

**Bassendean Local Emergency Management Committee -
Wednesday 28 August 2024 Attachments**

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8.5.1 Department of Communities LEMC Update - 1 st Quarter 2024 -
2025.....8



TOWN OF

Bassendean

MINUTES

Bassendean Local Emergency Management Committee

Wednesday 12 June 2024, 12:00 pm

in the Council Chamber,
Administration Building
48 Old Perth Road, Bassendean

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open at 12:05pm, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Member without Discussion

Nil

3 Attendances, Apologies and Leave of Absence

Present

Councillors

Cr Paul Poliwka, Deputy Mayor (Presiding Member)
Cr Jennie Carter

Officers

Ms Michelle Brennand, Director Community and Place
Shane Asmus, Director Infrastructure and Sustainability
Alex Snadden, Manager Planning and Regulation
Jeff Somes, Senior Environmental Health Officer
Jennifer Henderson, Administration Officer - Community and Place
Ms Joanne Burges, Manager Governance & Strategy
Ms Ana Fernandez, Governance Support Officer
John Lane, Bassendean Emergency Management Executive Officer

Agency Officers

Stephen Blackford, Bassendean SES
Ryan Hamblion, Department of Communities
Mollie Stevenson, Officer in Charge, Kiara Police Station
Chris Kin-Maung, DFES, North-East Metropolitan Operations
Marcus Fronceschini, DFES
Thomas Robinson, Water Corporation
Carmen Mutton, St John WA

Cate Willey DFES

Apologies

Cr Ken John, Deputy Member
Cate Willey, DFES, District Emergency Management Advisor
Mark Melvin, Bassendean SES

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Confirmation of Minutes

Council Resolution/Officer Recommendation – Item 6.1

MOVED Cr Paul Poliwka, Seconded Cr Jennie Carter

That the minutes of the Bassendean Local Emergency Management Committee meeting held on 27 February 2024 be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY

7 Business Deferred from Previous Meeting

Nil

8 Reports

Nil

8.2 Updates to Local Emergency Management Arrangements	
Attachments	Nil

Purpose

The purpose of this report is for the Committee to consider an update to the Town’s Local Emergency Management Arrangements.

Background

Since the last meeting of the Committee the Town has undertaken an organisational structure review, resulting in the Emergency Management portfolio being assigned to Community and Place.

Based on this it is proposed that the Local Recovery Coordinator role will be performed by the Town’s Director Community and Place.

Officer Recommendation – Item 8.2

That the Committee:

1. Authorises the update to the Town’s LEMA to reflect that the Local Recovery Coordinator role will be performed by the Town’s Director Community and Place; and
2. All relevant contact lists be updated.

Voting requirements: Simple Majority

Council Resolution/Officer Recommendation – Item 8.2

MOVED Cr Paul Poliwka, Seconded Cr Jennie Carter

That the Committee:

1. Authorises the update to the Town's LEMA to reflect that the Local Recovery Coordinator role will be performed by the Town's Director Community and Place, and
2. All relevant contact lists be updated.

CARRIED UNANIMOUSLY

8.3 Post Incident Reports and Post Exercise Reports	
Attachments	Nil

Officer Recommendation – Item 8.3

Nil.

8.4 Contact Details and Key Holders	
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Attachments	Nil
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Council Resolution/Officer Recommendation – Item 8.4

MOVED Cr Paul Poliwka, Seconded Cr Jennie Carter

That the key contacts for the Bassendean Local Emergency Management Committee (BLEMC) as outlined in the attachment be confirmed.

CARRIED UNANIMOUSLY

8.5 Agency Reports (Round Table)	
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Attachments	Nil
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DFES - Cate Willey

- Provided a written report in her absence

DFES - Chris Kin-Maung

- Outlined the changes to the AWS for Storm, Cyclone and Flood to provide nationally consistent emergency information through the Australian Warning System (AWS)
- Acknowledged the length of the fire season stretching into May
- Provided information on storm events e.g. Clarkson

Police - Senior Sergeant Mollie Stevenson

- No emergency management matters to report

St John WA - Carmen Mutton

- No matters to report

Bassendean SES - Stephen Blackford

- Preparation for recent Storms was low - need for awareness raising
- Consideration of a Checklist on the Town's Website, particularly as seasons begin to change

Cr Carter enquired as to whether there was availability of a 'cooling space' during heatwave events.

Department of Communities advised that they would not usually set up an evacuation centre during these periods instead encouraging vulnerable people to visit Shopping Centres / Libraries

Consideration of something more formal - e.g. Public Health Plan

Department of Communities - Ryan Hamblion

- Provided a written report for distribution
- Advised of a statewide audit of evacuation centres and advised of the proposed removal of Cyril Jackson Senior Campus from the Town's Centres, given a preference for Town owned facilities
- Disaster Ready Fund - happy to assist with applications

John Lane - BLEMC Executive Officer

- Provided an overview of the proposed Annual Exercise with the City of Bayswater on 3 December 2024.
- First planning meeting towards the end of July
- Proposed to have 20-30 participants total involved in the exercise i.e. 10 + from the Town e.g. CEO, Councillors x2, LRC, EHO etc.
- Working through exercise documents with City of Bayswater to provide a joint report through to Cate Willey

Council Resolution/Officer Recommendation – Item 8.5

MOVED Cr Paul Poliwka, Seconded Cr Jennie Carter

That the Committee:

1. Note Agency Member Reports
2. Recommend that Council review its inventory of buildings available for Evacuation Centres, and
3. Cancel the meeting scheduled to be held on Wednesday 6 November 2024 in lieu of the BLEMC meeting to be held as part of the proposed joint annual exercise with the City of Bayswater on Tuesday 3 December 2024.

