

TOWN OF BASSENDEAN

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON TUESDAY 25 JUNE 2019 AT 7.10PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open, welcomed all those in attendance and acknowledged the past and present traditional owners and custodians of the land on which the meeting was held.

Sports Achievement Awards

The Mayor presented Sports Achievement Awards to Max Trivic and Sophie Preston.

New Organisational Structure

The Mayor gave an outline on the new organisational structure, with a number of positions having been made redundant and the introduction of some new positions.

2.0 PUBLIC QUESTION TIME & ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Public Question Time

Mr Ron Snelgar, Anstey Road, Bassendean

What is the finalisation date for winding up the Town Planning Scheme 4a.

The CEO advised that a final date has not yet been set.

The Acting Manager Development Services commented that the Town had undertaken a recent amendment to TPS 4a. One of the objectives was to wind up the scheme within three years.

Those final actions are intended to be worked through to bring the scheme to a close, however it is too early to specify a final date.

Haven't those three years expired.

The Acting Manager Development Services advised that the three years was taken from the last gazettal date. The exact date is not known, but will be taken on notice and advised.

Are you aware that over the last 35 years there have been two reports prepared.

The Mayor commented that any previous reports will be referred to when the next report is prepared.

Have there been any more valuations for the remaining land.

The Acting Manager Development Services advised that the Town does not have any current valuations for the remaining parcels of land that need to be acquired.

The tree that is half on your verge and half on my property needs to be cut down.

The Mayor advised that Town staff will follow up on this matter.

Mrs Val Dreyer, 31 Naunton Crescent, Eden Hill

I would like to request that the art show returns to the Cyril Jackson Hall. Also, when the Town is putting on an event there should be a sign outside the Council building to promote it.

The Mayor thanked Mrs Dreyer for her comments.

2.2 Address by Members of the Public

It should be noted that public statements are not recorded in the minutes.

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr Renee McLennan, Mayor
Cr Bob Brown, Deputy Mayor
Cr John Gangell
Cr Melissa Mykytiuk
Cr Sarah Quinton
Cr Jai Wilson
Cr Kathryn Hamilton

Officers

Ms Peta Mabbs, Chief Executive Officer
Mr Paul White, Director Corporate Services
Mr Salvatore Siciliano, Manager Recreation & Culture
Mr Greg Neri, Manager Youth Services
Mr Phillip Adams, A/Manager Infrastructure (until 8.57pm)
Mr Christian Buttle, A/Manager Development Services
Ms Mona Soliman, A/Manager Community Planning
Ms Sharna Merritt, Senior Ranger (until 7.50pm)
Mrs Amy Holmes, Minute Secretary

Public

Approximately 20 members of the public were in attendance.

Press

Nil

4.0 DEPUTATIONS

Mr Clive Brown, representing the Men's Shed, addressed Council on Item 10.10.

5.0 CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting held on 28 May 2019

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.1(a)**

OCM – 1/06/19 MOVED Cr Mykytiuk, Seconded Cr Brown, that the minutes of the Ordinary Council Meeting held on 28 May 2019, be received.

CARRIED UNANIMOUSLY 7/0

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.1(b)**

OCM – 2/06/19 MOVED Cr Brown, Seconded Cr Mykytiuk, that the minutes of the Ordinary Council Meeting held on 28 May 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

5.2 Special Council Meeting held on 10 June 2019

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.2(a)**

OCM – 3/06/19 MOVED Cr Mykytiuk, Seconded Cr Wilson, that the minutes of the Special Council Meeting held on 10 June 2019, be received.

CARRIED UNANIMOUSLY 7/0

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.2(b)**

OCM – 4/06/19 MOVED Cr Wilson, Seconded Cr Mykytiuk, that the minutes of the Special Council Meeting held on 10 June 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

5.3 Special Council Meeting held on 18 June 2019

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.3(a)**

OCM – 5/06/19 MOVED Cr Quinton, Seconded Cr Brown, that the minutes of the Special Council Meeting held on 18 June 2019, be received.

CARRIED UNANIMOUSLY 7/0

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 5.3(b)

OCM – 6/06/19 MOVED Cr Wilson, Seconded Cr Quinton, that the minutes of the Special Council Meeting held on 18 June 2019, be confirmed as a true record.

