

ATTACHMENT NO. 7



QUARTERLY REPORT

PERIOD ENDING 30 SEPTEMBER 2018

KPI'S	EVIDENCE
(a) Strategic regeneration of Town Centre redevelopment	<p>A range of residential density scenarios have been developed and will be presented to Council at the October 2018 Ordinary Council Meeting for approval for them to be publically advertised to elicit community, key stakeholder, and landowner feedback.</p> <p>Following the receipt of feedback a recommended density plan will be presented to Council for consideration of adoption. This plan will in turn inform a revised Local Planning Strategy.</p> <p>The density scenarios propose a range of residential densities and mixed use sites within the Bassendean Activity Centre, which incorporates the Bassendean Town Centre.</p> <p>The adopted density plan will provide a framework for the strategic regeneration of the Bassendean Town Centre.</p>
(b) Responsive to Councillor enquiries	<p>The Administration provides timely and comprehensive advice and responds to Councillors through Workshops, briefings and inspection that were organised during the quarter under review to provide more detailed information for Councillors to assist with decision making. These included:</p> <ul style="list-style-type: none"> 30th July Ashfield Flats Community Forum 9th August Bassendean Transport Study Councillors workshop 15th August Station Access Strategy Workshop 15th August Your Move Project Workshop 27th August Inspection May Holman Reserve for Men's Shed project 11th September Men's Shed lease workshop
(c) Increased focus on bike plan and streetscapes	ARUP Consultants have prepared a draft Local Integrated Transport Plan (LITP) that

	<p>is considering the Long Term Cycling Network.</p> <p>OCM – 10/09/18 approve the Whitfield Safe Active Street Concept Design Drawing No. W1517200-SK01 attached to the Ordinary Council Agenda of 25 September 2018 for a Slow Point to be constructed between Old Perth Road and Palmerston Street, Bassendean; Officers continue to progress the detailed designs for the Whitfield Safe Active Street project, incorporating the results of the community consultation and the peer review of the concept design; and will arrange a presentation to Elected Members from GTA Consultants who are preparing the detailed drawings incorporate community feedback</p>
(d) Define KPIs together with the alignment of the Corporate Business plan in the current contract.	With the appointment of a new CEO, KPI's will be a matter for the contract for the successful applicant.
(f) provide accurate and timely advice to the Council;	Respond as quickly as possible to requests for advice from Council and Councillors
(g) work in collaboration with the Council;	Provide workshops where appropriate or requested to better facilitate communication with elected members. Meet weekly with the Mayor and as required on other occasions to discuss the management of agendas and business.
(h) provide innovative and visionary leadership;	<p>Two new RYDE programme service providers signed up to the Bassendean model</p> <p>The Town was awarded the winner of the Large Organisational Achievement Award category for the RYDE program at the 2018 WA Youth Awards.</p>

- (i) Maintain a work environment that facilitates the development of people and encourages them to perform at a high level;

Corporate Training & Development

The following staff corporate training and information sessions were conducted at the Town of Bassendean:

- Defibrillator Information Awareness Session – 25th August 2018
- Manual Handling Training (Asset Services) – 22nd August 2018
- Ergonomic Assessments (Various Workstations) – 28th August 2018

Corporate Inductions

The following corporate and safety inductions will be conducted by Human Resources at the Town of Bassendean:

- Next Corporate and Safety Induction – 26th September 2018

Wellbeing Events & Initiatives

The following staff wellbeing events and initiatives were held during this quarter:

- Staff Soup Lunch – 19th July & 3rd August 2018
- Monthly Staff Book Club – (last Thursday of each month)
- Women's Health Week – 1st September 2018
- OH&S Newsletter Distributed to staff – distributed 6th September 2018
- R U Ok Day – 13th September 2018
- Staff Newsletter Distributed to staff – to be distributed 13th September 2018
- Hep A & B Vaccinations provided to appropriate staff - Ongoing
- Employee Birthday Cards - Ongoing
- Slow Cooker Club - Ongoing
- Employees Recognition Awards – Ongoing

Wellbeing Committee

Town of Bassendean Wellbeing Committee formed in August 2011 and the following committee meetings have been held during this quarter on 11 September 2018.

OH&S Committee

The following OH&S Committees were held during this quarter on:

- Wednesday, 15th August 2018
- Next OH&S Meeting Wednesday, 17th October 2018

Recruitment

- Educators x 2
- Senior Educator
- Waste & Recycling Officer

	<ul style="list-style-type: none"> • Planning Officer • Environmental Health Officer • Engineering Works General Hand • Assistant in Home Nursing – Casual <p><u>Achievements</u></p> <ul style="list-style-type: none"> • Completion of the negotiation and voting process for the Town's Enterprise Bargaining Agreement (Outside Staff) with the new agreement lodged with Fair Work Commission in early August 2018. • Council endorsement of the Town's 2018 Workforce Plan Review. • Distribution of the 2018 Performance Appraisal Packages to all business units with a completion date due mid-December 2018.
(j) ensure the effective and accountable application of financial and physical resources;	Ongoing internal audit review of all processes continues, as per Department Guidelines.
(k) develop and implement change management strategies to enhance service delivery; and	Commenced the review of Seniors and Disability Services including Hyde Retirement Village. Access and Inclusion Plan review commenced with community consultation. Cultural Plan renewal community consultation completed.
(l) initiate the development, implementation and review of effective policies.	The following were adopted by Council this quarter: - Revised Youth Statement - Street Tree Vandalism Policy

MEASURES OF OUR SUCCESS (THE 2017/18 OUTCOMES OPERATE AS KPI'S)

Strategic Priority 1. Social

OBJECTIVE: 1.1 - BUILD A SENSE OF PLACE AND BELONGING

Strategies <i>How we're going to do it</i>		Success Measures	Target	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
1.1.1	Facilitate engagement and empowerment of local communities	Community / Stakeholder Satisfaction Survey (Engagement and Participation)	Improved Community feedback (based on baseline data collected in year 1) Completion of heritage architect's plans and securing of the Lotterywest grant in Year 1	Facilitate community action driven Neighbourhood activation plans	The Town continues to support local events being staged in the Town to achieve both cultural/community/activation outcomes such as the Bindaring Park Wetlands Forum held on Sat 25 Aug. Staff have been promoting the Garage Sale Trail to be held on 20/21 Oct and working with local resident Ms Nella Fitzgerald for the staging of the Fringe Event <i>WonderRealm</i> in the Town on 15-17 February 2019. Ashfield CAN continue to be active, conducting a number of events in the quarter including th annual Dogs Breakfast, night stalk event and community workshops on the design of the lookout at Ashfield Flats.
1.1.2	Activate neighbourhood spaces to facilitate community gathering				
1.1.3	Ensure our unique culture and history are shared and celebrated				
1.1.4	Continue to support and facilitate participation in the arts, community festivals and events				
				Develop revised Culture Plan	The Town's new Arts and Cultural Plan is nearing completion with a draft plan currently being completed.

				<p>Whilst Staff have endeavoured to present the draft plan to Council for the 2018 October OCM to endorse for a period of public comment, the timeline is now required to be extended to the November OCM to allow additional time for the draft plan to be completed. The Consultant has undertaken a comprehensive consultation process with the findings and suggested recommendations for the future requiring suitable time for reflection, consideration and translating into a document that can easily be digested by the community. It is anticipated that the period of public comment will occur in February 2019 with the final Arts and Cultural Plan being presented to Council for their adoption by the 2019 April OCM.</p>
			<p>Complete 1 Surrey Street Museum and Community Centre restoration, reconstruction and refurbishment works and implement a management plan</p>	<p>OCM – 17/04/18 adopted a project brief for the 2C design to include an infant health clinic and as per resolution a Stakeholder/ Council representative Workshop occurred. OCM -21/07/18 receive Culture & Context report, endorsed the Key Stakeholder support of the change of use on the following basis: <i>“The Residence: its primacy of use is for interpretation, including passive use of the spaces for compatible purposes”</i>. Requested SIA Architects Pty Ltd to revise the 1 Surrey Street 2C design In accordance with July 2018 Council resolution a report was submitted to</p>

				<p>the September 2018 Ordinary Council meeting for consideration.</p> <p>OCM – 14/09/18 resolved to conduct a Councillor Workshop which occurred on 9th October and a report on requested changes presented to the 16 October 2018 Special Council Meeting.</p>
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OBJECTIVE 1.2 - ENSURE ALL COMMUNITY MEMBERS HAVE THE OPPORTUNITY TO BE ACTIVE, SOCIALISE AND BE CONNECTED

Strategies <i>How we're going to do it</i>	Success Measures	Target	Projects <i>New projects that will be implemented</i>	1st Quarter (July to September)
<p>1.2.1 Provide accessible facilities that support leisure, learning and recreation for people of all ages.</p> <p>1.2.2 Provide life-long learning opportunities</p> <p>1.2.3 Enhance partnerships with the local Noongar people</p>	<p>Community / Stakeholder Satisfaction Survey (Activity and connectivity)</p>	<p>Improved Community feedback (based on baseline data collected in year 1)</p>	<p>Nature-based Playground Facilities at Sandy Beach and Mary Cres Reserve</p> <p>Plan and build Men's Shed facility</p>	<p>Council has awarded the tender to build the Mary Crescent Reserve playground following an open tender process.</p> <p>Council has resolved to relocate the Sandy Beach Reserve playground to onto Sandy Beach Reserve and to redesign the playground utilising the community feedback previously provided.</p> <p>Council determined the Men's Shed can be built at the May Holman Road Reserve with the funds available and resolved to install a retaining wall for the full length of the southern boundary, fill the site and locate the building behind the storm water drain and be a 15m x 30m shed. A Councillor workshop was conducted with the Men's Shed on a revised</p>

<p>1.2.4 Ensure people with disabilities and those from diverse backgrounds are valued and supported to participate in community life</p>	<p>Level of engagement of people with disability and those from diverse backgrounds</p>	<p>High level of engagement of people with disability and those from diverse backgrounds</p>		<p>lease.</p> <p>A floorplan was devised in partnership with the Men's Shed group and sketches sent to a Draftsman to produce technical drawings for building approval. Applications have been submitted for connection of services. A letter has been submitted to the relevant Department requesting a change of purpose to the land.</p>
<p>1.2.5 Support our volunteers and community groups to remain empowered, dynamic and inclusive</p>	<p>Volunteer Rate</p>	<p>Increased Volunteer Participation</p>	<p>Develop a new Reconciliation Action Plan</p> <p>Continue to provide inclusive opportunities for social connection</p>	<p>Publishing the new RAP has been stalled by the Bassendean Cultural Advancement Group objecting to the images in the document.</p> <p>Town Staff lodged an Expression of Interest application with Inclusion Solutions ~ Department of Communities: Disability Services to receive funding to conduct learning & development opportunities for community members, volunteers, sporting clubs/groups and Staff. If successful, the aim of receiving this funding will be to implement best practices in respect to <i>social inclusion</i> and to apply a social inclusion lens to all projects, programs and planning undertaken by the Town.</p> <p>Partnered with Intelife to support a dynamic social program for the Wings Group.</p> <p>Provided home care services and opportunities for social connection to</p>

		<p>Support and empower community groups</p>	<p>Continue to implement the Bushcare Volunteers program</p> <p>Volunteer participation with the Town</p> <p>Increase the promotion of volunteer opportunities</p> <p>Facilitate training events for community group to support</p>	<p>People under the age of 65 years with disability and ineligible for NDIS services.</p> <p>The Town has supported environmental volunteer groups such as Bassendean preservation group, Friends of Bindaring Park and Friends of Success Hill. Bassendean Preservation Group undertook planting within Ashfield flats and at Broadway Reserve during 2018 winter months, Friends of Success Hill undertook planting at Success Hill Reserve and Friends of Bindaring Park organized a wetland forum at Bindaring park as part of an educational campaign to promote the wetland and gain participation in the maintenance of the reserve with future hand weeding days.</p> <ul style="list-style-type: none"> • 16 Mentor's inducted to support the RYDE program • 13 volunteers registered to support Visual Art Awards • 10 volunteers registered to assist at the NAIDOC day event • 2 volunteers registered to assist the Local Studies Collection • 3 volunteers registered to assist Wind in the Willows <p>The promotion of volunteering opportunities in the July/September quarter were promoted through the standard platforms, which include: the Centre's website; hardcopy position descriptions; Seek; Viktor (Volunteering</p>
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			development and growth	<p>WA);</p> <p>Go volunteering; Facebook; Bassendean Briefings; and group email's to registered volunteers.</p> <p>To empower community groups in acquiring funding for organizational development, the Volunteer Centre facilitated a grant-writing workshop, hosted by Volunteering WA. 27 community group representatives were in attendance.</p>
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OBJECTIVE 1.3 - PLAN FOR A HEALTHY AND SAFE COMMUNITY

Strategies <i>How we're going to do it</i>		Success Measures	Target	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
1.3.1 Facilitate safer neighbourhood environments 1.3.2 Promote and advocate community health and wellbeing		Community / Stakeholder Satisfaction Survey (Safety, Health and Wellbeing)	Improved Community feedback (based on baseline data collected in year 1).	Improve lighting along main pedestrian routes to public transport hubs	Allocation of \$63,000 was approved in the 2018/19 budget. Staff have obtained data from Western power of all current streetlights and have begun working with Western Power to design lighting upgrades to LED globes. Sage Consulting Engineers "Road Lighting Audit Report" will guide lighting improvements.
				CCTV & Security lighting in Jubilee and Mary Cr. Reserves & advocate for installation in other identified crime hotspots	Jubilee Reserve and Mary Crescent Reserve CCTV systems operational. In accordance with the 2018/2019 budget the Town is preparing a project brief to invite quotes for CCTV at Success Hill

				Reserve
			'Club Connect' initiative	<p>Staff have engaged Youth Focus to work with summer clubs as a pilot program. This will include a one hour awareness program in December with a follow up, more in depth program in early Feb 2019.</p> <p>The program will be expanded in the winter months to include other community groups and clubs.</p>

OBJECTIVE 1.4 - IMPROVE LIFESTYLE CHOICES FOR THE AGED, FAMILIES AND YOUTH

Strategies <i>How we're going to do it</i>		Success Measures	Target	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
1.4.1 Facilitate healthy and active aging in place	<p>Community / Stakeholder Satisfaction Survey (Aged, Families and Youth)</p> <p>Level of engagement of the aged community in their own care and wellbeing</p>	<p>Improved Community feedback (based on baseline data collected in year 1)</p> <p>High level of involvement and participation</p>	<p>Review Service delivery models for seniors including community care and Hyde Retirement Village.</p> <p>Continue to provide inclusive opportunities for social for connection to encourage active ageing in place</p>	<p>Contract for the review confirmed with Ansell Consulting. Review commenced.</p> <p>Transfer of 350 clients from WA funded Home and Community Care (HACC) Program to Commonwealth funded Commonwealth Home Support Program (CHSP) in line with Government reform agenda.</p> <p>Expanded the Home and Garden Maintenance service to include a mulching service for clients.</p> <p>Filled one of two remaining vacant units at Hyde Retirement Village.</p> <p>Provided stimulating social programs to promote connectedness and engagement of seniors.</p>	

				Officers have commenced planning for the 2018 Seniors Week events/celebrations that will happen in the Town from 11-16 Nov. Events will cover a Innovation and Technology Expo, Bassendean Walking Group, Seniors' Week Concert and Melody Club Gala Day.
1.4.2 Partner with service providers to improve / expand access to services and facilities			Partner with alternative education provider to offer Yr. 9/10/11 equivalency program.	Partnership with Youth Futures to deliver CERT I/II/III General Education to disengaged youth via 'Anchor Point' program at Bassendean Youth Services. Operating at full capacity this quarter.
1.4.3 Enhance the wellbeing, and participation of our youth and children			Expand the RYDE Program to other Local Government areas	Working towards a Q4 commencement in Bunbury. Liaison with City of Joondalup led to their Council resolving to commence a RYDE Program at the start of 19/20.
			Parenting support services and the Midvale Parenting Hub	Lisa Armstrong, the Parenting champion identified in Children's Services is now trained in 3 workshops and co facilitating with the Midvale Parenting Hub on delivery of these programs for families. Commencing 22 October The Town of Bassendean will provide its first program; 1,2,3 Magic Emotion Coaching for enrolled participants of the community.

			Crèche services to aid citizenry participation	There were no crèches demanded in this quarter.
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Strategic Priority 2. Natural Environment

OBJECTIVE 2.1 - TO DISPLAY LEADERSHIP IN ENVIRONMENTAL SUSTAINABILITY

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
2.1.1 Strengthen environmental sustainability practices and climate change mitigation	Waste reduction ratio to population– Carbon emissions (“Planet Footprint”)	Reduction in waste by tonnage per annum in relation to population	Develop and implement Environmental Community Education program	The 2018/2019 budget included funding to commence Environmental Community Education program. The October 2018 Sustainability Committee meeting considered options to provide subsidies to residents and community grant funding
2.1.2 Reduce waste through sustainable waste management practices		Reduction in Carbon Emissions	Develop Local Planning Policies, promote and implement best practice renewable energy guidelines including sustainability initiatives	No action this quarter. [NB: The development of a local planning policy addressing renewable energy will be included in the review of existing local planning policies, commencing January 2019.]
2.1.3 Initiate and drive innovative Renewable Energy practices			Develop Carbon Reduction plan and as funding permits progressively implemented carbon reduction projects	In March 2018, the Sustainability Committee (SC – 6/03/18) receive the draft ACER Emission Reduction Plan. The Town has amended the plan and it is intended to submit to the November 2018 Ordinary Council Meeting seeking authority to invite community comment. It is intended that the feedback received will be provided back to the Sustainability Committee and Council for further consideration
			Investigate a 3 bin system for general, recyclable and green/putrescible waste collection	At the May 2018 OCM, Council resolved to endorse the implementation of a 3-Bin system, listed funds in the 2018-19 budget and

				<p>requested further investigate of the Food Organic Garden Organics (FOGO) method.</p> <p>OCM – 32/09/18 commit to introducing FOGO at the same time as the introduction of the third bin through the Better Bins Program rollout and in September 2018 the Town wrote to the Eastern Metropolitan Regional Council requesting immediate initiation of an amendment to the current greenwaste window licence to permit the processing and management of FOGO waste at the Red Hill Waste Management Facility, operational by the 1st of July 2019</p>
			<p>Develop Local Planning Policies and Guidelines for sustainable design of buildings</p>	<p>Preliminary key building design principles have been developed in association with residential density scenarios that will be considered by Council at its Ordinary Meeting in October 2018 for public advertisement and community consultation etc.</p> <p>These principles are to be further developed and will inform the development of sustainable building design policies. This action will be included in the review of existing local planning policies, commencing January 2019.</p>

OBJECTIVE 2.2 - PROTECT OUR RIVER, BUSH LAND RESERVES, AND BIODIVERSITY

Strategies <i>How we're going to do it</i>		Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
2.2.1	Protect and restore our biodiversity and ecosystems	Community / Stakeholder satisfaction Survey (River, Bushland and Reserves) Biodiversity and Bush Condition ("Keighery" Scale of bush condition) measurement	Improvement in community and stakeholder satisfaction survey (River, Bushland and Reserves). Achievement of an Ashfield Flats Management Plan by the end of 2018/19 financial year.	Undertake Natural Areas and River rehabilitation progressively in accordance with Department of Biodiversity, Conservation & Attractions – Best Management practices for foreshore stabilisation.	The Town implemented a foreshore restoration project at Anzac Tce foreshore in conjunction with WAPC and the Swan River Trust, the project addressed highly eroded bank and drainage system installing gross pollutant trap and addressing erosion along the bank with 2,229 seedlings. The Town continued to implement bushland maintenance and restoration program planting 5,000 seedlings throughout our natural areas. Minor erosion control measures were installed at Ashfield pde and Pickering Park foreshore.
2.2.2	Sustainably manage significant natural areas			Advocate with relevant partners to collaborate on protection and rehabilitation.	
2.2.3	Partner with stakeholders to actively protect, rehabilitate and enhance access to the river				

				The DPL&H conduct a community briefing Monday 30th July and the DPL&H will present a report on the outcome of the consultation to the 6 November 2018 River Parks Committee
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OBJECTIVE 2.3 - ENSURE THE TOWN'S OPEN SPACE IS ATTRACTIVE AND INVITING

Strategies <i>How we're going to do it</i>		Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection.	Community / Stakeholder Satisfaction Survey (Open Space and use of Open Space)	Improvement in Community / Stakeholder Satisfaction (Open Space and use of Open Space, including community facilities, ovals and reserves)	2017 baseline tree canopy area maintained by ensuring the public realm increases excess the private	Formulate Open Space Master Plans	Nature Play Solutions contracted to prepare Concept Master Plan for Sandy Beach Reserve.
2.3.2 Sustainably manage ground water and facilitate the conversion of drains to living streams	Increase in Public Open Space Tree Canopy Area monitoring (Private and public realms) Water Quality (entering the Swan River analysed in accordance with the			Develop an Urban Forest Strategy with canopy targets for the public and private realms and an urban forest management plan	OCM-30/2/16 considered the Town's draft Urban Forest Strategy and referred the plan to the Liveable Town Committee/ Working Group. OCM-15/06/18 receives a report on community group's reworked Urban Forest Strategy; OCM – 15/08/18 resolved to extend an invitation to the Managing Director of Arbor Carbon and the Director of the Forever Project to a future Councillor workshop to seek advice about the formulation of a brief for the Town's Urban Forest Strategy. OCM – 15/08/18 resolved to refers the draft Verge Treatment Policy and draft Verge Management Policy to a

	<p>Australian Government National Health and Medical Research Council Guidelines)</p>	<p>realm losses. Annual monitoring of Water Quality.</p>		<p>Councillors' workshop regarding the Town's Urban Forest Strategy; As per August 2018 Council resolutions Officers have extended the invitation to Arbor Carbon and the Forever Project and are attempting to identify a mutually suitable date for the workshop</p>
			<p>Sustainable water sensitive urban designs incorporated within drainage networks.</p>	<p>Whitfield Safe Active Street design has incorporated sustainable water sensitive urban design by retaining small rain events "first flush" onsite where possible in open tree pits and vegetated islands.</p>
			<p>Water Quality monitoring</p>	<p>The Town in conjunction with the City of Bayswater and Department of water undertake water monitoring at 15 sites within the Town of Bassendean these sites are representative of a small catchment area, up and down stream of likely pollutant sources and they are located up and downstream of rehabilitation projects. The sites are as follows:</p> <ul style="list-style-type: none"> • Chapman st drain, south of Reid st • Kitchener St drain, Ashfield flats reserve • Chapman St Drain, adjacent to intersection of May Holman Dr • Chapman St Drain, upstream from May Holman site • Chapman St Drain, intersection of yelland way & Dyer Rd • Chapman St Drain, May Holman Dr outside Australian Convenience Food Groups

				<ul style="list-style-type: none"> • Chapman St drain, McDonald Crescent • • Chapman St Drain, Yelland Way, adjacent number 1 • Chapman St Drain, cnr of McDonalds Cr & Coolgoola Brace • Chapman St drain, Northern inlet • Chapman St drain, Western inlet • Chapman St Drain, southernmost inlet • Bindaring wetland, northern section of footbridge lovelock place • Bindaring wetland, culvert hyland st • Bindaring wetland. Small footbridge of Watson Street.
			Plan and convert drains to Living Streams	<p>August 2018 the River Parks Committee considered a report regarding the Water Corporation's drainage reserves and Council (OCM – 16/08/18 noted the Water Corporation's intended actions for drainage at sites located at:</p> <ul style="list-style-type: none"> • 9994 (Second Avenue and Third Avenue); • 9984 (Third Avenue and Fourth Avenue); • Railway Museum - east compensating basin
			Develop Swan River Precinct Plan.	No action this quarter

Strategic Priority 3. Built Environment

OBJECTIVE 3.1 - PLAN FOR AN INCREASED POPULATION AND CHANGING DEMOGRAPHICS

Strategies <i>How we're going to do it</i>	Success Measure	Target	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>	
3.1.1 Facilitate diverse housing and facility choices	The number of new dwelling approvals granted by the Town against the <i>Perth Peel @ 3.5 Million</i> planning framework target for Bassendean (4,200 new dwellings by 2050)	Average of 105 dwelling approvals per annum to achieve the 2050 year target	The target requires 26.25 dwellings to be built per quarter to meet the target.	The number of new dwellings exceeded demolitions by 11.	
3.1.2 Implement sustainable design and development principles		Community Satisfaction with participation and engagement	Local Planning Strategy Review + Local Planning Scheme 10 Review	[A copy of the adopted revised <i>(Indicative) Strategic Planning Framework (SPF) Implementation Plan 2018-2020</i> is provided at the end of this report.	
3.1.3 Plan for local neighbourhoods and their centres		The level of community engagement and participation into Local Area Planning. (input into plans and policy development)			Local Planning Strategy
3.1.4 Ensure infrastructure is appropriate for service delivery					A number of informing studies continue. 1. Phase 2 of the <i>Bassendean Transport Study</i> is progressing. A Councillor workshop was hosted by the study consultant in August 2018 to consider and distil a number of key transport strategies. These are now being finalised for further review and comment by Councillors and affected key stakeholders prior to drafting the LITP.

