

# **ATTACHMENT NO. 11**

# Town of Bassendean Elected Members Summary of Contributions for Your Move Bassendean

Following briefing 15 August 2018

Supporting service or infrastructure	Key features	Capital & ongoing costs	Value to the community	How it supports project outcomes	How it's worked well in past projects or settings
<b>Co-contribution with support from DoT</b>					
Wayfinding Signs	<p>DoT suggest 150 on-ground signs placed in strategic locations pointing residents to local attractions in ToB.</p> <p><b>Q.</b> Will the wayfinding and cycle safety signs hold up to “high pressure hot water cleaning of brick pavers”?</p> <p><b>A.</b> Total Signs cannot guarantee the durability of the signs if treated with this cleaning method – avoiding the signs is recommended</p>	<p><b>Capital:</b> \$13,950 (ex. GST) incl. installation \$9,000 provided by DoT <u>\$4,950 from ToB</u></p> <p><b>Ongoing:</b> Nil; Total Signs provide a 12-month guarantee that the signs will still be in good condition under normal conditions. Replacement outside warranty period \$30 per sign. Easily removed.</p>	<p>Clear purpose; residents can see and interact with on-ground signage that helps them discover new places in their local area by pointing them towards relevant local attractions.</p>	<p>It's a tangible, highly visible element of the program which prompts project participants to walk and ride to local attractions.</p> <p>The wayfinding also generates a lot of very good publicity for the council.</p>	<p>The highly localised wayfinding signs in Cockburn and Wanneroo struck a chord with local people, particularly children and their parents.</p> <p>We had many positive comments about the signs and their design.</p>



Supporting service or infrastructure	Key features	Capital & ongoing costs	Value to the community	How it supports project outcomes	How it's worked well in past projects or settings
Bike Safety signs	DoT suggest 50 on-ground signs on PSP and other bike paths in the ToB.  <b>Warranty and durability information as above.</b>	<b>Capital:</b> \$4,650 (ex. GST) incl. installation \$3,000 provided by DoT <u>\$1,650 from ToB</u> <b>Ongoing:</b> Nil	Clear purpose; information about riding safely is presented at relevant moments as residents use bike paths	It's a tangible, highly visible element of the program which prompts project participants to share the path, ring their bell and get out there to enjoy their local area.	Bike safety signs in Cockburn and Wanneroo were very popular with local people and helped foster a positive, community spirit in which people look out for one another and share paths.
<b>Services or infrastructure that Bassendean can fund to support the project</b>					
Cycling Without Age (Trishaws)	Electric-assist trishaws which can carry up to three adults  Annual Fee-for-Service models in development.	<b>Capital:</b> \$15,000 Danish trishaw delivered to Perth <b>Ongoing:</b> See <a href="#">Appendix One</a> for more detail of ongoing fee-for-service costs.	Older residents able to be transported to and from major destinations within Bassendean.	Highly visible example of bike riding. Provides a positive community development and inclusivity message. Normalises replacing car trips with trishaws and bikes	A successful trial was run in Sorrento utilising the coastal paths, in February 2018. Local media reported favourable outcomes and now offers daily rides from Sorrento Surf Life Saving Club.
Community Adult "Freedom Wheels" Trikes	Technology assisting the disabled WA (TADWA) can design and produce fleet tricycles unique to Bassendean.  DoT received a quote for three trikes and three trike carriers. DoT can source another quote for e-trikes.	<b>Capital:</b> \$6,823.62 (ex. GST) including bi-annual servicing and delivery. See quote attached in <a href="#">Appendix One</a> <b>Ongoing:</b> Nil	Adult Tricycles allows older people to access 'bike' riding in a novel way, as they are stable an upright, compared to bicycles.	Highly visible example of 'bike' riding. Normalises replacing car trips with trishaws and bikes	This would be a first for Your Move

Supporting service or infrastructure	Key features	Capital & ongoing costs	Value to the community	How it supports project outcomes	How it's worked well in past projects or settings
Silverwheel Events	TADWA can work with ToB to provide bikes and run weekly or monthly events for groups of over 65s. See <a href="#">Appendix One</a> for more detail.	<b>Capital:</b> Nil <b>Ongoing:</b> \$40-50 per participant to cover costs of the event	Increase perception of accessibility to bike / trike riding among older individuals.	Provides a valuable focus on health, bike riding, and community connectedness	This would be a first for Your Move
E-bikes	DoT suggest purchasing four bikes total, which may be accessed by staff at the community.  Potential to set up as salary-sacrifice scheme for staff.	<b>Capital:</b> \$2,500 per bike <b>Ongoing:</b> Nil	Breaking down perceptual barriers to bike riding.	Social norming as residents witness Bassendean staff using e-bikes to get around  May also support the outcomes of ToB's on workplace travel plan, implemented during the project.	RAC CBD Trial, and City of Albany who now have a salary sacrifice model.  See <a href="#">Appendix One</a> for more information.  In the CBD, almost 1,300 car trips were replaced by participants choosing to cycle.

Supporting service or infrastructure	Key features	Capital & ongoing costs	Value to the community	How it supports project outcomes	How it's worked well in past projects or settings
Spinway bikeshare	<p><b>Option 1:</b> 4 electric bikes available for ToB staff</p> <p>Flexible storage options (home use permitted w/ waiver)</p> <p><b>Option 2:</b> Automated Public Kiosk (4 electric bikes) – community use, i.e. Success Hill station or other proposed location.</p> <p>Note: Minimum 2-year contract</p> <p>See <a href="#">Appendix One</a> for more detail.</p>	<p><b>Capital:</b> Nil</p> <p><b>Option 1:</b> \$700 per month (includes Public liability insurance)</p> <p><b>Optional Extras:</b> \$90 per bike logo branding \$150 Bike technician presentation</p> <p><b>Option 2:</b> \$900 per month (insurance inclusive)</p>	Normalising bike riding in the community	Supports the concept 'one successful try' and normalises cycling and e-bikes in the community, as ToB staff set a great example.	City of Greater Bendigo currently undertaking an investigation in to use of E-Bikes in Council Offices – the trial is using Spinway's preferred automated system.
Community bike racks & Fix-it stations	<p>Improve bike parking at major destinations in Bassendean – parks, shops, employment.</p> <p>DoT suggest a package consisting bike shaped rails and 3 U-rails.</p>	<p><b>Capital:</b> \$1,820 (per suggested package)</p> <p>See full price list attached in <a href="#">Appendix One</a>.</p> <p>Bike Fix-It Station: \$5,500 (Cost: \$5,000 Installation: \$500)</p> <p><b>Ongoing:</b> Nil</p>	<p>Easy access to bicycle parking within Bassendean.</p> <p>New bike racks will be highlighted in the updated Bassendean Active Travel Map.</p>	Provides secure parking options for participants trying out bike riding trips. This infrastructure (bike racks) in combination with wayfinding/bike safety signs are important elements which go hand in hand with the coaching service to create a buzz and a feeling of community.	City of Cockburn implemented for racks and bike repair stations located at community centres and parks.

Supporting service or infrastructure	Key features	Capital & ongoing costs	Value to the community	How it supports project outcomes	How it's worked well in past projects or settings
Small grants for active travel events	Grants for schools or workplaces to assist with the cost of running active travel events.	<b>Capital:</b> \$1,250 (5 x \$250) <b>Ongoing:</b> Nil	Removes a cost barrier for events to take place.  Increased participation in events leads to increased community spirit	Helps schools and workplaces promote an active travel message	Various grant packages have been used in previous projects to raise the program profile and promote key messages.
Ride2Market promotional campaign	Market vouchers for people who ride  EMRC to provide bike racks and water stations	<b>Capital:</b> ~ \$1000 per event (Includes vouchers \$500 and promotional material)  Valet attendant possible extra cost <b>Ongoing:</b> Nil	Increased bike riding in the community  Provides an incentive for active travel	Promotes cycling as a family activity  Reinforces the active travel message and promotes a key goal of switching car trips for other modes	Successfully used by the EMRC in the region previously (Incl. ToB)  EMRC recognised by the Heart Foundation for the promotion in 2017
D-Locks and UV bike engraving	DoT suggests providing 50 locks to residents at bike focuses community and project run events. First in best dressed model	<b>Capital:</b> Locks: \$4,250 at approx. \$85 per lock UV engraving pens: \$35 per pen <b>Ongoing:</b> Nil	Directly addresses an understands bike security concerns, while also promoting bike riding	Shows support for bike riding in the community	This would be a first for Your Move



## Appendix One – Further Detail on the Offers Described

### Cycling Without Age

Cycling Without Age Australia are currently developing their fee-for-service models with up to three service tiers expected. The most comprehensive tier will cost approximately \$10,000+GST+Comprehensive Insurance (ranging from \$1200 -\$3400) for the first year, with subsequent years costing significantly less.

Inclusions in this Comprehensive Tier:

- Program readiness assessment with formatted documents, management system, MOU and service contract
- Bike procurement and its delivery
- Arrange launch with social media presence and media contact list
- Risk assessment
- Training curriculum and training objectives
- Pilot video with local content
- Software scheduling solution and reporting
- Hi vis vest for pilot and first aid kit
- Conduct launch
- Folder supplied with document management for pilots
- Social media presence with established media contacts
- Police clearance subscription
- One off event planning (at cost) i.e. Freeway Bike Ride and/or Cycling Events and the like
- Trishaw maintenance scheduling and servicing costs
- On going support to make sure the Trishaw is being fully utilized

Additional service tiers are yet to be finalised.

### TADWA Community Adult “Freedom Wheels” Trikes

[Click here to access quote:](#)



## TADWA Silver Wheels Events

TADWA and the council would work together and apply for a lottery grant for the bikes (15 - 20) trikes. The council can then offer this service to groups or group homes. The idea being like play groups for kids or mothers groups run by the council. It has been discussed that these events would require one possibly two members of staff/ volunteers to be involved. One as a guide if required and the other to organise refreshments on their return. Alternatively if the cycle route was predetermined the start and end point could be a cafe on a nice cycle path.

It has been discussed that these events would be about 3 hours long

- 15 mins arrive and set up
- 90 min cycle at your own pace
- 60 mins refreshments

It is thought that these events would be run on a weekly basis in one location and then in several different location as they become more popular so there would be opportunities for several councils to work together or for one council to promote the events through their entire region.

TADWA have discussed a cost of between \$40-50 per event which we thought was very expensive and hence have not done a great deal more with this idea on our own. We believe with a council involved it is likely to significantly reduce the costs. At the moment these have just been ideas discussed within TADWA, we are aware that this type of event is run in other countries and would like to pursue the idea further in WA.

## RAC E-Bikes Trial

Fast Facts:

- 34 of 47 participants who responded to the after-trial survey reported saving money.
- The bikes were provided free of charge to participants by RAC for the length of the trial.

- The RAC e-bike Trial in Perth was delivered by RAC in partnership with the City of Perth, City of Wanneroo, North Metropolitan Health Services through Queen Elizabeth II Medical Centre Trust and the University of Western Australia. It was also supported by the Department of Transport and Department of Sport and Recreation through the Your Move program. The RAC Regional e-bike Trial in Albany was delivered by RAC in partnership with the City of Albany and Department of Sport and Recreation.
- RAC's Cycling Business Case highlighted up to \$388 million was needed over 10 years to create continuous, convenient and comprehensive cycle networks in WA's cities and towns. The study also showed the economic, social, health and environmental return for the community on investment in cycling projects are between 3.4 and 5.4 times the costs incurred, higher than some of those achieved by many other urban transport investments.

For more, check out the link to the [full media release](#).

### Perth CBD

In mid-November 2015, the RAC ran an e-bikes trial with select organisations in Perth CBD to “showcase the growing importance of ‘personal mobility options’, as well as the broader benefits of cycling in Perth.”

[Follow this link](#) to read more information about the trial. Open the below link to view the results of the Regional E-Bikes Trial, 2015

### RAC e-Bike Trial

Topline results December 2015

### City of Albany

Open the below link to view the results of the Regional E-Bikes Trial, 2017

### RAC Regional e-Bike Trial

Topline results 2017

Below are two stories from City of Albany's Your Move page describing their RAC trial, and a more recent story about how they have been utilising the e-bikes.

1. [E-Bike Trial in the News](#), March 2017
2. [Events Team utilise E Bikes](#), February 2018

## Spinway Bike Share

Additional detail for Option 1 (e-bikes for Bassendean Staff Use)

- Bikes available to ToB staff to use for commuting between home and work locations.
- Bikes to be kept inside overnight, either in a locked house or garage.

Additional detail for Option 2 (Public Kiosk):

- Standard Public Use Charges: 1 hr: \$11 / 4 hr: \$22 / Day: \$33. However, these rates could be subsidised by the council on agreement with Spinway to encourage uptake.
- Theft and vandalism charged to hirers credit card.
- There is a requirement for helmets to be available for dispensation at a nearby location or local business.

## Bike Rack Price List

Click here to access price list:



Quotation  
Quote No. 88535  
Quote Date 01-Nov-2017

# **ATTACHMENT NO. 12**

## 6.11 Donations, Sponsorships & Grants – Financial Assistance

### Objective

To set overarching criteria for the provision and distribution of donations, grants and sponsorship specific and non-specific donations and financial assistance sponsorship for projects, events, disaster relief, travel and individual requirements from respective candidates that demonstrate a direct benefit to the community of the Town of Bassendean charitable organisations, assistance to local schools P&C's, sporting clubs, community groups and disaster relief appeals.

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#### Definitions

**Donations:** – A financial gift for charity, humanitarian aid, or to benefit a cause. Financial assistance provided to individuals and Disaster Relief Appeals.

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**Grants:** – Financial assistance provided for specific projects or programs via a grant application form and grant proposal. Grants are to support only the work described in the grant proposal, and are typically limited to the time period described in the grant proposal. to not-for-profit, community groups, sporting organisations and charitable groups for purchase of equipment and to carry out approved minor capital works projects.

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**Sponsorships:** – Financial assistance provided for specific projects or programs via a sponsorship application form and sponsorship proposal in exchange for marketing/advertising consideration. Financial assistance provided to not-for-profit, community groups, sporting organisations, School P&C's and charitable groups for events and activities.

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**Respective Candidates:** Individuals, Not-for-profit, community groups, sporting organisations and charitable groups.

### Strategy

For full compliance requirements and regulations pertaining to specific funds please refer to relevant application forms

### Strategy

#### Donations

The Town of Bassendean will consider applications requests for donations under one of the following two categories:

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1. Individuals; and
2. Disaster Relief Assistance Appeals Community non-profit organisations and charities.

In considering all of the applications for funding, it needs to be clearly demonstrated that there is a direct benefit to the Town of Bassendean community.

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#### Donations to Individuals

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- a) Donations will only be considered on receipt of a formal written application;
- a) b) Donations may be made to individuals who
  - have excelled in an activity or endeavour that the Town wishes to recognize or
  - are disadvantaged and seek equity of access or
  - those that provide a service to the residents of the Town or
  - seek to attend an event and will who officially represent the Town of Bassendean and can demonstrate that the Town will be recognized in such an event;

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- b) Donations will only be considered on receipt of a formal written application;
- c) ~~e) Be for a purpose/event in the future;~~
- d) ~~Donation may be made to individuals to address disadvantage and ensure equity of access; and~~
- e) ~~Contributions are limited to \$200 per person per year.~~

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**Donations for Donations to not for profit organisations and local schools**

- a) ~~All donations will only be considered on receipt of a formal written application;~~
- b) ~~Applications will only be considered from not for profit or charitable organisations that are located within the Town of Bassendean who can clearly demonstrate that there will be a direct benefit provided to the Bassendean community;~~
- c) ~~Be for a purpose/event in the future; and~~
- d) ~~Contributions are limited to a maximum of \$500 per organisation per year.~~

**Disaster Relief Assistance**

- a) ~~Council to consider the provision of funds towards appeals where natural disasters have occurred;~~
- ba) ~~Donations/Contributions in this area to be set at a maximum of \$1,000 to be determined by the extent of damage suffered; and~~
- eb) ~~The balance of funds available in the disaster relief section of the donations budget each year is to be transferred to a Disaster Relief Reserve Account for the purpose of funding larger contributions should the need arise.~~

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**Sponsorships and Grants**

The Town of Bassendean will consider applications for Sponsorship and Grants under one of the following categories:

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1. Community Group Fund
2. Old Perth Road Markets Community Fund (Equipment and Minor Capital Works Projects)

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**Community Group Fund**

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- a) ~~a) All sponsorships/grants will only be considered on receipt of a formal written application~~
- b) ~~and where requiring to be determined by Council determination, will be submitted first referred to the People Services Committee for evaluation for recommendation of support/refusal;~~
- c) ~~b) Applications will only be considered from not for profit community, sporting, School P&C's or charitable organisations that are located within the Town of Bassendean who can clearly demonstrate that there will be a direct benefit provided to the Bassendean community;~~
- d) ~~e) Be for events and activities in the future; and~~
- e) ~~d) Contributions are limited to a maximum of \$5,000 per organisation per year. Organisations may apply for funds for multiple events/activities in one application or make multiple applications up to the annual sponsorship limit. Limits of \$3,000 apply to requests to fund recurring annual events and \$1,000 for incorporation/establishment costs; and~~
- f) ~~An agreement will be entered into with the Town on expending the funds and include any conditions that may be imposed by the Town including that events/activities be single-use plastic free, and that an acquittal will be provided in a timely fashion.~~

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**Old Perth Road Markets Community Fund**

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**Equipment**

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- a) ~~a) All grants will only be considered on receipt of a formal written application~~
- b) ~~and where requiring to be determined by Council determination, will be submitted first referred to the Markets Group Committee for evaluation recommendation of support/refusal;~~
- c) ~~b) Applications will only be considered from not for profit community, sporting, or charitable organisations that are located within the Town of Bassendean who can clearly~~

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demonstrate there will be a direct benefit provided to the organisation, their members and the Bassendean community;

- d) ~~e) —Be for the future purchase of equipment and where the equipment is for community or member use, and be durable – must last over 12 months;~~
- e) ~~d) —Contributions are limited to a maximum of \$3,000 per organisation per year.~~
- f) ~~An agreement will be entered into with the Town on expending the funds and include any conditions that maybe imposed by the Town, and that an acquittal will be provided in a timely fashion.~~

### Minor Capital Works Projects

- a) ~~a) —All grants will only be considered on receipt of a formal written application~~
- b) ~~and where requiring to be determined by Council determination, will be submitted referred to the Markets Committee Group for evaluation recommendation of support/refusal;~~
- c) ~~b) —Applications will only be considered from not for profit community, sporting or charitable organisations that are located within the Town of Bassendean who can clearly demonstrate that there will be a direct benefit from the project to the organisation, their members and the Bassendean community generally.~~
- d) ~~e) —Be for approved minor capital works to be conducted in the future to/within Town of Bassendean facilities; and~~
- e) ~~d) —Contributions are limited to a maximum of \$15,000 per organisation per year.~~
- f) ~~An agreement will be entered into with the Town on expending the funds and include any conditions that maybe imposed by the Town, and that an acquittal will be provided in a timely fashion.~~

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### Delegation to the Chief Executive Officer

The Chief Executive Officer is authorised to assess and approve donations, sponsorships and grants in accordance with this policy (and refuse applications for donations, sponsorships and grants financial assistance where they do not meet the requirements set down in this policy) to a \$200 limit for individual donations, \$500 for organisations and \$1,000 for disaster relief assistance. Council will be informed of the use of the delegation.

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As part of the budgetary process, Council may approve annual donations. The donation may be paid within the financial year on the authorization of the Chief Executive Officer without further referral to Council.

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### Applications requiring to be determined by Council

Any applications exceeding the limits of the delegation to the CEO will be referred to Council for consideration.

Any applications not meeting the requirements of this policy are to be referred to Council for consideration if deemed to be worthy of Council's support under "extraordinary" circumstances. This may include applications for a donation that exceeds any of the policy limits (notably amount and frequency) and for retrospective applications for funding where extenuating circumstances did not allow consideration prior to the event.

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### Promotional opportunities

Promotional opportunities for Council are to be considered in conjunction with all donations/ sponsorship/grants where appropriate maximising exposure for Council's support. This will be by the use of:

- Logos (on stickers, etc.);
- Banners;
- Signage;
- Merchandise;

- Press releases;
- Public relations opportunities for Mayor and Councillors; and
- The Town's Website.

|

## Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

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<b>Policy Type:</b> Strategic Policy	<b>Responsible Officer:</b> Director Community Development
<b>Link to Strategic Community Plan:</b> Arts, Heritage and Culture	<b>Last Review Date:</b> May 2015 <b>Version 3</b>
	<b>Next Review due by:</b> May 2020

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# Old Perth Road Markets Community Fund Guidelines & Application Form

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## Background

The Old Perth Road Markets Community Fund was established soon after the commencement of the Old Perth Rd Markets in 2010. 35% of net revenue from stallholder fees are allocated to a trust account managed by the Town. In partnership with the Rotary Club of Swan Valley, funds are disbursed for the specific benefit of Town of Bassendean Community activities.

