



TOWN OF  
**Bassendean**

# NOTES

## **Council Briefing Session 10 December 2024**

Held at 6:00 pm on 10 December 2024, in the Council Chamber,  
Administration Building, 48 Old Perth Road, Bassendean.

# Meeting Information

## About the Briefing Session

The Mayor will preside at the Briefing Session. In the absence of the Mayor, the session will be presided over by the Deputy Mayor. The Briefing Session is designed as a Question and Answer session only. No decisions by Council are made at this forum.

The meeting is open to all members of the public, except during the consideration of matters deemed confidential in line with the Local Government Act 1995.

## Recording and Live-streaming

All participation in the meeting, except for confidential business, will be audio recorded and live-streamed on the Town's website. The live stream will be archived and made available on the Town's website after the meeting.

## Conduct at Briefing Sessions

The Town is committed to ensuring our Briefing Sessions are a safe work environment, free of risks to the health and wellbeing of Elected Members, Officers and our community. Any person attending is required to be respectful, courteous and have due regard for individual rights and differences. Individuals may be asked to leave should their conduct adversely affect the health and safety of others.

By attending this meeting, you agree to abide by these conditions.

For any questions regarding the Briefing Session or any item presented in the agenda, please contact the Town of Bassendean at [mail@bassendean.wa.gov.au](mailto:mail@bassendean.wa.gov.au)

Tune in to live streaming from the comfort of your own home by going to:

Town of Bassendean Council - YouTube

or if you miss it live, go to:

<https://www.youtube.com/channel/UC46mMs3D7vmHuO0ePibihhg>

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## **1 Declaration of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer**

The Presiding Member declared the meeting open at 6:00 pm and welcomed all those in attendance.

### **Acknowledgment of Country**

The Town of Bassendean acknowledges the Whadjuk people of the Noongar Nation as the Traditional Custodians of this land. We pay our respects to Elders past and present, and acknowledge their continuing culture and the contribution they make to the region.

## **2 Apologies and Leave of Absence**

### Councillors

Cr Kathryn Hamilton, Mayor (Presiding Member)  
Cr Paul Poliwka, Deputy Mayor  
Cr Emily Wilding  
Cr Jamayne Burke  
Cr Ken John  
Cr Jennie Carter

### Officers

Mr Cameron Woods, Chief Executive Officer  
Ms Michelle Brennand, Director Community Planning  
Mr Paul White, Director Corporate Services  
Mr Shane Asmus, Director Infrastructure and Sustainability  
Ms Joanne Burges, Manager Governance & Strategy  
Mr Alex Snadden, Manager Planning & Regulation  
Ms Ana Fernandez, Minute Secretary

### Guests

Mr Brad Paatsch, Managing Director - Paatsch Group  
Mr Mick Doherty - Paatsch Group

### Public

No members of the public were in attendance.

### Apologies

Cr Tallan Ames

### **3 Declarations of Interest**

Nil

### **4 Announcements**

Nil

### **5 Statements, Questions and Deputations by Members of the Public**

#### **5.1 Statements**

No statements were received.

#### **5.2 Questions**

No questions were received.

#### **5.3 Deputations**

No deputations were received.

## 6 Ordinary Council Meeting Agenda for the meeting to be held on 17 December 2024

### 6.1 Agenda Items for Review

#### **OCM Item 12.1**

#### **Adoption of Recommendations En Bloc**

#### **Deputation/Statement/Question**

Nil.

#### **Officer Presentation**

N/A

#### **OCM Item 12.2**

#### **Bassendean Oval Precinct Redevelopment Project - Concept Master Plan Approval**

#### **Deputation/Statement/Question**

Nil

#### **Officer Presentation**

The Director Community & Place provided a brief presentation.

#### **Consultant Presentation**

Brad Paatsch from Paastch Group provided a presentation outlining the progress and findings of the community engagement process.

A comprehensive community engagement process was conducted, with Thinkfield, an independent contractor, overseeing the survey. The analysis confirmed the legitimacy of responses, ensuring the process's credibility.

A significant recommendation from community feedback was to remove plans for residential development in the East. The development on the West received strong support, with adjustments made to ensure the buildability of a standalone building.

In regard to the timeline, the concept masterplan is expected to be adopted at the December Ordinary Council meeting. Concept planning and business planning will follow commencing by March 2025, followed by an active funding procurement process.

## Questions from Council Members

**Question: The eastern residential development has been removed. How definite is this decision, and is there any chance it could return?**

**Response:** The removal of eastern residential development is part of the masterplan, which is a Council decision. Any changes to this would require further approval from Council. While the State Government could theoretically override it in the future, such an action would be a significant decision on their part.

**Question: Regarding the concept plan, there are still many hard surfaces. Is this final, or could it be reconsidered?**

**Response:** At this stage, the plan is purely conceptual. Details such as surface materials will be addressed in more depth at a later stage of the process.

