

TOWN OF BASSENDEAN
NOTICE OF A MEETING OF THE
LIVEABLE TOWN ADVISORY COMMITTEE

Dear Committee Member

A meeting of the Liveable Town Advisory Committee of the Town of Bassendean will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Tuesday, 7 June 2016, commencing at 7.00pm.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

3 June 2016

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

3.0 **DEPUTATIONS**

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Bassendean Liveable Town Advisory Committee meeting held on 14 April 2016

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the Bassendean Liveable Town Advisory Committee meeting held on 14 April 2016, be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 OFFICER REPORTS

8.1 Committee Work Program

At the last meeting of the Liveable Town Advisory Committee held on 14 April, the Committee resolved to establish three Working Groups:

- Regional Playground
- Urban Forest Strategy
- Renewable Energy

and to appoint members of the Committee to the Working Groups.

Regional Playground Working Group

The Nature Based Regional Playground Working Group met on Tuesday 31 May (see attached notes).

The WG determined to progress design as a priority with the adoption of the new budget. A facebook page will be established to communicate the project and recruit to the WG.

Urban Forest Strategy Working Group

The Urban Forest Working Group Terms of Reference outlines three tasks to be undertaken.

The first of these tasks is to review and make recommendations concerning the draft Urban Forest Strategy. The review of the draft document has commenced with meetings held on 25 and 31 May and a further meeting scheduled for 14 June 2016 to finalise this review process.

Please see attached meeting notes for the 25 and 31 May 2016.

In April Council (OCM – 30/04/16) resolved that the Town of Bassendean conduct a comparative cost analysis with a view to upgrading its current aerial photography survey system to a service that will provide for greater benefit and engagement of our community, town planners, environmentalists and others in the community with a need to view aspects of our town environ.

The next phase of the Urban Forest Strategy is to identify a suitable aerial photographic survey to permit tree mapping and to prepare a brief for the review of the Street Tree Master Plan.

The balance of the Terms of Reference tasks are intended to commence once the above Town of Bassendean project work is completed, which will then permit the Working Group to have constructive input.

Renewable Energy Working Group

The Renewable Energy Working Group is to be convened following the achievement of the first milestone for the Urban Forest Strategy Working Group.

The Town will commence liaising with the with Council (OCM – 20/04/16) resolved membership to identify a date for the first meeting and for the working group to identify suitable skill set for additional candidates who will be able to address the Terms of Reference task and outcomes.

OFFICER RECOMMENDATION ITEM 8.1

That the information on the work program progress of the Working Parties be received

8.2 Ongoing Activity Progress Reports

RECREATION

Facility Management

The Bassendean Community Hall and Alf Faulkner Hall have had both floors resurfaced which will improve the functionality and longevity of both facilities. During the time of resurfacing both floors, Officers worked with user groups to re-locate them to alternative venues. Re-locating user groups to alternative venues reinforced the significant role the Town plays in the provision of accessible, affordable and functional facilities.

Participation in Sport and Recreation, Leisure Activities

78 KidSport applications received so far in 2016.

The Town's Leisure Program Term 2 has attracted over 200 participants. A review is currently being taken on the re-branding and marketing of the Leisure Course Program.

The Town is progressing the Mary Crescent playground and is currently seeking quotes from suitably qualified organisations to assist the Town with a community engagement process for a district level playground. The scale of the facility, the play structure element, is expected to be in the vicinity of \$150,000 - supply and installed. Additionally, paths, lighting, seating, and other ancillary amenity will be included in the design.

CULTURE

Upcoming Public Events

Planning is progressing well for the 2016 NAIDOC Family Day being held on Thursday 7 July 2016 at Ashfield Reserve. The Town, together with event partner Derbarl Aboriginal Health Service Inc, have developed an MOU to guide planning and staging of the event.

Entries to the Bassendean Visual Art Awards are now open and will close on Friday 12 August 2016. The Official opening will be held on Thursday 22 September 2016 with the exhibition running to Wednesday 28 September 2016.

Heritage – 1 Surrey Street / Bassendean Pensioner Guard

A Steering Group meeting was held on Tuesday, 31 May 2016 to receive an update on the proposed Exhibition Plan for the 1 Surrey Street building and the Bassendean Pensioner Guard Cottage. A management plan will be considered for the facility as well as exploring funding opportunities for the refurbishment of the building and installation of the Exhibition Plan.