CARRIED UNANIMOUSLY 7/0

**6.0 ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT
DISCUSSION**

Nil

7.0 PETITIONS

Nil

8.0 DECLARATIONS OF INTEREST

Nil

9.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

10.0 REPORTS

10.1 Adoption of Recommendations En Bloc

It was agreed that items 10.2, 10.4, 10.5 and 10.19 be removed from the en-bloc table and considered separately.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.1

OCM – 7/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Meeting Agenda of 25 June 2019:

Item	Report
10.7	Community of Interest Groups – Update to Council
10.8	Methods of Community Engagement for the Community Concept Plans of Palmerston Square Reserve and Padbury Way Reserve
10.9	One Planet Living: A Holistic, Integrated and Impactful Approach to Social, Environmental and Economic Sustainability
10.11	River Parks Committee Meeting held on 4 June 2019
10.12	Bassendean Local Emergency Management Committee Meeting held on 5 June 2019
10.13	Design Bassendean Reference Group Meeting Held on 5 June 2019
10.15	Sustainability Committee Meeting held on 12 June 2019
10.16	Determinations Made by the Principal Building Surveyor
10.17	Determinations Made by Development Services
10.18	Implementation of Council Resolutions
10.20	Financial Statements – May 2019
10.21	Use of the Common Seal
10.22	Calendar for July 2019

CARRIED UNANIMOUSLY 7/0

Council was then requested to consider the balance of the Officer recommendations independently.

Item	Report
10.2	Request for Endorsement – Public Advertising of the draft Local Integrated Transport Plan
10.3	Adoption of Town of Bassendean Dogs Local Law 2019
10.4	Install manually retractable bollards on the intersections of Old Perth Road from Guildford Road to James Street
10.5	Bus Shelter Installation – Penzance Street, James Street and Devon Road
10.6	Proposed Public Works – Car Parking Facility – Ashfield Train Station
10.10	RFT 089 2018-19 – Provision to Design and Construct a Men’s Shed and Associated Works (Including Site Construction Works) for the Town of Bassendean
10.14	Audit & Governance Committee Meeting held on 5 June 2019
10.19	Accounts for Payment – May 2019
10.23	Approval of Pop-up Parklet and Development of a Parklet Policy
11.1	Notice of Motion – Cr Brown: Lot 821 on Plan 40943, 52 Villiers Street, Bassendean
11.2	Deferred – Notice of Motion, Cr Wilson: FOGO Waste System

10.2 Request for Endorsement – Public Advertising of the draft Local Integrated Transport Plan (LITP) (Ref: TRAF/PLANNING/5 – Anthony Dowling, Director Strategic Planning)

APPLICATION

Council was requested to endorse the draft Local Integrated Transport Plan (LITP) for the purpose of public advertising only.

The Mayor requested that the following points be amended in the report:

- *Page 14 refers to closing the Wilson Street subway. Council did not support this, so this needs to be amended.*
- *Page 21 - update on carparking at the Ashfield Train Station needs to be included.*
- *Page 10 - the end date for advertising should be 2 August 2019.*

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.2

OCM – 8/06/19 MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council:

1. Receives the draft Bassendean Local Integrated Transport Plan (LITP); and
2. Endorses the draft LITP only for the purpose of advertising and receiving community and stakeholder feedback.

CARRIED 5/2

Crs McLennan, Mykytiuk, Brown, Gangell & Quinton voted in favour of the motion. Crs Hamilton & Wilson voted against the motion.

10.3 Adoption of Town of Bassendean Dogs Local Law 2019 (Ref: LAWE/LOCLWS/2 – Sharna Merritt, Senior Ranger)

APPLICATION

The purpose of this report was for Council to finalise the *Town of Bassendean Dogs Local Law 2019*.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.3

OCM – 9/06/19 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council:

1. Makes the *Town of Bassendean Dogs Local Law 2019* as attached to the Ordinary Council Meeting Agenda of 25 June 2019; and
2. Instructs officers to continue with the process leading to the implementation of the Local Law, as set out in section 3.12 of the *Local Government Act 1995*.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

The Senior Ranger left the meeting at 7.50pm and did not return.

