

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 25 SEPTEMBER 2018 AT 7.00PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Questions Taken on Notice

Mr Ian Veale

At the last meeting, Mr Veale of 33 Bassendean Parade, Bassendean, enquired into the status of the EMRC's Flood Study. The Director Community Development contacted Mr Veale on 5 September to advise that the Department of Water has released a series of maps to the EMRC and is progressing work on other maps. The EMRC is preparing to distribute the dataset provided by the Department, along with the research papers to affected Local Governments, and that the information is to be received by the Town by Friday 7 September. A formal launch of the Flood Study reports is planned for later in September. Community Groups such as FEAG will be provided copies of the reports and dataset in the near term.

2.2 Public Question Time

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

In relation to Item 10.9, the Surrey Street redevelopment, could the Council please ensure that the plans that form part of the contract are historically authentic and preserve the heritage value of the building.

The Mayor advised that this matter will be considered in tonight's meeting.

Mr Ian Veale

Please could you provide an update on the launch of the flood study.

The Director Community Development advised that the official launch by the Eastern Metropolitan Regional Council took place last week. The 1% Annual Exceedance Probability flood height data has now been released and uploaded to the Town's website and the Department for Waters are developing their flood height maps.

Mr David Beecham, Bassendean RSL

What has progressed in regards to Remembrance Day 2018. Has anything been planned.

The CEO advised that he would find out and report back. The Town would welcome the RSL's involvement as it is a big job.

The Mayor commented that last year the Town assisted the RSL to put on the event.

Mr Don Yates, 10 Thompson Road, Bassendean

Does the Council and staff appreciate that questions by the community have to be asked multiple times and responses are unsatisfactory. I have members of the public talking to me and asking me to ask questions on their behalf.

The Mayor responded that it is unfair to suggest the community do not get satisfactory responses from Councillors and staff.

Questions are important and we encourage our community to ask questions but there is a limit to the amount we can continually give to a small portion of the community. I encourage you to ask those people to come to us directly.

What is happening with the Customer Charter.

The Mayor advised that it is not serving the Town as fully as was required. A workshop has been scheduled to look at it.

Ms Nonie Jekabsons, 6 Barton Parade, Bassendean

In relation to Item 10.2, the non-compliant front boundary fence treatment, would Council consider having no parking zones on the street and road verges as there are some vehicle sight line issues.

The Mayor advised that she will refer this matter to the staff when the item is considered.

In relation to Item 10.7, has there been any consideration to installing a dry composting toilet at the location.

The Director Operational Services advised that staff have investigated the treatment they think is most appropriate. A dry composting toilet has not been considered.

Mr Don Yates, 10 Thompson Road, Bassendean

In relation to the recent JDAP hearing, why was it listed as a town centre zoning.

The Manager Development Services advised that the zoning of the land is town centre and the RAC3 is the default density code for residential development within the town centre.

2.3 Address by Members of the Public

It should be noted that public statements are not recorded in the minutes.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Bob Brown
Cr John Gangell
Cr Kathryn Hamilton
Cr Melissa Mykytiuk
Cr Sarah Quinton
Cr Jai Wilson

Officers

Mr Bob Jarvis, Chief Executive Officer
Mr Michael Costarella, Director Corporate Services
Mr Graeme Haggart, Director Community Development
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Brian Reed, Manager Development Services
Mrs Amy Holmes, Minute Secretary

Public

Approximately 11 members of the public were in attendance.

Press

Nil

Apologies

Mr Anthony Dowling, Director Strategic Planning

Leave of Absence

COUNCIL RESOLUTION – ITEM 3.0

OCM – 1/09/18 MOVED Cr Quinton, Seconded Cr Hamilton, that a Leave of Absence be granted for:

Cr McLennan	27 September - 12 October
Cr Brown	17 October - 21 October
Cr Mykytiuk	5 November - 9 November

CARRIED UNANIMOUSLY 7/0

4.0 DEPUTATIONS

Nil

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 28 August 2018

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(a)

OCM – 2/09/18 MOVED Cr Mykytiuk, Seconded Cr McLennan, that the minutes of the Ordinary Council Meeting held on 28 August 2018, be received.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 5.1(b)

OCM – 3/09/18 MOVED Cr Wilson, Seconded Cr Mykytiuk, that the minutes of the Ordinary Council Meeting held on 28 August 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

7.0 PETITIONS

Nil

8.0 DECLARATIONS OF INTEREST

The Chief Executive Officer declared a Financial Interest for Items 13.3, as he is the subject of the report.