				<p>2. As mentioned in the KPI's at the front of this report, a range of residential density scenarios have also been developed to guide the location and scale of future medium-high density housing within Bassendean.</p> <p>These scenarios will be presented to Council at its October 2018 OCM for approval for them to be publically advertised and to elicit feedback on them from the Bassendean community, key stakeholders, and landowner consideration and feedback between the end of October 2018 and mid December 2018.</p> <p>Following the receipt of feedback a recommended density plan will be presented to Council for consideration of adoption. This plan will in turn inform a revised Local Planning Strategy.</p> <p>Local Planning Scheme 10 Review No action this quarter.</p> <p>[NB: It is anticipated that the drafting of either a major amendment (or series of amendments) to LPS 10 to give effect to the recommendations in the revised Local Planning Strategy (especially in relation to recommended land use and density changes) will commence in January 2019.]</p>
			Develop Local Planning Policies	No action this quarter.

				[NB: The development of local planning policies will form part of a review of existing local planning policies, commencing January 2019.]
			Prepare and develop Precinct/ Neighbourhood plans	No action this quarter. [NB: The iterative development of precinct (Activity Centres, Urban Corridors) plans will commence in May 2019 and continue through to December 2020. The iterative development of Neighbourhood Plans is envisaged to commence in April 2020, and depending upon the number and scope of these plans, is likely to continue on into 2021.]

OBJECTIVE 3.2 - ENHANCE CONNECTIVITY BETWEEN PLACES AND PEOPLE

Strategies	Success Measure	Target	Projects	1st Quarter
<i>How we're going to do it</i>			<i>New projects that will be implemented</i>	(July to September)
3.2.1 Connect the Town through a safe and inviting walking and cycling network.	Community / Stakeholder Satisfaction Survey (roads, footpaths and cycle paths)	Improved community / stakeholders satisfaction (Roads, footpaths, Cycle paths)	Implement Bicycle Boulevards on Whitfield Street	Design for Stage 1 between Old Perth Road and Sothern end of Whitfield St is currently at 80% of the detailed design. The Consulting Engineers GTA will present 85% detailed designs to Council in coming months describing how the design has incorporated feedback from the community as outlined in the recommendations of "FLYT Consultation Report-Whitfield Safe Active Street Project, Town of Bassendean" Department of Transport has appointed GTA to prepare concept designs for Stage 2 Railway Parade PSP to Old Perth Road and West Road to Sandy Beach Reserve, these will incorporate community Feedback from FLYT Report. Once Concept designs have been completed they will be presented to Council
3.2.2 Advocate for improved and innovative transport access and solutions.	Community/ Stakeholder Satisfaction Survey (access to public transport both access to Town and within.)	Increased Community/ Stakeholder Satisfaction (access to public transport both access to Town and within.)		
3.2.3 Enhance the liveability of local neighbourhoods.				
3.2.4 Enhance Road Safety through Design				

OBJECTIVE 3.3 - ENHANCE THE TOWN'S APPEARANCE

Strategies <i>How we're going to do it</i>	Success Measure	Target	Projects <i>New projects that will be implemented</i>	1st Quarter (July to September)
<p>3.3.1 Improve amenity and the public realm</p> <p>3.3.2 Strengthen and promote Bassendean's unique character and heritage</p> <p>3.3.3 Implement design policies and provisions of buildings and places</p>	<p>Community / Stakeholder Satisfaction Survey (amenity and appearance)</p>	<p>Improved Community / Stakeholder Satisfaction against baseline.</p>	<p>Bassendean Built Form and Character Study (part of Local Planning Strategy Review)</p>	<p>The <i>Bassendean Built Form and Character Study</i> has essentially been completed. The proposed design responses recommended in the study will inform the current development of building design principles and guidelines which are intended to be incorporated into local planning policies and local planning scheme provisions.</p>
			<p>Preserve Heritage buildings with protection of the Local Planning Scheme</p>	<p>No action this quarter.</p>
			<p>Winding up of Town Planning Scheme 4A.</p>	<p>No action this quarter.</p>
			<p>Establish a Design Advisory Panel</p>	<p>No action this quarter. [NB: It is understood that adoption of the WAPC's Design WA initiatives is imminent. This includes a likely requirement for all local governments to establish and operate Design Review Panels. Further advice will be provided when it comes to hand.]</p>
			<p>Advocate for underground power and environmentally sustainable Lighting</p>	<p>In August 2018, the Town's Asset Committee considered a draft Underground Power Policy including environmentally sustainable lighting. The Committee (TAC - 6108/18) recommended and Council resolved that the report be deferred to the next</p>

				meeting.
			Prepare streetscape policies for the Town	<p>Strategic Planning</p> <p>Preliminary key building design principles associated with the current development of residential density scenarios are in the process of being developed. These will include the development of principles to inform guidelines as to how future building ought to address their front setback areas and their built-form relationship with their adjoining street. This ongoing work will form part of a review of existing local planning policies, commencing January 2019.</p> <p>Asset Management</p> <p>OCM – 15/08/18 endorse the draft Tree Vandalism Policy and resolved to defer the draft Verge Treatment Policy and draft Verge Management Policy to a Councillors’ workshop</p>
			Finalise and implement the Municipal Heritage Inventory	The Municipal Heritage Inventory has been finalised

Strategic Priority 4. Economic

OBJECTIVE 4.1 - BUILD ECONOMIC CAPACITY

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
4.1.1 Encourage and attract new investment and increase capacity for local employment	Economic and Commercial Activity	Increase in Economic and Commercial Activity against baseline data	Develop new Economic and Commercial Activity Strategy including: - Initiate industry Cluster Analysis during this financial year	Brief prepared and sent out for responses from local professional consultants. The outcomes will prepare a long-list of potential actions to be prioritised and include:
4.1.2 Plan for and build capacity for Commercial and Industrial activities	New businesses (including home based) granted development approval by the Town.	Increased number of new businesses from baseline data	- Advocate and facilitate digital technology integration in to the Town over the four years of the plan - Place activation over the four years of the plan	<ul style="list-style-type: none"> • Town Centre Activation; • Festival of Local Business; • Business Hub, Shared Working Space; • Industry Clustering Analysis; and • Training program for start-ups and small business support.
4.1.3 Support and promote home based businesses			Retail Needs Assessment (part of Local Planning Strategy Review) During this financial year	No action this quarter - the retail needs assessment has been completed.
			Establish baseline data for the achievement of nominal targets during this financial year	The preparation of the strategy includes an implementation plan and a clearly articulated and defensible list of priority actions that relate strongly to the Town's economic development intentions.

			Investigate options and develop business case for potential future redevelopment of civic buildings during this financial year	N/A
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OBJECTIVE 4.2 - FACILITATE LOCAL BUSINESS RETENTION AND GROWTH

		Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter (July to September)
4.2.1 Strengthen local business networks and partnerships	Number of local business and Stakeholder Survey (Engagement and Facilitation of local Business Networks)	Increase in engagement of local businesses.	Increasing recognition of Bassendean branding. (Baseline to be established in year one)	Establish local business group of operators within the Town and those utilising the Town over the four years of the plan	Engaged with Bassendean Business Association with a view of driving Council economic development initiatives through this group.
				Review & refresh Bassendean Means Business brand during this financial year	Completed
				Produce a survey for local business, to gauge their understanding and recognition of Bassendean Means Business brand over the four years of the plan	Ongoing engagement campaign initiated which is resulting in ongoing enrollments onto the directory and onto courses arranged by the town.
4.2.2 Continue the activation of Bassendean Town Centre	Increase in the diversity and level of mixed uses, and increase in higher density residential dwellings	Baseline data to be established following completion and adoption of revised Local Planning Strategy and Bassendean Transit-oriented Development (TOD) plan	As per Local Planning Strategy Review + Local Planning Scheme 10 Review under Objective 3.1 during this financial year	N/A	

4.2.3 Enhance economic activity in neighbourhood centres	New local + neighbourhood centres	Baseline data to be established following completion of Retail Needs Assessment and completion and adoption of revised Local Planning Strategy and new Economic and Commercial Activity Strategy	As per aforementioned Retail Needs Assessment and new Economic and Commercial Activity Strategy during this financial year	N/A
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Strategic Priority 5. Good Governance

OBJECTIVE 5.1 - ENHANCE ORGANISATIONAL ACCOUNTABILITY

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter <i>(July to September)</i>
5.1.1 Enhance the capability of our people	Community / Stakeholder Satisfaction Survey (Governance)	Community / stakeholders improvement on Year 1 baseline (Governance)	New Elected Member Training and Community Committee member orientation	2 Councillors undertook training this quarter.
5.1.2 Ensure financial sustainability			Review the Risk Management Framework	Scheduled for December 2018, as per the LG Act Regulations.
5.1.3 Strengthen governance, risk management and compliance	Compliance Audit	100% Statutory Compliance met.	Continue the Internal Audit Project to ensure statutory compliance and reduction in Risk Management.	Audit Financial Statements have been carried out. Following receipt of the final report Staff will present the findings to the Audit and Governance Committee in the next quarter.
5.1.4 Improve efficiency and effectiveness of planning and services	Risk Management Profile	100% Risk Mitigation as determined by insurer.		
5.1.5 Ensure optimal management of assets	Financial Ratio Benchmarked. Asset Ratio Benchmarked	Asset Ratios met or Improved (intermediate level) Financial Ratios met or improved (intermediate level)		

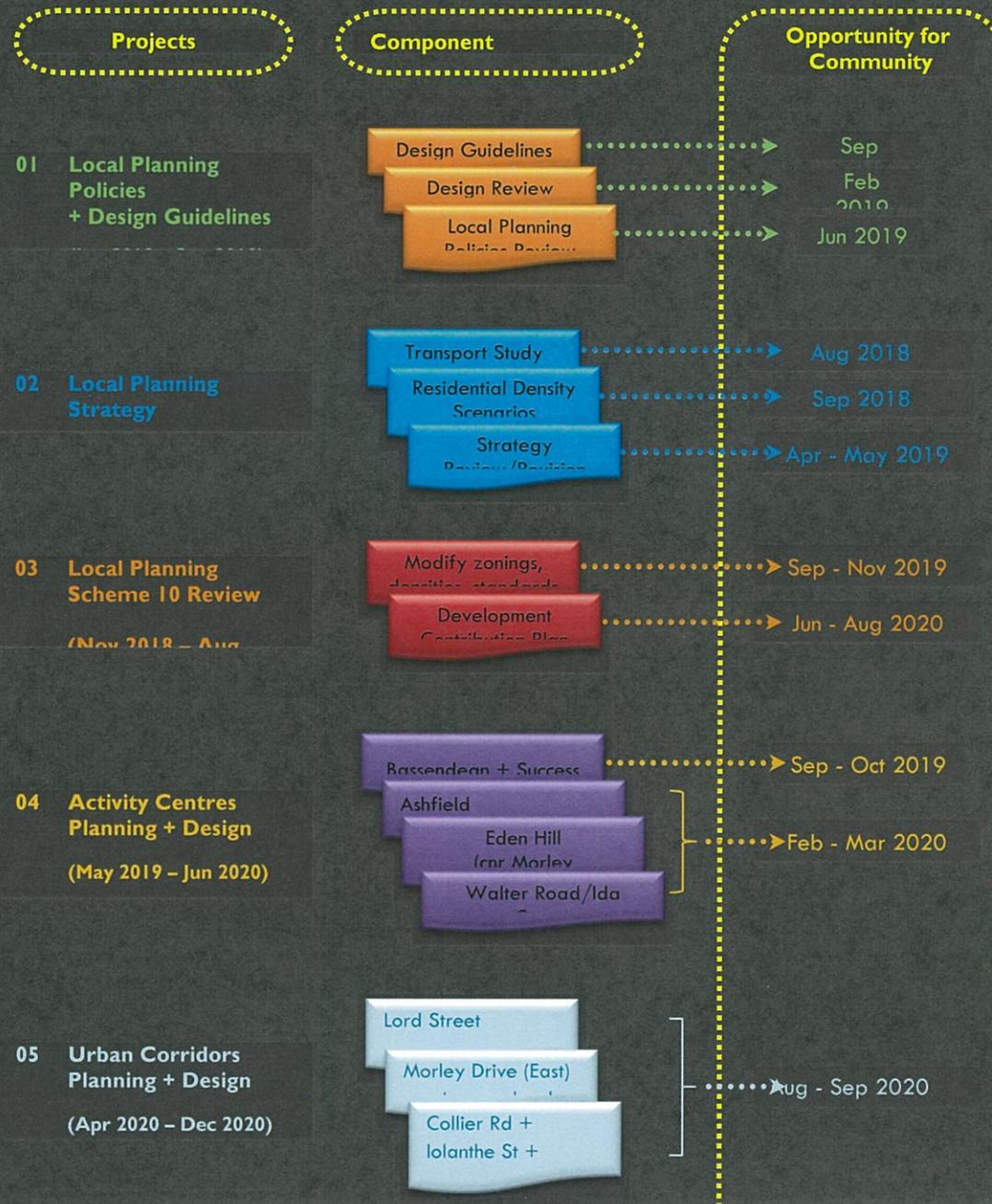
OBJECTIVE 5.2 - PROACTIVELY PARTNER WITH THE COMMUNITY AND OUR STAKEHOLDERS

Strategies <i>How we're going to do it</i>		Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter (July to September)
5.2.1	Improve customer interfaces and service	Community / Stakeholder Satisfaction Survey (Community engagement and participation)	Improvement in Community and Stakeholder Satisfaction (community engagement and participation)	Develop a new Community Engagement Strategy	Community Engagement Strategy is out for community consultation.
5.2.2	Engage and communicate with the community			Develop a new Marketing Plan	Refer to above.
5.2.3	Advocate and develop strong partnerships to benefit community				

OBJECTIVE 5.3 - STRIVE FOR IMPROVEMENT AND INNOVATION

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	1st Quarter (July to September)
5.3.1 Adopt and measure against best practices ensuring a focus on continuous improvement	Local Government Service Review Benchmarks.	Improved efficiency and effectiveness of services.	Adopt a formal service review program	Review of Seniors and Disability Services Business Unit including Hyde retirement Village commenced
	Percentage uptake of the community of Ecommerce applications	Increased E-commerce applications	E-commerce development through the Town's Website	Currently being addressed through Marketing and Communications Strategy.

STRATEGIC PLANNING FRAMEWORK (SPF)
(INDICATIVE) IMPLEMENTATION PLAN 2018 -



HEALTH OFFICER'S QUARTERLY REPORT
HEALTH OFFICER'S QUARTERLY REPORT – SEPTEMBER 2018

Public Health complaints/requests:

A total of 45 complaints were received in relation to health related matters (other than noise complaints which are reported separately). The majority were in relation to the keeping of poultry and rat activity.

Noise Complaints:

A total of 30 noise complaints were received and actioned during the quarter.

Noise Management Plans:

Three Noise Management Plan was received from PTA for works to be done along the Railway tracks. These were assessed and approved. One application was also received from Western Power.

Community Education:

Health Services continued to provide information to residents through social media (Facebook) on a number of Health related matters. The Health Hub continues to be expanded upon. It located on the *Your Say Bassendean Community Consultation* platform.

Food Business Inspections:

A total of 47 food business risk assessments were carried out assessed during the quarter to ensure compliance with the Food Safety Standards and the Food Act 2008. This included food businesses at the Australia Day Celebrations and the Little Italy Street Festival.

A total of 5 Improvement Notices were also issued to food businesses during the quarter and one infringement notice was also issued to a food business.

Food Safety Audits:

Three high risk food businesses (Child Care and Aged Care) were due for their third party Food Safety Audits during the quarter. Audits were conducted and the Audit Reports were submitted to the Town's Senior Environmental Health Officer for assessment and action as required.

Temporary Food Businesses:

A total of 13 applications for temporary food premises were received and assessed during the quarter. These applications were for the Twilight Markets and the Little Italy Street Festival.

Food Business Registrations:

Eleven food businesses were registered during the quarter. These were in response to change of ownership and the establishment of new businesses. The annual Food Safety Service Fees were also prepared and posted to all food business within the Town of Bassendean for the 2018-2019 financial year.

Food Recalls:

A total of 14 Food Recall Notifications were issued by the Department of Health, which required follow up to ensure that the products were removed from retail sale. Food recalls continue to be posted on our Facebook page or linked directly to the Health Hub.

Public Event Applications:

Three applications for public events were assessed and conditional approval granted, during the quarter. These applications were for the following events: telethon cinema, GM Owner's Day, Show Your Dirt, Telethon Outdoor Cinema.

Food Sampling:

Chemical and microbiological sampling were undertaken during the quarter. Chemical sampling was in relation to a foreign body in a food product manufactured within the Town of Bassendean. Micro sampling was undertaken in one instance as a result of a food complaint. Results were satisfactory and as such, the food business in question, was not implicated. Pro-active micro sampling was also undertaken, in order to ensure products imported by a local business were safe. Results were satisfactory also.

Public Building Inspection:

Two public buildings were inspected during the quarter to assess compliance with the Health (Public Buildings) Regulations 1992. Premises are inspected annually or biennially, depending on risk classification.

Rat Bait:

Approximately 1200 sachets of rat bait (Generation First Strike and Racumin) were issued during the quarter. This is very similar to the same period last year.

State government referrals:

There were 5 referrals from State Government agencies to Health Services for follow-up/investigation including WAPOL in relation to methamphetamines.

ATTACHMENT NO. 8

TOWN OF BASSENDEAN
MINUTES
SUSTAINABILITY COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON TUESDAY 2 OCTOBER 2018, AT 7.00PM

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Traditional Owners

The Director Operational Services opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Present

Cr Renee McLennan
Cr Kathryn Hamilton
Cr Sarah Quinton
Laura Simes, Community Representative
Miles Flavel, Community Representative
Mick Doyle, Community Representative

Officers

Simon Stewert-Dawkins, Director Operational Services
Ken Cardy, Manager Asset Services
Jeremy Walker, Senior Environmental Officer
Amy Holmes, Minute Secretary

Apologies

Caroline Easton, Presiding Member
Chris Mahony, Deputy Presiding Member

As the Presiding and Deputy Presiding Members were both absent from the meeting, the Director Operational Services advised that in accordance with the Section 5.14 of the Act, Committee members present are to choose one of themselves to preside at the meeting.

Those members present nominated Laura Simes as Acting Presiding Member. Ms Simes accepted and took the chair.

COMMITTEE RECOMMENDATION – ITEM 2.0

MOVED Cr Hamilton, Seconded Cr McLennan, that Laura Simes be appointed Acting Presiding Member

CARRIED UNANIMOUSLY.

3.0 DEPUTATIONS/PRESENTATIONS

Switch Your Thinking Coordinator Ms Julie McMinn gave a deputation on the Town's partnership with the "Switch Your Thinking" programme and discounts available to residents for solar photovoltaic (PV) systems.

Attached to the minutes is the following documents:

- "Switch Your Thinking" powerpoint presentation;
- Divestments from fossil fuels; and
- Clever Climate 2018 Information session flyer.

4.0 CONFIRMATION OF MINUTES

4.1 Sustainability Committee Meeting held on 3 July 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Cr McLennan, Seconded Miles Flavel, that the minutes of the Sustainability Committee meeting held 3 July 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 6/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

On behalf of the Acting Presiding Member, the Director Operational Services advised that the Town of Bassendean's Community Development Directorate had received a "Bassendean Sustainable Living Market" application.

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Recycling & Waste Management Planning report (Ref: ENVM/PLANNG/1 - Simon Stewert-Dawkins)

APPLICATION

The purpose is to provide a Recycling & Waste Management Planning report which will be used to inform the development of a future Waste Management Strategy.

BACKGROUND

On Saturday 7 July, the Town of Bassendean held a Recycling & Waste workshop which brought together waste management experts and key stakeholders from the Town, including Councillors and members of the Sustainability Committee.

COMMUNICATION & ENGAGEMENT

Prior to the Recycling and Waste Workshop, a short online survey was conducted with attendees to gain an understanding of current perceptions of the Town's waste performance and from the survey, the visions for waste management in the Town included:

- To be a leader in waste minimisation / management
- Reduce waste to landfill – significantly (zero waste)
- Decrease consumption and incentivise waste reduction and reuse of products
- An engaged and educated community that uses services correctly
- New services - FOGO
- Community composting and community gardens
- Local recycling options, development of commercial enterprises and using technology to facilitate change and connections
- Reduced littering and illegal dumping in the environment

The Recycling & Waste workshop was facilitated by the Western Australian Local Government Association (WALGA) Manager Waste & Recycling and participants received presentations from the Waste Authority Chairperson, the Eastern Metropolitan Regional Council – Director Waste Services and Suez Waste Management.

COMMENT

The specific areas to be covered in the Recycling & Waste workshop were as follows:

- Waste avoidance, reuse and buy recycled policies, approaches and options for the Town [Internal Local Government operations].
- Waste avoidance and recycling education and engagement approaches for Residential and Commercial [External facing engagement].
- Kerbside services, for example Food Organics and Garden Organics service introduction (in 2020/21 financial year).
- Verge side services, for example on demand collections (e.g. white goods, timber and mattresses).
- Drop off services, for example future EMRC services and additional residential recycling events.

The workshop participants reviewed key areas of recycling and waste service, considered what the Town could do in each area, what opportunities there were within each area, what the challenges would be encountered and how to address these challenges.

Attached to this agenda is a report prepared by WALGA on Bassendean Waste Management Planning Session. This report captures the information gathered from the Recycling & Waste workshop presenters and feedback provided by the participants.

It is intended that the report will be used to inform the development of a future Town of Bassendean Waste Management Strategy.

It should be noted that at the September 2018 Ordinary Council Meeting, Council resolved to commit to introducing FOGO (Food Organics & Garden Organics) at the same time as the introduction of the third bin through the Better Bins Program rollout.

As a result, on 26 September 2018, the Town wrote to the EMRC requesting immediate initiation of an amendment to the current greenwaste windrow licence to permit the processing and management of FOGO waste at the Red Hill Waste Management Facility, operational by 1 July 2019; and requests the EMRC to continue to investigate a scalable anaerobic digestion facility for the long term management of FOGO waste.

Once the Town has received written advice that the EMRC has submitted an application to the Department of Water and Environmental Regulation to permit FOGO to be processed and managed at Red Hill Waste Management Facility, officers at the Town will commence contractual arrangements to initiate the roll out of the third bin program.

FINANCIAL CONSIDERATIONS

As part of the Town of Bassendean's Workforce Plan, Council allocated funding in the 2018/2019 Budget to employ a Recycling & Waste Officer. The position has been advertised and once the person commences in the new position, it is intended that they will be involved in the implementation of the better bins program and refer to the attached Bassendean Waste Management Planning report to prepare a draft Waste Management Strategy for consideration.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

SC – 1/10/18

MOVED Cr Quinton, Seconded Miles Flavel, that the Sustainability Committee:

1. Receives the Bassendean Waste Management Planning report from the Waste & Recycling Workshop held in 7 July 2018; and
2. Notes that the Bassendean Waste Management Planning report will be used to inform the development of a future Town of Bassendean Waste Management Strategy.

