departments and statutory authorities responsible for recreational boating facilities

The RBFS is divided into two grant categories which are Planning and Works. The Town intends to apply initially for the Planning grant and in the future RBFS Rounds for the Works Grant.

The RBFS is funded 75% by the Department of Transport and the remaining 25% by the Town.

The RBFS round 24 will close on the 3 September 2019 with the successful applicant notified by December 2019 and the design to be completed by June 2021.

It is proposed that the Town will submit for planning funding that will allow the Town to engage a suitably qualified engineering consultant for the following:

1. Investigation and recommendations to develop concept design drawings for the replacement and upgrade of the boat ramp facilities at Pickering Park and improved facilities such as parking and ablutions;
2. Review of Marine Safety within the area;

3. Undertake a Swan River Bank Environmental Study, Geotechnical Investigation, and a Flood Levels & current study of the surrounding boat ramp site;
4. Conduct consultation with key stakeholders; and
5. Provide detailed design drawings, tender brief & specifications and detailed cost estimates for points 1 to 4.

The Town's Draft RBFS Round 24 Planning Application Form is attached.

The project is to upgrade the existing outdated boat ramp at Pickering Park and replace it with a new boat ramp and associated facilities including improved access and parking designed and constructed to current Australian Standards, including Maritime Structures (AS 4997), Marinas (AS 3962) and universal Access Design (AS 1428) and the December 2007 Minister of Aboriginal Affairs Section 18 Conditions of Consent.

As the Town has already been successful in securing design funding through the RBFS in Round 22 and subsequently withdrew due to funds not being allocated in the 2018/19 budget, it is recommended that prior to submitting for round 24, the Town provides some form of commitment to the funding application. This could be in the form of a Council resolution to consider funding in the 2020/21 Budget if successful in securing grant funding for the design work through the RBGS Round 24.

STATUTORY REQUIREMENTS

Local Government Act 1995 – Section 6.10 Financial management regulations.

Aboriginal Heritage Act 1972

In December 2007, the Minister for Aboriginal Affairs provided the Section 18 Conditions of Consent for Pickering Park, which included, but not limited to, replacement of the boat ramp and provision of a jetty.

FINANCIAL CONSIDERATIONS

Recreational Boating Facilities Scheme Grants are available to Local Governments within Western Australia. Grants are available for the planning or construction of new public recreational boating facilities for the upgrade of these existing facilities and for those projects which meet the criteria outlined in the Guidelines.

Funding for approved projects is available at 75% of the estimated total cost of the project, up to the maximum grant limit of \$750,000.

The total estimated cost to complete the design process of this project is \$90,000. If successful, the Recreation Boating Facilities Scheme will fund \$67,500 (75%) and the Town's contribution of \$22,500 (25%).

The Town expects to receive feedback on its submission prior to drafting the 2020/21 Budget for Council's consideration.

If the funding application is successful for design stage, it should be noted that the funding is paid in arrears and it does not guarantee future stages will be funded.

Additional Information

Since the Briefings Session, Point 2 of the Officer Recommendation has been amended requesting Council to consider funding in the 2020/21 Budget, should the grant funding be successful.

OFFICER RECOMMENDATION – ITEM 10.5

That Council:

1. Approves the submission of RBFS round 24 funding for the design of the Pickering Park boat ramp; and
2. If successful in securing grant funding through RBFS, considers allocating \$22,500 in the 2020/21 Budget for the design of this project.

Voting requirements: Simple Majority

10.6 Sandy Beach Reserve Jetty & Foreshore River Wall (Ref: PARE/INSPEC/1 - Jeremy Walker, Senior Environmental Officer)

APPLICATION

The purpose of this report is to provide an update and to recommend action to Council on the Jetty and wooden river wall structure at Sandy Beach, which is considered to be at the end of its useful life.

ATTACHMENTS

Attachment No. 7:

Department of Biodiversity, Conservation & Attractions 'Visual Condition Inspection Report' (December 2018).

BACKGROUND

In November 2018, Officers were notified from the Department of Biodiversity Conservation & Attractions (DBCA) that the jetty at Sandy Beach Reserve was temporarily closed following the report of an engineering inspection. The jetty is a DBCA asset and maintenance is undertaken by the Department. DBCA has advised the Town that the jetty has been deemed unsafe for use and at the end of its serviceable life. DBCA has been liaising with the Town's previous Director Operational Services who advised the Department that the Town wishes to retain the jetty or a similar amenity at Sandy Beach Reserve. In addition to the jetty, the Town owns and manages the foreshore that is retained with jarrah palisades which have also reach the end of their serviceable life. Officers have undertaken remedial maintenance to the river wall structure over the past few years.

Sandy Beach Reserve is the site for a new nature-based playground and ablution block in 2020, so the timing of the design and construction of a replacement jetty and wooden river wall structure at Sandy Beach Reserve, is well aligned.

COMMUNICATION & ENGAGEMENT

No community engagement has taken place specifically on this proposal, however, the Town has been undertaking an extensive community engagement project over the past 5 months.

Additional Information

Through the BassenDream project, there has been feedback received on the river and jetties in the Town. Proximity to the river is the number one most common theme of response to the question of why people choose to live in the Town of Bassendean. Another question asked was how can connection to nature and the Swan River be enhanced.

The major themes of comments related to the river are:

- Protecting the river from over development, erosion and run-off;*
- Better pedestrian and cycle routes to and along the river (including strong connections from the town centre and all three train stations);*
- Encouraging buy-backs/reclamation of river frontage that is in private ownership;*
- Revegetation of riverbanks;*
- Better signage directing drivers, cyclists and pedestrians to the river;*
- Events/activities focusing on environmental education;*
- Activation through play areas, river-side café;*
- Bring back the jetty at Bindaring Park - keep it wheelchair accessible (Success Hill is great but has a lot of stairs);*
- Suggestion of boardwalks rather than sealed paths to protect banks and provide access; and*
- Suggestion of floating paths.*

STRATEGIC IMPLICATIONS

Natural Environment:

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.2 Protect our River, Bushland Reserves, and Biodiversity	2.2.1 Protect and restore our biodiversity and ecosystems	Community / Stakeholder satisfaction Survey (River, Bushland and Reserves) Biodiversity and Bush Condition ("Keighery" Scale of bush condition) measurement
	2.2.2 Sustainably manage significant natural areas	
	2.2.3 Partner with stakeholders to actively protect, rehabilitate and enhance access to the river	

COMMENT

Officers met with DBCA officials on Friday 2 August 2019 to receive an update on the status of the jetty. Officers from the DBCA advised that in addition to the feedback provided from the previous Director Operational Services, they had undertaken their own survey from recreational boaters, kayakers, canoeist and community and found that the option of replacement of the Jetty rather than decommissioning was the appropriate way forward. DBCA advised that it has a limited budget available for the replacement of the jetty and suggested applying for funding to the Department of Transport under its Recreational Boating Facility Scheme to remove the existing structure and replace with a new structure that will enhance the amenity of the river and foreshore whilst maintaining accessibility for recreational boaters.

DBCA is proposing to initially apply for funding for planning and design of a jetty structure and if funding is successful, they will then apply for a works grant to carry out the project. The project may also require the degraded river wall structure to be replaced to support parts of the jetty structure connected to the foreshore. The current structure is highly degraded and does not comply with current best management practices for foreshore stabilisation. The foreshore stabilisation works cannot be included into the grant application as they do not meet the criteria, however, the Town could apply for river bank funding for the foreshore component of the project. DBCA will manage the planning and installation for the jetty project, as well as ensure all relevant approvals are obtained, in close collaboration with the Town of Bassendean. DBCA will provide the Town with project progress updates. To progress the project DBCA has requested the following:

1. A letter of support from the Town of Bassendean indicating a desire to retain the jetty for use by recreational boaters and as an amenity for the community;

2. Town agree to accept the new structure as an asset of the Town and take on management of the structure; and
3. Use this project to expand and plan on a masterplan for Sandy Beach Reserve.

Generally, jetty structures which facilitate public transport along the Swan and Canning Rivers, are owned and managed by the Department of Transport, whereas the smaller jetties (similar to Sandy Beach jetty) are generally managed by local governments that have river foreshore.

The Sandy Beach jetty is the only jetty managed and maintained by DBCA currently – all similar jetties in the river parks are managed and owned by the relevant local government. This jetty is therefore an anomaly as to ownership, as it is not part of DBCA's core business, and by handing to Bassendean would be in line with the State Government divestment of smaller jetties.

FINANCIAL CONSIDERATIONS

The Town will be expected to fund 50% of the foreshore stabilisation if riverbank funding is obtained. If the funding is not successful, then the Town will be required to fund 100% of the foreshore stabilisation works. DBCA will fund and manage the removal of the jetty and replacement if it is successful in obtaining funding. The Town will be required to fund ongoing maintenance of the structure on the assumption that the asset is divested to the Town. At this stage, the Town does not have a forecast cost for the foreshore stabilisation work and jetty.

OFFICER RECOMMENDATION — ITEM 10.6

That Council:

1. Receives the 'Visual Condition Inspection Report' (December 2018).
2. Receives the update provided by the Department Biodiversity, Conservation and Attractions; and
3. Supports the CEO to provide a letter of support to DBCA indicating subject to the Town of Bassendean obtaining grant funding from the DBCA for the jetty and foreshore stabilisation -
 - a) A desire to retain a jetty facility for use, particular noting the new playground and ablution facility to be installed at Sandy Beach Reserve in 2020;

- b) The Town's support to accept any proposed new structure (jetty) as an asset and take on its management and maintenance; and
4. Reconsiders this proposal to update the jetty and foreshore stabilisation once the outcome of the two grant submission processes are known.

Voting requirements: Simple Majority

10.7 Request to the Minister of Lands to Dedicate the Laneway between Guildford Road and Kenny/Kathleen Streets as a Public Road (Ref: ROAD/STMNGT/4 - Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report is to determine whether Council wishes to proceed with a request to the Minister of Lands to acquire the above private right- of- way as vacant Crown land, having regard to the submissions received as a result of advertising the proposal.

ATTACHMENTS

Attachment No. 8:

- Schedule of submissions.
- Plan showing the Right of Way and the location of the submitters .

Confidential Attachment No. 1

Legal advice received from McLeods

BACKGROUND

This matter was last considered by Council at its meeting held in February this year when it was resolved by OCM – 11/02/19 as follows:

1. Council initiates the processes under section 52 of the Land Administration Act to acquire P054415 Lot 100 on Plan 054415 as Crown Land; and
2. A further report be presented to Council to consider carrying out a review of the Town's rights of ways.

This report deals mainly with part 1 of Council's resolution.

COMMUNICATION & ENGAGEMENT

Consultation has been carried with out with:

- The owners of the right-of- way;
- Landowners adjoining the right of way;
- The Western Australian Planning Commission; and
- NBN Co which has infrastructure in the right-of-way.

The result of the consultations is discussed further in the comment section below.

STRATEGIC IMPLICATIONS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
3.2 Enhance connectivity between places and people	3.2.1 Connect the Town through a safe and inviting walking and cycling network.	Community / Stakeholder Satisfaction Survey (roads, footpaths and cycle paths)
	3.2.2 Advocate for improved and innovative transport access and solutions.	Community/ Stakeholder Satisfaction Survey (access to public transport both access to Town and within.)
	3.2.3 Enhance the livability of local neighbourhoods.	
	3.2.4 Enhance road safety through design	

COMMENT

The following section identifies the result of the public advertising.

Owners of the right-of- way

The Certificate of Title for the lot 100 on Deposited Plan 54415, indicates that the land is owned by Kathleen Mary Kenny as executor of the will of Daniel Kenny and by Herbert Stanley Wyborn Parker in half share as tenants in common.

The executor of the estate of Kathleen Kenny is Perpetual Trustees WA Ltd. At the time of writing this report, the request for the Minister to acquire the land is being considered.

The executrix of the will of Herbert Parker is Delphine Rose Anderson, who through a family member, has indicated a willingness to consider an offer for the purchase of the land.

Adjoining owners

Consultation occurred with owners of the 21 adjoining properties that abut the right of way. In response to the consultation, 6 responses have been received, with 2 raising no objection, and 4 objecting to the proposal to dedicate the land as a public road. The objections relate to the eastern portion of the right of way, to the east of Kathleen Street. (Refer to schedule of submissions for detailed responses.)

NbnCo

The Nbn Co has advised that there is infrastructure in the right-of way that will need to be relocated if the right of way becomes a public road. At the time of writing this report, the costs of relocating the infrastructure has not been provided.

Western Australian Planning Commission/ Department of Planning, Lands and Heritage

The Land Use Planning division at the Department of Planning, Lands and Heritage raise no objection to the proposal

Discussion of Issues

The action that has been undertaken to date was in response to a petition organized by the owners of 14 Kenny Street, due to the fact that they did not have legal access to the right-of-way that was required to give access to a carport. The Supreme Court made a judgement on 10 July 2019 that the property is entitled to an easement, by virtue of use of the laneway under the Prescription Act 1832.

It should also be acknowledged that part of the eastern section of the right of way, to the east of Kathleen Street has a width of 4.02m and is not connected to the adjacent road network, in terms of the ability of a vehicle to drive through the right of way, which does not make the laneway suitable to be converted to a public road.

ALTERNATIVE OPTIONS FOR DEALING WITH THE ROW

Town to purchase land

The Town could negotiate with the owners of the right of way to acquire the right of way and retain it as a private right of way. This action would be in line with the views of the majority of the adjoining owners, who responded to the Town's consultation, where the right of way remains a private right of way, and only those adjoining properties which had a right of carriageway, would be able to gain access over it. Once the right of way was in the Town's ownership, the Town would have the ability to grant additional easements, to properties that do not currently have an implied right to use the right of way.

Town to take land through compulsory acquisition.

If the Town wished to gain control of the right of way and it was not possible to achieve this through a negotiated settlement, it would be open to the Town to acquire the land through compulsory acquisition.

Town to recognise that adjoining owners have accrued rights to use the right of way under the Prescription Act 1832.

The Town's Lawyers advise that the Town should not pursue this course of action, as it is a court's responsibility to issue such a judgement.

STRATEGIC IMPLICATIONS

The rights of way under current consideration represent two of the 21 rights of ways in the Town. A total of 10 rights of way are shown under the ownership of Parker and Kenny Streets, whilst another 6 are also in private ownership. The Town either had ownership or vesting of 4 rights of ways, whilst the Water Corporation is shown as the registered owner of 1 right of way, however, this right of way has been incorporated into adjoining properties.

The preparation of a Right of Way and Laneway Local Planning Policy/ Local Development Plans was originally included in the Scope of Works Report prepared by Taylor Burrell Barnet as part of the Comprehensive Strategic Planning Framework for the Town, adopted by Council in May 2016.

It was envisaged that amongst other things that this work would examine the Town's rights of ways in the context of increased density, and more recently in terms of the preservation of character and heritage areas.

CONCLUSION

Whilst at the time of writing this report, no reply has been received from one of the owners of the right of way, and the cost of relocating the Nbn Co infrastructure is unknown, it is evident that the majority of adjoining owners, do not support the proposal, and the prospect of the laneway becoming a public road. On reflection the eastern end of the right of way is arguably not suitable to become a public road, due to its confined space, and the inability of vehicles to leave the lane without reversing.

