

ATTACHMENTS

ORDINARY COUNCIL AGENDA

26 JUNE 2018

Attachment No. 1:

Ordinary Council Minutes of 22 May 2018

Attachment No. 2:

Street Tree Protection Policy

Attachment No. 3:

Draft Policy 6.7 - Electronic Recording and Livestreaming of Council Meetings

Attachment No. 4:

- A. Bassendean Strategic Planning Framework 2016-2019 Indicative Implementation Plan – Year 1 (Sep 2016 to August 2017).
- B. Revised (Indicative) Bassendean Strategic Planning Framework (2018-2020).
- C. Strategic Community Plan 2017-2027 extract – Applicable Objectives and Strategies.

Attachment No. 5:

Meeting notes of the Design Bassendean Advisory Group - 6 June 2018.

Attachment No. 6:

Smart Cities Round 2 Application

Attachment No. 7:

Minutes of the Sustainability Committee meeting of 29 June 2018

Attachment No. 8:

Minutes of the Town Asset Committee of 5 June 2018 and Planting Schedule

Attachment No. 9:

Minutes of the Bassendean Local Emergency Management Committee of 6 June 2018

Attachment No. 10:

People Services Committee Minutes of 12 June 2018.

Attachment No. 11:

Minutes of the Audit & Governance Committee held on 20 June 2018.

Attachment No. 12:

Financial Reports for May 2018

Confidential Reports and Attachments

ATTACHMENT NO. 1

TOWN OF BASSENDEAN MINUTES ORDINARY COUNCIL 22 MAY 2018

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TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 22 MAY 2018 AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

The Mayor welcomed the Mayor of Kwinana, Cr Carol Adams. Council has been selected to take part in a program with WALGA and thanked Cr Adams for her support and for giving the Councillors the opportunity to engage with her.

2.0 PUBLIC QUESTION TIME

2.1 Public Question Time

The Town of Bassendean's Standing Orders Local Law 2011 states under 6.7 - Other procedures for question time for the public:

*"(10) Where an answer to a question **is given at a meeting**, a summary of the question and the answer is to be included in the minutes."*

Mr Bruce Keay, 11 Earlsferry Court, Bassendean

How can the proposed playground project at Sandy Beach Reserve move forward without a detailed budget and concept plan. The concept plan and budget should be finalised before the Town proceeds further.

The Mayor advised that this project has been developed over a ten year period. Tonight is the first time that the concept plan has come before Council to make a decision on whether to go forward. There has been community consultation through the working group and the Your Say website. 51% had positive endorsement of the concept plan. Council will take feedback from the community into consideration.

The Acting Director Community Development advised that part of the concept design was to provide costings. Councillors are aware of the indicative costing. The next stage will be to sign off and go to a detailed design.

With reference to Item 10.9, has any consideration been given as to the practicalities of the placement of three bins on the verge and how the three bins will be accommodated? Will the Council consider bin pads and bin enclosures for high density buildings?

The Director Operational Services advised that there has been some discussion with regard to planning processes which will need to change to accommodate the three bin system. Bins will be collected at different times so not all bins will be out at the same time. Consideration of bin pads and bin enclosures will be included for discussion at a Councillor workshop.

Ivanka Radalj – Bassendean Volunteer Fire Brigade

In reference to a letter from the CEO to the Hon, Fran Logan, which site at the Bassendean fire station is being referred to in the letter as being potentially contaminated and what is the contamination? Why was an asbestos inspector sent out?

The CEO responded that the Town received a notice from the State Government advising of a potential contaminated site. The contaminant was one that was discovered on air force bases. Further information and clarification will be sought and a more detailed written response provided.

Ms Carol Seidel, 55 Broadway, Bassendean

Why is nothing being done to improve the toilets at Sandy Beach Reserve, particularly the issue of the flooding septic tank?

The Mayor advised that the toilets are ageing and need replacing. It is intended to be done as part of the Town's toilet replacement program.

The Director Operational Services advised that there has been some preliminary investigations into the cost and will be considered as part of the 2018/2019 Budget.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

Can you clarify that one of the criteria for the Sandy Beach playground is that there are existing toilets and car parking, and are there plans to increase the parking?

The Mayor commented that toilets and parking weren't specifically part of the criteria, but were identified as being an advantage at that site as the infrastructure was already there. There has been some discussion around parking requirements. One of the plans has shown some possible temporary car park space but concern has been raised about that. It is yet to be decided and considered by Council.

Is the Council aware that the Waste Authority has put the WA Waste Strategy out for comment?

The Mayor responded that yes Council is aware.

COUNCIL RESOLUTION – ITEM 2.1(a)

OCM – 1/05/18 MOVED Cr Hamilton, Seconded Cr Mykytiuk, that public question time be extended by ten minutes.

CARRIED UNANIMOUSLY 7/0

Mr Ian Veale, 33 Bassendean Parade, Bassendean

With reference to my letter - when does Council intend to remove the 25 year yellow flood level bands attached to the Western Power poles within the flood plain areas of Bassendean, in particular, in West Road?

The Mayor advised that the CEO will provide a written response to Mr Veale. Staff and Councillors have had a briefing recently from the EMRC about the flood study results.

The Director Operational Services advised that they are waiting on more documentation.

Has the Council, its officers, or any of the Councillors engaged in telephone meetings, email, correspondence or submissions with the State Administrative Tribunal or the WAPC in respect to the Bethune's development matter?

The Mayor advised that a written response will be provided.

Mr Craig Lucanus, 186 West Road, Bassendean

Regarding the playground, what regard did the Council pay to its development policy in the floodway regarding this playground?

The Mayor advised that the playground is proposed to be on a 3,000 sq metre area. A study was undertaken to ensure that the playground would not have a negative impact on the floodway – it was found to have a negligible impact.

Why is there a different position for private development, which objects to development in the floodway?

The Mayor commented that experts have conducted this study. The results are available publically in the attachments.

The Manager Development Services advised that Council Policy does not allow for residential subdivision within the floodway. There is a distinction between new housing proposals and public works.

Mr Moss Johnson, 6 Barton Parade, Bassendean

In relation to item 10.3 and the requirement by the WAPC for a soil geotechnical report - why is remediation of the land the responsibility of the subdivider and not the developer? Why are other options not available?

The Manager Development Services advised that it's a standard condition of the WAPC associated with the subdivision of land requiring the land to be build ready.

The Mayor advised that Mr Johnson's comments will be noted and feedback provided to the WAPC.

Mr Mick Doyle, 20 Briggs Street, Bassendean

Is the area that the playground is being built on Sandy Beach or Ashfield Flats? It appears to be Ashfield Flats playground not Sandy Beach.

The Manager Development Services advised that the playground would physically be on Ashfield Flats as opposed to Sandy Beach Reserve.

Could it be known as the Ashfield Flats playground in future?

The Mayor responded that it could be considered.

Is this playground going to lead to further development?

The Mayor commented that she could not speak on decisions of future Councils, however, there would be reluctance from current Councillors to see excessive development at this site. The site is seen as an opportunity to have families down at the river enjoying it. It is a relatively small area of the Ashfield Flats and Council would like to see it more accessible to families and children.

Is the location a final decision?

The Mayor advised that the location was a resolution of Council and would require a revocation to change it.

COUNCIL RESOLUTION – ITEM 2.1(b)

OCM – 2/05/18 MOVED Cr Wilson, Seconded Cr Brown, that public question time be extended for a further ten minutes.
CARRIED UNANIMOUSLY 7/0

Mr Leo Travis, 73 Hardy Road, Ashfield

Is Council aware of the proposal by the WAPC to realign the path at Ashfield Flats and the community angst surrounding it?

The Mayor responded that Council has only recently become aware of the Department of Planning's need to expend funds by 30 June 2018. The River Parks Committee has met and discussed it and made a recommendation to be discussed at tonight's meeting. There is a need to rehabilitate the area but we appreciate it is an important social space for our community.

Mr Don Yates, 10 Thompson Road, Bassendean

Can the Town consider using some of its reserve funds to do a regular clean up of Thompson Road and address the glare and overspill of lighting?

The Mayor commented that there was a resolution to look into the lighting.

The Director Operational Services advised that he would speak to staff about the clean-up of that area and commented that it would appear that the lights may need readjusting to reduce the glare down Thompson Road.

Mr Graeme King, 15 North Road, Bassendean

With regard to the Sandy Beach playground, does the Council have confidence that the budget it has been given is accurate given the work required on the toilet, carpark, earthworks etc?

The Mayor advised that Council has not yet developed a budget for this project. One of the proposals tonight relates to ensuring the budget is clearly defined. The figures provided are from the consultant and is what we have to rely on. The toilets need to be replaced regardless of whether or not the playground goes ahead and is not tied to this project. The earthworks have been factored into the figures. There is no support from Council to construct a car park.

Can you please share the budget with ratepayers?

The Mayor advised that once Council commits funds to this project the budget will become public information. We have engaged a consultant to come up with a design. Construction will go out to tender independently from the design consultant.

Ms Laurie Dee, 8 Parker Street, Bassendean

In reference to a letter to Honourable Fran Logan, when did the Bassendean Volunteer Fire & Rescue's Social & Heritage Club close. It never existed and should not have been referred to. The state champion you refer to was never a member and it was 14 years consecutive not ten.

The Mayor thanked Ms Dee for the corrections.

2.2 Address by Members of the Public

It should be noted that public statements are not recorded in the minutes.

Cr John Gangell left the Chamber at 7.51pm and returned at 7.55pm.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Her Worship the Mayor
Cr Bob Brown, Deputy Mayor (until 11.15pm)
Cr John Gangell
Cr Melissa Mykytiuk
Cr Jai Wilson
Cr Sarah Quinton
Cr Kathryn Hamilton

Officers

Mr Bob Jarvis, Chief Executive Officer
Mr Michael Costarella, Director Corporate Services
Mr Greg Neri, A/Director Community Development
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Anthony Dowling, Director Strategic Planning
Mr Brian Reed, Manager Development Services
Mrs Amy Holmes, Minute Secretary

Public

Approximately 35 members of the public were in attendance.

Press

One member of the press was in attendance.

Leave of Absence

COUNCIL RESOLUTION – ITEM 3.0

OCM – 3/05/18 MOVED Cr Wilson, Seconded Cr Hamilton, that Cr Brown be granted a leave of absence for 23-28 May 2018.
CARRIED UNANIMOUSLY 7/0

4.0 DEPUTATIONS

Nil

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 24 April 2018

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(a)

OCM – 4/05/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that the minutes of the Ordinary Council Meeting held on 24 April 2018, be received.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(b)

OCM – 5/05/18 MOVED Cr Wilson, Seconded Cr Mykytiuk, that the minutes of the Ordinary Council Meeting held on 24 April 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Mayor gave an update on the Ashfield overpass and advised that an agreement has been reached with the Perth Transit Authority that will save the Ficus trees and addresses the safety of the overpass.

7.0 PETITIONS

Nil

8.0 DECLARATIONS OF INTEREST

Cr Quinton declared an Impartiality Interest for Item 11.1, Notice of Motion from Cr Hamilton: Monthly Payments Lists.

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

It was agreed that items 10.4, 10.5, 10.6, 10.7, 10.9, 10.10, 10.11, 10.13, 10.15, 10.16, 10.1, 10.20, 10.27 & 10.28 be removed from the en bloc table and considered separately.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.1

OCM – 6/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 22 May 2018:

Item	Report
10.2	Proposed Perimeter Security Fencing – Lot 4 (No. 248) Morley Drive East, Eden Hill
10.3	Proposed Three Lot Subdivision – Lot 1 (No. 17) Devon Road, Bassendean
10.8	Damaged Crossover – 18 Anzac Terrace, Bassendean
10.12	Petition – Installation of Dog Bag Dispenser Stand and Bins on Chapman Street, Bassendean
10.17	Draft Local Economic Overview
10.21	Determinations Made by the Principal Building Surveyor
10.22	Determinations Made by Development Services
10.23	Bassendean Youth Advisory Council Meeting of 23 February 2018
10.24	Economic Development Committee Meeting held on 8 May 2018
10.26	Use of the Common Seal
10.29	Accounts for Payment – March/April

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
10.4	Adoption of Town of Bassendean Local Planning Scheme No. 10 Heritage List
10.5	Proposed 'Change of Use' Development Application from Shop to Unlisted Use (Small Bar) – Lot 351 (Nos. 22-24) Old Perth Road, Bassendean
10.6	Retrospective application for Home Business (Art Studio) at Lot 747 (No.11) Broadway, Bassendean
10.7	Adoption of Town of Bassendean Bee Keeping Local Law 2018
10.9	Waste Collection Services – Future Options
10.10	Success Hill Spillway Investigation

10.11	Bassendean Station Access Project Broadway
10.13	Bassendean Bowling Club Lease Agreement Renewal
10.14	Movies by Burswood Inc. - New Contract Term
10.15	Sandy Beach Reserve Nature Based Regional Playground Detailed Design Stage
10.16	Construction of the Bassendean Men's Shed
10.18	Draft Election Caretaker Periods Policy for limitations on Council's Decision Making and Expenditure during the Local Government Election
10.19	Review of Council Briefing Session Guidelines
10.20	River Parks Committee Meeting held on 8 May 2018
10.25	Audit & Governance Committee Meeting held on 16 May 2018
10.27	Calendar for June 2018
10.28	Implementation of Council Resolutions
10.30	Financial Statements – April 2018
11.1	Notice of Motion – Cr Hamilton: Monthly Payments Lists
11.2	Notice of Motion – Cr Brown: Use of Vessels on Swan River
11.3	Notice of Motion – Cr Quinton: Mental Health Program for Children

10.2 Proposed Perimeter Security Fencing – Lot 4 (No. 248) Morley Drive East, Eden Hill (Ref: DABC/BDVAPPS/2018-042 – Christian Buttle, Senior Planning Officer)

APPLICATION

To consider an application for development approval for the installation of perimeter security fencing at the former Eden Hill Shopping Centre site at Lot 4 (No. 248) Morley Drive East, Eden Hill.

The proposal is referred to Council noting that:

- (a) there is strong local community interest in this site; and
- (b) Council is actively involved in other considerations for the property.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.2

OCM – 7/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council grants development approval for the proposed perimeter security fencing at Lot 4 (No. 248) Morley Drive East, subject to the following conditions:

1. The three strands of barbed wire not being approved and being removed from the fence that is installed.
2. The overall height of the fencing being a maximum of 1.8 metres above ground level.

3. The fencing being truncated adjacent to the Morley Drive East / Christie Way corner along an 8.48m diagonal (i.e. 6m x 6m truncation) as marked in red on the approved drawings.
4. The fence is to be constructed wholly within the property boundaries.
5. The construction is to comply with the Building Code of Australia and all relevant Australian Standards.
6. The fence is to be constructed in accordance with the attached approved plans.
7. Gates are to open inwards into the property and are not to open into the road reserve.
8. The road verge and footpath are to be kept clear of building materials and construction equipment at all times.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/05/18 7/0

10.3 Proposed Three Lot Subdivision – Lot 1 (No. 17) Devon Road, Bassendean (Ref: DABC/BDVAPPS/156472 – Christian Buttle, Senior Planning Officer)

APPLICATION

To consider an application for subdivision of the existing property at Lot 1 (No. 17) Devon Road, Bassendean, into three separate lots as shown on the attached plan of subdivision.

The proposal is referred to Council primarily to allow for consideration to be made in relation to proposed vehicular access arrangements associated with the proposed subdivision, particularly in relation to:

- Road carriageway widths; and
- Provision for pedestrians and cyclists.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.3

OCM – 8/05/18 **MOVED** Cr Wilson, Seconded Cr Brown, that following receipt and consideration of the required Bushfire Management Plan, Council authorises the CEO to recommend to the Western Australian Planning Commission that the application for subdivision of Lot 1 (No. 17) Devon Road, Bassendean, be approved subject to the following conditions and advice notes:

Conditions:

1. (Variation on WAPC Standard Condition AM5)
A notification, pursuant to Section 165 of the Planning and Development Act 2005 is to be placed on the certificates of title of the proposed lots advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

“This land is located within the floodplain of the Swan River and is affected by flooding. Further information about flood levels, including development restrictions, is available upon request from the relevant local government offices.”
2. WAPC Standard Condition B5:
Other than buildings, outbuildings and/or structures shown on the approved plan for retention, all buildings, outbuildings and/or structures present on lot 1 at the time of subdivision approval being demolished and materials removed from the lots.
3. WAPC Standard Condition B7:
The existing dwelling being retained is to comply with the requirements of the Residential Design Codes.
4. WAPC Standard Condition D1:
Engineering drawings and specifications are to be submitted, approved, and works undertaken in accordance with the approved engineering drawings, specifications and approved plan of subdivision, for grading and/or stabilisation of the site to ensure that:
 - (a) Lots can accommodate their intended use; and
 - (b) Finished ground levels at the boundaries of the lots the subject of this approval match or otherwise coordinate with the existing and / or proposed finished ground levels of the land abutting.

5. WAPC Standard Condition D4:
The land being filled, stabilised, drained and/or graded as required to ensure that:
 - (a) Lots can accommodate their intended development; and
 - (b) Finished ground levels at the boundaries of the lots the subject of this approval match or otherwise coordinate with the existing and / or proposed finished ground levels of the land abutting; and
 - (c) Storm water is contained on-site, or appropriately treated and connected to the local drainage system.

6. WAPC Standard Condition D5
Prior to the commencement of subdivisional works, the landowner / applicant is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development; and

In the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all subdivisional works have been carried out in accordance with the pre-works geotechnical report.

7. WAPC Standard Condition EN2
Measures being taken to ensure the identification and protection of any vegetation on the site worthy of retention that is not impacted by subdivisional works, prior to the commencement of subdivisional works.

8. WAPC Standard Condition EN8
An acid sulphate soils self-assessment form and, if required as a result of the self-assessment, an acid sulphate soils report and an acid sulphate soils management plan shall be submitted to and approved by the Department of Water and Environmental Regulation before any subdivision works or development are commenced.

Where an acid sulphate soils management plan is required to be submitted, all subdivision works shall be carried out in accordance with the approved management plan.

9. WAPC Standard Condition T20
Suitable arrangements being made with the local government for the provision of vehicular crossovers to service the lots shown on the approved plan of subdivision.
10. WAPC Standard Condition W6
All septic sewer systems including all tanks and pipes and associated drainage systems (soak wells or leach drains) and any storm water disposal systems are to be decommissioned, in accordance with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974, removed, filled with clean sand and compacted.

Proof of decommissioning is to be provided in the form of either certification from a licensed plumber or a statutory declaration from the land owner / applicant, confirming that the site has been inspected and all septic tanks, soak wells, leach drains and any associated pipe work have been removed.
11. Additional further condition(s) as staff deem appropriate, following receipt of the required Bushfire Management Plan for the proposed subdivision.

Advice Notes:

WAPC Standard Advice Note Ena1:

1. Condition EN8 makes reference to an "acid sulphate soils assessment form". This form can be downloaded from the Western Australian Planning Commission's website at: www.planning.wa.gov.au

The "acid sulphate soils self-assessment form" makes reference to the Department of Water And Environmental Regulations "Identification and Investigation of Acid Sulphate Soils" guideline. This guidance can be obtained from the Department of Water and Environmental Regulation's website at: www.der.wa.gov.au

2. The land is affected by the Town's Town Planning Scheme No. 4A, and dwelling unit contributions will be payable in conjunction with any proposal to develop each of the proposed lots fronting the Harcourt Street road reserve.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/05/18 7/0

10.4 Adoption of Town of Bassendean Local Planning Scheme No. 10 Heritage List (LUAP/POLCY/2 Timothy Roberts, Planning Officer)

Cr Quinton left the Chamber at 8.05pm and returned at 8.07pm.

APPLICATION

The purpose of this report was for Council to review the schedule of submissions received from the public advertising of all category one and category two listed properties within the Municipal Heritage Inventory with a view to establishing a Heritage List as a schedule to the Town of Bassendean Local Planning Scheme No. 10 (LPS10).

Cr Wilson foreshadowed an alternative motion.

Cr Hamilton moved the officer recommendation.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.4

OCM – 9/05/18 MOVED Cr Hamilton, Seconded Cr Gangell, that Council:

1. Adopts the following category one and category two listed places from the Town's Municipal Heritage Inventory and includes them within its Heritage List:
 1. 'Holmehouse' at Lot 129 (No. 16) Anstey Road, Bassendean
 2. 'Daylesford' at Lot 40 (No. 7) Daylesford Road, Bassendean
 3. 'Earlsferry' at Lot 6 (No. 1) Earlsferry Court, Bassendean
 4. 'Guildford Road Bridge' (MRWA 910)
 5. 'Padbury's Building' at Lot 187 (No. 1) Old Perth Road, Bassendean
 6. 'Bassendean Oval' including Bassendean Oval Entrance Gate, MacDonald & Bill Walker Grandstands (Reserve No. 52332)
 7. 'Bassendean Fire Station' at Lot 103 (No. 10) Parker Street, Bassendean
 8. 'Success Hill Lodge' at Lot 223 (No. 1) River Street, Bassendean
 9. 'Pensioner Guard Cottage' at Lot 50 (No. 1) Surrey Street, Bassendean
 10. 'Town Pillar Box' at cnr Surrey Street & North Road, Bassendean

11. 'Bassendean Masonic Lodge' at Lot 205 (No. 25) Wilson Street, Bassendean
12. 'Success Store (fmr)' at Lot 1 (No. 34) Anzac Terrace, Bassendean
13. House at Lot 100 (No. 2) Barton Parade, Bassendean
14. House at Lot 2 (No. 6) Barton Parade, Bassendean
15. House at Lot 3 (No. 9) Brook Street, Bassendean
16. House at Lot 7 (No. 8) Carnegie Road, Bassendean
17. House at Lot 38 (No. 60) Eileen Street, Bassendean
18. House at Lot 1 (No. 173) Guildford Road, Bassendean
19. House at Lot 99 (No. 85) Ida Street, Eden Hill
20. 'Eden Hill Primary School' (Reserve No. 15303)
21. 'St Michael's School' at Lot 48 - 49 (No. 4) James Street, Bassendean
22. House & Shop at Lot 160 (No. 13) James Street, Bassendean
23. House at Lots 17-18 (No. 1) Kathleen Street, Bassendean
24. House at Lot 197-198 (No. 20) Kenny Street, Bassendean
25. House at Lot 1 (No. 1) North Road, Bassendean
26. House at Lot 103 (No. 27) North Road, Bassendean
27. House at Lot 28 (No. 32) North Road, Bassendean
28. House at Lot 3 (No. 40) North Road, Bassendean
29. House at Lot 123 (No. 41) North Road, Bassendean
30. House at Lot 302 (No. 93) North Road, Bassendean
31. 'Bassendean Hotel' at Lot 1 (No. 25) Old Perth Road, Bassendean
32. 'Bassendean Post Office (fmr)' at Lot 3 (No. 31) Old Perth Road, Bassendean
33. Commercial Premises at Lot 175 (No. 43) Old Perth Road, Bassendean
34. 'Hyde Buildings' at Lot 2 (Nos. 45-51) Old Perth Road, Bassendean
35. Shops at Lot 144 (Nos. 77-83) Old Perth Road, Bassendean
36. House at Lot 25 (No. 1) Prowse Street, Bassendean
37. 'Station Newsagency' at Lot 364 (No. 66) Railway Parade, Bassendean
38. House at Lot 30 (No. 21) Rosetta Street, Bassendean
39. 'Success Hill Reserve' (Reserve No. 16456)
40. House & Moreton Bay Fig Tree at Lot 15 (No. 8) Thompson Road, Bassendean
41. 'Bassendean Primary School' (Reserve No. 24731)
42. 'The Bakehouse' at Lot 254 (No. 122) West Road, Bassendean

43. 'Winery (fmr)' at Lot 336 (No. 147) West Road, Bassendean
 44. House & Gardens at Lot 329 (No. 168) West Road, Bassendean
 45. 'Bassendean Croquet Club (fmr)' at Lot 500 (No. 10) Whitfield Street, Bassendean
 46. 'Bassendean Improvement Committee Reserve' including Bassendean War Memorial (Reserve No. 21150)
 47. 'St Mark the Evangelist Church' at Lots 8-9 (No 2) Wilson Street, Bassendean
 48. 'Anglican Rectory (fmr)' at Lots 10-11 (No. 4) Wilson Street, Bassendean
2. Forwards a copy of the adopted list to the State Heritage Office;
 3. Writes to property owners advising them of Council's decision with a copy of the adopted Heritage List;
 4. Notes the future steps involving inviting all category three property owners to 'opt in' to the Heritage List following the preparation of Heritage Incentives; and
 5. Consider an amount of \$10,000 in the 2018/19 Budget for the preparation and implementation of Heritage Incentives.
 6. Considers an amount of \$30,000 in the 2018/2019 Budget for the preparation and implementation of Heritage Guidelines for future Heritage Areas within the Town of Bassendean.

CARRIED 4/3

Crs Hamilton, Gangell, Mykytiuk & Quinton voted in favour of the motion. Crs McLennan, Brown & Wilson voted against the motion.

10.5 Proposed 'Change of Use' Development Application from Shop to Unlisted Use (Small Bar) – Lot 351 (Nos. 22-24) Old Perth Road, Bassendean, Owner: Ivan Yuynovich. Applicant: Sureshank Pty Ltd. (Ref: DABC/BDVAPPS/2018-024 Timothy Roberts, Planning Officer)

APPLICATION

This report seeks Council's consideration for a development application that proposes a change of land use from Shop to an Unlisted Use (Small Bar) for the commercial tenancy located at Lot 351 (Nos. 22-24) Old Perth Road, Bassendean.

Cr Hamilton moved the officer recommendation with minor amendments to point 6, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.5

OCM – 10/05/18 MOVED Cr Hamilton, Seconded Cr Gangell, that Council grants development approval for the change of use application to 'Small Bar' for Lot 351 (No. 22-24) Old Perth Road, Bassendean, subject to the following conditions:

1. With the exception of operating hours, menu pricing, 'Bring Your Own' (BYO) alcohol and maximum capacity, this approval is for the use of the building as a 'small bar' only. Operation of the proposed 'small bar' shall be in accordance with the details contained within the cover letter provided by the applicant date stamped 16 February 2018. Any changes to the operation will require submission of a new application for development approval for consideration by the Town;
2. The operation of the site is restricted to opening times Monday to Sunday between 7:30am until midnight and shall not be altered without the prior approval of the Town;
3. The proposed Small Bar use is limited to a maximum capacity of 120 people at any given time;
4. The exterior of the building being lit in accordance with the requirements contained within clause 9.6 of the Town's Local Planning Policy No. 1 – Bassendean Town Centre Strategy and Guidelines, including:
 - (a) Building entrances being lit for safety and identity;
 - (b) All external lighting being robust, vandal resistant and themed to complement development character;

- (c) Lighting being time-switched to remain on every evening until at least 15 minutes after the last train has left Bassendean Station; and
 - (d) Ensuring that consideration has been given to pedestrians, cyclists and drivers with regard to glare from lighting sources.
- 5. The incorporation of end of trip facilities into the development for employees including lockers, showers and secure bicycle parking facilities to the satisfaction of the Town;
- 6. A Waste Management Plan (WMP) is to be submitted for the Town's approval prior to or in conjunction with the application for a Building Permit. The WMP shall address matters including, but not necessarily limited to, the following:
 - (a) Measures to be implemented for the purpose of minimising the delivery of waste to landfill, including the onsite separation of materials for recycling;
 - (b) Site plan showing the location and size of the onsite rubbish disposal area, including the number of general rubbish and recycling bins to be provided for the development;
 - (c) An estimation of the volume of waste to be generated by the proposed development and the capacity of this volume of waste to be accommodated by on site bin storage capacity;
 - (d) Details of intended method of collection (by private contractor) **with a preference for the collection point to be at the rear of the premises in Park Lane;**
 - (e) Details of arrangements for transferring bins from the bin storage area to **Park Lane** for collection and subsequently from **Park Lane** back to the bin storage area, including timeframes at each stage;
 - (f) Details of where the bins would be located when waiting collection; and
 - (g) Details of how the WMP will continue to be applied in perpetuity across the life of the development.
- 7. The bin storage area is:
 - (a) To be surrounded by a 1.8 metre high minimum wall with a self-closing gate;
 - (b) To be provided with 75mm minimum thickness concrete floors grading to a 100mm industrial floor waste, with a hose cock to enable both the bins and bin storage area to be washed out; and
 - (c) To be provided with internal walls that are cement rendered (solid and impervious) to enable easy cleaning;

8. Bins shall be stored only in an approved, designated location.
9. This approval does not relate to any signage for the proposed development. Any proposed signage shall be subject to a separate application for development approval.
10. Visually impermeable roller shutters (external and internal), doors, grilles and security bars shall not be installed on any part of the frontage of the development facing Old Perth Road.
11. The proposed development is, at all times, to operate in accordance with the Environmental Protection (Noise) Regulations 1997;
12. The issue of a Building Permit prior to the commencement of any works on site.
13. The building hereby approved shall not be occupied until all of the conditions of development approval have been complied with to the satisfaction of the Town, unless the applicant has entered into an agreement with Council to comply with those conditions within a specified period.

Footnotes:

- (i) The Town strongly encourages the applicant to apply for an alfresco dining permit. Any future proposal for Alfresco Dining is to be the subject of a future separate application for this activity and no Alfresco Dining shall take place in the absence of a separate approval having been granted by the Town.

CARRIED UNANIMOUSLY 7/0

10.6 Retrospective application for Home Business (Art Studio) at Lot 747 (No.11) Broadway, Bassendean, Owner: Travis Hamburger and Nami Osaki, Applicant: Travis Hamburger (Ref: DABC/BDVAPPS/2017-172 – Cameron Hartley - Planning Officer, Brian Reed Manager Development Services)

APPLICATION

The purpose of this report was for Council to consider an application for retrospective development approval for an existing and unapproved Home Business (Art Studio) which provides art tuition at Lot 747 (No.11) Broadway, Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.6

OCM – 11/05/18 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council grants development approval for the application for the Home Business (Art Studio) at Lot 747 (No.11) Broadway, Bassendean, subject to the following conditions:

1. The Home Business (Art Studio) operating in accordance with the approved plans, information supplied by the applicant which forms part of this approval;
2. Within 28 days of the date of this notice of approval, the applicant is to submit a Traffic Management Plan (TMP) for the Town's approval. The TMP is to confirm the following:
 - The average / maximum number of vehicles attending the site for the home business;
 - Parking arrangements for vehicles associated with the Home Business (within the road reserve generally, including within marked bays forward of No. 3 Broadway); and
 - Pick up and drop off arrangements for vehicles associated with the Home Business (within the road reserve generally, including the driveway and crossover associated with dwelling upon which business activities are undertaken).

The Traffic Management plan, once approved by the Town will be enforced for the duration of the change of use approval.

3. The Town retains the ability to remove the approval at any given time if the applicant is not seen to be complying with the conditions of approval;
4. Within 60 days from the date of this decision, the landowner is to ensure the crossover is constructed in accordance with Town specifications as per the plans attached to this report. The existing and redundant crossover is to be removed and the kerbing and verge reinstated with grass or landscaping to the satisfaction of the Town. A separate application and approval is required to the Town to complete these works;

5. The application is limited to a period of 12 months commencing as per the date of the approval letter. The approval expires at the end of this period upon which the applicant will be required to resubmit the application to the Town. Upon the application being submitted, the application will be advertised to the affected adjoining landowners for comment;
6. The Home Business shall be restricted to operations between the following hours and maximum student numbers:

Wednesday 4pm to 7pm (3 students)
Saturday 11am to 5pm (4 students)
Sunday 11am to 4pm (4 students)

Additional days and times of operations during the WA school term are to include:

Tuesday 4pm to 6pm (8 students)
Thursday 4pm to 7pm (10 students)
Friday 4pm to 6:30pm (10 students)

7. This approval limits the use of the Home Business to an area of no more than 50m²;
8. The Home Business shall not employ any person not a member of the occupier's household; and
9. The Home Business is required to comply with the requirements of the Environmental Protection (Noise) Regulations 1997.

Footnote

The application is time limited for a period of 12 months. It would be prudent to submit the new application at least 2 months in advance of the date of expiry.

CARRIED UNANIMOUSLY 7/0

10.7 Adoption of Town of Bassendean Bee Keeping Local Law 2018 (Ref: LAWE/LOCLWS/2 - Brian Reed, Manager Development Services)

The Mayor read out the Purpose and Effect of the Local Law, as required.

APPLICATION

The purpose of this report was for Council to consider the submissions made on the Draft Town of Bassendean Bee Keeping Local Law and for Council to determine whether it wishes to adopt the Local Law in its current form or make changes to the Local Law.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.7

OCM – 12/05/18 MOVED Cr Mykytiuk, Seconded Cr Gangell, that Council commences the advertising and consultation processes outlined in clauses (3) and (3a) of section 3.12 of the Local Government Act 1995 for the proposed Town of Bassendean Bee Keeping Local Law, as attached to the Ordinary Council Agenda of 22 May 2018.

CARRIED UNANIMOUSLY 7/0

10.8 Damaged Crossover - 18 Anzac Terrace, Bassendean (Ref: PARE/MAINT/1 – Andreea Balica, Engineering Technical Assistant / Compliance Officer)

APPLICATION

The purpose of this report was to bring to Council's attention the matter regarding the damaged crossover at 18 Anzac Terrace, Bassendean and relating to the construction works at 6 River Street, Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.8

OCM – 13/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council:

1. Acknowledges that the damage to the crossover is a civil matter to be resolved between the property owners of 18 Anzac Terrace, Bassendean and 6 River Street, Bassendean; and

2. Requests that the property owners of 18 Anzac Terrace and 6 River Street, Bassendean, to resolve this matter mutually to undertake the required repairs to the crossover.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/05/18 7/0

10.9 Waste Collection Services - Future Options (Ref: WSTMNGT/TENDNG/10 - Ken Cardy, Manager Asset Services)

Cr Mykytiuk left the Chamber at 8.30pm and returned at 8.33pm.

APPLICATION

The purpose of this report was to provide Council with proposed Town of Bassendean waste collection services initiatives including an update regarding the three Bin Waste Collection Project.

OFFICER RECOMMENDATION — ITEM 10.9

That Council:

1. Endorses the implementation of a three bin system with rollout commencing in the 2019/20 financial year (July 2019);
2. a) Approves the implementation of a one-off charge, estimated to be \$61.53 in the 2019/20 Budget, for the introduction of the 3-Bin system;
OR
b) Decrease the number of tip passes from four to two for the 7,035 estimated (exclude under 400sqm properties) participate in the 3-bin system;
3. List funds of \$700,000 for consideration in the draft 2018/19 and \$477,275 in the 2019/20 Budget for the purchasing of 7750 140L rubbish bins with a red lid, changing of current green lid bin to the lime green bin lid, distribution of bins to households within the Town and education program;
4. Requests Officers to further investigate the FOGO method of waste collection, on a weekly basis, for possible implementation in 2020/21 financial year;

5. Request Officers to further investigate the introduction of an On-Demand Three Cubic Metre Skip Bin Request System within the Town and provide a further report back to Council;
6. Notes the Town is arranging a "Resident Recycling Morning" on 26 May 2018 and the cost will be borne out of the current Waste Recycling Budget (GL 761352);
7. Includes an amount of \$30,000 in the draft 2018-19 Waste Recycling Budget (GL 761352) to undertake two further "Residential Recycling Mornings" within the 2018-19 financial year;
8. Endorses the current facilitated on-call booking system to include the expansion of white goods and mattresses within the 2018-19 financial year;
9. Requests Officers to organise a workshop, within this calendar year, for Councillors in conjunction with our waste management contractors to discuss the whole range of waste management initiatives that we currently do and may undertake; and
10. Includes an amount of \$8,000 in the draft 2018-19 Waste Recycling Budget (GL 761352) for the expansion of the current facilitated on-call booking system to include additional white goods, mattresses and timber.

LAPSED FOR WANT OF A MOVER

Cr McLennan moved an alternative motion.

COUNCIL RESOLUTION – ITEM 10.9

OCM – 14/05/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council:

1. In developing the Town's new waste management strategy (OCM-38/11/17),
 - a. Prioritises scheduling a weekend workshop for Councillors as soon as practicable with invitations extended to the Sustainability Committee members, Suez (the Town's waste provider), the Waste Authority, WALGA's Waste Manager and the EMRC's Director of Waste Services to contribute;
 - b. Further investigates future waste options including but not limited to:
 - i. Weekly FOGO for possible implementation in 2020/21 financial year;

- ii. The introduction of an On-Demand Three Cubic Metre Skip Bin Request System;
 - iii. Expanding residential recycling mornings;
 - iv. Expansion of the current facilitated on-call booking system to include additional white goods, timber and mattresses;
 - c. Refers any proposed changes to waste management practices to the Sustainability Committee for input;
 - d. Conducts a community forum to gather suggestions and feedback;
2. Endorses the implementation of a three bin system with rollout commencing in the 2019/20 financial year (July 2019) and lists funds of \$700,000 for consideration in the draft 2018/19 budget for the purchasing of 7750 rubbish bins with a red lid, distribution of bins to households within the Town and an education program;
3. Defers any consideration of a budget allocation for changing of current green lid bins to a lime green bin lid until a response has been received from the Minister for the Environment to the Town's request for reconsideration of the requirement to change the lid's colour;
4. Notes the Town is arranging a "Resident Recycling Morning" on 26 May 2018 and the cost will be borne out of the current Waste Recycling Budget (GL 761352);
5. Requests staff continue to liaise with the EMRC regarding the purchase of an anaerobic digester (or similar) at Red Hill in accordance with Council resolution OCM – 28/01/18 and formally request that planning for such a facility be included for consideration in the EMRC draft 2019/20 budget; and
6. Supports investigating a Round 2 Smart Cities funding submission for a waste management themed project in collaboration with Curtin University Sustainability Policy (CUSP) Institute and provide Council with a draft of the submission, for endorsement prior to submitting the funding application.

CARRIED 6/1

Crs McLennan, Mykytiuk, Brown, Hamilton, Quinton & Wilson voted in favour of the motion. Cr Gangell voted against the motion.

10.10 Success Hill Spillway Investigation (Ref: PARE/PLANNG/1 - Jeremy Walker, Senior Environmental Officer)

APPLICATION

The purpose of the report was to present to Council the Spillway investigation report for the damaged spillway at Success hill Reserve

Cr Hamilton foreshadowed an alternative motion.

Cr Mykytiuk moved the officer recommendation with the addition of a Point 5, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.10

OCM – 15/05/18 MOVED Cr Mykytiuk, Seconded Cr Wilson, that:

1. Council receives the Syrinx Success Hill Spillway Investigation Report;
2. Officers implement an interim measure as outlined in the report using funds allocated in 2017/18 Budget;
3. Council undertake public consultation using have your say platform on two options for rectifying the spillway to gauge public view on the preferred option;
4. Council consider allocating \$180,000 in 2018-19 Budget to undertake concept design, detailed design and construction of a new spillway structure; and
5. **That the Town of Bassendean consult with the Wadjuk Working Party about the proposal.**

CARRIED UNANIMOUSLY 7/0

10.11 Bassendean Station Access Project Broadway (Ref: TRAF/PLANNG/3 ROAD/DESCONT/5 – Ken Cardy, Manager Asset Services)

APPLICATION

The purpose of this report was to provide Council with the final concept plan for the Bassendean Station Access Project - Broadway and seek Council's approval of the concept plan and commitment by contributing funds to secure State Government funding for the delivery of this project.

Cr Quinton moved the officer recommendation with the addition of a point 4, as shown in bold.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.11**

OCM – 16/05/18 MOVED Cr Quinton, Seconded Cr Mykytiuk, that Council:

1. Endorses the Bassendean Station Access Project – Broadway Concept Plan;
2. Lists funds of \$550,000 in the draft Capital Budget 2018-19, to undertake the Bassendean Station Action Project - Broadway, for Council's consideration. Showing a commitment from the Town of \$100,000 with PTA contributing \$450,000;
3. Requests officers write to the Public Transport Authority endorsing the Bassendean Station Access Project – Broadway Concept Plan and that funds of \$550,000 will be listed in the draft Capital Budget 2018-19, for Council's consideration, to undertake the Bassendean Station Action Project. Showing a commitment from the Town of \$100,000 with PTA contributing \$450,000; and
4. **Commences a period of public consultation with the community regarding the design, specifically with residents along the affected route.**

LOST 3/4

*Crs Quinton, Mykytiuk & Hamilton voted in favour of the motion.
Crs McLennan, Brown, Gangell & Wilson voted against the motion.*

Cr Wilson moved the following alternative motion:

COUNCIL RESOLUTION — ITEM 10.11

OCM – 17/05/18 MOVED Cr Wilson, Seconded Cr Gangell, that Council:

1. Notes the Bassendean Station Access Project – Broadway Concept Plan and writes to the Public Transport Authority advising of the Town's continued interest in the project and that final determination will be made at Council's 2018/19 Budget consideration;

2. Considers the listing of funds of \$550,000 in the draft Capital Budget 2018-19, to undertake the Bassendean Station Access Project - Broadway, for Council's consideration, showing a commitment from the Town of \$100,000 with PTA contributing \$450,000; and
3. Commences a period of public consultation regarding the design, specifically with residents along the affected route.

CARRIED UNANIMOUSLY 7/0

The motion was supported as Council is in the process of preparing the budget for the 2018/19 financial year. It would not be prudent to pre-commit \$100,000 of Town funds to the Bassendean Station Access Project – Broadway Concept Plan, without considering the item in the context of all of the other competing priorities for the Town's capital works spend.

10.12 Petition – Installation of Dog Bag Dispenser Stand and Bins on Chapman Street, Bassendean (Ref: LAWE/ENQS/1 - Sharna Merritt, Senior Ranger)

APPLICATION

The purpose of this report was to provide Council with information and the financial impacts associate with providing a poo bag stand and bin adjacent to privately owned land located in Chapman Street, Bassendean (OCM-4/03/18).

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.12

OCM – 18/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council:

1. Receives the report on the provision of a dog bag dispenser stand and bins on Chapman Street adjacent to Cyril Jackson Senior Campus and notes that:
 - a) the Education Department does not want to encourage dog exercise at the sporting grounds under its care and control and in many instances, dogs are actively prohibited on Education Department owned ovals and reserves;
 - b) as a courtesy, on selected Town of Bassendean owned and managed parks and reserves, dog bag dispenser stands and bins are provided to assist with Dog Owner responsibilities; and

2. Writes to the petitioner to advise that a dog bag dispenser stand and bin will not be installed on the verge adjacent to the State Government owned and managed land located in Chapman Street, Bassendean.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/05/18 7/0

10.13 Bassendean Bowling Club Lease Agreement Renewal (Ref: LEGL/AGMT/9 – Tim Dayman, Recreation Development Officer)

PURPOSE

Council was requested to consider the renewal of the lease agreement with the Bassendean Bowling Club.

OFFICER RECOMMENDATION – ITEM 10.13

That Council:

1. Instructs for its solicitors to draft a new lease agreement for the use of the Bowling Club facilities at 10 Whitfield Street, Bassendean, by the Bassendean Bowling Club Inc, that includes a 5-year term with a 5-year option, commencing with the 2018 season; and
2. Undertakes a revaluation of the property to establish the rent applicable to the new lease agreement of the Bassendean Bowling Club facilities at 10 Whitfield Street, Bassendean.

LAPSED FOR WANT OF A MOVER

Cr McLennan moved an alternative motion as follows:

COUNCIL RESOLUTION – ITEM 10.13

OCM – 19/05/18 MOVED Cr McLennan, Seconded Cr Wilson, that Council:

1. Informs the Bassendean Bowling Club of its intention to review all of its existing lease, licencing & hire agreements in the 2018/19 financial year with a view to ensuring equitable arrangements for all clubs / groups throughout the Town;
2. Continues with the current month-by-month lease arrangement with the Bowling Club until such time as Council completes the planned review; and

3. As part of this process undertakes a revaluation of the property to help establish the rent applicable to the new lease agreement of the Bassendean Bowling Club facilities at 10 Whitfield Street, Bassendean.

