

ATTACHMENT NO. 15

TOWN OF BASSENDEAN

MINUTES

ACCESS & INCLUSION COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 14 MARCH 2018, AT 10.10AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Director Community Development opened the meeting.

2.0 ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

Election of Presiding Member

Under delegated authority of the Chief Executive Officer, the Director Community Development conducted the election of the Presiding Member. One nomination was received for Cr Kathryn Hamilton. The Director Community Development declared Cr Kathryn Hamilton elected as Presiding Member.

Election of Deputy Presiding Member

Due to the absence of two members, the election of Deputy Presiding Member was deferred until the next meeting.

Acknowledgement of Traditional Owners

Cr Hamilton conducted an Acknowledgement of Country.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Cr Kathryn Hamilton, Presiding Member
Annie Klaassen
Darren Taylor
Tina Klein

Officers

Graeme Haggart, Director Community Development
Mona Soliman, Manager Seniors and Disability Services

Amy Holmes, Minute Secretary

Apologies

Terri Aldridge

4.0 DEPUTATIONS

Mr Jonathan Smith of Echo Community Services spoke to the Committee about potential projects and partnerships with his organisation and possibly including the City of Bayswater.

5.0 CONFIRMATION OF MINUTES

Nil

6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7.0 DECLARATIONS OF INTEREST

Nil

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

9.0 REPORTS

9.1 Instrument of Appointment and Delegation

As this is the first meeting of the new Committee, members were asked to review the current Instrument for opportunities for improvement.

Of particular interest is the Committee's objectives that should continuously be reviewed to reflect contemporary legislation and terminology.

In the past, where more nominations are received than required, practice has been to encourage participation and amend the Instrument of Appointment and Delegation to accommodate all nominees.

As not all vacancies have been filled, the Committee is requested to consider the current Committee membership composition and how many additional members would benefit the functioning of the Committee.

Committee noted that advertising is to proceed to fill vacancies and that the Instrument of Appointment and Delegation can be reviewed at any time. That being the case Committee chose not to amend the document at this time.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.1

AIC – 1/03/18

MOVED Tina Klein, Seconded Annie Klaassen, that the Committee notes the Instrument of Appointment and Delegation.

CARRIED UNANIMOUSLY 4/0

9.2 Nomination to Committee

Membership to Committees of Council, including the Access and Inclusion Committee (AIC), was recently advertised. All nominations received to sit on the AIC were endorsed by Council. Membership to Committee is six being one Councillor and five community and agency representatives. The Instrument of Appointment and Delegation provides that the Committee shall consist of ten members and so four positions are currently vacant.

Council has resolved to readvertise to fill the vacancies. Members are encouraged to canvas those who may wish to make a contribution to nominate.

It was agreed by the Committee that members should canvas suitable candidates and Town staff will canvas relevant organisations/departments.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.2

AIC – 2/03/18

MOVED Annie Klaassen, Seconded Darren Taylor, that Committee members encourage nominations by suitable candidates for the vacant Committee positions when next advertised.

CARRIED UNANIMOUSLY 4/0

9.3 Access & Inclusion Plan

It is a legislative requirement that the Town has an Access and Inclusion Plan (AIP) to address barriers to engagement and participation in community affairs that are experienced by members of the community.

The AIP is required to be rewritten each five years. The Town's AIP is now due for replacement and an allocation provided in the current budget to engage a consultant to assist the Town prepare the AIP.

A consultant's brief has been prepared to commence the request for quotes process.

It is expected the consultant will be in place at the next meeting of the Committee and will be in attendance and provide a progress report.

Once adopted, the Committee will receive an AIP Action Plan implementation update report to each meeting.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.3

AIC – 3/03/18

MOVED Tina Klein, Seconded Annie Klaassen, that the information on the Access and Inclusion Plan, be received
CARRIED UNANIMOUSLY 4/0

9.4 Seniors & Disability Services Business Unit Update

The Manager Seniors and Disability Services provided the following update report on the business unit activity:

Workforce Update

- One new Support Worker commenced in February
- Recruitment for two more casual Support Workers has been finalised.
- Replacement for a Home Garden Maintenance officer remains in progress. The position has been readvertised.

Home Care Packages (HCP)

- The Town currently has 26 level 2 – 4 HCP clients.

Home and Community Care (HACC)

- There were seven new referrals received in February.

- There only remains 12 clients to transition from HACC to NDIA
- Several HACC clients have been assessed as ineligible for NDIA. HACC will continue to fund them in the interim.

NDIA

- The Town currently has 13 participants funded and managed by the Federal Scheme.

WA NDIS

- There remains four clients funded under the WA NDIS (managed by Dept. Communities, Disability Services) receiving services by the Town. They will transition to the Federal system by the end of the financial year.

Fee for Service

- Nine clients funded by NDIA but managed by other organisations or themselves
- 12 clients funded by HCP and managed by other organisations
- One new client commenced in our Day Centre this year, otherwise no changes

Commonwealth Home Support Program (CHSP)

- Due to commence in July 2018 with all current HACC clients over the age of 65 being transitioned to the Federal scheme
- New agreements are being finalised and will be dispatched for signing in the near term
- Unit prices are the same as the current HACC prices however there's flexibility in fee that can be charged to clients

Hyde Retirement Village

- Units 8, 24 and 15 have been filled.
- Units 6 and 7 vacant.

TRACCS - New Client Management Software

- Working with developer on financial and payroll reporting

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.4

AIC – 4/03/18 MOVED Annie Klaassen, Seconded Darren Taylor, that the report on the Seniors and Disability Services business unit update, be received.

CARRIED UNANIMOUSLY 4/0

9.5 Other Committee Business

- Committee to shortlist some programmes that they would like to see happening in the Town in the future. Town staff to seek grant funding opportunities.
- Installation of hand rails in ambulant toilets at the Bassendean Shopping Centre. Town staff to contact Hawaiian regarding this issue.
- Proposed audit of shops in the Town to assess accessibility. Any grant funding opportunities.
- Carers WA seeking participants to be involved in the community garden at the Bayswater Bowling Club.
- Swan Districts Football Club have set up an Access Committee to address accessibility issues. Please pass on any ideas to Annie Klaassen.

COMMITTEE RECOMMENDATION – ITEM 9.5(a)

AIC – 5/03/18 MOVED Tina Klein, Seconded Annie Klaassen, that Town staff contact Hawaiian regarding the installation of hand rails in ambulant toilets at the Bassendean Shopping Centre.

CARRIED UNANIMOUSLY 4/0

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.5

AIC – 6/03/18 MOVED Tina Klein, Seconded Cr Hamilton, that the Other Committee Business items raised by members, be received.

CARRIED UNANIMOUSLY 4/0

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE
NEXT MEETING**

Nil

12.0 **CONFIDENTIAL BUSINESS**

Nil

13.0 **CLOSURE**

The next meeting will be held on Wednesday 16 May 2018, commencing at 10.00am.

There being no further business, the Presiding Member closed the meeting at 11.29am.

ATTACHMENT NO. 16

TOWN OF BASSENDEAN

MINUTES

AUDIT AND GOVERNANCE COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 14 MARCH 2018, AT 5.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Cr Kathryn Hamilton, Presiding Member
Cr Melissa Mykytiuk, Deputy Presiding Member
Cr Jai Wilson
Ian Walters
Tom Klaassen
Cr Renee McLennan (Observer)
Ron Back, Financial Advisor

Staff

Michael Costarella, Director Corporate Services
Ken Lapham, Manager Corporate Services
Graeme Haggart, Director Community Development
Amy Holmes, Minute Secretary

3.0 DEPUTATIONS

Mr Warren Wright of Ashfield addressed the Committee and asked questions regarding Items 8.1 and 8.2.

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Meetings held on 14 February 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Tom Klaassen, Seconded Ian Walters, that the minutes of the meeting held on 14 February 2018 be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON

Nil

6.0 DECLARATIONS OF INTEREST

Cr Wilson & Cr Hamilton declared an Impartiality Interest as they are social members of the Bassendean Bowling Club.

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Bassendean Bowling Club Lease Agreement Renewal (Ref: LEGL/AGMT/9 – Tim Dayman, Recreation Development Officer)

PURPOSE

The purpose of this report is for Council to consider the renewal of the Lease Agreement with the Bassendean Bowling Club.

BACKGROUND

Officers had initially referred this report to the February 2018 Ordinary Council meeting for Council's consideration. It was resolved by Council (OCM-15/02/18) that the matter be deferred for consideration at the next Audit and Governance Committee scheduled for Wednesday 14 March 2018.

The reason for the deferral was to review the lease terms and rental proposal after which the Committee would make recommendations to Council for consideration.

The Bassendean Bowling Club commenced operating in 1934 and has a long history in the Town. The Club is situated on the BIC Reserve in Bassendean and has access to three bowling greens and the adjacent clubroom facility.

The Club has recently undertaken approved cosmetic upgrades to its kitchen facilities, as well as works on the skirts of the greens and floodlighting on "C Green", all at its own expense.

The Bassendean Bowling Club's membership levels over the last five years were as follows:

Year	Members
2013/2014	180
2014/2015	165
2015/2016	202
2016/2017	260
2017/2018	281

The most recent number consists of:

- 77 Male bowlers
- 17 Female bowlers
- 24 Non bowling full members
- 106 Social members
- 53 Dart Club members
- 4 Tennis Club members

The previous Lease Agreement was developed in May 2007 for a 5 year period, with a 5 year option and was extended to December 2017 due to the outcome of the Facility Audit/Needs Assessment (although recently expired, it remains in "carry-over" mode until Council decides on the outcome of the expired agreement).

The Club is looking to enter into a new agreement with the Town.

COMMUNICATION AND ENGAGEMENT

Communication has taken place between the club and Town of Bassendean Recreation and Culture staff, along with independent consultants from AECOM.

COMMENT

Legal agreements (whether they be Leases, Licences or Management Agreements) are essential for the effective management of Council facilities, as they clearly outline the rights and responsibilities of the parties wishing to enter into contractual relationships.

The Bassendean Bowling Club has a consistent level of membership, has great engagement in the community, and appears to have sound governance. Whilst the Town has not undertaken any formal evaluation of the social/community development contribution that the Club makes to the Town, it is evident that the Club provides opportunities for community to engage in social and physical activities.

The Club undertakes regular fundraising, operates a bar facility and has obtained various private sponsorships, so is financially stable. The Club, as mentioned has made some amendments to the kitchen area, with the intention of allowing a small-scale commercial operation to operate, with the approval of the Town's Health Officer.

The Bassendean Bowling Club is responsible for the maintenance, repair and cleaning of the building on an everyday basis at their own expense. These works, where necessary, must be conducted by a licenced and qualified tradesperson. The Town is responsible for structural maintenance, repair or replacement caused by fair and reasonable wear and tear, which is covered by the Town's Capital Budget.

As a result of the Town's recent Facility Audit and Needs Assessment, it is advised that all new lease agreements are simplified and highlight roles and responsibilities of both the Lessor and Lessee more clearly. This clarity will assist the Town with budgeting, removing the grey areas where the Club is unsure if they are responsible for some larger items. With some cases in the past, the Town has assisted with repairs in good faith, as the lease was not entirely clear on responsibilities.

STATUTORY REQUIREMENTS

Local Government Act 1995

STRATEGIC IMPLICATIONS

Objective: Build a sense of place and belonging.

- Strategy:* Activate neighbourhood spaces to facilitate community gathering
- Objective:* Ensure all community members have the opportunity to be active, socialise and connected
- Strategy:* Support our volunteers and community groups to remain empowered, dynamic and inclusive.

FINANCIAL CONSIDERATIONS

Under the terms of the lease, there are annual rent reviews linked to CPI. Under the current lease, the Club was to pay \$3,400 in advance annually from May 2007. The latest payment in May 2017 was \$4,696.72.

The new lease payments to the Town will be \$4,696.72 paid in advance on May 1 and indexed by CPI annually. The original formula for calculating this rate was based on a fee per green cost and this has rolled over with CPI for each term of the lease. Other local governments use a similar formula with their leased bowling club facilities. The exact figure will be calculated when the CPI figure is released in March.

The Club also pays building insurance payments and a fire and emergency levy, as reimbursements to the Town in two instalments each year, which in 2016-17 equalled \$5285.86.

The Town has conducted large capital works on the Bowling Club over the past two years with a new switchboard being installed, to meet Australian Standards, new LED light fittings to reduce environmental impact and to address some security concerns with new doors and garrison fencing.

OFFICER RECOMMENDATION – ITEM 8.1

That Council instructs its solicitors to draft a new lease agreement for the use of the Bowling Club facilities at 10 Whitfield Street, Bassendean, by the Bassendean Bowling Club Inc, that includes a 5-year term with a 5-year option, commencing with the 2018 season.

The Committee was advised that the current Instrument of Appointment does not provide for the Committee to discuss this matter. Further that the ACOM report on the facilities audit includes information on the standardising of Leases and this will be presented to a Councillors information workshop in April 2018.

In view of the above, the Committee resolved to defer that matter.

COMMITTEE RECOMMENDATION – ITEM 8.1

AGC - 1/03/18 MOVED Cr Wilson, Seconded Cr Hamilton that the matter be deferred pending provision of further information and the outcome of the Facilities Audit Workshop and consideration of a review of the Instrument of Appointment

CARRIED UNANIMOUSLY 5/0

8.2 **Local Government Compliance Audit Return 2017 (Ref: GOVR/LREGLIA/9 – Ken Lapham, Manager Corporate Services)**

APPLICATION

The report presents the Local Government Compliance Audit Return 2017, 1 January to 31 December 2017 to Council in order that the report be adopted.

ATTACHMENT

Attachment No. 1: 2017 Compliance Audit Report

BACKGROUND

The Department of Local Government, Sport and Cultural Industries require all Councils to submit an annual Compliance Return (CAR) by 31st March each year. The return is used as a measurement to determine the level of compliance with the Local Government Act and associated Regulations.

STRATEGIC IMPLICATIONS

Good Governance

- 5.1.3 Strengthen governance, risk management, and compliance.

COMMENT

Each Local Government Authority is required to complete a Compliance Audit Return for the period 1 January to 31 December 2017. The Compliance Audit Return must be submitted to the Director General, Department of Local Government by 31 March 2018.

The return is one of the tools that allows Council to monitor how the organisation is functioning. It places emphasis on the need to bring to Council's attention, issues of non-compliance, or issue where full compliance was not achieved.

In addition to explaining or qualifying cases of non-compliance, the return also requires Council to endorse any remedial action taken or proposed to be taken in regard to instances of non-compliance.

The document contains 94 questions to test compliance with the Local Government Act and Regulations.

The compliance areas include:

TOPIC	NO OF QUESTIONS	OFFICER
Commercial Enterprises by Local Governments	5	Michael Costarella/Ken Lapham
Delegation of Power / Duty	13	Bob Jarvis
Disclosure of Interest	16	Bob Jarvis
Disposal of Property	2	Michael Costarella
Elections	1	Michael Costarella
Finance	14	Ken Lapham
Integrated Planning & Reporting	7	Michael Costarella
Local Government Employees	5	Ken Lapham
Official Conduct	6	Bob Jarvis
Tenders for Providing Goods and Services	25	Ken Lapham

A summary of the responses are shown below. Statistics on previous year's returns are provided.

RESPONSE	2017	2016	2015	2014	2013
Areas of Compliance	63	52	72	55	58
Areas of Non Compliance	0	1	0	1	0
Not Applicable	31	34	15	22	20
Total	94	87	87	78	78

STATUTORY REQUIREMENTS

Local Government Act 1995 and associated Regulations.

FINANCIAL CONSIDERATIONS

Nil

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

AGC - 2/03/18 MOVED Cr Hamilton, Seconded Tom Klaassen, that the Audit and Governance Committee recommends that Council receives the Compliance Audit Return 2017 for the period 1 January to 31 December 2017, as attached to the Agenda of 14 March 2018.