It is recommended that Council take no further action in terms of attempting to make the right of way a public road, nor in terms of attempting to acquire the land. If Council were to acquire the land, this would form a precedence for the other rights of ways in the Town.

It is considered that these particular rights of ways should be considered in the context of a comprehensive report covering all of the rights of ways in the Town in the context of the Town's new Local Planning Strategy and Scheme.

STATUTORY REQUIREMENTS

The statutory power to dedicate the right of way as a public road is derived from Section 52 and section 56 of the Land Administration Act 1997.

FINANCIAL CONSIDERATIONS

If the land becomes a public road dedicated to the Town, it will become an asset of the Town and the ongoing costs of maintenance and repair will become the Town's responsibility.

OFFICER RECOMMENDATION — ITEM 10.7

That Council:

1. Takes no further action under Section 52 of the Land Administration Act to acquire P054415 Lot 100 on Plan 054415 as Crown Land., and advises the consultees accordingly; and
2. Supports that the future of the 21 rights of ways in the Town be considered in the context of the Town's new Local Planning Strategy and Scheme.

Voting requirements: Simple Majority

10.8 Draft Parklet Policy (Ref: COMDEV/POLCY/1 - Cameron Hartley, Planning Officer)

APPLICATION

As per the previous report provided into the matter of the installation of Parklets on Old Perth Road (OPR), the genesis of OPR activation can be traced to 2013 and the 'Renew Old Perth Road' place activation program, which initially encouraged the business community to collaborate and proactively approach the idea of streetscape activation. However, in late 2018 as a direct result of some key businesses leaving OPR, the Town had engaged with the community to put forward to council the OPR Vibrancy framework, which was adopted by council in November of 2018.

Through discussions with the Old Perth Road Collective (Town Team) during the consultation of the vibrancy framework and later discussions in 2019, there was a highlighted need for greater place making and added vibrancy along the high street of OPR.

ATTACHMENTS

Attachment No. 9:

- Draft Town of Bassendean Parklet Policy;
- Draft Application for Parklet approval form; and
- Copy of June 2019 Council Report.

BACKGROUND

As per the previous report provided into the matter of the installation of a 'Parklet' on Old Perth Road, the 2013 'Renew Old Perth Road' place activation program encouraged the business community to collaborate and proactively approach the idea of streetscape activation.

One such way of achieving this was the installation of 'Parklets' within on street embayment car parking bays. A 'Parklet' is a creative space used to extend the reach of interest from a business from within the defined lot boundaries to within the street. The overall aim is to increase pedestrian traffic to encourage business activation as well as provide for a visually aesthetic 'village' feel along a high street, such as Old Perth Road.

‘Parklets’ are used in a number of local government precincts such as Victoria Park, Leederville, Mount Hawthorn and Mount Lawley. Whilst they do restrict the number of available street parking bays, this generally has the desirable offset of increasing business activity and providing an area which fosters local business, community and ‘the village’.

Following the approval of a ‘pop-up’ Parklet for the Old Perth Road Collective (OPRC) at the June OCM, Council is now requested to consider the formulation of a Parklet Policy. It should be worth noting that this policy will largely be reflective of other local governments, such as the City of Vincent and Town of Victoria Park.

COMMUNICATION & ENGAGEMENT

As per the previous report to Council, community consultation with the OPRC was already undertaken as part of the previous ‘pop up’ Parklet. The Town has not advertised the policy, but will do so should Council see fit to accept the policy in the form proposed. The policy will then be put back to council for formal endorsement as well as commentary on any comments made by the public during the advertising period.

STRATEGIC IMPLICATIONS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
1.1 Build a sense of place and belonging	1.1.1 Facilitate engagement and empowerment of local communities 1.1.2 Activate neighbourhood spaces to facilitate community gathering	Community / Stakeholder Satisfaction Survey (Engagement and Participation)
4.1 Build economic capacity	4.1.1 Encourage and attract new investment and increase capacity for local employment 4.1.2 Plan for and build capacity for Commercial and Industrial	Economic and Commercial Activity New businesses (including home based) granted development approval by the Town.
4.2 Facilitate local business retention and growth	4.2.2 Continue the activation of Bassendean's Town Centre 4.2.3 Enhance economic activity in neighbourhood centres	Number of local business and Stakeholder Survey (Engagement and Facilitation of local Business Networks)

COMMENT

Through a more collaborative approach with the community, the Town is seeking the endorsement of the attached draft policy to ensure that future applications for Parklets can be assessed and approved, outside of a council meeting setting.

It should be noted that the concept of Parklets are that they are public spaces open for all members of the public. Whilst a business may choose to serve directly into these Parklets, the intention of the Parklet is to provide an enjoyable area which boosts pedestrian activity and the aesthetics of the streetscape.

The draft policy which is being put forward for Councils consideration reflects an endorsed approach of both the City of Vincent and Town of Victoria Park.

Whilst it is understood that the type of Parklet initially advocated for by the OPRC was much less 'permanent' in nature, the purpose of this policy is to accommodate any future Parklets within the Town and a guideline in which to assess them by.

The technical guidelines which have been suggested as part of this policy have been adapted to suit the Town's requirements, but do follow established requirements set down by the Town of Victoria Park as well as the City of Vincent.

In preparation of this draft policy, input has been sought and provided from the Town's Health, Building, Engineering and Rangers departments. Comments, where relevant, have been incorporated into the draft policy.

STATUTORY REQUIREMENTS

Section 2.7. (2)(b) of the Local Government Act 1995 gives Council the power to determine its policies.

Section 3.5 of the Local Government Act 1995 gives Council the power to make Local Laws

FINANCIAL CONSIDERATIONS

Council may seek to impose an application fee, registration fee and/or maintenance fee for a Parklet, which has been the case with other local governments. The Town of Victoria Park is currently trialling a fee waiver for the registration of the Parklet and charging a single fee of \$294, presumably to promote the uptake of Parklets.

This report suggests that a cost of \$50 per annum, the same which is imposed for alfresco dining, would be satisfactory to cover the costs associated with assessment of a proposal, to promote a business-friendly approach.

This fee could be levied each year, in a similar fashion to alfresco dining permits. This can be reviewed at a later timeframe, should the business community support this approach.

OFFICER RECOMMENDATION — ITEM 10.8

That Council:

1. Supports advertising the Draft Parklet Policy as attached to the Ordinary Council Agenda of 27 August 2019; and
2. Notes that once advertising has concluded and responses considered, that the Draft Parklet Policy be referred back to Council for further consideration and adoption at the earliest available Council meeting.

Voting requirements: Simple Majority

10.9 Electoral Caretaker Period Policy and Review of Council Committees Structure (Ref: GOVN/CCLMEET/1 - Peta Mabbs, Chief Executive Officer)

APPLICATION

This report provides a new Electoral Caretaker Period Policy (Policy) to repeal and replace Council Policy 6.25 of 24 May 2018: Election Caretaker Periods.

In this report also is for Council to consider disbanding its current Committees structure in light of the upcoming caretaker period and appointment of a new Council in October.

ATTACHMENTS

Attachment No. 10:

- (Draft) Operational Electoral Caretaker Period Policy;
- Council Policy 6.25 Election Caretaker Periods.

BACKGROUND

A review of the Town's policies, and other related governance instruments, is currently underway. This work aims to incorporate contemporary best practice policy standards, reflect statutory imperatives and facilitate the effective and efficient administration of the Town by supporting Council decision-making.

With regard to the proposal to disband the current Committees structure, it should be noted that membership to Committees expires at the Local Government Elections on 19 October 2019, however, the caretaker period operates from 12 September 2019 and concludes at the close of polls.

CARETAKER POLICY

The aforementioned review identified disparities in the subject policy, Council Policy 6.25 Election Caretaker Periods (current caretaker policy), when compared against the recommended WALGA Electoral Caretaker Period Policy model policy. Further comparative analysis, including a review of other Local Government caretaker policies, also found that the current caretaker policy lacked appropriate specificity with respect to provisions for Council decision-making and expenditure during a caretaker period, and is silent on other matters with respect to significant decisions or expenditure.

The current caretaker policy includes a provision prohibiting the holding of Ordinary Council Meetings during caretaker period. This is an unnecessary prohibition on Council, preventing the carrying out of the ordinary business of Local Government and inconsistent with the fundamental conventions for the caretaker period. These conventions include for Local Government to avoid significant decision-making; or discussions relating to significant businesses, not commence or enter into major commercial transactions, which may have legal effect; and not to make significant appointments.

SUMMARY

Local Government elections will occur on 19 October 2019. For this reason and on the basis of the issues detailed in this report, the development and implementation of a new Electoral Caretaker Period Policy (new caretaker policy) for the Town of Bassendean is timely and appropriate.

Moreover, the new caretaker policy sets out, in an accessible and easily understood manner, the requirements, responsibilities and obligations for avoiding actual or perceived advantage or disadvantage to candidates in a Local Government election. The new caretaker policy also provides Council, the Administration and Candidates with clarity and purpose with respect to decision-making and conduct during the caretaker period. In this way, the new caretaker policy will foster and uphold community confidence in the Administration and in Council during the caretaker period, while ensuring the smooth running of routine operations.

The following Committee meetings currently scheduled for the remainder of 2019 are proposed to be cancelled:

- Economic Development Committee – 4 September 2019 and 6 November 2019;
- River Parks Committee - 10 September 2019; 5 December 2019;
- Sustainability Committee – 11 September 2019;
- Town Assets Committee – 9 October 2019;
- People Services Committee – 13 November 2019; and
- Youth Advisory Council – 30 August, 25 October and 29 November 2019.

The Bassendean Local Emergency Management Committee and Audit and Governance Committee structures will remain as there is a statutory requirement for both, however, membership will evolve post appointment of the new Council. Advertisements for the filling of community members' positions on these Committees will occur before the end of 2019.

STATUTORY REQUIREMENTS

- Section 2.7(2)(b), *Local Government Act 1995*.
- Sections 4.87, 5.11, 5.93 and 5.103 of the *Local Government Act 1996*.
- Regulation 8 of the *Local Government (Rules of Conduct) Regulations 1996*
- Part 4, Elections and Other Polls, *Local Government Act 1995*.
- Section 5.8 to 5.11 of the *Local Government Act 1995*.

OFFICER RECOMMENDATION = ITEM 10.9

That Council:

1. Repeal Council Policy 6.25 Election Caretaker Periods;
2. Approve Council Policy 6.25 Electoral Caretaker Period Policy, as attached to the Ordinary Council Agenda of 20 August 2019;
3. Disband its Committees (with the exception of those outlined in 5) for the 2017-2019 term;
4. Notes that advice will be provided to current Committee members on the changes and to acknowledge their contributions;
5. Notes that current community members on the Audit and Governance Committee and Local Emergency Management Committee will remain in place until the end of 2019; and
6. Notes that a new engagement structure, including the requirement for committees will be considered at a future Councillor Workshop post appointment of the new Council.

Voting requirement: Absolute majority

10.10 Employee Reward and Recognition Policy (Ref: GOVN/CCLMEET/1 - Peta Mabbs, Chief Executive Officer)

APPLICATION

This report provides a new Administration Employee Reward and Recognition (policy). Pursuant to section 5.41, *Local Government Act 1995*, the Chief Executive Officer has the power to authorise the policy. Notwithstanding this, implementation of the policy necessitates repeal of Council Policy 6.19 Presentations to Staff by Council.

ATTACHMENTS

Attachment No. 11:

- Employee Reward and Recognition Policy; and
- Council Policy 6.19 Presentations to Staff.

BACKGROUND

At the 27 November 2018 Ordinary Council Meeting, Council resolved that:

1. Gift vouchers in accordance with current Policy 6.19 – Presentation to Staff, continue to be provided in 2018;
2. The CEO reviews the Town of Bassendean policies and practices on gifts in relation to employees with a new policy to be established by 1 July 2019; and
3. Any gifts linked to other recipients (other than those identified in Point 2) are aligned to supporting local businesses, effective immediately.

Accordingly, a review of Council Policy 6.19 Presentation to Staff (policy) was conducted. The review uncovered a number of gaps and discrepancies in the policy in comparison to similar and more recent Local Government policies and more contemporary practices to rewarding and recognising staff. Moreover, amendments to the *Local Government Act 1995*, new Regulations with respect to gifts, benefits and conduct, which have been forestalled, were considered. Standards of conduct, that have been foreshadowed for a new Local Government Employee Code of Conduct, also informed the determinations for the new Employee Reward and Recognition Policy (new policy). A review was also conducted of the Town's Wellbeing Program, which included Employee Recognition Awards and Safety Recognition Awards.

To support the development of the new policy, an internal Rewards and Recognition Working Group (group) was established. The group met on several occasions between 21 February and 17 April 2019.

Consultation with staff was conducted in March 2019 through a whole-of-organisation survey. The survey findings further informed the determinations of the working group.

COMMENT

The implementation of the new Employee Reward and Recognition Policy supports the priorities and strategic directions being progressed under the organisation transformational change reform process. The new policy better aligns the Town's practices and procedures in relation to employee recognition and reward with established standards and practice in Local Government.

OFFICER RECOMMENDATION – ITEM 10.10

That Council:

1. Repeals Council Policy 6.19 - Presentations To Staff; and
2. Notes the new Employee Reward and Recognition Policy for approval by the Chief Executive Officer.

Voting requirement: Absolute majority

10.11 Consultation Draft: Town of Bassendean Meeting Procedures Local Law 2019 (Ref: GOVN/POLCY/1 - Peta Mabbs, Chief Executive Officer)

APPLICATION

This Report provides the Consultation Draft Town of Bassendean Meeting Procedures Local Law 2019, and seeks a resolution of Council for 'Statewide public notice' in accordance with the statutory requirements, pursuant to the *Local Government Act 1995*, for making a new Local Law.

Whilst the revised new meeting procedures will facilitate good governance in the conduct of meetings, the physical environment of formal Council meetings has also been considered. A proposal to host Council meetings 'in the community' rather than in Council Chambers, to promote improved access and greater participation in local government matters is also included.

ATTACHMENTS

Attachment No. 12:

- Consultation Draft Town of Bassendean, Meeting Procedures Local Law 2019; and
- Section 3.12, *Local Government Act 1995* (extract).

BACKGROUND

MEETING PROCEDURES LOCAL LAW

- Pursuant to section 3.16, *Local Government Act 1995* (Act), 'a Local Government must conduct periodic review of Local Laws within eight years from the day the Local Law commenced, or a review of the Local Law was accepted under this section, to determine if the Local Law is to be repealed or amended'.
- In accordance with these provisions, a review of the Town of Bassendean Standing Orders 2011 (Standing Orders) is required in 2019 and subsequently commenced in March 2019.
- By virtue of the Act, 'to amend the text of' a Local Law is deemed to be making a new Local Law.
- The Act requires that when making a new Local Law, it must be dealt with pursuant to section 3.12 and, at section 3.12(1), must follow the procedures and sequence prescribed in this section.
- Section 3.12(2) requires the Presiding Officer to give notice to the meeting of the purpose and effect of the new Local Law (set out in clause 1.3) in the prescribed manner, which includes giving Statewide public notice stating that —

1. the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and
 2. a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 3. submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than six weeks after the notice is given.
- Development of the attached Consultation Draft Town of Bassendean Meeting Procedures Local Law 2019 (Consultation Draft) involved regular consultation with the Western Australia Local Government Association (WALGA), desk top research and comparative analysis of up to ten recently published Local Government Meeting Procedures Local Law, discussion with up to four of the aforementioned Local Governments about making new meeting procedures local laws, discussions with a number of Councillors, and consideration of the consultation draft by Council at the Council Concept Workshop of 30 July 2019 facilitated by a representative from WALGA.
 - The Consultation Draft reflects amendments informed by consultation with the abovementioned parties, including amendments 'made to text' by updating terms to reflect more contemporary and standard Local Government meeting procedures local law. For example the use of the term 'Meeting Procedures' rather than 'Standing Orders'. New clauses inserted to reflect 'model' meeting procedures or address objectives to improve meeting procedures to better support the process of Council decision-making.
 - It is proposed that Statewide public notice is conducted for the prescribed six week period from Wednesday, 28 August 2019 to Wednesday, 9 October 2019.