## Purpose

The Old Perth Road Markets Community Fund supports local community groups, organisations and individuals to provide projects, programs or activities that benefit residents of the town and the wider community.

Community fund is available to not-for-profit groups in the Town who:

- Primarily serve the residents of Bassendean
- Can demonstrate a high level of community support
- Can demonstrate financial stability and sound project management.

## Who can apply?

Applications are invited from not-for-profit community-managed groups, welfare, education, arts/cultural, youth, seniors, children, ethnic and related groups. Unincorporated organisations must be supported by an auspicing\* organisation.

\*Auspicing is when an incorporated organisation agrees to apply for a grant on behalf of an unincorporated, not-for-profit association or community organisation. The auspicing organisation will receive, hold and administer the funding for the applicant. Funding will be provided directly to the bank account of the auspicing organisation. The auspicing organisation must have a direct link to the purpose and function of the body for whom it is receiving and holding the funds for.

## What can be applied for?

Community fund can be used for a range of purposes including:

- Events
- Minor capital works
- Pilot programs
- Activities
- Equipment
- Workshops
- Brochures/ pamphlets
- Art works
- Incorporation
- Promotion

The project or activity must:

- Be of benefit to the local community and/or the Town of Bassendean generally
- Meet an identified need
- Not require commitment to ongoing funding from the Town.
- Not duplicate an activity already available in the local area.

## How much can be applied for?

The maximum funding available to any one group or organisation in the Community Grant category will not exceed \$15,000, however grants will generally be approved for a lesser amount.

## How to apply, the decision process and when to apply

Community Fund applications are open throughout the year. Please complete the application form as fully as possible and email to both the Stallholder Coordinator and the Snr Economic Development Officer. Refer to contact information for details.

Applications received are considered by the Old Perth Rd Markets Committee. This committee meets once a month (except in January).

If the Markets Committee support the application it will be presented at the next Council Meeting for endorsement.

### **Please note**

Projects or events must not commence within two months of the application, as funding cannot be awarded retrospectively.

The Committee may request more information before making a decision on an application

The decision of the Markets Committee can be appealed before Council. The Council's decision is final.

## Selection Criteria:

- Primarily serve residents of the Town.
- Is an established and incorporated not-for-profit organisation (or auspiced by an incorporated not-for-profit organisation) and can demonstrate a high level of community support.
- Can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought.
- Must hold public liability insurance to a value as agreed with the Town.

## Evaluation Criteria

- Can demonstrate how project or activity outcomes will be of benefit to the local community and/or Town of Bassendean generally.
- Meets an identified need in line with one of the themes of the Town's Strategic Community Plan.
- The project does not duplicate an activity already available in the local area.
- The project will not require commitment to ongoing funding from Council.
- Applications that can demonstrate a financial or in-kind contribution will be considered favourably, as will those who source funding from other sources.

- As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.

## Limitations and conditions

- Applicants must be based in the Town of Bassendean or be able to demonstrate that you primarily serve the Bassendean community or looking to provide a service in Bassendean that will benefit the Bassendean community.
- Applications must include a financial and/or in-kind contribution to the project.
- Applicants that have been successful in previous years are eligible to apply in the following financial year provided all previous funding has been satisfactorily acquitted.
- The successful request to the Community Fund in any year does not imply any ongoing commitment of the same or similar contribution in following years.
- An applicant may apply for and receive funding more than once in a Financial Year, provided they meet the eligibility criteria, however, the applications cannot be for the same project.
- Successful applicants will be required to enter into an agreement with the Town on the expenditure of the funds and conditions that may be applied by the Town, including the presentation of a project acquittal in a timely fashion.

Applications from Schools, P&Cs, P&Fs and other educational institutions must satisfy the following additional criteria:

- There is an identified community need for the project or activity.
- The project or activity is extra-curricular and accessible to the wider Bassendean community outside of school hours (clearly outside the Education Department's area of responsibility).
- There is a financial contribution of at least 50% or more to the project or activity.

### Funding will not be provided:

- Retrospectively for any events or projects that have already occurred, or due to occur within two months' of the application's lodgement.
- For any activity or event that will be divisive in communities by denigrating, excluding, or offending community groups.
- If your activity or event may present a hazard to the community or environment.
- If you have not acquitted any previous Town of Town funding.
- To private organisations.
- For personal items such as uniforms, food consumables or catering costs.

The maximum grant available to any one group or organisation will not exceed \$15,000.

There are caps of:

- \$3,000 for equipment (equipment must not be for personal use, be accessible for community or member use, and be durable – must last over 12 months).

- \$3,000 for recurring community events. Recurring community events are defined as types of events that have already been funded by Community Grants and are regularly applied for and funded, such as Christmas events etc.
- \$1,000 for costs associated with incorporation of a new organisation.

Elected Members will be informed of all applications received.

All successful grant applications are required to conform to the following conditions

- To display the Town of Bassendean logo, Old Perth Road Markets logo, Rotary Club of Swan valley logo. To acknowledge the support through public address announcements, and by displaying signage (supplied by Council) at the event – if appropriate.
- Be prepared to undertake joint media promotion with the Town, invite representatives from the Town of Bassendean and the Markets Management Group to the activity or event.
- To provide an acquittal report on the form provided within four (4) weeks of the project's completion.

### More information and contact

If any of this information is not understood, please do not hesitate to get in touch with either the Markets Stallholder Coordinator or the Senior Economic Development Officer below:

[info@oldperthroadmarkets.com.au](mailto:info@oldperthroadmarkets.com.au) or [wbarry@bassendean.wa.gov.au](mailto:wbarry@bassendean.wa.gov.au)

## APPLICATION FORM

Please complete this form to your best ability. Detach from preceding information and email to the both the Markets Coordinator and the Snr Economic Development Officer.

NAME OF APPLICANT GROUP:

NAME OF EVENT:

TYPE OF APPLICANT GROUP:

E.G. Incorporated sporting/leisure/cultural organisation, Incorporated charitable (non profit) organisation, Incorporated community group, Educational institution

CONTACT PERSON: (Must be over 18yrs)

Name

Position /Role

POSTAL ADDRESS (For Invoices):

PHYSICAL ADDRESS:

Suburb

Postal Code

E-mail

Work Phone

Home Phone

Mobile

HAS THE APPLICANT APPLIED FOR OTHER FUNDING FROM COUNCIL OR ANY OTHER FUNDING BODY FOR THIS PROJECT?

YES (Please provide name of funding body, amount and date application made) NO

IS THE APPLICANT GROUP REGISTERED FOR THE GST?

YES NO

DOES THE APPLICANT GROUP HAVE AN AUSTRALIAN BUSINESS NUMBER (ABN)?

If YES ABN is: \_\_\_\_\_ NO

IS THE APPLICANT GROUP INCORPORATED?

YES Incorporation number on top of incorporation certificate is: \_\_\_\_\_ NO

DOES THE APPLICANT GROUP HAVE CURRENT PUBLIC LIABILITY INSURANCE?

YES [Please attach a copy of your certificate of currency for public liability cover] NO



BRIEF BACKGROUND OF ORGANISATION

(Purpose, how long in operation, etc. 150 words max.):

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PROJECT OUTCOMES:

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DRAFT

## COMMUNITY RELATIONSHIP

What link does your organisation have with other services within the community?

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## WHAT ARE THE BENEFITS?

How do you see this project helping your group?

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TARGET GROUP:

Who is the project being developed for and state approximately how many people will benefit from the project?

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BUDGET

<b>INCOME</b>	
Funding requested from the Old Perth Rd Markets Community Fund (GST exclusive)	
Contribution from Applicant	
Estimated Ticket Sales if applicable	
Estimated Merchandise Sales if applicable	
Other cash income	
<b>TOTAL INCOME</b>	

<p><b>IN KIND SUPPORT</b>          Please detail all areas of IN KIND support you are receiving or expecting to receive. E.G. Venue donation, materials, printing, publicity, marketing, professional services</p>
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<b>EXPENDITURE</b>	
Artist Fees or Quote for Service	
Equipment Hire	
Venue Costs	
Marketing Promotion	
Administration	
Materials	
Catering	
Merchandise	
Other	
<b>TOTAL EXPENDITURE</b>	

Acceptance of Conditions

I have read and understand the conditions that apply to the Community Fund. I am authorised to accept them on behalf of the applicant group.

APPLICANT GROUP:

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Authorised Person (Print):

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SIGNATURE OF APPLICANT:

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DATE:

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# Community Groups Fund Guidelines & Application Form

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## Background

The Community Groups Fund has been established by Council in 2018/19 with a total funding pool of \$20,000 for the specific benefit of Town of Bassendean Community Groups.

## Purpose

The Community Groups Fund supports local community and sporting groups and organisations to provide projects, programs or activities that benefit residents of the town and the wider community.

Community fund is available to not-for-profit groups in the Town who:

- Primarily serve the residents of Bassendean
- Can demonstrate a high level of community support
- Can demonstrate financial stability and sound project management.

## Who can apply?

Applications are invited from not-for-profit community-managed groups, welfare, education, arts/cultural, youth, seniors, children, ethnic and related groups.

Unincorporated organisations must be supported by an auspicing\* organisation.

\*Auspicing is when an incorporated organisation agrees to apply for a grant on behalf of an unincorporated, not-for-profit association or community organisation. The auspicing organisation will receive, hold and administer the funding for the applicant. Funding will be provided directly to the bank account of the auspicing organisation. The auspicing organisation must have a direct link to the purpose and function of the body for whom it is receiving and holding the funds for.

## What can I apply for?

Community Group Fund can be used for a range of purposes including:

- Events
- Pilot programs
- Activities
- Workshops
- Brochures/ pamphlets
- Art works
- Incorporation
- Promotion

Community Groups may make application for an annual program of events and activities.

The application must demonstrate:

- The project or activity is of benefit to the local community and/or the Town of Bassendean generally
- Community Group is meeting an identified need
- There is no required commitment to ongoing funding from the Town.
- The project or activity does not duplicate that which is already available in the local area.

## How much can I apply for?

The maximum funding available to any one group or organisation in the Community Group Fund is \$5,000, however grants will generally be approved for a lesser amount.

## How to apply, the decision process and when to apply

Community Group Fund applications are open throughout the year. Please complete the application form as fully as possible and email to the Town of Bassendean. Refer to contact information for details.

Applications received are considered by the People Services Committee. This Committee meets six times each year (alternate months).

The People Services Committee will make a recommendation that will be presented to the next Ordinary Council Meeting for determination.

### **Please note**

Projects or events must not commence within three months of the application, as funding cannot be awarded retrospectively.

The People Services Committee may request more information before making a recommendation on an application.

The recommendation of the People Services Committee can be appealed before Council. The Council's decision is final.

## Selection Criteria:

- Primarily serve residents of the Town.
- Is an established and incorporated not-for-profit organisation (or auspiced by an incorporated not-for-profit organisation) and can demonstrate a high level of community support.
- Can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought.
- Must hold public liability insurance to a value as agreed with the Town.

## Evaluation Criteria

- Can demonstrate how the project or activity outcomes will be of benefit to the local community and/or Town of Bassendean generally.
- Meets an identified need in line with one of the themes of the Town's Strategic Community Plan.
- The project does not duplicate an activity already available in the local area.
- The project will not require commitment to ongoing funding from Council.
- Applications that can demonstrate a financial or in-kind contribution will be considered favourably, as will those who source funding from other sources.

- As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.

## Limitations and conditions

- Applicants must be based in the Town of Bassendean or be able to demonstrate that you primarily serve the Bassendean community or looking to provide a service in Bassendean that will benefit the Bassendean community.
- Applications must include a financial and/or in-kind contribution to the project.
- Applicants that have been successful in previous year's are eligible to apply in the following financial year provided all previous funding has been satisfactorily acquitted.
- The successful request to the Community Fund in any year does not imply any ongoing commitment of the same or similar contribution in following years.
- An applicant may apply for and receive funding more than once in a Financial Year, provided they meet the eligibility criteria, however, the applications cannot be for the same project.
- Successful applicants will be required to enter into an agreement with the Town on the expenditure of the funds and conditions that may be applied by the Town, including that all activities/events associated with the funding be single-use plastic free, and for the presentation of a project acquittal in a timely fashion.

Applications from School P&Cs/P&Fs must satisfy the following additional criteria:

- There is an identified community need for the project or activity.
- The project or activity is extra-curricular and accessible to the wider Bassendean community outside of school hours (clearly outside the Education Department's area of responsibility).
- There is a financial contribution of at least 50% or more to the project or activity.

### Funding will not be provided:

- Retrospectively for any events or projects that have already occurred, or due to occur within three months' of the application's lodgement.
- For any activity or event that will be divisive in communities by denigrating, excluding, or offending community groups.
- If your activity or event may present a hazard to the community or environment.
- If you have not acquitted any previous Town of Town funding.
- To private or for-profit organisations.
- For personal items such as uniforms, equipment or capital projects (see other funding categories).

The maximum grant available to any one group or organisation will be \$5,000 per year.

There are caps of:

- \$3,000 for recurring community events. Recurring community events are defined as types of events that have already been funded by Community Grants and are regularly applied for and funded, such as Christmas events etc.
- \$1,000 for costs associated with incorporation of a new organisation.

Elected Members will be informed of all applications received.

All successful grant applications are required to conform to the following conditions

- To display the Town of Bassendean logo. To acknowledge the support through public address announcements, and by displaying signage (supplied by Council) at the event – if appropriate.
- Be prepared to undertake joint media promotion with the Town, invite representatives from the Town of Bassendean to the activity/event and/or Groups' meetings.
- To provide an acquittal report on the form provided within four (4) weeks of the project's completion.

### More information and contact

If any of this information is not understood, please do not hesitate to get in touch with the Manager Recreation and Culture at:

[ssiciliano@bassendean.wa.gov.au](mailto:ssiciliano@bassendean.wa.gov.au)

## APPLICATION FORM

Please complete this form to your best ability. Detach from preceding information and email to Manager Recreation and Culture.

NAME OF APPLICANT GROUP:

NAME OF EVENT:

TYPE OF APPLICANT GROUP:

E.G. Incorporated sporting/leisure/cultural organisation, Incorporated charitable (non profit) organisation, Incorporated community group, Educational institution P&C

CONTACT PERSON: (Must be over 18yrs)

Name

Position /Role

POSTAL ADDRESS (For Invoices):

PHYSICAL ADDRESS:

Suburb

Postal Code

E-mail

Work Phone

Home Phone

Mobile

HAS THE APPLICANT APPLIED FOR OTHER FUNDING FROM COUNCIL OR ANY OTHER FUNDING BODY FOR THIS PROJECT?

YES (Please provide name of funding body, amount and date application made) NO

IS THE APPLICANT GROUP REGISTERED FOR GST?

YES NO

DOES THE APPLICANT GROUP HAVE AN AUSTRALIAN BUSINESS NUMBER (ABN)?

If YES ABN is: \_\_\_\_\_ NO

IS THE APPLICANT GROUP INCORPORATED?

YES Incorporation number on top of incorporation certificate is: \_\_\_\_\_ NO

DOES THE APPLICANT GROUP HAVE CURRENT PUBLIC LIABILITY INSURANCE?

YES [Please attach a copy of your certificate of currency for public liability cover] NO



BRIEF BACKGROUND OF ORGANISATION (Purpose, how long in operation, etc. 150 words max.):

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PROJECT OUTCOMES:

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WHAT RELATIONSHIP DOES YOUR ORGANISATION HAVE WITH OTHER SERVICES WITHIN THE COMMUNITY?

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WHAT BENEFITS DO YOU SEE FOR YOUR GROUP FROM THIS PROJECT?

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TARGET GROUP:

Who is the project being developed for and state approximately how many people will benefit from the project?

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## BUDGET

<b>INCOME</b>	
Funding requested from the Community Groups Fund (GST exclusive)	
Contribution from Applicant	
Estimated Ticket Sales if applicable	
Estimated Merchandise Sales if applicable	
Other cash income	
<b>TOTAL INCOME</b>	

### IN KIND SUPPORT

Please detail all areas of IN KIND support you are receiving or expecting to receive. E.G. Venue donation, materials, printing, publicity, marketing, professional services

<b>Expenditure</b>	
Artist Fees or Quote for Service	
Equipment Hire	
Venue Costs	
Marketing Promotion	
Administration	
Materials	
Catering	
Merchandise	
Other	
<b>TOTAL EXPENDITURE</b>	

Acceptance of Conditions

I have read and understand the conditions that apply to the Community Fund. I am authorised to accept them on behalf of the applicant group.

APPLICANT GROUP:

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Authorised Person (Print):

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SIGNATURE OF APPLICANT:

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DATE:

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# **ATTACHMENT NO. 13**

# TOWN OF BASSENDEAN

## MINUTES

### ECONOMIC DEVELOPMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 4 SEPTEMBER 2018, AT 7.00PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

##### Acknowledgement of Traditional Owners

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### 2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

##### Present

Cr John Gangell, Presiding Member  
Stuart Ridgeway, Deputy Presiding Member  
Petra Richardson, Community Representative  
Michael Gordon, Community Representative  
Elliot Brannen, Community Representative  
Kim Veale, Community Representative

##### Officers

William Barry, Senior Economic Development Officer  
Amy Holmes, Minute Secretary

##### Apologies

Cr Bob Brown

#### 3.0 DEPUTATIONS

Mr Neil Gibson addressed the committee on the Connecting Bassendean – Local Business and Community Directory, booklet.

*The Committee is generally supportive of this proposal. A report will need to be presented to Council for consideration.*

**COMMITTEE RECOMMENDATION – ITEM 3.0**

**EDC – 1/9/18** MOVED Cr John Gangell, Seconded Petra Richardson, that the Economic Development Committee expresses its support of a partnership in the Connecting Bassendean proposal.

**CARRIED UNANIMOUSLY 6/0**

**4.0 CONFIRMATION OF MINUTES**

**4.1 Minutes of the Economic Development Committee meeting of 10 July 2018**

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Elliot Brannen, Seconded Stuart Ridgeway, that the minutes of the Economic Development Committee meeting held 10 July 2018, be confirmed as a true record.

**CARRIED UNANIMOUSLY 6/0**

**5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**Wonder Realm**

Part of the Fringe Festival – three day event in February. An update will be provided on this event at each meeting.

**6.0 DECLARATIONS OF INTEREST**

Nil

**7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

## **8.0                      REPORTS**

### **8.1              Economic Development Officer's Activity Report**

During my holiday leave, Penny Holmes-Brown provided limited coverage of Economic Development activity. Of the items raised at the previous meeting (10 July) I can update the Committee as follows:

#### **Old Perth Rd Community Markets Fund Structure**

A draft funding structure (attached) was presented to the Old Perth Road Markets Committee (6th Aug) for its consideration and approval. They approved of this document with concern raised that there is little requirement for acquittal requirements. That is for grants over \$1,000 there should be in place a requirement for the recipients to provide proof that the funds were spent as set out in their funding application and any unspent funds are returned. This will be inserted and amended accordingly.

In parallel to the preparation of this funding structure, the Town is seeking to bring the diverse range of grants, sponsorships and donations under a single umbrella. Currently, the Town offers 6 different funds or grants in addition to the Markets Community Fund. Each have differing purposes including Youth Citizenship, Sporting Achievement, Community Events, Community education, Environmental sustainability education etc. Some were bequeathed to the Town while the others are budgeted for annually. A number of these grants are not fully disbursed each year and while bringing the grants together will make it more efficient from an administration perspective more significantly, it will make it clearer and easier to publicise these grants to the community.

The current policy for donations and community funding will be updated and then a comprehensive review of each grant and fund to make their purpose and description easily understood to the community. A brochure or booklet will be created. Accordingly, the final content and layout of the Old Perth Rd Markets Community Fund may be amended from the current form at that time.

### Working Group for Festival of Local Business 2019 - Members & Draft Terms of Reference

Although originally planned to present the draft ToR (Terms of Reference) to this meeting insufficient work has been completed to achieve this. To address this issue and keep within timeframes it is proposed that the Senior Economic Development Officer expedite the drafting of the document over the next couple of weeks and forward it to Committee members for comment. The ToR will then be finalised and attached to the Council Report of the minutes of this meeting and presented to Council for its consideration. This will then authorise recruiting community members to join the group, invite input from the community on content for the festival, identify presenters, speakers, suitable locations and the best dates. This can then be presented back to the next EDC meeting (4 Dec 2018).

