



ORDINARY MEETING OF COUNCIL

Tuesday 28 May 2019

Agenda

Councillors are advised that the Ordinary Council Meeting will commence at 6.00pm to consider a confidential item behind closed doors.

The meeting will be open to the public at 7.00pm.



Notice is hereby given of the Ordinary Council Meeting to be held in the Council Chamber, 48 Old Perth Road, Bassendean, commencing at 7.00pm.

Peta Mabbs
CHIEF EXECUTIVE OFFICER

24 May 2019

INTRODUCING OUR COUNCILLORS



Mayor
Renee McLennan
crmclennan@bassendean.wa.gov.au



Deputy Mayor
Bob Brown
crbrown@bassendean.wa.gov.au



Cr John Gangell
crgangell@bassendean.wa.gov.au



Cr Melissa Mykytiuk
crmykytiuk@bassendean.wa.gov.au



Cr Jai Wilson
crwilson@bassendean.wa.gov.au



Cr Sarah Quinton
crquinton@bassendean.wa.gov.au



Cr Kathryn Hamilton
crhamilton@bassendean.wa.gov.au

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

Members of the public are requested to sign the attendance sheet located on the table at the rear of the Council Chamber.

Presentation of Sport Achievement Award

The Mayor will present a Sports Achievement Award to Jack Wright of 58 Margaret St, Ashfield.

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

It should be noted that public questions and comments are recorded and live streamed via YouTube, and that there is no protection from legal action being taken against you, should it arise from your comments delivered at the meeting.

2.1 Public Question Time

Members of the public who wish to do so may ask questions at this point in the agenda.

2.2 Address by Members of the Public

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4.0 DEPUTATIONS

Item 10.5 - Bindaring Park Wetland Concept

Cottera Environmental Director, Ms Rebecca Epworth, (*Qualifications MSc Environmental Engineering, MSc(Eng) Environmental Wastewater Engineering, BSc (Hons) Animal Science*) will be in attendance to provide a presentation on the above.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 23 April 2019

Attachment No. 1:

OFFICER RECOMMENDATION – ITEM 5.1(a)

That the minutes of the Ordinary Council meeting held on 23 April 2019, be received.

OFFICER RECOMMENDATION – ITEM 5.1(b)

That the minutes of the Ordinary Council meeting held on 23 April 2019, be confirmed as a true record.

6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

7.0 PETITIONS

8.0 DECLARATIONS OF INTEREST

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

The following information is provided to Councillors for guidance on the use of en bloc voting as is permissible under the Town's Standing Orders Local Law 2011.

Standing Orders Local Law 2011, Clause 5.4 states:

- (1) In this clause adoption by en bloc voting means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.
- (2) Subject to subclause (3), Council may pass an adoption by en bloc voting.
- (3) An adoption by en bloc voting may not be used for a matter –
 - (a) that requires a 75% majority or a special majority;
 - (b) in which an interest has been disclosed;
 - (c) that has been the subject of a petition or deputation;
 - (d) that is a matter on which a member wishes to make a statement; or
 - (e) that is a matter on which a member wishes to move a motion that is different to the Officer recommendation.

Councillors should be aware that should they wish to declare an interest in any of the items listed in the en bloc voting table, and have not done so under Item 8.0, Declarations of Interest, they should do so at this point of the agenda.

OFFICER RECOMMENDATION – ITEM 10.1

That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda of 28 May 2019:

Item	Report
10.2	The Establishment of a Memorandum of Understanding (MOU) between the Department of Communities (specifically, the Housing Authority) and the Town of Bassendean
10.3	Smart Resource Waste Tracking System Project
10.4	<i>Item Withdrawn</i> RFT 089 2018-19 - Provision to Design and Construct a Men's Shed and Associated Works (Including Site Construction Works) for the Town of Bassendean
10.5	Bindaring Park Wetland Concept
10.6	Draft Verge Treatment Policy and Draft Verge Maintenance Policy
10.7	Review of Local Law – Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010
10.8	Ashfield Parade Notice of Motion Response
10.9	Chief Executive Officer's 6 Month Highlights Report
10.10	Determinations Made by the Principal Building Surveyor
10.11	Determinations Made by Development Services
10.13	Town Assets Committee Meeting held on 8 May 2019
10.14	Accounts for Payment – April 2019
10.15	Financial Statements – April 2019
10.16	Use of the Common Seal
10.17	Calendar for June 2019
10.18	Implementation of Council Resolutions

Council is now requested to consider the balance of the Officer recommendations independently.

Item	Report
11.1	Notice of Motion – Cr Brown: Lot 821 on Plan 40943, 52 Villiers Street, Bassendean
11.2	Notice of Motion – Cr Hamilton: Differential Rating
10.12	People Services Committee Meeting held on 15 May 2019
13.1	Council Street Trees – 118 Whitfield Street, Bassendean
13.2	Sports Achievement Awards

10.2 The Establishment of a Memorandum of Understanding (MOU) between the Department of Communities (specifically, the Housing Authority) and the Town of Bassendean (Ref: LEGL/AGMT/209 – Peta Mabbs, Chief Executive Officer)

APPLICATION

Council is requested to support the establishment of a MOU between the Department of Communities (specifically, the Housing Authority) and the Town of Bassendean to explore opportunities for the increased supply of affordable housing near the Town centre and the Town's three train stations, consistent with Perth and Peel @ 3.5 Million (PP3.5M) planning framework.

ATTACHMENTS

Attachment No. 2:

- Draft Memorandum of Understanding between the Department of Communities (specifically, the Housing Authority) and the Town of Bassendean.

BACKGROUND

The Perth and Peel @ 3.5Million planning framework seeks to define the urban form for the next 30 years, limit unsustainable urban sprawl and encourage greater housing diversity to meet changing community needs. It provides guidance and certainty to State Government agencies, local government and the development sector.

The plans for the Central, North-West, North-East and South Metropolitan Peel sub-regions determine where new homes and jobs will be located; make best use of existing and proposed infrastructure; and protect important environmental assets.

In particular they:

- set the groundwork for the development of vibrant new communities, particularly around key transport links, and activity centres, within a compact and connected city;
- underline the need to explore and plan for new urban growth opportunities and to redress the balance between infill and greenfield development – currently at 47% and 53% respectively; and

- encourage significantly greater infill development with almost half of the required 800,000 new homes – 380,000 at a minimum - to be built through infill development. The majority of these – around 214,000 – will be built in existing suburbs within the Central sub-region and particularly through alignment with Stage 1 of the METRONET initiative.

For the purposes of the Town of Bassendean, a 60% increase in dwellings is anticipated over the next 30 years. More specifically, a target of 4,150 new dwellings has been set by State Government.

The Town of Bassendean Council in December 2018, endorsed a strategy to engage the community in a conversation around the future vision for the Town of Bassendean. “BassenDream Our Future”, which is now underway is seeking the ideas, expectations and thoughts from the community on how the Town can be even better in the future.

This vision will not only inform the Town’s new Local Planning Strategy and Local Planning Scheme, it will also shape a new Strategic Community Plan and assist the Town in advocating its vision and position with strategic partners, including State Government.

The timeframe for the visioning process is estimated to conclude in September/October 2019 with a draft Local Planning Strategy to be developed by late 2019.

Feedback from the local community and communities more broadly indicate strong themes around the need for greater diversity in housing options in order to accommodate the various stages of people’s lives; the need for greater access to transport networks; the need for access to amenities such as shops, medical services, parks and reserves etc; and the need for more affordable housing options.

Presently, the Town of Bassendean has a number of strategic sites or land parcels that are not fully capitalised in terms of their potential. These are sites that are largely in and around the Town centre, that could be explored as to their development potential. One example is the Wilson Street carpark also known as Lot 9644 Park Lane. The benefits of developing such sites include the provision of increased dwellings in line with State government infill targets; the opportunity to demonstrate good design outcomes set the standard for the Town; stimulating the local economy through increased density and foot traffic around the Town centre; providing affordable housing options to current community members; and attracting new members to the community.

The opportunity of exploring and potentially developing such sites would also realise a new revenue stream for the Town and an increase to its rates base. Currently, the Town does not have the capacity or capability internally to explore such opportunities on its own. The Housing Authority however is a major provider of affordable land and housing in Western Australia making a substantial contribution to the State's economic and social wellbeing by:

- delivering quality housing that people can afford;
- providing people with opportunities to prosper through home ownership.

A number of local governments have in place MOU's with the Department of Communities (Housing Authority) for this purpose. These are administrative arrangements signed off by the Chief Executive Officer of the respective local government. Prior to endorsing such a document, the CEO is seeking the support of Council to enter into such an arrangement and importantly provide transparency to the community of the understanding.

The attached draft MOU is not legally binding and has assurances built in to ensure any proposals are subject to the discussion and approval of Council. The MOU merely provides clarity and understanding that the two agencies are exploring opportunities, which will involve the exchange of information and documents.

STRATEGIC IMPLICATIONS

Strategic Priority 3: Built Environment

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
3.1 Plan for an increased population and changing demographics	3.1.1 Facilitate diverse housing and facility choices	The number of new dwelling approvals granted by the Town against the <i>Perth Peel @ 3.5 Million</i> planning framework target for Bassendean (4,200 new dwellings by 2050)
	3.1.2 Implement sustainable design and development principles	
	3.1.3 Plan for local neighbourhoods and their centres	The level of community engagement and participation into Local Area Planning (Input into plans and policy development.)
	3.1.4 Ensure infrastructure is appropriate for service delivery	

STATUTORY REQUIREMENTS

Nil

FINANCIAL CONSIDERATIONS

Nil.

OFFICER RECOMMENDATION — ITEM 10.2

That Council supports the CEO entering into the MOU between the Department of Communities (Housing Authority) and the Town of Bassendean, as attached to the Ordinary Council Agenda of 28 May 2019.

Voting requirements: Simple Majority

10.3 Smart Resource Waste Tracking System Project (Ref: WSTMNGT/TENDNG/10 - Ken Cardy, Manager Asset Services)

APPLICATION

The purpose of this report is to provide Council with information regarding the joint funding submission to the Federal Government's Cooperative Research Centres Projects (CRC-P) Grants Program "Round 2 Smart Cities" for waste management themed projects.

The Smart Resource Waste Tracking System Project is designed to establish an integrated system, using smart sensors, tracking and weighting technology, to monitor resource and waste flows. This is a research project which the Town of Bassendean has submitted to be a part of. Advice will be provided to the Town of Bassendean on whether it has been successful, by 17 June 2019.

ATTACHMENT

Attachment No. 3:

- Cooperative Research Centres Projects (CRC-P) funding submission (including roles).
- Support letter from Waste Authority.

BACKGROUND

In May 2018, Council (OCM-14/05/18) resolved that Council:

- "1. In developing the Town's new waste management strategy (OCM-38/11/17),*
 - a. Prioritises scheduling a weekend workshop for Councillors as soon as practicable with invitations extended to the Sustainability Committee members, Suez (the Town's waste provider), the Waste Authority, WALGA's Waste Manager and the EMRC's Director of Waste Services to contribute;*
 - b. Further investigates future waste options including but not limited to:*
 - i. Weekly FOGO for possible implementation in 2020/21 financial year;*
 - ii. The introduction of an On-Demand Three Cubic Metre Skip Bin Request System;*
 - iii. Expanding residential recycling mornings;*
 - iv. Expansion of the current facilitated on-call booking system to include additional white goods, timber and mattresses;*

The Smart Resource Waste Tracking System project is designed to establish an integrated system, using smart sensors, tracking and weighing technology, to monitor resource and waste flows.

The project will reduce contamination and optimise efficiency of the residual fraction through an integration of whole system thinking from product design to safe disposal.

COMMUNICATION & ENGAGEMENT

The Smart Resource Waste Tracking project group contains seven partners, Town of Bassendean, Suez, WALGA, Climate-KIC, Tradr (SME), Matter (SME) and Curtin University. The project group met a number of times in February to March this year to develop the proposed project, a “Smart Tracking System to clean-up the Australian Waste Industry.

In March 2019, officers sought and received written support for this project from the Waste Authority. The support letter was included in the funding application.

If the project receives funding the scope of the study will focus on 1,500 households within the Town of Bassendean. The area, to undertake the project, will be identified if funding is approved and the study will build upon the Town’s roll-out of a three-bin program through the wider municipality.

STRATEGIC IMPLICATIONS

Town of Bassendean Strategic Community Plan:

Strategic Priority 2: Natural Environment

Objectives <i>What we need to achieve</i>	Strategies <i>How we’re going to do it</i>	Measures of Success <i>How we will be judged</i>
2.1 To display leadership in environmental sustainability	2.1.2 Reduce waste through sustainable waste management practices	Waste reduction ratio to population

COMMENT

This Smart Resource Waste Tracking System project is for 36 months, the outcome is to establish an integrated system, using smart sensors, tracking and weighing technology, to monitor resource, and waste flows.

The project will reduce contamination and optimise efficiency of the residual fraction through an integration of whole system thinking from product design to safe disposal.

This industry-led research project will apply innovative resource and waste tracking technologies to provide detailed information on product packing, household consumption, recycling behaviour and the overall waste management practices. The project will develop a mobile application equipped with bar-code technology to collect data on packaging and to explore resource flow in Australian households. Understanding product design and consumption is very important as this is often ignored in traditional waste management.

Integrating innovative sensors, audio frequency identification digital data, weighing, smart imaging, technologies in the household waste bins and collection trucks will open up a new era of accurately measuring and effectively managing our waste. This will be a state-of-the-art model, which is not implemented widely at the local government scale in Australia. The project provides an opportunity to collaborate amongst industry, researchers and the community to improve resource productivity by reducing the level of contamination and to inform manufacturing industry about their problematic packaging.