Additional Information

In response to comments made at the Briefings Session, the following suggestions have been made to the draft Meeting Procedures Local Law 2019. It was also considered that holding the Briefings Session in the community, rather than the Ordinary Council meeting, was more favourable.

- (h) presentations – list at the beginning after announcements by the presiding person(b) so that these can be done prior to public question time.

Comment: The order of these items have been modified.

- (e) public question time be switched with (f) statements by members of the public –

Comment - WALGA has advised that the Act gives primacy to public question time - and also cited in other local government experiences where statements before public question time can be lengthy.

- (p) urgent business should come before (o) confidential business

Comment: The order of these items have been modified.

- 5.3 - Motions of which previous notice has been given

A notice of motion under subclause (1) is to be given at least 10 clear working days (instead of 5 days) before the meeting at which the motion is moved.

Comment: Amended to 10 days in revised version.

- 5.5 Urgent Business - there is no reference to the CEO being able to include items on the agenda .

Comment: Amended in revised version.

- Public Question Time - questions in writing where possible,

Comment: WALGA has advised there no requirement under the Act for public questions to be in writing or provided prior to a meeting. Members of the public will be encouraged to provide questions in writing where possible.

VENUE FOR BRIEFING SESSIONS: IMPROVING ACCESS AND PARTICIPATION

The Town of Bassendean is committed to enhancing opportunities for genuine community engagement and participation in matters that affect our community. Over the past six months the Town has invested significantly in promoting greater opportunities for community engagement through initiatives such as 'BassenDream Our Future', supporting the establishment of a new Town Team (Old Perth Road Collective) in addition to building internally its capability in order to strengthen community involvement, understanding and participation.

An opportunity exists to further build on this momentum in order to improve access and participation by the community in local government matters by hosting Briefings Sessions which occur one week before Council meetings 'in the community'.

This could involve rotating the meetings for example, between the various primary schools, Cyril Jackson, different sporting venues, Bassendean Girl Guides and other community groups across Ashfield, Eden Hill and Bassendean.

The impact of this is not only improving access and participation in local government matters affecting our community, but also strengthening and empowering all members of our community most particularly, young people, culturally and linguistically diverse community members and other under-represented groups.

Following the Briefings Sessions, community members will be asked for feedback so the Town is able to gauge interest, participation and make adjustments to the format as needed.

Whilst the agendas and papers for the Briefings Session will be available beforehand, the Briefings Sessions will not be live-streamed or recorded. This is seen as a small price to pay, given the opportunity for greater community participation. Council's existing Policy 6.7 – Electronic Recording and Livestreaming of Council Meetings, will need to be amended accordingly to remove reference to live-streaming and recordings for Briefings Sessions only.

STATUTORY REQUIREMENTS

Section 3.12, *Local Government Act 1995*.

OFFICER RECOMMENDATION – ITEM 10.11

That Council:

1. Approves the Consultation Draft Town of Bassendean Meeting Procedures Local Law 2019 and its publication for Statewide Public Notice;
2. Supports the hosting of Briefings Sessions in the community (as an initial pilot for 12 months) commencing in September 2019;

3. Endorses that Policy 6.7 – Electronic Recording and Live-Streaming of Council Meetings, be amended accordingly to remove reference to live-streaming and the recording of Briefings Sessions, in order to accommodate point 2 above.

Voting requirement: Absolute majority

10.12 Creating a Green Trail (Ref: GOVN/CCLMEET/1 - Peta Mabbs, Chief Executive Officer)

APPLICATION

The purpose of this report is to provide an update following a Council report at the 17 July 2019 Ordinary Council meeting regarding the creation of a Green Trail along our bike and walking path from Ashfield train station to Success Hill.

BACKGROUND

Based upon the recent BassenDream Our Future community engagement project, our community has revealed 'the abundance of vegetation, trees, green space and open spaces' as being the primary factor for Bassendean, Ashfield and Eden Hill being a great place to live.

This year alone, the Town and community have planted 10,966 new plantings in public spaces in the form of seedlings, street trees and shrubs.

As part of the commitment by the Department of Transport, the Town of Bassendean has been selected for a Green Trail demonstration project, similar to ones recently opened in Cottesloe and Fremantle. The Green Trail enables our community to build upon the Town's existing plantings to create further greening along the bike and walking path from Ashfield through to Success Hill.

The Green Trail forms part of the broader Principal Shared Path (PSP) that extends from Perth to Midland. Further information on the PSP (since the item was tabled at the July OCM) including recent community feedback is available on the Town's 'Your Say' website. The Town more recently has written to the Department of Transport to explore a further option for a PSP design and awaits feedback.

COMMUNICATION/ENGAGEMENT

The community is invited to a family fun day from 10am to 12 noon at Kelly Park on Sunday 27 October 2019 to find out more about creating a Green Trail along our bike path from Ashfield to Success Hill.

Children will be encouraged to plant a seedling in a pot, don gardening props and have a selfie taken. They can upload it to Facebook and Instagram with a hashtag "greentrail6054". A sausage sizzle and drinks will be provided.

Community members can register for a future verge tree. For those who cycle to the park, we will host a craft stall to decorate their bike and invite the bike doctor to fix their bike.

Children will be encouraged to make logos for the trail by painting their own logo on a white plate, which we will photograph and they can take home the plate.

We may have a giant chocolate wheel with bike and plant prizes, a coffee van, trishaws, baby animals, seedlings to take home, and will invite the Cyril Jackson community garden helpers to take part.

FINANCIAL CONSIDERATIONS

The Department of Transport has set aside up to \$50K to contribute to the Town's Green Trail project as part of the broader PSP project and conditional on the PSP going ahead. Following community engagement, the Town will create a vision for what the community is seeking. The budget for the event will be approximately \$3K.

OFFICER RECOMMENDATION - ITEM 10.12

That Council Notes the update and supports the family fun day for raising awareness and engaging the community on the 'Green Trail'.

Voting requirement: Simple majority

10.13 Town Assets Committee Meeting held on 10 July 2019 (Ref: GOVNCCL/MEET/37 – Phillip Adams, A/Executive Manager Infrastructure)

APPLICATION

The purpose of this report is for Council to receive the report on a meeting of the Town's Asset Committee held on 10 July 2019, and adopt the following recommendations from the Committee:

- TAC - 1/07/19 Street Tree Planting Program
TAC - 2/0719 Street Lighting Audit – Within 200m Radius of Success Hill Train Station
TAC - 3/07/19 Implementation of FOGO.

ATTACHMENTS

Attachment No. 13:

Town Assets Committee Minutes of 10 July 2019

COMMENT

At the Town Assets Committee meeting, the following items were discussed:

- Update on the current Tree Planting Program;
- Tree Protection in the Town; and
- Old Perth Road Street Tree Audit.

Street Tree Planting Program

The Committee discussed the Street Tree Planting program where approximately 200 trees had been purchased and were available to residents. The planting program began on 5 July 2019 and an additional advertisement to residents has gone out seeking interest in a verge tree.

Update as of 9/8/19

All 200 trees have been planted and an additional 60 trees are being sort for recent new requests. Planning for the 2020 winter planting has begun. The Parks and Gardens Supervisor will propose a list of species and locations to be considered by Council which will fit in with previous advice received from Council.

Tree Protection in the Town

The Committee discussed tree protection in the Town and advised that staff are preparing a policy gaining input from other jurisdictions.

Old Perth Road Street Tree Audit

The Committee discussed the recent audit of the Old Perth Road Street Trees by Arbor Carbon which was highly regarded in terms of its scope, analysis and recommendations.

Tree Planting – Workshop

It is proposed to hold a workshop with Councillors and key staff to consider the street tree planting programme, which will include type of trees, planting locations etc. A date is yet to be set and will be considered shortly.

OFFICER RECOMMENDATION – ITEM 10.13

That Council:

1. Notes the update on tree planting and tree protection in the Town;
2. Notes the Old Perth Road Street Tree Audit report; and
3. Receives the report on the Town Assets Committee meeting held on 10 July 2019.

Voting requirement: Simple majority

10.14 Design Bassendean Reference Group Meeting Held on Wednesday 24 July 2019 (Ref: GOVN/CCLMEET/39 – Alex Snadden – Planning Officer)

APPLICATION

The purpose of this report is for Council to receive the report on the second meeting of the re-established Design Bassendean Reference Group held on Wednesday 24 July 2019.

ATTACHMENTS

Attachment No. 14:

Minutes of Design Bassendean Meeting on the 24 July 2019.

COMMENT

Allan Tranter, founding Director of Creating Communities, provided a comprehensive overview of the BassenDream Community Engagement findings undertaken to date, with the following key themes coming through to date:

- Desire for transit orientated development, shaded walkways and cycle paths;
- Desire for a link to the river;
- Desire to maintain the character of the area;
- Desire for a walkable hub for Eden Hill;
- Desire for shared spaces; and
- Desire for environmental sustainability.

Mr Tranter advised the group that whilst the community's voice was clearly understood, the response rate has not been at the level of engagement that was hoped for. Members of the group took the opportunity to discuss with Mr Tranter the findings to date, what the lower than expected response rate could mean and ways that the participation levels could be improved.

Following on from the discussion, Tony Dowling (former) Director Strategic Planning, provided an overview of the key findings within the draft Local Integrated Transport Plan. Following the presentation, the group:

- Raised concern about the impacts of any proposed upgrades to Guildford Road, inducing sub-regional traffic through Bassendean and compromising opportunities for transit orientated development.

- Agreed to be successful at reducing the speed limit in the Town Centre and on local roads to a maximum of 40km/h, there would be a need to include traffic calming devices to promote safe active streets.
- Agreed there is a need for the Town to develop a parking strategy and to investigate parking ratios within the Town Centre and within proximity to the three train stations.

FINANCIAL CONSIDERATIONS

Nil.

OFFICER RECOMMENDATION — ITEM 10.14

That Council receives the report on a meeting of the Design Bassendean Reference Group held on the 24 July 2019.

Voting requirements: Simple Majority

10.15 Bassendean Youth Advisory Council Meetings (Ref: GOVN/MEETCCL20 – Ayden Mackenzie, Youth Development Officer)

APPLICATION

The purpose of the report is for Council to receive the minutes of the Youth Advisory Council (YAC) meeting held between August 2018 and June 2019.

ATTACHMENTS

Attachment No. 15:

Minutes of the Youth Advisory Council dated 28 June 2019, 31 May 2019, 29 March 2019, 30 November 2018, 26 October 2018 and 31 August 2018.

BACKGROUND

The Bassendean Youth Advisory Council meets monthly to consider issues of relevance to young people of the Town.

The Bassendean Youth Advisory Council (BYAC) is comprised of up to 6 young people who live, work or recreate in the Town. The BYAC meets monthly at Bassendean Youth Services.

COMMENT

The past meetings of the Bassendean Youth Advisory Council focused on the two events run by the Council, Gravit8 Youth Festival and Keen on Halloween.

OFFICER RECOMMENDATION — ITEM 10.15

That Council receives the report on the meetings of the Youth Advisory Council held between August 2018 and June 2019.

Voting requirements: Simple Majority

10.16 Audit & Governance Committee Meeting held on 7 August 2019 (Ref: GOVN/CCLMEET/18) – Paul White, Director Corporate Services

APPLICATION

The purpose of this report is for Council to receive the report on a meeting of the Audit and Governance Committee held on 7 August 2019, and consider the recommendations from the Committee.

ATTACHMENTS

Attachment No. 16:

- Minutes of the Audit & Governance Committee held on 7 August 2019.
- Town of Bassendean Assurance Plan for 2019-2020, Moore Stephens.
- Audit Completion Report for the year ended 30 June 2018, Macri Partners.
- Department of Local Government, Sport and Cultural Industries letter to the Chief Executive Officer of the Town of Bassendean, 28 June 2019.
- Report to the Minister, Town of Bassendean External Audit Findings for 2017-2018.
- Accounting for work bonds, building bonds and hire bonds, Office of the Auditor General, 1 July 2019.

Confidential Attachment No. 2

- Review of Risk Management, Legislative Compliance and Internal Controls, Moore Stephens, July 2019.
- 2018-2019 Revised Interim Audit Report, Office of the Auditor General, 23 July 2019.
- Agreed Upon Procedures – Stan Moses Management Group, Draft Report, Moore Stephens, June 2019
- WALGA Tax Service Newsletter, Moore Stephens, undated.

COMMUNICATION & ENGAGEMENT

To ensure openness, accountability and integrity, Council has appointed two community representatives to be members of the Audit & Risk Committee.

COMMENT

The following items were discussed:

Update on Internal Audit Activity from Anne Cheng, Moore Stephens (WA) Pty Ltd

Moore Stephens presented a report on the appropriateness and effectiveness of the Town systems and procedures in relation to risk management, internal controls and legislative compliance (“Audit Regulation 17 Review”).

Moore Stephens presented the Assurance Plan for 2019/20, which was developed following the Audit Regulation 17 review to target areas based on exposure to financial and/or operational risk.

Audit Completion Report 2017-2018 – Identified Significant Adverse Trends

The purpose of this report is to inform Council of the action the Town of Bassendean has taken, or intends to take, with respect to matters identified as significant by the Town’s auditor in the Audit Completion Report for 2017-2018 relating to the Town’s Asset Sustainability Ratio and Operating Surplus Ratio.

2018-2019 Interim Audit – Revised Interim Audit Report – Office of the Auditor General

The purpose of this report is to provide Council, through the Audit and Governance Committee, with:

1. Details of the Revised Internal Audit Report for 2018-2019 furnished by the Office of the Auditor General; and
2. An update to management comments relating to finding number one by the Office of the Auditor General: Purchasing Policy.

The Office of the Auditor General revised its position in relation to accounting for work bonds, building bonds and hire bonds, meaning the Town can continue to hold bond and security deposits within its municipal fund and retain interest earned on those deposits, in the absence of any agreement for the deposit to be held in the Trust Fund.

Annual Closed Circuit Television (CCTV) Report

The purpose of this report is to present the 2018/19 annual statistics for the Towns' existing CCTV systems, as per the requirements of the Closed Circuit Television (CCTV) Management & Operational Manual.

Confidential Items

A number of confidential items were discussed behind closed doors, as follows:

- Update on Audit Activity from Anne Cheng;
- Contractor Legal Dispute; and
- Employee Entitlements.

