

# TOWN OF BASSENDEAN

## MINUTES

### ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 27 FEBRUARY 2018 AT 7.00PM

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#### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

#### 2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

##### 2.1 Public Question Time

##### Questions from Mr Donald Yates 10 Thompson Road Bassendean

##### CEO Jarvis' Questions

You have 140 FTE's less 47 involved with Wind in the Willows and HACC for a balance of 93 FTE's.

With 16,000 population in an inner urban local govt, the Productivity Commission has a 77 FTE benchmark.

1. After 9 years as CEO, why are there 20% more staff than the FTE benchmark?
2. What is the estimated annual cost of the 20% possible overstaffing levels?

In support of his question, Mr Yates provided the following image to Councillors:



Australian Government  
Productivity Commission

July 2012

Performance Benchmarking of  
Australian Business Regulation:  
The Role of Local Government  
as Regulator

Productivity Commission  
Research Report  
Volume 1

Table 4.6 **Local government full time equivalent employees**  
By LG classification

	Capital City	Urban Metro	Urban Fringe	Urban Regional	Rural	Remote
<b>Number of FTE employees</b>						
Median	721	454	433	315	52	105
Highest	9 693	2 630	918	1 665	196	149
Lowest	118	41	92	24	15	26
<b>Per 1 000 population</b>						
Median	8.0	4.8	4.3	7.9	13.8	38.2
Highest	36.3	8.4	9.1	12.4	31.0	119.9
Lowest	1.2	3.5	3.0	4.1	1.1	9.1

Source: Productivity Commission survey of local governments — general survey (2011-12, unpublished).

Bassendean population : 15, 092 (2016 Census)  
so the Urban Metro LG median number of FTE's is 72.

Please note the last two lines have been added by Mr Yates, and the title and table do not appear together in the report.

Response

The Productivity Commission provided the following response:

*“Bob, thanks. I am aware of that work. The use of the term benchmark in that report refers to regulations and related activities. A main object of the report was to establish and compare the main local government regulations and regulatory activities impacting on business (below). This was the intended point of comparison. The report was not intended to provide efficiency metrics or to produce binding points of comparison. I would imagine FTE varies a lot even across comparably sized LGAs for a whole range of reasons. Anyway, hope this helps in answering the question.”*

Object of report

The Commission has been asked to benchmark the role of LG as regulators and their impact on business costs by:

- identifying the nature and extent of LG regulatory responsibilities that impact on business costs and the variation in these responsibilities across LGs both within, and between, the states and territories.
- clarifying the extent to which LGs implement and enforce national, state and/or territory policies and to what extent they apply additional policies of their own.
- assessing whether differences in regulatory responsibilities and how they are exercised by LGs have material impacts on costs incurred by business
- identifying leading regulatory practices for LG, both domestically and internationally, which have the capacity to reduce unnecessary regulatory costs for business while sustaining good regulatory outcomes.

The West Australian Local Government Association has advised the following:

*"I am unaware of the source of Mr Yates industry standard for employment levels in Local Government.*

*Local Government is a very difficult sector to provide benchmarks as the levels of staffing will be determined by the services and functions the Local Government undertakes and the level of service of those services and functions.*

*For example some Local Governments provide aged care and child care and some don't, others have fully staffed recreation centres and gymnasiums and some don't.*

*The list of different services that Local Governments undertake is large and is dependent on the strategic direction of that Local Government.*

*Also there are different ways of carrying out services, some Local Governments utilise their own workforce for road construction and road maintenance other Local Governments carryout the work by contractors.*

*For a population of 16,000 the FTE level of 140 or 93 (when you take out the fully funded programs) seems an appropriate staffing level when compared to other Western Australian Local Governments."*

### Simon Stewert-Dawkins' Questions

3. In what year did you realise that Lord St between Morley Drive and Guildford Rd, (without the Lord St bridge that is the responsibility of PTA), was 100% Town of Bassendean responsibility?

#### Response

The attached Town of Bassendean Road Hierarchy Map clearly illustrates that Lord Street is a District Distributor Road and as such, Lord Street is under the care and control of the Town of Bassendean. The Director Operational Services commenced at the Town in July 2003 and was aware of the Road Hierarchy Plan when he commenced with the Town. For additional information, Main Roads WA has provided the definitions of the Road Hierarchy.

4. How much (approximately) has been spent by the Town on that part of Lord St under the Town's control since 2005?

#### Response

Capital budget expenditure from 2005 to 2018 YTD has been \$346,536 with the following breakdown of expenditure provided:

- 2007/2008 Lord Street/Railway Pde Traffic island and Intersection modifications - \$25,406;
- 2007/2008 Lord Street/Walter Rd East intersection modification work \$ 14,896;
- 2008/2009 Lord Street/Walter Rd East Traffic island line marking and traffic light phasing modifications \$122,128;
- 2015/2016 Lord Street - Mill and replace asphalt \$171,861; and
- 2016/2017 Lord Street footpath renewal \$12,245.

It should be noted that the above figures do not include maintenance work conducted, eg, road sweeping, drainage maintenance etc.

5. Do you accept that Cash-in-lieu funds can be spent on pathways and lighting as per Section 8 in WAPC Planning Bulletin 21?

#### Response

Yes, where such a pathway or lighting is within a reserve for recreation. No, where the pathway or lighting is associated with a road outside a reserve for recreation.

### Michael Costarella's Questions

6. With the redevelopment of the Bassendean Village Shopping Centre, what is the approximate value of payments received from the Hawaiian owners for:
  - (A) a contribution towards public open space as per JDAP meeting of 30 August 2012, and
  - (B) cash in lieu of parking not provided between the approved 450 bays and the actual 310 car bays?

### Response

Q6A No condition was imposed on this approval requiring a contribution to be made towards public open space.

Q6B No condition was imposed on this approval requiring a cash in lieu payment to be made in relation to car parking.

### Graeme Haggart's Questions

7. Would the trend in costs of the annual Australia Day event at Ashfield Reserve be upwards and by how much, say over the last 3 years?

### Response

The cost of the Australia Day event in 2016 was \$105,253; in 2017 it was \$113,215; and in 2018 the final amount is still being defined, but was budgeted at \$116,000.

