



TOWN OF

Bassendean

AGENDA

Bassendean Local Emergency Management Committee

Wednesday 28 August 2024

Notice is hereby given of the meeting

to be held in the Council Chamber

Administration Building

48 Old Perth Road, Bassendean,

commencing at 12:00 pm

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1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Country

The Town of Bassendean acknowledges the Whadjuk people of the Noongar Nation as the Traditional Custodians of this land. We pay our respects to Elders past and present and acknowledge their continuing culture and the contribution they make to the region.

2 Announcements by the Presiding Member without Discussion

Nil

3 Attendances, Apologies and Leave of Absence

Present

Councillors

Cr Paul Poliwka, Deputy Mayor (Presiding Member)

Cr Jennie Carter

Cr Ken John, Deputy Member

Officers

Ms Michelle Brennand, Director Community and Place

Shane Asmus, Director Infrastructure and Sustainability

Alex Snadden, Manager Planning and Regulation

Jeff Somes, Senior Environmental Health Officer

Jennifer Henderson, Administration Officer - Community and Place

Ms Joanne Burges, Manager Governance & Strategy

Ms Ana Fernandez, Governance Support Officer

John Lane, Bassendean Emergency Management Executive Officer

Agency Officers

Stephen Blackford, Bassendean SES

Mark Melvin, Bassendean SES

Ryan Hamblion, Department of Communities

Naomi Joy, Department of Communities

Mollie Stevenson, Officer in Charge, Kiara Police Station

Chris Kin-Maung, DFES, North-East Metropolitan Operations

Marcus Fronceschini, DFES

Cate Willey, DFES

Thomas Robinson, Water Corporation

Carmen Mutton, St John WA



Stacey Abbott, St John WA
 John Coniglio, St John WA

Apologies

Richard Woods, Senior Ranger

4 Declarations of Interest

Nil

5 Presentations or Deputations

6 Confirmation of Minutes

6.1 Confirmation of Minutes - 12 June 2024	
Attachments	1. Bassendean Local Emergency Management Committee Minutes 12 June 2024 [6.1.1 - 6 pages]

Officer Recommendation – Item 6.1

That the minutes of the Bassendean Local Emergency Management Committee meeting held on 12 June 2024 be received and confirmed as a true and correct record.

Voting requirements: Simple Majority

7 Business Deferred from Previous Meeting

8 Reports

Nil

Nil

Nil

8.4 Contact Details and Key Holders	
Attachments	1. CONFIDENTIAL REDACTED - ToB LEMC Contacts 120624 [8.4.1 - 1 page]

Officer Recommendation – Item 8.4

That the key contacts for the Bassendean Local Emergency Management Committee (BLEMC) as outlined in the attachment be noted.

Voting requirements: Simple Majority

8.5 Agency Members Reports (Round Table)	
Attachments	1. Department of Communities LEMC Update - 1 st Quarter 2024 - 2025 [8.5.1 - 3 pages]

Agency Member Reports (Round the Table)

Agency members present a report on significant incidents, developments and emergency arrangements etc that may impact Town of Bassendean Local Emergency Management Arrangements (LEMA) or be of interest to the BLEMC.

The Department of Communities report is an attachment to this report.

DFES – District Emergency Management Advisor	Cate Willey
DFES - Metropolitan North-East Metropolitan Operations	Chris Kin-Maung
WAPOL – OIC Kiara Police Station	Snr Sgt Mollie Stevenson
SJA – Area Manager St John Ambulance	Carmen Mutton
SES – Local Manager, Bassendean SES	Stephen Blackford
Department of Communities	Ryan Hamblion
Water Corporation	Thomas Robinson

BLEMC Executive Officer	John Lane
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Officer Recommendation – Item 8.5

That the Agency Member Reports be noted.

Voting requirements: Simple Majority

8.6 Annual Report 2023 - 2024	
Attachments	Nil

Officer Recommendation – Item 8.6

That the Bassendean Local Emergency Management Committee (BLEMC):

1. Note the preparation of the Annual Report 2023 – 2024 as outlined by the BLEMC Executive Officer, and
2. Notes the Report has been provided to DFES as per requirements.

9 Motions of Which Previous Notice Has Been Given

11 Closure

The next Bassendean Local Emergency Management Committee will be held on Tuesday, 3 December 2024 at the City of Bayswater as part of the Joint Annual Exercise.