10.4 Install manually retractable bollards on the intersections of Old Perth Road from Guildford Road to James Street (Ref: OCM-25/10/18 David Dwyer, Engineering Technical Coordinator)

APPLICATION

The purpose of this report was to inform Council of the cost to install manually retractable bollards on the intersections of Old Perth Road from Guildford Road to James Street and advise of the implication on traffic management for events.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.4

OCM – 10/06/19 MOVED Cr Wilson, Seconded Cr Mykytiuk, that:

1. Council receives the cost estimation for the installation of manually retractable bollards on the intersections of Old Perth Rd from Guildford Road to James Street; and

2. It be noted that Officers recommend that bollards not be installed in Old Perth Road from Guildford Road to James Street, as there is no effective cost reduction for the implementation of traffic management for events.
3. The installation of bollards be reconsidered in future place making/streetscaping projects along Old Perth Road.

CARRIED 6/1

Crs Wilson, Mykytiuk, McLennan, Brown, Hamilton & Quinton voted in favour of the motion. Cr Gangell voted against the motion.

10.5 Bus Shelter Installation – Penzance Street, James Street and Devon Road (TRAF/MAINT/3 – Phillip Adams, A/Manager Assets and Nicole Baxter, Engineering Design Officer)

APPLICATION

The purpose of this report was to seek Council's consideration for:

1. PTA funding opportunity for shelters at Penzance Street prior to Walter Road East bus stop number 15805 and James Street, adjacent to Hyde Retirement Village (HRV) bus stop number 15550; and
2. The reinstatement of a shelter at Devon Road after the West Road bus stop 15551.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.5

OCM – 11/06/19 MOVED Cr Gangell, Seconded Cr Quinton, that Council:

1. Approves the installation of the shelter at Bus Stop 15550, James Street;
2. Instructs officers to commence engagement with the local community on the installation of a shelter at bus stop 15805, Penzance street and 15551, Devon Road;
3. Requests a future report on the results of the survey carried out regarding shelter at bus stop 15805, Penzance Street and 15551, Devon Road;

4. Includes \$3,905 in the 2019/20 Budget for the supply and installation of bus shelter at bus stop 15550, James Street;
5. Notes that at all locations, patronage criteria is not met or in accordance with the Town's Provision of Bus Shelters Procedure; and
6. Notes an additional maintenance fund of \$400 will be required each year for each approved bus shelter.

LOST 2/5

Crs Gangell & Wilson voted in favour of the motion. Crs McLennan, Brown, Hamilton, Mykytiuk & Quinton voted against the motion.

Cr McLennan moved an alternative motion.

COUNCIL RESOLUTION — ITEM 10.5

OCM – 12/06/19 MOVED Cr McLennan, Seconded Cr Mykytiuk, that Council:

1. Approves the installation of the shelter at bus stop 15550, James Street;
2. Instructs officers to commence engagement with the local community on the installation of a shelter at bus stop 15805, Penzance Street;
3. **Funds a shelter at bus stop 15550 on James Street through PTA funds (50%) with the remainder to be paid from the insurance funds claimed following damage to the shelter at bus stop 15551, Devon Road;**
4. Requests a future report on the results of the survey carried out regarding shelter at bus stop 15805, Penzance Street;
5. Notes that at **both** locations, patronage criteria is not met or in accordance with the Town's Provision of Bus Shelters Procedure; and
6. Notes an additional maintenance fund of \$400 will be required each year for each approved bus shelter.

CARRIED 5/2

Crs McLennan, Mykytiuk, Brown, Hamilton & Quinton voted in favour of the motion. Crs Gangell & Wilson voted against the motion.

10.6 Proposed Public Works – Car Parking Facility – Ashfield Train Station (Ref: DABC/BDVAPPS/2019-065 – Alex Snadden – Planning Officer)

APPLICATION

The purpose of this report was for Council to consider the Town's recommendation to the Western Australian Planning Commission (WAPC) with respect to an application for development approval for a proposed public work for the development of a new public car park for the Public Transport Authority (PTA) at the Ashfield Train Station.