The key focuses of the project are to educate local community and inform them about their consumption and recycling behaviour through the digital application and to motivate them for better decision making while purchasing products and managing their waste/recycling in order to reduce contamination.

The project will deliver an improvement in waste productivity by building on Circular Economy principles, by reducing the contamination, increasing the material circularity in the supply chain, resulting in a significant reduction in the environmental impact of waste.

Staff from Curtin University will identify key performance targets for the success of this project, including a 5%-10% reduction of waste contamination and a 10% improvement in the recycling efficiency. 1,500 of the Town's households will participate in the Smart Resource Waste Tracking System, and the whole Town will participate in the new three-bin recycling system. In addition, the project group will use 80% of stakeholder satisfaction (gathered from surveys during and after the project) as a means of measuring the overall community success of the project.

The project also aligns with the Town of Bassendean's commitment to improve waste management services to residents.

The project will endorse the National Waste Policy, which sets Australia's waste management and resource recovery direction to 2020 by addressing all six key areas including taking responsibility, improving market, pursuing sustainability, reducing hazard and risk, tailoring solution and providing evidence to the decision makers.

Apart from the Town of Bassendean, the project will be collaborated and supported by Suez, WALGA, Climate-KIC, Tradr (SME), Matter (SME) and Curtin University.

STATUTORY REQUIREMENTS

The Waste Avoidance and Resource Recovery (WARR) Strategy 2030 and associated Action Plan provide clear targets and actions for Community, Industry and Government to reduce waste and increase material recovery.

The strategic direction of the WA Government has been set towards a circular economy, with targets set for a 20% reduction in per capita waste generation and an increase in material recovery to 75% by 2030. The Waste Hierarchy, along with the principles of the Circular Economy are the tools used to determine best practice waste management approaches in Western Australia.

FINANCIAL CONSIDERATIONS

The Town is not required to provide financial support for this project but will be providing in-kind staff support, comprising 10% of 3 FTE (within the Operations Directorate) over three years.

OFFICER RECOMMENDATION - ITEM 10.3

That Council notes that the Town of Bassendean, in partnership with Suez, WALGA, Climate-KIC, Tradr (SME), Matter (SME) and Curtin University, has submitted a research grant application titled *"Developing a Smart Resource Tracking System to clean up the Australian Waste Industry"* to the CRC-P (Round 7) on 28 March 2019.

Voting requirements: Simple Majority

10.4 RFT 089 2018-19 - Provision to Design and Construct a Men's Shed and Associated Works (Including Site Construction Works) for the Town of Bassendean (Ref: COMDEV/TENDNG/12 - Graeme Haggart Director Community Development.

Please note, this report has been withdrawn by the CEO

The Men's Shed is a priority for the Town of Bassendean which is why it is important this matter is given due consideration. Therefore, this item will be considered at a future Council meeting.

10.5 Bindaring Park Wetland Concept Plan (Ref: GOVNCCL/MEET/33 – Jeremy Walker, Senior Environmental Officer and Simon Stewert-Dawkins, Director Operational Services)

APPLICATION

The purpose of this report is for Council to consider the Bindaring Park Wetland Concept Plan, correspondences received and consider the Coterra Environment information presented at the 9 April 2019 Council Concept Workshop, in order to endorse a draft concept plan to commence the community consultation process.

ATTACHMENTS

Attachment No. 4:

- Department of Biodiversity, Conservation and Attractions letter of response on alternative concept design
- Department of Biodiversity, Conservation and Attractions letter declining to attend Council Concept Workshop
- RPMC 02/02/18 - Summary of feedback and response.
- Coterra Environment – 9 April 2019 Powerpoint presentation

BACKGROUND

In November 2016, the Bassendean River Parks Management Committee considered a project brief to develop concept options that address the agreed design objectives, the following was resolved:

RPMC – 1/11/16: MOVED Cr Bridges, Seconded Stephen Lloyd, that the Committee notes:

1. The GHD Final desktop report and findings from Stage 1; and
2. Specifications for Stage 2 of Bindaring Park project.

At the August 2017, Bassendean River Parks Management Committee meeting (RPMC – 2/08/17) Coterra Environment representatives presented three Draft Bindaring Wetland Concept Plans, along with an Officer report summarising each concept with key outcomes and estimated costs associated with the designs.

The Committee received the three Bindaring Park Concept Plans and Concept Development Report prepared by Coterra Environment, and resolved to seek comment from the Bassendean River Parks Management Committee members by Friday 6 October 2017, to enable a report to be presented to the next Committee meeting.

Officers received feedback from two representatives from the Committee, the Friends of Bindaring Park and the Department of Biodiversity, Conservation & Attractions; Rivers & Estuaries Division (DBCA). DBCA provided feedback on 13 November 2017 and Friends of Bindaring Park provided feedback on 12 January 2018.

At the RPMC-02/02/18, Officers presented the attached summary of feedback received and provided statements of response outlining actions that would be taken and the below Officer Recommendation reiterated the proposed amendments:

OFFICER RECOMMENDATION – RIVER PARKS AGENDA

1. *The feedback received by Friends of Bindaring Park & Department of Biodiversity, Conservation & attractions, be received;*
2. *Officers request Coterra Environment to update Option One to incorporate the following feedback comments:*
 - *recommend that specifications ensure that space, access & fall to construct bio filters to the adoption Guidelines for Stormwater Bio filtration Systems is sufficient and depth below the floating wetlands is sufficient to prevent plant root growth into the base of the wetland;*
 - *further information regarding inputs used by Coterra in the UNDO model be obtained to verify estimated treatment reduction;*
 - *Coterra update pathways as per feedback and replace with boardwalk only as far as Watercorp sewer inspection. Officer seek clarification on which paths exactly friends group would like removed including pathway proposed off Watson St before sending request to Coterra; and*
 - *can seek more detail from Coterra on how suggested treatment options will increase conservation values and habitat capacity.*

3. *Officers present the updated Option 1 concept to the Committee at next meeting prior to presenting to Council for endorsement.*

At the Committee meeting, a community representative tabled an alternative motion that had not previously considered and involved a change in the scope to original project brief.

The alternative motion to the Officer Recommendation, read as follows:

“RPMC – 2/02/18: MOVED Paul Bridges, Seconded Nonie Jekabsons, that:

1. *The feedback received by Friends of Bindaring Park Bassendean and the Department of Biodiversity, Conservation & Attractions, be received;*
2. *Officers request Coterra amend Option One to incorporate the following feedback comments:*
 - a) *That specifications ensure that space, access & fall to construct bio filters satisfy the Guidelines for Stormwater Bio filtration Systems and delete the floating wetland.*
 - b) *Further information regarding inputs used by Coterra in the UNDO model be obtained to verify estimated treatment reduction.*
 - c) *Coterra to update pathways as per feedback and replace with a boardwalk as far as the first Watercorp sewer inspection. Officers to seek clarification on which paths exactly the friends group would like removed including pathways proposed off Watson St before sending this request to CoTerra;*
 - d) *Coterra to detail how suggested treatment options will increase conservation values and habitat capacity;*
 - e) *That consideration be given to including an inspection window in the gross pollutant trap;*
3. *That Coterra provide an amended Option Three plan and feedback that incorporates:*
 - a) *Include consideration of islands to increase the wetlands habitat capacity and nutrient stripping potential;*

- b) *Consideration of a settling pond for silt removal at the Harcourt St west outlet;*
 - c) *Incorporate as an option the reconnection of the wetland at Hyland Street and the removal of the causeway as outlined in the Option Three callout;*
 - d) *Provide a design with modified wetland levels enabling all portions of the freshwater wetland to be inter linked to a shaded pool of sufficient size and depth to be a year round expression of the underlying ground water capable of supporting an ongoing population of endemic mosquito predators;*
 - e) *Provide options for the inclusion of an adjustable weir either at the current weir site, under the first boardwalk or elsewhere to maintain the wetlands freshwater ecological character by preventing the intrusion of salt due to rising river levels associated with climate change; and*
4. *Officers present the updated concepts and project estimates of the time and cost to complete these hydrological and environmental assessments of these variations to the Committee.*

Officers presented the above minutes of the RPMC 02/02/18 along with additional feedback from Coterra Environment and Council (OCM-17/3/18) subsequently resolved the following:

1. *Receives the additional information provided to the March 2018 Ordinary Council meeting from Coterra Environment in regards to RPMC–2/02/18 recommendations;*
2. *Holds a Councillor workshop with representatives from Department of Biodiversity, Conservation and Attractions, Department of Water and Environmental Regulation to discuss point 2a, 3a, 3b, 3c, 3d and 3e of the RPMC–2/02/18 recommendation;*
3. *Defers a decision on point 2a of the RPMC–2/02/18 recommendation to delete the floating wetland. Lists an estimated cost of \$1,300 to modify the concept design and report and lists funds for Council consideration in the draft 2018/2019 Budget;*

4. *Supports point 2c of the RPMC–2/02/18 recommendation to remove a series of paths and provision of a boardwalk from Hyland street to the first Water Corporation sewer inspection pit, and awaits the outcome of the workshop prior to engaging Coterra Environment to incorporate changes, at an estimated cost of \$4,200 to modify the concept design and report; and*
5. *Receives the River Parks Committee minutes of 6 February 2018.*

The Town has pursued the above direction and in April 2019, a Councillors' Concept Workshop was held to provide an update.

COMMUNITY & ENGAGEMENT

As outlined above, in February 2018 the River Parks Management Committee viewed the draft Bindaring Park Wetland Concept Plans and Friends of Bindaring Park and the Department of Biodiversity Conservation & Attractions feedback, along with a presentation from Consultants (Coterra Environment and EPCAD) that produced the Plan.

In April 2018, Officers contacted the relevant State Government agencies inviting them to a Council workshop and in July 2018 Officers met with DBCA officials to discuss RPMC – 2/02/18 proposals and Council resolution.

Councillors were provided with the Coterra Environment's Report on the three options and the Assessments (476 pages) for the Workshop held on 9 April 2019.

On 9 April 2019, Coterra Environment attended a Concept Workshop to provide comment on the alternative proposal put forward.

This report is recommending that Council endorse an updated Option 1 Bindaring Park Concept Plan to incorporate the changes in path network and removal of floating wetland as per feedback received from River Parks Management Committee. The updated Option 1 Bindaring Park Concept Plan will then be advertised for public comment and a report provided back for Council consideration.

STRATEGIC IMPLICATIONS

The Town of Bassendean's Strategic Community Plan 2017-2027 states, in part, under Natural Environment, the following:

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.3 Ensure the Town's open space is attractive and inviting.	2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection.	Community / Stakeholder Satisfaction Survey (Open Space and use of Open Space)

COMMENT

Officers contacted both DBCA Rivers & Estuaries Division and Department of Water and Environmental Regulation (DWER) on the 12 April 2018 asking if each department would attend a Councillor workshop to discuss the alternative proposals put forward from the River Parks Management Committee to Council and to discuss how these may be achieved and to discuss potential impacts said variations could have on the wetland function. Officers received an email from DWER advising they decline to comment and would not attend a Councillor workshop. DBCA provided a letter on 20 April 2018 declining to attend a Councillor workshop, however, the Department did advise that it would review and provide comment on the alternative concept design outside of a workshop setting. Officers were provided with contact details for the Manager Drainage and Nutrient Intervention Program as his team focus on water quality. Officers met with members of the Drainage & Nutrient Intervention Programs team on 5 July 2018 to discuss the proposed alternative concept design and to provide background on studies undertaken leading up to this point that fed into the Coterra Environment's Concept Plan design. Concluding the meeting, DBCA provided a letter to the Town on 02 November 2018 with their feedback on the alternative design.

DBCA has advised the Town that without the additional data required and more onsite investigations, DBCA is unable to provide statutory planning advice on the proposed future inclusions such as creation of habitat islands, adjustment of bed levels and installation of weir structures. DBCA advised that the alternative design amendments are unlikely to improve water quality and could potentially worsen the quality of the water and function of the wetland, DBCA has advised against exploring this option further and it reiterated its support as per feedback provided to the RPMC that Concept option 1 was their preferred solution, as it offers the greatest nutrient treatment for least amount of cost. It should be noted that DBCA recommend the Town verify the estimated treatment reduction determined by Coterra Environment using the UNDO tool and that the depth below the floating wetlands and space, access and fall to construct biofilters to the appropriate specifications is sufficient.

Officers have recommended the floating wetland be removed from the option 1 concept design after taking in feedback from both Friends of Bindaring Park and DBCA. The biofilters specifications will be determined in the detailed design stage.

On 9 April 2019, Coterra Environment attended a Concept Workshop to provide comment on the alternative proposal put forward by the River Parks Committee. Coterra Environment explained that the alternative proposal would require extensive environmental and hydrological assessments, approvals and management plans with no evidence of improved water quality or wetland function. Officers, Coterra Environment and DBCA all recommend not to proceed with the alternative proposal due to the potential detrimental impacts to the wetland hydrology and ecosystem. Concept option 1 is the preferred option by both DBCA and Officers with the amendments to the pathway network and removal of floating wetland.

STATUTORY REQUIREMENTS

Local Government Act 1995

FINANCIAL CONSIDERATIONS

It is estimated that the cost to amend and finalise the document previously provided to Councillors, is \$5,500 and once finalised, will BE circulated for public consultation. The changes will include the amended path network, removal of the floating wetland, and the amended environmental assessments (due to the floating wetland being removed).