CARRIED UNANIMOUSLY 5/0

9.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

The next meeting will be held on Wednesday 9 May 2018, commencing at 5.30pm.

There being no further business, the Presiding Member closed the meeting at 7.19pm.

ATTACHMENT NO. 17

**LIST OF PAYMENTS
FOR PERIOD
ENDED 28th FEBRUARY 2018**

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT and Direct Debits 01-28 February 2018	33796 – 34071	2,076,170.21
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	6133 – 6133	2,290.00
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	85890 – 85900	53,508.34
		<hr/>
		\$2,131,968.55
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DIRECTOR CORPORATE SERVICES' DECLARATION:

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 27th March 2018 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.

DIRECTOR CORPORATE SERVICES

MAYOR'S DECLARATION

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 27th March 2018 and that the amounts were approved by the Council for payment.

MAYOR

1st February 2018
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28th February 2018

Chq/EFT	Date	Name	Description	Amount
EFT33796	06/02/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-192.15
EFT33797	06/02/2018	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-109,296.00
EFT33798	06/02/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-231.21
EFT33799	06/02/2018	LGRCEU	Payroll Deductions	-41.00
EFT33800	06/02/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-2,028.20
EFT33801	09/02/2018	ALYSSA WILLIAMSON	Australia Day - Event Staff	-800.00
EFT33802	09/02/2018	APRIL WARD	Australia Day - Photography	-500.00
EFT33803	09/02/2018	AUSTIN COMPUTERS MIDLAND	Youth Centre - Computer Equipment	-1,644.00
EFT33804	09/02/2018	AUSTRALIA POST	Various Business Units - Postal Charges - January 2018	-1,743.38
EFT33805	09/02/2018	BCITF	Building & Construction Industry - Levy Collected - January 2018	-1,727.72
EFT33806	09/02/2018	BENARA NURSERIES	Various Street Gardens - Assorted Plants	-182.05
EFT33807	09/02/2018	CHRISTINE & HAYDEN TASKER	Rates Refund	-174.12
EFT33808	09/02/2018	CYNTONE CONSULTING	Australia Day - Event Managment - 50% Payment	-9,850.00
EFT33809	09/02/2018	DEPARTMENT OF COMMERCE	Building Services Levy Collected - January2018	-8,006.10
EFT33810	09/02/2018	ESSEX REID	Australia Day - Event Staff	-425.00
EFT33811	09/02/2018	FLAIR PHOTOGRAPHY	Australia Day Citizenship Ceremony - Photographer	-500.00
EFT33812	09/02/2018	FUEL DISTRIBUTION OF WESTERN AUSTRALIA PTY LTD	Depot - Fuel Supplies	-14,123.73
EFT33813	09/02/2018	GO CULTURAL ABORIGINAL TOURS AND EXPERIENCES	Australia Day - Welcome To Country	-775.00
EFT33814	09/02/2018	GREG NERI	Youth Services Fuel	-80.00
EFT33815	09/02/2018	HOFMANN ENGINEERING PTY LTD	Building Application Cancelled	-1,080.00
EFT33816	09/02/2018	KALLAN SHORT	Reimbursement - Fleet Vehicle - Tyre Repairs	-244.00
EFT33817	09/02/2018	MATEO LORENZO SPAGNOLO	Australia Day - Orquesta Yambeque Performance	-2,000.00
EFT33818	09/02/2018	MATHEW BAIN	Australia Day - Event Staff	-450.00
EFT33819	09/02/2018	MICHAEL GORDON	Australia Day - Event Staff	-875.00
EFT33820	09/02/2018	MICHAEL YOUNG	Youth Centre - Computers Installation Of Games / Upgrades	-800.00
EFT33821	09/02/2018	NORTH GARDEN CHINESE RESTAURANT	Volunteer Centre - Volunteers - Food Vouchers	-300.00
EFT33822	09/02/2018	SALLY GRIFFITHS	Reimbursement - Wind In The Willows - Groceries	-338.96
EFT33823	09/02/2018	STEPHEN CHARLETT	Council Crossover Contribution	-428.00
EFT33824	09/02/2018	SUSAN LILLIAN SUMMERS	Australia Day Citizenship - Duo Singers	-300.00
EFT33825	09/02/2018	TESS HARRY	Australia Day - Event Staff	-625.00

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Chq/EFT	Date	Name	Description	Amount
EFT33826	09/02/2018	TRICKSTER MUSIC	Australia Day - Bang Bang Betty & The H-Bombs Performance	-1,750.00
EFT33827	09/02/2018	VINCENT SCHUURMANS	Council Crossover Contribution	-428.00
EFT33828	09/02/2018	WESTERN POWER	Bassendean Oval - Bill Walker Stand - Power Disruptions	-500.00
EFT33829	09/02/2018	ZIPFORM PTY LTD	Rates - 4Th Instalment Printing And Posting	-3,757.62
EFT33830	09/02/2018	ZURICH AUSTRALIAN INSURANCE	Fleet Vehicle - Excess Claim	-1,000.00
EFT33831	13/02/2018	COOPER BATES	Dudley Robinson Youth Grant	-200.00
EFT33832	13/02/2018	DARREN PALMOWSKI	Security Bond Refund	-2,290.00
EFT33833	13/02/2018	JANE ANDERSON	Hall & Key Bond Refund	-350.00
EFT33834	13/02/2018	JOSEPH BENOIT	Key Bond Refund	-100.00
EFT33835	13/02/2018	RAPLEY WILKINSON PTY LTD	Art Project Bond Refund	-15,000.00
EFT33836	13/02/2018	AAA PRODUCTION SERVICES	Australia Day - Hire Production Equipment	-15,769.04
EFT33837	13/02/2018	ALSCO PERTH	Office Linen And Laundry Services	-94.49
EFT33838	13/02/2018	AMAZING BRICK PAVING	Various Sites - Brick Paving Footpath Repairs	-1,460.00
EFT33839	13/02/2018	ASHTON ADMOR PTY LTD	Council Chambers - Repairs To Lectern (Microphone, Etc)	-137.50
EFT33840	13/02/2018	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	Bassendean Memorial Library - Music License	-169.08
EFT33841	13/02/2018	BASSONOVAS	Australia Day - 20 Min Performance	-500.00
EFT33842	13/02/2018	CAI FENCING	Various Sites - Fencing Repairs	-814.00
EFT33843	13/02/2018	CARROLL & RICHARDSON	Australia Day Citizenship Ceremonies - Hand Wavers	-68.60
EFT33844	13/02/2018	CLASSIC HIRE	Australia Day - Hire Generators, Lighting Towers, Etc	-5,646.52
EFT33845	13/02/2018	CONSTABLE CARE CHILD SAFETY FOUNDATION INC	Australia Day - Lost Child Tent And Constable Care Mascot	-1,554.30
EFT33846	13/02/2018	CONTACT ORGANICS PTY LTD	Depot Supplies - Organic Weed Control	-291.50
EFT33847	13/02/2018	EAZY DRIVE	Youth Centre - New Ryde Care - Side Pedal Conversion	-2,750.00
EFT33848	13/02/2018	FULLSKY	Australia Day Review - Facilitation Services Future Direction	-550.00
EFT33849	13/02/2018	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-727.50
EFT33850	13/02/2018	INSTANT PRODUCTS HIRE	Australia Day - Commentary Booth With Air Conditioner	-1,209.46
EFT33851	13/02/2018	J & J SWIFT	Various Sites - Building & Maintenance Repairs	-1,540.00
EFT33852	13/02/2018	JOSHUA WOOD	Australia Day - Event Staff	-825.00
EFT33853	13/02/2018	LJR MAINTENANCE SERVICES	Depot - New Security System - Excavator Hire	-3,426.50
EFT33854	13/02/2018	MICHELLE WHITE	Australia Day - M C	-1,000.00
EFT33855	13/02/2018	MORLEY FLOORING CENTRE	Wind In The Willows - New Flooring Office And Lunch Room	-1,500.00

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Chq/EFT	Date	Name	Description	Amount
EFT33856	13/02/2018	NETO GRAPHICS	Youth Centre - New Ryde Car - Vehicle Wrap	-2,000.00
EFT33857	13/02/2018	OM4	Bassendean Means Business - Brand Refresh & Web Site Upgrade	-6,679.50
EFT33858	13/02/2018	PLE COMPUTERS	Various Business Units - Computer Supplies	-821.00
EFT33859	13/02/2018	REECE'S STRUCTURES	Australia Day - Equipment & Marquee	-3,986.93
EFT33860	13/02/2018	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-51,955.29
EFT33861	13/02/2018	SD & VH FINDLAY	Various Sites - Painting Interior & Exterior	-1,523.95
EFT33862	13/02/2018	SIFTING SANDS	Various Sites - Reserves - Sand Clean	-4,242.00
EFT33863	13/02/2018	TWM WINDOWS AND DOORS	Australia Day - Hire Pedestrian Barriers	-2,875.00
EFT33864	13/02/2018	URBAN INDIGENOUS AUSTRALIA PTY LTD	Australia Day - Art Activity	-1,320.00
EFT33865	13/02/2018	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-7,257.80
EFT33866	13/02/2018	BASSEDEAN WELLNESS CLINIC	Seniors - Client Services - Podiatry	-52.95
EFT33867	13/02/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-100,925.53
EFT33868	13/02/2018	ELITE ELECTRICAL AND PUMPSPTY LTD	Bassendean Oval - Bill Walker Stand - New Switchboard	-26,779.50
EFT33869	13/02/2018	FIRE 4 HIRE	Australia Day - Fire Suppression Vehicle And Crew	-770.00
EFT33870	13/02/2018	MAIN ROADS WESTERN AUSTRALIA	Morthmoor Road Grant Refund	-20,324.70
EFT33871	13/02/2018	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-6,140.00
EFT33872	13/02/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-260.00
EFT33873	13/02/2018	PPCA LTD	Various Sites - Music Licences	-172.60
EFT33874	13/02/2018	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-264.00
EFT33875	13/02/2018	RELATIONSHIPS AUSTRALIA	Employee Assistance Program - Counselling	-165.00
EFT33876	13/02/2018	RICKY ARNOLD AND ASSOCIATES	Cultural Plan - Consultancy Services	-4,500.00
EFT33877	13/02/2018	ROVERS NETBALL CLUB	Kidsport Voucher	-150.00
EFT33878	13/02/2018	SCOTT PRINT	Australia Day - Printing Of Posters And Flyers	-139.70
EFT33879	13/02/2018	SPIDERWEB SOLUTIONS PTY LTD	Youth Services - Ryde Programs - Software Developments	-2,942.50
EFT33880	13/02/2018	TANKS FOR HIRE	Australia Day - Hire Hydration Trailers	-851.40
EFT33881	13/02/2018	TECHNOLOGY ONE LTD	Intra Maps - Slip Downloader Modifications	-1,980.00
EFT33882	13/02/2018	THE ENVIRONMENTAL PRINTING COMPANY	Australia Day - No Parking Signs	-396.00
EFT33883	13/02/2018	UNICARE HEALTH	Seniors - Client - Supply Independent Living Equipment	-350.00
EFT33884	13/02/2018	UNIVERSITY OF WESTERN AUSTRALIA	Slient Movie Night - Production Of Signs, Fliers And Posters	-1,884.99
EFT33885	13/02/2018	WATER2WATER PTY LTD	Various Sites - Hire Water Filter System	-49.50

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EFT33886	13/02/2018	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	Ranger Services - Dog Poo Bags	-1,149.50
EFT33887	15/02/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 162 Fixed Component - Self Supporting Loan Tadwa	-7,918.44
EFT33888	20/02/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-192.15
EFT33889	20/02/2018	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-91,264.00
EFT33890	20/02/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-231.21
EFT33891	20/02/2018	LGRCEU	Payroll Deductions	-41.00
EFT33892	20/02/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-2,570.06
EFT33893	22/02/2018	DEPARTMENT OF PLANNING, LAND AND HERITAGE	Dap Fees - 2018-026	-7,857.00
EFT33894	22/02/2018	NGOC DANG	Development Bond Refund	-1,500.00
EFT33895	22/02/2018	ROBYN JEFFERSON	Bond Refund - Part - Hyde Ret Village	-6,000.00
EFT33896	22/02/2018	SHAMIM AHMED	Key Bond Refund	-50.00
EFT33897	22/02/2018	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Development Bond Refund	-5,000.00
EFT33898	22/02/2018	APRIL WARD	Wamfest - Photographer	-500.00
EFT33899	22/02/2018	BASSENDEAN BOWLING CLUB INC	Staff Christmas Lunch - Hire Hall Cleaning And Drinks	-2,150.00
EFT33900	22/02/2018	BASSENDEAN NEWSAGENCY	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-124.35
EFT33901	22/02/2018	BIKE VALET AUSTRALIA PTY LTD	Australia Day - Bike Parking And Festival Services	-1,056.00
EFT33902	22/02/2018	CARDILE INTERNATIONAL FIREWORKS PTY LTD	Australia Day - Fireworks Display	-19,800.00
EFT33903	22/02/2018	COMMISSIONER OF POLICE	Volunteer Services - Volunteer Police Checks	-89.40
EFT33904	22/02/2018	CR SARAH QUINTON	Reimbursement - Ticket To International Womens Day	-82.00
EFT33905	22/02/2018	CULTURE COUNTS AUSTRALIA PTY LTD	Australia Day - Minisite	-1,650.00
EFT33906	22/02/2018	DANIELE FOTI CUZZOLA	Wamfest - Publicity And Social Media Coordinator	-1,250.00
EFT33907	22/02/2018	DELI77	Various Council Functions - Catering	-240.00
EFT33908	22/02/2018	DEPARTMENT OF TRANSPORT	Ranger Services - Vehicle Ownership Searches	-117.25
EFT33909	22/02/2018	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contract - December & January	-3,613.50
EFT33910	22/02/2018	G C SALES WA	Jubilee Reserve - 120L Blue Bins Complete	-792.00
EFT33911	22/02/2018	GOVERNOR STIRLING SENIOR HIGH SCHOOL	Australia Day - Letter Drop & Entertainment	-1,675.00
EFT33912	22/02/2018	HACHET PTY LTD	Australia Day - Hosting - Australiadaybassendean.Com.Au	-297.00
EFT33913	22/02/2018	J & J SWIFT	Various Sites - Building & Maintenance Repairs	-2,365.00
EFT33914	22/02/2018	J & K HOPKINS	Culture & Recreation - Office Furniture	-1,666.00
EFT33915	22/02/2018	JD'S FAST FOODS	Australia Day - Volunteer And Staff Meal Vouchers	-1,423.30