ECONOMIC DEVELOPMENT

Local Business Survey

This project is scheduled to commence today (Wednesday 8 June) and be complete by mid-July.

The outcome will be:

- The directory will be published on line in a staggered fashion over two – three months for different industries
- A graphically designed booklet with a very limited print run
- survey personnel will photograph representatives of each business which will be featured in the directory
- There will be a short video of the project which will be used to highlight the activities in the area generally and the engagement of the Council in local business

The brief was developed in collaboration with Business Station, a training and business incubator operation with funding from the Small Business Development Corporation (SBDC).

Old Perth Road Markets

An operational review of the markets is nearly completed. All aspects of the markets are being examined with a view to injecting a fresh approach and excitement into the areas identified as falling short of competing markets. Discussions with rotary are ongoing.

Day Markets – April & May

The day markets for April and May have featured new activities on the lawn in front of the Council building. Our Library staff offer Children story time and Cyril Jackson ArtsHouse promoted their Community Garden with sale of plants and children's activities with clay printing.

Parklet for 24 Old Perth Rd

More detailed drawings are expected for this initiative by Daisy and Rowe and O2 café in the next couple of weeks. An agreement is being prepared by the Town which will set out their requirements and the Town's obligations. The structure will feature predominantly recycled materials provided by a variety of local trades people. The highlight will be a large yellow pot plant with an orange tree.

NBN

Partners of NBN are currently surveying the entire town to site the cabinets for the optic fibre. The adjacent landowner to each cabinet location will be informed and given the opportunity to request that it is moved up to a maximum of 5 metres.

The Town will receive a detailed manual with three photographs of where each cabinet will be sited and also have the opportunity to raise any questions or concerns on these proposed locations. Actual commencement of works is expected to occur in October with a completion date of mid-2017.

CHILDREN SERVICES

Wind in the Willows

- Wind in the Willows Bassendean has engaged the services of a playground designer to develop a plan for redeveloping the Toddlers playground – the plan should be completed by the end of June 2016. This is much anticipated as improving the Toddler play space has been on our Quality Improvement Plan for some time, and we look forward to achieving our goals.
- Wind in the Willows Ashfield will be having their fence replaced in the next few weeks as part of the building maintenance program – this should also be completed by the end of June 2016.

- Both services are participating in Pirate Day Friday – an awareness campaign and fundraiser for Childhood Brain Cancer Research. On Friday the 10th of June, the children and staff are invited to participate in a pirate dress up day and make a gold coin donation towards the cause.
- A large number of staff recently attended professional development hosted by Maggie Dent, “Real Children in an Unreal World” which was extremely relevant for both educators and parents alike, as they navigate helping children deal with modern society and lifestyles.
- Several educators are about to commence maternity leave, and arrangements to replace them are in process.
- On 6 May, WITW hosted its annual Mothers’ Day events. WITW Bassendean hosted an afternoon tea followed by an evening sundowner at WITW Ashfield for parents to attend with their children. Both of these were very well attended – and the feedback from families has been really positive. It is a fantastic opportunity for families to meet each other and keep building relationships within the community, and this event ties in well with our Fathers’ Day events, our Welcome to WITW Breakfast and our end of year family Christmas Party.

OFFICER RECOMMENDATION – ITEM 8.2

That the Officers ongoing activity progress reports be received.

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

11.0 CONFIDENTIAL BUSINESS

12.0 **CLOSURE**

The next meeting date to be held on Tuesday, 9 August 2016 commencing at 7.00pm.

**Notes of the Nature Based Regional Playground Working Group Meeting
conducted on Tuesday 31 May 2016 commencing at 2.00pm in the
Committee Room, 48 Old Perth Road Bassendean.**

In Attendance: Cr John Gangell, Jeanette Maddison, Graeme Haggart (DCD).

DCD opened the meeting at 2.00pm and thanked those in attendance.

items considered by the WG included:

1. Review of the Terms of Reference

The WG considered the draft Terms of Reference (ToR) referred to the WG from the Liveable Town Advisory Committee (LTAC). Limited changes were considered appropriate at this time. It was acknowledged the Review of the Play Spaces Implementation Plan is a major work program and so reporting achievement date to the LTAC was removed.

