

TOWN OF BASSENDEAN
NOTICE OF MEETING OF THE
ACCESS AND INCLUSION ADVISORY COMMITTEE

Dear Committee Member

A meeting of the Access and Inclusion Advisory Committee will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Wednesday 1 March 2017, commencing at 10.00am.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

24 February 2017

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country

The Town of Bassendean acknowledges the Nyoongar People as the traditional custodians of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC**

Members of the public who wish to do so may ask questions and address the Committee at this point in the agenda.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4.0 DEPUTATIONS

Mr Peter Hodgson, Manager, Lord Street Disability Justice Centre, will be in attendance and will provide an overview of the facility and plans for strengthening community connectivity.

5.0 CONFIRMATION OF MINUTES

5.1 Minutes of meeting held on 23 November 2016

OFFICER RECOMMENDATION – ITEM 5.1

That the minutes of the Access and Inclusion Advisory Committee meeting held on 23 November 2016, be confirmed as a true record.

6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

7.0 DECLARATIONS OF INTEREST

8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

9.0 **REPORTS**

9.1 **DAIP Action Plan Implementation**

Ordinarily, the agenda would be accompanied by a report detailing the DAIP actioned implemented since the previous meeting.

OFFICER RECOMMENDATION – ITEM 9.1

That the Committee notes that a DAIP Action Plan Implementation Update report was not provided as there is no known new implementation initiatives commenced since the last meeting.

9.2 **DAIP Review**

The Disability Services Act (1993) requires all public authorities to have a Disability Access and Inclusion Plan (DAIP). The Plan is required to be renewed, building on the previous Plan, each 5 years. The current Plan was adopted in 2012 for the period concluding 2017.

Disability Services Commission has produced a “how to” 10-step process guide to assist with renewing DAIP’s.

The two review methods employed most recently by the Town has been the establishment and facilitation of a working group of the Committee to prepare a revised DAIP; and in the last iteration, the engagement of a final year student to undertake the project as long term practicum placement.

The DCD advocates a 2017/18 budget request be prepared to engage a suitably qualified consultant to undertake the review.

Discussion is sought on the process by which the Town will conduct the upcoming review.

OFFICER RECOMMENDATION – ITEM 9.2

That the Committee supports officers to prepare a budget request for a suitably qualified consultant to be engaged to conduct the DAIP review process.

9.3 Accessible Voting for Eligible Electors

The upcoming State Election includes capacity for anyone unable to vote without assistance and/or anyone who may have difficulty casting a vote at a polling place, to cast their vote unassisted via the iVote system. Users of the iVote system will cast their vote by telephone, computer or mobile device from home or wherever they are comfortable.

Eligible electors are required to be registered and will be asked to make a self-declaration, confirming their eligibility.

OFFICER RECOMMENDATION – ITEM 9.3

That the information on iVote be received.

9.4 ACROD Parking Training

Town Rangers are to attend National Disability Services training on the relevant standard relating to off-street parking for people with disability.

Topics to be covered include:

- a profile of ACROD parking permit holders
- understanding of Local Government legislative requirements
- parking bay design; and
- update on the Australian Disability Parking Scheme implementation

The training will be conducted on Tuesday 28 March.

OFFICER RECOMMENDATION – ITEM 9.4

That the information on ACROD Parking Training be received.

9.5 Seniors & Disability Services Business Unit Update

The Manager Seniors and Disability Services provided the following update report on the Business Unit activity:

WORKFORCE UPDATE

- The new Client Directed Care Coordinator has completed her 6 week probation and is going well.
- Replacement for Home and Garden Maintenance Officer still under way as it was necessary to readvertise.

HOME CARE PACKAGES (HCP)

- We are at 28 filled level 2.
- Reforms take effect and we commenced taking level 3 and 4 clients from Monday 27 February.

HOME AND COMMUNITY CARE (HACC)

- HACC approved the use of surplus from the 2015-2016 HACC grant of \$7,859 to be used to fit the Toyota Hiaces with hoist.

NDIS

- The application to DSC to become an approved NDIS provider has been approved for household tasks and travel/transport. The other registration groups are still pending but the Manager SDS reports she has been told verbally that approval has been granted.

HYDE RETIREMENT VILLAGE

- Nothing to report

BROKERAGE

- All going well – now starting to include NDIS funded clients

NEW CLIENT MANAGEMENT SOFTWARE

- Second round of training for TRACCs for office staff completed.
- Data migration ongoing.

OFFICER RECOMMENDATION – ITEM 9.5

That the report on the Seniors and Disability Services Business Unit activity, be received.

9.6 Items Raised at the Last Meeting

The only item of note from the last meeting was for the Manager Development Services to prepare a report addressing the ability of the Town to address universal access requirements through the Town Planning process.

Mr Reed is on leave during the preparation of this report. A verbal report should be available at the meeting.

OFFICER RECOMMENDATION – ITEM 9.6

That the feedback on the items raised by members at the last meeting be received.

9.7 Other Committee Business

This item is retained as a standing item and allows Committee members to raise items of importance that have not otherwise been dealt with at the meeting.

OFFICER RECOMMENDATION – ITEM 9.7

That the Other Committee Business items raised by members be received.

**10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS
BEEN GIVEN**

**11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR
THE NEXT MEETING**

12.0 CONFIDENTIAL BUSINESS

13.0 CLOSURE

The next meeting is to be held on Wednesday, 10 May 2017, commencing at 10.00am.