8. Similarly, what is the trend in sponsorship dollars received, for the same time period, in dollar terms?

### Response

Lotterywest has provided a \$10,000 sponsorship for the event in each of the past three years. Other income is derived from site fees for the amusement rides and food vendors, and also from parking.

9. Proposed playground at Sandy Beach is in the floodway. If insurance coverage is obtainable, how much more in percentage terms could the insurance premiums cost?

### Response

LGIS has advised the facility is insurable. The new infrastructure will be listed with all other assets and the premium determined in the usual way and increase premiums by approximately 2% or \$800 based on the new asset value.

### Brian Reed's Questions

10. When was amendment 10 of Local Planning Scheme 10 gazetted?

#### Response

Notice of the approval of Amendment 10 to Local Planning Scheme No. 10 (LPS10) was published in the Government Gazette on Friday 23 February 2018.

11. When was amendment 10 of Local Planning Scheme 10 advertised after the gazetting?

#### Response

Arrangements are now being made to have notice of the approval of Amendment 10 to LPS10 to be published in a local paper in accordance with the Town's obligations.

### Mr Gary Butler, 20 Haig Street, Ashfield

Mr Butler expressed support of the proposed soccer centre in Ashfield and asked how many of the Town's residents were consulted and asked their opinion. Mr Butler asked that Council reconsider their position on the project.

The Mayor commented that this project was a Liberal government commitment. The previous Council had chosen to support the project based on the feedback it had received from the community through a random survey of 500 households, however, information received from the Department of Sport and Recreation was very limited and it was difficult to make an informed decision on the project. Residents around Ashfield Reserve expressed concern about traffic, parking, lighting and losing access to the public open space. The message that Council were hearing was that the location was not necessarily the right location for the facility. The Town has since had communication from DSR and the state government are still potentially looking at the project and considering other sites, although there is no funding available at this time.

Mr Nathan Jarvis, 1 Walter Road, Bassendean

Mr Jarvis referred to the proposal to reopen Walter Road and asked if the Town has sought advice from Main Roads in regards to their plans for Lord Street as was discussed at the community meeting.

The Director Operational Services advised that the Town had preliminary discussions with Main Roads prior to the workshop and asked for their opinion on the options presented. We have not sought any clarification from Main Roads on what their intentions are for Lord Street.

The Mayor advised that the City of Swan is doing some plans for their section of Lord Street and their intention is to make it dual carriageway, however this has not yet come before Council. There has been some initial discussion with the City of Swan around what the Town of Bassendean's plans are for Lord Street.

The Director Strategic Planning commented that there is no specific vision for the transport study. The outcome will be to produce an integrated local transport plan which will look at all modes of transport and will try to ensure that they are all interconnected.

Mr Jarvis asked why the relevant crash statistics weren't provided to the community. Lord Street is a busy road and something has to be done about it.

The Mayor commented that Main Roads do not consider the crash statistics as having an impact on the various solutions proposed. Those statistics have since been made available to the community.

Mr Jarvis asked what the Town has done in terms of setting parameters and an overarching vision for the proposed Bassendean Traffic Study.

The Director Strategic Planning commented that part of the consultant's role will be to consult with Main Roads over the Lord Street design. What might the impact be if they don't go through with the proposed duplication of Lord Street. There are wider regional traffic issues and traffic passing through Bassendean is a problem.

The Mayor confirmed that the Town needs to provide the consultant with an overarching vision.

## **2.2 Address by Members of the Public**

*It should be noted that public statements are not recorded in the minutes.*

## **3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

### **Present**

#### **Councillors**

Cr Renee McLennan, Mayor  
Cr Bob Brown, Deputy Mayor  
Cr Kathryn Hamilton  
Cr Melissa Mykytiuk  
Cr Sarah Quinton  
Cr Jai Wilson

#### **Apologies**

Cr John Gangell

#### **Officers**

Mr Bob Jarvis, Chief Executive Officer  
Mr Michael Costarella, Director Corporate Services  
Mr Graeme Haggart, Director Community Development  
Mr Simon Stewert-Dawkins, Director Operational Services  
Mr Anthony Dowling, Director Strategic Planning  
Mr Brian Reed, Manager Development Services  
Mrs Amy Holmes, Minute Secretary

#### **Public**

Approximately 20 members of the public were in attendance.

#### **Press**

One member of the press was in attendance.

### **3.1 Leave of Absence**

#### **COUNCIL RESOLUTION – ITEM 3.0(a)**

**OCM – 1/02/18** MOVED Cr Brown, Seconded Cr Quinton, that Cr Gangell be granted a retrospective leave of absence for 20-28 February 2018.

**CARRIED UNANIMOUSLY 6/0**

#### **COUNCIL RESOLUTION – ITEM 3.0(b)**

**OCM – 2/02/18** MOVED Cr Mykytiuk, Seconded Cr Wilson, that Cr Hamilton be granted a leave of absence for 14-18 March 2018.

**CARRIED UNANIMOUSLY 6/0**

### **4.0 DEPUTATIONS**

Mr Tony Chapman of Chapman & Associates addressed Council on Item 13.1.

### **5.0 CONFIRMATION OF MINUTES**

#### **5.1 Ordinary Council Meeting held on 30 January 2018**

##### **COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(a)**

**OCM – 3/02/18** MOVED Cr Hamilton, Seconded Cr Quinton, that the minutes of the Ordinary Council Meeting held on 30 January 2018, be received, with the following amendments:

*Item 11.4 – Cr Wilson’s name was recorded twice as voting in favour of the motion. Also, Cr Quinton’s name should be recorded as voting in favour of the motion.*

*Item 13.2 - Stated the CEO’s contract as expiring on 19 January 2019, it should read 15 January.*

**CARRIED UNANIMOUSLY 6/0**

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 5.1(b)**

- OCM – 4/02/18** MOVED Cr Wilson, Seconded Cr Quinton, that the minutes of the Ordinary Council Meeting held on 30 January 2018, as amended, be confirmed as a true record.  
**CARRIED UNANIMOUSLY 6/0**

**6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**7.0 PETITIONS**

Nil

**8.0 DECLARATIONS OF INTEREST**

- 8.1** Mr Bob Jarvis, Chief Executive Officer, declared a Financial Interest for Item 10.13 as he is the subject of the report.
- 8.2** Cr Wilson declared an Impartiality Interest for Item 10.11 as he is a frequent user of the Bassendean Bowling Club.