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EFT33916	22/02/2018	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-847.00
EFT33917	22/02/2018	JETZ NETBALL CLUB INC	Kidsport Voucher	-150.00
EFT33918	22/02/2018	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-440.00
EFT33919	22/02/2018	MARION CAHILL	Leisure Course Refund - Partial - Overcharged	-20.00
EFT33920	22/02/2018	MORLEY DISTRICTS NETBALL CLUB	Kidsport Voucher	-300.00
EFT33921	22/02/2018		Cancelled	0.00
EFT33922	22/02/2018	OM4	Bassendean Means Business - Brand Refresh & Web Site Upgrades	-774.00
EFT33923	22/02/2018	PROFESSIONALS WELLSTEAD TEAM	Refund - Search Fee For Plans	-33.00
EFT33924	22/02/2018	PROGRAMMED PROPERTY SERVICES	Various Sites - Streetscape Watering	-5,984.73
EFT33925	22/02/2018	SCORPIONS NETBALL CLUB INC	Kidsport Voucher	-300.00
EFT33926	22/02/2018	SPIDERWEB SOLUTIONS PTY LTD	Youth Services - Website Domain	-25.00
EFT33927	22/02/2018	ST JOHN AMBULANCE AUSTRALIA	Australia Day - First Aid Officers	-1,143.45
EFT33928	22/02/2018	STAGE LEFT DESIGN	Silent Screen Live Sounds Event - Graphic Design	-1,195.00
EFT33929	22/02/2018	T & C COURIER & TRANSPORT SERVICES	Courier Service - Environmental Health Service - Sample Delivery	-109.46
EFT33930	22/02/2018	THE E FRANCO SUPER FUND	Building Services Levy Refund	-150.70
EFT33931	22/02/2018	WA TEMPORARY FENCING SUPPLIES	Various Sites - Hire Fencing	-440.00
EFT33932	27/02/2018	BLUEPRINT HOMES	Security Bond Refund	-2,250.00
EFT33933	27/02/2018	DALE ALCOCK HOMES PTY LTD	Security Bond Refund	-2,112.00
EFT33934	27/02/2018	DAVID GEBERT	Reserve & Key Bond Refund	-350.00
EFT33935	27/02/2018	LISA CVJETKOVIC	Hall & Key Bond Refund	-1,050.00
EFT33936	27/02/2018	MASZAC BUILDING PTY LTD	Security Bond Refund	-2,290.00
EFT33937	27/02/2018	MATTHEW THOMPSON	Security Bond Refund	-2,112.00
EFT33938	27/02/2018	NATHAN VAN RHEEDE	Hall & Key Bond Refund	-1,550.00
EFT33939	27/02/2018	THE GREENS (WA) INC	Hall & Key Bond Refund	-1,050.00
EFT33940	27/02/2018	1ST MIDLAND SCOUTS	Kidsport Voucher	-150.00
EFT33941	27/02/2018	A. M BOLTS & NUTS	Depot - Minor Supplies - January 2018	-99.44
EFT33942	27/02/2018	ACCESSIBLE TRANSIT SPECIALISTS	Depot - Service Hoist And Retify Fault	-564.50
EFT33943	27/02/2018	ADVANCE PRESS (2013) PTY LTD	Various Business Units - Printing	-4,895.00
EFT33944	27/02/2018	ALLDAY CONSTRUCTION WA PTY LTD	Ashfield Flats - Fire Track Construction	-10,670.00
EFT33945	27/02/2018	ALLTOOLS (WA) PTY LTD	Depot - Minor Consumable Tools And Equipment	-658.00

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EFT33946	27/02/2018	ALSCO PERTH	Office Linen And Laundry Services	-57.14
EFT33947	27/02/2018	ARTEIL (WA) PTY LTD	Library - Office Desk Chair	-596.20
EFT33948	27/02/2018	ASHTON PROPERTY GROUP PTY LTD	Reconciliation Action Plan - Implementation Closing The Gap Lunch	-1,270.50
EFT33949	27/02/2018	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee - Asset Management	-4,675.00
EFT33950	27/02/2018	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Air Conditioning Repairs & Maintenance	-1,143.45
EFT33951	27/02/2018	AUSTRALIAN NATIVE NURSERIES GROUP	Australia Day Citizenship Ceremony - Tube Stock	-60.00
EFT33952	27/02/2018	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-223.30
EFT33953	27/02/2018	BASSEDEAN CALEDONIAN SOCCER FOOTBALL CLUB	Kidsport Voucher	-150.00
EFT33954	27/02/2018	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-4,840.00
EFT33955	27/02/2018	BLUE FORCE PTY LTD	Seniors - Alarm Monitoring Services & Client Supplies	-57.20
EFT33956	27/02/2018	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-46.33
EFT33957	27/02/2018	BOWDEN TREE CONSULTANCY	Various Sites - Tree Inspection - Arborist Reports	-858.00
EFT33958	27/02/2018	BUDGET PEST CONTROL	Various Sites - Termite Inspections And Treatments	-5,555.00
EFT33959	27/02/2018	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-921.89
EFT33960	27/02/2018	BUNZL LTD	Depot - Toilet & Office Supplies	-835.94
EFT33961	27/02/2018	CENTRAL SIGNS	Silent Movies Live Music Night - Directional Signage	-555.50
EFT33962	27/02/2018	CENTURION TEMPORARY FENCING	Australia Day - Temporary Fencing And Crowd Control Barriers	-3,451.25
EFT33963	27/02/2018	CITY OF SOUTH PERTH	Rangers Services - Pound Fees Dog And Cat - December	-1,967.81
EFT33964	27/02/2018	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-17,937.04
EFT33965	27/02/2018	COMMAND-A-COM PTY LTD	Depot - Telephone System Maintenance & Repairs	-165.00
EFT33966	27/02/2018	COMMERCIAL TYRES	Various Fleet Vehicle - Tyre Repairs & Replacements	-335.00
EFT33967	27/02/2018	COMMUNITY CINEMAS	Movie Nights Presented By Town At Bassendean	-4,400.00
EFT33968	27/02/2018	COMMUNITY NEWSPAPER GROUP LTD	Seniors - Advertising	-2,276.01
EFT33969	27/02/2018	COMPLETE CORPORATE HEALTH - ASCOT	Various Business Units - Recruitment - Pre Employment Check	-396.00
EFT33970	27/02/2018	CORPORATE SECURITY AUSTRALIA PTY LTD	Australia Day - Security Officers And Crowd Controllers	-17,871.25
EFT33971	27/02/2018	ALLSPORTS LINEMARKING	Bassendean Oval - Line Marking	-297.00
EFT33972	27/02/2018	APOLLO BOOKS	Library - Book Purchases	-1,969.50
EFT33973	27/02/2018	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-23,576.62
EFT33974	27/02/2018	BAILEYS FERTILISER	Various Sites - Fertiliser Applications	-3,795.00
EFT33975	27/02/2018	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-1,361.25

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EFT33976	27/02/2018	COVS - COVS PARTS PTY LTD	Depot - Minor Fleet Vehicle Parts	-701.65
EFT33977	27/02/2018	CYRIL JACKSON SENIOR CAMPUS	Australia Day - Use Of Oval For Public Parking	-2,200.00
EFT33978	27/02/2018	DCM SERVICES	Various Sites - Air Conditioning Repairs & Maintenance	-1,175.71
EFT33979	27/02/2018	DOMUS NURSERY	Various Street Garden Sites - New Plants	-612.70
EFT33980	27/02/2018	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-151.02
EFT33981	27/02/2018	E FIRE & SAFETY (WA)	Various Sites And Library - Panel Testing	-552.20
EFT33982	27/02/2018	EARLY CHILDHOOD AUSTRALIA	Children Services - Staff Training	-1,662.00
EFT33983	27/02/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-72,302.97
EFT33984	27/02/2018	ELLIOTTS IRRIGATION PTY LTD	Bic Reserve - Relocation Of Bore	-245.30
EFT33985	27/02/2018	FLYT PTY LTD	Whitfield Street Bike Boulevard Project Community Engagement	-8,812.75
EFT33986	27/02/2018	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-8,096.86
EFT33987	27/02/2018	GEORGIE MARIE SMITH	Reimbursement - Car Damaged	-834.63
EFT33988	27/02/2018	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-550.00
EFT33989	27/02/2018	GRAFFITI FORCE	Various Sites - Graffiti Removal	-2,098.75
EFT33990	27/02/2018	GREENACRES TURF GROUP	Various Sites - Supply & Lay Roll On Turf	-25,530.00
EFT33991	27/02/2018	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-460.47
EFT33992	27/02/2018	HAVILAH LEGAL	Professional Fees - Legal Advise	-341.95
EFT33993	27/02/2018	HEALTHSTRONG PTY LTD	Seniors - Client Physiotherapy	-264.00
EFT33994	27/02/2018	HEDGEHOGS CAFÉ	Volunteers - Volunteer Lunch Vouchers	-400.00
EFT33995	27/02/2018	HOME CARE PHYSIOTHERAPY	Seniors - Client Physiotherapy	-660.00
EFT33996	27/02/2018	HOME CHEF	Seniors - Meals On Wheels - January	-179.14
EFT33997	27/02/2018	HUMES WEMBLEY CEMENT	Various Sites - Road Maintenance - Combination Grate	-2,110.86
EFT33998	27/02/2018	IBM GLOBAL FINANCING AUSTRALIA LIMITED	Lease - New Servers / Equipment	-2,673.31
EFT33999	27/02/2018	ICON ELECTRICAL & AIR PTY LTD	Various Sites - Electrical Repairs & Maintenance	-330.00
EFT34000	27/02/2018	ILONKA FOODS	Seniors Adult Day Centre - Meat And Food Supplies	-216.90
EFT34001	27/02/2018	IMAGESOURCE DIGITAL SOLUTIONS	Various Business Units - Staff Business Cards	-228.80
EFT34002	27/02/2018	INDEPENDENCE AUSTRALIA GROUP	Seniors - Client Independent Living Supplies	-259.05
EFT34003	27/02/2018	IT VISION	Synergysoft System Upgrades	-6,632.62
EFT34004	27/02/2018	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-69.36
EFT34005	27/02/2018	J & J SWIFT	Various Sites - Building & Maintenance Repairs	-5,203.00

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EFT34006	27/02/2018	JASON SIGNMAKERS	Various Sites - Streets Signs	-171.38
EFT34007	27/02/2018	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-990.00
EFT34008	27/02/2018	JOANNA BROWN	Cultural Services - Graphic Designs - Email Signature / Social Media	-2,700.00
EFT34009	27/02/2018	JOHN PAPAS TRAILERS (AUSTRALIA) PTY LTD	Various Fleet Vehicles - Parts	-510.00
EFT34010	27/02/2018	KALAMUNDA SWEEPING	Various Sites - Street Sweeping Services	-1,100.00
EFT34011	27/02/2018	KLEENIT PTY LTD	Colstoun Road - Re-Instate Line Marking To Parallel Bays & Car Bays	-2,033.60
EFT34012	27/02/2018	KWIK KOPY PRINTING CENTRE MALAGA	Depot - Asset Requisition Order Books	-588.98
EFT34013	27/02/2018	LANDCARE WEED CONTROL	Various Sites - Application Of The Herbicide Roundup	-4,948.46
EFT34014	27/02/2018	LANDGATE	Rates - Gross Rental Evaluations	-350.32
EFT34015	27/02/2018	LG ASSIST AUSTRALIA	Job Advertisement - Executive Assistant	-302.50
EFT34016	27/02/2018	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-161.70
EFT34017	27/02/2018	LOCHNESS LANDSCAPE SERVICES	Various Sites - Weed Control	-4,719.00
EFT34018	27/02/2018	LYRECO PTY LTD	Various Business Units - Office Stationery	-65.25
EFT34019	27/02/2018	MAJOR MOTORS	Depot - Fleet Vehicle - Parts	-29.19
EFT34020	27/02/2018	MARKETFORCE PTY LTD	Various Business Units - Advertising	-3,071.94
EFT34021	27/02/2018	MARTINS TRAILER PARTS	Various Fleet Vehicles - Parts	-35.10
EFT34022	27/02/2018	MATTHEW LUCKHURST	Council Crossover Contribution	-570.00
EFT34023	27/02/2018	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-7,012.96
EFT34024	27/02/2018	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-6,140.00
EFT34025	27/02/2018	MORLEY FLOORING CENTRE	Hyde Ret Village - Supply & Fit Vinyl Flooring	-1,700.01
EFT34026	27/02/2018	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-482.72
EFT34027	27/02/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-208.00
EFT34028	27/02/2018	MULTILEC ENGINEERING PTY LTD	Library - Lift Service & Repairs	-495.00
EFT34029	27/02/2018	MULTIMIX CONCRETE PTY LTD	Various Sites - Supply Concrete For Footpath Repairs	-1,423.62
EFT34030	27/02/2018	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-26.40
EFT34031	27/02/2018	NATURAL AREA HOLDINGS	Various Sites - Restoration And Planting	-2,096.88
EFT34032	27/02/2018	NATURE CALLS PORTABLE TOILETS	Australia Day - Portable Toilets Hire	-4,130.00
EFT34033	27/02/2018	NEAT N' TRIM UNIFORMS PTY LTD	Various Business Units - Staff Uniforms	-3,300.62
EFT34034	27/02/2018	OFF THE WALL PROMOTIONS	Volunteer Appreciation Dinner - Deposit For D J	-125.00
EFT34035	27/02/2018	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-2,881.82

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EFT34036	27/02/2018	OIL TECH WA PTY LTD	Depot - Pump For Tanks	-1,023.00
EFT34037	27/02/2018	LOCK JOINT AUSTRALIA	Various Sites - Road Expansion Joints	-913.00
EFT34038	27/02/2018	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Electrical Repairs & Maintenance	-1,452.80
EFT34039	27/02/2018	PB LEASING DEPARTMENT	Records - Franking Machine Lease - Repairs And Service	-264.00
EFT34040	27/02/2018	PERTH SAFETY PRODUCTS PTY LTD	Depot - Safety Equipment And Signage	-1,393.26
EFT34041	27/02/2018	PLANET FOOTPRINT PTY LTD	Bushland Management - Annual Subscription	-7,931.00
EFT34042	27/02/2018	PLE COMPUTERS	Various Business Units - Computer Supplies	-1,169.00
EFT34043	27/02/2018	PRECISION PANEL & PAINT	Fleet Vehicle - Repairs	-310.64
EFT34044	27/02/2018	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Sites - Traffic Management	-13,817.13
EFT34045	27/02/2018	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-990.42
EFT34046	27/02/2018	RAECO INTERNATIONAL PTY LTD	Library - Stationery Supplies	-379.48
EFT34047	27/02/2018	READY GARDEN SERVICES	Sandy Beach Reserve - Bore Repairs And Maintenance	-9,581.00
EFT34048	27/02/2018	REFACE INDUSTRIES PTY LTD	Library - Stationery Supplies	-68.65
EFT34049	27/02/2018	RELATIONSHIPS AUSTRALIA	Employee Assistance Program - Counselling	-330.00
EFT34050	27/02/2018	RESOURCE RECOVERY SOLUTIONS	Council Depot - Disposal Of Asbestos / Rubbish	-337.15
EFT34051	27/02/2018	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-2,675.96
EFT34052	27/02/2018	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-377.60
EFT34053	27/02/2018	SCHWEPPE AUSTRALIA PTY LTD	Council Chambers - Meeting Consumables	-225.98
EFT34054	27/02/2018	SEEK LIMITED	Various Business Units - Employment Advertising	-302.50
EFT34055	27/02/2018	SPUDDA'S TILING	Hyde Ret Village - Unit 15 - Tiling	-638.00
EFT34056	27/02/2018	STARLET NAPERY	Depot - Uniforms & Safety Gear	-187.00
EFT34057	27/02/2018	STARMITES GYM SPORTS	Kidsport Voucher	-150.00
EFT34058	27/02/2018	STRATAGREEN	Various Sites - Liquid Fertiliser & Soil Conditioner Supplies	-695.32
EFT34059	27/02/2018	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-1,923.90
EFT34060	27/02/2018	SUEZ RECYCLING & RECOVERY PTY LTD	Various Sites - 3.0M Bin Rubbish Collection	-3,903.96
EFT34061	27/02/2018	SUSSEX INDUSTRIES	Australia Day - Sign Posts - No Parking	-47.30
EFT34062	27/02/2018	T-QUIP	Depot - Fleet Vehicle - Parts	-1,774.10
EFT34063	27/02/2018	TELEPHONE CLEANSING AUSTRALIA	Various Business Units - Telephone Disinfecting Sachets	-213.02
EFT34064	27/02/2018	TOP OF THE LADDER GUTTERMAN	Hyde Ret Village - Gutter & Down Pipe Clean	-5,488.00
EFT34065	27/02/2018	WATTS WESTERN RUBBER	Various Fleet Vehicle - Tyre Repairs & Replacements	-468.00