COMMITTEE RECOMMENDATION – ITEM 10.16

That Council:

1. Receives the report on the Audit and Governance Committee meeting held on 7 August 2019;
2. Receives the Interim Audit Report for the period 1 July 2018 to 30 June 2019 (with amendments), as attached to the Ordinary Council Agenda of 28 June 2019;
3. Receives the Auditor General's revised Interim Audit Report, as attached to the Audit and Governance Committee Agenda of 7 August 2019;
4. Notes that Officers will develop a new procurement and contract management framework for future consideration by the Committee in 2020; and
5. Notes completion of the Audit Regulation 17 and Regulation (5) (2) (c) of the Local Government Financial Management Regulations 1996.

Voting requirement: Simple majority

**10.17 Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)**

The Principal Building Surveyor made the following building decisions under Delegated Authority:

Building Applications Determined in the Month of July 2019		
Application No	Property Address	Description
201900098	7 KENMURE AVENUE, ASHFIELD	ANCILLARY ACCOMMODATION DOUBLE GARAGE PATIO & VERANDAH
201900047	91 FREELAND WAY, EDEN HILL	RETROSPECTIVE RETAINING WALL
201900081	10 CULWORTH ROAD, BASSENDEAN	RETROSPECTIVE REAR PATIO AREA AND ROOM EXTENSION
201800179	14 KENNY STREET, BASSENDEAN	CARPORT
201900131	119 HAMILTON STREET, BASSENDEAN	OPEN SIDED PATIO
201900137	5 DOROTHY STREET, ASHFIELD	DEMOLITION SINGLE DWELLING
201900136	52 HAMILTON STREET, BASSENDEAN	DEMOLITION DWELLING
201900130	71 WILSON STREET, BASSENDEAN	RETAINING WALL
201900152	150 WEST ROAD, BASSENDEAN	CARPORT AND VERANDA ADDITIONS/ALTERATIONS
201900150	11 MARGARET STREET, ASHFIELD	REMOVAL OF HOUSE
201900119	25 DEAKIN STREET, BASSENDEAN	DWELLING GARAGE AND RETAINING WALLS
201900108	26 PROSPECTOR LOOP, BASSENDEAN	PATIO
201900105	20 THIRD AVENUE, BASSENDEAN	PATIO (RETROSPECTIVE)
201900143	67 HAMILTON STREET, BASSENDEAN	NEW DWELLING WITH GARAGE AND RETAINING WALLS
201900149	61 EILEEN STREET, BASSENDEAN	GARDEN SHED
201900144	52 HAMILTON STREET, BASSENDEAN	SINGLE DWELLING
201900148	8 WILSON STREET, BASSENDEAN	RE-ROOFING TILE TO TIN
201900146	1 FILKINS STREET, BASSENDEAN	PATIO
201900142	30 MICKLETON TERRACE, BASSENDEAN	SINGLE STOREY DWELLING
201900127	138 KENNY STREET, BASSENDEAN	PATIO ADDITION

OFFICER RECOMMENDATION – ITEM 10.17

That Council notes the decisions made under delegated authority by the Principal Building Surveyor.7

Voting requirement: Simple majority

10.18 Determinations Made by Development Services (Ref: LUAP/PROCED/1 – Christian Buttle, A/Manager Development Services)

The Manager Development Services made the following planning decisions under Delegated Authority since those reported to the last Council meeting:

Planning and Subdivision Applications Determined to 2 August 2019			
Applic No.	Property Address	Description	Determination
2018-111	14 KENNY STREET BASSENDEAN 6054	CARPORT	DELEGATE APPROVED
2019-040	15 NORTH ROAD BASSENDEAN 6054	SINGLE HOUSE	DELEGATE APPROVED
2019-050	2-8 CLUNE STREET BASSENDEAN 6054	AMENDED APPLICATION FOR RETROSPECTIVE APPROVAL - CONCRETE BATCHING PLANT	DELEGATE APPROVED
2019-057	27 KATHLEEN STREET BASSENDEAN 6054	RETROSPECTIVE APPLICATION FOR ADDITIONS AND ALTERATIONS TO SINGLE HOUSE	DELEGATE APPROVED
2019-063	43A ESTHER STREET EDEN HILL 6054	SINGLE HOUSE	DELEGATE APPROVED
2019-076	84 SCADDAN STREET BASSENDEAN 6054	THREE GROUPE D DWELLINGS	STATUTORY ADVICE - RECOMMEND APPROVAL
2019-080	26 PROSPECTOR LOOP BASSENDEAN 6054	PATIO	DELEGATE APPROVED
2019-082	13 CUMBERLAND WAY BASSENDEAN 6054	OUTBUILDING	DELEGATE APPROVED
2019-084	50 MARGARET STREET ASHFIELD 6054	ADDITIONS AND ALTERATIONS TO SINGLE HOUSE	DELEGATE APPROVED
2019-089	27 HATTON COURT BASSENDEAN 6054	HOME OCCUPATION (CAKE MAKING)	DELEGATE APPROVED
2019-095	51 HARCOURT STREET BASSENDEAN 6054	SINGLE HOUSE	DELEGATE APPROVED
2019-100	27 IOLANTHE STREET BASSENDEAN 6054	PATIO	DELEGATE APPROVED
	Subdivision Applications		
156472	17 DEVON ROAD BASSENDEAN 6054	THREE LOT SUBDIVISION	STATUTORY ADVICE - RECOMMEND APPROVAL
572-19	129 WALTER ROAD EAST BASSENDEAN 6054	FOUR LOT SURVEY STRATA SUBDIVISION	STATUTORY ADVICE - RECOMMEND APPROVAL
647-19	25 COLSTOUN ROAD ASHFIELD 6054	TWO LOT SURVEY STRATA SUBDIVISION	STATUTORY ADVICE - RECOMMEND APPROVAL
667-19	84 SCADDAN STREET BASSENDEAN 6054	THREE LOT SURVEY STRATA SUBDIVISION	STATUTORY ADVICE - RECOMMEND APPROVAL

OFFICER RECOMMENDATION – ITEM 10.18

That Council notes the decisions made under delegated authority by the Manager Development Services.

Voting requirement: Simple majority

10.19 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Yvonne Zaffino, Council Support Officer)

At the Ordinary Council meeting held on 14 December 2010, it was resolved that only those items that are to be deleted from the implementation of Council resolutions be referred to Council, and all other items in progress be included in the CEO’s Bulletin on the last Friday of the month.

STRATEGIC IMPLICATIONS

Strengthen Council governance and compliance.

COMMENT

The following table detail those resolutions of the Council that are recommended for deletion:

REC_NO.	OFFICER	DESCRIPTION	ACTION_TAKEN
ROC19/67779	ALEXANDER SNADDEN	OCM-8/7/19 - AMENDED APPLICATION FOR DEVELOPMENT APPROVAL FOR CONCRETE BATCHING PLANT AT LOT 105 (NOS. 2-8) CLUNE STREET BASSENDEAN MOVED CR GANGELL SECONDED CR BROWN THAT COUNCIL APPROVES THE AMENDED APPLICATION FOR DEVELOPMENT APPLICATION FOR THE PROPOSED CONCRETE BATCHING PLANT AT LOT 105 (NOS 2-8) CLUNE STREET BASSENDEAN SUBJECT TO THE CONDITIONS SHOWN IN THE COUNCIL RESOLUTION.	APPLICATION APPROVED AT COUNCIL. RECOMMEND DELETION.
ROC19/67780	ALEXANDER SNADDEN	OCM-9/7/19 - DEVELOPMENT APPLICATION – PROPOSED CHANGE OF USE FOR – EXHIBITION CENTRE MARKET TRADE DISPLAY AND RECEPTION CENTRE AT LOT 600 (NO. 174) RAILWAY PARADE BASSENDEAN MOVED CR BROWN SECONDED CR GANGELL THAT COUNCIL APPROVES THE APPLICATION FOR DEVELOPMENT APPROVAL FOR THE PROPOSED CHANGE OF USE FOR EXHIBITION CENTRE MARKET TRADE DISPLAY AND RECEPTION CENTRE AT LOT 600 (NO. 174) RAILWAY PARADE BASSENDEAN SUBJECT TO THE CONDITIONS SHOWN IN THE COUNCIL RESOLUTION.	APPLICATION APPROVED BY COUNCIL. RECOMMEND DELETION.

<p>ROC18/61589</p>	<p>ALEXANDER SNADDEN</p>	<p>OCM-8/5/18 - PROPOSED THREE LOT SUBDIVISION – LOT 1 (NO. 17) DEVON ROAD BASSENDEAN MOVED CR WILSON SECONDED CR BROWN THAT FOLLOWING RECEIPT AND CONSIDERATION OF THE REQUIRED BUSHFIRE MANAGEMENT PLAN COUNCIL AUTHORISES THE CEO TO RECOMMEND TO THE WESTERN AUSTRALIAN PLANNING COMMISSION THAT THE APPLICATION FOR SUBDIVISION OF LOT 1 (NO. 17) DEVON ROAD BASSENDEAN BE APPROVED SUBJECT TO THE FOLLOWING CONDITIONS AND ADVICE NOTES: CONDITIONS: 1.(VARIATION ON WAPC STANDARD CONDITION AM5) A NOTIFICATION PURSUANT TO SECTION 165 OF THE PLANNING AND DEVELOPMENT ACT 2005 IS TO BE PLACED ON THE CERTIFICATES OF TITLE OF THE PROPOSED LOTS ADVISING OF THE EXISTENCE OF A HAZARD OR OTHER FACTOR. NOTICE OF THIS NOTIFICATION IS TO BE INCLUDED ON THE DIAGRAM OR PLAN OF SURVEY (DEPOSITED PLAN). THE NOTIFICATION IS TO STATE AS FOLLOWS: “THIS LAND IS LOCATED WITHIN THE FLOODPLAIN OF THE SWAN RIVER AND IS AFFECTED BY FLOODING. FURTHER INFORMATION ABOUT FLOOD LEVELS INCLUDING DEVELOPMENT RESTRICTIONS IS AVAILABLE UPON REQUEST FROM THE RELEVANT LOCAL GOVERNMENT OFFICES.” 2.WAPC STANDARD CONDITION B5: OTHER THAN BUILDINGS OUTBUILDINGS AND/OR STRUCTURES SHOWN ON THE APPROVED PLAN FOR RETENTION ALL BUILDINGS OUTBUILDINGS AND/OR STRUCTURES PRESENT ON LOT 1 AT THE TIME OF SUBDIVISION APPROVAL BEING DEMOLISHED AND MATERIALS REMOVED FROM THE LOTS. 3.WAPC STANDARD CONDITION B7: THE EXISTING DWELLING BEING RETAINED IS TO COMPLY WITH THE REQUIREMENTS OF THE RESIDENTIAL DESIGN CODES. 4.WAPC STANDARD CONDITION D1: ENGINEERING DRAWINGS AND SPECIFICATIONS ARE TO BE SUBMITTED APPROVED AND WORKS UNDERTAKEN IN ACCORDANCE WITH THE APPROVED ENGINEERING DRAWINGS SPECIFICATIONS AND APPROVED PLAN OF SUBDIVISION FOR GRADING AND/OR STABILISATION OF THE SITE TO ENSURE THAT: (A)LOTS CAN ACCOMMODATE THEIR INTENDED USE; AND (B)FINISHED GROUND LEVELS AT THE BOUNDARIES OF THE LOTS THE SUBJECT OF THIS APPROVAL MATCH OR OTHERWISE COORDINATE WITH THE EXISTING AND / OR PROPOSED FINISHED GROUND LEVELS OF THE LAND ABUTTING. 5.WAPC STANDARD CONDITION D4: THE LAND BEING FILLED STABILISED DRAINED AND/OR GRADED AS REQUIRED TO ENSURE THAT: (A)LOTS CAN ACCOMMODATE THEIR INTENDED DEVELOPMENT; AND (B)FINISHED GROUND LEVELS AT THE BOUNDARIES OF THE LOTS THE SUBJECT OF THIS APPROVAL MATCH OR OTHERWISE COORDINATE WITH THE EXISTING AND / OR PROPOSED FINISHED GROUND LEVELS OF THE LAND ABUTTING; AND (C)STORM WATER IS CONTAINED ON-SITE OR APPROPRIATELY TREATED AND CONNECTED TO THE LOCAL DRAINAGE SYSTEM. 6.WAPC STANDARD CONDITION D5 PRIOR TO THE COMMENCEMENT OF SUBDIVISIONAL WORKS THE LANDOWNER / APPLICANT IS TO PROVIDE A PRE-WORKS GEOTECHNICAL REPORT CERTIFYING THAT THE LAND IS PHYSICALLY CAPABLE OF DEVELOPMENT OR ADVISING HOW THE LAND IS TO BE REMEDIATED AND COMPACTED TO ENSURE IT IS CAPABLE OF DEVELOPMENT; AND IN THE EVENT THAT REMEDIATION WORKS ARE REQUIRED THE LANDOWNER/APPLICANT IS TO PROVIDE A POST GEOTECHNICAL REPORT CERTIFYING THAT ALL SUBDIVISIONAL WO</p>	<p>THE TOWN FORWARDED ITS RECOMMENDATION ON THE SUBDIVISION APPLICATION BY THE 12 JULY 2019. THE COMMISSION SUBSEQUENTLY APPROVED THE SUBDIVISION WITH THE TOWN RECEIVING A COPY OF THE APPROVAL LETTER ON THE 22 JULY 2019. RECOMMEND DELETION.</p>
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<p>ROC19/67365</p>	<p>ALEXANDER SNADDEN</p>	<p>OCM-13/6/19 - PROPOSED PUBLIC WORKS – CAR PARKING FACILITY – ASHFIELD TRAIN STATION MOVED CR QUINTON SECONDED CR MCLENNAN THAT COUNCIL: 1.RECOMMENDS TO THE WESTERN AUSTRALIAN PLANNING COMMISSION (WAPC) THAT THE CURRENT CAR PARK DESIGN WHICH IS SHOWN ON PTA DRAWING NO. 12-A-114-AR0097 REV C NOT BE APPROVED AND THAT THE PUBLIC TRANSPORT AUTHORITY BE REQUESTED TO LIAISE FURTHER WITH THE TOWN IN RELATION TO PREPARING A MODIFIED CAR PARK DESIGN WHICH INCREASES THE LEVEL OF TREE PLANTING TO A RATE OF NO LESS THAN 1 TREE PER 4 CAR PARKING BAYS GENERALLY IN ACCORDANCE WITH DETAILS DESCRIBED WITHIN THIS REPORT AND ATTACHED MODIFIED DRAWINGS; 2.ADVISES THE WESTERN AUSTRALIAN PLANNING COMMISSION THAT ONCE A MUTUALLY AGREED ALTERNATIVE CAR PARK DESIGN HAS BEEN PREPARED AND ENDORSED BY BOTH THE TOWN AND THE PUBLIC TRANSPORT AUTHORITY THAT THE TOWN RECOMMENDS THAT THE FOLLOWING CONDITIONS AND ADVICE NOTES BE IMPOSED ON ANY SUBSEQUENT APPROVAL GRANTED FOR THE DEVELOPMENT: (A)A LANDSCAPING PLAN DETAILING THE SIZE LOCATION AND TYPE OF PLANTING WITHIN ALL LANDSCAPED AREAS BEING PROVIDED FOR THE APPROVAL OF THE TOWN WITH SUCH LANDSCAPING PLAN INCLUDING TREE PLANTING A MINIMUM RATE OF 1 TREE PER 4 CAR PARKING BAYS WITH TREE SPECIES THAT MEET THE TOWN’S STREET TREE PLANTING CRITERIA. (B)LANDSCAPING IS TO BE COMPLETED PRIOR TO THE OPERATION OF THE CAR PARK COMMENCING AND SHALL BE MAINTAINED THEREAFTER TO THE SATISFACTION OF THE TOWN. (C)ADEQUATE ROOT DIRECTORS/BARRIERS ARE INSTALLED ADJACENT TO ALL TREE PLANTINGS. (D)CROSSOVERS SHALL BE CONSTRUCTED TO THE TOWN OF BASSENDEAN INDUSTRIAL CROSSOVER SPECIFICATIONS WITH A MIN R5.0M RADIUS WINGS. (E)ACCESSIBLE PARKING BAYS SHALL COMPLY WITH AS2890.6 AND HAVE A RAMP TO ACCESS THE FOOTPATH. (F)ALL CAR PARKING BAYS AND ASSOCIATED ACCESS AISLES SHALL BE CLEARLY PAVED SEALED MARKED AND DRAINED AND MAINTAINED THEREAFTER TO IN ACCORDANCE WITH RELEVANT AUSTRALIAN STANDARDS AND THE TOWN’S SPECIFICATIONS. (G)ALL STORM WATER SHALL BE RETAINED ONSITE. (H)A CONSTRUCTION MANAGEMENT PLAN BEING LODGED FOR APPROVAL OF THE TOWN OF BASSENDEAN. THE CONSTRUCTION MANAGEMENT PLAN SHALL INCLUDE CONSTRUCTION TIMES; DUST MANAGEMENT; NOISE MANAGEMENT; VIBRATION MANAGEMENT; TRANSPORT MANAGEMENT; COMMUNICATION PROCEDURES AND COMPLIANT RESOLUTION. (I)WHEEL STOPS SHALL BE PROVIDED FOR ALL BAYS ADJACENT TO THE PEDESTRIAN FOOTPATH ON RAILWAY PARADE. 3.NOTES THE PTA’S INTENTION TO INCORPORATE TWO DISABILITY PARKING BAYS INTO THE PROPOSED CARPARK FACILITY AND EXPRESSES ITS DISSATISFACTION WITH THE ONGOING UNIVERSAL ACCESS NON-COMPLIANCE AT THE ASHFIELD TRAIN STATION AND REQUESTS THAT HIGHER PRIORITY BE GIVEN TO ADDRESSING THIS ISSUE BY THE PTA. INCLUDES A FOOTNOTE - REFER TO MINUTES</p>	<p>RECOMMENDATION OF COUNCIL FORWARDED THROUGH TO THE DEPARTMENT OF PLANNING. RECOMMEND DELETION.</p>
<p>ROC18/64783</p>	<p>ANTHONY DOWLING</p>	<p>OCM-24/5/15 (PREV 83382 FROM INTRANET) - NOTICE OF MOTION: CR BRIDGES – COMMENCEMENT OF LOCAL AREA PLANS MOVED CR BRIDGES SECONDED CR PULE THAT COUNCIL STAFF PREPARE A TIMED STRATEGY FOR THE COMMENCEMENT OF LOCAL AREA PLANS INCLUDING SERVICES AND INFRASTRUCTURE UPGRADES AND THE PROVISION OF OPEN SPACES WITHIN THE IDENTIFIED TOD AREAS WITHIN THE TOWN’S ADOPTED DRAFT LOCAL PLANNING STRATEGY.</p>	<p>TO BE CONSIDERED IN CONTEXT OF THE LOCAL PLANNING STRATEGY. PROJECT PLAN FOR LPS UPDATED TO REFLECT AND INCORPORATE OCM. RECOMMEND DELETION</p>