CARRIED UNANIMOUSLY 6/0

8.2 Sustainability Initiatives updates (REF ENVM/PLANNING/1 – Jeremy Walker, Senior Environmental Officer)

APPLICATION

The purpose of the report is to provide an update on the following previous Sustainability Committee recommendations:

1. Electric Car charging station
2. Sustainable House Day Event;
3. Sustainability Community Grants & Projects;
4. Climate Clever Schools
5. EMRC facilitation of bulk buying solar scheme

BACKGROUND

At the March 2018 Sustainability Committee meeting (SC – 5/03/18), the Committee recommended and the Ordinary Meeting of Council (OCM - 25/04/18) in part, resolved:

- Lists for consideration in the 2018/2019 draft Budget \$6,000 to provide an electric charging station and Town officers investigate a suitable location for the installation of the electric charging station.
- Town officers contact Hawaiian to request that they also consider installing an electric car charging station at the Bassendean Shopping Centre
- Council investigates a third party to facilitate a bulk buy solar incentive scheme and investigate the “Switch Your Thinking” programme, to report back to this committee
- Lists \$10,000 for consideration in the draft 2018/2019 Budget to initiate sustainability grants for community sustainability projects
- Lists \$10,000 for consideration in the draft 2018/2019 Budget for community education programmes** Refer to OCM-23/07/18 below; and
- Lists \$5,000 for consideration in the 2018/2019 Budget for the Climate Clever programme.

At the May 2018 Sustainability Committee meeting, the Committee noted the updates provided by Officers and the Ordinary Council Meeting (OCM – 14/06/18) resolved in part to requests that staff give recognition to businesses who have already gone plastic free through a poster and free marketing on the Town’s social media sites and through the Bassendean Briefings; for Officers investigate the possibility of a scheme for composting food waste from Town events; and Officers implement the IT technology used for ‘Keen on Halloween’.

This will allow residents of the Town of Bassendean to alert their neighbours to the fact that they are keen to receive food scraps for chicken food, compost bins, and/or worm farms.

At the July 2018 Sustainability Committee meeting, the Committee noted the updates provided by Officers and the Ordinary Council Meeting (OCM-23/07/18) resolved in part, to uses \$5,000 of the \$10,000 Community education funding listed in the draft 2018-19 Budget for Switch Your Thinking program and to undertake the following:

- Contact Hawaiian regarding clarification on previous letter in regards to Electric Charging station;
- Contact the EMRC to request further information on facilitation of a bulk Solar buying Scheme; and

- Provide update on Sustainable House Day scheduled to take place on Sunday 16 September at Alf Faulkner Hall, Eden Hill.

COMMUNICATION & ENGAGEMENT

As outline in the comments section below.

COMMENT

In regards to the July 2018 Sustainability Committee meeting, the following updates are provided:

Electric Car Charging Station

As outlined above, in April 2018, Council (OCM 25/04/18) resolved in part to:

- list for consideration in the 2018/2019 draft Budget \$6,000 to provide an electric charging station;
- investigate a suitable location for the installation of the electric charging station;
- contact Hawaiian to request that they also consider installing an electric car charging station at the Bassendean Shopping Centre.

On 28 June 2018, Hawaiian provided the attached letter of response advising that it is currently not in a position to purchase and install a charging station at this time, however it intends to monitor the electric vehicle market closely and if customers' developing needs require charging stations, then they will reconsider.

In accordance with OCM 25/04/18, Officers have investigated possible installation locations for the Towns funded electric car charging station. Officers have identified one suitable that meets all the requirements, in undertaking the investigation, Officers met with electricians on site to determine if the proposed sites were suitable or possible for power connections and were in-line with Council policy. The proposed location of James St - BIC reserve carpark has two suitable bays with access to both single phase & 3 phase power and a switchboard within 5 metres, the parking bays are located within walking distance to Town centre and amenities making the location an ideal spot for the charging station.

Sustainable House Day

Officers booked the Alf Faulkner Hall for the Sustainable House Day event on Sunday 16 September, 4pm to 7pm. The Director of the Forever Project, Chris Ferreira, presented the 3 hour ECO retrofit workshop.

The workshop focused on the latest energy efficiency gadgets and techniques, passive solar landscaping, building design and renewable energy systems, and was aimed at helping residents design and reshape to make their premises more energy efficient and resilient in WA's tough 21st Century climate. The event was advertised through the Town of Bassendean webpage, Facebook page, forever project social media outlets and through Sustainable house day participant's social media. The Town had 15 people register to attend the Event. The Honourable Dave Kelly MLA, Minister for Water; Fisheries; Forestry; Innovation attended part of the workshop. Only 3 of the registered participant's attended the event and an extra 4 residents that did not register attended.

Sustainability Community Grants & Projects

The 2018/2019 budget includes \$10,000 to initiate sustainability grants for community sustainability projects. To assist in the Sustainability Committee's discussions, the following information is provided on potential Subsidies and Community Grants

In 2011, the Town of Bassendean initiated a native plant subsidy called "Plants to Residents" scheme. Currently this scheme offers residents native seedlings for a subsidised costs of \$1.00 with all plants in tube stock.

The "Plants to Residents" scheme supports Councils (OCM1 – 4/09/09) endorsed Biodiversity Strategy and the establishment of natural habitat in backyards and verges across the Town.

The program aims to promote the revegetation of residential properties with local native trees, shrubs and groundcovers. Planting not only improves landscape quality but also provides an array of environmental benefits such as shade, carbon sequestering and shelter for birds, reptiles and small mammals.

Officers have investigated what other Local Governments are offering residents in terms of Sustainability Grants and /or Subsidies. At the 13th March 2018 Sustainability Committee meeting officers presented a range of different options that Local Governments are offering residents across Perth. The options currently being offered across Perth are either subsidies for residents wanting to compost using worm farms, Bokashi Bins or compost bins or a Grant for community groups to spend on a sustainability project.

It should be noted that the Bokashi composting is an anaerobic process that relies on inoculated bran to ferment kitchen waste, including meat and dairy, into a safe soil builder and nutrient-rich tea for your plants.

The Town's Community Development Services are in the process of developing a Town of Bassendean Community Grants program similar to that of the City of Bayswater. This program will have a link on the Town of Bassendean's webpage and a printed booklet advertising to residents the range of grants available for the community. It is anticipated that the sustainability grant and "Plants to Residents" scheme will be included into this program to be advertised to the community with all the grants available from the Town.

Subsidy

The City of Swan currently offer their residents a worm farm subsidy and offer a Free workshop for Residents wanting to participate in the program. The cost of the workshop is \$363.64 Ex gst and each worm farm is \$225 to which the City subsidize \$110 leaving the balance of \$115 for the resident.

The Town of Bassendean 2018/2019 includes a budget allocation for community education programmes, so if the Town were to implement the same scheme we could offer 4 workshops per year and 85 worm farm subsidies or 2 workshops per year and 92 worm farm subsidies ,

The City of Swan have provided some figures below for their uptake of this program:

Financial year	No. of Workshops Held	Total Attendees	No. of Subsidised Worm Farms Purchased	No. of Subsidised 1kg of Worms Purchased	Avg attendees per workshop	Avg worm farms sold per workshop
2014/15	4	114	62	N/A	29	16
2015/16	6	164	59	N/A	27	10
2016/17	6	152	57	6	25	10
2017/18	6	105	45	8	18	8

Several other Local Governments offer a similar scheme such as the City of Melville and City of Cockburn.

Community Grant

The City of Cockburn provide grants relating to six sustainability themes that Small businesses, schools, not-for profits and collective households can apply for, the successful applicants can apply for up to \$4,000 towards the project.

The City of Joondalup offer \$25,000 in funding each year as part of the Environmental Development Community Funding Program, funding is provided over two funding rounds and is available to community groups and schools.

These grants aim to assist community groups and schools with projects, events, and activities that increase awareness of environmental issues, promote positive environmental behaviour, and protect the City's natural areas.

Should the Committee/Council wish to consider providing community grants, it is recommended that the selection criteria requires that the applicant addresses the selection criteria.

In order for a Local Government to be confident that the Community Sustainability Grant funding provided is expended to deliver an agreed outcome, it is recommended a selection criteria be developed that requires applicants to demonstrate their ability to deliver the intended outcome including evidence of financial management and demonstrate capabilities.

Depending on the grant submissions received, the Committee may wish to recommend to Council that the budget allocation be distributed between different community groups or if deemed appropriate, to one group who will deliver a sustainability project to our community.

In accordance with the Committee's recommendation and Council (OCM-23/07/18) resolution, the Town has signed on to the "Switch Your Thinking" program, which allows the Town to offer rewards to residents wanting to make their home more sustainable. The rewards program offers residents discounts on products that will help cut waste and reduce energy and water use. A full list of rewards can be found on the switch your thinking website: <https://www.switchyourthinking.com/our-projects/rewards-for-residents/>.

Climate Clever Schools Program

In accordance with the 2018/2019 budget (OCM-23/07/18) allocation, Officers met with Climate Clever Managing Director - Vanessa Rauland. The attached flyer was provided and Officers will meet with Managing Director again on the 2nd of October to discuss more details in how to implement the program. An information session date for Schools & parents has been tentatively booked for 12th of November 2018 and a flyer will be produced to be circulated amongst Schools in Bassendean.

EMRC Bulk buying Solar Scheme

The Eastern Metropolitan Regional Council (EMRC) EMRC provided a response to officers on 20 September 2018, in regards to facilitating a Solar Bulk Buy Scheme has advised that Council has the following two options:

1. Negotiate a better discount for all residents through one specific supplier via a tender process, but the resident pays - It is difficult to estimate administration costs for such a scheme as this would depend on the nature of the scheme that member Councils preferred and it would also depend on the final scope of the tender
2. Purchase the systems at a discount and arrange for the residents to pay back the installation, for example through rates - purchase of assets for on-selling exposes a Council to a much higher financial risk and legal obligations. Such a scheme is also likely to require a significant level of administration.

The EMRC has advised that it believes a bulk buy scheme is possible, but question if the EMRC is the correct facilitator of the scheme. If the Town wish to proceed with the EMRC, a formal request, including a detailed framework, must be given to the EMRC to develop a business case.

The Town has recently joined the switch your thinking program which entitles the Town's residents to access the rewards to residents program, Rewards for residents supports residents to make their home more sustainable. Switch your thinking has partnered with local businesses to offer our residents discounts on products that will help you cut waste and reduce energy and water use such as Solar panels.

FINANCIAL CONSIDERATIONS

In accordance with the Sustainability Committee held in March 2018 and Council (OCM - 25/04/18) resolution, the following funds have been listed in the 2018/2019 Budget:

- \$6,540 to provide and install an electric charging station
- \$10,000 to initiate sustainability grants for community sustainability projects;
- \$10,000 community education programmes** Refer to OCM-23/07/18; and
- \$5,000 for the Climate Clever programme.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2(a)

SC – 2/10/18 MOVED Cr Quinton, Seconded Cr Hamilton, that the Sustainability Committee:

1. Receives the letter from Hawaiian advising the Town that it will not be installing an electric car charging station at this time;
2. Receives the update on the suitable location for the Town's electric car charging station to be installed in the James St carpark opposite BIC Reserve.

CARRIED UNANIMOUSLY 6/0

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2(b)

SC – 3/10/18 MOVED Cr Quinton, Seconded Cr Hamilton, that the Sustainability Committee receives the update on the Sustainable House Day community workshop held on Sunday 16 September 2018 and requests staff book a suitable community hall for the 2019 Sustainable House Day.

CARRIED UNANIMOUSLY 6/0

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2(c)

SC – 4/10/18 MOVED Cr McLennan, Seconded Miles Flavel, that the Sustainability Committee:

1. Receives the information provided on Community Grant options provided from other Local Government Authorities;
2. Recommends that Council allocates \$5,000 from the current 2018/2019 Budget to provide a subsidy to residents for either composting, Bokashi or worm farm subject to attendance at a Town of Bassendean workshop and being a resident of the Town;

3. Recommends that Council allocates \$5,000 from the current 2018/2019 Budget to provide community grant funding to Town of Bassendean residents, which requires the Sustainability Committee to:
 - i. prepare a draft application form and grant funding selection criteria for Council consideration that will demonstrate the applicants ability to deliver the intended outcome including evidence of financial management and demonstrate capabilities; and
 - ii. Assess the Community grant applications received against the approved selection criteria and to make recommendation to Council as to how the grant funding shall be distributed or expended.

CARRIED UNANIMOUSLY 6/0

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2(d)

- SC – 5/10/18** MOVED Cr McLennan, Seconded Cr Hamilton, that the Sustainability Committee receives the update on the Climate Clever Schools program with an information session booked for 3:30pm on 12 November 2018 and notes that the “Switch Your Thinking” subsidy will be made available to the schools.
- CARRIED UNANIMOUSLY 6/0

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2(e)

- SC – 6/10/18** MOVED Mick Doyle, Seconded Miles Flavel, that the Sustainability Committee receives the feedback from the Eastern Metropolitan Regional Council regarding the Bulk Buying Solar Scheme and recommends to promote to residents in the Town, the “Switch Your Thinking” program for discounted solar photovoltaic (PV) systems.
- CARRIED UNANIMOUSLY 6/0

8.3 Climathon (REF ENVM/PLANNING/1 – Jeremy Walker, Senior Environmental Officer)

APPLICATION

The purpose of the report is to advised that a Climathon event will commence at 12.15pm Friday 26 October 2018 until 12.15pm Saturday 27 of October.

BACKGROUND

Climathon is a global movement dedicated to solving city climate challenges, originally conceptualized as a 24-hour hackathon by Climate-KIC, which is Europe's largest public-private innovation partnership focused on climate innovation to mitigate and adapt to climate change

More information regarding Climathon can be found at: <https://climate-kic.org.au/our-programs/climathon/>

Climathon has since taken off as a global movement, engaging citizens on climate action and providing cities with continued support on the unique challenges they face.

On 27 October 2017, the Town of Bassendean hosted the Climathon Event on behalf of Perth. The Climathon challenge aimed to develop ideas for how the residents, businesses and community within the Town of Bassendean can contribute to Australia's climate change target to reduce emissions by 26-28% on 2005 levels by 2030 through innovative renewable energy practices.

The 2017 Climathon challenge aligned with the Town of Bassendean's Community Strategic Plan and the Town's Carbon Reduction Plan.

COMMUNICATION & ENGAGEMENT

Curtin University Sustainability Policy Institute (CUSP) Professor Greg Morrison has liaised with the Senior Environment Officer and the Mayor regarding the Climathon event.

COMMENT

In 2017, the Town of Bassendean hosted the Climathon event for the first time, 'Clean and Renewable Energy solutions' was the focus. The 'Regen Basso' team took the prize in Bassendean, meeting the goal of "local renewable energy initiatives" by proposing a community scale solar panel installation.

In 2018 the Climathon challenge category is waste and Curtin University Sustainability Policy Institute (CUSP) Professor Greg Morrison has prepared a draft challenge template for the Sustainability Committee to review and make comments.

As the Committee is aware, on 7 July 2018, a Recycling & Waste workshop was held with Council and the Sustainability Committee, facilitated by the Western Australian Local Government Association (WALGA) Manager Waste & Recycling and participants received presentations from the Waste Authority Chairperson, the Eastern Metropolitan Regional Council – Director Waste Services and Suez Waste Management. Attached to this agenda is a copy of the Bassendean Recycling & Waste Management Planning report which was generated by the participants at the workshop.

Officers have booked the Bassendean Seniors & Community Centre located at 46 Old Perth Road, Bassendean for the event. The Climathon event which will run from 12.15pm Friday 26 October until 12.15pm Saturday 27 October.

Officers have organised Western Australian Local Government Association (WALGA) Manager Waste & Recycling and Suez Waste Management to give short presentation on waste to the participants of the event.

FINANCIAL CONSIDERATIONS

The Town of Bassendean is providing the hire (\$18/hr) of the building Bassendean Seniors & Community Centre as in-kind costs.

Curtin University Sustainability Policy Institute has indicated that it will be funding the Climathon event along with a prize to the value of \$1,000 for the winning group.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.3

SC – 7/10/18

MOVED Miles Flavel, Seconded Mick Doyle, that the Sustainability Committee:

1. Notes that the Climathon event will occur at the Bassendean Seniors & Community Centre from 12:15pm, Friday 26 October until 12:15pm, Saturday 27 October 2018;
2. Receives the draft Climathon Challenge template prepared by Curtin University Sustainability Policy Institute (CUSP) and provide comments to Town of Bassendean Officers to enable feedback to be provided to CUSP before the Climathon event; and
3. Requests staff book a suitable community hall for the 2019 Climathon event.

CARRIED UNANIMOUSLY 6/0

9.0 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

Please note that no further meetings are scheduled for 2018.

There being no further business, the Presiding Member closed the meeting at 9.05pm.

WHAT IS SWITCH YOUR THINKING?

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SWITCHED ON SCHOOLS



YOUNG RE-INVENTOR OF THE YEAR



SUPPORT FOR SCHOOLS



- Climate Clever discount
- Sustainable School Alliance
- South East Sustainable Schools Network Meetings
- Connect schools to Council resources
- Switched on Business discounts
- Educators e-newsletter

SWITCHED ON BUSINESS



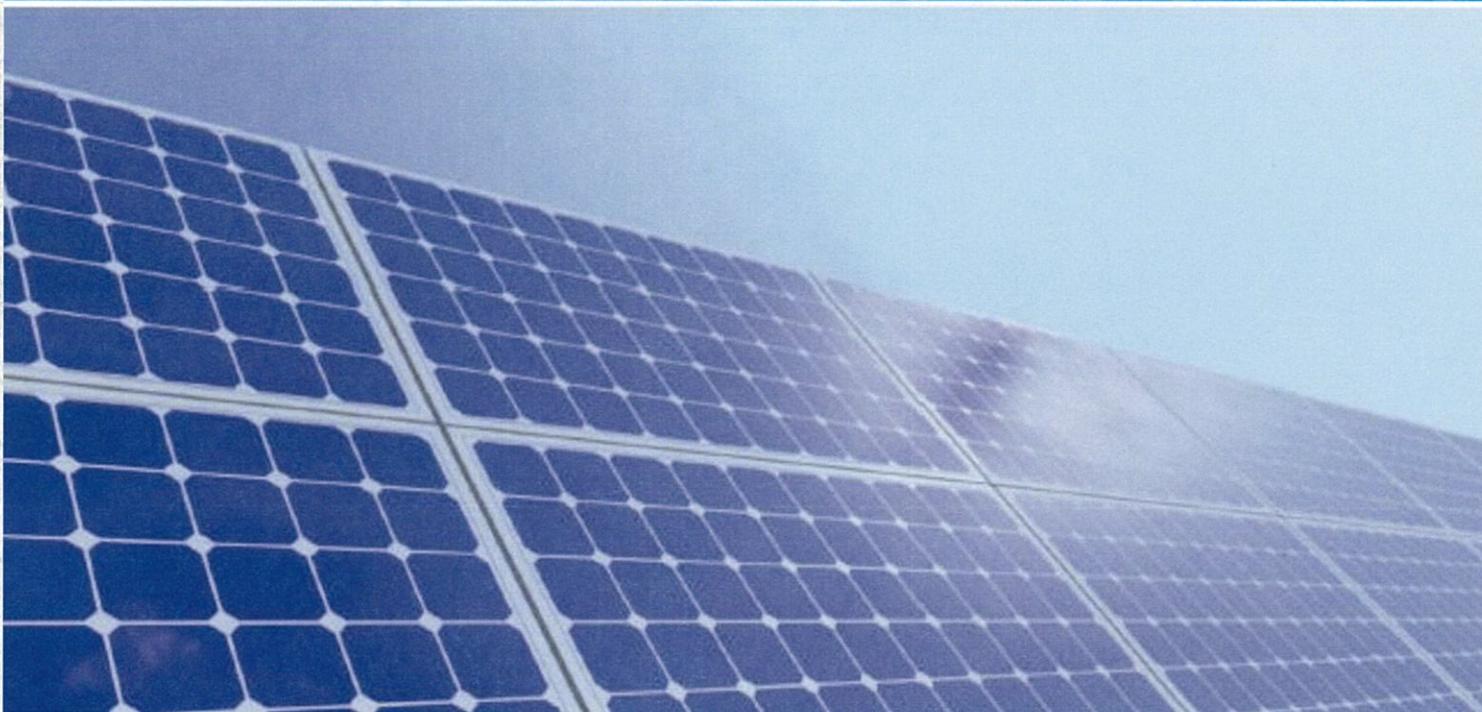
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LAST STRAW



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Rewards for Business



COMMUNICATIONS

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A free workshop series to help you thrive in Perth's changing climate

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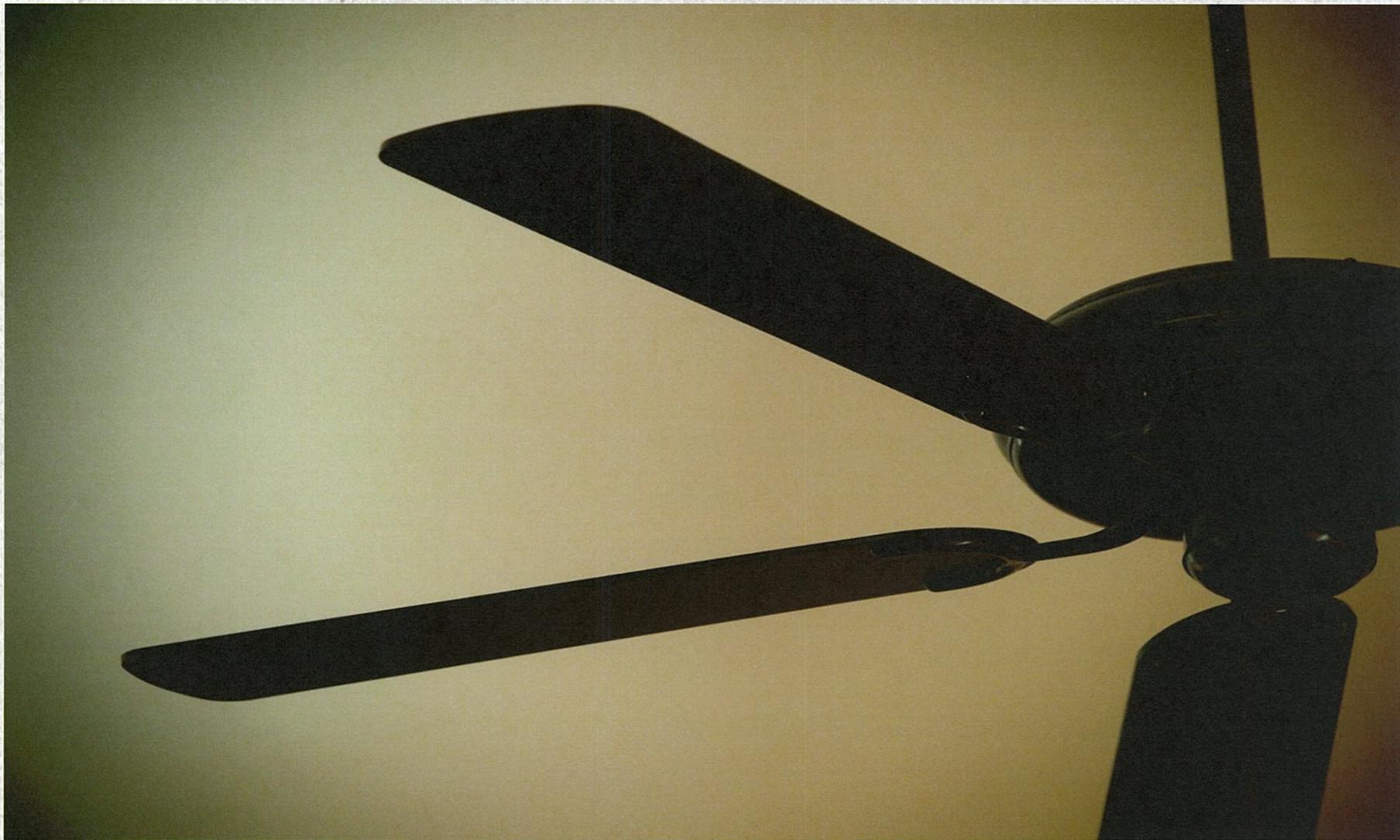
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Rewards for Residents