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DD15951.1	01/02/2018	ONHOLD MAGIC	Folding Machine - January 2018	-138.80
DD16042.1	02/02/2018	COMMONWEALTH CREDIT CARDS	Credit Card - January 2018	-28,547.94
DD15963.1	06/02/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-47,432.48
DD15963.2	06/02/2018	HOST PLUS	Payroll Deductions	-536.08
DD15963.3	06/02/2018	REST SUPERANNUATION	Superannuation Contributions	-750.54
DD15963.4	06/02/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-763.90
DD15963.5	06/02/2018	IOOF SUPERANUATION	Payroll Deductions	-144.20
DD15963.6	06/02/2018	VIC SUPER	Superannuation Contributions	-270.85
DD15963.7	06/02/2018	MLC SUPER FUND	Superannuation Contributions	-360.69
DD15963.8	06/02/2018	SUPER DIRECTIONS FUND	Superannuation Contributions	-262.45
DD15963.9	06/02/2018	ANZ SMART CHOICE SUPER	Superannuation Contributions	-164.49
DD15963.10	06/02/2018	PRAEMIUM SMA SUPERANUATION FUND	Superannuation Contributions	-383.92
DD15963.11	06/02/2018	AMP SUPERLEADER	Payroll Deductions	-468.76
DD15963.12	06/02/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-697.71
DD15963.13	06/02/2018	UNISUPER	Superannuation Contributions	-192.11
DD15963.14	06/02/2018	NGS SUPER	Superannuation Contributions	-342.99
DD15963.15	06/02/2018	MACQUARIE SUPER ACCUMULATOR	Superannuation Contributions	-300.98
DD15963.16	06/02/2018	MLC SUPER FUND	Superannuation Contributions	-195.94
DD15963.17	06/02/2018	COLONIAL FIRST STATE	Payroll Deductions	-857.27
DD15963.18	06/02/2018	HESTA SUPER FUND	Payroll Deductions	-2,440.15
DD15963.19	06/02/2018	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,037.77
DD15963.20	06/02/2018	B & L SUPER FUND	Superannuation Contributions	-221.22
DD15963.21	06/02/2018	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,211.32
DD15963.22	06/02/2018	TWU SUPERANNUATION	Superannuation Contributions	-332.04
DD15963.23	06/02/2018	ONEPATH SUPER	Superannuation Contributions	-296.75
DD15989.1	15/02/2018	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - February 2018	-18,340.92
DD15995.1	20/02/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-43,879.91
DD15995.2	20/02/2018	HOST PLUS	Payroll Deductions	-574.77
DD15995.3	20/02/2018	REST SUPERANNUATION	Superannuation Contributions	-724.51
DD15995.4	20/02/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-705.98

1st February 2018
to
28th February 2018

Chq/EFT	Date		Description	Amount
6133	27/02/2018	PLUNKETT HOMES	Security Bond Refund	-2,290.00
TOTAL TRUST CHEQUE PAYMENTS				-2,290.00

Chq/EFT	Date	Name	Description	Amount
85890	08/02/2018	ALINTA ENERGY	Various Sites - Gas Supply Charges	-91.25
85891	08/02/2018	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-29,288.50
85892	08/02/2018	TELSTRA	Telstra Telephone & Mobile Account - January 2018	-5,498.43
85893	08/02/2018	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-675.00
85894	22/02/2018	CHRISTOPHER CROWE	Rates Refund	-750.60
85895	22/02/2018	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-12,847.90
85896	22/02/2018	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-584.05
85897	22/02/2018	WARREN WILLIAMS	Rates Refund	-695.41
85898	27/02/2018	ALINTA ENERGY	Various Sites - Gas Supply Charges	-50.30
85899	27/02/2018	SYNERGY	Various Sites Synergy Account - Electricity Supply Charges	-2,877.10
85900	27/02/2018	TOWN OF BASSENDEAN-PETTY CASH	Various Business Units - Petty Cash	-149.80
TOTAL MUNICIPAL CHEQUES				-53,508.34
TOTAL PAYMENTS FOR FEBRUARY 2018				-2,131,968.55

ATTACHMENT NO. 18



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

28 February 2018

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 28 February 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28 February 2018

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)-(a)/(a)
			\$	\$	%
Opening Funding Surplus(Deficit)	3	2,531,579	2,531,579	2,184,379	(13.71%)
Revenue from operating activities					
Governance		30,000	22,500	13,324	(40.78%)
General Purpose Funding - Rates	8	12,935,762	12,881,262	12,888,910	0.06%
General Purpose Funding - Other		900,491	585,053	626,920	7.16%
Law, Order and Public Safety		131,500	115,050	93,214	(18.98%)
Health		2,657,320	2,673,970	2,673,743	(0.01%)
Education and Welfare		4,653,710	3,336,987	3,585,302	7.44%
Community Amenities		136,500	59,672	98,485	65.04%
Recreation and Culture		317,650	356,630	244,870	(31.34%)
Transport		131,315	85,694	50,316	(41.28%)
Economic Services		131,176	57,084	47,398	(16.97%)
Other Property and Services		198,900	143,461	73,487	(48.78%)
		22,224,324	20,317,364	20,395,968	0.39%
Expenditure from operating activities					
Governance		(932,446)	(815,308)	(574,826)	29.50%
General Purpose Funding		(850,094)	(575,003)	(529,003)	8.00%
Law, Order and Public Safety		(693,558)	(479,211)	(381,572)	20.37%
Health		(3,225,954)	(2,134,001)	(1,942,141)	8.99%
Education and Welfare		(5,099,480)	(3,421,684)	(3,418,835)	0.08%
Community Amenities		(1,451,670)	(630,037)	(742,399)	(17.83%)
Recreation and Culture		(6,615,908)	(4,632,821)	(3,812,900)	17.70%
Transport		(5,619,401)	(3,783,489)	(3,527,800)	6.76%
Economic Services		(565,288)	(368,998)	(309,786)	16.05%
Other Property and Services		(108,689)	(90,364)	(200,770)	(122.18%)
		(25,162,489)	(16,930,916)	(15,440,032)	8.81%
Operating activities excluded from budget					
Add back Depreciation		3,266,812	2,177,804	2,184,061	0.29%
Adjust (Profit)/Loss on Asset Disposal	10	18,023	-	12,322	
Movement in Leave Reserve		24,000	24,000	6,279	(73.84%)
Amount attributable to operating activities		370,670	5,588,252	7,158,598	
Investing Activities					
Non-operating Grants, Subsidies and Contributions		1,478,462	991,577	315,936	(68.14%)
Proceeds from Disposal of Assets	10	605,150	-	27,387	
Land and Buildings	8	(1,198,500)	(848,919)	(299,224)	(64.75%)
Infrastructure Assets - Roads	8	(902,542)	(902,542)	(113,569)	(87.42%)
Infrastructure Assets - Footpaths	8	(93,500)	(78,856)	(52,766)	(33.09%)
Infrastructure Assets - Other	8	(1,173,500)	(987,405)	(273,075)	(72.34%)
Infrastructure Assets - Drainage	8	(1,430,700)	(1,302,610)	(32,644)	(97.49%)
Plant and Equipment	8	(118,880)	(93,181)	(123,586)	32.63%
Furniture and Equipment	8	(181,682)	(191,407)	(83,310)	(56.48%)
Amount attributable to investing activities		(3,015,692)	(3,413,343)	(634,850)	
Financing Activities					
Self-Supporting Loan Principal		19,779	13,623	13,623	-
Transfer from Reserves	7	1,077,343	-	-	-
Repayment of Debentures	4	(123,994)	(79,758)	(79,758)	-
Transfer to Reserves	7	(821,362)	(25,494)	(25,494)	-
Amount attributable to financing activities		151,766	(91,630)	(91,630)	
Closing Funding Surplus(Deficit)	3	38,324	4,614,858	8,616,497	

TOWN OF BASSEDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2018

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. % (b)- (a)/(a)
Opening Funding Surplus (Deficit)	3	2,531,579	\$ 2,531,579	\$ 2,184,379	% (13.71%)
Revenue from operating activities					
Rates	2	12,935,762	12,881,262	12,888,910	0.06%
Operating Grants, Subsidies and Contributions		2,364,274	1,906,564	1,979,232	3.81%
Fees and Charges		5,838,490	4,791,185	4,770,866	(0.42%)
Interest Earnings		452,821	299,326	305,891	2.19%
Other Revenue		632,977	439,027	447,306	1.89%
Profit on Disposal of Assets		-	-	3,764	
		22,224,324	20,317,363	20,395,968	0.39%
Expenditure from operating activities					
Employee Costs		(11,383,091)	(7,667,082)	(7,415,768)	3.28%
Materials and Contracts		(8,304,553)	(5,451,031)	(4,311,573)	20.90%
Utility Charges		(711,844)	(470,128)	(443,821)	5.60%
Depreciation on Non-Current Assets		(3,266,812)	(2,177,804)	(2,184,061)	(0.29%)
Interest Expenses		(61,115)	(38,549)	(32,847)	14.79%
Insurance Expenses		(462,957)	(368,563)	(402,601)	(9.24%)
Other Expenditure		(954,094)	(757,758)	(633,276)	16.43%
Loss on Disposal of Assets		(18,023)	-	(16,086)	
		(25,162,489)	(16,930,916)	(15,440,032)	8.81%
Operating activities excluded from budget					
Add back Depreciation		3,266,812	2,177,804	2,184,061	0.29%
Adjust (Profit)/Loss on Asset Disposal		18,023	-	12,322	
Movement in Leave Reserve		24,000	24,000	6,279	(73.84%)
Amount attributable to operating activities		370,670	5,588,252	7,158,598	
Investing activities					
Grants, Subsidies and Contributions		1,478,462	991,577	315,936	(68.14%)
Proceeds from Disposal of Assets	10	605,150	-	27,387	
Land and Buildings	8	(1,198,500)	(848,919)	(299,224)	(64.75%)
Infrastructure Assets - Roads	8	(902,542)	(902,542)	(113,569)	(87.42%)
Infrastructure Assets - Footpaths	8	(93,500)	(78,856)	(52,766)	(33.09%)
Infrastructure Assets - Other	8	(1,173,500)	(987,405)	(273,075)	(72.34%)
Infrastructure Assets - Drainage	8	(1,430,700)	(1,302,610)	(32,644)	(97.49%)
Plant and Equipment	8	(118,880)	(93,181)	(123,586)	32.63%
Furniture and Equipment	8	(181,682)	(191,407)	(83,310)	(56.48%)
Amount attributable to investing activities		(3,015,692)	(3,413,343)	(634,850)	
Financing Activities					
Self-Supporting Loan Principal		19,779	13,623	13,623	0.00%
Transfer from Reserves	7	1,077,343	-	-	
Repayment of Debentures	4	(123,994)	(79,758)	(79,758)	0.00%
Transfer to Reserves	7	(821,362)	(25,494)	(25,494)	0.00%
Amount attributable to financing activities		151,766	(91,630)	(91,630)	
Closing Funding Surplus (Deficit)	3	38,324	4,614,858	8,616,497	

Town of Bassendean
STATEMENT OF FINANCIAL ACTIVITY
 (Corporate Business Plan)
 For the Period Ended 28 February 2018

	ORIGINAL BUDGET	PROPOSED BUDGET	YTD ACTUAL
	Sum of Original Budget	Sum of Proposed Budget	Sum of YTD Actual
Built Environment	7,372,528	7,267,608	4,245,315
Capital Expenditure	1,467,442	1,347,357	445,288
Operating Expenditure	6,860,339	6,813,804	4,223,660
Operating Income	(955,253)	(893,553)	(423,632)
Economic	318,441	323,421	138,184
Capital Expenditure	18,500	23,480	6,483
Operating Expenditure	433,311	433,311	194,045
Operating Income	(133,370)	(133,370)	(62,344)
Good Governance	(12,109,545)	(11,973,180)	(12,489,482)
Capital Expenditure	66,000	65,062	-
Operating Expenditure	1,648,238	1,723,438	1,013,947
Operating Income	(13,823,783)	(13,761,680)	(13,503,429)
Natural Environment	5,544,975	5,306,944	1,367,838
Capital Expenditure	1,672,382	1,634,233	237,073
Operating Expenditure	6,787,563	6,634,496	3,894,040
Operating Income	(2,914,970)	(2,961,785)	(2,763,275)
Social	5,432,608	5,297,191	2,444,447
Capital Expenditure	1,874,980	1,847,649	289,330
Operating Expenditure	9,433,038	9,455,356	6,110,669
Operating Income	(5,875,410)	(6,005,814)	(3,955,552)
Grand Total	6,559,007	6,221,984	(4,293,698)
Less Depreciation	(3,266,812)	(3,266,812)	(2,184,061)
Plus Opening Surplus	(2,531,579)	(2,184,379)	(2,184,379)
Transfer from Reserves	(1,077,343)	(1,251,662)	-
Proceeds from Disposal of Ass	(605,150)	(605,150)	(27,387)
Employee Accruals	(24,000)	(24,000)	(6,279)
P& L on sale of assets	(18,023)	(18,023)	(12,322)
Loan Principal Repayments	123,992	123,992	79,758
Transfer to Reserves	821,361	985,503	25,494
Self Supporting Loan	(19,779)	(19,779)	(13,623)
TOTAL SUMMARY	(38,324)	(38,324)	(8,616,497)

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 28 February 2018

	2017/18	2016/17
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	15,503,395	10,475,121
Trade and other receivables	2,622,817	1,023,023
Inventories	16,079	13,333
TOTAL CURRENT ASSETS	<u>18,142,291</u>	<u>11,511,477</u>
NON-CURRENT ASSETS		
Financial Assets	108,332	108,332
Other receivables	557,453	571,885
Property, plant and equipment	56,292,888	56,216,070
Infrastructure	104,563,873	105,885,479
Interests in Joint Ventures	7,538,343	7,538,343
TOTAL NON-CURRENT ASSETS	<u>169,060,889</u>	<u>170,320,108</u>
TOTAL ASSETS	<u>187,203,180</u>	<u>181,831,585</u>
CURRENT LIABILITIES		
Trade and other payables	3,583,742	3,402,911
Current portion of long term borrowings	44,236	123,994
Provisions	2,109,118	2,110,469
TOTAL CURRENT LIABILITIES	<u>5,737,096</u>	<u>5,637,374</u>
NON-CURRENT LIABILITIES		
Long term borrowings	811,380	811,380
Provisions	201,834	201,834
TOTAL NON-CURRENT LIABILITIES	<u>1,013,213</u>	<u>1,013,213</u>
TOTAL LIABILITIES	<u>6,750,309</u>	<u>6,650,587</u>
NET ASSETS	<u>180,452,870</u>	<u>175,180,997</u>
EQUITY		
Retained surplus	37,062,865	31,816,485
Reserves - cash backed	4,826,808	4,801,314
Revaluation surplus	138,563,195	138,563,196
TOTAL EQUITY	<u>180,452,870</u>	<u>175,180,997</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CHANGES IN EQUITY
For the Period Ended 28 February 2018

	RETAINED SURPLUS \$	RESERVES CASH/INVESTMENT BACKED \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 30 June 2017	31,888,675	4,673,019	114,000,341	150,562,035
Comprehensive income				
Net result	56,108	-	-	56,108
Changes on revaluation of assets	-	-	24,562,854	24,562,854
Transfers from/(to) reserves	(128,296)	128,296	-	-
Balance as at 30 June 2018	31,816,487	4,801,314	138,563,195	175,180,997
Comprehensive income				
Net result	5,271,872	-	-	5,271,872
Transfers from/(to) reserves	(25,494)	25,494	-	-
Balance as at 28 February 2018	37,062,865	4,826,808	138,563,195	180,452,870