ROC18/64784	ANTHONY DOWLING	OCM-24/5/15 (PREV 83383 FROM INTRANET)- NOTICE OF MOTION: CR BRIDGES – STREETScape POLICIES MOVED CR BRIDGES SECONDED CR BRINKWORTH THAT COUNCIL’S PLANNING STAFF PREPARE A REPORT FOR COUNCIL’S CONSIDERATION ON DEVELOPING DRAFT STREETScape POLICIES FOR THE DIFFERENT DEVELOPMENT AREAS WITHIN THE TOWN’S PLANNING SCHEMES THAT ADDRESS BUILDING SETBACKS AND LANDSCAPING FENCING MITIGATION OF THE URBAN HEAT ISLAND EFFECT WATER SENSITIVE URBAN DESIGN STREET TREES AND CANOPY COVER THAT ARE BASED ON URBAN FOREST AND WILDLIFE CORRIDOR PROVISION PRINCIPLES SHADE AND OVERSHADOWING TRAFFIC CALMING PARKING SAFE CYCLING CONVENIENT ACCESS TO POS FOOTPATHS AND TYPE OF KERBING (IF ANY) CROSSOVERS DRAINAGE SERVICE PROVISION HERITAGE INTERPRETATION BIN CLEARANCE ACCESSIBILITY ISSUES SIGNAGE AND STREET NUMBERING STREET FURNITURE PUBLIC ART AESTHETIC APPEARANCE AND AMENITY.	TO BE CONSIDERED IN THE CONTEXT OF THE DEVELOPMENT OF THE LOCAL PLANNING STRATEGY (LPS). PROJECT PLAN FOR LPS UPDATED TO REFLECT AND INCORPORATE OCM. RECOMMEND DELETION.
ROC19/67776	BRIAN REED	PUBLIC QUESTION TIME - MR PAUL BRIDGES WEST ROAD BASSENDEAN WITH REGARD TO THE 48 PROPERTIES THAT ARE TO BE INCLUDED IN CATEGORY 1 & 2 OF THE MUNICIPAL HERITAGE INVENTORY HAS THIS WORK BEEN DONE. WOULD ALSO LIKE AN UPDATE ON WORK BEING DONE ON THE HERITAGE INCENTIVE. THESE QUESTIONS WERE TAKEN ON NOTICE.	THE MANAGER DEVELOPMENT SERVICES HAS PROVIDED A RESPONSE TO MR BRIDGES AND WILL BE INCLUDED IN THE ORDINARY COUNCIL AGENDA OF 27 AUGUST 2019. RECOMMEND DELETION.
ROC19/67777	CHRISTIAN BUTTLE	OCM-6/7/19 - JOINT METROPOLITAN CENTRAL DEVELOPMENT ASSESSMENT PANEL APPLICATION – FORM 2 – APPLICATION FOR AMENDMENT OF A DEVELOPMENT ASSESSMENT PANEL APPLICATION FOR 22 MULTIPLE DWELLINGS – LOT 54 (NO. 72) RAILWAY PARADE BASSENDEAN MOVED CR BROWN SECONDED CR GANGELL THAT COUNCIL ENDORSE THE FORM 2 – RESPONSIBLE AUTHORITY REPORT OF THE ACTING MANAGER DEVELOPMENT SERVICES FOR THE PROPOSED 22 MULTIPLE DWELLINGS AT LOT 54 (NO. 72) RAILWAY PARADE BASSENDEAN.CH	RESPONSIBLE AUTHORITY REPORT (WHICH INCLUDED COUNCIL’S RESOLUTION) WAS FORWARDED TO THE DAP SECRETARIAT ON 24 JULY 2019 AND THE APPLICATION WAS SCHEDULED TO BE DETERMINED BY JDAP ON 7 AUGUST 2019. DUE TO LACK OF A QUORUM THIS MEETING WAS CANCELLED AND APPLICATION WAS RESCHEDULED TO BE DETERMINED ON 15 AUGUST 2019. RECOMMEND DELETION

ROC17/54543	DAVID DWYER	OCM-32/06/17 - NOTICE OF MOTION – CR BROWN: INTERSECTION ROUNDABOUTS AND EFFECTIVE CHICANES INTO WHICH SUITABLE LARGE TREES CAN BE PLANTED MOVED CR BROWN SECONDED CR PULE THAT THE TOWN OF BASSENDEAN CONDUCT AN AUDIT IN ORDER TO IDENTIFY MAIN THOROUGHFARE ROADS CAPABLE OF MODIFICATION TO INCORPORATE INTERSECTION ROUNDABOUTS AND EFFECTIVE CHICANES INTO WHICH SUITABLE LARGE TREES CAN BE PLANTED.	TO BE INCORPORATED INTO THE REVISED PROJECT PLAN FOR STREET TREE PLANTING. RECOMMEND DELETION
ROC18/63840	DAVID DWYER	OCM-10/09/18 - SAFE ACTIVE STREET FOR WHITFIELD STREET BASSENDEAN (MOVED CR MCLENNAN SECONDED CR MYKYTIUK THAT: 1.COUNCIL APPROVES THE WHITFIELD SAFE ACTIVE STREET CONCEPT DESIGN DRAWING NO. W1517200-SK01 ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 25 SEPTEMBER 2018 FOR A SLOW POINT TO BE CONSTRUCTED BETWEEN OLD PERTH ROAD AND PALMERSTON STREET BASSENDEAN; 2.OFFICERS CONTINUE TO PROGRESS THE DETAILED DESIGNS FOR THE WHITFIELD SAFE ACTIVE STREET PROJECT INCORPORATING THE RESULTS OF THE COMMUNITY CONSULTATION AND THE PEER REVIEW OF THE CONCEPT DESIGN; AND 3.REQUESTS A PRESENTATION FROM FLYT PRIOR TO DETAILED DRAWINGS BEING PREPARED TO OUTLINE PLANS TO INCORPORATE COMMUNITY FEEDBACK AND CONCERNS INTO THE FINAL DESIGN.	DESIGN PRESENTED TO COUNCIL IN JULY 2019 OCM 14/07/19 SUPERSEDED BY ROC19/67785 RECOMEND DELETION
ROC18/63841	DAVID DWYER	OCM-11/09/18 - SANDY BEACH RESERVE (18092) TOILET MOVED CR MCLENNAN SECONDED CR MYKYTIUK THAT COUNCIL: 1.ENDORSES THE USAGE OF A CHEMICAL FREE SPECIALISED SECONDARY SEWER TREATMENT STANDALONE SYSTEM FOR THE SANDY BEACH TOILETS AND SEEKS THE REQUIRED STATUTORY PLANNING APPROVALS; 2.APPROVES THE TOILET BLOCK'S TENTATIVE LOCATION AS SHOWN IN PLAN PENDING FURTHER LOCATIONAL CHANGES TO THE SANDY BEACH NATURE BASED REGIONAL PLAYGROUND; 3.APPROVES THE TYPE OF TOILETS FACILITIES SIMILAR TO PHOTOGRAPH ATTACHED TO THE ORDINARY COUNCIL AGENDA OF 25 SEPTEMBER 2018 AND WHICH INCLUDE BABY CHANGE FACILITIES UNISEX CUBICLES AND AN OUTDOOR SHOWER; AND 4.GIVES CONSIDERATION TO THE TOILET BLOCK BEING THE CANVAS OF A COMMUNITY/PUBLIC ART PROJECT.	THIS RESOLUTION WILL BE ADDRESSED AS PART OF THE PROJECT PLAN FOR SANDY BEACH PLAYGROUND ABLUTIONS PROJECT. THE PROJECT PLAN WILL BE REVIEWED TO ENSURE ALL ITEMS IN THE ROC ARE INCORPORATED IN THE SCOPE. RECOMMEND DELETION
ROC18/64236	GREGORY P NERI	OCM-26/10/18 - CR GANGELL - INSTALLATION OF FESTOON LIGHTING MOVED CR GANGELL SECONDED CR WILSON THAT COUNCIL RECEIVES A REPORT ON THE COST OF INSTALLING FESTOON LIGHTING WITHIN THE GRASSED AREA OUT THE FRONT OF THE COUNCIL CHAMBERS.	FESTOON LIGHTING HAS BEING INSTALLED IN FRONT OF ADMIN BUILDING 48 OLD PERTH ROAD. RECOMMEND DELETION

<p>ROC19/67370</p>	<p>GREGORY P NERI</p>	<p>OCM-17/6/19 - RFT 089 2018-19 – PROVISION TO DESIGN AND CONSTRUCT A ASSOCIATED WORKS (INCLUDING SITE CONSTRUCTION WORKS) FOR THE TOWN OF BASSENDEAN MOVED CR GANGELL SECONDED CR WILSON THAT COUNCIL: 1.AWARDS THE TENDER TO PROVIDER B AS SHOWN IN THE CONFIDENTIAL ATTACHMENT TO THE ORDINARY COUNCIL AGENDA FOR THE DESIGN AND CONSTRUCTION OF THE MEN’S SHED AND ASSOCIATED WORKS; 2.NOTES THE LANDSCAPE PLAN CONTAINED IN THE ATTACHMENT TO THE ORDINARY COUNCIL MEETING AGENDA OF 25 JUNE 2019; AND 3.NOTES THAT A LEASE AGREEMENT WITH THE MEN’S SHED ASSOCIATION WILL BE DEVELOPED AND PRESENTED TO COUNCIL FOR APPROVAL PRIOR TO THE COMPLETION OF THE MEN’S SHED CONSTRUCTION. THE LEASE AGREEMENT WILL INCORPORATE PROVISIONS FOR THE ASSOCIATION TO FUND THE FULL COSTS OF THE LANDSCAPE PLAN OUTGOINGS AND OTHER OPERATING AND MAINTENANCE COSTS.</p>	<p>SUCCESSFUL TENDERER AWARDED AND LEASE BEING DEVELOPED AND WILL BE PRESENTED TO COUNCIL AT A LATER DATE AS PART OF THE SCOPE FOR THE MEN’S SHED PROJECT PLAN. RECOMMEND DELETION</p>
<p>ROC19/67784</p>	<p>JEREMY WALKER</p>	<p>OCM-13/7/19 - EUROPEAN HOUSE BORER INFESTATION MOVED CR HAMILTON SECONDED CR MYKYTIUK THAT COUNCIL: 1.RECEIVES THE LETTER OF RESPONSE FROM DPIRD; 2.RECEIVES THE EMRC MEETING NOTES FROM ITS MEETING WITH DPIRD TO DISCUSS THE SPREAD OF EHB ON A REGIONAL SCALE; 3.RECEIVE ARBORICULTURAL ASSESSMENT OF THE PINUS PINASTER TREES WITHIN SUCCESS HILL RESERVE; 4.REQUESTS THAT THE EMRC HOSTS REGIONAL INFORMATION SESSIONS FOR MEMBER COUNCILS TO ENDORSE A COLLABORATED APPROACH TO MANAGE THE SPREAD OF EHB; AND 5.ENDORSES THE OFFICER’S COMMENTS IN THIS REPORT FOR EHB AT SUCCESS HILL THROUGH ANNUAL DEAD WOODING AND MONITORING REPORTS OF THE PINE TREES WITHIN THE RESERVE.</p>	<p>ITEM HAS BEEN RESOLVED RECOMEND DELETION</p>