CARRIED UNANIMOUSLY 7/0

The alternative motion was supported as Council intends to review all of its lease and licence agreements in the 2018/19 financial year. It would therefore be prudent to delay drafting a new lease agreement for the Bassendean Bowling Club in order to include this lease in the review.

10.14 Movies by Burswood Inc. - New Contract Term (Ref: LEGL/AGMT/161, Salvatore Siciliano – Manager Recreation and Culture)

APPLICATION

Council was requested to consider a request from Movies by Burswood for a new licence agreement for the staging of the Telethon Community Cinemas within the Town of Bassendean.

Cr Hamilton moved the officer recommendation with an amendment to point 1, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 10.14

OCM – 20/05/18 MOVED Cr Hamilton, Seconded Cr Wilson, that subject to the Minister for Land Administration granting consent to the Agreement, Council authorises the Town to enter into a new Licence Agreement for Movies by Burswood Bassendean for a two year period, commencing 1 December 2018 and expiring 31 March 2020 with an option for a further 12 months; and including:

1. That BIC Reserve be retained as the location for the staging of the outdoor community cinemas, **unless during the term of this agreement an alternative location is found and mutually agreed upon by the parties to this agreement;**
2. Closer scrutiny in regards to noise levels meeting statutory requirements and that Movies by Burswood Inc. be required to demonstrate how it will manage noise levels;
3. Implementation of mandatory aesthetic improvements regarding the presentation of the temporary outdoor movie structure;

4. That Town Staff hold planning meetings with Movies by Burswood Inc. to workshop strategies on adhering to acceptable noise levels, implementation of a communications strategy to local residents impacted by the movie screenings and improving the aesthetic presentation of the cinemas such as the implementation of a community arts project;
5. Town agreeing to meet waste management costs along with in-kind costs for utilities, grounds maintenance, cleaning and promotions;
6. Licence fee be set at \$1 per year payable on demand;
7. Other covenants of the existing Licence, including but not exclusively, noise limits, indemnifying the Town, procuring required insurances and acquiring necessary permits, being retained; and
8. That the future staging of the outdoor community cinemas be included in the review of the entire 2020 events program. The review is to include an assessment of alternative locations to the BIC Reserve.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.15 Sandy Beach Reserve Nature Based Regional Playground Detailed Design Stage (Ref: PARE/DESCONT/10 – Greg Neri, Acting Director Community Development)

Cr McLennan left the Chamber at 10.01pm and returned at 10.02pm.

APPLICATION

The purpose of this report was for Council to resolve to instruct the design consultants, 'Nature Play Solutions' to commence the 'detailed design' stage of the proposed Sandy Beach Regional Playground with consideration to the indicative construction and operating costs provided.

OFFICER RECOMMENDATION — ITEM 10.15

That Council endorses the concept plan with reference to the indicative construction and ongoing cost assessments, and progresses to the detailed design stage of the Sandy Beach Reserve Nature Based Regional Playground, as attached to the Ordinary Council Agenda of 22 May 2018.

LAPSED FOR WANT OF A MOVER

Cr McLennan moved an alternative motion, as follows:

COUNCIL RESOLUTION – ITEM 10.15

OCM – 21/05/18 MOVED Cr McLennan, Seconded Cr Wilson, that:

1. Council delays proceeding to the detailed design phase of the Sandy Beach regional playground project until funding sources have been confirmed including:
 - a) The sale price of Lot 7557 Lord Street and 48 Chapman Street;
 - b) An updated indicative grant allocation expected for the project from Lotterywest;
 - c) The project budget has been agreed to by Council; and
 - d) An outline of the proposal inclusive of the latest plans is forwarded to the Department of Biodiversity, Conservation and Attractions for comment.
2. In the event that a reduced project budget is supported by Council, Council requests Nature Play Solutions prepare a proportionally scaled down, Version 2 Concept Design retaining the core elements endorsed by the community through the consultation process and incorporating the following direction from Council:
 - a) Emphasis on nature play with minimisation of plastic and concrete with central pathways retaining their 2.0m width but more peripheral routes narrowed and consideration given to alternative materials to provide a sensory experience;
 - b) Retention of the separation of dogs and children through design;
 - c) Incorporation of opportunities for local and aboriginal art into the design; and
 - d) Deletion of the go-kart track and additional car parking.
3. In the event that Council supports a Version 2 Concept Design, Council will request staff prepare a business case incorporating the whole of life costs for the proposed playground to be presented in conjunction with the Version 2 Concept Plan.

CARRIED 5/2

Crs McLennan, Wilson, Brown, Mykytiuk & Quinton voted in favour of the motion. Crs Gangell & Hamilton voted against the motion.

The alternative motion was supported as the Town has had plans to establish a regional playground for over a decade. In more recent years there has been progress towards establishing the play space at Sandy Beach Reserve. The Town has identified a variety of potential funding sources for the project, but the value of each of these needs to be further defined. Furthermore, to date, Council has not endorsed a budget for this project. In addition to the capital works associated with the playground, the ongoing costs also need to be identified as well as any additional infrastructure requirements. Council therefore wishes to pause the project and seek clarification on these, and other factors, before proceeding further.

10.16 Construction of the Bassendean Men's Shed (Ref: COMR/LIAS/3 – Greg Neri, Acting Director Community Development)

PURPOSE

The purpose of this report was for Council to consider the location and financial viability of constructing a Men's Shed facility to be leased to the Bassendean Men's Shed Association (Inc.).

OFFICER RECOMMENDATION — ITEM 10.16

That Council:

1. Selects its preferred site based on the cost estimates and site analysis provided;
2. Undertakes formal request for quote processes to confirm the findings of Officers' preliminary cost analysis, for a preferred site;
3. Dependent on these decisions, refers any potential additional funding of the Bassendean Men's Shed to the draft 2018/19 Budget;
4. Considers the viability of an operating subsidy within a revised lease agreement, in the context of any increased or reallocated funding; and
5. Notifies the Bassendean Men's Shed Association (Inc.) and Lotterywest of any decisions made.

LAPSED FOR WANT OF A MOVER

Cr Hamilton moved an alternative motion, as follows:

COUNCIL RESOLUTION – ITEM 10.16

OCM – 22/05/18 MOVED Cr Hamilton, Seconded Cr Wilson & Cr McLennan, that Council:

1. Rescinds Part 5 of OCM-11/10/15, which reads:

“That Council:

- 5. Lists operating subsidy amounts for the Bassendean Men’s Shed Association, as defined in the Lease Agreement, in the corresponding year’s Budget being:*

<i>Year of Operation</i>	<i>Subsidy Allocation</i>
<i>2017/18</i>	<i>\$25,000</i>
<i>2018/19</i>	<i>\$20,000</i>
<i>2019/20</i>	<i>\$15,000</i>
<i>2020/21</i>	<i>\$10,000</i>
<i>2021/22</i>	<i>\$5,000”;</i>

2. Selects the May Holman Reserve as the new preferred site for the proposed Bassendean Men’s Shed based on the cost estimates and site analysis provided;
3. Requests staff to assist the Bassendean Men’s Shed to develop a “Business Plan” that is to be submitted to Council for review by the June OCM;
4. Undertakes a formal Request for Quote process to confirm the findings of officers’ preliminary cost analysis for the May Holman Reserve site, starting with a cost comparison of the proposed retaining wall/fill compared to realignment of the Town of Bassendean stormwater drain that would provide a more effective utilisation of the land parcel;
5. Dependent on these aforementioned processes, refers any potential additional funding of the Bassendean Men’s Shed to the draft 2018/19 Budget;
6. Requests staff to further liaise with the Department of Planning, Lands and Heritage to advance advice recently received by the Town of Bassendean “That the Department of Planning, Lands and Heritage can facilitate the repurposing of Reserve 45364 from ‘Public Recreation’ to ‘Community Purpose’ with a change to the Management Order to allow sub-leasing to facilitate a Men’s Shed”; and

7. Notifies the Bassendean Men's Shed Association (Inc.) and Lotterywest of any decisions made.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

The alternative motion was supported as the availability of the May Holman site has been confirmed, plus construction estimates for that site appear more economical than other proposed locations. To proceed at the May Holman site necessitates this resolution to rescind a previous Council decision related to "seed money" for the proposed Men's Shed if established at the Depot site, plus sets parameters for moving forward.

10.17 Draft Local Economic Overview (Ref: LUAP/BASSEDEAN/LPS 2017-2030 – Anthony Dowling, Director Strategic Planning)

APPLICATION

As part of the process of reviewing and revising the Town's current 2015 *Local Planning Strategy* (LPS) and developing a new economic and commercial activity strategy (a requirement of the current *Corporate Business Plan 2017-2021*) an overview of the Town's local economy has been prepared and was presented to Council for its endorsement.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.17

OCM – 23/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council endorses the Bassendean Local Economic Overview prepared by FAR lane dated March 2018, as attached to the Ordinary Council Agenda of 22 May 2018.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/05/18 7/0

10.18 Draft Election Caretaker Periods Policy for limitations on Council's Decision Making and Expenditure during the Local Government Election (Ref: GOVN/COUNCILS/1 - Bob Jarvis CEO)

APPLICATION

Council was requested to consider adopting a policy which specifies a period of time leading up to a local government election during which the Council is required to ensure that its decision making has no influence over the election, is impartial, and makes no major financial or legal commitments which will be binding on the Council post election day.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.18

OCM – 24/05/18 MOVED Cr Hamilton, Seconded Cr Quinton, that Council adopts the Election Caretaker Periods Policy attached to the Ordinary Council meeting Agenda of 22 May 2018.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.19 Review of Council Briefing Session Guidelines (Ref: GOVN/CCLMEET/1 – Bob Jarvis – Chief Executive Officer)

The CEO left the Chamber at 10.25pm and returned at 10.26pm.

APPLICATION

The purpose of this report was to correct an anomaly between Policy 6.2 and the Council Briefing Session Guidelines that were adopted in November 2017 and December 2017 respectively.

Cr McLennan moved the officer recommendation with some amendments, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.19

OCM – 25/05/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council adopts the revised Briefing Session Guidelines as attached to the Ordinary Council Meeting Agenda of 22 May 2018, **with the following minor amendments:**

1. **2.6 “Addresses by Members of the Public” – Point 1 being reworded to “15 minutes will be allocated for addresses by members of the public on matters contained in the agenda only”;**
2. **2.6 “Addresses by Members of the Public” – Point 3 being reworded to “Each member of the public shall be given a maximum of 3 minutes to address the meeting”; and**
3. **2.8 “Presentations” being retained.**

CARRIED 4/3

Crs McLennan, Mykytiuk, Quinton & Wilson voted in favour of the motion. Crs Brown, Gangell & Hamilton voted against the motion.

10.20 River Parks Committee Meeting held on 8 May 2018 (Ref: GOVNCCL/MEET/33 – Simon Stewart-Dawkins, Director Operation Services)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the River Parks Committee held on 8 May 2018, and consider the recommendations from the Committee.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 10.20

That Council:

1. Receives the report on a meeting of the River Parks Committee of 8 May 2018 attached to the May 2018 Ordinary Council Meeting agenda and:
 - a) Notes the Department of Planning, Lands & Heritage is working with key stakeholders and seeking comments on the draft 2018-2023 Ashfield Flats Works Program; and
 - b) Requests the Department of Planning, Lands & Heritage receive and acknowledge the Committee feedback on the proposed draft 2018-2023 Ashfield Flats Works program;
2. Requests that the Department of Planning, Lands & Heritage amend the Draft 2018-23 Ashfield Flats Works Program to ensure:

- a) controlled access to the Swan River foreshore is identified on the plan;
 - b) the amended draft 2018-2023 Ashfield Flats Works Program is uploaded to the "Your Say" Town of Bassendean website for community consultation and advertised via Facebook;
 - c) the Department Planning, Lands & Heritage erect appropriate signage onsite to educate and inform the community on the proposed restoration works and invite feedback via the Town of Bassendean's "Your Say" website;
 - d) the Town of Bassendean in conjunction with the West Australian Planning Commission, Department of Planning Lands & Heritage, Department of Biodiversity Conservation and Attractions, and Department of Water provide a community briefing on the proposed draft concept plan as part of the community consultation process;
 - e) the "Your Say" feedback is provided directly to the Department of Planning, Lands & Heritage for their consideration prior to the Department of Planning, Lands & Heritage providing a full report to the River Parks Committee for consideration;
- 3. Requests the CEO write to the Department of Transport review the current boat speed on the upper reaches of the Swan River and undertake a community education and water policing programs;
 - 4. Receives the 2018/2019 Bushcare Volunteer Action Plans submitted by the Bassendean Preservation Group, Friends of Bindaring Park Bassendean and, Friends of Success Hill Reserve;
 - 5. Lists funds for consideration in the draft 2018/2019 budget to assist the Bushcare Volunteer groups to implement their submitted Volunteer Form 3 Request for Assistance action plans; and
 - 6. Receives the November 2018 Fox Activity Survey; and
 - a) Notes the Fox Monitoring & Trapping Program received from consultant Natural Area Management Services (NAMS) is currently under review by the Western Australian Planning Commission; and

- b) Requests that the Town of Bassendean includes fox monitoring to Pickering Park and Bindaring Park.

Cr Brown foreshadowed an alternative motion as follows:

"That Council notes and endorses the River Parks Committee meeting minutes of 8 May 2018, with the exception of that part relating to the Ashfield Flats river fence and park walkway realignment. This forms part of the Ashfield Flats Reserve Works Program, work due to be undertaken and completed before 30 June, five weeks hence.

Further, Council directs the Chief Executive Officer to write to the responsible Minister and our local State Government representative seeking an immediate stay of this aspect of the Ashfield Flats restoration work, pending proper community consultation."

Cr Mykytiuk moved the officer recommendation with amendments, including additional points proposed by Cr Wilson.

COUNCIL RESOLUTION – ITEM 10.20(a)

OCM – 26/05/18 MOVED Cr Wilson, Seconded Cr Brown, that the time be extended to allow Cr Mykytiuk to speak for a further two minutes in favour of the motion.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION – ITEM 10.20(b)

OCM – 27/05/18 MOVED Cr Wilson, Seconded Cr Mykytiuk, that the time be extended to allow Cr Brown to speak for a further two minutes again the motion.

CARRIED UNANIMOUSLY 7/0

Cr Mykytiuk exercised her right to reply and spoke in favour of the motion.

COUNCIL RESOLUTION – ITEM 10.20(c)

OCM – 28/05/18 MOVED Cr Wilson, Seconded Cr Brown, that the time be extended to allow Cr Mykytiuk to speak for a further two minutes.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION - ITEM 10.20(d)

OCM – 29/05/18 MOVED Cr Mykytiuk, Seconded Cr Wilson, that:

1. Council receives the report on a meeting of the River Parks Committee of 8 May 2018 attached to the May 2018 Ordinary Council Meeting agenda, and
 - a. Notes the Department of Planning, Lands & Heritage is working with key stakeholders and seeking comments on the draft 2018-2023 Ashfield Flats Works Program;
 - b. Requests the Department of Planning, Lands & Heritage receive and acknowledge the Committee feedback on the proposed draft 2018-2023 Ashfield Flats Works program;
2. Council request that the Department of Planning, Lands & Heritage amend the Draft 2018-23 Ashfield Flats Concept Plan to reflect the plan (attached) prepared by the Town of Bassendean to include:
 - a. A path alignment adjacent to the proposed fence line and a treatment that is suitable for cyclists, prams and wheelchairs;
 - b. An additional river access point (as suggested on the TOB map) that is stabilised and appropriate for public access; and
 - c. A fence that curves around to be at right angles to the riverbank at all access points to limit access to restoration areas;
3. Council endorse the concept plan for Stage 1 of the Works Program subject to the above amendments;
4. The draft 2018-2023 Ashfield Flats Works Program is uploaded to the "Your Say" Town of Bassendean website for community consultation and advertised via Facebook and:
 - a. the "Your Say" feedback is provided directly to the Department of Planning, Lands & Heritage for their consideration;

- b. the Department Planning, Lands & Heritage erect appropriate signage onsite to educate and inform the community on the proposed restoration works and invite feedback via the Town of Bassendean's "Your Say" website;
 - c. the Town of Bassendean in conjunction with the West Australian Planning Commission, Department of Planning Lands & Heritage, Department of Biodiversity Conservation and Attractions, and Department of Water provide a community briefing on the works program as part of the community consultation process;
- 5. Council requests the CEO write to the Department of Transport review the current boat speed on the upper reaches of the Swan River and undertake a community education and water policing programs;
- 6. Council receives the 2018/2019 Bushcare Volunteer Action Plans submitted by the Bassendean Preservation Group, Friends of Bindaring Park Bassendean and, Friends of Success Hill Reserve;
- 7. Council lists funds for consideration in the draft 2018/2019 budget to assist the Bushcare Volunteer groups to implement their submitted Volunteer Form 3 Request for Assistance action plans;
- 8. Council receives the November 2018 Fox Activity Survey and:
 - a. Notes the Fox Monitoring & Trapping Program received from consultant Natural Area Management Services (NAMS) is currently under review by the Western Australian Planning Commission; and
 - b. Requests that the Town of Bassendean includes fox monitoring to Pickering Park and Bindaring Park.

9. Council requests that:

- a. the River Parks Committee investigates the possibility of the Town of Bassendean taking management control of the area of land to the south of the proposed Sandy Beach Regional Playground, including the sandy beach commonly used to swim dogs, such that the area is able to be designated as a 'dog exercise area' by the Town of Bassendean consistent with section 31 of the Dog Act 1976; and
- b. the River Parks Committee reports back to Council whether this is possible, and if so, under what conditions it would be possible, so that there might be a legal dog exercise area for our Town's two and four legged residents to enjoy on the Ashfield Flats.

CARRIED 5/2

Crs Mykytiuk, Wilson, McLennan, Gangell & Quinton voted in favour of the motion. Crs Brown & Hamilton voted against the motion.

The alternative motion was supported as the WA Planning Commission has advised that stage 1 of the works, including fencing, new path alignment and the hydrological study, need to be commenced by 30 June to retain funding. The motion makes a determination on stage 1 before the deadline that incorporates the wishes of the community to have a path closer to river which maintains some access to the riverbank.

**10.21 Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.21

OCM – 30/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/05/18 7/0

10.22 Determinations Made by Development Services (Ref: LUAP/PROCED/1 – Christian Buttle, Development Services)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.22

OCM – 31/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Manager Development Services.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/05/18 7/0

10.23 Bassendean Youth Advisory Council Meeting of 23 February 2018 (Ref: GOVN/MEETCCL20 – Ayden Mackenzie – Youth Development Officer)

APPLICATION

The purpose of the report was for Council to receive the minutes of the Youth Advisory Council (YAC) meeting held in February 2018.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.23

OCM – 32/05/18 MOVED Cr Wilson, Seconded Cr Brown, that the report on a meeting of the Youth Advisory Council held on 23 February 2018, be received.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/05/18 7/0

10.24 Economic Development Committee Meeting held on 8 May 2018 (Ref: GOVN/CCLMEET/13 – William Barry, Senior Economic Development Officer)

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Economic Development Committee held on 8 May 2018.

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION
— ITEM 10.24

OCM – 33/05/18 MOVED Cr Wilson, Seconded Cr Brown, that:

1. Council conducts the Bassendean Festival of Local Business again in 2019 and considers providing a budget allocation for the event in the 2018/2019 Budget;
2. Council expresses its thanks to the organisers and contributors of the Bassendean Festival of Local Business; and
3. The report on a meeting of the Economic Development Committee held on 8 May 2018, be received.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/05/18 7/0

10.25 Audit & Governance Committee Meeting held on 16 May 2018 (Ref: GOVNCCL/MEET/3 – Mike Costarella, Director Corporate Governance)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Audit & Governance Committee held on 16 May 2018, and adopt the recommendations from the Committee.

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION
– ITEM 10.25

OCM – 34/05/18 MOVED Cr Gangell, Seconded Cr Hamilton, that Council:

1. Receives the report on the Audit and Governance Committee meeting held on 16 May 2018;
2. Receives the 2018 Internal Audit Report from Moore Stephens, and notes the managements' comments;
3. Receives the Interim Audit Report for the 2017/18 financial period, from Macri Partners;
4. Defers the Statement on the Fraud and Error Assessment and to allow Officers to ascertain the necessity of this

5. Requests that an analysis on all outstanding leave entitlements be undertaken and forwarded to the Audit and Governance Committee, including proposed strategies to reduce financial liability;
6. Receives the CCTV Management and Operation Annual report;
7. Requests Officers provide a report identifying the number of vacant lots, including zonings, and undertake an analysis of differential rating for those properties;
8. Adopts the Instrument of Appointment and Delegation as attached (Attachment 2) to the Audit & Governance Committee Agenda of 16 May 2018;
9. Writes off debtors of \$512.10 as listed in the Confidential Report to the Audit & Risk Management Committee Agenda of 16 May 2018;
10. Council acknowledges the recommendations of the Community Facilities, Oval/Reserve Audit and Needs Analysis where the Stan Moses Pavilion is rated as a 3, ie, high priority for some degree of rejuvenation; and
11. Council endorses the recommendations shown in the Confidential Minutes attached to the Audit and Risk Management Committee Minutes of 16 May 2018.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.26 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue Perkins – Executive Assistant)

The Common Seal was not attached to any documents during the reporting period.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.26

OCM – 35/05/18 MOVED Cr Wilson, Seconded Cr Brown, that Council notes that the Common Seal was not attached to any documents during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/05/18 7/0

10.27 Calendar for June 2018 (Ref: Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 10.27

OCM – 36/05/18 MOVED Cr Quinton, Seconded Cr Hamilton, that the Calendar for June 2018 be adopted, with the following additions:

- Audit & Governance Committee meeting – Wednesday, 20 June 2018 @ 5.30pm – Council Chamber (Crs Mykytiuk, Hamilton and Wilson)
- Design Bassendean Advisory Group meeting – Wednesday, 6 June 2018 @ 7.00pm – Council Chamber (Crs McLennan, Gangell, Hamilton and Wilson)

CARRIED UNANIMOUSLY 7/0

10.28 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Sue Perkins)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.28

OCM – 37/05/18 MOVED Cr Mykytiuk, Seconded Cr Wilson, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 22 May 2018, **excluding ROC 17/57467**, be deleted from the Implementation of Council Resolutions list.

CARRIED UNANIMOUSLY 7/0

10.29 Accounts for Payment – March/April 2018 (Ref: FINM/CREDTS/4 – Ken Lapham, Manager Corporate Services)

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -
ITEM 10.29

OCM – 38/05/18 MOVED Cr Wilson, Seconded Cr Brown, that in accordance with Regulation 13(3) Local Government (Financial Management Regulations 1996) the list of Accounts paid for March 2018 and April 2018 be received.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/05/18 7/0

10.30 Financial Statements – April 2018 (Ref: FINM/AUD/1 – Ken Lapham, Manager Corporate Services)

APPLICATION

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.30

OCM – 39/05/18 MOVED Cr Brown, Seconded Cr Quinton, that:

1. The Financial Reports for the period ending 30 April 2018 be received; and
2. The 2017/18 Budget be amended in accordance with the schedule listed in Note 9 (Budget Amendments) and as attached to the Ordinary Council Agenda of 22 May 2018, be approved.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Cr Hamilton: Monthly Payments Lists

Cr Hamilton advised that she wished to move the following motion at this meeting:

“That Council:

- 1. Reaffirms its commitment to transparent and accountable organisational processes; and*
- 2. Directs staff to re-instate the process of making the list of Accounts for Payment publicly available each month via the agenda attachments to Ordinary Council Meetings.*

Cr McLennan moved an alternative motion.

COUNCIL RESOLUTION – ITEM 11.1

OCM – 40/05/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council refers the method of reporting Monthly Payment Lists to the Audit and Governance Committee for its consideration.

CARRIED UNANIMOUSLY 7/0

11.2 Notice of Motion – Cr Brown: Use of Vessels on Swan River

COUNCIL RESOLUTION – ITEM 11.2

OCM – 41/05/18 MOVED Cr Brown, Seconded Cr McLennan, that the Town of Bassendean write to the State Government Minister responsible for regulating the use of vessels on the Swan River: The letter will ask for data to be provided to the Town for the preceding twelve month period relating to the identification and prosecution of speeding boat owners and skippers plying their vessels on the stretch of the Swan River North of the Redcliffe Traffic Bridge. The letter will also request the responsible Minister to direct a greater level of surveillance and enforcement of regulations relating to vessel owners and skippers using the Swan River, in particular boats exceeding the river speed limits, or behaving recklessly. Furthermore the letter will ask that any enforcement of regulations be accompanied by a public education program.

CARRIED UNANIMOUSLY 7/0

Cr Brown left the meeting, the time being 11.15pm and did not return.

11.3 Notice of Motion – Cr Quinton: Mental Health Program for Children

COUNCIL RESOLUTION – ITEM 11.3

OCM – 42/05/18 MOVED Cr Quinton, Seconded Cr Mykytiuk, that:

1. The CEO instructs relevant Town of Bassendean staff to investigate, develop and manage a new mental health program for children aged 8-16 who are engaged in clubs operating within the Town;
2. The program will endeavour to increase participation of children into any clubs that operate in the Town including but not limited to sport, art, theatre or music;
3. Staff investigate interest from clubs to participate in a 'clubs road show' to coincide with the Fathering Project event in October to market their club or group and take enrolments from children on the day;
4. Staff write to the P and C's of each primary school within the Town and invite children and their parents to attend the road show;
5. Staff garner interest from coaches, teachers, parents or any adults who would like to undertake mental health first aid training to help identify children experiencing mental health issues;
6. Staff contact Youth Focus and Kids Helpline to investigate costs for mental health training and the process for referring children experiencing mental health issues or thoughts of suicide to Youth Focus's counselling program.
7. Staff contact Local member for Bassendean Dave Kelly for assistance with information on State Government grants and subsidies for parents needing financial assistance to enroll their child in their chosen club and any contribution to the road show;
8. A cost analysis of the road show and mental health first aid training be undertaken to be considered for the 2018/19 draft budget process; and

9. A report on those findings be provided to the People Services Committee for review and ongoing advice.

CARRIED UNANIMOUSLY 6/0

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

13.0 CONFIDENTIAL BUSINESS

Nil

14.0 CLOSURE

The next Briefing Session will be held on Tuesday 19 June 2018 commencing at 7.00pm.

The next Ordinary Council Meeting will be held on Tuesday 26 June 2018 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 11.15pm.

ATTACHMENT NO. 2

1.10 Street Tree Protection Policy

Street Trees contribute to the amenity, aesthetics and sense of place for the residents of the Town. Taking these issues into consideration the Town of Bassendean recognises the long-term health of a street tree can be adversely affected during a development process by various means and therefore the long-term health of every street tree should be protected.

Objectives

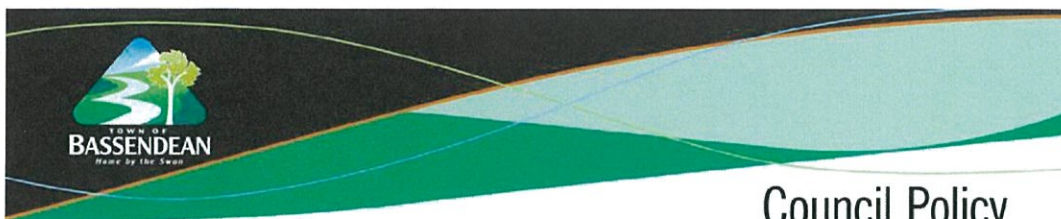
The objectives of this policy are to:

- Ensure that street trees are suitably protected during the development process of an adjacent land lot; and
- Ensure the long-term health of trees in streetscapes

Strategy

The Town of Bassendean will achieve these objectives through:

- An application for planning consent or a building licence, accompanied by a detailed survey plan including:
 - Species of all existing trees on the road reserve adjacent to the proposed development;
 - Height and width of tree canopy;
 - Girth (circumference) of tree trunk at a height 1.0 metres above the natural ground surface;
 - Condition of all existing trees on the road reserve adjacent to the proposed development; and
 - Which, if any, of the identified trees are requested to be removed, with reasons therefore.
- Non-compliance with the provision of the above assessment and survey drawings shall result in a refusal of the application until such time as the information has been provided.
- Ensuring that development activity on the verge area is minimized in order that the street trees (s) root zone area and canopy mass are protected.



Detail

Application of this Policy

The Council retains the right to implement the Council's Street Tree Protection policy as it sees necessary to protect street tree assets. Any costs associated with the implementation of the protection measures shall remain the responsibility of the landowner/developer.

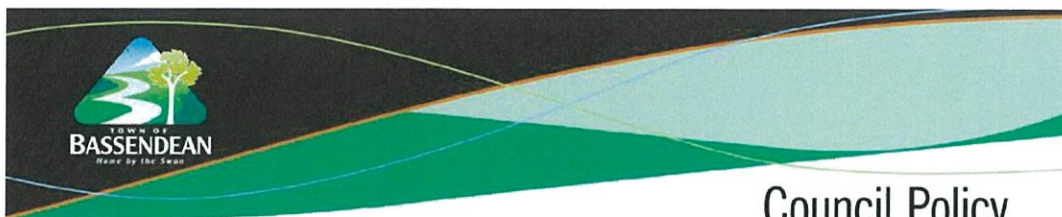
Non-compliance with the implementation of the appropriate preservation strategy as per Council's requirements shall incur penalties; which will be determined by a valuation of the tree(s) based on the Council's approved Amenity Tree Evaluation Method and dependant on the extent of damage occurring.

The Council may also include the requirement of a bond as security for the protection of their tree(s) during the development process.

Street Tree Protection

The land owner/developer is to implement the following to protect the Council's street tree from any unnecessary damages occurring:

- To protect the tree during the development phase, the Town may request an approved independent suitably qualified arborist report to guide the management practices during the development.
- Building materials or debris shall not be placed or stored under the tree canopy;
- A temporary barricade may be required to be erected at the outer canopy of the tree to protect the root zone and tree during development. Barricade fencing shall be in accordance with Regulations 3.75 of the Occupational Health & Safety Regulations 1996.
- Vehicles are not permitted to park on the verge area under the tree canopy during development;
- The use of appropriate sized machinery is to occur so that contact with the upper canopy of a street tree does not occur at any time. Any branches requiring removal for clearances to facilitate the development works shall only be undertaken after written approval from the Town of Bassendean. All canopy works shall be in accordance with Australian Standards 4373 (1996) ~ *Pruning of Amenity Trees*, and/or Street Tree Technical Guidelines section 5.
- In the event that current existing irrigation on the verge is to be removed or altered, a supplementary watering program may need to be implemented pending advice from a suitably qualified consulting Arborist.



Council Policy

- All building contractors utilised on the development are to be aware of the importance of protecting the Council's street tree, and that any damages occurring to the tree, wilful or otherwise will be subject to prosecution under the Local Government 1995 Schedule 9.1 clause 2 Disturbing local government land or anything on it, the Uniform Local Provisions Regulations 1996, Regulation 5 Clause 1 Interfering with, or taking from, local government land or other relevant provisions under the Act.

Exemptions / Removals for Developments

Any inaccuracy of the plans shall not be considered justification for removal of the Town's trees in the event that their positions are incorrectly shown.

The Council may permit the removal of a street tree adjacent a development site if in accordance to the "Street Tree Removal & Replacement" policy.

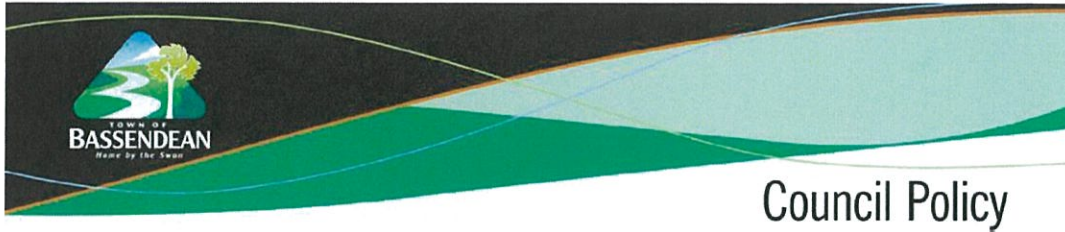
- Where the removal of a street tree is permitted as part of a development approval, it shall be included on the planning approval document;
- The approval shall be conditioned that the applicant meets the cost of the removal of the tree(s), and the replacement of the tree(s) with an appropriately sized specimen, of a species corresponding to the Town's Streetscape Master Plan. The size of the specimen tree and planting location will be determined by the Town;
- The applicant shall be responsible for the maintenance of the new tree(s) for the initial three years post planting as per the Council' Street Tree Technical Guidelines; and
- All subsequent expenses verge and tree establishment costs shall be borne by the land owner/developer.

Removal of any street tree without the written approval of the Town of Bassendean will be considered an offence and the offender shall be prosecuted accordingly under the Local Government (Uniform Local Provisions Regulations 1996), Schedule 9.1 Clause 2.

Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors, Council delegates and Chief Executive Officer. The Manager Development Services has delegated authority to approve Development applications.

The Chief Executive Officer (CEO) has the authority to administer the requirements of the Street Tree Protection policy. The CEO has on-delegated this authority to the Manager Asset Services.



The Policy is to be reviewed every three years.

<p>Policy Type: Strategic Policy</p> <p>Link to Strategic Community Plan: Town Planning & Built Environment</p>	<p>Policy Owner: Director Operational Services</p> <p>First Adopted: July 2009</p> <p>Last Reviewed: March 2014</p> <p>Version 1</p> <p>Next Review due by: December 2016</p>
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ATTACHMENT NO. 3

6.7 Electronic Recording and Livestreaming of Council Meetings

Objective

The objective of this Policy is to:

- Outline the manner in which Council meetings shall be recorded and broadcast;
- ensure that a true and accurate account of the debate and discussions at the meetings is available;
- Provide a process in which a Councillor may question the accuracy of minutes improve transparency, Community engagement, customer service and access to Council decision making.

Strategy

Electronic Recording and Livestreaming of Meetings

This policy applies to all Ordinary Council Meetings, Special Council Meetings, Agenda Briefings and Electors' Meetings. This policy does not apply to any part of the meeting which is closed under Section 5.23 of the Local Government Act.

The Town is committed to engaging with its community and recognises that providing opportunities for the community to attend council meetings will result in more informed and engaged residents.

The Town will therefore provide access for the public to meetings through the live streaming of meetings through the internet.

The recording & live streaming will commence at the times that the meetings are due to commence and finish when the presiding member closes or adjourns the meeting for any reason.

Meetings closed for consideration of matters under Section 5.23 of the Local Government Act or by resolution of Council will not be streamed or uploaded to the website but will be recorded for the records of the local government.

Meetings shall be recorded and live streamed in accordance with this policy unless a motion to the contrary is passed by simple majority at the beginning or at any other time during the meeting.

No protection will be afforded to Councillors, staff or the public for comments and statements made during the live streaming of meetings which are subsequently challenged in a court of law and determined to be slanderous.

Copies of electronic recordings of meetings, where taken, shall be made available to the public via the Town's website and include a disclaimer that advises the public that the recordings are not the official record of a Council meeting and Council cannot guarantee the accuracy or the quality of this recording and it cannot be assumed to be a complete record of proceedings.

A sign will be prominently displayed at each Council Meeting notifying attendees that the meeting will be web streamed.

The Presiding Member is to make an announcement at the start of every meeting, drawing attention to the fact that Council meetings will be web streamed.

Members of the public shall not make copies of recordings or any part thereof without the approval of the Council or tamper with them so as to produce a false record.

Audio recordings of Agenda Briefing Sessions, Ordinary Council Meetings and Special Council Meetings are to be made available to the public via the website within three days of the date of each meeting.

Members of the public may listen to a recording at the Council Library free of charge. Two working day's notice is to be given by members of the public who wish to listen to the recording at the Library.

Electronic recordings are to be stored for long-term storage as a State Record in accordance with the requirements of the State Records Act.

Application

Responsibility for the implementation of this policy rest with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

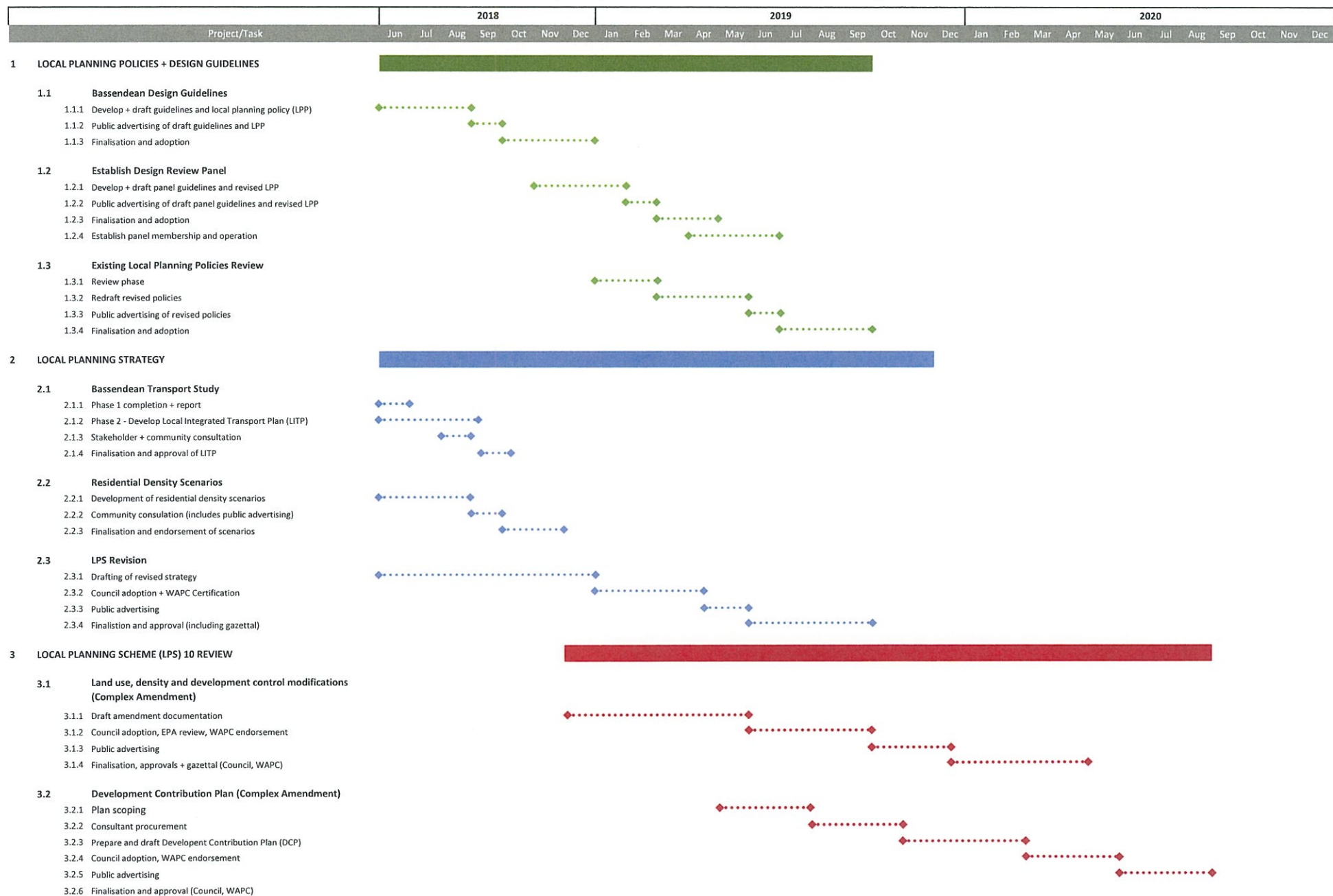
Policy Type: Strategic Policy	Responsible Officer: Chief Executive Officer
Link to Strategic Community Plan: Good Governance	Last Review Date: June 2018 Version 2
	Next Review due by: June 2021

ATTACHMENT NO. 4

Bassendean Strategic Planning Framework 2016 - 2019
INDICATIVE IMPLEMENTATION PLAN - YEAR 1
(September 2016 – July 2017)

	2016					2017							
	September	October	November	December	January	February	March	April	May	June	July	August	
LOCAL PLANNING STRATEGY													
Review existing	Audit + gap analysis			Report to Council									
Consultation	Prepare/develop community + stakeholder engagement strategy (ES)			Council endorsement	Procure community engagement facilitator			Implement community engagement strategy and key stakeholder consultation					
Scope		Refine Scope of Works		Council endorsement									
Resources	Identify external expertise required		Council endorsement	Procure external expertise									
Formulation	Base mapping + land use survey		Investigations + analysis							Report to Council	Commence drafting of strategy		
URBAN INTENSIFICATION PLANS													
1 Bassendean Town Centre (Bassendean Activity Centre)													
	Review Bassendean Town Centre Area Strategy and Guidelines (LPP1)			Report to Council	Commence and undertake Structure Planning (generally as per TBB recommended Scope of Works)								
1A Landcorp Redevelopment													
Concept Plans	Council endorsement												
Scheme Amendments		Input into preparation of Amt docs			Ongoing input into proposed land use changes, movement network etc from a strategic planning perspective								
Structure Planning		Input into preparation of draft Local Structure Plan			Ongoing input into proposed land use changes, movement network etc from a strategic planning perspective								
Design Guidelines		Input into preparation of draft design guidelines			Ongoing input into proposed design guidelines from a strategic planning perspective								
2 Ashfield Activity Centre													
Project Status	Review Ashfield TOD planning; Ashfield Community Action Plan; and proposals for the Wesfarmers site			Report to Council	Future action to be determined through review of the Local Planning Strategy								
LOCAL PLANNING SCHEME													
Directions	Establish with DoP if LPS 10 requires consolidation (s88 PDA 2005)			Report to Council	Further ongoing action dependent upon outcome of DoP directive/s								
Resources	To be determined (dependent on above DoP outcomes)												
LOCAL PLANNING POLICIES + DESIGN GUIDELINES													
Existing	In-house review - existing Planning Policies			Report to Council									
Proposed					Identify and scope likely new policies arising from Local Planning Strategy investigations + analysis							Draft new policies	
OTHER PLANS/STRATEGIES													
Development Contribution Plan	Prepare, formulate, draft and adopt										Implementation		

BASSENDAN STRATEGIC PLANNING FRAMEWORK (SPF)
(Revised) INDICATIVE IMPLEMENTATION TIMETABLE (2018-2020)



2018

2019

2020

Project/Task	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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4 ACTIVITY CENTRE PLANNING + DESIGN

- 4.1 Bassendean + Success Hill Activity Centre Plan**
 - 4.1.1 Prepare and draft activity centre plan
 - 4.1.2 Council adoption + public advertising
 - 4.1.3 Finalisation and approvals (Council, WAPC)
- 4.2 Ashfield Activity Centre Plan**
 - 4.2.1 Prepare and draft activity centre plan
 - 4.2.2 Council adoption + public advertising
 - 4.2.3 Finalisation and approvals (Council, WAPC)
- 4.3 Eden Hill Neighbourhood Centre Plan (former Eden Hill Shopping Centre site)**
 - 4.3.1 Prepare and draft neighbourhood centre plan
 - 4.3.2 Council adoption + public advertising
 - 4.3.3 Finalisation and approvals (Council, WAPC)
- 4.4 Walter Road (East) Neighbourhood Centre Plan (incorporating the Walter Road East corridor)**
 - 4.4.1 Prepare and draft neighbourhood centre plan
 - 4.4.2 Council adoption + public advertising
 - 4.4.3 Finalisation and approvals (Council, WAPC)

5 URBAN CORRIDOR PLANNING + DESIGN

- 5.1 Lord Street Urban Corridor (outside Bassendean + Success Hill Activity Centre)**
 - 5.1.1 Prepare and draft corridor plan
 - 5.1.2 Council adoption + public advertising
 - 5.1.3 Finalisation and approvals (Council, WAPC)
- 5.2 Ivanhoe Street + Morley Drive (East) Urban Corridor**
 - 5.2.1 Prepare and draft corridor plan
 - 5.2.2 Council adoption + public advertising
 - 5.2.3 Finalisation and approvals (Council, WAPC)
- 5.3 Collier Road Urban Corridor**
 - 5.3.1 Prepare and draft corridor plan
 - 5.3.2 Council adoption + public advertising
 - 5.3.3 Finalisation and approvals (Council, WAPC)

6 NEIGHBOURHOOD PLANNING + DESIGN

- 6.1 Scope neighbourhood planning + design programme**
 - Commence neighbourhood planning + design programme

Strategic Priority 1: Social

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
1.1 Build a sense of place and belonging	1.1.1 Facilitate engagement and empowerment of local communities	Community / Stakeholder Satisfaction Survey (Engagement and Participation)
	1.1.2 Activate neighbourhood spaces to facilitate community gathering	
	1.1.3 Ensure our unique culture and history are shared and celebrated	
1.2 Ensure all community members have the opportunity to be active, socialise and be connected	1.2.1 Provide accessible facilities that support leisure, learning and recreation for people of all ages.	Community / Stakeholder Satisfaction Survey (Activity and connectivity) Volunteer Rate
1.3 Plan for a healthy and safe community	1.3.1 Facilitate safer neighbourhood environments	Community / Stakeholder Satisfaction Survey (Safety, Health and Well-being)
	1.3.2 Promote and advocate community health and well-being	
1.4 Improve lifestyle choices for the aged, families and youth	1.4.1 Facilitate healthy and active aging in place	Community / Stakeholder Satisfaction Survey (Aged, Families and Youth)
	1.4.2 Partner with service providers to improve / expand access to services and facilities	
	1.4.3 Enhance the wellbeing, and participation of our youth and children	

Strategic Priority 2: Natural Environment

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.1 To display leadership in environmental sustainability	2.1.1 Strengthen environmental sustainability practices and climate change mitigation	Waste reduction ratio to population
	2.1.3 Initiate and drive innovative Renewable Energy practices	Carbon emissions ("Planet Footprint")
2.2 Protect our River, Bushland Reserves, and Biodiversity	2.2.1 Protect and restore our biodiversity and ecosystems	Community / Stakeholder satisfaction Survey (River, Bushland and Reserves) Biodiversity and Bush Condition ("Keighery" Scale of bush condition) measurement
	2.2.2 Sustainably manage significant natural areas	
	2.2.3 Partner with stakeholders to actively protect, rehabilitate and enhance access to the river	

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.3 Ensure the Town's open space is attractive and inviting.	2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection.	Community / Stakeholder Satisfaction Survey (Open Space and use of Open Space) Increase in Public Open Space Tree Canopy Area monitoring (Private and Public realms) Water Quality (entering the Swan River analysed in accordance with the Australian Government National Health and Medical Research Council Guidelines)
	2.3.2 Sustainably manage ground water, facilitate the conversion of drains to living streams	

Strategic Priority 3: Built Environment

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
3.1 Plan for an increased population and changing demographics	3.1.1 Facilitate diverse housing and facility choices	The number of new dwelling approvals granted by the Town against the <i>Perth Peel @ 3.5 Million</i> planning framework target for Bassendean (4,200 new dwellings by 2050) The level of community engagement and participation into Local Area Planning (Input into plans and policy development)
	3.1.2 Implement sustainable design and development principles	
	3.1.3 Plan for local neighbourhoods and their centres	
	3.1.4 Ensure infrastructure is appropriate for service delivery	
3.2 Enhance connectivity between places and people	3.2.1 Connect the Town through a safe and inviting walking and cycling network.	Community / Stakeholder Satisfaction Survey (roads, footpaths and cycle paths)
	3.2.2 Advocate for improved and innovative transport access and solutions.	
	3.2.3 Enhance the livability of local neighbourhoods.	Community/Stakeholder Satisfaction Survey (access to public transport both access to Town and within.)
	3.2.4 Enhance road safety through design	

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
3.3 Enhance the Town's appearance	3.3.1 Improve amenity and the public realm	Community / Stakeholder Satisfaction Survey (heritage, amenity and appearance)
	3.3.2 Strengthen and promote Bassendean's unique character and heritage	
	3.3.3 Implement design policies and provisions of buildings and places	

Strategic Priority 4: Economic

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
4.1 Build economic capacity	4.1.1 Encourage and attract new investment and increase capacity for local employment	Economic and Commercial Activity
	4.1.2 Plan for and build capacity for Commercial and Industrial	New businesses (including home based) granted development approval by the Town.
	4.1.3 Support and promote home based businesses	
4.2 Facilitate local business retention and growth	4.2.2 Continue the activation of Bassendean's Town Centre	Number of local business and Stakeholder Survey (Engagement and Facilitation of local Business Networks)
	4.2.3 Enhance economic activity in neighbourhood centres	

Strategic Priority 5: Good Governance

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
5.2 Proactively partner with the community and our stakeholders	5.2.1 Improve customer interfaces and service	Community / Stakeholder Satisfaction Survey (Community engagement and participation)
	5.2.2 Engage and communicate with the community	

ATTACHMENT NO. 5

TOWN OF BASSENDEAN
INAUGURAL MEETING OF THE DESIGN BASSENDEAN ADVISORY GROUP
HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD BASSENDEAN ON
WEDNESDAY 6 JUNE 2018 COMMENCING AT 7.00PM

Meeting Notes

1.0 DECLARATION OF OPENING

The Director, Strategic Planning declared the meeting open, welcomed all those in attendance, and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 ELECTION OF PRESIDING MEMBER

As Council had not appointed a Chairperson of the advisory group the Director, Strategic Planning called for nominations from members present for consideration of the position of Chairperson.