*The Committee agreed to receive the Draft Terms of Reference via email for consideration and amendments and to present to September Council Meeting for endorsement.*

### Plastic Ban Campaign - War on Waste Warriors

There is anecdotal proof indicating that since March of this year the interest by local business in plastic reduction and their concern for the environment around plastic pollution is now reflected to some degree by the entire business community. While some are doing much more than others, all are doing something and most are doing much more than they did just six months ago. The Town has been an active player to ensure awareness of this issue has persisted and grown.

This logo has been accepted and is now planned to be presented to local businesses who have made a commitment to minimise plastic in their operations. A local marketing campaign is being developed to ensure its support and success. The necessary budget is being identified from business unit allocations.



*The Committee queried who determines which businesses are awarded this logo and what are the minimum requirements?*

### Smart Busy Program for Business

Marketing of the Smart Busy program has commenced. The final arrangements have been agreed and they are as follows:

Location: Bassendean Library Meeting Room  
Time: 6.30pm – 8.00pm  
Dates: Thurs 27<sup>th</sup> September  
Thurs 4<sup>th</sup> October  
Thurs 11<sup>th</sup> October  
Thurs 18<sup>th</sup> October  
Thurs 25<sup>th</sup> October  
Thurs 1<sup>st</sup> November  
Thurs 29<sup>th</sup> November – Reboot Session.  
Price: \$75.00 per person for the whole programme.

We aim to attract up to 20 participants. Realistically, it is expected to achieve approximately 10 to 12. Committee members are invited to receive the promotional flyers to promote through their own circle of contacts. Committee members are invited to participate in the programme (at the same cost as the general public)

### Old Perth Rd Markets Marketing Refresh

No progress has been achieved on this matter, except that it is guided by the review and preparation of the Marketing and Communication Strategy for the Town. It is therefore wise to wait until that document is completed or in its final format before commencing this project.

### Old Perth Rd Markets Stall Holders Training

Two workshops were planned and prepared.

Workshop One – The Attractive Stall  
Workshop two – Telling Your Story

Workshop One was scheduled for August Market (26 August). Regrettably only one person enrolled. That person received some guidance around marketing but the planned sessions were abandoned. The Markets group will decide if and how the second workshop will proceed.

Signage – Promotion of the Town

Identify existing sites to add signage to.  
Update signage policy.  
Signage design.

*Project brief to be developed by Stuart Ridgeway.*

Branding of Bassendean

Painted murals at significant entrances into the Town, ie. Swan Districts Football Club.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

**EDC – 2/9/18** MOVED Michael Gordon, Seconded Elliot Brannen, that the Senior Economic Development Officer's Report be received.  
CARRIED UNANIMOUSLY 6/0

**9.0** **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10.0** **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**11.0** **CONFIDENTIAL BUSINESS**

Nil

**12.0** **CLOSURE**

The next meeting will be held on Wednesday 10 October 2018, commencing at 7.00pm.

There being no further business, the Presiding Member closed the meeting at 8.30pm.

# **Festival of Local Business 2019 Working Group**

## **Terms of Reference**

**September 2018**

### **Description**

The Festival of Local Business is an initiative to boost local business identity. Applying localism principles where engagement with the local community is fundamental to good business practice this festival aims to present an event that is owned and managed by the local business community.

The 2019 Festival aims to build on awareness of the inaugural event in 2018 and bring together business people, practitioners, thinkers, advocates, civil servants, teachers, investors and journalists who collectively make up a local economy movement. Together they explore ways of activating and spreading private sector businesses.

The Festival aims to put Bassendean in the headlines as the economic powerhouse that it is and attract attention from investors to relocate here and encourage entrepreneurs to move here.

### **Vision & Objectives**

The event achieves greater business resilience, presents a fresh perspective on customers and nurtures the entrepreneurial spirit.

### **Principals**

- The Festival is driven and managed by locals where the Council is seen only as the facilitator
- The Festival is outward looking, taking on the best practices and learning from others.
- The Festival should provide practical advice and tools for business.
- The Festival takes the focus off the risks and puts it on achievements and presenting opportunities.
- The Festival supports and celebrates the diversity of local businesses and gives inspiration, confidence and permission for local people to start in business.

### **Proposed features**

Drawing on feedback from the inaugural festival, it is proposed the structure for 2019 festival becomes a series of separate events spread out over a number of days. It could be launched with a significant gathering followed by a series of separate activities in separate locations across the town and then closed by a final event.

The festival needs to appeal to a broad spectrum of the business community and the community in general. The festival should offer a balance of being relevant and entertaining.

The separate events can be a combination of

- conference with a program of discussion groups
- demonstrations
- tours
- networking
- Awards/competition

#### Potential participants

- Local businesses owners – as hosts, presenters, sponsors.
- Cyril Jackson Senior Campus as a resource for entertainment, graphic design, participants in competitions
- John Forrest HS; Hampton Senior HS; Chisholm Catholic College; Guildford Grammar; Curtin University
- Banks for sponsorship
- Bassendean Business Network

#### Topics for consideration to establish themes

Defining the themes for the festival will be a balance between current research and the input from the chosen presenters and speakers.

- Entrepreneur education: increasing the level of local entrepreneurship by educating people in how they can start or participate in businesses that serve local needs.
- Local Jobs: increasing the level of local employment by encouraging 'Employ Local' and other policies
- for presentations, leadership inspiration, imagination, courage
- Local Investment: building awareness of opportunities for businesses to access localised investment funding, including education about crowd-sourced equity funding.
- Indigenous Business: fostering the awareness and growth of indigenous participation in business, including arts, culture, language and commerce.
- Local Purchasing: increasing the local purchasing of products and services by residents and businesses.
- Home based and moving out
- Testing an idea for a business
- Digital strategies
- Cluster benefits
- Climate change
- Unusual or specialised industry sectors

#### **Authority**

The Working Group is established under the auspices of the Economic Development Committee. Working Group recommendations are to be referred to the Economic Development Committee and to Council if supported by the Committee.

## **Purpose / Role:**

The working group will be responsible for framing and delivering the Festival of Local Business. This includes

### Setting the festival themes, dates and overall structure.

This should be the starting point for the project and should receive input from the whole working group. Once this is agreed the group members can nominate to focus on the three key deliverables areas of the festival as described below. The whole working group will be regularly informed and feedback required (via email or occasionally in person) to assess the development of the festival and if it is staying true to the festival objectives and objectives of localism.

### Sub Group One: Sponsors, partners, hosts, speakers

Creating a list of businesses and owners and operators that should make a good partner for the Festival broadly and potentially for a specific event. Meeting these businesses and operators, briefing them on the festival, identifying where and how they can participate, proposing tweaks to the festival structure to fit these presenters.

### Sub Group Two: Promotion, marketing and publicity

Identifying target audience, preparing media releases, writing publicity for Facebook and setting up social media channels. Monitoring feedback, A critical element in the success of the event, attracting attendees, attracting media coverage and maintaining awareness and interest is achieved through frequent and constant media stream. It requires instigating conversations and building anticipation and excitement.

The coordination of information takeaway from the various events must be set up sharing platforms and distribution channels

The branding set up from last year should carry through to this year.

### Sub Group Three: Festival delivery.

Overall this is dominated by event logistics. It includes preparation of running-sheet setting out capacity and capability of venues, scheduling/rostering of volunteers. Arranging any requirement for catering, or ticketing

## **Membership:**

- 12 business community members (including Economic Development Committee members) drawn from diverse industries and locations.
- The working group will exist until the festival has been completed.

## **Accountability & Coordination:**

- Once the themes, dates and overall structure of the festival are set, the sub groups are to self-manage

- The Economic Development Officer will provide general coordination services and secretariat support.
- An event contractor will be provide marketing and event logistics support

### **Meetings**

- Initial startup meeting will be held at council.
- The full working group will meet occasionally on a need to basis
- A web based meeting group will be set up to provide easy sharing of information including reports, meeting papers and resources.
- Sub groups can meet in convenient locations as required.
- Sub Groups should be self-managed
- Economic Development Officer be overarching coordinator for this project.

# **ATTACHMENT NO. 14**

# **TOWN OF BASSENDEAN**

## **MINUTES**

### **BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE** **HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN** **ON WEDNESDAY 5 SEPTEMBER 2018 AT 3.37PM**

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#### **1.0**                    **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

#### **2.0**                    **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

##### Members

Mark Stoneman, Kiara Police, Acting Presiding Member  
Cr Kathryn Hamilton  
Nigel Elliott, DFES  
Gordon Munday, SES  
Sharon Ellis, DOC  
Sharna Merritt, Senior Ranger  
Ken Cardy, A/Director Operational Services

##### Staff

Graeme Haggart, Director Community Development  
Amy Holmes, Minute Secretary

##### Apologies

Cr Bob Brown, Presiding Member  
Cr Melissa Mykytiuk  
Merveen Cross, DEMA, DFES  
Maria Fatouros, Senior Environmental Health Officer

#### **3.0**                    **DEPUTATIONS**

Nil

**4.0 CONFIRMATION OF MINUTES**

**4.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 6 June 2018**

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1**

MOVED Nigel Elliott, Seconded Sharna Merritt, that the minutes of the BLEMC meeting held on 6 June 2018, be confirmed as a true record.

**CARRIED UNANIMOUSLY 7/0**

**5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**6.0 DECLARATIONS OF INTEREST**

Nil

**7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

**8.0 OFFICER REPORTS**

**8.1 Annual Capability Survey**

At the last meeting, it was noted the Town is to complete the Annual Capability Assessment Survey for 2018 by 13 June.

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1**

**BLEMC – 1/09/18** MOVED Sharna Merritt, Seconded Mark Stoneman, that the information on the 2018 Annual Capability Assessment Survey be received.

**CARRIED UNANIMOUSLY 7/0**

**8.2 Natural Disaster Relief and Recovery Arrangements**

At the last meeting of the Committee, the joint Australian Government-State Natural Disaster Relief and Recovery Arrangements (NDRRA) was discussed.

The Committee was advised that new financial assistance arrangements to disaster affected communities commenced on 1 July 2018.

*Update from Merveen Cross:*

*The WANDRRA officers, previously part of the Officer of Emergency Management, have now been transferred to DFES following Machinery of Government Changes. They sit within the Recovery and Resilience portfolio under Acting Assistant Commissioner Rick Curtis.*

*The work on the Disaster Recovery Funding Arrangements continues. The DRFA WA is due to commence on 1 November 2018. Summary of key changes are being communicated through the DRFA updates which are being emailed to LG's and are available on the DFES website.*

*As advised at the meeting in May, a number of key areas were being reviewed by the DRFA WA team. One of the key areas was the processing of LG road infrastructure claims. This review has now concluded and changes to the process will be implemented for all events that occur from 1 November 2018.*

*Work is continuing to address the cashflow issues raised by LG's and to ensure all the templates and guidelines are available for 1 November 2018.*

#### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

**BLEMC – 2/09/18** **MOVED** Gordon Munday, Seconded Nigel Elliott, that the information on the Natural Disaster Relief and Recovery Arrangements be received.

CARRIED UNANIMOUSLY 7/0

### **8.3 Flood Mitigation Project**

The new Swan River flood maps will be adopted as from 1 September 2018. It should be noted that the 1% AEP flood height is approximately 1m lower than the previous predicted flood height. *This will have implications on planning submissions.*

The Town has negotiated with SES to affix the new fluoro flood discs to Western Power poles at the new flood height and is preparing new road side signs.

*Gordon advised that it won't be until at least October before he has crew available to undertake this.*

DFES is seeking the project be wrapped up without further delay. The Town is seeking to comply.

*The EMRC have assured Town officers that the new flood maps will be issued by this Friday.*

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3

**BLEMC – 3/09/18** MOVED Gordon Munday, Seconded Cr Hamilton, that the information on the Flood Mitigation Project be received.  
CARRIED UNANIMOUSLY 7/0

**8.4 Flood Height Markers**

Flood height markers have been installed on jetties as a navigation tool, identifying there being infrastructure below, and to provide understanding of the flood height at that point.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.4

**BLEMC – 4/09/18** MOVED Mark Stoneman, Seconded Cr Hamilton, that the information on the Flood Height Markers on Town jetties be received.  
CARRIED UNANIMOUSLY 7/0

**8.5 Emergency Management Officer**

Funding has been approved in the 2018/19 Budget for a part-time EM Officer as a contract position. The Town is currently negotiating a contractual arrangement and an update may be available at the meeting.

*John Lane, Emergency Management Services will be contracted to the Town as Emergency Management Officer on a 12 month contract.*

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.5

**BLEMC – 5/09/18** MOVED Sharna Merritt, Seconded Nigel Elliott, that the information on the Emergency Management Officer contract position be received.  
CARRIED UNANIMOUSLY 7/0

**8.6 Local Government Emergency Risk Management Project**

As reported in March 2018, to comply with the State Risk Project requirements for Local Government, the Town is required to assess the inherent risk existent in the Town.

At that time, the Committee resolved to pursue the project via the WALGA on-line portal tool - LG Risk Vision and to commence the project with a workshop at the June meeting.

The Executive Officer of the Committee was on leave for the June meeting and no action has taken place on this matter as a result.

It is proposed the project be commenced to coincide with the next meeting of the Committee, being 7 November, *with assistance to be provided by the newly contracted Emergency Management Officer.*

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.6**

**BLEMC – 6/09/18** MOVED Gordon Munday, Seconded Ken Cardy, that the Emergency Risk Management Project be rescheduled to commence in conjunction with the 7 November meeting of Committee.

CARRIED UNANIMOUSLY 7/0

**8.7 Spontaneous Volunteers Clinic**

The Town's A/Snr Community Development Officer (Volunteers) is attending the Planning for Spontaneous Volunteers in Disasters clinic on dealing with spontaneous volunteers during an emergency. The forum is being conducted today (Wednesday 5 Sept).

*This is a capability that needs to be improved upon within the Town.*

**COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.7**

**BLEMC – 7/09/18** MOVED Sharon Ellis, Seconded Mark Stoneman, that the information on the Planning for Spontaneous Volunteers Forum be received.

CARRIED UNANIMOUSLY 7/0

## **8.8 Emergency Management Agency Reports**

### Office of Emergency Management (OEM)

Distributed by email.

### District Emergency Management Committee (DEMC)

The Central DEMC last met on 5 April 2018. The next meeting is scheduled for 13 September 2018. Minutes will be circulated when received.

### North & East Metropolitan Recovery Group

The Agreement was revised by Officers in 2017. The executable document is circulating for signing with each member Council. The group is arranging it's inaugural exercise to be held on 2 October 2018 to test the Agreement.

### WALGA EMAG

The WALGA EMAG will meet on 11 September 2018. Minutes will be circulated when received.

### Local Welfare Committee

No meeting has been conducted in the past quarter.

### COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.8

**BLEMC – 8/09/18** MOVED Ken Cardy, Seconded Gordon Munday, that the Emergency Management Agency Reports be received.  
CARRIED UNANIMOUSLY 7/0

## **8.9 Post-Incident Reports and Post Exercise Reports**

### SES

Has been fairly quiet - a few searches, a few trees down. North-east and south-east region combined exercise this Saturday.

### DFES

No significant incidents to report.

WA Police

No significant incidents to report.

COMMITTEE/OFFICER RECOMMENDATION– ITEM 8.9

**BLEMC – 9/09/18** MOVED Gordon Munday, Seconded Sharna Merritt, that post incident and post exercise reports be received.

CARRIED UNANIMOUSLY 7/0

**8.10 Contact Details and Key Holders**

The current Contact Details and Key Holders' details will be circulated at the meeting for any update requirements.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.10

**BLEMC – 10/09/18** MOVED Mark Stoneman, Seconded Cr Hamilton, that the Committee members' contact details be confirmed, as amended.

CARRIED UNANIMOUSLY 7/0

**8.11 Preparedness, Prevention, Response and Recovery Issues**

Rangers

Fire season commences soon. Notices will be going out to those properties requiring attention.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.11

**BLEMC – 11/09/18** MOVED Ken Cardy, Seconded Gordon Munday, that Preparedness, Prevention, Response and Recovery Issues raised, be received.

CARRIED UNANIMOUSLY 7/0

**9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10.0**                    **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE  
NEXT MEETING**

Nil

**11.0**                    **CONFIDENTIAL BUSINESS**

Nil

**12.0**                    **CLOSURE**

The next meeting will be held on Wednesday 7 November 2018 commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.30pm.

**ATTACHMENT NO. 15**

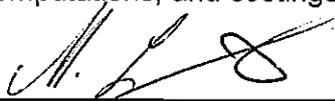
**LIST OF PAYMENTS  
FOR PERIOD  
ENDED 31<sup>st</sup> AUGUST 2018**

## SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
<b>MUNICIPAL / TRUST</b>		
<b>EFT and Direct Debits</b> 01-31 August 2018	35451 – 35779	2,484,001.87
<b>TRUST FUND</b>		
<b>Cheques</b> Commonwealth 6100-1015-9136	0	0
<b>MUNICIPAL BANK</b>		
<b>Cheques</b> Commonwealth 6100-1015-9128	85963 – 85980	76,168.74
		<hr/>
		<b>\$2,560,170.61</b>
		<hr/> <hr/>

### DIRECTOR CORPORATE SERVICES' DECLARATION:

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 25<sup>th</sup> September 2018 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.



\_\_\_\_\_  
DIRECTOR CORPORATE SERVICES

### MAYOR'S DECLARATION

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 25<sup>th</sup> September 2018 and that the amounts were approved by the Council for payment.