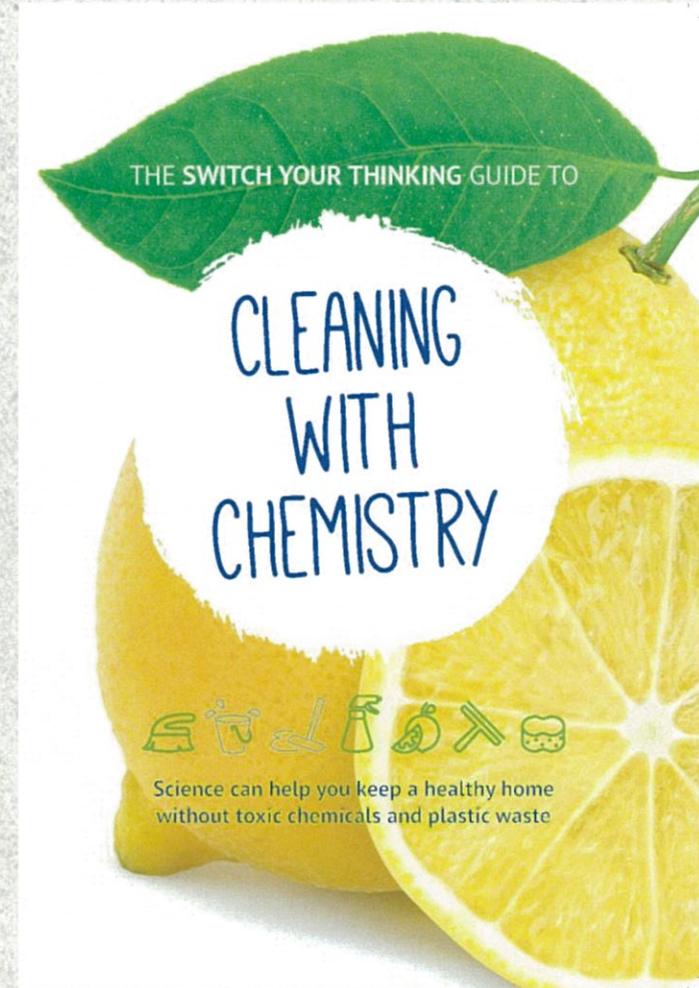


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ENERGYSMART TIPS

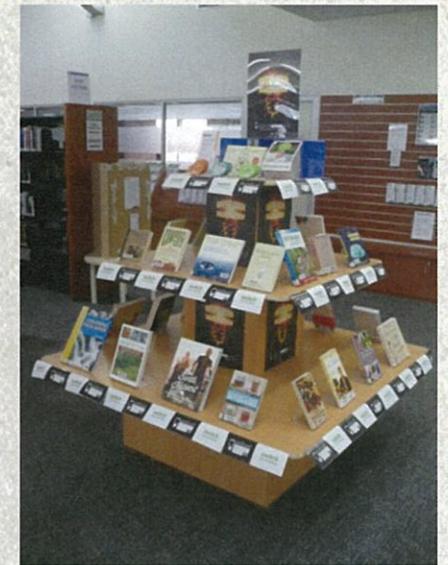


WORKSHOPS



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NATIONAL SCIENCE WEEK



Biophilic
Cities
Perth

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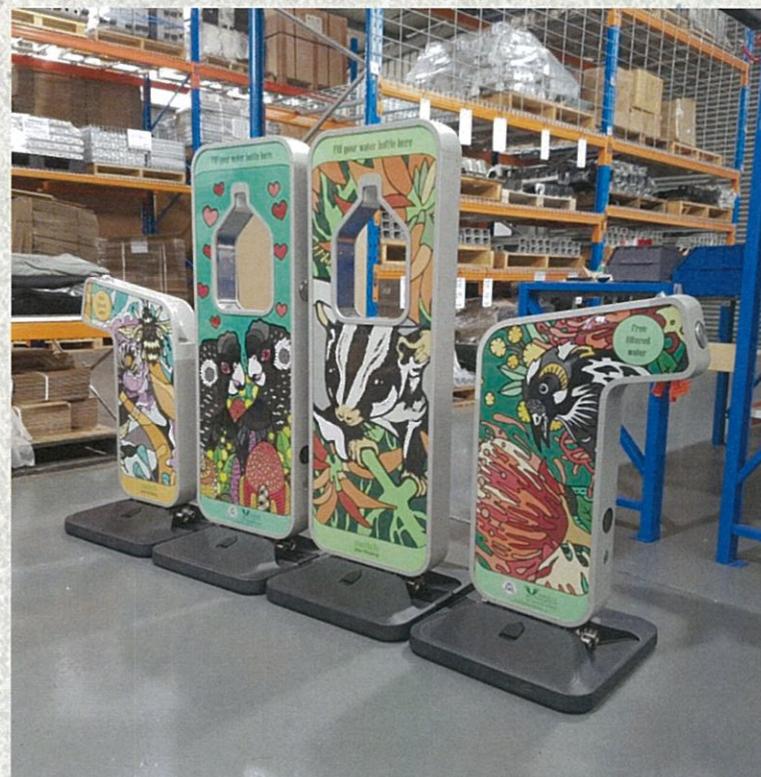
SWITCH OFF PLASTICS



SMART CITIES



COUNCIL BENEFITS



Staff e-news
Knowledge sharing & networking

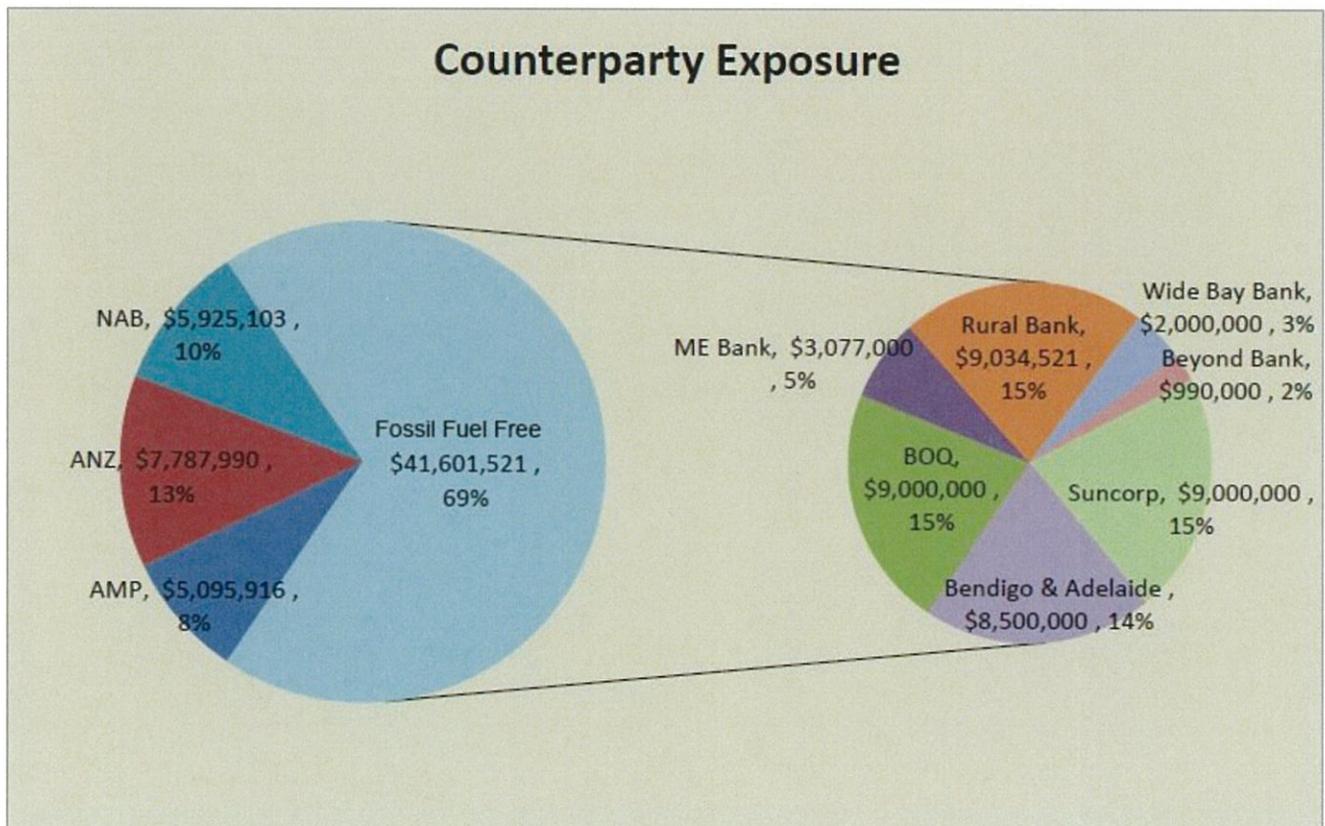
Council Divestment from Fossil Fuels

The following are provided as examples to illustrate how councils can divest from financial institutions that fund fossil fuel projects and still meet the requirements of risk diversification, credit rating and rate of return.

City of Fremantle

The City of Fremantle adopted a divestment policy in August 2014

- Currently in the process of divesting
- **69%** of funds invested in fossil fuel free institutions (as of November 2015)
 - Bank of Queensland (15%)
 - Suncorp (15%)
 - Bendigo & Adelaide (14%)
 - Rural Bank (15%)
 - ME Bank (5%)
 - Wide Bay Bank (3%)
 - Beyond Bank (2%)



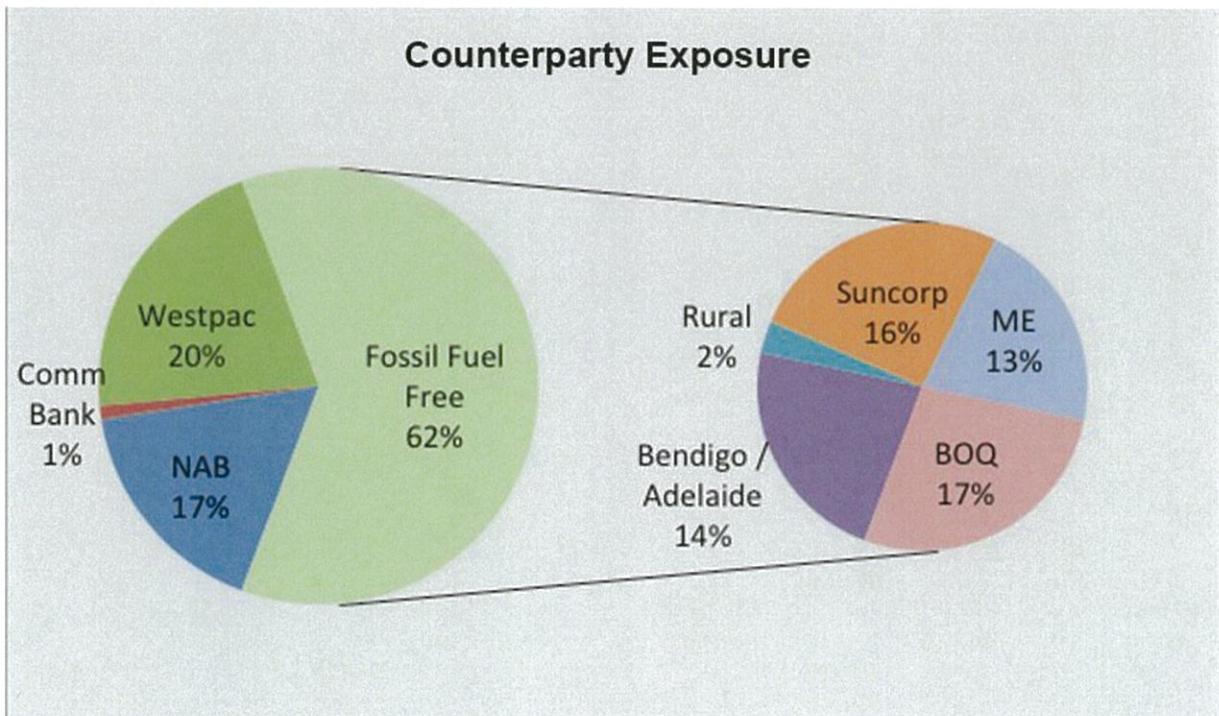
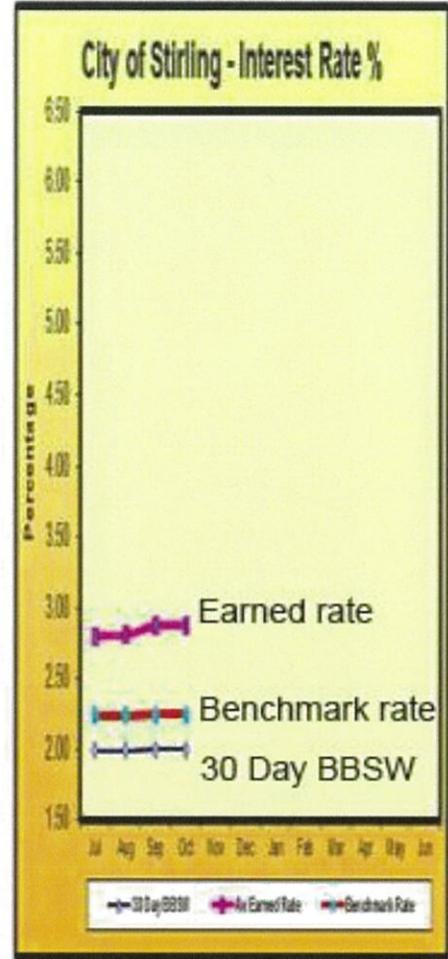
City of Stirling

The City of Stirling has NOT yet adopted a divestment policy

However, the City's Manager of Finance (Ingrid Hawkins) actively searches for investments with the best rate & as a result consistently achieves well above the benchmark rate of return.

This approach has resulted in **62%** of funds being invested in fossil fuel free institutions

- Bank of Queensland (17%)
- Bendigo / Adelaide (14%)
- Suncorp (16%)
- ME (13%)
- Rural (2%)



Town of Bassendean

At present the Town has almost \$11 million (70%) of investments in fossil fuel aligned institutions (period ending 30 November 2015)

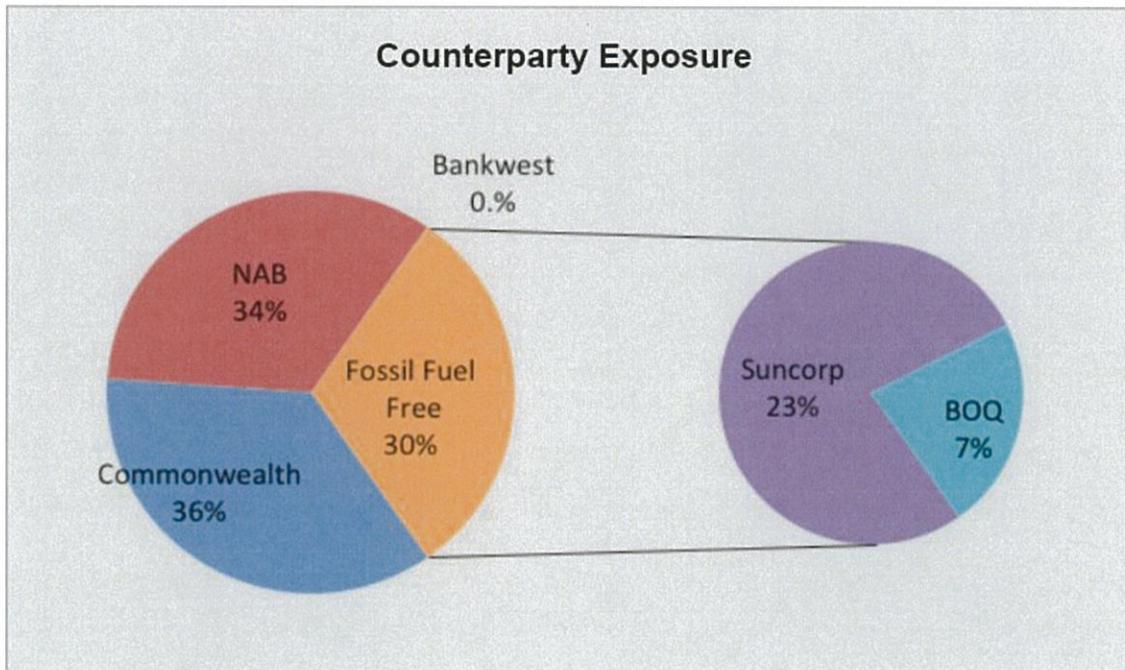
Commonwealth Bank*:	\$ 5,610,210
National Aust. Bank*:	\$ 5,265,291
Bankwest*:	\$ 11,135
Bank of Queensland:	\$ 1,090,376
Suncorp:	\$ 3,690,796

Total:	\$ 15,667,807
Total (Fossil Fuels):	\$ 10,886,636

** indicates institutions that fund fossil fuel projects*

Town of Bassendean

Monthly Investment Report (Period Ending 30 November 2015)



Within the parameters of the **current** investment policy, by giving deliberate preference for investment with financial institutions that do not invest in or finance the fossil fuel industry there is the potential for 90% divestment from fossil fuels:

- Rabobank (AA- Fitch Rating)
- Suncorp (A+ S&P Rating)
- Bendigo Bank (A- S&P Rating)
- Bank of Queensland (A- S&P Rating)
- ME Bank (BBB+ S&P Rating)

Amended divestment motion:

"That in accordance with the Town of Bassendean Financial Sustainability Policy 6.15, that requires the Town to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity (See Section 1.3 of the Local Government Act),

1. The Town of Bassendean Investment Policy 6.18 be amended to incorporate deliberative preference for investment with financial institutions that do not invest in or finance the fossil fuel industry where:

a) the investment is compliant with Council's investment policy with regards to risk diversification & credit rating;

b) the investment rate of interest is favourable to Council relative to other similar investments that may be on offer to Council at the time of investment.

2. The matter is referred to the next Audit and Risk Management Committee meeting to review the Investment Policy 6.18; and

3. Council requests that the monthly financial statement and reports include the state of its divestment from fossil fuels."

*Please join us to hear some tips
and tricks about how you can
save your school money and
reduce your carbon footprint!*

As seen on
ABC ME TV series
'Project Planet!'
WATCH [HERE!](#)

**DATE**

Monday 10th September

WHEN

4pm–5.30pm

doors open 3.30pm for a 4pm start

**WHERE**

Coastal Environment Centre, Entrance Pelican Path, Lake Park Rd, North Narrabeen NSW

PLEASE RSVP HERE

bit.ly/2LdYvtP

Light refreshments provided

WHAT'S IT ALL ABOUT

The ClimateClever Initiative helps increase the efficiency and sustainability of school buildings, while providing teaching tools to educate and up-skill the next generation on resource efficiency and low carbon living.

**Measure**

Our online **Carbon Calculator** helps schools calculate their carbon emissions, providing benchmarks and baselines to allow the school to track emissions and costs annually and compare results with other schools.

**Audit**

Our online **Building Audit Tool** allows students to record and understand how their school buildings and facilities consume resources and impact their overall carbon footprint. This can be tracked annually and assets can be compared with other schools.

**Action**

The personalised online **Climate Action Plan** provides advice on how to systematically reduce schools' carbon footprint. It enables schools to assign tasks and actions, set deadlines, track monitor progress and share experiences.

For more information, see climateclever.org

See our Fact Sheet [here](#)

Questions? Contact vanessa@climateclever.org or 0422 865 776

ATTACHMENT NO. 9

TOWN OF BASSENDEAN
THIRD MEETING OF THE DESIGN BASSENDEAN ADVISORY GROUP
held in the Council Chamber, 48 Old Perth Road Bassendean on Monday 8
October 2018 commencing at 6.00pm

Meeting Notes

1.0 **DECLARATION OF OPENING AND ELECTION OF PRESIDING MEMBER**

The Director Strategic Planning, Mr Dowling, opened the meeting, welcomed all those present, and advised that the previous Chairperson and member Coan Harvey had resigned from the group due to a potential conflict of interest as a consequence of his involvement with METRONET through his current employment.

Mr Dowling advised that an expression of interest (EOI) process would proceed in due course to procure a replacement member. Given Mr Harvey's resignation, Mr Dowling advised the group that it could immediately proceed to elect a new Chairperson, or wait until the replacement member was procured.

Given the limited scope of matters for discussion at the meeting, and in accordance with the Town's policy **6.24 Town of Bassendean Advisory Group Policy**, the group agreed for Mr Dowling to chair the meeting.

Mr Dowling subsequently commenced proceedings, and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 **ATTENDANCES AND APOLOGIES**

Attendances

Advisory Group Members

Cr Renée McLennan
Cr Kathryn Hamilton
Cr Jai Wilson
Cr John Gangell
Phil Burton
Jennie Collins
Moss Johnson
Ross Jutras Minett

Officers

Anthony (Tony) Dowling, Director Strategic Planning
Mary Bidstrup, Administrative Support Officer (Development Services) – meeting notetaker

Apologies

David Doy

3.0 DECLARATIONS OF INTEREST

Moss Johnson and Ross Jutras Minett declared that they own properties within areas marked for potential higher housing density.

4.0 CONFIRMATION OF THE PREVIOUS MEETING NOTES

The Meeting Notes from the previous meeting of the Design Bassendean Advisory Group, held Wednesday 8 August 2018, were confirmed by the Group by general consensus.

There were no actions to be taken.

5.0 RESIDENTIAL DENSITY SCENARIOS

Two (2) residential density scenarios, recommending changes to the Town's existing residential densities depicted on the Local Planning Scheme (LPS) 10 maps, and accompanying recommended building heights maps for each scenario, were re-presented to the Advisory Group for further consideration and endorsement (for the purpose of community and key stakeholder engagement and feedback).

The first scenario reflected the *Perth Peel @ 3.5 Million (PP3.5M)* planning framework as it applies to the Town, whilst the second scenario reflected feedback from the Advisory Group.

The accompanying recommended building heights maps were prepared to indicate the scope and range of maximum building heights considered appropriate for future residential development under the range of density changes presented.

The Director Strategic Planning proposed that these scenarios and the accompanying maps of recommended building heights be presented to the October 2018 Ordinary Meeting of Council for approval for public advertisement, community, key stakeholder, and landowner consideration and feedback.

General discussion then ensued around future requirements for design guidelines to avoid poor design outcomes; traffic corridors and their ability to handle increased traffic with increased housing density; the pros and cons of the second scenario exceeding the current PP3.5M infill target of 4,150 additional dwellings for Bassendean, and optimizing community consultation.

It was suggested that as part of the community consultation process, individual maps of the precincts shown on the 2 scenarios be displayed to assist landowners and residents to closely examine any proposed changes to the area in which they reside or own land. It was further suggested that future reporting on the consultation outcomes include separate reports on the outcomes for each precinct.

The Advisory Group agreed to endorse both scenarios, recommended maximum building heights, and the associated key design principles for the purpose of community, key stakeholder and landowner consultation subject to some minor amendments to the second scenario map, namely extending the Mixed Use designation further northwards along the eastern side of Ivanhoe Street, and amending the recommended maximum building heights map for scenario 2 by increasing the recommended building height along the east side of Ivanhoe Street between Railway Parade and Anzac Terrace from 3 storeys to 4-5 storeys; and increasing the recommended maximum building heights from 2 storeys to 3 storeys around Jubilee Reserve, Mary Crescent Reserve, and the Lord/Scotfield Reserve and the Bradshaw Street reserve.

6.0 **NEXT MEETING**

To be determined

7.0 **CLOSURE**

The meeting closed at 7.00pm.

ATTACHMENT NO. 10

TOWN OF BASSENDEAN

MINUTES

PEOPLE SERVICES COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON TUESDAY 9 OCTOBER 2018, AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Cr Sarah Quinton, Presiding Member
Jeanette Maddison, Deputy Presiding Member
Cr John Gangell
Cr Jai Wilson
Emily Wilding, Community Representative

Staff

Graeme Haggart, Director Community Development
Renata Pietracatella, Manager Library Services
Salvatore Siciliano, Manager Recreation & Culture
Amy Holmes, Minute Secretary

Visitors

Cr Melissa Mykytiuk
Bev Johnson
Katherine Houareau, Wanneroo and Communities Suicide
Prevention Network
Leah Newbold,
Jeff Dennis, CEO Swan Districts Football Club

Apologies

Cr Renee McLennan
Jennie Carter, Community Representative
Donna Czekalowski, Community Representative

Marie Molloy, Community Representative
Shonie McKibbin, Community Representative

3.0 DEPUTATIONS

Katherine Houareau, Chairperson, Wanneroo and Communities Suicide Prevention Network addressed the committee on the work they do. The network welcomes and encourages community members, organisations and services with an interest in suicide prevention and promoting positive mental health.

