



TOWN OF
Bassendean

AGENDA

Bassendean Local Emergency Management Committee

Wednesday 7 December 2022

Notice is hereby given of the meeting
to be held by electronic means by MS Teams
commencing at 3:30 pm

A handwritten signature in black ink, appearing to read 'L. Gibson'.

Luke Gibson
CHIEF EXECUTIVE OFFICER (INTERIM)

1 December 2022

Table of Contents

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer.....	3
2 Announcements by the Presiding Member without Discussion	3
3 Attendances, Apologies and Leave of Absence.....	3
4 Declarations of Interest	3
5 Presentations or Deputations	3
6 Confirmation of Minutes	3
6.1 BLEMC Minutes of 14 September 2022.....	3
7 Business Deferred from Previous Meeting	3
8 Reports.....	3
8.1 Metropolitan North & East Recovery Group.....	3
8.2 Joint LEMC proposal between the City of Bayswater and the Town of Bassendean.....	4
8.3 Review of the Town of Bassendean LEMA.....	4
8.4 Agency Member Reports (Round the Table)	5
8.5 Post Incident Reports and Post Exercise Reports	5
8.6 Contact Details and Key Holders	5
8.7 Preparedness, Prevention, Response and Recovery Issues	5
9 Motions of Which Previous Notice Has Been Given	6
10 Announcements of Notices of Motion for the Next Meeting	6
11 Closure.....	6

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Member without Discussion

3 Attendances, Apologies and Leave of Absence

4 Declarations of Interest

5 Presentations or Deputations

6 Confirmation of Minutes

6.1 BLEMC Minutes of 14 September 2022	
Attachments	1. BLEMC Minutes 14 September 2022 [6.1.1 - 5 pages]

Officer Recommendation – Item 6.1

That the Minutes of the Bassendean Local Emergency Management Committee meeting held on 14 September 2022 be received.

7 Business Deferred from Previous Meeting

8 Reports

8.1 Metropolitan North & East Recovery Group	
Attachments	Nil

Nil to report.

8.2	Joint LEMC proposal between the City of Bayswater and the Town of Bassendean
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Attachments	Nil
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A discussion paper on the joint LEMC proposal was circulated to all members on 10 November 2022. In accordance with the process toward amalgamation outlined in State Policy, a motion to proceed is now required.

Should the motion to proceed be passed by the LEMC memberships of both local governments, a formal report will be prepared for tabling at the next scheduled meeting of the LEMC.

Officer Recommendation – Item 8.2

That:

1. The membership unanimously agrees to proceed towards amalgamation of the City of Bayswater LEMC and the Town of Bassendean LEMC; and
2. The Executive Officer be instructed to prepare a formal report to be tabled at the 8 March 2023 meeting of the Town of Bassendean LEMC.

8.3	Review of the Town of Bassendean LEMA
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Attachments	Nil
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Any formal review of the Town of Bassendean LEMA will be held over pending the outcome of the current joint LEMA Review project between DFES and WALGA.

Officer Recommendation – Item 8.3

That the LEMA report be received.

8.4 Agency Member Reports (Round the Table)

Attachments	1. DFES DA Report 30 Nov 2022 [8.4.1 - 4 pages]
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Agency members present a report on significant incidents, developments and emergency arrangements etc that may impact Town of Bayswater Local Emergency Management Arrangements (LEMA), or be of interest to the LEMC.

DFES – District Emergency Management Advisor	Ms Quinta La Rosa
WAPOL – OIC Kiara Police Station	Snr Sgt Luke Collins
DFES District Officer Swan	David Radford
DC – Snr District Emergency Services Officer	Mr Mark Schorer
SJA – Area Manager St John Ambulance	Stacey Abbott
SES – Local Manager, Bassendean SES	Mark Melvin
Department of Communities	Ryan Hamblion

8.5 Post Incident Reports and Post Exercise Reports

Attachments	Nil
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The Committee has requested all HMA's routinely forward post incident reports to the Town for presenting to LEMC.

Any relevant post incident and post exercise reports are to be tabled at the meeting.

Officer Recommendation – Item 8.5

That post incident and post exercise reports be received.

8.6 Contact Details and Key Holders

Attachments	Nil
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The current Contact Details and Key Holders' details will be circulated at the meeting for any update requirements.

Officer Recommendation – Item 8.6

That the Committee members' contact details be confirmed, as amended.

8.7 Preparedness, Prevention, Response and Recovery Issues	
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Attachments	Nil
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Members are invited to discuss:

- Preparedness issues;
- Prevention issues;
- Response issues; and
- Recovery issues.

Officer Recommendation – Item 8.7

That Preparedness, Prevention, Response and Recovery Issues raised, be received.

9 Motions of Which Previous Notice Has Been Given

10 Announcements of Notices of Motion for the Next Meeting

11 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday 1 March 2023, commencing at 3.30pm.