Only one nomination was received from Coan Harvey, who nominated himself.

By a show of hands, Coan Harvey was unanimously elected as Chairperson of the advisory group and subsequently, chaired the remainder of the meeting.

3.0 ATTENDANCES AND APOLOGIES

Attendances

Advisory Group Members

Cr Reneé McLennan
Cr Kathryn Hamilton
Cr Jai Wilson
Phil Burton
Jennie Collins
David Doy
Coan Harvey
Moss Johnson
Ross Jutras Minett

Officers

Anthony (Tony) Dowling, Director Strategic Planning
Brian Reed, Manager Development Services
Mary Bidstrup, Administrative Support Officer (Development Services) – meeting notetaker

Apologies

Cr John Gangell

4.0 DECLARATIONS OF INTEREST

Coan Harvey, Moss Johnson and David Doy declared that they own properties within the Town's proposed heritage areas.

5.0 TOWN OF BASSENDEAN HERITAGE LISTINGS AND PLACES

The Town's Manager, Development Services Brian Reed briefed the group on progress in respect to developing a heritage list pursuant to *Local Planning Scheme (LPS) 10*, and the proposal to designate heritage areas within the Town.

Broad discussion followed as to how the proposed heritage areas were identified and defined, and the range and types of incentives that could be offered to assist in heritage conservation, eg. transferable development rights (TDR), heritage grants scheme etc.

There was also wide consensus that the heritage incentives should be developed prior to the heritage areas being designated under LPS 10.

6.0 DESIGN GUIDELINES AND POLICY DEVELOPMENT

The Director Strategic Planning informed the group that:

- (i) A final draft of the *Bassendean Built Form and Character Study* (BBFCS) embodying comments and feedback provided by members of the former Design Bassendean Committee had been received from the study consultant; and

(Electronic links to access, view and download the finalised draft study were provided to all members prior to the meeting)

- (ii) It is intended to present the final draft of the BBFCS to Council for endorsement in the near future, probably together with the proposed draft design guidelines for which Council's approval will be sought to commence a community consultation program to elicit feedback and comment on the draft design guidelines.

The Director Strategic Planning also sought clarification and comment from the group as to the format, style and content of the proposed design guidelines discussed at the previous Design Bassendean Committee meeting.

He advised that many design guidelines produced by other local governments were incorporated into local planning policies augmenting the *Residential Design Codes of Western Australia* (the R Codes). These guidelines also tended to follow the format adopted by the R Codes.

The Director Strategic Planning recommended this approach in the interest of consistency. He particularly recommended the City of Swan *Local Planning Policy POL-C-106 Guildford Conservation Precinct* be adapted and used as a model for the development of the Town's proposed design guidelines and associated local planning policy due to Bassendean's early colonial settlement being intrinsically linked to the early colonial development of Guildford.

The Director Strategic Planning also provided for the group's information and assistance a list of deemed-to-comply R codes provisions that can be amended or varied by a local government. He advised that the identification and need for particular deemed-to-comply provisions in the R Codes requiring variation to suit local characteristics should become evident through the development of the design guidelines.

Discussion then ensued as to what format the design guidelines might take. There was general agreement among the group that the aforementioned City of Swan design guidelines whilst useful, were too prescriptive. It was considered that more succinct, highly illustrative guidelines be produced for Bassendean.

It was also considered that pre-consultation be carried out with the general community (eg. a survey) and with key community groups (eg. Eden Hill Community Network, SHAG) seeking input on what they want to see their area look like prior to the development of design guidelines.

Discussion also occurred about the need to incorporate energy efficiency in the design of buildings beyond the requirements prescribed in the *Building Code of Australia* (BCA). It was generally agreed to by the group that consideration be given to a requirement for building proposals to demonstrate how the building design is energy efficient.

Mr Dowling also provided an update on progress with the drafting of *State Planning Policy (SPP) 7.3 - Apartment Design*. The Dept. of Planning, Lands and Heritage (DPLH) advised that draft *SPP 7.3* is expected to be considered by the WAPC in June 2018 and the Minister for Planning in July 2018 for approval (as Volume 2 of the R-Codes) with gazettal likely in the latter part of 2018.

7.0 (REVISED) INDICATIVE STRATEGIC PLANNING FRAMEWORK (SPF) IMPLEMENTATION TIMTABLE

The Director Strategic Planning presented and outlined to the group a revised SPF Implementation Plan having regard to the following:

- (i) Council's directive for the development of a local planning policy incorporating built form design guidelines as a priority task (as recommended by the previous Design Bassendean Committee);
- (ii) Development of three residential density scenarios and completion of the current Bassendean Transport Study which will inform the revised Local Planning Strategy; and
- (iii) The planning and design of the Activity Centres and Urban Corridors proposed within the Bassendean local government area as designated in the now finalised *Perth and Peel @ 3.5 Million* planning framework.

The Director also informed the group that implementation of the revised plan might be impacted by proposed reforms to WA's planning system recently announced by the Minister for Planning.

Members of the advisory group were provided with an electronic link to the WAPC website (<https://www.planning.wa.gov.au/Planning-reform.aspx>) where details about the proposed reforms were available.

The Director outlined to the group that the completion of the Town's revised local planning strategy might be impacted upon by the proposed planning reforms.

The planning reform 'green paper' suggested that *"local governments currently undertaking, or about to embark on a substantive review of their planning frameworks, delay preparation of local planning strategies and local planning schemes (and related omnibus amendments) until guidance on the format and content of local planning frameworks is available."*

Notwithstanding, the Director Strategic Planning was of the view that the current review/revision of the existing *2015 Local Planning Strategy*, especially the development of three (3) residential density scenarios, was unlikely to be substantially affected nor be impeded by the reform process.

He suggested that by the time the current review/revision work is completed more certainty and direction from the Minister for Planning maybe available to guide the final form and content of the revised LPS.

The Director further outlined to the group that the revised implementation plan is primarily process-oriented (which is a reflection of the current planning system) resulting in lengthy timeframes for delivery of outcomes. It is understood that the current reform proposals released by the Minister for Planning may result in reduced timeframes for delivery of planning outcomes.

8.0 COMMUNITY CONSULTATION PLANNING

The Director Strategic Planning also informed the group that all tasks (and sub-tasks) listed in the revised indicative SPF implementation plan include provision for community consultation.

He invited members to consider and offer suggestions and ideas as to how the community might be engaged and consulted in the preparation of the plans proposed to be implemented as part of the revised indicative SPF.

Suggestions and ideas generated by the group included the following for the Town's consideration:

- Provide a highly visible area on the Town's website homepage (possibly a tab at the top of the page) that links to information about town planning in Bassendean;
- Provide a highly visible section on the Town's website that posts a range of typical questions and answers (Q&A's) pertaining to town planning, heritage, development etc, including reasons as to why certain types of development are allowed, and what does it mean to have a property included in the *Municipal Heritage Inventory* (MHI) etc;

- To clearly communicate that the Town has limited authority in determining certain types of planning matters and proposals; that it is bound by certain State Planning Policies such as the *Residential Design Codes of WA* (the R Codes) in decision-making (which makes it difficult for the Town to manage community expectations in regard to Council's authority on town planning matters);
- To post the revised indicative SPF Implementation Plan on the Town's website to outline relevant planning processes the Town is required to follow in its plan-making as well as for the public to be aware of the stages at which they have an opportunity to provide input into planning projects;
- To provide regular updates on planning projects in the *Bassendean Briefings* publication;
- To hold an open day on what local planning is all about;
- To educate the community about planning processes, including the steps and timeframes involved in delivering planning outcomes in order to manage community expectations around the delivery of desired planning outcomes.

9.0 FUTURE MEETINGS

The next meeting date is to be advised by the Director Strategic Planning but it is anticipated it is likely to be in early August 2018.

10.0 CLOSURE

The meeting closed at 9.17 pm.

ATTACHMENT NO. 6

Project title: The Bassendean Smart Resource Tracking System (SRTS) for Sustainable Waste Management

Provide a brief project description for publication on our website (750 character limit)

This implementation project in the Town of Bassendean uses innovative smart tracking technologies through resource and waste flows to provide detailed information for citizens, community and society. The aim is resource and waste productivity (i.e. value per ton of waste through avoidance or efficient recycling) for a sustainable waste management system. Sustainable waste management requires an integration of whole system thinking from product design to safe disposal. The resource and waste infrastructure has not been regarded as important as similar urban services such as energy and water, but the recent refusal by China to accept contaminated municipal waste has changed this. Further, the complexity and challenges of waste management remain unexplored due to a lack of importance given into collecting critical data. This project will establish an integrated system using smart sensors, tracking and weighing technology in the Town of Bassendean that will contribute to the transition of current resource and waste management practices in Australia.

C.4. Summary of activities and outcomes (1000 character limit)

The project in the Town of Bassendean will assess how smart tracking devices under an integrated resource consumption and urban waste management system enable better decision-making to influence consumption behaviour and transform waste management practices.

1. A cloud-based smart tracking system using a tailor-made mobile application for scanning barcodes of goods and packaging will be applied to understand household resource consumption and waste recycling practices.
2. The introduction of three bin recycling with RFID technology in the Town of Bassendean will enable the tracking of individual household waste generation and recycling efficiency.
3. The smart imaging and weighing technology in the collection trucks will enable the accurate measurement of waste generation and the level of contamination. This will enable the development of tailor-made waste awareness programmes for specific community groups to reduce contamination and to improve recycling efficiency.
4. The disaggregated real-time data will inform the relevant stakeholders (citizens, council, and service providers) on the impending transition in waste composition and provide a smart data basis for actions to improve current waste management practices.

Merit criterion one (30 points) (5000 character limit)

The extent to which your project is innovative and uses smart technology and open data

In assessing this criterion, we will consider:

- *the extent to which your project aligns with the Smart Cities Plan,¹ including the extent that your project uses smart technology, promotes open data, uses available standards² and supports interoperability, accessibility, integration and openness of systems.*
- *the extent to which your project is innovative and demonstrates an advanced application of smart technology.*

This project provides innovation in Bassendean by integrating smart tracking and weighing technologies into the waste collection system. The system will be facilitated by a real-time data acquisition platform, whilst considering the integration and benefit of Blockchain technology. This will be an exemplar for cities across Australia by tracking and visualising the waste flows in real-time. In many cases, this will significantly improve the efficiency of the waste management system and at the same time, it will remove the mechanism of taking inappropriate and ineffective decisions in waste infrastructure planning due to a lack of clarity and provision of critical and detailed data on waste. The smart resource and waste tracking system will engage the community and bring economic benefits while safeguarding the environment.

The smart camera (imaging), RFID and weighing technologies are not new but the innovative and very simple idea of using these technologies in the household waste bins and collection trucks will open up the new era of accurately measuring and effectively managing our urban waste. This will be a state-of-the-art model that has not yet been implemented widely at the local government level in Australia.

It is not only the waste that the project will analyse but the products and goods that we purchase every day will also be analysed at the household level. Various studies show that the waste generation and its management are directly influenced by household consumption patterns. Therefore, this project will examine household material flow for improving current waste management practices.

Almost all products and packing are now barcoded, therefore, this study will analyse household material flows by scanning the barcodes of shopping receipts and product's packaging. This will reveal consumption patterns and recycling behaviour at the household level. In addition, the model will assist in identifying the problematic product packaging which has poor to no recycling provision. The data will identify common items that are found to contaminate the recycled waste stream, this data analysis will be used to inform retailers how to reduce the waste products or materials that are found to cause issues within the waste stream. The real-time data on the household consumption will lead the waste management authority to act accordingly and improve their waste management plan.

The project will be publicly available in the following ways: (i) resource tracking system used to measure the household's material flow; (ii) RFID, smart image and weighing system used to track waste generation, recycling and contamination; (iii) through open source data and (iv) through communications written by specialists assigned to the project.

The SRTS project will generate a large amount of resource and waste data from the city, including resource consumption data, waste generation and composition data, recycling behaviour and contamination data, as well as data on the collection system using smart weighing and sensor technologies. All data will be used to draw conclusion and communicate the key findings for public use. The publication topics include consumption behaviour, resource flows, trends and dynamics of waste composition, recycling behaviour, optimising collection cost through a pay-as-you-throw (PAYT) system and a waste management strategy for the Town of Bassendean. The project will yield communications and an implementation report.

The open source data will enable the sharing of the captured information among consumers (purchase decision) and waste generators (recycling behaviour), retail market (informing problematic packaging), the waste management authority (optimisation and billing) and the recycling industry (secure investments with better decisions). Relevant stakeholders will be able to act instantly and effectively through this technology, rather than aggregating the information at greater time intervals.

The smart tracking and weighing system is currently applied in a few cities in Europe and America for billing purposes and the technology has not yet been introduced in Australia for determining the collection cost; which is almost half of the total waste management cost. The project will include an imaging and DVR Recording system to take the snapshot of each bin, thereby identifying the level of contamination for each household. This initiative will be the first of its kind in Australia which will provide a detailed overview of the data through the full supply chain of waste management from resource consumption, to waste generation, and through to waste collection resource recovery and safe disposal.

The available data will assist retailers to improve product designs and enable the consumer to make better decisions during purchase (e.g. avoid problematic packaging). Individuals will benefit from their improved recycling practices and subsequently reduced waste service costs. The project will inform an improvement across the entire waste stream that will enable a reduced contamination rate. This will meet the ambitious environmental goals for recycling, which are currently being discussed within the Town of Bassendean Council. The data will provide insights into the community needs with respect to optimising and developing alternative waste collection and management strategies.

Merit criterion two (30 points) (5000 character limit)

The scope of social, environmental and economic benefits your project will deliver

In assessing this criterion, we will consider:

- ***the level of social, environmental and economic project benefits to be gained.***
- ***the degree to which your project will demonstrate the potential for replicating or scaling up your solution in other communities or nationally.***

The project will develop a tailor-made mobile application and toolkits for the community to visualise and understand the complexity and severity of the waste problems which motivate better purchase decisions as well as improve recycling behaviour.

The high contamination rate (6%-10%) in the recycling waste stream is one of the major problems in Australia despite Bassendean Council's efforts to educate the local community. The contamination problem was publicly realised in Australia soon after China's ban on waste imports in January 2018 where the acceptable level of contamination thresholds was set at just 0.5%. It is not clear how Australia will manage 1.25 million tonnes of recycling waste (representing 65% of waste export to China) annually if the level of contamination and recycling rate are not improved locally. The project will engage local community to improve consumption and recycling practices that will not only be cost effective but also be environmentally beneficial. One of the key objectives of this project is to improve resource productivity from waste by improving recycling efficiency by 10% and reducing the contamination level from the current 17% within the Town of Bassendean to 7% or less. This will significantly reduce the disposal costs for the local government since less amount of waste will be sent to landfill. The landfill levy will continue to increase over time, thus, the project focuses on a cost-effective waste management system to improve resource productivity and to support the National Waste Policy, i.e. less waste, more resources and more value per ton.

The project will apply barcode technology to record the household consumption of goods from selected households during the consumption trial providing data for analysis. The triangulation of consumption behaviour and the household waste profile will allow the identification of problematic product packaging (i.e. difficult to deal with by the citizen during source separation, one example being the plastic window in cardboard cake packaging) at the household level, inform producers of potential improvements in the product design, and inform consumers to make better purchase decisions to avoid creating problematic waste.

In addition, the detailed data from the consumption trial will enable tracking of the various challenges of traditional shopping behaviour in relation to managing packaging waste in Australia. This project will support the Australian Governments' 100% of packaging targets i.e. Australian packaging will be recyclable, compostable or reusable by 2025 by informing producers about the problematic packaging. In addition, the project will help to achieve a 100% recycling of packaging materials. Therefore, the project will inform residents, local government and waste management authorities at the very early stage to consolidate strategic action plans for the Town of Bassendean. These plans will address the imminent issues of the waste management system by analysing the consumption data.

The waste industry has changed significantly over the past decade and it is necessary to adopt new technology to inform the design of current and new products and packaging, as they evolve through technological innovation. Measuring and understanding the consumption patterns as well as waste stream will significantly improve the productivity and safeguard the investment in waste industry which amounts to \$8.6b revenue each year.

A combination of RFID tracking and imaging with the smart weighing technologies will allow the community and local government to gain a sense of the resource value of waste in a similar manner to water and energy. The sense of resource value within the community is absent due to a lack of socio-economic and environmental awareness on waste. A key focus of this SRTS project will be on accessing household resource and waste data to provide details on household waste recycling practices to the residents in real-time through a tailor-made mobile Application. Such cutting-edge initiatives not only increase community awareness on waste but also improve recycling efficiency, which will be cost-effective in the long term.

The key contributions of this project to the environment would be the reduction of waste volume by improving the supply chain of products, better decision making while purchasing, accurately measuring the waste stream and improving recycling efficiencies. The project builds on Circular Economy principles and will deliver a Factor 4 to Factor 10 improvement in waste productivity (more dollar value per ton of waste) by reducing the contamination, increasing the material circularity in the supply chain and resulting in a significant reduction to reducing the environmental impact of waste.

It is predicted that the PAYT unit pricing system will be adopted in Australia within the next decade as the system is gaining popularity in Europe and the Americas as part of the polluter pays principle at the municipality level. Studies in Europe have found that the PAYT system reduces waste generation and increases recycling rates significantly, resulting in a huge revenue benefit and less impact on the environment.

The project will directly create 2-5 jobs by building an innovative local start-up and further jobs in the smart recycling space across Perth and Australia. The number of potential employments will be significantly higher as the project scales across the other local government areas in WA and the other States of Australia. It is estimated that around 1500-2000 new jobs could be directly created as the project progressed to scale nationally, beyond the original funding term.

Merit Criterion three (20 points) (5000 character limit)

The extent of the project's community focus and impact on the liveability of the cities, suburbs and towns

In assessing this criterion, we will consider:

- *the level of engagement with citizens to ensure the project addresses community needs and has the support of the community.*
- *your strategy to measure the project's success, including any targets and metrics.*
- *how your project aligns with relevant local plans (e.g. regional or local smart city plans)*

This is a community driven project led by the local council and local citizens have been consulted and will be actively involved in this project. As the leading partner, initiator and implementation agent in this project, the Town of Bassendean will move from its current two-bin waste collection system to a three-bin waste collection system in 2019 equipped with a cutting-edge smart resource and waste tracking system. This exemplar initiative will not only bring local residents, governments, waste industry and academic institutions onto the same platform but the project will also demonstrate how cities can orchestrate the sustainable management of resource and waste in the future.

Through the demonstration element project, residents will be provided with a tailor-made mobile application for tracking their household material flows. The end of life waste will be photographed and weighed through the smart imaging technology with the RFID tagging system. The level of contamination will be determined at the individual household level so that a customised waste awareness program can be delivered to the citizens who are not performing to an expected level. Thus, the project will ensure an active community participation throughout the project to reduce contamination and improve waste recycling rate. The data will be de-identified as it is stored, except for access by a very limited number of researchers who will collate the results to meaningful reports. Citizen integrity will be guaranteed by access to the computational expertise of Curtin University with their stringent ethics and integrity system.

The Town of Bassendean will engage the local community about the benefits of initiating this project and measuring the waste in relation to the reduction of waste generation and improvement of recycling rate. The project will not apply a bill by weight system in the preliminary trials, however, with public acceptance and project performance, the PAYT system will be adopted during the implementation phase.

The project will engage local community as outlined in the attached project plan and monthly stakeholder meetings with consortium partners and regulatory/government bodies. A set of milestones and targets are assigned to measure the project's progress. The project manager will assess the progress based on stakeholders' satisfaction. The diverse roles of the project partners will ensure citizen engagement at various project phases including software/mobile application development (Tradr/Curtin University), profiling household waste composition (Town of Bassendean/Curtin University) and smart waste collection system (SUEZ/Curtin University), waste management and scale up potential (EMRC/Town of Bassendean).

The key performance indicators for success of this project include 5%-10% reduction of waste contamination, 10% improvement in the recycling efficiency and at least 90% of Town of Bassendean residents' active participation in the new three-bin recycling system. In addition, we will use 80% stakeholder satisfaction (gathered from surveys during and after the project) as a means of measuring the overall community success of the project.

The project is aligned with the Smart Cities and Suburbs Program as the project will apply smart technologies to solve complex urban waste challenges and to make available large de-identified and ethically secure data for public use. The model will initiate a platform to collect high quality, detailed and accurate waste data from household to national level which, once understood and analysed as the project will set out to demonstrate, will enable the transition of current intermittent waste data collection practice.

The project aligns with the Town of Bassendean's commitment to improve waste management services to their residences. The project will endorse the National Waste Policy which sets Australia's waste management and resource recovery direction to 2020 by addressing all six key areas including taking responsibility, improving market, pursuing sustainability, tailoring solution and providing evidence to the decision makers.

Merit Criterion Four (20 Points) (5000 character limit)

Your capacity, capability and resources to carry out the project

To assess this criterion, we will consider:

- ***the relevant skills and experience of the lead applicant and project partners and how the collaboration will help deliver project outcomes.***
- ***your plan to manage the project (including key risks and governance arrangements) and your plan to extend project outcomes once the project is complete.***
- ***the total cash contributions the grant will leverage from each project partner. You are required to contribute at least 50% of the total eligible project expenditure. Any additional cash contributions over the 50 per cent minimum requirement will be highly regarded***

The Town of Bassendean: The Town of Bassendean, as the grant applicant, will be the project lead for the SRTS project, also providing community engagement.

Curtin University: Curtin University will provide project management duties and responsibilities to the project. Curtin University will advise the Town of Bassendean and other partners to determine the necessary tracking (RFID, camera, DVR) and weighing (weighing device, calibration software, etc.) technologies which need to be purchased for collecting real-time data on household waste profile and resource recovery status. Curtin University will also conduct research across the project for high profile publication.

Curtin Institute for Computation (CIC): The CIC will provide data analytics to the project that will enable management and analysis of the data collected for research purposes as well as implementation, and the set up of a database for the exported data.

Tradr: Tradr will provide technical development, platform and mobile application, and maintenance support to the project, as well marketing campaign and data guidance.

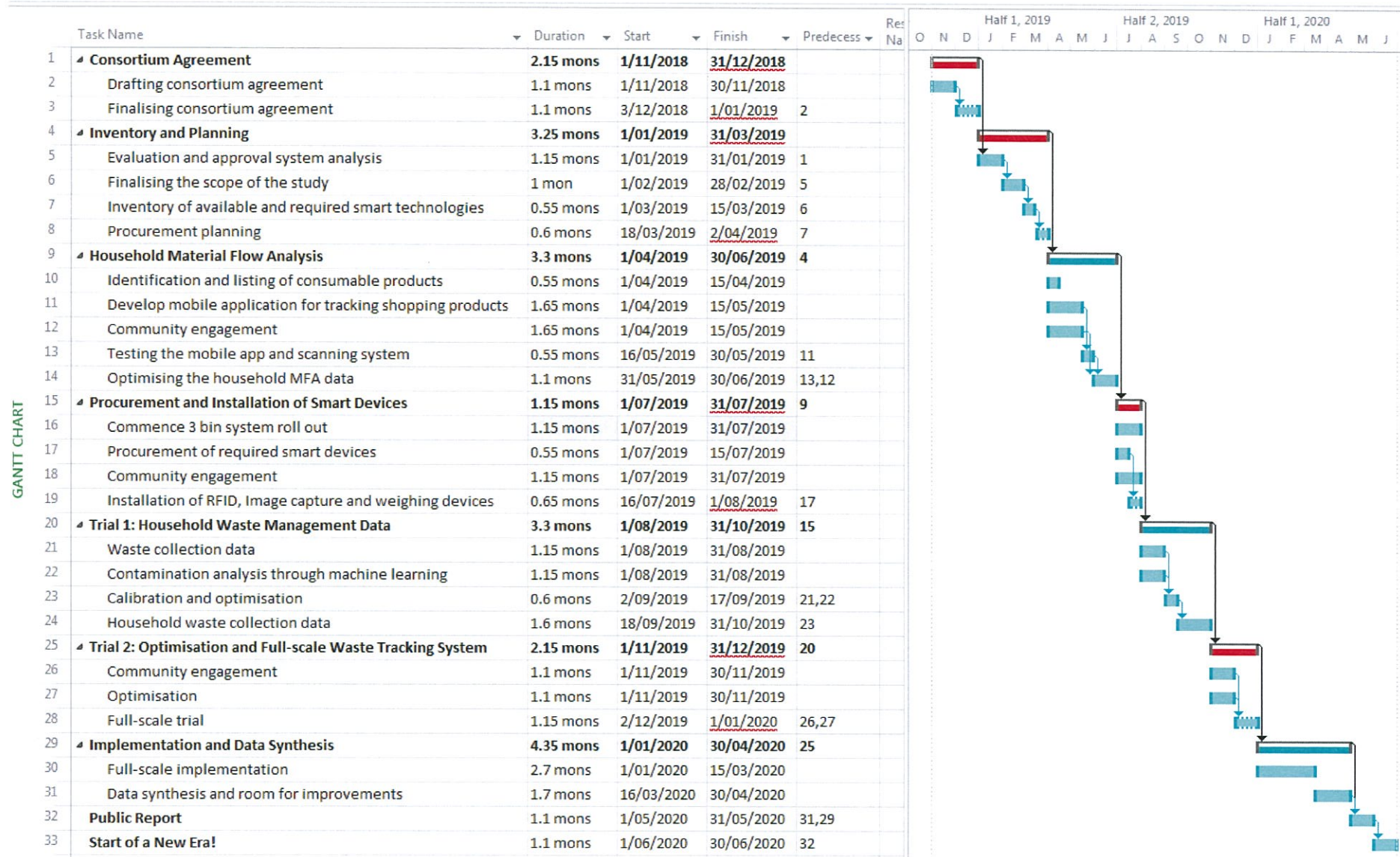
SUEZ: SUEZ is the Town of Bassendean waste contractor who will be responsible for utilising the waste monitoring technology and the rolling out the three bin system with RFID tagging.

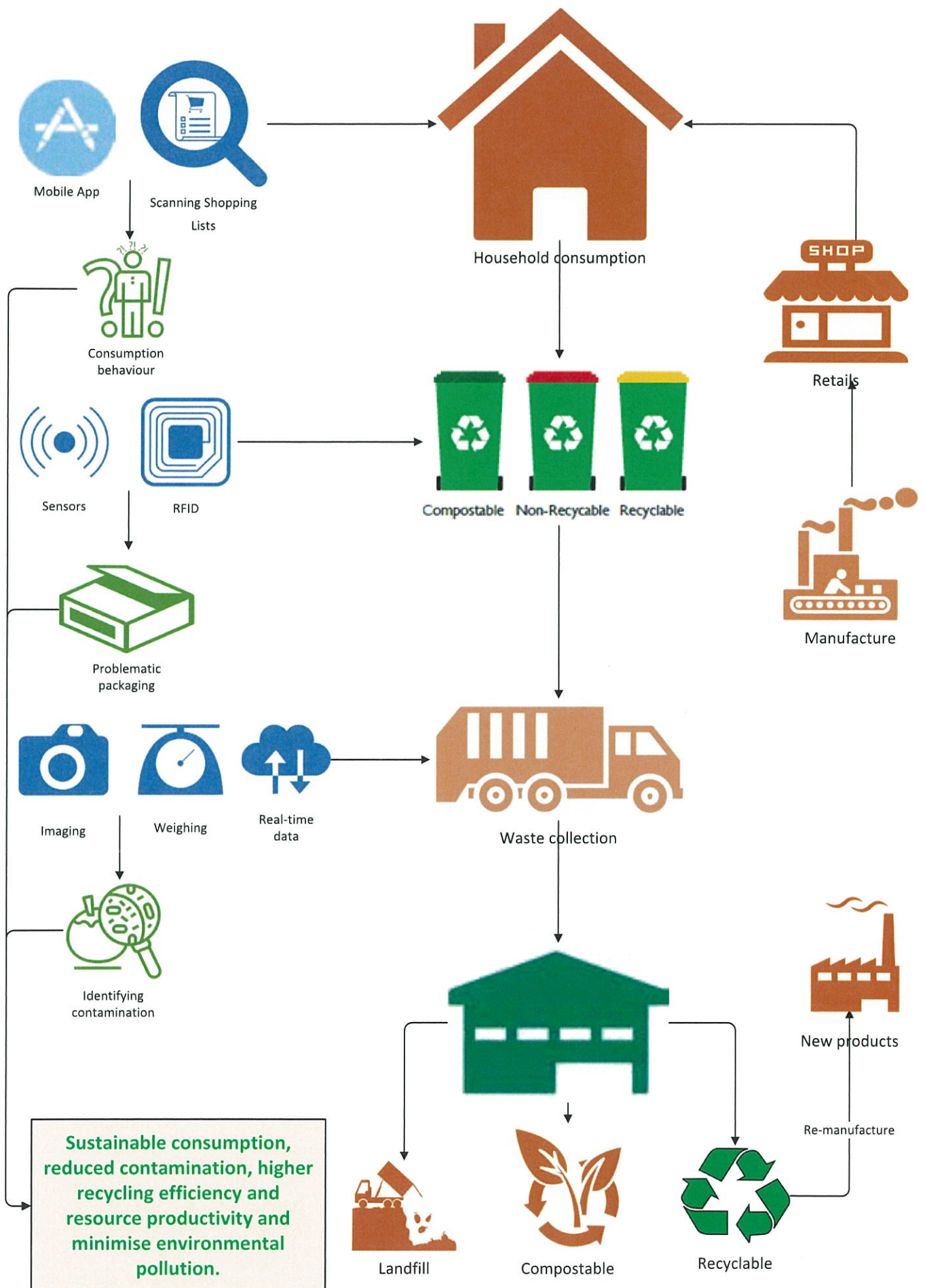
Eastern Metropolitan Regional Council (EMRC): As the Town of Bassendean is a member council to the EMRC, the EMRC will provide a supporting and advocacy role to the project that will enable project learnings to directly impact other member councils, through the EMRC.

WALGA: WALGA's key focus is working for Local Government in Western Australia and they will provide a supportive, advisory and advocacy role to the project.

CISCO: CISCO will be supporting the project as part of its strategic partnership with Curtin University called Innovation Central Perth.

Table: The Detailed Project Plans





ATTACHMENT NO. 7

TOWN OF BASSENDEAN
MINUTES
SUSTAINABILITY COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON TUESDAY 29 MAY 2018, AT 7.00PM

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Traditional Owners

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Present

Caroline Easton, Presiding Member
Chris Mahony, Deputy Presiding Member
Cr Renee McLennan, Mayor
Cr Kathryn Hamilton
Cr Sarah Quinton
Laura Simes, Community Representative
Mick Doyle, Community Representative
Miles Flavel, Community Representative

Officers

Simon Stewert-Dawkins, Director Operational Services
Salvatore Siciliano, Manager Recreation & Culture
Ken Cardy, Manager Asset Services
Jeremy Walker, Senior Environmental Officer
Amy Holmes, Minute Secretary

3.0 **DEPUTATIONS/PRESENTATIONS**

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Sustainability Committee Meeting held on 13 March 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Cr Renee McLennan, Seconded Chris Mahony, that the minutes of the Sustainability Committee meeting held on 13 March 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 8/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Presiding Member advised the Committee that there are four pillars of sustainability:

- Culture
- Society
- Environment
- Economy

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Sustainability Initiatives updates (REF ENVM/PLANNG/1 – Jeremy Walker, Senior Environmental Officer)

APPLICATION

The purpose of this report is to provide an update on the following resolutions of the Ordinary Council meeting in April 2018 in relation to the previous Sustainability Committee meeting:

- 1 Town Officers investigate suitable location for the installation of the electric charging station;
- 2 Town contact Hawaiian to request that they also consider installing an electric car charging station at the Bassendean shopping Centre;

- 3 Council investigates a third party to facilitate a Bulk buy solar Incentive scheme and investigate the switch your thinking programme;
- 4 Town Officers provide the relevant information to James Eggleston from Powerledger in relation to the peer to peer Energy Trading project; and
- 5 Officers investigate Smart Cities program Round two Grant Funding.

BACKGROUND

At the March 2018 Sustainability Committee meeting, the Committee requested that \$31,000 be listed for Council consideration in the draft 2018/2019 budget for four new projects.

In April 2018, Council received the Sustainability Committee meeting minutes and resolved (OCM 25/04/18) the following:

1. *The report on a meeting of the Sustainability Committee held on 13 March 2018, be received;*
2. *Council lists for consideration in the 2018/2019 draft Budget \$6,000 to provide an electric charging station;*
3. *Town officers investigate a suitable location for the installation of the electric charging station;*
4. *Town officers contact Hawaiian to request that they also consider installing an electric car charging station at the Bassendean Shopping Centre;*
5. *Council investigates a third party to facilitate a bulk buy solar incentive scheme and investigate the Switch Your Thinking programme, to report back to this committee at its May meeting;*
6. *Council lists \$10,000 for consideration in the draft 2018/2019 Budget to initiate sustainability grants for community sustainability projects;*
7. *Council lists \$10,000 for consideration in the draft 2018/2019 Budget for community education programmes;*
8. *Council lists \$5,000 for consideration in the 2018/2019 Budget for the Climate Clever programme; and*
9. *Town officers provide the relevant information to James Eggleston from Powerledger in relation to the Peer to Peer Energy Trading Project.*

COMMUNICATION & ENGAGEMENT

Nil

STRATEGIC IMPLICATIONS

The 2017-2027 Community Strategic Community Plan, Strategic Priority 2: Natural Environment states in part the following

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.1 To display leadership in environmental sustainability	2.1.1 Strengthen environmental sustainability practices and climate change mitigation	Waste reduction ratio to population
	2.1.2 Reduce waste through sustainable waste management practices	Carbon emissions ("Planet Footprint")
	2.1.3 Initiate and drive innovative Renewable Energy practices	

COMMENT

At the previous sustainability Committee in March, Officers presented a report on the proposed UWA car charger and the conditions required if the Town accepted the charging station, it was agreed that the Town would benefit more if a charging station was purchased and owned by the Town, rather than accepting the UWA free charger with UWA imposed criteria.

Prior to the March 2018, Sustainability Committee meeting, Officers had preliminary discussions with the Town's Development Services. It was suggested that a potential location would be on Old Perth Road outside the Library or adjacent 35 Old Perth Road (customer service). The Committee expressed concern with these locations due to the lack of parking currently on Old Perth Road, creating the issue of non-electric cars parking in the charging station zone.

In accordance with OCM - 25/04/18 Officers have undertaken the following:

- Listed funds for Council consideration in the 2018-19 Capital budget to purchase and install a Town of Bassendean owned car charging station, the location for the station is yet to be determined as a suitable Western Power meter connection will need to be identified. Development Services are still investigating suitable locations from a planning perspective. Once these locations have been received, Asset Services staff can investigate if the locations have suitable services to install the stations.

- Prepared a letter to Hawaiian asking it to consider installing an electric car charging station at the Bassendean shopping Centre. No response has been received to date.
- Previously the Sustainability Committee was advised that Officers made contact with a reputable Solar PV provider to gauge interest in a Solar Bulk buy purchase Scheme for property owners in the Town of Bassendean. In order to achieve a bulk purchase discount, minimum orders would be required and the Committee was advised that the Town alone may not achieve suitable discounts. Since the last Sustainability Committee meeting Officers have been in discussion with East Metropolitan Regional Council (EMRC) to seek a response as to whether it would consider facilitating a bulk buying solar scheme with its member Councils. The EMRC has advised that it will need to present a proposal to its internal committee and will undertake an investigation as to the feasibility, before providing a response to the Town.
- James Eggleston from Powerledger, presented to Councillors, the "Peer to Peer Energy Trading" project. Powerledger has developed a series of world-leading block-chain energy applications, such as P2P energy trading application that allows businesses, such as utilities, to host trading on the platform. On 10 April 2018, Officers attended a Block Chain seminar at EMRC and this seminar went through how block chain works, crypto currency and the Powerledger framework. Officers are still working in conjunction with Powerledger to provide the relevant information to facilitate this process.

In early May 2018, the Federal Government announced the opening Smart Cities Round Two grant funding applications which closes at 5pm AEST on 2 July 2018.

On 21 May 2018, Crs McLennan and Mykytiuk, the Director Operational Services and the Manager Asset Services, held a meeting with representatives from Curtin University, Western Australian Local Government Association (WALGA) and TRADR to discuss submitting a grant for waste /recycling program that will evaluate a Pay as you throw (PAYT) and to develop a usage-pricing model.

At the meeting, TRADR (a technology company) presented a Powerpoint Presentation - Opportunity to drive local recycling & reprocessing (see attached).

Round 2 Smart cities and suburbs program provides local government agencies and bodies with grants of \$250,000 to \$5 million to support projects that apply innovative technology-based solutions to urban challenges, to improve the liveability, productivity and sustainability of Australian cities, suburbs and towns. Projects have to be completed by 30 June 2020.

Curtin University's Project Manager of Sustainability Policy, Ms Karla Fox-Reynolds, has indicated that she will coordinate the grant application.

On 22 May 2018, a report was presented to the Ordinary Council Meeting - Item 10.9 on the Waste Collection Services - Future Options.

The unconfirmed minutes from the meeting recommended the following:

That Council:

- 1. In developing the Town's new waste management strategy (OCM 38/11/17),
 - a. Prioritises scheduling a weekend workshop from Councillors as soon as practicable with invitations extended to the Sustainability Committee members, Suez (the Town's waste provider), the Waste Authority, WALGA's Waste Manager and the EMRC's Director of Waste Services to contribute;*
 - b. Further investigates future waste options including but not limited to:
 - i. Weekly FOGO for possible implementation in 2020/21 financial year;*
 - ii. The introduction of an On-Demand Three Cubic Metre Skip Bin Request System;*
 - iii. Expanding residential recycling mornings;*
 - iv. Expansion of the current facilitated on-call booking system to include additional white goods, timber and mattresses;**
 - c. Refers any proposed changes to waste management practices to the Sustainability committee for input;*
 - d. Conducts a community forum to gather suggestions and feedback;**
- 2. Endorses the implementation of a three bin system with rollout commencing in the 2019/20 financial year (July 2019) and lists funds of \$700,000 for consideration in the draft 2018/19 budget for the purchasing of 7750 rubbish bins with a red lid, distribution of bins to households within the Town and education program;*
- 3. Defers any consideration of a budget allocation for changing of current green lid bins to a lime green*

bin lid until a response has been received from the Minister for the Environment to the Town's request for reconsideration of the requirement to change the lids colour.

