

ATTACHMENT NO. 10

Terms of Reference

Access and Inclusion Working Group

Authority:

The Working Group is established under the auspices of the People Services Committee (PSC). Working Group recommendations are to be referred to the PSC and to Council if supported by the Committee.

Background:

All Australians have equal rights to access facilities, functions, services and employment. Barriers to access and inclusion are to be actively identified and removed.

The Town of Bassendean has been a leader in providing accessible services and facilities since the early 1990's with a Disability Access and Inclusion Plan and a Disability Access and Inclusion Committee of Council. The Committee also acted as an advocate for improved services and facilities in the community of the Town.

Council resolved to establish this Working Group in lieu of maintaining the Committee such that the business of the Committee can be conducted less encumbered by the bureaucracy surrounding the Committee structure.

The Town adopts a new Access and Inclusion Plan each 5-years and will again in early 2019. The Plan, developed in consultation with the community, defines strategies and actions to address identified barriers existent in the community.

Purpose (Tasks & Outcomes):

- To consult with the community to identify barriers to access and inclusion existent in the community;
- To work with and support the Town in working towards a genuinely inclusive community for all;
- To monitor the implementation of the Town's Access and Inclusion Plan (AIP) and prepare statutory obligation reports to Council and other stakeholders on the progress of the AIP;
- To review the Access and Inclusion Plan in accordance with legislative obligations and make recommendations to Council to improve and update the Plan; and
- To maintain networks with people with disability, their carers and service providers.

Membership:

- A minimum of one appointed Councillor;
- Residents and others with disability who express identification with the community in the Town;
- Carers of residents and others with disability who express identification with the community in the Town,
- Representatives of organisations who provide services for people with disability; and
- Individuals who have skills, experience, interest and commitment to contribute to a truly inclusive community for all.
- Capacity to co-opt further members with relevant expertise as required

Chairperson

The Chairperson is appointed by the Council, on recommendation of PSC. In the absence of the Chairperson, a person elected by the members will assume the Chair for the meeting.

Meetings

The A&IWG will meet quarterly and additionally as required to ensure the objectives are met.

Quorum

A quorum will be by simple majority plus one.

Meeting notes

Meeting notes are to be prepared by the officers of the Town and distributed to members within five working days after the date of the meeting.

Reporting timeframes

Working Group meeting notes and recommendations are to be reported in writing to the People Services Committee at the next scheduled meeting.

Termination of the Working Group

The term of the Working Group lapses with ordinary elections of Council and may at the discretion of Council be reconvened. Termination of the Working Group shall be at the direction of the Council.

Terms of Reference

Suicide Prevention Working Group

Authority:

The Working Group is established under the auspices of the People Services Committee (PSC). Working Group recommendations are to be referred to the PSC and to Council if supported by the Committee.

Background:

In August 2018 it was reported that the Town has the highest incidents of suicide in the Perth metro area.

This led to the People Services Committee considering how the Town should best respond.

The Working Group was established by Council on recommendation from Committee in October 2018.

Purpose (Tasks & Outcomes):

To provide considered, timely and balanced advice to Council on suicide related matters relevant to the Town. This includes:

- Raise awareness of resources in the local area that support positive mental health and suicide prevention.
- Build community understanding to reduce the myths, misunderstandings and stigma associated with suicide.
- Review research to enable to target the specific needs of vulnerable groups and build capacity.
- Develop materials and initiatives/programs that support these objectives.

Membership:

- A minimum of one appointed Councillor;
- Representatives of organisations who provide mental health services to residents of the Town; and
- Members of the community who have skills, experience, interest and commitment to contribute to reducing the incidents of mental health disorders in the community;
- Officers of the Town of Bassendean; and
- Capacity to co-opt further members with relevant expertise as required.

Chairperson

The Chairperson is appointed by the Council, on recommendation of PSC. In the absence of the Chairperson, a person elected by the members will assume the Chair for the meeting.

Meetings

The SPWG will meet as required to ensure the objectives are met.

Quorum

A quorum will be by simple majority plus one.

Meeting notes

Meeting notes are to be prepared by the officers of the Town and distributed to members within five working days after the date of the meeting.

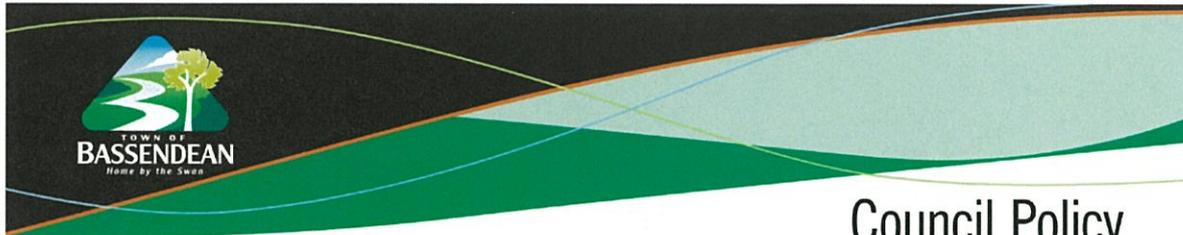
Reporting timeframes

Working Group meeting notes and recommendations are to be reported in writing to the People Services Committee at the next scheduled meeting.

Termination of the Working Group

The term of the Working Group lapses with ordinary elections of Council and may at the discretion of Council be reconvened. Termination of the Working Group shall be at the direction of the Council.

ATTACHMENT NO. 11



Council Policy

DRAFT

Annual Performance Review – Chief Executive officer

Objective

The objective of this Policy is to establish a consistent, transparent, independent and accountable review process in line with section 5.38 of the *Local Government Act 1995*, requiring the performance of each employee who is employed for a term of more than one year, including the CEO, be reviewed at least once in relation to every year of employment.

Strategy

The performance and remuneration package review will be conducted in accordance with the Chief Executive Officer's Contract of Employment.

This process is a collaborative approach to enhance and evaluate the CEO's performance along with providing guidance for the ensuing twelve months, using the Town's agreed Corporate Business Plan and Strategies.

Review Periods

The review must be conducted annually as follows:-

- a) At a time that is no later than 3 months after the anniversary of the Commencement Date; or
- b) If otherwise determined by the Council, at a time that enables the review to coincide with other remuneration reviews conducted by the Town of Bassendean.

Interim quarterly reviews will also be undertaken by the Review Panel to discuss progress on the CEO's targets and strategy objectives.

Assessment Criteria

The performance of the CEO will be assessed against the following criteria:-

- *Leadership and Strategic Management*: Provide inspirational and astute leadership which develops and drives innovative, strategies and best practice to assist in delivery

of objectives in the Corporate Strategic Plan along with the vision and expectations of the Council and the Town. Provide exceptional management skills and strategy to build the capacity of the Town;

- *Organisational Culture*: Fosters a culture of innovation and excellence with an enabling can-do attitude. Engages with our diverse community by building and maintaining a highly responsive organisation committed to operational excellence and efficiency;
- *Key Objectives*: Ensures the efficient and timely delivery of all projects within budget. Oversees the reviews and improvements to all aspects of urban design and growth in the Town, with an emphasis on genuine community engagement to meet the challenges of growing the Town;
- *Collaboration*: Works in close collaboration with Council, the Mayor and the community to provide accurate and timely advice and information to ensure the key outcomes and objectives of the Town are met;
- *Governance*: Delivers the highest organisational integrity, corporate governance and accountability, which is demonstrated within an environment of transparency, trust, openness, honesty and fairness to all; and
- *Sustainability*: To provide responsible and sustainable management of the Town's financial resources, built and natural environment, infrastructure assets and staff.

Review Panel

The annual CEO performance review panel will consist of:

- The Mayor; and
- Two Councillors nominated by resolution of Council.

The selection of the panel will be in consultation and negotiation with the CEO and will be facilitated by an independent external person appointed by a resolution of Council in accordance with the Town's Procurement Policy and Procedures.

Councillors participating in the review process must:

- Understand the requirements and responsibilities of a performance management process
- Show an ability to be fair and objective
- Provide feedback which is constructive, specific and non-judgemental
- Be measured and unbiased in decision making
- Use good communication and interpersonal skills to participate in a productive and meaningful process

- Subjectively and effectively assess operational performance and strategy achievements

Review Process

The Human Resources Coordinator will be responsible for managing and implementing the process as outlined below:-

1. Engagement of an independent external facilitator in consultation with the Mayor and CEO and in line with the Town's Procurement and Purchasing procedures.
2. Prior to the commencement of the review the CEO will provide a self-assessment of their performance against the relevant criteria to all elected members.
3. The independent facilitator will assist the Review Panel to seek feedback from the elected members, assess the performance and agree on key focus areas for the review interview.
4. The Review Panel with support of the independent facilitator will conduct an appraisal interview with the CEO with regard to:-
 - a) Performance and Assessment Criteria;
 - b) Any changes to the work values or responsibilities of the Position;
 - c) The hours worked, including hours in addition to normal working hours;
 - d) The condition of the market and economy generally; and
 - e) The capacity of the Town to pay an increase
5. The CEO will be provided with an opportunity to provide comment.
6. The independent facilitator will attend a full Council briefing session to discuss findings.
7. The independent facilitator will provide Council and CEO with a full report including recommendations:
 - a) Endorsement of the CEO's performance for the period under review
 - b) The CEO's remuneration for the next 12 months
 - c) If required, the extension or renewal of the CEO Contract
 - d) Determination of appropriate Key Performance Indicators for the next 12 months
 - e) A professional development plan based on the above

Record Keeping

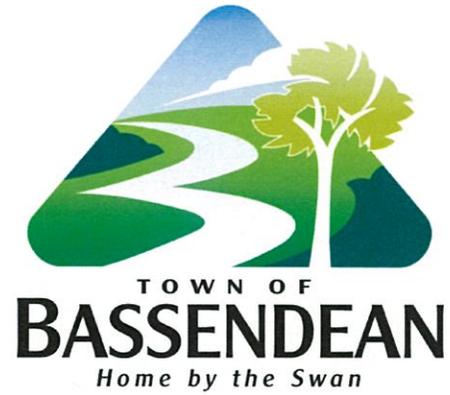
Documents in relation to the review process must be registered on the Town of Bassendean's records management system and stored on the CEO's confidential personnel file.

Application

Responsibility for the implementation of this policy rest with the Mayor, Councillors and Chief Executive Officer. The Policy is to be reviewed every three years.

Policy Type: Governance Policy	Responsible Officer: Chief Executive Officer/Human Resources Coordinator
Link to Strategic Community Plan: Leadership and Governance	Last Review Date: 13 January 2019
	Version 1
	Next Review due by: January 2021

ATTACHMENT NO. 12



QUARTERLY REPORT

PERIOD ENDING 30 DECEMBER 2018

KPI'S	EVIDENCE
(a) Strategic regeneration of Town Centre redevelopment	RFQ for Community Engagement Strategy to develop vision for future planning (including Local Planning Strategy).
(b) Responsive to Councillor enquiries	The Administration provides timely and comprehensive advice and responds to Councillors through Workshops, briefings and inspection that were organised during the quarter under review to provide more detailed information for Councillors to assist with decision making. A number of workshops were held this quarter.
(c) Increased focus on bike plan and streetscapes	Focus on this area includes: Whitfield Safe Active Street; Success Hill Shared Path; and Proposed Broadway Bike Plan.
(d) Define KPIs together with the alignment of the Corporate Business plan in the current contract.	New KPI's are to be established.
(f) provide accurate and timely advice to the Council;	Respond as quickly as possible to requests for advice from Council and Councillors
(g) work in collaboration with the Council;	Monthly whole of staff and Councillor Briefings Sessions Mayor invited to weekly Corporate Management Committee Meetings New partnership approach between Council and Administration.
(h) provide innovative and visionary leadership;	A range of organisational reforms to improve planning, prioritisation of projects, rewards and recognition system, website etc. Creation of Corporate Calendar.

- (i) Maintain a work environment that facilitates the development of people and encourages them to perform at a high level;

Corporate Training & Development

The following staff corporate training and information sessions were conducted at the Town of Bassendean:

- Ergonomic Assessments – 2 November 2018
- Manual Handling Training (Seniors and Disability Services) – 2 November 2018
- Snake Awareness Training – 21 November 2018
- Conflict Management Training for Asset Services (two sessions) – 6 December 2018

Corporate Inductions

The following Corporate and Safety Inductions were conducted by Human Resources at the Town of Bassendean:

- Corporate and Safety Induction – 28 November 2018
- Next Corporate and Safety Induction – March 2019

Wellbeing Events & Initiatives

The following staff wellbeing events and initiatives were held during this quarter:

- Safe Work Month Challenge – October 2018
- Take 5 Safety Launch – 18 October 2018
- Skin Cancer Checks – 31 October 2018 and 7 November 2018
- Audiometric Testing – 21 November 2018
- CEO Briefing and Networking Sessions – 22 November 2018 and 19 December 2018
- Monthly Staff Book Club – final session held 29 November 2018
- Staff Newsletter – distributed 11 December 2018
- OH&S Newsletter – distributed 20 December 2018
- End of Year Celebration – 21 December 2018
- Employee Service Awards – distributed at End of Year Celebration
- Hep A & B Vaccinations provided to appropriate staff – ongoing
- Employee Birthday Cards – final cards sent December 2018
- Employees Recognition Awards – two nominations received December 2018

	<p><u>Wellbeing Committee</u> The Town of Bassendean Wellbeing Committee has been placed on hold pending review of Rewards and Recognition Program.</p> <p>The Rewards and Recognition Program Working Group has been established and will meet in late February.</p> <p><u>OH&S Committee</u> The following OH&S Committee Meetings were held during this quarter on:</p> <ul style="list-style-type: none"> • 24 October 2018 • 19 December 2018 • Next meeting – 20 February 2019 <p><u>Recruitment</u></p> <ul style="list-style-type: none"> • Senior Educator (Casual) • Senior Educator (Part-Time) • Assistant in Home Nursing x2 (Casual) • Support Coordinator (Temporary, Part-Time) • Food Coordinator (Part-Time) • Building Facilities Maintenance Officer (Full-Time) • Commenced recruitment process for Parks and Gardens Trainee (Full-Time) <p><u>Achievements</u></p> <ul style="list-style-type: none"> • Commenced review of Rewards and Recognition Program and establishment of working group. • Coordination of End of Year Celebration and CEO Briefing & Networking Sessions. • Town of Bassendean Asset Services Enterprise Agreement was approved by the Fair Work Commission on 19 December 2018.
<p>(j) ensure the effective and accountable application of financial and physical resources;</p>	<p>Ongoing internal audit review of all processes continues, as per Department Guidelines.</p>
<p>(k) develop and implement change management strategies to enhance service delivery; and</p>	<p>Commenced the review of Seniors and Disability Services including Hyde Retirement Village. Access and Inclusion Plan review completed and draft document presented for Council endorsement.</p>

(l) initiate the development, implementation and review of effective policies.	The following was adopted by Council this quarter: Policy 6.11 – Donations, Sponsorship and Grants Policy (previously named “Donations”), updated.
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MEASURES OF OUR SUCCESS (THE 2017/18 OUTCOMES OPERATE AS KPI'S)

Strategic Priority 1. Social

OBJECTIVE: 1.1 - BUILD A SENSE OF PLACE AND BELONGING

Strategies <i>How we're going to do it</i>		Success Measures	Target	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
1.1.1	Facilitate engagement and empowerment of local communities	Community / Stakeholder Satisfaction Survey (Engagement and Participation)	Improved Community feedback (based on baseline data collected in year 1) Completion of heritage architect's plans and securing of the Lotterywest grant in Year 1	Facilitate community action driven Neighbourhood activation plans	Ashfield CAN continue to be active, conducting a number of events in the quarter including the annual Christmas sun downer and work on the design of the lookout at Ashfield Flats. Eden Hill CAN hosted their first public event being a Christmas Party on 1 December that attracted more than 100 people. Officers continue to work with local resident Ms Nella Fitzgerald for the staging of the Fringe Event <i>WonderRealm</i> in the Town on 15-17 February 2019.
1.1.2	Activate neighbourhood spaces to facilitate community gathering				
1.1.3	Ensure our unique culture and history are shared and celebrated				
1.1.4	Continue to support and facilitate participation in the arts, community festivals and events				
				Develop revised Culture Plan	Council endorsed at the November 2018 OCM for the draft Arts and Cultural Plan to be published for a period of public comment from 8 December 2018 to 8 February 2019 on <i>Your Say Bassendean</i> . Once the period of public comment is closed, if necessary, adjustments will be made to the Plan with the final Arts and Cultural Plan to be tabled at the March 2019 for adoption.
				Complete 1 Surrey Street Museum and Community Centre restoration,	SIA Architects and subcontractors have been re-engaged to revise the

			reconstruction and refurbishment works and implement a management plan	detailed drawings and specifications in accordance with Council (SCM - 5/10/18) revised 2C Concept Plan
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OBJECTIVE 1.2 - ENSURE ALL COMMUNITY MEMBERS HAVE THE OPPORTUNITY TO BE ACTIVE, SOCIALISE AND BE CONNECTED

Strategies <i>How we're going to do it</i>	Success Measures	Target	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
1.2.1 Provide accessible facilities that support leisure, learning and recreation for people of all ages.	Community / Stakeholder Satisfaction Survey (Activity and connectivity)	Improved Community feedback (based on baseline data collected in year 1)	Nature-based Playground Facilities at Sandy Beach and Mary Cres Reserve	The successful tender for the construction of the Mary Crescent Reserve Nature Playground was awarded to Phase 3 in October 2018, with construction commencing in November 2018. It is anticipated that construction will be completed by the end of January 2019/early February 2019.
1.2.2 Provide life-long learning opportunities			Plan and build Men's Shed facility	Concept Plans are in the process of being drawn up. Service run-ins are being achieved.
1.2.3 Enhance partnerships with the local Noongar people			Develop a new Reconciliation Action Plan	RAP has been developed and in the process of being published. Meetings of the RAP working group have been conducted and ongoing support for the Cultural Advancement Group has been provided. A Christmas BBQ was conducted in Ashfield for the clients of the Street Doctor.
1.2.4 Ensure people with disabilities and those from diverse backgrounds are valued and supported to participate in community life	Level of engagement of people with disability and those from diverse backgrounds	High level of engagement of people with disability and those from diverse backgrounds	Continue to provide inclusive opportunities for social connection	The Town was one of 5 local government authorities chosen through an expression of interest process to participate in the Socially Inclusive Communities Program 2018/2019 through Inclusion Solution/Department of Communities in October 2018.

			<p>advocate for installation in other identified crime hotspots</p>	<p>systems which will form the backbone of all future CCTV expansion projects. With the introduction of the new equipment, the Town has also moved to industry standard monitoring software.</p>
			<p>'Club Connect' initiative</p>	<p>The business units of Youth Services and Recreation and Culture have collaborated to stage a forum for sporting clubs called <i>'Breaking the Ice'</i> and will be held on Wednesday 27th February 2019, 7pm at the Stan Moses Pavilion. The Forum will focus on mental health and youth suicide and will aim to equip club volunteers, parents and officials. This workshop provides an introductory session which assists adults to 'start a conversation' regarding a young person's mental health. Expressions of interest will be sought for participation in a more comprehensive 'Mental Health First Aid' training course.</p> <p><u>Public Health complaints/requests:</u></p> <p>A total of 42 complaints were received in relation to health related matters (other than noise complaints which are reported separately). The majority were in relation to asbestos matters, 5 were in relation to mosquitoes. The remainder were concerning birds, condition of housing, and food matters.</p>

				<p><u>Noise Complaints:</u></p> <p>A total of 32 noise complaints were received and actioned during the quarter.</p> <p><u>Noise Management Plans:</u></p> <p>Four Noise Management Plans was received from Public Transport Authority, Western Power and Main Roads in relation to construction and maintenance works which were required to be carried out after hours (i.e 7pm to 7am). The plans were assessed and approvals issued. No complaints have been received in relation to the works carried out.</p> <p><u>Community Education:</u></p> <p>Health Services continued to provide information to residents through social media (Facebook) on a number of Health related matters. The Health Hub continues to be expanded upon. It located on the <i>Your Say Bassendean Community Consultation</i> platform.</p> <p><u>Food Business Inspections:</u></p> <p>A total of 39 food business risk assessments were carried out assessed during the quarter to ensure compliance with the Food Safety Standards and the Food Act 2008. A total of 4 Improvement Notices were also issued to food businesses during the quarter.</p>
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				<p><u>Food Safety Audits:</u></p> <p>Four high risk food businesses (Child Care Centres) were due for their third party Food Safety Audits during the quarter. Audits were conducted and the Audit Reports were submitted to the Senior Environmental Health Officer for assessment and action as required.</p> <p><u>Temporary Food Businesses:</u></p> <p>A total of 27 applications for temporary food premises were received and assessed during the quarter. This is a substantial increase from last quarter, where 13 applications were received.</p> <p><u>Food Business Registrations</u></p> <p>Three food businesses were registered during the quarter. These were in response to the establishment of new businesses. Discussions were also held with landlords and proprietors regarding potential new businesses moving into the area as well as expanding existing businesses into adjoining premises.</p> <p><u>Food Recalls:</u></p> <p>A total of 9 Food Recall Notifications were issued by the Department of Health, which required follow up to ensure that the products were removed from retail sale. Food recalls continue to be posted on our Facebook page or linked directly to the Health Hub.</p>
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				<p><u>Public Building Inspection:</u></p> <p>Five public buildings were inspected during the quarter to assess compliance with the Health (Public Buildings) Regulations 1992. Premises are inspected annually or biennially, depending on risk classification.</p> <p><u>Rat Bait:</u></p> <p>Approximately 780 sachets of rat bait (Generation First Strike and Racumin) were issued during the quarter. This is significantly lower than last quarter when 1200 sachets were issued.</p> <p><u>Environmental Waters Sampling Program:</u></p> <p>The Town's environmental water sampling program commenced in November 2018. During the quarter, 45 water samples were collected from Point Reserve, Sandy Beach and Success Hill Reserve.</p> <p><u>Local Law Review:</u></p> <p>Two local laws were drafted during the quarter, being the Waste Local Law and the Animal Environment Nuisance and Pest Local Law.</p>
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OBJECTIVE 1.4 - IMPROVE LIFESTYLE CHOICES FOR THE AGED, FAMILIES AND YOUTH

Strategies <i>How we're going to do it</i>	Success Measures	Target	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
1.4.1 Facilitate healthy and active aging in place	Community / Stakeholder Satisfaction Survey (Aged, Families and Youth) Level of engagement of the aged community in their own care and wellbeing	Improved Community feedback (based on baseline data collected in year 1) High level of involvement and participation	Review Service delivery models for seniors including community care and Hyde Retirement Village. Continue to provide inclusive opportunities for social for connection to encourage active ageing in place	Draft report completed and will be presented at a Councillor Workshop in March. Continued provision of aged care services (Home Care Packages and the Commonwealth Home Support Program) funded by the Department of Health and client contributions. Continued to maintain the Hyde Retirement Village and provide affordable housing options for the aged population. The last vacant unit, number was filled in November 2018.
1.4.2 Partner with service providers to improve / expand access to services and facilities			Partner with alternative education provider to offer Yr. 9/10/11 equivalency program.	Program running successfully 4 days per week in the Youth Centre in partnership with Youth Futures as the RTO.
1.4.3 Enhance the wellbeing, and participation of our youth and children			Expand the RYDE Program to other Local Government areas	Commencement of 'South West RYDE Program' in Bunbury during this reporting period. Commenced discussions with City of Joondalup for a mid year commencement. The Town received recognition at the YACWA WA Youth Awards by claiming the 'Organisational Achievement Award – Large'

			Parenting support services and the Midvale Parenting Hub	Parenting Champion Lisa Armstrong (WITW Senior Educator) is now trained in 4 workshops, Tuning into Kids, 1,2,3, Magic, Circle of Security and Tuning into Teens. She has facilitated a number of workshops throughout the EMRC and is currently facilitating the Circle of Security program at Brockman House.
			Crèche services to aid citizenry participation	The crèche has been offered but to date however only 1 has been conducted, 2 children attended. No further demand has occurred.

