



MINUTES

Audit and Governance Committee

Wednesday 6 March 2024, 5:30 pm

in the Council Chamber,
Administration Building
48 Old Perth Road, Bassendean WA 6054

1 Declaration Of Opening; Acknowledgment of Country; Acknowledgment of Visitors; Disclaimer

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2 Announcements by the Presiding Member without Discussion

Nil

3 Attendances, Apologies and Leave of Absence

Present

Councillors

Cr Ken John, Presiding Member
Cr Kathryn Hamilton, Mayor
Cr Jamayne Burke

Community Member

Ms Sasha Rademakers, Deputy Presiding Member

Advisor to the Committee

Mr Ron Back

Officers

Mr Paul White, Director Corporate Services
Joanne Burges, Manager Governance and Strategy
Tristan Loney, Manager, Information and Technology

Guests

Mr Cameron Palassis, Executive Director, Paxon via Digital Means
Mr Ian Ekins, Associate Director, Paxon via Digital Means

Public

No members of the public were in attendance.

Apologies

Cr Emily Wilding
Cr Paul Poliwka

4 Declarations of Interest

Nil

5 Presentations or Deputations

Nil

6 Confirmation of Minutes

Council Resolution/Officer Recommendation – Item 6.1

MOVED Ms Sasha Rademakers, Seconded Cr Jamayne Burke

That the minutes of the Audit and Governance Committee meeting held on Wednesday 13 December 2023 be received and confirmed as a true and correct record.

CARRIED UNANIMOUSLY 4/0

7 Business Deferred from Previous Meeting

Nil

8 Reports

8.1 Compliance Audit Return 2023	
Property Address	
Landowner/Applicant	
File Reference	GOVR/LREGLIA/15
Directorate	Corporate Services
Previous Reports	
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. Compliance Audit Return 2023 [8.1.1 - 12 pages]

Purpose

The purpose of this report is for the Audit and Governance Committee to consider the Compliance Audit Return (CAR) 2023 for the Town of Bassendean for the calendar year 1 January 2023 to 31 December 2023.

Committee/Officer Recommendation – Item 8.1

MOVED Cr Kathryn Hamilton, Seconded Ms Sasha Rademakers,

That the Committee recommends that Council adopts the Local Government 2023 Compliance Audit Return for the Town of Bassendean for the period 1 January 2023 to 31 December 2023, as attached to this report.

Voting requirements: Simple Majority

CARRIED UNANIMOUSLY 4/0

8.2 Audit Findings Log	
Property Address	N/A
Landowner/Applicant	N/A
File Reference	GOVN/CCLMEET/1
Author	Paul White
Department	Director Corporate Services
Previous Reports	N/A
Authority/Discretion	Executive The substantial direction setting and oversight role of the Council.
Attachments	1. CONFIDENTIAL - March 2024 Audit Findings Log [8.2.1 - 13 pages]

Purpose

The purpose of this report is to provide the Audit and Governance Committee with the Town's Audit Findings Log, with updated actions since the meeting of the Committee on 13 December 2023.

Committee/Officer Recommendation – Item 8.2

MOVED Cr Jamayne Burke, Seconded Cr Kathryn Hamilton,

That the Audit and Governance Committee receives the Audit Findings Log and notes the action taken or proposed to address the recommendations.

Voting requirements: Simple Majority

CARRIED UNANIMOUSLY 4/0

9 Motions of Which Previous Notice Has Been Given

Nil

10 Announcements of Notices of Motion for the Next Meeting

Nil

11 Confidential Business

Nil

12 Closure

There being no further business, the Presiding Member declared the meeting closed, the time being 6:25pm.

The next Audit and Governance Committee will be held on Wednesday 12 June 2024 at 5:30pm.