The amended concept plan will be advertised for public comment and once Council adopts the final Bindaring Park Concept Plan, funding can be allocated in the budget and a consultant engaged to prepare the detailed drawings, specifications and pre-tender estimates. The pretender estimates would then be used for inclusion into the Capital Works program.

Additional Information

Once Council has adopted the final Bindaring Park Wetland Concept Plan, funding will be required to prepare the detailed drawings and specification for the various elements of the proposed wetland restoration works and to prepare pretender estimates.

Once this detailed documentation is completed, the Town will be in a strong position to apply for grant funding, such as “Natural Resource Management - Community Stewardship Grant”. Grant applications, together with any supporting documentation, must be submitted by 12 noon on Monday 10 June 2019. The grant criteria states commencing on or after 1 January 2020 for up to 36 months duration.

If the Town’s expression of interest application is successful, the grant will be contribute to Council’s Capital Works program.

OFFICER RECOMMENDATION – ITEM 10.5

That Council:

1. Receives the letter attached to the 28 May 2019 Ordinary Council Meeting Agenda from the Department of Biodiversity Conservation & Attractions supporting the Option 1 Bindaring Park Wetland Concept design and feedback regarding the alternative RPMC–2/02/18 concept design;
2. Notes the OCM-17/3/18 resolution and requests Coterra Environment amend Option 1 Bindaring Park Wetland Concept design to achieve the following:
 - 2a - That specifications ensure that space, access and fall to construct bio filters satisfy the Guidelines for Stormwater Bio Filtration Systems and delete the floating wetland;
 - 2c Coterra Environment to update pathways, as per feedback, and replace with a boardwalk as far as the first Water Corporation’s sewer inspection, including pathways proposed off Watson Street;
3. Supports the amended Option 1 Bindaring Park Wetland Concept Plan to be advertised for public comment; and
4. Notes that a further report will be provided on the outcomes of the community consultation feedback received.

Voting requirement: Simple majority

10.6 Draft Verge Treatment Policy and Draft Verge Maintenance Policy (Ref: PARE/MAINT/1 – Phillip Adams (Acting Manager Asset Services) and Andreea Balica (Engineering Technical Assistant / Compliance Officer))

APPLICATION

The purpose of this report is for Council to endorse for public consultation:

- the draft Verge Treatment Policy (to allow residents to install permissible verge treatments without the requirement of a formal application); and
- a draft Verge Maintenance Policy (that guides the level of service provided to verges).

ATTACHMENTS

Attachment No. 5:

- Current Verge Treatment and Maintenance Policy;
- Current Permissible Verge Treatment Information Sheet;
- Activities on Thoroughfares and Trading in Thoroughfares and Public Place Local Law 2010;
- Proposed new Verge Maintenance Policy;
- Proposed new Verge Treatment Policy; and
- Email from the Co-ordinator of the Bassendean Verge Transformation Project.

BACKGROUND

In December 2012, Council adopted the Verge Treatment and Maintenance Policy. This policy was last reviewed in December 2016. The objectives of the policy are to:

- Encourage adjacent owners and occupiers to install and maintain permissible verge treatments that are waterwise, aesthetically pleasing, and that reflect our natural heritage; and
- Provide guidelines as an adjunct to the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law for the installation and management of verges in the Town.

At the Ordinary Council meeting held in July 2017, Council resolved that officers provide a report on the Verge Treatment and Maintenance Policy.

The report was to explore the option of allowing residents to install plant verge gardens, including edible plants, within guidelines that maintain safe pedestrian flow, vehicle sight lines and the access to utility infrastructure without the requirement of a formal application.

Draft versions of the Permissible Verge Treatment Policy and Verge Maintenance Policy were presented to Council in January 2018. These draft versions only required an application to be submitted prior to the landscaping of the verge, if the proposed treatment was not a permissible verge treatment. If the proposed landscaping was a permissible verge treatment, then an application was not required.

At the January 2018 OCM, Council resolved that the draft policies do not fully achieve Council's intended purpose. Council requested officers to prepare new draft policies, in line with City of Bayswater "Street Verge Policy" and "Verge Greening Guidelines", and incorporate feedback from the Verge Transformation Group (OCM – 10/01/18).

COMMUNICATION & ENGAGEMENT

The Town's Compliance Officer contacted the Bassendean Verge Transformation Project Group (community group) through their co-ordinator in September 2017 to advise the Town is looking at reviewing the Verge Treatment and Maintenance Policy and requested the group to provide input regarding this matter.

An email was received in October 2017 with recommendations from the Verge Transformation Project Group regarding the review of the Verge Treatment and Maintenance Policy and the application process for obtaining a verge treatment permit / approval letter.

Recently officers provided the Bassendean Verge Transformation Project Group with an update on progress, and representatives have advised that they will attend the Council meeting.

STRATEGIC IMPLICATIONS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.3 Ensure the Town's open space is attractive and inviting.	2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection.	Community / Stakeholder Satisfaction Survey (Open Space and use of Open Space)

	2.3.2 Sustainably manage ground water, facilitate the conversion of drains to living streams	Increase in Public Open Space Tree Canopy Area monitoring (Private and Public realms) Water Quality (entering the Swan River analysed in accordance with the Australian Government National Health and Medical Research Council Guidelines)
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COMMENT

The current Verge Treatment and Maintenance Policy (Appendix 1 – Permissible Verge Treatments) states that “A permissible verge treatment is one that is approved by Council and subject to stringent conditions”.

The Verge Treatment Application Form is part of the Permissible Verge Treatment Information Sheet. This ensures that residents who want to install a verge treatment are familiar with the Town’s permissible verge treatment specifications, materials that can be use, etc.

The verge treatment applications are assessed within 10 working days (with an average turnaround of 3-4 working days), and once the application is approved / conditionally approved, the resident can implement the verge treatment.

The current formal application process has two main advantages:

- It ensures that the residents (applicants) are aware of the Town’s requirements in regards to verge treatments; and
- The Town can ensure that any future verge treatments meet the Verge Treatment and Maintenance Policy by addressing any non-compliant issues at the application stage, before the verge treatment is installed. This reduces the number of non-compliance notices, which will require removing any non-compliant verge treatment from the verge.

Some local government areas within the Perth Metropolitan Area have changed their policies and guidelines in regards to verge treatments, allowing residents to install deem-to-comply verge treatments without a formal application being submitted.

Attached to this agenda is the current Verge Treatment and Maintenance Policy. The officer recommendation is to divide the current policy in two different policies, a Verge Maintenance Policy and a Verge Treatment Policy.

When developing the proposed new Verge Treatment Policy, the Town requested input from representatives of the Bassendean Verge Transformation Project. They suggested:

- the policy and guidelines be updated and to be in line with the City of Bayswater's Policy and Guidelines (i.e. allow garden beds, edible plants and fruit trees on the verge);
- remove the application process. To be eligible for a waterwise grant, an application process will need to be followed to demonstrate how any proposed treatment will meet the waterwise criteria; and
- eliminate the 750mm plant height restriction, and only stipulate that sight lines have to be maintained.

The first two comments are addressed in the proposed Verge Treatment Policy attached to this report. However, the 750mm plant height restriction will remain in place, as residents might judge the sight lines differently, depending on the type of car they are driving, driving experience and abilities, etc.

Restrictions on the materials used on the verge still exist; tangible objects, stakes, star pickets, barriers, gravel and similar are not acceptable on the verge for pedestrian safety purposes. Artificial turf, bitumen and concrete (except for crossovers) are not permitted due to the fact they can reduce soil health and contribute to the urban heat island effect. No more than one third of the verge can be paved, due to poor water permeability and effect on the Town's stormwater drainage system.

The proposed draft Verge Treatment Policy stipulates that it is the owners' responsibility to maintain the verge treatment (which can include raised garden beds, fruit trees). In the case of change of ownership of a property, the responsibility is transferred to the new owner.

It should be noted that when a street tree is planted on the verge, it automatically becomes the Town's asset. As the owner of the asset, the Town will be liable for any claims regarding damage to infrastructure, including powerlines and private property, due to root growth, fallen limbs, etc.

In addition, to be taken into consideration fruit trees must be monitored and controlled to prevent pest and diseases from spreading.

A walkable neighbourhood is a sustainability priority for the Town of Bassendean. The Town's Path Network Planning Policy & Guidelines states that Council views the street as being an important space for the community and recognises the need for a path network within the street reserve that provides connectivity, amenity, and integration of a safe, efficient and attractive path network within the streetscape. In line with the State Government's liveable neighbourhoods policy, construction of footpaths to address the needs of pedestrians, including people with disabilities and/or with mobility assistance devices (i.e. disability access and inclusion), is a high priority for the Town.

Therefore, residents are informed that footpath installation will have priority over verge treatments.

After receiving feedback from the community on the proposed Verge Treatment Policy, Officers will develop verge treatment/greening guidelines, a user friendly document to help residents gain a better understanding on the Verge Treatment Policy and what is possible.

The Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law has to be amended in order to accommodate the new Verge Treatment Policy.

A separate report is presented in this agenda regarding the proposed changes to the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

STATUTORY REQUIREMENTS

Local Government Act 1995.
Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010.
Verge Treatment Policy.

Attached to this agenda is a report regarding the draft Thoroughfares & Public Places Local Law 2019.

FINANCIAL CONSIDERATIONS

Currently, the Water Corporation offers waterwise verge treatment funding of \$10,000 in total per Local Government which is a 50/50 matched contribution by the Town.

OFFICER RECOMMENDATION – ITEM 10.6

That Council:

1. Requests the draft Verge Treatment Policy and Verge Maintenance Policy attached to the Ordinary Council Meeting Agenda of 28 May 2019, be advertised for public comment;
2. Lists \$10,000 for consideration in the draft 2019/2020 budget to assist with Waterwise Verge Treatment in accordance with the Water Corporation funding criteria;
3. Notes that Officers will develop Street Verge Greening Guidelines to assist residents; and
4. Notes that a further report will be provided on the outcomes of the community consultation feedback received prior to the draft Verge Treatment Policy and Verge Maintenance Policy being adopted.

Voting Requirement – simple majority

10.7 Review of Local Law – Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010 (Ref: LAWE/LOCLWS/10 – Phillip Adams (Acting Manager Asset Services), Andreea Balica (Engineering Technical Assistant / Compliance Officer))

APPLICATION

The purpose of this report is for Council to consider the preparation of a new Thoroughfares and Public Places Local Law 2019.

Section 3.12 (2) of the Act requires the person presiding at the Council meeting to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

PURPOSE AND EFFECT

THOROUGHFARES LOCAL LAW

The **purpose** of the proposed Thoroughfares and Public Places Local Law is to provide Council with the mechanism to control activities in thoroughfares, to protect the natural environment and to have the ability to ensure that crossovers and verge treatments are properly maintained.

The **effect** of the proposed Thoroughfares and Public Places Local Law will enable the Town of Bassendean to issue permits or notices for the Local Law to be effective.

ATTACHMENTS

Attachment No. 6:

- Proposed Town of Bassendean Thoroughfares and Public Places Local Law 2019;
- Current Town of Bassendean Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010; and
- LGIS Risk Assessment.

BACKGROUND

Section 3.16 of the Local Government Act requires that all adopted Local Laws be reviewed within a period of 8 years to determine whether or not it considers that it should be repealed or amended.

The Town's *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010* was gazetted in 2011 and is therefore overdue for a review (previous version of this local law gazetted in 2001 was repealed).

The existing Local Law needs to be repealed and a new Local Law created, rather than amending it, to reflect changes in the relevant legislation and standard practices and to incorporate the proposed changes to the Town's Verge Treatment Policy (separate report to be presented to Council for consideration), as per OCM-10/01/18.

Officers have reviewed the current *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010* and a draft *Thoroughfares and Public Places Local Law 2019* has now been prepared.

It is therefore proposed that Council commences the advertising and consultation processes required towards the adoption of a new Local Law.

COMMUNICATION & ENGAGEMENT

Communication and engagement will be undertaken as the next step in the required process, as described in the comment section.

STRATEGIC IMPLICATIONS

The Community Strategic Plan 2017-2027 under Priority 5 - Good Governance, promotes proactively partnering with the community and stakeholders.

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
5.2 Proactively partner with the community and our stakeholders	5.2.1 Improve customer interfaces and service	Community / Stakeholder Satisfaction Survey (Community engagement and participation)
	5.2.2 Engage and communicate with the community	
	5.2.3 Advocate and develop strong partnerships to benefit community	

STATUTORY REQUIREMENTS

The process for making a local law is governed by section 3.12 of the Local Government Act 1995.

FINANCIAL CONSIDERATIONS

The costs of advertising the Local Laws will be covered in the 2018/19 Operational Budget. The costs of advertising are likely to be approximately \$1000.

COMMENT

Clause (2) of Section 3.12, described above, requires that the purpose and effect of a proposed Local Law be noted. This clause is satisfied if the purpose and effect are recorded in the officer's report and the official minutes of the meeting. The purpose and effect of *Thoroughfares and Public Places Local Law 2019* are outlined below, along with other relevant considerations.

The proposed new local law has been reviewed to incorporate the changes to the proposed new Verge Treatment Policy and Verge Maintenance Policy (separate report to be present to Council regarding these policies).

Major amendments to this Local Law include the removal of verge treatment applications, the inclusion of amended permissible verge treatments, updating of terminology, further clarification of existing clauses and reviewed modified penalties.

Due to these suggested amendments, it is not appropriate to prepare an amended Local Law, which would simply delete and insert the appropriate modifications.

This proposed *Thoroughfares & Public Places Local Law 2019* replaces the existing *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2010*.

Risk Assessment

Officers engaged with LGIS who undertook a risk assessment of the proposed changes in the Policy and Local Law and the identifiable risks were addressed.