Cr Quinton moved the officer recommendation with amendments as shown in bold.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION —
ITEM 10.6

OCM – 13/06/19 MOVED Cr Quinton, Seconded Cr McLennan, that Council:

1. Recommends to the Western Australian Planning Commission (WAPC) that the current car park design which is shown on PTA Drawing No. 12-A-114-AR0097 Rev C not be approved, and that the Public Transport Authority be requested to liaise further with the Town in relation to preparing a modified car park design which increases the level of tree planting to a rate of no less than 1 tree per 4 car parking bays, generally in accordance with details described within this report and attached modified drawings;
2. Advises the Western Australian Planning Commission that once a mutually agreed alternative car park design has been prepared and endorsed by both the Town and the Public Transport Authority, that the Town recommends that the following conditions and advice notes be imposed on any subsequent approval granted for the development:
 - (a) A landscaping plan detailing the size, location and type of planting within all landscaped areas being provided for the approval of the Town, with such landscaping plan including tree planting a minimum rate of 1 tree per 4 car parking bays **with tree species that meet the Town's street tree planting criteria.**
 - (b) Landscaping is to be completed prior to the operation of the car park commencing, and shall be maintained thereafter to the satisfaction of the Town.

- (c) Adequate root directors/barriers are installed adjacent to all tree plantings.
- (d) Crossovers shall be constructed to the Town of Bassendean Industrial Crossover specifications with a min R5.0m radius wings.
- (e) Accessible parking bays shall comply with AS2890.6 and have a ramp to access the footpath.
- (f) All car parking bays and associated access aisles shall be clearly paved, sealed, marked and drained and maintained thereafter to in accordance with relevant Australian Standards and the Town's specifications.
- (g) All storm water shall be retained onsite.
- (h) A Construction Management Plan being lodged for approval of the Town of Bassendean. The Construction Management Plan shall include, construction times; dust management; noise management; vibration management; transport management; communication procedures and compliant resolution.
- (i) Wheel stops shall be provided for all bays adjacent to the pedestrian footpath on Railway Parade.

3. Notes the PTA's intention to incorporate two disability parking bays into the proposed carpark facility and expresses its dissatisfaction with the ongoing universal access non-compliance at the Ashfield train station and requests that higher priority be given to addressing this issue by the PTA.

CARRIED UNANIMOUSLY 7/0

Advice Notes:

1. It is recommended hardstand areas are constructed from warm/recycled asphalt/pavements (reconophalt or similar) that uses recycled materials to reduce the urban heat island affect.
2. The Town encourages Water Sensitive Urban Design.
3. The revised design shall ensure the entry and exit crossovers are in accordance with AS/NZS2890.1 Parking Facilities Part 1: Off-street car parking, 3.2.3 Access driveway location figure 3.1 and not directly opposite Jackson Street/Wood Street.

10.7 Community of Interest Groups – Update to Council (Ref: COMDEV/MEET/4 & GOVN/CCLMEET/6; Graeme Haggart, Director, Community Development)

APPLICATION

The purpose of this report was to provide an update to Council with respect to the status and progress of the:

1. Community of Interest – Age Friendly for Older Persons;
2. Community of Interest – Suicide Prevention;
3. Community of Interest – Community Safety and Crime Prevention; and
4. Asset Mapping Workshop.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.7

OCM – 14/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council:

1. Notes the progress made with the Community of Interest for each of the:
 - Mental Health/Suicide Prevention Priority Project;
 - Community Safety and Crime Prevention Priority Project;
 - Age Friendly Community Strategy; and
2. Conducts an asset mapping exercise that includes the three community of interest groups on 11 July and 29 July 2019.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

10.8 Methods of Community Engagement for the Community Concept Plans of Palmerston Square Reserve and Padbury Way Reserve (Ref: PARE/PLANNG/3, Tim Dayman – Recreation Development Officer)

APPLICATION

The purpose of this report was to provide Council with the methods of local community engagement on the future use of Padbury Way Reserve and Palmerston Square Reserve.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.8

OCM – 15/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council supports the proposed methods of community engagement for Padbury Way Reserve and Palmerston Square Reserve.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

10.9 One Planet Living: A Holistic, Integrated and Impactful Approach to Social, Environmental and Economic Sustainability (Ref: - Peta Mabbs, Chief Executive Officer)

APPLICATION

The adoption of the principles, goals and guidance of the One Planet Living Framework to enable a more integrated, holistic and impactful approach towards achieving sustainable outcomes.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.9

OCM – 16/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council:

1. Adopts the One Planet Living framework as part of the next strategic and corporate planning cycle in 2019/2020; and
2. Considers further the process of accreditation against the One Planet Living framework as part of the planning process.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/06/19 7/0

