

**Bassendean Local Emergency Management Committee
Wednesday, 30 November 2022 Attachments**

6.1 BLEMC Minutes of 14 September 2022.....2

6.1.1 BLEMC Minutes 14 September 2022.....2

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 14 SEPTEMBER 2022, AT 3.30PM

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2 Announcements by the Presiding Member without Discussion

The Presiding Member referred to the recent incident of the lady with a pram being assaulted and the use of CCTV footage as a useful surveillance tool.

3 Attendances, Apologies and Leave of Absence

Members

Cr Paul Poliwka, Presiding Member
Cr Tallan Ames
Chris Kin-Maung, DFES, Metropolitan North East Operations
Mark Melvin, Bassendean SES
Ryan Hamblion, Department of Communities
Joanne Bennett, Department of Communities
Luke Gibson, Director Community Planning

Officers

John Lane, Emergency Management Officer
Quinta La Rosa, District Emergency Management Advisor
Jeff Somes, Environmental Health Officer
Amy Holmes, Minute Secretary

Apologies

Senior Sergeant Luke Collins, Kiara Police Station
Sharna Merritt, Senior Ranger
Steve Blackford, SES

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Confirmation of Minutes

6.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 8 June 2022	
Attachments	1. BLEMC Minutes 8 June 2022 [6.1.1 - 5 pages]

Committee/Officer Recommendation – Item 6.1

MOVED Mark Melvin, Seconded Chris Kin-Maung, that the minutes of the BLEMC meeting held on 8 June 2022, be confirmed as a true record.

CARRIED UNANIMOUSLY 8/0

7 Business Deferred from Previous Meeting

Nil

8 Reports

8.1 Metropolitan North & East Recovery Group	
Attachments	Nil

The Metropolitan North & East Recovery Group met on 11 May to discuss the current agreement. The agreement is currently under review by all signatory local governments. The review process has now been concluded and the final document will shortly be distributed to member local governments for final agreement. A meeting has been scheduled for 28 September.

The document is now clearer with better explanation of what it means particularly where LG's are being called to supply staff and resources. Document will be included with the minutes.

Committee/Officer Recommendation – Item 8.1

BLEMC – 1/09/22

MOVED Quinta La Rosa, Seconded Ryan Hamblion, that the report of the Metropolitan North & East Recovery Group be received.

CARRIED UNANIMOUSLY 8/0

8.2 Joint LEMC proposal between the City of Bayswater and the Town of Bassendean	
Attachments	Nil

Preliminary discussions have taken place between the City of Bayswater and the Town of Bassendean with a view of strengthening the current emergency management cooperation through the formation of a joint LEMC.

Both LG's are closely linked through the recovery agreement and carry out exercises together. Other LG's have gone through the process of amalgamating their LEMC's. John Lane has prepared a discussion paper which is now with Eric Graham Emergency Management Officer at the City of Bayswater. Proposal will need to be supported by this committee, presented to Council for endorsement and approved by the State Emergency Management Committee. Expected to be a 12 month process.

Committee/Officer Recommendation – Item 8.2

BLEMC – 2/09/22

MOVED Cr Poliwka, Seconded Luke Gibson, that the report of the Executive Officer be noted and further that the BLEMC membership is in agreement to proceed with the amalgamation discussion.

CARRIED UNANIMOUSLY 8/0

8.3 Review of the Town of Bassendean LEMA	
Attachments	Nil

Following the joint recovery exercise between the City of Bayswater and the Town of Bassendean, several areas of inaccuracy were discovered in the LEMA documents. These issues have now been reviewed and resolved. The current version of the LEMA is Version 3.0.

The Town of Bassendean has been invited to participate in the State Emergency Management Committee LEMA Review process, to take place via a series of workshops during September.

Committee/Officer Recommendation – Item 8.3

BLEMC – 3/09/22

MOVED Ryan Hamblion, Seconded Cr Ames, that the LEMA report be received.

CARRIED UNANIMOUSLY 8/0

8.4	Emergency Management Agency Reports
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Attachments	Nil
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District Emergency Management Advisor

Quinta La Rosa spoke on her report - to be included with minutes.

Local Welfare Committee

Ryan Hamblion advised that LG staff are encouraged to attend evacuation centre training sessions.

Committee/Officer Recommendation – Item 8.4

BLEMC – 4/09/22

MOVED Luke Gibson, Seconded Cr Ames, that the Emergency Management Agency Reports be received.

CARRIED UNANIMOUSLY 8/0

8.5	Post Incident Report and Post Exercise Reports
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Attachments	Nil
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Nothing to report.

8.6	Contact Details and Key Holders
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Attachments	Nil
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Contact details were circulated at the meeting for any update requirements.

Committee/Officer Recommendation – Item 8.6

BLEMC – 5/09/22

MOVED Cr Poliwka, Seconded Cr Ames, that the Committee members' contact details be confirmed, as amended.

CARRIED UNANIMOUSLY 8/0

8.7 Preparedness, Prevention, Response and Recovery Issues

Attachments	Nil
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Jeff Somes – Bassendean Hotel will be reopening shortly. Health Officers going through required certification process relating to public building health requirements.

Chris Kin-Maung – change to Australian fire danger ratings. 6 levels down to 4 levels. Moderate/High/Extreme/Catastrophic - determined by fire behaviour.

Luke Gibson on behalf of the Town's Rangers – Initial Fuel Load Notices have been sent with the 2022/23 Rates Notices. Internal administrative and advertising preparations have also been drafted. Rangers have begun inspections of the Town to identify properties that may require a secondary notice to be sent in early October to ensure compliance.

Committee/Officer Recommendation – Item 8.7

BLEMC – 6/09/22

MOVED Cr Poliwka, Seconded Cr Ames, that Preparedness, Prevention, Response and Recovery Issues raised, be received.

CARRIED UNANIMOUSLY 8/0

9 Motions of Which Previous Notice Has Been Given

Nil

10 Announcements of Notices of Motion for the Next Meeting

Nil

11 Confidential Business

Nil

12 Closure

The next Bassendean Local Emergency Management Committee will be held on Wednesday 30 November 2022, commencing at 3.30pm.

Ryan Hamblion will provide a presentation on the Department of Communities.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.30pm.