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

It was agreed that items 10.2, 10.6, 10.7, 10.8, 10.9, 10.10, 10.11, 10.16, 10.20, 10.22, 10.25 & 10.26 be removed from the en-bloc table and considered separately.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.1

OCM – 4/09/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 25 September 2018:

Item	Report
10.3	Metropolitan Region Scheme Amendment 1341/57- Central Districts Omnibus 5 Western Australian Planning Commission
10.18	Determinations Made by the Principal Building Surveyor
10.19	Determinations Made by Development Services
10.21	Bassendean Local Emergency Management Committee Meeting held on 5 September 2018
10.23	Financial Statements – July 2018
10.24	Use of the Common Seal

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
10.2	Retrospective Application for Front Fencing at Lot 5 (No. 101) West Road, Bassendean
10.4	Possible Improvement Plan for Lots 4 & 5 (Nos. 246 & 248) Morley Drive East, Eden Hill
10.5	Success Road Resurface and Footpath Upgrade
10.6	Safe Active Street for Whitfield Street, Bassendean
10.7	Sandy Beach Reserve (18092) – Toilet Facilities
10.8	Water Fountain Audit
10.9	1 Surrey Street, Bassendean 2C
10.10	Australian Local Government Association - Community Infrastructure Ideas Register
10.11	Bassendean Junior Cricket Club Storage Container Proposal for Jubilee Reserve
10.12	Waiver of Fees – Under 22 Ultimate Championships – Western Australian Flying Disc Association
10.13	RFT 081W 2018-19 Provision of Asset Management Services for the Town of Bassendean
10.14	RFT 082 2018-19 Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve
10.15	Financial Contribution to Implement the ‘Your Move’ Project within the Town of Bassendean

10.16	Review of Donations Policy
10.17	Access and Inclusion Committee
10.20	Economic Development Committee Meeting held on 4 September 2018
10.22	Accounts for Payment – August 2018
10.25	Calendar for October 2018
10.26	Implementation of Council Resolutions
11.1	Notice of Motion – Cr McLennan: Food Organics & Garden Organics
12.1	Sports Achievement Award
12.2	Appointment of CEO for the Town of Bassendean
12.3	CEO Contract

10.2 Retrospective Application for Front Fencing at Lot 5 (No. 101) West Road, Bassendean, Owner/Applicant: Helen Morgan (Ref: DABC/BDVAPPS/2018/096 – Cameron Hartley, Planning Officer)

APPLICATION

Council was requested to consider an application for retrospective development approval for an existing front fence at Lot 5 (No.101) West Road, Bassendean.

The application includes elements of fencing within the primary street setback area that is not visually permeable above 1.2m from ground level and fencing which is neither truncated nor reduced in height within 1.5m of the vehicle access point of the property.

The application is referred to Council for consideration against the relevant design principles of the R-Codes, as per current standing delegation.

OFFICER RECOMMENDATION — ITEM 10.2

That Council grants development approval for the retrospective fence at Lot 5 (No.101) West Road, Bassendean, subject to the following conditions.

1. Within 90 days of the date of this approval, the landowner is required to modify the existing fencing by:
 - a. Removing the extent of solid fencing above 1.2m in height and installing visually permeable infill panelling, of the same form as the existing street facing fencing, to the fencing along the northern boundary within the front setback area; and
 - b. Modifying the existing solid fence along the southern boundary, to include visually permeable infill panelling of the same form as the existing street facing fencing as per the proposed plans;

to the satisfaction of the Town.

2. All building works, including footings, are to be located within the subject lots boundaries.

Cr McLennan moved an alternative motion.

COUNCIL RESOLUTION – ITEM 10.2

OCM – 5/09/18 MOVED Cr McLennan, Seconded Cr Brown, that Council grants development approval for the retrospective fence at Lot 5, 101 West Road, Bassendean, subject to the following conditions:

1. Within 90 days of the date of this approval, the landowner is required to modify the existing fencing by modifying the existing solid fence along the southern boundary, to include visually permeable infill panelling of the same form as the existing street facing fencing as per the proposed plans, to the satisfaction of the Town;
2. All building works, including footings, are to be located within the subject lots boundaries.