\_\_\_\_\_  
MAYOR

1st August 2018  
to  
31st August 2018

Chq/EFT	Date	Name	Description	Amount
EFT35451	01/08/2018	ACTION GLASS AND ALUMINIUM	Various Sites - Window Replacement	-38.50
EFT35452	01/08/2018	ADRIAN HEAD	Naidoc Day - Youth Zone Assistant	-500.00
EFT35453	01/08/2018	ALSCO PERTH	Office Linen And Laundry Services	-34.84
EFT35454	01/08/2018	AMAZING BRICK PAVING	Various Sites - Footpath And Brick Paving Repairs	-4,920.00
EFT35455	01/08/2018	AMGROW AUSTRALIA PTY LTD	Various Sites - Application Of The Herbicide Roundup	-1,716.00
EFT35456	01/08/2018	BANG THE TABLE PTY LTD	Annual Licence - 2018/2019	-15,400.00
EFT35457	01/08/2018	BASSEDEAN JUNIOR FOOTBALL CLUB	Kidsport Voucher	-171.00
EFT35458	01/08/2018	BASSEDEAN MEN'S SHED INC	Naidoc Family Day - Coordinate Parking Services	-500.00
EFT35459	01/08/2018	BASSEDEAN PRIMARY SCHOOL PARENTS & CITIZENS	Naidoc Day - Ground Clean Up	-500.00
EFT35460	01/08/2018	BASSEDEAN TENNIS CLUB	Tennis Court - Maintenance Agreement - June 2018	-2,291.30
EFT35461	01/08/2018	BEAUMONDE CATERING	Various Council Functions - Catering	-701.00
EFT35462	01/08/2018	BEECHBORO WEST SWAN SCOUT GROUP	Kidsport Voucher	-150.00
EFT35463	01/08/2018	BUDGET PEST CONTROL	Various Sites - Insect/Pest Inspections And Treatments	-185.00
EFT35464	01/08/2018	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-103.65
EFT35465	01/08/2018	CITY OF BAYSWATER	Mosquito Control Treatments - Ashfield Flats - 2017/2018	-24,928.67
EFT35466	01/08/2018	CITY OF SOUTH PERTH	Rangers Services - Pound Fees Dog And Cat	-211.75
EFT35467	01/08/2018	CLASSIC HIRE	Naidoc Day - Hire Equipment & Generators Etc	-3,952.85
EFT35468	01/08/2018	COMMERCIAL TYRES	Various Fleet Vehicle - Tyre Repairs & Replacements	-550.00
EFT35469	01/08/2018	COVS - COVS PARTS PTY LTD	Depot - Fleet Vehicle - Parts	-102.88
EFT35470	01/08/2018	CULTURE AND CONTEXT	Pensioner Guard House- Consultation Fees	-2,197.80
EFT35471	01/08/2018	DAILY LIVING PRODUCTS	Seniors - Client Independent Living Supplies	-2,978.00
EFT35472	01/08/2018	DAVID A HEANEY	Jubilee Reserve - Brick Paving Repairs Near Bbq	-616.00
EFT35473	01/08/2018	DRAINFLOW SERVICES PTY LTD	Various Depot Staff - Training - Educating And Jet Washing	-4,488.00
EFT35474	01/08/2018	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-68.95
EFT35475	01/08/2018	FRIENDS OF BATTYE LIBRARY INC	Library - Local History - Anual Subscription Fee	-50.00
EFT35476	01/08/2018		Cancelled	0.00
EFT35477	01/08/2018	NATASHA PSAILA	Rates Refund	-849.37
EFT35478	01/08/2018	ORAL HISTORY ASSOCIATION OF AUSTRALIA	Library - Local History - Subscription / Membership 2018/2019	-65.00
EFT35479	01/08/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-84,320.73
EFT35480	01/08/2018	ELITE CARPET DRYCLEANING	Seniors - Client - Carpet Cleaning Services	-120.00

1st August 2018  
to  
31st August 2018

Chq/EFT	Date	Name	Description	Amount
EFT35481	01/08/2018	ELLIOTTS IRRIGATION PTY LTD	Bic Reserve - Iron Filter Service / Maintenance	-245.30
EFT35482	01/08/2018	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-2,702.70
EFT35483	01/08/2018	FUN AIRBRUSH TATTOOS	Naidoc Day - Youth Zone Temporary Tatttoos	-560.00
EFT35484	01/08/2018	GALVINS PLUMBING PLUS	Various Sites - Channel /Grate Supplies	-312.73
EFT35485	01/08/2018	HAVILAH LEGAL	Professional Legal Fees - Rates Recovery	-1,368.40
EFT35486	01/08/2018	HYGIENE CONCEPTS	Success Hill Reserve - Replacement Sharp Dispenser	-148.50
EFT35487	01/08/2018	IMAGESOURCE DIGITAL SOLUTIONS	Various Business Units - Staff Business Cards	-228.80
EFT35488	01/08/2018	INDUSTRIAL RECRUITMENT PARTNERS	Various Business Units - Labour Hire	-1,510.85
EFT35489	01/08/2018	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-839.00
EFT35490	01/08/2018	JW BOBCAT AND CIVIL	Ashfield Soccer Club - Site Works & Concrete - Running Track	-9,186.00
EFT35491	01/08/2018	KLEENIT PTY LTD	Various Sites - Graffiti Removal	-1,282.60
EFT35492	01/08/2018	LANDGATE	Gross Rental Evaluation & Land Queries	-103.57
EFT35493	01/08/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2018/2019 - Affiliated Membership / Subscription	-370.00
EFT35494	01/08/2018	LOCKDOC	Various Sites - Key & Lock Repairs	-44.00
EFT35495	01/08/2018	MAIN ROADS WESTERN AUSTRALIA	Refund Road Grant Project - Palmerston Street	-33,515.90
EFT35496	01/08/2018	MANHEIM PTY LTD	Ranger Services - Abandoned Vehicles Reclaim Fees	-55.00
EFT35497	01/08/2018	MICHAEL YOUNG	Naidoc Day - Staffing At Youth Zone	-210.00
EFT35498	01/08/2018	MIDVALE JUNIOR FOOTBALL CLUB	Kidsport Voucher	-300.00
EFT35499	01/08/2018	MORLEY FLOORING CENTRE	Hyde Ret Village - Unit 6 - New Vinyl Flooring	-1,830.00
EFT35500	01/08/2018	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-162.80
EFT35501	01/08/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-104.00
EFT35502	01/08/2018	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-26.00
EFT35503	01/08/2018	NIKKI DENNERLEY	Children Services - Happy Feet Incursion	-125.00
EFT35504	01/08/2018	NORANDA JUNIOR FOOTBALL CLUB	Kidsport Voucher	-135.00
EFT35505	01/08/2018	NORANDA NETBALL ASSOCIATION	Kidsport Voucher	-90.00
EFT35506	01/08/2018	NORTH METROPOLITAN TAFE	Indigenous Australian Culture Workshop	-395.00
EFT35507	01/08/2018	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-2,970.67
EFT35508	01/08/2018	PB LEASING DEPARTMENT	Record - Franking Machine Lease	-429.00
EFT35509	01/08/2018	PERTH BAYSWATER RUGBY UNION CLUB	Kidsport Voucher	-150.00
EFT35510	01/08/2018	PLAY CHECK	Various Sites - Audit Park Play Equipment	-495.00

1st August 2018  
to  
31st August 2018

Chq/EFT	Date	Name	Description	Amount
EFT35511	01/08/2018	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Sites - Traffic Management	-801.35
EFT35512	01/08/2018	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-244.92
EFT35513	01/08/2018	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-206.80
EFT35514	01/08/2018	ROADS 2000	Various Sites - Asphalt For Pot Hole Repairs	-119.60
EFT35515	01/08/2018	ROYAL WESTERN AUSTRALIAN HISTORICAL SOCIETY	Library - Local History - Subscription To Historical Society	-95.00
EFT35516	01/08/2018	SEALANES (1985) PTY LTD	Children Services - Groceries	-324.92
EFT35517	01/08/2018	SEEK LIMITED	Various Business Units - Employment Advertising	-924.00
EFT35518	01/08/2018	SIA ARCHITECTS	Inclusion - Infant Health Clinic - Stakeholder Workshop Attendance	-1,320.00
EFT35519	01/08/2018	ST JOHN AMBULANCE AUSTRALIA	Naidoc Day - St John Ambulance Service	-762.30
EFT35520	01/08/2018	STARMITES GYM SPORTS	Kidsport Voucher	-150.00
EFT35521	01/08/2018	STIRLING SENATORS BASKETBALL CLUB	Kidsport Voucher	-300.00
EFT35522	01/08/2018	STRUCTERRE CONSULTING ENGINEERS	Site Inspection - Feature And Contour Survey	-2,350.70
EFT35523	01/08/2018	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-2,123.55
EFT35524	01/08/2018	UNITED PETROEUM PTY LTD	Depot - Fuel Supplies	-13,440.43
EFT35525	01/08/2018	WATTS WESTERN RUBBER	Various Fleet Vehicle - Tyre Repairs & Replacements	-580.00
EFT35526	01/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Professional Development Event - Attendance Fee	-149.00
EFT35527	01/08/2018	XP KITCHENS	Hyde Ret Village - Unit 6 - New Vanity Unit	-550.00
EFT35528	01/08/2018	YOSEIKAN-RYU KARATE ALTONE	Kidsport Voucher	-150.00
EFT35529	01/08/2018	ZIRCODATA PTY LTD	Records - Document Bin Rental & Storage Fees - July	-51.65
EFT35530	07/08/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT35531	07/08/2018	AUSTRALIAN TAX OFFICE	Payroll Deductions	-98,340.00
EFT35532	07/08/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-129.40
EFT35533	07/08/2018	LGRCEU	Payroll Deductions	-41.00
EFT35534	07/08/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,959.22
EFT35535	17/08/2018	ANNA SCANLAN	Stormwater Bond Refund	-950.00
EFT35536	17/08/2018	DEPARTMENT OF PLANNING, LAND AND HERITAGE	Department Of Planning - Fees	-5,603.00
EFT35537	17/08/2018	OSWALD HOMES (1972) PTY LTD	Security Bond Refund	-2,250.00
EFT35538	17/08/2018	PETER FREDERICKS	Hall & Key Bond Refund	-1,050.00
EFT35539	17/08/2018	SUSAN HAYNES	Development Bond Refund	-14,000.00
EFT35540	17/08/2018	SUSAN PRINCE WRIGHT	Hall & Key Bond Refund	-1,550.00

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31st August 2018

Chq/EFT	Date	Name	Description	Amount
EFT35541	17/08/2018	A. M BOLTS & NUTS	Depot - Minor Supplies - July 2018	-312.07
EFT35542	17/08/2018	ALSCO PERTH	Office Linen And Laundry Services	-91.08
EFT35543	17/08/2018	AMAZING BRICK PAVING	Various Sites - Footpath And Brick Paving Repairs	-3,160.00
EFT35544	17/08/2018	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	Building License - Copyright Music	-889.78
EFT35545	17/08/2018	AUSTRALIA POST	Various Business Units - Postal Charges - July 2018	-6,664.22
EFT35546	17/08/2018	BASSEDEAN CRICKET CLUB	Jubilee - Maintenance Of Turf Wicket Area	-18,512.00
EFT35547	17/08/2018	BCITF	Building & Construction Industry - Levy Collected - July 2018	-1,627.82
EFT35548	17/08/2018	CHILDREN'S BOOK COUNCIL OF AUSTRALIA	Library - Activities Supplies	-75.50
EFT35549	17/08/2018	CHRIS RICHARDSON	Children Services - Food Safety Audit	-660.00
EFT35550	17/08/2018	COMESTIBLES	Various Council Functions - Catering	-1,379.90
EFT35551	17/08/2018	CONSTABLE CARE CHILD SAFETY FOUNDATION INC	Annual Partnership Contribution For 2018/19	-6,050.00
EFT35552	17/08/2018	CR RENEE MCLENNAN	Governance Conference - Parking Fees Reimbursement	-35.00
EFT35553	17/08/2018	CULTURE AND CONTEXT	Pensioner Guard Houes - Editing Of Plans And Works	-1,783.65
EFT35554	17/08/2018	DANIELE FOTI CUZZOLA	Naidoc Day - M C	-2,000.00
EFT35555	17/08/2018	DEPARTMENT OF COMMERCE	Building Services Levy Collected - July 2018	-3,750.61
EFT35556	17/08/2018	DIAL A NAPPY	Children Services - Cleaning Products	-483.45
EFT35557	17/08/2018	FRIENDS OF BINDARING PARK	Community - Sponsorship Funding Bindaring Park Event - August 2018	-1,600.00
EFT35558	17/08/2018	GAIL WHITMARSH	Jubilee Pavilion - Cleaning Charges - April, May, June, July	-3,849.00
EFT35559	17/08/2018	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-1,306.25
EFT35560	17/08/2018		Cancelled	0.00
EFT35561	17/08/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-442.00
EFT35562	17/08/2018	PENELOPE TEUDT	Sunday Markets - Stall Holder Coordinator	-1,535.00
EFT35563	17/08/2018	RICKY ARNOLD AND ASSOCIATES	Consultancy Servicess - Cultural Plan	-4,500.00
EFT35564	17/08/2018	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-3,548.33
EFT35565	17/08/2018	SD & VH FINDLAY	Various Sites - Painting Interior & Exterior	-1,347.00
EFT35566	17/08/2018	SHARYN EGAN	Marketing - Provide An Image For The 2018 Event Branding	-500.00
EFT35567	17/08/2018	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-891.00
EFT35568	17/08/2018	SPUDDA'S TILING	Hyde Ret Village - Tiling To Unit Including Waterproof Membrane	-2,909.50
EFT35569	17/08/2018	BASSEDEAN TENNIS CLUB	Bassendean Tennis - Court Maintenance Agreement	-2,291.30
EFT35570	17/08/2018	BBC ENTERTAINMENT	Welcome To Country - Citizenship Ceremony	-605.00

1st August 2018  
to  
31st August 2018

Chq/EFT	Date	Name	Description	Amount
EFT35571	17/08/2018	DAVID A HEANEY	Jubilee Reserve - Brick Pave Area Near Playground	-671.00
EFT35572	17/08/2018	DAVID CLARKE	Community Hall - Painting To New Door Due To Vandalism	-200.00
EFT35573	17/08/2018	E FIRE & SAFETY	Various Sites And Library - Panel Testing	-242.00
EFT35574	17/08/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-54,506.74
EFT35575	17/08/2018	FUEL DISTRIBUTION OF WESTERN AUSTRALIA PTY LTD	Depot - Fuel Supplies	-13,492.21
EFT35576	17/08/2018	HARDWARE MAGIC & BASSENDEAN SIGNS	Hardware Supplies - Signs	-741.95
EFT35577	17/08/2018	I E MARKETING	Mayors Message - Design And Rewrite	-650.00
EFT35578	17/08/2018	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-330.00
EFT35579	17/08/2018	JW BOBCAT AND CIVIL	Bassendean Oval - Bobcat & Excavator Works For Soakwells	-792.00
EFT35580	17/08/2018	LEARNING HORIZONS	Corporate Business Plan Development	-1,650.00
EFT35581	17/08/2018	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-4,725.09
EFT35582	17/08/2018	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-12,108.22
EFT35583	17/08/2018	OIL TECH WA PTY LTD	Depot - Oil Supplies	-874.50
EFT35584	17/08/2018	OM4	War On Waste Warrior - Graphic Artist	-447.00
EFT35585	17/08/2018	P & M AUTOMOTIVE EQUIPMENT	Depot - Workshop - Service Hoist	-228.80
EFT35586	17/08/2018	PRECISION PANEL & PAINT	Fleet Vehicle - Repairs	-1,344.37
EFT35587	17/08/2018	R & R RESIDENTIAL COMMERCIAL BUILDING SERVICES	Hyde Ret Village - Unit 6 - Cleaning	-360.00
EFT35588	17/08/2018	RCA CIVIL GROUP PTY LTD	Villiers Street - Stormwater Drainage Detention System	-36,910.48
EFT35589	17/08/2018	REGGIO EMILIA AUSTRALIA INFORMATION EXCHANGE INC	Children Services - Staff Training - Educators	-949.00
EFT35590	17/08/2018	ROSS'S DISCOUNT HOME CENTRE	Hyde Ret Village - Unit 6 - New Vanity Top	-407.20
EFT35591	17/08/2018	SHOFER PTY LTD	Seniors - Transport For Clients	-301.37
EFT35592	17/08/2018	STOTT AND HOARE	Annual Maintenance Renewal - Veeam Backup & Replication Standard	-2,563.00
EFT35593	17/08/2018	T C DRAINAGE (WA) PTY LTD	Whitfield Street - Root Cutting And Drainage Pipe Relining	-105,931.59
EFT35594	17/08/2018	TANKS FOR HIRE	Naidoc Day - 2 X Hydration Trailers	-800.80
EFT35595	17/08/2018	THE POSTER GIRLS	Visual Art Awards - Flyers Distribution	-897.60
EFT35596	17/08/2018	TOP OF THE LADDER GUTTERMAN	Hyde Ret Village - Cleaning Of Gutters And Downpies	-4,960.00
EFT35597	15/08/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 162 Fixed Component - Self Supporting Loan 162 Tadwa	-7,918.44
EFT35598	27/08/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT35599	27/08/2018	AUSTRALIAN TAX OFFICE	Payroll Deductions	-95,264.00
EFT35600	27/08/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-129.40

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EFT35601	27/08/2018	LGRCEU	Payroll Deductions	-41.00
EFT35602	27/08/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,859.22
EFT35603	29/08/2018	CELEBRATION HOMES	Security Bond Refund	-2,290.00
EFT35604	29/08/2018	DONNA BAKER	Dudley Robinson Youth Grant	-250.00
EFT35605	29/08/2018	EMILIA TOME0	Demolition Bond Refund	-2,290.00
EFT35606	29/08/2018	FAIZA RAZVI	Key Bond Refund	-50.00
EFT35607	29/08/2018	JANE ANDERSON	Hall & Key Bond Refund	-350.00
EFT35608	29/08/2018	KIA DOSTANIC	Hall & Key Bond Refund	-1,050.00
EFT35609	29/08/2018	LINDA LOMBARDI	Hall & Key Bond Refund	-1,550.00
EFT35610	29/08/2018	SAMMY CHUMBA	Hall & Key Bond Refund	-350.00
EFT35611	29/08/2018	TANGENT NOMINEES	Demolition Bond Refund	-2,290.00
EFT35612	29/08/2018	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Rates Paid Early - Prior To Print	-500.00
EFT35613	29/08/2018	WEST AUSTRALIAN RABBIT COUNCIL INC	Key Bond Refund	-50.00
EFT35614	29/08/2018	AARON MOORE	Staff Reimbursement - Hr Drivers License & Test	-958.95
EFT35615	29/08/2018	ADVANCE PRESS (2013) PTY LTD	Various Business Units - Printing	-5,214.00
EFT35616	29/08/2018	ARBORWEST TREE FARM	Various Street Garden Sites - New Tree	-1,287.00
EFT35617	29/08/2018	ARTEIL (WA) PTY LTD	Office Furniture - New - Desk Chairs	-1,170.40
EFT35618	29/08/2018	ARUP	Bassendean Transport Study	-7,150.00
EFT35619	29/08/2018	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee Asset Management	-4,709.38
EFT35620	29/08/2018	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Air Conditioning Repairs & Maintenance	-222.75
EFT35621	29/08/2018	AUSTRALIAN NATIVE NURSERIES GROUP	Citizenship Ceremony - Tube Stock	-90.00
EFT35622	29/08/2018	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-447.36
EFT35623	29/08/2018	BASSENDEAN NEWSAGENCY	Library - Subscriptions - July 2018	-95.91
EFT35624	29/08/2018	BASSENDEAN WELLNESS CLINIC	Seniors - Client - Podiatry Home Visit	-77.95
EFT35625	29/08/2018	BEAUMONDE CATERING	Various Council Functions - Catering	-1,081.04
EFT35626	29/08/2018	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-9,680.00
EFT35627	29/08/2018	BEN NASH SURVEYS	James Street Survey From Old Perth Road To Palmerston Street	-1,580.00
EFT35628	29/08/2018	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-57.67
EFT35629	29/08/2018	BREATHE-EASY CARPET & FABRIC CARE	Customer Services Office - Carpet & Chair Cleaning	-1,480.60
EFT35630	29/08/2018	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-1,725.54

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EFT35631	29/08/2018	BUNZL LTD	Depot - Toilet & Office Supplies	-1,070.97
EFT35632	29/08/2018	CAI FENCING	Bassendean Oval - Near Mcdonald Stand Repairs To Fence	-946.00
EFT35633	29/08/2018	CAPITAL RECYCLING	Various Sites - Crossover, Road And Footpath Maintenance	-2,472.88
EFT35634	29/08/2018	CAROLINE CLARKE	Council Crossover Contribution	-447.50
EFT35635	29/08/2018	CHAMP PTY LTD	Library - Envisionware Self Checker / Local Server Integration	-550.00
EFT35636	29/08/2018	CHEM-DRY ADVANCED CARPET CLEANING	Fleet Vehicles - Activity Buses - Cleaning Of Fabric Seats	-792.00
EFT35637	29/08/2018	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-21,270.31
EFT35638	29/08/2018	COMMAND-A-COM PTY LTD	Depot - Telephone System Maintenance & Repairs	-287.10
EFT35639	29/08/2018	COVS - COVS PARTS PTY LTD	Depot - Minor Fleet Vehicle Parts	-422.91
EFT35640	29/08/2018	DAILY LIVING PRODUCTS	Seniors - Client Independent Living Supplies	-580.00
EFT35641	29/08/2018	DAVID A HEANEY	Alf Faulkner Hall - Relay Paving In Sunken Areas	-1,694.00
EFT35642	29/08/2018	DENSFORD CIVIL PTY LTD	The Mens Shed - Site Design And Drawings	-2,475.00
EFT35643	29/08/2018	T JAYASEKERA & T MOSDELL	Rates Refund	-2,373.23
EFT35644	30/08/2018	ALSCO PERTH	Office Linen And Laundry Services	-60.72
EFT35645	30/08/2018	AMAZING BRICK PAVING	Various Sites - Repair Verge And Walkway Brick Paving	-3,630.00
EFT35646	30/08/2018	ASHTON PROPERTY GROUP PTY LTD	Reconciliation Action Plan - Dandjoo Koorliny Reconciliation Gathering	-544.50
EFT35647	30/08/2018	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Air Conditioning Repairs & Maintenance	-2,508.00
EFT35648	30/08/2018	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-101.11
EFT35649	30/08/2018	BASSENDEAN MEN'S SHED INC	Avon Descent - Sausage Sizzle	-1,500.00
EFT35650	30/08/2018	BAYSWATER SHARPENING SERVICE	Depot - Various Tools - Sharpen Blades	-154.00
EFT35651	30/08/2018	BENARA NURSERIES	Various Street Gardens - Assorted Plants	-503.15
EFT35652	30/08/2018	BRICKS 4 KIDS MIDLAND	Library - Activities - Supplies	-225.00
EFT35653	30/08/2018	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-9,201.08
EFT35654	30/08/2018	CENTRAL SIGNS	Bassendean Art Awards - Update Street Signage	-143.00
EFT35655	30/08/2018	COMMISSIONER OF POLICE	Volunteer Services - Volunteer Police Checks - July 2018	-95.40
EFT35656	30/08/2018	CUSTOM CARS	Depot - Fleet Vehicle - Heavy Duty Tarp For Works	-519.20
EFT35657	30/08/2018	DARLINGTON JUNIOR CRICKET CLUB	Kidsport Voucher	-140.00
EFT35658	30/08/2018		Cancelled	0.00
EFT35659	30/08/2018	DEPARTMENT OF TRANSPORT	Various Sites - Jetty Licences	-81.40
EFT35660	30/08/2018	DOMUS NURSERY	Various Street Garden Sites - New Plants	-409.75