10.10 RFT 089 2018-19 – Provision to Design and Construct a Men’s Shed and Associated Works (Including Site Construction Works) for the Town of Bassendean (Ref: COMDEV/TENDNG/12 – Peta Mabbs, Chief Executive Officer)

APPLICATION

The purpose of this report was to seek Council approval to appoint the successful contractor from the tenders received for RFT 089 2018-19 – Provision to design and construct a Men’s Shed and associated works (including site construction works) for the Town of Bassendean.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.10

OCM – 17/06/19 MOVED Cr Gangell, Seconded Cr Wilson, that Council:

1. Awards the tender to Provider B, as shown in the Confidential Attachment to the Ordinary Council Agenda, for the Design and Construction of the Men’s Shed and Associated Works;

2. Notes the landscape plan contained in the attachment to the Ordinary Council Meeting Agenda of 25 June 2019; and
3. Notes that a Lease Agreement with the Men's Shed Association will be developed and presented to Council for approval, prior to the completion of the Men's Shed construction. The Lease Agreement will incorporate provisions for the Association to fund the full costs of the landscape plan, outgoings and other operating and maintenance costs.

CARRIED BY AN ABSOLUTE MAJORITY 6/1

Crs Gangell, Wilson, McLennan, Brown, Hamilton & Mykytiuk voted in favour of the motion. Cr Hamilton voted against the motion.

Cr Hamilton requested that her comments be recorded in the minutes.

"I am opposed to this proposal that is deficient in many areas. I emphasise my in principle support for the creation of a Men's Shed as evidenced by my search for a suitable site after I was elected in 2017.

My search culminated in a Council focus on the May Holman site as a more economical site to build compared to the Depot site previously under consideration. At this juncture, I must express concern that Council funds were expended on plans and creation of leasing documents for a Men's Shed at the Depot prior to a Business Plan assessment and prior to estimating costs of bringing services to that site, which ultimately was revealed to be in the hundreds of thousands of dollars. Such waste should not be repeated or tolerated by this new administration.

A former Town employee stated that concrete tilt-up quotes had been evaluated during the Depot process, and thereafter disregarded as not viable for the May Holman site due to cost. Having now gone back to the OCM documents of June 2017 it's clear what was proposed two years ago was a building 25% larger with mezzanine levels, staircases, porches, & every conceivable inclusion with hundreds of thousands of dollars required to simply bring services to that block. I believe the exclusion of concrete tilt-up as a consideration for the May Holman site to be a significant error.

The tender to construct a Men's Shed at the May Holman site was capped at \$335,000. This is unusual. Capping the tender also went against the advice of WALGA. It is my opinion that the capping of the tender discouraged applications from Concrete Tilt-up companies, and ultimately robbed this Council of the opportunity to choose a better quality, longer lasting and more economically sustainable building.

This proposal smacks of an inconsistent approach where the site is to be levelled removing the last remaining cluster of mature trees in that entire industrial area, and where Planning Policy 6 requires a better quality build from our neighbours than what we are prepared to build on our own Council land.

I have spoken about my concerns re inadequate processes. In a repetition of the Depot site, no adequate Business Plan was created as part of the investigation of the May Holman site, despite my inclusion of that requirement in my supported Motion of 22 May 2018. I even went so far as to assist Officers, Directors and Men's Shed by providing copies of the City of Vincent Men's Shed Business Plan to use as a template.

I am aghast that there is a proposal on the table to build a new Town Asset without any Asset Renewal Plan, or a comparison of different types of builds, together with estimated longevity and build cost per square metre.

This proposal before us today smacks of short term gain at the expense of a better quality, longer lasting build, which is to the complete detriment of future generations of Men's Shed users and Ratepayers."

