

TOWN OF BASSENDEAN
NOTICE OF THE MEETING OF THE
BASSENDEAN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Dear Committee Member

In accordance with regulation 12(2) and 14D of the Local Government (Administration) Regulation 1996, notice is hereby given that due to the public health emergency arising from the COVID-19 pandemic, the Mayor has considered it appropriate for the Bassendean Local Emergency Committee meeting to be held by electronic means. The meeting will commence at 3:30pm on Wednesday, 1 July 2020.



Ms Peta Mabbs
CHIEF EXECUTIVE OFFICER

26 June 2020

A G E N D A

1.0 **DECLARATION OF OPENING; ANNOUNCEMENT OF VISITORS; ACKNOWLEDGEMENT OF COUNTRY**

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4.0 DECLARATIONS OF INTEREST

5.0 PRESENTATIONS OR DEPUTATIONS

6.0 CONFIRMATION OF MINUTES

- 6.1 **Minutes of the Bassendean Local Emergency Management Committee meeting held on 1 April 2020**
www.bassendean.wa.gov.au/council-meetings/bassendean-local-emergency-management-committee/bassendean-local-emergency-management-committee/420

COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1

That the minutes of the BLEMC meeting held on 1 April 2020, be confirmed as a true record.

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 REPORTS

8.1 **COVID-19 – Town of Bassendean response**

The Town's Recovery Coordinator, the Director Community Planning, will provide an update of the Town's response to COVID-19.

OFFICER RECOMMENDATION - ITEM 8.1

That the update provided by the Director Community Planning be noted.

8.2 Bushfire Framework Review – April 2020 update Revised Mapping Methodology

The Commonwealth Scientific and Industrial Research Organisation (CSIRO) has been engaged to develop a map of Bush Fire Prone Areas for Western Australia. The map will be released for public comment during spring 2020 in conjunction with draft *State Planning Policy 3.7 - Planning in Bushfire Prone Areas* (SPP 3.7) and associated guidelines; both being developed by the Western Australian Planning Commission. The release has been delayed to allow for input from reviews of the fires that occurred in the eastern states last summer.

OFFICER RECOMMENDATION - ITEM 8.2

The Bushfire Framework Review be noted.

8.3 Cleanaway Recycling Facility, South Guildford

In response to the fire at Cleanaway's Guildford site in November 2019, the Town of Bassendean received a complaint from a nearby resident, in relation to the public health and safety impacts. The complaint went on to seek that the Bassendean community is provided with various information. On 1 April 2020, the Committee recommended that the Town approach the Department of Water and Environmental Regulation with the concerns and asks it for a response. That information was requested and a response was provided, as contained as Attachment 1.

On a related matter, the City of Swan is currently considering an application for the site and. Town of Bassendean resident, Ms Jane Bremmer has lodged an objection with the City, as contained as Attachment 2.

OFFICER RECOMMENDATION - ITEM 8.3

That both (i) the information provided by DWER (Attachment 1) and (ii) Ms Jane Bremmer's submission to the City of Swan (Attachment 2), be noted.

8.4 Automated External Defibrillators (AEDs)

DFES has advised that it will supply the Bassendean SES Unit with two (2) AEDs plus a training AED through the Local Government Grant Scheme. Delivery is expected to occur in July, although there is a delay with the supply of the battery component due to COVID-19. Training in the use of AEDs is covered as part of Senior First Aid Courses.

OFFICER RECOMMENDATION – ITEM 8.4

That the Committee notes the supply of AEDs to the Town of Bassendean SES Unit.

8.5 Local Emergency Management Arrangements update

In April 2020, Council resolved to approve the LEMA and Local Recovery Plan. A minor amendment has since been made to both plans to ensure that they align with the amended Instrument of Appointment and Delegation (Attachment 3).

Both plans will now be submitted to the DEMC for approval and forwarding to the SEMC for noting.

OFFICER RECOMMENDATION – ITEM 8.5

That the Committee notes the progress of the approval process.

8.6 Emergency Management Agency Reports

SEMC Business Unit

District Emergency Management Committee (DEMC)

WALGA LGEMAG

Local Welfare Committee

OFFICER RECOMMENDATION – ITEM 8.6.

That the Emergency Management Agency Reports be received.

8.7 Post Incident Report and Post Exercise Reports

The Committee has requested all HMA's routinely forward post incident reports to the Town for presenting to LEMC.

Any relevant post incident and post exercise reports are to be tabled at the meeting.

OFFICER RECOMMENDATION– ITEM 8.7

That post incident and post exercise reports be received.

8.8 Contact Details and Key Holders

The current Contact Details and Key Holders' details will be circulated at the meeting for any update requirements.

The Executive Officer has updated the Town of Bassendean Contacts and Resources Register, to reflect recent changes in positions (Attachment 4).

OFFICER RECOMMENDATION – ITEM 8.8

That the Committee members' contact details be confirmed, as amended.

8.9 Preparedness, Prevention, Response and Recovery Issues

Members are invited to discuss:

- preparedness issues.
- prevention issues.
- response issues; and
- recovery issues

OFFICER RECOMMENDATION – ITEM 8.9

That Preparedness, Prevention, Response and Recovery Issues raised, be received.

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

11.0 **CONFIDENTIAL BUSINESS**

12.0 **CLOSURE**

The next meeting is to be held on Wednesday, 7 October 2020, commencing at 3.30pm