<p>ROC17/53982</p>	<p>JEREMY WALKER</p>	<p>OCM-11/5/17 - WATER CORPORATION DRAINAGE FOR LIVEABILITY PROGRAM MOVED CR BRIDGES SECONDED CR MCLENNAN THAT COUNCIL: 1.NOTES THE PUBLIC SUBMISSIONS FOR THE DRAINAGE FOR LIVEABILITY PROGRAM ATTACHED TO THE ORDINARY COUNCIL MEETING AGENDA OF 23 MAY 2017; 2.ENDORSES SUBMITTING TO THE WATER CORPORATION APPLICATIONS FOR INCLUSION IN THE DRAINAGE FOR LIVEABILITY PROGRAM BASED ON SUBMISSIONS RECEIVED FOR WATER CORPORATION DRAINAGE SITES: -9994 (SECOND AVENUE AND THIRD AVENUE); -9984 (THIRD AVENUE AND FOURTH AVENUE); -9982 (REID STREET CLARKE WAY HAMILTON STREET); -RAILWAY MUSEUM EAST COMPENSATING BASIN; -9983 (IVESON HAMILTON & REID STREETS); AND 3.SEEKS A MEETING WITH THE MINISTER FOR WATER MR DAVE KELLY MLA WITH THE AIM OF ACQUIRING VACANT BLOCK 39/7 FOURTH AVENUE (ZONED DRAINAGE AND ADJACENT TO DRAIN 9984) AS A POCKET PARK AS THIS IS AN AREA DESTINED FOR HIGHER RESIDENTIAL DEVELOPMENT AND DEVOID OF PUBLIC OPEN SPACE.</p>	<p>THIS RESOLUTION WILL BE ADDRESSED AS PART OF THE PROJECT CHARTER FOR LIVING STREAMS. RECOMMEND DELETION</p>
<p>ROC18/58025</p>	<p>JEREMY WALKER</p>	<p>OCM-10/12/17 - EUROPEAN HOUSE BORER INFESTATION MOVED CR MYKYTIUK SECONDED CR GANGELL THAT: 1.COUNCIL REQUESTS THE DEPARTMENT OF PRIMARY INDUSTRY AND REGIONAL DEVELOPMENT AGRICULTURE AND FOOD PROVIDE A REPORT WHICH INCLUDES: A.THE DETAILS AND LOCATION OF PAST AND CURRENT EUROPEAN HOUSE BORER INFESTATIONS IN THE SUCCESS HILL PINE PLANTATION; B.A RISK ASSESSMENT DETAILED THE LIKELIHOOD AND TIMEFRAME FOR THE SPREAD TO SURROUNDING PINE TREES AT SUCCESS HILL AND TO THE JAMES STREET AND DEPOT PLANTATIONS; C.ALTERNATE MANAGEMENT OPTIONS (OTHER THAN IMMEDIATE REMOVAL) FOR MANAGING THE SPREAD OF EUROPEAN HOUSE BORER. 2.THE TOWN ADOPTS THE APPROPRIATE BIOSECURITY/HYGIENE MEASURES AND COMMUNITY EDUCATION TO PREVENT THE SPREAD OF EUROPEAN HOUSE BORER. 3.THE TOWN ENGAGE WITH THE EASTERN METROPOLITAN REGIONAL COUNCIL TO WORK WITH NEIGHBOURING LOCAL GOVERNMENTS IN AN ENDEAVOUR TO REDUCE THE SPREAD OF EHB ACROSS THE REGION.</p>	<p>REPORT WAS PRESENTED AT JULY OCM OFFICERS ARE IMPLEMENTING THE RECOMENDATION. RECOMMEND DELETION</p>

ROC19/67374	JEREMY WALKER	OCM-22/6/19 - SUSTAINABILITY COMMITTEE MEETING HELD ON 12 JUNE 2019 MOVED CR QUINTON SECONDED CR BROWN THAT: 1.COUNCIL RECEIVES THE UPDATE ON THE FREE HOME COMPOSTING WORKSHOP AND THAT: A)THE TOWN RUN TWO COMPOSTING WORKSHOPS EARLY IN THE NEW FINANCIAL YEAR; B)ADDITIONAL FUNDS BE CONSIDERED FOR FURTHER WORKSHOPS AT THE MID-YEAR BUDGET REVIEW IN JANUARY/FEBRUARY IF REQUIRED. 2.COUNCIL RECEIVES THE INFORMATION PROVIDED ON COMMUNITY GRANT OPTIONS PROVIDED FROM OTHER LOCAL GOVERNMENT AUTHORITIES; 3.THE ENVIRONMENTAL GRANTS CRITERIA IS ALIGNED WITH THE ONE PLANET LIVING – TEN PRINCIPLES; 4.THE ENVIRONMENTAL GRANTS BE MADE AVAILABLE TO COMMUNITY GROUPS LOCAL SCHOOLS AND NON-PROFIT ORGANISATIONS LOCATED WITHIN THE TOWN'S BOUNDARY WITH A MAXIMUM OF \$2000 PER PROJECT/OR INITIATIVE AND THAT FURTHER FUNDS BE CONSIDERED AT THE MID-YEAR BUDGET REVIEW IF REQUIRED; 5.COUNCIL RECEIVES THE DRAFT GRANT APPLICATION FORM AND CRITERIA AND GUIDELINES AS AMENDED; 6.COUNCIL RECEIVES THE TOWN OF BASSENDEAN CLIMATE ACTION DISCUSSION PAPER; AND 7.COUNCIL NOTES THAT OFFICERS WILL AMEND THE EMISSION REDUCTION PLAN TO ACHIEVE NET-ZERO EMISSIONS BY 2030.	ALL ITEMS HAVE BEEN ADDRESSED. RECOMMEND DELETION
ROC18/61612	MONA SOLIMAN	OCM-33/05/18 - ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD ON 8 MAY 2018 MOVED CR WILSON SECONDED CR BROWN THAT: 1.COUNCIL CONDUCTS THE BASSENDEAN FESTIVAL OF LOCAL BUSINESS AGAIN IN 2019 AND CONSIDERS PROVIDING A BUDGET ALLOCATION FOR THE EVENT IN THE 2018/2019 BUDGET; 2.COUNCIL EXPRESSES ITS THANKS TO THE ORGANISERS AND CONTRIBUTORS OF THE BASSENDEAN FESTIVAL OF LOCAL BUSINESS; AND 3.THE REPORT ON A MEETING OF THE ECONOMIC DEVELOPMENT COMMITTEE HELD ON 8 MAY 2018 BE RECEIVED.	THE 2019 FESTIVAL OF LOCAL BUSINESS COMPLETE. RECOMMEND DELETION.
ROC17/55804	MONA SOLIMAN	OCM-27/8/17 - NOTICE OF MOTION – CR PULE: WELCOME CITIES PROGRAM MOVED CR PULE SECONDED CR MCLENNAN THAT A REPORT BE BROUGHT TO COUNCIL ON THE MERITS OF THE TOWN JOINING THE WELCOMING CITIES NETWORK OF COUNCILS THAT EMBRACE BENEFICIAL SOCIAL COHESION ECONOMIC CAPABILITY AND RESILIENCE AND WORK TO GAIN ACCREDITATION UNDER THE STANDARDS FOR WELCOMING CITIES.	AS PART OF THE STRATEGIC PLANNING PROCESS INCLUSIVENESS STRATEGIES WILL BE INTEGRATED ACROSS ALL BUSINESS AREAS AND TOWN FUNCTIONS AT AN ORGANISATIONAL LEVEL. THIS INITIATIVE WILL BE INCORPORATED IN THE PROCESS. RECOMMEND DELETION.

ROC18/64234	MONA SOLIMAN	<p>OCM-17/10/18 - PEOPLE SERVICES COMMITTEE OF 9 OCTOBER 2018 MOVED CR MCLENNAN SECONDED CR WILSON THAT COUNCIL</p> <p>1.ESTABLISHES A SUICIDE PREVENTION WORKING GROUP THAT REPORTS TO THE PEOPLE SERVICES COMMITTEE; 2.APPOINTS MS JENNIE CARTER AS THE PEOPLE SERVICES COMMITTEE COMMUNITY MEMBER TO THE LOCAL STUDIES COLLECTION WORKING GROUP; 3.APPOINTS CR HAMILTON TO THE LOCAL STUDIES COLLECTION WORKING GROUP; 4.APPROVES A SPONSORSHIP OF \$1000 TO EDEN HILL COMMUNITY ACTION NETWORK (INC) AND THAT A SPONSORSHIP AGREEMENT BE FINALISED BETWEEN THE TOWN AND EDEN HILL COMMUNITY ACTION NETWORK (INC); 5.MAKES THE RELEASE OF THE FUNDS CONDITIONAL ON THE EDEN HILL COMMUNITY ACTION NETWORK (INC) FIRST PROVIDING AN INSURANCE CERTIFICATE OF CURRENCY; 6.APPROVES A SPONSORSHIP OF \$767 TO ANZAC TERRACE PRIMARY SCHOOL P&C ASSOCIATION AND THAT A SPONSORSHIP AGREEMENT BE FINALISED BETWEEN THE TOWN AND ANZAC TERRACE PRIMARY SCHOOL P&C ASSOCIATION; 7.REFERS THE SUSTAINABLE LIVING MARKETS APPLICATION FOR COMMUNITY EVENT SPONSORSHIP TO THE NEXT MEETING OF THE SUSTAINABILITY COMMITTEE OR COUNCIL WHICHEVER IS MORE APPROPRIATE AND SUPPORTS OFFICERS OF THE TOWN WORKING WITH THE APPLICANT TO IMPROVE THE APPLICATION IN THE LEAD UP TO THE MEETING; 8.PROCEEDS TO INVESTIGATE DEVELOP AND IMPLEMENT POLICY THAT CLEARLY OUTLINES THE RIGHTS AFFORDED TO TRANSGENDER AND GENDER DIVERSE INDIVIDUALS; AND 9.RECEIVES THE REPORT OF THE MEETING OF THE PEOPLE SERVICES COMMITTEE HELD ON TUESDAY 9 OCTOBER 2018.</p>	<p>ALL PREVIOUS ITEMS COMPLETED. SPECIFICALLY, ITEM 8 HAS BEEN ADDRESSED WITH THE STATE GOVERNMENT'S IMPLEMENTATION OF THE GENDER ASSIGNMENT ACT, THE EQUAL OPPORTUNITY ACT, AND FEDERALLY, THE SEX DISCRIMINATION ACT. THE TOB HAS IMPLEMENTED EQUAL OPPORTUNITY PROCEDURES TO CAPTURE THE EQUAL OPPORTUNITY AND SEX DISCRIMINATION ACT OBLIGATIONS.</p> <p>RECOMMEND DELETION</p>
ROC18/64882	MONA SOLIMAN	<p>OCM-23/12/18 - NOTICE OF MOTION – CR QUINTON: STREET DOCTOR MOVED CR QUINTON SECONDED CR WILSON THAT THE CEO REQUEST STAFF INVESTIGATE AND CONSULT WITH THE DOCTORS AND OUTREACH WORKERS FOR IMPROVED SHELTER OPTIONS FOR THE STREET DOCTOR LOCATED AT THE ASHFIELD RESERVE ON COLSTOUN ROAD AND PROVIDE A REPORT TO COUNCIL FOR CONSIDERATION IN THE 2018/19 BUDGET MID-YEAR REVIEW.</p>	<p>ROLLER SHUTTERS AND A BENCH HAVE BEEN INSTALLED AT TOILET BLOCK. RECOMMEND DELETION.</p>
ROC19/67788	PAUL WHITE	<p>OCM-19/7/19 - IMPLEMENTATION OF DIFFERENTIAL RATES MOVED CR HAMILTON SECONDED CR WILSON THAT COUNCIL:</p> <p>1.RECEIVES THE 21 WRITTEN SUBMISSIONS 14 COMMUNITY-LED FEEDBACK FORMS AND 59 COMPLETED YOUR SAY WEBSITE SURVEYS OUTLINED IN THE ATTACHMENTS INCLUDED IN THE ORDINARY COUNCIL AGENDA OF 23 JULY 2019; 2.IMPLEMENTS A DIFFERENTIAL RATING FOR THE 2019/20 FINANCIAL YEAR AS FOLLOWS: A)GRV - VACANT INDUSTRIAL VACANT COMMERCIAL VACANT NON RESIDENTIAL LAND - RATE IN THE DOLLAR OF 0.145 AND MINIMUM RATES OF \$1800; B)GRV - VACANT RESIDENTIAL LAND - RATE IN THE DOLLAR OF 0.08 AND A MINIMUM RATES OF \$1200; AND 3.REQUESTS STAFF PROVIDE A DIFFERENTIAL RATING REPORT FOR CONSIDERATION BY COUNCILLORS EACH YEAR IN ADVANCE OF THE ANNUAL BUDGET WORKSHOPS.</p>	<p>DIFFERENTIAL RATES ENDORSED BY COUNCIL AND WILL BE CONSIDERED AS PART OF THE BUDGET ADOPTION ON 20 AUGUST 2019. RECOMMEND DELETION</p>

ROC19/67384	PAUL WHITE	SCM2-1/6/19 - IMPLEMENTATION OF DIFFERENTIAL RATES MOVED CR HAMILTON SECONDED CR WILSON THAT: 1.COUNCIL APPROVES THE PROPOSED 2019/20 RATE IN THE DOLLAR AND THE MINIMUM RATES FOR THE PURPOSES OF ADVERTISING AS FOLLOWS: RATE CATEGORY RATE IN THE \$MINIMUM RATE GRV – PROPERTY- VACANT14.500 CENTS\$2100 GRV – ALL OTHER PROPERTY7.3020 CENTS\$1106 2.COUNCIL ENDORSES THE TOWN OF BASSENDEAN OBJECTS AND REASONS FOR THE PROPOSED RATE CATEGORIES FOR THE 2019/20 FINANCIAL YEAR; 3.IN LINE WITH COUNCIL’S OBJECTIVE IN COMMUNITY CONSULTATION A CIRCULAR BE SENT TO ALL OWNERS OF VACANT LAND ADVISING OF THE COUNCIL’S PROPOSAL TO INTRODUCE A DIFFERENTIAL RATE IN THE 2019/20 FINANCIAL YEAR AND THE LIKELY FINANCIAL IMPACTS OF THE PROPOSED NEW RATE LEVY;AND 4.FOLLOWING ADVERTISING FOR A PERIOD OF 21 DAYS COUNCIL CONSIDERS FEEDBACK AT THE ORDINARY COUNCIL MEETING TO BE HELD IN JULY/AUGUST 2019.	COMPLETED. RECOMMEND DELETION.
ROC18/62200	PETA MABBS	OCM-28/06/18 - REVIEW OF WORKFORCE PLAN AND CORPORATE STRUCTURE MOVED CR MYKYTIUK SECONDED CR BROWN THAT: 1.COUNCIL NOTES THE REVISED 2018 WORKFORCE PLAN AS ATTACHED TO THE ORDINARY COUNCIL MEETING AGENDA OF 26 JUNE 2018; 2.COUNCIL CONSIDERS ALLOCATING FUNDING FOR: A)THE ADDITIONAL NEWLY CREATED POSITIONS IN THE 2018/19 BUDGET; B)THE INCREASE TO FULL TIME HOURS FOR THE EXECUTIVE ASSISTANT TO DIRECTOR COMMUNITY DEVELOPMENT AND DIRECTOR OPERATIONAL SERVICES; 3.COUNCIL DEFERS AMENDING THE CORPORATE STRUCTURE UNTIL FINALISATION OF THE 2018/2019 BUDGET; 4.TOWN STAFF PRODUCE A LIST OF THE NEW POSITION LEVELS AND COSTINGS WITH JUSTIFICATIONS GIVEN FOR THE LEVEL OF THAT POSITION IN TIME FOR THE 2018/2019 BUDGET CONSIDERATION; AND 5.COUNCIL DEFERS ALL RETITLING OF EXISTING POSITIONS UNTIL A NEW CEO CONDUCTS A WORKFORCE REVIEW.	REVIEW COMPLETED. RECOMMEND DELETION.
ROC17/57459	PETA MABBS	OCM-22/11/17 - STANDING ORDERS LOCAL LAWS REVIEW 2018 MOVED CR GANGELL SECONDED CR MYKYTIUK THAT COUNCIL RECEIVES THE DRAFT STANDING ORDERS LOCAL LAW 2018 AND REFERS THE MATTER TO A COUNCILLORS’ INFORMATION WORKSHOP.	REVIEW COMPLETED. RECOMMEND DELETION.
ROC19/67366	PETA MABBS	OCM-14/6/19 - COMMUNITY OF INTEREST GROUPS – UPDATE TO COUNCIL MOVED CR QUINTON SECONDED CR BROWN THAT COUNCIL: 1.NOTES THE PROGRESS MADE WITH THE COMMUNITY OF INTEREST FOR EACH OF THE: •MENTAL HEALTH/SUICIDE PREVENTION PRIORITY PROJECT; •COMMUNITY SAFETY AND CRIME PREVENTION PRIORITY PROJECT; •AGE FRIENDLY COMMUNITY STRATEGY; AND 2.CONDUCTS AN ASSET MAPPING EXERCISE THAT INCLUDES THE THREE COMMUNITY OF INTEREST GROUPS ON 11 JULY AND 29 JULY 2019.	REPORT TO BE CONSIDERED BY COUNCIL 27 AUGUST 2019. RECOMMEND DELETION.