OFFICER RECOMMENDATION – ITEM 10.7

That Council:

1. Commences the advertising and consultation processes outlined in clauses (3) and (3a) of section 3.12 of the Local Government Act 1995 for the proposed Thoroughfares & Public Places Local Law 2019; and
2. Notes the LGIS Risk Assessment undertaken.

Voting requirement: Simple majority

10.8 Ashfield Parade Notice of Motion Response (ref: ROC17/53277) – Jeremy Walker, Senior Environmental Officer.

APPLICATION

The purpose of this report, as per Notice of Motion (OCM 23/2/17), is to provide Council feedback on the Ashfield Parade Foreshore Restoration Project.

ATTACHMENTS

Attachment No. 7:

Syrinx Environmental feedback

BACKGROUND

In May 2005 (OCM – 17/05/05), Council endorsed the Brief for Strategic Management and Associated works at Ashfield Flats Reserve, Ashfield Parade and Sandy Beach Reserve.

At the December 2005 (OCM - 20/12/05) Ordinary Council Meeting, a tender from Syrix Environmental P/L was accepted to provide:

1. Ashfield Parade Reserve Concept Plan; and
2. Ashfield Parade Reserve detailed drawings and specifications suitable for tendering out the required works.

The Town, in consultation with the then Swan River Trust and Department of Environment and Conservation, Local community members and Syrix Environment P/L developed a draft Concept Plan with pre-tender cost estimates for Council consideration.

At the June 2006 Ordinary Council Meeting (OCM – 9/06/06) the Ashfield Parade Reserve Concept Plan and estimates were endorsed for public exhibition and funds allocated in the 2006/07 Operational Budget to resolve ongoing issues relating to foreshore erosion, drainage and public access.

In June 2010, based on photo monitoring of the site, which showed priority species which were under control, weed eradication and plant establishment being successful, the project was deemed a success.

At OCM 23/02/17 the following motion was moved:

“OCM - 23/02/17 - MOVED Cr Brown, Seconded Cr Pule that the Town of Bassendean write to the Principal of the consulting company Syrinx Environmental Pty Ltd seeking a written explanation as to why the Ashfield Parade Foreshore Restoration Project did not adhere to the parameters of the project as presented to residents during the project consultation phase.”

COMMUNITY CONSULTATION & ENGAGEMENT

In 2005, the Town of Bassendean established a project control group with representation from the Town of Bassendean, Swan River Trust and the Department of Environment, to allow agencies and relevant staff to provide environmental and civil engineering input to the planning process.

On 25 February 2006, an on-site community briefing session was held, followed by a community workshop to discuss issues of concern and identify possible civic facilities within the reserve.

During the three week public consultation period, five responses were received, as well as feedback from the City of Bayswater regarding areas within its locality.

Key stakeholder meetings were convened in March 2006, with the Bassendean Preservation Group, Foreshore Environmental Action Group and the North Metropolitan Catchment Group. Outcomes of these meetings and additional appropriate community comments received through the community consultation process, were incorporated into the draft Concept Plan.

STRATEGIC IMPLICATIONS

The Bassendean Strategic Community Plan 2017-2027 states, in part, under Natural Environment, the following:

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.3 Ensure the Town's open space is attractive and inviting.	2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection.	Community / Stakeholder Satisfaction Survey (Open Space and use of Open Space)

COMMENT

Officers contacted Syrinx Environmental seeking a written explanation as to why the Ashfield Parade Foreshore Restoration Project did not adhere to the parameters of the project as presented to residents during the project consultation phase.

Syrinx provided an email response noting that three species of large shrubs/trees were included in the upper embankment planting mix, notably *Acacia Saligna*. It is very possible that additional endemic tall shrubs/trees have self seeded, like *Eucalyptus rudis*, *Melaleuca raphiophylla*, particularly near and in the swale areas.

Acacia Saligna are short-lived pioneering species that were introduced in the early rehabilitation to assist with improving soils and supporting the establishment of other species.

Revegetation works that have commenced, since the project completion date, have followed the original Syrinx planting mix. However, as Syrinx mentioned in its response, with continued weed management, large tree species such as *Eucalyptus Rudis*, could have self-seeded, particularly in areas near swales and higher up on the embankment.

Syrinx recommended that select removal of some *Acacia Saligna* could be undertaken to maintain views, without compromising embankment stability, and to follow this up with planting of lower shrub species such as *Hypocalymma angustiolium*.

Syrinx advised it was unable to comment on erosion control works, as maintenance work and minor erosion control measures for Ashfield Parade were contracted to another organisation. Natural Area Management, the maintenance contractor, advised the erosion control measures which were installed, have been successful in mitigating erosion, however, some measures are beginning to deteriorate, as several areas along the foreshore now require new erosion control works.

In 2010 Syrinx advised the Town that it had completed the project as per the agreed concept. Recently, some members of the community have expressed concern that the project was not completed in line with the concept plan. Officers can confirm the works were completed in line with the concept plan, and the area has improved to where it is now rated, using the "Keighery" method of bushland condition, as in a very good condition.

The concerns were around river views as some vegetation (i.e Acacia Salingna) were naturally self-seeding, as the ongoing maintenance was helping in the bushland regeneration. Some select removal of some Acacia Saligna can be undertaken to maintain views, without compromising embankment stability.

Acacia Saligna is endemic to Western Australia and grows naturally in a variety of habitats, and is generally restricted to areas near watercourses. It is most commonly found growing in sandy soils, but is also present in clay soils and around granite outcrops or on rocky hills.

In regards to the temporary fence, Syrinx advised that informal access from the public is the reason why the fence was erected. The reason the fence remains is a safety/liability issue, whilst erosion measures have mitigated further erosion, the cliffs are still in place and therefore pose a risk to the community if the fences are removed.

The Town is required to liaise with the Department of Biodiversity Conservation & Attractions and seek a permit approval in regards to the selective removal of vegetation. In the past, when the Town has requested a permit to remove foreshore vegetation, that permit has been denied.

STATUTORY REQUIREMENTS

Local Government Act 1995
Swan & Canning Rivers Act 2006

FINANCIAL CONSIDERATIONS

N/A

OFFICER RECOMMENDATION – ITEM 10.8

That Council:

1. Receives the Syrinx Environmental written response on the Ashfield Parade Reserve foreshore works;
2. Notes that Officers will liaise with the Department of Biodiversity Conservation & Attractions in regards to a permit to request the selective removal of the Acacia Saligna trees within the higher embankment; and
3. Seeks a further risk assessment be undertaken on the requirement for the fence, including the opportunity for alternative measures.

Voting requirement: Simple majority

10.9 Chief Executive Officer's 6 Month Highlights Report (Peta Mabbs, Chief Executive Officer)

APPLICATION

This is an update of progress following the appointment of a new Chief Executive Officer on 22 October 2019.

The purpose of this report is to highlight key progress made to improve organisational performance and deliver greater value for the community. This report is provided in the interests of transparency for Council and the community.

COMMENT

To meet contemporary community expectations, local governments need to ensure they have the right strategy, leadership, culture, structure and operating capabilities (i.e. policies, processes and systems) to ensure they are delivering value for their community. The Town of Bassendean (ToB) is no different.

With this in mind, the CEO has commenced a process of organisational transformation. The following components represent some of the key foundational elements. This report is not intended to provide an update on all the key projects being undertaken by the Town – these are captured in the Quarterly Reports to Council.

Identifying and Focussing on What's Important

Shortly after commencing, an environmental scan of the internal and external environment was undertaken in addition to consultation with staff, community members, councillors and other stakeholders (other local governments, state government, WALGA, LGIS, LGPro etc) to better understand the key drivers influencing the ToB. A "stock-take" of all the ToB's projects was undertaken in order to gain visibility of the work and the resources attributed to these and their strategic alignment to the goals and outcomes of the ToB. All projects were then prioritised by staff and then Councillors. The priority projects were subsequently translated into project management plans and are now subject to regular project status reporting and a new quarterly dashboard report in order to monitor progress. The priority projects will provide a substantial contribution towards a revised Corporate Business Plan for 2019/2020 and onwards. The development of a revised Corporate Business Plan is currently in progress in conjunction with the development of a proposed budget for 2019/2020.

These efforts have enabled greater visibility and alignment of effort and resources for the short to medium term.

The Importance of Communication and Engagement in Shaping Vision

Understanding the expectations of residents, the business community, the broader community and stakeholders is a critical input in shaping the future vision for the ToB. *BassenDream Our Future* is a new community engagement project launched in March 2019 at a community event with the Hon Simone McGurk MLA; Minister for Child Protection; Women's Interests; Prevention of Family and Domestic Violence; Community Services.

BassenDream Our Future will culminate in the ToB preparing a new Local Planning Strategy, Scheme and related planning policies. A new "Ideas Hub" in Old Perth Road has been established and is designed as a key component of the project, enabling the community to provide their thoughts, ideas and expectations. In September/October 2019, there will be a very clear and focused vision and a strong narrative for the future of Ashfield, Bassendean and Eden Hill.

At a tactical level, a review of internal and external communications has been undertaken which has revealed a number of opportunities for the ToB to improve the way in which it engages with, and communicates with the community.

As a start, "communication champions" have been identified within the organisation to invest in and build capability in community engagement. A new role of Corporate Communications Coordinator has been developed (utilising a recently vacated role) and following an extensive advertising and selection process, the successful candidate has now commenced.

The importance of communication and engagement cannot be under-estimated and research indicates a strong correlation with:

- making better decisions by testing assumptions, proposed solutions and minimising risks;
- developing community ownership of decisions by sharing information, having open dialogue and building trust; and
- driving cultural change by improving organisational transparency and responsiveness.

The foundations for a different and more authentic relationship with our community are being established and this work must continue if we are to be attuned to the needs of our community and delivering value.

Right Organisational Structure and Leadership

Good leadership is an important factor for making the ToB successful. Leadership transforms the potential into reality. The organisational structure provides clarity as to how the business is organised to achieve specific outcomes. Following a decision by Council in April 2019, an organisational restructure has commenced.

Based upon extensive consultation over the past six months, the CEO is confident that staff, Council and the community will benefit from the changes of a new organisational structure and other associated reforms. Such benefits will include:

- Making the top team more effective;
- Creating a more unified organisation;
- Transforming service quality and efficiency;
- Promoting a more citizen-centric focus;
- Driving performance;
- Developing staff;
- Creating effective channels of communication; and

These changes will effectively translate to greater value for the community.

Promoting a Performance Driven Culture

In May 2019, all staff were invited to participate in an organisational culture survey. Understanding the culture of the organisation is a key driver to understanding the capacity of the organisation to change and to deliver against the requirements of its authorising environment (i.e. Council, the community and other stakeholders). Importantly the culture survey provides a valuable baseline upon which to identify areas for further attention and improvement. Successive surveys (ideally every 2 years) will capture “shifts” in organisational culture.

Alongside the culture survey will be an organisational risk assessment. More specifically, one of the drivers for an organisational risk assessment is to further extend the organisations understanding of risk management beyond traditional areas of public liability and workplace health and safety, into areas such as internal governance, fraud risk and broader regulatory risk.

The organisational risk assessment will be undertaken by the ToB's Internal Auditors but importantly involve the staff in workshops so that risk management capability within the organisation further matures.

This work will be undertaken before the end of the financial year and will identify areas of risk in addition to the adequacy of the organisation's controls to manage and mitigate risk. This process will provide a "risk-driven" approach to addressing many of the ToB's policies, processes and systems in an order of priority. It will also provide a useful baseline as to the health of the organisation which can be used as a reference point for future measurement. Finally, the risk assessment will inform and drive the ToB's audit program, to enable a more targeted focus on areas of significance. (The combination of the employee culture survey and the organisational risk assessment will provide an evidence-based approach to improving organisational performance.)

Independent Oversight and Assurance

In February 2019, the Audit and Governance Committee considered a report from the CEO which addressed:

- the inclusion of Internal Audit (currently performed by Moore Stephens) on the Audit and Governance Committee; and
- the realignment of Internal Audit's reporting relationship to the Committee (previously to the Director Corporate Services) and the proposal for an extensive organisational risk assessment.

These initiatives are designed to further strengthen the oversight and independent assurance of the ToB and assist in further promoting a culture of continuous improvement.

New Council – New Direction

The formation of a new Council in 2017, has brought about a significant change and shift in focus and direction. By way of example, this is particularly evident in a drive to empower the community, working with them rather than for them; and a greater focus on sustainability in terms of preserving and regenerating the natural environment.

The recent work to identify Council's top priorities has aided in identifying and agreeing on the strategic priorities for the organisation in the next 12 months and beyond. This should assist in a "mini-review" of the Corporate Business Plan ahead of the next budget to be developed for 2019/20.

At a strategic level, the ToB has embarked upon a community engagement process to shape the future planning, land use, development, access and amenity for Ashfield, Eden Hill and Bassendean. The output from this exercise will be a community-driven vision. The timing of this will coincide with the appointment of a new Council in October 2019 and will enable the consideration of a new Strategic Community Plan (SCP). This provides an opportunity to:

- improve the focus, alignment and performance of the ToB by translating the vision into a new SCP;
- develop a new set of Key Performance Indicators that genuinely reflect the outcomes and change the community is seeking; and
- ensure the essence of the SCP is cascaded through the ToB via the Corporate Business Plan (CBP), individual performance plans and budgets.

As an aside, consistent with internal culture of the ToB, the community should also be surveyed on a regular basis – at least once every 2 years. This will provide a realistic assessment of satisfaction with services and leadership. This is proposed to occur in 2019.

