AGENDA

Bassendean Local Emergency Management Committee Meeting
Wednesday 9 September 2026

NOTICE OF MEETING

Dear Committee Member

The next meeting of the Bassendean Local Emergency Management Committee will be held at 12:00 pm on Wednesday 9 September 2026, in the Council Chamber, Administration Building, 48 Old Perth Road, Bassendean.

Cameron Woods
CHIEF EXECUTIVE OFFICER

2 Sept 2026

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1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Country

The Town of Bassendean acknowledges the Whadjuk people of the Noongar Nation as the Traditional Custodians of this land. We pay our respects to Elders past and present and acknowledge their continuing culture and the contribution they make to the region.

2 Announcements by the Presiding Member without Discussion

Nil

3 Attendances, Apologies and Leave of Absence

Members

Tallen Ames Town of Bassendean, (Presiding Member)
Cr Paul Poliwka, Town of Bassendean, (Deputy Presiding Member)
Cr Jennie Carter, Town of Bassendean (Member)
Michelle Brennand, Director Community and Place (Local Recovery Coordinator)
Ray Ballerini OIC Kiara Police Station (District Emergency Coordinator)
Ryan Hamblion, Dept. of Communities (Senior District Emergency Services Officer)
John Coniglio, St John WA (Area Manager)
Donna Morgan, DFES (District Emergency Management Officer)

Town of Bassendean Representatives

John Lane, Bassendean Emergency Management Executive Officer
Shane Asmus, Director Infrastructure and Sustainability
Maria Fatouros, Acting Manager Planning and Regulation
Richard Woods, Senior Ranger
Jordan McDermott, Manager Governance & Strategy

Agency Officer Representatives

Apologies

Alex Snadden, Manager Planning and Regulation

4 Declarations of Interest

5 Presentations or Deputations

6 Confirmation of Minutes

6.1	Confirmation of Minutes - 2026
Attachments	1. Bassendean Local Emergency Management Committee 10 June 2026 Unconfirmed Minutes [**6.1.1** - 7 pages]

Officer Recommendation – Item 6.1

That the Committee:

- Receive the minutes of the Bassendean Local Emergency Management Committee meeting held on 10 June 2026.

7 Business Deferred from Previous Meeting

Nil

8 Confirmation of facilities on the State Evacuation Register 2026-27

Presented by Ryan Hamblion Department of Communities.

Specific Items for consideration

1. Confirm that the facilities have been considered against locally identified hazard risks and community requirements.
2. Request Hazard Management Agency representatives to advise of any hazard-specific concerns that may affect the suitability of the identified facilities for evacuation, refuge, or shelter purposes.
3. Recommend any additions, removals or amendments to facility records prior to submission to the Department of Communities.

Motion

That the Town of Bassendean Local Emergency Management Committee:

- Endorse the identified facilities for inclusion on the Department of Communities State Evacuation Register for 2026-27.as presented.

Voting Requirements: Simple Majority

9 Reports

9.1	LEMC Amalgamation Program
Amalgamation Working Group Update	Verbal report by the Executive Officer

MOTION

That the membership of the Town of Bassendean LEMC accepts the verbal report of the Executive Officer.

Voting Requirements: Simple Majority

9.2 Agency Member Reports (Around the Table)

Agency members present a report on significant incidents, developments and emergency arrangements etc. that may impact Town of Bassendean Local Emergency Management Arrangements (LEMA) or be of interest to the BLEMC.

DFES – District Emergency Management Advisor	Donna Morgan
DFES - Metropolitan North-East Metropolitan Operations	Karina Skipworth
WAPOL – OIC Kiara Police Station	Ray Ballerini
SJA – Area Manager St John Ambulance	John Coniglio
SES – Local Manager, Bassendean SES	Stephen Blackford
Department of Communities	Ryan Hamblion

9.3 Changes to Representatives

Please advise the Executive Officer of any changes to agency representatives. Changes can be recorded on the attendance sheet.

Officer Recommendation – Item 9.1

That the Agency Member Reports be noted.

10 Motions of Which Previous Notice Has Been Given

Nil

11 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday, 9 December commencing at 12.00pm.