ROC18/64238	PHILLIP ADAMS	OCM-28/10/18 - CR MCLENNAN: OLD PERTH ROAD STREET TREES MOVED CR MCLENNAN SECONDED CR MYKYTIUK THAT COUNCIL RECOGNISES THAT THE EXISTING OLD PERTH ROAD STREET TREES ARE NOT PROVIDING SIGNIFICANT SHADING OR AMENITY TO THE TOWN'S MAIN STREET AND THEREFORE REQUESTS STAFF: 1.AUDIT THE STREET TREES PLANTED ALONG OLD PERTH ROAD TO IDENTIFY OPPORTUNITIES FOR INCREASING CANOPY THROUGH EITHER A)ADDITIONAL PLANTINGS WITH BROAD CANOPY TREES; B)TRANSPLANTING/REPLACEMENT OF EXISTING SMALLER AND/OR NARROW TREE SPECIES WITH BROAD CANOPY TREES; 2.EXPLORE OTHER POSSIBILITIES FOR FURTHER GREENING OF OLD PERTH ROAD WITH ADDITIONAL PLANTINGS (EG. POTS PLANTER BOXES WALL GARDENS TRELLIS ETC); AND 3.REPORT BACK TO COUNCIL BY JANUARY 2019 THE RESULTS OF THE AUDIT AND THE OPTIONS IDENTIFIED FOR INCREASING TREE CANOPY & GREENING ALONG THE MAIN STREET.	STREET TREE AUDIT REPORT PRESENTED TO THE ASSET MANAGEMENT COMMITTEE ON 10 JULY 2019. REPORT TO BE PRESENTED TO COUNCIL AT AUGUST OCM. RECOMMEND DELETION.
ROC19/67372	PHILLIP ADAMS	OCM-18/06/19 - RIVER PARKS COMMITTEE MEETING HELD ON 4 JUNE 2019 MOVED CR QUINTON SECONDED CR BROWN THAT COUNCIL: 1.RECEIVES THE REPORT ON A MEETING OF THE RIVER PARKS COMMITTEE HELD ON 4 JUNE 2019; 2.NOTES THE INFORMATION ON THE SUCCESS HILL SPILLWAY; 3.NOTES THAT ACTION PLANS HAVE BEEN RECEIVED FROM THE BASSENDEAN PRESERVATION GROUP FRIENDS OF BINDARING WETLAND AND FRIENDS OF SUCCESS HILL RESERVE; 4.REQUESTS OFFICERS EXTEND THANKS TO THE BASSENDEAN PRESERVATION GROUP FRIENDS OF BINDARING WETLAND AND FRIENDS OF SUCCESS HILL RESERVE FOR THEIR EFFORTS IN CARING FOR THE TOWN'S RIVER PARKS; 5.CONSIDERS A FUNDING ALLOCATION BE CONSIDERED IN THE 2019/2020 BUDGET SUFFICIENT TO ALLOW PREPARATION OF A DETAILED DESIGN FOR AT LEAST THE NORTHERN PRECINCT OF BINDARING PARK AND ALLOW SOME PRIORITISED IMPLEMENTATION OF THE BINDARING WETLAND PLAN TO COMMENCE IN 2020; 6.EXPLORES GRANT FUNDING OPTIONS FOR THE DETAILED DESIGN AND IMPLEMENTATION OF THE BINDARING WETLAND PLAN IN CONJUNCTION WITH FRIENDS OF BINDARING WETLAND BASSENDEAN.	ALL ITEMS HAVE BEEN ADDRESSED RECOMMEND DELETION
ROC19/67068	PHILLIP ADAMS	OCM-6/5/19 - SMART RESOURCE WASTE TRACKING SYSTEM PROJECT MOVED CR QUINTON SECONDED CR MYKYTIUK THAT COUNCIL NOTES THAT THE TOWN OF BASSENDEAN IN PARTNERSHIP WITH SUEZ WALGA CLIMATE-KIC TRADR (SME) MATTER (SME) AND CURTIN UNIVERSITY HAS SUBMITTED A RESEARCH GRANT APPLICATION TITLED "DEVELOPING A SMART RESOURCE TRACKING SYSTEM TO CLEAN UP THE AUSTRALIAN WASTE INDUSTRY" TO THE CRC-P (ROUND 7) ON 28 MARCH 2019.	FUNDING GRANT UNSUCCESSFUL. RECOMMEND DELETION.
ROC19/67080	PHILLIP ADAMS	OCM-24/05/19 - COUNCIL STREET TREES – 118 WHITFIELD STREET BASSENDEAN MOVED CR MYKYTIUK SECONDED CR BROWN THAT: 1.COUNCIL APPROVES THE REMOVAL OF BOTH STREET TREES (EUCALYPTUS RUDIS) LOCATED AT 118 WHITFIELD STREET BASSENDEAN; AND 2.COUNCIL NOTES THAT OFFICERS WILL COMMUNICATE WITH THE PROPERTY OWNERS OF 118 WHITFIELD STREET BASSENDEAN REGARDING THE PLANTING OF REPLACEMENT STREET TREES DURING THE 2019 PLANTING SEASON.	TREES REMOVED RECOMMEND DELETION.

ROC17/54997	SALVATORE SICILIANO	OCM-13/7/17 - BASSENDEAN OVAL FOOTBALL FACILITIES BUSINESS PLAN MOVED CR PULE SECONDED CR LEWIS THAT COUNCIL: 1.AGrees TO PARTICIPATE IN THE BASSENDEAN OVAL FOOTBALL FACILITIES BUSINESS CASE PROJECT; 2.APPOINTS THE CR GANGELL CR LEWIS CR PULE AND THE DIRECTOR COMMUNITY DEVELOPMENT. TO THE PROJECT CONTROL GROUP; 3.AGrees TO TAKING A CHAIRING ROLE ON THE PROJECT CONTROL GROUP; 4.AGrees TO MANAGE THE PROJECT'S FINANCES; AND 5.COMMUNICATES TO THE PROJECT PARTNERS THAT THE TOWN REQUIRES AN OPEN AND TRANSPARENT PROCESS AND DISCUSSION ABOUT HOW THIS MAY BEST BE ACHIEVED BE UNDERTAKEN AT THE FIRST MEETING.	PCG MEETING HELD ON 15 AUGUST 2019 TO CONSIDER OPTIONS ANALYSIS FOR THE REDEVELOPMENT OF THE SDFC FOOTBALL FACILITIES.
ROC19/67050	SALVATORE SICILIANO	OCM-14/05/19 - PEOPLE SERVICES COMMITTEE MEETING 15 MAY 2019 MOVED CR QUINTON SECONDED CR BROWN THAT COUNCIL 1.DOES NOT FILL THE COMMUNITY REPRESENTATIVE VACANCY ON THE PEOPLE SERVICES COMMITTEE; 2APPROVES SPONSORSHIP OF \$1500 TO THE BASSENDEAN MEN'S SHED ASSOCIATION INC AS CONTRIBUTION TO THE COST OF A SHORT PROMOTIONAL FILM AND THAT A FUNDING AGREEMENT BE DEVELOPED AND SIGNED BETWEEN THE APPLICANT AND THE TOWN; 3.APPROVES SPONSORSHIP OF \$1660 TO THE RAIL HERITAGE WA FOR SIGNAGE AND THAT A FUNDING AGREEMENT BE DEVELOPED AND SIGNED BETWEEN THE APPLICANT AND THE TOWN; 4.CONSIDERS FUNDING IN 2019/20 BUDGET FOR THE MINOR CAPITAL WORKS AT WIND IN THE WILLOWS ASHFIELD (\$35000) AND WIND IN THE WILLOWS BASSENDEAN (\$60000).	COMMUNITY FUNDING TO BASSENDEAN MENS SHED AND BASSENDEAN HISTORICAL RAILWAY SOCIETY HAS BEEN EXECUTED. RECOMMEND DELETION.
ROC18/64229	SHARNA MERRITT	OCM-5/11/18 DOG LOCAL LAW REVIEW MOVED CR WILSON SECONDED CR HAMILTON THAT COUNCIL COMMENCES THE ADVERTISING AND CONSULTATION PROCESSES OUTLINED IN CLAUSES (3) AND (3A) OF SECTION 3.12 OF THE LOCAL GOVERNMENT ACT 1995 FOR THE PROPOSED DOGS LOCAL LAW. OCM-9/10/18 - LOCAL LAWS REVIEW 2018 MOVED CR GANGELL SECONDED CR HAMILTON THAT COUNCIL COMMENCES THE ADVERTISING AND CONSULTATION PROCESSES OUTLINED IN CLAUSES (3) AND (3A) OF SECTION 3.12 OF THE LOCAL GOVERNMENT ACT 1995 FOR THE PROPOSED PARKING LOCAL LAW. MOVED CR MYKYTIUK SECONDED CR QUINTON THAT THE DOGS LOCAL LAW BE DEFERRED PENDING A REVIEW OF THE DOG ACT 1976.	DOGS LOCAL LAW WAS PRESENTED AND ENDORSED AT THE JUNE OCM AND THE PARKING LOCAL LAW WAS PRESENTED AND ENDORSED AT THE JULY OCM. PARKING AND DOGS LOCAL LAWS TO BE GAZETTED AND PROGRESSED THOUGH TO ENACTMENT. FOR COMPLETION OF THESE PROCESSES PLEASE REFER TO ROC19/67782 FOR THE PARKING LOCAL LAW AND ROC19/67362 FOR THE DOGS LOCAL LAW. RECOMMEND DELETION.

<p>ROC18/63850</p>	<p>TIM DAYMAN</p>	<p>OCM-20/09/18 - FINANCIAL CONTRIBUTION TO IMPLEMENT THE 'YOUR MOVE' PROJECT WITHIN THE TOWN OF BASSENDEAN MOVED CR MYKYTIUK SECONDED CR WILSON THAT COUNCIL: 1.ALLOCATES \$6600 IN THE 2018/19 FROM ITS SURPLUS AS CONTRIBUTION TO THE YOUR MOVE BASSENDEAN WAYFINDING SIGNS AND BIKE SAFETY SIGNS PROJECTS: 2.SUPPORTS THE INSTALLATION OF A FIX IT STATION IN THE TOWN CENTRE AT A COST OF \$5500 WITH FUNDS SOURCED FROM DEVELOPER CONTRIBUTION FUNDS; 3.SUPPORTS AN ACTIVE TRAVEL EVENT PROJECT IN LOCAL PRIMARY SCHOOLS AND A RIDE2MARKETS PROMOTION EVENT WILL BE CONDUCTED AND CAN BE FUNDED FROM WITHIN EXISTING BUDGETS; 4.REFERS FOR CONSIDERATION THE PURCHASE OF FOUR E-BIKES AT A TOTAL COST OF \$10000 TO THE BUDGET REVIEW IN FEBRUARY 2019; 5.REFERS FOR CONSIDERATION SUBSIDIZING THE PURCHASE OF FIFTY BICYCLE D-LOCKS AT A COST OF \$2175 TO THE BUDGET REVIEW IN FEBRUARY; 6.REFERS FOR CONSIDERATION THE SUM OF \$15000 TO THE BUDGET REVIEW IN FEBRUARY 2019 TO COMMENCE A CYCLE WITHOUT AGE CYCLE PROJECT IN THE TOWN; AND 7.THE EXPENDITURE BE AUTHORISED IN ACCORDANCE WITH SECTION 6.8 OF THE LOCAL GOVERNMENT ACT.</p>	<p>ALL ITEMS HAVE BEEN ACTIONED EXCEPT ITEM 6 WHICH WILL BE REVIEWED AT A LATER DATE. RECOMMEND DELETION</p>
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OFFICER RECOMMENDATION – ITEM 10.19

That the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 27 August 2019 be deleted from the Implementation of Council Resolutions list.

Voting Requirements: Simple majority

10.20 Quarterly Report for Period Ended 30 June 2019 (Ref: FINM/AUD/1 – Peta Mabbs, Chief Executive Officer)

APPLICATION

The purpose of this report is for Council to receive the Quarterly Report for the period ended 30 June 2019.

ATTACHMENTS

Attachment No. 17:

Quarterly Report P/E 30 June 2019.

BACKGROUND

Council’s Quarterly Report format addresses progress against the CEO’s Key Performance Indicators, as well as providing a progress report on budget deliverables in the 2017-2027 Corporate Business Plan, where those deliverables will commence in the current financial year.

The Quarterly Report also provides information on the progress of cash in lieu projects and grants applied for and received in each quarter.

STRATEGIC IMPLICATIONS

Strategic Priority 5: Good Governance

Objectives <i>What we need to achieve</i>	Strategies <i>How we’re going to do it</i>	Measures of Success <i>How we will be judged</i>
5.1 Enhance organisational accountability	5.1.1 Enhance the capability of our people	Community / Stakeholder Satisfaction Survey (Governance)
	5.1.2 Ensure financial sustainability	
	5.1.3 Strengthen governance, risk management and compliance	Compliance Audit
	5.1.4 Improve efficiency and effectiveness of planning and services	Risk Management Profile
	5.1.5 Ensure optimal management of assets	Financial Ratio Benchmarked. Asset Ratio Benchmarked

OFFICER RECOMMENDATION – ITEM 10.20

That Council receives the Quarterly Report for the quarter ended 30 June 2019.

Voting requirements: Simple majority

10.21 Sponsorship and Grants Policy (Ref: RECC/EVMNGT/3 - Peta Mabbs, Chief Executive Officer)

APPLICATION

The purpose of this report is for Council to consider the proposed Sponsorship and Grants Policy and the accompanying guidelines.