LeahNewbold Addressed the committee on her experience with suicide.

Jeff Dennis, CEO, Swan Districts Football Club addressed the committee on the work the club is doing in the area of mental health and suicide prevention.

Jeanette Maddison addressed the Committee on the Fathering Project at the Bassendean Primary School.

Emily Wilding addressed the Committee on the lack of support services available to members of the LGBTQIA community.

COMMITTEE RECOMMENDATION – ITEM 3.0

PSC – 1/10/18

MOVED Jeanette Maddison, Seconded Emily Wilding, that the People Services Committee recommends that Council establishes a Suicide Prevention Working Group that reports to the People Services Committee.

CARRIED UNANIMOUSLY 5/0

4.0 CONFIRMATION OF MINUTES

4.1 People Services Committee Minutes of 14 August 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Cr Quinton, Seconded Jeanette Maddison, that the minutes of the People Services Committee meeting held on 14 August 2018 be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Quinton advised the Committee that she will be recommending Council endorses the Play Strategy, at a later date.

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Bassendean Local Studies Collection Working Group Progress Report

APPLICATION

The purpose of this report is to inform People Services Committee about the process and timeframe for recruitment of members to the Local Studies Committee Working Group.

As there were a number of members absent from the meeting, it was agreed that this Item would be referred to Council. The Director Community Development will contact Jennie Carter to see if she is interested in being a member.

OFFICER RECOMMENDATION – ITEM 8.1

That

1. Committee recommends Council appoint _____ as the People Services Committee Community Member to the Local Studies Collection Working Group;
2. Committee recommends Council appoint Cr _____ to the Local Studies Collection Working Group; and
3. The Local Studies Collection Working Group Progress Report be received.

COMMITTEE RECOMMENDATION – ITEM 8.1

PSC – 2/10/18 MOVED Cr Quinton, Seconded Emily Wilding, that:

1. This matter be referred to Council; and
2. The Local Studies Collection Working Group Progress Report be received.

CARRIED UNANIMOUSLY 5/0

8.2 Community Events Sponsorship Applications

The Town has received three Community Event Sponsorship applications. The applications were provided in the People Services Committee Agenda.

Eden Hill Community Action Network (Inc)

Eden Hill Community Action Network (Inc) has sought \$1,000 for its Eden Hill Community Christmas Party to be held on 1 December 2018.

The Eden Hill Community Christmas Party will be marketed to all households in the Eden Hill suburb and be promoted as providing an opportunity for residents to meet, connect and celebrate their community. Held at the Caledonian Soccer Club the Christmas Party will feature live entertainment, games and activities for adult and kids alike, a visit from Father Christmas on his fire truck (fire truck arranged by the Town of Bassendean) and a barbeque. All attendees will be invited to donate non-perishable goods which will be donated to a local charity.

The event complies with the requirements of the Community Event Sponsorship Program other than the CAN is currently sourcing insurance cover. A copy of the policy will be provided once acquired.

It is recommended that approval be granted for the Community Event Sponsorship conditional on the insurance certificate of currency being provided ahead of the funds being released and that Committee recommend that Council approve the sponsorship and that a sponsorship agreement be finalised between the Town and Eden Hill Community Action Network (Inc).

Anzac Terrace Primary School Parents and Citizens Association

The Anzac Terrace Primary School Parents and Citizens Association (P&C) has requested funding to celebrate their 50th Anniversary. As part of the celebrations, a Fun Day event is being planned for 15 March 2019 as a community event to say 'thank you' to both the school community and the wider Bassendean community—which is made up of many past students and their families.

The Fun Day will be an afternoon/evening event, taking place inside the school buildings and on the school grounds. The event will start at 3pm at the end of the school day, with the school buildings and classrooms open to the community, to get a taste of what the school does and how it operates. At 5pm the focus will shift to the school grounds—the school oval and basketball courts, which will be set up as a fun space. A range of activities will be available for people to enjoy, including bouncy castles and waterslides, a colour run and a range of smaller activities such as face painting, bubbles, parachute games, art and craft, and chalk drawing.

At 6pm the entertainment will commence on the school oval, with the crowd set up on picnic blankets for a picnic dinner, or purchase food from a range of food trucks. The music acts will showcase some of the talent of past students who now attend local feeder high schools, such as a classical guitar ensemble, and the final act of a jazz quartet to set a happy, celebratory mood to finish the evening, scheduled to end by 8pm.

Officers recommend that the People Services Committee endorse a sponsorship of \$767.00 as requested and further recommend that Council approve the sponsorship and that a sponsorship agreement be finalised between the Town and Anzac Terrace Primary School P&C Association.

Sustainable Living Market

An application was received from Petra Richardson of "Spotted" to conduct a Sustainable Living Market. Bassendean Sustainable Living Market would become a 'hub event' to learn, educate and share within the local community. The market would create direct access to purchase sustainable products in conjunction with promoting local businesses. It aims to bring people from across Perth into Old Perth Road, putting Bassendean 'on the map' for being a community leading the way in sustainable living.

It should be noted that a meeting has been organised with the proponent to discuss the application and enhance the budget.

Officers recommend the application be deferred to the next meeting of the Sustainability Committee or if time critical, that a report be referred directly to Council for consideration of the application.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

PSC – 3/10/18

MOVED Emily Wilding, Seconded Cr Wilson, that the People Services Committee recommends to Council that it:

1. Approves a sponsorship of \$1,000 to Eden Hill Community Action Network (Inc) and that a sponsorship agreement be finalised between the Town and Eden Hill Community Action Network (Inc);
2. Makes the release of the funds conditional on the Eden Hill Community Action Network (Inc) first providing an insurance certificate of currency;
3. Approves a sponsorship of \$767 to Anzac Terrace Primary School P&C Association and that a sponsorship agreement be finalised between the Town and Anzac Terrace Primary School P&C Association; and
4. Refers the Sustainable Living Markets application for Community Event Sponsorship to the next meeting of the Sustainability Committee, and supports officers of the Town working with the applicant to improve the application in the lead up to the meeting.

CARRIED UNANIMOUSLY 5/0

8.3 Projects for the Term of the Committee

The Instrument of Appointment and Delegation lists projects from the Corporate Plan that are relevant for oversight by the Committee.

COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.3

PSC – 4/10/18

MOVED Cr Gangell, Seconded Cr Wilson, that the progress report on the Corporate Plan Projects be received.

CARRIED UNANIMOUSLY 5/0

8.4 Ongoing Activity Progress Reports

Various Business Units of the Town report progress with discrete projects.

The reports were provided by Business Units:

COMMITTEE/OFFICER RECOMMENDATION — ITEM 8.4

PSC – 5/10/18 MOVED Emily Wilding, Seconded Cr Quinton, that the Ongoing Activities Progress Reports be received.
CARRIED UNANIMOUSLY 5/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

9.1 Notice of Motion – Emily Wilding: Policy on Transgender and Gender Diverse Individuals

COMMITTEE RECOMMENDATION – ITEM 9.1

PSC – 6/10/18 MOVED Emily Wilding, Seconded Cr Gangell, that:

1. The Town of Bassendean recognise that Transgender and Gender Diverse individuals are faced with systemic barriers derivative of a lack of clear policy to address them.
2. The Town of Bassendean investigate, develop, and implement policy that clearly outlines the rights afforded to transgender and gender diverse individuals.

CARRIED UNANIMOUSLY 5/0

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 CONFIDENTIAL BUSINESS

Nil

12.0 CLOSURE

The next meeting will be held in 2019 – to be scheduled.

There being no further business, the Presiding Member declared the meeting closed the time being 9.05pm.

ATTACHMENT NO. 11

**LIST OF PAYMENTS
FOR PERIOD
ENDED 30th SEPTEMBER 2018**

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT and Direct Debits 01-30 September 2018	35780 – 36035	2,937,835.60
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	0	0
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	85981 – 85993	67,428.37
		<hr/>
		\$3,005,263.97
		<hr/> <hr/>

DIRECTOR CORPORATE SERVICES' DECLARATION:

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 23rd October 2018 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.

DIRECTOR CORPORATE SERVICES

MAYOR'S DECLARATION

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 23rd October 2018 and that the amounts were approved by the Council for payment.

MAYOR

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35780	04/09/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT35781	04/09/2018	AUSTRALIAN TAX OFFICE	Payroll Deductions	-94,941.00
EFT35782	04/09/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-129.40
EFT35783	04/09/2018	LGRCEU	Payroll Deductions	-41.00
EFT35784	04/09/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,474.22
EFT35785	12/09/2018	AUSTRALIAN GNOSTIC ASSOCIATION	Key Bond Refund	-50.00
EFT35786	12/09/2018	HEATHER HAYES	Hall & Key Bond Refund	-550.00
EFT35787	12/09/2018	ICHIBAN COMMERCIAL SOLUTIONS	Key Bond Refund	-50.00
EFT35788	12/09/2018	JUDE RODRIGUES	Hall & Key Bond Refund	-1,050.00
EFT35789	12/09/2018	PLATINUM STRATA MANAGEMENT	Key Bond Refund	-50.00
EFT35790	12/09/2018	R U DEVELOPMENTS	Security Bond Refund	-2,290.00
EFT35791	12/09/2018	TEGAN BOWEN	Key Bond Refund	-100.00
EFT35792	12/09/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Key Bond Refund	-50.00
EFT35793	13/09/2018	LGIS INSURANCE BROKING	Motor Vehicle Insurance	-51,688.59
EFT35794	13/09/2018	LGIS LIABILITY	Public Liability	-67,991.59
EFT35795	13/09/2018	LGIS PROPERTY	Property Multi Risk	-44,883.22
EFT35796	13/09/2018	LGIS WORKCARE	Workers Compensation	-124,630.00
EFT35797	13/09/2018	A W BATES	Consultancy - Geosamba Upgrades	-600.00
EFT35798	13/09/2018	ALSCO PERTH	Office Linen And Laundry Services	-60.72
EFT35799	13/09/2018	AMANDA KIRKUP	Building Services Levy Refund	-61.65
EFT35800	13/09/2018	ARUP	Bassendean Transport Study	-7,923.74
EFT35801	13/09/2018		Cancelled	0.00
EFT35802	13/09/2018	ASHTON PROPERTY GROUP PTY LTD	Reconciliation Action Plan - Implementation	-423.50
EFT35803	13/09/2018	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee - Asset Management	-6,187.50
EFT35804	13/09/2018	AUSTRALIA POST	Various Business Units - Postal Charges - August 2018	-2,270.49
EFT35805	13/09/2018	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-3,749.35
EFT35806	13/09/2018		Cancelled	0.00
EFT35807	13/09/2018	BASSENDEAN NEWSAGENCY	Library - Subscriptions - August 2018	-100.41
EFT35808	13/09/2018	BASSENDEAN SES ESL ACCOUNT	Emergency Services Levy - Grant 2018/2019 Qtr 1	-12,883.20
EFT35809	13/09/2018	BCITF	Building & Construction Industry - Levy Collected - August 2018	-2,354.75

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35810	13/09/2018	BREATHE-EASY CARPET & FABRIC CARE	Depot - Lunch Room & Office Chairs Cleaning	-506.00
EFT35811	13/09/2018	BRICKS 4 KIDS MIDLAND	Library - Activities - Supplies	-225.00
EFT35812	13/09/2018	CITY OF SOUTH PERTH	Ranger Services - Pound Fees - July 2018	-2,283.94
EFT35813	13/09/2018	CURTAIN DECOR	Hyde Ret Village - Unit 27 - New Curtains	-190.00
EFT35814	13/09/2018	DEPARTMENT OF COMMERCE	Building Services Levy Collected - August 2018	-3,797.09
EFT35815	13/09/2018	DIAMONDLITE ENTERPRISES	Relax Instructor - Samba Drumming	-1,200.00
EFT35816	13/09/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-44,087.45
EFT35817	13/09/2018	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-1,405.55
EFT35818	13/09/2018	H DAPS FOODS P/L	Volunteers - Lunch Vouchers	-390.00
EFT35819	13/09/2018	HARDWARE MAGIC & BASSENDEAN SIGNS	Ryde Vehicle - Parking Signs	-110.00
EFT35820	13/09/2018	HELEN DOBBIE	Relax Instructor - Monday Night Yoga	-1,050.00
EFT35821	13/09/2018	J & J SWIFT	Various Sites - Building & Maintenance Repairs	-3,113.00
EFT35822	13/09/2018	JORDAN PHILIP ANDONOVSKI	Relax Booklet - Creation	-480.00
EFT35823	13/09/2018	KAI CONSTRUCTIONS	Bowling Club - Replace Patio	-5,500.00
EFT35824	13/09/2018	ANGEL FLOWERS	Flower Arrangement - Condolences	-160.00
EFT35825	13/09/2018	BALLAJURA / NORANDA BASKETBALL CLUB	Kidsport Voucher	-150.00
EFT35826	13/09/2018	CDM AUSTRALIA PTY LTD	Depot - Office Toner Supplies	-336.16
EFT35827	13/09/2018	CHAMP PTY LTD	Library Membership - Guardian Lookup And Maintenance Option	-770.00
EFT35828	13/09/2018	ECLIPSE DRIVING SCHOOL	Ryde Driving Sessions For Mentors - August 2018	-360.00
EFT35829	13/09/2018	ECOSCAPE (AUSTRALIA) PTY LTD	Mary Crescent Reserve - Playground Design Consultant	-467.50
EFT35830	13/09/2018	EMBROIDME OSBORNE PARK	Depot Staff - Uniforms	-275.00
EFT35831	13/09/2018	GR8 SETUP PTY LTD	Library - Activity - After School Program	-302.50
EFT35832	13/09/2018	HATCHET PTY LTD ATF DM TRUST	Bassengreen Website Development	-2,552.55
EFT35833	13/09/2018	IMAGE DATA	Walking Group Name Badges	-99.00
EFT35834	13/09/2018	LESTER BLADES PTY LTD	Shortlist Fee - New C E O	-10,274.00
EFT35835	13/09/2018	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-5,029.18
EFT35836	13/09/2018	M & B SALES PTY LTD	Depot - Minor Supplies	-214.50
EFT35837	13/09/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-104.00
EFT35838	13/09/2018	NIKKI DENNERLEY	Children Services - Happy Feet Incursion	-125.00
EFT35839	13/09/2018	PATRICIA FLETCHER	Relax Instructor - Zumba Classes	-3,000.00

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35840	13/09/2018	PRECISION PANEL & PAINT	Fleet Vehicle - Repairs	-1,271.88
EFT35841	13/09/2018	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Sites - Traffic Management	-14,505.21
EFT35842	13/09/2018	R & J PLASTICS	Depot Fleet - Repair - Tractor Housing	-165.00
EFT35843	13/09/2018	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-117.30
EFT35844	13/09/2018	RUBY 9 PTY LTD	Relax Instructor - Thurs Morning Yoga	-1,050.00
EFT35845	13/09/2018	SCHWEPPE AUSTRALIA PTY LTD	Council Chambers Kitchen - Refreshments	-209.60
EFT35846	13/09/2018	SD & VH FINDLAY	Various Sites - Painting Interior & Exterior	-2,807.00
EFT35847	13/09/2018	SHAUN CHANDRAN	Relax Instructor - Level 2 Uke	-990.00
EFT35848	13/09/2018	SPIDERWEB SOLUTIONS PTY LTD	Ryde Program - Software Development	-1,122.00
EFT35849	13/09/2018	STARMITES GYM SPORTS	Kidsport Voucher	-165.00
EFT35850	13/09/2018	STEVEN BARTON	Refund - Building Plans Unavailable	-33.00
EFT35851	13/09/2018	STUART RIDGWAY DESIGN	War On Waste Warrior Campaign - Logo Design	-198.00
EFT35852	13/09/2018	SUE THOMPSON	Refund - Bassendean Hall Hire	-97.20
EFT35853	13/09/2018	T & C COURIER & TRANSPORT SERVICES	Courier Service - Document Delivery	-79.93
EFT35854	13/09/2018	ZIRCODATA PTY LTD	Records - Document Bin Rentail & Storage Fees - August 2018	-65.65
EFT35855	18/09/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT35856	18/09/2018	AUSTRALIAN TAX OFFICE	Payroll Deductions	-93,769.00
EFT35857	18/09/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-129.40
EFT35858	18/09/2018	LGRCEU	Payroll Deductions	-41.00
EFT35859	18/09/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,914.22
EFT35860	19/09/2018	ASHMY PTY LTD	Security Bond Refund	-2,250.00
EFT35861	19/09/2018	CLARA POUND	Key Bond Refund	-50.00
EFT35862	19/09/2018	DIVERSE HOMES	Security Bond Refund	-2,250.00
EFT35863	19/09/2018	JUSTIN LAKO	Partial - Hall & Key Bond Refund	-800.00
EFT35864	19/09/2018	REDINK HOMES	Security Bond Refund	-4,580.00
EFT35865	19/09/2018	SUSAN HAYNES	Security Bond Refund	-2,112.00
EFT35866	19/09/2018	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Partial - Bond Held For Extra Cleaning	-250.00
EFT35867	19/09/2018	ALSCO PERTH	Office Linen And Laundry Services - September 2018	-30.36
EFT35868	19/09/2018	BASSENDEAN MEN'S SHED INC	Old Perth Road Markets - Traffic Management Services - August 2018	-500.00
EFT35869	19/09/2018	BASSENDEAN TENNIS CLUB	Bassendean Tennis Courts - Maintenance - August	-2,580.30

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35870	19/09/2018	BEAUMONDE CATERING	Councillor Workshop - Dinner	-601.97
EFT35871	19/09/2018	CRACKAJACK PARTY HIRE	Visual Art Awards - Crockery Hire	-72.60
EFT35872	19/09/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Services Levy - 2018/2019 Quarter 1 Contribution	-793,717.20
EFT35873	19/09/2018	DEPARTMENT OF TRANSPORT	Ranger Services - Vehicle Ownership Searches - August 2018	-13.60
EFT35874	19/09/2018	DEVLIN BAILEY	Refund - Ryde Credits	-60.00
EFT35875	19/09/2018	ECLIPSE DRIVING SCHOOL	Ryde Program - Mentor Driving Session	-60.00
EFT35876	19/09/2018	FOURWAY OFFICE EQUIPMENT	Engineering Office - Printer Repairs	-198.00
EFT35877	19/09/2018	H I JONES & SONS PTY LTD	Seniors - Client Christmas Party 2018 Deposit	-200.00
EFT35878	19/09/2018	LIFETIME EMT	Various Staff Training - First Aid Training	-300.00
EFT35879	19/09/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-234.00
EFT35880	19/09/2018	PENELOPE TEUDT	Old Perth Road Markets - Stall Holder Coordinator	-2,206.00
EFT35881	19/09/2018	PEPPERBOX MEDIA	Reconciliation Action Plan - Publication Draft Layout	-396.00
EFT35882	19/09/2018	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-88.00
EFT35883	19/09/2018	ROTARY CLUB OF SWAN VALLEY	Old Perth Road Markets - Traffic Management	-1,700.00
EFT35884	19/09/2018	SETON AUSTRALIA PTY LTD	Council Chambers Kitchen - Refreshments	-774.40
EFT35885	19/09/2018	STOTT AND HOARE	Computer Microsoft Surface Pro 4 - Screen Repairs	-792.17
EFT35886	19/09/2018	TECHNOLOGICALLY SPEAKING	Library Staff Training - Introduction To Windows 10	-1,250.00
EFT35887	19/09/2018		Cancelled	0.00
EFT35888	19/09/2018	TO THE WOODS	Council Meeting - Consumables	-408.00
EFT35889	19/09/2018	TOTAL TOOLS MIDLAND	Insurance - Replacement Of Tools	-2,617.00
EFT35890	19/09/2018	WA RANGERS ASSOCIATION	Ranger Staff Training - Training Conference 2018	-1,100.00
EFT35891	19/09/2018	WA TEMPORARY FENCING SUPPLIES	Hamilton Street - Temporary Fence Hire	-1,584.00
EFT35892	26/09/2018	CLARA POUND	Key Bond Refund	-50.00
EFT35893	26/09/2018	EDEN HILL PRIMARY SCHOOL P & C	Reserve Bond Refund	-300.00
EFT35894	26/09/2018	CR JAI WILSON	Meeting Fees - July, August & September	-4,875.00
EFT35895	26/09/2018	CR JRH GANGELL	Meeting Fees - July, August & September	-4,875.00
EFT35896	26/09/2018	CR KATHRYN HAMILTON	Meeting Fees - July, August & September	-4,875.00
EFT35897	26/09/2018	CR MELISSA MYKYTIUK	Meeting Fees - July, August & September	-4,875.00
EFT35898	26/09/2018	CR RENEE MCLENNAN	Meeting Fees - July, August & September	-16,125.00
EFT35899	26/09/2018	CR ROBERT BROWN	Meeting Fees - July, August & September	-7,125.00

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35900	26/09/2018	CR SARAH QUINTON	Meeting Fees - July, August & September	-4,875.00
EFT35901	27/09/2018	2020 CONVERSATIONS	Your Say Bassendean Upgrade Consultancy	-2,494.00
EFT35902	27/09/2018	ALISON LITTLE	Visual Art Awards - Artwork Sold - Oil Painting	-200.00
EFT35903	27/09/2018	ALSCO PERTH	Office Linen And Laundry Services	-30.36
EFT35904	27/09/2018	ANDREW GRERO	Visual Art Awards - Artwork Sold - Wilson Street	-400.00
EFT35905	27/09/2018	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-101.11
EFT35906	27/09/2018	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-1,441.77
EFT35907	27/09/2018		Cancelled	0.00
EFT35908	27/09/2018	BUSY CIRCLE	Visual Art Awards - Photography	-400.00
EFT35909	27/09/2018	CAROLYN HARDING	Visual Art Awards - Casual Event Staff	-120.00
EFT35910	27/09/2018	CITY OF SOUTH PERTH	Rangers Services - Pound Fees Dog And Cat	-1,976.98
EFT35911	27/09/2018	CRAIG & ROSE SAVILL	Council Crossover Contribution	-423.00
EFT35912	27/09/2018	DEVELOPMENT CARTOGRAPHICS	Strategic Planning. Prepare Density Plan Scenario	-88.00
EFT35913	27/09/2018	DIAL A NAPPY (BUSICLEAN)	Children Services - Laundry Supplies	-649.00
EFT35914	27/09/2018	GABRIELLA RINA FILIPPI	Reimbursements - Visual Art Awards - Supplies	-177.77
EFT35915	27/09/2018	GABRIELLE NEYLON	Visual Art Awards - Flowers Opening Night	-85.00
EFT35916	27/09/2018	GREGORY & JOAN CUSS	Council Crossover Contribution	-592.00
EFT35917	27/09/2018	J & J SWIFT	Various Sites - Building & Maintenance Repairs	-2,409.00
EFT35918	27/09/2018	JANE TRICHET	Visual Art Awards - Winner - Open Winner	-5,000.00
EFT35919	27/09/2018	JODY DIMASCIA	Relax Program Instructor - Mums And Bubs Yoga	-700.00
EFT35920	27/09/2018	JORDAN PHILIP ANDONOVSKI	Visual Art Awards - Catalogue Graphic Design	-600.00
EFT35921	27/09/2018	JW BOBCAT AND CIVIL	Various Sites - Excavator Hire - Tree Planting	-1,672.00
EFT35922	27/09/2018	KATHRYN STANLEY-HART	Visual Art Awards - Artwork Sold - Just Two Up Two Down	-236.00
EFT35923	27/09/2018	MARTIN JAINE	Visual Art Awards - Winner - Best Town Resident	-1,000.00
EFT35924	27/09/2018	MINT CIVIL PTY LTD	Various Sites - Street Sweeping Services	-9,347.09
EFT35925	27/09/2018	PILATES FLOW	Relax Program Instructor - Pilates	-1,800.00
EFT35926	27/09/2018	REECE'S STRUCTURES	Visual Art Awards Opening Night - Equipment Hire	-3,339.07
EFT35927	27/09/2018	RON NYISZTOR	Visual Art Awards - Judging	-200.00
EFT35928	27/09/2018	SHONA LEAHY	Visual Art Awards - Casual Event Staff	-300.00
EFT35929	27/09/2018	SIFTING SANDS	Various Sites - Reserves - Sand Clean	-4,308.00