Conclusion

This report is not intended to be comprehensive i.e. a report on all matters addressed over the past 6 months but rather highlights indicative of the more fundamental “building blocks” or foundations upon which the ToB can re-orientate itself in line with Council and community expectations for the future.

STATUTORY REQUIREMENTS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
5.1 Enhance organisational accountability	5.1.1 Enhance the capability of our people	Community / Stakeholder Satisfaction Survey (Governance)
	5.1.2 Ensure financial sustainability	
	5.1.3 Strengthen governance, risk management and compliance	Compliance Audit
	5.1.4 Improve efficiency and effectiveness of planning and services	Risk Management Profile
	5.1.5 Ensure optimal management of assets	Financial Ratio Benchmarked. Asset Ratio Benchmarked
5.2 Proactively partner with the community and	5.2.1 Improve customer interfaces and service	Community / Stakeholder Satisfaction Survey (Community engagement and participation)
	5.2.2 Engage and communicate with the community	

our stakeholders	5.2.3 Advocate and develop strong partnerships to benefit community	
5.3 Strive for Improvement and Innovation	5.3.1 Adopt and measure against best practices ensuring a focus on continuous improvement	Local Government Service Review Benchmarks Percentage uptake of the community of Ecommerce applications

FINANCIAL CONSIDERATIONS

Nil.

OFFICER RECOMMENDATION – ITEM 10.9

That Council notes the CEO's 6 month progress report.

Voting requirement: Simple majority

**10.10 Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)**

The Principal Building Surveyor made the following building decisions under Delegated Authority:

Building Applications Determined in the Month of April 2019		
Application No	Property Address	Description
201800238	31 CLARKE WAY, BASSENDEAN	SHED CONSTRUCTION
201900058	10 BRIGGS STREET, BASSENDEAN	SWIMMING POOL
201900056	4 WOOLCOCK COURT, ASHFIELD	ADDITIONS/ALTERATIONS - GARAGE
201900076	31 OLD PERTH ROAD, BASSENDEAN	FIT-OUT
201900072	35 CLARKE WAY, BASSENDEAN	LIMESTONE RETAINING WALL
201900079	4 PALMERSTON STREET, BASSENDEAN	ADDITIONS / ALTERATIONS
201900071	4-10 VINCENT STREET, BASSENDEAN	CONSTRUCTION OF NEW OFFICE & WAREHOUSE
201900066	15 WATKINS STREET, EDEN HILL	PATIO
201900062	33 PARKER STREET, BASSENDEAN	FENCE APPLICATION
201900068	10 JACKSON STREET, BASSENDEAN	TOILETS AND OFFICE/LAB
201900064	16 ROSETTA STREET, BASSENDEAN	DOUBLE STOREY HOUSE GARAGE AND RETAINING WALL
201900063	95 GUILDFORD ROAD, BASSENDEAN	SINGLE STOREY DWELLING
201900067	10 SCADDAN STREET, BASSENDEAN	SHED
201900065	62 MARGARET STREET, ASHFIELD	SHED
201900069	119 HAMILTON STREET, BASSENDEAN	PATIO
201900061	16 NAUNTON CRESCENT, EDEN HILL	PATIO
201900040	115 WALTER ROAD EAST, BASSENDEAN	PATIO
201900085	22 BRADSHAW STREET, EDEN HILL	CARPORT
201900082	21 BARTON PARADE, BASSENDEAN	SHED
201900084	5 PARNELL PARADE, BASSENDEAN	SHED UPGRADES SLEEPOUT & PATIO

OFFICER RECOMMENDATION – ITEM 10.10

That Council notes the decisions made under delegated authority by the Principal Building Surveyor.

Voting requirement: Simple majority

10.11 Determinations Made by Development Services (Ref: LUAP/PROCED/1 – Brian Reed, Manager Development Services)

The Manager Development Services made the following planning decisions under Delegated Authority since those reported to the last Council meeting:

Planning and Subdivision Applications Determined to 3 May 2019			
Applic No.	Property Address	Description	Determination
2019-012	147 WHITFIELD STREET BASSENDEAN 6054	SINGLE HOUSE	Delegate Approved
2019-013	39 BASSENDEAN PARADE BASSENDEAN 6054	ADDITIONS & ALTERATIONS TO SINGLE HOUSE AND ANCILLARY DWELLING	Delegate Approved
2019-016	52 HAMILTON STREET BASSENDEAN 6054	SINGLE HOUSE	Delegate Approved
2019-022	4 PROWSE STREET BASSENDEAN 6054	OUTBUILDING	Delegate Approved
2019-030	16 RAILWAY PARADE BASSENDEAN 6054	ADDITIONS AND ALTERATIONS TO SINGLE HOUSE	Delegate Approved
2019-031	10 FRENCH STREET ASHFIELD 6054	PATIO	Delegate Approved
2019-036	66A IVANHOE STREET BASSENDEAN 6054	OUTBUILDING	Delegate Approved
2019-039	31 CLARKE WAY BASSENDEAN 6054	AMENDED APPLICATION FOR OUTBUILDING	Delegate Approved
2019-044	22 BRADSHAW STREET EDEN HILL 6054	CARPORT	Delegate Approved
2019-048	21 BARTON PARADE BASSENDEAN 6054	OUTBUILDING	Delegate Approved
2019-049	21 DOROTHY STREET ASHFIELD 6054	DEMOLITION OF SINGLE HOUSE (HOUSING AUTHORITY)	Statutory Advice (Recommend Approval)
2019-052	8 IRELAND WAY BASSENDEAN 6054	SINGLE HOUSE	Delegate Approved

OFFICER RECOMMENDATION – ITEM 10.11

That Council notes the decisions made under delegated authority by the Manager Development Services.

Voting requirement: Simple majority

10.12 People Services Committee Meeting held on 15 May 2019
(Ref: GOVN/CCL/MEET/ – Graeme Haggart, Director
Community Development)

APPLICATION

The purpose of the report is for Council to receive the report on a meeting of the People Services Committee held on Wednesday 15 May 2019, and to adopt the following recommendations from the Committee:

PSC – 1/05/19 Resignation from Committee - Marie Molloy
PSC – 2/05/19 Community Groups Funding Applications
PSC – 4/05/19 Ongoing Progress Reports

ATTACHMENTS

Attachment No. 8:

People Services Committee Minutes of 15 May 2019.

COMMENT

The following items were considered at the meeting:

Suicide Prevention

The Committee was briefed on the agenda for the inaugural Suicide Prevention “Community of Interest” meeting to be held on Saturday 25 May 2019. The meeting will involve the 17 nominees (and additional representatives) who expressed interest in participating in the Suicide Prevention Working Group. The meeting will receive a presentation from the Manager of the Western Australian Primary Health Alliance Suicide Prevention Program putting the issue in context from a Commonwealth perspective; The presentation will be followed by the Manager of Perth Metro Suicide Prevention Coordination who will present on the agency’s role in supporting the development of local community action plans. The Town’s Senior Environmental Health Officer will then discuss plans for a Local Health Plan and how mental health will be addressed within it. The meeting will conclude with discussion on the asset mapping process and timeframes.

Resignation from Committee: Marie Molloy

The Committee received the resignation of Marie Molloy and in noting that the Town will write to express appreciation for her work on Committee, and recommended that the casual vacancy not be filled.

Community Group Funding Applications

The Committee received funding applications from Rail Heritage WA for \$1,660 for signage and from the Bassendean Men's Shed Association Inc for \$1,500 for a short promotional film.

The People Services Committee recommends to Council that it approves both applications, and funding agreements be developed and signed between the applicants and the Town.

Projects for the Term of the Committee

An update report was circulated on the list of projects in the Corporate Business Plan 2018 – 2022 in the Social Strategic Priority Area that are relevant to Committee.

Ongoing Activity Progress Reports

Officers reported on activities relevant to Committee under their Business Units:

- Recreation and Culture
- Youth Services
- Volunteer Centre
- Library and Information Services (including a report on Local Studies Collection)
- Seniors and Disability Services
- Children's Services

Discussion included the Pensioner Guard Cottage being separated from the construction site in order it need not be closed to the public for the entire redevelopment period; that there is need to revise wording on the History of the Town page on the website for inconsistent terminology and outdated comment in relation to Aboriginal history; recent developments with the Aged Friendly Community Plan with the development of a steering committee to establish a Bassendean Seniors Hub; and in support of a request for minor capital works to Wind In The Willows Bassendean and Wind In The Willows Ashfield.

Local Studies Collection Working Group

The Manager Library and Information Services provided a report on the first meeting of the Working Group and projects selected, including: State funded Heritage Council's Plaque Program; Town's Bicentennial Plaques self-guided walk; and production of professionally designed and printed Library and Local Studies Information Brochure. Funding for the Local Studies Collection Working Group projects needs to be included in the Library's operational budget 2019/2020 for Council's consideration.

STATUTORY REQUIREMENTS

Local Government Act 1995

FINANCIAL CONSIDERATIONS

If the Officer recommendation is supported, the financial implications include:

1. The Community Group Sponsorship funding totaling \$3,160. Council allocated \$30,000 for Community Groups Sponsorship in the budget. This amount includes Community Event Sponsorship. Less than \$10,000 of the budget has been committed at this time.
2. Funding for minor capital works for Wind In The Willows Bassendean (costing \$60,000) and Wind In The Willows Ashfield (\$35,000) will be referred for consideration to the draft 2019/20 budget. The source of the funds is to be from Wind In The Willows Reserves.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 10.12

That Council

1. Does not fill the community representative vacancy on the People Services Committee;
2. Approves sponsorship of \$1,500 to the Bassendean Men's Shed Association Inc as contribution to the cost of a short promotional film, and that a funding agreement be developed and signed between the applicant and the Town;
3. Approves sponsorship of \$1,660 to the Rail Heritage WA for signage, and that a funding agreement be developed and signed between the applicant and the Town;
4. Considers funding in 2019/20 Budget for the minor capital works at Wind in the Willows Ashfield (\$35,000) and Wind in the Willows Bassendean (\$60,000); and
5. Receives the report of the meeting of the People Services Committee meeting held on Wednesday 15 May 2019.

Voting requirement:

Simple Majority – Points 1, 4 & 5

Absolute Majority – Points 2 & 3

10.13 Town Assets Committee Meeting held on 8 May 2019 (Ref: GOVNCCL/MEET/37 – Simon Stewert-Dawkins, Director Operation Services)

APPLICATION

The purpose of this report is for Council to receive the report on a meeting of the Town's Asset Committee held on 8 May 2019, and adopt the following recommendations from the Committee:

- TAC - 1/05/19 Tree Planting Program – Arboricultural Assessment from Bowden Tree Consultancy
- TAC - 2/05/19 Street Lighting Audit – Within 200m Radius of Success Hill Train Station

ATTACHMENTS

Attachment No. 9:

- Minutes of the Town Assets Committee meeting of 8 May 2019
- Arboricultural Report - 2019 Street Tree Planting
- Sage Consulting Report
- Lighting Upgrade Design

Confidential Attachment No. 2:

- Ellenby Tree Farm 9 May availability & price of stock
- Ellenby Tree Farm - Suitable trees quote
- Forestvale Trees Pty Ltd availability & price of stock
- Arborwest Tree Farm - Suitable trees quote
- Thompson Rd-Western Power Quote
- Nurstead Ave-Western Power Quote

COMMENT

At the Town Asset Committee meeting, the following items were discussed:

- Arboricultural Assessment from Bowden Tree Consultancy on the 2019 Street Tree Selection Report and subsequent plans for winter tree planting,
- The availability and cost of light-emitting diode (LED) street lights to upgrade lighting within a 200m radius of Success Hill Train Station and issues with the LED option, such as glare and light spill.

COMMUNICATION & ENGAGEMENT

Bowden Tree Consultancy presented to the 8th May 2019 Town's Asset Committee, the Arboricultural Assessment report for the 2019 Street Tree program seeking feedback on the proposed list of trees.

On Tuesday 14 May 2019 Concept Workshop, CGM Communications discussed community engagement and survey questions related to the street tree program.

Also at the Concept Workshop, the elected members were presented with the Confidential attachment dated 9th May 2019 titled "Ellenby Tree Farm availability & price of stock" and Elected Members in attendance advised that they did not want Bowden Tree Consultancy to source the following trees:

- Agonis Flexuosa – WA Peppermint Tree
- Lophostemon conferta – Queensland Brush Box tree
- Melaleuca quinquenervia – Broad-leaved Paperbark tree
- Stenocarpus sinuatus – Firewheel tree

As a result, the consulting arborist was advised not to source the above four trees when conducting nursery inspections in order to determine the suitability of trees that achieved the Australian Standard –AS2303:2015 – Tree stock for landscape use.

The Town's Asset Committee verbally requested that the Town place purchase orders for the nursery tree stock available, which met the criteria, which has been done.

It should be noted that since Bowden Tree Consultancy presented nursery tree stock, that the number of trees available have depleted. If Council wish to revisit some of the recommended stock, such as Agonis flexuosus, which as at 9 May 2019, it had 398 trees available, that is possible.

Considering the attached Arboricultural Assessment report, Bowden Tree Consultancy has been requested to provide the following:

- For each suitable tree species available, what is the preferred street that they should be planted.
- For each tree species available what planting spacing is recommend in order to achieve the 70% canopy cover for the thoroughfare.

In regards to the CGM Communications survey that was presented to the Council Concept Workshop, Elected Members requested amendments to the questions. This was done and the final survey questions uploaded to “Your Say Bassendean” website (<https://www.yoursay.bassendean.wa.gov.au/trees>) inviting community feedback by Friday 14 June 2019.

CGM Communications is preparing the draft education, marketing and the communication plan that will be used by the Town as part of the winter tree planting program.