CARRIED UNANIMOUSLY 7/0

10.3 Metropolitan Region Scheme Amendment 1341/57- Central Districts Omnibus 5 Western Australian Planning Commission (Ref: LUAP/ZNNG/1 - Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report was for Council to make a submission on two proposals contained within the above amendment.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.3

OCM – 6/09/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council advises the Western Australian Planning Commission that:

- 1 Council supports proposal 1 to transfer the Urban zoned portion of Lot 340 West Road to the Parks and Recreation reservation; and

2. Council does not support the reclassification of Lot 50 Railway Parade and adjacent portions of Reserve 12520 from the Urban zone to the Railways reservation under the Metropolitan Region Scheme (MRS), as it considers that reclassification of the land as proposed will impede the opportunity to redevelop the land for transit-oriented development (TOD) and to accord with various State Planning Policies that support such development.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/09/18 7/0

10.4 Possible Improvement Plan for Lots 4 & 5 (Nos. 246 & 248) Morley Drive East, Eden Hill, Ownership Lot: 4 Birmingham Properties Pty Ltd/Ladrift Pty Ltd /Matax Pty Ltd, Lot 5: Town of Bassendean (Ref: A3693 & A3714 – Brian Reed, Manager Development Services)

APPLICATION

The purpose of this report was to present Council with an update on the implementation of the latest Council resolution relating to the above.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.4

OCM – 7/09/18 MOVED Cr Quinton, Seconded Cr Hamilton, that Birmingham Properties Pty Ltd be advised that unless a Concept Plan is submitted for the Town's approval, in line with Council's April resolution, by the first week in October 2018, that the Town of Bassendean rejects its offer to purchase Lot 5 (No. 246) Morley Drive East, Bassendean.

LOST 1/6

Cr Mykytiuk voted in favour of the motion. Crs McLennan, Brown, Gangell, Hamilton, Quinton & Wilson voted against the motion.

Cr Gangell moved an alternation motion.

COUNCIL RESOLUTION – ITEM 10.4(a)

OCM – 8/09/18 MOVED Cr Gangell, Seconded Cr McLennan, that:

1. Birmingham Properties Pty Ltd be advised that unless a Concept Plan is submitted for the Town's approval, in line with Council's April resolution, by 5 October 2018, that the Town of Bassendean rejects its offer to purchase Lot 5 (No. 246) Morley Drive East, Bassendean;

2. After which time Council requests that the Chief Executive Officer proceed with actions required to have an Improvement Plan prepared for Lots 4 & 5 (no's. 246 & 248) Morley Drive East, Eden Hill, pursuant to the provisions contained within Part 8 of the Planning and Development Act 2005;
3. Officers present a further report detailed proposed actions to be undertaken in conjunction with the initiation of an Improvement Plan for the land in question and remediation works required to be undertaken for Lot 5, for Council's consideration.

CARRIED UNANIMOUSLY 7/0

10.5 Success Road Resurface and Footpath Upgrade (Ref: ROAD/STMNGT/1– David Dwyer, Engineering Technical Coordinator & Ken Cardy, Manager Asset Services)

APPLICATION

The Purpose of the report was for Council to consider using "Roads to Recovery" (RTR) funding (Australian Government Department of Infrastructure, Regional Development and Cities) to resurface Success Road asphalt and to aligned / upgrade the existing footpath from Lord St to Third Ave to the current Australian Standards.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.5

OCM – 9/09/18 MOVED Cr Quinton, Seconded Cr Hamilton, that:

1. Officers to submits a request to Roads to Recovery for grant funding of \$90,254 for Success Road resurfacing and footpath upgrade from Lord Street and Third Avenue, Bassendean;
2. Council amends the 2018/19 Budget to approve the use of \$90,254 Roads to Recovery grant funding;
3. The 2018/2019 Budget be amended to include the Success Road resurfacing and footpath upgrade between Lord Street and third Avenue, Bassendean; and
3. The expenditure be authorised in accordance with under Section 6.8 of the Local Government Act.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.6 Safe Active Street for Whitfield Street, Bassendean (Ref: ROAD/DESCONT/7 – David Dwyer, Engineering Technical Coordinator and Ken Cardy, Manager Asset Services)

APPLICATION

The purpose of this report was to inform Council of the progress made to prepare the Whitfield Street Safe Active Street detailed designs between Old Perth Road and Palmerston Street, Bassendean and to seek Council approval for alternative “Slow Point Treatment” option between Old Perth Road and Palmerston Street.

Cr McLennan moved the officer recommendation with the addition of a Point 3, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.6

OCM – 10/09/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that:

1. Council approves the Whitfield Safe Active Street Concept Design Drawing No. W1517200-SK01 attached to the Ordinary Council Agenda of 25 September 2018 for a Slow Point to be constructed between Old Perth Road and Palmerston Street, Bassendean;
2. Officers continue to progress the detailed designs for the Whitfield Safe Active Street project, incorporating the results of the community consultation and the peer review of the concept design; and
3. **Requests a presentation from Flyt prior to detailed drawings being prepared to outline plans to incorporate community feedback and concerns into the final design.**

CARRIED 6/1

Crs McLennan, Mykytiuk, Brown, Gangell, Hamilton & Quinton voted in favour of the motion. Cr Wilson voted against the motion.