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35930	27/09/2018	SPYKER BUSINESS SOLUTIONS	Customer Service - Upgrade To Security Camera System	-5,503.70
EFT35931	27/09/2018	STARMITES GYM SPORTS	Kidsport Voucher	-198.00
EFT35932	27/09/2018	THE FOREVER PROJECT	Sustainable House Day Community Workshop	-3,556.30
EFT35933	27/09/2018	TIMOTHY NAYLOR	Visual Art Awards - Artwork Sold - Wood Vi	-464.00
EFT35934	27/09/2018	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-7,925.50
EFT35935	27/09/2018	BENARA NURSERIES	Various Street Gardens - Assorted Plants	-17.60
EFT35936	27/09/2018	BIDVEST FOOD SERVICE	Seniors - Client Related Expenses - Groceries	-319.00
EFT35937	27/09/2018	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-57.67
EFT35938	27/09/2018	BORAL MIDLAND BRICK	Depot -Stock - Heavy Duty Red Pavers	-833.29
EFT35939	27/09/2018	BOWDEN TREE CONSULTANCY	Mary Crescent Reserve - Tree Inspection - Arborist Reports	-429.00
EFT35940	27/09/2018	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-870.87
EFT35941	27/09/2018	BUNZL LTD	Depot - Toilet & Office Supplies	-939.77
EFT35942	27/09/2018	CAI FENCING	Depot Gate - Automate Existing Gate Inc Motor & Remotes	-11,319.00
EFT35943	27/09/2018	CASA SECURITY PTY LTD	Depot - Upgrade Security	-10,507.98
EFT35944	27/09/2018	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-21,439.38
EFT35945	27/09/2018	COCKBURN CEMENT LIMITED	Various Sites - Cement Supplies	-347.16
EFT35946	27/09/2018	COMPLETE CORPORATE HEALTH - ASCOT	Various Staff - Hepatitis Injections	-1,727.00
EFT35947	27/09/2018	COVS	Depot - Minor Fleet Vehicle Parts	-41.99
EFT35948	27/09/2018	DAILY LIVING PRODUCTS	Seniors - Client Independent Living Supplies	-334.00
EFT35949	27/09/2018	DOMUS NURSERY	Various Street Garden Sites - New Plants	-4,684.30
EFT35950	27/09/2018	DONEGAN ENTERPRISES PTY LTD	Various Sites - New Play Equipment And Maintenance	-220.00
EFT35951	27/09/2018	DORMAKABA AUSTRALIA PTY LTD	Library Auto Doors - Repairs	-324.50
EFT35952	27/09/2018	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-63.90
EFT35953	27/09/2018	DVG MORLEY CITY	Depot - Minor Fleet Vehicle Parts	-228.69
EFT35954	27/09/2018	E FIRE & SAFETY (WA)	Library - Fire Panel Repairs	-462.00
EFT35955	27/09/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-71,579.38
EFT35956	27/09/2018	ELLIOTTS IRRIGATION PTY LTD	Bic Reserve - Iron Filter Service / Maintenance	-245.30
EFT35957	27/09/2018	FILTERED PTY LTD	Visual Art Awards - D J Services - Opening Night	-715.00
EFT35958	27/09/2018	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,618.06
EFT35959	27/09/2018	FULTON HOGAN INDUSTRIES WA	Various Sites - Asphalt For Pot Hole Repairs	-2,002.00

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35960	27/09/2018	GALVINS PLUMBING PLUS	Various Sites - Channel /Grate Supplies	-1,740.03
EFT35961	27/09/2018	GARRARDS PTY LTD	Environ Services - Rat Bait Supplies To Residents	-355.25
EFT35962	27/09/2018	GRAFFITI FORCE	Various Sites - Graffiti Removal	-3,162.50
EFT35963	27/09/2018	GRAFTON GENERAL PRODUCTS	Seniors - Client Independent Living Supplies	-4,002.94
EFT35964	27/09/2018	GREENACRES TURF GROUP	Various Sites - Supply & Lay Roll On Turf	-35,100.00
EFT35965	27/09/2018	GRONBEK SECURITY	Various Sites - Restricted Keys & Coding	-2,436.92
EFT35966	27/09/2018	HAVILAH LEGAL	Professional Legal Fees - Rates Recovery	-71.50
EFT35967	27/09/2018	HEALTHSTRONG PTY LTD	Seniors - Client - Assessment And Report	-1,105.00
EFT35968	27/09/2018	HOME CHEF	Seniors - Meals On Wheels - August 2018	-572.99
EFT35969	27/09/2018	HYGIENE CONCEPTS	Various Sites - Sharps Dispensers	-170.50
EFT35970	27/09/2018	I E MARKETING	Strategy - New Marketing, Communications & Engagement	-14,080.00
EFT35971	27/09/2018	ILONKA FOODS	Seniors Adult Day Centre - Meat And Food Supplies	-286.20
EFT35972	27/09/2018	INDUSTRIAL RECRUITMENT PARTNERS	Various Business Units - Labour Hire	-4,938.45
EFT35973	27/09/2018	IT VISION	It Vision System Admin Workshop	-792.00
EFT35974	27/09/2018	JAYBRO PTY LTD	Depot - Workman Ahead (Swing Sign)	-1,681.02
EFT35975	27/09/2018	JOHN LANE EMERGENCY MANAGEMENT SERVICES	Emergency Management Subscription	-4,950.00
EFT35976	27/09/2018	KENNARDS HIRE	Depot - Equipment Hire - Rotary-Hoe	-155.00
EFT35977	27/09/2018	KLEENIT PTY LTD	Success Hill Reserve - Parking Measure & Mark New Bays	-2,270.84
EFT35978	27/09/2018	LANDCARE WEED CONTROL	Various Sites - Application Of The Herbicide Weed Control	-4,338.18
EFT35979	27/09/2018	LANDGATE	Gross Rental Evaluation & Land Queries	-554.23
EFT35980	27/09/2018	LANDMARK	Various Sites - Turf Supplies	-1,699.94
EFT35981	27/09/2018	LG ASSIST AUSTRALIA	Job Advertisement - Planning Officer	-605.00
EFT35982	27/09/2018	LG SOLUTIONS PTY LTD	Financial - Update Of Long Term Plan	-4,400.00
EFT35983	27/09/2018	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-1,567.24
EFT35984	27/09/2018	LOCHNESS LANDSCAPE SERVICES	Various Sites - Slashing Of Right Of Ways	-2,750.00
EFT35985	27/09/2018	LOCKDOC	Hyde Ret Village - Unit 14 - Key Stuck In Security Door Repairs	-121.00
EFT35986	27/09/2018	MARKETFORCE PTY LTD	Various Business Units - Advertising	-1,470.05
EFT35987	27/09/2018	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-622.05
EFT35988	27/09/2018	MCLEODS & CO	Professional Fees - Legal Advise	-4,771.69
EFT35989	27/09/2018	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-331.18

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
EFT35990	27/09/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-117.00
EFT35991	27/09/2018	MULTIMIX CONCRETE PTY LTD	Various Sites - Supply Concrete For Footpath Repairs	-1,326.38
EFT35992	27/09/2018	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-26.00
EFT35993	27/09/2018	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-20.90
EFT35994	27/09/2018	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-13,869.02
EFT35995	27/09/2018	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-1,121.09
EFT35996	27/09/2018	PARAMOUNT ELECTRICAL SERVICES	Bassendean Oval - Re-Aiming And Tightening Floodlights	-2,898.50
EFT35997	27/09/2018	PERTH SAFETY PRODUCTS PTY LTD	Depot - Safety Equipment And Signage	-606.76
EFT35998	27/09/2018	PLAYRIGHT AUSTRALIA PTY LTD	Various Sights - Playground Safety & Audit Inspections	-5,720.00
EFT35999	27/09/2018	PORTNER PRESS PTY LTD	Human Resources - Employment Law Update	-97.00
EFT36000	27/09/2018	QUALITY PRINTER CARTRIDGES	Depot - Printer Supplies	-265.09
EFT36001	27/09/2018	QUALITY TRAFFIC MANAGEMENT PTY LTD	Various Sites - Traffic Management	-385.00
EFT36002	27/09/2018	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-895.74
EFT36003	27/09/2018	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee Assistance Program	-825.00
EFT36004	27/09/2018	REPCO	Depot - Minor Fleet Vehicle Parts	-986.22
EFT36005	27/09/2018	RESOURCE RECOVERY SOLUTIONS	Council Recycle Waste - Concrete, Bricks, Sand & Hotmix	-917.40
EFT36006	27/09/2018	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,684.80
EFT36007	27/09/2018	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-206.80
EFT36008	27/09/2018	RSEA PTY LTD	Depot - Staff Uniforms & Safety Equipment	-532.71
EFT36009	27/09/2018	SAFE T CARD AUSTRALIA PTY LTD	Ranger Services - Safetcard Device Monitoring Fees	-264.00
EFT36010	27/09/2018	SAFEMASTER SAFETY PRODUCTS	Seniors Citz Centre - Install Roof Anchors	-4,002.90
EFT36011	27/09/2018	SCOUTS ASSOCIATION OF AUSTRALIA	Cleanup Of Steel Blue Oval - WafI Home Games And Amateur Finals	-4,400.00
EFT36012	27/09/2018	SEEK LIMITED	Various Business Units - Employment Advertising	-924.00
EFT36013	27/09/2018	SHOFER PTY LTD	Seniors - Transport For Clients	-1,709.41
EFT36014	27/09/2018	STRATAGREEN	Various Sites - Garden Equipment Supplies	-724.66
EFT36015	27/09/2018	STYLUS DESIGN	Various Business Units - Design & Print Requirements	-181.50
EFT36016	27/09/2018	SUBARU WANGARA	Various Depot Fleet Vehicle - Service	-421.25
EFT36017	27/09/2018	SUEZ RECYCLING & RECOVERY PTY LTD	Various Sites - Waste Collection Services	-55,431.35
EFT36018	27/09/2018	SUPERCHARGE BATTERIES	Depot - Minor Consumable Tools	-240.21
EFT36019	27/09/2018	T-QUIP	Depot - Fleet Vehicle - Parts	-1,612.90

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
DD16559.1	03/09/2018	ONHOLD MAGIC	Messages On Hold - September 2018	-138.80
DD16560.1	04/09/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-43,810.41
DD16560.2	04/09/2018	REST SUPERANNUATION	Superannuation Contributions	-645.98
DD16560.3	04/09/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-689.01
DD16560.4	04/09/2018	VIC SUPER	Superannuation Contributions	-226.77
DD16560.5	04/09/2018	MLC SUPER FUND	Superannuation Contributions	-431.44
DD16560.6	04/09/2018	SUPER DIRECTIONS FUND	Superannuation Contributions	-226.77
DD16560.7	04/09/2018	ANZ SMART CHOICE SUPER	Payroll Deductions	-310.32
DD16560.8	04/09/2018	AMP SUPERLEADER	Payroll Deductions	-441.63
DD16560.9	04/09/2018	IOOF SUPERANUATION	Superannuation Contributions	-213.21
DD16561.2	04/09/2018	PRAEMIUM SMA SUPERANUATION FUND	Payroll Deductions	-374.25
DD16560.10	04/09/2018	NGS SUPER	Superannuation Contributions	-287.70
DD16560.11	04/09/2018	MLC SUPER FUND	Superannuation Contributions	-252.00
DD16560.12	04/09/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-1,028.52
DD16560.13	04/09/2018	SUN SUPER	Superannuation Contributions	-61.93
DD16560.14	04/09/2018	COLONIAL FIRST STATE	Payroll Deductions	-820.28
DD16560.15	04/09/2018	HESTA SUPER FUND	Payroll Deductions	-2,205.77
DD16560.16	04/09/2018	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-985.26
DD16560.17	04/09/2018	B & L SUPER FUND	Superannuation Contributions	-252.85
DD16560.18	04/09/2018	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,557.45
DD16560.19	04/09/2018	HOST PLUS	Superannuation Contributions	-344.45
DD16560.20	04/09/2018	TWU SUPERANNUATION	Superannuation Contributions	-278.72
DD16599.1	05/09/2018	COMMONWEALTH CREDIT CARDS	Credit Card - August 2018	-26,573.23
DD16606.1	17/09/2018	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - September 2018	-20,360.83
DD16609.1	18/09/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-43,538.99
DD16609.2	18/09/2018	REST SUPERANNUATION	Superannuation Contributions	-645.99
DD16609.3	18/09/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-689.01
DD16609.4	18/09/2018	VIC SUPER	Superannuation Contributions	-226.77
DD16609.5	18/09/2018	MLC SUPER FUND	Superannuation Contributions	-454.66
DD16609.6	18/09/2018	SUPER DIRECTIONS FUND	Superannuation Contributions	-226.77

1st September 2018
to
30th September 2018

Chq/EFT	Date	Name	Description	Amount
DD16609.7	18/09/2018	ANZ SMART CHOICE SUPER	Payroll Deductions	-310.32
DD16609.8	18/09/2018	AMP SUPERLEADER	Payroll Deductions	-411.64
DD16609.9	18/09/2018	IOOF SUPERANUATION	Superannuation Contributions	-213.21
DD16609.10	18/09/2018	NGS SUPER	Superannuation Contributions	-287.70
DD16609.11	18/09/2018	MLC SUPER FUND	Superannuation Contributions	-247.40
DD16609.12	18/09/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-839.26
DD16609.13	18/09/2018	SUN SUPER	Superannuation Contributions	-58.84
DD16609.14	18/09/2018	COLONIAL FIRST STATE	Payroll Deductions	-716.77
DD16609.15	18/09/2018	HESTA SUPER FUND	Payroll Deductions	-2,049.75
DD16609.16	18/09/2018	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-985.26
DD16609.17	18/09/2018	B & L SUPER FUND	Superannuation Contributions	-252.85
DD16609.18	18/09/2018	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,896.91
DD16609.19	18/09/2018	HOST PLUS	Superannuation Contributions	-363.06
DD16609.20	18/09/2018	TWU SUPERANNUATION	Superannuation Contributions	-278.72
	30/09/2018	PAYROLL CREDITORS	TOTAL FOR MONTH SEPTEMBER 2018	-833,821.42
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-2,937,835.60
Chq/EFT	Date	Name	Description	Amount
			TOTAL TRUST CHEQUE PAYMENTS	0.00

ATTACHMENT NO. 12



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

31 AUGUST 2018

TOWN OF BASSENDEAN

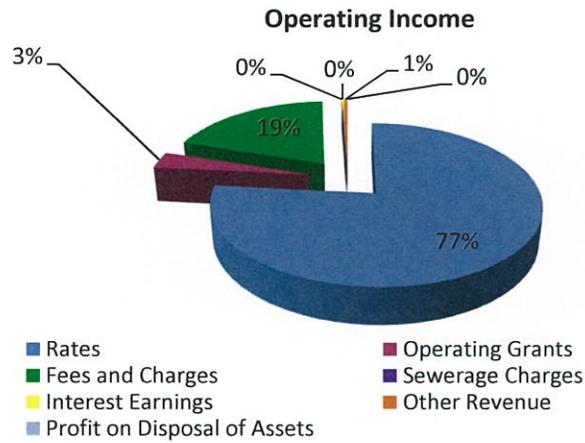
MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 August 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

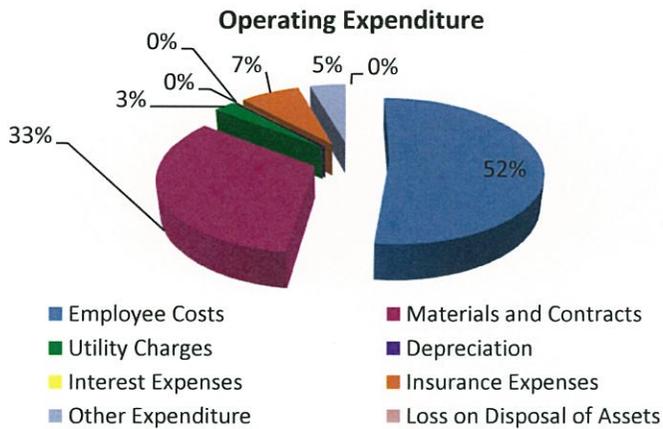
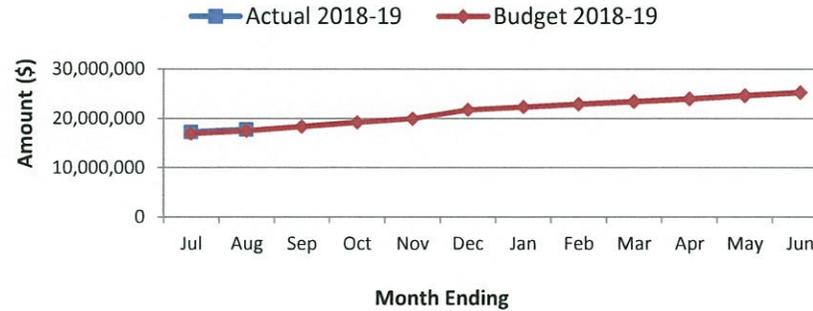
TABLE OF CONTENTS

Summary Graphs		2
Statement of Financial Activity by Program		3
Statement of Financial Activity By Nature or Type		4
Statement of Financial Activity by Corporate Business Plan		5
Statement of Financial Position		6
Note 1	Reporting Classifications	7-8
Note 1a	Explanation of Material Variance	9
Note 2	Rating Information	10
Note 3	Net Current Funding Position	11
Note 4	Information on Borrowings	12
Note 5	Investments	13
Note 6	Current Recievables and Payables	14
Note 7	Cash Backed Reserves	15
Note 8	Capital Works Program	16-18
Note 9	Budget Amendments	19
Note 10	Disposal of Assets	20
Note 11	Trust	21
Note 12	Statement of Financial Position Notes	22-24
Note 13	Project and Consultancies List	25-26

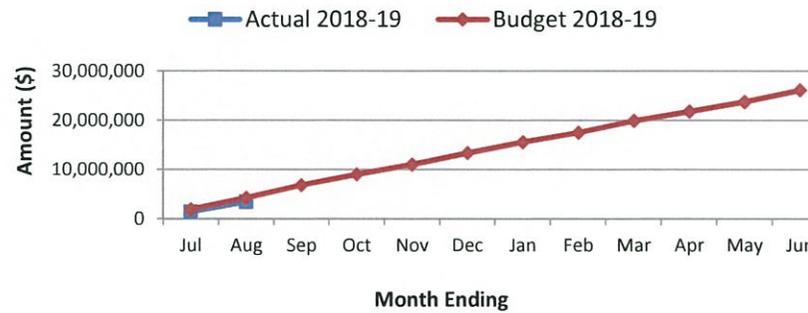
**Town of Bassendean
Information Summary
For the Period Ended 31 August 2018**



**Budget Operating Income -v- YTD Actual
Refer Statement of Financial Activity by
Nature or Type**



**Budget Operating Expenditure -v- YTD Actual
Refer Statement of Financial Activity by
Nature or Type**



TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 August 2018

	Note	Original Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	1,646,933	1,646,933	1,646,933	1,650,666	3,733	0.23%	
Revenue from operating activities								
Governance		17,200	17,200	1,868	1,762	(106)	(5.70%)	
General Purpose Funding - Rates	8	13,173,005	13,173,005	13,095,005	13,121,967	26,962	0.21%	
General Purpose Funding - Other		911,223	911,223	132,557	137,025	4,468	3.37%	
Law, Order and Public Safety		112,700	112,700	5,200	8,851	3,651	70.22%	
Health		2,760,665	2,760,665	2,710,998	2,719,421	8,422	0.31%	
Education and Welfare		5,051,412	5,051,412	837,343	997,997	160,654	19.19%	😊
Community Amenities		218,000	218,000	21,800	30,050	8,250	37.84%	😊
Recreation and Culture		236,560	236,560	79,935	88,833	8,898	11.13%	😊
Transport		154,000	154,000	1,000	635	(365)	(36.48%)	
Economic Services		100,350	100,350	15,450	14,672	(778)	(5.03%)	
Other Property and Services		83,172	83,172	13,721	15,684	1,963	14.30%	
		22,818,287	22,818,287	16,914,877	17,136,897		1.31%	
Expenditure from operating activities								
Governance		(1,181,968)	(1,181,968)	(186,708)	(127,212)	59,496	31.87%	😊
General Purpose Funding		(777,422)	(777,422)	(139,898)	(142,941)	(3,043)	(2.18%)	
Law, Order and Public Safety		(676,252)	(676,252)	(115,722)	(120,698)	(4,976)	(4.30%)	
Health		(3,189,115)	(3,189,115)	(417,204)	(405,694)	11,509	2.76%	
Education and Welfare		(5,560,607)	(5,560,607)	(893,416)	(857,913)	35,503	3.97%	
Community Amenities		(1,325,057)	(1,325,057)	(184,463)	(179,644)	4,819	2.61%	
Recreation and Culture		(6,593,488)	(6,593,488)	(1,086,858)	(916,167)	170,691	15.71%	😊
Transport		(6,050,683)	(6,050,683)	(994,208)	(505,974)	488,234	49.11%	😊
Economic Services		(545,985)	(545,985)	(75,401)	(71,037)	4,364	5.79%	
Other Property and Services		(202,135)	(202,135)	(37,737)	(53,463)	(15,725)	(41.67%)	😞
		(26,102,712)	(26,102,712)	(4,131,615)	(3,380,744)		18.17%	
Operating activities excluded from budget								
Add back Depreciation		3,316,368	3,316,368	552,702	-	(552,702)	(100.00%)	😊
EMRC Movement		-	-	-	-	-	-	
Movement in non-current deferred pensioner rates		-	-	-	-	-	-	
Current		-	-	-	-	-	-	
Adjust (Profit)/Loss on Asset Disposal	10	(11,266)	(11,266)	10,000	-	(10,000)	(100.00%)	😞
Movement in Leave Reserve		10,405	10,405	-	-	-	-	
Amount attributable to operating activities		31,082	31,082	13,345,965	13,756,153			
Investing Activities								
Non-operating Grants, Subsidies and Contributions								
Proceeds from Disposal of Assets	10	2,473,218	2,473,218	603,000	603,000	-	0.00%	
Land and Buildings	8	(955,000)	(955,000)	(14,000)	(14,783)	(783)	5.59%	
Infrastructure Assets - Roads	8	(1,968,419)	(1,968,419)	-	(1,436)	(1,436)		
Infrastructure Assets - Footpaths	8	(25,500)	(25,500)	-	-	-		
Infrastructure Assets - Other	8	(635,600)	(635,600)	-	-	-		
Infrastructure Assets - Drainage	8	(547,750)	(547,750)	(6,000)	(6,480)	(480)	8.00%	
Plant and Equipment	8	(147,700)	(147,700)	-	-	-		
Furniture and Equipment	8	(801,000)	(801,000)	-	-	-		
Amount attributable to investing activities		(1,710,451)	(1,710,451)	583,000	580,300			
Financing Activities								
Self-Supporting Loan Principal		21,134	21,134	4,028	4,028	-	-	
Transfer from Reserves	7	1,414,500	1,414,500	-	-	-	-	
Repayment of Debentures	4	(132,881)	(132,881)	(19,530)	(19,530)	-	-	
Transfer to Reserves	7	(1,248,203)	(1,248,203)	-	-	-	-	
Amount attributable to financing activities		54,550	54,550	(15,503)	(15,503)			
Closing Funding Surplus(Deficit)	3	22,114	22,114	15,560,395	15,971,617			

