



TOWN OF

Bassendean

AGENDA

Bassendean Local Emergency Management Committee

Tuesday 27 February 2024

Notice is hereby given of the meeting

to be held in the Council Chamber

Administration Building

48 Old Perth Road, Bassendean WA 6054,

commencing at 12:00 pm

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1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Member without Discussion

3 Attendances, Apologies and Leave of Absence

4 Declarations of Interest

5 Presentations or Deputations

6 Confirmation of Minutes

6.1 Confirmation of Minutes	
Attachments	Minutes – 14 November 2023 BLEMC meeting

Officer Recommendation – Item 6.1

That the minutes of the Bassendean Local Emergency Management Committee meeting held on 14 November 2023, be received and confirmed as a true and correct record.

Voting requirements: Simple Majority

7 Business Deferred from Previous Meeting

8 Reports

8.1 Post Incident Reports and Post Exercise Reports	
Attachments	Nil

Purpose

The purpose of this report is for the Committee to receive any post incident and post exercise reports.

Background

The Committee has requested all HMA's routinely forward post incident reports to the Town for presenting to LEMC. Any relevant post incident and post exercise reports are to be tabled at the meeting.

Officer Recommendation – Item 8.1

That any post incident and post exercise reports be received.

Voting requirements: Simple Majority

8.2 Updates to Local Emergency Management Arrangements	
Attachments	Nil

Purpose

The purpose of this report is for the Committee to consider an update to the Town's Local Emergency Management Arrangements.

Background

The Town's Local Emergency Management Arrangements (LEMA) were last reviewed in October 2023, when the Executive Officer of the State Emergency Management Committee confirmed that the Town's LEMA meets the requirements of the *Emergency Management Act 2005*.

The Town is now required to undertake a minor review of the LEMA to reflect the impending departure of the Town's current Local Recovery Coordinator (Director Community Planning). It is proposed that the Local Recovery Coordinator role will be performed by the Town's Manager Governance and Strategy.

Officer Recommendation – Item 8.2

That the Committee notes authorises the update to the Town’s LEMA to reflect that the Local Recovery Coordinator role will be performed by the Town’s Manager Governance and Strategy.

Voting requirements: Simple Majority

8.3 Agency Members Reports (Round Table)	
Attachments	Nil

Purpose

The purpose of this report is for the Committee to receive any relevant emergency management updates.

Background

Agency members present a report on significant incidents, developments and emergency arrangements etc that may impact Town of Bassendean Local Emergency Management Arrangements (LEMA), or be of interest to the LEMC.

Officer Recommendation – Item 8.3

That the reports be received.

9 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday, _____ commencing at 3.30pm.