10.7 Sandy Beach Reserve (18092) – Toilet Facilities (Ref: COUP/DESCONT/1 – David Dwyer, Engineering Technical Coordinator & Ken Cardy, Manager Asset Services)

APPLICATION

The purpose of this report was to provide information to Council for a preferred type of public toilet facilities and the options available for a sewer connection.

Cr McLennan moved the officer recommendation with amendments to Point 2 and Point 3 and the addition of a Point 4, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.7

OCM – 11/09/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council:

1. Endorses the usage of a chemical free specialised secondary sewer treatment standalone system for the Sandy Beach Toilets and seeks the required Statutory Planning approvals;
2. Approves the toilet block's **tentative** location as shown in plan, pending further locational changes to the Sandy Beach Nature Based Regional Playground;
3. Approves the type of toilets facilities similar to photograph attached to the Ordinary Council Agenda of 25 September 2018 **and which include baby change facilities, unisex cubicles and an outdoor shower; and**
4. **Gives consideration to the toilet block being the canvas of a community/public art project.**

CARRIED UNANIMOUSLY 7/0

10.8 Water Fountain Audit (Ref: WATR/MAINT/2 – Nicole Baxter, Engineering Design Officer)

APPLICATION

The purpose of this report to provide Council, as per (OCM-27/03/18) the options and cost for an Australian made water fountain and provide the installation cost for such water fountain within Mary Crescent Reserve.

OFFICER RECOMMENDATION — ITEM 10.8

That Council:

1. Endorses the installation of Option 1 (universal bubbler, bottle refill station, dog bowl and at a height suitable for children) at the current location of the decommissioned water fountain at Mary Crescent Reserve; and
2. Notes the Town's Asset Committee will be provided with a further report (Motion Part 3) once an audit of the current water fountains condition/location and access path has been completed.

COUNCIL RESOLUTION – ITEM 10.8(a)

OCM – 12/09/18 MOVED Cr Hamilton, Seconded Cr McLennan, that this item be deferred.

LOST 2/5

Crs Hamilton & McLennan voted in favour of the motion. Crs Brown, Gangell, Mykytiuk, Quinton & Wilson voted against the motion.

Cr Wilson moved the officer recommendation.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.8

OCM – 13/09/18 MOVED Cr Wilson, Seconded Cr Gangell, that Council:

1. Endorses the installation of Option 1 (universal bubbler, bottle refill station, dog bowl and at a height suitable for children) at the current location of the decommissioned water fountain at Mary Crescent Reserve; and
2. Notes the Town's Asset Committee will be provided with a further report (Motion Part 3) once an audit of the current water fountains condition/location and access path has been completed.

CARRIED UNANIMOUSLY 7/0

10.9 1 Surrey Street, Bassendean 2C Design (Ref: COMDEV/TENDNG/10 - Director Operational Services, Simon Stewart-Dawkins)

APPLICATION

The purpose of this report was for Council to adopt the revised 2C Schematic Plan for No. 1 Surrey Street, Bassendean and to request that SIA Architects Pty Ltd and associated sub-contractors amend the existing detailed drawings/specifications to incorporate the child health clinic requirements, in order for the Town to invite tenders from suitable Heritage Builders.

OFFICER RECOMMENDATION – ITEM 10.9

That Council:

1. Adopts the SIA Architects Pty Ltd revised 2C Schematic Plan attached to the 25 September 2018 Ordinary Council meeting agenda for the Pensioner Guard Cottage, Residence and Community Space located at No. 1 Surrey Street, Bassendean;
2. Requests SIA Architects Pty Ltd and subcontractors amend the current detailed designs/ specifications and pretender estimates to reflect the 25th September 2018 Council revised adopted 2C Schematic Plan for the Pensioner Guard Cottage, Residence and Community Space located at No. 1 Surrey Street Bassendean, in order for the Town to obtain Statutory Planning approval and to invite tenders; and
3. Notes that the tender to appoint the Heritage Builder will be provided to Council for consideration.

Cr Quinton moved an alternative motion.

COUNCIL RESOLUTION – ITEM 10.9

OCM – 14/09/18 MOVED Cr Quinton, Seconded Cr Hamilton, that the final concept design of Surrey Street be deferred to the 16 October 2018 Special Council Meeting, subject to a workshop with SIA architects that addresses the concerns raised by Councillors into design including but not limited to the number and size of the toilets, the need for a waiting room and entry into the clinic offices that benefits families and children in the Bassendean community.

