

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN ON WEDNESDAY 3 NOVEMBER 2021, AT 3.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Director Community Planning declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ELECTION OF PRESIDING MEMBER

The Director Community Planning, Mr Luke Gibson, conducted the election of the Presiding Member under delegated authority of the Chief Executive Officer.

One nomination was received for Cr Poliwka. The Director Community Planning declared Cr Poliwka elected as Presiding Member.

The representative from Kiara Police will continue with the role of Deputy Presiding Member.

3.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

4.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Members

Cr Paul Poliwka, Presiding Member
Cr Tallan Ames
Matthew McCaughey, Kiara Police
Chris Kin-Maung, DFES, Metropolitan North East Operations
Mark Melvin, Bassendean SES
Sharon Ellis, Department of Communities
Luke Gibson, Director Community Planning ToB

Officers

John Lane, Emergency Management Officer
Donna Shaw, Manager Development & Place
Jeff Somes, Environmental Health Officer
Sharna Merritt, Senior Ranger
Amy Holmes, Minute Secretary

Apologies

Merveen Cross, District Advisor
Steve Blackford, Bassendean SES

Absent

Ryan Hamblion, Department of Communities
Hylton Northey, St John WA

5.0 DECLARATIONS OF INTEREST

Cr Poliwka declared a Financial and Proximity Interest for Item 9.1 as he owns a vacant lot in the flood plain.

6.0 PRESENTATIONS OR DEPUTATIONS

Nil

7.0 CONFIRMATION OF MINUTES

7.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 11 August 2021

COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1

BLEMC – 1/11/21 MOVED Luke Gibson, Seconded Chris Kin-Maung, that the minutes of the BLEMC meeting held on 11 August 2021, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

9.0 REPORTS

9.1 Local Planning Policy No. 4 – Floodplain Management and Development

Cr Poliwka declared an interest and left the meeting at 3.39pm.

The Director Community Planning, Mr Luke Gibson, provided an update on the policy.

The existing Local Planning Policy has been superseded by the draft State Planning Policy 2.9 (Planning for Water) and will therefore be considered by Council later this year or early next year.

For information and noting.

Cr Poliwka returned to the meeting at 3.44pm.

9.2 Flood Aware Be Prepared Campaign

The Director Community Planning, Mr Luke Gibson, provided an update on the campaign.

The Flood Aware Be Prepared campaign was a joint effort by member Councils and the EMRC to raise awareness in flood prone areas. Further information can be found on the Town's website at

<https://www.bassendean.wa.gov.au/community/rangers-community-safety/flood-aware.aspx>

The campaign was extensively promoted through social media. A Flood Aware booklet has been produced by the EMRC and will be included in welcome packs to new residents in flood affected areas. In addition, the EMRC have delivered copies to those properties in flood areas.

For information and noting.

9.3 Emergency Exercise – Update

Mr John Lane presented the latest emergency exercise proposed.

The Joint Planning Committee has met three times in preparation for the joint exercise which will be conducted on 7 December at 9:00am with the City of Bayswater.

The exercise will focus on local government recovery. Agencies will prepare a two minute scenario of the incident and then hand over to local governments to focus on recovery. Areas to focus on will include communication, natural environment, planning and finance.

For information and noting.

9.4 Emergency Management Agency Reports

SEMC Business Unit

See attached report.

- *Amendments to State Emergency Management documents:
State Hazard Plan – Crash Emergency
State Hazard Plan – Heatwave
State Hazard Plan – Human Biosecurity
State Support Plan – Emergency Public Information*
- *State Recovery Controllers appointed by Premier for COVID-19 and Ex-Tropical Cyclone Seroja*
- *Consultation has now commenced on the Community Disaster Resilience Strategy Discussion Paper*
- *District Emergency Management Committee (DEMC) combined trials - Data is being collated from the evaluation surveys to determine how the Metropolitan District Emergency Management Committee's will operate in 2022.*
- *The Preparing Australia Program will provide grants to support projects that mitigate or reduce the disaster risk, impact and consequence associated with large-scale natural hazards. Local Governments are encouraged to prepare their applications ahead of the short application period Grant Applications Open: Friday, 10 December Grant Applications Close: Thursday, 6 January*

WALGA LGEMAG

No meetings held – No further updates.

Local Welfare Committee

Evacuation Centre training continuing. No further updates.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 9.4

- BLEMC – 2/11/21** MOVED Cr Poliwka, Seconded Matt McCaughey, that the Emergency Management Agency Reports be received.
CARRIED UNANIMOUSLY 7/0

9.5 Post Incident Report and Post Exercise Reports

A post exercise report will be prepared and distributed following the joint exercise on 7 December.

For information and noting.

9.6 Contact Details and Key Holders

Director Community Planning to coordinate an update of contact details and key holders.

9.7 Preparedness, Prevention, Response and Recovery Issues

Rangers

Property owners who require work have been notified, in preparation for fire season.

Health – Covid 19

As of 27 October 2021, 60.6% of WA population aged 12+ are fully vaccinated.

Environmental Health Officers review Covid 19 registers at the time of undertaking inspections and assess Covid 19 Event Safety Checklists and Plans.

Community Development staff are working with users of venues to ensure they meet their requirements around keeping contact registers.

WA Police

The Safe and Found WA initiative has been launched by WA Police Force in partnership with Australia Medic Alert Foundation and supports people living with dementia or a cognitive impairment who might be at risk of becoming lost or reported as missing. More information can be found at <https://www.safeandfound.org.au/>

For information and noting.

10.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

11.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

12.0 **CONFIDENTIAL BUSINESS**

Nil

13.0 **CLOSURE**

The next Committee meeting is to be held on Wednesday 2 March 2022, commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.28pm.