Strategic Priority 2. Natural Environment

OBJECTIVE 2.1 - TO DISPLAY LEADERSHIP IN ENVIRONMENTAL SUSTAINABILITY

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
2.1.1 Strengthen environmental sustainability practices and climate change mitigation	Waste reduction ratio to population–	Reduction in waste by tonnage per annum in relation to population	Develop and implement Environmental Community Education program	No action this quarter
	Carbon emissions (“Planet Footprint”)	Reduction in Carbon Emissions	Develop Local Planning Policies, promote and implement best practice renewable energy guidelines including sustainability initiatives	No action this quarter.

<p>2.1.2 Reduce waste through sustainable waste management practices</p>			<p>Develop Carbon Reduction plan and as funding permits progressively implemented carbon reduction projects</p>	<p>Report was presented to council, council deferred the emission reduction plan to the sustainability committee to improve the target for emission reduction</p>
<p>2.1.3 Initiate and drive innovative Renewable Energy practices</p>			<p>Investigate a 3 bin system for general, recyclable and green/putrescible waste collection</p>	<p>In December 2018 the EMRC resolved the following:</p> <ul style="list-style-type: none"> • Acknowledge the request from the Town of Bassendean and the City of Bayswater for the investigation of the processing of food and garden waste (FOGO) at the Red Hill Waste Management facility • As part of the various options being considered, that investigations and costs modelling be undertaken on options to establish an interim financial arrangement on behalf of member Councils, with Southern Metropolitan Regional Council or other appropriate third parties for the processing of FOGO commencing 1 July 2018 until the Red Hill Waste Management facility is able to receive and process FOGO waste; • Request the outcome from the review of the various options including cost modelling be presented to the March 2019 ordinary Council Meeting. <p>Once the Town has the EMRC report, a report to Council will be provided on the roll out of the 3 Bin System.</p>

			<p>Develop Local Planning Policies and Guidelines for sustainable design of buildings</p>	<p>Very preliminary key building design principles have been developed in association with residential density scenarios, which were presented to Council at its Ordinary Meeting in October 2018 for public advertisement and community consultation etc. Council resolved to defer consideration of these pending the implementation of the planned community and stakeholder consultation strategy (CSES) pertaining to the local planning strategy review.</p> <p>(NB: It is intended for these principles and policies to be further developed through the local planning strategy review process)</p>
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OBJECTIVE 2.2 - PROTECT OUR RIVER, BUSH LAND RESERVES, AND BIODIVERSITY

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
2.2.1 Protect and restore our biodiversity and ecosystems	Community / Stakeholder satisfaction Survey (River, Bushland and Reserves)	Improvement in community and stakeholder satisfaction survey (River, Bushland and Reserves).	Undertake Natural Areas and River rehabilitation progressively in accordance with Department of Biodiversity, Conservation & Attractions – Best Management practices for foreshore stabilisation.	Erosion control works were undertaken at Sandy Beach and Ashfield Pde Reserve foreshore's
2.2.2 Sustainably manage significant natural areas	Biodiversity and Bush Condition ("Keighery" Scale of bush condition) measurement	Achievement of an Ashfield Flats Management Plan by the end of 2018/19 financial year.	Advocate with relevant partners to collaborate on protection and rehabilitation.	The Town facilitated community consultation on behalf of the Department of Planning Lands & Heritage (DPL&H) for the draft Ashfield Flats Works Program 2018 – 2023. Council considered the DPL&H Community consultation report and provided feedback
2.2.3 Partner with stakeholders to actively protect, rehabilitate and enhance access to the river				

OBJECTIVE 2.3 - ENSURE THE TOWN'S OPEN SPACE IS ATTRACTIVE AND INVITING

Strategies <i>How we're going to do it</i>		Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)	
2.3.1 Enhance and develop open spaces and natural areas to facilitate community use and connection.	Community / Stakeholder Satisfaction Survey (Open Space and use of Open Space)	Improvement in Community / Stakeholder Satisfaction (Open Space and use of Open Space, including community facilities, ovals and reserves)	2017 baseline tree canopy area maintained by ensuring the public realm increases excess the private realm losses. Annual monitoring of Water Quality.	Formulate Open Space Master Plans	Council supported the Concept Master Plan for Sandy Beach Reserve as prepared by Nature Play Solutions, who as a result have commenced the playground planning.	
	2.3.2 Sustainably manage ground water and facilitate the conversion of drains to living streams			Increase in Public Open Space	Develop an Urban Forest Strategy with canopy targets for the public and private realms and an urban forest management plan	In accordance with OCM-15/08/18, a Councilors' Workshop was conducted on 29 November 2018 with Managing Director Arbor Carbon and Director of the Forever Project. On 19 December 2018, a further meeting was conducted with the Mayor, Cr Hamilton, Cr Wilson, the Chief Executive Officer, Director Operational Services and Manager Asset Services, so that Councillors could discuss progressing the 2019 planting program. An Town's Asset Committee was held on 6 th February 2019 to discuss the Urban Forest Strategy and the 2019 Winter Street Tree Planting plan
				Tree Canopy Area monitoring (Private and public realms)	Sustainable water sensitive urban designs incorporated within drainage networks.	Officers met with the Water Corporation to discuss developing a concept for the compensating basin on Railway Pde and the drain that runs from 4 th Avenue to 3 rd Avenue. Water Corporation agreed to provide survey of the area.
	Water Quality (entering the Swan River analysed in accordance with the Australian Government National Health and Medical Research Council Guidelines)					

			Water Quality monitoring	Water sampling took place as per the sampling analysis plan.
			Plan and convert drains to Living Streams	Officers met with Water Corporation to discuss developing a concept for 3 rd 4 th avenue drains.
			Develop Swan River Precinct Plan.	Meeting held with officer of the Swan River Trust to discuss the project.

Strategic Priority 3. Built Environment

OBJECTIVE 3.1 - PLAN FOR AN INCREASED POPULATION AND CHANGING DEMOGRAPHICS

Strategies <i>How we're going to do it</i>	Success Measure	Target	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)	
3.1.1 Facilitate diverse housing and facility choices	The number of new dwelling approvals granted by the Town against the <i>Perth Peel @ 3.5 Million</i> planning framework target for Bassendean (4,200 new dwellings by 2050)	Average of 105 dwelling approvals per annum to achieve the 2050 year target	The target requires 26.25 dwellings to be built per quarter to meet the target.	The number of demolitions exceeded new dwellings by minus 5.	
3.1.2 Implement sustainable design and development principles		Community Satisfaction with participation and engagement	Local Planning Strategy Review + Local Planning Scheme 10 Review	<p>Local Planning Strategy</p> <p>A range of residential density scenarios were developed and presented to Council at its October 2018 Ordinary Meeting Council for approval for public release and feedback.</p> <p>Council resolved to defer the public release of these pending the outcomes of a Councillors' workshop to further consider and discuss an approach to how the community might be engaged and consulted on these and at a more broader level, how the Town might be shaped into the future. This workshop was held on 4 December 2018.</p> <p>Following this workshop, Council at its December 2018 Ordinary meeting resolved, designing and delivering a community and stakeholder engagement strategy (CSES) to help shape the future of Bassendean through a revised local planning strategy.</p>	
3.1.3 Plan for local neighbourhoods and their centres		The level of community engagement and participation into Local Area Planning. (input into plans and policy development)			
3.1.4 Ensure infrastructure is appropriate for service delivery					

				<p>(NB: Creating Communities was since been commissioned by the Town to design and deliver the CSES).</p> <p>Also during this reporting period, the Town's Transport Study consultants commenced drafting the proposed <i>Local Integrated Transport Plan</i> (LITP). A first draft has been completed incorporating Councillors' feedback from the August 2018 Councillors workshop. However, finalisation of this draft is awaiting advice from Main Roads WA as to the outcome of its current Guildford Road Study.</p> <p>Upon finalisation, the draft LITP will be presented to Council for consideration, feedback.</p> <p>Local Planning Scheme 10 Review No action this quarter.</p>
			Develop Local Planning Policies	No action this quarter
			Prepare and develop Precinct/ Neighbourhood plans	No action this quarter

OBJECTIVE 3.2 - ENHANCE CONNECTIVITY BETWEEN PLACES AND PEOPLE

Strategies	Success Measure	Target	Projects	2nd Quarter
<i>How we're going to do it</i>			<i>New projects that will be implemented</i>	(October to December)
3.2.1 Connect the Town through a safe and inviting walking and cycling network.	Community / Stakeholder Satisfaction Survey (roads, footpaths and cycle paths)	Improved community / stakeholders satisfaction (Roads, footpaths, Cycle paths)	Implement Bicycle Boulevards on Whitfield Street	Design work progressing, 85% design expected late February. 85% design drawings will be presented to council for review.
3.2.2 Advocate for improved and innovative transport access and solutions.	Community/ Stakeholder Satisfaction Survey (access to public transport both access to Town and within.)	Increased Community/ Stakeholder Satisfaction (access to public transport both access to Town and within.)		
3.2.3 Enhance the liveability of local neighbourhoods.				
3.2.4 Enhance Road Safety through Design				

OBJECTIVE 3.3 - ENHANCE THE TOWN'S APPEARANCE

Strategies <i>How we're going to do it</i>	Success Measure	Target	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
3.3.1 Improve amenity and the public realm 3.3.2 Strengthen and promote Bassendean's unique character and heritage 3.3.3 Implement design policies and provisions of buildings and places	Community / Stakeholder Satisfaction Survey (amenity and appearance)	Improved Community / Stakeholder Satisfaction against baseline.	Bassendean Built Form and Character Study (part of Local Planning Strategy Review)	No action this quarter
			Preserve Heritage buildings with protection of the Local Planning Scheme	No action this quarter
			Winding up of Town Planning Scheme 4A.	The Corporate Business Plan 2018-2022 does not contain any actions towards the finalisation of the Scheme. It is recommended that this line item be removed from future Quarterly Reports.
			Establish a Design Advisory Panel	No action this quarter (NB: It is anticipated that the WAPC's Design WA suite of initiatives – which includes the release of establishing and conducting Design Review Panels - is to be formally released on 18 February 2019. Further details about this will be provided thereafter).
			Advocate for underground power and environmentally sustainable Lighting	An Town's Asset Committee held on 6th February 2019 the committee recommended the adoption of an Underground Power Policy
			Prepare streetscape policies for the Town	No action this quarter.

			Finalise and implement the Municipal Heritage Inventory	No action undertaken during the period under review.
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Strategic Priority 4. Economic

OBJECTIVE 4.1 - BUILD ECONOMIC CAPACITY

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
<p>4.1.1 Encourage and attract new investment and increase capacity for local employment</p> <p>4.1.2 Plan for and build capacity for Commercial and Industrial activities</p> <p>4.1.3 Support and promote home based businesses</p>	<p>Economic and Commercial Activity</p> <p>New businesses (including home based) granted development approval by the Town.</p>	<p>Increase in Economic and Commercial Activity against baseline data</p> <p>Increased number of new businesses from baseline data</p>	<p>Develop new Economic and Commercial Activity Strategy including:</p> <ul style="list-style-type: none"> - Initiate industry Cluster Analysis during this financial year - Advocate and facilitate digital technology integration in to the Town over the four years of the plan - Place activation over the four years of the plan <p>Retail Needs Assessment (part of Local Planning Strategy Review) During this financial year</p> <p>Establish baseline data for the achievement of nominal targets during this financial year</p>	<p>First draft of strategy completed including three workshops with committee and business community</p> <p>Limited activity with Digital technology integration</p> <p>Place activation has received substantial organization wide support through Town Centre vibrancy program.</p> <p>The Town conducted an Old Perth Road Street Party on Tuesday 18 December in conjunction with “turning on the Christmas lights” as early implementation activity of the Vibrancy OPR program.</p> <p>This has been incorporated into the research for the economic development strategy</p> <p>Census data is analysed in the economic development strategy as the baseline data.</p>

			Investigate options and develop business case for potential future redevelopment of civic buildings during this financial year	No action this quarter.
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OBJECTIVE 4.2 - FACILITATE LOCAL BUSINESS RETENTION AND GROWTH

	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter <i>(October to December)</i>
4.2.1 Strengthen local business networks and partnerships	Number of local business and Stakeholder Survey (Engagement and Facilitation of local Business Networks)	Increase in engagement of local businesses. Increasing recognition of Bassendean branding. (Baseline to be established in year one)	Establish local business group of operators within the Town and those utilising the Town over the four years of the plan	This has been activated through on going engagement with the Bassendean Business Network.
			Review & refresh Bassendean Means Business brand during this financial year	This has been completed
			Produce a survey for local business, to gauge their understanding and recognition of Bassendean Means Business brand over the four years of the plan	This was completed as part of the brand refresh
4.2.2 Continue the activation of Bassendean Town Centre	Increase in the diversity and level of mixed uses, and increase in higher density residential dwellings	Baseline data to be established following completion and adoption of revised Local Planning Strategy and Bassendean Transit-oriented Development (TOD) plan	As per Local Planning Strategy Review + Local Planning Scheme 10 Review under Objective 3.1 during this financial year	No action this quarter.

4.2.3 Enhance economic activity in neighbourhood centres	New local + neighbourhood centres	Baseline data to be established following completion of Retail Needs Assessment and completion and adoption of revised Local Planning Strategy and new Economic and Commercial Activity Strategy	As per aforementioned Retail Needs Assessment and new Economic and Commercial Activity Strategy during this financial year	No activity with this project
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Strategic Priority 5. Good Governance

OBJECTIVE 5.1 - ENHANCE ORGANISATIONAL ACCOUNTABILITY

Strategies <i>How we're going to do it</i>		Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter <i>(October to December)</i>
5.1.1	Enhance the capability of our people	Community / Stakeholder Satisfaction Survey (Governance)	Community stakeholders improvement on Year 1 baseline (Governance)	New Elected Member Training and Community Committee member orientation	Preparation for Workshop with Councillors.
5.1.2	Ensure financial sustainability			Review the Risk Management Framework	Discussions with internal auditor to undertake in first half of 2019.
5.1.3	Strengthen governance, risk management and compliance	Compliance Audit	100% Statutory Compliance met.	Continue the Internal Audit Project to ensure statutory compliance and reduction in Risk Management.	Discussion with internal audit to discuss undertaking this work in the first half of 2019.
5.1.4	Improve efficiency and effectiveness of planning and services	Risk Management Profile	100% Risk Mitigation as determined by insurer.		
5.1.5	Ensure optimal management of assets	Financial Ratio Benchmarked.	Asset Ratios met or Improved (intermediate level)		
		Asset Ratio Benchmarked	Financial Ratios met or improved (intermediate level)		

OBJECTIVE 5.2 - PROACTIVELY PARTNER WITH THE COMMUNITY AND OUR STAKEHOLDERS

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
5.2.1 Improve customer interfaces and service	Community / Stakeholder Satisfaction Survey (Community engagement and participation)	Improvement in Community and Stakeholder Satisfaction (community engagement and participation)	Develop a new Community Engagement Strategy	Research undertaken by consultant.
5.2.2 Engage and communicate with the community			Develop a new Marketing Plan	Research undertaken by consultant.
5.2.3 Advocate and develop strong partnerships to benefit community				

OBJECTIVE 5.3 - STRIVE FOR IMPROVEMENT AND INNOVATION

Strategies <i>How we're going to do it</i>	Success Measures	Targets	Projects <i>New projects that will be implemented</i>	2nd Quarter (October to December)
5.3.1 Adopt and measure against best practices ensuring a focus on continuous improvement	Local Government Service Review Benchmarks.	Improved efficiency and effectiveness of services.	Adopt a formal service review program	Completed review of seniors service
	Percentage uptake of the community of Ecommerce applications	Increased E-commerce applications	E-commerce development through the Town's Website	No action this quarter.

CASH IN LIEU

Cash In Lieu Public Open Space Balance at 31 December 2018							
Trust ID	Subdivision	Original Trust Receipts	Project	Approved for Expenditure from this Trust	Balance Available in Trust after Completion of Projects based on no projects under budget	Amount Drawn to Date	Cash In Lieu Public Open Space Balance at 31 December 2018
T1148 MINISTRY OF HOUSING		\$ 212,000.00	Broadway Aboretum Stage 2	\$ 85,000.00	\$ -	\$ 40,899.14	\$ 73,524.33
			Broadway Aboretum Stage 1	\$ 38,800.00		\$ 38,800.00	
			Construction of 2 additional hard tennis courts	\$ 58,776.53		\$ 58,776.53	
			Sandy Beach Playground	\$ 29,423.47	\$ -		
T1174 WESTCHOICE		\$ 194,000.00	Path Network & outdoor Gym	\$ 47,043.24	\$ -	\$ 47,043.24	\$ 53,621.24
			Public Toilet	\$ 93,335.52		\$ 93,335.52	
			Sandy Beach Playground	\$ 53,621.24		\$ -	
T1607 Danmar Homes	50 IVANHOE STREET - WAPC#951-11	\$ 130,000.00	Sandy Beach Playground	\$ 130,000.00	\$ -	\$ -	\$ 130,000.00
T1803 Westfocus	92-96 FIRST AVE	\$ 97,000.00			\$ 97,000.00	\$ -	\$ 97,000.00
T1946 PD Projects	141 FIRST AVE - WAPC REF 149585	\$ 85,311.75			\$ 85,311.75	\$ -	\$ 85,311.75
T1992 Miluc Pty Ltd	LOT 3 MORLEY DRIVE WAPC # 146605	\$ 295,000.00	Mary Crescent Res Playground	\$ 250,000.00	\$ 45,000.00	\$ -	\$ 295,000.00
T 2045 PD Projects	# 137 First Ave Bassendean	\$ 70,000.00			\$ 70,000.00	\$ -	\$ 70,000.00
T2429 TIANYOU GU	80 SECOND AVE	\$ 61,000.00			\$ 61,000.00	\$ -	\$ 61,000.00
T1400 Interest on POS		\$ 190,851.38	Sandy Beach Playground (\$25,655.29)	\$ 118,155.29	\$ 72,696.09	\$ 92,500.00	\$ 98,351.38
TOTALS (includes completed projects)		\$ 2,176,400.05		\$ 1,745,392.21	\$ 431,007.84	\$ 1,212,591.35	\$ 963,808.70
				\$ 963,808.70	TOTAL in TRUST		
				-\$ 44,100.86	Less Approved Projects (Broadway Aboretum Stage 2)		
				-\$ 250,000.00	Less Approved Projects (Mary Crescent Playground)		
				-\$ 238,700.00	Less Approved Projects (Sandy Beach Playground)		
				-\$ 250,000.00	Less Unapproved Project (Sandy Beach Public Conveniences)		
				\$ 181,007.84	Available for additional projects		