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS
For the Period Ended 28 February 2018

	2017/18 Actual \$	2017/18 Budget \$	2016/2017 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts:			
Rates	11,733,528	12,882,806	12,649,066
Operating grants, subsidies and contributions	1,979,232	2,372,274	3,072,445
Fees and charges	4,471,094	5,838,490	5,492,673
Interest earnings	310,337	452,821	524,551
Goods and services tax	687,165	-	971,140
Other revenue	447,306	632,977	720,383
	<u>19,628,662</u>	<u>22,179,368</u>	<u>23,430,258</u>
Payments:			
Employee costs	(7,539,787)	(11,377,547)	(11,234,999)
Materials and contracts	(4,311,573)	(8,040,124)	(6,552,966)
Utility charges	(443,821)	(711,844)	(692,324)
Interest expenses	(38,550)	(61,115)	(66,527)
Insurance expenses	(402,601)	(462,957)	(513,844)
Goods and services tax	(642,690)	-	(1,027,898)
Other expenditure	(633,276)	(954,094)	(1,047,411)
	<u>(14,012,298)</u>	<u>(21,607,681)</u>	<u>(21,135,969)</u>
Net cash provided by (used in) operating activities	<u>5,616,365</u>	<u>571,687</u>	<u>2,294,289</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts:			
Non-operating grants, subsidies and contributions	315,936	1,478,462	1,086,544
Proceeds from sale of assets	27,387	605,150	5,500
Payments:			
Payments for purchase of property, plant & equipment	(506,929)	(1,499,062)	(580,054)
Payments for construction of infrastructure	(472,054)	(3,600,242)	(1,647,718)
Net cash provided by (used in) investment activities	<u>(635,659)</u>	<u>(3,015,692)</u>	<u>(1,135,728)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts:			
Proceeds from self supporting loans	14,432	19,779	18,509
Deferred Income Sports Club	-	-	8,000
Transfer from Trust	112,893	200,000	(89,488)
Payments:			
Repayment of debentures	(79,758)	(123,995)	(115,710)
Net cash provided by (used in) financing activities	<u>47,567</u>	<u>95,784</u>	<u>(178,689)</u>
Net increase (decrease) in cash held	5,028,273	(2,348,221)	979,872
Cash and cash equivalents at beginning of year	10,475,121	10,656,168	9,495,249
Cash and cash equivalents at the end of the year	<u>15,503,395</u>	<u>8,307,947</u>	<u>10,475,121</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	2017/18 Actual \$	2017/18 Budget \$	2016/2017 \$ Actual
Cash and Cash Equivalents	15,503,395	8,307,947	10,475,121

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	5,271,872	(1,459,702)	56,108
Depreciation	2,184,061	3,266,812	3,314,436
(Profit)/Loss on Sale of Asset	12,322	18,023	9,000
(Increase)/Decrease in Receivables	(1,447,962)	(44,956)	(198,106)
(Increase)/Decrease in Inventories	(2,746)	-	6,545
Increase in Investment in Joint Venture	-	-	(202,422)
Decrease in Investment in WALGA House Trust	-	-	16,888
Increase/(Decrease) in Payables & Accruals	(85,246)	264,429	(26,879)
Increase/(Decrease) in Employee Provisions	-	5,544	405,266
Grants/Contributions for the Development of Assets	(315,936)	(1,478,462)	(1,086,544)
Net Cash from Operating Activities	5,616,365	571,687	2,294,289

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 1 Reporting Classifications

Nature or Type Classifications

Town operations as disclosed in these financial statements encompass the following nature or type classifications.

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 1 Reporting Classifications continued

Nature or Type Classifications

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

Program Classifications (Function/Activity)

Town operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.

EDUCATION AND WELFARE

Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.

COMMUNITY AMENITIES

The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.

RECREATION AND CULTURE

Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.

TRANSPORT

The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.

ECONOMIC SERVICES

Regulation support and/or provision of such services as tourism, area promotion and building control.

OTHER PROPERTY & SERVICES

Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual				Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Residential	7.1650	5,769	158,122,563	11,330,584	71,531	3,600	11,405,715	11,329,482	120,000	2,000	11,451,482
Sub-Totals		5,769	158,122,563	11,330,584	71,531	3,600	11,405,715	11,329,482	120,000	2,000	11,451,482
Minimum Payment	Minimum \$										
Minimum Rate	1,085	1,368	18,858,081	1,483,195	-	-	1,483,195	1,484,280	-	-	1,484,280
Sub-Totals		1,368	18,858,081	1,483,195	-	-	1,483,195	1,484,280	-	-	1,484,280
		7,137	176,980,644	12,813,779	71,531	3,600	12,888,910	12,813,762	120,000	2,000	12,935,762
Amount from General Rates							12,888,910	12,813,762			12,935,762
Totals							12,888,910	12,813,762			12,935,762

Comments - Rating Information

All land except exempt land in the Town of Bassendean is rated according to its Gross Rental Value (GRV). The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2017/18 were issued on the 21 July 2017. The due date for the payment of rates is August 25 2017, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2017/18 are:
 1st: 25 August 2017
 2nd: 27 October 2017
 3rd: 5 January 2018
 4th: 9 March 2018

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2017	28 Feb 2018
	\$	\$
Current Assets		
Cash Unrestricted	3,699,827	8,589,713
Cash Restricted	4,801,314	4,826,808
Restricted Cash - Trust	1,973,980	2,086,873
Rates Outstanding	754,709	2,394,312
Sundry Debtors	135,775	140,443
GST Receivable	112,759	68,282
Inventories	13,333	16,079
	11,491,698	18,122,511
Less: Current Liabilities		
Sundry Creditors	(1,050,259)	(1,359,316)
Accrued Interest on Debentures	(5,703)	-
Accrued Salaries and Wages	(122,668)	-
Rates in Advance	(250,300)	(137,553)
Hyde Retirement Village Bonds	(173,600)	(157,850)
Bonds and Other Deposits	(1,800,380)	(1,929,023)
Current Employee Provisions	(2,110,469)	(2,109,118)
	(5,513,380)	(5,692,860)
Net Current Assets	5,978,318	12,429,651
Less: Cash Reserves	(4,801,314)	(4,826,808)
Plus : Liabilities funded by Cash Backed Reserves	1,007,375	1,013,654
Net Current Funding Position	2,184,379	8,616,497

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 4 : Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2017	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 156 - Civic Centre Redevelopment	129,324	32,501	43,775	96,823	85,549	5,355	9,021
Loan 160A - Civic Centre Redevelopment	384,383	22,147	45,010	362,236	339,373	11,756	25,987
Loan 160B- Civic Centre Redevelopment	153,009	11,487	15,430	141,522	137,579	4,983	8,720
Self Supporting Loans							
Loan 157 - Ashfield Soccer Club	19,158	2,122	4,316	17,036	14,842	617	1,177
Loan 162 - TADWA	249,498	11,501	15,462	237,997	234,036	10,136	16,211
	935,372	79,758	123,994	855,614	811,378	32,847	61,115

(b) New Debentures

The Town does not propose to raise any debt through the issue of debenture this financial year

(c) Unspent Debentures

The Town has no unspent debentures.

(d) Overdraft

Council has an overdraft facility of \$100,000 with Commonwealth Bank of Australia. It is anticipated that this facility will not be required in the 2017/18 Financial Period.

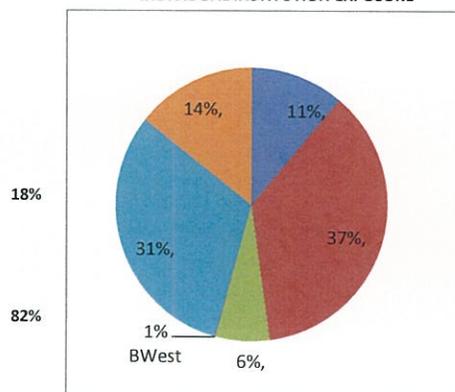
Town of Bassendean
Monthly Investment Report
For the Period Ended 28 February 2018

Note 5 : CASH INVESTMENTS

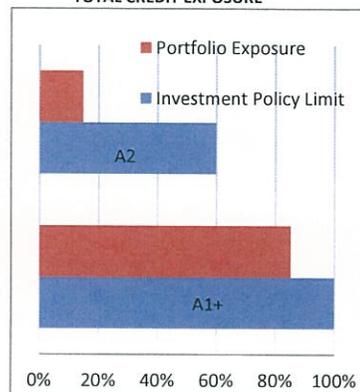
Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Total	Expected Interest
							Up to 30	30-60	60-90	90-120+		
Municipal												
4191405	20/02/2018	4/04/2018	A1	Suncorp	43	1.96%		500,000	-	-	500,000	1,155
488960	9/01/2018	20/03/2018	A2	Bank of Queensland	70	2.15%		-	1,700,000	-	1,700,000	7,010
48028	6/02/2018	14/05/2018	A2	IMB	97	2.40%		-	-	2,000,000	2,000,000	12,756
491137	23/01/2018	6/03/2018	A2	Bank of Queensland	42	1.75%		2,000,000	-	-	2,000,000	4,027
							-	2,500,000	1,700,000	2,000,000	6,200,000	24,948
Reserve												
473732	29/09/2017	29/03/2018	A2	Bank of Queensland	181	2.60%				1,013,654	1,013,654	13,069
4189666	26/09/2017	27/03/2018	A1	Suncorp	182	2.50%				2,276,608	2,276,608	28,380
164115	12/02/2018	29/06/2018	A1+	Commonwealth Bank	137	2.30%				1,548,281	1,548,281	13,366
							-	-	-	4,838,543	4,838,543	54,815
Trust												
089-062126-4	26/02/2018	26/06/2018	A1+	Bankwest	120	1.50%				11,670	11,670	58
94-401-6261	26/02/2018	29/06/2018	A1+	NAB	123	2.48%				885,285	885,285	7,399
491987	30/01/2018	30/05/2018	A2	Bank of Queensland	120	2.45%				400,000	400,000	3,222
4190564	30/11/2017	9/03/2018	A1	Suncorp	99	2.40%				1,600,000	1,600,000	10,415
							-	-	-	2,896,955	2,896,955	21,093
Total							-	2,500,000	1,700,000	9,735,497	13,935,497	100,856

ENVIRONMENTAL COMMITMENT	
Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
Commonwealth	\$1,548,281
NAB	\$885,285
Bankwest	\$11,670
	\$2,445,236
Non Fossil Fuel Lending ADI	
B of Queensland	\$5,113,654
IMB	\$2,000,000
Suncorp	\$4,376,608
	\$11,490,262
Total Funds	\$13,935,497

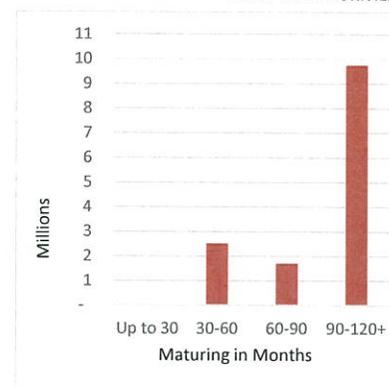
INDIVIDUAL INSTITUTION EXPOSURE



TOTAL CREDIT EXPOSURE



TERM TO MATURITIES

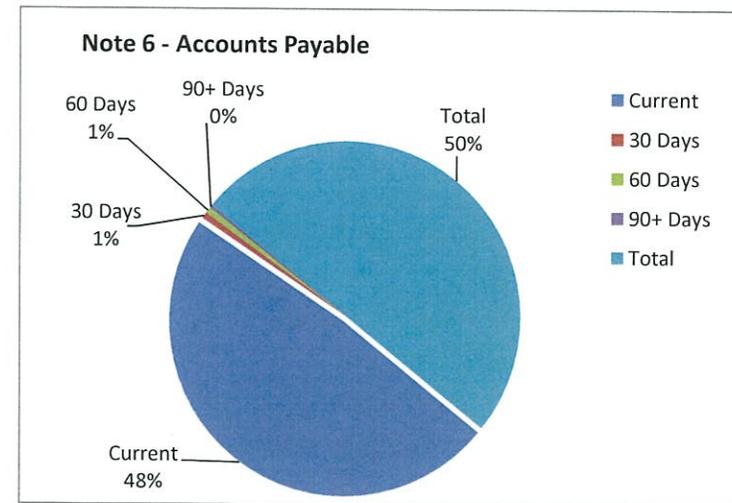
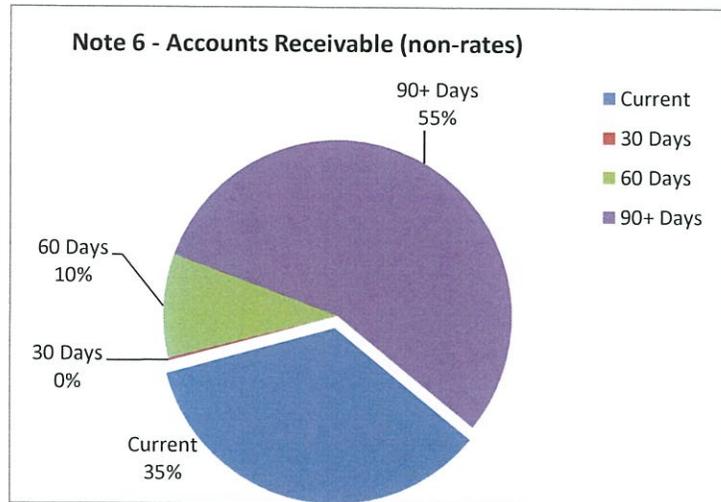


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 6: Receivables and Payables

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	22,504	153	6,134	35,463	64,254

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	1,077,747	13,111	12,894	5,496	1,109,248



Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant And Equipment Reserve	379,103	8,634	2,106	-	-	(29,000)	-	358,737	381,209
Recreation Development Reserve	37,139	14,512	206	-	-	-	-	51,651	37,345
Land And Buildings Infrastructure Reserve	1,843,265	41,982	10,242	550,000	-	(800,000)	-	1,635,247	1,853,508
Waste Management Reserve	288,744	11,815	1,604	100,000	-	-	-	400,559	290,348
Wind In The Willows Child Care Reserve	53,361	1,215	297	-	-	(40,000)	-	14,576	53,657
Aged Persons Reserve	470,210	10,709	2,613	-	-	-	-	480,919	472,822
Youth Development Reserve	27,529	627	153	-	-	-	-	28,156	27,682
Cultural Events Reserve	5,162	-	30	-	-	(5,162)	-	-	5,192
Self Insurance Reserve	8,199	-	46	-	-	(8,199)	-	-	8,244
Underground Power Reserve	79,452	1,810	441	-	-	-	-	81,262	79,894
Employee Entitlements Reserve	1,007,375	-	6,279	24,000	-	-	-	1,031,375	1,013,654
Roads And Drainage Infrastructure Reserve	114,111	2,599	634	-	-	-	-	116,710	114,745
Hacc Asset Replacement Reserve	151,861	3,459	844	-	-	(65,000)	-	90,320	152,705
Unspent Grants Reserve	335,803	-	-	50,000	-	(129,982)	-	255,821	335,803
	4,801,314	97,362	25,494	724,000	-	(1,077,343)	-	4,545,333	4,826,808