- 4. Notes the Town is arranging a "Resident Recycling Morning" on 26 May 2018 and the cost will be borne out of the current Waste Recycling Budget (GL 761352);*
- 5. Requests staff continue to liaise with the EMRC regarding the purchase of an anaerobic digester (or similar) at Red Hill in accordance with Council resolution OCM – 28/01/18 and formally request that planning for such a facility be included for consideration in the EMRC draft 2019/20 budget; and*
- 6. Supports investigating a Round 2 Smart Cities funding submission for a waste management themed project in collaboration with Curtin University Sustainability Policy (CUSP) Institute and provide Council with a draft of the submission, for endorsement prior to submitting the funding application.*

In regards to the above Council resolution to conduct a weekend workshop, this is yet to be arranged

In regards to Round 2 Smart Cities funding submission; Curtin University's Project Manager of Sustainability Policy has arranged a further meeting on 30 May 2018, with the Cr McLennan, Director Operational Services, Manager Asset Services, WALGA, the EMRC, TRADR and the Town's contractor SUEZ Recycling & Recovery (Perth) Pty Ltd to discuss the Pay as you throw (PAYT) project and the requirements to develop a usage-pricing model.

The Round 2 Smart Cities funding sets out the following:

Eligibility Criteria

To be eligible projects must meet the following criteria:

- must include at least one partner organisation during the life of the project.
- Projects must involve the innovative application of knowledge, hardware or software that:
 - is new to the organisation, the local government area, city, region or country or
 - delivers an outcome which has not previously been realised in your community.

Merit Criteria

To be competitive, you must score highly against all of the merit criteria.

- Merit Criterion 1 - The extent to which your project is innovative and uses smart technology and open data (30 points)
- Merit Criterion 2 - The scope of social, environmental and economic benefits your project will deliver (30 points)
- Merit Criterion 3 - The extent of the project's community focus and impact on the liveability of the cities, suburbs and towns (20 points)
- Merit Criterion 4 - Your capacity, capability and resources to carry out the project (20 points).

For more information, please see the hyperlink to the grant criteria <https://www.business.gov.au/smart-cities-and-suburbs>.

FINANCIAL CONSIDERATIONS

Funds have been listed in the draft 2018-19 Budget for Council consideration for the following:

- Car Charging station \$6,000
- Sustainability grants \$10,000
- Community Sustainability Education \$10,000
- Climate Clever Program \$5,000

The Senior Environmental Officer will follow up the following and provide committee members with an update at the next meeting:

- Follow up EMRC regarding bulk buy solar scheme;
- Contact Power Ledger - James Eggleston regarding peer to peer trading trial; and
- Contact Hawaiian and Suez in regards to the reusable shopping bags.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

SC – 1/05/18

MOVED Cr Sarah Quinton, Seconded Cr Kathryn Hamilton, that the Committee notes the updates provided and provides feedback to Officers.

CARRIED UNANIMOUSLY 8/0

8.2 Progress Report – Ban on Single Use Plastics (Ref: GOVN/CCLMEET/1; Salvatore Siciliano – Manager Recreation and Culture)

APPLICATION

For the Sustainability Committee to receive an update on the progress being made on the implementation of Council's resolution OCM – 30/03/18 regarding the ban on single use plastics within the Town of Bassendean.

BACKGROUND

Council resolved the following at the March 2018 Ordinary Council Meeting in relation to a ban on single use plastics within the Town:

"That:

- 1. The Town of Bassendean recognise the scourge that single use plastics has on our environment and is committed to reducing the amount of single use plastics created in the Town;*
- 2. The Town of Bassendean ban all use of single use plastics at events organised or sponsored by the Town of Bassendean including but not limited to straws, plastics cups, including plastic lined cups, and plastic bags;*
- 3. The ban would take effect immediately however vendors would be given a six months grace period to source alternatives to single use plastic. If they used single use plastics, an officer from the Town would advise them of our ban and provide them with a list of alternatives;*
- 4. The Mayor of the Town of Bassendean write to all businesses in the Town outlining our ban on single use plastics and encourage them to reduce single use plastics, particularly straws and plastic cups where possible;*
- 5. The Mayor write to Hawaiian Shopping Centre about installing a communal drop off point for cloth shopping bags for shoppers who forget their re-usable bags;*
- 6. The Mayor write to Coles informing them of our ban and request they audit and cease their use of plastic wrapping, particularly on fruit and vegetables;*

7. *That the Town organise an education campaign about single use plastics, including a list of suppliers for vendors and businesses on where to source alternatives to single use plastics such as reusable and washable items, paper, cardboard, wooden or compostable single use items;*
8. *The scheme to be monitored by the Sustainability Committee."*

It was identified that an integrated approach would be required across the Town to effectively implement Council's resolution and that a collaboration between Directorates/Business Units would be required. Subsequently, a meeting of key Town Staff was convened for Monday 30 April 2018 to begin the planning process for the implementation of Council's resolution and to brainstorm ideas on how best to raise awareness within the Town and the broader public realm regarding the ban on single use plastics.

STRATEGIC IMPLICATIONS

Strategic Priority 2: Natural Environment

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
2.1 To display leadership in environmental sustainability	2.1.1 Strengthen environmental sustainability practices and climate change mitigation	Waste reduction ratio to population
	2.1.2 Reduce waste through sustainable waste management practices	Carbon emissions ("Planet Footprint")
	2.1.3 Initiate and drive innovative Renewable Energy practices	

COMMENT

Officers met on 30 April 2018 to discuss the implementation of Council's resolution and identified the following key actions to be completed:

Task	Business Unit	Due Date	Status
Progress report to Sustainability Committee and Councillors. (Sustainability Committee Meeting – 29 May & 3 July 2018)	Recreation & Culture	29.05.18	Ongoing
Review relevant Policies/Practices such as: <ul style="list-style-type: none"> Policy 4.7 Recyclable & Biodegradable Products at Town of Bassendean's Events and Functions Policy Action Plan on reducing carbon emissions Waste Management Plan Others ?? 	Recreation & Culture Economic Development Development Services Asset Services	July OCM 24.07.18	In progress

Draft letters to Town Businesses, Coles and Hawaiian for Mayor to sign	Economic Development	15.05.18	In progress
Education Program / Communications Plan	Recreation & Culture Youth Services Economic Development Development Services Asset Services	31.05.18	In progress.
Amend Public Events Application Form	Recreation & Culture Development Services	31.05.18	No action to date.
First event to implement new policy – 2018 Bassendean Visual Art Awards Opening night	Recreation & Culture	13.09.18	In progress.
Spread sheet that shows the cost of the various plastic utensils, cups etc and provide comparative cost of the replacement products.	Recreation & Culture Economic Development	31.05.18	Indicative figures available through Plastic Free Noosa.
Budget allocation for the implementation of the ban on single use plastics.	Corporate Services	June – Budget Workshop	In progress.

Other considerations identified by the Staff Working Group include:

- Engaging with Suez regarding the ban and opportunities regarding events;
- Communications strategy/campaign to be developed and adequately resourced. The campaign needs to be easily accessible to residents/general public to take on themselves to promote and advocate on using alternatives to plastic;
- Having merchandise available such as reusable coffee cups for promotions;
- Provide reusable cups and dishwashers at Town facilities available for hire to encourage casual hirers/user groups to use alternatives to plastic;
- Partnerships with Town businesses that share the same philosophy on using alternatives to plastic;
- Engaging with both inside and outside Town Staff. It was identified that the Town needs to lead by example to effectively implement the ban on single use plastics, ie. “walk the talk”;
- Important to develop partnerships with key lobby groups/organisations. Town staff have already been in communication with the Events Industry Association (EIA) and WALGA regarding Council’s resolution.

Officers have already visited sites such as Environment House in Bayswater, to source ideas on reducing plastic use and the Bassendean Memorial Library continues to stage sustainability events such as “The Wasteless Pantry” on 23 May.

Staff have met with Hawaiian Bassendean to ascertain their position on the issue. In anticipation of the introduction of the state ban on plastic bags (1 July) they have recently commenced a trial of placing a Co-mingle bin (provided by Suez) for their tenants to use. In a newsletter to all tenants they urge them to consider alternatives to plastic bags and all types of single use plastic packaging. Two tenants have taken this up with one no longer offering plastic bags and now uses heavy duty paper bags for its customers (Bassendean Gourmet Meats) and the other uses cardboard meal containers and burger containers for its take away meals instead of polystyrene (Xpresso Café). The issue is the responsibility of their Regional Operations Director and Regional Marketing Manager.

Enquiries made to WALGA on this issue revealed enthusiastic support. WALGA believe the issue is touching all sectors of the community and a momentum is growing to initiate real and long lasting change. WALGA suggest the establishment of a small working group that can then utilise their full suite of resources including research, marketing and communication (see attached email).

In regards to recycling/reducing plastic use at events, Officers are exploring options that could be easily implemented. Photos have been provided as an attachment to this report on the possibilities that were recently used at the Oxford Street Festival, and could be considered for events stage or sanctioned by the Town.

In regards to providing incentives for food vendors to support the ban of single use plastics at events, consideration could also be given to providing differential fees and charges (e.g. Temporary Food Business Permit) to vendors that pledge to using non plastic products and bio degradable products

Plastic Free Noosa has made available its program for the Town to use in implementing the ban on single use plastics. Upon reviewing the program, the documentation provided will be a valuable resource for the Town.

FINANCIAL CONSIDERATIONS

Town Staff are currently reviewing the events programme to implement Council's resolution on the ban on single use plastic, to improve recycling capacity at public events, and as such, will amend the public events draft budget 2018/19 for Council's consideration.

That Town Staff develop a differential fees and charges schedule as part of the 2018/2019 draft budget for food

vendors that pledge to support the ban on single use plastics at events that are either staged or sanctioned by the Town.

Committee members discussed this item and made the following comments:

- *Make it easy for businesses by providing them with ideas/links/referrals to alternatives;*
- *Recognition and promotion of businesses within the Town who are working towards being sustainable. Signage indicating that they are a plastic free business;*
- *Plastic free July website;*
- *Communication pack for local businesses;*
- *Community education;*
- *Write up in Bassendean Briefings about a business that's plastic free;*
- *The Committee did not support a differential fees and charges schedules.*

OFFICER RECOMMENDATION - ITEM 8.2

That the Sustainability Committee:

1. Receives the progress report on the implementation of Council's resolution to ban the use of single use plastics;
2. Notes that the public events draft 2018/2019 budget will be amended for Council's consideration to improve recycling capacity for future public events;
3. Supports the introduction of a differential fees and charges schedule for food vendors that pledge to support the ban on single use plastics as part of the 2018/2019 draft budget.

Cr Quinton moved the officer recommendation with an alternative point 3, as shown in bold.

COMMITTEE RECOMMENDATION - ITEM 8.2

SC – 2/05/18

MOVED Cr Sarah Quinton, Seconded Cr Kathryn Hamilton, that the Sustainability Committee:

1. Receives the progress report on the implementation of Council's resolution to ban the use of single use plastics;

2. Notes that the public events draft 2018/2019 budget will be amended for Council's consideration to improve recycling capacity for future public events;
3. **Requests that:**
 - a) **Staff give recognition to businesses who have already gone plastic free through a poster and free marketing on the Town's social media sites and through the Bassendean Briefings; and**
 - b) **Staff investigate the possibility of a scheme for composting food waste from Town events.**
CARRIED UNANIMOUSLY 8/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9.1 Notice of Motion – Caroline Easton

MOVED Caroline Easton that the format of the Sustainability Committee change from 'Committee' to 'Advisory Group'. This would be less formal, onerous, and more inclusive of input from all representatives."

LAPSED FOR WANT OF A SECONDER

COMMITTEE RECOMMENDATION – ITEM 9.1(a)

SC – 3/05/18

MOVED Caroline Easton, Seconded Laura Simes, that the Town of Bassendean approach Hawaiian and Suez to seek sponsorship of 1,000 reusable cloth shopping bags in support of Plastic Free July and the State banning of plastic bags.
CARRIED UNANIMOUSLY 8/0

COMMITTEE RECOMMENDATION – ITEM 9.1(b)

SC – 4/05/18

MOVED Caroline Easton, Seconded Mick Doyle, that the Town of Bassendean:

1. Provides a stall at the June Old Perth Road Markets for volunteers to promote Plastic Free July; and
2. Promotes Plastic Free July on the Town's Facebook page.

CARRIED UNANIMOUSLY 8/0

COMMITTEE RECOMMENDATION – ITEM 9.1(c)

SC – 5/05/18

MOVED Caroline Easton, Seconded Chris Mahony, that Town Officers investigate hosting an event for Sustainable House Day on 16 September 2018.

CARRIED UNANIMOUSLY 8/0

The Senior Environmental Officer will investigate joining Switch Your Thinking, <https://www.switchyourthinking.com/>; Switch Your Thinking offers a community facilitation service that informs Residents and Councils of relevant sustainability initiatives.

9.2 Notice of Motion – Michael Doyle

Michael Doyle advised that he wished to move the following motion:

“That the Sustainability Committee recommends that the Town of Bassendean, produce educational resources, including videos, for the purpose of improving recycling practices by the Town's residents.”

This motion was withdrawn, to be discussed at a later date.

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 CONFIDENTIAL BUSINESS

Nil

12.0 CLOSURE

The next meeting is to be held on Tuesday 3 July 2018 commencing at 7.00pm.

There being no further business, the Presiding Member closed the meeting at 9.25pm.

ATTACHMENT NO. 8

TOWN OF BASSENDEAN

MINUTES

TOWN ASSETS COMMITTEE

**HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON TUESDAY 5 JUNE 2018, AT 5.37PM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Acknowledgement of Traditional Owners

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Cr Jai Wilson, Presiding Member
Cr Renee McLennan, Mayor
Cr Kathryn Hamilton
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Ken Cardy, Manager Asset Services (from 5.45pm)
Mrs Amy Holmes, Minute Secretary

3.0 DEPUTATIONS

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Town Assets Committee Meeting held on 6 February 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Cr Hamilton, Seconded Cr McLennan, that the minutes of the Town Assets Committee meeting held on 6 February 2018 be confirmed as a true record.

CARRIED UNANIMOUSLY 3/0

**5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON
WITHOUT DISCUSSION**

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Urban Forest Strategy

The Town Assets Committee Instrument of Appointment states under the listed projects that during the Term of the Committee that it is to “Develop an Urban Forest Strategy with canopy targets for the public and private realms and an urban forest management plan”.

In 2015, the Town of Bassendean joined as a partner to the 2020 Vision. Officers attended training and completed the 10 step program to develop the draft Urban Forest Strategy.

The Town of Bassendean’s draft Strategy was presented to Council for consideration. A copy of the Town of Bassendean’s draft strategy can be viewed at http://www.bassendean.wa.gov.au/Profiles/bassendean/Assets/ClientData/Documents/Urban_Forest_Strategy_DRAFT_OCM-7-02-16.pdf

At the February 2016, Ordinary Council Meeting (OCM-30/2/16) the following was resolved:

“the Town of Bassendean, via the Liveable Town Committee, establish a working group, comprised of local community members, relevant staff, Councillors and other interested and/or qualified persons to review the draft Town of Bassendean Urban Forest Strategy and the staff internal working group’s Street Tree Master Plan recommendations”.

The first Urban Forest Working Group meeting was held on the 25 May 2016 and after progressively revising the draft document, a "Community Sub-Group" presented at the June 2017 UFWG meeting a new strategy index to indicate how each of the revised chapters were to be collated and tabled a suite of draft revised Urban Forest Strategy chapters.

Officers collated the information as per the index and on the 8 September 2017, the Community Sub-Group's draft Strategy was projected onto an overhead screen to allow the UFWG members to progressively review and amend as required.

On Friday 20 April 2018, in preparation for the Town's Asset Committee meeting, the UFWG's draft Urban Forest Strategy was uploaded the Councillors portal at <http://www.bassendean.wa.gov.au/documents/> for the Committee's consideration, as listed below:

- Urban Forest Working Group – Draft Strategy Part 1 – reworked by community group.
- Urban Forest Working Group – Draft Strategy Part 2 Aerial Vegetation Mapping, Tree Canopy Analysis, Urban Heat Island Mapping January 2017
- Urban Forest Working Group – Draft Strategy Part 3 draft suggested species list April 2017

As Council is aware \$60,000 has been allocated in the 2017/2018 budget to prepare a revised Street Tree Master Plan, however it is essential that the Urban Forest Strategy and the canopy targets for both the private and public realm be completed before the preparation of the Urban Forest Management Plan and revised Street Tree Master Plan.

Officers are seeking feedback and direction on the Community Sub-Group's draft Urban Forest Strategy. Once the draft is finalised and canopy targets determined, the draft Urban Forest Strategy document can be advertised for public comment.

OFFICER RECOMMENDATION – ITEM 8.1

That the Committee:

1. Receives the report on the history of the draft Town of Bassendean Urban Forest Strategy and the community group's reworked Urban Forest Strategy;

2. Requests the following amendments to the draft community group's reworked Urban Forest Strategy:
 - a) "Insert feedback"
 - b) Etc
3. Request that \$60,000 in funding be listed for Council consideration in the draft 2019/2020 budget to prepare the Urban Forest Management Plan and revised Street Tree Master Plan.

The Committee made the following comments:

- *When reviewing of the Street Tree Master Plan and the Street Tree Information, amend the documentation to be clearer and user friendly.*
- *Investigate increasing tree species diversity to improve the existing urban forest resilience*
- *How do we address the retention of mature tree canopy on private property - What are other Councils doing with regard to the protection and long term management of tree canopy on private property - Refer to Design Bassendean Working Group for feedback.*
- *Western Australian Planning Commission (WAPC) Design WA policy for retention of significant trees and provision deep-soil areas for new tree plantings – has the WAPC progressed / finalised this policy for development sites - Refer to Design Bassendean Working Group for feedback..*
- *Prioritise main streets with wide verges – create avenues with large tree canopies.*
- *Prioritise future street tree planting to areas with underground power – Ashfield and Eden Hill.*
- *Prioritise future street tree planting to streets with a high number of State housing lots.*
- *One significant canopy tree per lot or reduce the planting spacing to achieve increased mature tree canopy cover over the verge area.*
- *Astron Environmental Services Pty Ltd - 2017 Aerial Vegetation Mapping, Tree Canopy Analysis and Urban Heat Island Mapping report outlined the relationship between canopy cover and land surface temperature.*
- *Increase canopy cover to 70% to reduce urban heat load.*
- *Start educating the public through Bassendean Briefings on the need for street trees, to reduce resistance from the public.*

Cr Wilson moved an alternative motion.

COMMITTEE RECOMMENDATION – ITEM 8.1

TAC - 1/06/18 MOVED Cr Wilson, Seconded Cr Hamilton, that the Committee:

1. Receives the report on the history of the draft Town of Bassendean Urban Forest Strategy and the community group's reworked Urban Forest Strategy;
2. That the Committee extends an invitation to the Members of the former Working Group to seek their feedback on adopting an objective in the Strategy that commits the Town to:
 - a) A goal of 70% tree canopy on Town Road Reserves with significant form and scale to provide shade canopy over a large proportion of the road;
 - b) Priority being placed on new plantings in those areas of the Town where the power lines have already been put underground, with the non-power line side of the streets in other areas of the Town being the second priority;
 - c) Maintaining the uniformity of existing established avenues;
 - d) Opening up the diversity of tree species that may be planted on other streets that are not already established Avenues;
 - e) Developing biodiversity corridors with food and habitat for bird life;
 - f) Finalising a street tree species list that:
 - at maturity grow high enough to provide significant form and scale to provide shade and canopy over a large portion of the road;
 - minimizes impact on utility services;
 - are drought tolerant;
 - that have a strong performance record in similar areas;
 - are tolerant in paved areas where necessary;
 - are resistant to pests and diseases;
 - are long-lived;
 - have manageable limb shear risk;
 - meet the soil conditions of the site; and
 - are suited for planting on median islands and roundabouts.

3. Refers those parts of the Strategy that have planning implications or impact private property to the Design Bassendean Working Group for feedback;
4. Requests staff provide a copy of the Planting Schedule to Council at the next OCM for noting or amendment;
5. Request that \$60,000 in funding be listed for Council consideration in the draft 2019/2020 budget to prepare the Urban Forest Management Plan and revised Street Tree Master Plan;
6. Commits to progressing the program of placing our Town's power lines underground so that we can create more room to plant significant shade trees on our Town's road reserves.

CARRIED UNANIMOUSLY 3/0

8.2 Shackleton Street – Tree Selection for Median Strip

In July 2016, Council (OCM – 11/07/16) receives the Shackleton Street Traffic Management Report and endorsed the Option A design which was in line with the community consultation preferred option for traffic management. In addition Council endorses the Water Sensitive Urban Design Option A (swales & underground storage cells) to coincide with traffic management Options A within Shackleton Street.

The 2017/2018 budget allocated funding for the proposed works. On the 21 May 2018, capital works commenced and it is anticipated the following works will be completed by mid-June 2018:

- 4 Underground stormwater detention basins ECOAID cells to be constructed;
- 5 Swales will be constructed as designed;
- Landscape median islands and tree wells as per design;
- Resurfacing - Asphalt work; and
- Line marking.

Attached is a copy of the Arborist report recommending treatments for the road to accommodate the trees in the median strip and the preferred tree for the Shackleton Street median strip being *Melaleuca quinquenervia* commonly known as Broad-leaved Paperbark tree and if not in stock then the *Corymbia eximia* commonly known as Yellow Bloodwood gum tree.

*The Committee indicated that based on the arborist report, its preferred tree for the Shackleton Street median strip was *Corymbia eximia*.*

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

TAC - 2/06/18

MOVED Cr Wilson, Seconded Cr McLennan, that the Committee:

1. Receives the status report of the Council (OCM – 11/07/16) Shackleton Street, Bassendean, Traffic Management and Water Sensitive Urban Designs being undertaken and scheduled to be completed by mid-June 2018; and
2. Receives the consulting Arborist report recommendations attached to the 5 June 2018 Town Assets Committee agenda **and recommends that the species that provides the most shade canopy be selected for planting.**

CARRIED UNANIMOUSLY 3/0

8.3 Projects listed on the Instrument of Appointment and Delegation

The Town Assets Committee Instrument of Appointment and Delegation has the following projects listed for the Term of the Committee and as such, a status update is provided for consideration.

Develop walking and cycling network masterplans – Local Bike Plan.

The Town of Bassendean “Local Bike Plan 2012” expired in 2017 and Officers have submitted funding applications, to the Department of Transport, in February 2016 and February 2017 for an amount of \$65,000 to develop an updated plan. The 2012 number 1 Priority Whitfield Street Greenway project (listed as a 250K project) now \$1.2 -1.4Million (Whitfield Street Safe Active Street) is scheduled to commence construction early 2019 and completion by late 2019. The number 2 priority project in North Road/Bassendean Parade did not eventuate due to lack of community support with Council withdrawing the project.

The third priority, Second Avenue, the funding application (2015) was declined by Department of Transport as the Whitfield Greenway priority was funded and the Second Avenue project given a lower priority by DOT. Officers will list in the 2018-19 Operational Account an amount of \$75,000 (no funding support is available) for Council's consideration to upgrade the "Local Bike Plan".

Regarding the Footpath Plan only a limited amount of new footpaths have been constructed in recent years as Council (Hatton Court 2017-18, Faulkner/Walkington 2016-17, Railway Parade 2016-17, Cumberland 2016-17, Lord Street 2016-17, Reid Street 2016-17, Hanwell 2016-17, Collier Road "TADWA" 2015-16,) during the 2015-16 Capital Budget process resolve to fund renewal footpath projects not new projects.

Local Area Traffic Management Plan

The Town of Bassendean Local Area Traffic Management Plan (2012) has also expired but Officers are still implementing priority projects from the plan and are recommending that funding be placed in the 2019-20 Operational Budget, for Councils consideration, to develop a new Traffic Management Plan.

The number one priority listed in the Plan, Collier Road/Grey Street/Jackson street has now be completed, Number 2 Priority Guildford Road corridor study proposal is being developed by Main Roads and TOB Officers recommended traffic Lights at Colstoun/Guildford Road intersection but Main Roads rejected the suggestion. Next priority Walter Road East corridor Ida Street/ Walter Road central medium islands were constructed through Black Spot Funding and pre-deflection kerbs at Walter & Iolanthe and Walter Road and Lord Street is being studied through the Success Hill entry/exit community consultation process.

The next Priority North Road was declined by the residents and Council resolve to cancel the project.

The resurfacing of Old Perth Road is scheduled for 2020-21 and prior to resurfacing a concept plan for the road from Guildford to West Road is proposed for Councils consideration in 2019-20. From West Road to Brooke Street a review of parking requirement is to be included as well.

Review parking strategy

In 2011, Opus International Consultants Pty Ltd prepared and Council endorsed Parking Strategy and in 2016, Transcore prepared a Bassendean Activity Centre Parking Audit. These documents are sufficient for the current situation, however should the Planning Scheme be amended, it is suggested that an updated/new Parking Strategy be prepared.

Implement bicycle boulevards on Whitfield Street

The 2012 number 1 Bike Plan Priority Whitfield Street Greenway project (listed as a 250K project) now \$1.2 - 1.4 Million is scheduled to commence construction early 2019 and completion by late 2019.

Advocate for underground power and environmentally sustainable lighting

Ashfield underground power project was completed in early 2013.

In 2016/17 Council resolved to submit an expression of Interest application for the suburb of Eden Hill in accordance with grant application process. The expression of Interest application was submitted and Eden Hill ratepayers were surveyed with only 39.4% of residents being in favour of the undergrounding of power in their area.

On that basis the Town's application was not successful.

The next round for expression of interest applications is scheduled to be advertised by the end of 2021

Prepare streetscape policies for the Town

In February 2018, the Town's Asset Committee (TAC - 2/02/18) receive the draft Verge Treatment Policy and Verge Maintenance Policy report, noted that Council Officers would commence the Council (OCM-10/01/18) requested amendments, liaise with the Verge Transformation Group and provide a further Verge Treatment Policy and Verge Maintenance Policy report to the Committee's consideration.

Since the last meeting, Asset Services staff have prepared the revised policy as per Council OCM-10/01/18 direction, completed a risk assessment and forwarded the revised policy to Local Government Insurance Services.

At the time of publishing this agenda, Local Government Insurance Services (LGIS) had not provided their report.

It is intended to review LGIS feedback and if necessary refine the draft Verge Treatment Policy and draft Verge Maintenance Policy documents before presenting to the Town's Asset Committee for consideration.

Complete 1 Surrey Street Museum and Community Centre restoration, reconstruction and refurbishment works and implement a management plan

In April 2018, Council OCM – 17/04/18 resolved to:

1. Approve the 1 Surrey Street project brief attached to the Ordinary Council Meeting Agenda of 24 April 2018;
2. Engages a suitable consultant to undertake a workshop with an appropriate representative from the State Heritage Office; Bassendean Historical Society Inc; National Trust of Australia (WA); the Royal Western Australian Historical Society Inc, Department of Health, Child & Adolescent Community Health Services, together with representatives from Council with a view to:
 - a. repurposing the SIA Architect Option 2C design for the proposed Interpretation of the heritage listed site, incorporating an Infant Health Clinic and providing the opportunity for other community use of the facility and for the consultant to provide a report on the outcomes to achieve the Council direction;
 - b. a scaled back version of the 2c design with an interpretation of the heritage listed site without an infant health centre and playgroup option; and
3. Engages SIA Architects Pty Ltd to review the approved project brief, the outcomes of the stakeholder workshop and if necessary, for the architect and subcontractors to make minor amendments to the 2C design to enable a development application to be submitted in a timely manner.

In accordance with clause 2 above, the Town has written to all stakeholders and it is recommended that Crs McLennan, Quinton and Hamilton participate in a 1 Surrey Street workshop. The Town has engaged Culture & Context Dr Felicity Morel – Ednie Brown to facilitate the workshop.

It is anticipated the workshop will be arranged for mid June 2018 from 9:30am until approximately 12:30pm

As a result, the following draft preliminary time line has been prepared:

- Stakeholder consultation June 2018
- Advise to Lotterywest re \$375,000 grant - July 2018
- Report to Council - August 2018
- Statutory Planning – September 2018 (3 months process)
- Tender invited – February 2019 (3 months process)
- Council appoints builder - May 2019
- Builder commences – June 2019 – 32 weeks to complete construction works

As part of the draft 2018/2019 capital budget \$150,000 is proposed to be allocated from the Building Reserve fund to enable Council to appoint the builder and additional capital funds will be listed in the 2019/2020 budget to complete the 1 Surrey Street restoration and constructions works.

Plan and build Men's Shed facility

The unconfirmed minutes from the May 2018 Council meeting resolved to:

1. Rescinds Part 5 of OCM-11/10/15, which reads:

"That Council:

Lists operating subsidy amounts for the Bassendean Men's Shed Association, as defined in the Lease Agreement, in the corresponding year's Budget being:

<i>Year of Operation</i>	<i>Subsidy Allocation</i>
<i>2017/18</i>	<i>\$25,000</i>
<i>2018/19</i>	<i>\$20,000</i>
<i>2019/20</i>	<i>\$15,000</i>
<i>2020/21</i>	<i>\$10,000</i>
<i>2021/22.</i>	<i>\$5,000"</i>

2. Selects the May Holman Reserve as the new preferred site for proposed Bassendean Men's Shed based on the cost estimates and site analysis provided;
3. Requests staff to assist the Bassendean Men's Shed to develop a "Business Plan" that is to be submitted to Council for review by June OCM;

4. Undertakes formal request for quote processes to confirm the findings of Officers' preliminary cost analysis for the May Holman Reserve site, starting with a cost comparison of the proposed retaining wall/fill compared to realignment of the TOB storm water drain that would provide a more effective utilisation of the land parcel;
5. Dependent on these aforementioned processes, refers any potential additional funding of the Bassendean Men's Shed to the draft 2018/19 Budget;
6. Requests staff to further liaise with the Department of Planning, Lands and Heritage to advance advice recently received by the Town of Bassendean "That the Department of Planning, Lands and Heritage can facilitate the repurposing of Reserve 45364 from 'Public Recreation' to 'Community Purpose' with a change to the Management Order to allow sub-leasing to facilitate a Men's Shed"; and
7. Notifies the Bassendean Men's Shed Association (Inc.) and Lotterywest of any decisions.

In accordance with OCM 14/3/2016, the Acting Director Community Development has proposed that \$370,000 be allocated for the Men's Shed in the draft 2018/2019 budget which is made up of \$170,000 in Reserve funds and \$200,000 in Lotterywest funds (yet to be approved) for the construction work.

Investigate options and develop business case for potential future redevelopment of civic buildings

No action commenced. Funding required to be allocated in a future budget. It is proposed that a project brief be prepared and approved by Council which would provide direction to invite suitable Architectural firms to submit quotes for the potential future redevelopment of civic buildings and to prepare a business case of the options presented.

Improve lighting along main pedestrian routes to public transport hubs

In February 2018 Council (OCM – 6/02/18) resolved to:

1. *Revokes Council Resolution OCM-24/11/16 which reads:*

“That the Town of Bassendean allocates funds in the budget review to upgrade the footpath lighting within a 200 metre radius of Success Hill Railway Station to the minimum Main Roads WA Lighting Design Guidelines of no less than 5 lux and that this be in warm white light, not interfere with the structural integrity of the significant Morton Bay fig tree in Thompson Rd and include pedestrian lighting through Kelly Park”.

2. *Notes the consulting engineer's street/road lighting report and the preliminary information received from Western Power in regards to the proposed new light-emitting diode (LED) replacement program;*
3. *Waits until Western Power completes its proposed new light-emitting diode (LED) replacement program expected in July 2018 and presents its findings to the Town Assets committee for further investigation; and*
4. *Requests officers obtain a quote from Western Power for the installation of an additional street light pole on Thompson Road in accordance with the consultant's report.*

Funding of \$30k listed in 2018-19 Capital Budget for Councils consideration to place additional street light pole in Thompson Road and \$30K for the commencement of upgrading street light luminaires within the Town.

CCTV & security lighting in Jubilee Reserve & advocate for installation in other identified crime hotspots

In 2017/2018 CCTV installation was installed at Mary Crescent and Jubilee Reserve at a cost of approximately \$99,000. Grant funding was also obtained to upgrade the CCTV Mobile trailer which continues to be utilised by Ranger Services in conjunction with WA Police at strategic locations.

As part of the draft 2018/2019 budget, \$15,000 has been listed in the Capital Budget for Councils consideration to upgrade the CCTV infrastructure at the Bassendean Memorial Library.

Sustainable water sensitive urban designs incorporated within drainage networks

In September 2016 Council OCM – 17/09/16 adopted the Bassendean Drainage Assessment Report and based on the recommendations, the Town has include the future drainage works into the Town's Asset Management Drainage Program.

Where drainage and road works are being considered, Water Sensitive Urban Design (WSUD) and stormwater harvesting techniques have been included. The 2017/2018 budget includes:

- Shackleton Street road resurfacing and WSUD and storm water harvesting;
- Villiers Street - stormwater storage tank.
- Briggs Street / Old Perth Rd - storm water storage tank

As part of the draft 2018/2019 Capital Works budget, listed for Council consideration, a storm water harvesting basin and inlet pipes are proposed to be installed into the Open Space near Bridson St & Whitfield St.

Formulate open space master plan

In 2017/2018 draft funds listed in Operational Budget for consideration to prepare a BIC Reserve Master Plan to guide the civic gardens component of the reserve, however due to competing financial demands no funds allocated.

Walking/cycling master plans

See above response for Develop walking and cycling network master plans.

The Councillors on the Town Assets Committee may wish to request additional information and this can be provided administratively.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3

TAC - 3/06/18

MOVED Cr Wilson, Seconded Cr Hamilton, that the Committee notes the status report on the projects listed in the Town Assets Committee Instrument of Appointment and Delegation.

CARRIED UNANIMOUSLY 3/0

The Manager Asset Services tabled the 2017/2018 Capital Works programme and the draft Five Year Capital Works programme for 2018/2019 – 2022/2023 (attached) for information and noting.

9.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

The next meeting date is to be advised.

There being no further business, the Presiding Member closed the meeting at 8.35pm.

Updated
5/06/2018



Preliminary Works (RFT Drawings, RFT Specifications , Procurement Process, Appointment of Contractor
Contractor undertaking Works
Contractor expected completion date.
Completed
Reconciliation of accounts / Reports to Main Roads-R2R/Financial Acquittals (Please note: Road acquittals can take up to two months before official sign off.)

LAND & BUILDINGS

COA	Description	Area	Budget	Feb Budget Review	Funding Remaining	2017						2018						COMMENT
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
AB1701	11 Hamilton Street Bassendean - Reroofing in accordance with structural report	Building Maintenance Supervisor	\$80,000	\$66,902	\$0													Completed
AB1702	Community Hall Bassendean 48 Old Perth Road-renewal to the aluminium entry doors	Building Maintenance Supervisor	\$20,000	\$20,215	\$1,837													Completed
AB1703	Stan Moses Pavilion Eden Hill - Renew entry doors	Building Maintenance Supervisor	\$15,000	\$14,838	\$0													Completed
AB1705	Replace Lighting in Community Facility with LED Lighting (MLA Commitment)	Environmental Officer	\$15,000	\$14,554	\$0													Completed
AB1706	Depot - upgrade Depot workshop switchboard	Building Maintenance Supervisor	\$7,000	\$4,854	\$0													Completed
AB1708	Senior Citizens Hall - Upgrade of air conditioning system (MLA Commitment)	Building Maintenance Supervisor	\$15,000	\$11,600	\$0													Completed
AB1709	Bassendean Bowling Club - Electrical rewire & replace all lights with LED lighting	Building Maintenance Supervisor	\$18,000	\$22,000	\$0													Completed
AB1710	Dudley Robinson Centre (Youth Services) - Replace Air Conditioning System	Building Maintenance Supervisor	\$16,000	\$15,600	\$0													Completed
AB1711	Bowling Club Bassendean - Renew entry doors to Bowling Club	Building Maintenance Supervisor	\$19,500	\$18,276	\$0													Completed
AB1713	Depot Office- Upgrade Data Cable equipment from CAT 5 to CAT 6 to improve data speed	Building Maintenance Supervisor	\$6,000		\$3,789													Completed
AB1714	Community Hall Kitchen - replace Kitchen Roller Shutter with smaller and practical shutter.	Building Maintenance Supervisor	\$5,000		\$50													Completed
AB1715	Ashfield Community Centre - Replace carpet with suitable flooring material to all areas	Building Maintenance Supervisor	\$20,000	\$18,575	\$0													Completed
AB1716	Installation of Emergency Evacuation PA/Intercom System -Administration Officer, Senior Citizens and Community Hall	Building Maintenance Supervisor	\$10,000	\$9,062	\$0													Completed
AB1717	Ashfield Community Centre - upgrade to LED lighting	Environmental Officer	\$20,000	\$19,739	\$0													Completed
AB1718	Bill Walker Stand - Upgrade of Main Electrical Switch Board Upgrade	Building Maintenance Supervisor	\$25,000	\$23,685	\$0													Completed
AB1719	35 Old Perth Road - upgrade reception,toilets kitchen & plant room conversion	Manager Corporate Services	\$150,000	\$50,000	\$45,561													Carried over to 2018-19

FURNITURE AND EQUIPMENT

[illegible]

LAND

[illegible]

PLANT & EQUIPMENT

						2017						2018						COMMENT
	Description	Area	Budget	Feb Budget Review	Funding Remaining	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
AF1701	#1105 - Polmac Trailer - Rec & Cult overdue	Workshop Supervisor	\$3,100	\$2,740	-\$5													Completed
AF1702	#270 - Polmac Box Trailer - overdue	Workshop Supervisor	\$1,800	\$1,340	\$0													Completed
AF1703	#PP7195 - Kubota Ride-on Mower	Workshop Supervisor	\$23,000	\$0	\$0													Completed (Became insurance claim.)
AF1704	Ryde Program purchase of additional vehicle (MLA Commitment)	Manager Youth Services	\$19,980		-\$10													Completed
AF1705	Security System Upgrade Depot fence line	Building Maintenance Supervisor	\$25,000		\$3,776													Completed

ROADS & FOOTPATHS

	Description	Area	Budget	Feb Budget Review	Status	2017						2018						COMMENT
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
AR1701	Colstoun Road - Guildford Road to Haig Street - Mill and replace 30mm DGA MRRG Resurfacing Program	Engineering	\$85,000		\$21,736													Completed
AR1702	Colstoun Road - Haig Street to Margaret Street - Mill and replace 30mm DGA	Engineering	\$46,000		\$32,497													Completed
AR1703	Palmerston Street - Hamilton Street to Guildford Road - Mill & replace 30mm DGA MRRG Resurfacing Program	Engineering	\$180,000		\$81,252													Completed
AR1704	Shackleton Street - Geraldine Street to seal change 35m west of Kenny Street roundabout - Mill & replace asphalt plus SAMI SMA 30mm MRRG Resurfacing	Engineering	\$111,000		\$85,506													Work commenced May - Completing mid June 2018
AR1705	Shackleton Street - Guildford Road to Geraldine Street - Mill & replace asphalt plus SAMI SMA 30mm MRRG Resurfacing Program	Engineering	\$97,350		-\$455													Work commenced May - Completing mid June 2018
AR1706	Shackleton St LATM - OCM 11/07/16 Medium Traffic Island replacement along street	Engineering	\$30,000		\$0													Work commenced May - Completing mid June 2018
AR1707	West Road Traffic Calming Devices upgrade & Improve Parking Issues (Bassendean Primary School) R2R Funding Program	Engineering	\$90,000		\$20,810													Completed (Main Roads to correct middle line
AR1708	West Road - Old Perth Road to Guildford Road - Mill and replace 30mm DGA MRRG Resurfacing Program	Engineering	\$122,192		\$2,323													Completed (Main Roads to correct middle line
AR1709	West Road/Old Perth Road Roundabout - Roundabout and approaches - Mill & replace 50mm DGA MRRG Resurfacing Program	Engineering	\$76,000		\$20,226													Completed (Main Roads to correct middle line
AR1710	Public Car Park Scaddan Street - Car Park reconstruction and resurfacing	Engineering	\$65,000		\$3,805													Completed
AT1702	Removal of existing concrete aprons and insatl landscaping on Point Reserve Leading to lot 106 , 33 North Road Bassendean.	Engineering	\$4,500		\$533													Completed
AT1703	Walter Road East (#63) - Ida Street to Marion Street - Insitu concrete 2.0m	Engineering	\$21,000	\$20,738	\$2,953													Completed
AT1704	Walter Road East (#419) - Material change to Ivanhoe Street - Insitu concrete 5.4m	Engineering	\$16,000	\$16,835	\$1,105													Completed
AT1705	Guildford Road (#276) - West Road to Width change - Insitu concrete 2.0m	Engineering	\$22,000	\$15,116	-\$169													Completed
AT1711	Hatton Court - Bridson Street PAW - Construction of new path through PAW and the installation of solar bollards or lights.	Engineering	\$25,000		Hold													Waiting on purchase of land
AT1712	PAW Design Out Crime Implementation (Public Access Ways - PAW - Solar Light Bollards)	Building Maintenance Supervisor	\$5,000		\$225													Completed
	TOTAL		\$996,042	\$52,689	\$272,347													

Total

\$5,099,304

\$2,632,765

Mary Crescent Reserve Playground renewal (funded by cash in-lieu)

Sandy Beach Reserve - Play spaces implementation design and construction of nature based regional playground

Success Hill Reserve Drainage Outlet upgrade

Men's Shed Preparation and Construction Work (OCM 14/3/2016) \$40,000 preparations, \$670,000 construction

Asset Management Capital Works Program (Draft 2018-19 and Initial Capital Works Programs 2019-20 to 22-23)

Please Note: For Initial Capital Works Program 2019-2023 no funding has been secured and actual detailed work has not been completed. Building & Community Facilities Audits are still to be included in the Asset Management Plan .