GRANTS

COA	Description	Inc/Exp Analysis Summary	Original Budget	Budget Amendments	Current Budget	YTD Actual
122011	INCOME - SPORT & REC - GRANTS	Operating Grants	\$0.00	\$0.00	\$0.00	-\$4,792.00
122201	SPORT & REC GRANT - KIDS SPORT	Operating Grants	\$0.00	\$0.00	\$0.00	-\$6,393.09
182181	INCOME - PUBLIC EVENTS - NAIDOC WEEK INCOME	Operating Grants	\$0.00	\$0.00	\$0.00	-\$10,000.00
182184	INCOME - PUBLIC EVENTS - AUSTRALIA DAY INCOME	Operating Grants	-\$10,000.00	\$0.00	-\$10,000.00	-\$15,000.00
212011	INCOME - ROAD MAINT - CAPITAL GRANT(MRWA)	Operating Grants	-\$30,000.00	\$0.00	-\$30,000.00	\$0.00
212161	INCOME - ROAD MAINT - CONTRIBUTIONS TO WORKS	Operating Grants	-\$120,000.00	\$0.00	-\$120,000.00	\$0.00
322001	INCOME - GRANTS - ROADS GRANT	Operating Grants	-\$118,960.00	\$0.00	-\$118,960.00	-\$50,256.00
322002	INCOME - GRANTS - GENERAL PURPOSE GRANT	Operating Grants	-\$163,668.00	\$0.00	-\$163,668.00	-\$79,480.00
542013	INCOME - ES - GRANTS	Operating Grants	-\$45,000.00	\$0.00	-\$45,000.00	\$0.00
762200	INCOME - SANITATION - GRANT INCOME WASTE AUTHORITY	Operating Grants	-\$28,000.00	\$0.00	-\$28,000.00	\$0.00
872011	INCOME - BYS - DEPT CHILD PROTECTION GRANTS	Operating Grants	-\$91,292.00	\$0.00	-\$91,292.00	-\$69,037.42
902011	INCOME - VOLUNTEER - GRANTS	Operating Grants	-\$1,000.00	\$0.00	-\$1,000.00	\$0.00
922001	INCOME - SDS -CHSP GRANTS	Operating Grants	\$1,317,000.00	\$0.00	\$1,317,000.00	\$987,744.33
942001	INCOME - SDS - HACC GRANTS	Operating Grants	-\$184,566.00	\$0.00	-\$184,566.00	\$103,043.00
952102	INCOME - SDS -HCP SUBSIDIES & SUPPLEMENTS	Operating Grants	-\$666,840.00	\$0.00	-\$666,840.00	\$359,018.61
122011	INCOME - SPORT & REC - GRANTS	Non Operating Grants	-\$200,000.00	\$0.00	-\$200,000.00	\$0.00
122015	INCOME - SPORT & REC - CAPITAL GRANT & POS(NO GST)	Non Operating Grants	-\$250,000.00	\$0.00	-\$250,000.00	\$0.00
132015	INCOME - RESERVES - GRANT INCOME	Non Operating Grants	-\$326,600.00	\$0.00	-\$326,600.00	\$0.00
212001	INCOME - ROAD MAINT - CAPITAL GRANT NO GST(RTR)	Non Operating Grants	-\$45,261.00	\$0.00	-\$45,261.00	\$0.00
212011	INCOME - ROAD MAINT - CAPITAL GRANT(MRWA)	Non Operating Grants	-\$28,603.00	\$0.00	-\$28,603.00	-\$58,540.00
212103	INCOME - ROAD MAINT - GRANTS(OTHER)	Non Operating Grants	\$1,300,000.00	\$0.00	\$1,300,000.00	\$510,000.00

ATTACHMENT NO. 13

TOWN OF BASSENDEAN

MINUTES

AUDIT AND GOVERNANCE COMMITTEE

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 6 FEBRUARY 2019, AT 5.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Cr Kathryn Hamilton, Presiding Member
Cr Jai Wilson
Cr Melissa Mykytiuk
Ian Walters
Tom Klaassen

Staff

Peta Mabbs, CEO
Ken Lapham, Acting Director Corporate Services
Amy Holmes, Minute Secretary

Apologies

Ron Back, Financial Advisor

3.0 DEPUTATIONS

Mr Don Yates addressed the Committee regarding Item 8.1.

4.0 CONFIRMATION OF MINUTES

4.1 Audit and Governance Meeting held on 7 November 2018

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Ian Walters, Seconded Tom Klaassen, that the minutes of the Audit and Governance Committee meeting held on 7 November 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Update on Purchasing Policy

The CEO and Acting Director Corporate Services briefed the Committee on work being done to update the Purchasing Policy.

We will be working with WALGA and Managers to change the way we procure. Procurement is currently spread across the organisation, across individual departments. Current practices need to be reviewed to move to a more centralised process. This will give more control and reduce the Town's risk profile. The issue of sustainability will also be a key component of the Policy.

8.0 **REPORTS**

8.1 **Role of Internal Audit and Audit Focus for 2018/2019 – (Ref: GOVR/LREGLIA/3 – Peta Mabbs, Chief Executive Officer)**

APPLICATION

The Audit & Governance Committee is requested to consider the CEO's review of the appropriateness and effectiveness of the Town's Audit and governance committee – instrument of appointment.

ATTACHMENT

Attachment No.1:

- Audit in Local Government Guidelines
- Amended Audit and Governance Committee's Instrument of Appointment

BACKGROUND

On 28 October 2017, the *Local Government Amendment (Auditing) Act 2017* (LG Act) was proclaimed, giving the Auditor General the mandate to audit Western Australia's 139 local governments and 9 regional councils. Parliament provided this mandate to enhance accountability and transparency across the sector.

The *Local Government Act 1995* (the Act) allowed the Auditor General to start performance and focus area audits from the date of proclamation, while responsibility for financial audits will progressively transition to the Auditor General, as local governments' existing audit contracts expire.

The Auditor General's presence in the local government sector increases the level of oversight for all local governments. For the Town of Bassendean this is an opportunity to reflect on our current audit model to consider opportunities to further enhance assurance.

In this regard, proposed changes have been identified regarding:

- the role and reporting relationship of the Internal Audit function; and
- the focus of the Town's Internal Audit program for the remainder of 2018/2019.

Current Situation

The Role of Internal Audit:- Currently, the Town's Audit and Governance Committee (AG Committee), in practice does not include the Town's Internal Auditor (currently performed by 'Moore Stephens') as regular participants at the quarterly AG Committee meetings. To date, the function has reported to the Director Corporate Services.

Audit in Local Government, Page 13 (Attachment 1) states: *"For local government, the Internal Auditor should report functionally to the audit committee and administratively to the CEO. It should be remembered that pursuant to section 5.41 of the Act, the CEO is responsible for the day-to-day management of council activities including the direction of staff and implicitly the internal audit function. The CEO may choose to delegate this responsibility provided always that the delegation does not directly or indirectly interfere with the ability of the Internal Auditor to conduct an internal audit function free from interference.*

A clear and properly defined reporting relationship ensures that the Internal Auditor is empowered to perform their role working with management. The direct reporting line to the audit committee also acts as an adequate safeguard in the event of a serious breakdown in internal controls or internal control culture at senior levels in the organisation."

In seeking to further enhance assurance, it is proposed that the Town's Internal Auditors have:

- a functional reporting line to the AG Committee; and
- an administrative reporting relationship to the Chief Executive Officer.

In light of the above proposal and to facilitate a functional reporting line to the AG Committee, it is further proposed that a standing invitation to all AG Committee meetings be extended to the Town's Internal Auditor.

Both these measures are designed to facilitate the AG Committee fully discharging its objectives in addition to providing further assurance to the Town and Council. An amended "Audit and Governance Committee Terms of Reference" is provided (Attachment 2) highlighting proposed amendments to enable the above to be incorporated.

Aligning the Town's Internal Audit Program

The Internal Audit Program for an organisation is designed to be a 'risk based' plan which sets out the intended nature of internal audits for the coming year.

As the Town's most recent risk assessment was undertaken in 2016, it is timely to undertake a comprehensive organisational risk assessment. Embedding risk management capability within the Town will not only ensure the Town's internal audit program is aligned to its current risk profile, but a more robust system of governance will be promoted. A risk assessment will enable for the identification, assessment, and prioritisation of risks across the organisation to enable a more coordinated and effective application of resources to minimise, monitor, and control the probability and/or impact of unfortunate events and maximise the realisation of opportunities. Part of the risk assessment exercise will also be to identify and examine internal controls and legislative compliance.

It is proposed that utilising the Town's internal audit capability to facilitate a comprehensive organisational risk assessment in the first half of 2019 will ensure the future internal audit program is targeted and reflective of the Town's risk profile. This will also enable quarterly reporting of risks to the AG Committee.

To facilitate this, it is proposed that the Chief Executive Officer work with the internal auditors to ensure a comprehensive organisational risk assessment in the first half of 2019. This proposal is intended to replace any other internal audits during the remainder of the financial year.

The product of this work will be a report to the AG Committee providing a risk assessment in addition to identifying gaps in terms of controls and legislative compliance; and areas for improvement. The latter will inform the development of the Strategic Audit Plan from 1 July 2019 onwards.

COMMUNICATION AND ENGAGEMENT

Discussions with the Town's internal auditors regarding the proposal have been undertaken.

STRATEGIC IMPLICATIONS

Objectives <i>What we need to achieve</i>	Strategies <i>How we're going to do it</i>	Measures of Success <i>How we will be judged</i>
5.1 Enhance organisational accountability	5.1.1 Enhance the capability of our people	Community / Stakeholder Satisfaction Survey (Governance)
	5.1.2 Ensure financial sustainability	
	5.1.3 Strengthen governance, risk management and compliance	Compliance Audit
	5.1.4 Improve efficiency and effectiveness of planning and services	Risk Management Profile
	5.1.5 Ensure optimal management of assets	Financial Ratio Benchmarked. Asset Ratio Benchmarked

Council policy 6.15 – Risk Management Policy refers, and will require review.

STATUTORY REQUIREMENTS

This proposal addresses the requirements of Regulation 17 of the *Local Government (Audit) Regulations 1996*; and Regulation 5 (2) (c) of the *Local Government (Financial Management) Regulations 1996*.

More specifically:

Local Government (Audit) Regulations 1996

The Chief Executive Officer is to comply with Regulation 17 of the Local Government (Audit) Regulations in reviewing certain systems and procedures in relation to:

- (a) Risk management; and
- (b) Internal control; and
- (c) Legislative compliance.

(2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.

(3) The CEO is to report to the audit committee the results of that review.

Historically, a local government was to carry out a 'systems and procedures' audit at least once every two years, with the next review to be completed by 31 December 2018. After carrying out a systems and procedures audit the local government is to prepare an audit report in a form approved by the Minister.

The Local Government (Audit) Regulations 1996 were amended in 26 June 2018. Part of the amendment is in relation to the frequency of the system and procedures review. The system and procedures review is to be carried out every 3 financial years. The next system and procedures review is to be carried out in 2019.

Local Government (Financial Management) Regulations 1996

The CEO is to –

- (C) Undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the Local Government regularly (and not less than once in every 3 years) and report to the local government the results of those reviews.

The local government's Audit Committee is to review the audit report and is to provide the results of that review to Council.

FINANCIAL CONSIDERATIONS

Nil

COMMENT

Nil

Committee members requested a corporate calendar to align auditing requirements with meeting dates.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1

AGC-1/02/19

MOVED Tom Klaassen, Seconded Ian Walters, that Council adopts the following:

1. In seeking to further enhance assurance, it is proposed that the Town's Internal Auditors have:
 - a functional reporting line to the Audit and Governance Committee; and
 - an administrative reporting relationship to the Chief Executive Officer;
2. In light of the above and to facilitate a functional reporting line to the Audit and Governance Committee, it is further proposed that a standing invitation to all AG Committee meetings be extended to the Town's Internal Auditor;
3. The Audit and Governance Committee's Instrument of Appointment (attached) be updated (as highlighted) to reflect the above changes outlined in '1' and '2';
4. The internal auditors undertake an organisational risk assessment; assessment of internal controls; and assessment of legislative compliance to meet the requirements of Regulation 17 of the *Local Government (Audit) Regulations 1996*; and Regulation 5 (2) (c) of the *Local Government (Financial Management) Regulations 1996*;
5. A report to the Audit and Governance Committee on the outcomes of the above (i.e. '4'), be provided by 30 June 2019; and
6. The Strategic Audit Plan for 1 July 2019 onwards be informed by the above (i.e. '5').

CARRIED BY AN ABSOLUTE MAJORITY 5/0

9.0

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 **ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE
NEXT MEETING**

Nil

11.0 **CONFIDENTIAL BUSINESS**

Nil

12.0 **CLOSURE**

The next meeting is to be held on Wednesday 8 May 2019,
commencing at 5.30pm.

There being no further business, the Presiding Member
closed the meeting at 6.25pm.



TOWN OF
BASSENDEAN
Home by the Swan

AUDIT AND GOVERNANCE COMMITTEE

INSTRUMENT OF APPOINTMENT

1. PURPOSE OF THE INSTRUMENT OF APPOINTMENT

The purpose of the Instrument of Appointment is to:

- 1.1 Facilitate the operation of the Audit and Governance Committee;
- 1.2 Support the Council in fulfilling its responsibilities in relation to:
 - a. risk management systems
 - b. internal control structure
 - c. financial reporting
 - d. compliance with laws and regulations
 - e. internal and external audit functions

2. INTRODUCTION

The Audit and Governance (AG) Committee has been established in accordance with part 7 of the *Local Government Act 1995*.

The Audit and Governance Committee is an advisory committee formally appointed by the Council and is responsible to the Council. The AG committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any financial responsibility. The AG committee does not have any management functions and is therefore independent of management.

3. OBJECTIVES

The AG Committee's primary objective is to support the Council in discharging its legislative responsibility associated with governing the Town's affairs and overseeing the allocation of the Town's finances and resources.

The AG Committee will promote transparency and accountability in the Town's financial reporting and promote effective and responsible management of risks to protect the Town's assets.

The AG Committee will report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate decision making by the Council in relation to the discharge of its responsibilities.

More specifically, the objectives of the AG committee are to oversee:

- 3.1 The integrity of external financial reporting, including accounting policies.
- 3.2 The scope of work, objectivity, performance and independence of the internal and external auditors.
- 3.3 The establishment, effectiveness and maintenance of controls and systems to safeguard the Town's financial and physical assets.
- 3.4 The framework and systems that are designed to ensure the Town comply with relevant statutory and regulatory requirements.
- 3.5 The framework for recognising risks arising from the Town's operations and strategies, and consider the adequacy of measures taken to manage those risks.
- 3.6 The framework and systems which protect the Council against fraud and irregularities.

The AG committee must also add to the credibility of Council by promoting ethical standards through its work.

4. AUTHORITY

The AG committee has the authority of Council to:

- 4.1 Review the internal and external auditor's annual audit plans and the outcomes/results of all audits undertaken;
- 4.2 Formally meet with the Town's appointed internal and external auditor as necessary;
- 4.3 Ensure that any matters raised by the internal and external audit that require action are actioned; and
- 4.4 Advise Council on any or all of the above as deemed necessary.

5. COMPOSITION

- 5.1 The AG Committee will comprise of five (5) members, three (3) Elected Members and two (2) external independent members.
- 5.2 An external member will be a person independent of the Town of Bassendean, and will not have provided paid services to the Town either directly or indirectly.

- 5.3 External independent members will be selected based on the following criteria:
- a) a demonstrated high level of expertise and knowledge in financial management, reporting, governance and audit; and
 - b) relevant skills and experience in providing independent expert advice.
- 5.4 Appointments of external independent members will be made following a public advertisement, and all nominations will be provided to Council for consideration.
- 5.5 The Council will appoint all members of the AG Committee.
- 5.6 Members shall be appointed for a period of up to two (2) years terminating on the day of the Local Government Ordinary Council Elections.
- 5.7 The Presiding Member and Deputy Presiding Member will be appointed by the AG Committee, biennially by election by all committee members after the Local Government Ordinary Council Elections.
- 5.8 The quorum for a meeting shall be a minimum of 3 Committee members.
- 5.9 AG Committee members are required to abide by the Local Government Act and Code of Conduct in observing the requirements of declaring any proximity, financial or impartiality interests that relate to any matter to be considered at each meeting.
- 5.10 Reimbursement of expenses approved by Council may be paid to an external person who is a member of the AG committee.

6. MEETINGS

The AG Committee shall meet every three (3) months or more regularly as required at the discretion of the Presiding Member of the AG Committee, the Mayor, or the CEO.

- 6.1 All AG committee members are expected to attend each meeting in person.
- 6.2 Elected Members, who are not part of the AG committee are invited to observe AG committee meetings, however, they are not entitled to participate in the meeting.
- 6.3 The members of the AG committee are to elect a Presiding Member from amongst themselves at the first meeting of the committee following an Ordinary Local Government Election.
- 6.4 The Presiding Member will preside at all meetings.

- 6.5 Each member of the Committee at a meeting will have one vote. The Presiding Member will have a casting vote and simple majority will prevail.
- 6.6 A committee recommendation does not have effect unless it has been made by simple majority. A simple majority is the agreement of not less than half of the members present at the meeting.
- 6.7 The CEO, or his delegate, the Director Corporate Services, is to attend all meetings to provide advice and guidance to the committee, however the CEO and employees are not members of the committee.
- 6.8 The CEO will invite members of management, internal and external auditors or others to attend meetings as observers and to provide pertinent information, as necessary.
- 6.10 The AG committee meetings are generally open to the public unless the Presiding Member or CEO deem it necessary to proceed behind closed doors pursuant to section 5.23 of the Local Government Act 1995.
- 6.11 Meeting agendas will be prepared and provided at least one week in advance to members, along with appropriate briefing materials.
- 6.12 Minutes will be taken at each meeting and presented to the subsequent meeting for confirmation.
- 6.13 Reports and recommendations of each committee meeting shall be presented to the next ordinary council meeting.

7. RESPONSIBILITIES

The AG committee will carry out the following responsibilities:

7.1 Risk management

- 7.1.1 Review whether management has in place a current and comprehensive enterprise risk management framework and associated procedures for effective identification and management of the Town's business and financial risks, including fraud.
- 7.1.2 Assess whether a sound and effective approach has been followed in managing the Town's major risks including those associated with individual projects, program implementation, and activities.
- 7.1.3 Assess the impact of the Town's enterprise risk management framework on its control environment and insurance arrangements.
- 7.1.4 Review the process of developing and implementing the Town's fraud control arrangements and satisfy itself the Town has appropriate processes and systems in place to detect, capture and effectively respond to fraud-related information.

7.2 Business continuity

- 7.2.1 Assess whether a sound and effective approach has been followed in establishing the Town's business continuity planning arrangements, including whether business continuity and disaster recovery plans have been periodically updated and tested.

7.3 Internal Control

- 7.3.1 Review whether management's approach to maintaining an effective internal control framework is sound and effective.
- 7.3.2 Review whether management has in place relevant policies and procedures and that they are periodically reviewed and updated.
- 7.3.3 Assess whether the appropriate processes are in place to assess, at least once a year, whether key policies and procedures are complied with.
- 7.3.4 Review whether appropriate policies and supporting procedures are in place for the management and exercise of delegations.
- 7.3.5 Consider how management identifies any required changes to the design or implementation of key internal controls.

7.4 Financial Report

- 7.4.1 Review significant accounting and reporting issues, including complex or unusual transactions and highly judgmental areas, and recent accounting, professional and regulatory pronouncements and legislative changes, and understand their effect on the financial report.
- 7.4.2 Review with management and the internal and/or external auditors the results of the audit, including any difficulties encountered.
- 7.4.3 Review the annual financial report and performance report of the Town of Bassendean and consider whether it is complete, consistent with information known to AG committee members, and reflects appropriate accounting principles.
- 7.4.4 Review with management and the internal and/or external auditors all matters required to be communicated to the AG committee under the Australian Auditing Standards.
- 7.4.5 Review the draft Annual Financial Statements and recommend the adoption of the Annual Financial Statements to Council, in accordance with the timeframes as prescribed.
- 7.4.6 Review the mid year budget review and recommend the adoption of the budget review to Council.

7.5 Compliance

- 7.5.1 Review the systems and processes to monitor effectiveness of the system for monitoring compliance with legislation and regulations and the results of management's investigation and follow-up (including disciplinary action) of any instances of non-compliance.
- 7.5.2 Keep informed of the findings of any examinations by regulatory agencies and any auditor (internal or external) observations and monitor management's response to those findings.
- 7.5.3 Obtain regular updates from management about compliance matters.
- 7.5.4 Review the annual Compliance Audit Return and report to the Council the results of the review.

7.6 Internal Audit

- 7.6.1 Review with the AG Committee (via the CEO) the terms of reference, activities and resourcing of the internal audit function.
- 7.6.2 Review and recommend the annual internal audit plan for approval by the Council and all major changes to the plan.
- 7.6.3 Monitor processes and practices to ensure that the independence of the audit function is maintained.
- 7.6.4 Provide an opportunity for the AG committee to meet with the internal auditors to discuss any matters that the AG committee or the internal auditors believe should be discussed privately.
- 7.6.5 Annually review the performance of the internal audit including the level of satisfaction with internal audit function having consideration of the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing.
- 7.6.6 Review all audit reports and provide advice to the Council on significant issues identified in audit reports and action to be taken on issues raised, including identification and dissemination of good practice.
- 7.6.7 Monitor management's implementation of internal audit recommendations.
- 7.6.8 Regularly review a report given to it by the CEO under regulation 17 (3) of the Local Government (Administration) Regulations 1996.

7.7 External Audit

- 7.7.1 Develop and recommend to Council a process to be used to select and appoint a person to be an auditor.
- 7.7.2 Recommend to Council the person or persons to be appointed as the external auditor.
- 7.7.3 Develop and recommend to Council a written agreement for the

appointment of the external auditor in accordance with Local Government (Audit) Regulation 7.

- 7.7.4 Note the external auditor's proposed audit scope and approach for financial performance audits.
- 7.7.5 Consider the findings and recommendations of relevant Management Letters undertaken by the external auditor and ensure the Shire-Town implements relevant recommendations.
- 7.7.6 Provide an opportunity for the AG committee to meet with the external auditors to discuss any matters that the AG committee or the external auditors believe should be discussed privately.
- 7.7.7 Annually review the performance of external audit including the level of satisfaction with external audit function.
- 7.7.8 Monitor management's implementation of external audit recommendations.