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 8: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Funding Source	Funding Amount
		New/ Upgrade \$	Renewal \$	Total YTD \$	Purchase Order Value	Annual Budget \$	YTD Budget \$		
Summary of Capital Acquisitions									
Land and Buildings		-	299,224	299,224	9,062	1,198,500	848,919	(549,695)	
Plant and Equipment		-	123,586	123,586	782	118,880	93,181	30,405	
Furniture and Equipment		-	83,310	83,310	57,943	181,682	191,407	(108,097)	
Roadsworks		-	113,569	113,569	181,352	902,542	902,542	(788,973)	
Drainage		-	32,644	32,644	115,992	1,430,700	1,302,610	(1,269,966)	
Footpaths		-	52,766	52,766	7,530	93,500	78,856	(26,090)	
Parks, Gardens and Reserves		273,075	-	273,075	35,581	1,173,500	987,405	(714,330)	
Totals		273,075	705,099	978,174	408,241	5,099,304	4,404,920	(3,426,746)	
LAND									
LAND PURCHASE 97 KENNY ST(WIND UP TPS4A)	AL1701	-	-	-	-	5,000	5,000	(5,000)	
LAND PURCHASE 13 HATTON(WIND UP TPS4A)	AL1702	-	-	-	-	6,000	6,000	(6,000)	
	Land Total	-	-	-	-	11,000	11,000	(11,000)	
Buildings									
11 HAMILTON STREET, BASSENDEAN - REROOFING	AB1701		66,902	66,902	-	80,000	66,903	(1)	Reserves 80,000
COMMUNITY HALL BASSENDEAN - RENEWAL TO ALUMINIUM ENTRY DOORS	AB1702		18,378	18,378	-	20,000	20,215	(1,837)	
STAN MOSES PAVILLION, EDEN HILL - ENTRY DOORS	AB1703		13,489	13,489	-	15,000	14,838	(1,349)	
COMMUNITY FACILITY - REPLACE LIGHTING WITH LED LIGHTING (MLA COMMITMENT)	AB1705		14,554	14,554	-	15,000	14,554	(0)	Grant 15,000
DEPOT - UPGRADE WORKSHOP SWITCHBOARD	AB1706		4,854	4,854	-	7,000	4,854	(0)	
SENIOR CITIZENS HALL - UPGRADE OF AIR CONDITIONING SYSTEM (MLA COMMITMENT)	AB1708		11,600	11,600	-	15,000	11,600	-	Grant 15,000
BASSENDEAN BOWLING CLUB - ELECTRICAL REWIRE & REPLACE WITH LED LIGHTING	AB1709		22,000	22,000	-	18,000	22,000	-	
DUDLEY ROBINSON CENTRE (YOUTH SERVICES) - REPLACING AIR CONDITIONING SYSTEM	AB1710		15,600	15,600	-	16,000	15,600	-	
BOWLING CLUB BASSENDEAN - RENEW ENTRY DOORS TO BOWLING CLUB	AB1711		16,614	16,614	-	19,500	18,276	(1,662)	
DEPOT OFFICE - UPGRADE DATA CABLE EQUIPMENT	AB1713		-	-	-	6,000	6,000	(6,000)	
COMMUNITY HALL KITCHEN - REPLACE KITCHEN ROLLER SHUTTER WITH SMALLER & PRACTICAL	AB1714		-	-	-	5,000	5,000	(5,000)	
ASHFIELD COMMUNITY CENTRE - REPLACE CARPET WITH SUITABLE FLOORING MATERIAL	AB1715		18,575	18,575	-	20,000	18,575	-	
INSTALLATION OF EMERGENCY EVACUATION PA/INTERCOM SYSTEM - ADMINISTRATION OFFICE	AB1716		-	-	9,062	10,000	9,062	(9,062)	
ASHFIELD COMMUNITY CENTRE - UPGRADE TO LED LIGHTING	AB1717		19,739	19,739	-	20,000	19,739	(0)	
BILL WALKER STAND - UPGRADE OF MAIN ELECTRICAL SWITCH BOARD, SEWER PUMPS, OVA	AB1718		23,685	23,685	-	25,000	23,685	-	
35 OLD PERTH ROAD - UPGRADE	AB1719		4,439	4,439	-	150,000	50,000	(45,561)	
WIND IN THE WILLOWS UPGRADES -BABIES AREA, CARPETS,PAINTING	AB1720		9,985	9,985	-	10,000	9,985	-	Reserves 10,000
48 OLD PERTH ROAD - UPGRADE OF COMMITTEE ROOM KITCHEN	AB1721		16,364	16,364	-	20,000	16,364	(0)	
WIW ASHFIELD BUILDING UPGRADE	AB1722		9,107	9,107	-	10,000	20,000	(10,893)	Reserves 10,000
YOUTH SERVICES FLOORING AND PAINTING	AB1723		10,590	10,590	-	11,000	7,333	3,257	
									Reserves \$170K, Grant \$500k
CONSTRUCTION OF NEW MENS SHED- SCADDAN STREET	AB1724		2,750	2,750	-	695,000	463,336	(460,586)	670,000
	Buildings Total	-	299,224	299,224	9,062	1,187,500	837,919	(538,695)	

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 8: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Funding Source	Funding Amount	
		New/ Upgrade \$	Renewal \$	Total YTD \$	Purchase Order Value	Annual Budget \$	YTD Budget \$			YTD Variance \$
Furniture and Equipment										
IT CAFE UPGRADE - BASSENDEAN YOUTH CENTRE	AE1701		20,099	20,099	-	20,000	20,000	99	Grant	20,000
LIBRARY - ONE STOP SELF SERVICE CIRCULATION SERVICE UNIT	AE1702		-	-	5,700	7,000	7,000	(7,000)		
REPLACING RAINBIRD FLOW METERS AND CONTROLLERS FOR THE AUTOMATIC RETICULATI	AE1703		14,760	14,760	-	15,000	14,760	-		
IT INRASTRUCTURE UPGRADE (C/O FROM 2016-1 AE11601)	AE1704		-	-	-	50,000	50,000	(50,000)		
CCTV MARY CRESCENT	AE1705		13,201	13,201	29,871	44,841	49,824	(36,623)	Reserves	44,841
CCTV JUBILEE RESERVE	AE1706		35,249	35,249	22,372	44,841	49,823	(14,574)	Reserves	44,841
Furniture and Equipment Total		-	83,310	83,310	57,943	181,682	191,407	(108,097)		
Plant and Equipment										
P1105 - POLMAC TRAILER (REC & CUL)	AF1701		2,745	2,745	-	3,100	2,740	5	Trade-In	350
P270 - POLMAC TRAILER	AF1702		1,339	1,339	-	1,800	1,340	(1)	Trade-In	200
PP7195 - KUBOTA RIDE ON MOWER	AF1703		42,100	42,100	-	23,000	-	42,100	Reserves	23,000
RYDE PROGRAM - NEW VEHICLE (MLA COMMITMENT)	AF1704		19,990	19,990	-	19,980	19,980	10	Grant	19,980
SECURITY SYSTEM UPGRADE DEPOT FENCE LINE	AF1705		20,424	20,424	782	25,000	25,000	(4,576)		
P151 - POLMAC FIBERGLASS B TRAILER	AF1707		1,890	1,890	-	2,500	1,890	(0)	Trade-In	500
PP7170 - COX RIDE-ON MOWER	AF1708		-	-	-	5,000	5,000	(5,000)	Trade-In	1,000
2 X METRO COUNT 5600 TRAFFIC COUNTERS	AF1709		10,433	10,433	-	6,000	10,433	0	Reserves	6,000
TRAILER FOR MARKETS TRAFFIC MANAGEMENT SIGNS	AF1711		6,483	6,483	-	7,500	8,616	(2,133)		
VEHICLE UTE ASHFIELD HANDY MAN (SENIORS & DISABILITY SERVICES) REPLACES PLHM114	AF1712		18,182	18,182	-	25,000	18,182	(0)	Reserves	25,000
Plant and Equipment Total		-	123,586	123,586	782	118,880	93,181	30,405		
Infrastructure - Roads										
COLSTOUND - GUILDFORD RD TO HAIG ST RESURFACING	AR1701		55,497	55,497	7,416	85,000	85,000	(29,503)	Grant	48,406
COLSTOUND - HAIG ST TO MARGARET ST - MILL AND REPLACE	AR1702		10,290	10,290	4,944	46,000	46,000	(35,710)		
PALMERSTON ST - HAMILTON ST TO GUILDFORD RD RESURFACING	AR1703		12,382	12,382	86,361	180,000	180,000	(167,618)	Grant	119,929
SHACKLETON ST - GERALDINE ST TO WEST OF KENNY ST ROUNDABOUT - RESURFACING	AR1704		5,306	5,306	-	111,000	111,000	(105,694)	Grant	65,032
SHACKLETON ST - GUILDFORD RD TO GERALDINE ST RESURFACING	AR1705		4,782	4,782	308	97,350	97,350	(92,568)	Grant	64,896
SHACKLETON ST - MEDIUM TRAFFIC ISLAND REPLACEMENT	AR1706		-	-	-	30,000	30,000	(30,000)		
WEST ROAD - UPGRADE TRAFFIC CALMING DEVICES & PARKING IMPROVEMENT	AR1707		14,601	14,601	-	90,000	90,000	(75,399)	Grant	90,000
WEST ROAD - OLD PERTH ROAD TO GUILDFORD ROAD - RESURFACING	AR1708		9,912	9,912	19,846	122,192	122,192	(112,280)	Grant	81,461
WEST RO/OLD PERTH RD ROUNDABOUT - RESURFACING	AR1709		800	800	3,000	76,000	76,000	(75,200)	Grant	21,738
SCADDAN STREET - PUBLIC CAR PARK RECONSTRUCTION AND RESURFACING	AR1710		-	-	59,477	65,000	65,000	(65,000)		
Roads Total		-	113,569	113,569	181,352	902,542	902,542	(788,973)		
Infrastructure - Footpaths										
CONCRETE APRON REMOVAL - POINT RESERVE LEADING TO 33 NORTH RD	AT1702		3,967	3,967	-	4,500	4,500	(534)		
WALTER ROAD EAST (#63) - IDA STREET TO MARION STREET - FOOTPATH UPGRADE	AT1703		17,784	17,784	4,506	21,000	20,738	(2,954)		
WALTER ROAD EAST (#419) - TO IVANHOE STREET - FOOTPATH UPGRADE	AT1704		15,729	15,729	3,024	16,000	16,835	(1,106)		
GUILDFORD ROAD (#276) - TO WEST ROAD - FOOTPATH UPGRADE	AT1705		15,286	15,286	-	22,000	15,116	170		
HATTON COURT - BRIDSON ST PAW - CONSTRUCTION OF NEW PATH THROUGH PAW AND S	AT1711		-	-	-	25,000	16,667	(16,667)		
PAW SOLAR BOLLARD INSTALLATION	AT1712		-	-	-	5,000	5,000	(5,000)		
Infrastructure - Footpaths Total		-	52,766	52,766	7,530	93,500	78,856	(26,090)		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 8: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Funding Source	Funding Amount
		New/ Upgrade \$	Renewal \$	Total YTD \$	Purchase Order Value	Annual Budget \$	YTD Budget \$		
Infrastructure - Drainage									
ANZAC ROAD PIPE BETWEEN FIRST & SECOND AVE	AD1702	-	-	-	-	80,000	80,000	(80,000)	
17 BROADWAY - DRAINAGE PIPE REMOVAL	AD1703	-	-	-	-	25,000	-	-	
SHACKLETON STREET - SWALES AND UNDERGROUND STORAGE	AD1704	-	-	-	-	170,000	170,000	(170,000)	
OLD PERTH ROAD AND BRIGGS ST - DRAINAGE UPGRADE	AD1705	-	1,970	1,970	10,277	200,000	200,000	(198,030)	Grant
VILLIERS STREET WEST - RELINING	AD1706	-	240	240	-	49,700	49,700	(49,460)	
SUCCESS ROAD - RELINING	AD1707	-	-	-	-	84,000	84,000	(84,000)	
WHITFIELD STREET - RELINING	AD1708	-	-	-	-	182,000	182,000	(182,000)	
									Reserves
ANZAC TERRACE DRAINAGE DISCHARGE UPGRADE	AD1709	-	10,996	10,996	96,685	250,000	200,000	(189,004)	\$40.3K, Grant
VILLIERS STREET WEST - CONSTRUCTION OF NEW STORM WATER DRAINAGE STORAGE TANK	AD1710	-	-	-	-	130,000	130,000	(130,000)	\$44.7K
SUCCESS HILL - DRAINAGE OUTLET UPGRADE	AD1711	-	10,815	10,815	4,080	210,000	210,000	(199,185)	
WEST RD - GUILDFORD RD TO OLD PERTH ROAD - DRAINAGE UPGRADES	AD1713	-	8,623	8,623	4,950	50,000	(3,090)	11,713	
Infrastructure - Drainage Total		-	32,644	32,644	115,992	1,430,700	1,302,610	(1,269,966)	
Infrastructure - Park Plant & Equipment									
DUDLEY ROBINSON CENTRE - NEW GARRISON FENCE	AP1701	6,995	-	6,995	-	7,000	6,995	-	
DEPOT - PERIMETER FENCE RENEWAL	AP1702	62,180	-	62,180	-	60,000	62,180	-	
BASSENDEAN OVAL - REFURBISHING PICKET FENCE	AP1703	40,000	-	40,000	22,840	85,000	85,000	(45,000)	
SANDY BEACH - UPGRADE OF RETICULATION	AP1704	14,335	-	14,335	3,690	25,000	25,000	(10,665)	
JUBILEE RESERVE - RETICULATION UPGRADE	AP1705	1,600	-	1,600	12,400	15,000	15,000	(13,400)	
BASSENDEAN BOWLING CLUB - CHAIN FENCE RENEWAL WITH GARRISON	AP1706	19,501	-	19,501	1,273	22,500	19,501	(0)	
48 OLD PERTH ROAD, BASSENDEAN COMMUNITY HALL - POND REPAIR AND REINSTATE GAR	AP1708	-	-	-	-	10,000	10,000	(10,000)	
SUCCESS HILL RESERVE UPGRADE OF SHELTERS, ABORIGINAL HISTORY SIGNAGE	AP1710	-	-	-	-	7,000	7,000	(7,000)	
JETTY RENEWAL AFTER FLOOD DAMAGE	AP1711	106,926	-	106,926	-	102,000	106,926	(0)	Insurance
WIW WILSON STREET PLAYGROUND UPGRADE	AP1712	19,138	-	19,138	-	20,000	19,139	(1)	Reserves
POST AND BEAM BOLLARD UPGRADE	AP1713	-	-	-	18,218	20,000	14,000	(14,000)	
SANDY BEACH NATURE BASE PLAYGROUND	AP1714	2,400	-	2,400	-	550,000	366,664	(364,264)	Reserves
STAGE 1 PLAYGROUND RENEWAL- MARY CRESEENT	AP1715	-	-	-	-	250,000	250,000	(250,000)	CIL
Infrastructure - Park Plant & Equipment Total		273,075	-	273,075	35,581	1,173,500	987,405	(714,330)	
Capital Expenditure Total		273,075	705,099	978,174	292,249	5,099,304	4,404,920	(3,426,746)	

TOWN OF BASSENDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28 February 2018

Note 9: Budget Amendments

GL Account Code	Description	Council Resolution	Original Budget	Amended Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Refer Budget Review Document				\$	\$	\$
					-	-	-

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 10: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	
AL00034	Lot 7557 Lord Street	-	-	-	-	275,000	275,000	-	-
AL00035	48 Chapman Street	-	-	-	-	275,000	275,000	-	-
P7172	#7172 - Vertimower Gallagher Farm Guard - overdue	-	-	-	-	875	1,000	125	-
P7196	P7196 - TRAILER MOWER- JOHN PAPAS - 2 TONNE AGGREGATE	-	-	-	-	744	800	56	-
P819	#819 - Papas Box Trailer - overdue	350	28	-	(322)	306	350	44	-
PW7018	#PW7018 - Tennant MS20 Sweeper	18,454	17,507	-	(947)	17,063	15,000	-	(2,063)
PW7048	#PW7048 - Polmac Sweeper & Plant Trailer	-	809	-	-	1,684	1,000	-	(684)
PP7130	#PP7130 - Ransome Gang Five Mower (RA 786 A46)	-	-	-	-	3,500	2,000	-	(1,500)
PP7181	#PP7181 Ford Extra Cab Tray Ute (Gardening)	20,000	5,183	-	(14,817)	15,750	5,000	-	(10,750)
PA1445	#PA1445 - Ford Ranger Ute	-	-	-	-	17,500	15,000	-	(2,500)
PP7186	#PP7186 - Ford Ranger PJ - overdue	-	-	-	-	15,750	15,000	-	(750)
AIT0801	Metrocount Traffic Counter	96	3,860	3,764	-	-	-	-	-
		38,901	27,387	3,764	(16,086)	623,173	605,150	225	(18,248)