10.11 River Parks Committee Meeting held on 4 June 2019 (Ref: GOVNCCL/MEET/33 – Simon Stewert-Dawkins, Director Operational Services)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the River Parks Committee held on 4 June 2019, and consider the recommendations from the Committee:

RPC – 1/06/19	Success Hill Reserve management
RPC – 2/06/19	Bushcare Volunteer Action Plans 2019-2020
RPC – 3/06/19	Bindaring Park concept designs

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION
– ITEM 10.11

OCM – 18/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council:

1. Receives the report on a meeting of the River Parks Committee held on 4 June 2019;
2. Notes the information on the Success Hill spillway;
3. Notes that Action Plans have been received from the Bassendean Preservation Group, Friends of Bindaring Wetland and Friends of Success Hill Reserve;
4. Requests Officers extend thanks to the Bassendean Preservation Group, Friends of Bindaring Wetland and Friends of Success Hill Reserve for their efforts in caring for the Town's river parks;
5. Considers a funding allocation be considered in the 2019/2020 Budget sufficient to allow preparation of a detailed design for at least the northern precinct of Bindaring Park and allow some prioritised implementation of the Bindaring Wetland Plan to commence in 2020;
6. Explores grant funding options for the detailed design and implementation of the Bindaring Wetland Plan in conjunction with Friends of Bindaring Wetland Bassendean.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

10.12 **Bassendean Local Emergency Management Committee Meeting held on 5 June 2019 (Ref: GOVN/CCLMEET/18 – Graeme Haggart, Director Community Development)**

APPLICATION

The purpose of the report was for Council to receive the report on a meeting of the Bassendean Local Emergency Management Committee held on 5 June 2019.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.12

OCM – 19/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council receives the report on the meeting of the Bassendean Local Emergency Management Committee held on 5 June 2019.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

10.13 Design Bassendean Reference Group Meeting Held on 5 June 2019 (Ref: GOVN/CCLMEET/39 – Alex Snadden – Planning Officer)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Design Bassendean Reference Group on 5 June 2019.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION — ITEM 10.13

OCM – 20/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council receives the report on a meeting of the Design Bassendean Reference Group held on the 5 June 2019.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/06/19 7/0

10.14 Audit & Governance Committee Meeting held on 5 June 2019 (Ref: GOVNCCL/MEET/3 – Ken Lapham, Acting Director Corporate Governance)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Audit and Governance Committee held on 5 June 2019, and adopt the recommendations from the Committee.

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION – ITEM 10.14

OCM – 21/06/19 MOVED Cr Gangell, Seconded Cr Mykytiuk, that Council:

1. Receives the report on the Audit and Governance Committee meeting held on 5 June 2019;
2. Receives the Interim Audit Report for the period 1 July 2018 to 30 June 2019 (with amendments), as attached to the Ordinary Council Agenda of 28 June 2019;
3. Endorses the proposed updates to the Purchasing Policy 6.14; and

4. Notes the progress of Moore Stephens in undertaking the Audit Regulation 17: Risk Management Review and Regulation (5)(2)(C) of the Local Government Financial Management Regulations 1996.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

The A/Manager Infrastructure left the meeting at 8.57pm and did not return.

10.15 Sustainability Committee Meeting held on 12 June 2019
(Ref: GOVN/CCL/MEET/33 – Jeremy Walker, Senior Environmental Officer)

APPLICATION

The purpose of this report was for Council to receive the report on a meeting of the Sustainability Committee held on 12 June 2019, and adopt the following recommendations from the Committee:

SC – 1/06/19: Sustainability Initiatives Updates

COUNCIL RESOLUTION/COMMITTEE RECOMMENDATION
– ITEM 10.15

OCM – 22/06/19 MOVED Cr Quinton, Seconded Cr Brown, that:

1. Council receives the update on the Free Home Composting workshop and that:
 - a) The Town run two composting workshops early in the new financial year;
 - b) Additional funds be considered for further workshops at the mid-year budget review in January/February, if required.
2. Council receives the information provided on Community Grant options provided from other Local Government Authorities;
3. The Environmental Grants criteria is aligned with the One Planet Living – Ten Principles;
4. The Environmental Grants be made available to community groups, local schools and non-profit organisations located within the Town's boundary, with a maximum of \$2,000 per project/or initiative and that further funds be considered at the mid-year budget review, if required;

5. Council receives the draft Grant Application Form and Criteria and Guidelines, as amended;
6. Council receives the Town of Bassendean Climate Action Discussion Paper; and
7. Council notes that Officers will amend the emission reduction plan to achieve net-zero emissions by 2030.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

**10.16 Determinations Made by the Principal Building Surveyor
Ref: LUAP/PROCED/1 – Kallan Short, Principal Building
Surveyor)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.16