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EFT35661	30/08/2018	DORMAKABA AUSTRALIA PTY LTD	Library - Entry Doors - Able To Be Opened By Hand	-286.00
EFT35662	30/08/2018	DRAINFLOW SERVICES PTY LTD	Lord Street - Root Cut And Clean Drainage Line	-11,880.00
EFT35663	30/08/2018	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-144.95
EFT35664	30/08/2018	DVG MIDLAND	Depot - Fleet Vehicle - Parts	-281.25
EFT35665	30/08/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-122,838.66
EFT35666	30/08/2018	EDEN FABRICATION PTY LTD	Depot - Repair Bore Pump Galvanised Pipe	-121.00
EFT35667	30/08/2018	ERGOLINK	Office Furniture - New - Desk Chair	-552.90
EFT35668	30/08/2018	EVERGREEN SYNTHETIC GRASS	Bassendean Oval - Synthetic Grass To Interchange Area	-13,875.00
EFT35669	30/08/2018	FEDERAL TINWARE MANUFACTURING PTY LIMITED	Various Public Toilets - Toilet Roll Holders	-653.40
EFT35670	30/08/2018	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contract - July	-1,131.90
EFT35671	30/08/2018	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-6,130.54
EFT35672	30/08/2018	G C SALES WA	Various Reserves - Blue 120 Litre Bins	-570.24
EFT35673	30/08/2018	GALVINS PLUMBING PLUS	Various Sites - Channel With Galforce Grate 3M Supplies	-231.21
EFT35674	30/08/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Library - Annual Monitoring Of Fire System	-1,821.06
EFT35675	30/08/2018	GBC FORDIGRAPH PTY LTD	Various Business Units - Office Stationery	-224.40
EFT35676	30/08/2018	GIRL GUIDES WESTERN AUSTRALIA INC	Kidsports Voucher	-150.00
EFT35677	30/08/2018	GLENVIEW MACHINE KERBING	Various Sites - Kerbing Repairs	-3,133.90
EFT35678	30/08/2018	GRAFFITI FORCE	Various Sites - Graffiti Removal	-4,801.25
EFT35679	30/08/2018	GRAFTON GENERAL PRODUCTS	Seniors - Client Independent Living Supplies	-1,151.61
EFT35680	30/08/2018	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-139.20
EFT35681	30/08/2018	GTA CONSULTANTS (WA) PTY LTD	Contour Survey For Whitfield Street	-32,620.50
EFT35682	30/08/2018	HANSON CONSTRUCTION MATERIALS PTY LTD	Depot - Washed White Sand Delivered	-864.30
EFT35683	30/08/2018	HAVILAH LEGAL	Professional Legal Fees - Rates Recovery	-44.00
EFT35684	30/08/2018	HEALTHSTRONG PTY LTD	Seniors - Client - Assessment And Report	-341.25
EFT35685	30/08/2018	HEDGEHOGS CAFE	Various Council Functions - Catering	-1,214.00
EFT35686	30/08/2018	HISCO PTY LTD	Council Chambers - New Urn	-253.00
EFT35687	30/08/2018	HOME CHEF	Seniors - Meals On Wheels - July 2018	-734.85
EFT35688	30/08/2018	HUMES WEMBLEY CEMENT	Various Sites - Road Maintenance - Combination Grate	-4,087.33
EFT35689	30/08/2018	INDUSTRIAL RECRUITMENT PARTNERS	Various Business Units - Labour Hire	-6,810.10
EFT35690	30/08/2018	IT VISION	Synergy Soft - License - 2018/2019	-74,853.24

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EFT35691	30/08/2018	JAKE STOKES	Building Plans - Refund As No Plans Found	-33.00
EFT35692	30/08/2018	JAM BERRY PTY LTD	Children Services - Linen	-1,233.35
EFT35693	30/08/2018	JASON SIGNMAKERS	Various Sites - Streets Signs	-713.90
EFT35694	30/08/2018	JTAGZ PTY LTD	Ranger Services - Dog & Cat Registration Tags	-622.60
EFT35695	30/08/2018	JW BOBCAT AND CIVIL	Various Sites - Bobcat Works	-792.00
EFT35696	30/08/2018	KELLY CANBY	Library - Activity - Childrens Event	-242.00
EFT35697	30/08/2018	KINDY MANAGER PTY LTD	Children Services - Kindy Manager Subscription	-605.00
EFT35698	30/08/2018	KWIK KOPY PRINTING CENTRE MALAGA	Printing - With Compliment Slips	-426.53
EFT35699	30/08/2018	LANDCARE WEED CONTROL	Various Sites - Application Of The Herbicide Roundup	-2,756.60
EFT35700	30/08/2018	LANDGATE	Gross Rental Evaluation & Land Queries	-278.14
EFT35701	30/08/2018	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-1,918.10
EFT35702	30/08/2018	LOCAL COMMUNITY INSURANCE SERVICES	Bassendean Historical Society - Insurance Schedule	-612.15
EFT35703	30/08/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Corporate Council Membership 2018/2019	-2,343.00
EFT35704	30/08/2018	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Health Analytical Services - 2018/2019	-3,919.04
EFT35705	30/08/2018	LOCHNESS LANDSCAPE SERVICES	Bassendean Oval - Applications & Soil Enhancer	-6,578.00
EFT35706	30/08/2018	LOCKDOC	Various Sites - Key & Lock Repairs	-382.80
EFT35707	30/08/2018	MARKETFORCE PTY LTD	Various Business Units - Advertising	-1,542.69
EFT35708	30/08/2018	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	Seniors - Client - Assessment And Report	-148.50
EFT35709	30/08/2018	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-4,784.50
EFT35710	30/08/2018	MCDOWALL AFFLECK PTY LTD	Library - Roof Leak - Inspection And Report	-1,100.00
EFT35711	30/08/2018	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-7,041.66
EFT35712	30/08/2018	MCLEODS & CO	Professional Fees - Legal Advise	-5,701.52
EFT35713	30/08/2018	METRO SKYLIGHTS AND ROOFING SERVICES	Depot Offices - Replace Existing Skylight	-1,100.00
EFT35714	30/08/2018	MICHAEL GORDON	Naidoc Day - Event Staff	-420.00
EFT35715	30/08/2018	MIDLAND MOWERS	Depot - Minor Plant Parts	-225.00
EFT35716	30/08/2018	MINT CIVIL PTY LTD	Various Sites - Street Sweeping Services	-9,357.09
EFT35717	30/08/2018	MIRRABOOKA AUTO ELECTRICS	Depot Fleet Vehicle - Repairs	-187.00
EFT35718	30/08/2018	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-441.63
EFT35719	30/08/2018	MORLEY SIGNWORKS	Various Sites - Streets Signs	-380.00
EFT35720	30/08/2018	MOWMASTER TURF EQUIPMENT	Depot - Minor Plant Repairs	-978.45

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EFT35721	30/08/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-130.00
EFT35722	30/08/2018	MULTILEC ENGINEERING PTY LTD	Library - Quarterly - Lift Service	-495.00
EFT35723	30/08/2018	MULTIMIX CONCRETE PTY LTD	Various Sites - Supply Concrete For Footpath Repairs	-1,542.64
EFT35724	30/08/2018	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-26.00
EFT35725	30/08/2018	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-45.10
EFT35726	30/08/2018	NATURAL AREA HOLDINGS	Various Sites - Restoration And Planting	-11,194.96
EFT35727	30/08/2018	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-16,818.91
EFT35728	31/08/2018	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-662.77
EFT35729	31/08/2018	OUT OF THE BOX COMMUNITY EVENTS	Avon Descent Flyer - Distribution	-3,236.20
EFT35730	31/08/2018	PARAMOUNT ELECTRICAL SERVICES	Hyde Ret Village - Replacement Of Light Fittings	-1,006.50
EFT35731	31/08/2018	PERTH FACE PAINTING COMPANY	Old Perth Road Markets - August - Face Painter	-297.00
EFT35732	31/08/2018	PERTH SAFETY PRODUCTS PTY LTD	Various Sites - Heritage Signs	-154.00
EFT35733	31/08/2018	PLE COMPUTERS	Various Business Units - Computer Supplies	-988.00
EFT35734	31/08/2018	PORTNER PRESS PTY LTD	Human Resources - Employment Law Update	-97.00
EFT35735	31/08/2018	PRECISION PANEL & PAINT	Fleet Vehicle - Repairs	-519.20
EFT35736	31/08/2018	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Sites - Traffic Management	-1,332.10
EFT35737	31/08/2018	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-1,175.23
EFT35738	31/08/2018	RCA CIVIL GROUP PTY LTD	Villiers Street - Stormwater Drainage System	-64,006.42
EFT35739	31/08/2018	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-88.00
EFT35740	31/08/2018	REECE'S STRUCTURES	Avon Descent - Marquee Hire	-2,035.00
EFT35741	31/08/2018	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Human Resources - Employee Assistance Program - Counselling	-1,265.00
EFT35742	31/08/2018	RESOURCE RECOVERY SOLUTIONS	Council Recycle Waste - Concrete, Bricks, Sand & Hotmix	-943.80
EFT35743	31/08/2018	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-2,753.66
EFT35744	31/08/2018	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-377.60
EFT35745	31/08/2018	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-115.01
EFT35746	31/08/2018	ROTARY CLUB OF SWAN VALLEY	Old Perth Road - Management Of Markets	-1,600.00
EFT35747	31/08/2018	SCENTSIBLE AROMATHERAPY	Library Workshop - Lunchtime Interlude	-150.00
EFT35748	31/08/2018	SKIPPER TRANSPORT PARTS	Depot Fleet Vehicle - Repairs	-116.96
EFT35749	31/08/2018	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-264.00
EFT35750	31/08/2018	SPUDS MARQUEE HIRE	Vietnam Veterans Day - Marquee Hire	-880.00

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EFT35751	31/08/2018	STARLET NAPERY	Depot - Uniforms & Safety Gear	-264.00
EFT35752	31/08/2018	STATE LIBRARY OF WA	Library - Annual Fees For Lost And Damaged Books	-2,090.00
EFT35753	31/08/2018	STATEWIDE CLEANING SERVICES PTY LTD	Various Halls - Cleaning & Paper Supplies	-565.75
EFT35754	31/08/2018	STRATAGREEN	Various Sites - Garden Supplies - Jarrah Stakes	-3,092.65
EFT35755	31/08/2018	STYLUS DESIGN	Re-Design Of The Rates Information Guide For 2018-2019	-1,681.90
EFT35756	31/08/2018	SUEZ RECYCLING & RECOVERY PTY LTD	Waste Collection Services - July 2018	-55,615.94
EFT35757	31/08/2018	SWAN DISTRICTS SOCCER ASSOCIATION LTD	Kidsport Voucher	-150.00
EFT35758	31/08/2018	TABORDA CONTRACTING	Australia Day - Parking Attendants	-3,025.00
EFT35759	31/08/2018	TELEPHONE CLEANSING AUSTRALIA	Office - Disinfecting Telephone Wipes	-213.00
EFT35760	31/08/2018	THE ARTIST'S CHRONICLE EST 1991	Advertising - Bassendean Visual Art Awards	-1,320.00
EFT35761	31/08/2018	THE EDUCATIONAL EXPERIENCE PTY LTD	Children Services - Replacement Cots For The Nursery	-1,443.34
EFT35762	31/08/2018	THE ENVIRONMENTAL PRINTING COMPANY	Visual Art Awards - Flyers Printing	-209.00
EFT35763	31/08/2018	TIM EVA'S NURSERY	Various Street Garden Sites - New Trees	-9,980.00
EFT35764	31/08/2018	TOP OF THE LADDER GUTTERMAN	James Street Public Toilet - Gutter & Downpipe Cleaning	-528.00
EFT35765	31/08/2018	TOTAL EDEN PTY LTD	Various Sites - Reticulation Supplies	-1,338.78
EFT35766	31/08/2018	TOTAL TOOLS MIDLAND	Depot - Minor Consumable Tools And Equipment	-424.95
EFT35767	31/08/2018	TRUGRADE MEDICAL SUPPLIES	Various Business Units - Check And Replenish First Aid Kits	-532.90
EFT35768	31/08/2018	UNICARE HEALTH	Seniors - Client - Supply Independent Living Equipment	-1,887.25
EFT35769	31/08/2018	VERMEER EQUIPMENT OF WA & NT	Depot - Fleet Vehicle Parts	-385.44
EFT35770	31/08/2018	WATER2WATER PTY LTD	Various Sites - Maintenance Fee - Water Filter System	-49.50
EFT35771	31/08/2018	WATTS WESTERN RUBBER	Various Fleet Vehicle - Tyre Repairs & Replacements	-924.60
EFT35772	31/08/2018	WESTCARE INDUSTRIES	Depot - Uniforms & Safety Gear	-2,435.40
EFT35773	31/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Environmental - Contribution Corella Control Program	-6,145.00
EFT35774	31/08/2018	WINC. AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-556.17
EFT35775	31/08/2018	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	Ranger Services - Dog Poo Bags	-1,709.95
EFT35776	31/08/2018	WORK CLOBBER	Ranger Services - Uniform And Boots	-1,914.00
EFT35777	31/08/2018	WURTH AUSTRALIA PTY LTD	Depot - Fleet Vehicle Parts	-70.97
EFT35778	31/08/2018	XP KITCHENS	Hyde Ret Village - Unit 18 - New Vanity Cupboard	-550.00
EFT35779	31/08/2018	ZIPFORM PTY LTD	Rates Notices 2018/2019 - Printing	-14,648.32

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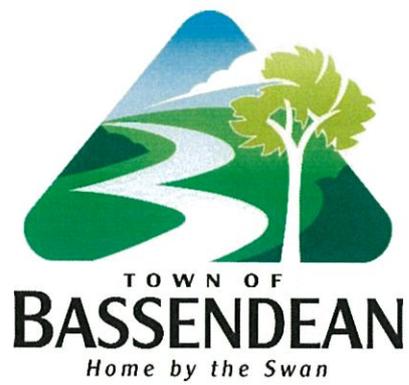
Chq/EFT	Date	Name	Description	Amount
DD16475.1	01/08/2018	ONHOLD MAGIC	Messages On Hold - August 2018	-138.80
DD16585.1	02/08/2018	COMMONWEALTH CREDIT CARDS	Credit Card - July 2018	-24,193.77
DD16481.1	07/08/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-44,529.23
DD16481.2	07/08/2018	REST SUPERANNUATION	Superannuation Contributions	-645.98
DD16481.3	07/08/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-689.01
DD16481.4	07/08/2018	VIC SUPER	Superannuation Contributions	-226.77
DD16481.5	07/08/2018	MLC SUPER FUND	Superannuation Contributions	-454.66
DD16481.6	07/08/2018	SUPER DIRECTIONS FUND	Superannuation Contributions	-226.77
DD16481.7	07/08/2018	ANZ SMART CHOICE SUPER	Payroll Deductions	-310.32
DD16481.8	07/08/2018	PRAEMIUM SMA SUPERANNUATION FUND	Payroll Deductions	-655.60
DD16481.9	07/08/2018	AMP SUPERLEADER	Payroll Deductions	-429.91
DD16481.10	07/08/2018	IOOF SUPERANNUATION	Superannuation Contributions	-213.21
DD16481.11	07/08/2018	NGS SUPER	Superannuation Contributions	-287.70
DD16481.12	07/08/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-881.59
DD16481.13	07/08/2018	MLC SUPER FUND	Superannuation Contributions	-279.60
DD16481.14	07/08/2018	SUN SUPER	Superannuation Contributions	-26.32
DD16481.15	07/08/2018	UNISUPER	Superannuation Contributions	-342.00
DD16481.16	07/08/2018	COLONIAL FIRST STATE	Payroll Deductions	-737.26
DD16481.17	07/08/2018	HESTA SUPER FUND	Payroll Deductions	-2,117.26
DD16481.18	07/08/2018	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-992.96
DD16481.19	07/08/2018	B & L SUPER FUND	Superannuation Contributions	-252.85
DD16481.20	07/08/2018	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,522.84
DD16481.21	07/08/2018	HOST PLUS	Superannuation Contributions	-314.97
DD16481.22	07/08/2018	TWU SUPERANNUATION	Superannuation Contributions	-278.72
DD16506.1	15/08/2018	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - July 2018	-17,904.56
DD16527.1	21/08/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-43,682.23
DD16527.2	21/08/2018	REST SUPERANNUATION	Superannuation Contributions	-645.98
DD16527.3	21/08/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-689.01
DD16527.4	21/08/2018	VIC SUPER	Superannuation Contributions	-226.77
DD16527.5	21/08/2018	MLC SUPER FUND	Superannuation Contributions	-431.44



1st August 2018  
to  
31st August 2018

Chq/EFT	Date	Name	Description	Amount
85963	01/08/2018	ALINTA ENERGY	Various Sites - Gas Supply Charges	-64.60
85964	01/08/2018	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-15,136.60
85965	01/08/2018	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-358.20
85966	01/08/2018	WATER CORPORATION	Various Sites - Water Rates & Usage Charges	-8,504.98
85967	17/08/2018	ALINTA ENERGY	Various Sites - Gas Supply Charges	-55.50
85968	17/08/2018	BRAEDEN GAYNES	Donation - Towards Trip To Nasa Florida	-200.00
85969	17/08/2018	COLBY GAYNES	Donation - Towards Trip To Nasa Florida	-200.00
85970	17/08/2018	MIKAYLA JAMES	Donation - Towards Trip To Nasa Florida	-200.00
85971	17/08/2018	SCOTT CRAWFORD	Sports Achievement Award Payment - Senior	-150.00
85972	17/08/2018		Cancelled	0.00
85973	17/08/2018	TELSTRA	Telstra Telephone & Mobile Account - July 2018	-6,056.75
85974	17/08/2018	THOMAS CATLEY	Donation - Towards Trip To Nasa Florida	-200.00
85975	17/08/2018	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-609.70
85976	17/08/2018	WATER CORPORATION	Various Sites - Water Rates & Usage Charges	-4,958.45
85977	17/08/2018	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-32,117.00
85978	29/08/2018	JILLIAN HIND	Rates Refund	-656.66
85979	29/08/2018	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-6,388.40
85980	29/08/2018	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-311.90
			<b>TOTAL MUNICIPAL CHEQUES</b>	<b>-76,168.74</b>
			<b>TOTAL PAYMENTS FOR AUGUST 2018</b>	<b>-2,560,170.61</b>