Transport Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23
Car Parks								
Parking Meters	New	Parking Plan - progressively install ticket machines at Station No 2, Coulston Road - OCM 12/4/13	Municipal Funds	\$0.00	\$54,000.00	\$0.00	\$0.00	\$0.00
Line Marking	Renewal	Reline - Park Lane Car Park, Point Reserve Car Park, Lord Street Skate Park Car Park, Jubilee Reserve Car Park (Northmoor Road), Broadway Arboretum Car Park	Municipal Funds	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Wilson Street Car Park (#856) - Relay brick paving and re-line	Municipal Funds	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Pickering Park Carpark (#221 - Boatramp) - Resurface with DGA, re-line and rekerb 246m of mountable	Municipal Funds	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00
Seal	Renewal	Success Hill Reserve Car Park (#218) - Mill off existing surface, repair 20m kerb and reseal with DGA, re-line	Municipal Funds	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00
Seal	Renewal	Ashfield Soccer Club Car Park (East - #208) - Mill off existing surface, reseal with DGA and re-line	Municipal Funds	\$0.00	\$0.00	\$0.00	\$18,000.00	\$0.00
CAR PARKS TOTAL				\$0.00	\$124,000.00	\$50,000.00	\$58,000.00	\$0.00
Drainage								
Pipe	Renewal	DRN 18/19-1 Lord St cut roots and reline pipes in reserve (TOB)	Municipal Funds	\$106,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Pipe	Renewal	DRN 18/19-4 North Rd Renew Manhole which is Crumbling, Jet Clean Existing Connecting Pipes between Manhole 1 and 2 (TOB)	Municipal Funds	\$51,250.00	\$0.00	\$0.00	\$0.00	\$0.00
Pipe	Renewal	DRN 18/19-7 Anzac Tce Flooding Occurs Requiring Replacement of 174m 300mmØ Stormwater Pipes and Two Manholes (TOB)	Municipal Funds	\$76,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Relining	Renewal	DRN 18/19-2 Surrey St Reline 571m Existing Double Line of Drainage Pipes(connecting to New Drainage Storage Cells in Christie Park) TOB	Municipal Funds	\$210,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Basin/Sump	Upgrade	DRN 18/19-6 Bridson St & Whitfield St Flooding Install a Basin and inlet Pipes in the Open Space (Cardo)	Municipal Funds	\$70,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Pipe	Upgrade	DRN 18/19-5 Hatton Crt Upgrade Drainage pipes to Larger Diameter To Reduce Flooding. (Cardno)	Municipal Funds	\$135,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Pipe	Upgrade	DRN 18/19-8 Palmerston Reserve Cnr Whitfield St Install new Sub-Soil drainage	Municipal Funds	\$33,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Storage Tank	Upgrade	DRN 18/19-3 Wilson St Replace Existing Under Capacity Pipes with Rectangular Underground Storage for 230m3 (Cardno)	Municipal Funds	\$145,000.00	\$0.00	\$0.00	\$0.00	\$0.00
DRAINAGE TOTAL				\$827,750.00	\$0.00	\$0.00	\$0.00	\$0.00
Other								
Other	Upgrade	Whitfield Street Safe Active Street Project (Bicycle Boulevard)	Municipal Funds	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Broadway Active Street Project (Bassendean Station Access Project)	Municipal Funds	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Whitfield Street Safe Active Street Project (Bicycle Boulevard)	Department of Transport	\$850,000.00	\$450,000.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Broadway Active Street Project (Bassendean Station Access Project)	Public Transport Author	\$450,000.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER TOTAL				\$1,400,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00
Paths								
Ramps & Steps	New	Collier Road - Collier Road (#328/Aus Vehicle Sales) to McDonald Crescent	Municipal Funds	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00

Surface	New	Anstey Road - Lovelock Place Bridge to Anstey Road Cul de Sac by river - 450m x 1.5m wide	Municipal Funds	\$0.00	\$56,000.00	\$0.00	\$0.00	\$0.00
Surface	New	Hyland Street - West Road to North Road - 530m x 1.5m	Municipal Funds	\$0.00	\$76,000.00	\$0.00	\$0.00	\$0.00
Surface	New	Carman Way - Iolanthe Street to Ida Street - 500m x 1.5m	Municipal Funds	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00
Surface	New	Geraldine Street - Guildford Road to Chapman Street - 500m x 1.5m	Municipal Funds	\$0.00	\$0.00	\$63,000.00	\$0.00	\$0.00
Surface	New	Parnell Parade - Watson Street to Bassendean Parade - 300m x 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
Surface	New	Villiers Street East - West Road to cul de sac - 150 x 1.5m	Municipal Funds	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
Surface	New	Walkington Way - May Road to Walkington Way return - 650 x 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$82,000.00	\$0.00
Surface	New	Wendlebury Way - Wicks Street to Littlemore Way - 200 x 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$26,000.00
Surface	New	Jackson Street - Collier Road to Railway Parade - 1100 x 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$137,000.00	\$0.00
Surface	New	Littlemore Way - Blackthorn Road (W) to Blackthorn Road (E) - 320 x 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
Surface	New	May Holman Drive - Railway Parade to Alice Street - 550 x 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00
Surface	New	Mons Street - End of Construction to Maley Street - 110 x 1.5m	Municipal Funds	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
Surface	New	Troy St - 1.5m Path between Scaddan St and Broadway	Municipal Funds	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Renewal	Ashfield Flats (#140) - Path Intersection to Boardwalk - Red Asphalt 2.5m	Municipal Funds	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00
Surface	Renewal	Broadway Arboretum (#636) - Broadway to centre of Arboretum - Insitu concrete 2.0m	Cash Inlieu Funding	\$22,100.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Renewal	Broadway Arboretum (#637) - Centenary Court to Centre of Broadway Arboretum - Insitu concrete 2.0m	Cash Inlieu Funding	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Old Perth Road (#36) - Surrey Street to Prowse Street - Insitu concrete 1.5m	Municipal Funds	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Parnell Parade (#19) - Deakin Street to End of Construction - Insitu concrete 1.5m	Municipal Funds	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Railway Parade (#43) - Seventh Avenue to Width change - Insitu concrete 1.5m	Municipal Funds	\$39,507.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Railway Parade (#289) - Lord Street to Seventh Avenue - Insitu concrete 1.5m	Municipal Funds	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Railway Parade (#548) - Start of construction south of railway carpark to entrance to railway carpark - Insitu concrete 1.5m	Municipal Funds	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Thompson Road (#689) - Lamb Street to Width Change - Insitu concrete 1.8m	Municipal Funds	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Robinson Road (#440) - Padbury Way width change to May Road - Insitu concrete 2.1m	Municipal Funds	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Walter Road East (#52) - Iolanthe Street to Ida Street - Insitu concrete 2.0m	Municipal Funds	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Clay Street (#467) - Gallagher Street to Morley Drive East - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$12,308.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Ivanhoe Street (#476) - Chedworth Way to Faulkner Way - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$32,615.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Mickleton Reserve (#53) - Culworth Place to Mickleton Terrace - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$15,261.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Walter Road East (#368) - Penzance Street to Iolanthe Street - Insitu concrete 2.0m	Municipal Funds	\$0.00	\$43,322.00	\$0.00	\$0.00	\$0.00
Surface	Upgrade	Mary Crescent (#443) - Ivanhoe Street to Second Avenue - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$32,861.00	\$0.00	\$0.00
Surface	Upgrade	Mary Crescent (#457) - Second Avenue to Gaunt Street - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$28,923.00	\$0.00	\$0.00
Surface	Upgrade	Mary Crescent (#459) - Kirke Street to Lord Street - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$39,753.00	\$0.00	\$0.00
Surface	Upgrade	Mary Crescent Reserve (#711) - Ivanhoe Street path to Sparx Building - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$2,338.00	\$0.00	\$0.00
Surface	Upgrade	First Avenue (#303) - Material change at Railway Parade to Anzac Terrace - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$54,645.00	\$0.00
Surface	Upgrade	Second Avenue (#299) - Railway Parade to Anzac Terrace - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$55,630.00	\$0.00

Surface	Upgrade	Second Avenue (#722) - Walter Road East to 130 Second Avenue crossover - Insitu concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$4,677.00	\$0.00
Surface	Upgrade	Ivanhoe Street (#306) - Broadway Material Change to Anzac Terrace - Insitu Concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$51,322.00
Surface	Upgrade	Ivanhoe Street (#357) - Anzac Terrace to Walter Road East - Insitu Concrete 1.5m	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$76,676.00
Surface	Upgrade	Mons Street (#585) - Margaret Street to End of construction at 9 Mons Street - Insitu Concrete 1.5m (undertake works with extension)	Municipal Funds	\$0.00	\$0.00	\$14,031.00	\$0.00	\$0.00
PATHS TOTAL				\$155,607.00	\$374,006.00	\$260,906.00	\$333,952.00	\$303,998.00

Roads								
Kerbing	Renewal	Colstoun Road / Guildford Road replace kerbing and path upgrade	Municipal Funds	\$10,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Maley Street - Hardy Road to Mons Street (including Colstoun Road intersection) - 10mm, 35mm DGA with C320 edge mill and overlaying	Municipal Funds	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00
Seal	Renewal	Success Road - Seventh Avenue to Lord Street - 10mm, 35mm DGA with C320, edge mill and overlay	Municipal Funds	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Success Road - 20m east of Fifth Avenue to Fourth Avenue - 10mm, 35mm DGA with C320 edge mill & overlaying	Municipal Funds	\$0.00	\$0.00	\$45,000.00	\$0.00	\$0.00
Seal	Renewal	Bassendean Parade - North Road to Reid Street - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$170,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Old Perth Road - Wilson Street to West Road - Mill & replace 30mm SMA - combine with LATM improvements	Municipal Funds	\$0.00	\$0.00	\$120,000.00	\$0.00	\$0.00
Seal	Renewal	Old Perth Road - West Road to Brook Street - Mill and replace 30mm SMA - combine with LATM improvements	Municipal Funds	\$0.00	\$0.00	\$310,000.00	\$0.00	\$0.00
Seal	Renewal	Blockley Way - Culworth Road to Culworth Road - Localised kerb repairs, mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$60,204.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Bradshaw Street - 10m west of Lord Street to Lord Street - Mill and 40mm intersection mix DGA overlay	Municipal Funds	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	French Street - Guildford Road CDS to Maidos Street - Replace localised areas of kerb (a.15m), mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Gallagher Street - CDS near Lord Street to 95m west of CDS - 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$25,248.00	\$0.00	\$0.00
Seal	Renewal	Walter Road East - Lord Street CDS to Seventh Avenue - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Cyril Street - Fisher Street to Geraldine Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$140,000.00
Seal	Renewal	Atkins Way - Chedworth Way to May Road - Replace northside kerb, mill road edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00
Seal	Renewal	Burford Street - Iolanthe Street to Padbury Way - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$53,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Chedworth Way - Ivanhoe Street to May Road - Replace kerb on southern side, mill roads edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$90,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Eileen Street - Palmerston Street to 180m south of Palmerston Street - 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$38,000.00	\$0.00
Seal	Renewal	Esther Street - Bradshaw Street to Fifth Avenue - 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00
Seal	Renewal	Fifth Avenue - Railway Parade to Cul de sac - 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Seal	Renewal	Fifth Avenue - Anzac Terrace to Walter Road East - Replace kerbing, mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00
Seal	Renewal	First Avenue - Railway Parade to 200m north of Railway Parade - 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00
Seal	Renewal	First Avenue - Walter Road East to Esther Street - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00
Seal	Renewal	Clay Street - Gallagher Street to Morley Drive - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Culworth Place - Culworth Road to Cul de Sac - Localised kerb repairs, mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Anzac Terrace - Lord Street to Seventh Avenue - 30mm SMA Overlay	Municipal Funds	\$0.00	\$20,231.00	\$0.00	\$0.00	\$0.00

Seal	Renewal	Grey Street - End of Northlink works to Shire Boundary 55m north of start - Mill & replace asphalt plus SAMI SMA 30mm	Municipal Funds	\$14,301.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Penzance Street - Anzac Terrace to Walter Road East - Mill & 30mm DGA	Municipal Funds	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Fourth Avenue - Cul de Sac 30m north of Anzac Terrace to Walter Road East - 30mm SMA Overlay	Municipal Funds	\$0.00	\$88,559.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Maidos Street - 24m east of Pearson Street to Colstoun Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$95,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Third Avenue - Walter Road East to Esther Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$26,670.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Anstey Road - Carnegie Road to North Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00
Seal	Renewal	Aussat Drive - 130m west of Collins Court to Collins Court - 30mm SMA Overlay - Coordinate with City of Bayswater	Municipal Funds	\$0.00	\$0.00	\$0.00	\$28,000.00	\$0.00
Seal	Renewal	Broun Way - Villiers Street to Dead End - 30mm SMA Overlay	Municipal Funds	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Lord Street - 95m north of Bradshaw Street to Morley Drive - Mill & replace asphalt plus SAMI SMA 30mm	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$76,563.00
Seal	Renewal	Walter Road East - 30m east of Marmion Street to 50m east of Ivanhoe Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$83,333.00	\$0.00
Seal	Renewal	Railway Parade - Lord Street cul de sac to Cul de Sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$66,562.00	\$0.00	\$0.00
Seal	Renewal	Cloughton Way - Villiers Street to Dead End - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$19,091.00	\$0.00	\$0.00
Seal	Renewal	Dorothy Street - 30m west of Latham Street to French Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$23,336.00	\$0.00	\$0.00
Seal	Renewal	Hyland Street - 40m west of Carnegie Street to 100m west of North Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$77,104.00	\$0.00	\$0.00
Seal	Renewal	Marion Street - Walter Road East to Robinson Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$50,377.00	\$0.00
Seal	Renewal	Pearson Street - Guildford Road to Maidos Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$61,820.00	\$0.00	\$0.00
Seal	Renewal	Robinson Road - Marion Street to Padbury Way - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$125,000.00	\$0.00	\$0.00
Seal	Renewal	Walkington Way - May Road to 290m north of May Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$60,321.00	\$0.00	\$0.00
Seal	Renewal	Kathleen Street - 90m south of Palmerston Street to Reid Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$110,636.00	\$0.00	\$0.00
Seal	Renewal	Carnegie Road - Hyland Street to 50m north of Hyland Street - 30mm SMA overlay	Municipal Funds	\$0.00	\$0.00	\$7,836.00	\$0.00	\$0.00
Seal	Renewal	Carman Way - Iolanthe Street to Ida Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$93,545.00	\$0.00
Seal	Renewal	Cumberland Way - 10m north of Ida Street to 420m north of Ida Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$80,894.00	\$0.00
Seal	Renewal	Geraldine Street (N) - North cul de sac to 30m south of cul de sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$6,020.00	\$0.00
Seal	Renewal	Grange Court - Littlemore Way to 14m north of Littlemore Way - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$2,553.00	\$0.00
Seal	Renewal	Haig Street - 110m east of Pearson Street to 100m east of French Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$39,593.00	\$0.00
Seal	Renewal	Harcourt Street - Wilson Street to Whitfield Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$53,340.00	\$0.00
Seal	Renewal	Harcourt Street (A) - West Road to 70m east of West Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$12,366.00	\$0.00
Seal	Renewal	Hatton Court - 84m north of Chapman Street to 25m east of end of road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$28,296.00	\$0.00
Seal	Renewal	Hobley Place - Chedworth Way to Cul de sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$20,800.00	\$0.00
Seal	Renewal	Jubilee Place - Jubilee Avenue to Cul de sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$17,817.00	\$0.00
Seal	Renewal	Lamb Street - Thompson Road to 30m west of Thompson Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$6,020.00	\$0.00
Seal	Renewal	Lovelock Place - West Road to Cul de sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$17,239.00	\$0.00
Seal	Renewal	Lukin Way - Ida Street to Ivanhoe Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$71,690.00	\$0.00
Seal	Renewal	Padbury Place - Padbury Way to Cul de sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$11,113.00	\$0.00
Seal	Renewal	Parmelia Way - Anzac Terrace to Penzance Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$74,454.00	\$0.00
Seal	Renewal	Rosetta Street - Old Perth Road to Cul de sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$36,448.00	\$0.00

Seal	Renewal	Seventh Avenue - 30m south of Anzac Terrace to Walter Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$67,473.00	\$0.00
Seal	Renewal	Thompson Road - Guildford Road to 50m north of Guildford Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$10,305.00	\$0.00
Seal	Renewal	Hamilton Street - Old Perth Road to 40m south of Old Perth Road - Mill and replace 30mm SMA	Municipal Funds	\$0.00	\$0.00	\$0.00	\$12,315.00	\$0.00
Seal	Renewal	Anzac Terrace - 10m east of Penzance Street to 30m east of Penzance Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$4,217.00
Seal	Renewal	Ivanhoe Street - 50m south of Chedworth Way to 30m south of Esther Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$29,306.00
Seal	Renewal	Ivanhoe Street - 80m south of Walter Road East to 93m north of Broadway - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$56,775.00
Seal	Renewal	Kenny Street - 35m south of Guildford Road to 20m north of Chapman Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00
Seal	Renewal	May Road - Robinson Road to 20m south of Walkington Way - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$52,714.00
Seal	Renewal	Penzance Street - 20m north of Broadway to 70m north of Parmelia Way - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$33,737.00
Seal	Renewal	Railway Parade - 20m east of the Town boundary to 60m east of the Town boundary - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$3,837.00
Seal	Renewal	Railway Parade - 140m west of Jackson Street to 20m west of Jackson Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$11,509.00
Seal	Renewal	Railway Parade - 50m west of Scaddan Street to 20m west of Scaddan Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$2,819.00
Seal	Renewal	Railway Parade - Fifth Avenue to First Avenue - 30mm SMA Overlay	Municipal Funds	\$0.00	\$70,533.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Yelland Way - 90m west of May Holman Drive to 160m west of May Holman Drive - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$17,951.00
Seal	Renewal	Alice Street - Jackson Street to 20m south of Collier Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$136,827.00
Seal	Renewal	James Street - 10m north of Old Perth Road to 20m north of Bridson Street - 30mm SMA Overlay	Municipal Funds	\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Walkington Way - 360m north of May Road to 420m north of May Road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$12,480.00
Seal	Renewal	Lyneham Place - Rugby Street to Cul de sac - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$17,654.00
Seal	Renewal	Mary Crescent Reserve access road - Gallagher Street to End of road - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$13,559.00
Seal	Renewal	Parker Street - 30m south of Old Perth Road to 110m south of Palmerston Street - 30mm SMA Overlay	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$77,788.00
Seal	Renewal	Villiers Street (East) - West Road to Broun Way - 30mm SMA Overlay	Municipal Funds	\$0.00	\$23,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Mary Crescent - 20m west of Lord Street to Lord Street - Mill and 40mm intersection DGA Overlay	Municipal Funds	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Reid Street - Bassendean Parade to Cul de Sac - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Anstey Road - North Street to Cul de Sac by River - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Watson Street - Elder Parade to West Road - Mill edges, 30mm SMA overlay	Municipal Funds	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Old Perth Road - Wilson Street to West Road - Mill & replace 30mm SMA - combine with LATM improvements	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$240,000.00	\$0.00	\$0.00
Seal	Renewal	Grey Street - End of Northlink works to Shire Boundary 55m north of start - Mill & replace asphalt plus SAMI SMA 30mm	MRRG Rehabilitation Gr	\$28,603.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Lord Street - 95m north of Bradshaw Street to Morley Drive - Mill & replace asphalt plus SAMI SMA 30mm	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$153,127.00
Seal	Renewal	Walter Road East - 30m east of Marmion Street to 50m east of Ivanhoe Street - 30mm SMA Overlay	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$0.00	\$166,667.00	\$0.00
Seal	Renewal	Ivanhoe Street - 50m south of Chedworth Way to 30m south of Esther Street - 30mm SMA Overlay	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$56,888.00

Seal	Renewal	Ivanhoe Street - 80m south of Walter Road East to 93m north of Broadway - 30mm SMA Overlay	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$110,210.00
Seal	Renewal	Railway Parade - 20m east of the Town boundary to 60m east of the Town boundary - 30mm SMA Overlay	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$7,447.00
Seal	Renewal	Railway Parade - 140m west of Jackson Street to 20m west of Jackson Street - 30mm SMA Overlay	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$22,342.00
Seal	Renewal	Railway Parade - 50m west of Scaddan Street to 20m west of Scaddan Street - 30mm SMA Overlay	MRRG Rehabilitation Gr	\$0.00	\$0.00	\$0.00	\$0.00	\$5,473.00
Seal	Renewal	Railway Parade - Fifth Avenue to First Avenue - 30mm SMA Overlay	MRRG Rehabilitation Gr	\$0.00	\$141,067.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Kathleen Street - Guildford Road to Palmerston Street - Mill edges, 30mm SMA overlay	Roads to Recovery (R2R)	\$45,261.00	\$0.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Watson Street - West Road to Bassendean Parade - 30mm SMA Overlay	Roads to Recovery (R2R)	\$0.00	\$110,000.00	\$0.00	\$0.00	\$0.00
Seal	Renewal	Kathleen Street - 90m south of Palmerston Street to Reid Street - 30mm SMA Overlay	Roads to Recovery (R2R)	\$0.00	\$0.00	\$33,364.00	\$0.00	\$0.00
Seal	Renewal	Chapman Street - Elder Parade to Cul de sac - 30mm SMA Overlay	Roads to Recovery (R2R)	\$0.00	\$0.00	\$154,636.00	\$0.00	\$0.00
Seal	Renewal	Hamilton Street - 30m north of Watson Street to Reid Street - Mill and replace 30mm SMA	Roads to Recovery (R2R)	\$0.00	\$0.00	\$0.00	\$188,000.00	\$0.00
Seal	Renewal	Kenny Street - 35m south of Guildford Road to 20m north of Chapman Street - 30mm SMA Overlay	Roads to Recovery (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$188,000.00
Seal	Upgrade	Local Area Traffic Management Plan - (Ref 4) Lord St / Walter Rd East detailed design and modified "T" intersection - OCM 10/4/13	Municipal Funds	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00
Seal	Upgrade	Fifth Avenue - Investigation & design of Walter Road east Cul-De-Sac to accommodate truck turning movements	Municipal Funds	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
ROADS TOTAL				\$425,665.00	\$1,650,264.00	\$1,699,954.00	\$1,306,658.00	\$1,414,223.00

Street Furniture								
Other	New	Installation of planter boxes along Old Perth Road.	Municipal Funds	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Seating	New	Town Planning Scheme 4A - OCM – 9/01/17 - Villiers St Road Reserve Adjacent to 1 Hardy Rd - Construction of a pedestrian access way lookout and seat	Municipal Funds	\$0.00	\$17,500.00	\$0.00	\$0.00	\$0.00
STREET FURNITURE TOTAL				\$10,000.00	\$17,500.00	\$0.00	\$0.00	\$0.00

Street Lighting								
Western Power Lighting Upgrade		Improve lighting along pedestrian routes to public transport (CP1.3) Success Hill Lightpole	Municipal Funds	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
STREET LIGHTING TOTAL				\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL TRANSPORT WORKS EXPENDITURE				\$2,849,022.00	\$2,665,770.00	\$2,010,860.00	\$1,698,610.00	\$1,718,221.00
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Recreation Works Programme Summary								
Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23
Furniture								
Barbeque	New	Installation of free gas BBQ Facilities for the community at the BIC Reserve	Municipal Funds	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Play Equipment	New	Wind in the Willows Ashfield The removal of non-compliant play equipment and the construction and installation of updated compliant climbing equipment	Municipal Funds	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Play Equipment	New	Wind in the Willows Bassendean Construction of compliant climbing equipment	Municipal Funds	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Signage	New	Signage Reconciliation Action Plan - BIC Reserve DCD	Municipal Funds	\$12,750.00	\$0.00	\$0.00	\$0.00	\$0.00
Signage	New	Signage Reconciliation Action Plan - BIC Reserve DCD	Lotterywest Grant	\$12,750.00	\$0.00	\$0.00	\$0.00	\$0.00
Play Equipment	Renewal	Sandy Beach Reserve - Play spaces implementation design and construction of nature based regional playground (Carried over 2017-18 AP1714 \$550,000)	Municipal Funds	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00

Play Equipment	Renewal	BIC Reserve Play Spaces Implementation Plan	Municipal Funds	\$0.00	\$76,500.00	\$0.00	\$0.00	\$0.00
		Sandy Beach Reserve - Play spaces implementation design and construction of nature based regional playground (Carried over 2017-18 AP1714 \$550,000)						
Play Equipment	Renewal		Lotterywest Grant	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00
Play Equipment	Renewal	BIC Reserve Play Spaces Implementation Plan	Lotterywest Grant	\$0.00	\$76,500.00	\$0.00	\$0.00	\$0.00
		Sandy Beach Reserve - Play spaces implementation design and construction of nature based regional playground (Carried over 2017-18 AP1714 \$550,000)						
Play Equipment	Renewal		Reserve Funds	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00
		Mary Cresent Reserve Playground renewal (funded by cash in-lieu) (Carried Over 2017-18 AP1715 \$250,000)						
Play Equipment	Renewal		Cash-Inlieu Funding	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Signage	Renewal	Significant Street Tree - Management & Placards OCM 14/02/12	Municipal Funds	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00
		Success Hill Reserve Upgrade of Shelters (3) , Aboriginal History information to be replaced and signage upgrade on Seventh & Sucess Hill (Carried Over 2017-18 AP1710 \$7000)						
Signage	Renewal		Municipal Funds	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00
		Ashfield Reserve Grandstand- Replace final part of Plastic Chair seating to aluminium Seating						
Bench/Seat	Upgrade		Municipal Funds	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
		Padbury Way replace entire play equipment as rusting and parts removed.						
Play Equipment	Upgrade		Municipal Funds	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
FURNITURE TOTAL				\$350,500.00	\$1,403,000.00	\$0.00	\$30,000.00	\$0.00

		Children Services - to reconfigure baby's room to provide direct access to the garden						
All Components	New		Municipal Funds	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
All Components	Renewal	1 Surrey Street Renewal of building	Municipal Funds	\$50,000.00	\$216,500.00	\$0.00	\$0.00	\$0.00
All Components	Renewal	1 Surrey Street Renewal of building	Lotterywest Grant	\$50,000.00	\$337,000.00	\$0.00	\$0.00	\$0.00
All Components	Renewal	1 Surrey Street Renewal of building	Reserve Funding	\$0.00	\$276,500.00	\$0.00	\$0.00	\$0.00
All Components	Renewal	1 Surrey Street Renewal of building	Reserve Funds	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
BUILDING TOTAL				\$160,000.00	\$830,000.00	\$0.00	\$0.00	\$0.00

External Finishes								
Other	New	Depot - Install new Boom gate	Municipal Funds	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
External Doors	Renewal	Depot - Engineering Roller Doors	Municipal Funds	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
		Bowling Club - Replace Front Patio to match existing as 1/3 has been replace after storm						
Other	Renewal		Municipal Funds	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Casa Mia Montessori School - Asbestos removal	Municipal Funds	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Bassendean Oval - Asbestos Removal	Municipal Funds	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Mary Crescent Early Learning Centre - Asbestos Removal	Municipal Funds	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Depot - Asbestos Removal	Municipal Funds	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Infant Health Clinic - Asbestos Removal	Municipal Funds	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	Jubilee Reserve - Asbestos Removal	Municipal Funds	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00
EXTERNAL FINISHES TOTAL				\$60,000.00	\$117,000.00	\$0.00	\$0.00	\$0.00

Fixtures & Fittings								
Appliances	Upgrade	Administration Office - 48 Old Perth Road - Air Conditioner upgrade	Municipal Funds	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Benchtops & Cupboards	Upgrade	Alf Faulkner Hall upgrade of Kitchen Cupboards	Municipal Funds	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00
FIXTURES & FITTINGS TOTAL				\$31,500.00	\$0.00	\$0.00	\$0.00	\$0.00

Internal								
Other	Upgrade	35 Old Perth Road - upgrade reception,toilets kitchen & plant room conversion (Carried Over \$45561 AB1719)	Municipal Funds	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERNAL TOTAL				\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00

Services								
Electrical	Upgrade	Stan Moses upgrade of main switchboard	Municipal Funds	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	Upgrade	CCTV infrastructure upgrade for Bassendean Memorial Library	Municipal Funds	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Plumbing	Upgrade	Hyde Retirement Village connect water stop valve to 31 units	Reserve Funds	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES TOTAL				\$46,000.00	\$0.00	\$0.00	\$0.00	\$0.00

Unspecified Asset Component								
General/Unspecified	New	Men's Shed Preparation and Construction Work (OCM 14/3/2016) \$170,000 Reserve preparations, \$200,000 Lottery West construction	Lotterywest Grant	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
General/Unspecified	New	Men's Shed Preparation and Construction Work (OCM 14/3/2016) \$170,000 Reserve preparations, \$200,000 Lottery West construction	Reserve Funds	\$170,000.00	\$0.00	\$0.00	\$0.00	\$0.00
General/Unspecified	Renewal	Sandy Beach Toilet Facility - Scope unconfirmed, likely to be demolished and rebuilt away from river near new playground. (OCM 2/3/10)	Municipal Funds	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00
General/Unspecified	Renewal	Jubilee Reserve Public Toilets - Building to be upgraded, scope, timing and budget to be confirmed. (OCM 2/3/10)	Municipal Funds	\$0.00	\$260,000.00	\$0.00	\$0.00	\$0.00
General/Unspecified	Renewal	Anzac Terrace Public Toilets - Building to be upgraded, scope, timing and budget to be confirmed. (OCM 2/3/10)	Municipal Funds	\$0.00	\$90,000.00	\$0.00	\$0.00	\$0.00
UNSPECIFIED ASSET COMPONENT TOTAL				\$620,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00

TOTAL PROPERTY WORKS EXPENDITURE				\$967,500.00	\$1,297,000.00	\$0.00	\$0.00	\$0.00
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Waste Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23
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Domestic Waste Collection								
General Waste Bins	New	Introduction of 3-Bin System	Municipal Funds	\$169,812.00	\$477,275.00	\$0.00	\$0.00	\$0.00
General Waste Bins	New	Placement of a UV rated sticker to recycling bin lids;	Municipal Funds	\$10,800.00	\$0.00	\$0.00	\$0.00	\$0.00
General Waste Bins	New	Introduction of 3-Bin System	Dept. of Waste Grant	\$235,400.00	\$0.00	\$0.00	\$0.00	\$0.00
General Waste Bins	New	Placement of a UV rated sticker to recycling bin lids;	Dept. of Waste Grant	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00
General Waste Bins	New	Introduction of 3-Bin System	Reserve Funds	\$294,788.00	\$0.00	\$0.00	\$0.00	\$0.00
DOMESTIC WASTE COLLECTION TOTAL				\$738,800.00	\$477,275.00	\$0.00	\$0.00	\$0.00

TOTAL WASTE WORKS EXPENDITURE				\$738,800.00	\$477,275.00	\$0.00	\$0.00	\$0.00
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Information Technology Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23
Computers								
Desktops	Maintenance	Library Public Usage Computer Upgrade, replacement of 10 public access computers with all-in-one units;	Municipal Funds	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
COMPUTERS TOTAL				\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Software								
Software	Upgrade	IT infrastructure upgrade (Carried over AE1704)	Municipal Funds	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
SOFTWARE TOTAL				\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INFORMATION TECHNOLOGY WORKS EXPENDITURE				\$52,000.00	\$0.00	\$0.00	\$0.00	\$0.00

Plant & Equipment Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23
Equipment								
Fuel Bowser	New	Electric Charging Station (Old Perth Road)	Municipal Funds	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00
Other	New	New vehicle cage under library for Youth Services Ryde Driving programme vehicle	Municipal Funds	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Mixer	Renewal	#182 - Easimix EP35T Cement Mixer - overdue	Municipal Funds	\$0.00	\$2,250.00	\$0.00	\$0.00	\$0.00
EQUIPMENT TOTAL				\$5,500.00	\$8,250.00	\$0.00	\$0.00	\$0.00
Plant								
Plant Replacement P7196 - TRAILER MOWER- JOHN PAPAS - 2 TONNE AGGREGATE								
Trailer	Disposal	Plant Replacement P7196 - TRAILER MOWER- JOHN PAPAS - 2 TONNE AGGREGATE	Municipal Funds	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Disposal		Trade In	-\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Loader	Renewal	#PW7013 - Caterpillar 428C Loader/Backhoe - OVERDUE (2013)	Municipal Funds	\$0.00	\$150,000.00	\$0.00	\$180,000.00	\$0.00
Loader	Renewal	#PW7034 - Caterpillar 226 Bac Skid Steer Loader	Municipal Funds	\$0.00	\$48,000.00	\$0.00	\$0.00	\$0.00
Loader	Renewal	#PW7011 - Volvo L50D Loader - OVERDUE (2017)	Municipal Funds	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00
Loader	Renewal	#PW7013 - Caterpillar 428C Loader/Backhoe - OVERDUE (2013)	Trade In	\$0.00	\$0.00	\$0.00	-\$30,000.00	\$0.00
Loader	Renewal	#PW7034 - Caterpillar 226 Bac Skid Steer Loader	Trade In	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00
Loader	Renewal	#PW7011 - Volvo L50D Loader - OVERDUE (2017)	Trade In	\$0.00	\$0.00	\$35,000.00	\$0.00	\$0.00
Mower/Slasher	Renewal	#PP7161 - Howard Stealth Mower	Municipal Funds	\$0.00	\$0.00	\$16,000.00	\$0.00	\$0.00
Mower/Slasher	Renewal	#PP7170 - Cox Ride-on Mower	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Mower/Slasher	Renewal	#PP7180 - Kubota ZD331RP-60R Ride-on Mower	Municipal Funds	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00
Mower/Slasher	Renewal	#PP7191 - Toro G3 6000 Series Ride-on Mower	Municipal Funds	\$0.00	\$0.00	\$0.00	\$8,500.00	\$0.00
Mower/Slasher	Renewal	#PP7195 - Kubota Ride-on Mower	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$23,000.00
Mower/Slasher	Renewal	#PP7161 - Howard Stealth Mower	Trade In	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00
Mower/Slasher	Renewal	#PP7170 - Cox Ride-on Mower	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Mower/Slasher	Renewal	#PP7195 - Kubota Ride-on Mower	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Other	Renewal	#7114 - KAWASAKI KLF300 MOTOR BIKE	Municipal Funds	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00
Other	Renewal	#7157 - Afron PA500 Elevated Work Platform	Municipal Funds	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00

Other	Renewal	#PP7177 - Vermeer BC1500 Wood Chipper	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	Renewal	#7114 - KAWASAKI KLF300 MOTOR BIKE	Trade In	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
Other	Renewal	#7157 - Afron PA500 Elevated Work Platform	Trade In	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00
Other	Renewal	#PP7177 - Vermeer BC1500 Wood Chipper	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Roller	Renewal	#PP7160 - Lockwood Rolleromatic 2000	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		#PW7042 - Ammann AV12 3TNE74-EAMM Tandem Vibrating Roller - OVERDUE (2011)						
Roller	Renewal		Municipal Funds	\$0.00	\$34,000.00	\$0.00	\$0.00	\$0.00
Roller	Renewal	#PW7036 - Wacker Single Drum Vibrating Roller - OVERDUE (2008)	Municipal Funds	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00
Roller	Renewal	#PP7160 - Lockwood Rolleromatic 2000	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Roller	Renewal	#PW7036 - Wacker Single Drum Vibrating Roller - OVERDUE (2008)	Trade In	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00
Tractor	Renewal	#567 - Leader Single Axle Box (Rail) Trailer - Overdue	Municipal Funds	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
Tractor	Renewal	#7110 - MASSEY FERGUSON 5435.2C DYNA 4 CAB TRACTOR	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tractor	Renewal	#7110 - MASSEY FERGUSON 5435.2C DYNA 4 CAB TRACTOR	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#214 - AD Engineering TRSD 2002 Speed Detection Trailer - overdue	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#215 - AD300 Speed Trailer	Municipal Funds	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#216 - Austral Boxtop Trailer	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00
Trailer	Renewal	#300 - Polmac Single Axle Tilt Bed Trailer	Municipal Funds	\$0.00	\$9,450.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#482 - Leader Flat Top Mowing Trailer - overdue	Municipal Funds	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
Trailer	Renewal	#568 - Leader Single Axle Box Tip Trailer - Overdue	Municipal Funds	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#844 - Midland Trailers Pantac Trailer	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#890 - Box Trailer	Municipal Funds	\$0.00	\$0.00	-\$2.00	\$0.00	\$0.00
Trailer	Renewal	#7197 - MOWING TRAILER JOHN PAPAS	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Plant Replacement #PW7040 - Polmac Tandem Axle Bobcat Trailer - OVERDUE (2014)						
Trailer	Renewal		Municipal Funds	\$11,700.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#P840 - 7x5 Box Trailer (Youth Services)	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#214 - AD Engineering TRSD 2002 Speed Detection Trailer - overdue	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#216 - Austral Boxtop Trailer	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Trailer	Renewal	#300 - Polmac Single Axle Tilt Bed Trailer	Trade In	\$0.00	\$1,050.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#568 - Leader Single Axle Box Tip Trailer - Overdue	Trade In	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#844 - Midland Trailers Pantac Trailer	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#889 - Polmac Flat Top Trailer	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#890 - Box Trailer	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#7197 - MOWING TRAILER JOHN PAPAS	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Plant Replacement #PW7040 - Polmac Tandem Axle Bobcat Trailer - OVERDUE (2014)						
Trailer	Renewal		Trade In	-\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00
Trailer	Renewal	#P840 - 7x5 Box Trailer (Youth Services)	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PLANT TOTAL				\$9,400.00	\$320,500.00	\$267,998.00	\$167,500.00	\$36,000.00

Vehicles								
Utility	Disposal	Disposal of Senior Ranger Vehicle (P508 - Sharna Merrit)	Trade In	-\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#899 - Toyota Coaster Deluxe Bus	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#903 - Toyota Commuter 12 Seater Bus	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#904 - Toyota Commuter 12 Seater Bus	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#P851 - Hyundai IMax Shuttle SLX Bus	Municipal Funds	\$0.00	\$23,500.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#899 - Toyota Coaster Deluxe Bus	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#903 - Toyota Commuter 12 Seater Bus	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#904 - Toyota Commuter 12 Seater Bus	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bus	Renewal	#P851 - Hyundai IMax Shuttle SLX Bus	Trade In	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	Vehicle replacement #PP7117 - Isuzu Tip Truck 5 Tonne (Water Truck)	Municipal Funds	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	#PP7123 - Hino 300 Series Tip Truck Dual Cab	Municipal Funds	\$0.00	\$0.00	\$42,000.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	#PP8101 - Hino 300 Medium Tip Truck 3 Tonne	Municipal Funds	\$0.00	\$0.00	\$38,000.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	#PW7031 - Mitsubishi FM65 8 Tonne Tip Truck - overdue	Municipal Funds	\$0.00	\$126,000.00	\$0.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	#PW7049 - Mitsubishi Fuso Tip Truck	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$46,500.00
Heavy Vehicle	Renewal	#PP7178 - Hino Tip Truck Dual Cab	Municipal Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	Vehicle replacement #PP7117 - Isuzu Tip Truck 5 Tonne (Water Truck)	Trade In	-\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	#PP7123 - Hino 300 Series Tip Truck Dual Cab	Trade In	\$0.00	\$0.00	\$29,000.00	\$0.00	\$0.00

Heavy Vehicle	Renewal	#PP8101 - Hino 300 Medium Tip Truck 3 Tonne	Trade In	\$0.00	\$0.00	\$24,500.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	#PW7031 - Mitsubishi FM65 8 Tonne Tip Truck - overdue	Trade In	\$0.00	\$34,000.00	\$0.00	\$0.00	\$0.00
Heavy Vehicle	Renewal	#PW7049 - Mitsubishi Fuso Tip Truck	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$24,000.00
Heavy Vehicle	Renewal	#PP7178 - Hino Tip Truck Dual Cab	Trade In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Passenger Car	Renewal	#P898 - Holden Omega	Municipal Funds	\$0.00	\$0.00	\$33,000.00	\$0.00	\$0.00
Passenger Car	Renewal	#P829 - Hyundai i20	Municipal Funds	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
Passenger Car	Renewal	#P898 - Holden Omega	Trade In	\$0.00	\$0.00	-\$10,000.00	\$0.00	\$0.00
Passenger Car	Renewal	Vehicle (HACC) Replacement #P853 - Holden Omega Sportswagon	Trade In	-\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Passenger Car	Renewal	#P829 - Hyundai i20	Trade In	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00
Passenger Car	Renewal	Vehicle (HACC) Replacement #P853 - Holden Omega Sportswagon	HACC Funding (Capital P	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Utility	Renewal	#PW7006 - Ford Ranger PJ - overdue	Trade In	\$0.00	-\$10,000.00	\$0.00	\$0.00	\$0.00
Van	Renewal	#P900 - Hyundai Wagon TQ	Municipal Funds	\$0.00	\$14,500.00	\$0.00	\$0.00	\$0.00
Van	Renewal	#P900 - Hyundai Wagon TQ	Trade In	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00
VEHICLES TOTAL				\$80,000.00	\$233,000.00	\$156,500.00	\$0.00	\$70,500.00
TOTAL PLANT & EQUIPMENT WORKS EXPENDITURE				\$94,900.00	\$561,750.00	\$424,498.00	\$167,500.00	\$106,500.00
Grand Total Asset Management Works Programs 2018-19 to 22-23)				\$5,312,722.00	\$6,822,795.00	\$2,455,358.00	\$1,896,110.00	\$1,824,721.00

Trees Requested by Residents & Reserve Planting (May / June 2018) 90% planted

ADDRESS	SUBURB	SPECIES	NUMBER OF TREES
	Ashfield		
21 Chapman st.	Ashfield	Melaleuca virdiflora	1
24 Margaret st.	Ashfield	Euc. Leucoxydon rosea.	1
	Bassendean		
49 First ave	Bassendean	Euc macrandra	1
145 West rd	Bassendean	Agonis flexuosa	5
19-25 North rd	Bassendean	Euc rudis	1
55 Parker St	Bassendean	Agonis flexuosa	1
Brisdon st. new shed.	Bassendean	Callistemon viminialis	2
8 River st.	Bassendean	Euc. Todtiana.	1
U1&2 9 Broadway	Bassendean	Jacaranda	2
24 Scaddan st/ Ida st verge.	Bassendean	Jacaranda	1
79 North road	Bassendean	Euc rudis	2
16 Railway prd.	Bassendean	Agonis flexuosa	3
3/149 Kenny st.	Bassendean	Corymbia ficifolia	1
67 Kenny st	Bassendean	Corymbia ficifolia	1
18 Anzac trc	Bassendean	Melaleuca quinquenervia	1
9 Third ave	Bassendean	Euc macrandra	1
117 Second ave.	Bassendean	Euc todtiana	1
22 Hyland	Bassendean	Melaleuca raphiophylla	1
7 Lukin	Bassendean	Callistemon viminialis	1
58 Whitfield st.	Bassendean	Corymbia ficifolia	1
50 Parker	Bassendean	Agonis flexuosa	1
14 Third ave	Bassendean	Euc macrandra	1
145 West rd.	Bassendean	Agonis flexuosa	1
1/57 Fourth ave	Bassendean	Corymbia ficifolia	1
48 Watson rear of lot 153.	Bassendean	Agonis flexuosa	1
2 Clarke way	Bassendean	Callistemon viminialis	1
	Eded Hill		
2a Ida street.	Eded Hill	Jacaranda mimosifolia	1
6 Cumberland way	Eded Hill	Eucalyptus todiana	1
27 Gallagher st	Eded Hill	Euc. Macrandra	1
11 Latham st	Eded Hill	Melaleuca virdiflora	1
14 Sylvia	Eded Hill	Corymbia ficifolia	1
3 Claughton way.	Eded Hill	Callistemon viminialis	1
16 Watson st	Eded Hill	Agonis flexuosa	1
6 Bradshaw	Eded Hill	Euc todtiana	1
5 Esther st.	Eded Hill	Euc todtiana	1
5/1 Freeland way	Eded Hill	Corymbia ficifolia	2
135 Walter rd east	Eded Hill	Melaleuca quinquenervia	1
8 Watkins st	Eded Hill	Euc macrandra	1
	Eden Hill new estate		
Gallagher st.	Eden Hill	Eucalyptus torquata	11
Christie way	Eden Hill	Callistemon viminialis	26
		Jacaranda mimosifolia	5
		Corymbia ficifolia	2

RESIDENT TREE REQUEST SUMMARY

Eucalyptus macrandra	7
Agonis flexuosa	10
Jacaranda mimosifolia	12
Eucalyptus rudis	3
Melaleuca virdiflora	2
Eucalyptus todtiana	5
Callistemon viminialis	29
Corymbia ficifolia	9
Melaleuca quinquenervia	2
Eucalyptus leucoxydon rosea	1
Melaleuca raphiophylla	1
Eucalyptus torquata	11

Sub Total 92

TOB VERGE TREE PLANTING

Street Trees	452
Sub Total	452

TOB RESERVE TREE PLANTING

Euc. Rudis	10
Corymbia ficifolia	18
Melaleuca quinquenervia	7
Agonis flexuosa	8
Jacaranda mimosifolia	6

Sub Total 49

TOTAL 593

NATURAL AREA PLANTING

TOB plantings	4,500 seedlings
Volunteer plantings	3,000 seedlings

PLANTS TO RESIDENTS 4,000 Seedlings

TOTAL 92 Resident Requests

Planting Schedule for 2018-19

ADDRESS	SUBURB	SPECIES	NUMBER OF TREES
Ashfield			
Pearson Street		Agonis flexuosa	25
Coulson Street		Melaleuca quinquenervia	10
French Street		Eucalyptus todtiana	45
Hardy Road		Corymbia ficifolia	52
Maidos Street		Eucalyptus leucoxylon 'euky' dwarf	40
Haig Street - Coultoun Road		Corymbia ficifolia Red	40
Haig Street - Coultoun - Reid		Corymbia ficifolia	30
Fisher Street		Agonis flexuosa	15
Margaret Stree		Eucalyptus leucoxylon rosea	40
Dorothy Street		Eucalyptus lehmanni	40
Maley Street		Eucalyptus todtiana	15
Mons Street		Eucalyptus torquata	15
Bassendean			
Shackleton Street median strip		Pyrus calleryana	30
Eded Hill			
Chedworth way		Eucalyptus leucoxylon rosea	25
Faulkner way		Agonis flexuosa - .	30
		Previously S.T.M.P stated Callistemon viminialis	
TOTA			452 TOB Verge Planting
Total=			
452 Trees at \$198gst inc per tree + \$450 delivery			

ATTACHMENT NO. 9

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON WEDNESDAY 6 JUNE 2018, AT 3.30PM

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Present

Cr Bob Brown, Presiding Member
Cr Melissa Mykytiuk
Eddie Tighe, Kiara Police
Ryan Hamlin, CPFS
Nigel Elliott, DFES
Simon Stewert-Dawkins, Director Operational Services
Greg Neri, A/Director Community Development
Ken Cardy, Manager Asset Services
Sharna Merritt, Senior Ranger
Amy Holmes, Minute Secretary

Apologies

Mark Stoneman, Kiara Police
Graeme Haggart, Director Community Development
Maria Fatouros, Senior Environmental Health Officer

3.0 **DEPUTATIONS**

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 7 March 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Sharna Merritt, Seconded Cr Mykytiuk, that the minutes of the BLEMC meeting held on 7 March 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 OFFICER REPORTS

8.1 Emergency Management Agency Reports

At the time of compiling the agenda, no Emergency Management Agency Reports had been received.

