

Selected Local Government Purchasing Policies - Purchase Threshold Comparison

Local Government	Purchase Value Threshold 1	Purchase Value Threshold 2	Purchase Value Threshold 3	Purchase Value Threshold 4	Purchase Value Threshold 5
Town of Bassendean	<p>Up to \$1,000</p> <p>Direct Purchase</p>	<p>From \$1,001 and up to \$20,000</p> <p>Obtain at least Two (2) written quotations</p>	<p>From \$20,001 and up to \$60,000</p> <p>Informal RFQ, seek three written quotations</p>	<p>From \$60,001 and up to \$250,00</p> <p>Formal RFQ, seek at least three written quotations</p>	<p>Over \$250,000</p> <p>Request for Tender (RFT)</p>
City of Vincent	<p>Up to \$2000</p> <p>Direct Purchase from the open market with zero quotations required.</p> <p>OR</p> <p>Purchase directly from: an existing panel of pre-qualified suppliers administered by the City; or a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; with zero quotations required.</p>	<p>\$2,001 and up to \$20,000</p> <p>Seek two written quotations from the open market.</p> <p>OR</p> <p>Purchase directly from: an existing panel of pre-qualified suppliers administered by the City; or a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; with zero quotations required</p>	<p>Over \$20,001 and up to \$100,000</p> <p>Seek three written quotations from the open market</p> <p>OR</p> <p>Purchase directly from: an existing panel of pre-qualified suppliers administered by the City; or a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; requiring two written quotations</p>	<p>\$100,001 and up to \$250,000</p> <p>Formal RFQ, with three written quotations.</p> <p>OR</p> <p>Seek three (3) written quotations from a pre-qualified panel of suppliers (whether administered by the City through the WALGA preferred supply program or State Government CUA).</p>	<p>Over \$250,000</p> <p>Request for Tender</p> <p>OR</p> <p>Where the purchase is expected to be over \$250,000: Obtain at least three written quotations from suppliers by formal invitation under a Request for Quotation (RFQ),</p>
City of Bayswater	<p>Up to \$150</p> <p>Direct purchase</p> <p>Over \$150 to \$1,000</p> <p>Two verbal quotations</p>	<p>Over \$1,000 and up to \$40,000</p> <p>Three written quotations</p>	<p>\$40,000 - \$250,000</p> <p>Informal RFQ</p>	<p>N/A</p>	<p>Over \$250,000</p> <p>Request for Tender. WALGA-Preferred Supply Contracts considered only where competitive quotations can be achieved.</p>
Town of Claremont	<p>\$1,000 to \$5,000</p> <p>Two oral or written quotations</p>	<p>Over \$5,000 and up to \$15,000</p> <p>Two oral or written quotations from suppliers following issue of a brief outlining the specified requirement</p>	<p>Over \$15,000 and up to \$50,000</p> <p>Three written quotations from suppliers following issue of a brief outlining the specified requirement</p>	<p>Over \$50,000 and up to \$250,000</p> <p>Formal RFQ, with three written quotations. From pre-qualified suppliers, formal RFQ not required, but three written quotations required.</p>	<p>Over \$250,000</p> <p>Request for Tender</p>
Town of Cottesloe	<p>Up to \$2,000</p> <p>Direct purchase</p>	<p>\$2,000 to \$10,000</p> <p>Two verbal quotations</p>	<p>\$10,000 to \$50,000</p> <p>Two written quotations</p>	<p>\$50,000 to \$250,000</p> <p>Three written quotations.</p>	<p>\$250,000 and above</p> <p>Request for Tender</p>

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Town of East Fremantle	<p>Up to \$5,000</p> <p>Direct purchase using Purchasing card, or one oral or written quotation</p>	<p>Over \$5,001 and up to \$20,000</p> <p>Two written quotations</p>	<p>Over \$20,001 and up to \$50,000</p> <p>Three written quotations</p>	<p>Over \$50,001 and up to \$250,000</p> <p>Formal RFQ, with three written quotations</p>	<p>Over \$250,000</p> <p>Request for Tender, unless the purchasing requirement can be met through a panel of pre-qualified suppliers</p>
Town of Victoria Park	<p>Up to \$5,000</p> <p>One quotation</p>	<p>From \$5,000 up to \$50,000</p> <p>Three written quotations</p>	<p>From \$50,000 up to \$250,000</p> <p>Three written quotations</p>	<p>N/A</p>	<p>Above \$250,000</p> <p>Request for Tender, unless the purchasing requirement can be met through a panel of pre-qualified suppliers</p>
City of Subiaco	<p>\$0 to \$5,000</p> <p>One verbal or written quotation</p>	<p>\$5,001 to \$50,000</p> <p>Two written quotations, one quotation can be in the form of an advertised price.</p>	<p>\$50,001 to \$100,000</p> <p>Informal RFQ, with three written quotations</p>	<p>\$100,001 to \$250,000</p> <p>Formal RFQ</p>	<p>Over \$250,000</p> <p>Request for Tender, or formal RFQ with three written quotations for tender exempt arrangement</p>
Town of Mosman Park	<p>Under \$5,000</p> <p>One verbal or one written quotation</p>	<p>From \$5,001 to \$50,000</p> <p>Three written quotations, or one written quotation for WALGA/CUA preferred supplier</p>	<p>From \$50,001 to \$250,000</p> <p>Three written quotations</p>	<p>N/A</p>	<p>Over \$250,000</p> <p>Request for Tender, or formal RFQ with three written quotations for tender exempt arrangement</p>