# **ATTACHMENT NO. 16**



# **FINANCIAL STATEMENTS**

## **FOR THE PERIOD ENDED**

**31 July 2018**

# TOWN OF BASSENDEAN

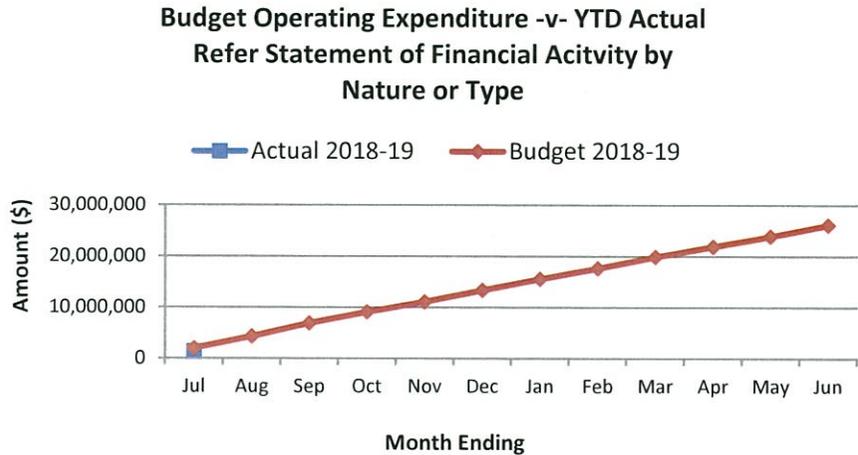
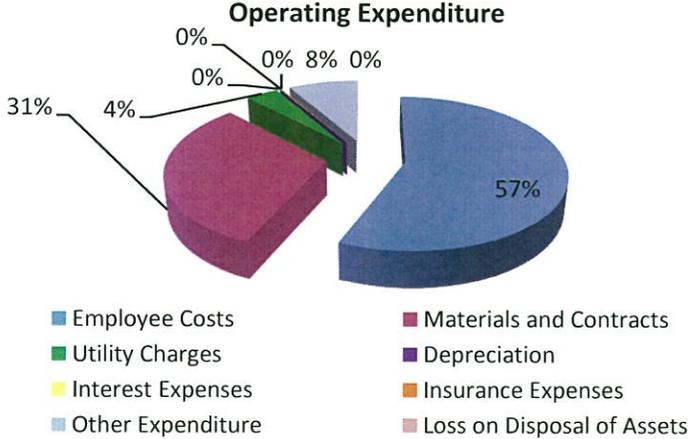
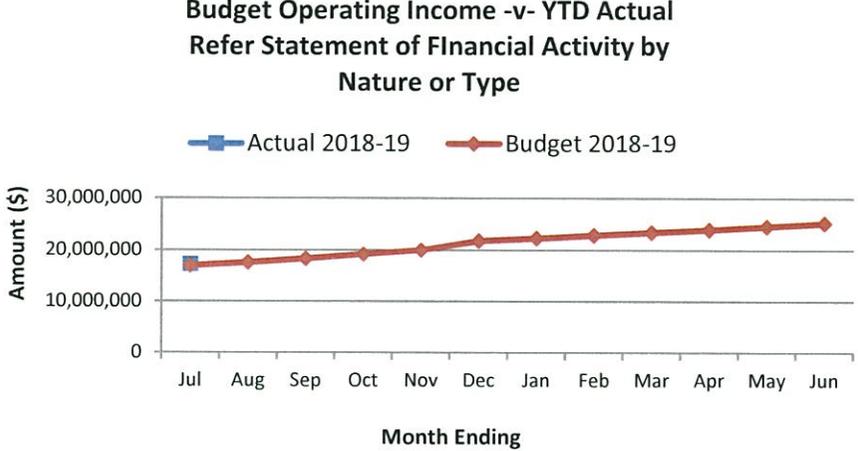
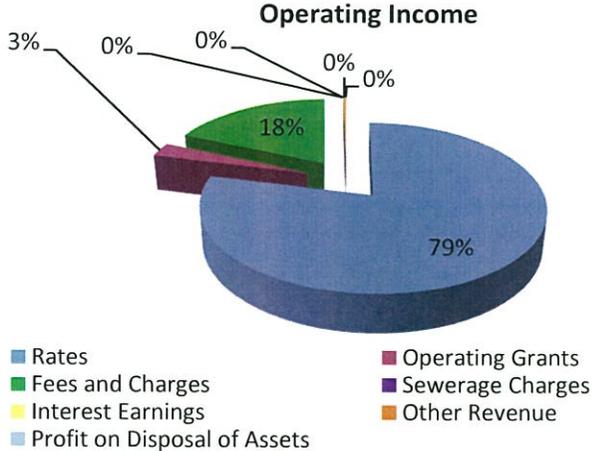
## MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 July 2018

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Town of Bassendean  
Information Summary  
For the Period Ended 31 July 2018**



**TOWN OF BASSENDEAN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 July 2018**

	Note	Original Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)	Var.
			\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	1,646,933	1,646,933	1,646,933	1,650,666	0.23%	
<b>Revenue from operating activities</b>							
Governance		17,200	17,200	100	814	713.53%	
General Purpose Funding - Rates	8	13,173,005	13,173,005	13,095,005	13,095,005	0.00%	
General Purpose Funding - Other		911,223	911,223	24,665	24,208	(1.85%)	
Law, Order and Public Safety		112,700	112,700	600	5,386	797.67%	
Health		2,760,665	2,760,665	2,708,932	2,718,456	0.35%	
Education and Welfare		5,051,412	5,051,412	407,260	685,740	68.38%	😊
Community Amenities		218,000	218,000	10,400	6,439	(38.09%)	
Recreation and Culture		236,560	236,560	61,365	81,437	32.71%	😊
Transport		154,000	154,000	-	422		
Economic Services		100,350	100,350	7,700	8,367	8.67%	
Other Property and Services		83,172	83,172	6,861	9,810	42.98%	
		<b>22,818,287</b>	<b>22,818,287</b>	<b>16,322,888</b>	<b>16,636,084</b>	1.92%	
<b>Expenditure from operating activities</b>							
Governance		(1,181,968)	(1,181,968)	(53,892)	(58,741)	(9.00%)	
General Purpose Funding		(777,422)	(777,422)	(62,922)	(47,139)	25.08%	😊
Law, Order and Public Safety		(676,252)	(676,252)	(42,673)	(34,591)	18.94%	😊
Health		(3,189,115)	(3,189,115)	(237,030)	(137,929)	41.81%	😊
Education and Welfare		(5,560,607)	(5,560,607)	(412,505)	(357,671)	13.29%	😊
Community Amenities		(1,325,057)	(1,325,057)	(92,769)	(93,490)	(0.78%)	
Recreation and Culture		(6,593,488)	(6,593,488)	(502,883)	(453,926)	9.74%	😊
Transport		(6,050,683)	(6,050,683)	(511,893)	(241,247)	52.87%	😊
Economic Services		(545,985)	(545,985)	(30,805)	(23,990)	22.12%	😊
Other Property and Services		(202,135)	(202,135)	(2,830)	43,905	1651.30%	😊
		<b>(26,102,712)</b>	<b>(26,102,712)</b>	<b>(1,950,203)</b>	<b>(1,404,821)</b>	27.97%	
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,316,368	3,316,368	276,351	-	(100.00%)	😊
EMRC Movement		-	-	-	-		
Movement in non-current deferred pensioner rates		-	-	-	-		
Movement in Employee Benefits Non Current		-	-	-	-		
Adjust (Profit)/Loss on Asset Disposal	10	(11,266)	(11,266)	-	-		
Movement in Leave Reserve		10,405	10,405	-	-		
<b>Amount attributable to operating activities</b>		<b>31,082</b>	<b>31,082</b>	<b>14,649,036</b>	<b>15,231,263</b>		
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions		2,382,964	2,382,964	603,000	603,000	0.00%	
Proceeds from Disposal of Assets	10	897,300	897,300	-	-		
Land and Buildings	8	(955,500)	(955,500)	-	-		
Infrastructure Assets - Roads	8	(1,878,165)	(1,878,165)	-	-		
Infrastructure Assets - Footpaths	8	(25,500)	(25,500)	-	-		
Infrastructure Assets - Other	8	(635,600)	(635,600)	-	-		
Infrastructure Assets - Drainage	8	(547,750)	(547,750)	-	-		
Plant and Equipment	8	(147,700)	(147,700)	-	-		
Furniture and Equipment	8	(801,000)	(801,000)	-	-		
<b>Amount attributable to investing activities</b>		<b>(1,710,951)</b>	<b>(1,710,951)</b>	<b>603,000</b>	<b>603,000</b>		
<b>Financing Activities</b>							
Self-Supporting Loan Principal		21,134	21,134	-	-		
Transfer from Reserves	7	1,414,500	1,414,500	-	-		
Repayment of Debentures	4	(132,881)	(132,881)	(15,503)	(15,503)		
Transfer to Reserves	7	(1,248,203)	(1,248,203)	-	-		
<b>Amount attributable to financing activities</b>		<b>54,550</b>	<b>54,550</b>	<b>(15,503)</b>	<b>(15,503)</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>21,614</b>	<b>21,614</b>	<b>16,883,466</b>	<b>17,469,426</b>		



More Revenue OR Less Expenditure  
Less Revenue OR More Expenditure

**TOWN OF BASSENDEAN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 July 2018**

	Note	Original Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
<b>Opening Funding Surplus (Deficit)</b>	3	1,646,933	\$ 1,646,933	\$ 1,646,933	\$ 1,650,666	0.23%
<b>Revenue from operating activities</b>						
Rates	2	13,173,005	13,173,005	13,095,005	13,095,005	0.00%
Operating Grants, Subsidies and Contributions		2,776,326	2,776,326	180,701	461,538	155.42%
Fees and Charges		5,968,203	5,968,203	2,996,493	3,033,867	1.25%
Interest Earnings		459,345	459,345	14,250	5,038	(64.64%)
Other Revenue		370,556	370,556	36,439	40,636	11.52%
Profit on Disposal of Assets		70,852	70,852	-	-	
		<b>22,818,287</b>	<b>22,818,287</b>	<b>16,322,888</b>	<b>16,636,084</b>	1.92%
<b>Expenditure from operating activities</b>						
Employee Costs		(11,882,476)	(11,882,476)	(931,861)	(793,432)	14.86%
Materials and Contracts		(8,337,538)	(8,337,538)	(569,513)	(440,564)	22.64%
Utility Charges		(736,314)	(736,314)	(59,789)	(54,760)	8.41%
Depreciation on Non-Current Assets		(3,316,368)	(3,316,368)	(276,351)	-	100.00%
Interest Expenses		(49,688)	(49,688)	(3,741)	1,053	128.14%
Insurance Expenses		(439,889)	(439,889)	(21,148)	(561)	97.35%
Other Expenditure		(1,280,852)	(1,280,852)	(87,801)	(116,558)	(32.75%)
Loss on Disposal of Assets		(59,586)	(59,586)	-	-	
		<b>(26,102,712)</b>	<b>(26,102,712)</b>	<b>(1,950,203)</b>	<b>(1,404,821)</b>	27.97%
<b>Operating activities excluded from budget</b>						
Add back Depreciation		3,316,368	3,316,368	276,351	-	(100.00%)
EMRC Movement		-	-	-	-	0.00%
Movement in non-current deferred pensioner rates		-	-	-	-	0.00%
Movement in Employee Benefits Non Current		-	-	-	-	0.00%
Adjust (Profit)/Loss on Asset Disposal		(11,266)	(11,266)	-	-	
Movement in Leave Reserve		10,405	10,405	-	-	
<b>Amount attributable to operating activities</b>		<b>31,082</b>	<b>31,082</b>	<b>14,649,036</b>	<b>15,231,263</b>	
<b>Investing activities</b>						
Grants, Subsidies and Contributions		2,382,964	2,382,964	603,000	603,000	0.00%
Proceeds from Disposal of Assets	10	897,300	897,300	-	-	
Land and Buildings	8	(955,500)	(955,500)	-	-	
Infrastructure Assets - Roads	8	(1,878,165)	(1,878,165)	-	-	
Infrastructure Assets - Footpaths	8	(25,500)	(25,500)	-	-	
Infrastructure Assets - Other	8	(635,600)	(635,600)	-	-	
Infrastructure Assets - Drainage	8	(547,750)	(547,750)	-	-	
Plant and Equipment	8	(147,700)	(147,700)	-	-	
Furniture and Equipment	8	(801,000)	(801,000)	-	-	
<b>Amount attributable to investing activities</b>		<b>(1,710,951)</b>	<b>(1,710,951)</b>	<b>603,000</b>	<b>603,000</b>	
<b>Financing Activities</b>						
Self-Supporting Loan Principal		21,134	21,134	-	-	
Transfer from Reserves	7	1,414,500	1,414,500	-	-	
Repayment of Debentures	4	(132,881)	(132,881)	(15,503)	(15,503)	0.00%
Transfer to Reserves	7	(1,248,203)	(1,248,203)	-	-	
<b>Amount attributable to financing activities</b>		<b>54,550</b>	<b>54,550</b>	<b>(15,503)</b>	<b>(15,503)</b>	
<b>Closing Funding Surplus (Deficit)</b>	3	<b>21,614</b>	<b>21,614</b>	<b>16,883,466</b>	<b>17,469,426</b>	

Town of Bassendean  
**STATEMENT OF FINANCIAL ACTIVITY**  
 (Corporate Business Plan)  
 For the Period Ended 31 July 2018

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL
	Sum of Original Budget	Sum of Amended Budget	Sum of YTD Actual
<b>Built Environment</b>	<b>6,296,338</b>	<b>6,296,338</b>	<b>(235,513)</b>
Capital Expenditure	883,365	883,365	-
Operating Expenditure	7,155,187	7,155,187	289,293
Operating Income	(1,742,214)	(1,742,214)	(524,806)
<b>Economic</b>	<b>16,994</b>	<b>16,994</b>	<b>(101,993)</b>
Operating Expenditure	395,224	395,224	9,282
Operating Income	(378,230)	(378,230)	(111,275)
<b>Good Governance</b>	<b>(12,256,800)</b>	<b>(12,256,800)</b>	<b>(12,836,557)</b>
Capital Expenditure	75,000	75,000	-
Operating Expenditure	1,727,098	1,727,098	274,641
Operating Income	(14,058,898)	(14,058,898)	(13,111,198)
<b>Natural Environment</b>	<b>4,907,363</b>	<b>4,907,363</b>	<b>(2,510,520)</b>
Capital Expenditure	1,323,850	1,323,850	-
Operating Expenditure	6,695,198	6,695,198	251,448
Operating Income	(3,111,685)	(3,111,685)	(2,761,969)
<b>Social</b>	<b>6,928,780</b>	<b>6,928,780</b>	<b>(149,679)</b>
Capital Expenditure	2,709,000	2,709,000	-
Operating Expenditure	10,059,152	10,059,152	580,157
Operating Income	(5,839,372)	(5,839,372)	(729,836)
<b>Grand Total</b>	<b>5,892,676</b>	<b>5,892,676</b>	<b>(15,834,263)</b>
Less Depreciation	(3,316,368)	(3,316,368)	-
Plus Opening Surplus	(1,646,933)	(1,646,933)	(1,650,666)
Transfer from Reserves	(1,414,500)	(1,414,500)	-
Movement in Employee Benefi	-	-	-
Movement in Deferred Pensio	-	-	-
Increase In EMRC	-	-	-
Proceeds from Disposal of Ass	(897,300)	(897,300)	-
Employee Accruals	(10,405)	(10,405)	-
P& L on sale of assets	11,266	11,266	-
Loan Principal Repayments	132,881	132,881	15,503
Transfer to Reserves	1,248,203	1,248,203	-
Self Supporting Loan	(21,134)	(21,134)	-
<b>TOTAL SUMMARY</b>	<b>(21,614)</b>	<b>(21,614)</b>	<b>(17,469,426)</b>

**Town of Bassendean**  
**STATEMENT OF FINANCIAL POSITION**  
**For the Period Ended 31 July 2018**

	2018-19	2017-18
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	11,023,752	11,405,227
Trade and other receivables	19,125,390	1,124,301
Inventories	11,927	15,018
<b>TOTAL CURRENT ASSETS</b>	<u>30,161,069</u>	<u>12,544,545</u>
<b>NON-CURRENT ASSETS</b>		
Financial Assets	108,332	108,332
Other receivables	562,330	562,330
Property, plant and equipment	56,195,748	56,195,748
Infrastructure	109,135,860	109,135,860
Interests in Joint Ventures	7,954,841	7,954,841
<b>TOTAL NON-CURRENT ASSETS</b>	<u>173,957,111</u>	<u>173,957,111</u>
<b>TOTAL ASSETS</b>	<u>204,118,180</u>	<u>186,501,656</u>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	5,730,635	3,932,871
Current portion of long term borrowings	117,377	132,880
Provisions	2,249,871	2,249,871
<b>TOTAL CURRENT LIABILITIES</b>	<u>8,097,883</u>	<u>6,315,622</u>
<b>NON-CURRENT LIABILITIES</b>		
Long term borrowings	678,500	678,500
Provisions	233,509	233,509
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>912,009</u>	<u>912,009</u>
<b>TOTAL LIABILITIES</b>	<u>9,009,892</u>	<u>7,227,631</u>
<b>NET ASSETS</b>	<u>195,108,288</u>	<u>179,274,025</u>
<b>EQUITY</b>		
Retained surplus	46,514,600	30,680,337
Reserves - cash backed	5,710,257	5,710,257
Revaluation surplus	142,883,429	142,883,429
<b>TOTAL EQUITY</b>	<u>195,108,288</u>	<u>179,274,025</u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 1 Reporting Classifications**

**Nature or Type Classifications**

Town operations as disclosed in these financial statements encompass the following nature or type classifications.

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**TOWN OF BASSENDEAN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2018**

**Note 1 Reporting Classifications**

**Function/Activity Classifications**

Town operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.

**EDUCATION AND WELFARE**

Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.

**COMMUNITY AMENITIES**

The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.

**RECREATION AND CULTURE**

Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.

**TRANSPORT**

The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.

**ECONOMIC SERVICES**

Regulation support and/or provision of such services as tourism, area promotion and building control.

**OTHER PROPERTY & SERVICES**

Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

**TOWN OF BASSEDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 1a: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget or greater than 5% or \$5000.

- ⊕ More Revenue OR Less Expenditure
- ⊗ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Income</b>	\$	%			
Governance	714	714%			Within Variance Threshold
General Purpose Funding - Rates	0	0%			Within Variance Threshold
General Purpose Funding - Other	(457)	(2%)			Within Variance Threshold
Law, Order and Public Safety	4,786	798%			Within Variance Threshold
Health	9,524	0%			Within Variance Threshold
Education and Welfare	278,480	68%	⊕	Timing	SOS grants and other income are \$265k higher than YTD Budget. Grants have been received earlier than anticipated.
Community Amenities	(3,961)	(38%)			Within Variance Threshold
Recreation and Culture	20,072	33%	⊕	Permanent	Naming rights for the SDFC were not invoiced in FY18 and have subsequently been invoiced in July 18. The additional revenue in FY19 will be recognised at the Budget review.
Transport	422				Within Variance Threshold
Economic Services	667	9%			Within Variance Threshold
Other Property and Services	2,949	43%			Within Variance Threshold
<b>Operating Expense</b>	\$	%			
Governance	(4,849)	(9%)			Within Variance Threshold
General Purpose Funding	15,783	25%	⊕	Timing	Admin allocations are 9k lower than YTD budget, and Salary and Loan Interest accrual credits from FY18 make up this variance. This is likely to even out during the year.
Law, Order and Public Safety	8,082	19%	⊕	Timing	Salaries are \$6k lower than YTD budget, this is due to timing of payroll budget and accrual credits from FY18.
Health	99,101	42%	⊕	Timing	Rubbish Collection expenses are \$78k lower than YTD budget, this is a budget timing issue, with July invoices being processed to August. Environment Salaries are also \$9k lower than YTD budget - this may even out during the year.
Education and Welfare	54,833	13%	⊕	Timing	Salaries and wages are \$43k lower than YTD budget, this is due to FY18 Accrual credits and budget timing. And Admin recoveries are \$7k lower than YTD budget - This should even out over the year.
Community Amenities	(720)	(1%)			Within Variance Threshold
Recreation and Culture	48,957	10%	⊕	Timing	Depreciation of \$35k for July has not been processed pending finalisation of the Annual Financial Report. Reserves and Bushland maintenance is also lower than YTD budget, this may even out over the warmer months.
Transport	270,646	53%	⊕	Timing	Depreciation of \$193k budgeted for July has not been processed and general infrastructure maintenance is \$53k lower than YTD budget - this may even out over the year
Economic Services	6,814	22%	⊕	Timing	Building Control Salaries are \$5k lower than YTD budget due to payroll timing and FY18 accrual credits.
Other Property and Services	46,735	1651%	⊕	Timing	Public Works Overheads are recovering higher than YTD budget. This may even out over the year. Staff will monitor the recoveries and correct if required at the budget review.
<b>Operating activities excluded from budget</b>					
Depreciation	276,351	(100%)	⊕	Timing	YTD Depreciation budgeted at \$276K has not yet been processed, pending finalisation the audit as at 30 June 18.
Movement in Leave Reserve	0				Within Variance Threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	0	0			Within Variance Threshold
<b>Capital Expenses</b>					<i>Refer to Note 8 for Capital expenditure detail</i>
Land and Buildings	0				Within Variance Threshold
Infrastructure - Roads	0				Within Variance Threshold
Infrastructure - Footpaths	0				Within Variance Threshold
Infrastructure Assets - Other	0	0%			Within Variance Threshold
Plant and Equipment	0				Within Variance Threshold
Furniture and Equipment	0				Within Variance Threshold
<b>Financing</b>					
Proceeds from New Debentures	0				Within Variance Threshold
Self-Supporting Loan Principal	0				Within Variance Threshold
Transfer from Reserves	0	0%			Within Variance Threshold
<b>Opening Funding Surplus(Deficit)</b>	3,733	0%			Within Variance Threshold