8.2 Post-Incident Reports and Post Exercise Reports

Nil reported.

8.3 Contact Details and Key Holders

Nigel Elliott advised the Committee that he will be on leave for the next three months. Wayne Lowe will be acting in the position of District Officer Swan. Contact details will remain the same:

Department of Fire & Emergency Services
Operations
District Officer Swan
91 Leake Street, Belmont WA 6104
GPO Box P1174, Perth WA 6844
Tel (08) 9478 8305 Fax (08) 9479 9379
Mobile 0409 379 584
www.dfes.wa.gov.au

8.4 Preparedness, Prevention, Response and Recovery Issues

- Correspondence received from the State Emergency Management Committee regarding the 2018 Emergency Preparedness Report and annual capability survey. The capability questions are to be completed and submitted no later than **13 June 2018**. A copy of the letter will be distributed with the minutes.
- Correspondence received from the State Emergency Management Committee regarding the Revocation of Westplan Dambreak. Any reference to Westplan Dambreak needs to be removed from agency plans and policies as they are reviewed. A copy of the letter will be distributed with the minutes.
- Correspondence received from the State Emergency Management Committee Public Information Reference Group regarding the Recovery Communications Project. 'Communicating in Recovery Guidelines' have been developed to provide LGA's with advice on how to best prepare for and manage the recovery communications function and provides a variety of templates to assist with that work. A copy of the letter will be distributed with the minutes.
- Cr Mykytiuk referred to the WAPC Bushfire Management Plan for Ashfield Flats and asked if DFES has had any further input. Nigel Elliott will email an update to the Director Operational Services to be included with the minutes.

It should be noted that DFES - North East Bushfire Risk Management Branch has confirmed that DFES would not have provided further comment on the original Department of Planning Lands & Heritage draft Fire Management Plan presented to this BLEMCM meeting.

At this stage the Department of Planning Lands & Heritage have not re-presented the draft Fire Management Plan

- Ryan Hamlin advised of a recent training session on opening and running of evacuation centres. Next session will be July/August.
- Nigel Elliott advised of some structural changes in DFES with the creation of a rural fire division.
- Simon Stewert-Dawkins advised that as a result of a preparedness exercise undertaken two years ago involving a truck running into and destroying the Ashfield pedestrian bridge, Main Roads have come up with a solution to protect the bridge from any potential accidents whilst also maintaining the ficus trees.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.4

BLEMC – 1/06/18 MOVED Cr Mykytiuk, Seconded Nigel Elliott, that the Preparedness, Prevention, Response and Recovery Issues raised, be received.

CARRIED UNANIMOUSLY 7/0

8.5 Natural Disaster Relief and Recovery Arrangements

Under the joint Australian Government-State *Natural Disaster Relief and Recovery Arrangements (NDRRA)*, assistance is provided to alleviate the financial burden on States and Territories. It also supports the provision of urgent financial assistance to disaster affected communities. Arrangements commence 1 July 2018.

On Monday 7 May 2018, the Office of Emergency Management provided a 20 minute NDRRA powerpoint presentation to a cross section of Main Roads Western Australia (MRWA) and Local Government Authority officers.

An update will be provided at the next meeting.

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE
NEXT MEETING**

Cr Bob Brown advised that he will be submitting a notice of motion, that Town officers report back on the accuracy of flood levels of the 1830 Swan River Colony flood event.

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

The next meeting will be held on Wednesday 5 September 2018 commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.05pm.



Government of Western Australia
State Emergency Management Committee

Our Ref: 3058/388
Enquiries: capability@oem.wa.gov.au
Telephone: (08) 65514011

Dear Sir/Madam

2018 EMERGENCY PREPAREDNESS REPORT

As you are aware, the State Emergency Management Committee (SEMC) reports annually to the Minister for Emergency Services on the preparedness of the State to combat emergencies (Section 14a *Emergency Management Act 2005*) and provides direction, advice and support in order to plan and prepare for an efficient EM capability for the State (Section 14b *Emergency Management Act 2005*).

In order to do this the Office of Emergency Management (OEM) has prepared its annual capability survey for the 170 agencies that make up the Emergency Management (EM) sector. These individual organisation responses are combined to provide a state-wide view of capability, readiness and preparedness.

Every year we strive to make both the quality of the data and the ease of collection better. The information sought may be held by a number of individuals within your local government so we recommend that the relevant staff meet to answer collectively to simplify the process and save time.

To minimise multiple reporting requirements, we have combined the preparedness and annual reporting questions into one survey. This will fulfil the legislative requirements of the Local Emergency Management Committees (LEMCs), and Hazard Management Agencies (HMAs) as detailed in s.33 and s.40(1) of the *Emergency Management Act 2005*.

A link has been included to a short instructional video both within the survey and this e-mail. The e-mail also provides an individual link to the survey.

We would greatly appreciate the capability questions to be completed and submitted by **no later than 13th June 2018**, so we may compile the results for the annual and preparedness reports in a timely fashion.

NOTE: Completion and submission of this survey will be established as an eligibility criterion for mitigation funding applications such as AWARE and NDRP.

We look forward to your local government's valuable contribution. If you have any questions or require further information, please do not hesitate to contact your District Advisor or the Capability Team - capability@oem.wa.gov.au or 08-6551 4011

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Ron F Edwards', written in a cursive style.

Dr Ron F Edwards

CHAIRPERSON

STATE EMERGENCY MANAGEMENT COMMITTEE

1 May 2018



Government of Western Australia
State Emergency Management Committee

Our Ref: 3058/393
Enquiries: Muriel Leclercq
Telephone: (08) 6551 4018

FOR THE ATTENTION OF THE CHIEF EXECUTIVE OFFICER

REVOCATION OF WESTPLAN DAMBREAK

Further to my correspondence to you in July 2017, I write to advise you that the State Emergency Management Committee (SEMC) approved the revocation of Westplan Dambreak on 9 March 2018.

Prior to the approval, the SEMC considered a revocation report, prepared by the Office of Emergency Management in accordance with *State EM Policy Statement 1.5.7* and *State EM Preparedness Procedure 3 – Revocation of a EM Plan, including Hazard Specific Plans (Westplans)*.

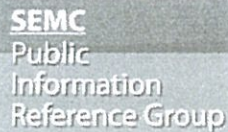
I thank you for your input into the revocation process and request that your organisation remove references to Westplan Dambreak from agency plans and policies as they are reviewed.

Should you have any questions, please contact Ms Muriel Leclercq, Director Assurance by email on Muriel.Leclercq@oem.wa.gov.au or by phone on (08) 6551 4018.

Yours sincerely

Dr Ron Edwards
CHAIR
STATE EMERGENCY MANAGEMENT COMMITTEE

22 / 05 / 2018



C/O WESTERN AUSTRALIA POLICE FORCE
MEDIA AND CORPORATE COMMUNICATIONS

POLICE HEADQUARTERS
2 ADELAIDE TERRACE, EAST PERTH
WESTERN AUSTRALIA 6004
TELEPHONE : (08) 9222 1011

Your Ref:
Our Ref: SEMC PIRG Recovery Communications Project
Inquiries: (08) 9222 1011

Mr Bob Jarvis
Chief Executive Officer
Town of Bassendean
PO Box 87
BASSENDEAN WA 6934

Document # ILET-13972018
Date 15.05.2018
Officer BOB JARVIS
File GOVR/LREGLIA/19



Dear Mr Jarvis,

RECOVERY COMMUNICATIONS UPDATE

I am writing to provide an update to the correspondence you were sent from Mr Neil Stanbury, the then Chair of the State Emergency Management Committee's (SEMC) Public Information Reference Group (PIRG), dated 15 May 2017. This correspondence referred to the 'Recovery Communications Project' being progressed to identify new ways to support Local Government Authorities (LGAs) with the recovery communications function.

I am pleased to be able to advise you that a significant amount of work has taken place since that initial contact with your LGA, which has resulted in the development of the SEMC PIRG 'Communicating in Recovery Guidelines'. The guidelines provide LGAs with advice on how best to prepare for and manage the recovery communications function and provides a variety of templates to assist with that important work. In addition, further work has been undertaken to ensure LGAs can access state level communications advice during the recovery phase of an emergency.

I would like to take this opportunity to thank all LGAs who provided input into this project, either directly in response to the initial correspondence, via their Local Emergency Management Committee or via other local emergency management groups – the information gathered during that consultation process has directly shaped the final product being provided to you now.

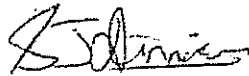
It is also important that I note this project would not have been possible without the funding we received under the National Disaster Resilience Program (NDRP) and the in-kind support provided by Western Australia Police Force and Australian Red Cross. The NDRP funds enabled us to engage the services of Ms Sharna Sumpton, who has been the primary point of contact with LGAs throughout this project, and I thank all LGA staff who shared their time, knowledge and experience with Sharna on this project.

Lastly, I also acknowledge the commitment and expertise of the Project Advisory Group that oversaw this project, which was made up of SEMC PIRG Members, Australian Red Cross, WA Local Government Association and the former Chair of SEMC PIRG, Mr Neil Stanbury.

I have enclosed with this letter two printed copies of the SEMC PIRG 'Communicating in Recovery Guidelines' – one copy for whoever is best placed to manage your recovery communications needs and another for whoever is best placed to manage your broader emergency management needs. With those copies is one USB thumb drive containing the templates referred to in the guidelines and a pdf copy of the guidelines booklet.

Should your LGA require any further information regarding the guidelines, please contact me directly via email at samuel.dinnison@police.wa.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Dinnison', written in a cursive style.

Samuel Dinnison
A/Chair, SEMC Public Information Reference Group

15 May 2018

ATTACHMENT NO. 10

TOWN OF BASSENDEAN

MINUTES

PEOPLE SERVICES COMMITTEE

**HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON TUESDAY 12 JUNE 2018, AT 7.00PM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Acknowledgement of Traditional Owners

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Cr Sarah Quinton, Presiding Member
Jeanette Maddison, Deputy Presiding Member
Cr Renee McLennan
Jennie Carter, Community Representative
Emily Wilding, Community Representative
Marie Molloy, Community Representative
Shonie McKibbin, Community Representative
Graeme Haggart, Director Community Development
Salvatore Siciliano, Manager Recreation & Culture
Greg Neri, Manager Youth Services (until 7.20pm)
Ayden Mackenzie, Youth Development Officer, (from 7.20pm)
Amy Holmes, Minute Clerk

Apologies

Cr John Gangell
Donna Czekalowski, Community Representative

3.0 DEPUTATIONS

Nil

4.0 CONFIRMATION OF MINUTES

4.1 People Services Committee Minutes of 10 April 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Jeanette Maddison, Seconded Shonie McKibbin, that the minutes of the People Services Committee meeting held on 10 April 2018 be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- 5.1 Cr Quinton tabled a Notice of Motion - Mental Health Programme for Children - that was passed at the May Ordinary Council Meeting and asked Committee members to think about a name for the programme and any groups/clubs/organisations that should be involved and to forward suggestions to the Director Community Development (OCM 42/05/18 refers).
- 5.2 Cr Quinton spoke to the Committee about the potential establishment of an integrated Children and Family Services Centre at 1 Surrey Street. Councillors will meet with the architect on 4 July 2018 to explore options. A further report will be provided to this Committee at its August meeting.

6.0 DECLARATIONS OF INTEREST

- 6.1 Marie Molloy and Shonie McKibbin declared an impartiality interest for Item 8.4 as they are both involved in the ArtsHouse programme.

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Projects for the Term of the Committee

The following table has been updated by the Director Community Development and distributed to the Committee in accordance with the recommendation of Committee.

Corporate Plan Project	Action Timeframe	Project Update
Facilitate community action driven Neighbourhood activation plans	2017/18 – 2020/21	Ashfield CAN priorities at the present include regular letterboxed newsletters; local events; design and development of a passive reserve overlooking Ashfield Flats and plans for environmental enhancements of Ashfield Flats. The Eden Hill Community Network is now established and developing capacity.
Develop Revised Culture Plan	2017/18 – 2020/21	Community engagement element of the project is nearing completion
Develop the Local Studies Collection Plan that is relevant to, and includes engagement with the community	2018/19	A project planned for next financial year.
Nature-based Playground Facilities at Sandy Beach and Mary Cres Reserve	2017/18 – 2020/21	Council received the community feedback on the Sandy Beach res playground in May and resolved to work further with the designers to adapt the design. The tender for the Chapman and Lord St properties results are to be considered by Council in June. The Mary Crescent Res playground tender has been released
Play Spaces Implementation Plan reviewed	2018/19	A project planned for next financial year.
Develop a new Reconciliation Action Plan (RAP)	2017/18	The new RAP has been adopted by Council and is in the process of being published ahead of being launched. It will also be forwarded at that time to Reconciliation Australia for registering.
Plan for an integrated Children and Family Services Centre	2020/21	See item 5.2 above
In conjunction with the WA Police, develop a Community Safety Crime Prevention Plan	2018/19	A project planned for next financial year.

Develop Public Health Plan for the Town of Bassendean	2018/19	A project planned for next financial year.
Review Service delivery models for seniors including community care and Hyde Retirement Village	2017/18-2018/19	After difficult deliberation, Council resolved to de-register as a NDIS provider as the unit costs provided to deliver the service was lower than cost to deliver the service, rendering the program unviable. A commitment to a consultant to conduct the review process for the Business Unit will be completed by the end of June.
Develop a new Age Friendly Community Plan	2018/19	A project planned for next financial year.
Develop a new Child Friendly Community Plan	2019/20-2020/21	The project is scheduled to commence toward the end of this Committee's tenure.
Review and implement Youth Plan	2017/18	Completed in September 2017.

COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.1

PSC – 1/06/18 MOVED Emily Wilding, Seconded Marie Molloy, that the progress report on the Corporate Plan Projects be updated and distributed with the minutes.

CARRIED UNANIMOUSLY 7/0

8.2 Ongoing Activity Progress Reports

Various business units of the Town report progress with discrete projects. The reports were provided by business units.

COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.2

PSC – 2/06/18 MOVED Jennie Carter, Seconded Jeanette Maddison, that the business units progress reports be received.

CARRIED UNANIMOUSLY 7/0

8.3 Bassendean Youth Statement (Ref: Greg Neri, Manager Youth Services)

APPLICATION

For Council to adopt a revision of the text within the 'Town of Bassendean Youth Statement' originally prepared by a consultant through funding from the Department of Communities.

ATTACHMENTS

Draft 'Town of Bassendean Youth Statement' (Revision)

COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.3

PSC – 3/06/18 MOVED Cr McLennan, Seconded Emily Wilding, that the People Services Committee recommends to Council that:

1. The revised Town of Bassendean Youth Statement be adopted; and
2. Council engages a professional photographer to take a number of contemporary photos covering a cross section of young people in the community, which could be used in the final publication of the Youth Statement.

CARRIED UNANIMOUSLY 7/0

8.4 Community Events Sponsorship Application

The Town received a Community Event Sponsorship (see attached) from ArtsHouse Community Garden for its Bush Medicine Celebration on a weekend in July 2018.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.4

PSC – 4/06/18 MOVED Jennie Carter, Seconded Jeanette Maddison, that the People Services Committee recommends to Council that it approves a sponsorship of \$1,000 to ArtsHouse Community Garden and that a sponsorship agreement be finalised between the Town and ArtsHouse Community Garden.

CARRIED UNANIMOUSLY 7/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE
NEXT MEETING**

Nil

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

The next meeting will be held on Tuesday 14 August 2018 commencing at 7.00pm.

There being no further business, the Presiding Member closed the meeting at 8.22pm.

ATTACHMENT NO. 1

Town of Bassendean

Youth Statement

June 2018

M:\committees\People Services Committee Att – Youth Statement

Town of Bassendean Youth Statement

Maria Miceli
Consultant

Greg Neri
Manager Youth Services
Town of Bassendean

Ayden Mackenzie
Youth Development Officer
Town of Bassendean

Youth Statement base on the Options for Youth - Youth Policy and Strategy compiled by Mr Gary Evershed

Revised by Greg Neri and Ayden Mackenzie
April 2018

Town of Bassendean
48 Old Perth Road
Bassendean WA 6054
www.bassendean.wa.gov.au

Executive Summary

The Town of Bassendean values young people and readily accepts that it has an important role and responsibility in supporting a youth friendly community and building the capacity of all young people.

The Town of Bassendean Youth Statement is a revised and updated version of the Options for Youth - 'Youth Policy and Strategy' document. This version is a revision of the original Youth Statement produced in 2015. This Youth Statement forms the background to the Town of Bassendean Youth Services Business Plan and informs the Bassendean Community Strategic Plan.

The following methodology was used to create the Youth Statement:

- 1. Options for Youth – Youth Policy and Strategy**

The existing Town of Bassendean Youth Policy and Strategy value statements were reviewed and updated to reflect current issues facing the Town of Bassendean's young people.

- 2. Youth Consultation**

A youth consultation process was conducted with young people that live, work, study or recreate in the Town of Bassendean. The Town's Youth Advisory Council provided guidance on the consultation process and local young people were engaged to interview the Town's youth.

- 3. Literature Review**

A literature review was undertaken to examine the role Local Government authorities have within the Youth Sector, Youth Development theories and the benefits of youth participation in local government authorities.

- 4. Demographic Data**

Statistical information pertaining to the profile of Town of Bassendean's young people was obtained from the 2016 ABS Census Data.

The Town of Bassendean Youth Statement details best practice, and a framework to guide the Town's planning and operations in supporting all young people.

The Youth Statement highlights the benefits of youth participation and engagement for young people and Local Government authorities. It highlights the 'Positive Youth

Development' principles, the role of Local Government authorities within the Youth Sector, and finally the roles and responsibilities of the Town of Bassendean in supporting young people.

Demographic Data Image

Town of Bassendean Community Profile

The Town of Bassendean is a Local Government Authority spanning over 11 square kilometres with 15,092 residents bordering the Swan River in the North Eastern Region of the Perth Metropolitan Area. The Town benefits from economies of scale through its membership of the Eastern Metropolitan Regional Council (EMRC) which comprises the Local Governments of Bassendean, Bayswater, Belmont, Kalamunda, Mundaring and Swan.

The Town includes the three suburbs of Ashfield, Bassendean and Eden Hill, whose residents and ratepayers are represented by seven Councillors.

The Diversity of Bassendean's Young People

Council recognises the diverse strengths, skills, talents and resourcefulness of young people. The young people residing, studying, working or visiting the Town of Bassendean come from differing age ranges, socio-economic circumstances and cultural backgrounds. The needs of young people are complex and constantly changing depending on their backgrounds and particular circumstances.

Council recognises that significant numbers of young people may share common barriers to accessing services, facilities and resources available in the community. Young people therefore often require specifically targeted support to assist in overcoming these barriers. Furthermore there are a number of characteristics that are contributors to a young person being considered 'at risk' or 'disadvantaged'.

These characteristics can include:

- Unemployment
- Socioeconomic background
- Culturally and linguistically diverse background
- Disabilities
- Homelessness
- Literacy and numeracy skills
- Offending behaviour
- Sexuality
- Mental health
- Family / home circumstances
- Parents' education levels

Town of Bassendean Youth Programs

The Town of Bassendean has a strong history of supporting young people in the region. In 1985, the Council began the Bassendean Youth Service and still today provides vital support for many young people in the community.

Since 1985, Bassendean Youth Services has developed and facilitated programs and delivered government contracts that have provided young people with the following services:

Case management funding for Bassendean Youth Services is provided by State Government via the Department of Communities - Child Protection and Family Support. These funds are used to deliver case management services and an unstructured 'drop in' recreation and support programs offering access to youth specific facilities, IT, and individual support. The aim of recreational programs is to provide positive social opportunities in a supervised environment, allowing for the development of longer-term support relationships and future referral to specialist services. Additional programs, events and projects are delivered through grant funding.

Mainstream youth needs are supported by the Council's Sport and Recreation programs which encourage young people to participate and be physically active. The Bassendean Memorial Library provides young people access to information in diverse formats. The Town also provides the Dudley Robinson Youth Grants program to support individuals participate in representative sport, culture, and leadership opportunities.

Overall, Council recognises that catering for the needs of young people today requires an innovative and creative approach which at times involves the breaking of new ground and developing innovative strategies. In addition, Council believes that it has responsibilities which extend beyond the confines of the Town's boundaries and will work collaboratively with other agencies and stakeholders to form strategic partnerships where necessary to meet the needs of the Town's young people.

Regional Participation

The Town of Bassendean recognises that it is part of the larger Eastern Metropolitan Region and is committed to active participation in activities within the region which will provide a greater benefit to the young people in our community. In addition, Council recognises that young people are highly mobile and travel between local government areas to access services and facilities, or pursue leisure and social interests.

Local Governments in the region therefore have a shared responsibility for the needs of the region's young people. These youth needs are often best addressed by using a regional and cooperative approach to policy development and program delivery. The Town of Bassendean has demonstrated leadership in working collaboratively, and creating opportunities for the development of regional initiatives. The Town of Bassendean was a key stakeholder in establishing NEYON – North East Youth Organisations Network and lead agency in developing the Youth Sector eForum. Both these forums provide Youth Sector workers the opportunity to network, provide a forum to discuss current issues pertaining to young people, and professional development opportunities.

The Town of Bassendean will continue to work collaboratively with key stakeholders and agencies to provide support for young people in the region.

The Benefits of Involving Young People

Involving young people in the community benefits everyone. Research shows improvements in skills, opportunities, knowledge, health and well-being for younger and older people, plus better, more effective services.

The development of skills through:

- Problem solving and decision making.
- Creative and critical thinking.
- Collaboration, communication and negotiation.
- Researching and evaluating information.
- Flexibility and adaptability.

Realising opportunities through:

- Increasing social networks.
- Building employment and career networks.
- Increasing aspirations.
- Providing a sense of purpose and value.
- Contributing to ongoing community participation.

Increased knowledge through:

- Improving engagement in learning and academic achievement.
- Strengthening understanding of local history.
- Increasing knowledge of community issues and cultures.
- Building social awareness and responsibility.
- Increasing empathy and respect for older people's experiences and achievements.

Improved health and wellbeing through:

- Improved physical and mental health.
- Experiencing a sense of belonging.
- Building resilience, optimism, positivity and enjoyment of life.
- Increasing access to trusted adults.
- Diversion from violence, anti-social and risk-taking behaviours.

Importance of Youth Participation and Engagement

TALKING PARTICIPATION TAKING ACTION - A Local Government Guide to Youth Participation commissioned by the Tasmanian Office of Children and Youth Affairs highlights the importance of youth participation and engagement for local government authorities:

For Councils, effective participation may mean:

- being 'in tune' with young people's needs and expectations
- investing in future community leadership and capacity building
- creating a positive impression about Council and how Council does business
- demonstrating Council cares about the future
- creating a more accurate profile of young people in the community
- responding to young people across all aspects of Council business
- developing stronger networks of Council, service providers and young people
- developing clearer priorities for resource allocation
- discovering opportunities to recognise and celebrate the positive achievements of both Council and young people.

For the broader community effective participation may mean:

- developing a greater understanding of the needs and issues of young people
- recognising the value, contribution and positive potential of young people
- developing confidence in the future leadership of the community
- building a stronger community that people can feel comfortable and take pride in
- reducing unwarranted concern about the 'problems' of young people
- potentially retaining young people in the local area.

Local Government Role in Youth Development and Youth Work Sector

Definition

Youth is best understood as a period of transition from the dependence of childhood to adulthood's independence. That's why, as a category, youth is more fluid than other fixed age-groups. The United Nations for statistical purposes, defines those persons between the ages of 15 and 24 as youth.

The Town of Bassendean youth cohort mainly addresses the developmental needs of young people between 12 – 20, however recognises the importance of 21 – 25 and the transition into adulthood.

Positive Youth Development

'Positive Youth Development' is a set of practices which enable young people to reach their full developmental potential, and is used by agencies, programs, schools and communities. The Positive Youth Development framework is important for the Town of Bassendean to recognise in its planning for and interaction with young people.

Key Components of Positive Youth Development include:

Engagement: Young people need opportunities to engage in meaningful activities, have a voice in decisions, take responsibility for their actions, and actively participate in the life of the community.

Connectedness: Young People need to belong, and be connected to family and community to thrive.

Preparedness: Young people need to develop competencies and skills to ready themselves for overall wellness, work, and adult life.

Positive Youth Development has six focus areas within the framework:

- Emphasis of positive outcomes
- Youth voice
- Strategies which aim to involve all youth
- Long term involvement
- Community involvement
- Emphasis on collaboration

The Role of Local Government in the Youth Sector

Local Government have a significant role to play in the Youth Work Sector. The Town of Bassendean have demonstrated this through ongoing service delivery and as a key stakeholder in the North East Metropolitan region.

In 2013, the Department of Education and Early Childhood Development and the Municipal Association of Victoria undertook a project to highlight good practices in providing services to Young People – 'Right in the mix: Roles of Victoria Councils in the delivery of services to vulnerable Young People'.

A summary of the findings indicated that Local Government play a key role in the delivery of universal prevention and early intervention programs for Young People. Furthermore, Councils are pivotal to program and community planning in connecting services and developing partnerships.

The report identified the different roles Local Government plays in the Youth Sector. These roles include:

- Prevention
- Secondary and tertiary services
- Planning
- Coordination
- Data and data collection
- Value adding
- Programs delivered in schools
- Delivering State funded programs.

This sentiment was reinforced at the *2015 Local Government Youth Services Forum* held in Melbourne. Keynote speaker Professor Robyn Broadbent highlighted that all Councils and communities can help keep young people safe and connected. Furthermore she reinforced that if Local Government accepted their responsibilities to young people, Youth Services could provide targeted support in universal, early intervention and tertiary support.

The forum concluded that the future for Local Government's Youth Services delivery needs to remain a vital space for young people to engage with a range of supports. Local Government Youth Services need to be responsive, dynamic and visible, with drop-in and online options with outreach capacity.

Town of Bassendean Strategic Community Plan 2017-2027

Our vision for the future:

A connected community, developing a vibrant and sustainable future, built upon the foundations of our past.

Strategic Priority 1: Social

1.1 Build a sense of place and belonging

1.2 Ensure all community members have the opportunity to be active, socialise and be connected

1.3 Plan for a healthy and safe community

1.4 Improve lifestyle choices for the aged, families and youth

Town of Bassendean Youth Services Vision

To enhance the quality of young people's lives as valued members of the community by ensuring that Council processes are inclusive of young people, and that young people have access to a range of quality facilities and support services which are responsive to their diverse needs, and ensures they are active participants in the Town of Bassendean community.

Youth Services Guiding Principles

Bassendean Youth Services will be guided by the following principles to ensure access to support services, programs and facilities for young people which are:

Planned and Coordinated: Council recognises services to the community are best delivered in a holistic, coordinated manner and that any Council planning processes such as land use planning, strategic planning and recreation planning must consider the needs of young people.

Efficient and Accountable: Council requires services for young people to be delivered in a cost effective, competitive, transparent and accountable manner.

Participative: Council encourages that as users of Council facilities and community services, young people should be directly involved in all stages of their development, design and

management. Council encourages young people's participation in Council's decision making processes and in community life generally.

Accessible: Council seeks to ensure that young people have ready access to a comprehensive range of services and facilities in the community.

Diversity and Equity: Council recognises diversity amongst young people in planning any strategies or responses to youth issues and recognises that the most disadvantaged young people require additional support.

Collaborative Partnerships: Council will strive to work collaboratively and in partnership to address youth issues with agencies and stakeholders.

Council's Roles and Responsibilities

The Town of Bassendean has a number of roles and responsibilities which support young people in the community. These include:

Service Delivery: The direct involvement of Council, independently or in partnership in the provision of services, programs, projects and facilities for young people.

Planning: The involvement of Council, independently or in collaboration with other stakeholders participating in the planning processes: needs analysis, developing strategies, implementing and evaluating strategies for young people in the region.

Coordination: Council working in a leadership role with community groups and other agencies to ensure the efficient use of resources to meet the needs of local young people. A coordinated approach seeks to avoid duplication of effort and resources and encourages working in partnership to achieve common goals.

Support: Providing assistance to other community groups who are supporting young people. Assistance could be financial, the use of facilities or equipment, providing advice or information or endorsing funding applications.

Advocacy: Representing the interests of young people by highlighting issues pertaining to them at all levels of government and within the community. Furthermore, advocacy will promote young people in a positive way and challenge negative stereotyping.

Education: Council provides targeted education, in partnerships with external agencies, on health and wellbeing to young people in Bassendean.

Town of Bassendean Youth Priorities

The Town of Bassendean has identified the following priorities for young people in the community. Each priority area includes the Town's Values Statement, Aim and Strategy:

Accommodation and Housing

Values and Issues Statement

The Town of Bassendean:

- accepts that accommodation is a basic need and right of all individuals;
- acknowledges that young people's accommodation needs are best met in a safe, stable, caring and supportive environment;
- supports the maintenance of positive family relationships between young people and their parents and caregivers;
- recognises that many young adults choose to live away from the family home as a natural stage of maturation, or because of the need to live near work or educational institutions;
- acknowledges an increase in youth homelessness in the region, and a serious shortage of suitable accommodation;
- is committed to supporting access by young people to a range of safe, affordable, housing options.

Aim

To encourage young people to remain in safe, stable, caring and supportive environments, to foster the provision of a broad range of accessible accommodation options for young people and to assist in minimising youth homelessness within the Town and the North East Metropolitan Region.

Objectives

1. Encourage and assist agencies to support and promote relationships between young people and their families and carers, and provide support in times of crisis;
2. Ensure that the Town of Bassendean's planning processes including town planning scheme reviews, consider the accommodation needs of young people, and consider a range of accommodation and housing options;
3. Ensure that young people have access to relevant information and assistance relating to the accommodation and housing options available to them;
4. Raise awareness of Council members, staff and Town of Bassendean Executive about the accommodation needs of young people, gaps which exist in the provision of

accommodation, barriers to access, and the underlying causes of youth homelessness; and

5. Work in partnership with other local government authorities, government departments, service providers and the community to promote supported housing for homeless young people.

Participation and Positive Promotion

Values and Issues Statement

The Town of Bassendean:

- acknowledges that effective ongoing consultation with all sectors of the community including young people is a major Council priority;
- acknowledges that young people are an important and integral part of the community, and have a right to be consulted and have their views taken seriously;
- acknowledges that young people should be consulted in decisions and policy making processes on issues that affect them; and
- regrets that young people at times have been negatively represented, and that ongoing positive promotion is needed to counter this perception in the community.

Aim

To ensure that young people are regularly consulted about relevant issues, participate in Council decisions affecting their lives, and benefit from positive promotional initiatives developed by Council.

Objectives

1. Identify on an ongoing basis, issues of priority importance and concerns shared by young people;
2. Ensure young people are consulted in the planning stage of Council policy development and have effective input into Council's decision making process; and
3. Maximise opportunities to positively promote young people and their achievements.

Employment, Education and Training

Values and Issues Statement

The Town of Bassendean:

- acknowledges that achievement in education and training has many positive benefits and increases a young person's ability to find employment;
- acknowledges that employment promotes a sense of wellbeing as well as financial and social independence;
- understands that young people who engage in school have a higher tendency to engage in positive behaviours;
- understands that young people who are employed generally experience a positive sense of self-esteem, have good health and are more likely to engage in positive behaviours than those who are unemployed; and
- acknowledges that it has a role to play in supporting education, training and employment opportunities for young people.

Aim

To maximise the opportunities for young people to participate in employment, education and training, to assist them to overcome barriers to participation.

Objectives

1. Work independently and in partnership with other Local Government authorities, government departments, service providers and the community to encourage the growth of education, training and employment opportunities for young people in the Town of Bassendean and the North Eastern Metropolitan Region;
2. Support employers, schools and training providers in their provision of opportunities for young people;
3. Ensure that young people have access to relevant information and assistance relating to employment, education and training options;
4. Participate in networks with key service providers and agencies supporting young people's access to employment, education and training.

Funding and Coordination

Values and Issues Statement

The Town of Bassendean

- acknowledges that young people are an important segment of the community and require the equitable allocation of Council and community resources;
- recognises that to fulfil its community services obligations it may be required to directly fund some services to young people;
- recognises that to maximise the effectiveness of scarce resources, a planned and coordinated approach to service delivery is essential;
- acknowledges that local government is well placed to identify sources of funding and to facilitate, coordinate and support funding applications on behalf of the community; and
- recognises that it can form strategic partnerships with State, Commonwealth and the Community Services sector to provide services for young people.

Aim

To work independently and in partnership to maximise the coordination and funding of services and programs for young people in the Town of Bassendean and the North East Metropolitan Region.

Objectives

1. Identify funding priorities to meet the needs of young people;
2. Be aware of funding opportunities and understand the shift in policy directions of State and Commonwealth Governments, and submit appropriate funding submissions;
3. Work independently and in partnership with other local government authorities, government departments, service providers and the community to attract funding for youth services and programs in the Town of Bassendean and the North East Metropolitan region; and
4. Support community organisations with funding applications by providing advice, letters of support and practical assistance.

Health

Value and Issues Statement

The Town of Bassendean:

- Acknowledges that the health of young people is intrinsically linked to their social well-being and that this is a community responsibility;
- Acknowledges that adolescence is a life stage of rapid physical and emotional growth and development;
- Acknowledges that youth is a stage of life characterised by relatively good physical health, but some young people may experience mental health issues;
- Accepts that the health needs of young people need to be viewed in a holistic manner embracing physical, emotional, mental and social well-being;
- Recognises that community and preventive health strategies and access to quality health care are important for the well-being of young people;
- Acknowledges that whilst health is primarily a State and Commonwealth responsibility, the Town of Bassendean has an important role to play;
- Acknowledges that relatively poor health suffered by many Aboriginal young people is preventable and treatable.

Aim

To encourage young people to establish and maintain healthy lifestyles by making informed choices about their behaviours.

Objectives

1. Provide and support a range of healthy activities in which young people can participate;
2. Increase the awareness and knowledge of young people about healthy lifestyle choices, prevention and harm reduction strategies;
3. Increase the awareness of young people about how and where to access available health services; and
4. Ensure that young people have access to a wide range of health services in Bassendean and the North East Metropolitan region.

Legal Issues

Value and Issues Statement

The Town of Bassendean:

- Recognises that the overwhelming majority of young people are responsible, law abiding citizens and only a small percentage of young people are linked to the justice system;
- Recognises that there are a number of reasons for juvenile offending including; low socioeconomic environment, lack of family support, low self-esteem, and limited education and training opportunities;
- Regrets the negative media portrayal of young people by focusing on reports of juvenile criminal activity;
- Recognises that many young people complain of being 'harassed' and 'moved on' by Police; and
- Recognises the importance of working in partnership with the community and Police to manage and minimise crime in the Town of Bassendean.

Aim

To encourage greater communication and understanding between young people, their families, carers and the Police, and ensure that young people have access to legal information and are aware of their legal rights and responsibilities.

Objectives:

1. Provide and support a range of diversionary recreational activities in which young people can participate;
2. Promote positive alternatives to juvenile offending behaviour and support strategies amongst young people;
3. Increase the awareness and knowledge of young people about their legal rights and responsibilities and available support services;
4. Promote positive communication and cooperation between young people and the Police and foster improved community relations generally ; and
5. Provide a leadership role in debate and action at the local, regional and state level regarding positive approaches to addressing juvenile crime.

Leisure

Values and Issues Statement

The Town of Bassendean:

- Recognises that young people's diverse leisure needs are often different to other age groups in the community;
- Recognises that there are diverse leisure needs within the wide 'youth' age bracket;
- Recognises that young people gain significant personal and social benefits from participation in structured and unstructured leisure pursuits;
- Recognises that adolescence is a stage of life characterised by relating high levels of energy, enthusiasm, creativity and risk taking behaviour; and
- Recognises that young people often require physical and mental challenges to satisfy their developmental needs.

Aim

To support and encourage the provision of a diverse range of structured, unstructured and casual leisure and recreation options which can be readily accessed by the Town's young people.

Objective

1. Provide and support a diverse range of affordable, accessible and responsive recreational programs, services and events in which young people of various ages and with various interests can participate;
2. Encourage the development and management of facilities and public spaces that are appealing and meet the diverse leisure needs of young people;
3. Provide information services which are attractive and relevant to young people; and
4. To ensure that young people have access to information about leisure opportunities available in the Town of Bassendean and in the North East Metropolitan region.

Public Space

Values and Issues Statement

The Town of Bassendean:

- Understands that there are more options available for young people to meet and socialise for those with better financial resources;
- Understand that young people enjoy the passive use of leisure time and 'just hanging out' to socialise and interact with friends in public spaces;
- Recognises the importance of retail owners being able to operate profitably, and for their customers to feel safe and comfortable in public spaces;
- Recognises that exclusion and zero tolerance programs further alienate young people and increases the likelihood of conflict in public places;
- Recognises that, by law, young people have equal rights to access public spaces as any other group in the community;
- Recognises that all community members have a responsibility to interact in a harmonious manner in public spaces;
- Recognises that young people can be the perpetrators and victims of racism and acts of violence in public spaces; and
- Recognises that young people require specifically developed, safe, accessible 'youth friendly' areas where they can socialise and engage in passive leisure activities.

Aim

To foster communication and understanding between young people and the local community to ensure that young people are accepted and encouraged to use accessible public spaces. To foster an integrated approach, where spaces for young people are designed to increase inclusion and participation in community life; ensuring they feel valued and welcomed.

Objectives

1. Foster positive relationships between young people using the Town's shopping centres and precincts, and business people;
2. Ensure young people have access to safe, appealing and strategically located public spaces to congregate and to engage in leisure pursuits;
3. Ensure that young people as community members are aware of their rights and responsibilities regarding access to public space; and
4. Ensure that Council maintains a comprehensive strategy regarding the community use of public spaces.

Culture and the Arts

Values and Issues Statement

The Town of Bassendean:

- Recognises the importance of Bassendean's young people from diverse cultural backgrounds expressing and celebrating their cultural diversity;
- Recognises that cultural expression is an important vehicle for young people to express their vitality and their thoughts, fears, hopes and critical reactions to society and their environment;
- Understand that some young people gain employment or income supplementation through artistic endeavours; and
- Recognises that young people are entitled to participate in the cultural life of the community and should be included in policy and project development.

Aim

To support and encourages young people to celebrate their cultural heritage and identity, to further develop their own forms of expression and to contribute to the cultural life of the Town through arts projects and public events.

Objectives

1. Provide opportunities for the expression and celebration of cultural diversity;
2. Ensure opportunities for cultural expression and creative participation relevant to young people are provided;
3. Ensure the contributions of young people are incorporated into the Town's Cultural and Arts policies, plans and programs; and
4. Ensure young people have access to information about Cultural and Arts opportunities available in the Town of Bassendean and in the North East Metropolitan region.

Transport

Values and Issues Statement

The Town of Bassendean

- Recognises that transport is of crucial importance in young people being able to interact socially and to access; education, employment, health and community services, entertainment and leisure opportunities;
- Recognises that many young people rely on public transport
- Recognises that cycling is an important means of transport for young people
- Accepts that transport needs of young people should be considered in equal importance with those of any other section of the community; and

Aim

To encourage young people to access to safe, affordable and convenient transport options within the Town of Bassendean and North East Metropolitan Region

Objective

1. Encourage the operators of public and commercial transport to provide a safe, affordable, accessible and comprehensive transport systems within Bassendean and the North East Metropolitan Region
2. Provide transport options for young people accessing Bassendean Youth Services programs;
3. Expand the network of cycle-ways and dual-use paths within the Town's boundaries; and
4. Ensure, where possible, that community facilities and services for young people are situated in close proximity to public transport.

Volunteering and Civic Participation

Values and Issues Statement

The Town of Bassendean:

- Recognises the importance of volunteering for both young people and the community;
- Acknowledges that volunteering helps to build young people's self-worth and resilience;
- Acknowledges that volunteering provides young people with workability skills that can help them gain employment;
- Recognises volunteering opportunities provide an opportunity for young people to share and build on their knowledge, skills and interests through active citizenship;
- Recognises that not all volunteering opportunities for young people are widely promoted.

Aim

The Town of Bassendean aims to encourage young people to undertake volunteering in the community, through promoting the social and emotional benefits and developing youth specific volunteering opportunities through the Town.

Objective

1. Collaborate with the Bassendean Volunteer Centre to promote suitable youth specific volunteering roles and encourage young people to get involved in volunteering in the community.
2. Maximise opportunities through Town of Bassendean's Youth Advisory Council and Youth Events to develop civic and volunteering opportunities for young people.
3. Examine opportunities with local schools to assist in the completion of mandatory community service hours.

ATTACHMENT NO. 2



Document #: IAPP-14072518
 Date: 05.06.2018
 Officer: GABRIELLA R FILIPPI
 File: RECC/ARMNT/1



APPLICATION FORM

To assist in the assessment of your application, please ensure you print clearly, complete all details and provide any attachments requested – Thank you.