**9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

**10.0 REPORTS**

**10.1 Adoption of Recommendations En Bloc**

It was agreed that items 10.2, 10.3, 10.5, 10.6, 10.8, 10.10 & 10.11 be removed from the en-bloc table and considered separately.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.1**

**OCM – 5/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 27 February 2018:

Item	Report
10.4	Non-Compliant Verge Treatment at 115A Anzac Terrace, Bassendean
10.9	Draft State Planning Policy (SPP) 4.1 – Industrial Interface
10.14	Design Bassendean Committee Meeting held on 7 February 2018
10.15	People Services Committee (PSC) Meeting held on 13 February 2018
10.16	Audit & Governance Committee Meeting held on 14 February 2018
10.17	Determinations Made by the Principal Building Surveyor
10.18	Determinations Made by Development Services
10.19	Use of the Common Seal
10.20	Calendar for March 2018
10.21	Implementation of Council Resolutions
10.22	Accounts for Payment – January 2018
10.23	Financial Statements – January 2018

**CARRIED UNANIMOUSLY 6/0**

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
10.2	Street Lighting Audit – Within 200m Radius of Success Hill Train Station
10.3	Waste Collection Option Survey (Three Bin System)
10.5	Success Hill Ingress and Egress – Community Feedback
10.6	Railway Parade Proposed Principal Shared Path –Community Feedback
10.7	1 Surrey Street, Bassendean – Expenditure
10.8	Unauthorised Reroofing, stormwater management and external building works to a property listed on the State Register of Heritage Places at 1 River Street, Bassendean
10.10	Crèche Services for Meetings
10.11	Bassendean Bowling Club Lease Agreement Renewal
10.12	Appointment of a Member to the Access and Inclusion Committee 2017-19 Term
10.13	Mayor's Report: Chief Executive Officer Recruitment Process
11.1	Notice of Motion – Cr Hamilton: Reward and Penalty: Vandalism of trees on public property
13.1	Request to Purchase Lot 5 (No. 246) Morley Drive East, Eden Hill
13.2	Appointment of Members to Economic Development Committee – 2017 to 2019
13.3	Sports Achievement Award

**10.2 Street Lighting Audit – Within 200m Radius of Success Hill Train Station (Ref: ROAD/STMNGT/6 - Ken Cardy, Manager Asset Services)**

**APPLICATION**

The purpose of this report was to provide Council, as per (OCM-24/11/16), with the footpath lighting report for footpaths within a 200 metres radius of the Success Hill Railway Station.

**OFFICER RECOMMENDATION — ITEM 10.2**

That:

1. Council receives the Consulting Engineer's Street/Road Lighting Report and the preliminary information received from Western Power in regards to the proposed new light-emitting diode (LED) replacement program;
2. Lists \$132,000 in the draft 2018-19 Capital budget to upgrade the current street lights to P3 within a 200 metre radius of the train stations, in line with the consultant's recommendation;
3. Officers obtain a quote from Western Power for the installation of an additional street light pole in accordance with the consultant's report; and
4. After the light-emitting diode (LED) lighting is installed, that a lighting assessment in Anzac Terrace, Railway Parade, Lamb Street, Thompson Road and Nurstead Avenue be undertaken, and be compared to the AS/NZS 1158 Road Lighting requirements, and provide a further report to Council for consideration.

*Cr Quinton moved an Alternative Motion.*

**COUNCIL RESOLUTION – ITEM 10.2**

**OCM – 6/02/18** MOVED Cr Quinton, Seconded Cr McLennan/Cr Wilson, that Council:

1. Revokes Council Resolution OCM-24/11/16 which reads:  
  
*“That the Town of Bassendean allocates funds in the budget review to upgrade the footpath lighting within a 200 metre radius of Success Hill Railway Station to the minimum Main Roads WA Lighting Design Guidelines of no less than 5 lux and that this be in warm white light, not interfere with the structural integrity of the significant Morton Bay fig tree in Thompson Rd and include pedestrian lighting through Kelly Park”.*
2. Notes the consulting engineer's street/road lighting report and the preliminary information received from Western Power in regards to the proposed new light-emitting diode (LED) replacement program;
3. Waits until Western Power completes its proposed new light-emitting diode (LED) replacement program expected in July 2018 and presents its findings to the Town Assets committee for further investigation; and
4. Requests officers obtain a quote from Western Power for the installation of an additional street light pole on Thompson Road in accordance with the consultant's report.

**CARRIED UNANIMOUSLY 6/0**

*The alternative motion was supported as Main Roads advised today that they do not have a lighting guideline, and also based on advice received from staff at the briefing session that 5 lux would be too bright for that type of street.*

**10.3 Waste Collection Option Survey (Three Bin System) (Ref: WSTMNGT/TENDNG/10); Ken Cardy, Manager Asset Services)**

**APPLICATION**

The purpose of this report was to present Council with the results of the December 2017 - Waste Collection Option Survey (three Bin System).

OFFICER RECOMMENDATION — ITEM 10.3

That Council:

1. Receives the Survey Data Report on the implementation of a 3-bin waste collection system;
2. Notes that Officers have submitted a funding application to the Waste Authority - Community and Industry Engagement, for the placement of a UV rated sticker, attached to recycling bin lids, in order to educate residents to recycle correctly;;
3. Considers listing an amount of \$38,000 in the 2018/19 Capital Budget, for the placement of a UV rated sticker, attached to recycling bin lids;
4. Notes that Officers are preparing a funding submission to the Government of Western Australia's Waste Authority, for funding to implement a "Better Practice Kerbside Collection Service" (3 bin system), that will support higher recovery and the achievement of the State Government's 2020 municipal solid waste targets; and
5. Considers listing an preliminary estimate of \$1,200,000 within the 2018/19 and 2019/20 Capital Budgets, for the introduction of the 3 bin system within the Town of Bassendean; and
6. Notes a further report will be presented to Council in May 2018 relating to the proposed initiatives.