CARRIED 6/1

Crs Quinton, Hamilton, McLennan, Brown, Mykytiuk & Wilson voted in favour of the motion. Cr Gangell voted against the motion.

10.10 Australian Local Government Association - Community Infrastructure Ideas Register (Ref:GOVR/LREGLIA/2 - Simon Stewart-Dawkins, Director Operational Services)

APPLICATION

The Australian Local Government Association (ALGA) has invited Local Governments to submit Community Infrastructure Ideas to an on-line register. Therefore the purpose of this report was to obtain Council direction regarding the proposed infrastructure projects to be uploaded into the ALGA register.

OFFICER RECOMMENDATION — ITEM 10.10

That Council notes and submits to the Australian Local Government Association (ALGA), the following Community Infrastructure Ideas, as listed in the Officer Report:

- a) Eileen Street drainage upgrade;
- b) Ashfield Parade Reserve upgrade;
- c) Lord Street drainage upgrade;
- d) Hatton Court drainage network upgrade;
- e) Bassendean Civic & Community Building upgrade;
- f) Bassendean Tennis & Bowl Club upgrade;
- g) Alf Faulkner Hall upgrade & an integrated Children and Family Service Centre;
- h) Walter Road East convert to single carriage way with median island, bike lane and tree lined boulevard plantings;
- i) Lord Street road single carriage way from Morley Drive to Guildford Road with median island with turning lane and tree lined boulevard plantings.

Cr McLennan moved an alternative motion.

COUNCIL RESOLUTION — ITEM 10.10

OCM – 15/09/18 MOVED Cr McLennan, Seconded Cr Gangell, that Council notes and submits to the Australian Local Government Association (ALGA), the following Community Infrastructure Ideas, **including photos and details of why the projects are a priority:**

- a) **Stan Moses Pavilion;**
- b) Ashfield Parade Reserve upgrade;
- c) **Integrated children and family services centre;**
- d) Hatton Court drainage network upgrade;
- e) Bassendean Civic & Community Building upgrade;
- f) Bassendean Tennis & Bowl Club upgrade;
- g) Alf Faulkner Hall upgrade;
- h) Walter Road East convert to single carriage way with median island, bike lane and tree lined boulevard plantings;
- i) Lord Street road single carriage way from Morley Drive to Guildford Road with median island with turning lane and tree lined boulevard plantings;
- j) **Ashfield Sports Club;** and
- k) **Bassendean Oval.**

CARRIED UNANIMOUSLY 7/0

10.11 Bassendean Junior Cricket Club Storage Container Proposal for Jubilee Reserve (Ref: PARE/MAINT/76 – Tim Dayman – Recreation Development Officer)

APPLICATION

Council was requested to consider approving the Bassendean Junior Cricket Club's request to install a storage container in Jubilee Reserve.

Cr Wilson moved the officer recommendation with the addition of a Point 6, as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 10.11

OCM – 16/09/18 MOVED Cr Wilson, Seconded Cr Quinton, that, subject to there being an application and the issuing of a Development Approval:

1. Council approves the Bassendean Junior Cricket Club to install a storage container on Jubilee Reserve to house the club's equipment and be decorated as proposed so as to not resemble a shipping container;
2. The Chief Executive Officer be authorised to sign the Application for Development Approval for the proposal;
3. The cost of the installation, maintenance and insurance be met by the Bassendean Junior Cricket Club;

4. In accordance with Clause 3.13(2) of the Local Law Property 2001, that Council exempts Bassendean Junior Cricket Club from requiring a permit to erect a building on Council property; and
5. Officers of the Town liaise with the Bassendean Junior Cricket Club to achieve site preparation requirements.
6. **Officers of the Town prepare a budget proposal for the 2019/20 Budget to prepare costed plans for a permanent solution for the building that would meet the grant requirements of the Community Sport Infrastructure Grant program and/or the Community Sporting Recreation Facilities Fund.**

CARRIED UNANIMOUSLY 7/0

10.12 Waiver of Fees – Under 22 Ultimate Championships – Western Australian Flying Disc Association (Ref: COUP/USAGE/9 – Tim Dayman Recreation Development Officer)

APPLICATION

For Council to consider a request from the Western Australian Flying Disc Association for the Under 22 Ultimate Championships, to be held at Ashfield Reserve on the weekend of 22-25 November 2018.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.12

OCM – 17/09/18 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council waives the hire fee of \$450 for the Western Australian Flying Disc Association as support for the event held from the 22 November to the 25 of November 2018.

