



## **OPERATIONAL PLAN**

**Site: 72 Walter Road East, Eden Hill WA**

Nourished Early Learning provides holistic, play-based early education grounded in wellbeing, nutrition and strong relationships. Aligned with the Early Years Learning Framework and the National Quality Framework, the centre is designed to deliver a safe, nurturing and high-quality learning environment that supports children's development and family partnerships.

This Operational Management Plan outlines how the centre will function on a day-to-day basis, with a focus on traffic management, parking, staffing, noise, waste and overall site operations. The plan supports the Development Application and should be read in conjunction with the Planning Report, Transport Impact Statement, Acoustic Report and Waste Management Plan.

### **1. Development Overview**

Nourished Early Learning is a centre-based long day care service designed to accommodate a maximum of 55 children aged 0–5 years. The development comprises a two-storey purpose-built childcare facility with ground floor activity rooms and first floor staff and administrative areas. The development responds to ongoing demand for high-quality early childhood education within the local catchment.

The internal and external play areas exceed the minimum space requirements prescribed under the Education and Care Services National Regulations 2012 (WA).

- Internal Play Area: 180.12m<sup>2</sup>
- Outdoor Play Area: 388.68m<sup>2</sup>

### **2. Hours of Operation**

- Monday to Friday
- 7:00am – 6:00pm
- Closed weekends and public holidays
- No evening, overnight, or weekend operation proposed.

### 3. Child Numbers & Staffing (NQF Compliant)

| Age Group | Children | Ratio | Educators Required |
|-----------|----------|-------|--------------------|
| 0–2 years | 8        | 1:4   | 2                  |
| 2–3 years | 20       | 1:5   | 4                  |
| 3+ years  | 27       | 1:10  | 3                  |

**Minimum Educators Required 9**

#### Staffing Structure at Full Capacity:

- 1 Centre Director (Nominated Supervisor)
- 9 Educators (including Early Childhood Teacher)
- 1 Chef (6:45am-12pm)

The Centre Director may count towards regulatory ratios when engaged in direct educational practice.

### 4. Staggered Staff Rosters

| ROLE                             | QUANTITY | START  | FINISH  | NOTES  |
|----------------------------------|----------|--------|---------|--|
| <b>CHEF</b>                      | 1        | 6:45am | 12:00pm | Arrives before parent peak, leaves before afternoon peak |
| <b>EDUCATOR (OPENING SHIFT)</b>  | 2        | 6:45am | 3:00pm  | Covers early arrivals                                    |
| <b>EDUCATOR (STANDARD SHIFT)</b> | 4        | 7:30am | 4:00pm  | Main daytime staffing                                    |
| <b>EDUCATOR (CLOSING SHIFT)</b>  | 2        | 9:30am | 6:00pm  | Remain for closing                                       |
| <b>CENTRE DIRECTOR</b>           | 1        | 8:30am | 4:30pm  | Administrative & ratio support                           |

Staff arrivals and departures are distributed across the day to minimise peak traffic overlap.

### 5. Traffic Profile

Traffic modelling assumes 100% occupancy (55 children). Estimated Daily Vehicle Movements:

- Children: 55 × 2 trips = 110 movements
- Staff: 10 × 2 trips = 20 movements
- Deliveries: approx. 4–6 movements, deliveries between 10am – 2pm only
- Peak Drop-Off: 7:00am – 9:00am
- Peak Pick-Up: 3:30pm – 6:00pm
- Average drop-off duration: 3–5 minutes (supported by an efficient sign-in process)
- Waste Collection – 10am – 2pm

Traffic generation is consistent with the Transport Impact Statement prepared by Transcore, which confirms that the surrounding road network can accommodate the proposed development without adverse impact.

## 6. Outdoor Play & Acoustic Management

Outdoor play is rostered in rotational groups. Maximum children outdoors at any one time: 20–25 children.

Typical outdoor play periods:

- 9:30am – 11:30am
- 2:30pm – 4:00pm

No amplified music, external PA systems, evening or weekend operations are proposed.

## 7. Parking Management

The development provides 8 on-site parking bays, including 1 ACROD bay. While this represents a variation to standard parking requirements, the provision is supported by the Transport Impact Statement and is appropriate given the operational characteristics of the use. Parking is managed through:

- Short-duration parking turnover (3–5 minutes per visit).
- Staggered staff rosters reducing peak demand overlap.
- Active staff management of parking during peak periods.
- Digital sign-in processes to minimise dwell time.
- During peak periods, staff will park off-site.
- Staff will monitor parking bay availability and manage vehicle movements as required.
- Signage will be installed to designate parking as “Drop-Off / Pick-Up Only – 3–5 Minute Limit”.

## 8. Waste Management

- Dedicated enclosed bin store provided within site boundary.
- Waste streams include general waste, recycling, food waste, and sealed nappy disposal.
- Waste collection scheduled outside peak periods where practicable.
- Collection vehicle: standard rear-lift waste vehicle.
- Waste will be managed in accordance with the approved Waste Management Plan.

Staff are responsible for bin presentation and maintaining cleanliness of the storage area.

## 9. Deliveries

- Light commercial vehicles only
- Scheduled between 10:00am – 2:00pm
- No heavy vehicle or articulated truck access required

Delivery timing avoids peak traffic periods and ensures safe site operation.