

TOWN OF BASSENDEAN

MINUTES

ACCESS & INCLUSION ADVISORY COMMITTEE MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON WEDNESDAY 2 DECEMBER 2015 AT 10.00AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Director Community Development declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

Election of Presiding Member

Under delegated authority of the Chief Executive Officer, the Director Community Development conducted the election of Presiding Member.

One nomination was received for Jennie MacLachlan. Jennie did not accept the nomination.

One nomination was received for Annie Klaassen.

There being no further nominations, the Director Community Development declared Annie Klaassen as Presiding Member.

Election of Deputy Presiding Member

Annie Klaassen, Presiding Member conducted the election of Deputy Presiding Member.

One nomination was received for Jennie MacLachlan. Jennie did not accept the nomination.

One nomination was received for David Potter.

There being no further nominations, the Presiding Member declared David Potter as Deputy Presiding Member.

3.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

Nil

4.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Ms Annie Klaassen, Presiding Member
Mr David Potter, Deputy Presiding Member
Cr Gerry Pule, (Deputy delegate) Town of Bassendean
Ms Catherine Parker, Community Representative
Ms Jennie MacLachlan, Community Representative
Ms Lilian Cottingham, Community Representative
Mr John Otago, CAE Manager, TADWA

Officers

Mr Graeme Haggart, Director Community Development
Ms Mona Soliman, Manager Seniors & Disability Services
Mrs Amy Holmes, Minute Secretary

Apologies

Cr Renee McLennan

5.0 DEPUTATIONS

Nil

6.0 CONFIRMATION OF MINUTES

6.1 Minutes of meetings held on 9 September 2015

COMMITTEE/OFFICER RECOMMENDATION – ITEM 6.1

MOVED Jennie MacLachlan, Seconded Lilian Cottingham, that the minutes of the Access and Inclusion Advisory Committee meeting held on 9 September 2015, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

7.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

8.0 DECLARATIONS OF INTEREST

Nil

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Instrument of Appointment and Delegation

As this was the first meeting of the new Committee, members are asked to review the current Instrument of Appointment and Delegation.

No amendments were made by the Committee.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 10.1

AIAC – 1/12/15 MOVED Jennie MacLachlan, Seconded Lilian Cottingham, that the Committee notes there are no amendments to the Instrument of Appointment and Delegation.
CARRIED UNANIMOUSLY 7/0

10.2 Nomination to Committee

Membership to Committees of Council, including the Access and Inclusion Advisory Committee was recently advertised. All nominations received to sit on the AIAC were supported by Council.

The Instrument of Appointment and Delegation provides that the Committee shall consist of eight members. One position is currently vacant.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 10.2

AIAC – 2/12/15 MOVED David Potter, Seconded John Otago, that the Committee encourages nominations by suitable candidates for the vacant Committee position when next advertised.
CARRIED UNANIMOUSLY 7/0

10.3 DAIP Action Plan Implementation

An updated DAIP Action Plan was included with the Agenda, with new comments/updates highlighted to make them easy to identify.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 10.3

AIAC – 3/12/15 MOVED Jennie MacLachlan, Seconded David Potter, that the DAIP Action Plan implementation update report, be received
CARRIED UNANIMOUSLY 7/0

10.4 Seniors & Disability Services Business Unit Update

The Manager Seniors and Disability Services provided the following update report on the Business Unit activity:

Human Resources

- Two new Support Workers commenced this month, Natalie Dober and Joan Dreyer.
- Roger Wooley, HGM Officer, retired on 27 November after 7 years with the Town. David Grosvenor has commenced in the role.
- Liz Lockley commenced as CDC Coordinator on 2 November, replacing Clare Allan who left to move interstate.
- Renae Hadley, Activity Officer, on maternity leave, has advised HR she will not be returning to the Town.

Home Care Packages

- We are still at 17 filled packages with 11 vacant.
- With the commencement of the new coordinator, a greater focus on marketing is now a priority. We are already utilising the Library and have negotiated a stand at the shopping centre in January.
- The client invoicing is getting easier as we continue to improve our processes.
- The Aged Care On-line Claiming system is working well and we are up to date with payments. Unfortunately with the new subsidy allocations and the reduction in client numbers, we have only billed \$75,000.

Home and Community Care

- We had an out of area request by one RAS Assessor to provide home and garden maintenance, which we accepted. Apparently, all providers are full, so all RAS providers have been advised of our availability/capacity to go out of area.

Hyde Retirement Village

- Units 20 and 24 are now occupied; we have two new residents Blazenka Vukinovac and Inez Minc.

Brokerage

- Brokerage continues to grow in client numbers (13) and in revenue. Although it's not completely offsetting the loss on HCP, it's obviously helping and of course with the potential for future growth it provides for an additional revenue stream.
- For now Jenny Quartermaine is still coordinating the brokerage clients and providing the interface with their organisation in addition to her existing role of Day Centre Coordinator.

International Day Of People With Disability – 2015 (IDPWD)

- IDPWD was again held in conjunction with St Michaels Primary School on Wednesday 25 November. The event has proved slightly earlier than the designated UN day due to the schools commitments.
- TADWA, Catch Music and Robyn Lambird, (a brilliant wheelchair rugby player and athlete) manned separate activity stations. The students participated in the activities and rotated thorough the stations. To accommodate all the children the day ran from 10 am to 1 pm with 6 half hour timeslots.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 10.4

AIAC – 4/12/15 MOVED Lilian Cottingham, Seconded John Otago, that the report on the Seniors and Disability Services Business Unit activity, be received.

CARRIED UNANIMOUSLY 7/0

10.5 Other Committee Business

- Colin Smith Reserve in Eden Hill – resident raised concern that the park does not accommodate people with a disability. Staff advised that district level playgrounds and above are inclusive with paths, ramps etc. Local playgrounds are not always inclusive/accessible. Colin Smith is quite a significant playground and should be looked at.
- More networking needed across neighbouring authorities to share ideas and have input into wider issues. DSC host meetings and have quite a successful network. State government agencies have networking forums.

Representatives from local government authorities meet at the WA Access and Inclusion Network. It was agreed that joint AIAC meeting be set up with another local government authority in the new year.

- Is there a role/need for the Town to provide more information or advocacy to the older community on aged care/disability services. It is a very broad and complicated issue. A lot of people fall through the cracks.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 10.5

AIAC – 5/12/15 MOVED Cr Pule, Seconded John Otago, that the Other Committee Business items raised by members, be received.
CARRIED UNANIMOUSLY 7/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

13.0 CONFIDENTIAL BUSINESS

Nil

14.0 CLOSURE

The next meeting is scheduled to be held on Wednesday 9 March 2016, commencing at 10.00am.

There being no further business, the Presiding Member declared the meeting closed, the time being 11.30am.