LOST 2/5

Crs Gangell & Brown voted in favour of the motion. Crs Mykytiuk, McLennan, Hamilton, Quinton & Wilson voted against the motion.

10.13 RFT 081W 2018-19 Provision of Asset Management Services for the Town of Bassendean (COUP/TENDNG/75) Ken Cardy, Manager Asset Services

APPLICATION

The purpose of this report was to appoint a successful contractor from those tender offers received for RFT 081W 2018-19 Provision of Asset Management Services for the Town of Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.13

OCM – 18/09/18 MOVED Cr Mykytiuk, Seconded Cr Quinton, that Council appoints Asset Infrastructure Management to undertake the work as required in RFT 081W 2018-19 Provision of Asset Management Services for the Town of Bassendean in accordance with its offer and the specification and terms and conditions for works for a period of four years commencing 1 October 2018.

CARRIED BY AN ABSOLUTE MAJORITY 6/1
Crs Mykytiuk, Quinton, McLennan, Brown, Gangell & Wilson voted in favour of the motion. Cr Hamilton voted against the motion.

10.14 RFT 082 2018-19 Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve (Ref: PARE/TENDNG/68) – Tim Dayman, Recreation Development Officer

APPLICATION

The purpose of this report was to appoint a successful contractor from those tender offers received for RFT 082 2018-19 Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION
– ITEM 10.14

OCM – 19/09/18 MOVED Cr Mykytiuk, Seconded Cr Quinton, that Council:

1. Appoints Phase3 Landscape Construction Pty Ltd to undertake the work as required in RFT 082 2018-19 Supply, Installation and Construction of Nature Based Playground at Mary Crescent Reserve in accordance with its offer and the specification and terms and conditions and works are to be completed according to the proposed methodology provided by Phase3 Landscape Construction Pty Ltd; and
2. Transfers additional funding for the project from the Community Facilities Reserve Fund.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.15 Financial Contribution to Implement the ‘Your Move’ Project within the Town of Bassendean (Ref: COMDEV/PROGM/9 - Graeme Haggart - Director Community Development)

The CEO left the Chamber at 8.46pm and returned at 8.49pm.

APPLICATION

The purpose of this report was for Council to determine what funds the Town will commit to the delivery of the ‘Your Move’ project.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.15

OCM – 20/09/18 MOVED Cr Mykytiuk, Seconded Cr Wilson, that Council:

1. Allocates \$6,600 in the 2018/19 from its surplus as contribution to the Your Move Bassendean Wayfinding Signs and Bike Safety Signs projects:
2. Supports the installation of a Fix It Station in the Town Centre at a cost of \$5,500 with funds sourced from Developer Contribution funds;
3. Supports an Active Travel Event project in local Primary Schools and a Ride2Markets promotion event will be conducted and can be funded from within existing budgets;

4. Refers for consideration the purchase of four E-Bikes at a total cost of \$10,000 to the budget review in February 2019;
5. Refers for consideration subsidizing the purchase of fifty bicycle D-Locks at a cost of \$2,175 to the budget review in February;
6. Refers for consideration the sum of \$15,000 to the budget review in February 2019 to commence a Cycle Without Age cycle project in the Town; and
7. The expenditure be authorised in accordance with Section 6.8 of the Local Government Act.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.16 Review of Donations Policy (Ref: GOVR/POLCY/1 - Graeme Haggart, Director Community Development)

APPLICATION

Council was requested to endorse the revised Donations Policy, renamed Donations, Sponsorship and Grants Policy for a period of public comment.

OFFICER RECOMMENDATION - ITEM 10.16

That Council endorses the revised draft Donations – Financial Assistance Policy and funding guidelines for public comment.

COUNCIL RESOLUTION – ITEM 10.16

OCM – 21/09/18 MOVED Cr Hamilton, Seconded Cr Wilson, that this item be deferred.