7.8 Reporting Responsibilities

- 7.8.1 Report regularly to the Council about AG committee activities, issues, and related recommendations through circulation of minutes.
- 7.8.2 Monitor that open communication between the internal and external auditors and the Town's management occurs.

7.9 Other Responsibilities

- 7.9.1 Perform other activities related to these terms of reference as requested by the Council.
- 7.9.2 Annually review and assess the adequacy of the AG committee terms of reference, request Council approval for proposed changes, and ensure appropriate disclosure as might be required by legislation or regulation.

ATTACHMENT NO. 14

TOWN OF BASSENDEAN
MINUTES
TOWN ASSETS COMMITTEE
HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN
ON WEDNESDAY 6 FEBRUARY 2019, AT 10.00AM

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Present

Cr Jai Wilson, Presiding Member
Cr Renee McLennan, Mayor
Cr Kathryn Hamilton

Staff

Ms Peta Mabbs, Chief Executive Officer
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Ken Cardy, Manager Asset Services
Mrs Amy Holmes, Minute Secretary

3.0 **DEPUTATIONS**

Nil

4.0 **CONFIRMATION OF MINUTES**

4.1 **Town Assets Committee Meeting held on 7 August 2018**

COMMITTEE/OFFICER RECOMMENDATION – ITEM 4.1

MOVED Cr Wilson, Seconded Cr McLennan, that the minutes of the Town Assets Committee meeting held on 7 August 2018, be confirmed as a true record.

CARRIED UNANIMOUSLY 3/0

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

7.1 Underground Power Policy

BACKGROUND

In December 2004 (OCM 9/12/04), Council resolved to undertake a survey in 2005 to evaluate community support for underground power.

The 2005 Community Survey separated the three different suburbs being Ashfield, Bassendean and Eden Hill with the following results obtained at the time of the survey:

- Ashfield - 53% prepared to pay half of the costs of installation, estimated to be around \$3,000. 31% are not prepared to pay for underground power and 16% don't know.
- Bassendean - 45% prepared to pay half of the costs of installation, estimated to be around \$3,000. 46% are not prepared to pay for underground power and 15% don't know.
- Eden Hill - Only 21% are prepared to pay half of the costs of installation, estimated to be around \$3,000. 65% are not prepared to pay for underground power and 9% do not know.

In 2010, the State Government announced Round 5 of the Underground Power program, which included a funding criteria for poor electricity supply services and a 15% subsidy for socio economic disadvantage suburbs. At this time, Ashfield was the 4th most disadvantaged local authority in Western Australia. As a result, ratepayers in disadvantaged suburbs would contribute 35% of the cost and of the State Government funded the balance. The State Government conducted an independent survey of the Ashfield ratepayers and the majority supported the undergrounding of power and supported contributing their share of the costs.

For Round 5 of the State Government Underground Power program, 89 expressions of interest applications were received and of these, only 15 were shortlisted.

The Town of Bassendean's Expression of Interest application for the undergrounding of power in Ashfield was successful, with the project being completed in 2012.

In 2015, the State Government's Round 6 Underground Power program, however the funding criteria had changed to competitive process between Local Governments with a minimum 50% ratepayer contribution, Western Power also determined the electricity network priorities and only 500 to 800 property allotments were permitted.

Council initially resolved to submit an expression of interest application for the suburb of Bassendean, Western Power determined that Eden Hill was a higher electricity network priority, as a result Council (OCM – 14/04/16) resolved to change the expression of interest application to Eden Hill.

The State Government conducted an independent survey of the Eden Hill Ratepayers; however, in this case less than 50% of ratepayers supported contributing their share of the costs. As a result, the Round 6 expression of interest application was not successful.

Almost 60 per cent of houses in the Perth metropolitan area now have underground power, with more than 1,000 kilometres of mostly residential streets having been undergrounded over the life of the State Underground Power Program. The State Government has committed \$49 million for about 18,000 properties to benefit from Round 6 Underground Power program.

For Round 6 of the State Government Underground Power program, 42 expressions of interest applications were received and of these, only 8 were successful.

Round 6 of the Underground Program commenced in 2017 and it is expected to be completed by the end of 2021.

In August 2018 the Town Assets Committee considered the Underground Power Policy report and resolved (TAC - 6/08/18) that this item be deferred to the next meeting.

COMMENT

The Draft Carbon Emissions Reduction Plan 2018-2023 presented to the 13 March 2018 Sustainability Committee included in Action Table 5: Street and Auxiliary Lighting, which stated the following:

- Continue to support WALGA and the EMRC in advocating to Western Power for energy efficient upgrades to street lighting.

- Investigate opportunities to retrofit street lighting infrastructure to reduce carbon emissions, energy consumption and costs to the Town.
- Ensure that any new decorative or feature lighting uses LED and/or Solar fixtures.
- Maintain current auxiliary and roadway lighting infrastructure and where applicable, retrofit with energy efficient lighting.

To achieve these planned actions, when the State Government announces future expression of interest grants, Council can submit applications to underground the Western Power overhead wires and for the street lights to be upgraded to Australian Standard AS/NZS 1158.6 – Lighting for Roads.

To assist with this process, the draft Underground Policy has been prepared for the Town's Asset Committee and Council's consideration.

It should be noted that past State Governments have altered the grant funding criteria and when the Underground Program is announced, very little time is provided for Local Governments to submit expression of interest applications.

Considering the last underground power survey was in 2005, it is suggested that once the Policy is adopted, priority underground program areas identified and funding is made available, that ratepayers be surveyed to seek the current level of ratepayer support to financially contributing to the cost of underground power.

FINANCIAL CONSIDERATIONS

In 2007, Council (OCM -10/08/07) resolved in part to considers allocating \$50,000 per annum into a "reserve" account for properties adjacent to Town of Bassendean owned/vested land in order to fund an underground power program.

Council subsequently allocated an initial \$50,000 to the Underground Power Reserve Account and when the Ashfield Underground Project was completed the remaining Ratepayer funds were placed into this reserve account to be spent in Ashfield for streetscape improvements.

The estimated cost in 2017 for Round 6 rateable properties was \$5,600 or \$1,133 over 5 years as a payment plan.

COMMITTEE RESOLUTION

TAC - 1/02/19

MOVED Cr Wilson, Seconded Cr Hamilton, that Standing Orders be suspended, the time being 10.03am.

CARRIED UNANIMOUSLY 3/0

COMMITTEE RESOLUTION

TAC - 2/02/19

MOVED Cr McLennan, Seconded Cr Wilson, that Standing Orders be reinstated, the time being 10.31am.

CARRIED UNANIMOUSLY 3/0

OFFICER RECOMMENDATION – ITEM 7.1(a)

That the Committee recommends that Council endorse the draft Underground Power Policy for the purpose of community consultation.

Cr Wilson proposed the following amendments to the draft Underground Power Policy:

Objectives

- *Lobby the State Government to reintroduce a subsidy for socio-economic disadvantaged areas.*

Strategy

- *Advocating for a change in method for distributing costs for underground power projects that reintroduces a subsidy for socio-economic disadvantaged areas.*
- *Developing and implementing an education campaign with the community to explain the benefits of undergrounding power prior to any surveys being made.*
- *Continuing to make contributions to a reserve fund to assist residents facing financial hardship with meeting the property owner contribution costs of undergrounding power.*

COMMITTEE RECOMMENDATION – ITEM 7.1(b)

TAC - 3/02/19

MOVED Cr Wilson, Seconded Cr Hamilton, that the Committee recommends that Council endorses the **revised** draft Underground Power Policy.

CARRIED UNANIMOUSLY 3/0

7.2 Padbury Reserve Playground

BACKGROUND

As part of the 2018/2019 adopted Budget, Council allocated (1AP18030) \$10,000 to the Padbury Park Playground.

In August 2018, the Town Assets Committee considered the Padbury Reserve playground report and resolved (TAC - 8/08/18) that this item be deferred to the next meeting.

COMMENT

In 2009, Council adopted a Play Spaces Implementation Plan. This document states for the 2018/2019 financial year that neighbourhood level play structures for 5–7 years of age children is to be provided at Padbury Square Reserve.

In the past, Recreation and Culture staff have selected age specific playground equipment within the budget allocation.

Members of the Town Assets Committee have expressed an interest in Councillors having the opportunity to consult with the community regarding the allocated funding.

OFFICER RECOMMENDATION – ITEM 7.2(a)

That the Committee recommends to Council that Community Development conduct an on-site meeting with local residents on the nature and type of facilities they would like to see installed

It was agreed by the Committee that Officers and Council should work with local community stakeholders and local residents on what they would like to see at this reserve. Communication should also include signage at the park, a letterbox drop to local residents and general advertising.

It was discussed and agreed the same action should be taken for Item 8.2 Palmerston Square Reserve.

Officers will prepare a report to Council on how the Town can engage with local community stakeholders on the future use of Padbury Reserve and Palmerston Square Reserve.

COMMITTEE RECOMMENDATION – ITEM 7.2(b)

TAC - 4/02/19

MOVED Cr Wilson, Seconded Cr Hamilton, that officers prepare a report for Council on engaging with local community stakeholders on the future use of Padbury Reserve.

CARRIED UNANIMOUSLY 3/0

8.0 REPORTS

8.1 Urban Forest Strategy and Tree Planting Program for 2019

BACKGROUND

A number of meetings have occurred regarding the draft Urban Forest Strategy.

As part of the draft budget considerations increased funding was allocated for the planting of additional street trees as part of the 2019 winter planting program.

On 24 July 2018, Council resolved in part, the following:

- *Planting of trees be increased from 500 to 600 trees, with the location and species of the additional 100 trees to be determined by Council; and*
- *A Tree Reserve Fund be established and any unspent funds from the tree planting be placed in this Reserve Fund.*

In August 2018, an Officer's report was presented to the Town Assets Committee recommending that 100 "Eucalyptus todiana" trees be planted in Northmoor Road, Eden Hill during the 2018 winter planting season; and that the attached information leaflet be provided to all properties where new street trees were to be planted.

The Town Assets Committee (TAC - 4/08/18) resolved that this item relating to the 100 additional trees be deferred to a future meeting.

Council (OCM – 15/08/18) received the August 2018 Town Assets Committee Minutes and resolved in part to extend an invitation to the Managing Director of Arbor Carbon and the Director of the Forever Project to a future Councillor workshop to discuss their involvement in the recent Sustainable Urban Forest Management Symposium, to seek advice about the formulation of a brief for the Town's Urban Forest Strategy.

In accordance with OCM-15/08/18, a Councillors' Workshop was conducted on 29 November 2018. A presentation by the Managing Director Arbor Carbon and Director of the Forever Project and Urban Forest will be tabled at this meeting (see attachment to these minutes).

On 19 December 2018, a further meeting was conducted with the Mayor, Cr Hamilton, Cr Wilson, the Chief Executive Officer, Director Operational Services and Manager Asset Services, so that Councillors could discuss progressing the 2019 planting program.

At the conclusion of the meeting, the Town was requested to provide a brief to invite a suitably qualified and experienced consulting arborist to provide an estimated 3 different trees suitable for planting in the suburbs with underground power in Ashfield and Eden Hill.

COMMUNICATION & ENGAGEMENT

At the 19 December 2018 meeting with the Mayor, Cr Hamilton, Cr Wilson, it was suggested that for the underground power areas in Ashfield and Eden Hill, that residents could be invited to a community meeting, within a nearby park or open space area, include a BBQ, to promote the benefits of street trees, verge plantings, and discuss with those in attendance, the opportunities of a street verge activity program which could be supported by the Town.

To progress this suggestion, it is proposed that the Town engage AshfieldCAN and EdenHillCAN and ask that they identify in order of priority streets for planting.

The Town's Asset Committee can then consider the feedback from AshfieldCAN and EdenHillCAN and the availability of tree stock in order to determine what planting can be achieved in the 2019 plant program. To expedite the process responses can be forwarded to the Asset Committee by email for approval.

Pending the availability of trees, the community engagement strategy which would be led by a communications specialist engaged specifically for Tree Planting 2019 would consider as part of the strategy the following:

- Engage with Ashfield CAN and Eden Hill CAN to assist as part of the community engagement strategy;
- Promotion of the planned tree planting using multi-media over the months leading up to the winter planting season;
- Consult with residents to promote benefits of Street Trees;
- Planting Day with residents and Bar-b-que afterwards at a local park
- Celebrate the tree planting with photographs of residents planting street trees using multi-media following the planting.

To expedite the process, it is proposed that the Town's Asset Committee recommend to Council a list of streets in order of priority for tree planting and based off the Consulting Arborist recommended trees, the Town could source the available / suitable tree stock, engage with residents, promote the planting and arrange the planting days and Bar-b-ques.

As part of the community engagement process for the 2019 Tree Planting program, the Town would provide information at the Bassendean Memorial Library, 35 Old Perth Road Customer Service Centre and other requested "pop-up" locations.

Based upon 19 December 2018 discussions, the following draft narrative has been prepared to promote to the community the 2019 Street Tree Planting program:

Creating Leafy and Liveable Neighbourhoods

Areas where underground power is now available in Ashfield and Eden Hill have been selected as part of the Town's "Leafy and Liveable" Neighbourhoods program for 2019.

Areas where the Town succeeds in achieving future underground power projects, will also have the opportunity to participate in the Town's "Leafy and Liveable" Neighbourhoods program.

The program seeks to create "tree -lined" boulevards in neighbourhoods covering most of Ashfield and Eden Hill in order to significantly increase our Town's tree canopy.

Did you know?

Street Trees:

- contribute to clean air by producing oxygen, reducing smog and intercepting airborne particles.*
- reduce stress, slow heartbeats, lower blood pressure and relax brain wave patterns.*
- are a natural air-conditioner - a tree canopy can be 6-8% cooler and reduces our demand and annual energy costs for heating and cooling.*
- provide important habitats for numerous bird species, insects and other species.*
- absorb and block sound, reducing noise pollution by as much as 40 percent*
- reduces our exposure to UV radiation*
- encourage people to walk and jog, which encourages interaction with neighbours and improves the sense of community*

- *enhance neighbourhood aesthetics and as a consequence are proven to increase the median property price of a house.*

The Plan

The Town will select suitable, healthy trees for each neighbourhood based upon considerations such as the suitability of the trees performance record in similar soil and environmental conditions, the mature growth of the tree and shade it will provide.

Over the 2019 winter months street trees will be planted along street verges to improve the aesthetics of the neighbourhood.

To ensure the street trees have a good start, the Town will water the trees for 2 years or until established. Please contact the Town to obtain more information."

COMMENT

In regards to the meeting held on the 19 December 2018 and the request to provide a brief for the section of street trees to engage a suitably qualified and experienced consulting arborist to provide a list of suitable trees for the underground power areas of Ashfield and Eden Hill, Officers have reviewed Council's (OCM1-3/12/09) adopted tree selection criteria and Council's (OCM – 15/06/18) feedback that resolved in part the following:

"Extends an invitation to the Members of the former Working Group to seek their feedback on adopting an objective in the Strategy that commits the Town to:

- a) A goal of 70% tree canopy on Town Road Reserves with significant form and scale to provide shade canopy over a large proportion of the road;*
- b) Priority being placed on new plantings in those areas of the Town where the power lines have already been put underground, with the non-power line side of the streets in other areas of the Town being the second priority;*
- c) Maintaining the uniformity of existing established avenues;*
- d) Opening up the diversity of tree species that may be planted on other streets that are not already established Avenues;*
- e) Developing biodiversity corridors with food and habitat for bird life;*
- f) Finalising a street tree species list that:
 - *at maturity grow high enough to provide significant form and scale to provide shade and canopy over a large portion of the road;**

- *minimises impact on utility services;*
- *are drought tolerant;*
- *that have a strong performance record in similar areas;*
- *are tolerant in paved areas where necessary;*
- *are resistant to pests and diseases;*
- *are long-lived;*
- *have manageable limb shear risk;*
- *meet the soil conditions of the site; and*
- *are suited for planting on median islands and roundabouts.”*

Taking into consideration the past Council (OCM1-3/12/09) resolution, the recent Council (OCM – 15/06/18) resolution and the 19 December 2018 feedback, the following draft Tree Selection brief for a consulting arborist has been prepared for the suburb of Ashfield and Eden Hill that have underground power:

“Consulting Arborist to:

1. Identify the existing established “Boulevard” style streetscapes in the suburbs of Ashfield and Eden Hill that have underground power and advise:
 - Street name that has historical, cultural or natural association with a particular street tree that requires to be maintained;
 - Tree species,
 - Number of additional trees to be planted to provide 70% shade and tree canopy over a large portion of the road reserve;
 - Plant Nurseries that have Tree Stock for Landscape Use in accordance with Australian Standard (AS2303:2015) for the number of trees identified;
2. Review existing streetscape plantings and recommend three (3) trees that achieve the following street tree criteria for the suburb of Ashfield and Eden Hill that have underground power:
 - Form and scale of trees at maturity to provide 70% shade and tree canopy over a large portion of the road reserves;
 - Trees have a strong performance record in similar geology and soil conditions;
 - Root system suitable for planting adjacent to paved areas, building structures and within median islands and roundabouts and minimises impact on utility services;
 - Enhance biodiversity with food and habitat for bird life;
 - Trees are drought tolerant;

- Resistance to pest and diseases;
- Long Lived;
- Not prone to limb shear; and
- Responsive to formative and if required structural pruning.

In regards to item 1 above, this is reasonably straight forward in identifying the tree species, number of trees and if the number of trees will be available from the nurseries in accordance with Australian Standard -AS2303:2015.

In regards to item 2 above, whilst 3 trees can be identified, the issues that need to be resolved relate to which tree species will be selected to be planted adjacent to the individual properties, how many of each species need to be acquired and if the number of trees will be available from Nurseries in accordance with Australian Standard -AS2303:2015.

The above criteria, however, has been prepared to minimising the risk of planting trees that may not be suitable and have a high risk at maturity of causing damage to public or private assets.

Should the above criteria be adopted by Council or an alternative version, it is intended the Town will invite quotes to provide the list of trees and that a further report will be provided to the Town Assets Committee for consideration.

As an alternative, once the arborist has recommended the trees, the Town could expedite the above process by sourcing the available / suitable tree stock.

The Town will use the Australian Standard (AS2303:2015) for Tree Stock for Landscape Use, when inviting quotes for the supply and delivery for the Street Tree Planting Program. This document will be tabled at the meeting.

Considering the feedback provided by Managing Director Arbor Carbon and Director of the Forever Project and Urban Forest at the 28 November 2018 Councillor Workshop, it is recommended that Council use the funds allocated in the 2018/ 2019 Budget to engage a suitable multi-disciplinary consulting firm to review the current draft Urban Forest Strategies and the Town of Bassendean Urban Heat Load assessments, and for the appointed consultant to provide an updated Urban Forest Strategy and implementation Plan.

COMMITTEE RESOLUTION

- TAC - 5/02/19** MOVED Cr Wilson, Seconded Cr Hamilton, that Standing Orders be suspended, the time being 11.00am.
CARRIED UNANIMOUSLY 3/0

COMMITTEE RESOLUTION

- TAC - 6/02/19** MOVED Cr McLennan, Seconded Cr Wilson, that Standing Orders be reinstated, the time being 12.06pm.
CARRIED UNANIMOUSLY 3/0

OFFICER RECOMMENDATION – ITEM 8.1(a)

That the Committee recommends to Council that it:

1. Adopts the Tree Selection brief for the consulting arborist to provide suitable trees for planting in the suburbs of Ashfield and Eden Hill outlined in the 6 February 2019 Town Assets Committee Agenda;
2. Endorses the outline of the engagement approach for the 2019 Street Tree/Verge Planting program outlined in the 6 February 2019 Town Assets Committee Agenda; and
3. Reconsiders the August 2018 (TAC - 4/08/18) resolution relating to the 100 additional trees to be planted and requests that residents have an option for the species of trees, from the arborist's recommendation, they would prefer be planted in Northmoor Road, Eden Hill during the 2019 winter planting season.

Director Operational Service tabled the following:

- *Presentation by the Managing Director Arbor Carbon and Director of the Forever Project and Urban Forest – see attached; and*
- *Councillor Workshop – Urban Forest Meeting notes 28th November 2018 – see attached.*

Cr Hamilton tabled the following:

- *Example of Potential Flyers – see attached; and*
- *Photograph of a City of Bayswater street planted with an avenue of London Plan Trees inter-planted with Gum trees together with a street map of Eden Hill -- see attached.*

Cr Wilson moved an alternative motion.

COMMITTEE RECOMMENDATION – ITEM 8.1(b)

TAC - 7/02/19 MOVED Cr Wilson, Seconded Cr McLennan, that the Committee recommends that:

1. Council revokes the adopted Street Tree Master Plan to enable staff to enact Council Resolution OCM 1-3/12/09;
2. An Arborist be engaged to procure the best stock available to meet the requirements of OCM 1-3/12/09 within the budget available for the 2019 winter planting season;
3. A community engagement programme be developed to identify residents who want trees planted on their verge in Ashfield, the west half of Eden Hill and areas not compromised by powerlines;
4. Any surplus trees be planted in identified suitable locations and in parks in Ashfield and Eden Hill where the power is underground; and
5. Council continue to develop a long term tree planting programme for 2020 and beyond.

CARRIED UNANIMOUSLY 3/0

8.2 Palmerston Square Reserve – Planning for community consultation

BACKGROUND

In July 2017, Council (OCM – 9/07/17) resolved to:

1. *Receive the community feedback concerning the separated dog exercise areas at Anzac Terrace Reserve and Palmerston Square Reserve;*
2. *Note the issues associated with fenced dog exercise areas and the design considerations as provided in the Ordinary Council Agenda of 25 July 2017; and*
3. *List funds in the 2018-19 Long Term Financial Plan to prepare an Open Space Master Plan for Palmerston Square Reserve that further considers the possibility of a fenced dog exercise area and takes into consideration the space required to socialise dogs, whilst ensuring that pet owners continue to take responsibility for their dog and the fenced area does not adversely affect the reserve amenity.*

In June 2018, Council (OCM – 15/06/18) resolved in part to:

“Requests the Town Assets Committee to undertake a community engagement with users of Palmerston Park to identify people who would be interested in participating in a Working Group of the Town Assets Committee in order to identify capital works improvements that could be made to the park that would increase the amenity of the park for local users, and approves the expenditure of up to \$500 by the Town Assets Committee for the creation of temporary signage; letterboxing flyers; and catering for community and working group meetings to facilitate this community engagement.”

