

# TOWN OF BASSENDEAN

## NOTICE OF THE INAUGURAL MEETING OF THE DESIGN BASSENDEAN COMMITTEE

Dear Committee Member

The inaugural meeting of the Town of Bassendean's Design Bassendean Committee will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday 7 February 2018, commencing at 7.00pm.

Mr Bob Jarvis  
**CHIEF EXECUTIVE OFFICER**

2 February 2018

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## A G E N D A

### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

#### Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

### 2.0 ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

#### **(Attachment 1)**

The Committee's *Instrument of Appointment & Delegation* states that the Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the *Town of Bassendean Standing Orders 2011* **(Attachment 2)**.

As this is the first Committee meeting, the positions for Presiding Member and Deputy Presiding Member are to be decided.

The Director Strategic Planning (DSP) will conduct the election of the Presiding Member under delegated authority of the Chief Executive Officer.

The Presiding Member will then call for nominations for Deputy Presiding Member.

Nominations for both of the aforementioned positions are to be made in writing on the provided nomination form (**Attachment 3**). If there is more than one nomination for each position a secret ballot will be conducted to decide the positions.

**3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

**4.0 DEPUTATIONS**

**5.0 CONFIRMATION OF MINUTES**

Nil.

**6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**7.0 DECLARATIONS OF INTEREST**

**8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil.

## **9.0**                      **REPORTS**

### **9.1**                      **Strategic Planning Overview**

The Town's Director Strategic Planning (Anthony Dowling) will provide a brief outline at the meeting of the following projects referenced in the *Instrument of Appointment and Delegation* (Attachment 1) for the Committee's information and background:

- Local Planning Strategy Review
- Local planning policies and design guidelines
- Precinct/Neighbourhood Plans
- Development Contribution Plans
- Intensification Plans
- Bassendean Built Form and Character Study
- Streetscape policies
- Design Advisory Panel

### **9.2**                      **Statutory Planning Projects Overview**

The Town's Acting Manager Development Services (Christian Buttle) will provide a brief outline at the meeting of the following projects referenced in the *Instrument of Appointment and Delegation* (Attachment 1) for the Committee's information and background:

- Local Planning Scheme (LPS) 10—Amendment 10
- Heritage Protection under LPS 10
- Municipal Heritage Inventory (MHI)
- Winding up of Town Planning Scheme 4A

### **9.3**                      **Movement Network Overview**

A written outline by the Director, Operational Services of the projects listed below which are referenced in the *Instrument of Appointment and Delegation* (Attachment 1) will be distributed at the meeting for the Committee's information and background:

- Local Area Traffic Management Plan
- Parking Strategy Review

#### **9.4 Design Matters for Consideration**

Being the inaugural meeting of the Committee, members are invited to raise for discussion and consideration design matters pertaining to the Town's urban fabric and built environment that may have a propensity to achieve the Committee's and Council's objectives and strategies in respect to the shaping and recalibrating of the urban fabric and built environment.

#### **10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

#### **11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

#### **12.0 CONFIDENTIAL BUSINESS**

#### **13.0 CLOSURE**

The next meeting is to be held on Wednesday, 6 June 2018, commencing at 7.00pm.