LAPSED FOR WANT OF A MOVER

*Cr Hamilton moved an Alternative Motion.*

COUNCIL RESOLUTION – ITEM 10.3

**OCM – 7/02/18** MOVED Cr Hamilton, Seconded Cr Mykytiuk, that Council:

1. Receives the Survey Data Report on the implementation of a 3-bin waste collection system;
2. Notes that Officers have submitted a funding application to the Waste Authority - Community and Industry Engagement, for the placement of a UV rated sticker, attached to recycling bin lids, in order to educate residents to recycle correctly;

3. Notes that Officers are preparing a funding submission to the Government of Western Australia's Waste Authority, for funding to implement a "Better Practice Kerbside Collection Service" (3 bin system), that will support higher recovery and the achievement of the State Government's 2020 municipal solid waste targets;
4. Requests staff to apply for the highest level of funding by stipulating that a Preference 1 service will be offered as the standard to all households, which includes a "Opt Out" option for the smaller general waste service and differential pricing for the general waste service.
5. Requests staff prepare draft project timelines that include a period of public education about the three bin system followed by implementation of the project, and that this Draft Project Timeline (that will assist in informing the budgetary requirements of the project) be presented to council via the Council Bulletin, in March 2018;
6. Notes a further report will be presented to Council in May 2018 relating to the proposed initiatives.

CARRIED UNANIMOUSLY 6/0

*The officer recommendation was not supported as the implementation time-line and strategy will influence the budget allocation required for this project. Additional information and refinement of both the timeline and strategy is needed before budget allocation can be estimated. The Waste Authority has advised that the grant submission can be made and further details refined at a later stage.*

**10.4 Non-Compliant Verge Treatment at 115A Anzac Terrace, Bassendean (Ref: PARE/MAINT/1 – Andreea Balica, Engineering Technical Assistant/Compliance Officer)**

APPLICATION

The purpose of this report was to bring to Council's attention the non-compliant verge treatment that was installed on the verge adjacent to 115A Anzac Terrace, Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.4

- OCM – 8/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that Council advises the owner of 115A Anzac Terrace, Bassendean, that her request for an exemption from the Verge Treatment Policy is declined, and that the owner be required to comply with the Verge Treatment Policy.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.5** **Success Hill Ingress and Egress - Community Feedback  
(Ref: TRAF/PLANNG/3 ROAD/DESCONT/5 - Trent  
Macpherson, Engineering Technical Coordinator)**

APPLICATION

The purpose of this report was to provide Council with the Success Hill entry and egress community survey feedback results, as resolved by Council at the October 2017 Ordinary Council Meeting.

OFFICER RECOMMENDATION — ITEM 10.5

That Council:

1. Acknowledges the results from the survey and preferred treatments at the Walter Road East/Lord Street intersection and Success Road/Lord Street intersection;
2. Requests Main Roads WA to review the traffic light phasing to improve traffic flow between Walter Road East/Lord Street and the Guildford Road/Lord Street intersections in order to provide gaps in traffic flow to permit vehicles to gain entry to and exit from Success Road;
3. Forwards the feedback and surveys received from the community workshop to the consultant appointed to undertake the Bassendean Transport Study; and
4. Notes that the recommendations from the Bassendean Transport Study will be presented to Council for consideration.

*Cr McLennan moved an Alternative Motion.*

**COUNCIL RESOLUTION – ITEM 10.5**

**OCM – 9/02/18** MOVED Cr McLennan, Seconded Cr Quinton, that Council:

1. Acknowledges the results from the survey and preferred treatments at the Walter Road East/Lord Street intersection and Success Road/Lord Street intersection;
2. Requests Main Roads WA to review the traffic light phasing to improve traffic flow between Walter Road East/Lord Street and the Guildford Road/Lord Street intersections in order to provide gaps in traffic flow to permit vehicles to gain entry to and exit from Success Road;
3. Requests MRWA approve a “Keep Clear” pavement marking at the junction of Success Road & Lord Street;
4. Forwards the feedback and surveys received from the community workshop to the consultant appointed to undertake the Bassendean Transport Study;
5. Notes that the recommendations from the Bassendean Transport Study will be presented to Council for consideration; and
6. Requests survey respondents and workshop attendees be contacted to communicate the summary of the survey results and Council’s decision on this matter.

**CARRIED UNANIMOUSLY 6/0**

*The officer recommendation was not supported as potential modifications to intersections that aim to improve ingress/egress to the Success Hill precinct would be costly and should be considered in the context of the overall traffic/transport plan for the area. However, residents’ concerns around difficulties at the single point of exit warrant investigating more immediate solutions such as optimising traffic light timing and road markings. The effectiveness of these solutions should be determined prior to considering any more significant changes. Council is also committed to improving communication with residents and ratepayers and therefore seeks to provide feedback on Council’s decision following the recent consultation.*

**10.6 Railway Parade Proposed Principal Shared Path - Community Feedback (Ref: TRAF/PLANNG/3 ROAD/DESCONT/5 - Trent Macpherson, Engineering Technical Coordinator)**

APPLICATION

The purpose of this report was to provide Council with the community feedback on the proposed Principal Shared Path on Railway Parade, as resolved by Council at the November 2017 Ordinary Council Meeting.

OFFICER RECOMMENDATION — ITEM 10.6

That Council

1. Receives the community feedback regarding the proposed Principal Shared Path in Railway Parade, Bassendean;
2. Acknowledges the Department of Transport's responses provided at the Councillors' Workshop held on the 13 February 2018, including the new concept design that mitigates the loss of vegetation;
3. Approves in principle the revised concept plan 245215-54-SKE-001 Rev A for the design and construction of the Railway Parade Principal Shared Path; and
4. Requests that the Department of Transport implement the "Green Route" pilot project to support activation of the proposed Railway Parade Principal Shared Path.

*Cr McLennan moved an Alternative Motion.*

COUNCIL RESOLUTION – ITEM 10.6

**OCM – 10/02/18** MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council:

1. Receives the community feedback regarding the proposed Principal Shared Path in Railway Parade, Bassendean;
2. Acknowledges the Department of Transport's responses provided at the Councillors' Workshop held on the 13 February 2018, including the new concept design that mitigates the loss of vegetation;
3. Approves in principle the revised concept plan 245215-54-SKE- 001 Rev A for the design and construction of the Railway Parade Principal Shared Path subject to:

- (i) any vegetation requiring removal being replaced 3:1 along the Principal Share Path through the Town of Bassendean as per the previous offer; and
  - (ii) the Department of Transport implementing the “Green Route” pilot project to support activation of the proposed Railway Parade Principal Shared Path;
4. Liaises with the Department of Transport around community engagement with the “Green Route” pilot project;
  5. Requests survey respondents and workshop attendees be contacted to communicate the summary of the survey results and Council’s decision on this matter.