ATTACHMENTS

Attachment No. 18:

- Sponsorship and Grants Policy;
- Major and Significant Events Sponsorship and Grants Guidelines;
- Community Benefit Sponsorship and Grants Guidelines;
- Business Development Sponsorship and Grants Guidelines;
- Policy 6.11, Donations, Sponsorship and Grants;
- Community Groups Fund Guidelines; and
- Old Perth Road Markets Equipment & Minor Capital Projects Fund Guidelines

BACKGROUND

This proposal seeks to establish a policy and governance framework to inform the assessment and decision making for events or initiatives hosted by, or within, the Town of Bassendean.

In the past, the Town has hosted a number of events, some of which may be considered major events, as they have attracted in excess of 4,000 people to the community.

Many events hosted by the Town have generated significant social, cultural and economic return, and often require a substantial investment.

Proposals to sponsor or host events in the Town would benefit from a robust application, assessment and decision-making process. This will facilitate the ability of the administration to field questions from interested parties seeking to work with the Town and/or funding. This will also enable Council to make informed and considered decisions with respect to resource allocation and the related benefits of particular events; events that are either being hosted or delivered by the Town.

Another important consideration is that events sponsored by the Town, particularly major events, have not been subject to rigorous post event evaluation or analysis. This has meant that important evidence of the success of, both from an economic and social perspective, is not always captured or reported. At times, this has led to difficulties in future decision making with respect to events, particularly those hosted or delivered annually, which require significant investment at the cost of other potential opportunities.

It is proposed that a suite of policy and guideline documents will be prepared to provide a robust, governance framework for all future events and initiatives hosted in, or conducted by the Town.

Importantly, the policy and governance framework once endorsed by Council will provide for repeal and replacement of existing Council Policy 6.11 Donations, Sponsorships and Grants, the Old Perth Road Markets Equipment & Minor Capital Projects Fund Guidelines and the Community Groups Fund Guidelines. This will further support the implementation of open, transparent and accountable processes for application, assessment and decision making with respect to grants and sponsorships.

No changes are currently proposed for the following small grants:

- Sports Achievement Awards
- Dudley Robinson Youth Grant
- Kidsport

The first of this suite of documents are presented as an attachment to this report and include:

- Sponsorship and Grants Policy (policy);
- Major and Significant Events Sponsorship and Grants Guidelines (guidelines);
- Community Benefit Sponsorship and Grants Guidelines (guidelines); and
- Business Events Sponsorship and Grants Guidelines (guidelines).

It is acknowledged that this presents a shift in the approach traditionally taken when considering funding community grants.

This shift is in essence a response to the Town's community and business groups evolving and being more empowered; it is evident that the community is increasingly taking a greater leadership position in determining its own needs and how those needs may be met. The new framework provides a flexible vehicle to enable the Town to respond accordingly.

COMMUNICATION AND ENGAGEMENT

The proposal for the draft Sponsorship and Grants Policy was discussed at the Councillors Concept Workshops held on 2 July and 6 August 2019.

Once approved, the new framework will be published in the next edition of Thrive, on the Town's website, Facebook and notification provided to all community and business groups within the Town's stakeholder database.

STATUTORY REQUIREMENTS

Local Government Act 1995

STRATEGIC IMPLICATIONS

Arts and Cultural Plan 2019-2022
Strategic Community Plan

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
1.1 Build a sense of place and belonging	1.1.1 Facilitate engagement and empowerment of local communities	Community / Stakeholder Satisfaction Survey (Engagement and Participation)
	1.1.2 Activate neighbourhood spaces to facilitate community gathering	
	1.1.3 Ensure our unique culture and history are shared and celebrated	
	1.1.4 Continue to support and facilitate participation in the arts, community festivals and events	
5.1 Enhance organisational accountability	5.1.1 Enhance the capability of our people	Community / Stakeholder Satisfaction Survey (Governance)
	5.1.2 Ensure financial sustainability	
	5.1.3 Strengthen governance, risk management and compliance	Compliance Audit

	5.1.4 Improve efficiency and effectiveness of planning and services	Risk Management Profile
	5.1.5 Ensure optimal management of assets	Financial Ratio Benchmarked. Asset Ratio Benchmarked

COMMENT

The Town proposes that the aforementioned policy and suite of guidelines will ensure the Town is better positioned to not only demonstrate a fair and transparent process, but will support Council in making informed and considered decisions in relation to all proposed events and initiatives to be hosted in, or by the Town.

This new approach and governance framework to sponsorship and grants decision making, will also ensure that future events and initiatives reflect and align with the strategic policy priorities and business directions of the Town and of the Council.

A key feature of the new framework is the separation of roles and responsibilities between: the community development officers promoting the framework and fielding questions; the assessment of the applications oversighted by the CEO; and the decision making by Council. This separation promotes integrity and minimises the risks of any perceived bias or conflict of interest in the process.

As the framework is new, it is proposed that the policy and accompanying guidelines will be reviewed at the end of the 2019/20 financial year.

FINANCIAL CONSIDERATIONS

The new Framework is aligned to the 2019/2020 Annual Budget and does not require new sources of funding. The budget allocation is the consolidated budget line items currently earmarked/quarantined for events, grants and sponsorships under the existing structure. This change is simply a means of redistributing existing currently dispersed allocations into a consolidated fund to flexibly meet the emerging needs of the community in a meaningful way.

Improved financial monitoring and reporting will enable the Town to track funding allocations in a timely manner and ensure limited resources are utilised to deliver better outcomes. Ongoing evaluation and review will inform future funding strategies and further assist the continuous improvement of the new approach.

Additionally the choice of whether these outcomes are better delivered by the Town or community will form part of this evaluation process.

Additional Information

Since the Briefings Session, there has been a minor modification in terms of the standard required to address the assessment criteria.. Also modified is the date on which applications for Major and Significant Events Sponsorship and Grants open.

OFFICER RECOMMENDATION – ITEM 10.21

That Council:

1. Endorses the Draft Sponsorship and Grants Policy;
2. Endorses the Major and Significant Events and Sponsorship Guidelines (guidelines);
3. Endorses the Community Benefit Sponsorship and Grants Guidelines (guidelines);
4. Endorses the Business Development Sponsorship and Grants Guidelines (guidelines);
5. Rescinds Policy 6.11, Donations, Sponsorship and Grants;
6. Rescinds the Old Perth Road Markets Equipment & Minor Capital Projects Fund Guidelines (guidelines); and
7. Rescinds the Community Groups Fund Guidelines (Guidelines).

Voting requirement: Absolute majority

10.22 RFT 089 2018-19 – Variation to Men’s Shed and Associated Works Contract (Ref: COMDEV/TENDNG/12) – Phillip Adams, A/Executive Manager Infrastructure

APPLICATION

The purpose of this report is to seek Council approval for a minor variation to the requirements and the tendered price provided by Andantino Pty Ltd (Outdoor World).

BACKGROUND

At the June 2019 OCM, Council resolved to Award the tender to Andantino Pty Ltd for the Design and Construction of the Men’s Shed and Associated Works.

COMMUNICATION AND ENGAGEMENT

Officers met regularly with members of the Men’s Shed Association to brief them on progress.

STRATEGIC IMPLICATIONS

Constructing a Men’s Shed is a Priority Project for Council and reflects the intention and objectives under the Strategic Community Plan 2017-2027.

Objectives <i>What we need to achieve</i>	Strategies <i>How we’re going to do it</i>	Measures of Success <i>How we will be judged</i>
1.1 Build a sense of place and belonging	1.1.1 Facilitate engagement and empowerment of local communities 1.1.2 Activate neighbourhood spaces to facilitate community gathering	Community / Stakeholder Satisfaction Survey (Engagement and Participation)
1.2 Ensure all community members have the opportunity to be active, socialise and be connected	1.2.1 Provide accessible facilities that support leisure, learning and recreation for people of all ages.	Community / Stakeholder Satisfaction Survey (Activity and connectivity) Volunteer Rate
5.2 Proactively partner with the community and our stakeholders	5.2.3 Advocate and develop strong partnerships to benefit community	Community / Stakeholder Satisfaction Survey (Community engagement and participation)

COMMENT

Unlike private sector developments, the Town of Bassendean is unable to utilise its Principal Building Surveyor to certify its own building projects. Instead, the Town is required to use the building contractor's certifying company. Therefore, a known risk within the procurement process is additional cost associated with complying with the opinion of the contractor's certifying company.

Prior to formal engagement, Council staff consulted the contractor's nominated certifying company in order to confirm that their interpretation of the occupancy regulations was the same as the Town's. Their interpretation was that although the building was to be 'predominantly' occupied by males, the likelihood of more diverse community uses necessitated the need for an extra toilet cubicle.

Consultations with representatives of the Men's Shed Association also confirmed that the addition of an extra cubicle would 'future proof' the facility for any possible future applications and cater for an anticipated increase in membership numbers, which is likely once the building is complete. An occupancy certification of up to 100 men and 50 women would be prudent, and a further unisex toilet cubicle will improve access and inclusiveness.

STATUTORY REQUIREMENTS

- *The Local Government Act 1995.*
- *The Land Administration Act 1997* permits the vesting of Crown land for the care and use of organisations where there is a public benefit.
- *Local Government (Functions and General) Regulations 1996.*

FINANCIAL CONSIDERATIONS

The addition of an extra toilet cubicle has been costed by the Contractor and a breakdown of these costs reviewed by Council Officers. The variation to the original proposal would be an additional \$7,840, which is within the current budget allocation.

The Contract Variation is shown below:

Contract Variation Agreement

The Principal and the Contractor are Parties to the Contract. The Parties agree to vary the Contract. The scope of the Variation is set out in the attached Change details.

The Variation is effective from the Effective Date stated in the Change details.

Subject to the changes made by this Variation, the terms and conditions of the Contract remain in effect.

Contract Number	RFT 089 2018-19	Contract Title	Men's Shed		
Variation Number	1	Date of Request	08/08/19		
Parties					
Principal	Town of Bassendean	Contractor	Outdoor World		
Change Details					
Effective Date	13/08/2019				
Change to Specification	<p>The description of the requirements is amended with the following:</p> <ul style="list-style-type: none"> • An additional toilet • Additional air flow in the WC areas <p>The requirements for this serves the purpose of future proofing the building to cater for increased numbers both now and in the future, thereby reducing the need for additional more costly works at a later date.</p>				
Change to Price	<p>Outdoor Quote:</p> <p>Our price for the additional bathroom works (modify existing toilets and add one more toilet) is \$7,840.00 ex GST. This pricing is broken up as follows</p> <ul style="list-style-type: none"> • Tiling – \$780.00 • Plumbing (Supply of fixtures and installation) – \$2,160.00 • Hand rails - \$440.00 • Electrical (Supply of fixtures and installation) - \$860.00 • Doors (increase size and fit new door) - \$770.00 • Framing (roof and walls) and gyprock - \$2,830.00 				
Deletion or replacement of clauses	N/A				
Variation Attached	Yes - above				
Approved on behalf of the Principal		Date	08/08/2019	Signed	

OFFICER RECOMMENDATION – ITEM 10.22

That Council approves a contract variation of \$7,840 for the provision of an extra toilet cubicle for the Men's Shed, as shown in the Officer Report.

Voting Requirement: Absolute majority

10.23 Use of the Common Seal (Ref: INFM/INTPROP/1 – Jae Wheaton, Executive & Research Officer)

The Chief Executive Officer and the Mayor have been delegated the responsibility for affixing the Common Seal to documents requiring signing and sealing, and for reporting the exercise of that delegation to the next available Ordinary Meeting of the Council.

The Common Seal was attached to the following document during the reporting period:

14/08/19 Proposed adoption of Amendment 11 to the Local Planning Scheme No.10

OFFICER RECOMMENDATION – ITEM 10.23

That Council notes the affixing of the Common Seal to the document, as shown in the Ordinary Council Agenda of 27 August 2019, during the reporting period.

Voting Requirements: Simple majority

10.24 Calendar for September 2019 (Ref: Jae Wheaton – Executive & Research Officer)

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Wed 4 Sept	3.30pm	BLEMC Meeting – Council Chambers - (Crs Brown, Mykytiuk/Hamilton)
Wed 4 Sept	7.00pm	Economic Development Advisory Committee Meeting – Council Chambers – (Crs. Brown & Gangell) (To be determined OCA - 27 August 2019)
Thur 5 Sept	5:00pm	EMRCA Waste Advisory Committee Meeting – (Cr Mykytiuk)
Thur 5 Sept	6.30pm	EMRC Audit Committee Meeting – (Cr Mykytiuk)
Tues 10 Sep	3.00pm	River Parks Committee – (Crs Brown, Mykytiuk and Hamilton) (To be determined OCA - 27 August 2019)
Wed 11 Sep	5.30pm	Sustainability Committee – (Crs McLennan, Quinton and Hamilton) (To be determined OCA - 27 August 2019)
12 Sept	<i>Caretaker period commences</i>	
12 Sept	9:30am	R U OK event – 50 Old Perth Road
19 Sept	6:00pm	EMRC Council Meeting (Cr Mykytiuk & Wilson)
20 Sept	1:00pm	Library Interludes: Flower essences with Anne-Marie
20 Sept	6:00pm	Bassendean Visual Art Awards. Concluding 25 September.
24 Sept	7:00pm	Ordinary Council Meeting
29 Sept	9:00am	Old Perth Road Markets

OFFICER RECOMMENDATION - ITEM 10.24

That the Calendar for September 2019 be adopted.

Voting Requirements: Simple majority

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Cr Quinton – Bassendean Youth Services Skate Park – Installation of Shade

Cr Quinton has advised that she wishes to move the following motion at the Ordinary Council meeting:

“That:

- 1. Staff engage with the users of the Bassendean Youth Centre to determine their desire to construct summer time shade over the skate park on the corner of West Road and Guildford Road;*
- 2. A concept plan be presented to Council within three months, detailing any concerns raised by the young users for the need for shade over the park and reflecting their choice of design for consideration by Council; and*
- 4. Grants be explored to finance any detailed design.”*

Strategic Objectives

1.3 Plan for a healthy and safe community

1.3.2 Promote and advocate community health and wellbeing

1.4 Improve lifestyle choices for aged, families and youth

1.4.3 Enhance the wellbeing and participation of our youth and children.

BACKGROUND – Cr Quinton

Users of the Bassendean Youth Services skate park have long expressed a desire for shade to be erected over the concrete park to increase their use during the summer months. This shade could be shade sails or more trees. The park currently has limited shade from trees along the verge of Guildford and West Roads, but it doesn't reach to the concrete skate park. Use of the park drops in the summer months for this reason. As summers become increasingly hotter, heat island mitigation of that area must also be a deciding factor.

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

13.0 **CONFIDENTIAL BUSINESS**

It should be noted that that the audio and live streaming will be turned off whilst confidential items are being discussed.

13.1 **Sports Achievement Awards**

In order to maintain the confidentiality of the names of the nominees, this report is to be discussed with members of the public excluded under Section 5.23 (2) (b) of the Local Government Act.

14.0 **CLOSURE**

The next Briefings Session will be held on Tuesday 17 September 2019 commencing at 7.00pm.

The next Ordinary Council meeting will be held on Tuesday 24 September 2019 commencing at 7.00pm.