

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN LOCAL EMERGENCY MANAGEMENT COMMITTEE

ON WEDNESDAY 5 MAY 2021, AT 3.44PM

In accordance with regulation 12(2) and 14D of the Local Government (Administration) Regulation 1996, due to the public health emergency arising from the COVID-19 pandemic, this meeting was held by electronic means

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Members

Cr Hilary MacWilliam, Presiding Member
Ryan Hamblion, Department of Communities
Luke Gibson, Director Community Planning (ToB)
Kerry Langsford, St John Ambulance
Mark Melvin, Bassendean SES
Suzannah Narducci, WA Police
Sharon Ellis, Child Protection & Family Support

Officers

Merveen Cross, District Advisor
John Lane, Emergency Management Officer
Maria Fatouros, Senior Health Officer
Sharna Merritt, Senior Ranger
Donna Shaw, Manager Development & Place
Amy Holmes, Minute Secretary

Apologies

Phillip Adams, Executive Manager Infrastructure
Jeff Somes, Health Officer
Steve Blackford, Bassendean SES

3.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr MacWilliam advised that Council's recently adopted Code of Conduct will be sent out via email along with the minutes.

4.0 DECLARATIONS OF INTEREST

Nil

5.0 PRESENTATIONS OR DEPUTATIONS

Nil

6.0 CONFIRMATION OF MINUTES

6.1 Minutes of the Bassendean Local Emergency Management Committee meeting held on 3 March 2021

COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1

BLEMC – 1/5/21 MOVED Luke Gibson, Seconded Sharon Ellis, that the minutes of the BLEMC meeting held on 3 March 2021, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Emergency Management Agency Reports

SEMC Business Unit

Report to be included with the minutes.

District Emergency Management Committee (DEMC)

There is an opportunity to conduct a joint recovery exercise with Bayswater later in the year. This will be considered further at the next meeting.

WALGA LGEMAG

John Lane advised that we should still be receiving minutes from this group. He will follow up on their activity.

Local Welfare Committee

Ryan Hamblion advised that the Department continues to provide recovery support for the Wooraloo fires and those communities affected by Cyclone Seroja. It is anticipated recovery support will continue for the next 18 months.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

BLEMC – 2/5/21 MOVED Sharon Ellis, Seconded Luke Gibson, that the Emergency Management Agency Reports be received.
CARRIED UNANIMOUSLY 7/0

8.2 Post Incident and Post Exercise Reports

Nil

8.3 Contact Details and Key Holders

No updates required.

8.4 Success Hill Emergency Egress

The Town has undertaken a review of various access points in around Success Hill and intends on undertaking minor upgrades to better cater for emergency egress. The matter is brought to the BLEMC to determine the most appropriate form of the upgrades.

Luke Gibson presented on the item and advised that the Town has assessed emergency access and egress in and around the Success Hill area and is considering foldable bollards that would allow access to Walter Road East in the event of an emergency.

8.5 Preparedness, Prevention, Response and Recovery Issues

The Town is working with the Bassendean SES on a submission for the 2021/2022 grant scheme.

The local planning policy in relation to floodplain area is pending a likely policy position from the Department of Planning, Lands & Heritage. The Town is awaiting consent from the Minister on release for public comment. The committee will be updated as soon as possible.

Recovery Coordinators are struggling to fulfill this role along with their day to day job. This is something that needs to be considered when allocating these roles.

The SES has suggested an information sheet to go out to residents in preparation for the storm season. Could include related information from DFES. Information could be included in the Town's Thrive magazine, website and social media and in welcome packs to new residents.

It was observed that Town buildings may not be all that suitable as an evacuation centre. There may be a need to look at accessing buildings in other local governments and setting up a memorandum of understanding for that purpose.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.5

BLEMC – 3/5/21 MOVED Mark Melvin, Seconded Luke Gibson, that Preparedness, Prevention, Response and Recovery issues raised, be received.

CARRIED UNANIMOUSLY 7/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 CONFIDENTIAL BUSINESS

Nil

12.0 CLOSURE

The next meeting will be held on Wednesday 4 August 2021, commencing at 3.30pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 4.56pm.