CARRIED UNANIMOUSLY 6/0

*The officer recommendation was not supported as community feedback clearly communicated concern around the loss of vegetation associated with the PSP construction. Discussions with the Department of Transport confirmed a willingness to replace any trees/vegetation needing to be removed 3:1; indicated the intention to use the site as a pilot for a Green Route; and support for assisting with community engagement around this. Furthermore, Council is also committed to improving communication with residents and ratepayers and therefore seeks to provide feedback on Council's decision following the recent consultation.*

**10.7 1 Surrey Street, Bassendean – Expenditure (Ref: COMDEV/TENDNG/10 - Director Operational Services, Simon Stewart-Dawkins)**

**APPLICATION**

The purpose of this report was to confirm that on Wednesday 31 January 2018, a Councillor workshop was held in accordance with OCM – 12/12/17.

In order to progress any proposals, the Town requires Council authority to expend funds from the 2017/18 allocated budget.

**OFFICER RECOMMENDATION – ITEM 10.7**

That Council amends the 2017/18 Budget allocated for account 151359: Pensioner Guard Cottage – Architect General for the purpose of engaging a suitable contractor to explore the SIA Architect Option 1 or Option 2c designs.

*Cr McLennan moved an Alternative Motion.*

**COUNCIL RESOLUTION – ITEM 10.7**

**OCM – 11/02/18** MOVED Cr McLennan Seconded Cr Quinton, that Council amends the 2017/18 Budget allocated for account 151359: Pensioner Guard Cottage – Architect General for the purpose of engaging a suitable contractor to explore the SIA Architect Option 2c design with a view to repurposing the homestead and extension for use as a Family & Children’s Services Facility.

**CARRIED BY AN ABSOLUTE MAJORITY 6/0**

*Option 1 was removed from the Officer recommendation as, following a recent Councillor workshop on this topic, it was evident that there is no support for pursuing this option by Council. However, significant funds have been invested in preparing plans for the homestead and Council would like to be in a position to accept the Lotterywest grant for this project. Therefore, Council would like to explore the potential of using the Option 2C design to house the Family & Children's Services Facilities which has been highlighted as a priority for the Bassendean community through the recent community strategic planning process.*

**10.8 Unauthorised Reroofing, stormwater management and external building works to a property listed on the State Register of Heritage Places at 1 River Street, Bassendean (Ref: DABC/BDVAPPS/2011-224 Timothy Roberts, Planning Officer)**

**APPLICATION**

The purpose of this report was to seek Council’s authorisation to commence prosecution proceedings in the event that unauthorised reroofing, stormwater maintenance and external building works at 1 River Street, Bassendean, are not modified in line with the recommendations of the State Heritage Office, within 60 days from the date of any development approval.

OFFICER RECOMMENDATION — ITEM 10.8

That:

1. Council authorises the Chief Executive Officer to initiate legal action if a competent application for development approval at No. 1 River Street, Bassendean, is not lodged within 28 days, being 27 March 2018, with the development application to demonstrate compliance with the following:
  - (a) The unauthorised replacement roof sheeting is to be removed and replaced with short sheet galvanised iron roof sheeting to match the original;
  - (b) A gutter is to be provided for the whole length of roof in either an ogee (preferable) or Stramit S profile to match the existing;
  - (c) All unauthorised external PVC pipes are to be removed and replaced with galvanised iron pipes. These are to be located discreetly, consistent with their original location and with a profile and material to match the originals. Materials should be compatible with existing roof materials to avoid galvanic corrosion; and
2. In the event that a competent development application is received and approved by the Town and required works are not substantially commenced within 60 days of the date of that approval, Council authorises the Chief Executive Officer to initiate legal action.

*Cr McLennan moved an Alternative Motion.*

COUNCIL RESOLUTION – ITEM 10.8

**OCM – 12/02/18** MOVED Cr McLennan, Seconded Cr Wilson, that Council:

1. Defer this item until the outcome of the landowners' application for a heritage grant under the Heritage Council's 2018-2019 Heritage Grants Program is known, following which a further officer report be referred back to Council for consideration; and
2. Offers the landowners of 1 River Street, Bassendean assistance from Town staff in preparing their application for the Heritage Council's 2018-2019 Heritage Grants Program.

CARRIED UNANIMOUSLY 6/0

*The officer recommendation was not supported as the landowners of 1 River Street, Bassendean, have indicated that they do not have the financial capacity to fund the required modifications to the dwelling located at 1 River Street, Bassendean, to bring the unauthorised works into line with the recommendations of the State Heritage Office.*

*The Heritage Council's Heritage Grants Program assists private owners of State Registered places to undertake urgent conservation works, and allows for grants of up to \$100,000 through an annual competitive application process. Owners are required to contribute at least 50% of the value of the total project.*

*The landowners of 1 River Street, Bassendean have indicated that they are unaware of the processes to obtain approvals for 'development' associated with a State Registered place. In the past, development has occurred on site without the requisite Town of Bassendean approvals and without the basic understanding and knowledge of heritage conservation and sympathetic building materials.*

*The Heritage Grants Program requires a suitably qualified and experienced heritage professional to supervise and guide any project that incorporates work to buildings that is a recipient of a heritage grant.*

*The Town of Bassendean strongly encourages the landowners to apply for the Heritage Council's 2018-2019 Heritage Grants Program as Council would like to give the property owners of 1 River Street, Bassendean the opportunity to bring the unauthorised works in line with the recommendations of the State Heritage Office without the need to resort to formal prosecution proceedings.*

*The grant process would also allow works to be undertaken to the timber framed balcony and verandah structure which also appears to be in urgent need of repair and restoration. Advice from the property owner was that the grants officer at the State Heritage Office had recommended that works associated with roofing, stormwater management, external building works and balcony/verandah repair all be combined into a single grant application.*

*The Local Government values the contribution that private owners make to conserving heritage places and is committed to providing advice and support to promote the long-term viability of the Town's heritage.*

**10.9 Draft State Planning Policy (SPP) 4.1 – Industrial Interface (Ref: GOVR/STLIAS/5 – Anthony Dowling, Director Strategic Planning)**

**APPLICATION**

The Western Australian Planning Commission (WAPC) recently released for public consideration and comment draft *State Planning Policy 4.1 – Industrial Interface*.