NAME OF APPLICANT GROUP:	ArtsHouse Community Garden
NAME OF EVENT:	Bush medicine garden celebration

TYPE OF APPLICANT GROUP:	<input type="checkbox"/> Incorporated sporting/leisure/cultural organisation <input type="checkbox"/> Incorporated charitable (non profit) organisation <input type="checkbox"/> Incorporated community group <input type="checkbox"/> Educational institution
---------------------------------	---

CONTACT PERSON: (Must be over 18yrs)	Mr <input type="checkbox"/>	Given Name	Emma
	Mrs <input type="checkbox"/>	Surname	Lashmar
	Ms <input type="checkbox"/>	Position Held	Liason Officer
		Proof of Identity (Driver's License No.)	4476367

POSTAL ADDRESS (For Invoices):		PHYSICAL ADDRESS:	
ArtsHouse Community Garden		Corner Reid and Kathleen Streets	
c/o Marie Molloy, Cyril Jackson SC		Cyril Jackson Senior Campus	
53 Reid Street			
Suburb	Bassendean	Suburb	Bassendean
Postcode	6054	Postcode	6054

CONTACT NUMBERS	Work Phone	0422637612	Fax	(Emma)
	Home Phone		Mobile	0422635612
	E-mail	cjscartshouse@gmail.com		



Please return to:
Town of Bassendean
PO Box 87
Bassendean, WA, 6934
Enquiries – 9377 8000

IS THE APPLICANT GROUP REGISTERED FOR THE GST? YES <input type="checkbox"/> NO <input type="checkbox"/>	DOES THE APPLICANT GROUP HAVE AN AUSTRALIAN BUSINESS NUMBER (ABN)? YES <input type="checkbox"/> ABN is: _____ NO <input type="checkbox"/>
IS THE APPLICANT GROUP INCORPORATED? YES <input type="checkbox"/> Incorporation number on top of incorporation certificate is: A1021379L NO <input type="checkbox"/>	DOES THE APPLICANT GROUP HAVE CURRENT PUBLIC LIABILITY INSURANCE? YES <input type="checkbox"/> [Please attach a copy of your certificate of currency for public liability cover] NO <input type="checkbox"/>

PROJECT DESCRIPTION (Brief description of overall project – 150 words max):

The ArtsHouse Community Garden, located at Cyril Jackson Senior Campus, will be hosting an event in July to celebrate the winter planting season, and bring focus to the practical uses and cultural significance of our local native flora. We will be planting 30-45 additional traditional Nyoongar medicinal plants in our newly established Bush Tucker garden. Alongside this major planting session, we hope to host Vivienne and Mort Hansen to speak, and Dale Tillbrook to prepare tastings. The elders will welcome us to country, and the three educators will share with us the knowledge of these particular native plants by the Whadjuk Nyoongar peoples. The Hansens have previously presented to the students of CJSC at an educational event we held on the 13th of April, when the Bush Tucker garden was initially established. This weekend event will be open to the wider community, and ideally a garden blessing ceremony or similar significant gesture will also be incorporated.



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BRIEF BACKGROUND OF ORGANISATION (Purpose, how long in operation, etc. 150 words max.):

The ArtsHouse project was initiated in late 2014, and the Community Garden became an incorporated body in October 2015. The Community Garden strives to be a local hub for education in sustainable practices, environmental awareness and practice in action. It exists as part of a larger project that aims to engage the community in a range of arts and leisure activities and education opportunities. The key aims of the community garden project are to provide an opportunity for people from all walks of life to connect with the environment and other people, learn new skills, achieve a variety of health benefits and participate in community life. Community members of all ages and skills levels are encouraged to actively contribute to processes, and work collaboratively with CJSC staff, students, organisations and other volunteers toward these shared goals.

PROJECT OUTCOMES:

The key aim of this project is to develop the current Bush Medicine garden as a resource to enable Aboriginal people to provide education to community members about the value and importance of our local native flora, and its cultural significance to the Whadjuk Nyoongar peoples. As these plants can be incorporated into a domestic garden as a functional and water-wise landscaping solution, it also addresses our sustainability focus.

To complement the presentation by Vivienne and Mort Hansen, we hope to secure the services Dale Tillbrook of Maalinup Aboriginal Gallery in the Swan Valley, who specialises in presenting native ingredients for tasting. These tastings will further contextualise the Bush Medicine garden planting event, and provide both sustenance and another aspect of education for the participants.



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The event will foster numerous opportunities for social interaction, community building and collaboration between existing members of the Community Garden and the wider Bassendean community.

We believe there are many parallels with the Council's current focus: including the Reconciliation Action Plan, local sustainability strategies, and general community building opportunities.

WHAT RELATIONSHIP DOES YOUR ORGANISATION HAVE WITH OTHER SERVICES WITHIN THE COMMUNITY?

The ArtsHouse Community Garden is part of the broader ArtsHouse project located at Cyril Jackson Senior Campus. We have an ongoing fruitful relationship with the students and staff of CJSC.

Additionally, we have incorporated with the Verge Transformation Project, which was initially assisted by Town of Bassendean.

As a group focussed on sustainability and permaculture ideals, we have connections with *other local environmental groups.*

WHAT BENEFITS DO YOU SEE FOR YOUR GROUP FROM THIS PROJECT?

The event will educate our current Community Garden members about the value and uses of the particular native plants which we will be tending in our Bush Medicine garden.

It will also provide significant exposure for our Community Garden, and the wider ArtsHouse project, as we are always seeking volunteers and local collaboration with future prospective projects.

It continues to develop the Community Garden as a rich educational and leisure resource on offer to the wider Bassendean community.



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It continues to build and invest in the connection between the Garden, the campus of CJSC, and the local Aboriginal community.

TARGET GROUP:

Who is the project being developed for and state approximately how many people will benefit from the project?

The project is primarily targeted at Bassendean community members who are interested in sustainable gardening practices, cultural awareness, and in gathering together to achieve practical change on a local level.

The other significant aspect is our intention that, in creating educational events where Whadjuk Nyoongar people are able to share their knowledge about their culture, we create a space for dialogue and reconciliation.

We estimate that between 20-40 community members may attend. There are an additional 20 core Community Garden members, plus 10-20 staff and students from Cyril Jackson Senior Campus who are likely to attend. Total involved may range between 40-80 people.



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BUDGET

INCOME	
Income - Cash	
Sponsorship requested from the Town of Bassendean (GST exclusive)	1000
Cash Contribution from Applicant	N/A
Ticket Sales if applicable	N/A
Merchandise Sales if applicable	N/A
Other cash income	N/A
Income - In Kind	
Venue Donation - 5 hours	100
Coordinators Time - 45hr volunteer total	1485
Materials - plants, tools, irrigation, soil and.	300
Photocopies	N/A
Mail outs	N/A
Other In-kind support	1000
TOTAL INCOME	2985

EXPENDITURE	
Expenditure - Cash	
Artist Fees or Quote for Service - as below:	1000
Equipment Hire \$500 botanical	N/A
Venue Costs workshop/	N/A
Marketing Promotion presentation with	N/A
Administration Viv + Mort Hansen	N/A
Materials \$100 additional	N/A
Catering blessing	N/A
Merchandise \$400 Dale Tillbrook	N/A
Other tastings	
Expenditure - In Kind	
Venue Donation	100
Coordinators Time	1485
Materials	300
Photocopies	-
Mail outs	-
Other In-kind expenditure	2985
TOTAL EXPENDITURE	2985

Note:

- The sponsorship request that is made to the Town of Bassendean should not include the GST, because the Council will automatically "cash-up" the amount for successful applicants if they are registered for the GST, (i.e. The Council will include an additional 10% for the GST). For example, if an organisation applies for sponsorship of \$1,000 and it is approved by Council, they will receive \$1,100, if they are registered for GST.
- Requests for sponsorship for items over \$500 shall be supported by two written quotes from contractors/suppliers (and included with the application form). In the event of insufficient contractors/ suppliers, one quotation will be accepted.



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CHECKLIST

Please check your application against the table below and ensure all relevant criteria has been completed. If any criteria has not been completed, please supply a **brief** comment stating reasons.

Criteria	Yes	No	Comments <i>If applicable</i>
Have you enclosed six copies of the completed application?	Yes		
Have you enclosed copies of the quotes from supplier/service providers, if required?	Yes		It was backdated to the previous planting event and presentation, but the same cost will apply in future. The event has been discussed with the prospective presenters, and verbal confirmation has been made.
Have you enclosed a copy of your Certificate of Incorporation?	Yes		
Have you completed the budget and attached details as outlined in the application?	Yes		
Have you consulted with community groups and individuals affected by the project?	Yes		We have consulted with CJSC administration and involved staff, with the ArtsHouse Committee, and with the presenters involved. Date to be confirmed, within school calendar.
Have you discussed this project with Council staff?	Yes		In email format with Salvatore Siciliano.



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Conditions of Application to Town of Bassendean

If the application is successful these conditions will form part of your sponsorship contract with the Town of Bassendean.

1. We agree to display the Town of Bassendean logo (supplied by Council) on our letters.
2. We agree to acknowledge the Town's sponsorship through public address announcements.
3. We agree to acknowledge the Town's sponsorship by displaying signage (supplied by Council) at our event.
4. We are prepared to undertake joint media promotion with the Town.
5. We recognise that special conditions may need to apply to the sponsorship addressing relevant elements of the Town's Corporate Plan to compliment the organisation's objectives.
6. We agree to invite two representatives from the Town of Bassendean to the sponsored activity or event.
7. We agree to provide an acquittal report on the form provided within four (4) weeks of the project's completion.
8. We undertake in consideration of the sponsorship payment to carry out our proposed project in full.

Acceptance of Conditions

I have read and understand the above conditions and am authorised to accept them on behalf of the hirer / club / group / school named previously.

APPLICANT GROUP: _____ ArtsHouse Community Garden Inc.

SIGNATURE OF APPLICANT: _____

DATE: _____

S/6/18

Original

TAX INVOICE* / STATEMENT*

* DELETE AS APPROPRIATE)

21

DATE 13-4-2018

O CYRIL JACKSON
SENIOR CAMPUS.

IBN (of Recipient)

ORDER NO. 1959439

ROM VIVIENNE HANSEN
MORTON HANSEN

IBN (of Supplier)

QTY	DESCRIPTION	PRICE	G.S.T.	TOTAL
1	BOTANICAL WORKSHOP AIR ARTSOURCE PARTNERSHIP			500 -

Account Payment Authorisation	
Supply satisfactorily received by	Date
I certify that this account is correct in respect of the requirements of Treasurer's Instruction 304(4)(i) to (vii).	
<i>Alison Keene</i>	<i>Alison 13/4/18</i>
Incurring Officer's Name	Signature & Date
I certify that this account is correct in respect of the requirements of Treasurer's Instruction 304(4).	
<i>KAREN REAG</i>	<i>13/4/18</i>
Confirming Officer's Name	Signature & Date
EFT / Cheque No.	
Budget/Account Code	GST Code
<i>D14902</i>	<i>0</i>
	Amount
	<i>500.00</i>

PAY TO:
BANKWEST
BSB: 306 015
ACCOUNT: DOB0881
NAME: MORTON HANSEN.

TOTAL INCLUSIVE OF G.S.T. 500 -

Total includes G.S.T. of

Order as per Quote No.

TOTAL (INCLUDING GST)

500

DELIVERY INSTRUCTIONS:

NOTE TO SUPPLIER: If an ABN is not supplied a withholding tax will be applied to the payment for the goods/services invoiced.

INCURRING OFFICER'S NAME

SIGNATURE

DATE

10/4/2018

Austcover

on your side
Landcare

Level 1, 99 Melbourne Street
South Brisbane QLD 4101
PO Box 2780
Brisbane QLD 4001

Tel: (07) 3237 8666
Fax: 1300 654 186

contactus@austcover.com.au
www.austcover.com.au

CERTIFICATE OF PLACEMENT

In our capacity as insurance broker to The Insured shown below, we confirm that the following insurance contract has been arranged, the details of which are correct as at the Issue Date.

ISSUE DATE: 5 June 2018

THE INSURED: ArtsHouse Community Garden Inc

INTERESTED PARTIES: Nil advised

POLICY TYPE: Liability & Personal Accident

INSURER/S: Chubb Insurance Australia Limited

POLICY NUMBER: 93397976/04PV010667

LIMIT OF INDEMNITY: Public Liability \$20,000,000 Each Occurrence Limit
Products Hazard \$20,000,000 Aggregate Limit

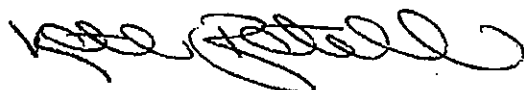
PERSONAL ACCIDENT: Members, Volunteers & Voluntary Workers
Accidental Death \$ 100,000
Weekly Benefit – Bodily Injury \$ 750

SITUATION/S OF RISK: Anywhere in Australia

EXPIRY DATE: 1st April 2019 (at 4pm local time)

This certificate is provided for information purposes and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This certificate confers no rights on the certificate holder. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. It does not amend, extend or alter the coverage provided by the policy in any way.

Kind regards



KATE BATCHELOR Diploma Fin. Serv. (Broking)
ACCOUNT MANAGER

Direct Number: (07) 3237 8629
Mobile: 0420 396 871
katebatchelor@austcover.com.au

ATTACHMENT NO. 11

TOWN OF BASSENDEAN

MINUTES

AUDIT AND GOVERNANCE COMMITTEE

**HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 20 JUNE 2018, AT 5.30PM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Cr Kathryn Hamilton, Presiding Member
Cr Bob Brown
Ian Walters
Tom Klaassen
Michael Costarella, Director Corporate Services
Ken Lapham, Manager Corporate Services
Amy Holmes, Minute Secretary

Apologies

Cr Melissa Mykytiuk
Cr Jai Wilson
Ron Back, Financial Advisor

3.0 DEPUTATIONS

Nil

4.0 CONFIRMATION OF MINUTES

4.1 Audit and Governance Meeting held on 16 May 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Ian Walters, Seconded Tom Klaassen, that the minutes of the Audit and Governance Committee meeting held on 16 May 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 4/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

7.1 2017/18 Interim Audit – Macri & Partners (Ref: FINM/AUD1) Ken Lapham Manager Corporate Services

APPLICATION

The purpose of this report is to provide information on:

- The requirement and necessity of the Fraud and Error Statement to be signed by the Chairperson of the Audit and Governance Committee.
- Leave Entitlements for Staff

The Committee queried what processes are being implemented by management to ensure that annual leave accruals are being dealt with to reduce financial risk.

Town staff will report back on outstanding annual leave and proposed strategies, as soon as possible.

The Director Corporate Services advised that at the May 2018 meeting, the Town has minimal financial risk exposure as the leave entitlements are funded through the "Employee Entitlement Reserve fund.

The following table shows the leave entitlements by Department. The table provides information on Annual Leave and Long Service Leave:

• ASSET SERVICES	\$352,803
• CHILDREN'S SERVICES	\$ 54,313
• COMMUNITY DEVELOPMENT	\$ 28,187
• CORPORATE SERVICES	\$145,391
• DEVELOPMENT SERVICES	\$ 53,270
• ECONOMIC DEVELOPMENT	\$ 20,470
• GOVERNANCE	\$207,411
• LIBRARY SERVICES	\$ 90,983
• RANGER SERVICES	\$ 22,320
• SENIORS AND DISABILITIES	\$108,681
• VOLUNTEER CENTRE	\$ 2,884
• YOUTH SERVICES	\$ 54,385
TOTAL	<u>\$1,141,102</u>

The Leave Entitlement Reserve Fund current balance is \$1,013,653.

OFFICER RECOMMENDATION – ITEM 7.1

That the Audit and Governance Committee recommends that the Statement be signed and forwarded to the Auditors, Macri Partners.

LAPSED FOR WANT OF A MOVER

Cr Hamilton moved an alternative motion.

COMMITTEE RECOMMENDATION – ITEM 7.1

AGC-1/06/18

MOVED Cr Hamilton, Seconded Tom Klaassen, that the Audit and Governance Committee refers the report to Council and notes that it has not been signed by the Presiding Member, given the advice received from Marci Partners that non-signing will not affect the Annual Audit Report.

CARRIED UNANIMOUSLY 4/0

7.2

Notice of Motion – Cr Hamilton: Differential Rates (Ref: RAT&VAL/ENQS/1 – Ken Lapham, Manager Corporate Services)

APPLICATION

The purpose of this report is to provide additional information to Council on the implementation & application of differential based on the resolution from the May 2018 Audit and Governance Committee.

BACKGROUND

The Audit and Governance Committee recommended to Council (and was accepted by Council) that staff provide a report identifying the number of vacant lots, including zonings, and undertake an analysis of differential rating for those properties.

OFFICER RECOMMENDATION — ITEM 7.2

That Council continues to impose a general rate in the dollar for all rateable properties within the Town of Bassendean.

LAPSED FOR WANT OF A MOVER

Tom Klaassen moved an alternative motion.

COMMITTEE RECOMMENDATION – ITEM 7.2

AGC-2/06/18

MOVED Tom Klaassen, Seconded Cr Brown, that the Audit and Governance Committee request that:

1. Council correspond with relevant Ministers to explore solutions in dealing with undeveloped vacant land given the 3.5million Perth to Peel infill targets and lack of available tools to local government through the local government act to incentivise development of vacant lots.
2. This matter be forwarded to WALGA for inclusion in the Local Government Week agenda.
3. The Committee notes the information provided by Town staff and that any further investigation into differential rates will concentrate on the costs associated with illegal dumping and removal.

CARRIED UNANIMOUSLY 4/0

8.0 REPORTS

8.1 Notice of Motion – Cr Hamilton: Monthly Payments Lists

APPLICATION

The purpose of this report is to address a Notice of Motion from Cr Hamilton to the May OCM which was referred to the Audit and Governance Committee.

OFFICER RECOMMENDATION — ITEM 8.1

That the Audit and Governance Committee receives the information on the List of Accounts and recommends to Council that it adheres to the Auditor's advice of excluding the List of Accounts in the Agenda Attachments.

LAPSED FOR WANT OF A MOVER

Cr Hamilton moved an alternative motion.

COMMITTEE RECOMMENDATION – ITEM 8.1

AGC-3/06/18

MOVED Cr Hamilton, Seconded Ian Walters, that the Audit and Governance Committee:

1. Reaffirms its commitment to transparent and accountable organisational process; and
2. Requests Council re-instate the process of making the List of Accounts for Payment publicly available each month, for a period of 30 days, via the agenda attachments to Ordinary Council Meetings.

CARRIED UNANIMOUSLY 4/0

9.0

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9.1

Notice of Motion – Cr Hamilton: Contractors

Cr Hamilton has advised that she wishes to move the following motion at this meeting:

“That the Audit and Governance Committee requests staff prepare a report for the next Committee meeting that outlines the following:

- 1. The processes utilised to review the quality of goods and services delivered by contractors, service providers and consultants engaged by the Town of Bassendean;*
- 2. Provision of a list of contractors, service providers and consultants utilised by the Town of Bassendean for a period in excess of seven years to the current financial year; and*
- 3. The process that guides the frequency and manner of reviewing the pricing structure of any such long term supplier in comparison to other suppliers and consultants;*
- 4. Identify any cumulative expenditure with a single supplier which, over three financial years exceeds or is expected*

to exceed \$150,000 (excluding GST) on the purchase of goods and services; and/or \$200,000 (excluding GST) on the carrying out of works."

This motion was deferred to the next meeting.

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

11.0 **CLOSURE**

The next meeting will be held on Wednesday 8 August 2018, commencing at 5.30pm.

There being no further business, the Presiding Member closed the meeting at 6.35pm.

ATTACHMENT NO. 12



FINANCIAL STATEMENTS
FOR THE PERIOD ENDED

31 May 2018

TOWN OF BASSENDEAN

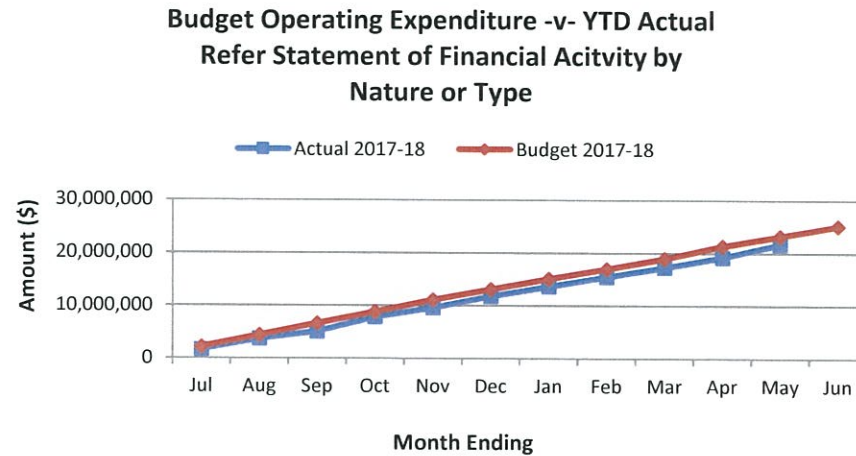
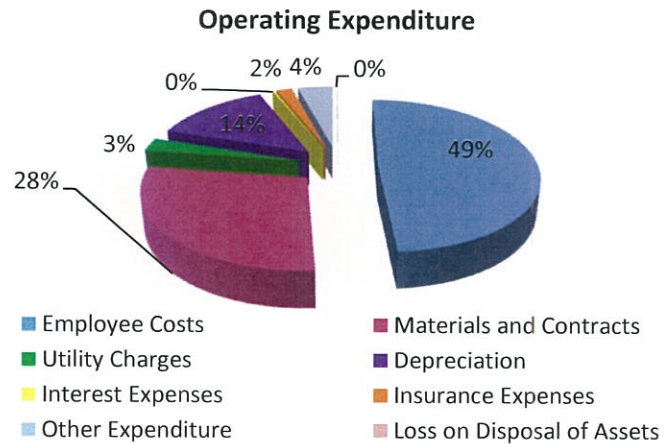
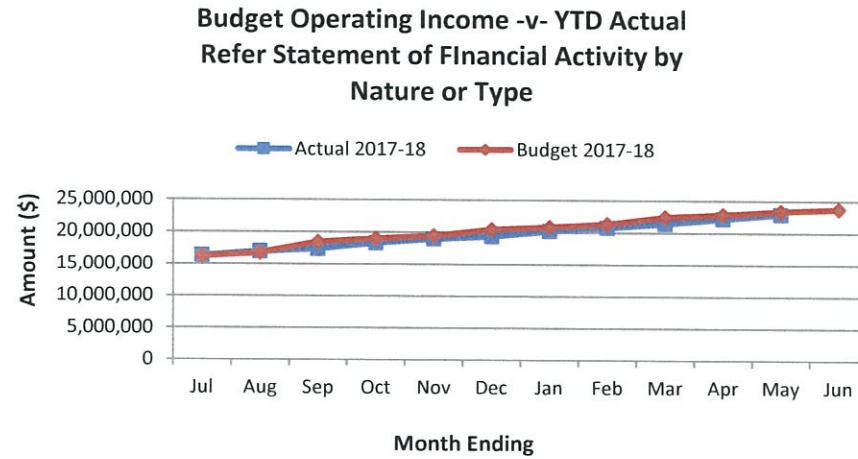
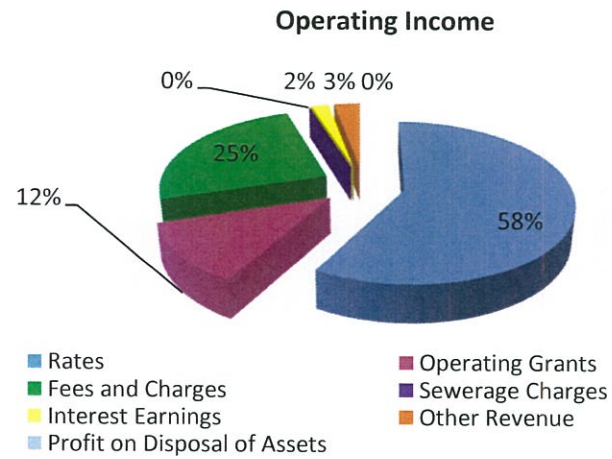
MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 May 2018

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Town of Bassendean
Information Summary
For the Period Ended 31 May 2018**



TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2018

	Note	Original Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)- (a)/(a)
			\$	\$	\$	%
Opening Funding Surplus(Deficit)	3	2,531,579	2,184,378	2,184,378	2,184,378	0.00%
Revenue from operating activities						
Governance		30,000	31,000	28,500	15,528	(45.52%)
General Purpose Funding - Rates	8	12,935,762	12,911,262	12,911,262	12,913,482	0.02%
General Purpose Funding - Other		900,491	861,888	800,337	844,167	5.48%
Law, Order and Public Safety		131,500	131,500	130,350	114,291	(12.32%)
Health		2,657,320	2,674,170	2,674,120	2,676,973	0.11%
Education and Welfare		4,653,710	4,783,364	4,505,041	4,976,319	10.46%
Community Amenities		136,500	105,000	94,049	125,913	33.88%
Recreation and Culture		317,650	440,650	430,900	300,217	(30.33%)
Transport		131,315	87,094	86,744	73,931	(14.77%)
Economic Services		131,176	100,976	90,328	89,038	(1.43%)
Other Property and Services		198,900	158,900	155,044	105,044	(32.25%)
		22,224,324	22,285,804	21,906,675	22,234,903	1.50%
Expenditure from operating activities						
Governance		(932,446)	(1,020,446)	(982,576)	(771,965)	21.43%
General Purpose Funding		(850,094)	(850,094)	(782,162)	(727,520)	6.99%
Law, Order and Public Safety		(693,558)	(694,128)	(632,804)	(581,843)	8.05%
Health		(3,225,954)	(3,134,688)	(2,896,190)	(2,547,012)	12.06%
Education and Welfare		(5,099,480)	(5,098,217)	(4,681,830)	(4,895,439)	(4.56%)
Community Amenities		(1,451,670)	(1,346,170)	(1,254,934)	(1,128,281)	10.09%
Recreation and Culture		(6,615,908)	(6,674,584)	(6,182,101)	(5,439,659)	12.01%
Transport		(5,619,401)	(5,640,880)	(5,183,491)	(5,024,653)	3.06%
Economic Services		(565,288)	(555,338)	(518,599)	(471,307)	9.12%
Other Property and Services		(108,689)	(109,021)	(88,863)	(94,007)	(5.79%)
		(25,162,489)	(25,123,567)	(23,203,551)	(21,681,687)	6.56%
Operating activities excluded from budget						
Add back Depreciation		3,266,812	3,266,812	2,994,419	3,010,485	0.54%
Adjust (Profit)/Loss on Asset Disposal	10	18,023	18,023	-	12,313	
Movement in Leave Reserve		24,000	24,000	24,000	6,279	(73.84%)
Amount attributable to operating activities		370,670	471,073	1,721,543	3,582,292	
Investing Activities						
Non-operating Grants, Subsidies and Contributions		1,478,462	1,470,398	1,470,398	653,007	(55.59%)
Proceeds from Disposal of Assets	10	605,150	605,150	-	35,036	
Land and Buildings	8	(1,198,500)	(1,084,250)	(1,025,420)	(328,470)	(67.97%)
Infrastructure Assets - Roads	8	(902,542)	(839,381)	(839,381)	(431,930)	(48.54%)
Infrastructure Assets - Footpaths	8	(93,500)	(87,189)	(87,189)	(57,541)	(34.00%)
Infrastructure Assets - Other	8	(1,173,500)	(1,176,741)	(1,130,904)	(330,829)	(70.75%)
Infrastructure Assets - Drainage	8	(1,430,700)	(1,369,274)	(1,365,111)	(163,938)	(87.99%)
Plant and Equipment	8	(118,880)	(97,045)	(97,045)	(124,386)	28.17%
Furniture and Equipment	8	(181,682)	(200,740)	(200,740)	(142,329)	(29.10%)
Amount attributable to investing activities		(3,015,692)	(2,779,072)	(3,275,392)	(891,379)	
Financing Activities						
Self-Supporting Loan Principal		19,779	19,779	18,672	18,672	-
Transfer from Reserves	7	1,077,343	1,251,662	-	-	-
Repayment of Debentures	4	(123,994)	(123,994)	(111,365)	(111,365)	-
Transfer to Reserves	7	(821,362)	(985,504)	(79,196)	(79,196)	-
Amount attributable to financing activities		151,766	161,943	(171,889)	(171,889)	
Closing Funding Surplus(Deficit)	3	38,324	38,324	458,640	4,703,403	

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2018

	Note	Original Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)- (a)/(a)
			\$	\$	\$	%
Opening Funding Surplus (Deficit)	3	2,531,579	2,184,378	2,184,378	2,184,378	0.00%
Revenue from operating activities						
Rates	2	12,935,762	12,911,262	12,911,262	12,913,482	0.02%
Operating Grants, Subsidies and Contributions		2,364,274	2,552,126	2,499,537	2,664,288	6.59%
Fees and Charges		5,838,490	5,768,040	5,530,538	5,556,147	0.46%
Interest Earnings		452,821	452,321	406,180	445,772	9.75%
Other Revenue		632,977	602,056	559,158	651,442	16.50%
Profit on Disposal of Assets		-	-	-	3,773	
		22,224,324	22,285,805	21,906,675	22,234,903	1.50%
Expenditure from operating activities						
Employee Costs		(11,383,091)	(11,478,832)	(10,508,975)	(10,602,788)	(0.89%)
Materials and Contracts		(8,304,553)	(8,146,189)	(7,593,886)	(6,121,451)	19.39%
Utility Charges		(711,844)	(707,544)	(648,041)	(588,636)	9.17%
Depreciation on Non-Current Assets		(3,266,812)	(3,266,812)	(2,994,419)	(3,010,485)	(0.54%)
Interest Expenses		(61,115)	(61,115)	(55,313)	(46,827)	15.34%
Insurance Expenses		(462,957)	(428,331)	(413,119)	(403,510)	2.33%
Other Expenditure		(954,094)	(1,016,720)	(989,798)	(891,904)	9.89%
Loss on Disposal of Assets		(18,023)	(18,023)	-	(16,086)	
		(25,162,489)	(25,123,567)	(23,203,551)	(21,681,687)	6.56%
Operating activities excluded from budget						
Add back Depreciation		3,266,812	3,266,812	2,994,419	3,010,485	0.54%
Adjust (Profit)/Loss on Asset Disposal		18,023	18,023	-	12,313	
Movement in Leave Reserve		24,000	24,000	24,000	6,279	(73.84%)
Amount attributable to operating activities		370,670	471,073	1,721,543	3,582,292	
Investing activities						
Grants, Subsidies and Contributions		1,478,462	1,470,398	1,470,398	653,007	(55.59%)
Proceeds from Disposal of Assets	10	605,150	605,150	-	35,036	
Land and Buildings	8	(1,198,500)	(1,084,250)	(1,025,420)	(328,470)	(67.97%)
Infrastructure Assets - Roads	8	(902,542)	(839,381)	(839,381)	(431,930)	(48.54%)
Infrastructure Assets - Footpaths	8	(93,500)	(87,189)	(87,189)	(57,541)	(34.00%)
Infrastructure Assets - Other	8	(1,173,500)	(1,176,741)	(1,130,904)	(330,829)	(70.75%)
Infrastructure Assets - Drainage	8	(1,430,700)	(1,369,274)	(1,365,111)	(163,938)	(87.99%)
Plant and Equipment	8	(118,880)	(97,045)	(97,045)	(124,386)	28.17%
Furniture and Equipment	8	(181,682)	(200,740)	(200,740)	(142,329)	(29.10%)
Amount attributable to investing activities		(3,015,692)	(2,779,072)	(3,275,392)	(891,379)	
Financing Activities						
Self-Supporting Loan Principal		19,779	19,779	18,672	18,672	0.00%
Transfer from Reserves	7	1,077,343	1,251,662	-	-	
Repayment of Debentures	4	(123,994)	(123,994)	(111,365)	(111,365)	0.00%
Transfer to Reserves	7	(821,362)	(985,504)	(79,196)	(79,196)	0.00%
Amount attributable to financing activities		151,766	161,943	(171,889)	(171,889)	
Closing Funding Surplus (Deficit)	3	38,324	38,324	458,640	4,703,403	

Town of Bassendean
STATEMENT OF FINANCIAL ACTIVITY
(Corporate Business Plan)
For the Period Ended 31 May 2018

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL
	Sum of Original Budget	Sum of Amended Budget	Sum of YTD Actual
Built Environment	7,372,528	7,231,610	6,035,848
Capital Expenditure	1,467,442	1,280,332	815,144
Operating Expenditure	6,860,339	6,844,831	6,044,465
Operating Income	(955,253)	(893,553)	(823,760)
Economic	318,441	327,285	226,755
Capital Expenditure	18,500	27,344	6,483
Operating Expenditure	433,311	433,311	328,682
Operating Income	(133,370)	(133,370)	(108,410)
Good Governance	(12,109,545)	(11,973,180)	(12,357,045)
Capital Expenditure	66,000	65,062	9,062
Operating Expenditure	1,648,238	1,723,438	1,370,138
Operating Income	(13,823,783)	(13,761,680)	(13,736,244)
Natural Environment	5,544,975	5,339,078	2,833,384
Capital Expenditure	1,672,382	1,634,233	421,686
Operating Expenditure	6,787,563	6,666,630	5,210,610
Operating Income	(2,914,970)	(2,961,785)	(2,798,912)
Social	5,432,608	5,297,191	3,634,257
Capital Expenditure	1,874,980	1,847,649	327,047
Operating Expenditure	9,433,038	9,455,356	8,724,112
Operating Income	(5,875,410)	(6,005,814)	(5,416,902)
Grand Total	6,559,007	6,221,984	373,200
Less Depreciation	(3,266,812)	(3,266,812)	(3,010,485)
Plus Opening Surplus	(2,531,579)	(2,184,378)	(2,184,378)
Transfer from Reserves	(1,077,343)	(1,251,662)	-
Proceeds from Disposal of Ass	(605,150)	(605,150)	(35,036)
Employee Accruals	(24,000)	(24,000)	(6,279)
P& L on sale of assets	(18,023)	(18,023)	(12,313)
Loan Principal Repayments	123,992	123,992	111,365
Transfer to Reserves	821,361	985,503	79,196
Self Supporting Loan	(19,779)	(19,779)	(18,672)
TOTAL SUMMARY	(38,324)	(38,324)	(4,703,403)

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 31 May 2018

	2017/18 \$	2016/17 \$
CURRENT ASSETS		
Cash and cash equivalents	12,371,555	10,475,121
Trade and other receivables	1,258,715	1,023,022
Inventories	23,967	13,333
TOTAL CURRENT ASSETS	<u>13,654,237</u>	<u>11,511,476</u>
NON-CURRENT ASSETS		
Financial Assets	108,332	108,332
Other receivables	545,564	571,885
Property, plant and equipment	56,233,810	56,216,070
Infrastructure	104,396,976	105,885,479
Interests in Joint Ventures	7,538,343	7,538,343
TOTAL NON-CURRENT ASSETS	<u>168,823,024</u>	<u>170,320,108</u>
TOTAL ASSETS	<u>182,477,261</u>	<u>181,831,584</u>
CURRENT LIABILITIES		
Trade and other payables	2,955,435.79	3,402,910
Current portion of long term borrowings	12,629	123,994
Provisions	2,108,769	2,110,469
TOTAL CURRENT LIABILITIES	<u>5,076,833</u>	<u>5,637,373</u>
NON-CURRENT LIABILITIES		
Long term borrowings	811,380	811,380
Provisions	201,834	201,834
TOTAL NON-CURRENT LIABILITIES	<u>1,013,213</u>	<u>1,013,213</u>
TOTAL LIABILITIES	<u>6,090,046</u>	<u>6,650,586</u>
NET ASSETS	<u>176,387,217</u>	<u>175,180,997</u>
EQUITY		
Retained surplus	32,943,512	31,816,487
Reserves - cash backed	4,880,509	4,801,315
Revaluation surplus	138,563,196	138,563,195
TOTAL EQUITY	<u>176,387,217</u>	<u>175,180,997</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CHANGES IN EQUITY
For the Period Ended 31 May 2018

	RETAINED SURPLUS \$	RESERVES CASH/INVESTMENT BACKED \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 30 June 2017	31,888,675	4,673,019	114,000,341	150,562,035
Comprehensive income				
Net result	56,108	-	-	56,108
Changes on revaluation of assets	-	-	24,562,854	24,562,854
Transfers from/(to) reserves	(128,296)	128,296	-	-
Balance as at 30 June 2018	31,816,487	4,801,314	138,563,195	175,180,997
Comprehensive income				
Net result	1,206,222	-	-	1,206,222
Transfers from/(to) reserves	(79,196)	79,196	-	-
Balance as at 31 May 2018	32,943,512	4,880,510	138,563,195	176,387,217

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS
For the Period Ended 31 May 2018

	2017/18 Actual \$	2017/18 Budget \$	2016/2017 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts:			
Rates	13,115,451	12,882,806	12,649,066
Operating grants, subsidies and contributions	2,664,288	2,372,274	3,072,445
Fees and charges	4,549,986	5,838,490	5,492,673
Interest earnings	450,218	452,821	524,551
Goods and services tax	946,214	-	971,140
Other revenue	651,442	632,977	720,383
	22,377,599	22,179,368	23,430,258
Payments:			
Employee costs	(10,727,157)	(11,377,547)	(11,234,999)
Materials and contracts	(6,121,451)	(8,040,124)	(6,552,966)
Utility charges	(588,636)	(711,844)	(692,324)
Interest expenses	(52,530)	(61,115)	(66,527)
Insurance expenses	(403,510)	(462,957)	(513,844)
Goods and services tax	(909,870)	-	(1,027,898)
Other expenditure	(891,904)	(954,094)	(1,047,411)
	(19,695,058)	(21,607,681)	(21,135,969)
Net cash provided by (used in)			
operating activities	2,682,541	571,687	2,294,289
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts:			
Non-operating grants, subsidies and contributions	653,007	1,478,462	1,086,544
Proceeds from sale of assets	35,036	605,150	5,500
Payments:			
Payments for purchase of property, plant & equipment	(595,185)	(1,499,062)	(580,054)
Payments for construction of infrastructure	(984,238)	(3,600,242)	(1,647,718)
Net cash provided by (used in)			
investment activities	(891,379)	(3,015,692)	(1,135,728)
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts:			
Proceeds from self supporting loans	18,673	19,779	18,509
Deferred Income Sports Club	-	-	8,000
Transfer from Trust	197,966	200,000	(89,488)
Payments:			
Repayment of debentures	(111,365)	(123,995)	(115,710)
Net cash provided by (used in)			
financing activities	105,274	95,784	(178,689)
Net increase (decrease) in cash held	1,896,436	(2,348,221)	979,872
Cash and cash equivalents at beginning of year	10,475,121	10,656,168	9,495,249
Cash and cash equivalents			
at the end of the year	12,371,555	8,307,947	10,475,121

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	2017/18 Actual \$	2017/18 Budget \$	2016/2017 \$ Actual
Cash and Cash Equivalents	12,371,555	8,307,947	10,475,121

**(b) Reconciliation of Net Cash Provided By
Operating Activities to Net Result**

Net Result	1,206,224	(1,459,702)	56,108
Depreciation	3,010,485	3,266,812	3,314,436
(Profit)/Loss on Sale of Asset	12,313	18,023	9,000
(Increase)/Decrease in Receivables	(789,112)	(44,956)	(198,106)
(Increase)/Decrease in Inventories	(10,634)	-	6,545
Increase in Investment in Joint Venture	-	-	(202,422)
Decrease in Investment in WALGA House Trust	-	-	16,888
Increase/(Decrease) in Payables & Accruals	(93,728)	264,429	(26,879)
Increase/(Decrease) in Employee Provisions	-	5,544	405,266
Grants/Contributions for the Development of Assets	(653,007)	(1,478,462)	(1,086,544)
Net Cash from Operating Activities	2,682,541	571,687	2,294,289

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1 Reporting Classifications

Nature or Type Classifications

Town operations as disclosed in these financial statements encompass the following nature or type classifications.

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 1 Reporting Classifications

Function/Activity Classifications

Town operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.

EDUCATION AND WELFARE

Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.

COMMUNITY AMENITIES

The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.

RECREATION AND CULTURE

Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sports grounds.

TRANSPORT

The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.

ECONOMIC SERVICES

Regulation support and/or provision of such services as tourism, area promotion and building control.

OTHER PROPERTY & SERVICES

Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 2: Rating Information		Number of Properties	Rateable Value	YTD Actual				Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Residential	7.1650	5,769	158,122,563	11,330,584	96,102	3,600	11,430,287	11,329,482	120,000	2,000	11,451,482
Sub-Totals		5,769	158,122,563	11,330,584	96,102	3,600	11,430,287	11,329,482	120,000	2,000	11,451,482
Minimum Payment											
Minimum Rate											
Minimum Rate	1,085	1,368	18,858,081	1,483,195	-	-	1,483,195	1,484,280	-	-	1,484,280
Sub-Totals		1,368	18,858,081	1,483,195	-	-	1,483,195	1,484,280	-	-	1,484,280
		7,137	176,980,644	12,813,779	96,102	3,600	12,913,482	12,813,762	120,000	2,000	12,935,762
Amount from General Rates							12,913,482	12,813,762			12,935,762
Totals							12,913,482	12,813,762			12,935,762

Comments - Rating Information

All land except exempt land in the Town of Bassendean is rated according to its Gross Rental Value (GRV). The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2017/18 were issued on the 21 July 2017. The due date for the payment of rates is August 25 2017, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2017/18 are:
 1st: 25 August 2017
 2nd: 27 October 2017
 3rd: 5 January 2018
 4th: 9 March 2018

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2017	31 May 2018
	\$	\$
Current Assets		
Cash Unrestricted	3,699,827	5,319,100
Cash Restricted	4,801,314	4,880,509
Restricted Cash - Trust	1,973,980	2,171,946
Rates Outstanding	754,709	992,244
Sundry Debtors	135,774	170,278
GST Receivable	112,759	76,414
Inventories	13,333	23,967
	11,491,697	13,634,458
Less: Current Liabilities		
Sundry Creditors	(1,050,259)	(557,328)
Accrued Interest on Debentures	(5,703)	-
Accrued Salaries and Wages	(122,668)	-
Rates in Advance	(250,300)	(226,157)
Hyde Retirement Village Bonds	(173,600)	(213,600)
Bonds and Other Deposits	(1,800,380)	(1,958,346)
Current Employee Provisions	(2,110,469)	(2,108,769)
	(5,513,380)	(5,064,199)
Net Current Assets	5,978,317	8,570,259
Less: Cash Reserves	(4,801,314)	(4,880,509)
Plus : Liabilities funded by Cash Backed Reserves	1,007,375	1,013,654
Net Current Funding Position	2,184,378	4,703,403

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 4 : Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2017	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 156 - Civic Centre Redevelopment	129,324	43,775	43,775	85,549	85,549	7,284	9,021
Loan 160A - Civic Centre Redevelopment	384,383	33,488	45,010	350,895	339,373	17,471	25,987
Loan 160B- Civic Centre Redevelopment	153,009	15,430	15,430	137,579	137,579	7,077	8,720
Self Supporting Loans							
Loan 157 - Ashfield Soccer Club	19,158	3,210	4,316	15,948	14,842	903	1,177
Loan 162 - TADWA	249,498	15,462	15,462	234,036	234,036	14,092	16,211
	935,372	111,365	123,994	824,007	811,378	46,827	61,115

(b) New Debentures

The Town does not propose to raise any debt through the issue of debenture this financial year

(c) Unspent Debentures

The Town has no unspent debentures.

(d) Overdraft

Council has an overdraft facility of \$100,000 with Commonwealth Bank of Australia.
It is anticipated that this facility will not be required in the 2017/18 Financial Period.