FINANCIAL CONSIDERATIONS

The Town’s Procurement Guidelines requires that for purchases between \$60,000 - 149,999 a minimum of three 3 written quotations be obtained.

In accordance with the attached quotes, Asset Services placed orders for the available trees.

COMMITTEE RECOMMENDATION – ITEM 10.13

That Council:

1. Receives the report on a meeting of the Town Assets Committee held on 8 March 2019;
2. Receives the Arboricultural Assessment on the 2019 Street Tree Selection Report by Bowden Tree Consultancy;
3. Requests Officers to request Bowden Tree Consultancy to provide a report on the available number of trees that can be purchased from nurseries for the 2019 winter planting season, in accordance with Australian Standard AS2303:2015;
4. Notes that the number of trees that can be planted during the winter planting season will depend on the availability of trees in stock from nurseries which are currently available, that will match the Arboricultural Assessment – 2019 Street Tree Selection; and
5. Notes that further engagement with the community will be undertaken to reconsider more appropriate solutions than LED lighting, to address the issues with lighting within a 200m radius of Success Hill Train Station.

Voting requirement: Simple majority

10.14 Accounts for Payment – April 2019 (Ref: FINM/CREDTS/4 – Jill Brazil, Acting Manager Corporate Services)

APPLICATION

The purpose of this report is for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

ATTACHMENTS

Attachment No. 10:

List of payments made under delegated authority for the period April 2019

BACKGROUND

The monthly payments made for the period April 2019 are presented to Council, with details of payments made by the Town in relation to goods & services received.

STRATEGIC IMPLICATIONS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
5.1 Enhance organisational accountability	5.1.1 Enhance the capability of our people	Community / Stakeholder Satisfaction Survey (Governance)
	5.1.2 Ensure financial sustainability	
	5.1.3 Strengthen governance, risk management and compliance	Compliance Audit
	5.1.4 Improve efficiency and effectiveness of planning and services	Risk Management Profile
	5.1.5 Ensure optimal management of assets	Financial Ratio Benchmarked. Asset Ratio Benchmarked

STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996

FINANCIAL CONSIDERATIONS

All payments are authorised prior to disbursement in accordance with their allocated budget.

OFFICER RECOMMENDATION - ITEM 10.14

That in accordance with Regulation 13(3) Local Government (Financial Management Regulations 1996) the List of Accounts paid April 2019 be received.

Voting Requirements: Simple majority

10.15 Financial Statements – April 2019 (Ref: FINM/AUD/1 – Jill Brazil, Acting Manager Corporate Services)

APPLICATION

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

ATTACHMENTS:

Attachment No. 11:

Financial Reports for April 2019

BACKGROUND

Regulations require a local government to prepare a monthly statement of financial activity, reporting on the revenue and expenditure as set out in the Annual Budget. In accordance Regulation 34(3), the reports can be presented by nature & type classification, statutory program or Business Unit.

A statement of financial activity and accompanying documents are required to be presented to Council within 2 months after the end of the month to which the statement relates.

In addition to this and in accordance with Regulation 34 (5) of the Local Government (Financial Management) Regulations 1996 each year Council is required to adopt a percentage or value to be used in the reporting of material variances. For the 2018/19 financial year the variance amount is \$5,000 or 5% whichever is the greater.

STRATEGIC IMPLICATIONS

Strategic Priority 5: Good Governance

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
5.1 Enhance organisational accountability	5.1.1 Enhance the capability of our people 5.1.2 Ensure financial sustainability 5.1.3 Strengthen governance, risk management and compliance	Community / Stakeholder Satisfaction Survey (Governance) Compliance Audit Risk Management Profile Financial Ratio Benchmarked. Asset Ratio Benchmarked

COMMENT

The monthly financial statements as presented represent the adopted 2018/19 Budget estimates & actual income and expenditure amounts for the period ending 30 April 2019.

The April Summary of Financial Activity (Income by Nature & type) is indicating that income for the Year to date is on target.

Expenditure by nature & type is 5.95% lower than budget forecasts. Materials & contracts is well under budget estimates, Depreciation & Insurance costs are marginally over budget, with utilities; Interest expenses and other expenditure are all under budget expectations in the current reporting period.

Capital Expenditure Summary:

Expenditure on Infrastructure Capital projects has commenced, it is anticipated that significant progress will be made in the next few months.

The Statements provide a comparison between actual and budget income and expenditure on year to date basis. The Notes accompanying the statements provide a detailed breakdown of the amounts.

Budget Amendments

There are no budget amendments identified in these statements for April 2019.

STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996.

FINANCIAL CONSIDERATIONS

The Financial Statements provide an overview of the income and expenditure for the appropriate period. There are no direct financial implications arising from this report.

OFFICER RECOMMENDATION – ITEM 10.15

That the Financial Reports for the period ending April 2019, be received.

Voting Requirements: Simple majority

10.16 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue Perkins, Executive Assistant)

The Chief Executive Officer and the Mayor have been delegated the responsibility for affixing the Common Seal to documents requiring signing and sealing, and for reporting the exercise of that delegation to the next available Ordinary Meeting of the Council.

The Common Seal was attached to the following document during the reporting period:

- 3/05/19 Notification under Section 70A of the Transfer of Land Regulations 2004, advising current and future owners of Lot 203; 17A Deakin Street, Bassendean, of the stormwater detention system installed and its required maintenance between Shane Jackson Basioli and the Town of Bassendean
- 6/05/19 Deed of Novation between QTM Pty Ltd and the Town of Bassendean for Traffic Management Services
- 10/05/19 Freepersons of the Town of Bassendean Certificates for Mrs Jennifer Carter, Mr Bevan Carter and Mr Gerard Pule.
- 14/05/19 Lease of Portion of Building at 31 Old Perth Road, Bassendean between Lorena Elena Saint and the Town of Bassendean

OFFICER RECOMMENDATION – ITEM 10.16

That Council notes the affixing of the Common Seal to the documents, as shown in the Ordinary Council Agenda of 28 May 2019, during the reporting period.

Voting Requirements: Simple majority

10.17 Calendar for June 2019 (Ref: Sue Perkins, Executive Assistant)

Mon	3 Jun		Public Holiday – offices closed
Tue	4 Jun	3.00pm	River Parks Committee Meeting – Council Chamber (Crs Brown, Mykytiuk & Hamilton)
Wed	5 Jun	9.30am	Audit & Governance Committee Meeting – Council Chamber (Crs Mykytiuk, Wilson & Hamilton)
Wed	5 Jun	3.30pm	Bassendean Local Emergency Management Committee Meeting – Council Chamber (Crs Brown & Mykytiuk)
Thu	6 Jun	5.00pm	EMRC Waste Advisory Committee Meeting – If required - EMRC (Cr Mykytiuk)
Thu	6 Jun	6.30pm	EMRC Audit Committee Meeting – EMRC (Cr Mykytiuk)
Wed	12 Jun	5.30pm	Sustainability Committee Meeting – Council Chamber (Crs McLennan, Quinton & Hamilton)
Tue	18 Jun	7.00pm	Briefings Session – Council Chamber
Wed	19 Jun	6.00pm	Annual Library History Lecture – Bassendean Memorial Library
Thu	20 Jun	6.00pm	EMRC Council Meeting – EMRC (Crs Mykytiuk & Wilson)
Tue	25 Jun	7.00pm	Ordinary Council Meeting – Council Chamber
Thu	27 Jun	6.00pm	WALGA East Metropolitan Zone Meeting – EMRC (Crs McLennan, Gangell & Quinton)
Fri	28 Jun	5.00pm	Youth Advisory Council Meeting – Bassendean Youth Services

OFFICER RECOMMENDATION - ITEM 10.17

That the Calendar for June 2019 be adopted.

Voting Requirements: Simple majority

10.18 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Sue Perkins, Executive Assistant to the CEO)

At the Ordinary Council meeting held on 14 December 2010, it was resolved that only those items that are to be deleted from the implementation of Council resolutions be referred to Council, and all other items in progress be included in the Councillors' Bulletin on the last Friday of the month.

STRATEGIC IMPLICATIONS

Strengthen Council governance and compliance.

COMMENT

The following table detail those resolutions of the Council that are recommended for deletion:

REC NO.	OFFICER	BRIEF DESCRIPTION	ACTION TAKEN
ROC19/65999	PETA MABBS	OCM-7/2/19 - CALL FOR NOTICES OF MOTIONS - NATIONAL GENERAL ASSEMBLY 2019	THIS RESOLUTION HAS BEEN COMPLETED. RECOMMEND DELETION.
ROC18/64606	PETA MABBS	OCM-15/11/18 - CONDUCTING THE 2019 COUNCIL ELECTIONS BY POSTAL VOTE	WA ELECTORAL COMMISSION ADVISED. RECOMMEND DELETION.
ROC17/53984	ANTHONY DOWLING	OCM-13/5/17 - LOCAL PLANNING STRATEGY - NOTIONAL PLANNING PRECINCTS	PART 1 OF COUNCIL'S RESOLUTION WAS A PROCEDURAL ACTION - RECOMMEND DELETION; PART 2 OF COUNCIL'S RESOLUTION HAS BEEN COMPLETED RECOMMEND DELETION PURSUANT TO PART 3 OF COUNCIL'S RESOLUTION A COUNCILLORS WORKSHOP WAS HELD ON 29 AUGUST 2017 WHERE A SUMMARY OF THE SUBMISSIONS RECEIVED TO THE NOTIONAL PLANNING PRECINCTS WAS CONSIDERED BY COUNCIL WITH NO CONCLUSIVE OUTCOMES EXCEPT FOR THE ESTABLISHMENT OF THESE PRECINCTS TO BE FURTHER CONSIDERED THROUGH THE DEVELOPMENT OF THE NEW LOCAL PLANNING STRATEGY.

ROC18/62192	ANTHONY DOWLING	OCM-11/06/18 - DESIGN BASSENDEAN ADVISORY GROUP MEETING HELD ON 6 JUNE 2018	PART 1 OF COUNCIL'S RESOLUTION WAS A PROCEDURAL ACTION. RECOMMEND DELETION. PART 2 OF COUNCIL'S RESOLUTION HAS BEEN COMPLETED. SINCE THEN COEN HARVEY HAS RESIGNED FROM THE DESIGN BASSENDEAN ADVISORY GROUP. RECOMMEND DELETION. PART 3 OF COUNCIL'S RESOLUTION - THIS ACTION IS BEING ADDRESSED AS PART OF THE ONGOING REVIEW OF LOCAL PLANNING POLICIES. IT WAS ALSO ACTIONED THROUGH THE RECENT REVIEW OF LOCAL PLANNING POLICY (LPP) 2 - ENERGY EFFICIENT DESIGN; PART 4 OF COUNCIL'S RESOLUTION - THIS ACTION HAS BEEN COMPLETED AND FORMED PART OF THE REVISED STRATEGIC PLANNING FRAMEWORK (SPF) ADOPTED BY COUNCIL AT ITS JUNE 2018 OCM (OCM - 10/06/18) RECOMMEND DELETION
ROC17/53219	ANTHONY DOWLING	OCM/8/2/17 - DESIGN WA INITIATIVE	PARTS 1 2 AND 4 OF COUNCIL'S RESOLUTION HAVE BEEN COMPLETED. RECOMMEND DELETION. PART 3 OF COUNCIL'S RESOLUTION - LPP 1.14 HAS BEEN REVIEWED BY STAFF BUT FURTHER PROGRESS IN THIS MATTER HAS BEEN PUT ON HOLD DUE TO THIS NOW BEING A LOW PRIORITY PROJECT OF COUNCIL. IT IS UNDERSTOOD THAT THIS MAY BE FURTHER CONSIDERED THROUGH THE CURRENT REVIEW OF THE TOWN'S LOCAL PLANNING POLICIES. NB: SPP 7 HAS BEEN ENDORSED BY THE MINISTER FOR PLANNING AND WILL BE GAZETTED ON 24 MAY 2019.
ROC16/51862	ANTHONY DOWLING	OCM-10/09/16 - SPECIAL MEETING OF ELECTORS HELD ON 7 SEPTEMBER 2016 - COUNCIL'S CONSIDERATION OF RESOLUTIONS	RESOLUTION OCM 10/09/16 - THIS WAS A PROCEDURAL ACTION DEALT WITH UNDER ITEM 10.3 AT THE SAME OCM (SEE OCM RESOLUTION OCM 12/09/16 BELOW). RECOMMEND DELETION