The draft Policy is intended to replace existing *State Planning Policy (SPP) 4.1 – State Industrial Buffer*.

Submissions on the proposed new policy are open until 5.00pm Wednesday 21 February 2018. This date precedes the February 2018 meeting date, however, an extension of time to lodge a submission from the Town has been granted by the Department of Planning, Lands and Heritage (DPLH) until at least Thursday 1 March 2018, in order for Council to consider and determine at the February 2018 Ordinary Meeting whether it wishes to make a submission on the draft policy.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.9**

**OCM – 13/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that in response to the invitation from the Western Australian Planning Commission (WAPC) to consider and comment upon its draft *State Planning Policy (SPP) 4.1 – Industrial Interface*, Council advise the WAPC as follows:

1. The draft SPP as presented is generally supported; and
2. That the WAPC consider developing a similar State Planning Policy that addresses locational and buffer requirements for major sports venue and stadia, given that these types of uses can also generate adverse off-site impacts, particularly if they are proposed to be located within proximity of existing sensitive land uses.

**CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/02/18 6/0**

**10.10 Crèche Services for Meetings (Ref: GOVN/CCLMEET/1 - Graeme Haggart, Director Community Development)**

APPLICATION

Council was requested to receive an officer report on the provision of crèche service for meetings of Council and other meetings open to community participation.

OFFICER RECOMMENDATION — ITEM 10.10

That Council:

1. Notes the information on cost and logistics of providing crèche services for Council's meetings and meetings involving the public;
2. Provides sessional care at Wind in the Willows for enrolled children during normal working hours as available and establishes a baby sitter register to assist parents to provide childcare in order they can participate in Council decision making processes on Council Committees;
3. Agrees to trial the reimbursement of the cost of the childcare for parents who are participating on Council Committees up to a maximum of \$2,500 from Account 391361, until 30 June 2018, whichever is the sooner; and
4. Considers allocating funds for the purpose in the 2018/19 draft budget based on the trial period outcome.

*Cr Wilson moved an Alternative Motion.*

COUNCIL RESOLUTION – ITEM 10.10

**OCM – 14/02/18** MOVED Cr Wilson, Seconded Cr Quinton, that:

1. Council notes the information on options and associated costs in providing on-request crèche services at Town meetings, such as Council, committee and general meetings, that are open to community participation.
2. Council agrees to a trial of providing crèche services provided by WITW staff at the venue of Town meetings that are open to community participation, provided that at least three business days notice is given by a parent seeking access to a crèche service.

3. This crèche trial be allocated \$2,150 or last until 30 June 2018, whichever is sooner.
4. The People Services Committee be tasked with conducting an assessment of the uptake, delivery, and effectiveness of the trial, and make recommendations to Council in relation to the 2018/19 draft budget for the provision of crèche, or other forms of child care services, that will remove barriers for community members who are caring for children from participating in Town meetings.
5. During the trial period, all meeting notices/agendas and Town communications about Town meetings open to community participation alert the reader to the availability of on-request free crèche services, where at least three business days' notice has been given, including the contact details of how community members can make this request.
6. The existence of this new trial service and how it is accessed, be communicated in the next edition of the Bassendean Briefings, the Town's webpage, and in any Town communications about Town meetings that are open to community participation.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

*The Officer recommendation was not supported as Council felt it did not address the issues detailed in Council resolution OCM-37/11/17.*

**10.11 Bassendean Bowling Club Lease Agreement Renewal (Ref: LEGL/AGMT/9 – Tim Dayman, Recreation Development Officer)**

PURPOSE

The purpose of this report was for Council to consider the renewal of the lease agreement with the Bassendean Bowling Club.

OFFICER RECOMMENDATION – ITEM 10.11

That Council instructs its solicitors to draft a new lease agreement for the use of the Bowling Club facilities at 10 Whitfield Street, Bassendean, by the Bassendean Bowling Club Inc, that includes a 5-year term with a 5-year option, commencing with the 2018 season.

*Cr Hamilton moved an Alternative Motion.*

COUNCIL RESOLUTION – ITEM 10.11

**OCM – 15/02/18** MOVED Cr Hamilton, Seconded Cr Mykytiuk, that this matter be deferred for consideration at the next Audit and Governance Committee meeting.

CARRIED UNANIMOUSLY 6/0

*The officer recommendation was not supported as Council expressed a wish for the lease to be considered by the Audit & Governance Committee before being submitted to Council for consideration.*

**10.12** **Appointment of a Member to the Access and Inclusion Committee 2017-19 Term (Ref: GOVN/CCLMEET – Graeme Haggart, Director Community Development)**

APPLICATION

Council was requested to consider nominating a replacement member to the Access and Inclusion Committee as Cr Quinton tendered her resignation in writing to the CEO on 22 February 2018.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.12

**OCM – 16/02/18** MOVED Cr McLennan, Seconded Cr Quinton, that Council appoints Cr Hamilton to the Access and Inclusion Committee for a two year period expiring on the next ordinary Local Government Election Day.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**10.13** **Mayor's Report: Chief Executive Officer Recruitment Process (Ref: HR/PER-FIL/2018 – Cr McLennan, Mayor)**

*The CEO declared a financial interest and left the Chamber, the time being 8.06pm.*

In accordance with Clause 5 of the CEO's contract of employment, the Mayor initiated discussions with the Chief Executive Officer on the 3<sup>rd</sup> of January 2018. As a result of these discussions, a report was presented to the January 2018 Ordinary Meeting of Council to formally inform Council of the CEO's intention not to seek employment with the Town of Bassendean beyond 15 January 2019 when the current contract expires.

COUNCIL RESOLUTION – ITEM 10.13

**OCM – 17/02/18** MOVED Cr Wilson, Seconded Cr McLennan, that this item be considered behind closed doors under Item 13.0 Confidential Business.