OCM – 23/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Principal Building Surveyor.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

**10.17 Determinations Made by Development Services (Ref:
LUAP/PROCED/1 – Christian Buttle, A/Manager
Development Services)**

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.17

OCM – 24/06/19 MOVED Cr Quinton, Seconded Cr Brown, that Council notes the decisions made under delegated authority by the Manager Development Services.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

10.18 Implementation of Council Resolutions (Ref: GOVN/CCLMEET/1 – Sue Perkins, Executive Assistant to the CEO)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.18

OCM – 25/06/19 MOVED Cr Quinton, Seconded Cr Brown, that the outstanding Council resolutions detailed in the table listed in the Ordinary Council Meeting Agenda of 25 June 2019 be deleted from the Implementation of Council Resolutions list.

CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION – OCM-7/06/19 7/0

10.19 Accounts for Payment – May 2019 (Ref: FINM/CREDTS/4 – Ken Lapham, Manager Corporate Services)

APPLICATION

The purpose of this report was for Council to receive the Accounts for Payment in accordance with Regulation 13 (3) of the Local Government (Financial Management) Regulations 1996.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 10.19

OCM – 26/06/19 MOVED Cr Gangell, Seconded Cr Brown, that in accordance with Regulation 13(3) Local Government (Financial Management Regulations 1996), the List of Accounts paid for May 2019, be received.

CARRIED UNANIMOUSLY 7/0

10.20 Financial Statements – May 2019 (Ref: FINM/AUD/1 – Ken Lapham, Manager Corporate Services)

APPLICATION

The Local Government Financial Management Regulations, Clause 34(1) requires that a monthly financial report be presented to Council. A Local Government is to prepare each month a statement of financial activity that clearly shows a comparison of the budget estimates with the actual revenue and expenditure figures for the year to date.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.20

- OCM – 27/06/19** MOVED Cr Quinton, Seconded Cr Brown, that the Financial Reports for the period ending May 2019, be received.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

10.21 Use of the Common Seal (Ref: INFM/INTPROP/1 – Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.21

- OCM – 28/06/19** MOVED Cr Quinton, Seconded Cr Brown, that Council notes that the Common Seal was not attached to any documents during the reporting period.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

10.22 Calendar for July 2019 (Ref: Sue Perkins, Executive Assistant)

COUNCIL RESOLUTION/OFFICER RECOMMENDATION -
ITEM 10.22

- OCM – 29/06/19** MOVED Cr Quinton, Seconded Cr Brown, that the Calendar for July 2019 be adopted.
CARRIED UNANIMOUSLY BY EN BLOC RESOLUTION –
OCM-7/06/19 7/0

It should be noted that this report was a late item listed and was not included in the Ordinary Council Agenda.

10.23 Approval of Pop-up Parklet and Development of a Parklet Policy (Ref: Greg Neri, Manager Youth Services)

APPLICATION

The purpose of this report was to seek Council approval to authorise the Old Perth Road Collective (Town Team) to set up temporary parklet equipment in parking bays within the Town Centre precinct. The report also seeks authority to develop a policy which supports all future temporary and semi-permanent parklet initiatives.

**COUNCIL RESOLUTION/OFFICER RECOMMENDATION –
ITEM 10.23**

OCM – 30/06/19 MOVED Cr Quinton, Seconded Cr Gangell, that Council:

1. Authorises officers to grant permission for a 'pop-up' parklet at various locations within the Town Centre precinct, managed by the Old Perth Road Collective; and
2. Instructs officers develop a policy/guideline for parklets to be presented to Council within three months.

CARRIED UNANIMOUSLY 7/0

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Cr Brown: Lot 821 on Plan 40943, 52 Villiers Street, Bassendean

This Item was deferred to the July Ordinary Council Meeting.

11.2 Notice of Motion - Cr Wilson: FOGO Waste System

This Item has been deferred for further consideration and will be listed for discussion at a future Councillors' workshop.

12.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

13.0 CONFIDENTIAL BUSINESS

Nil

14.0 CLOSURE

The next Briefing Session will be held on Tuesday 16 July 2019 commencing at 7.00pm. The next Ordinary Council Meeting will be held on Tuesday 23 July 2019 commencing at 7.00pm.

There being no further business, the Presiding Member declared the meeting closed, the time being 9.07pm.