**TOWN OF BASSENDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual			Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV - Residential	7.2300	4,581	161,158,994	11,651,795	-	-	11,651,795	11,651,795	75,000	3,000	11,729,795
<b>Sub-Totals</b>		<b>4,581</b>	<b>161,158,994</b>	<b>11,651,795</b>	<b>-</b>	<b>-</b>	<b>11,651,795</b>	<b>11,651,795</b>	<b>75,000</b>	<b>3,000</b>	<b>11,729,795</b>
<b>Minimum Payment</b>											
Minimum Rate	1,095	1,318	18,297,341	1,443,210	-	-	1,443,210	1,443,210	-	-	1,443,210
<b>Sub-Totals</b>		<b>1,318</b>	<b>18,297,341</b>	<b>1,443,210</b>	<b>-</b>	<b>-</b>	<b>1,443,210</b>	<b>1,443,210</b>	<b>-</b>	<b>-</b>	<b>1,443,210</b>
		<b>5,899</b>	<b>179,456,335</b>	<b>13,095,005</b>	<b>-</b>	<b>-</b>	<b>13,095,005</b>	<b>13,095,005</b>	<b>75,000</b>	<b>3,000</b>	<b>13,173,005</b>
<b>Amount from General Rates</b>							<b>13,095,005</b>	<b>13,095,005</b>			<b>13,173,005</b>
<b>Totals</b>							<b>13,095,005</b>	<b>13,095,005</b>			<b>13,173,005</b>

**Comments - Rating Information**

All land except exempt land in the Town of Bassendean is rated according to its Gross Rental Value (GRV). The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2018/19 were issued on the 10th August 2018. The due date for the payment of rates is September 14th 2018, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2018/19 are:  
 1st: 14 September 2018  
 2nd: 16 November 2018  
 3rd: 18 January 2019  
 4th: 22 March 2019

**TOWN OF BASSENDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	<b>Last Years Actual Closing</b>	<b>Current</b>
	<b>30 June 2018</b>	<b>31 Jul 2018</b>
	\$	\$
<b>Current Assets</b>		
Cash Unrestricted	3,412,701	3,033,632
Cash Restricted - Conditions over Grants		
Cash Restricted	5,710,257	5,710,257
Restricted Cash - Trust	2,282,269	2,279,864
Rates Outstanding	782,386	18,755,090
Sundry Debtors	198,464	364,369
GST Receivable	122,316	(15,203)
Inventories	15,018	11,927
	12,523,411	30,139,935
<b>Less: Current Liabilities</b>		
Sundry Creditors	(1,244,202)	(3,425,478)
Accrued Interest on Debentures	(4,793)	-
Accrued Salaries and Wages	(130,907)	-
Rates in Advance	(270,701)	(25,293)
Hyde Retirement Village Bonds	(259,650)	(261,900)
Bonds and Other Deposits	(2,022,619)	(2,017,964)
Current Employee Provisions	(2,249,871)	(2,249,871)
	(6,182,742)	(7,980,506)
Net Current Assets	6,340,669	22,159,430
Less: Cash Reserves	(5,710,257)	(5,710,257)
Plus : Liabilities funded by Cash Backed Reserves	1,020,253	1,020,253
<b>Net Current Funding Position</b>	<b>1,650,665</b>	<b>17,469,426</b>

**TOWN OF BASSENDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 4 : Information on Borrowings**

**(a) Debenture Repayments**

Particulars	01 Jul 2018	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>							
Loan 156 - Civic Centre Redevelopment	85,549	11,501	47,416	74,048	38,133	556	5,425
Loan 160A - Civic Centre Redevelopment	339,375	0	47,965	339,375	291,410	(175)	20,475
Loan 160B- Civic Centre Redevelopment	137,579	4,001	16,364	133,577	121,215	559	7,786
<b>Self Supporting Loans</b>							
Loan 157 - Ashfield Soccer Club	14,842	0	4,617	14,842	10,225	(5)	845
Loan 162 - TADWA	234,035	0	16,517	234,035	217,518	(1,988)	15,158
	811,379	15,503	132,881	795,877	678,500	(1,052)	49,688

**(b) New Debentures**

The Town does not propose to raise any debt through the issue of debenture this financial year

**(c) Unspent Debentures**

The Town has no unspent debentures.

**(d) Overdraft**

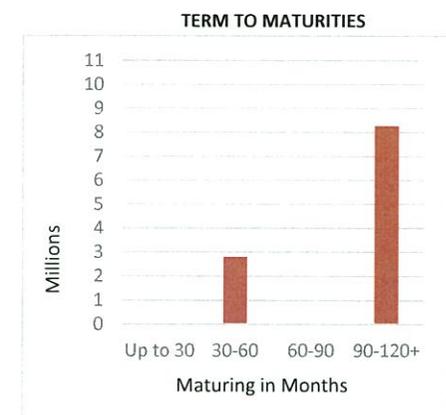
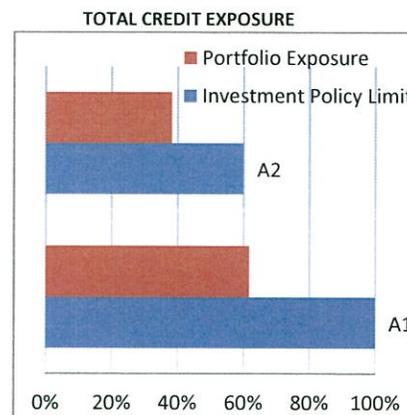
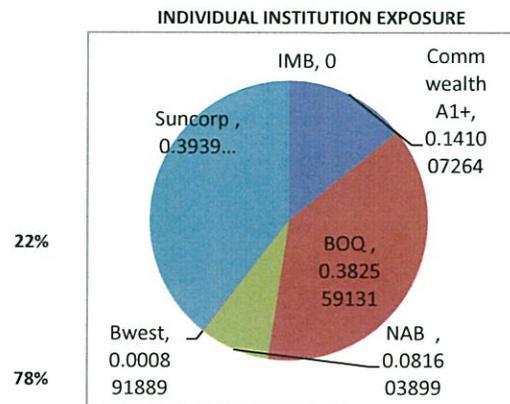
Council has an overdraft facility of \$100,000 with Commonwealth Bank of Australia. It is anticipated that this facility will not be required in the 2018/19 Financial Period.

**Town of Bassendean  
Monthly Investment Report  
For the Period Ended 31 July 2018**

**Note 5 : CASH INVESTMENTS**

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Expected Interest	
							Up to 30	30-60	60-90	90-120+		
<b>Municipal</b>												
2121569	31/07/2018	31/08/2018	A2	Bank of Queensland	31	1.50%		2,802,915	-	-	2,802,915	3,571
							-	<b>2,802,915</b>	-	-	<b>2,802,915</b>	<b>3,571</b>
<b>Reserve</b>												
149688	29/06/2018	29/10/2018	A2	Bank of Queensland	122	2.70%			-	1,033,322	1,033,322	9,325
4193112	29/06/2018	26/11/2018	A1	Suncorp	150	2.85%				2,873,913	2,873,913	33,660
164115	29/06/2018	19/10/2018	A1+	Commonwealth Bank	112	2.58%				1,561,647	1,561,647	12,363
							-	-	-	<b>5,468,882</b>	<b>5,468,882</b>	<b>55,349</b>
<b>Trust</b>												
089-062126-4	26/06/2018	27/12/2018	A1+	Bankwest	184	2.60%				9,878	9,878	129
10544941	29/06/2018	26/11/2018	A1+	NAB	150	2.76%				892,683	892,683	10,125
149689	29/06/2018	29/10/2018	A2	Bank of Queensland	122	2.70%				400,583	400,583	3,615
4192357	29/06/2018	27/10/2018	A1	Suncorp	120	2.82%				1,500,000	1,500,000	13,907
							-	-	-	<b>2,803,144</b>	<b>2,803,144</b>	<b>27,777</b>
<b>Total</b>							-	<b>2,802,915</b>	-	<b>8,272,027</b>	<b>11,074,942</b>	<b>86,696</b>

ENVIRONMENTAL COMMITMENT	
<b>Depositing</b>	
<b>Institution</b>	<b>Value Invested</b>
<b>Fossil Fuel Lending ADI</b>	
Commonwealth	\$1,561,647
NAB	\$892,683
Bankwest	\$9,878
	<b>\$2,464,208</b>
<b>Non Fossil Fuel Lending ADI</b>	
B of Queensland	\$4,236,820
IMB	
Suncorp	\$4,373,913
	<b>\$8,610,733</b>
<b>Total Funds</b>	<b>\$11,074,942</b>

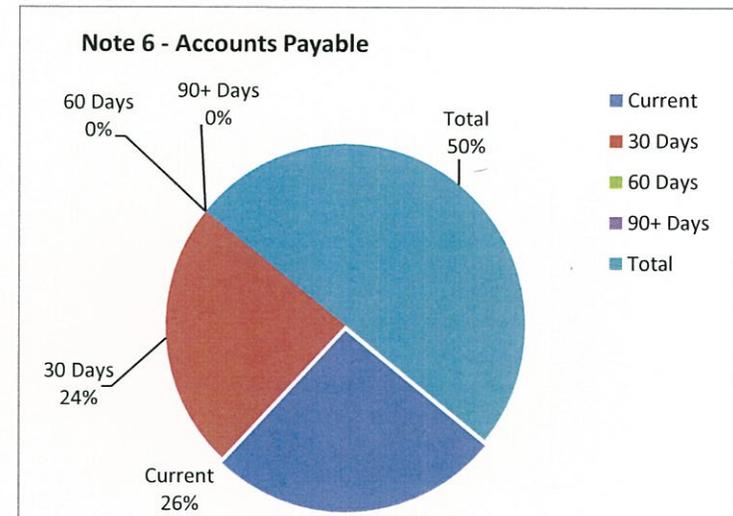
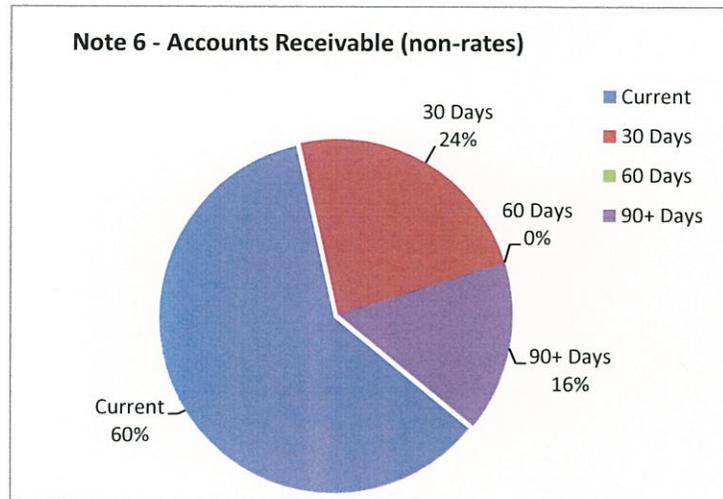


**TOWN OF BASSENDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 6: Receivables and Payables**

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	172,378	67,290	0	44,519	284,187

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	417,170	378,561	0	1,007	796,737



**Comments/Notes - Receivables General**

The above amounts included GST where applicable.

**Town of Bassendean**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 7: Cash Backed Reserve**

<b>Name</b>	<b>Opening Balance</b>	<b>Budget Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers In (+)</b>	<b>Actual Transfers Out (-)</b>	<b>Actual Interest Earned</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$
Plant And Equipment Reserve	384,098	7,682	(65,000)			-	384,098
Community Facilities Reserve	51,965	1,039	-			-	51,965
Land And Buildings Infrastructure Reserve	1,829,829	886,597	(320,000)			-	1,829,829
Waste Management Reserve	738,910	213,942	(467,500)			-	738,910
Wind In The Willows Child Care Reserve	89,841	41,599	(45,000)			-	89,841
Aged Persons Reserve	484,371	9,687	(9,000)			-	484,371
Youth Development Reserve	28,327	567	-			-	28,327
Underground Power Reserve	81,757	1,635	(33,000)			-	81,757
Employee Entitlements Reserve	1,020,253	20,405	-			-	1,020,253
Roads And Drainage Infrastructure Reserve	417,421	8,348	(400,000)			-	417,421
Hacc Asset Replacement Reserve	129,113	6,702	(25,000)			-	129,113
Unspent Grants Reserve	454,371	50,000	(50,000)			-	454,371
	<b>5,710,257</b>	<b>1,248,203</b>	<b>(1,414,500)</b>	-	-	-	<b>5,710,257</b>

Town of Bassendean  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual			Purchase Order Value	YTD Variance	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal				
		\$	\$	\$	\$	\$	\$	\$		
<b>Summary of Capital Acquisitions</b>										
Land and Buildings		955,500	955,500	-	-	-	-	22,555	-	
Plant and Equipment		147,700	147,700	-	-	-	-	-	-	
Furniture and Equipment		801,000	801,000	-	-	-	-	-	-	
Roadsworks		1,878,165	1,878,165	-	-	-	-	3,430	-	
Drainage		547,750	547,750	-	-	-	-	16,058	-	
Footpaths		25,500	25,500	-	-	-	-	-	-	
Parks, Gardens and Reserves		635,600	635,600	-	-	-	-	86,065	-	
<b>Totals</b>		<b>4,991,215</b>	<b>4,991,215</b>	-	-	-	-	<b>128,109</b>	-	
<b>LAND</b>										
271 HAMILTON STREET SEWER & POWER	AL1801	30,000	30,000	-	-	-	-	3,400	-	
HATTON CRT PAW- TPS 4 A	AL1802	6,000	6,000	-	-	-	-	-	-	
KENNY STREET-PAW- TPS 4 A	AL1803	5,000	5,000	-	-	-	-	-	-	
	<b>Land Total</b>	<b>41,000</b>	<b>41,000</b>	-	-	-	-	<b>3,400</b>	-	
<b>Buildings</b>										
MAIN SWITCHBOARD- STAN MOSES PAVILION	AB1801	22,000	22,000	-	-	-	-	-	-	
MEN'S SHED CONSTRUCTION-	AB1802	370,000	370,000	-	-	-	-	-	-	Lotterywest Grant 200,000
										Reserves(Land & Build) 170,000
										Reserves -(WIW) 10,000
BABY ROOM REONFIG- WITW	AB1803	10,000	10,000	-	-	-	-	-	-	
PATIO REPLACEMENT- BOWLING CLUB	AB1804	15,000	15,000	-	-	-	-	-	-	
DEPOT SECURITY	AB1805	16,500	16,500	-	-	-	-	500	-	
ENGINEERING ROLLER DOOR	AB1806	20,000	20,000	-	-	-	-	-	-	
ABULTION FACILITY- SANDY BEACH	AB1807	250,000	250,000	-	-	-	-	-	-	POS CIL Funds from Trust 250,000
NEW RYDE VEHICLE CAGE- LIBRARY C/ PARK	AB1808	5,500	5,500	-	-	-	-	4,680	-	
STOP WATER VALES- HYDE RETIREMENT VILLAGE	AB1809	9,000	9,000	-	-	-	-	8,550	-	Reserves - (Aged Persons) 9,000
SEATING REPLACEMENT- ASHFIELD RESERVE GRANDSTAND	AB1810	15,000	15,000	-	-	-	-	-	-	
1 SURREY STREET REDEVELOPMENT	AB1811	150,000	150,000	-	-	-	-	-	-	
AIRCONDITIONER UPGRADE- 48 OPR	AB1812	25,000	25,000	-	-	-	-	-	-	
KITCHEN CUPBOARDS- ALF FAULKNER HALL	AB1813	6,500	6,500	-	-	-	-	5,425	-	
		-	-	-	-	-	-	-	-	
	<b>Buildings Total</b>	<b>914,500</b>	<b>914,500</b>	-	-	-	-	<b>19,155</b>	-	

Town of Bassendean  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual			Purchase Order Value	YTD Variance	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal				
		\$	\$	\$	\$	\$	\$	\$		
<b>Furniture and Equipment</b>										
IT INFRASTRUCTURE UPGRADE	AE1801	50,000	50,000	-	-	-	-	-		
AIRCONDITIONER UPGRADE- 48 OPR	AE1802	-	-	-	-	-	-	-		
KITCHEN CUPBOARDS- ALF FAULKNER HALL	AE1803	-	-	-	-	-	-	-		
CCTV UPGRADE LIBRARY CARPARK	AE1804	15,000	15,000	-	-	-	-	-		
ELECTRIC CHARGE STATION - OLD PERTH RD	AE1805	6,000	6,000	-	-	-	-	-		
PURCHASE OF NEW BINS- THREE BIN SYSTEM	AE1806	700,000	700,000	-	-	-	-	-	Reserves (Waste)	467,500
									Dept of Waste Grant	232,500
CCTV SUCCESS HILL	AE1807	30,000	30,000	-	-	-	-	-		
<b>Furniture and Equipment Total</b>		<b>801,000</b>	<b>801,000</b>	-	-	-	-	-		
<b>Plant and Equipment</b>										
REPLACE HACC VEHICLE P853	AF1801	35,000	35,000	-	-	-	-	-	Reserves (HACC)	25,000
POLMAC TAN AXLE TRAILER- PW7040	AF1802	11,700	11,700	-	-	-	-	-		
TRAILER- P7196- MOWER TRAILER	AF1803	16,000	16,000	-	-	-	-	-		
WATER TRUCK 5 TONNE - PP7117	AF1804	85,000	85,000	-	-	-	-	-	Reserves (Plant)	65,000
<b>Plant and Equipment Total</b>		<b>147,700</b>	<b>147,700</b>	-	-	-	-	-		
<b>Infrastructure - Roads</b>										
SAFE ACTIVE ROJECT- BICYCLE BOULEVARD -WHITFIELD STREET	AR1801	850,000	850,000	-	-	-	-	-	Dept of Transport Grant	850,000
SAFE ACTIVE ROJECT- BICYCLE BOULEVARD -BROADWAY ( TRAIN STATION AC	AR1802	550,000	550,000	-	-	-	-	-	Dept of Transport Grant	450,000
RESURFACE SUCCESS ROAD - SEVENTH AVE TO LORD STREET	AR1803	35,000	35,000	-	-	-	-	560		
RESURFACE JAMES STREET, FROM OPR AND BRIDSON STREET	AR1804	275,000	275,000	-	-	-	-	630		
RESURFACE - KATHLEEN STREET- GUILDFORD RD TO PALMERSTON	AR1805	45,261	45,261	-	-	-	-	630	R2R Grant	45,261
RESURFACE - BRADSHAW STREET- WEST OF LORD STREET	AR1806	7,000	7,000	-	-	-	-	490		
RESURFACE -MARY CRESENT WEST OF LORD STREET	AR1807	10,000	10,000	-	-	-	-	490		
RESURFACE -GREY STREET END OF NORTHLINK TO TOWN BOUNDARY	AR1808	42,904	42,904	-	-	-	-	630	MRWA Grant	28,603
UPGRADE LIGHTING- PEDESTRIAN ROUTES TO PUBLIC TRANSPORT- SUCCESS	AR1809	63,000	63,000	-	-	-	-	-		
		-	-	-	-	-	-	-		
<b>Roads Total</b>		<b>1,878,165</b>	<b>1,878,165</b>	-	-	-	-	<b>3,430</b>		
<b>Infrastructure - Footpaths</b>										
FOOTPATH- TROY STREET BETWEEN SCADDEN AND BROADWAY	AT1801	15,000	15,000	-	-	-	-	-		
FOOTPATH- COLSTOUN/ GUILDFORD ROAD REPLACE KERBING & PATH	AT1802	10,500	10,500	-	-	-	-	-		
<b>Infrastructure - Footpaths Total</b>		<b>25,500</b>	<b>25,500</b>	-	-	-	-	-		

Town of Bassendean  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual					Purchase Order Value	YTD Variance	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	Total YTD					
		\$	\$	\$	\$	\$	\$	\$	\$			
<b>Infrastructure - Drainage</b>												
DRAINAGE WORKS- LORD STREET- RELINE AND CUT ROOTS	AD1801	106,000	106,000	-	-	-	-	1,440	-			
DRAINAGE- WILSON STREET REPLACE PIPES AND UNDERGROUND STORAGE	AD1802	-	-	-	-	-	-	-	-			
DRAINAGE- NORTH ROAD REPLACE MANHOLE AND CLEAN	AD1803	51,250	51,250	-	-	-	-	-	-			
DRAINAGE- HATTON CRT UPGRADE PIPES	AD1804	-	-	-	-	-	-	-	-			
DRAINAGE- BRIDSON & WITFIELD STREET- INSTALL BASIN AND INLET PIPES P	AD1805	70,500	70,500	-	-	-	-	2,450	-			
DRAINAGE- SURREY STREET RELINE CHRISTIE PARK	AD1806	210,500	210,500	-	-	-	-	6,192	-			
DRAINAGE- ANZAC TCE STORMWATER PIPES AND 2 MANHOLES	AD1807	76,500	76,500	-	-	-	-	5,976	-			
DRAINAGE- PALMERSTON RESERVE- NEW SIBSOIL DRAINAGE	AD1808	33,000	33,000	-	-	-	-	-	-			
<b>Infrastructure - Drainage Total</b>		<b>547,750</b>	<b>547,750</b>	-	-	-	-	<b>16,058</b>	-	Reserves (Drainage)	400,000	
<b>Infrastructure - Park Plant &amp; Equipment</b>												
MARY CRES NATURE BASED PLAYGROUND	AP1801	250,000	250,000	-	-	-	-	-	-	POS CIL Funds from Trust	250,000	
UPGRADE TO SHELTERS & SIGNAGE - SUCCESS HILL	AP1802	7,000	7,000	-	-	-	-	-	-			
PLAY EQUIPMENT - PADBURY PARK	AP1803	10,000	10,000	-	-	-	-	-	-			
SEATING REPLACEMENT- ASHFIELD RESERVE GRANDSTAND	AP1804	-	-	-	-	-	-	-	-			
PLAY EQUIPMENT - WIND IN THE WILLOWS- ASHFIELD	AP1805	25,000	25,000	-	-	-	-	-	-	Reserves -(WIW)	25,000	
PLAY EQUIPMENT - WIND IN THE WILLOWS- BASSENDEAN	AP1806	10,000	10,000	-	-	-	-	-	-	Reserves -(WIW)	10,000	
TENNIS COURTS RESURFACE- BIC	AP1807	15,000	15,000	-	-	-	-	13,750	-			
UPGRADE TO GARDENS- 48 OLD PERTH ROAD	AP1808	15,000	15,000	-	-	-	-	141	-			
SPILLWAY CONSTRUCTION- SUCCESS HILL	AP1809	180,000	180,000	-	-	-	-	31,689	-			
POST & RAIL REPLACEMENT- JUBILEE RESERVE	AP1810	20,000	20,000	-	-	-	-	10,385	-			
BROADWAY ABORETUM- STAGE 2 IMPLEMENTATION	AP1811	44,100	44,100	-	-	-	-	-	-	POS CIL Funds from Trust	44,100	
PLAN FOR LIVING STREAMS	AP1812	20,000	20,000	-	-	-	-	-	-			
ASHFIELD TREES(U/PWER RES)	AP1813	-	-	-	-	-	-	-	-			
KELLY PARK LIGHTING	AP1814	32,500	32,500	-	-	-	-	30,100	-	POS CIL Funds from Trust	32,500	
MARY CRESCENT DOG FOUNTAIN	AP1815	7,000	7,000	-	-	-	-	-	-			
<b>Infrastructure - Park Plant &amp; Equipment Total</b>		<b>635,600</b>	<b>635,600</b>	-	-	-	-	<b>86,065</b>	-		3,564,464	
<b>Capital Expenditure Total</b>		<b>4,991,215</b>	<b>4,991,215</b>	-	-	-	-	<b>112,051</b>	-			

TOWN OF BASSENDEAN  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 July 2018

**Note 9: Budget Amendments**

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
	Adopted Budget Brought Forward Surplus	\$ 21,614	\$	\$	

There have been no Budget Amendments to date.