		PASSED AT THE MEETING	RESOLUTION OCM 12/09/16: PART 1 OF THIS RESOLUTION WAS A PROCEDURAL ACTION. RECOMMEND DELETION. ACTIONS PERTAINING TO PARTS 2 3 4 5 6 AND 9 OF THIS RESOLUTION ARE PRESENTLY ON HOLD PENDING LANDCORP'S FURTHER DIRECTIONS IN RESPECT TO THIS PROJECT - LANDCORP SUBSEQUENTLY ADVISED THE TOWN THAT IT WOULD HOLD THIS PROJECT IN ABEYANCE UNTIL THE OUTCOMES OF THE NEW LOCAL PLANNING STRATEGY ARE KNOWN; IN RESPECT TO PART 5 OF THIS RESOLUTION COUNCIL SUBSEQUENTLY ESTABLISHED A SEPARATE PROJECT CONTROL GROUP TO EXAMINE A BUSINESS CASE FOR FOOTBALL FACILITIES AT BASSENDEAN OVAL; AND PARTS 7 AND 8 OF THIS RESOLUTION HAVE YET TO BE ACTIONED.
ROC17/53224	ANTHONY DOWLING	OCM-20/2/17 - NOTICE OF MOTION - CR PULE: PROPOSED LAND USE INTENSIFICATION FOR SUCCESS HILL; TRAFFIC AND TRANSPORT NEEDS ASSESSMENT	THIS WAS A PROCEDURAL ACTION - FUNDING WAS ALLOCATED IN THE 2017/18 AND 2018/19 BUDGETS TO ENACT THIS. THE TRANSPORT STUDY IS NOW NEARING COMPLETION WITH A DRAFT LOCAL INTEGRATED TRANSPORT PLAN (LITP) TO BE PRESENTED TO COUNCIL FOR CONSIDERATION IN JUNE 2019 FOR PUBLIC ADVERTISING AND FEEDBACK. RECOMMEND DELETION.
ROC16/51865	ANTHONY DOWLING	OCM-10/06/18 OCM-15/9/16 - STRATEGIC PLANNING FRAMEWORK - INDICATIVE IMPLEMENTATION PLAN YEAR 1	PARTS 1 AND 2 OF COUNCIL'S RESOLUTIONS WERE PROCEDURAL ACTIONS. RECOMMEND DELETION PART 3 OF COUNCIL'S RESOLUTION HAS BEEN ACTIONED WITH CREATING COMMUNITIES OF AUSTRALIA (CCA) HAVING DESIGNED AND NOW DELIVERING THROUGH TO SEPTEMBER 2019 A COMMUNITY AND STAKEHOLDER ENGAGEMENT STRATEGY (BASSENDREAM OUR FUTURE); PART 4 OF COUNCIL'S RESOLUTION IS BEING PRESENTLY BEING ADDRESSED THROUGH THE

			DEVELOPMENT OF A NEW LOCAL PLANNING STRATEGY.
ROC18/64785	ANTHONY DOWLING	OCM-16/6/15 (PREV 84168 FROM INTRANET) - SME 2 JUNE 2015 - GUILDFORD ROAD/THOMPSON ROAD	PARTS 1 AND 2 OF COUNCIL'S RESOLUTIONS WERE PROCEDURAL ACTIONS. RECOMMEND DELETION. PART 3 OF COUNCIL'S RESOLUTION HAS BEEN ACTIONED WITH CREATING COMMUNITIES OF AUSTRALIA (CCA) HAVING DESIGNED AND NOW DELIVERING THROUGH TO SEPTEMBER 2019 A COMMUNITY AND STAKEHOLDER ENGAGEMENT STRATEGY (BASSENDREAM OUR FUTURE); PART 4 OF COUNCIL'S RESOLUTION IS BEING PRESENTLY BEING ADDRESSED THROUGH THE DEVELOPMENT OF A NEW LOCAL PLANNING STRATEGY.
ROC18/64787	ANTHONY DOWLING	OCM-21/2/16 (PREV 89617 FROM INTRANET) - TOWN PLANNING SCHEME REVIEW COMMITTEE MEETING HELD ON 10 FEBRUARY 2016	PART 1 OF COUNCIL'S RESOLUTION HAS BEEN COMPLETED. RECOMMEND DELETION. PART 2 OF COUNCIL'S RESOLUTION IS BEING ACTIONED THROUGH THE DEVELOPMENT OF THE NEW LOCAL PLANNING STRATEGY AND LIKELY SUBSEQUENT AMENDMENTS TO LOCAL PLANNING SCHEME (LPS) 10 AND/OR THROUGH THE CURRENT REVIEW OF LOCAL PLANNING POLICIES. PART 3 OF COUNCIL'S RESOLUTION WAS A PROCEDURAL MOTION. THE TOWN PLANNING SCHEME REVIEW COMMITTEE HAS SINCE BEEN DISBANDED. RECOMMEND DELETION.
ROC18/64880	ANTHONY DOWLING	OCM-8/03/19 - REQUEST FOR CONTRACT VARIATION - COMMUNITY AND STAKEHOLDER ENGAGEMENT STRATEGY	PARTS 1 AND 2 OF THE RESOLUTION WERE PROCEDURAL ACTIONS. THE MODELS HAVE SINCE BEEN BUILT AND ARE NOW IN USE AT THE IDEAS HUB LOCATED AT 31 OLD PERTH ROAD. RECOMMEND DELETION.
ROC19/66419	ANTHONY DOWLING	OCM-14/12/18 - THE DESIGN AND IMPLEMENTATION OF A COMMUNITY AND STAKEHOLDER ENGAGEMENT	PARTS 1 AND 2 ARE PROCEDURAL ACTIONS AND HAVE BEEN COMPLETED - RECOMMEND DELETION.

		STRATEGY TO INFORM THE VISION FOR THE DEVELOPMENT OF A NEW LOCAL PLANNING STRATEGY	
ROC18/63845	SIMON STEWERT-DAWKINS	OCM-15/09/18 - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - COMMUNITY INFRASTRUCTURE IDEAS REGISTER	COUNCIL OCM-15/09/18 LISTED PROJECTS SUCCESSFULLY REGISTERED TO OUR COMMUNITY INFRASTRUCTURE IDEAS REGISTER AND EMAIL RESPONSE STATED THAT ALGA WILL CONTINUE TO DRAW ON THIS REGISTER TO BUILD AN EVIDENCE BASE TO STRENGTHEN THE CASE FOR A COMMONWEALTH-FUNDED COMMUNITY INFRASTRUCTURE PROGRAM. RECOMMEND DELETION
ROC18/59852	ANDREEA BALICA	OCM-28/2/18 - NOTICE OF MOTION – CR HAMILTON: REWARD AND PENALTY: VANDALISM OF TREES ON PUBLIC PROPERTY	COUNCIL ADOPTED (1.13) TREE VANDALISM POLICY UPLOADED TO INTRANET. RECOMMEND DELETION
ROC18/59093	BRIAN REED	OCM-25/1/18 - NOTICE OF MOTION – CR HAMILTON: CASA MIA ROOF	THE ONLY OUTSTANDING ITEM OUT OF THIS RESOLUTION RELATES TO POINT 4 OF THE RESOLUTION WHICH IS A REQUEST FOR STAFF TO PREPARE A REFLECTIVE ROOFING POLICY FOR COUNCILS CONSIDERATION WHEN REVIEWING THE TOWN'S BUILDING POLICIES. IT IS CONSIDERED THAT THIS ITEM SHOULD BE INCLUDED IN THE FORMULATION OF GUIDELINES TO GUIDE THE DESIGN OF DESIRED BUILDING FORMS WITHIN THE BASSENDEAN LOCAL GOVERNMENT DISTRICT WHICH IS A HIGH PRIORITY FOR COUNCIL. RECOMMEND DELETION

ROC16/52482	BRIAN REED	OCM-16/12/16 - ACCESS AND INCLUSION COMMITTEE MEETING HELD ON 23 NOVEMBER 2016 - UNIVERSAL ACCESS	AS PART OF THE ASSESSMENT OF THE 221 LEGACY PROJECTS IDENTIFIED AS PART OF THE IDENTIFICATION OF THE TOP 21 PRIORITY PROJECTS THIS PROJECT WAS DEEMED TO BE A LOW PRIORITY PROJECT. RECOMMEND DELETION
ROC18/61593	BRIAN REED	OCM-8/10/18 - ADOPTION OF TOWN OF BASSENDEAN BEE KEEPING LOCAL LAW 2018	THE LOCAL LAW WAS GAZETTED ON 30 APRIL 2019 AND CAME INTO EFFECT ON 14 MAY 2019. RECOMMEND DELETION
ROC17/56644	BRIAN REED	OCM-12/04/18 - ADOPTION OF TOWN OF BASSENDEAN REPEAL LOCAL LAW 2018	THE LOCAL LAW WAS GAZETTED ON 30 APRIL 2019 AND CAME INTO EFFECT ON 14 MAY 2019. RECOMMEND DELETION
ROC18/64599	BRIAN REED	OCM-8/11/18 REQUEST TO PURCHASE LOT 5 (NO. 246) MORLEY DRIVE EAST EDEN HILL – PROPOSED CONCEPT PLAN FOR LOTS 4 & 5 (NOS. 246 & 248) MORLEY DRIVE EAST	SUPERSEDED BY ROC18/59853 ABOVE. RECOMMEND DELETION
ROC18/64871	BRIAN REED	OCM-3/12/18 - GUILDFORD ROAD AND KENNY/KATHLEEN STREET	THIS ISSUE HAS BEEN DEALT WITH BY A SUBSEQUENT COUNCIL RESOLUTION(ROC19/660020 RECOMMEND DELETION .
ROC18/58024	BRIAN REED	OCM-11/04/18 - ADOPTION OF TOWN OF BASSENDEAN DUST AND BUILDING WASTE LOCAL LAW 2018	THE LOCAL LAW WAS GAZETTED ON 30 APRIL 2019 AND CAME INTO EFFECT ON 14 MAY 2019. RECOMMEND DELETION
ROC19/66200	CHRISTIAN BUTTLE	OCM-6/03/19 - PROPOSED REVIEW OF LOCAL PLANNING POLICY NO. 2 – ENERGY EFFICIENT DESIGN	POLICY MODIFIED AS PER COUNCIL RESOLUTION. RECOMMEND DELETION

ROC17/54543	DAVID DWYER	OCM-32/06/17 - NOTICE OF MOTION - CR BROWN: INTERSECTION ROUNDBOUTS AND EFFECTIVE CHICANES INTO WHICH SUITABLE LARGE TREES CAN BE PLANTED	PROJECTS LISTED INTO THE 2019/20 BUDGET. ASSETS HAVE DEVELOPED AN ONGOING PROGRAM OF WORKS TO INCLUDE TREE PLANTING IN THE ROAD RESERVE. RECOMMEND DELETION
ROC18/63839	DAVID DWYER	OCM-9/09/18 - SUCCESS ROAD RESURFACE AND FOOTPATH UPGRADE	WORK COMPLETED WAITING ON INVOICES. RECOMMEND DELETION
ROC18/60313	JEREMY WALKER	OCM-17/3/18 - RIVER PARKS COMMITTEE MEETING HELD ON 6 FEBRUARY 2018	BINDARING PARK WETLAND CONCEPT PLAN REPORT INCLUDED INTO THE COUNCIL BRIEFINGS AGENDA AND ORDINARY COUNCIL MEETING AGENDA FOR COUNCIL CONSIDERATION. RECOMMEND DELETION
ROC18/63109	JEREMY WALKER	OCM 8/04/19 - TOWN OF BASSENDEAN BEST PRACTICE NON-CHEMICAL WEED MANAGEMENT NOTICE OF MOTION RESPONSE	OFFICERS PRESENTED A REPORT AT THE APRIL OCM ADDRESSING THE MOTION. COUNCIL RECEIVED THE INFORMATION WITH NO FURTHER ACTION REQUIRED. RECOMMEND DELETION
ROC17/56341	JEREMY WALKER	OCM-26/9/17 - NOTICE OF MOTION - CR PULE: CONNECTING COMMUNITIES - CONNECTING BRIDGE PROPOSAL	OFFICERS ADVISED COUNCIL ARE NOT PURSUING. RECOMMEND DELETION
ROC19/66006	RENAE MAHER	OCM-16/02/19 - DRAFT POLICY - ANNUAL PERFORMANCE REVIEW CHIEF EXECUTIVE OFFICER	GOVERNANCE SECTION OF POLICY MANUAL UPDATED TO INCLUDE NEW POLICY. RECOMMEND DELETION.
ROC19/66658	SHARNA MERRITT	OCM-9/04/19 - BROADWAY AND RAILWAY PARADE TIMED PARKING	SIGNS HAVE BEEN INSTALLED AND RESTRICTIONS ARE IN PLACE. RECOMMEND DELETION
ROC19/66664	TIM DAYMAN	OCM-26/04/19 - SPORTS ACHIEVEMENT AWARD	TO BE PRESENTED AT MAY OCM. RECOMMEND DELETION

ROC18/64882	GRAEME HAGGART	OCM-23/12/18 NOTICE OF MOTION – CR QUINTON: STREET DOCTOR MOVED CR QUINTON SECONDED CR WILSON THAT THE CEO REQUEST STAFF INVESTIGATE AND CONSULT WITH THE DOCTORS AND OUTREACH WORKERS FOR IMPROVED SHELTER OPTIONS FOR THE STREET DOCTOR LOCATED AT THE ASHFIELD RESERVE ON COLSTOUN ROAD AND PROVIDE A REPORT TO COUNCIL FOR CONSIDERATION IN THE 2018/19 BUDGET MID- YEAR REVIEW	ALL ITEMS FUNDED IN THE BUDGET REVIEW BEING ACQUIRED. RECOMMEND DELETION.
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OFFICER RECOMMENDATION – ITEM 10.18

That the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 28 May 2019 be deleted from the Implementation of Council Resolutions list.

Voting Requirements: Simple majority

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Cr Brown: Lot 821 on Plan 40943, 52 Villiers Street, Bassendean

Cr Brown has advised that he wished to move the following motion at this meeting:

“That the Town of Bassendean agrees, in principal, to provide maintenance services to a ‘pocket’ park to be developed on Former Lot 663 Hardy Road Ashfield, now known as Lot 821 on Plan 40943, 52 Villiers Street Bassendean. The ‘in principal’ support that forms part of the motion is urgently needed to facilitate access to grant funding, which may be forfeit if approval is not forthcoming.”

Background – Cr Brown

Our local community is aware that several years ago Ashfield Community Action Network (AshfieldCAN) ‘discovered’ a vacant, degraded piece of land hidden away on the escarpment overlooking the Ashfield Flats wetland.