In regards to the OCM – 15/06/18 resolution, due to competing financial demands, Council did not allocate funding in the 2018/2019 Budget to facilitate community meetings or to produce any concept plans.

As a result, the Town Asset Committee (TAC -7/08/18) recommended and Council resolved (OCM – 15/08/18) to request officers to present draft signage for Council’s approval, seeking community feedback on improvements in Palmerston Park.

The estimated cost to have the draft wording printed onto two corflute (1 x 1 metre) sign plus installation and removal is approximately \$200. The Committee may wish to recommend that Council use Account 3913100 for the manufacture and installation of the signs.

COMMENT

As the 2018/2019 Budget does not include funding to create a Palmerston Park Concept Plan or Master Plan, the intention of the proposed signs to be erected on Palmerston Park are to promote the “Your Say Bassendean” website as part of a consultation process, to understand the community’s aspirations to guide future budget allocations.

Attached to the agenda was a draft sign along with template information for the “Your Say Bassendean” website for the committee’s consideration and feedback.

OFFICER RECOMMENDATION – ITEM 8.2(a)

That the Committee recommends to Council that:

1. Draft Palmerston Park sign attached to the Town Assets Committee Agenda of 6 February 2019, be endorsed;

2. The manufacture and installation of the Palmerston Park sign be installed using funds from the 2018/19 Budget - Account 3913100 at a cost of \$200 and the sign be installed for an advertising period of 6 weeks; and
3. The 2018/2019 Budget does not include funding to create a Palmerston Park Concept/Master Plan and that the proposed signs to be erected on Palmerston Park are to promote the "Your Say Bassendean" website, to allow for resident feedback, as part of a consultation process to understand the community's aspirations to guide possible future budget allocations.

In accordance with Committee discussion for item 7.2, it was agreed by the Committee that Officers and Council should work with local community stakeholders and local residents on what they would like to see at this reserve. Communication should also include signage at the park, a letterbox drop to local residents and general advertising.

Officers will prepare a report to Council on how the Town can engage with local community stakeholders on the future use of Palmerston Square Reserve.

COMMITTEE RECOMMENDATION – ITEM 8.2(b)

TAC - 8/02/19

MOVED Cr Wilson, Seconded Cr Hamilton, that Officers prepare a report for Council on engaging with local community stakeholders on the future use of Palmerston Square Reserve.

CARRIED UNANIMOUSLY 3/0

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

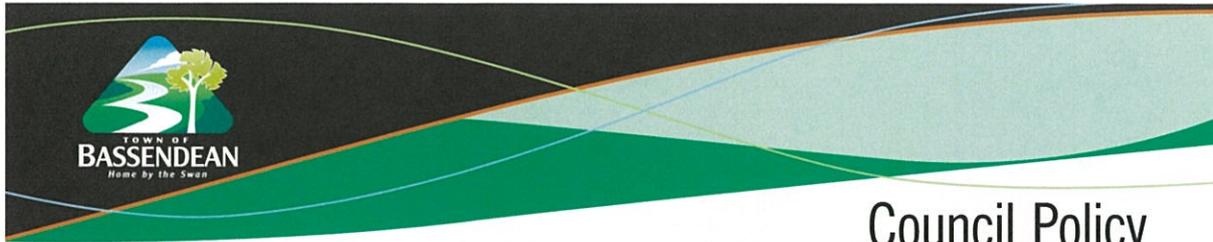
11.0 CONFIDENTIAL BUSINESS

Nil

12.0 **CLOSURE**

The next meeting of the Town Assets Committee will be held on 10 April 2019, commencing at 10.00am.

There being no further business, the Presiding Member declared the meeting closed at 12.13pm.



Council Policy

TOWN ASSETS COMMITTEE

REVISED DRAFT AS AT 6 FEBRUARY 2019

1 Underground Power Policy

The Town of Bassendean desires a high level of amenity for its residents. This policy provides a mechanism for improving amenity by promoting and assisting with the undergrounding of power.

Objectives

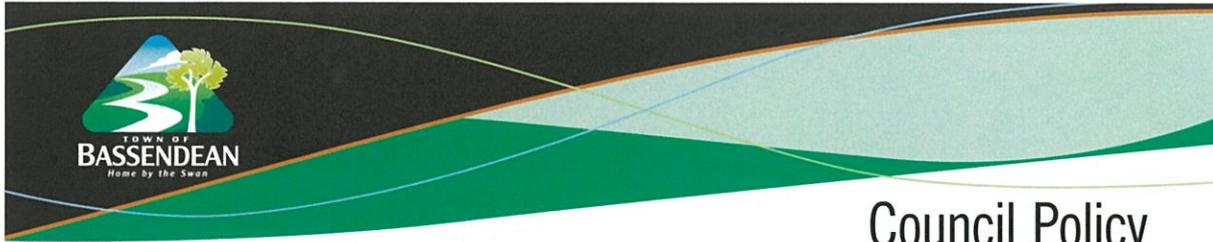
The objectives of this policy are to:

- Advocate to State Government for the installation of underground power in appropriate locations within the Town of Bassendean.
- Establish the ways in which costs associated with the installation of underground power shall be recovered from property owners
- **Lobby the State Government to reintroduce a subsidy for socio-economic disadvantaged areas.**

Strategy

The Town of Bassendean will achieve these objectives through:

- Advocating to the State Government at every opportunity to achieve the undergrounding of overhead power distribution that currently exists in the Town of Bassendean.
- Partnering with relevant agencies on the planning and delivery of underground power.
- Identifying strategies for the funding of the underground power installation which minimise the cost to the Town and property owners.
- Developing a program to deliver the undergrounding of power to areas where overhead power currently exists in the shortest possible timeframe.
- Supporting a method of equally distributing costs for underground power projects as follows:
 - State Underground Power Project (SUPP) 50% funded by State/City and 50% funded by property owner: or



Council Policy

- Local Government client funded underground power project 50% funded by City and 50% funded by property owner exclusive of any contribution by the State
- Advocating for a change in method for distributing costs for underground power projects that reintroduces a subsidy for socio-economic disadvantaged areas.
- Developing and implementing an education campaign with the community to explain the benefits of undergrounding power prior to any surveys being made.
- Continuing to make contributions to a reserve fund to assist residents facing financial hardship with meeting the property owner contribution costs of undergrounding power.

Detail

Application of this Policy

A schedule of contributions required from benefitting property owners forms part of the procedures associated with this policy. The method of distributing this contribution by the property owner is included in the Underground Power Procedure.

The Town will seek update the Western Power street light network to the latest technologies including but not limited to light-emitting diode (LED) luminaries and smart control.

Application

Responsibility for the implementation of this policy rests with the Mayor, Councillors, Council delegates and Chief Executive Officer. The Chief Executive Officer (CEO) has the authority to administer the requirements of this policy. The CEO has on-delegated this authority to the Manager Asset Services.

The Policy is to be reviewed every five years.

<p>Policy Type:</p> <p>Link to Strategic Community Plan:</p>	<p>Policy Owner: Director Operational Services</p> <p>First Adopted:</p> <p>Last Reviewed:</p> <p>Version 1</p> <p>Next Review due by:</p>
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ATTACHMENT NO. 15

LIST OF PAYMENTS
FOR PERIOD
ENDED 31st DECEMBER 2018

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT and Direct Debits 01-31 December 2018	36589 – 36852	2,978,904.08
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	0	0
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86031 – 86039	43,811.65
		<hr/>
		\$3,022,715.73
		<hr/> <hr/>

DIRECTOR CORPORATE SERVICES' DECLARATION:

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 26th February 2019 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.

DIRECTOR CORPORATE SERVICES

MAYOR'S DECLARATION

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 26th February 2019 and that the amounts were approved by the Council for payment.

MAYOR

1st December 2018
to
31st December 2018

Chq/EFT	Date	Name	Description	Amount
EFT36589	10/12/2018	ANASTASIA BUETTNER-MOORE	Key Bond Refund	-50.00
EFT36590	10/12/2018	BASSONOVAS	Key Bond Refund	-50.00
EFT36591	10/12/2018	BRADLEY ROBERT HUTCHINGS	Driveway Bond Refund	-3,000.00
EFT36592	10/12/2018	CARL BROWN	Security Bond Refund	-2,768.00
EFT36593	10/12/2018	ELLEN SHACKLES	Ashfield Reserve Bond Refund	-1,550.00
EFT36594	10/12/2018	GILLIAN JONES	Key Bond Refund	-50.00
EFT36595	10/12/2018	GM OWNERS DAY	Steel Blue Oval Hire Refund	-1,500.00
EFT36596	10/12/2018	JOHN MCCARTHY	Security Bond Refund	-3,500.00
EFT36597	10/12/2018	KELLEY & OLIVER PAYNE	Security Bond Refund	-2,500.00
EFT36598	10/12/2018	KOLLO BUSSEH	Hall & Key Bond Refund	-1,050.00
EFT36599	10/12/2018	NA KYUNG KWAK	Success Hill Reserve Bond Refund	-300.00
EFT36600	10/12/2018	TILMAN LOWE	Key Bond Refund	-50.00
EFT36601	10/12/2018	ADRIAN PERRINE	Wamfest In The Park - Additional Design Items	-180.00
EFT36602	10/12/2018	APRIL TANIA WARD	Wamfest 2018 - Photographer	-650.00
EFT36603	10/12/2018	BASSEDEAN CRICKET CLUB	Bassendean Cricket Club - Turf Wicket Maintenance	-18,512.00
EFT36604	10/12/2018	BASSEDEAN JUNIOR FOOTBALL CLUB	Kidsport Voucher	-158.00
EFT36605	10/12/2018	BASSEDEAN MEN'S SHED INC	Children Services - Christmas Party - Bbq	-870.00
EFT36606	10/12/2018	BASSEDEAN NEWSAGENCY	Library - Subscriptions - November 2018	-147.88
EFT36607	10/12/2018	BASSEDEAN TENNIS CLUB	Bassendean Tennis Courts - Maintenance - September & November 2018	-4,582.60
EFT36608	10/12/2018	BAYSWATER INDUSTRIAL ESTATE PTY LTD	Rates Refund	-33,981.61
EFT36609	10/12/2018	BBC ENTERTAINMENT	Wamfest - Welcome To Country	-660.00
EFT36610	10/12/2018	BRICKS 4 KIDS MIDLAND	Library - Activities - Supplies	-225.00
EFT36611	10/12/2018	CAVERSHAM SUNS JUNIOR FOOTBALL CLUB	Kidsport Voucher	-150.00
EFT36612	10/12/2018	CCA PRODUCTIONS	Wamfest - Hire P A & Marquees	-2,972.00
EFT36613	10/12/2018	CHILD'S PLAY MUSIC	Children Services - Christmas Party - Music	-480.00
EFT36614	10/12/2018	CHRISTOPHER LODGE	Council Crossover Contribution	-258.75
EFT36615	10/12/2018	COLES GROUP LIMITED	Employee Service Awards	-6,714.85
EFT36616	10/12/2018	CONNECTING PERTH	Participation In Publication Of Connecting Bassendean	-1,600.00
EFT36617	10/12/2018	CORPORATE SECURITY AUSTRALIA PTY LTD	Wamfest - Overnight Security To Secure Equipment On Site	-593.45
EFT36618	10/12/2018	DANIELE FOTI CUZZOLA	Wamfest - Social Media	-1,800.00

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31st December 2018

Chq/EFT	Date	Name	Description	Amount
EFT36619	10/12/2018	DEPARTMENT OF COMMERCE	Building Services Levy Collected - November 2018	-4,929.60
EFT36620	10/12/2018	GREGORY NEIL COX	Rates Refund	-100.56
EFT36621	10/12/2018	JESSICA APPELYARD	Wamfest - M C	-250.00
EFT36622	10/12/2018	JUDITH HARKNESS	Australia Day 2019 - Graphic Design Work	-800.00
EFT36623	10/12/2018	KAI CONSTRUCTIONS	Bowling Club - Replace Patio	-11,000.00
EFT36624	10/12/2018	LA SALLE NETBALL CLUB INC	Kidsport Voucher	-180.00
EFT36625	10/12/2018	LM & PA BRADLEY	Rates Refund	-500.00
EFT36626	10/12/2018	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	Mary Crescent Playground - Construction - Phase 1	-24,080.19
EFT36627	10/12/2018	ROBIN MARSH	Visual Art Awards - Sale Art Work - The Cedar Tree	-200.00
EFT36628	10/12/2018	SALLY GRIFFITHS	Reimbursements - Children Services - Christmas Party Supplies	-703.00
EFT36629	10/12/2018	STEPHEN GILL	Council Crossover Contribution	-515.00
EFT36630	10/12/2018	A W BATES	Gis Consultant	-780.00
EFT36631	10/12/2018	ARBOR CARBON PTY LTD	Council Workshop - Presentation	-577.50
EFT36632	10/12/2018	ARTSHOUSE COMMUNITY GARDEN INCORPORATED	Wamfest - Childrens Activities	-500.00
EFT36633	10/12/2018	ASHTON PROPERTY GROUP PTY LTD	Reconciliation Action Plan - Implementation Cultural Advancement	-1,420.50
EFT36634	10/12/2018	AUSSIE GOLD BEST ON GROUND	Children Services - Educator Uniforms	-717.20
EFT36635	10/12/2018	AUSTRALIA POST	Various Business Units - Postal Charges - November 2018	-3,040.79
EFT36636	10/12/2018	BAYSWATER CITY SOCCER CLUB INCORPORATED	Kidsport Voucher	-200.00
EFT36637	10/12/2018	COMESTIBLES	Perth Airports Municipalities Group - Consumables	-1,110.00
EFT36638	10/12/2018	COMMISSIONER OF POLICE	Volunteer Police Checks - October 2018	-111.30
EFT36639	10/12/2018	COOGEE BEACH SLSC	Kidsport Voucher	-150.00
EFT36640	10/12/2018	DIAMONDLITE ENTERPRISES	Relax Instructor - Samba Drumming - Term 4	-1,285.00
EFT36641	10/12/2018	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contract - November 2018	-1,576.58
EFT36642	10/12/2018	GK CREATIVE	Bin Stickers - Please Slow Down Consider Our Kids	-199.00
EFT36643	10/12/2018	HELEN DOBBIE	Relax Instructor - Hatha Yoga - Term 4	-1,050.00
EFT36644	10/12/2018	HELENE OFFER	Wamfest - Recycled Flower Work Shop	-600.00
EFT36645	10/12/2018	INCLUSION SOLUTIONS LIMITED	Socially Inclusive Communities 2018/2019 Program - Contribution Fees	-1,760.00
EFT36646	10/12/2018	MIND MASH	Library Activities - Robotics	-302.50
EFT36647	10/12/2018	MODERN TEACHING AIDS PTY LTD	Children Services - Musical Instruments, Audio Books & Art Resources	-114.36
EFT36648	10/12/2018	MODERNIANS HOCKEY CLUB INC	Kidsports Voucher	-700.00

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Chq/EFT	Date	Name	Description	Amount
EFT36649	10/12/2018	NELLA GLOBAL SOLUTIONS PTY LTD	Corporate - Adminstrative Investigation And Response	-660.00
EFT36650	10/12/2018	NIKKI DENNERLEY	Children Services - Happy Feet Incursion	-125.00
EFT36651	10/12/2018	OM4	Economic Development - Local Business Directory Optimisation	-1,192.00
EFT36652	10/12/2018	PENELOPE TEUDT	Old Perth Road Markets - Stall Holder Coordinator	-1,735.00
EFT36653	10/12/2018	PERTH AUDIOVISUAL	Old Perth Road - Christmas Lights, Festoons And Fairy Lights Deposit	-9,000.00
EFT36654	10/12/2018	PLE COMPUTERS	Various Business Units - Computer Supplies	-1,805.00
EFT36655	10/12/2018	REECE'S STRUCTURES	Wamfest / Markets - Extra Casual Seating And Festoon Lighting	-1,984.40
EFT36656	10/12/2018	REMIDA PERTH INC	Wamfest - Art Activity	-725.00
EFT36657	10/12/2018	ROYAL LIFE SAVING SOCIETY	Wamfest -First Aid Officers And Equipment	-594.00
EFT36658	10/12/2018	RUBY 9 PTY LTD	Children Services - Groceries	-1,050.00
EFT36659	10/12/2018	SEALANES (1985) PTY LTD	Frozen Food Supplies	-405.83
EFT36660	10/12/2018	SLITHERS & SLIDES	Various Staff Training - Snake Awareness Training	-432.00
EFT36661	10/12/2018	SOUTH PERTH JUNIOR RUGBY LEAGUE CLUB	Kidsport Voucher	-200.00
EFT36662	10/12/2018	SPIDERWEB SOLUTIONS PTY LTD	Ryde Software Developments	-2,061.40
EFT36663	10/12/2018	STEVE BERRICK	Wamfest - Static Track Activity	-1,996.50
EFT36664	10/12/2018	T & C COURIER & TRANSPORT SERVICES	Courier Service - Document Delivery	-108.13
EFT36665	10/12/2018	TAMRAM PTY LTD	Pensioner Guard House - Structure Revised - Preliminary Costs	-1,650.00
EFT36666	10/12/2018	THE ENVIRONMENTAL PRINTING COMPANY	Australia Day 2019 - Poster & Flyer Printing	-836.00
EFT36667	10/12/2018	THE FOREVER PROJECT	Council Workshop Presentation	-859.10
EFT36668	10/12/2018	TOWN TEAM MOVEMENT LTD	Town Team Movement Membership	-220.00
EFT36669	10/12/2018	UPTEMPO DESIGN	Community Transport Uniforms	-220.00
EFT36670	10/12/2018	ZIRCODATA PTY LTD	Records - Document Bin Rentail & Storage Fees - November 2018	-101.56
EFT36671	11/12/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT36672	11/12/2018	AUSTRALIAN TAX OFFICE	Payroll Deductions	-94,001.00
EFT36673	11/12/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-224.92
EFT36674	11/12/2018	LGRCEU	Payroll Deductions	-41.00
EFT36675	11/12/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,519.62
EFT36676	18/12/2018	CHRISTOPHER LODGE	Security Bond Refund	-2,250.00
EFT36677	18/12/2018	DIANNE KRUGER	Hall Bond Refund	-350.00
EFT36678	18/12/2018	KEITH HALL	Demolition Bond Refund	-10,000.00

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Chq/EFT	Date	Name	Description	Amount
EFT36679	18/12/2018	KIRSTY PLOEG	Hall Bond Refund	-550.00
EFT36680	18/12/2018	LAURA BELLOMO	Hall & Key Bond Refund	-1,050.00
EFT36681	18/12/2018	MARIA TERESA IGOT	Hall Bond Refund	-550.00
EFT36682	18/12/2018	NGAIRE KASDORF	Hall Bond Refund	-350.00
EFT36683	18/12/2018	PETER RENZULLO	Hall & Key Bond Refund	-350.00
EFT36684	18/12/2018	CR JAI WILSON	Meeting Fees - October, November & December 2018	-4,875.00
EFT36685	18/12/2018	CR JRH GANGELL	Meeting Fees - October, November & December 2018	-4,875.00
EFT36686	18/12/2018	CR KATHRYN HAMILTON	Meeting Fees - October, November & December 2018	-4,875.00
EFT36687	18/12/2018	CR MELISSA MYKYTIUK	Meeting Fees - October, November & December 2018	-4,875.00
EFT36688	18/12/2018	CR RENEE MCLENNAN	Meeting Fees - October, November & December 2018	-16,125.00
EFT36689	18/12/2018	CR ROBERT BROWN	Meeting Fees - October, November & December 2018	-7,125.00
EFT36690	18/12/2018	CR SARAH QUINTON	Meeting Fees - October, November & December 2018	-4,875.00
EFT36691	18/12/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	Emergency Services Levy - 2018/2019 Esl Quarter 2	-781,927.20
EFT36692	18/12/2018	B&A SMASH REPAIRS	Fleet Vehicle - Insurance Excess Claim	-754.24
EFT36693	18/12/2018	BASSEDEAN HOTEL	End Of Year Function - Food And Alcohol	-3,630.00
EFT36694	18/12/2018	BASSEDEAN TENNIS CLUB	Bassendeau Tennis Courts - Maintenance - December 2018	-2,291.30
EFT36695	18/12/2018	BASSEDEAN WELLNESS CLINIC	Seniors - Client - Podiatry Services	-180.00
EFT36696	18/12/2018	BCITF	Building & Construction Industry - Levy Collected - November 2018	-4,310.62
EFT36697	18/12/2018	BRENDA DAGNALL	Reimbursement - Meeting / Workshop Consumables	-91.60
EFT36698	18/12/2018	CORK AND BOTTLE OLD PERTH ROAD	Economic Development - Business Function	-268.00
EFT36699	18/12/2018	CURTAIN DECOR	Hyde Ret Village - Unit 25 - Replacement Blinds	-257.00
EFT36700	18/12/2018	CYNTONE CONSULTING	Australia Day 2019 - Events Logistics Coordinator	-7,298.50
EFT36701	18/12/2018	DAILY LIVING PRODUCTS	Seniors - Client Independent Living Supplies	-175.00
EFT36702	18/12/2018	GARRARDS PTY LTD	Environ Services - Rat Bait Supplies To Residents	-236.83
EFT36703	18/12/2018	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-1,663.75
EFT36704	18/12/2018	GREG NERI	Youth Services - Electronic Equipment Reimbursement	-805.98
EFT36705	18/12/2018	H DAPS FOODS P/L	Volunteers - Lunch Vouchers	-450.00
EFT36706	18/12/2018	HEDGEHOGS CAFÉ	Staff Training - Consumables	-367.00
EFT36707	18/12/2018	HELEN SHANAHAN	Visual Art Awards - Judging	-200.00
EFT36708	18/12/2018	HILLS NEUROLOGICAL REHABILITATION	Seniors - Client Services - Physiotherapy Sessions	-450.00