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 11: Trust Fund

Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 1/07/2017	Amount Received	Amount Paid	Closing Balance 28/02/2018
	\$	\$	\$	\$
Public Open Space	870,624	14,661	-	885,285
BCITF	700	29,470	(30,088)	83
BRB	5,221	32,722	(35,069)	2,874
Total Uncontrolled Trust Funds	876,545	76,853	(65,156)	888,241

Funds held at balance date over which the Town has control are as follows:

Description	Opening Balance 1/07/2017	Amount Received	Amount Paid	Closing Balance 28/02/2018
Hyde Retirement Village Retention Bonds	173,600	33,419	(49,169)	157,850
<u>Other Bonds and Deposits</u>				
Sundry	234,145	77,440	(23,506)	288,079
Securities	785,707	149,093	(120,410)	814,390
Hall Hire Bonds	28,141	28,700	(31,450)	25,391
Crossover Deposits	104,675	4,000	-	108,675
Landscaping Bonds	622,849	171,471	(127,244)	667,075
Stormwater Deposits	23,346	1,990	(990)	24,346
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
Total Other Bonds and Deposits	1,799,930	432,694	(303,601)	1,929,023
Total Controlled Trust Funds	1,973,530	466,113	(352,769)	2,086,873

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 28 February 2018

Note 12 : Statement of Financial Position Notes	2017/2018 \$	2016/2017 \$
CASH AND CASH EQUIVALENTS		
Unrestricted	8,589,713	3,699,827
Restricted	6,913,681	6,775,294
	<u>15,503,394</u>	<u>10,475,121</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	1,013,654	1,007,375
Plant & Equipment Reserve	381,209	379,103
Recreation Development Reserve	37,345	37,139
Muni Building & T P Reserve	1,853,508	1,843,265
Waste Management Reserve	290,348	288,744
Wind in the Willows Reserve	53,657	53,361
Aged Persons Reserve	472,822	470,210
Youth Development Reserve	27,682	27,529
Cultural Events Reserve	5,192	5,162
Self Insurance Reserve	8,244	8,199
Underground Power Reserve	79,894	79,452
Drainage Reserve	114,745	114,111
HACC Assets Replacement	152,705	151,861
Unspent Portion of Grants	335,803	335,803
Hyde Retirement Village Retention Bonds	157,850	173,600
Other Bonds & Deposits	1,929,023	1,800,380
	<u>6,913,681</u>	<u>6,775,294</u>
TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	2,394,312	754,709
Sundry Debtors - General	79,811	123,652
GST Receivable	68,282	112,759
Accrued Interest	-	4,446
Sundry Debtors - SSL	19,779	19,779
Long Service Leave Due from Other Councils	52,633	52,633
Sundry Debtors - Other	8,000	8,000
Provision for Doubtful Debts	-	(52,956)
	<u>2,622,817</u>	<u>1,023,022</u>
Non-Current		
Rates Outstanding - Pensioners	323,008	323,008
Loans - Clubs/Institutions	234,445	248,877
Other Deferred Debtors - Clubs Contributions	-	-
	<u>557,453</u>	<u>571,885</u>
Investments - Government House	<u>108,332</u>	<u>108,332</u>
Investments- EMRC	<u>7,538,343</u>	<u>7,538,343</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 28 February 2018

Note 12 : Statement of Financial Position Notes	2017/2018 \$	2016/2017 \$
INVENTORIES		
Current		
Fuel and Materials	16,079	13,333
	<u>16,079</u>	<u>13,333</u>
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
- Independent Valuation 2017 - Level 2	<u>36,357,000</u>	<u>36,357,000</u>
Buildings at:		
- Independent Valuation 2017 - Level 3	25,757,805	25,757,805
- Additions after valuation - cost	299,224	-
Less: accumulated depreciation	<u>(7,622,758)</u>	<u>(7,301,045)</u>
	18,434,271	18,456,760
Total Land and Buildings	<u>54,791,271</u>	<u>54,813,760</u>
Furniture and Equipment - Management Valuation 2016	165,239	165,239
- Additions after valuation - cost	187,425	104,115
Less Accumulated Depreciation	<u>(112,322)</u>	<u>(95,764)</u>
Less Accumulated Depreciation	240,342	173,590
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	236,326	112,740
Less Accumulated Depreciation	<u>(1,534,269)</u>	<u>(1,538,536)</u>
-Less Disposals after Valuation	<u>(116,332)</u>	<u>(21,035)</u>
	1,198,656	1,166,100
Art Works		
- Independent Valuation 2015 - Level 2	<u>62,620</u>	<u>62,620</u>
	62,620	62,620
	<u>56,292,889</u>	<u>56,216,070</u>
INFRASTRUCTURE		
Roads - Independent Valuation 2017	83,500,078	83,500,078
- Additions after valuation - cost	113,569	
Less Accumulated Depreciation	<u>(16,154,283)</u>	<u>(15,181,450)</u>
	67,459,364	68,318,628
Footpaths - Independent Valuation 2017	10,233,801	10,233,801
- Additions after valuation - cost	52,766	
Less Accumulated Depreciation	<u>(3,162,440)</u>	<u>(3,002,330)</u>
	7,124,127	7,231,471

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 28 February 2018

Note 12 : Statement of Financial Position Notes	2017/2018 \$	2016/2017 \$
INFRASTRUCTURE		
Drainage - Independent Valuation 2017	39,635,969	39,635,969
- Additions after valuation - cost	32,644	-
Less Accumulated Depreciation	<u>(17,279,355)</u>	<u>(16,891,455)</u>
	22,389,258	22,744,514
Parks & Ovals - Independent Valuation 2015	13,667,875	13,667,875
- Additions after valuation - cost	1,220,675	947,600
Less Accumulated Depreciation	<u>(7,297,426)</u>	<u>(7,024,609)</u>
	7,591,124	7,590,866
	<u>104,563,873</u>	<u>105,885,478</u>
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	1,359,316	1,050,259
Accrued Interest on Debentures	-	5,703
Accrued Salaries and Wages	-	122,668
Rates in Advance	137,553	250,300
Bonds & Other Deposits	1,929,023	1,800,380
Hyde Retirement Village Bonds	<u>157,850</u>	<u>173,600</u>
	3,583,742	3,402,910
LONG-TERM BORROWINGS		
Secured by Floating Charge		
Loan Liability - Current	<u>44,236</u>	<u>123,994</u>
	44,236	123,994
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	<u>811,380</u>	<u>811,380</u>
	811,380	811,380
PROVISIONS		
Current		
Provision for Annual Leave	940,736	942,087
Provision for Long Service Leave	<u>1,168,382</u>	<u>1,168,382</u>
	2,109,118	2,110,469
Non-Current		
Provision for Long Service Leave	<u>201,834</u>	<u>201,834</u>
	201,834	201,834

TOWN OF BASSENDEAN
MONTHLY FINANCIAL REPORT
For the Period Ended 28 February 2018

**LIST OF PROJECTS & CONSULTANCIES FROM
2017/18 BUDGET**

Note 13		2017/18 Budget	2017/18 Actual	FUNDING SOURCE
RECREATION & CULTURE				
121562	SPORT & REC - CLUB CONNECT	7,300	750	COUNCIL
121563	SPORT & REC - KIDS SPORT	19,000	8,022	\$5,000 GRANT
121359	SPORT & REC - EVENT CONSULTANT	15,000	14,364	COUNCIL
121359	SPORT & REC - FACILITY NEEDS ASSESSMENT	17,000	13,914	COUNCIL
131390	CONSULTANT TO DESIGN NEW PLAYGROUND	25,000	10,950	COUNCIL
131479	CONSULTANT PICKERING PARK BOAT RAMP	90,000	-	COUNCIL/GRANT
151206	DISABILITY ACCESS AND INCLUSION PLAN	20,000	-	COUNCIL
151359	PENSIONER GUARD COTTAGE - ARCHITECT	80,000	-	COUNCIL
151360	CULTURE - CULTURAL COMMUNITY PROJECTS	25,000	14,935	COUNCIL
151360	CULTURE - REVIEW CULTURAL PLAN	20,000	14,935	COUNCIL
181496	PUBLIC EVENTS - 2 MAJOR EVENTS	85,000	41,345	COUNCIL
181504	PUBLIC EVENTS - NAIDOC DAY	57,000	62,426	\$10,000 GRANT
181505	PUBLIC EVENTS - AUSTRALIA DAY	116,000	116,620	\$11,000 GRANT
181506	PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	6,000	185	COUNCIL
181507	PUBLIC EVENTS - CHILDREN WEEK	1,700	1,264	COUNCIL
181508	PUBLIC EVENTS - VISUAL ART AWARD	50,000	34,506	\$7,000 FEES
181509	PUBLIC EVENTS - SENIORS WEEK	6,000	6,801	COUNCIL
181510	PUBLIC EVENTS - AVON DECENT	4,500	4,845	\$4,500 GRANT
181511	PUBLIC EVENTS - ANZAC DAY	15,000	-	COUNCIL
181512	PUBLIC EVENTS - SUMMER OUTDOOR MOVIES	22,000	13,494	COUNCIL
TOTAL RECREATION & CULTURE		\$681,500	\$359,356	
LIBRARY				
141302	TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	35,000	3,163	COUNCIL
TOTAL LIBRARY		\$35,000	\$3,163	COUNCIL
ASSET SERVICES				
211309	ASSET MANAGEMENT	60,000	27,970	COUNCIL
211359	GRAFFITI REMOVAL PROGRAM	20,000	10,069	COUNCIL
211272	BIKE BOULEVARD STUDY	50,000	8,704	\$30,000 DOT GRANT
211474	STREET TREE MASTER PLAN(NEW PLAN)	60,000	-	COUNCIL
211514	STREET/ROAD LIGHT REVIEW (THOMPSON ROAD)	10,000	7,880	COUNCIL
211503	STEAM WEEDING OF ROADS	170,000	9,955	COUNCIL
611302	COMMUNITY SURVEY -ROADS & PARKS	20,000	-	COUNCIL
TOTAL TRANSPORT		\$390,000	\$64,578	
DEVELOPMENT SERVICES				
261359	SWAN RIVER TRUST PRECINCT PLAN REVIEW	20,000	-	COUNCIL/GRANT
261362	STREETScape PROTECTION AREA(EILEEN TO WILSON)	30,000	-	COUNCIL
261363	TPS #4A FINALISATION	10,000	-	COUNCIL
261365	MUNICIPAL HERITAGE INVENTORY	10,000	-	COUNCIL
261366	TREE ASSESSMENT	2,000	-	COUNCIL
261367	STRATEGIC PLANNING FRAMEWORK STAGE 1 & 2	227,500	27,190	COUNCIL
261368	TOD PLANS -(STRATEGIC)	70,000	-	COUNCIL
TOTAL DEVELOPMENT SERVICES		\$369,500	\$27,190	

TOWN OF BASSEDEAN
MONTHLY FINANCIAL REPORT
For the Period Ended 28 February 2018

**LIST OF PROJECTS & CONSULTANCIES FROM
2017/18 BUDGET**

Note 13		2017/18 Budget	2017/18 Actual	FUNDING SOURCE
ECONOMIC DEVELOPMENT				
271502	ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	43,000	27,296	COUNCIL
271504	OLD PERTH RD INITIATIVES - PLACE ACTIVATION	59,400	22,381	COUNCIL
271506	BUSINESS PLAN - DIGITAL TECHNOLOGY	35,500	4,455	COUNCIL
271508	EMRC PROJECTS - REGIONAL EVENTS	14,000	-	COUNCIL
TOTAL ECONOMIC DEVELOPMENT		\$151,900	\$54,132	
GOVERNANCE				
401361	EMPLOYEE ASSISTANCE PROGRAM	35,000	6,516	COUNCIL
401605	RECONCILIATION ACTION PLAN CONSULTATION	40,000	14,192	COUNCIL
401606	ASHFIELD ACTION PLAN - ASHFIELD CAN	10,000	-	COUNCIL
401333	GOVERNANCE - SATISFACTION SURVEY	38,000	13,743	COUNCIL
311325	RATING INCENTIVE SCHEME	5,000	5,000	COUNCIL
391401	COUNCIL ELECTIONS	51,000	44,385	COUNCIL
401494	OCCUPATIONAL HEALTH & SAFETY	5,000	1,237	COUNCIL
391361	REVIEW COMMUNITY CONSULTATION POLICY & CBP	40,000	-	COUNCIL
TOTAL GOVERNANCE		\$224,000	\$85,073	
HEALTH				
741465	MOSQUITO CONTROL PROGRAM	35,000	18	COUNCIL
741466	PEST - RAT ERADICATION PROGRAM	4,000	1,296	COUNCIL
TOTAL HEALTH		\$39,000	\$1,313	
RANGERS				
531504	CONSTABLE CARE PROGRAM	5,000	5,000	COUNCIL
541504	DFES - NDFR GRANT FOR FLOOD MARKINGS	5,000	-	COUNCIL
TOTAL RANGERS		\$10,000	\$5,000	
ENVIRONMENT				
751359	CONTAMINATED SITES INVESTIGATIONS (271 Hamilton)	200,000	179,474	COUNCIL
751504	(ACER) CARBON EMISSION REDUCTION PROGRAM	11,600	15,000	COUNCIL
751506	INTEGRATED TRANSPORT STUDY	6,000	-	COUNCIL
751508	WATER CAMPAIGN	13,000	12,811	COUNCIL
751510	SCHOOLS WASTE EDUCATION PROGRAM	10,000	2,240	COUNCIL
751513	WATER QUALITY MONITORING & IMPROVEMENT	10,000	6,000	COUNCIL
751516	FUTURE PROOFING CLIMATE CHANGE	16,000	12,000	COUNCIL
761592	REUSABLE SHOPPING BAGS & EDUCATIONAL PROG	5,000	3,690	Hawaiian/Suez/Council
761593	WASTE MANAGEMENT SURVEY FOR FUTURE NEEDS	30,000	15,420	
761594	WASTE MANAGEMENT STICKERS	15,000	-	
TOTAL ENVIRONMENT		\$316,600	\$246,635	
TOTAL PROJECTS INCLUDED IN OPERATING EXPENDITURE		\$2,217,500	\$846,442	

ATTACHMENT NO. 19



Application Form - Rating Policy: Differential General Rates

This form is to be used by local governments for an application to the Minister for Local Government for approval to impose a differential general rate under section 6.33(3) of the *Local Government Act 1995* that is more than twice the lowest differential rate being imposed.

To assist with completing the application form, please ensure that the Rating Policy: Differential General Rates is reviewed. This policy outlines the legislative basis for an application as well as what guides the Minister's decision when considering applications.

The information you provide will be used by the Department of Local Government and Communities for the purpose of assessing the application.

Should you require assistance with completing this form, please telephone the department on (08) 6551 8700 or toll free for country callers on 1800 620 511, or email legislation@dlgc.wa.gov.au. For alternative formats and more information, please visit the department's website at www.dlgc.wa.gov.au.

For a Translating and Interpreting Service (TIS) telephone 13 14 50.