😊 More Revenue OR Less Expenditure
 😞 Less Revenue OR More Expenditure

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 August 2018

	Note	Original Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Opening Funding Surplus (Deficit)	3	1,646,933	\$ 1,646,933	\$ 1,646,933	\$ 1,650,666	\$ 3,733	0.23%
Revenue from operating activities							
Rates	2	13,173,005	13,173,005	13,095,005	13,121,967	26,962	0.21%
Operating Grants, Subsidies and Contributions		2,776,326	2,776,326	454,881	584,378	129,497	28.47%
Fees and Charges		5,968,203	5,968,203	3,262,746	3,325,769	63,022	1.93%
Interest Earnings		459,345	459,345	28,500	31,280	2,780	9.75%
Other Revenue		370,556	370,556	73,745	73,504	(242)	(0.33%)
Profit on Disposal of Assets		70,852	70,852	-	-	-	-
		22,818,287	22,818,287	16,914,877	17,136,897		1.31%
Expenditure from operating activities							
Employee Costs		(11,882,476)	(11,882,476)	(1,866,621)	(1,755,835)	110,786	5.94%
Materials and Contracts		(8,337,538)	(8,337,538)	(1,192,825)	(1,127,137)	65,687	5.51%
Utility Charges		(736,314)	(736,314)	(93,627)	(90,974)	2,653	2.83%
Depreciation on Non-Current Assets		(3,316,368)	(3,316,368)	(552,702)	-	552,702	100.00%
Interest Expenses		(49,688)	(49,688)	(7,632)	(2,838)	4,793	62.81%
Insurance Expenses		(439,889)	(439,889)	(243,680)	(252,447)	(8,767)	(3.60%)
Other Expenditure		(1,280,852)	(1,280,852)	(164,527)	(151,511)	13,017	7.91%
Loss on Disposal of Assets		(59,586)	(59,586)	(10,000)	-	10,000	100.00%
		(26,102,712)	(26,102,712)	(4,131,615)	(3,380,744)		18.17%
Operating activities excluded from budget							
Add back Depreciation		3,316,368	3,316,368	552,702	-	(552,702)	(100.00%)
EMRC Movement		-	-	-	-	-	0.00%
Movement in non-current deferred pensioner rates		-	-	-	-	-	0.00%
Movement in Employee Benefits Non Current		-	-	-	-	-	0.00%
Adjust (Profit)/Loss on Asset Disposal		(11,266)	(11,266)	10,000	-	(10,000)	(100.00%)
Movement in Leave Reserve		10,405	10,405	-	-	-	-
Amount attributable to operating activities		31,082	31,082	13,345,965	13,756,153		
Investing activities							
Grants, Subsidies and Contributions		2,473,218	2,473,218	603,000	603,000	-	0.00%
Proceeds from Disposal of Assets	10	897,300	897,300	-	-	-	-
Land and Buildings	8	(955,000)	(955,000)	(14,000)	(14,783)	(783)	5.59%
Infrastructure Assets - Roads	8	(1,968,419)	(1,968,419)	-	(1,436)	(1,436)	-
Infrastructure Assets - Footpaths	8	(25,500)	(25,500)	-	-	-	-
Infrastructure Assets - Other	8	(635,600)	(635,600)	-	-	-	-
Infrastructure Assets - Drainage	8	(547,750)	(547,750)	(6,000)	(6,480)	(480)	8.00%
Plant and Equipment	8	(147,700)	(147,700)	-	-	-	-
Furniture and Equipment	8	(801,000)	(801,000)	-	-	-	-
Amount attributable to investing activities		(1,710,451)	(1,710,451)	583,000	580,300		
Financing Activities							
Self-Supporting Loan Principal		21,134	21,134	4,028	4,028	-	0.00%
Transfer from Reserves	7	1,414,500	1,414,500	-	-	-	-
Repayment of Debentures	4	(132,881)	(132,881)	(19,530)	(19,530)	-	0.00%
Transfer to Reserves	7	(1,248,203)	(1,248,203)	-	-	-	-
Amount attributable to financing activities		54,550	54,550	(15,503)	(15,503)		
Closing Funding Surplus (Deficit)	3	22,114	22,114	15,560,395	15,971,617	411,221	

Town of Bassendean
STATEMENT OF FINANCIAL ACTIVITY
(Corporate Business Plan)
For the Period Ended 31 August 2018

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL
	Sum of Original Budget	Sum of Amended Budget	Sum of YTD Actual
Built Environment	6,296,338	6,296,338	162,983
Capital Expenditure	973,619	973,619	13,970
Operating Expenditure	7,155,187	7,155,187	703,736
Operating Income	(1,832,468)	(1,832,468)	(554,722)
Economic	16,994	16,994	(76,019)
Operating Expenditure	395,224	395,224	42,517
Operating Income	(378,230)	(378,230)	(118,537)
Good Governance	(12,256,800)	(12,256,800)	(12,989,886)
Capital Expenditure	75,000	75,000	-
Operating Expenditure	1,727,098	1,727,098	259,610
Operating Income	(14,058,898)	(14,058,898)	(13,249,497)
Natural Environment	4,907,363	4,907,363	(1,877,428)
Capital Expenditure	1,323,850	1,323,850	6,480
Operating Expenditure	6,695,198	6,695,198	870,447
Operating Income	(3,111,685)	(3,111,685)	(2,754,355)
Social	6,928,280	6,928,280	443,897
Capital Expenditure	2,708,500	2,708,500	2,250
Operating Expenditure	10,059,152	10,059,152	1,504,433
Operating Income	(5,839,372)	(5,839,372)	(1,062,786)
Grand Total	5,892,176	5,892,176	(14,336,453)
Less Depreciation	(3,316,368)	(3,316,368)	-
Plus Opening Surplus	(1,646,933)	(1,646,933)	(1,650,666)
Transfer from Reserves	(1,414,500)	(1,414,500)	-
Movement in Employee Benefit	-	-	-
Movement in Deferred Pension	-	-	-
Increase in EMRC	-	-	-
Proceeds from Disposal of Assets	(897,300)	(897,300)	-
Employee Accruals	(10,405)	(10,405)	-
P&L on sale of assets	11,266	11,266	-
Loan Principal Repayments	132,881	132,881	19,530
Transfer to Reserves	1,248,203	1,248,203	-
Self Supporting Loan	(21,134)	(21,134)	(4,028)
TOTAL SUMMARY	(22,114)	(22,114)	(15,971,617)

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 31 August 2018

	2018-19 \$	2017-18 \$
CURRENT ASSETS		
Cash and cash equivalents	13,635,287	11,405,227
Trade and other receivables	14,847,539	1,124,301
Inventories	21,882	15,018
TOTAL CURRENT ASSETS	<u>28,504,707</u>	<u>12,544,545</u>
NON-CURRENT ASSETS		
Financial Assets	108,332	108,332
Other receivables	558,303	562,330
Property, plant and equipment	56,210,531	56,195,748
Infrastructure	109,143,777	109,135,860
Interests in Joint Ventures	7,954,836	7,954,836
TOTAL NON-CURRENT ASSETS	<u>173,975,778</u>	<u>173,957,106</u>
TOTAL ASSETS	<u>202,480,485</u>	<u>186,501,651</u>
CURRENT LIABILITIES		
Trade and other payables	5,572,175	3,932,871
Current portion of long term borrowings	113,350	132,880
Provisions	2,249,778	2,249,871
TOTAL CURRENT LIABILITIES	<u>7,935,303</u>	<u>6,315,622</u>
NON-CURRENT LIABILITIES		
Long term borrowings	678,500	678,500
Provisions	233,509	233,509
TOTAL NON-CURRENT LIABILITIES	<u>912,009</u>	<u>912,009</u>
TOTAL LIABILITIES	<u>8,847,312</u>	<u>7,227,631</u>
NET ASSETS	<u>193,633,173</u>	<u>179,274,020</u>
EQUITY		
Retained surplus	45,041,156	30,682,003
Reserves - cash backed	5,710,257	5,710,257
Revaluation surplus	142,881,759	142,881,759
TOTAL EQUITY	<u>193,633,173</u>	<u>179,274,020</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 1 Reporting Classifications

Nature or Type Classifications

Town operations as disclosed in these financial statements encompass the following nature or type classifications.

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 1 Reporting Classifications

Function/Activity Classifications

Town operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, immunisation services, inspection of public buildings and operation of child health services.

EDUCATION AND WELFARE

Provision, management and support of educational services at the pre-school level and assistance to schools. The provision, management and support of welfare services for families, youth, children and the aged within the community.

COMMUNITY AMENITIES

The provision of sanitation (waste management), stormwater drainage, town and regional planning and development, the provision of rest rooms and protection of environment.

RECREATION AND CULTURE

Provision of facilities, and support of organisations concerned with leisure time activities and sport. This includes the provision of leisure programs, halls and community centres, libraries, historical sites, recreation centres, parks, gardens and sportsgrounds.

TRANSPORT

The construction and maintenance of streets, roads, bridges, footpaths and cycle ways.

ECONOMIC SERVICES

Regulation support and/or provision of such services as tourism, area promotion and building control.

OTHER PROPERTY & SERVICES

Private works, public works overheads, plant operations and other revenues and expenses not elsewhere classified.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 1a: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget or greater than 5% or \$5000.

- ⊕ More Revenue OR Less Expenditure
⊖ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Income	\$	%			
Governance	(106)	(6%)			Within Variance Threshold
General Purpose Funding - Rates	26,962	0%			Within Variance Threshold
General Purpose Funding - Other	4,468	3%			Within Variance Threshold
Law, Order and Public Safety	3,651	70%			Within Variance Threshold
Health	8,422	0%			Within Variance Threshold
Education and Welfare	160,654	19%	⊕	Timing	SDS grants and other income are \$138k higher than YTD Budget and Child Care Income is \$25K higher than budget. Grants and subsidies have been received earlier than anticipated.
Community Amenities	8,250	38%	⊕	Timing	DA Income is %10K higher than YTD budget. This may even out over the year.
Recreation and Culture	8,898	11%	⊕	Permanent	Naming rights for the SDFC were not invoiced in FY18 and have subsequently been invoiced in FY19. The additional revenue in FY19 will be recognised at the Budget review.
Transport	(365)	(36%)			Within Variance Threshold
Economic Services	(778)	(5%)			Within Variance Threshold
Other Property and Services	1,963	14%			Within Variance Threshold
Operating Expense	\$	%			
Governance	59,496	32%	⊖	Timing	Employee costs are \$31K lower than budget, and Admin recoveries are \$28K lower than budget. This may even out over the year.
General Purpose Funding	(3,043)	(2%)			Within Variance Threshold
Law, Order and Public Safety	(4,976)	(4%)			Within Variance Threshold
Health	11,509	3%			Within Variance Threshold
Education and Welfare	35,503	4%			Within Variance Threshold
Community Amenities	4,819	3%			Within Variance Threshold
Recreation and Culture	170,691	16%	⊖	Timing	Depreciation of \$70K for YTD has not been processed pending finalisation of the Annual Financial Report. Public Halls expenditure is \$17K lower than YTD budget, Reserves and Bushland maintenance is \$29K lower than YTD budget, and library expenses are 22K lower - these may even out over future months.
Transport	488,234	49%	⊖	Timing	Depreciation of \$385K budgeted for July and August has not been processed and general roads and infrastructure maintenance is \$81 lower than YTD budget - this may even out over the year.
Economic Services	4,364	6%			Within Variance Threshold
Other Property and Services	(15,725)	(42%)	⊖	Timing	Public Works Overheads are recovering \$22K higher than YTD budget. This may even out over the year. Staff will monitor the recoveries and correct if required at the budget review.
Operating activities excluded from budget					
Depreciation	552,702	(100%)	⊖	Timing	YTD Depreciation budgeted at \$552K has not yet been processed, pending finalisation of the audit as at 30 June 18.
Movement in Leave Reserve	0				Within Variance Threshold
Capital Revenues					
Grants, Subsidies and Contributions	0	0			Within Variance Threshold
Capital Expenses					<i>Refer to Note 8 for Capital expenditure detail</i>
Land and Buildings	(783)	6%			
Infrastructure - Roads	(1,436)				
Infrastructure - Footpaths	0				
Infrastructure Assets - Other	0	0%			
Plant and Equipment	0				
Furniture and Equipment	0				
Financing					
Proceeds from New Debentures	0				Within Variance Threshold
Self-Supporting Loan Principal	0	0			Within Variance Threshold
Transfer from Reserves	0	0%			Within Variance Threshold
Opening Funding Surplus(Deficit)	3,733	0%			Within Variance Threshold

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual				Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Residential	7.2300	4,581	161,158,994	11,651,795	23,349	3,613	11,678,757	11,651,795	75,000	3,000	11,729,795
Sub-Totals		4,581	161,158,994	11,651,795	23,349	3,613	11,678,757	11,651,795	75,000	3,000	11,729,795
Minimum Payment											
Minimum Rate	1,095	1,318	18,297,341	1,443,210	-	-	1,443,210	1,443,210	-	-	1,443,210
Sub-Totals		1,318	18,297,341	1,443,210	-	-	1,443,210	1,443,210	-	-	1,443,210
		5,899	179,456,335	13,095,005	23,349	3,613	13,121,967	13,095,005	75,000	3,000	13,173,005
Amount from General Rates							13,121,967	13,095,005			13,173,005
Totals							13,121,967	13,095,005			13,173,005

Comments - Rating Information

All land except exempt land in the Town of Bassendean is rated according to its Gross Rental Value (GRV). The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2018/19 were issued on the 10th August 2018. The due date for the payment of rates is September 14th 2018, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2018/19 are:
 1st: 14 September 2018
 2nd: 16 November 2018
 3rd: 18 January 2019
 4th: 22 March 2019

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2018	31 Aug 2018
	\$	\$
Current Assets		
Cash Unrestricted	3,412,701	5,640,893
Cash Restricted - Conditions over Grants		
Cash Restricted	5,710,257	5,710,257
Restricted Cash - Trust	2,282,269	2,284,137
Rates Outstanding	782,386	14,513,929
Sundry Debtors	198,464	220,428
GST Receivable	122,316	92,048
Inventories	15,018	21,882
	12,523,411	28,483,574
Less: Current Liabilities		
Sundry Creditors	(1,244,202)	(3,247,519)
Accrued Interest on Debentures	(4,793)	-
Accrued Salaries and Wages	(130,907)	-
Rates in Advance	(270,701)	(40,519)
Hyde Retirement Village Bonds	(259,650)	(261,900)
Bonds and Other Deposits	(2,022,619)	(2,022,237)
Current Employee Provisions	(2,249,871)	(2,249,778)
	(6,182,742)	(7,821,953)
Net Current Assets	6,340,669	20,661,621
Less: Cash Reserves	(5,710,257)	(5,710,257)
Plus : Liabilities funded by Cash Backed Reserves	1,020,253	1,020,253
Net Current Funding Position	1,650,665	15,971,617

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 4 : Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2018	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 156 - Civic Centre Redevelopment	85,549	11,501	47,416	74,048	38,133	556	5,425
Loan 160A - Civic Centre Redevelopment	339,375	0	47,965	339,375	291,410	(175)	20,475
Loan 160B- Civic Centre Redevelopment	137,579	4,001	16,364	133,577	121,215	559	7,786
Self Supporting Loans							
Loan 157 - Ashfield Soccer Club	14,842	0	4,617	14,842	10,225	(5)	845
Loan 162 - TADWA	234,035	4,028	16,517	230,007	217,518	1,903	15,158
	811,379	19,530	132,881	791,849	678,500	2,838	49,688

(b) New Debentures

The Town does not propose to raise any debt through the issue of debenture this financial year

(c) Unspent Debentures

The Town has no unspent debentures.

(d) Overdraft

Council has an overdraft facility of \$100,000 with Commonwealth Bank of Australia. It is anticipated that this facility will not be required in the 2018/19 Financial Period.

**Town of Bassendean
Monthly Investment Report
For the Period Ended 31 Aug 2018**

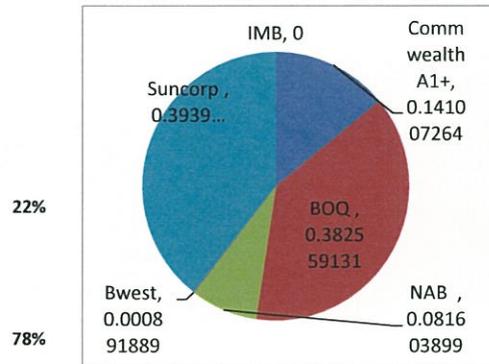
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Expected Interest	
							Up to 30	30-60	60-90	90-120+		
Municipal												
2121569	31/08/2018	30/09/2018	A2	Bank of Queensland	30	1.50%		2,802,915	-	-	2,802,915	3,456
							-	2,802,915	-	-	2,802,915	3,456
Reserve												
149688	29/06/2018	29/10/2018	A2	Bank of Queensland	122	2.70%			-	1,033,322	1,033,322	9,325
4193112	29/06/2018	26/11/2018	A1	Suncorp	150	2.85%				2,873,913	2,873,913	33,660
164115	29/06/2018	19/10/2018	A1+	Commonwealth Bank	112	2.58%				1,561,647	1,561,647	12,363
							-	-	-	5,468,882	5,468,882	55,349
Trust												
089-062126-4	26/06/2018	27/12/2018	A1+	Bankwest	184	2.60%				9,878	9,878	129
10544941	29/06/2018	26/11/2018	A1+	NAB	150	2.76%				892,683	892,683	10,125
149689	29/06/2018	29/10/2018	A2	Bank of Queensland	122	2.70%				400,583	400,583	3,615
4192357	29/06/2018	27/10/2018	A1	Suncorp	120	2.82%				1,500,000	1,500,000	13,907
							-	-	-	2,803,144	2,803,144	27,777
Total							-	2,802,915	-	8,272,027	11,074,942	86,581

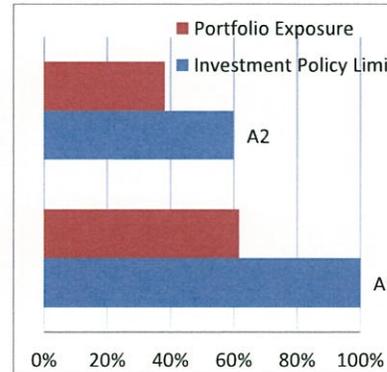
ENVIRONMENTAL COMMITMENT

Depositing Institution	Value Invested
Fossil Fuel Lending ADI	
Commonwealth	\$1,561,647
NAB	\$892,683
Bankwest	\$9,878
	\$2,464,208
Non Fossil Fuel Lending ADI	
B of Queensland	\$4,236,820
IMB	
Suncorp	\$4,373,913
	\$8,610,733
Total Funds	\$11,074,942

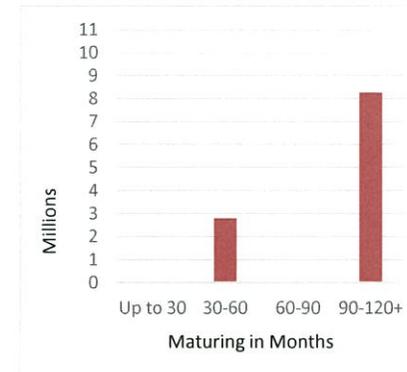
INDIVIDUAL INSTITUTION EXPOSURE



TOTAL CREDIT EXPOSURE



TERM TO MATURITIES

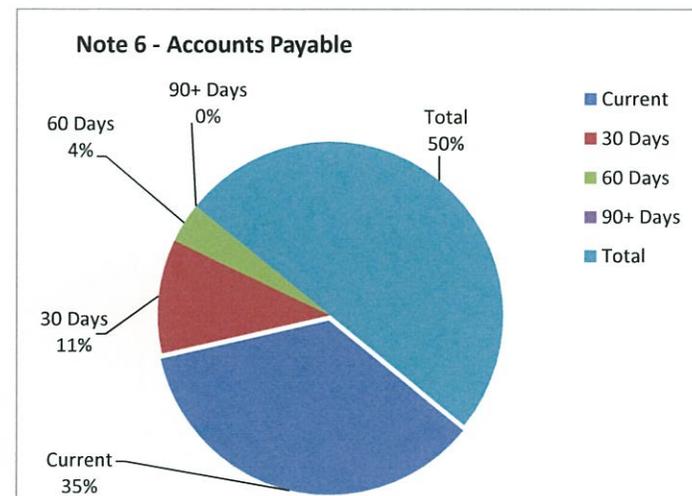
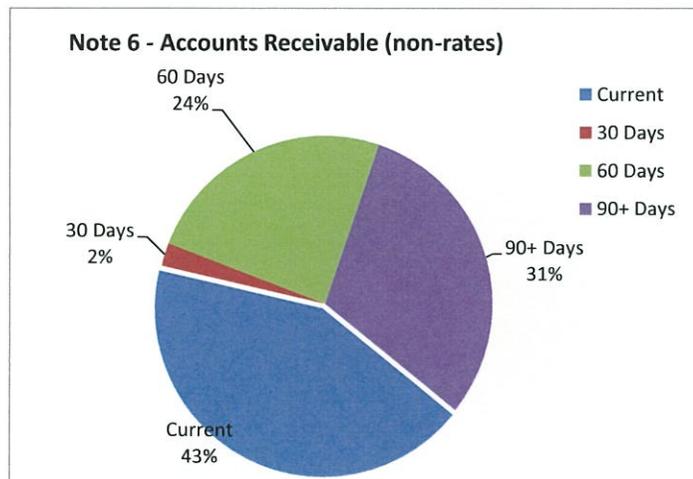


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 6: Receivables and Payables

<u>Receivables - General</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90+ Days</u>	<u>Total</u>
	\$	\$	\$	\$	\$
Receivables - General	60,064	3,121	34,129	43,033	140,347

<u>Payables - General</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90+ Days</u>	<u>Total</u>
	\$	\$	\$	\$	\$
Payables - General	1,001,560	299,033	105,819	0	1,406,412



Comments/Notes - Receivables General

The above amounts included GST where applicable.

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Actual Transfers In (+)	Actual Transfers Out (-)	Actual Interest Earned	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Plant And Equipment Reserve	384,098	7,682	(65,000)			-	384,098
Community Facilities Reserve	51,965	1,039	-			-	51,965
Land And Buildings Infrastructure Reserve	1,829,829	886,597	(320,000)			-	1,829,829
Waste Management Reserve	738,910	213,942	(467,500)			-	738,910
Wind In The Willows Child Care Reserve	89,841	41,599	(45,000)			-	89,841
Aged Persons Reserve	484,371	9,687	(9,000)			-	484,371
Youth Development Reserve	28,327	567	-			-	28,327
Underground Power Reserve	81,757	1,635	(33,000)			-	81,757
Employee Entitlements Reserve	1,020,253	20,405	-			-	1,020,253
Roads And Drainage Infrastructure Reserve	417,421	8,348	(400,000)			-	417,421
Hacc Asset Replacement Reserve	129,113	6,702	(25,000)			-	129,113
Unspent Grants Reserve	454,371	50,000	(50,000)			-	454,371
	5,710,257	1,248,203	(1,414,500)	-	-	-	5,710,257

Reserve funds are fully cash-backed in a term Deposit and Bank Account - Refer Note 4.