**Question: Does the concept plan include the straightening of the road on the east side, and who would bear the cost?**

**Response:** Yes, the concept plan includes the straightening of the road, as shown on page 170. The cost would be borne by the Town, as it is part of the town centre master plan and has been on the Town's radar for some time.

**Question: Is there potential for the road straightening to not be included in this plan?**

**Response:** The CEO responded that whilst this is an option an early decision i.e. prior to detailed design would be required. There are greater community benefits from the increased landscaping elements in the southeastern corner of the precinct including the water sensitive urban design elements. It also increases the parking opportunities on the edges of the precinct. If Council wishes to reconsider this element during the design phase, a cost-benefit analysis can be conducted on the straightening of the road and design concepts presented to inform the decision making.

**Question: Given the removal of the eastern residential area, could further scoping of other sporting uses for the oval be considered in later stages if the council wishes?**

**Response:** Yes, further scoping could be done. While other options have been explored, there is currently no demand for alternative sporting uses. The needs analysis so far does not support additional sporting uses, and any such options would incur both operational and capital costs for the Town. Additional sporting uses will also require ancillary services such as change rooms at this location.

**Question: Will the oval be used for anything other than football, and are any other uses foreseen?**

**Response:** It's difficult to accommodate other uses, as a typical oval can handle around 30 hours of use per week without risking damage. While one-off events can still be scheduled, particularly during spring or summer when the oval can be used more intensively, the majority of usage will be for the football club. Any additional uses would require special management to maintain the oval's condition.

**Further Information to be Provided**

Nil.

**OCM Item 12.3**

**Review of Draft Public Open Space Strategy for Public Comment Period**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

The Director of Community & Place provided a presentation, highlighting the reintroduction of the Public Open Space (POS) Strategy. The main focus was that the strategy had already been considered, however upon their arrival to the Town, the team took the opportunity to enhance the strategy, with the purpose of broadening its strategic approach.

**Questions from Council Members**

**Question: Does the POS Strategy achieve the things listed in points 1-11?**

**Response:** These points represent our strategic intent, which will be achieved over time. Each item will come back to Council and be subject to budget deliberations.

**Question: When is the consultation planned?**

**Response:** The consultation is planned for February, lasting 4 weeks, and will follow the typical community engagement process. There will also be direct liaison with the sporting and community clubs involved.

**Further Information to be Provided**

Nil.

**OCM Item 12.4**

**Department of Health - Lease of Part of 2 Colstoun Road, Ashfield**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

The Director Community & Place provided a brief presentation.

**Questions from Council Members**

**Question: Is it primarily the State or Local Government's responsibility to provide the child health program? Has the responsibility shifted to Local Government in any way as a result of the requirement for local government to provide community health plans?**

**Response:** No, the State is responsible for providing the child health care program.

**Further Information to be Provided**

Nil.

**OCM Item 12.5**

**Budget Amendment - Ashfield Parade Drainage Reinstatement**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

The Director Infrastructure and Sustainability provided a brief presentation.

**Questions from Council Members**

**Question: Once this treatment is applied, will it fix the issue indefinitely, or will further work be required due to erosion?**

**Response:** These works will be a permanent fix, not just temporary.

**Further Information to be Provided**

Nil.

**OCM Item 12.6**

**RFT 09/2024 Cleaning Services to Town Managed Facilities**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

The Director Infrastructure and Sustainability provided a brief presentation.

**Questions from Council Members**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.7**

**Annual Report 2023 - 2024**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

The CEO provided a brief presentation.

**Questions from Council Members**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.8**

**Policy Review - Offences Under Council's Local Laws Policy**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

The CEO provided a brief presentation.

**Questions from Council Members**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.9**

**Long Term Financial Plan 2024/25 to 2033/34**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

The Director of Corporate Services provided a brief presentation. A confidential component was discussed, as it is still a working document. The aim for next year is to provide Council with a document that can be published in full, which will include the asset management plan. This is why the component is currently separated.

**Questions from Council Members**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.10**  
**Accounts Paid - November 2024**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

Nil.

**Questions from Council Members**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.11**  
**Monthly Financial Report - November 2024**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

Nil.

**Questions from Council Members**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.12**

**Audit and Governance Committee Meeting - 9 December 2024**

**Deputation/Statement/Question**

Nil.

**Officer Presentation**

Nil.

**Questions from Council Members**

Nil.

**Further Information to be Provided**

Nil.

**7 Matters for which the Meeting may be Closed**

**Meeting Closed to the Public**

In accordance with Section 5.23 of the *Local Government Act 1995*, the meeting went behind closed doors at 7.16pm.

**Meeting Opened to the Public**

The Presiding Member reopened the meeting to the public at 7.47pm.

**8 Closure**

There being no further business, the Presiding Member declared the meeting closed, the time being 7.49pm.