Before submitting this application, please ensure that:

- The matters within the Rating Policy: Differential General Rates have been complied with.
- Separate application forms are used if submitting an Unimproved Value (UV) and a Gross Rental Value (GRV) application.
- Public notice has been for a period of at least **21 days**, not including the date of advertisement.
- All relevant attachments are included (see checklist at the end of this form). It should be noted that applications **will not** be processed until all relevant attachments are received by the department.
- Adequate consultation has been undertaken. If there are less than 30 ratepayers in a category, each ratepayer should be contacted individually.
- Local governments may also wish to view the Rating Processes webinar which is available on the department's [Rating Policies web page](#).

Application Form

The City/Town/Shire of [\[Click here to enter text.\]](#) applies to the Minister for Local Government for approval to impose a differential general rate under section 6.33(3) of the *Local Government Act 1995* that is more than twice the lowest differential rate being imposed.

Key Value - Objectivity

1. This application relates to properties proposed to be rated on the basis of:

Gross Rental Value (GRV) **Unimproved Value (UV)**

Complete a separate application for each valuation method.

2. Details of land

Please describe the characteristics of the land that have been used to determine the differential rates, for example zoning, land use, vacant land or a combination of these or other prescribed characteristics (differential general rates can only be applied to land based on these characteristics).

[\[Enter text\]](#)

3. Has there been a change to boundaries of the district within the past five years? If there has been, the Local Government Act provides that the land may be rated according to whether or not the land is in a town-site or in a particular part of a district.

Yes No

Compliance with legislation

4. Have section 6.33(1) of the *Local Government Act 1995* and Financial Management Regulation 52A been complied with? Refer to the policy for details.

Yes No

5. Is this application because the local government proposes to apply a differential general rate which is more than twice the lowest?

Yes No

If no, then an application is not necessary.

6. Outline the proposed differential rates below (must be fully completed)

An excel spreadsheet version of the tables in this question are available on the department's website.

Rating Category	2015 – 2016				
	rate in \$ (cents)	rateable value (\$)	Number on minimum payments	Number of properties (excluding minimums)	Average per property (excluding minimums)
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]

Rating Category	2016 – 2017					
	rate in \$ (cents)	Percentage (%) change from previous year	rateable value (\$)	Number on minimum payments	Number of properties (excluding minimums)	Average per property (excluding minimums)
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount.]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]
[Enter text]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]	[Enter amount]

Key Value - Fairness and Equity

7. Has council reviewed its expenditure and considered budgetary efficiency measures as part of its budget deliberations?

Yes No

Attachment 1: copy of council minutes

8. Do the objects and reasons clearly explain why each differential general rate is proposed and why it is set at the proposed amount?

Yes No

Attachment 2: copy of the statement of objects and reasons

9. Has council adopted the objects of, and reasons for, each proposed differential rate?

Yes No

Attachment 3: copy of council minutes

10. If a category of ratepayer is significantly contributing to the local government's revenue through fees, charges and other payments, do these same costs form justification for the different rates in the objects and reasons?

Yes No

If yes, please explain:

11. Has the land been revalued by the Valuer General's Office in the past 12 months?

Yes No

If yes, has this been taken into consideration in setting the rate in the dollar for those categories?

Yes No

Please explain:

- 12.** In categories where there were less than 30 ratepayers, has each ratepayer been consulted in writing and provided a 21 day submission period? Each ratepayer should be provided a copy of the department's Rating Policy: Differential General Rates, the objects and reasons, the differential general rate that will apply and a comparison to the previous year.

Yes No Not Applicable

Attachment 4: copies of letters

- 13.** Were any submissions or objections received?

Yes No

Attachment 5: copy of submissions

Attachment 6: copy of council response to each submission

Key Value - Consistency

- 14.** Are properties that are used for the same purpose rated in a similar way?

Yes No

If no, please explain:

- 15.** Do the proposed differential general rates align with the rating strategy in the corporate business plan and long term financial plan?

Yes No

If no, has the council detailed its reasons for deviating from the rating strategy?

Yes No

Attachment 7: copy of council minutes

- 16.** As part of the local governments rating strategy, has consideration been given to the rates being proposed in neighbouring or similar local governments?

Yes No

Please explain:

Key Value - Transparency and Administrative Efficiency

- 17.** Has the local government complied with the Rating Policy – Giving Notice and given public notice of the proposed rates?

Yes No

Attachment 8: copy of the public notice

18. On what date was the public notice given? [Enter text]

If this is before 1 May, this will have to be readvertised.

19. On what date did submissions close? [Enter text]

If less than twenty one (21) days (not including the date of advertisement), this will have to be readvertised.

20. Did the public notice contain all of the required information (refer to the policy)?

Yes No

If not, this will have to be readvertised.

21. Has council given full consideration to each submission received?

Yes No Not Applicable

Attachment 9: copy of agenda and council minutes

22. Were any changes made as a result of the submissions or other factors?

Yes No

If yes, please explain: [Enter text]

23. Did council resolve to make this application?

Yes No

Attachment 10: copy of council minutes

Attachments to support the City/Town/Shire's application

Please provide the following attachments along with this application form. If the attachments are not provided, the department will request the documents before the application is progressed.

Attachment Checklist	Check box
Attachment 1: Copy of minutes that reflect that council reviewed and considered budget efficiency measures	<input type="checkbox"/>
Attachment 2: copy of statement of objects and reasons	<input type="checkbox"/>
Attachment 3: copy of minutes where council adopted the objects and reasons	<input type="checkbox"/>
Attachment 4: copy of letters to ratepayers where there are less than 30 in a category	<input type="checkbox"/>
Attachment 5: copy of any submissions received	<input type="checkbox"/>
Attachment 6: copy of the response to submissions	<input type="checkbox"/>
Attachment 7: copy of the council minutes that reflect the reason for deviation from the rating strategy in the corporate business plan and long term financial plan	<input type="checkbox"/>
Attachment 8: copy of the public notice	<input type="checkbox"/>
Attachment 9: copy of the council agenda and minutes where submissions were considered	<input type="checkbox"/>
Attachment 10: copy of minutes where council resolved to make an application to the Minister	<input type="checkbox"/>

Contact person: [Enter text]

Email: [Enter text]

Telephone: [Enter text]

Date completed: [Enter text]

Please return this form and attachments to:

Executive Director
Sector Regulation and Support
Department of Local Government and Communities
GPO Box R1250, PERTH WA 6844
Fax: (08) 6552 1555 or Email: legislation@dlgc.wa.gov.au



Government of **Western Australia**
Department of **Local Government and Communities**



Rating Policy

Differential Rates (s.6.33)

March 2016



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Rating Policy – Differential Rates (March 2016)

Prepared by: Department of Local Government and Communities

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All or part of this document may be copied. Due recognition of source would be appreciated. If you would like more information please contact the Department of Local Government and Communities.

Introduction

Local governments impose rates on the properties within their district to raise revenue to fund the services and facilities provided to residents and visitors.

The quantum of rates payable is determined by three factors: the method of valuation of the land, the valuation of the land and improvements, and the rate in the dollar applied to that valuation by the local government.

Land is rated according to its unimproved value for land used predominantly for rural purposes or gross rental value for land used predominantly for non-rural purposes.

The Valuer General values the land in accordance with the provisions of the *Valuation of Land Act 1978*. The local government sets a rate in the dollar which is applied to this valuation to give the rates liability for each property.

A local government may impose a single general rate which applies to all of the properties in the unimproved value or gross rental value category. Alternatively the local government can distinguish between land in either category on the basis of its zoning, use or whether it is vacant land (or other characteristic set out in regulations), or a combination of these factors, and apply a differential general rate to each.

The purpose of the imposition of a differential general rate is generally to ensure that every landowner makes a reasonable contribution to the rate burden.

Objective

This document describes the legislative and policy basis for the application of differential general rates to land being rated by a local government. In particular, it sets out the policy that guides the Minister for Local Government's exercise of the power to approve the imposition of a differential general rate which is more than twice the lowest differential general rate imposed by that local government.

The second part of this document provides guidance for local governments in requesting such an approval.

Legislation

Local Government Act 1995

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics:
 - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
 - (b) a purpose for which the land is held or used as determined by the local government; or
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may:
 - (a) specify the characteristics under subsection (1) which a local government is to use; or
 - (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) **In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.**
- (4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.
- (5) A differential general rate that a local government purported to impose under this Act before the *Local Government Amendment Act 2009* section 39(1)(a) came into operation is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

Local Government (Financial Management) Regulations 1996

52A. Characteristics prescribed for differential general rates (Act s. 6.33)

(1) In this regulation:

commencement day means the day on which the *Local Government (Financial Management) Amendment Regulations (No. 2) 2012* regulation 5 comes into operation.

relevant district means a district that:

- (a) is declared to be a district by an order made under section 2.1(1)(a) on or after commencement day; or
- (b) has its boundaries changed by an order made under section 2.1(1)(b) on or after commencement day.

(2) For the purposes of section 6.33(1)(d), the following characteristics are prescribed in relation to land in a relevant district, where not more than 5 years has elapsed since the district last became a relevant district:

- (a) (a) whether or not the land is situated in a townsite as defined in the Land Administration Act 1997 section 3(1);
- (b) (b) whether or not the land is situated in a particular part of the district of the local government.

In relation to 52A(1), Regulation 5 of *Local Government (Financial Management) Amendment Regulations (No. 2) 2012* came into effect on 30 June 2012.

Policy

The Minister may approve the imposition of a differential general rate that is more than twice the lowest differential general rate imposed by that local government. Without that approval the difference between differential general rates imposed by a local government is limited to two times in each of the unimproved value and gross rental value categories.

Key values

The Minister's approval under section 6.33(3) will be made consistently with the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency. To that end, the Minister will not approve an application for an approval under this policy (**the application**) unless the Minister is satisfied of the following matters.

Objectivity

- The land on which differential general rates has been rated according to one or more of the following land characteristics:
 - zoning
 - land use
 - vacant land.
- Where there has been a change to the boundaries of the district within the past five years, the land on which differential general rates apply may also be rated according to one or more of the following land characteristics:
 - whether or not it is situated in a town-site
 - whether or not it is situated in a particular part of the district.
- The local government has proposed a differential general rate which is more than twice the lowest differential rate.

Fairness and Equity

- The Council of the local government has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. This is to be reflected in the council minutes when it adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.
- The objects of imposing differential rates and reasons for each proposed differential general rate are set out by the local government in a publically available document.
- These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
- The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.

- If a category of ratepayer is significantly contributing to the local government's revenue through fees, charges and other payments, the local government has not used these same costs as the justification for the difference in differential general rate.
- If there are fewer than thirty ratepayers who will be subject to the differential general rate, each affected ratepayer has been informed in writing by the local government of:
 - the terms of this policy (through the provision of a copy of this document to the ratepayer)
 - the local government's objects of and reasons for proposing to impose the differential general rates
 - the differential general rate that will apply to the ratepayer's property; and
 - the differential general rate that applied in the previous year for comparison

and was given at least 21 days to make submissions to the local government on the proposal.

- The ratepayers' submissions, if any, and the local government's response to each ratepayer's submission (as recorded in the minutes of the Council meeting at which the response was adopted) have been provided to the Minister.

Consistency

- The local government has rated similar properties that are used for the same purpose in the same way.
- The proposed differential rates align with the rating strategy in the corporate business plan and long term financial plan or the council of the local government has detailed its reasons for deviating from that rating strategy.
- The local government has reviewed and considered rates proposed in neighbouring or similar local government districts in the rating strategy.

Transparency and administrative efficiency

- The local government has:
 - prepared and made publically available a document clearly describing the object of and reason for each differential general rate;
 - given public notice in a newspaper circulating generally throughout the district and exhibited to the public on a notice board at the local government's office and at every local government library in the district (refer to [Rating Policy – Giving Notice](#))
 - published the notices after 1 May in the relevant year.

- The public notice published by the local government contained:
 - details of each differential general rate that the local government intends to impose
 - an invitation for submissions to be made by an elector or ratepayer
 - a closing date for submissions which is at least twenty one days after the day on which the notice is published
 - advice on the time and place where a document containing the objects of and reasons for the differential general rates can be inspected.
- The council of the local government has:
 - considered each ratepayer submission (if any)
 - resolved to make the application provided the Minister with the minutes and agenda papers relevant to these matters.

Guidance for Local Governments and Affected Ratepayers on Requesting Approval

The guidance below is directed to an application for approval under section 6.33(3) for the imposition of a differential general rate which is more than twice the lowest differential general rate imposed by it.

Local governments

The policy section of this document identifies the matters on which the Minister will want to be satisfied before he or she approves an application.

Before making an application, a local government should be satisfied that:

- it intends to impose a differential general rate which is more than twice the lowest differential general rate imposed by it
- in light of the application and its supporting material, the Minister will be able to be satisfied that making such a determination would be consistent with the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency, as detailed in the policy.

The starting point for a local government will be the matters identified under the key values of objectivity and consistency. The local government will need to ensure that all of the matters identified under those key values are addressed.

Once the local government is satisfied that it has addressed all the matters identified under the key values of objectivity and consistency, the local government will need to address the key value of fairness and equity. This includes the requirement for the local government to give public notice of its intent to impose the differential general rates.

The [Rating Policy – Giving Notice](#) provides more information on this process. If there are fewer than thirty ratepayers affected in any differential rate category, the local government will need to contact those ratepayers directly. That will involve the local government writing to the ratepayer, addressing each of the matters identified under that key value and giving the ratepayer at least 21 days to make submissions.

Once the local government has given public notice, written to the affected ratepayers if required, and received any submissions from ratepayers, the council of the local government will need to consider:

- those submissions
- the other information addressing the key values of objectivity, consistency and fairness and equity.

Even if the council has previously considered the matter, the council must consider the submissions and the other information and resolve to make the application to the Minister.

Once the council has resolved to make the application, the following should be sent to the Minister:

- the application
- a copy of the public notice showing the publication date
- the supporting material addressing each of the matters identified under the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency.

The Minister will then consider the application and may request more information from the local government before granting approval.

The ratepayer

The ratepayer should respond constructively to a request for submissions by a local government considering imposing specified differential general rates.

In particular, the ratepayer should form a view as to whether the matters set out under the key values have been correctly addressed.

If the ratepayer considers that these matters have not been correctly addressed, the ratepayer should set out why they hold this view in their submission to the local government.

In their submission, the ratepayer should address any other matter which they wish the local government and the Minister (if applicable) to consider.

In considering an application, the Minister may request information from the ratepayer before making their decision.

Application

The completed application form and relevant attachments must be sent to:

Email: legislation@dlgc.wa.gov.au

or

Executive Director

Sector Regulation and Support

Department of Local Government and Communities

GPO Box R1250

PERTH WA 6844

Timeline

January/February (approximately) – Planning

The local government commences budget planning by reviewing the Corporate Plan and other relevant plans.

April (approximately) – Budget Strategy

The council adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.

1 May – Notice Period

In accordance with section 6.36(2)(a) of the *Local Government Act 1995*, the local government publishes a notice of its intention to impose differential general rates on or after this date.

At least 21 days after the notice is published

(not including date of appearance)

Council considers submissions and determines appropriate level of differential rates.

Council decision to seek Ministerial approval for the imposition of differential general rates that fall within section 6.33(3).

Processing Time

A local government needs to allow three weeks for the processing of an application from the date all of the required information is received by the Department of Local Government and Communities.

Budget Deadline

The local government's budget is to be adopted by 31 August under section 6.2(1) of the *Local Government Act 1995*. The budget cannot be adopted until after the Minister makes their decision.

If the local government has submitted the final documents for Ministerial approval later than the end of July, consideration may need to be given by the local government to applying for Ministerial approval for an extension to the budget adoption

For more information please contact:

Department of Local Government and Communities

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GPO Box R1250, Perth WA 6844, Telephone: (08) 6551 8700, Fax: (08) 6552 1555,

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