2. Regional Playground

The WG confirmed the location to be known as Sandy Beach Reserve.

The priority is to design. The DCD confirmed that funding has been sought in the draft budget to proceed with a RFT for design and construct as a two part tender. Cash in Lieu funds are also sought in the budget for the first phase of construction. The successful tenderer will be required to conduct a comprehensive community engagement process leading to design. It was acknowledged the Minister has put a hold on approving 20A land purchases and the Town's application has been caught up in this. Design in advance of the announcements of the State elections is considered a priority to potentially leverage commitments during this period.

The Sandy Beach Regional Playground face book page established to promote the funding competition remains live. Jeanette will discuss with Renee utilising the page as an engagement tool with the community on the project and linking to Town of Bassendean face book pages.

3. Membership

It was agreed that 6 or 7 members would be the optimal number. Cr Renee McLennan, Kate Bowler and Tamsin Woodwood have expressed interest in being members of the WG. It was agreed that word of mouth and social media are best mediums to inform the target market of the membership drive.

Meeting closed at 2.30pm.

Liveable Town Advisory Committee

Urban Forest Working Group

Meeting Notes

25th May 2016

Meeting Notes

- Kylie Turner was an apology
- No Declarations
- Terms of reference were explained and handed out with Agenda
- When discussing Terms of Reference, it was agreed that in Purpose point 1 & 2 are priority with point 3 future works, Paul Bridges made comment that Town should investigate adopt a tree program and the success rate
- Paul bridges suggested that we Invite Nonie Jekabson to join working group and also that the Town advertise through social media, Town website and Eastern reporter for expressions of interest for any other community members to join group.
- A Suggestion was made to create a selection criteria for selecting new group members; based on experience and knowledge of tasks.
- Draft strategy is currently out for public comment, Paul bridges has requested to have a copy of all submissions

Working Group started review of Strategy

- Page 1, Town Planning & Built Environment under sub heading Strategies; noted that the word tree's requires a capitol T
- Paul Bridges also made comment that this needs re-wording as trees aren't planted in street scape they are planted in road reserve and Parks.
- Comment was made about the Towns current tree canopy coverage, Paul requested date of the literature review the data was sourced from and the methodology used to collect the data
- Page 3 Context, comment was made that population estimate needs updating

- Paul Bridges requested removal of Scandinavia as Scandinavia is part of Europe
- Point 6 comment was made that Direction 2031 could be replaced
- Paul made comment that the group should consider stormwater drainage and set Targets for water management as part of the urban forest strategy
- Point 8, comment was made to remove first sentence
- Point 11, Bushcare Volunteer program is mentioned twice one needs to be removed
- Point 12, comment was made to remove planning & Development act 2005 replace with Local Planning Scheme 10
- Group reviewed Economic benefits and Environmental issues with no comments made for changes
- Page 11 Local planning scheme, comment was made to remove first 2 paragraphs
- Comment was made to have a new heading; Implications of Urban Consolidation on the Urban Forest
- Page 12, Second picture should say group dwelling
- Page 12 sub heading Theoretical Outcome of Rezoning, First point remove words State Government and insert Residential Design
- Third point, comment made to re-word to say council policy minimises the allowable of two cross overs, Paul made comment that council should enforce rule that in no circumstance approval is given to two cross overs for group or multiple dwellings by listing in the Town planning scheme.
- Diagram at top of page 14 should be removed inserted twice
- Comment was made to re- arrange page layouts to have picture at bottom of page 14 on the same page as picture on page 15
- Sub heading Typical housing block, post urban consolidation, First point comment was made to remove sentence multiple dwelling developments.
- Meeting finished at page 16 with next meeting scheduled for May 31st at 3pm

Liveable Town Advisory Committee

Urban Forest Working Group

Meeting Notes

31st May 2016

Apologies; Alison Healey & Kylie Turner

- Nonie Jekabsons was welcomed to group. Simon provided updated her on previous meeting.
- Simon provided members with updated strategy showing track changes from last meetings comments.
- Comment was made that page numbers on Strategy need to be enlarged and changed to a more notable colour.
- Working group resumed review of document from Sub Heading Verges pg 18.
- Comment made on table at bottom of pg 18, 6th point in Conditional requirements, Paul asked Simon to clarify meaning of this point, Simon Explained this is space required for future street tree plantings.
- Comment was made on how council regulates Porous pavers as a requirement; The Towns compliance officer is responsible for auditing this.