CARRIED UNANIMOUSLY 2/0

9 Motions of Which Previous Notice Has Been Given

11 Closure

There being no further business, the Presiding Member declared the meeting closed, the time being 12:55pm.



Emergency Relief and Support

Local Emergency Management Committee Update 1st Quarter 2024 – 2025

For activation of the Emergency Relief and Support (ERS) services for hazards defined under the WA Emergency Management Arrangements call 0418 943 835 24 hours/7 day.

North and South Metro Team

The Metro team now has permanent positions in place and looks forward to working with the LEMC. Please do not hesitate to contact the team within your region for any discussions.

Anthony Nemeth: Regional Manager Anthony.Nemeth@communities.wa.gov.au

Ryan Hamblion: North Metro Regional Coordinator Ryan.Hamblion@communities.wa.gov.au

Kirrily Clarke: South Metro Regional Coordinator Kirrily.Clarke@communities.wa.gov.au

Naomi Jory: Regional Officer for Metro region Naomi.Jory@communities.wa.gov.au

Quarterly priorities

Emergency evacuation centre training

- The emergency evacuation centre training has been enhanced and revised to boost the knowledge and confidence of Communities district teams, local government and other partnering agencies to work within an emergency evacuation centre.
- This dynamic, interactive three-hour training enables participants to design and set up an evacuation centre, while navigating a variety of scenarios staff may encounter in such settings.
- Participants will include a cross section of Communities staff and local government agencies to foster collaboration and relationship building.
- Whenever possible, training will be held in designated evacuation centres to provide hands-on experience.

The ERS team will be in contact to arrange a training schedule and identifying dates and locations.

Planning and Preparedness

- The ERS Directorate are keen to work with Local Governments and partners in preparations and exercising. If you are running any exercises or events that would be of value and appropriate for ERS to attend, please let your ERS Regional Coordinator know.

Planning and Preparedness

The ERS Directorate can support the local government by reviewing your emergency kits ensuring that appropriate items and resources are available.

Update of the Local Emergency Relief and Support Plans (LERSP)

- The ERS Directorate are currently reviewing the Local Emergency Relief and Support Plans (LERSP).
- The LERSP details the operational management and coordination of ERS under the Western Australian (WA) Local Emergency Management Arrangements (LEMAs).
- It is planned to have the LERSP tabled on the agenda for the 2nd Quarter LEMC meetings for 2024.

The ERS team will be in contact to request feedback and information to complete the LERSP for your region.

State-wide audit evacuation centres

- The ERS Directorate is completing audits of the State's nominated evacuation centres.
- The audits are to identify hazard-specific risks relevant to the region and to identify opportunities for local governments to upgrade facilities to mitigate these risks.
- The Directorate would like to engage with local governments (LGs) and WALGA to discuss opportunities through the Disaster Ready Fund grants for 2025 to improve these facilities and mitigate risks in emergency events.

Discussions are encouraged with your region if you are planning any new evacuations centres or upgrades to existing ones.

Recovery Activities Update

Communities 2023/24 High Threat Season Activations

The ERS Directorate would like to acknowledge and thank all our local and state partners for the assistance and support provided over the 2023-24 season.

Since October 2023, there has been a total of 40 events supported by Communities including:

- Activation under the AUSRECEPLAN– Israel and Gaza repatriation
- Pre-planning undertaken for 3 high threat weather events, that didn't result in activation.
- 457 people were supported during events through our client management system
- 1 active and declared recovery event (under Disaster Recovery Funding Arrangements) - Mariginiup Fire.
- just prior to Christmas 2023, there were 6 activations supported by Communities over just 2 days (20-22 December).

Our team looks forward to working with you all over the coming months as we prepare for the 2024-25 season.

Communities Recovery Activities

Kimberley Floods Recovery Program

- The Kimberley Flood Recovery Team continues to support impacted residents, through the Hub.
- In addition, to supporting impacted residents with their claims and eligibility requirements is also extended to practical, personal and wellbeing supports.
- At present there are five projects supporting Fitzroy Valley individuals and communities, in varying capacities, and we are reviewing the scope for future project requirements.
- We are currently working with the Housing Team and the Hub, to ensure residents understand their rights and obligations as they begin their journey from their temporary accommodation units to their home.

Mariginiup Fires Recovery Program

- Communities is supporting the City of Wanneroo to deliver the psychosocial wellbeing and financial support elements of the recovery program.
- Communities has engaged several psychologists to support impacted resident referrals and has delivered a financial assistance package aimed at supporting the replacement of essential household items damaged in the fires.
- Communities is currently supporting the City with site visits to damaged properties to commence the clean-up program to ensure residents have access to support services if required.
- [Mariginiup Bushfire Recovery Information.pdf](#)

Bunbury Storms Recovery Program

- As of 15 July, Communities are supporting 9 people in supported accommodation.
- Communities have begun providing return home packages which include food boxes and prepaid cards for individuals transitioning home.
- Communities have finalised psychological services and beginning to triage requests via the approved providers.
- Communities have finalised category 3 and 4 financial assistance and will begin a targeted outreach of known impacted people.
- Communities Disaster Response Hotline remains open for support in the absence of HUBS. Communities' officers are engaging regularly with impacted individuals via this hotline.
- Communities is finalising a procurement process with Red Cross for the recovery training program being delivered to the city.

Disaster Ready Fund

Several LGs in Western Australia (WA) submitted applications for the Disaster Ready Fund (DRF) in 2024 to support the improvement of their facilities used as evacuation centres.

The ERS Directorate had the opportunity to review LGs applications for the Disaster Ready Fund (DRF) provided to the Department of Fire and Emergency Services (DFES) for 2024 and assessed that the projects would contribute to the State's ability to provide emergency accommodation for evacuating communities. All applications were considered suitable to progress for further consideration in the DRF process.