CARRIED UNANIMOUSLY 6/0

*The CEO returned to the Chamber, the time being 8.09pm.*

**10.14** **Design Bassendean Committee Meeting held on 7 February 2018 (Ref: GOVN/CCL/MEET/39 – Anthony Dowling, Director Strategic Planning)**

APPLICATION

Council was requested to receive this report on the inaugural Design Bassendean Committee meeting held on 7 February 2018.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.14

**OCM – 18/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that the report on the inaugural meeting of the Design Bassendean Committee held on 7 February 2018, be received.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/02/18 6/0

**10.15** **People Services Committee (PSC) Meeting held on 13 February 2018 (Ref: GOVN/CCL/MEET/36 – Graeme Haggart, Director Community Development)**

APPLICATION

Council was requested to receive the report on a meeting of the People Services Committee held on 13 February 2018.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.15

**OCM – 19/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that the report on a meeting of the People Services Committee held on 13 February 2018, be received.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.16** **Audit & Governance Committee Meeting held on 14 February 2018 (Ref: GOVNCCL/MEET/3 – Ken Lapham, Manager Corporate Services)**

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Audit & Governance Committee held on 14 February 2018, and adopt the recommendations from the Committee.

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION –  
ITEM 10.16

**OCM – 20/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that:

1. The Audit & Governance Committee's Instrument of Appointment & Delegation be reviewed by the Committee and presented to Council for consideration;
2. The Audit & Governance Committee hold an additional meeting on Wednesday 14 March 2018; and
3. Council receives the report on the Audit and Governance Committee meeting held on 14 February 2018;

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.17 Determinations Made by the Principal Building Surveyor  
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building  
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.17

**OCM – 21/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.18 Determinations Made by Development Services (Ref:  
LUAP/PROCED/1 – Christian Buttle, Senior Planning  
Officer)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.18

**OCM – 22/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that Council notes the decisions made under delegated authority by the Manager Development Services.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.19 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue  
Perkins – Executive Assistant)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.19

**OCM – 23/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that Council notes the affixing of the Common Seal to the document listed in the Ordinary Council Meeting Agenda of 27 February 2018.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.20 Calendar for March 2018 (Ref: Sue Perkins, Executive Assistant)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 10.20

**OCM – 24/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that the Calendar for March 2018 be adopted.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.21 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Sue Perkins)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –  
ITEM 10.21

**OCM – 25/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 27 February 2018, be deleted from the Implementation of Council Resolutions list.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.22 Accounts for Payment – January 2018 (Ref: FINM/CREDTS/4 – Ken Lapham, Manager Corporate Services)**

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -  
ITEM 10.22

**OCM – 26/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that Council receives the List of Accounts paid for January 2018, as attached to the Ordinary Council Agenda of 27 February 2018.  
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –  
OCM-5/02/18 6/0

**10.23 Financial Statements – January 2018 (Ref: FINM/AUD/1 – Ken Lapham, Manager Corporate Services)**

APPLICATION

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.23

**OCM – 27/02/18** MOVED Cr Mykytiuk, Seconded Cr Hamilton, that the Financial Reports for the period ended 31 January 2018, as attached to the Ordinary Council Agenda of 27 February 2018, be received. CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-5/02/18 6/0

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11.1 Notice of Motion – Cr Hamilton: Reward and Penalty: Vandalism of trees on public property**

COUNCIL RESOLUTION – ITEM 11.1

**OCM – 28/02/18** MOVED Cr Hamilton, Seconded Cr Mykytiuk, that Council requests staff prepare a Tree Vandalism Policy for presentation at the next OCM that includes the following:

1. Rewards for information leading to the conviction of any person responsible for the vandalism of trees on public property;
2. Financial penalty applicable to any person found to have caused vandalism to trees on public property. Said penalty should adequately cover the costs associated with Arborist Reports, Remedial Treatments, Reward, Staff time, Vandalism shaming signs, Tree Loppers, Traffic Management, New Tree Planting and the like;
3. Long term prominent placement of large Tree Vandalism shaming signs at the sites of trees that have suffered damage;
4. Prominent display of the “Reward leading to conviction” dollar amount on Tree Vandalism Signs;

5. A two for one replacement tree planting program to be implemented at sites where vandalised trees do not recover;
6. Public education program re the value of retaining trees and the implications of diminishing tree canopy; and
7. Education for both public and staff in remedial actions that may be swiftly applied to assist in the recovery of vandalised trees.”

CARRIED UNANIMOUSLY 6/0

**12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**13.0 CONFIDENTIAL BUSINESS**

COUNCIL RESOLUTION – ITEM 13.0(a)

**OCM – 29/02/18** MOVED Cr Brown, Seconded Cr Hamilton, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 8.10pm.

CARRIED UNANIMOUSLY 6/0

*All members of the public vacated the Chamber, the time being 8.10pm.*

**13.1 Request to Purchase Lot 5 (No. 246) Morley Drive East, Eden Hill (Ref: A3693, Christian Buttle, Acting Manager, Development Services)**

*This report was considered with members of the public excluded from the Chamber under Clause 5.23 of the Local Government Act 1995 as the Officer report discusses matters that relate to Clause 5.23.*

### OFFICER RECOMMENDATION — ITEM 13.1

That:

1. In response to the offer from the owners of Lot 4 (No. 248) Morley Drive East, Eden Hill to purchase the adjoining Town of Bassendean owned Lot 5 (No. 246) Morley Drive East, Eden Hill, and the subsequent correspondence from Chapman & Associates dated 19 January 2018, Council thanks the adjoining owners for their interest in the purchase and advise that:
  - (i) Council acknowledges the valuation dated 9 May 2017 as the agreed basis for the disposal of this land by private treaty pursuant to provisions contained within section 3.58 of the Local Government Act, and acknowledges that it may be necessary to have this valuation updated, having regard to the timing of any future sale;
  - (ii) Council advises the owners of Lot 4 that for the Town to sell Lot 5 by private treaty, community benefit will need to be demonstrated to the satisfaction of Council, including:
    - (a) Arrangements to ensure that demolition of all existing building structures on the land occurs within a specified timeframe;
    - (b) Remediation of site contamination as/if required;
    - (c) Arrangements for comprehensive site planning and redevelopment of the land (including detail of staging and timing); and
    - (d) Agreed timeframes associated with all actions identified above that can be legally enforced by the Town.
  - (iii) Council reaffirms that prior to any further consideration of this matter, that the applicant is required to prepare concept plans for the redevelopment of the land, including staging and timing for the whole development for the approval of Council;

- (iv) Subject to a further report being brought back to Council for endorsement, Council reaffirms its commitment to reduce any future purchase price for Lot 5 by an amount equivalent to carrying out the reporting on site contamination and associated required remediation of this land;
- (v) The applicant be advised that in order to sell the land by private treaty, that procedures are to be followed under the Local Government Act 1995, before a contract to enter into sale can be made, including:
  - (a) Advertising the proposal for public comment; and
  - (b) Giving consideration to comments received during the advertising period.