CARRIED UNANIMOUSLY 7/0

10.17 Access and Inclusion Committee (Ref: GOVN/CCLMEET/16 - Graeme Haggart, Director Community Development)

APPLICATION

Council was requested to consider the establishment of a Working Group that forms part of the People Services Committee in lieu of the current Access and Inclusion Committee.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -
ITEM 10.17

OCM – 22/09/18 MOVED Cr Quinton, Seconded Cr Hamilton, that Council:

1. Disbands the Access and Inclusion Committee;
2. Thanks members of the Committee for their service to the community;
3. Establishes an Access and Inclusion Working Group that reports to the People Services Committee;
4. Encourages sitting members and nominees to express interest in being a part of the Working Group; and
5. Receives a report on draft Terms of Reference and nominations to the Access and Inclusion Working Group.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.18 Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.18

OCM – 23/09/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/09/18 7/0

10.19 Determinations Made by Development Services (Ref:
LUAP/PROCED/1 – Christian Buttle, Development
Services)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.19

OCM – 24/09/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Manager Development Services.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-4/09/18 7/0

10.20 Economic Development Committee Meeting held on 4 September 2018 (Ref: GOVN/CCLMEET/13 – William Barry, Senior Economic Development Officer)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Economic Development Committee held on 4 September, 2018, and adopt the following recommendations from the Committee:

- EDC - 1/9/18: Support of a joint partnership in the Connecting Bassendean proposal.
- EDC - 2/9/18: Economic Development Officer's Activity Report

COMMITTEE RECOMMENDATION — ITEM 10.20

That Council

1. Supports potential partnership with Connecting Bassendean within the guidelines set out in Policy 6.12 - Communication & Consultation Policy and the new Marketing and Communications Strategy; and
2. Receives the report on a meeting of the Economic Development Committee held on 4 September 2018.

Cr McLennan moved an alternative motion.

COUNCIL RESOLUTION – ITEM 10.20

OCM – 25/09/18 MOVED Cr McLennan, Seconded Cr Gangell, that Council:

1. Trials supporting the next edition of Connecting Bassendean by:
 - a) Contributing up to a maximum of \$600 towards the distribution costs;
 - b) Contributing up to a maximum of \$1,000 for content including the community group directory;

and requests that the committee evaluates the effectiveness of the trial initiative and reports back to Council with future recommendations;

2. Receives the report on a meeting of the Economic Development Committee held on 4 September 2018;

3. Requests that officers, in conjunction with the Economic Development Committee, organise a strategic meeting with property owners of commercial and retail premises, as well as business owners;
4. Seeks interest from property owners in providing empty premises for the purposes of art displays and pop up stores; and
5. Requests that officers provide a report back to Council.
CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.21 Bassendean Local Emergency Management Committee Meeting held on 5 September 2018 (Ref: GOVN/CCLMEET/18 – Graeme Haggart, Director Community Development)

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Bassendean Local Emergency Management Committee held on 5 September 2018.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.21

- OCM – 26/09/18** MOVED Cr Mykytiuk, Seconded Cr Brown, that Council receives the report on the meeting of the Bassendean Local Emergency Management Committee held on 5 September 2018.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/09/18 7/0

10.22 Accounts for Payment – August 2018 (Ref: FINM/CREDTS/4 Mike Costarella, Director Corporate Services)

Cr Gangell left the Chamber at 8.58pm and returned at 8.59pm.

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.22

OCM – 27/09/18 MOVED Cr Brown, Seconded Cr Quinton, that in accordance with Regulation 13(3) Local Government (Financial Management Regulations 1996) the List of Accounts for August 2018 as attached to the Agenda of the Ordinary Council meeting of the 25 September 2018, be received.

CARRIED UNANIMOUSLY 7/0

10.23 Financial Statements – July 2018 (Ref: FINM/AUD/1 – Mike Costarella, Director Corporate Services)

APPLICATION

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.23

OCM – 28/09/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that the Financial Reports for the period ended 31 July 2018 be received.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/09/18 7/0

10.24 Use of the Common Seal (Ref: INFM/INTPROP/1 – Yvonne Zaffino, Council Support Officer)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.24

OCM – 29/09/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that Council notes that the Common Seal was not attached to any documents during the reporting period.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-4/09/18 7/0

10.25 Calendar for October 2018 (Ref: Yvonne Zaffino, Council Support Officer)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -
ITEM 10.25

OCM – 30/09/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that the Calendar for October 2018 be adopted, **with the following amendments:**

- Cr Brown to attend the Marketing Group Meeting;
- Remove Cr Mykytiuk from Sustainability Committee;
- Remove Cr McLennan from Economic Development Committee.