The land, situated on Hardy Road adjacent the intersection with Villiers Street, provides a unique outlook over the Wetlands and its environs, and a wonderful uninterrupted view to the Darling Ranges to the East.

AshfieldCAN recognised the land, currently vested in the WA Planning Commission, would make an ideal location for a small, tranquil park to which people could walk and sit, appreciate the peaceful outlook, observe the wildlife and wonder at the ever changing vista as the day and seasons unfold.

On behalf of AshfieldCAN ‘Urban-Landscapeplaces-Botanic’ has now completed conceptual plans for the park, a copy of which is attached **(see Attachment No. 12).**

Taking people along with the ‘vision’ and overcoming concerns was important. To this end, AshfieldCAN engaged at the political and local level holding a series of on-site and community information sessions at which the proposal and concept plan were endorsed.

Importantly AshfieldCAN obtained the enthusiastic support of the WA Planning Commission, and our Local Member of Parliament Dave Kelly. Mr Kelly's support included providing a grant to help fund the park's establishment, which is crucial and the reason for seeking 'in principal' agreement prior to detailed plans being presented and approved.

Overcoming the inevitable regulatory issues and environmental concerns has now largely been achieved (see attached letter from the Department of Water, Environment and Regulation). A main concern was the site's previous classification as being contaminated. Even though remediation had taken place many years previously there were still lingering concerns. Fortunately this problem was overcome by the concept design which involves little or no subsurface disruption. All agreed that next steps could be achieved.

Subsequent on-site meetings with WA Planning Commission representatives confirmed their approval to commence the project whilst they remained the land 'owners' with the ultimate idea of transferring the land to the Town of Bassendean. The Town of Bassendean's River Parks Committee have made a series of recommendations to the Town including the provision of provide regular park maintenance. These detailed proposals require sanction by a full meeting of Council with approval expected to be achieved in the coming months.

Maintenance costs will be minimal considering the park will not be reticulated and be planted exclusively with a variety of native, bird attractant and drought tolerant low maintenance vegetation, generally not exceeding 600mm in height. It is envisaged that AshfieldCAN and community volunteers will undertake revegetation work and regular maintenance with the support of the WAPC, who have agreed to provide a simple limestone pedestrian pathway. It should be noted AshfieldCAN has a history of creating parklands as demonstrated by the establishment of the successful Gary Branch Reserve.

AshfieldCAN believe this lookout will harmoniously dovetail with the work currently being undertaken via a comprehensive hydrological study of the Ashfield Flats Wetland, the largest remaining salt-marsh wetland on the Swan River estuary. The park will provide a unique opportunity to engage with and observe this work in progress, work that will result in the wetland once again contributing to the health of the entire Swan estuarine system rather than detracting from it.

AshfieldCAN are now in a position to progress to the next stage, which will involve accessing the grant funding, once Town of Bassendean agrees 'in principal' to the proposal. A prerequisite is approval by the Town and then WAPC, in this sequence.

Officer Comment

In November 2018, Council (OCM-21/11/18) resolved, in part the following:

- “5. *Council endorse the AshfieldCAN Lookout Concept Plan for Lot 821/52 Villiers Street Ashfield, prepared by Urban Botanic, attached to the 13 November 2018 River Parks Committee agenda;*
6. *Council notes the Department of Water & Environmental Regulation letter regarding contaminated Lot 821/52 Villiers Street, Ashfield, attached to the 13 November 2018 River Parks Committee agenda;*
7. *Council requests Officers provide a report on a management order or lease agreement for the high ground depicted in the AshfieldCAN Lookout Concept Plan for Lot 821/52 Villiers Street, Ashfield subject to the WAPC/Department of Planning Lands & Heritage preparing a site management plan including specific health and safety management and an estimate of annual maintenance costs, including mowing and weeding.”*

On 21 December 2018, the Town wrote to the Department of Planning Lands & Heritage (DPL&H) – Manager Acquisitions, Management & Disposals. Page 2 of the letter request for WAPC/ Department of Planning Lands & Heritage to prepare a Site Management Plan, so that a further report can be provided to Council on a Management Order/ Lease Agreement for the high ground depicted in the AshfieldCAN lookout Concept Plan for lot 821/ 52 Villiers Street.

On 11 March 2019, Rangers conducted an onsite meeting with DPL&H regarding Dog Act requirements for Ashfield Flats inclusive of Lot 821/52 Villiers Street. DPL&H requested to conduct consultation with representative community groups in accordance with the Council resolution and provided a draft lease agreement for Council’s consideration.

On 1 May 2019, the DPL&H provided a response regarding marine traffic management, type of path to be constructed and information signage. A copy of this letter will be provided in the Bulletin this week.

On 22 May 2019, the Department of Planning Lands & Heritage provided email feedback regarding Lot 821/52 Villiers Street contaminated site issue. The DPL&H Manager Acquisitions, Management & Disposals requested the TOB to provide them with specifics of construction methodology etc etc, however, this was provided as part of the Concept Plan and the Department of Environmental Regulation Report.

The Town will continue to liaise with the Department of Planning Lands & Heritage regarding the above OCM-21/11/18 resolution.

11.2 **Notice of Motion – Cr Hamilton: Differential Rating**

Cr Hamilton has advised in writing that she wishes to move the following motion at this meeting:

“That Council requests Officers to incorporate a report and analysis of a simple Differential Rating System in the upcoming Budget Workshop scheduled for the first week in June 2019 to assist in Council’s deliberations with particular emphasis any vacant land (inclusive of lots zoned for residential, commercial or industrial) that may be subject to a different rating to all other classes of improved land under a Differential Rating System.”

Background – Cr Hamilton

Strategic Implications:

Strategic Priority 4: Economic

Objective 4.1: Build Economic Capacity

Strategy 4.1.2: Plan for and build capacity for
Commercial and Industrial

To distribute the rates burden in a more equitable fashion, over 75% of Perth metropolitan councils now use a Differential Rating System, as opposed to the long standing Town of Bassendean practice of applying a single rating to all classes of property.

Section 6.33 of the Local Government Act 1995 permits Local Governments to levy differential rates if the highest rate in the dollar is no more than twice the lowest rate in the dollar, provided a Public Notice is advertised allowing 21 days for comment. Any rating difference that is greater than twice the lowest rate may only be used if Ministerial approval is granted, however it should be noted that this option is not a viable consideration for the 2019/20 budget given several months would be required to gain said Ministerial approval.

What the Local Government Policy states:

“...the local government can distinguish between land on the basis of its zoning, use or whether it is vacant land (or other characteristics set out in regulations), or a combination of these factors, and apply a differential general rate to each.

The purpose of the imposition of a differential general rate is generally to ensure that every landowner makes a reasonable contribution to the rate burden”.

(Source: Dept of Local Government and Communities, Rating Policy, s 6.33).

It is strategically important to encourage development of Vacant (or unimproved) Land, as it has a positive effect on local employment, economic diversity and further community returns from population-linked investment in the region by both State and Federal funding bodies.

The following are statements from various councils that apply a higher differential rating for Vacant Land:

- * *“A prime reason to apply a higher differential rate in the dollar to Vacant Land (than the base rate) is to distribute the rates burden equitably. The purpose of imposing a differential general rate between improved and vacant properties in the residential, commercial and industrial areas (all rated on GRV valuations) is to obtain fair income from unimproved land within the municipal district. Utilisation of GRV values for vacant land means that the revenue generated is less than that which would be applicable under the UV system.”*
- * *“A higher differential rate for unimproved land recognises the additional costs of servicing these types of properties. Vacant properties are more likely to be the sites of illegal dumping and in some cases can become overgrown and unkempt, or become places of antisocial behaviour. Additional street cleaning and gully educting is also required due to sand and debris originating from vacant land spreading onto the roads and gutters. The above requires the allocation of City resources over and above that required for residential improved properties.”*
- * *“The differential category for Vacant Land reflects the disincentive to owners who are not actively developing their vacant land in order for the City to maximise the per capita use of infrastructure and avoid dead spaces around the City.”*

- * *It should also be noted that improved properties may currently be cleared to a vacant state simply to take advantage of lower council rates in a land-banking process, however this has negative impacts not only to the volume of affordable rental housing within the district, but also reduces economic activity within the area.*

Differential Rating allows flexibility in the level of rates being raised from specifically identified properties or groups of properties within the community, and if applied correctly can provide for a more equitable distribution of the rates burden throughout the community particularly in respect to the Towns ongoing expenditure on infrastructure upgrades that ultimately benefits all ratepayers.

Links to other authorities that utilise a Differential Rating System:

<https://www.armadale.wa.gov.au/rating-information>

<https://www.joondalup.wa.gov.au//Files/9984%20Differential%20Rates%20FACTSHEET.pdf>

<https://www.kwinana.wa.gov.au/our-council/rates/Documents/City%20of%20Kwinana%20Budget%20and%20Rates%20Information%202017-18.pdf>

<https://www.mandurah.wa.gov.au/-/media/Files/CoM/City-and-Council/Budget-and-Rates/Rates-Information-Booklet.pdf>

<http://www.sjshire.wa.gov.au/what-we-do/rates/about-your-rates/>

https://www.vincent.wa.gov.au/Profiles/vincent/Assets/ClientData/Documents/Council/Rates/201718_Proposed_differential_rates.pdf

http://www.wanneroo.wa.gov.au/info/20086/rates/207/rates_information

OFFICER COMMENT

Council considered the implementation of Differential Rates at its OCM of January 2017 (OCM-14/1/17). At this meeting, it resolved that Council continues to impose a general rate in the dollar for all rateable properties within the Town of Bassendean.

The resolution related to a Notice of Motion submitted by (former) Cr Pule and referred to the use of differential rating of properties in the industrial area and with particular mention of the concrete batching plant.

The Town has considered previously, the use of differential rating based on land zoning, however, it was difficult at the time to provide a reason that would substantiate the increase in rates.

The setting of Differential Rates is to be inclusive of the Budget setting process and needs to satisfy criteria under the Local Government Act 1995 and Rating Policy Differential Rates (s.6.33).

At the Council meeting held on 27 March 2018, Cr Hamilton moved the following motion:

“That Council:

Requests staff to provide a report on Differential Rates for Council’s consideration at the April OCM, in particular addressing issues specific to the Town of Bassendean and the potential for differential rates to address the following:

- a) Any long term vacant land zoned for commercial or industrial purposes where the application of higher differential rates may encourage development of vacant land especially within the Activity Centres of the Town of Bassendean;*
- b) Any long term identified contaminated industrial/commercial land where application of higher differential rates may encourage remediation;*
- c) Any noxious industry such as concrete batching plants where there is a need to offset the higher level of costs incurred by the Town in servicing properties in this category including transport infrastructure by the application of higher differential rates;*
- d) Possible exemption from a higher differential rate where a property is undergoing significant approved revitalisation within a specific time frame.*

Council considered two reports that have been prepared in the consideration for the implementation of differential rates. Council resolved on 22 May 2018:

Provide a report identifying the number of vacant lots, including zonings, and undertake an analysis of differential rating for those properties.”

Council resolved the following on 26 June 2018:

“Corresponds with relevant Ministers to explore solutions in dealing with undeveloped vacant land given the 3.5million Perth to Peel infill targets and lack of available tools to local government through the local government act to incentivise development of vacant lots and that:

- (a) This matter be forwarded to WALGA for inclusion in the Local Government Week agenda;*
- (b) Notes the information provided by Town staff and that any further investigation into differential rates will concentrate on the costs associated with illegal dumping and removal.”*

To progress of Cr Hamilton’s current motion, the following will need consideration:

Proposed process to be followed to implement a differential rate:

- Identify vacant properties (approximately 210) and undertake financial modelling;
- Identify a specific rate in the dollar and applicable minimum rate for 2019/20;
- Council consider the proposed rate in the dollar and applicable minimum;
- Officers develop objects and reasons for publication with advertisement;
- Advertise for a period of 21 days;
- In line with Council’s community consultation commitment – advise all vacant property owners of Council’s proposal to implement a differential rate on vacant properties;
- Council consider feedback and objections; and
- Council determine its preferred position.

Noting the timeframe for this process in order to commence, Council will need to consider a delay in adopting the 2019/20 budget until the end of August.

On the basis of the compressed timeframes, it is suggested that this be deferred for implementation in the 2020/21 financial year to allow due consideration, evaluations and research on full implementation of differential rating across Commercial, Industrial, Vacant Properties and Residential Zones.

(All GRV property valuations are provided by the independent state government authority, the Valuer General of WA (GRV are provided every 3 years), with the next revaluation due for the 2020/21 rating year).

The impacts of the above revaluation process across all properties as from 1st July 2020 are unknown, however given there appears to have been a decline in property values across certain property groups any proposals under current GRV's could impact on certain property sectors.

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

13.0 CONFIDENTIAL BUSINESS

It should be noted that that the audio and live streaming will be turned off whilst confidential items are being discussed.

13.1 Council Street Trees – 118 Whitfield Street, Bassendean (Ref: COUP/MAINT/1 – Ken Cardy, A/g Manager Parks & Gardens, Environmental Services & Waste)

This matter is to be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.

Please note, this item will be considered at 6.00pm.

13.2 Sports Achievement Awards (Ref: COMR/AWADP/4 – Tim Dayman, Recreation Development Officer)

This matter is to be considered with members of the public excluded from the Chambers under Clause 5.23 (2) (b) of the Local Government Act 1995, as the report discusses a contract which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

14.0 CLOSURE

The next Briefings Session will be held on Tuesday 2019 18 June commencing at 7.00pm.

The next Ordinary Council meeting will be held on Tuesday 25 June 2019 commencing at 7.00pm.