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31st December 2018

Chq/EFT	Date	Name	Description	Amount
EFT36709	18/12/2018	JODY DIMASCIA	Relax Instructor - Mums And Bubs Yoga - Term 4	-700.00
EFT36710	18/12/2018	MACRI PARTNERS	Attending To Final - Auditors Report And Committee Representation	-14,058.00
EFT36711	18/12/2018	MAD DOG PROMOTIONAL PRODUCTS PTY LTD	Children Services - Lanyards And Supplies	-1,034.00
EFT36712	18/12/2018	N & N J HAEUSLER	Library & Volunteer - Daily/Weekly Newspaper Subscriptions	-26.00
EFT36713	18/12/2018	PATRICIA FLETCHER	Relax Instructor - Zumba - Term 4	-3,000.00
EFT36714	18/12/2018	PERTH AIRPORTS MUNICIPALITIES GROUP	Annual Subscription / Membership 2018 / 2019	-500.00
EFT36715	18/12/2018	PILATES FLOW	Relax Instructor - Pilates - Term 4	-1,900.00
EFT36716	18/12/2018	RHONDA DIANNE PLUMMER	Visual Art Awards - Event Staff For Business Function	-120.00
EFT36717	18/12/2018	RICKY ARNOLD AND ASSOCIATES	Consultancy Services - Cultural Plan. Final Payment	-3,375.00
EFT36718	18/12/2018	SALLY GRIFFITHS	Children Services - Groceries - Reimbursement	-757.77
EFT36719	18/12/2018	SARA WINTON	Relax Instructor - Metafit - Term 4	-900.00
EFT36720	18/12/2018	SD & VH FINDLAY	Bowling Club - Paint Ceiling	-798.00
EFT36721	18/12/2018	SHOFER PTY LTD	Seniors - Transport For Clients	-2,231.80
EFT36722	18/12/2018	SINGTEL OPTUS PTY LTD	Seniors - Support Workers - Mobile Phone Charges - November 2018	-839.91
EFT36723	18/12/2018	UNITED PETROEUM PTY LTD	Depot - Fuel Supplies	-11,872.34
EFT36724	19/12/2018	ALLAN BANDT CONSULTING	Strategic Planning Day - Facilitate	-5,000.00
EFT36725	19/12/2018	ALSCO PERTH	Office Linen And Laundry Services	-94.43
EFT36726	19/12/2018	AMAZING BRICK PAVING	Various Sites - Footpath And Brick Paving Repairs	-9,675.00
EFT36727	19/12/2018	APEX GATES	Depot Gate - Lockable Key Switch	-495.00
EFT36728	19/12/2018	ARUP	Bassendean Transport Study Part Completion Phase 2	-1,651.10
EFT36729	19/12/2018	ASHTON ADMOR PTY LTD	Carols At The Oval - Sound System Equipment Hire	-896.50
EFT36730	19/12/2018	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee - Asset Management	-5,049.00
EFT36731	19/12/2018	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Air Conditioning Repairs & Maintenance	-148.50
EFT36732	19/12/2018	AUSTRALIAN OFFICE	Various Business Units - Self Seal Window Envelopes	-367.79
EFT36733	19/12/2018	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-49,138.22
EFT36734	19/12/2018	BAILEYS FERTILISER	Various Sites - Fertiliser Applications	-5,426.30
EFT36735	19/12/2018	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-10,780.00
EFT36736	19/12/2018	BOWDEN TREE CONSULTANCY	Various Sites - Tree Inspection - Arborist Reports	-572.00
EFT36737	19/12/2018	BUDGET PEST CONTROL	Various Sites - Insect/Pest Inspections And Treatments	-788.00
EFT36738	19/12/2018	BUNNINGS GROUP LIMITED	Various Sites - Maintenance Supplies And Equipment	-1,785.29

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31st December 2018

Chq/EFT	Date	Name	Description	Amount
EFT36739	19/12/2018	BUNZL LTD	Depot - Toilet & Office Supplies	-716.80
EFT36740	19/12/2018	CASA SECURITY PTY LTD	Depot Gate - Fit Camera	-4,553.63
EFT36741	19/12/2018	CLASSIC HIRE	Wamfest - Toilets, Lights And Fencing Hire	-1,743.01
EFT36742	19/12/2018	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-21,043.80
EFT36743	19/12/2018	COMESTIBLES	Councillors Workshop - Consumables	-392.00
EFT36744	19/12/2018	COMPLETE CORPORATE HEALTH - ASCOT	Depot Staff - Workcover Audiometric Testing	-74.25
EFT36745	19/12/2018	COUPLERS MALAGA	Depot - Minor Fleet Vehicle Parts	-103.48
EFT36746	19/12/2018	COVS - COVS PARTS PTY LTD	Depot - Fleet Vehicle - Parts	-173.96
EFT36747	19/12/2018	CUSTOM SCREENS & SECURITY PRODUCTS	Stan Moses Pavilion - Replace Security Screens	-1,282.00
EFT36748	19/12/2018	DI CANDILO & SONS	Depot - Minor Supplies	-89.10
EFT36749	19/12/2018	DORMAKABA AUSTRALIA PTY LTD	Customer Services - Repairs To Auto Doors Not Working Correctly	-286.00
EFT36750	19/12/2018	DRAINFLOW SERVICES PTY LTD	Various Sites - Drain Cleaning	-4,752.00
EFT36751	19/12/2018	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-521.90
EFT36752	19/12/2018	DYMOCKS HAY STREET	Library - Book Purchases	-310.10
EFT36753	19/12/2018	E FIRE & SAFETY (WA)	Library - Fire Panel Repairs	-121.00
EFT36754	19/12/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	Domestic & Council Rubbish	-60,289.43
EFT36755	19/12/2018	ECOSCAPE (AUSTRALIA) PTY LTD	Mary Crescent Reserve - Playground Design Consultant	-1,402.50
EFT36756	19/12/2018	ELITE ELECTRICAL AND PUMPSPTY LTD	Stan Moses Pavilion - Swtchboard Replacement	-18,425.00
EFT36757	19/12/2018	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-3,709.73
EFT36758	19/12/2018	DAVID SIMS	Hall & Key Bond Refund	-550.00
EFT36759	19/12/2018	DIVERSE HOMES	Security Bond Refund	-4,000.00
EFT36760	19/12/2018	KEITH HALL	Security Bond Refund	-2,768.00
EFT36761	19/12/2018	LAMISH HOLDINGS PTY LTD	Subdivision Bond Refund	-4,000.00
EFT36762	19/12/2018	GRAFFITI FORCE	Graffiti Removal- Properties And Reserves	-1,380.00
EFT36763	19/12/2018	GTA CONSULTANTS (WA) PTY LTD	Bike Boulevard - Detailed Design	-4,768.50
EFT36764	19/12/2018	HEALTHSTRONG PTY LTD	Seniors - Client - Assessment And Report	-85.00
EFT36765	19/12/2018	HEATLEY SALES PTY LTD	Depot - Minor Supplies	-45.86
EFT36766	19/12/2018	HOME CHEF	Seniors - Meals On Wheels - November 2018	-468.60
EFT36767	19/12/2018	JOHN PAPAS TRAILERS (AUSTRALIA) PTY LTD	Depot - New Heavy Duty Tandem Trailer	-7,600.00
EFT36768	19/12/2018	JW BOBCAT AND CIVIL	Parmelia Reserve - Excavator Hire For Reticulation Upgrade	-836.00

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Chq/EFT	Date	Name	Description	Amount
EFT36769	19/12/2018	KLEENIT PTY LTD	Various Sites - High Pressure Clean Brick Paving, Reserves And Toilets	-16,558.85
EFT36770	19/12/2018	LANDCARE WEED CONTROL	Variously Sites - Spray Grasses With Targa	-2,453.00
EFT36771	19/12/2018	LANDGATE	Gross Rental Evaluation & Land Queries	-179.90
EFT36772	19/12/2018	LGIS RISK MANAGEMENT	Seniors - Staff Training - Manual Task Training	-792.00
EFT36773	19/12/2018	LGIS WORKCARE	Wages Adjustments To Contribution	-4,628.40
EFT36774	19/12/2018	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-159.50
EFT36775	19/12/2018	LOCHNESS LANDSCAPE SERVICES	Bassendean Oval - Apply Insecticide	-1,083.50
EFT36776	19/12/2018	LOCKDOC	Council Buildings - Key & Lock Repairs	-484.00
EFT36777	19/12/2018	MALTESE ASSOCIATION OF WA	Strategic Planning Workshops - Hire Building	-860.00
EFT36778	19/12/2018		Cancelled	0.00
EFT36779	19/12/2018	MARKETFORCE PTY LTD	Various Business Units - Advertising	-829.86
EFT36780	19/12/2018	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-1,057.10
EFT36781	19/12/2018	MCINERNEY FORD	Depot - Fleet Vehicle Parts	-74.70
EFT36782	19/12/2018	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-7,041.68
EFT36783	19/12/2018	MCLEODS & CO	Professional Fees - Legal Advise	-2,775.30
EFT36784	19/12/2018	MINT CIVIL PTY LTD	Various Sites - Street Sweeping Services	-9,347.09
EFT36785	19/12/2018	MORLEY MOWER CENTRE	Depot - Minor Plant Parts	-2,018.24
EFT36786	19/12/2018	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-234.00
EFT36787	19/12/2018	NAMEPLATE ENGRAVERS	Various Business Units - Staff Name Badges	-125.95
EFT36788	19/12/2018	NATURAL AREA HOLDINGS	Various Sites - Restoration And Planting	-17,282.61
EFT36789	19/12/2018	NATURE CALLS PORTABLE TOILETS	Carols At The Oval (Steel Blue) - Toilet Hire	-867.00
EFT36790	19/12/2018	NEAT N' TRIM UNIFORMS PTY LTD	Corporate Services Staff - Uniforms	-2,495.05
EFT36791	19/12/2018	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-835.27
EFT36792	19/12/2018	OCP SALES	Ranger Services - Staff Uniforms	-289.97
EFT36793	19/12/2018	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-1,534.19
EFT36794	19/12/2018	PARAMOUNT BUSINESS SUPPLIES PTY LTD	Various Business Units - Office Stationery	-41.66
EFT36795	19/12/2018	PARAMOUNT ELECTRICAL SERVICES	Various Sites - Electrical Repairs & Maintenance	-792.65
EFT36796	19/12/2018	PERTH SAFETY PRODUCTS PTY LTD	Depot - Safety Equipment And Signage	-704.00
EFT36797	19/12/2018	PLAYRIGHT AUSTRALIA PTY LTD	Various Playgrounds - Audit Inspection & Repairs	-3,531.00
EFT36798	19/12/2018	PORTNER PRESS PTY LTD	Human Resources - Employment Law Update 9 2018	-97.00

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Chq/EFT	Date	Name	Description	Amount
EFT36799	19/12/2018	PRESTIGE PROPERTY MAINTENANCE	Various Sites - Slashing River Reserves	-6,468.00
EFT36800	19/12/2018	PROGRAMMED PROPERTY SERVICES	Various Sites - Streetscape Watering	-5,864.63
EFT36801	19/12/2018	QUALITY TRAFFIC MANAGEMENT PTY LTD	Australia Day - Road Closure And Traffic Management	-2,002.00
EFT36802	19/12/2018	QUICK CORPORATE AUSTRALIA PTY LTD	Corporate Services Diary Order	-568.32
EFT36803	19/12/2018	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee Assistance Program - Counselling	-495.00
EFT36804	19/12/2018	REPCO	Depot - Minor Fleet Vehicle Parts	-214.52
EFT36805	19/12/2018	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-861.60
EFT36806	19/12/2018	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-206.80
EFT36807	19/12/2018	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-137,085.62
EFT36808	19/12/2018	SAFE T CARD AUSTRALIA PTY LTD	Ranger Services - Safetcard Device Monitoring Fees	-264.00
EFT36809	19/12/2018	SCM EARTHMOVING CONTRACTORS	Various Sites - Road Maintenance & Carparks Repairs	-11,341.00
EFT36810	19/12/2018	SEEK LIMITED	Various Business Units - Employment Advertising	-308.00
EFT36811	19/12/2018	SIFTING SANDS	Various Sites - Reserves - Sand Clean	-1,342.00
EFT36812	19/12/2018	SPYKER BUSINESS SOLUTIONS	Jubilee Kiosk - Replacement Of Damaged Domes On Cctv Cameras	-622.60
EFT36813	19/12/2018	ST JOHN AMBULANCE AUSTRALIA	All Business Units - First Aid Medical Kit Supplies	-500.34
EFT36814	19/12/2018	STATEWIDE SECURITY (WA) PTY LTD	Security - Wamfest / Telethon Community Outdoor Cinema	-253.00
EFT36815	19/12/2018	STIHL SHOP MIDLAND	Depot - Minor Plant Parts	-1,047.00
EFT36816	19/12/2018	STRATAGREEN	Various Sites - Garden Equipment Supplies	-3,379.02
EFT36817	19/12/2018	STRUCTERRE CONSULTING ENGINEERS	Sandy Beach Reserve Geotechnical Report - For Proposed Playground	-4,235.00
EFT36818	20/12/2018	STYLUS DESIGN	Design & Print Corp Bus Plan And Briefings	-2,274.80
EFT36819	20/12/2018	SUEZ RECYCLING & RECOVERY PTY LTD	Depot - Community Drop Off Day - 3.0M Bin Supplied	-2,618.73
EFT36820	20/12/2018	SUPREME SHADES	Wind In The Willow - Modify Shade Sails	-275.00
EFT36821	20/12/2018	SWAN DISTRICTS FOOTBALL CLUB	Donation - Swans Big Camp Out	-3,300.00
EFT36822	20/12/2018	T C DRAINAGE (WA) PTY LTD	Anzac Terrace - Root Cutting And Drainage Pipe Relining	-69,431.15
EFT36823	20/12/2018	T-QUIP	Depot - Fleet Vehicle - Parts	-688.10
EFT36824	20/12/2018	TACTILE INDICATORS PERTH	Shackleton Street - Pram Ramps	-2,070.00
EFT36825	20/12/2018	TALIS CONSULTANTS	Service Station Proposed Near School - Air Quality Assessment Review	-2,750.00
EFT36826	20/12/2018	TOTAL EDEN PTY LTD	Various Sites - Reticulation Supplies	-878.19
EFT36827	20/12/2018	TRUGRADE MEDICAL SUPPLIES	Seniors - Client - Medical Supplies	-218.20
EFT36828	20/12/2018	UNIFORMS & HOMEWARES ONLINE	Youth Services - Shirts, Jackets And Vests	-694.74

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Chq/EFT	Date	Name	Description	Amount
EFT36829	20/12/2018	UNIQUIP ELECTRICAL SUPPLIES	Various Sites - Electrical Repairs & Maintenance	-459.80
EFT36830	20/12/2018	VENUS PLUMBING	Bassendean Tennis Club - New Sink And Pipe Work	-469.70
EFT36831	20/12/2018	VERMEER EQUIPMENT OF WA & NT	Depot - Fleet Vehicle - Parts & Service	-1,501.84
EFT36832	20/12/2018	WATER2WATER PTY LTD	Various Sites - Maintenance Fee - Water Filter System	-49.50
EFT36833	20/12/2018	WATTLEUP TRACTORS	Depot - Fleet Vehicle - Parts	-123.55
EFT36834	20/12/2018	WATTS WESTERN RUBBER	Various Fleet Vehicle - Tyre Repairs & Replacements	-322.30
EFT36835	20/12/2018	WEST AUSTRALIAN MUSIC INDUSTRY ASSOCIATION	Wamfest - In The Park Bassendean Mou Contribution	-5,500.00
EFT36836	20/12/2018	WESTBOOKS	Library - Book Purchase	-65.09
EFT36837	20/12/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Refresh Website & Additional Modules	-8,193.00
EFT36838	20/12/2018	WHITE OAK HOME CARE SERVICES	Seniors - Client - Nurse Home Visits	-194.46
EFT36839	20/12/2018	WINC. AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-146.84
EFT36840	20/12/2018	WREN OIL	Depot - Used Oil Collection	-16.50
EFT36841	20/12/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT36842	20/12/2018	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-93,262.00
EFT36843	20/12/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-224.92
EFT36844	20/12/2018	LGRCEU	Payroll Deductions	-41.00
EFT36845	20/12/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,392.00
EFT36846	20/12/2018	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT36847	20/12/2018	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-88,520.00
EFT36848	20/12/2018	CHILD SUPPORT AGENCY	Payroll Deductions	-224.92
EFT36849	20/12/2018	LGRCEU	Payroll Deductions	-41.00
EFT36850	20/12/2018	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,519.62
EFT36851	28/12/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 160 Interest Payment - Library Redevelopment	-17,063.46
EFT36852	31/12/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 157 Interest Payment - Self Supporting - Ashfield Soccer Club	-1,374.22

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Chq/EFT	Date	Name	Description	Amount
DD16837.1	03/12/2018	ONHOLD MAGIC	Messages On Hold - December 2018	-138.80
DD16919.1	04/12/2018	COMMONWEALTH CREDIT CARDS	Credit Card - November 2018	-27,437.57
DD16857.1	11/12/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-44,289.40
DD16857.2	11/12/2018	REST SUPERANNUATION	Payroll Deductions	-1,470.39
DD16857.3	11/12/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-689.01
DD16857.4	11/12/2018	VIC SUPER	Superannuation Contributions	-226.77
DD16857.5	11/12/2018	MLC SUPER FUND	Superannuation Contributions	-556.90
DD16857.6	11/12/2018	SUPER DIRECTIONS FUND	Superannuation Contributions	-226.77
DD16857.7	11/12/2018	ANZ SMART CHOICE SUPER	Payroll Deductions	-571.93
DD16857.8	11/12/2018	AMP SUPERLEADER	Payroll Deductions	-430.00
DD16857.9	11/12/2018	NGS SUPER	Superannuation Contributions	-293.31
DD16857.10	11/12/2018	MLC SUPER FUND	Superannuation Contributions	-213.27
DD16857.11	11/12/2018	SUN SUPER	Superannuation Contributions	-74.32
DD16857.12	11/12/2018	WEALTH PERSONAL SUPERANNUATION	Payroll Deductions	-847.48
DD16857.13	11/12/2018	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-116.13
DD16857.14	11/12/2018	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-265.25
DD16857.15	11/12/2018	COLONIAL FIRST STATE	Payroll Deductions	-842.27
DD16857.16	11/12/2018	HESTA SUPER FUND	Payroll Deductions	-1,858.81
DD16857.17	11/12/2018	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-1,002.11
DD16857.18	11/12/2018	B & L SUPER FUND	Superannuation Contributions	-430.85
DD16857.19	11/12/2018	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,477.23
DD16857.20	11/12/2018	HOST PLUS	Superannuation Contributions	-265.01
DD16857.21	11/12/2018	TWU SUPERANNUATION	Superannuation Contributions	-278.72
DD16877.1	17/12/2018	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases - December 2018	-20,537.27
DD16897.1	25/12/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-43,499.10
DD16897.2	25/12/2018	REST SUPERANNUATION	Payroll Deductions	-1,454.47
DD16897.3	25/12/2018	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-749.30
DD16897.4	25/12/2018	VIC SUPER	Superannuation Contributions	-250.58
DD16897.5	25/12/2018	MLC SUPER FUND	Superannuation Contributions	-484.51
DD16897.6	25/12/2018	SUPER DIRECTIONS FUND	Superannuation Contributions	-230.74

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Chq/EFT	Date	Name	Description	Amount
DD16897.7	25/12/2018	ANZ SMART CHOICE SUPER	Payroll Deductions	-599.08
DD16897.8	25/12/2018	AMP SUPERLEADER	Payroll Deductions	-419.12
DD16897.9	25/12/2018	NGS SUPER	Superannuation Contributions	-318.97
DD16897.10	25/12/2018	MLC SUPER FUND	Superannuation Contributions	-195.35
DD16897.11	25/12/2018	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-120.77
DD16897.12	25/12/2018	WEALTH PERSONAL SUPERANNUATION	Payroll Deductions	-850.96
DD16897.13	25/12/2018	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-265.25
DD16897.14	25/12/2018	CARE SUPER	Superannuation Contributions	-144.93
DD16897.15	25/12/2018	COLONIAL FIRST STATE	Payroll Deductions	-803.00
DD16897.16	25/12/2018	HESTA SUPER FUND	Payroll Deductions	-2,062.53
DD16897.17	25/12/2018	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-994.00
DD16897.18	25/12/2018	B & L SUPER FUND	Superannuation Contributions	-252.85
DD16897.19	25/12/2018	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,462.23
DD16897.20	25/12/2018	HOST PLUS	Superannuation Contributions	-312.65
DD16897.21	25/12/2018	TWU SUPERANNUATION	Superannuation Contributions	-288.37
	31/12/2018	PAYROLL CREDITORS	TOTAL FOR MONTH DECEMBER 2018	-826,917.00
			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-2,978,904.08

Chq/EFT	Date	Name	Description	Amount
			TOTAL TRUST CHEQUE PAYMENTS	0.00

LIST OF PAYMENTS
FOR PERIOD
ENDED 31st JANUARY 2019

SUMMARY OF SCHEDULE OF ACCOUNTS

FUND	VOUCHERS	AMOUNT \$
MUNICIPAL / TRUST		
EFT and Direct Debits 01-31 January 2019	36853 – 37045	1,957,130.00
TRUST FUND		
Cheques Commonwealth 6100-1015-9136	0	0
MUNICIPAL BANK		
Cheques Commonwealth 6100-1015-9128	86040 – 86053	88,123.56
		<hr/>
		\$2,045,253.56
		<hr/> <hr/>

DIRECTOR CORPORATE SERVICES' DECLARATION:

This schedule of accounts to be passed for payment, covering vouchers as above, which was submitted to each member of Council on 26th February 2019 been checked and is fully supported by vouchers and invoices, which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and the amounts shown are due for payment.