**TOWN OF BASSENDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 10: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
ALO0034	LOT 7557 LORD STREET (A3280), BASSENDEAN					400,000	375,000		(25,000)
ALO0035	48 CHAPMAN STREET, BASSENDEAN (A742)					405,000	475,000	70,000	
P853	HOLDEN OMEGA SPORTWAGON					20,000	10,000		(10,000)
W7070	POLMAC TANDEM AXLE BOBCAT TRAILER					1,300	1,300		
P7196	DUAL AXLE MOWER TRAILER JOHN PAPAS					148	1,000	852	
PP7117	'TIPPER' TRUCK					19,501	15,000		(4,501)
PW7048	POLMAC SWEEPER & PLANT TRAILER					40,085	20,000		(20,085)
						<b>886,034</b>	<b>897,300</b>	<b>70,852</b>	<b>(59,586)</b>

There were no assets disposed of during the reporting period.

**TOWN OF BASSENDEAN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 11: Trust Fund**

Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 1/07/2018	Amount Received	Amount Paid	Closing Balance 31/07/2018
	\$	\$	\$	\$
Public Open Space	892,683	-	-	892,683
BCITF	-	5,184	(1,628)	3,556
BRB	4,953	5,771	(3,756)	6,969
<b>Total Uncontrolled Trust Funds</b>	<b>897,636</b>	<b>10,955</b>	<b>(5,383)</b>	<b>903,208</b>

Funds held at balance date over which the Town has control are as follows:

Description	Opening Balance 1/07/2018	Amount Received	Amount Paid	Closing Balance 31/07/2018
Hyde Retirement Village Retention Bonds	259,650	2,250	-	261,900
<u>Other Bonds and Deposits</u>				
Sundry	401,242	86,331	(86,986)	400,587
Securities	802,337	14,950	(21,600)	795,687
Hall Hire Bonds	26,641	8,250	(3,600)	31,291
Crossover Deposits	108,675	-	-	108,675
Landscaping Bonds	659,300	241	(2,241)	657,300
Stormwater Deposits	23,356	-	-	23,356
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
<b>Total Other Bonds and Deposits</b>	<b>2,022,619</b>	<b>109,772</b>	<b>(114,427)</b>	<b>2,017,964</b>
<b>Total Controlled Trust Funds</b>	<b>2,282,269</b>	<b>112,022</b>	<b>(114,427)</b>	<b>2,279,864</b>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 July 2018

Note 12 : Statement of Financial Position Notes	2018/2019 \$	2017/2018 \$
<b>CASH AND CASH EQUIVALENTS</b>		
Unrestricted	3,033,632	3,412,701
Restricted	7,990,121	7,992,526
	<u>11,023,753</u>	<u>11,405,227</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	1,020,253	1,020,253
Plant & Equipment Reserve	384,098	384,098
Recreation Development Reserve	51,965	51,965
Muni Building & T P Reserve	1,829,829	1,829,829
Waste Management Reserve	738,910	738,910
Wind in the Willows Reserve	89,841	89,841
Aged Persons Reserve	484,371	484,371
Youth Development Reserve	28,327	28,327
Cultural Events Reserve	-	-
Self Insurance Reserve	-	-
Underground Power Reserve	81,757	81,757
Drainage Reserve	417,421	417,421
HACC Assets Replacement	129,113	129,113
Unspent Portion of Grants	454,371	454,371
BCITF		
Sundry	-	-
Securities	-	-
Hall Hire Bonds	-	-
Crossover Deposits	-	-
Development Bonds	-	-
Hyde Retirement Village Retention Bonds	261,900	259,650
Other Bonds & Deposits	2,017,964	2,022,619
	<u>7,990,120</u>	<u>7,992,525</u>
<b>TRADE AND OTHER RECEIVABLES</b>		
<b>Current</b>		
Rates Outstanding	18,755,090	782,386
Sundry Debtors - General	298,425	131,908
GST Receivable	(15,203)	122,316
Accrued Interest	-	613
Sundry Debtors - SSL	21,134	21,134
Long Service Leave Due from Other Councils	65,944	65,944
Sundry Debtors - Other	-	-
Provision for Doubtful Debts	-	-
	<u>19,125,390</u>	<u>1,124,301</u>
<b>Non-Current</b>		
Rates Outstanding - Pensioners	334,587	334,587
Loans - Clubs/Institutions	227,743	227,743
Other Deferred Debtors - Clubs Contributions	-	-
	<u>562,330</u>	<u>562,330</u>
Investments - Government House	<u>108,332</u>	<u>108,332</u>
Investments- EMRC	<u>7,954,841</u>	<u>7,954,841</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 July 2018

Note 12 : Statement of Financial Position Notes	2018/2019 \$	2017/2018 \$
<b>INVENTORIES</b>		
<b>Current</b>		
Fuel and Materials	11,927	15,018
	<u>11,927</u>	<u>15,018</u>
<b>PROPERTY, PLANT AND EQUIPMENT</b>		
Land and Buildings		
- Independent Valuation 2017 - Level 2	<u>36,357,000</u>	<u>36,357,000</u>
Buildings at:		
- Independent Valuation 2017 - Level 3	26,145,224	26,145,224
- Additions after valuation - cost	-	-
Less: accumulated depreciation	<u>(7,784,939)</u>	<u>(7,784,939)</u>
	18,360,285	18,360,285
Total Land and Buildings	<u>54,717,285</u>	<u>54,717,285</u>
Furniture and Equipment - Management Valuation 2016	165,239	165,239
- Additions after valuation - cost	256,598	256,598
Less Accumulated Depreciation	<u>(121,964)</u>	<u>(121,964)</u>
Less Accumulated Depreciation	299,873	299,873
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	231,433	231,433
Less Accumulated Depreciation	<u>(1,528,248)</u>	<u>(1,528,248)</u>
-Less Disposals after Valuation	<u>(200,146)</u>	<u>(200,146)</u>
	1,115,970	1,115,970
Art Works		
- Independent Valuation 2015 - Level 2	<u>62,620</u>	<u>62,620</u>
	62,620	62,620
	<u><b>56,195,748</b></u>	<u><b>56,195,748</b></u>
<b>INFRASTRUCTURE</b>		
Roads - Independent Valuation 2017	84,214,462	84,214,462
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	<u>(16,643,548)</u>	<u>(16,643,548)</u>
	67,570,914	67,570,914
Footpaths - Independent Valuation 2017	10,291,342	10,291,342
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	<u>(3,242,936)</u>	<u>(3,242,936)</u>
	7,048,406	7,048,406
<b>INFRASTRUCTURE</b>		
Drainage - Independent Valuation 2017	40,195,156	40,195,156

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 July 2018

	2018/2019	2017/2018
	\$	\$
<b>Note 12 : Statement of Financial Position Notes</b>		
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(17,474,552)	(17,474,552)
	<u>22,720,604</u>	<u>22,720,604</u>
Parks & Ovals - Independent Valuation 2015	17,940,621	17,940,621
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(6,144,686)	(6,144,686)
	<u>11,795,935</u>	<u>11,795,935</u>
	<u><u>109,135,859</u></u>	<u><u>109,135,858</u></u>
<b>TRADE AND OTHER PAYABLES</b>		
<b>Current</b>		
Sundry Creditors	3,425,478	1,244,202
Accrued Interest on Debentures	-	4,793
Accrued Salaries and Wages	-	130,907
Rates in Advance	25,293	270,701
Bonds & Other Deposits	2,017,964	2,022,619
Hyde Retirement Village Bonds	261,900	259,650
	<u>5,730,635</u>	<u>3,932,872</u>
<b>LONG-TERM BORROWINGS</b>		
Secured by Floating Charge		
Loan Liability - Current	117,377	132,880
	<u>117,377</u>	<u>132,880</u>
<b>Non-Current</b>		
Secured by Floating Charge		
Loan Liability - Non Current	678,500	678,500
	<u>678,500</u>	<u>678,500</u>
<b>PROVISIONS</b>		
<b>Current</b>		
Provision for Annual Leave	1,003,402	1,003,402
Provision for Long Service Leave	1,246,468	1,246,468
	<u>2,249,870</u>	<u>2,249,870</u>
<b>Non-Current</b>		
Provision for Long Service Leave	233,509	233,509
	<u>233,509</u>	<u>233,509</u>
<b>RECONCILIATION</b>		
TOTAL CURRENT ASSETS	30,161,069	12,544,546
TOTAL NON CURRENT ASSETS	173,957,111	173,957,109
<b>TOTAL ASSETS</b>	<u><u>204,118,180</u></u>	<u><u>186,501,655</u></u>
TOTAL CURRENT LIABILITIES	8,097,883	6,315,622
TOTAL NON CURRENT LIABILITIES	912,009	912,009
<b>TOTAL LIABILITIES</b>	<u><u>9,009,892</u></u>	<u><u>7,227,631</u></u>
<b>NET ASSETS</b>	<u><u>195,108,288</u></u>	<u><u>179,274,025</u></u>

**TOWN OF BASSENDEAN**  
**EXTRACT LIST OF PROJECTS & CONSULTANCIES**  
**For Year Ended 30 June 2019**

	2018/19 Budget	2018/19 Actual	FUNDING SOURCE
<b>RECREATION &amp; CULTURE</b>			
SPORT & REC - CLUB CONNECT	\$7,500	\$0	COUNCIL
SPORT & REC - KIDS SPORT	\$0	\$1,596	
CONSULTANT- PLAY SPACE IMPLEMENTATION	\$10,000	\$0	COUNCIL
MASTER PLAN - BIC RESERVE	\$20,000	\$0	COUNCIL
MASTER PLAN - JUBILEE RESERVE	\$20,000	\$0	COUNCIL
LIGHTING AUDITS - BASSENDEAN, JUBILEE, ASHFIELD	\$20,000	\$0	COUNCIL
CONSULTANT TO DESIGN NEW PLAYGROUND'S	\$35,000	\$0	COUNCIL
BUSINESS CASE - SDFC FOOTBALL FACILITIES	\$45,000	\$0	GRANT
CONSULTANT PICKERING PARK BOAT RAMP	\$0	\$0	COUNCIL/GRANT
DISABILITY ACCESS AND INCLUSION PLAN	\$20,000	\$0	COUNCIL
PENSIONER GUARD COTTAGE - ARCHITECT	\$52,000	\$310	COUNCIL
CULTURE - CULTURAL COMMUNITY PROJECTS	\$50,000	\$0	COUNCIL
PUBLIC EVENTS - OTHER EVENTS		\$1,784	
PUBLIC EVENTS - FRINGE FESTIVAL	\$32,500	\$0	COUNCIL
PUBLIC EVENTS - WAMMI FESTIVAL	\$32,500	\$0	COUNCIL
PUBLIC EVENTS - NAIDOC DAY	\$81,000	\$76,675	\$20,000 GRANT'S
PUBLIC EVENTS - AUSTRALIA DAY	\$159,000	\$959	\$20,000 INCOME
PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	\$30,000	\$1,000	COUNCIL
PUBLIC EVENTS - CHILDREN WEEK	\$1,700	\$0	COUNCIL
PUBLIC EVENTS - VISUAL ART AWARD	\$40,000	\$816	\$5,000 FEES
PUBLIC EVENTS - SENIORS WEEK	\$7,000	\$0	COUNCIL
PUBLIC EVENTS - AVON DECENT	\$5,300	\$0	\$4,500 GRANT
PUBLIC EVENTS - ANZAC DAY + OTHER MEMORIAL DAYS	\$17,200	\$0	COUNCIL
PUBLIC EVENTS - SUMMER OUTDOOR MOVIES	\$22,000	\$0	COUNCIL
<b>TOTAL RECREATION &amp; CULTURE</b>	<b>\$707,700</b>	<b>\$83,139</b>	
<b>LIBRARY</b>			
TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	\$26,000	\$0	COUNCIL
<b>TOTAL LIBRARY</b>	<b>\$26,000</b>	<b>\$0</b>	
<b>ASSET SERVICES</b>			
ASSET MANAGEMENT	\$82,000	\$0	COUNCIL
GRAFFITI REMOVAL PROGRAM	\$20,000	\$0	COUNCIL
BIKE BOULEVARD DESIGN	\$120,000	\$0	DOT GRANT
URBAN FOREST MANAGEMENT PLAN & REVISED STREET TREE MASTER PLAN	\$60,000	\$0	COUNCIL
STREET/ROAD LIGHT REVIEW/ NEW LED LIGHTS	\$30,000	\$0	COUNCIL
CONTRACT ENGINEER - PROJECTS DESIGN	\$40,000	\$0	COUNCIL
STEAM WEEDING OF ROADS	\$85,000	\$0	COUNCIL
COMMUNITY SURVEY -ROADS & PARKS	\$0	\$0	COUNCIL
<b>TOTAL TRANSPORT</b>	<b>\$437,000</b>	<b>\$0</b>	
<b>DEVELOPMENT SERVICES</b>			
SWAN RIVER TRUST PRECINCT PLAN REVIEW	\$5,000	\$14,000	COUNCIL
STREETScape PROTECTION AREA(EILEEN TO WILSON)	\$30,000	\$0	COUNCIL
TPS # 4A FINALISATION	\$0	\$0	COUNCIL
MUNICIPAL HERITAGE INVENTORY	\$10,000	\$0	COUNCIL
TREE ASSESSMENT	\$5,000	\$0	COUNCIL
STRATEGIC PLANNING FRAMEWORK STAGE 1 & 2 INC COMMUNITY CONSULTATION	\$161,000	\$6,500	COUNCIL
STRATEGIC PLANNING FRAMEWORK STAGE 1 & 3	\$0	\$0	COUNCIL
CONTRACT RELIEF - BUILDING SURVEYOR	\$17,500	\$0	COUNCIL
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>\$228,500</b>	<b>\$20,500</b>	

<b>ECONOMIC DEVELOPMENT</b>			
ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	\$32,500	\$109	COUNCIL
OLD PERTH RD INITIATIVES	\$64,745	\$757	COUNCIL
BUSINESS PLAN - PUBLICITY & PROMOTION	\$30,000	\$480	COUNCIL
EMRC PROJECTS - ECONOMIC DEVELOPMENT	\$5,295	\$0	COUNCIL
EMRC PROJECTS - REGIONAL EVENTS	\$6,294	\$0	COUNCIL
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$139,834</b>	<b>\$1,346</b>	
<b>GOVERNANCE</b>			
MARKETING & COMMUNICATIONS STRATEGY	\$81,000	\$0	
EMPLOYEE ASSISTANCE PROGRAM	\$30,000	\$850	COUNCIL
RECONCILIATION ACTION PLAN CONSULTATION	\$50,000	\$0	COUNCIL
ASHFIELD ACTION PLAN - ASHFIELD CAN	\$0	\$0	COUNCIL
GOVERNANCE - CORPORATE PLANNING	\$37,000	\$0	COUNCIL
RATING INCENTIVE SCHEME	\$0	\$0	COUNCIL
COUNCIL ELECTIONS	\$0	\$0	COUNCIL
OCCUPATIONAL HEALTH & SAFETY PROGRAMS	\$9,000	\$1,750	COUNCIL
SERVICE REVIEW - SENIORS & DISABILITY SERV + HRV	\$25,000	\$0	
REVIEW COMMUNITY CONSULTATION POLICY & CBP	\$0	\$0	COUNCIL
<b>TOTAL GOVERNANCE</b>	<b>\$232,000</b>	<b>\$2,600</b>	
<b>HEALTH</b>			
MOSQUITO CONTROL PROGRAM	\$36,000	\$0	COUNCIL
PEST - RAT ERADICATION PROGRAM	\$2,400	\$0	COUNCIL
<b>TOTAL HEALTH</b>	<b>\$38,400</b>	<b>\$0</b>	
<b>RANGERS</b>			
CONSTABLE CARE PROGRAM	\$5,500	\$0	COUNCIL
EMRC - FLOOD MARKINGS	\$15,000	\$0	COUNCIL
EMERGENCY SERVICES CONTRACTS	\$36,000	\$0	COUNCIL
<b>TOTAL RANGERS</b>	<b>\$56,500</b>	<b>\$0</b>	
<b>ENVIRONMENT</b>			
LOT 271 HAMILTON STREET - PREPARE SITE TO ACCOMMODATE DEVELOPMENT	\$50,800	\$0	COUNCIL
BINDARING HYDROLOGY STUDY	\$10,000	\$0	COUNCIL
SUSTAINABILITY - COMMUNITY EDUCATION PROGRAMME	\$10,000	\$0	COUNCIL
EMRC - REGIONAL INTEGRATED TRANSPORT PROJECTS	\$6,000	\$0	COUNCIL
EMRC - ENVIRONMENTAL & SUSTAINABILITY PROGRAM - ENERGY, WATER & CLIMATE CHANGE	\$41,000	\$0	COUNCIL
SUSTAINABILITY - COMMUNITY GRANTS & PROJECTS	\$10,000	\$0	COUNCIL
SUSTAINABILITY - CLEVER CLIMATE PROGRAM	\$5,000	\$0	COUNCIL
WASTE EDUCATIONAL PROG (Schools, Better Bin Etc)	\$25,420	\$0	COUNCIL
WASTE MANAGEMENT SURVEY FOR FUTURE NEEDS	\$0	\$0	COUNCIL
WASTE MANAGEMENT STICKERS	\$38,800	\$0	\$28k GRANT
<b>TOTAL ENVIRONMENT</b>	<b>\$197,020</b>	<b>\$0</b>	
<b>TOTAL PROJECTS INCLUDED IN OPERATING EXPENDITURE</b>	<b>\$2,062,954</b>	<b>\$107,585</b>	