

TOWN OF BASSENDEAN

NOTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN ON WEDNESDAY 7 OCTOBER 2020, AT 3.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Due to the lack of quorum, the meeting was conducted as an informal meeting rather than a formal Committee meeting. Those in attendance discussed the items listed on the agenda.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Members

Cr Kathryn Hamilton
Mark Garner, WA Police
Ryan Hamblion, Department for Communities
Luke Gibson, Director Community Planning

Officers

John Lane, Emergency Management Officer
Merveen Cross, District Advisor, DFES
Amy Holmes, Minute Secretary, ToB
Maria Fatouros, Health Officer, ToB
Sharna Merritt, Senior Ranger, ToB
Phil Adams, Executive Manager Infrastructure, ToB

Apologies

Cr Hilary MacWilliam
Sharon Ellis, Department of Communities
Matt McCaughey, WA Police
Matt Folini, DFES

8.0 ITEMS DISCUSSED

8.1 Bush Fire Season 2020/2021

Fuel Load Notices have been issued to property owners with the Rates Notice for the 2020/2021 season. Initial inspections have begun and properties requiring works to comply by 31 October 2020 will be sent further individual notices.

The Senior Ranger advised that fire signs have gone up around the Town. Further inspections will be carried out once fire season hits.

8.2 Local Planning Policy No. 4 – Floodplain Management and Development (LPP 4)

LPP 4 was adopted by Council in 2008 and was subject to a minor review in 2014. The Town is undertaking a review of LPP 4 as part of a larger review of its local planning framework. The current policy provisions (which allow for development and/or subdivision of properties within the Flood Fringe but which generally prohibits development and/or subdivision within the Floodway) remain unchanged. Other changes have been made to simplify the policy, remove supplementary information that is better provided in another form and to provide greater clarity in decision making.

Any comment or feedback on the draft policy is to be submitted to Luke Gibson.

8.3 COVID-19 Update

The *Closure and Restriction (Limit the Spread) Directions (No. 6)* came into effect on 24 September 2020. The direction introduced the need for COVID Event Plans to be developed by event organisers/applicants for any public or private event with greater than 500 patrons that also requires approval under the Health (Miscellaneous Provisions) Act 1911.

The Town's Environmental Health Officers will review low and medium risk COVID Event Plans, whilst the Chief Health Officer (Department of Health) will review high risk plans.

It is also a mandatory requirement for event organisers to register their event with the Department of Health (DOH). The above requirements will apply to future Old Perth Road Market events.

8.4 LGEMAG

WALGA have restructured its membership to better reflect the WALGA Zone representation and has sought expressions of interest to participate.

Mr John Lane has held discussions with Adrian Dyson at the Shire of Mundaring and suggested that Mr Dyson would be the best placed person to represent a group of Councils.

Mr Dyson has placed an expression of interest to be the representative for Bassendean, Bayswater, Mundaring and Swan and it has been accepted.

It was noted that Adrian Dyson has been appointed as the WALGA Zone representative. John Lane advised that a report from Adrian Dyson will be submitted to this Committee following their meeting

8.5 Local Emergency Management Arrangements

The Local Emergency Management Arrangements and Recovery Plan were recently reviewed by the District Emergency Management Advisor with a request to make a number of amendments to both documents prior to them being presented to the DEMC for noting.

The changes are minor and are to better align both documents to recent changes to policy.

The Executive Officer has undertaken to make the necessary changes and resubmit the documents to the next available sitting of the DEMC.

John Lane advised that the document now includes a town map and evacuation routes map.

8.6 Emergency Management Agency Reports

SEMC Business Unit

Report will be attached for information and noting.

District Emergency Management Committee (DEMC)

Next meeting is Wednesday 14 October 2020 at the City of Perth.

WALGA LGEMAG

Refer Item 8.4.

Local Welfare Committee

Ryan Hamblion reported that for the last few months, his role has focused on the quarantine requirements of people returning to WA from overseas.

8.7 Post Incident Report and Post Exercise Reports

No reports submitted.

8.8 Contact Details and Key Holders

The current Contact Details and Key Holders' details will be included with the minutes for any updates required.

8.9 Preparedness, Prevention, Response and Recovery Issues

- *Mental health impacts of COVID-19*
- *Hardship Policy adopted by Council for those experiencing financial difficulty.*
- *Evictions will be recommencing soon.*
- *Emergency Evacuation Centre kits need to reviewed to include hand sanitiser, face masks, gloves.*

12.0 CLOSURE

The next meeting date is to be advised.

There being no further business, the meeting at 4.32pm.