



AGENDA

Bassendean Local Emergency Management Committee

Wednesday 12 June 2024

Notice is hereby given of the meeting

to be held in the Council Chamber

Administration Building

48 Old Perth Road, Bassendean,

commencing at 12:00 pm

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**1 Declaration Of Opening; Acknowledgment of Country;
Acknowledgment of Visitors; Disclaimer**

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Member without Discussion

Nil

3 Attendances, Apologies and Leave of Absence

4 Declarations of Interest

5 Presentations or Deputations

6 Confirmation of Minutes

6.1 Confirmation of Minutes 27 February 2024

Attachments	Nil
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Officer Recommendation – Item 6.1

That the minutes of the Bassendean Local Emergency Management Committee meeting held on 27 February 2024 be received and confirmed as a true and correct record.

Voting requirements: Simple Majority

7 Business Deferred from Previous Meeting

8 Reports

8.1 Preparedness, Prevention, Response and Recovery Issues

Attachments	Nil
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Officer Recommendation – Item 8.1

That the Reports be noted.

Voting requirements: Simple Majority

8.2 Updates to Local Emergency Management Arrangements

Attachments	Nil
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Purpose

The purpose of this report is for the Committee to consider an update to the Town’s Local Emergency Management Arrangements.

Background

Since the last meeting of the Committee the Town has undertaken an organisational structure review, resulting in the Emergency Management portfolio being assigned to Community and Place.

Based on this it is proposed that the Local Recovery Coordinator role will be performed by the Town’s Director Community and Place.

Officer Recommendation – Item 8.2

That the Committee:

1. Authorises the update to the Town’s LEMA to reflect that the Local Recovery Coordinator role will be performed by the Town’s Director Community and Place; and
2. All relevant contact lists be updated.

Voting requirements: Simple Majority

8.3 Post Incident Reports and Post Exercise Reports

Attachments	Nil
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Officer Recommendation – Item 8.3

That the Reports be noted.

Voting requirements: Simple Majority

8.4 Contact Details and Key Holders

Attachments

1. ToB LEMC Contacts (1) [8.4.1 - 2 pages]

Officer Recommendation – Item 8.4

That the key contacts for the Bassendean Local Emergency Management Committee (BLEMC) as outlined in the attachment be confirmed.

Voting requirements: Simple Majority

8.5 Agency Members Reports (Round Table)

Attachments

1. DFES DA Report May - July 2024 [8.5.1 - 5 pages]

Agency Member Reports (Round the Table)

Agency members present a report on significant incidents, developments and emergency arrangements etc that may impact Town of Bassendean Local Emergency Management Arrangements (LEMA) or be of interest to the BLEMC.

DFES – District Emergency Management Advisor	Cate Willey
DFES - Metropolitan North-East Metropolitan Operations	Chris Kin-Maung
WAPOL – OIC Kiara Police Station	Snr Sgt Mollie Stevenson
SJA – Area Manager St John Ambulance	John Coniglio
SES – Local Manager, Bassendean SES	Mark Melvin
Department of Communities	Ryan Hamblion

Officer Recommendation – Item 8.5

That the Agency Member Reports be noted.

Voting requirements: Simple Majority

9 Motions of Which Previous Notice Has Been Given

11 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday, 28 August 2024 commencing at 12.00pm.