

TOWN OF BASSENDEAN
NOTICE OF THE MEETING OF THE
BASSENDEAN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Dear Committee Member

A meeting of the Bassendean Local Emergency Management Committee of the Town of Bassendean will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday, 7 October 2020, commencing at 3.30pm.



Ms Peta Mabbs
CHIEF EXECUTIVE OFFICER

30 September 2020

A G E N D A

1.0 **DECLARATION OF OPENING; ANNOUNCEMENT OF VISITORS; ACKNOWLEDGEMENT OF COUNTRY**

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Apologies

Sharon Ellis, Department of Communities

4.0 DECLARATIONS OF INTEREST

5.0 PRESENTATIONS OR DEPUTATIONS

6.0 CONFIRMATION OF MINUTES

6.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 1 July 2020

COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1

That the minutes of the BLEMC meeting held on 1 July 2020, be confirmed as a true record.

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 REPORTS

8.1 Bush Fire Season 2020/2021

Fuel Load Notices have been issued to property owners with the Rates Notice for the 2020/2021 season. Initial inspections have begun and properties requiring works to comply by 31 October 2020 will be sent further individual notices.

8.2 Local Planning Policy No. 4 – Floodplain Management and Development (LPP 4)

LPP 4 was adopted by Council in 2008 and was subject to a minor review in 2014. The Town is undertaking a review of LPP 4 as part of a larger review of its local planning framework.

The current policy provisions (which allow for development and/or subdivision of properties within the Flood Fringe but which generally prohibits development and/or subdivision within the Floodway) remain unchanged. Other changes have been made to simplify the policy, remove supplementary information that is better provided in another form and to provide greater clarity in decision making.

8.3 COVID-19 Update

The *Closure and Restriction (Limit the Spread) Directions (No. 6)* came into effect on 24 September 2020. The direction introduced the need for COVID Event Plans to be developed by event organisers/applicants for any public or private event with greater than 500 patrons that also requires approval under the Health (Miscellaneous Provisions) Act 1911.

The Town's Environmental Health Officers will review low and medium risk COVID Event Plans, whilst the Chief Health Officer (Department of Health) will review high risk plans.

It is also a mandatory requirement for event organisers to register their event with the Department of Health (DOH). The above requirements will apply to future Old Perth Road Market events.

8.4 LGEMAG

WALGA have restructured its membership to better reflect the WALGA Zone representation and has sought expressions of interest to participate.

Mr John Lane has held discussions with Adrian Dyson at the Shire of Mundaring and suggested that Mr Dyson would be the best placed person to represent a group of Councils.

Mr Dyson has placed an expression of interest to be the representative for Bassendean, Bayswater and Swan and it has been accepted.

OFFICER RECOMMENDATION – ITEM 8.4

That the Committee notes that Mr. Dyson from the Shire of Mundaring has been accepted as the representative for the WALGA Zone representation.

8.5 Local Emergency Management Arrangements

The Local Emergency Management Arrangements and Recovery Plan were recently reviewed by the District Emergency Management Advisor with a request to make a number of amendments to both documents prior to them being presented to the DEMC for noting.

The changes are minor and are to better align both documents to recent changes to policy.

The Executive Officer has undertaken to make the necessary changes and resubmit the documents to the next available sitting of the DEMC.

8.6 Emergency Management Agency Reports

SEMC Business Unit

District Emergency Management Committee (DEMC)

WALGA LGEMAG

Local Welfare Committee

OFFICER RECOMMENDATION – ITEM 8.6

That the Emergency Management Agency Reports be received.

8.7 Post Incident Report and Post Exercise Reports

The Committee has requested all HMA's routinely forward post incident reports to the Town for presenting to LEMC.

Any relevant post incident and post exercise reports are to be tabled at the meeting.

OFFICER RECOMMENDATION– ITEM 8.7

That post incident and post exercise reports be received.

8.8 Contact Details and Key Holders

The current Contact Details and Key Holders' details will be circulated at the meeting for any update requirements.

OFFICER RECOMMENDATION – ITEM 8.8

That the Committee members' contact details be confirmed, as amended.

8.9 Preparedness, Prevention, Response and Recovery Issues

Members are invited to discuss:

- preparedness issues.
- prevention issues.
- response issues; and
- recovery issues

OFFICER RECOMMENDATION – ITEM 8.9

That Preparedness, Prevention, Response and Recovery Issues raised, be received.

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

11.0 CONFIDENTIAL BUSINESS

12.0 CLOSURE

The next meeting date is to be advised.