Street Tree Master Plan Pg 20

- Comment was made how can Diversity be achieved with Boulevard streetscapes, Simon explained that it is intended that as part of the Street Tree Master Plan process that the Town will develop Diversity Guidelines similar to the City of Melbourne and City of Sydney which state the percentage of the tree population in particular families, genera and species. As part of the review process the Town will engage an arborist to provide feedback on the current and future tree pallet in order to achieve will be reviewed the proposed Diversity Guidelines.
- Group had a discussion on issues associated with street tree planting program, issues with sourcing trees and how plantings are prioritised were discussed. Simon explained the Town is focusing on main arterial roads for street tree plantings.

- Nonie made comment that Town should collect native endemic seeds from local reserves such as Success Hill to grow for street trees.
- Comment was made how much of community feedback survey in 2014 had transpired into the draft Urban forest Strategy which is currently being considered.

Urban Forest pg 21

- Comment was made how much information was used from the review of 5 International and 13 Australian articles concerning Urban forest and/or Urban Strategies.
- Group had a discussion of the attachment handed out containing tree canopy data collected from i-tree software program that was published in the following report; Bench Marking Australia's Urban Tree Canopy: An I-Tree Assessment, Final Report.
- Nonie explained the abbreviation used in the table showing results;
 - HS = Hard Surface
 - T = Tree
 - S = Shrub
 - G/BG = Ground/Bare Ground
- Paul made comment that the current R20 zoning will see continual loss of trees on private property due to clearing, he suggested that Town encourage 2 storey dwellings, The Town enforce single cross overs on applications and that a scheme is introduced to ensure buildings cannot exceed a certain percentage of coverage allowing for less hard surface.
- Comment was made that Hard Surfaces will continue to increase throughout the Town if issue is not addressed, therefore the Town liveability will decline.
- Brian Reed made comment that current R codes only require 50% coverage and they are pro development.
- Comment was made on Point 2 pg 21, re-wording to say Harvest and control stormwater.
- Comment was made on point 9 pg 21, addition of Social Interaction.
- Comment was made plants have been proven that they increase recovery rate of hospital patients.

- Nonie made a comment that 3rd last paragraph saying Perth is projected to have population of 3.5million by 2050 is over estimated.

Tree Canopy Cover – Mapping

- Comment was made that city of Perth have higher Tree canopy coverage than the Town yet have same Hard Surface.
- Question was raised how will Targets be set.
- Brian suggested a Tree levy.
- Paul suggested that the Town provide a discount off rates if residents adopt a street tree and continue to look after the tree, Pauls suggestions is to have a financial incentive that will see resident take ownership of the tree and therefore save council money on ongoing maintenance.

Improve Urban Forest Diversity

- Paul requested that the working group be given opportunity to review the scope of works set out for arborist before released.
- Comment made that second paragraph pg 23 TPS needs to be changed to LPS.
- Comment made that LPS10 policies need to be reviewed in order to ensure urban forest diversity.

Future Urban Forest Strategy

Vision:

- Comment made first paragraph does not cover full impact of strategy; strategy will cover public & private realm not just street tree master plan.
- Comment made that master plan should be moved into objectives.
- Comment was made that vision should include to Diversify and Increase the Towns tree canopy.

Objectives;

- Comment made that point 2 is worded inept and should have systematic planning removed.
- Pint 3 re-word to say managing the vegetation as a collective & Integrated ecosystem.
- New objective; This strategy will be used as overarching document for all decisions made that have relevance to Urban Forest.

- New objective; To strengthen biodiversity corridors outlining linkages between Parks, Rivers and surrounding municipalities.

Goals

- Comment made that note should be moved above the sub heading goals.

Suggestions:

- that goal should include a target % of tree canopy coverage
- to increase Street tree plantings
- Reduce Loss of canopy in private property
- Investigate actions to offer incentives for developers to retain trees on property
- Comment made that Town should lobby State Government to review R-codes to include a certain % of green space is retained

Meeting concluded at pg 24

Next meeting suggested 10th June at 9:30am