CARRIED UNANIMOUSLY 7/0

10.26 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Yvonne Zaffino, Council Support Officer)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.26

OCM – 31/09/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 25 September 2018 be deleted from the Implementation of Council Resolutions list **excluding items ROC 17/57459 and ROC 18/62198.**

CARRIED UNANIMOUSLY 7/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Cr McLennan: Food Organics & Garden Organics

COUNCIL RESOLUTION – ITEM 11.1

OCM – 32/09/18 MOVED Cr McLennan, Seconded Cr Hamilton, that Council:

1. Commits to introducing FOGO (Food Organics & Garden Organics) at the same time as the introduction of the third bin through the Better Bins Program rollout;

2. Writes to the EMRC requesting immediate initiation of an amendment to the current greenwaste window licence to permit the processing and management of FOGO waste at the Red Hill Waste Management Facility, operational by the 1st of July 2019; and requests the EMRC to continue to investigate a scalable anaerobic digestion facility for the long term management of FOGO waste; and
3. The third bin program roll out date to be determined once the EMRC notifies the Town confirming the application to modify the existing licencing requirements has been submitted to the Department of Water and Environmental Regulation to permit FOGO to be processed and managed at Red Hill Waste Management Facility.

CARRIED UNANIMOUSLY 7/0

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

12.1 Cr Gangell: Installation of Below Ground Bollards

That Council receives a report on the cost of installing below ground bollards on intersections on Old Perth Road from Guildford Road to James Street.

12.2 Cr Gangell: Installation of Festoon Lighting

That Council receives a report on the cost of installing festoon lighting within the grassed area out the front of the Council Chambers.

12.3 Cr Gangell: Street Art and Furniture

That the Town engages with Martin Jane Sculptures to seek costings of commissioning street art and furniture to be installed around the town centre and Council receives a report back with costings for consideration in future budgets.

13.0 CONFIDENTIAL BUSINESS

COUNCIL RESOLUTION – ITEM 13.0(a)

OCM – 33/09/18 MOVED Cr Mykytiuk, Seconded Cr Brown, that the meeting go behind closed doors in accordance with Section 5.23 of the Local Government Act 1995, the time being 9.09pm.

CARRIED UNANIMOUSLY 7/0

All members of the public vacated the Chamber, the time being 9.09pm.

13.1 Sports Achievement Award (Ref: COMR/AWADP/4 – Tim Dayman, Recreation Development Officer).

In order to maintain the confidentiality of the names of the nominees, this report was discussed with members of the public excluded under Section 5.23 (2) (b) of the Local Government Act.

COUNCIL RESOLUTION – ITEM 13.1

OCM – 34/09/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that

1. Council awards a Town of Bassendean Sports Achievement Award to the nominee shown in the Confidential Report attached to the Ordinary Council Agenda of 25 September 2018;
2. Council presents the Sports Achievement Award at the 23 October 2018 Ordinary Council Meeting; and
3. The report and name of the recipient of the Award remain confidential until after the Award is presented.

CARRIED UNANIMOUSLY 7/0

13.2 Appointment of CEO for the Town of Bassendean

This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (c) and (d) of the Local Government Act 1995, as the Officer report discusses details of a contract.

All staff left the Chamber, the time being 9.11pm. The Minute Secretary returned at 9.20pm.

COUNCIL RESOLUTION – ITEM 13.2

OCM – 35/09/18 MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council:

1. Appoints Ms Peta Mabbs to the position of Chief Executive Officer with the Town of Bassendean for a period of five (5) years commencing on 22 October 2018 and concluding on 21 October 2023;
2. Is of the belief that Ms Mabbs is suitably qualified for the position of Chief Executive Officer;

3. Is satisfied with the provisions of the proposed employment contract to be entered into with Ms Mabbs, with a total reward package of \$229,942 per annum, in accordance with the current Salaries and Allowances Tribunal determination for Band 3 Local Government Chief Executive Officers; and
4. Authorises the Mayor to execute the contract of employment under the Common Seal of the Town of Bassendean.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

13.3 CEO Contract

This matter was considered with members of the public excluded from the Chamber under Clause 5.23 (2) (c) and (d) of the Local Government Act 1995, as the Officer report discusses details of contract.

The Minute Secretary left the Chamber at 9.22pm and returned at 9.26pm.

COUNCIL RESOLUTION – ITEM 13.3

OCM – 36/09/18 MOVED Cr McLennan, Seconded Cr Wilson, that Council adopts the confidential schedule.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

COUNCIL RESOLUTION – ITEM 13.0(b)

OCM – 37/09/17 MOVED Cr McLennan, Seconded Cr Quinton, that the meeting come from behind closed doors, the time being 9.27pm.

CARRIED UNANIMOUSLY 7/0

As no members of the public returned to the Chamber, the reading aloud of the motions passed behind closed doors was dispensed with.

14.0 CLOSURE

The next Briefing Session will be held on Tuesday 16 October 2018 commencing at 7.00pm.

The next Ordinary Council Meeting will be held on Tuesday 23 October 2018 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 9.27pm.