Town of Bassendean
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 August 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual			Purchase Order Value	YTD Variance	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal				
		\$	\$	\$	\$	\$	\$	\$		
Furniture and Equipment										
IT INFRASTRUCTURE UPGRADE	AE1801	50,000	50,000	-	-	-	-	-		
AIRCONDITIONER UPGRADE- 48 OPR	AE1802	-	-	-	-	-	-	-		
KITCHEN CUPBOARDS- ALF FAULKNER HALL	AE1803	-	-	-	-	-	-	-		
CCTV UPGRADE LIBRARY CARPARK	AE1804	15,000	15,000	-	-	-	-	-		
ELECTRIC CHARGE STATION - OLD PERTH RD	AE1805	6,000	6,000	-	-	-	3,990	-		
PURCHASE OF NEW BINS- THREE BIN SYSTEM	AE1806	700,000	700,000	-	-	-	-	-	Reserves (Waste)	467,500
									Dept of Waste Grant	232,500
CCTV SUCCESS HILL	AE1807	30,000	30,000	-	-	-	-	-		
Furniture and Equipment Total		801,000	801,000	-	-	-	3,990	-		
Plant and Equipment										
REPLACE HACC VEHICLE P853	AF1801	35,000	35,000	-	-	-	-	-	Reserves (HACC)	25,000
POLMAC TAN AXLE TRAILER- PW7040	AF1802	11,700	11,700	-	-	-	-	-		
TRAILER- P7196- MOWER TRAILER	AF1803	16,000	16,000	-	-	-	-	-		
WATER TRUCK 5 TONNE - PP7117	AF1804	85,000	85,000	-	-	-	-	-	Reserves (Plant)	65,000
Plant and Equipment Total		147,700	147,700	-	-	-	-	-		
Infrastructure - Roads										
SAFE ACTIVE ROJECT- BICYCLE BOULEVARD -WHITFIELD STREET	AR1801	850,000	850,000	-	-	-	-	-	Dept of Transport Grant	850,000
SAFE ACTIVE ROJECT- BICYCLE BOULEVARD -BROADWAY (TRAIN STATION AC	AR1802	550,000	550,000	-	-	-	-	-	Dept of Transport Grant	450,000
RESURFACE SUCCESS ROAD - SEVENTH AVE TO LORD STREET	AR1803	35,000	35,000	-	-	-	560	-		
RESURFACE JAMES STREET, FROM OPR AND BRIDSON STREET	AR1804	275,000	275,000	-	-	1,436	9,832	1,436		
RESURFACE - KATHLEEN STREET- GUILDFORD RD TO PALMERSTON	AR1805	45,261	45,261	-	-	-	560	-	R2R Grant	45,261
RESURFACE - BRADSHAW STREET- WEST OF LORD STREET	AR1806	7,000	7,000	-	-	-	3,293	-		
RESURFACE -MARY CRESENT WEST OF LORD STREET	AR1807	10,000	10,000	-	-	-	420	-		
RESURFACE -GREY STREET END OF NORTHLINK TO TOWN BOUNDARY	AR1808	42,904	42,904	-	-	-	560	-	MRWA Grant	28,603
UPGRADE LIGHTING- PEDESTRIAN ROUTES TO PUBLIC TRANSPORT- SUCCESS	AR1809	63,000	63,000	-	-	-	-	-		
SUCCESS ROAD RESURFACE AND FOOTPATH UPGRADE	AR1810	90,254	90,254	-	-	-	10,300	-		
Roads Total		1,968,419	1,968,419	-	-	-	1,436	25,525	1,436	
Infrastructure - Footpaths										
FOOTPATH- TROY STREET BETWEEN SCADDEN AND BROADWAY	AT1801	15,000	15,000	-	-	-	-	-		
FOOTPATH- COLSTOUN/ GUILDFORD ROAD REPLACE KERBING & PATH	AT1802	10,500	10,500	-	-	-	-	-		
Infrastructure - Footpaths Total		25,500	25,500	-	-	-	-	-		

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual			Purchase		YTD Variance	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	Total YTD	Order Value			
		\$		\$	\$	\$	\$	\$			
Infrastructure - Drainage											
DRAINAGE WORKS- LORD STREET- RELINE AND CUT ROOTS	AD1801	106,000	106,000	6,000	-	-	6,480	1,440	480		
DRAINAGE- WILSON STREET REPLACE PIPES AND UNDERGROUND STORAGE	AD1802	-	-	-	-	-	-	-	-		
DRAINAGE- NORTH ROAD REPLACE MANHOLE AND CLEAN	AD1803	51,250	51,250	-	-	-	-	-	-		
DRAINAGE- HATTON CRT UPGRADE PIPES	AD1804	-	-	-	-	-	-	-	-		
DRAINAGE- BRIDSON & WITFIELD STREET- INSTALL BASIN AND INLET PIPES P	AD1805	70,500	70,500	-	-	-	-	2,450	-		
DRAINAGE- SURREY STREET RELINE CHRISTIE PARK	AD1806	210,500	210,500	-	-	-	-	6,192	-		
DRAINAGE- ANZAC TCE STORMWATER PIPES AND 2 MANHOLES	AD1807	76,500	76,500	-	-	-	-	5,976	-		
DRAINAGE- PALMERSTON RESERVE- NEW SIBSOIL DRAINAGE	AD1808	33,000	33,000	-	-	-	-	-	-		
Infrastructre - Drainage Total		547,750	547,750	6,000	-	-	6,480	16,058	480	Reserves (Drainage)	400,000
Infrastructure - Park Plant & Equipment											
MARY CRES NATURE BASED PLAYGROUND	AP1801	250,000	250,000	-	-	-	-	-	-	POS CIL Funds from Trust	250,000
UPGRADE TO SHELTERS & SIGNAGE - SUCCESS HILL	AP1802	7,000	7,000	-	-	-	-	-	-		
PLAY EQUIPMENT - PADBURY PARK	AP1803	10,000	10,000	-	-	-	-	-	-		
SEATING REPLACEMENT- ASHFIELD RESERVE GRANDSTAND	AP1804	-	-	-	-	-	-	-	-		
PLAY EQUIPMENT - WIND IN THE WILLOWS- ASHFIELD	AP1805	25,000	25,000	-	-	-	-	-	-	Reserves -(WIW)	25,000
PLAY EQUIPMENT - WIND IN THE WILLOWS- BASSENDEAN	AP1806	10,000	10,000	-	-	-	-	-	-	Reserves -(WIW)	10,000
TENNIS COURTS RESURFACE- BIC	AP1807	15,000	15,000	-	-	-	-	-	-		
UPGRADE TO GARDENS- 48 OLD PERTH ROAD	AP1808	15,000	15,000	-	-	-	-	2,800	-		
SPILLWAY CONSTRUCTION- SUCCESS HILL	AP1809	180,000	180,000	-	-	-	-	29,949	-		
POST & RAIL REPLACEMENT- JUBILEE RESERVE	AP1810	20,000	20,000	-	-	-	-	13,425	-		
BROADWAY ABORETUM- STAGE 2 IMPLEMENTATION	AP1811	44,100	44,100	-	-	-	-	-	-	POS CIL Funds from Trust	44,100
PLAN FOR LIVING STREAMS	AP1812	20,000	20,000	-	-	-	-	-	-		
ASHFIELD TREES(U/PWER RES)	AP1813	-	-	-	-	-	-	-	-		
KELLY PARK LIGHTING	AP1814	32,500	32,500	-	-	-	-	30,100	-	POS CIL Funds from Trust	32,500
MARY CRESCENT DOG FOUNTAIN	AP1815	7,000	7,000	-	-	-	-	3,650	-		
Infrastructure - Park Plant & Equipment Total		635,600	635,600	-	-	-	-	79,924	-		3,564,464
Capital Expenditure Total		5,080,969	5,080,969	20,000	-	2,250	22,700	159,754	2,700		

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 9: Budget Amendments

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
	Adopted Budget Brought Forward Surplus	\$ 22,114	\$	\$	

There have been no Budget Amendments to date.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 10: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
ALO0034	LOT 7557 LORD STREET (A3280), BASSENDEAN					400,000	375,000		(25,000)
ALO0035	48 CHAPMAN STREET, BASSENDEAN (A742)					405,000	475,000	70,000	
P853	HOLDEN OMEGA SPORTWAGON					20,000	10,000		(10,000)
W7070	POLMAC TANDEM AXLE BOBCAT TRAILER					1,300	1,300		
P7196	DUAL AXLE MOWER TRAILER JOHN PAPAS					148	1,000	852	
PP7117	'TIPPER' TRUCK					19,501	15,000		(4,501)
PW7048	POLMAC SWEEPER & PLANT TRAILER					40,085	20,000		(20,085)
		-	-	-	-	886,034	897,300	70,852	(59,586)

There were no assets disposed of during the reporting period.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 11: Trust Fund

Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 1/07/2018	Amount Received	Amount Paid	Closing Balance 31/08/2018
	\$	\$	\$	\$
Public Open Space	892,683	-	-	892,683
BCITF	-	7,312	(4,007)	3,304
BRB	4,953	10,093	(7,648)	7,398
Total Uncontrolled Trust Funds	897,636	17,404	(11,655)	903,386

Funds held at balance date over which the Town has control are as follows:

Description	Opening Balance 1/07/2018	Amount Received	Amount Paid	Closing Balance 31/08/2018
Hyde Retirement Village Retention Bonds	259,650	2,250	-	261,900
<u>Other Bonds and Deposits</u>				
Sundry	401,242	86,381	(87,736)	399,887
Securities	802,337	39,348	(30,720)	810,965
Hall Hire Bonds	26,641	15,100	(9,600)	32,141
Crossover Deposits	108,675	-	-	108,675
Landscaping Bonds	659,300	8,644	(21,844)	646,100
Stormwater Deposits	23,356	995	(950)	23,401
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
Total Other Bonds and Deposits	2,022,619	150,468	(150,850)	2,022,237
Total Controlled Trust Funds	2,282,269	152,718	(150,850)	2,284,137

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 August 2018

Note 12 : Statement of Financial Position Notes	2018/2019 \$	2017/2018 \$
CASH AND CASH EQUIVALENTS		
Unrestricted	5,640,893	3,412,701
Restricted	7,994,394	7,992,526
	13,635,287	11,405,227
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	1,020,253	1,020,253
Plant & Equipment Reserve	384,098	384,098
Recreation Development Reserve	51,965	51,965
Muni Building & T P Reserve	1,829,829	1,829,829
Waste Management Reserve	738,910	738,910
Wind in the Willows Reserve	89,841	89,841
Aged Persons Reserve	484,371	484,371
Youth Development Reserve	28,327	28,327
Cultural Events Reserve	-	-
Self Insurance Reserve	-	-
Underground Power Reserve	81,757	81,757
Drainage Reserve	417,421	417,421
HACC Assets Replacement	129,113	129,113
Unspent Portion of Grants	454,371	454,371
BCITF		
Sundry	-	-
Securities	-	-
Hall Hire Bonds	-	-
Crossover Deposits	-	-
Development Bonds	-	-
Hyde Retirement Village Retention Bonds	261,900	259,650
Other Bonds & Deposits	2,022,237	2,022,619
	7,994,393	7,992,525
TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	14,513,929	782,386
Sundry Debtors - General	154,484	131,908
GST Receivable	92,048	122,316
Accrued Interest	-	613
Sundry Debtors - SSL	21,134	21,134
Long Service Leave Due from Other Councils	65,944	65,944
Sundry Debtors - Other	-	-
Provision for Doubtful Debts	-	-
	14,847,539	1,124,301
Non-Current		
Rates Outstanding - Pensioners	334,587	334,587
Loans - Clubs/Institutions	223,715	227,743
Other Deferred Debtors - Clubs Contributions	-	-
	558,302	562,330
Investments - Government House	108,332	108,332
Investments- EMRC	7,954,836	7,954,836

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 August 2018

Note 12 : Statement of Financial Position Notes	2018/2019 \$	2017/2018 \$
INVENTORIES		
Current		
Fuel and Materials	21,882	15,018
	<u>21,882</u>	<u>15,018</u>
PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
- Independent Valuation 2017 - Level 2	36,357,000	36,357,000
Buildings at:		
- Independent Valuation 2017 - Level 3	26,145,224	26,145,224
- Additions after valuation - cost	14,783	-
Less: accumulated depreciation	(7,784,939)	(7,784,939)
	<u>18,375,068</u>	<u>18,360,285</u>
Total Land and Buildings	<u>54,732,068</u>	<u>54,717,285</u>
Furniture and Equipment - Management Valuation 2016	165,239	165,239
- Additions after valuation - cost	256,598	256,598
Less Accumulated Depreciation	(121,964)	(121,964)
Less Accumulated Depreciation	<u>299,873</u>	<u>299,873</u>
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	231,433	231,433
Less Accumulated Depreciation	(1,528,248)	(1,528,248)
-Less Disposals after Valuation	(200,146)	(200,146)
	<u>1,115,970</u>	<u>1,115,970</u>
Art Works		
- Independent Valuation 2015 - Level 2	62,620	62,620
	<u>62,620</u>	<u>62,620</u>
	<u>56,210,531</u>	<u>56,195,748</u>
INFRASTRUCTURE		
Roads - Independent Valuation 2017	84,214,462	84,214,462
- Additions after valuation - cost	1,436	-
Less Accumulated Depreciation	(16,643,548)	(16,643,548)
	<u>67,572,350</u>	<u>67,570,914</u>
Footpaths - Independent Valuation 2017	10,291,342	10,291,342
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	(3,242,936)	(3,242,936)
	<u>7,048,406</u>	<u>7,048,406</u>
INFRASTRUCTURE		
Drainage - Independent Valuation 2017	40,195,156	40,195,156

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 August 2018

	2018/2019	2017/2018
	\$	\$
Note 12 : Statement of Financial Position Notes		
- Additions after valuation - cost	6,480	-
Less Accumulated Depreciation	<u>(17,474,552)</u>	<u>(17,474,552)</u>
	22,727,084	22,720,604
Parks & Ovals - Independent Valuation 2015	17,940,621	17,940,621
- Additions after valuation - cost	-	-
Less Accumulated Depreciation	<u>(6,144,686)</u>	<u>(6,144,686)</u>
	11,795,935	11,795,935
	<u>109,143,775</u>	<u>109,135,858</u>
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	3,247,519	1,244,202
Accrued Interest on Debentures	-	4,793
Accrued Salaries and Wages	-	130,907
Rates in Advance	40,519	270,701
Bonds & Other Deposits	2,022,237	2,022,619
Hyde Retirement Village Bonds	<u>261,900</u>	<u>259,650</u>
	5,572,175	3,932,872
LONG-TERM BORROWINGS		
Secured by Floating Charge		
Loan Liability - Current	<u>113,350</u>	<u>132,880</u>
	113,350	132,880
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	<u>678,500</u>	<u>678,500</u>
	678,500	678,500
PROVISIONS		
Current		
Provision for Annual Leave	1,003,310	1,003,402
Provision for Long Service Leave	<u>1,246,468</u>	<u>1,246,468</u>
	2,249,778	2,249,870
Non-Current		
Provision for Long Service Leave	<u>233,509</u>	<u>233,509</u>
	233,509	233,509
RECONCILIATION		
TOTAL CURRENT ASSETS	28,504,707	12,544,546
TOTAL NON CURRENT ASSETS	173,975,778	173,957,104
TOTAL ASSETS	202,480,485	186,501,650
TOTAL CURRENT LIABILITIES	7,935,303	6,315,622
TOTAL NON CURRENT LIABILITIES	912,009	912,009
TOTAL LIABILITIES	8,847,312	7,227,631
NET ASSETS	193,633,173	179,274,020

TOWN OF BASSENDEAN
EXTRACT LIST OF PROJECTS & CONSULTANCIES
For Year Ended 30 June 2019

	2018/19 Budget	2018/19 Actual	FUNDING SOURCE
RECREATION & CULTURE			
SPORT & REC - CLUB CONNECT	\$7,500	\$0	COUNCIL
SPORT & REC - KIDS SPORT	\$0	\$1,596	
CONSULTANT- PLAY SPACE IMPLEMENTATION	\$10,000	\$0	COUNCIL
MASTER PLAN - BIC RESERVE	\$20,000	\$0	COUNCIL
MASTER PLAN - JUBILEE RESERVE	\$20,000	\$0	COUNCIL
LIGHTING AUDITS - BASSENDEAN, JUBILEE, ASHFIELD	\$20,000	\$0	COUNCIL
CONSULTANT TO DESIGN NEW PLAYGROUND'S	\$35,000	\$0	COUNCIL
BUSINESS CASE - SDFC FOOTBALL FACILITIES	\$45,000	\$0	GRANT
CONSULTANT PICKERING PARK BOAT RAMP	\$0	\$0	COUNCIL/GRANT
DISABILITY ACCESS AND INCLUSION PLAN	\$20,000	\$0	COUNCIL
PENSIONER GUARD COTTAGE - ARCHITECT	\$52,000	\$310	COUNCIL
CULTURE - CULTURAL COMMUNITY PROJECTS	\$50,000	\$0	COUNCIL
PUBLIC EVENTS - OTHER EVENTS		\$1,784	
PUBLIC EVENTS - FRINGE FESTIVAL	\$32,500	\$0	COUNCIL
PUBLIC EVENTS - WAMMI FESTIVAL	\$32,500	\$0	COUNCIL
PUBLIC EVENTS - NAIDOC DAY	\$81,000	\$76,675	\$20,000 GRANT'S
PUBLIC EVENTS - AUSTRALIA DAY	\$159,000	\$959	\$20,000 INCOME
PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	\$30,000	\$1,000	COUNCIL
PUBLIC EVENTS - CHILDREN WEEK	\$1,700	\$0	COUNCIL
PUBLIC EVENTS - VISUAL ART AWARD	\$40,000	\$816	\$5,000 FEES
PUBLIC EVENTS - SENIORS WEEK	\$7,000	\$0	COUNCIL
PUBLIC EVENTS - AVON DECENT	\$5,300	\$0	\$4,500 GRANT
PUBLIC EVENTS - ANZAC DAY + OTHER MEMORIAL DAYS	\$17,200	\$0	COUNCIL
PUBLIC EVENTS - SUMMER OUTDOOR MOVIES	\$22,000	\$0	COUNCIL
TOTAL RECREATION & CULTURE	\$707,700	\$83,139	
LIBRARY			
TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	\$26,000	\$0	COUNCIL
TOTAL LIBRARY	\$26,000	\$0	
ASSET SERVICES			
ASSET MANAGEMENT	\$82,000	\$0	COUNCIL
GRAFFITI REMOVAL PROGRAM	\$20,000	\$0	COUNCIL
BIKE BOULEVARD DESIGN	\$120,000	\$0	DOT GRANT
URBAN FOREST MANAGEMENT PLAN & REVISED STREET TREE MASTER PLAN	\$60,000	\$0	COUNCIL
STREET/ROAD LIGHT REVIEW/ NEW LED LIGHTS	\$30,000	\$0	COUNCIL
CONTRACT ENGINEER - PROJECTS DESIGN	\$40,000	\$0	COUNCIL
STEAM WEEDING OF ROADS	\$85,000	\$0	COUNCIL
COMMUNITY SURVEY -ROADS & PARKS	\$0	\$0	COUNCIL
TOTAL TRANSPORT	\$437,000	\$0	
DEVELOPMENT SERVICES			
SWAN RIVER TRUST PRECINCT PLAN REVIEW	\$5,000	\$14,000	COUNCIL
STREETSCAPE PROTECTION AREA(EILEEN TO WILSON)	\$30,000	\$0	COUNCIL
TPS # 4A FINALISATION	\$0	\$0	COUNCIL
MUNICIPAL HERITAGE INVENTORY	\$10,000	\$0	COUNCIL
TREE ASSESSMENT	\$5,000	\$0	COUNCIL
STRATEGIC PLANNING FRAMEWORK STAGE 1 & 2 INC COMMUNITY CONSULTATION	\$161,000	\$6,500	COUNCIL
STRATEGIC PLANNING FRAMEWORK STAGE 1 & 3	\$0	\$0	COUNCIL
CONTRACT RELIEF - BUILDING SURVEYOR	\$17,500	\$0	COUNCIL
TOTAL DEVELOPMENT SERVICES	\$228,500	\$20,500	

ECONOMIC DEVELOPMENT			
ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	\$32,500	\$109	COUNCIL
OLD PERTH RD INITIATIVES	\$64,745	\$757	COUNCIL
BUSINESS PLAN - PUBLICITY & PROMOTION	\$30,000	\$480	COUNCIL
EMRC PROJECTS - ECONOMIC DEVELOPMENT	\$6,295	\$0	COUNCIL
EMRC PROJECTS - REGIONAL EVENTS	\$6,294	\$0	COUNCIL
TOTAL ECONOMIC DEVELOPMENT	\$139,834	\$1,346	
GOVERNANCE			
MARKETING & COMMUNICATIONS STRATEGY	\$81,000	\$0	
EMPLOYEE ASSISTANCE PROGRAM	\$30,000	\$850	COUNCIL
RECONCILIATION ACTION PLAN CONSULTATION	\$50,000	\$0	COUNCIL
ASHFIELD ACTION PLAN - ASHFIELD CAN	\$0	\$0	COUNCIL
GOVERNANCE - CORPORATE PLANNING	\$37,000	\$0	COUNCIL
RATING INCENTIVE SCHEME	\$0	\$0	COUNCIL
COUNCIL ELECTIONS	\$0	\$0	COUNCIL
OCCUPATIONAL HEALTH & SAFETY PROGRAMS	\$9,000	\$1,750	COUNCIL
SERVICE REVIEW - SENIORS & DISABILITY SERV + HRV	\$25,000	\$0	
REVIEW COMMUNITY CONSULTATION POLICY & CBP	\$0	\$0	COUNCIL
TOTAL GOVERNANCE	\$232,000	\$2,600	
HEALTH			
MOSQUITO CONTROL PROGRAM	\$36,000	\$0	COUNCIL
PEST - RAT ERADICATION PROGRAM	\$2,400	\$0	COUNCIL
TOTAL HEALTH	\$38,400	\$0	
RANGERS			
CONSTABLE CARE PROGRAM	\$5,500	\$0	COUNCIL
EMRC - FLOOD MARKINGS	\$15,000	\$0	COUNCIL
EMERGENCY SERVICES CONTRACTS	\$36,000	\$0	COUNCIL
TOTAL RANGERS	\$56,500	\$0	
ENVIRONMENT			
LOT 271 HAMILTON STREET - PREPARE SITE TO ACCOMMODATE DEVELOPMENT	\$50,800	\$0	COUNCIL
BINDARING HYDROLOGY STUDY	\$10,000	\$0	COUNCIL
SUSTAINABILITY - COMMUNITY EDUCATION PROGRAMME	\$10,000	\$0	COUNCIL
EMRC - REGIONAL INTEGRATED TRANSPORT PROJECTS	\$6,000	\$0	COUNCIL
EMRC -ENVIRONMENTAL & SUSTAINABILITY PROGRAM - ENERGY, WATER & CLIMATE CHANGE	\$41,000	\$0	COUNCIL
SUSTAINABILITY - COMMUNITY GRANTS & PROJECTS	\$10,000	\$0	COUNCIL
SUSTAINABILITY - CLEVER CLIMATE PROGRAM	\$5,000	\$0	COUNCIL
WASTE EDUCATIONAL PROG (Schools, Better Bin Etc)	\$25,420	\$0	COUNCIL
WASTE MANAGEMENT SURVEY FOR FUTURE NEEDS	\$0	\$0	COUNCIL
WASTE MANAGEMENT STICKERS	\$38,800	\$0	\$28k GRANT
TOTAL ENVIRONMENT	\$197,020	\$0	
TOTAL PROJECTS INCLUDED IN OPERATING EXPENDITURE	\$2,062,954	\$107,585	

ATTACHMENT NO. 13

GIFT VOUCHER

\$20.00

Town logo inserted

35 Old Perth Road

Bassendean, 6051

9377 8000

ISSUED TO:

**NAME TO BE
WRITTEN IN**

TOB Manager signature

AUTHORISED BY

To be written in

DATE OF ISSUE

To be written in
VOUCHER EXPIRY DATE

0001

VOUCHER NUMBER

Name of Business to be written in
VOUCHER REDEEMED AT

TERMS & CONDITIONS

- + VALID FOR ONE TIME USE ONLY
- + VALID FOR THREE MONTHS FROM DATE OF ISSUE
- + VOUCHER CAN ONLY BE USED FOR PURCHASE OF GOODS/SERVICES & CANNOT BE REDEEMED FOR CASH
- + IF THE VALUE OF THIS VOUCHER IS NOT FULLY REDEEMED, NO REFUND IN CASH OR EXCHANGE IS ALLOWED
- + LOST OR STOLEN VOUCHERS WILL NOT BE REPLACED
- + VOUCHER CAN ONLY BE USED TO PURCHASE GOODS AND SERVICES FROM ANY LOCAL PARTICIPATING BUSINESS LISTED IN ATTACHMENT PROVIDED WITH THIS VOUCHER
- + PARTICIPATING BUSINESSES MUST FORWARD VOUCHER TO TOWN OF BASSENDEAN TO FACILITATE PAYMENT NO LATER THAN 14 DAYS AFTER EXPIRY DATE LISTED ON VOUCHER