

TOWN OF BASSENDEAN
MINUTES
AUDIT AND GOVERNANCE COMMITTEE
HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
WEDNESDAY 14 APRIL 2021 AT 5.50PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Members

Cr Hilary MacWilliam, Presiding Member
Cr Kathryn Hamilton
Elliott Brannen, Community Representative
Tom Klaassen, Community Representative

Staff/Consultants

Krushna Hirani, RSM
Alasdair Whyte, RSM
Jay Teichert, Office of the Auditor General
Ron Back, Financial Advisor
Paul White, Director Corporate Services
Dianne Depiazz, Manager Finance

Apologies

Cr McLennan, Member
Cr Chris Barty
Cr Gangell, Deputy Member

Martin Le Tessier, Community Representative
Elizabeth Kania, Manager Governance & Strategy
Amy Holmes, Minute Secretary

4.0 DECLARATIONS OF INTEREST

Nil

5.0 PRESENTATIONS OR DEPUTATIONS

Nil

6.0 CONFIRMATION OF MINUTES

6.1 Audit and Governance Meeting held on 10 March 2021

Officer Recommendation – Item 6.1

That the minutes of the Audit and Governance Committee meeting held on 10 March 2021, be confirmed as a true record.

This item was deferred to the June 2021 meeting.

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

Item No. 8.1	Annual Audit of the Financial Report for 2020-21 – Audit Planning Memorandum
Property Address (if applicable)	N/A
Landowner/Applicant (if applicable)	N/A
File Ref/ROC	FINM/AUD/7
Previous Council Reports (if applicable)	N/A
Directorate	Corporate Services
Authority/Discretion <input type="checkbox"/> <input checked="" type="checkbox"/>	
<input type="checkbox"/> Advocacy	When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
<input checked="" type="checkbox"/> Executive	The substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

<input type="checkbox"/> Legislative	Includes adopting local laws, town planning schemes and policies.
<input type="checkbox"/> Review	When the Council operates as a review authority on decisions made by Officers for appeal purposes.
<input type="checkbox"/> Quasi-Judicial	When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under <i>Health Act</i> , <i>Dog Act</i> or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.
Attachment No. 1	OAG Audit Update

Purpose

The purpose of this report is to provide the Committee with the Audit Planning Memorandum (APM) for the audit of the Town's Financial Report for 2020-21.

Committee/Officer Recommendation – Item 8.1

AGC-1/4/21

MOVED Elliott Brannen, Seconded Tom Klaassen that the Audit and Governance Committee receives the RSM Audit Planning Memorandum.

CARRIED UNANIMOUSLY 4/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil.

11.0 CONFIDENTIAL BUSINESS

Nil.

12.0 CLOSURE

There being no further business, the Presiding Member closed the meeting at 6.19pm.