**Town of Bassendean
Monthly Investment Report
For the Period Ended 31 May 2018**

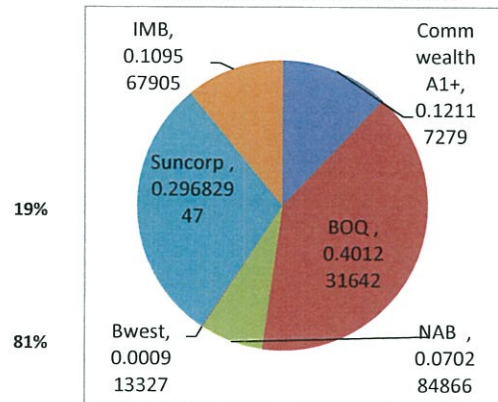
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest		Amount Invested (Days)				Total	Expected Interest
								Up to 30	30-60	60-90	90-120+		
Municipal													
143844	18/04/2018	13/06/2018	A2	Bank of Queensland	56	2.20%			1,700,000	-	-	1,700,000	5,738
48464	14/05/2018	20/06/2018	A2	IMB	37	1.90%			1,400,000	-	-	1,400,000	2,696
143843	30/05/2018	27/06/2018	A2	Bank of Queensland	28	1.90%		2,000,000	-	-	-	2,000,000	2,915
								2,000,000	3,100,000	-	-	5,100,000	11,350
Reserve													
142389	29/03/2018	29/06/2018	A2	Bank of Queensland	92	2.55%				-	1,026,723	1,026,723	6,599
4191815	27/03/2018	29/06/2018	A1	Suncorp	94	2.45%					2,305,505	2,305,505	14,547
164115	12/02/2018	29/06/2018	A1+	Commonwealth Bank	137	2.30%		-			1,548,281	1,548,281	13,366
								-	-	-	4,880,509	4,880,509	34,512
Trust													
089-062126-4	26/02/2018	26/06/2018	A1+	Bankwest	120	1.50%					11,670	11,670	58
94-401-6261	26/02/2018	29/06/2018	A1+	NAB	123	2.48%					885,285	885,285	7,399
491987	30/05/2018	27/06/2018	A2	Bank of Queensland	28	1.90%		400,000			-	400,000	583
4192357	8/05/2018	29/06/2018	A1	Suncorp	52	2.11%				1,500,000		1,500,000	4,509
								400,000	-	1,500,000	896,955	2,796,955	12,548
Total								2,400,000	3,100,000	1,500,000	5,777,464	12,777,464	58,410

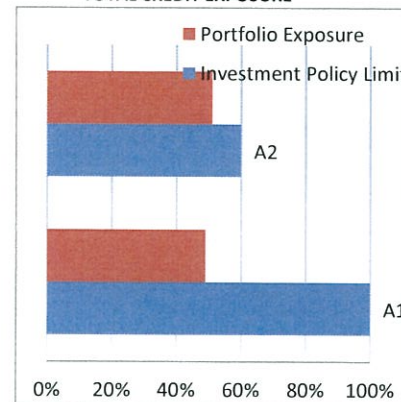
ENVIRONMENTAL COMMITMENT

Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
Commonwealth	\$1,548,281
NAB	\$885,285
Bankwest	\$11,670
	\$2,445,236
Non Fossil Fuel Lending ADI	
B of Queensland	\$5,126,723
IMB	\$1,400,000
Suncorp	\$3,805,505
	\$10,332,228
Total Funds	\$12,777,464

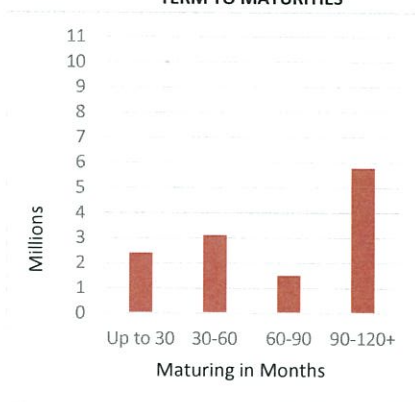
INDIVIDUAL INSTITUTION EXPOSURE



TOTAL CREDIT EXPOSURE



TERM TO MATURITIES

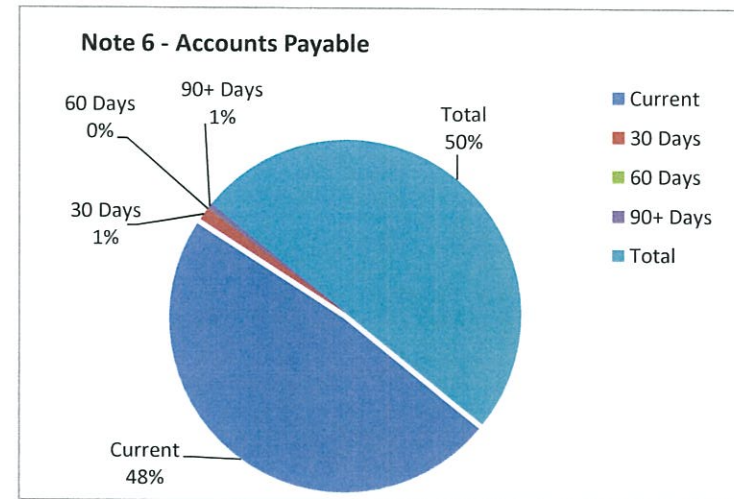
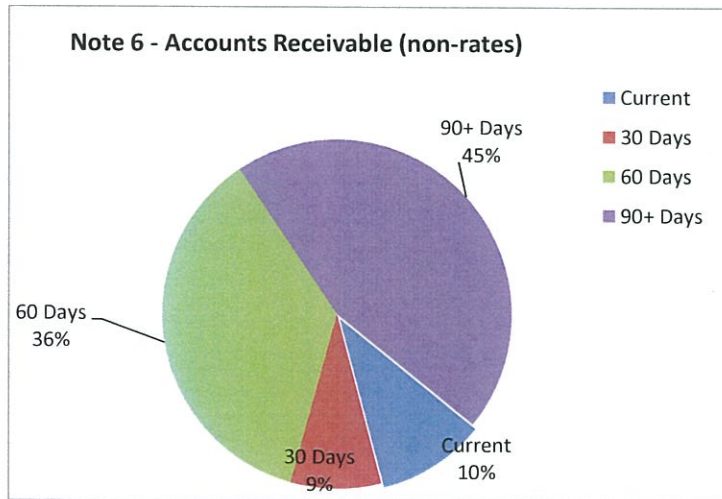


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 6: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	9,570	7,950	34,487	43,040	95,047

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	517,536	12,609	99	5,609	535,853



Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Revised Budget Transfers In (+)	Revised Budget Transfers Out (-)	Actual Transfers In (+)	Actual Interest Earned	Actual YTD Closing Balance
	\$	\$	\$	\$			\$	\$	\$
Plant And Equipment Reserve	379,102	8,634	-	(29,000)		(6,000)	-	7,937	387,039
Recreation Development Reserve	37,139	14,512	-	-			-	778	37,916
Land And Buildings Infrastructure Reserve	1,843,265	41,982	550,000	(800,000)	550,000	(786,903)	-	38,590	1,881,856
Waste Management Reserve	288,744	11,815	100,000	-	100,000		-	6,045	294,789
Wind In The Willows Child Care Reserve	53,361	1,215	-	(40,000)	14,142	(39,124)	-	1,117	54,478
Aged Persons Reserve	470,210	10,709	-	-			518	9,844	480,572
Youth Development Reserve	27,529	627	-	-			-	576	28,105
Cultural Events Reserve	5,163	-	-	(5,162)		(5,162)	-	108	5,271
Self Insurance Reserve	8,199	-	-	(8,199)		(8,199)	-	172	8,370
Underground Power Reserve	79,452	1,810	-	-			-	1,663	81,116
Employee Entitlements Reserve	1,007,375	-	24,000	-	24,000	(90,000)	-	6,279	1,013,654
Roads And Drainage Infrastructure Reserve	114,111	2,599	-	-			-	2,389	116,500
Hacc Asset Replacement Reserve	151,861	3,459	-	(65,000)		(58,182)	-	3,179	155,040
Unspent Grants Reserve	335,803	-	50,000	(129,982)	200,000	(258,092)		-	335,803
	4,801,314	97,362	724,000	(1,077,343)	888,142	(1,251,662)	518	78,678	4,880,509

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 8: Capital Acquisitions

Assets	Account	Budget			YTD Actual			Purchase		Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	Total YTD	Order Value	YTD Variance		
		\$		\$	\$	\$	\$		\$		
Summary of Capital Acquisitions											
Land and Buildings		1,198,500	1,084,250	1,025,420	-	328,470	328,470	-	(696,950)		
Plant and Equipment		118,880	97,045	97,045	-	124,386	124,386	7,490	27,341		
Furniture and Equipment		181,682	200,740	200,740	-	142,329	142,329	-	(58,411)		
Roadworks		902,542	839,381	839,381	-	431,930	431,930	187,549	(407,451)		
Drainage		1,430,700	1,369,274	1,365,111	-	163,938	163,938	461,946	(1,201,173)		
Footpaths		93,500	87,189	87,189	-	57,541	57,541	-	(29,648)		
Parks, Gardens and Reserves		1,173,500	1,176,741	1,130,904	330,829	-	330,829	1,273	(800,075)		
Totals		5,099,304	4,854,620	4,745,790	330,829	1,248,594	1,579,422	658,259	(3,166,368)		
LAND											
LAND PURCHASE 97 KENNY ST(WIND UP TPS4A)	AL1701	5,000	5,000	5,000	-	-	-	-	(5,000)		
LAND PURCHASE 13 HATTON(WIND UP TPS4A)	AL1702	6,000	6,000	6,000	-	-	-	-	(6,000)		
Land Total		11,000	11,000	11,000	-	-	-	-	(11,000)		
Buildings											
11 HAMILTON STREET, BASSENDEAN - REROOFING	AB1701	80,000	66,903	66,903	-	71,689	71,689	-	4,786	Reserves	80,000
COMMUNITY HALL BASSENDEAN - RENEWAL TO ALUMINIUM ENTRY DOORS	AB1702	20,000	20,215	20,215	-	18,378	18,378	-	(1,837)		
STAN MOSES PAVILLION, EDEN HILL - ENTRY DOORS	AB1703	15,000	14,838	14,838	-	13,489	13,489	-	(1,349)		
COMMUNITY FACILITY - REPLACE LIGHTING WITH LED LIGHTING (MLA COMM)	AB1705	15,000	14,554	14,554	-	14,554	14,554	-	(0)	Grant	15,000
DEPOT - UPGRADE WORKSHOP SWITCHBOARD	AB1706	7,000	4,854	4,854	-	4,854	4,854	-	(0)		
SENIOR CITIZENS HALL - UPGRADE OF AIR CONDITIONING SYSTEM (MLA COMM)	AB1708	15,000	11,600	11,600	-	11,600	11,600	-	-	Grant	15,000
BASSENDEAN BOWLING CLUB - ELECTRICAL REWIRE & REPLACE WITH LED LIGHTING	AB1709	18,000	22,000	22,000	-	22,000	22,000	-	-		
DUDLEY ROBINSON CENTRE (YOUTH SERVICES) - REPLACING AIR CONDITIONING	AB1710	16,000	15,600	15,600	-	15,600	15,600	-	-		
BOWLING CLUB BASSENDEAN - RENEW ENTRY DOORS TO BOWLING CLUB	AB1711	19,500	18,276	18,276	-	16,614	16,614	-	(1,662)		
DEPOT OFFICE - UPGRADE DATA CABLE EQUIPMENT	AB1713	6,000	6,000	6,000	-	-	-	-	(6,000)		
COMMUNITY HALL KITCHEN - REPLACE KITCHEN ROLLER SHUTTER WITH SLIDING	AB1714	5,000	5,000	5,000	-	4,950	4,950	-	(50)		
ASHFIELD COMMUNITY CENTRE - REPLACE CARPET WITH SUITABLE FLOORING	AB1715	20,000	18,575	18,575	-	18,575	18,575	-	-		
INSTALLATION OF EMERGENCY EVACUATION PA/INTERCOM SYSTEM - ADMIN	AB1716	10,000	9,062	9,062	-	9,062	9,062	-	(0)		
ASHFIELD COMMUNITY CENTRE - UPGRADE TO LED LIGHTING	AB1717	20,000	19,739	19,739	-	19,739	19,739	-	(0)		
BILL WALKER STAND - UPGRADE OF MAIN ELECTRICAL SWITCH BOARD, SEWER	AB1718	25,000	23,685	23,685	-	23,685	23,685	-	-		
35 OLD PERTH ROAD - UPGRADE	AB1719	150,000	50,000	50,000	-	4,439	4,439	-	(45,561)		
WIND IN THE WILLOWS UPGRADES - BABIES AREA, CARPETS, PAINTING	AB1720	10,000	9,985	9,985	-	9,985	9,985	-	-	Reserves	10,000
48 OLD PERTH ROAD - UPGRADE OF COMMITTEE ROOM KITCHEN	AB1721	20,000	16,364	16,364	-	16,364	16,364	-	(0)		
WIND IN THE WILLOWS BUILDING UPGRADE	AB1722	10,000	20,000	20,000	-	19,074	19,074	-	(926)	Reserves	10,000
YOUTH SERVICES FLOORING AND PAINTING	AB1723	11,000	11,000	10,083	-	10,590	10,590	-	507		
CONSTRUCTION OF NEW MENS SHED- SCADDAN STREET	AB1724	695,000	695,000	637,087	-	3,230	3,230	-	(633,857)	Res. \$170K, Grant \$500k	670,000
Buildings Total		1,187,500	1,073,250	1,014,420	-	328,470	328,470	-	(685,950)		

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 8: Capital Acquisitions

Assets	Account	Budget			YTD Actual			Purchase		Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	Total YTD	Order Value	YTD Variance		
		\$		\$	\$	\$	\$		\$		
Furniture and Equipment											
IT CAFE UPGRADE - BASSENDEAN YOUTH CENTRE	AE1701	20,000	20,000	20,000		20,099	20,099	-	99	Grant	20,000
LIBRARY - ONE STOP SELF SERVICE CIRCULATION SERVICE UNIT	AE1702	7,000	7,000	7,000		5,700	5,700	-	(1,300)		
REPLACING RAINBIRD FLOW METERS AND CONTROLLERS FOR THE AUTOMAT	AE1703	15,000	14,760	14,760		14,760	14,760	-	-		
IT INRASTRUCTURE UPGRADE (C/O FROM 2016-1 AE11601)	AE1704	50,000	50,000	50,000		-	-	-	(50,000)		
CCTV MARY CRESCENT	AE1705	44,841	49,824	49,824		42,868	42,868	-	(6,956)	Reserves	44,841
CCTV JUBILEE RESERVE	AE1706	44,841	49,823	49,823		57,412	57,412	-	7,589	Reserves	44,841
HACC NON RECURRENT FUNDING EXPENDITURE	AE1707	-	9,333	9,333		1,490	1,490	-	(7,843)	Reserves	9,333
Furniture and Equipment Total		181,682	200,740	200,740	-	142,329	142,329	-	(58,411)		
Plant and Equipment											
P1105 - POLMAC TRAILER (REC & CUL)	AF1701	3,100	2,740	2,740		2,745	2,745	-	5	Trade-In	350
P270 - POLMAC TRAILER	AF1702	1,800	1,340	1,340		1,339	1,339	-	(1)	Trade-In	200
PP7195 - KUBOTA RIDE ON MOWER	AF1703	23,000	-	-		42,100	42,100	-	42,100	Reserves	23,000
RYDE PROGRAM - NEW VEHICLE (MLA COMMITMENT)	AF1704	19,980	19,980	19,980		19,990	19,990	-	10	Grant	19,980
SECURITY SYSTEM UPGRADE DEPOT FENCE LINE	AF1705	25,000	25,000	25,000		21,224	21,224	-	(3,776)		
P151 - POLMAC FIBERGLASS B TRAILER	AF1707	2,500	1,890	1,890		1,890	1,890	-	(0)	Trade-In	500
PP7170 - COX RIDE-ON MOWER	AF1708	5,000	1,136	1,136		-	-	-	(1,136)	Trade-In	1,000
2 X METRO COUNT 5600 TRAFFIC COUNTERS	AF1709	6,000	10,433	10,433		10,433	10,433	-	0	Reserves	6,000
TRAILER FOR MARKETS TRAFFIC MANAGEMENT SIGNS	AF1711	7,500	8,616	8,616		6,483	6,483	-	(2,133)		
VEHICLE UTE ASHFIELD HANDY MAN (SENIORS & DISABILITY SERVICES) REPLA	AF1712	25,000	18,182	18,182		18,182	18,182	-	(0)	Reserves	25,000
CCTV TRAILER UPGRADE (STRONGER COMMUNITIES GRANT)	AF1713	-	7,728	7,728		-	-	7,490	(7,728)	Grant	3,864
Plant and Equipment Total		118,880	97,045	97,045	-	124,386	124,386	7,490	27,341		
Infrastructure - Roads											
COLSTOUND - GUILDFORD RD TO HAIG ST RESURFACING	AR1701	85,000	85,000	85,000		58,686	58,686	5,809	(26,314)	Grant	48,406
COLSTOUND - HAIG ST TO MARGARET ST - MILL AND REPLACE	AR1702	46,000	13,866	13,866		13,502	13,502	-	(364)		
PALMERSTON ST - HAMILTON ST TO GUILDFORD RD RESURFACING	AR1703	180,000	180,000	180,000		92,286	92,286	7,159	(87,714)	Grant	119,929
SHACKLETON ST - GERALDINE ST TO WEST OF KENNY ST ROUNDABOUT - RESI	AR1704	111,000	111,000	111,000		5,306	5,306	27,638	(105,694)	Grant	65,032
SHACKLETON ST - GUILDFORD RD TO GERALDINE ST RESURFACING	AR1705	97,350	97,350	97,350		6,820	6,820	93,978	(90,530)	Grant	64,896
SHACKLETON ST - MEDIUM TRAFFIC ISLAND REPLACEMENT	AR1706	30,000	30,000	30,000		-	-	30,000	(30,000)		
WEST ROAD - UPGRADE TRAFFIC CALMING DEVICES & PARKING IMPROVEME	AR1707	90,000	70,000	70,000		70,311	70,311	-	311	Grant	90,000
WEST ROAD - OLD PERTH ROAD TO GUILDFORD ROAD - RESURFACING	AR1708	122,192	122,192	122,192		92,886	92,886	21,655	(29,306)	Grant	81,461
WEST RO/OLD PERTH RD ROUNDABOUT - RESURFACING	AR1709	76,000	64,973	64,973		38,008	38,008	1,310	(26,965)	Grant	21,738
SCADDAN STREET - PUBLIC CAR PARK RECONSTRUCTION AND RESURFACING	AR1710	65,000	65,000	65,000		54,125	54,125	-	(10,875)		
Roads Total		902,542	839,381	839,381	-	431,930	431,930	187,549	(407,451)		
Infrastructure - Footpaths											
CONCRETE APRON REMOVAL - POINT RESERVE LEADING TO 33 NORTH RD	AT1702	4,500	4,500	4,500		3,967	3,967	-	(534)		
WALTER ROAD EAST (#63) - IDA STREET TO MARION STREET - FOOTPATH UPG	AT1703	21,000	20,738	20,738		17,784	17,784	-	(2,954)		
WALTER ROAD EAST (#419) - TO IVANHOE STREET - FOOTPATH UPGRADE	AT1704	16,000	16,835	16,835		15,729	15,729	-	(1,106)		
GUILDFORD ROAD (#276) - TO WEST ROAD - FOOTPATH UPGRADE	AT1705	22,000	15,116	15,116		15,286	15,286	-	170		
HATTON COURT - BRIDSON ST PAW - CONSTRUCTION OF NEW PATH THROUC	AT1711	25,000	25,000	25,000		-	-	-	(25,000)		
PAW SOLAR BOLLARD INSTALLATION	AT1712	5,000	5,000	5,000		4,775	4,775	-	(225)		
Infrastructure - Footpaths Total		93,500	87,189	87,189	-	57,541	57,541	-	(29,648)		

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 8: Capital Acquisitions

Assets	Account	Budget			YTD Actual			Purchase		Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	Total YTD	Order Value	YTD Variance		
		\$		\$	\$	\$	\$		\$		
Infrastructure - Drainage											
ANZAC ROAD PIPE BETWEEN FIRST & SECOND AVE	AD1702	80,000	80,000	80,000		-	-	5,455	(80,000)		
17 BROADWAY - DRAINAGE PIPE REMOVAL	AD1703	25,000	-	-		-	-	-	-		
SHACKLETON STREET - SWALES AND UNDERGROUND STORAGE	AD1704	170,000	170,000	170,000		-	-	126,515	(170,000)		
OLD PERTH ROAD AND BRIGGS ST - DRAINAGE UPGRADE	AD1705	200,000	200,000	200,000		29,659	29,659	70,970	(170,341)	Grant	100,000
VILLIERS STREET WEST - RELINING	AD1706	49,700	49,700	49,700		240	240	21,840	(49,460)		
SUCCESS ROAD - RELINING	AD1707	84,000	84,000	84,000		-	-	34,868	(84,000)		
WHITFIELD STREET - RELINING	AD1708	182,000	182,000	182,000		-	-	67,234	(182,000)		
ANZAC TERRACE DRAINAGE DISCHARGE UPGRADE	AD1709	250,000	250,000	250,000		106,121	106,121	10,436	(143,879)	Res. \$40.3K, Grant \$44.7K	85,022
VILLIERS STREET WEST - CONSTRUCTION OF NEW STORM WATER DRAINAGE	AD1710	130,000	130,000	130,000		4,400	4,400	119,678	(125,600)		
SUCCESS HILL - DRAINAGE OUTLET UPGRADE	AD1711	210,000	210,000	210,000		14,895	14,895	-	(195,105)		
WEST RD - GUILDFORD RD TO OLD PERTH ROAD - DRAINAGE UPGRADES	AD1713	50,000	13,574	9,411		8,623	8,623	4,950	(788)		
Infrastructure - Drainage Total		1,430,700	1,369,274	1,365,111	-	163,938	163,938	461,946	(1,201,173)		
Infrastructure - Park Plant & Equipment											
DUDLEY ROBINSON CENTRE - NEW GARRISON FENCE	AP1701	7,000	6,995	6,995	6,995		6,995	-	-		
DEPOT - PERIMETER FENCE RENEWAL	AP1702	60,000	62,180	62,180	62,180		62,180	-	-		
BASSEDEAN OVAL - REFURBISHING PICKET FENCE	AP1703	85,000	85,000	85,000	63,401		63,401	-	(21,599)		
SANDY BEACH - UPGRADE OF RETICULATION	AP1704	25,000	25,000	25,000	19,084		19,084	-	(5,916)		
JUBILEE RESERVE - RETICULATION UPGRADE	AP1705	15,000	15,000	15,000	14,000		14,000	-	(1,000)		
BASSEDEAN BOWLING CLUB - CHAIN FENCE RENEWAL WITH GARRISON	AP1706	22,500	19,501	19,501	19,501		19,501	1,273	(0)		
48 OLD PERTH ROAD, BASSEDEAN COMMUNITY HALL - POND REPAIR AND F	AP1708	10,000	10,000	10,000	-		-	-	(10,000)		
SUCCESS HILL RESERVE UPGRADE OF SHELTERS, ABORIGINAL HISTORY SIGNA	AP1710	7,000	7,000	7,000	-		-	-	(7,000)		
JETTY RENEWAL AFTER FLOOD DAMAGE	AP1711	102,000	106,926	106,926	106,926		106,926	-	(0)	Insurance	102,000
WIW WILSON STREET PLAYGROUND UPGRADE	AP1712	20,000	19,139	19,139	19,138		19,138	-	(1)	Reserves	20,000
POST AND BEAM BOLLARD UPGRADE	AP1713	20,000	20,000	20,000	19,604		19,604	-	(396)		
SANDY BEACH NATURE BASE PLAYGROUND	AP1714	550,000	550,000	504,163	-		-	-	(504,163)	Reserves	550,000
STAGE 1 PLAYGROUND RENEWAL- MARY CRESEENT	AP1715	250,000	250,000	250,000	-		-	-	(250,000)	CIL	250,000
Infrastructure - Park Plant & Equipment Total		1,173,500	1,176,741	1,130,904	330,829	-	330,829	1,273	(800,075)		
Capital Expenditure Total		5,099,304	4,854,620	4,745,790	330,829	1,248,594	1,579,422	196,312	(3,166,368)		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 9: Budget Amendments

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
		\$	\$	\$	
AD1704	SHACKLETON STREET - SWALES AND UNDERGROUND STORAGE GEN	170,000	140,000	(30,000)	Job completed under budget - t/fer excess funds to Road and Drainage Reserve
AD1705	OLD PERTH ROAD AND BRIGGS ST - DRAINAGE UPGRADE GEN	200,000	120,000	(80,000)	Job completed under budget - t/fer excess funds to Road and Drainage Reserve
AD1708	WHITFIELD STREET - RELINING	182,000	92,000	(90,000)	Job completed under budget - t/fer excess funds to Road and Drainage Reserve
AD1709	ANZAC TERRACE DRAINAGE DISCHARGE UPGRADE	250,000	150,000	(100,000)	Job completed under budget - t/fer excess funds to Road and Drainage Reserve
DIR101	ROAD AND DRAINAGE INFRASTRUCTURE RESERVE	2,599	302,599	300,000	Unused funds from Drainage Projects transferred to Reserve
				0	
121562	EXPENSE - SPORT & REC - CLUB CONNECT GEN	2,800	1,000	(1,800)	Move budgets between Accounts - Additional training requirements
121228	EXPENSE - SPORT & REC - CONFERENCES & TRAINING	4,000	5,800	1,800	Move budgets between Accounts - Additional training requirements
				0	
401333	EXPENSE - GOVNCE - CORPORATE PLANNING	38,000	30,000	(8,000)	Move budgets between Accounts - Additional costs for recruitment
401233	EXPENSE - GOVNCE - RECRUITMENT & WELLBEING	18,000	26,000	8,000	Move budgets between Accounts - Additional costs for recruitment
				0	
LER101	EMPLOYEE ENTITLEMENTS RESERVE - T/FER TO RESERVE INTEREST	-	14,000	14,000	Move budget within same reserve from T/fer to Reserves to Interest to Reserve
LER101	EMPLOYEE ENTITLEMENTS RESERVE - T/FER SURPLUS FUNDS TO RESERVE	24,000	10,000	(14,000)	Move budget within same reserve from T/fer to Reserves to Interest to Reserve
				0	
HAR101	HACC ASSET RESERVE - T/fer Surplus Funds to Reserve	-	20,000	20,000	T/fer HACC Program Estimated Surplus Funds to Reserve
941301	EXPENSE - SDS - HACC -OFFICE EXPENSES GEN	47,616	27,616	(20,000)	T/fer Unused Estimated HACC Program Funds to Reserve
				0	
322001	INCOME - GRANTS - ROADS GRANT GEN	93,361	120,000	26,639	To Allow for Roads Grant advance payment
322002	INCOME - GRANTS - GENERAL PURPOSE GRANT GEN	144,536	167,000	22,464	To Allow for Financial Assist. Grant advance payment
				49,103	
				49,103	
	Revised Budget Surplus February 2018			38,324	
	Revised Budget Surplus After May Budget Amendments			87,427	

BUDGET AMENDMENTS

Drainage Works

Drainage Works for AD1704 Shackleton St, AD1705 OPE & Briggs St, AD1708 Whitfield and AD1706 Anzac Terarce have come in under budget due to more advanced technology available to complete the jobs in a more timely manner, and due to changes in the jobs scope, from the original scope used to determine the budget. The unused funds of \$300,000 will be transferred to the the Roads and Drainage Infrastructure Res.

Sport and Rec - Contract Services.

G/L 121228 Sport and Rec Conference and Training requires an additioanl budget of \$1800 to cover additional training expenses. These Funds will be reallocated from G/L 121562 Sport & Rec - Clubs Connect

Governance - Recruitment Costs

Additional costs are required for recruitment . \$8,000 will be transferred from G/L 401333Governance - Corporate Planning to G/L 401233 Governance - Recruitment & Well Being.

LER101 Employee Entitlements Reserve

Reclassification of \$24,000 Transfer to Reserve to \$14,000 T/fer to Reserve and \$10,000 T/fer Reserve Interest to Reserve. No change in balance.

HAR101 HACC Asset Replacment Reserve

T/fer estimated HACC Program Surplus to Reserves \$20,000 from 941301 HACC Office Expenses to HAR101 Hacc Asset Replacment Reserve.

Grants

GL322001 and GL 322002 WALGA Road Grant and Financial Assistance Grants - portion of 18/19 grant to be received in advance in June 2018.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 10: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
AL00034	Lot 7557 Lord Street	-	-	-	-	275,000	275,000	-	-
AL00035	48 Chapman Street	-	-	-	-	275,000	275,000	-	-
P7172	#7172 - Vertimower Gallagher Farm Guard	-	-	-	-	875	1,000	125	-
P7196	P7196 - TRAILER MOWER- JOHN PAPAS - 2 TONNE AGGREGATE	-	-	-	-	744	800	56	-
P819	#819 - Papas Box Trailer - overdue	350	28	-	(322)	306	350	44	-
PW7018	#PW7018 - Tennant MS20 Sweeper	18,454	17,507	-	(947)	17,063	15,000	-	(2,063)
PW7048	#PW7048 - Polmac Sweeper & Plant Trailer	-	809	-	-	1,684	1,000	-	(684)
PP7130	#PP7130 - Ransome Gang Five Mower (RA 786 A46)	-	-	-	-	3,500	2,000	-	(1,500)
PP7181	#PP7181 Ford Extra Cab Tray Ute (Gardening)	20,000	5,183	-	(14,817)	15,750	5,000	-	(10,750)
PA1445	#PA1445 - Ford Ranger Ute	20,000	7,001	-	-	17,500	15,000	-	(2,500)
PP7186	#PP7186 - Ford Ranger PJ	-	-	-	-	15,750	15,000	-	(750)
AIT0801	Metrocount Traffic Counter	88	3,860	3,772	-	-	-	-	-
270	Tipping Trailer	647	647	0	-	-	-	-	-
		59,539	35,036	3,772	(16,086)	623,173	605,150	225	(18,248)

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2018

Note 11: Trust Fund

Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 1/07/2017	Amount Received	Amount Paid	Closing Balance 31/05/2018
	\$	\$	\$	\$
Public Open Space	870,624	14,661	-	885,285
BCITF	700	40,295	(37,759)	3,236
BRB	5,221	43,364	(42,138)	6,447
Total Uncontrolled Trust Funds	876,545	98,320	(79,896)	894,968

Funds held at balance date over which the Town has control are as follows:

Description	Opening Balance 1/07/2017	Amount Received	Amount Paid	Closing Balance 31/05/2018
Hyde Retirement Village Retention Bonds	173,600	95,169	(55,169)	213,600
<u>Other Bonds and Deposits</u>				
Sundry	234,145	132,138	(25,706)	340,577
Securities	785,707	208,106	(199,603)	794,210
Hall Hire Bonds	28,141	43,500	(45,350)	26,291
Crossover Deposits	104,675	4,000	-	108,675
Landscaping Bonds	622,849	258,471	(217,149)	664,170
Stormwater Deposits	23,346	1,990	(1,980)	23,356
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
Total Other Bonds and Deposits	1,799,930	648,205	(489,788)	1,958,346
Total Controlled Trust Funds	1,973,530	743,373	(544,957)	2,171,946

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 May 2018

Note 12 : Statement of Financial Position Notes	2017/2018	2016/2017
	\$	\$
CASH AND CASH EQUIVALENTS		
Unrestricted	5,319,100	3,699,827
Restricted	7,052,455	6,775,294
	<u>12,371,555</u>	<u>10,475,121</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	1,013,654	1,007,375
Plant & Equipment Reserve	387,039	379,102
Recreation Development Reserve	37,916	37,139
Muni Building & T P Reserve	1,881,856	1,843,265
Waste Management Reserve	294,789	288,744
Wind in the Willows Reserve	54,478	53,361
Aged Persons Reserve	480,572	470,210
Youth Development Reserve	28,105	27,529
Cultural Events Reserve	5,271	5,163
Self Insurance Reserve	8,370	8,199
Underground Power Reserve	81,116	79,452
Drainage Reserve	116,500	114,111
HACC Assets Replacement	155,040	151,861
Unspent Portion of Grants	335,803	335,803
Hyde Retirement Village Retention Bonds	213,600	173,600
Other Bonds & Deposits	1,958,346	1,800,380
	<u>7,052,455</u>	<u>6,775,294</u>
TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	992,244	754,709
Sundry Debtors - General	109,645	123,652
GST Receivable	76,414	112,759
Accrued Interest	-	4,446
Sundry Debtors - SSL	19,779	19,779
Long Service Leave Due from Other Councils	52,633	52,633
Sundry Debtors - Other	8,000	8,000
Provision for Doubtful Debts	-	(52,956)
	<u>1,258,715</u>	<u>1,023,022</u>
Non-Current		
Rates Outstanding - Pensioners	323,008	323,008
Loans - Clubs/Institutions	222,555	248,877
Other Deferred Debtors - Clubs Contributions	-	-
	<u>545,563</u>	<u>571,885</u>
Investments - Government House	<u>108,332</u>	<u>108,332</u>
Investments- EMRC	<u>7,538,343</u>	<u>7,538,343</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 May 2018

Note 12 : Statement of Financial Position Notes	2017/2018	2016/2017
	\$	\$
INVENTORIES		
Current		
Fuel and Materials	23,967	13,333
	<u>23,967</u>	<u>13,333</u>
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
- Independent Valuation 2017 - Level 2	36,357,000	36,357,000
Buildings at:		
- Independent Valuation 2017 - Level 3	25,757,805	25,757,805
- Additions after valuation - cost	328,470	-
Less: accumulated depreciation	(7,744,558)	(7,301,045)
	<u>18,341,717</u>	<u>18,456,760</u>
Total Land and Buildings	<u>54,698,717</u>	<u>54,813,760</u>
Furniture and Equipment - Management Valuation 2016	165,239	165,239
- Additions after valuation - cost	246,444	104,115
Less Accumulated Depreciation	(118,677)	(95,764)
Less Accumulated Depreciation	<u>293,006</u>	<u>173,590</u>
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	237,126	112,740
Less Accumulated Depreciation	(1,545,910)	(1,538,536)
-Less Disposals after Valuation	(124,679)	(21,035)
	<u>1,179,467</u>	<u>1,166,100</u>
Art Works		
- Independent Valuation 2015 - Level 2	62,620	62,620
	<u>62,620</u>	<u>62,620</u>
	<u>56,233,810</u>	<u>56,216,070</u>
INFRASTRUCTURE		
Roads - Independent Valuation 2017	83,500,078	83,500,078
- Additions after valuation - cost	431,930	
Less Accumulated Depreciation	(16,522,598)	(15,181,450)
	<u>67,409,410</u>	<u>68,318,628</u>
Footpaths - Independent Valuation 2017	10,233,801	10,233,801
- Additions after valuation - cost	57,541	
Less Accumulated Depreciation	(3,223,058)	(3,002,330)
	<u>7,068,284</u>	<u>7,231,471</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 May 2018

Note 12 : Statement of Financial Position Notes	2017/2018 \$	2016/2017 \$
INFRASTRUCTURE		
Drainage - Independent Valuation 2017	39,635,969	39,635,969
- Additions after valuation - cost	163,938	-
Less Accumulated Depreciation	(17,426,214)	(16,891,455)
	<u>22,373,693</u>	<u>22,744,514</u>
 Parks & Ovals - Independent Valuation 2015	 13,667,875	 13,667,875
- Additions after valuation - cost	1,278,429	947,600
Less Accumulated Depreciation	(7,400,714)	(7,024,609)
	<u>7,545,590</u>	<u>7,590,866</u>
	<u>104,396,977</u>	<u>105,885,478</u>
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	557,328	1,050,259
Accrued Interest on Debentures		5,703
Accrued Salaries and Wages		122,668
Rates in Advance	226,157	250,300
Bonds & Other Deposits	1,958,346	1,800,380
Hyde Retirement Village Bonds	213,600	173,600
	<u>2,955,431</u>	<u>3,402,910</u>
LONG-TERM BORROWINGS		
Secured by Floating Charge		
Loan Liability - Current	12,629	123,994
	<u>12,629</u>	<u>123,994</u>
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	811,380	811,380
	<u>811,380</u>	<u>811,380</u>
PROVISIONS		
Current		
Provision for Annual Leave	940,386	942,087
Provision for Long Service Leave	1,168,382	1,168,382
	<u>2,108,768</u>	<u>2,110,469</u>
Non-Current		
Provision for Long Service Leave	201,834	201,834
	<u>201,834</u>	<u>201,834</u>

TOWN OF BASSENDEAN
MONTHLY FINANCIAL REPORT
For the Period Ended 31 May 2018

**LIST OF PROJECTS & CONSULTANCIES FROM
2017/18 BUDGET**

Note 13		2017/18 Original Budget	2017/18 Actual	FUNDING SOURCE
RECREATION & CULTURE				
121562	SPORT & REC - CLUB CONNECT	7,300	1,000	COUNCIL
121563	SPORT & REC - KIDS SPORT	19,000	18,936	\$5,000 GRANT
121359	SPORT & REC - EVENT CONSULTANT	15,000	14,371	COUNCIL
121359	SPORT & REC - FACILITY NEEDS ASSESSMENT	17,000	17,969	COUNCIL
131390	CONSULTANT TO DESIGN NEW PLAYGROUND	25,000	10,950	COUNCIL
131478	BUSINESS CASE SDFC	-	10,680	COUNCIL
131479	CONSULTANT PICKERING PARK BOAT RAMP	90,000	-	COUNCIL/GRANT
151206	DISABILITY ACCESS AND INCLUSION PLAN	20,000	-	COUNCIL
151359	PENSIONER GUARD COTTAGE - ARCHITECT	80,000	-	COUNCIL
151360	CULTURE - CULTURAL COMMUNITY PROJECTS	25,000	669	COUNCIL
151360	CULTURE - REVIEW CULTURAL PLAN	20,000	19,417	COUNCIL
181496	PUBLIC EVENTS - 2 MAJOR EVENTS	85,000	57,926	COUNCIL
181504	PUBLIC EVENTS - NAIDOC DAY	57,000	63,189	\$10,000 GRANT
181505	PUBLIC EVENTS - AUSTRALIA DAY	116,000	126,922	\$11,000 GRANT
181506	PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	6,000	1,185	COUNCIL
181507	PUBLIC EVENTS - CHILDREN WEEK	1,700	1,264	COUNCIL
181508	PUBLIC EVENTS - VISUAL ART AWARD	50,000	40,920	\$7,000 FEES
181509	PUBLIC EVENTS - SENIORS WEEK	6,000	6,801	COUNCIL
181510	PUBLIC EVENTS - AVON DECENT	4,500	4,845	\$4,500 GRANT
181511	PUBLIC EVENTS - ANZAC DAY	15,000	12,984	COUNCIL
181512	PUBLIC EVENTS - SUMMER OUTDOOR MOVIES	22,000	17,532	COUNCIL
TOTAL RECREATION & CULTURE		\$681,500	\$427,560	
LIBRARY				
141302	TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	35,000	4,415	COUNCIL
TOTAL LIBRARY		\$35,000	\$4,415	COUNCIL
ASSET SERVICES				
211309	ASSET MANAGEMENT	60,000	36,658	COUNCIL
211359	GRAFFITI REMOVAL PROGRAM	20,000	14,513	COUNCIL
211272	BIKE BOULEVARD STUDY	50,000	15,584	\$30,000 DOT GRANT
211474	STREET TREE MASTER PLAN(NEW PLAN)	60,000	-	COUNCIL
211514	STREET/ROAD LIGHT REVIEW (THOMPSON ROAD)	10,000	7,880	COUNCIL
211503	STEAM WEEDING OF ROADS	170,000	52,853	COUNCIL
611302	COMMUNITY SURVEY -ROADS & PARKS	20,000	-	COUNCIL
TOTAL TRANSPORT		\$390,000	\$127,487	
DEVELOPMENT SERVICES				
261359	SWAN RIVER TRUST PRECINCT PLAN REVIEW	20,000	5,779	COUNCIL/GRANT
261362	STREETSCAPE PROTECTION AREA(EILEEN TO WILSON)	30,000	-	COUNCIL
261363	TPS #4A FINALISATION	10,000	-	COUNCIL
261365	MUNICIPAL HERITAGE INVENTORY	10,000	-	COUNCIL
261366	TREE ASSESSMENT	2,000	-	COUNCIL
261367	STRATEGIC PLANNING FRAMEWORK STAGE 1 & 2	227,500	105,834	COUNCIL
261368	TOD PLANS -(STRATEGIC)	70,000	-	COUNCIL
TOTAL DEVELOPMENT SERVICES		\$369,500	\$111,614	

TOWN OF BASSENDEAN
MONTHLY FINANCIAL REPORT
For the Period Ended 31 May 2018

**LIST OF PROJECTS & CONSULTANCIES FROM
2017/18 BUDGET**

Note 13		2017/18 Original Budget	2017/18 Actual	FUNDING SOURCE
ECONOMIC DEVELOPMENT				
271502	ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	43,000	38,070	COUNCIL
271504	OLD PERTH RD INITIATIVES - PLACE ACTIVATION	59,400	43,524	COUNCIL
271506	BUSINESS PLAN - DIGITAL TECHNOLOGY	35,500	28,609	COUNCIL
271508	EMRC PROJECTS - REGIONAL EVENTS	14,000	-	COUNCIL
TOTAL ECONOMIC DEVELOPMENT		\$151,900	\$110,203	
GOVERNANCE				
401361	EMPLOYEE ASSISTANCE PROGRAM	35,000	15,466	COUNCIL
401605	RECONCILIATION ACTION PLAN CONSULTATION	40,000	44,428	COUNCIL
401606	ASHFIELD ACTION PLAN - ASHFIELD CAN	10,000	10,000	COUNCIL
401333	GOVERNANCE - SATISFACTION SURVEY	38,000	15,976	COUNCIL
311325	RATING INCENTIVE SCHEME	5,000	5,000	COUNCIL
391401	COUNCIL ELECTIONS	51,000	44,385	COUNCIL
401494	OCCUPATIONAL HEALTH & SAFETY	5,000	2,638	COUNCIL
391361	REVIEW COMMUNITY CONSULTATION POLICY & CBP	40,000	8,192	COUNCIL
TOTAL GOVERNANCE		\$224,000	\$146,085	
HEALTH				
741465	MOSQUITO CONTROL PROGRAM	35,000	163	COUNCIL
741466	PEST - RAT ERADICATION PROGRAM	4,000	1,791	COUNCIL
TOTAL HEALTH		\$39,000	\$1,954	
RANGERS				
531504	CONSTABLE CARE PROGRAM	5,000	5,000	COUNCIL
541504	DFES - NDFR GRANT FOR FLOOD MARKINGS	5,000	-	COUNCIL
TOTAL RANGERS		\$10,000	\$5,000	
ENVIRONMENT				
751359	CONTAMINATED SITES INVESTIGATIONS (271 Hamilton)	200,000	181,334	COUNCIL
751504	(ACER) CARBON EMISSION REDUCTION PROGRAM	11,600	15,000	COUNCIL
751506	INTEGRATED TRANSPORT STUDY	6,000	-	COUNCIL
751508	WATER CAMPAIGN	13,000	12,811	COUNCIL
751510	SCHOOLS WASTE EDUCATION PROGRAM	10,000	2,240	COUNCIL
751513	WATER QUALITY MONITORING & IMPROVEMENT	10,000	6,000	COUNCIL
751516	FUTURE PROOFING CLIMATE CHANGE	16,000	12,000	COUNCIL
761592	REUSABLE SHOPPING BAGS & EDUCATIONAL PROG	5,000	3,690	Hawaiian/Suez/Council
761593	WASTE MANAGEMENT SURVEY FOR FUTURE NEEDS	30,000	15,420	
761594	WASTE MANAGEMENT STICKERS	15,000	-	
TOTAL ENVIRONMENT		\$316,600	\$248,495	
TOTAL PROJECTS INCLUDED IN OPERATING EXPENDITURE		\$2,217,500	\$1,182,813	