Specific detail of any subsequent contract to be entered into would also need to be reviewed and endorsed by Council.

2. In the event that actions associated with the preparation of required concept planning for the ultimate redevelopment of Lots 4 and 5 (Nos. 246 and 248) Morley Drive East, Eden Hill, including staging of the whole development, does not progress to a point where it is possible for staff to report back to Council's Ordinary meeting in May 2018, then the Chief Executive Officer be requested to arrange for the presentation of an alternative report to the May meeting which details options and opportunities that are available to Council to advance the planning and redevelopment of Lots 4 and 5 for the benefit of the local community.

*Cr McLennan moved an Alternative Motion.*

#### COUNCIL RESOLUTION – ITEM 13.1

**OCM – 30/02/18** MOVED Cr McLennan, Seconded Cr Hamilton, that:

1. In response to the offer to purchase the Town of Bassendean owned Lot 5 (No. 246) Morley Drive East, Eden Hill, by the owners of the adjoining Lot 4 (No. 248) Morley Drive East, Eden Hill, the owners of No. 248 Morley Drive East and their representatives be advised that Council declines the current offer to purchase.

2. Council requests that the Chief Executive Officer proceed immediately with actions required to have an Improvement Plan prepared for Lots 4 & 5 (Nos. 246 & 248) Morley Drive East, Eden Hill, pursuant to the provisions contained within Part 8 of the Planning and Development Act 2005.
3. Officers present a further report to the Ordinary Council Meeting in March 2018 detailing proposed actions to be undertaken in conjunction with the initiation of an Improvement Plan for the land in question and remediation works required to be undertaken for Lot 5, for Council's consideration.

CARRIED UNANIMOUSLY 6/0

**13.2 Appointment of Members to the Economic Development Committee – 2017 to 2019 (Ref: GOVN/CCLMEET/1 – William Barry, Snr Economic Development Officer)**

*This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995, as the officer report discusses information of a personal nature.*

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 13.2**

**OCM – 31/02/18** MOVED Cr Wilson, Seconded Cr Mykytiuk, that Council Appoints Mr Kim Veal, Mr Michael Gordon and Ms Petra Richardson as members of the Economic Development Committee for the 2017/19 term.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**13.3 Sports Achievement Award (Ref: COMR/AWADP/4 – Salvatore Siciliano, Manager Recreation & Culture and Tim Dayman, Recreation Development Officer)**

*This report was discussed with members of the public excluded under Section 5.23 (2) (b) of the Local Government Act in order to maintain the confidentiality of the name of the nominee.*

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 13.3**

**OCM – 32/02/18** MOVED Cr Brown, Seconded Cr Quinton, that:

1. Council awards the Town of Bassendean Sports Achievement Award in the junior category to the recipient shown in the Confidential Report of 27 February 2018;

2. Council presents the Sports Achievement Award at 27 March 2018 Ordinary Council Meeting; and
3. The report and name of the recipient of the Award remain confidential until after the Award is presented.

CARRIED UNANIMOUSLY 6/0

*The following item was listed as Item 10.13 in the agenda.*

**13.4 Mayor's Report: Chief Executive Officer Recruitment Process (Ref: HR/PER-FIL/2018 – Cr McLennan, Mayor)**

*The CEO and staff left the Chamber, the time being 8.30pm.*

**COUNCIL RESOLUTION – ITEM 13.4**

**OCM – 33/02/18** MOVED Cr McLennan, Seconded Cr Hamilton, that Council:

1. Invites quotations and statements addressing relevant experience and capacity from suitably qualified recruitment consultants to assist in the recruitment process of the Town of Bassendean's Chief Executive Officer, in accordance with the Scope set out in the report;
2. Establishes the "Chief Executive Officer Recruitment and Selection Committee" in accordance with Section 5.8 and Section 5.9(2)(a) of the Local Government Act;
3. Appoints the Mayor Cr McLennan, Cr Brown and Cr Hamilton as members to the "Chief Executive Officer Recruitment and Selection Committee";
4. Authorises the "CEO Recruitment and Selection Committee" to liaise with the appointed independent recruitment consultant under the following Terms of Reference:
  - (a) The "CEO Recruitment and Selection Committee" is to be an advisory Committee for the duration of the CEO recruitment process;
  - (b) The "CEO Recruitment and Selection Committee" is to coordinate the recruitment process in an appropriately confidential manner, including working with the appointed recruitment consultant to attract and select appropriate candidates;

- (c) The “CEO Recruitment and Selection Committee”, with the assistance of the recruitment consultant, is to coordinate the advertising, search for candidates, short listing, development of interview process, conducting interviews, screening, assessing, conducting second round interviews, conducting referee checks, writing reports and contract preparation; and
  - (d) The “CEO Recruitment and Selection Committee” is to report back to Council throughout the process and with a short list of suitable candidates with sufficient advice to enable a decision to be made at an Ordinary Meeting of Council regarding the final selection, appointment and contracting of the CEO;
- 5. Commences its endorsed recruitment process as of March 2018; and
  - 6. Request staff obtain quotes for contracting the services of a recruitment consultant for consideration in the 2018/2019 Budget.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

COUNCIL RESOLUTION – ITEM 13.0(b)

**OCM – 34/02/17** MOVED Cr Brown, Seconded Cr Quinton, that the meeting come from behind closed doors, the time being 8.45pm.

CARRIED UNANIMOUSLY 6/0

*As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.*

**14.0 CLOSURE**

The next Briefing Session will be held on Tuesday 20 March 2017 commencing at 7.00pm.

The next Ordinary Council Meeting will be held on Tuesday 27 March 2018 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 8.45pm.