DIRECTOR CORPORATE SERVICES

MAYOR'S DECLARATION

I hereby certify that this schedule of accounts, covering vouchers as above, was submitted to the Council on 26th February 2019 and that the amounts were approved by the Council for payment.

MAYOR

1st January 2019
to
31st January 2019

Chq/EFT	Date	Name	Description	Amount
EFT36853	09/01/2019	DIVERSE HOMES	Development Art Bond Refund	-16,055.00
EFT36854	17/01/2019	A W BATES	Consultancy - Geosamba Upgrades	-870.00
EFT36855	17/01/2019	A. M BOLTS & NUTS	Depot - Minor Supplies - December 2018	-387.43
EFT36856	17/01/2019	ADAM INGRAM	Council Crossover Contribution	-815.00
EFT36857	17/01/2019	ALIA SAINT	Rates Refund	-805.00
EFT36858	17/01/2019	ALSCO PERTH	Office Linen And Laundry Services	-199.95
EFT36859	17/01/2019	ANDREW BOYD	Rates Refund	-488.39
EFT36860	17/01/2019	ARTEIL (WA) PTY LTD	Depot Office - Replacement Office Chairs	-1,621.40
EFT36861	17/01/2019	AUSTRALIA POST	Various Business Units - Postal Charges - December 2018	-1,234.44
EFT36862	17/01/2019	B&A SMASH REPAIRS	Fleet Vehicle Repairs	-656.81
EFT36863	17/01/2019	BCITF	Building & Construction Industry - Levy Collected - December 2018	-700.11
EFT36864	17/01/2019	BEAUMONDE CATERING	Strategic Planning Workshop - Consumables	-1,962.80
EFT36865	17/01/2019	CAI FENCING	48 Old Perth Road Gardens - New Fencing	-3,080.00
EFT36866	17/01/2019	CLEANDUSTRIAL SERVICES PTY LTD	Various Buildings - Cleaning	-22,886.96
EFT36867	17/01/2019		Cancelled	0.00
EFT36868	17/01/2019	COMMUNITY CINEMAS	2018/2019 Telethon Community Cinemas Season	-16,500.00
EFT36869	17/01/2019	DEPARTMENT OF COMMERCE	Building Services Levy Collected - December 2018	-1,619.35
EFT36870	17/01/2019	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-137,558.44
EFT36871	17/01/2019	FINES ENFORCEMENT REGISTRY	Duplicate Payment - Refund	-25.00
EFT36872	17/01/2019	GABRIELLA RINA FILIPPI	Reimbursement - Requirements Public Events	-275.60
EFT36873	17/01/2019	JOYCE BROOKS	Hyde Ret Village - Unit 18 - Solar Panel Connection Refund	-67.27
EFT36874	17/01/2019	MINT CIVIL PTY LTD	Various Sites - Street Sweeping Services	-22,327.85
EFT36875	17/01/2019	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-390.00
EFT36876	17/01/2019	NIKKI DENNERLEY	Children Services - Happy Feet Incursion	-125.00
EFT36877	17/01/2019	PEPPERBOX MEDIA	Relax Program 2019 - Printing Booklet	-1,936.00
EFT36878	17/01/2019	REBECCA J FLANAGAN	Library Activity - Children'S Presentation	-330.00
EFT36879	17/01/2019		Cancelled	0.00
EFT36880	17/01/2019	SD & VH FINDLAY	Various Sites - Painting Interior & Exterior	-5,392.00
EFT36881	17/01/2019	SIFTING SANDS	Various Sites - Reserves - Sand Clean	-4,660.00
EFT36882	17/01/2019	STEPHEN & MARIANTI SMITH	Council Crossover Contribution	-447.50

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31st January 2019

Chq/EFT	Date	Name	Description	Amount
EFT36883	17/01/2019	TARYN FEWSTER	Rates Refund	-375.22
EFT36884	17/01/2019	ADVANCE PRESS (2013) PTY LTD	Printing Of The Bassendean Briefings	-5,214.00
EFT36885	17/01/2019	ARUP	Bassendean Transport Study	-1,694.00
EFT36886	17/01/2019	ASSET INFRASTRUCTURE MANAGEMENT	Consulting Fee - Asset Management	-3,786.75
EFT36887	17/01/2019	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-7,485.43
EFT36888	17/01/2019	COMMISSIONER OF POLICE	Volunteer - Volunteers National Police Check	-79.50
EFT36889	17/01/2019	CURTAIN DRY CLEANERS	Council Committee Room - Dryclean Curtains	-660.00
EFT36890	17/01/2019	FAR LANE	Economic Development Strategy - Preparation	-7,909.00
EFT36891	17/01/2019	FOOD TECHNOLOGY SERVICES PTY LTD	Food Safety Services - Contract - December 2018	-325.05
EFT36892	17/01/2019	GIOENG CONSULTING	Updating Traffic Management Plan For Markets	-1,210.00
EFT36893	17/01/2019	GRAINGER GARDEN SUPPLIES	Various Sites - Garden Soil Supplies	-2,240.00
EFT36894	17/01/2019	GTA CONSULTANTS (WA) PTY LTD	Bike Boulevard - Detailed Design	-8,222.60
EFT36895	17/01/2019	PERTH AUDIOVISUAL	Old Perth Road - Christmas Lights, Festoons And Fairy Lights	-9,000.00
EFT36896	17/01/2019	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD	Mary Crescent Playground Construction - Progress Claim 2	-41,662.71
EFT36897	17/01/2019	RETRO MUSIC BOX	Australia Day 2019 - Two Bands	-2,293.50
EFT36898	17/01/2019	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-113,084.92
EFT36899	17/01/2019	ROTARY CLUB OF SWAN VALLEY	Bassendean Markets - Management Services	-2,800.00
EFT36900	17/01/2019	SAGE CONSULTING ENGINEERS PTY LTD	The Mens Shed - Construction And Consulting	-1,056.00
EFT36901	17/01/2019	SANYATI PROPERTY SERVICES	Library - Cleaning Of Monitors, Keyboard, And Mice	-132.00
EFT36902	17/01/2019	SCM EARTHMOVING CONTRACTORS	Telethon Movie Screen Pad Construction	-440.00
EFT36903	17/01/2019	SKYLARK FACE AND BODY ART	Christmas Street Party - Airbrush Tattoos	-340.00
EFT36904	17/01/2019	SONSHINE FM	Australia Day 2019 - Soundtrack Construction & Live Broadcasting	-5,750.00
EFT36905	17/01/2019	ST JOHN AMBULANCE AUSTRALIA	Various Business Units - Replenish First Aid Kits	-2,392.97
EFT36906	17/01/2019	STEPHEN PEACOCK	Christmas Street Party - Urban Art	-361.76
EFT36907	17/01/2019	STRIKE TRAINING AND CONSULTING	Staff Training - Conflict Management Training	-1,815.00
EFT36908	17/01/2019	SYSTEMS BUILDING MAINTENANCE	Tennis Club Buildings - Roof Repairs	-1,106.60
EFT36909	17/01/2019	ALIA SAINT	Security Bond Refund	-2,290.00
EFT36910	17/01/2019	FORWARD IN FAITH MINISTRIES INTERNATIONAL	Hall & Key Bond Refund	-34.50
EFT36911	17/01/2019	FRANK & SARAH BERTOLI	Security Bond Refund	-3,500.00
EFT36912	17/01/2019	INGRAM DEVELOPMENTS	Security Bond Refund	-2,250.00

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Chq/EFT	Date	Name	Description	Amount
EFT36913	17/01/2019	RAREWOOD (WA) PTY LTD	Security Bond Refund	-4,500.00
EFT36914	17/01/2019	SIMON ROLL	Security Bond Refund	-2,768.00
EFT36915	17/01/2019	THERAPY FOCUS	Key Bond Refund	-200.00
EFT36916	17/01/2019	TOWN OF BASSENDEAN (TRANS FROM TRUST TO MUNI)	Hall & Key Bond Refund - Partial	-365.50
EFT36917	22/01/2019	AUSTRALIAN SERVICES UNION	Payroll Deductions	-181.30
EFT36918	22/01/2019	AUSTRALIAN TAX OFFICE (PAYG)	Payroll Deductions	-92,923.00
EFT36919	22/01/2019	CHILD SUPPORT AGENCY	Payroll Deductions	-460.65
EFT36920	22/01/2019	LGRCEU	Payroll Deductions	-41.00
EFT36921	22/01/2019	TOWN OF BASSENDEAN PAYROLL DEDUCTIONS	Payroll Deductions	-1,819.62
EFT36922	23/01/2019	ADAMAS CORPORATE SOLUTIONS	Seniors - Traccs Business Software Subscription	-7,771.50
EFT36923	23/01/2019	AXIIS CONTRACTING	Various Sites - Crossover, Road And Footpath Maintenance	-6,746.56
EFT36924	23/01/2019	BASSENDEAN FLOWERS	Remembrance Day - Government Wreath	-120.00
EFT36925	23/01/2019	BOC LIMITED	Depot - Bottled Gas Supplies & Equipment	-55.81
EFT36926	23/01/2019	DIAL A NAPPY (BUSICLEAN)	Children Services - Laundry Supplies	-1,658.00
EFT36927	23/01/2019	GINO'S ALL ROUND HANDYMAN SERVICE	Seniors - Home Garden & Maintenance	-833.25
EFT36928	23/01/2019	GLENVIEW MACHINE KERBING	Various Sites - Kerbing Repairs	-719.95
EFT36929	23/01/2019	HEATHER MURRAY	Rates Refund	-87.99
EFT36930	23/01/2019	IMAGESOURCE DIGITAL SOLUTIONS	Various Business Units - Staff Business Cards	-228.80
EFT36931	23/01/2019	INSTANT PRODUCTS HIRE	Christmas Street Party - Warm Handwash Station Requirement	-426.80
EFT36932	23/01/2019	KENNARDS HIRE	Bassendean Markets - Equipment Hire	-539.88
EFT36933	23/01/2019	KINETICA CIRCUS ARTS	Christmas Street Party - Street Circus Activity	-616.00
EFT36934	23/01/2019	KRISTY LEANNE ARAVIDIS	Contractor - Placing Street Signage Up & Removal	-950.00
EFT36935	23/01/2019	NIKKI DENNERLEY	Children Services - Happy Feet Incursion	-125.00
EFT36936	23/01/2019	NORTH LAKE ELECTRICAL PTY LTD	Various Sites - Electrical Repairs & Maintenance	-2,297.28
EFT36937	23/01/2019	RECOMMENDED TOWING PTY LTD	Ranger Services - Abandoned Vehicles	-88.00
EFT36938	23/01/2019	SIA SASHA IVANOVICH ARCHITECTS	Pensioner Guard House - Redesign Of The Structural Drawings	-5,500.00
EFT36939	23/01/2019	SPIDERWEB SOLUTIONS PTY LTD	Various Business Units - Website Maintenance	-231.00
EFT36940	23/01/2019	SUEZ RECYCLING & RECOVERY PTY LTD	Waste Collection Services - November 2018	-149,080.86
EFT36941	23/01/2019	T & C COURIER & TRANSPORT SERVICES	Courier Service - Document Delivery - December 2018	-90.03
EFT36942	23/01/2019	TECHNOLOGICALLY SPEAKING	Library Staff Training - Microsoft Word Advanced	-500.00

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Chq/EFT	Date	Name	Description	Amount
EFT36943	23/01/2019	TECHNOLOGY ONE LTD	Licence Fee Only Intramaps Sync Framework	-943.03
EFT36944	23/01/2019	THE ENVIRONMENTAL PRINTING COMPANY	Wamfest In The Park - Printing Posters And Flyers	-447.49
EFT36945	23/01/2019	THE POSTER GIRLS	Australia Day 2019 - Distribution Of Poster And Flyers	-363.00
EFT36946	23/01/2019	ZIPFORM PTY LTD	Rates Notices 2018/2019 - Printing	-4,753.98
EFT36947	23/01/2019	ZIRCODATA PTY LTD	Records - Document Bin Rentail & Storage Fees - December	-48.85
EFT36948	23/01/2019		Cancelled	0.00
EFT36949	23/01/2019	AVELING HOMES PTY LTD	Security Bond Refund	-2,290.00
EFT36950	23/01/2019	INDIAN OCEAN CONSTRUCTION PTY LTD	Development Bond Refund	-4,400.00
EFT36951	30/01/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 160B Interest Payment - Library Redevelopment	-6,037.49
EFT36952	30/01/2019	ADELBY PTY LTD	Ranger Service - Fire Season 2018/19 Works	-1,463.00
EFT36953	30/01/2019	ALL PRINTERS AND CARTRIDGES PTY LTD	Various Business Units - Photocopier Repairs	-130.90
EFT36954	30/01/2019	ALLTOOLS (WA) PTY LTD	Depot - Minor Plant Parts	-700.00
EFT36955	30/01/2019	ALSCO PERTH	Office Linen And Laundry Services	-43.57
EFT36956	30/01/2019	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	Apra Licence Public Halls	-342.78
EFT36957	30/01/2019	AUSTRALIAN AIRCONDITIONING SERVICES PTY LTD	Various Sites - Air Conditioning Repairs & Maintenance	-5,654.00
EFT36958	30/01/2019	BASSEDEAN BOWLING CLUB INC	Seniors - Client Christmas Party Drinks	-583.00
EFT36959	30/01/2019	BEAVER TREE SERVICES	Various Sites - Street Tree Pruning	-6,242.50
EFT36960	30/01/2019	BUDGET PEST CONTROL	Various Sites - Insect/Pest Inspections And Treatments	-198.00
EFT36961	30/01/2019	BUNNINGS GROUP LIMITED	Seniors - Home Maintenance Officers - Equipment	-1,919.29
EFT36962	30/01/2019	BUNZL LTD	Depot - Toilet & Office Supplies	-340.12
EFT36963	30/01/2019	CAPITAL RECYCLING	Various Sites - Crossover, Road And Footpath Maintenance	-2,852.68
EFT36964	30/01/2019	CARMEN BYRNE	Rates Refund	-90.71
EFT36965	30/01/2019	CASA SECURITY PTY LTD	Various Sites - Security Alarm Repairs And Monitoring	-1,373.63
EFT36966	30/01/2019	CENTRAL SIGNS	Australia Day - Update Road Side Signs	-159.50
EFT36967	30/01/2019	CHRIS RICHARDSON	Bassendean - Food Safety Audit	-550.00
EFT36968	30/01/2019	CITY OF SOUTH PERTH	Ranger Services - Pound Fees - November 2018	-5,669.68
EFT36969	30/01/2019	COMESTIBLES	Various Council Functions - Catering	-1,085.50
EFT36970	30/01/2019	COMPLETE CORPORATE HEALTH - ASCOT	Various Business Units - Recruitment - Pre Employment Check	-888.25
EFT36971	30/01/2019	COUPLERS MALAGA	Depot - Minor Fleet Vehicle Parts	-304.70
EFT36972	30/01/2019	COVS - COVS PARTS PTY LTD	Depot - Fleet Vehicle - Parts	-466.72

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Chq/EFT	Date	Name	Description	Amount
EFT36973	30/01/2019	DAILY LIVING PRODUCTS	Seniors - Client Independent Living Supplies	-2,877.94
EFT36974	30/01/2019	DAIMLER TRUCKS PERTH	Depot - Fleet Vehicle - Parts	-380.60
EFT36975	30/01/2019	DI CANDILO & SONS	Depot - Minor Supplies	-5,847.46
EFT36976	30/01/2019	DIRECT IMAGE DIGITAL PRINTING	Gravit8 - Banner	-3,415.31
EFT36977	30/01/2019	DS WORKWEAR & SAFETY	Depot - Staff Uniforms	-73.84
EFT36978	30/01/2019	DVG MORLEY CITY	Depot - Minor Fleet Vehicle Parts	-737.00
EFT36979	30/01/2019	E FIRE & SAFETY (WA)	Various Sites And Library - Panel Testing	-3,553.57
EFT36980	30/01/2019	EASTERN METROPOLITAN REGIONAL COUNCIL	Various Domestic & Council Rubbish	-7,550.00
EFT36981	30/01/2019	ECOSCAPE (AUSTRALIA) PTY LTD	Mary Crescent Reserve - Playground Design Consultant	-330.00
EFT36982	30/01/2019	LARA MORIN	Security Bond Refund	-164.95
EFT36983	30/01/2019	RAVE CONSTRUCTIONS	Security Bond Refund	-176.00
EFT36984	30/01/2019	ELLIOTTS IRRIGATION PTY LTD	Bic Reserve - Iron Filter Service / Maintenance	-850.00
EFT36985	30/01/2019	FUJI XEROX AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-120.60
EFT36986	30/01/2019	GALLERIA MOTORS PTY LTD	Depot - Minor Fleet Vehicle Parts	-11,872.19
EFT36987	30/01/2019	GLIDE PRINT	Carols By Candlelight - Printing Flyer	-835.55
EFT36988	30/01/2019	GRAFTON GENERAL PRODUCTS	Seniors - Client Independent Living Supplies	-1,240.48
EFT36989	30/01/2019	HATCHET PTY LTD	Bassengreen Website Hosting	-124.81
EFT36990	30/01/2019	HAVILAH LEGAL	Professional Legal Fees - Rates Recovery	-429.00
EFT36991	30/01/2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	Various Business Units - Labour Hire	-137.50
EFT36992	30/01/2019	HEATLEY SALES PTY LTD	Various Sires - Stairs - Anti Slip Tape	-8,327.00
EFT36993	30/01/2019	HEDGEHOGS CAFÉ	Volunteers - Lunch Vouchers	-375.00
EFT36994	30/01/2019	HOME CHEF	Seniors - Meals On Wheels - December 2018	-731.50
EFT36995	30/01/2019	HYGIENE CONCEPTS	All Buildings - Hygiene Service Fee - Sanity Bins	-6,893.98
EFT36996	30/01/2019	J & K HOPKINS	Customer Service Are - Replaced Coffee Table Assembled	-655.05
EFT36997	30/01/2019	JEFF GREEN TREE LOPPING	Various Sites - Street Tree Pruning & Removal	-495.00
EFT36998	30/01/2019	JOHN HALL	Library - Amendments To (Local Politics For Better And Worse)	-225.50
EFT36999	30/01/2019	JOHN PAPAS TRAILERS (AUSTRALIA) PTY LTD	Depot - Replacement Heavy Duty Tandem Trailer	-1,937.25
EFT37000	30/01/2019	KLEENIT PTY LTD	Various Sites - Graffiti Removal	-206.80
EFT37001	30/01/2019	LANDGATE	Rates - Gross Rental Evaluations	-230.01
EFT37002	30/01/2019	LJR MAINTENANCE SERVICES	Various Building Sites - Maintenance & Repairs	-220.00

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31st January 2019

Chq/EFT	Date	Name	Description	Amount
EFT37003	30/01/2019	LO-GO APPOINTMENTS	Various Business Units - Labour Hire	-2,877.94
EFT37004	30/01/2019	LOCKDOC	Various Sites - Key & Lock Repairs	-380.60
EFT37005	30/01/2019	MAIN ROADS WESTERN AUSTRALIA	Shackleton Street - Installation Of Signage And Pavement Markings	-5,847.46
EFT37006	30/01/2019	MARKETFORCE PTY LTD	Various Business Units - Advertising	-3,415.31
EFT37007	30/01/2019	MARTINS TRAILER PARTS	Various Fleet Vehicles - Parts	-73.84
EFT37008	30/01/2019	MAXIMUM INDEPENDENCE OCCUPATIONAL THERAPY	Seniors - Client Independent Living Supplies	-737.00
EFT37009	30/01/2019	MCDERMOTT GROUP	Various Sites - Plumbing Repairs	-3,553.57
EFT37010	30/01/2019	MCL COMMERCIAL SERVICES	Various Sites - Mowing	-7,550.00
EFT37011	30/01/2019	MINT CIVIL PTY LTD T/A KALAMUNDA SWEEPING	Various Sites - Street Sweeping Services	-330.00
EFT37012	30/01/2019	MODERN TEACHING AIDS PTY LTD	Wind In The Willows - Resources	-164.95
EFT37013	30/01/2019	MORLEY SIGNWORKS	Various Sites - Streets Signs	-176.00
EFT37014	30/01/2019	MOURITZ GAS & AIR	Admin Building - Replacement Air-Conditioning (Deposit)	-850.00
EFT37015	30/01/2019	MT LAWLEY MILK	Office Milk Supplies - 35, 46 & 48 Old Perth Road & Depot	-120.60
EFT37016	30/01/2019	NATURAL AREA HOLDINGS T/AS ENVIROWEST DISTRIBUTORS	Various Sites - Restoration And Planting	-11,872.19
EFT37017	30/01/2019	NEAT N' TRIM UNIFORMS PTY LTD (NNT) PERTH	Customer Service - Town Of Bassendean Uniforms	-835.55
EFT37018	30/01/2019	OFFICEWORKS SUPERSTORES PTY LTD	Various Business Units - Office Stationery	-1,240.48
EFT37019	30/01/2019	PARAMOUNT BUSINESS SUPPLIES PTY LTD	Library Book - Covers	-124.81
EFT37020	30/01/2019	PB LEASING DEPARTMENT	Record - Franking Machine Lease - 3Rd Quarter	-429.00
EFT37021	30/01/2019	PERTH SAFETY PRODUCTS PTY LTD	Depot - Safety Equipment And Signage	-137.50
EFT37022	30/01/2019	PLANET FOOTPRINT PTY LTD	Bushland Management - Subscription	-8,327.00
EFT37023	30/01/2019	PROCAD PTY LTD	Depot - Design - Subscription	-375.00
EFT37024	30/01/2019	PSN EVENTS PTY LTD	Staff Training - Local Government Transformation Series	-731.50
EFT37025	30/01/2019	QUALITY TRAFFIC MANAGEMENT PTY LTD (QTM)	Various Sites - Traffic Management	-6,893.98
EFT37026	30/01/2019	QUICK CORPORATE AUSTRALIA PTY LTD	Various Business Units - Office Stationery	-655.05
EFT37027	30/01/2019	RELATIONSHIPS AUSTRALIA (WESTERN AUSTRALIA) INC	Employee Assistance Program - Counselling	-495.00
EFT37028	30/01/2019	RESOURCE RECOVERY SOLUTIONS	Council Recycle Waste - Concrete, Bricks, Sand & Hotmix	-225.50
EFT37029	30/01/2019	RICOH AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-1,937.25
EFT37030	30/01/2019	RICOH FINANCE AUSTRALIA PTY LTD	Various Business Units - Photocopier Lease And Charges	-206.80
EFT37031	30/01/2019	ROADS 2000	Various Sites - Road Re-Surfacing, Kerbing And Drainage Works	-230.01
EFT37032	30/01/2019	SCM EARTHMOVING CONTRACTORS	Various Sites - Road Maintenance & Carparks Repairs	-220.00

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Chq/EFT	Date	Name	Description	Amount
DD16927.1	02/01/2019	ONHOLD MAGIC	Messages On Hold - January 2019	-138.80
DD16937.1	04/01/2019	COMMONWEALTH CREDIT CARDS	Credit Card - December 2018	-19,520.07
DD16910.1	08/01/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-44,196.48
DD16910.2	08/01/2019	REST SUPERANNUATION	Payroll Deductions	-1,331.98
DD16910.3	08/01/2019	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-737.25
DD16910.4	08/01/2019	VIC SUPER	Superannuation Contributions	-250.58
DD16910.5	08/01/2019	MLC SUPER FUND	Superannuation Contributions	-367.55
DD16910.6	08/01/2019	SUPER DIRECTIONS FUND	Superannuation Contributions	-238.67
DD16910.7	08/01/2019	ANZ SMART CHOICE SUPER	Payroll Deductions	-619.41
DD16910.8	08/01/2019	AMP SUPERLEADER	Payroll Deductions	-423.75
DD16910.9	08/01/2019	NGS SUPER	Superannuation Contributions	-303.57
DD16910.10	08/01/2019	MLC SUPER FUND	Superannuation Contributions	-209.76
DD16910.11	08/01/2019	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-95.22
DD16910.12	08/01/2019	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-921.37
DD16910.13	08/01/2019	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-265.25
DD16910.14	08/01/2019	CARE SUPER	Superannuation Contributions	-85.47
DD16910.15	08/01/2019	COLONIAL FIRST STATE	Payroll Deductions	-766.37
DD16910.16	08/01/2019	HESTA SUPER FUND	Payroll Deductions	-1,689.96
DD16910.17	08/01/2019	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-997.79
DD16910.18	08/01/2019	B & L SUPER FUND	Superannuation Contributions	-252.85
DD16910.19	08/01/2019	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,337.90
DD16910.20	08/01/2019	HOST PLUS	Superannuation Contributions	-327.40
DD16910.21	08/01/2019	TWU SUPERANNUATION	Superannuation Contributions	-307.67
DD16929.1	15/01/2019	SG FLEET AUSTRALIA PTY LTD	Fleet Vehicles Leases	-18,717.49
DD16949.1	22/01/2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	Payroll Deductions	-45,067.90
DD16949.2	22/01/2019	REST SUPERANNUATION	Payroll Deductions	-1,501.19
DD16949.3	22/01/2019	MANIC SUPERANNUATION SUPER FUND	Payroll Deductions	-749.31
DD16949.4	22/01/2019	VIC SUPER	Superannuation Contributions	-242.64
DD16949.5	22/01/2019	MLC SUPER FUND	Superannuation Contributions	-529.27
DD16949.6	22/01/2019	SUPER DIRECTIONS FUND	Superannuation Contributions	-266.45

1st January 2019
to
31st January 2019

Chq/EFT	Date	Name	Description	Amount
DD16949.7	22/01/2019	ANZ SMART CHOICE SUPER	Payroll Deductions	-615.53
DD16949.8	22/01/2019	AMP SUPERLEADER	Payroll Deductions	-428.68
DD16949.9	22/01/2019	NGS SUPER	Superannuation Contributions	-296.25
DD16949.10	22/01/2019	MLC SUPER FUND	Superannuation Contributions	-206.91
DD16949.11	22/01/2019	COMMONWEALTH ESSENTIAL SUPER	Superannuation Contributions	-98.32
DD16949.12	22/01/2019	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payroll Deductions	-891.21
DD16949.13	22/01/2019	AUSTRALIAN ETHICAL SUPER	Superannuation Contributions	-265.25
DD16949.14	22/01/2019	CARE SUPER	Superannuation Contributions	-148.64
DD16949.15	22/01/2019	COLONIAL FIRST STATE	Payroll Deductions	-750.16
DD16949.16	22/01/2019	HESTA SUPER FUND	Payroll Deductions	-1,767.48
DD16949.17	22/01/2019	PLUMMER SUPERANNUATION FUND	Superannuation Contributions	-981.58
DD16949.18	22/01/2019	B & L SUPER FUND	Superannuation Contributions	-189.62
DD16949.19	22/01/2019	AUSTRALIAN/WESTSCHEME SUPER	Superannuation Contributions	-4,362.66
DD16949.20	22/01/2019	HOST PLUS	Superannuation Contributions	-288.60
DD16949.21	22/01/2019	TWU SUPERANNUATION	Superannuation Contributions	-302.85
	31/01/2019	PAYROLL CREDITORS	TOTAL FOR MONTH JANUARY 2019	-810,333.73

			TOTAL MUNICIPAL & TRUST EFT PAYMENTS	-1,957,130.00
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Chq/EFT	Date	Name	Description	Amount
			TOTAL TRUST CHEQUE PAYMENTS	0.00

ATTACHMENT NO. 16



FINANCIAL STATEMENTS

FOR THE PERIOD ENDED

31 December 2018

TOWN OF BASSENDEAN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 December 2018

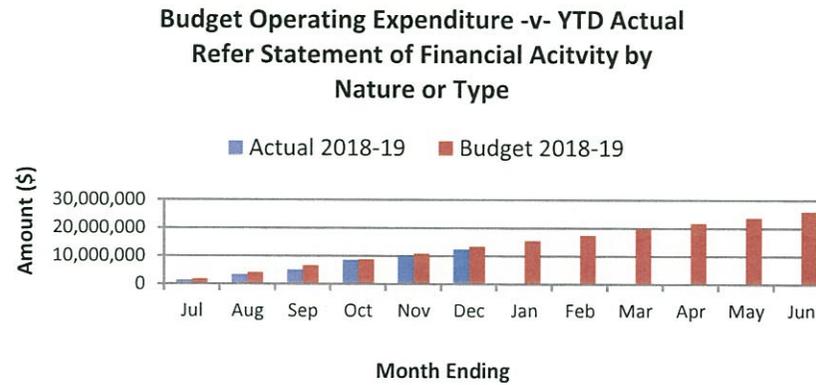
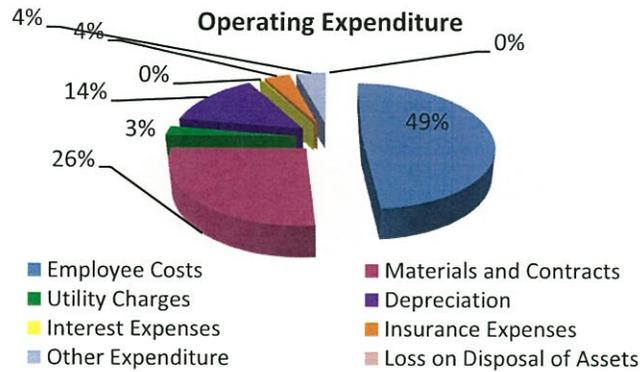
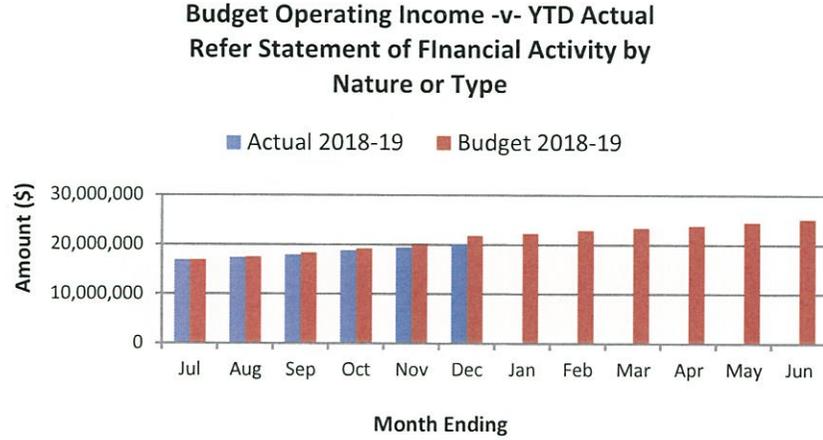
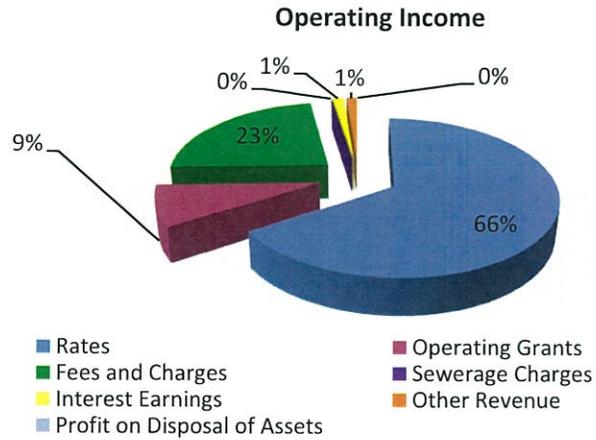
LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Town of Bassendean
Information Summary
For the Period Ended 31 December 2018**



TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 December 2018

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	3	1,646,933	1,646,933	1,921,369	274,436	16.66%	😊
Revenue from operating activities							
Governance		17,200	11,604	5,000	(6,604)	(56.91%)	😞
General Purpose Funding - Rates	2	13,173,005	13,135,505	12,818,764	(316,742)	(2.41%)	😞
General Purpose Funding - Other		911,223	459,102	529,235	70,133	15.28%	😊
Law, Order and Public Safety		112,700	80,100	57,459	(22,641)	(28.27%)	😞
Health		2,760,665	2,747,765	2,726,694	(21,071)	(0.77%)	😊
Education and Welfare		5,051,412	2,526,206	2,955,542	429,336	17.00%	😊
Community Amenities		218,000	78,200	91,208	13,008	16.63%	😊
Recreation and Culture		236,560	144,570	185,902	41,332	28.59%	😊
Transport		154,000	152,250	2,582	(149,669)	(98.30%)	😞
Economic Services		100,350	53,950	43,016	(10,934)	(20.27%)	😞
Other Property and Services		83,172	42,013	71,875	29,862	71.08%	😊
		22,818,287	19,431,265	19,487,277		0.29%	
Expenditure from operating activities							
Governance		(1,181,968)	(667,593)	(494,870)	172,723	25.87%	😊
General Purpose Funding		(777,422)	(396,051)	(407,660)	(11,609)	(2.93%)	😊
Law, Order and Public Safety		(676,252)	(331,531)	(339,584)	(8,053)	(2.43%)	😊
Health		(3,189,115)	(1,652,100)	(1,353,790)	298,310	18.06%	😊
Education and Welfare		(5,560,607)	(2,829,943)	(2,853,557)	(23,614)	(0.83%)	😊
Community Amenities		(1,325,057)	(606,966)	(591,028)	15,938	2.63%	😊
Recreation and Culture		(6,593,488)	(3,370,922)	(3,186,311)	184,611	5.48%	😊
Other Property and Services		(202,135)	(148,800)	(214,969)	(66,169)	(44.47%)	😞
		(26,102,712)	(13,357,641)	(12,406,042)		7.12%	
Operating activities excluded from budget							
Add back Depreciation		3,316,368	1,658,086	1,767,332	109,246	6.59%	😞
Adjust (Profit)/Loss on Asset Disposal		(11,266)	33,734	-	(33,734)	(100.00%)	😞
Movement in Leave Reserve		10,405	9,368	9,368	-	0.00%	😊
Amount attributable to operating activities		31,082	7,774,812	8,857,936			
Investing Activities							
Non-operating Grants, Subsidies and Contributions							
Contributions		2,382,964	2,382,964	661,540	(1,721,424)	(72.24%)	😞
Proceeds from Disposal of Assets	10	897,300	-	-	-		
Land and Buildings	8	(955,500)	(335,500)	(100,016)	(235,484)	(70.19%)	😞
Infrastructure Assets - Roads	8	(1,878,165)	(478,165)	(224,078)	(254,087)	(53.14%)	😞
Infrastructure Assets - Footpaths	8	(25,500)	(25,500)	(27,380)	1,880	7.37%	😊
Infrastructure Assets - Other	8	(635,600)	(635,600)	(136,977)	(498,623)	(78.45%)	😞
Infrastructure Assets - Drainage	8	(547,750)	(57,250)	(21,733)	(35,517)	(62.04%)	😞
Plant and Equipment	8	(147,700)	(147,700)	(16,110)	(131,590)	(89.09%)	😞
Furniture and Equipment	8	(801,000)	(104,000)	(16,321)	(87,679)	(84.31%)	😞
Amount attributable to investing activities		(1,710,951)	599,249	118,925			
Financing Activities							
Self-Supporting Loan Principal		21,134	10,392	10,392	-	0.00%	😊
Transfer from Reserves	5	1,414,500	-	-	-	-100.00%	😞
Repayment of Debentures	4	(132,881)	(65,290)	(65,290)	-	0.00%	😊
Transfer to Reserves	5	(1,248,203)	(38,730)	(38,730)	-	0.00%	😊
Amount attributable to financing activities		54,550	(93,628)	(93,628)			
Closing Funding Surplus(Deficit)	3	21,614	9,927,366	10,804,601			

😊 More Revenue OR Less Expenditure
 😞 Less Revenue OR More Expenditure

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
 Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

TOWN OF BASSENDEAN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2018

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus (Deficit)	3	1,646,933	1,646,933	1,921,369	274,436	16.66%	😊
Revenue from operating activities							
Rates	2	13,173,005	13,135,505	12,818,764	(316,742)	(2.41%)	
Operating Grants, Subsidies and Contributions		2,776,326	1,482,663	1,684,765	202,102	13.63%	😊
Fees and Charges		5,968,203	4,374,234	4,480,190	105,956	2.42%	
Interest Earnings		459,345	233,478	258,690	25,212	10.80%	😊
Other Revenue		370,556	204,533	244,869	40,336	19.72%	😊
Profit on Disposal of Assets	10	70,852	852	-			
		22,818,287	19,431,265	19,487,277		0.29%	
Expenditure from operating activities							
Employee Costs		(11,882,476)	(5,900,549)	(6,030,884)	(130,335)	(2.21%)	
Materials and Contracts		(8,337,538)	(4,310,013)	(3,277,202)	1,032,811	23.96%	😊
Utility Charges		(736,314)	(342,022)	(315,390)	26,632	7.79%	😊
Depreciation on Non-Current Assets		(3,316,368)	(1,658,086)	(1,767,332)	(109,246)	(6.59%)	😞
Interest Expenses		(49,688)	(25,909)	(21,116)	4,793	18.50%	
Insurance Expenses		(439,889)	(424,267)	(461,033)	(36,766)	(8.67%)	😞
Other Expenditure		(1,280,852)	(662,209)	(533,084)	129,126	19.50%	😊
Loss on Disposal of Assets	10	(59,586)	(34,586)	-	34,586	100.00%	
		(26,102,712)	(13,357,642)	(12,406,042)		7.12%	
Operating activities excluded from budget							
Adjust (Profit)/Loss on Asset Disposal		(11,266)	33,734	-	(33,734)	(100.00%)	😞
Movement in Leave Reserve		10,405	9,368	9,368	-	0.00%	
Amount attributable to operating activities		31,082	7,774,812	8,857,936			
Investing activities							
Grants, Subsidies and Contributions		2,382,964	2,382,964	661,540	(1,721,424)	(72.24%)	😞
Proceeds from Disposal of Assets	10	897,300	-	-	-		
Land and Buildings	8	(955,500)	(335,500)	(100,016)	(235,484)	(70.19%)	😞
Infrastructure Assets - Roads	8	(1,878,165)	(478,165)	(224,078)	(254,087)	(53.14%)	😞
Infrastructure Assets - Footpaths	8	(25,500)	(25,500)	(27,380)	1,880	7.37%	
Infrastructure Assets - Other	8	(635,600)	(635,600)	(136,977)	(498,623)	(78.45%)	😞
Infrastructure Assets - Drainage	8	(547,750)	(57,250)	(21,733)	(35,517)	(62.04%)	😞
Plant and Equipment	8	(147,700)	(147,700)	(16,110)	(131,590)	(89.09%)	😞
Furniture and Equipment	8	(801,000)	(104,000)	(16,321)	(87,679)	(84.31%)	😞
Amount attributable to investing activities		(1,710,951)	599,249	118,925			
Financing Activities							
Self-Supporting Loan Principal		21,134	10,392	10,392	-	0.00%	
Transfer from Reserves	7	1,414,500	-	-	-	(100.00%)	
Repayment of Debentures	4	(132,881)	(65,290)	(65,290)	-	0.00%	
Transfer to Reserves	7	(1,248,203)	(38,730)	(38,730)	-	0.00%	
Amount attributable to financing activities		54,550	(93,628)	(93,628)			
Closing Funding Surplus (Deficit)	3	21,614	9,927,366	10,804,601			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the variance. This statement is to be read in conjunction with the accompanying Financial Statements and notes.

😊 More Revenue OR Less Expenditure
 😞 Less Revenue OR More Expenditure

Town of Bassendean
STATEMENT OF FINANCIAL ACTIVITY
 (Corporate Business Plan)
 For the Period Ended 31 December 2018

	ORIGINAL BUDGET	YTD ACTUAL
	Sum of Original Budget	Sum of YTD Actual
Built Environment	6,296,338	2,897,292
Capital Expenditure	883,365	310,252
Operating Expenditure	7,155,187	3,282,911
Operating Income	(1,742,214)	(695,871)
Economic	16,994	10,427
Operating Expenditure	395,224	176,148
Operating Income	(378,230)	(165,721)
Good Governance	(12,256,800)	(12,514,567)
Capital Expenditure	75,000	773
Operating Expenditure	1,727,098	813,458
Operating Income	(14,058,898)	(13,328,798)
Natural Environment	4,907,363	497,513
Capital Expenditure	1,323,850	122,178
Operating Expenditure	6,695,198	3,170,735
Operating Income	(3,111,685)	(2,795,401)
Social	6,928,780	1,909,175
Capital Expenditure	2,709,000	109,411
Operating Expenditure	10,059,152	4,962,790
Operating Income	(5,839,372)	(3,163,026)
Grand Total	5,892,676	(7,200,160)
Less Depreciation	(3,316,368)	(1,767,332)
Plus Opening Surplus	(1,646,933)	(1,921,369)
Transfer from Reserves	(1,414,500)	-
P& L on sale of assets	11,266	-
Loan Principal Repayments	132,881	65,290
Transfer to Reserves	1,248,203	38,730
Self Supporting Loan	(21,134)	(10,392)
TOTAL SUMMARY	(21,614)	(10,804,601)

Town of Bassendean
STATEMENT OF FINANCIAL POSITION
For the Period Ended 31 December 2018

	2018-19	2017-18
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	16,498,578	11,344,227
Trade and other receivables	5,197,747	1,124,301
Inventories	20,097	15,018
TOTAL CURRENT ASSETS	<u>21,716,421</u>	<u>12,483,546</u>
NON-CURRENT ASSETS		
Financial Assets	108,268	108,268
Other receivables	551,938	562,330
Property, plant and equipment	56,019,934	56,195,749
Infrastructure	108,086,957	109,135,859
Interests in Joint Ventures	7,954,836	7,954,836
TOTAL NON-CURRENT ASSETS	<u>172,721,933</u>	<u>173,957,042</u>
TOTAL ASSETS	<u>194,438,354</u>	<u>186,440,588</u>
CURRENT LIABILITIES		
Trade and other payables	3,922,950	3,601,168
Current portion of long term borrowings	67,590	132,880
Provisions	2,248,371	2,249,870
TOTAL CURRENT LIABILITIES	<u>6,238,912</u>	<u>5,983,918</u>
NON-CURRENT LIABILITIES		
Long term borrowings	678,500	678,500
Provisions	233,509	233,509
TOTAL NON-CURRENT LIABILITIES	<u>912,009</u>	<u>912,009</u>
TOTAL LIABILITIES	<u>7,150,921</u>	<u>6,895,927</u>
NET ASSETS	<u>187,287,434</u>	<u>179,544,661</u>
EQUITY		
Retained surplus	38,623,026	30,952,646
Reserves - cash backed	5,782,649	5,710,258
Revaluation surplus	142,881,759	142,881,757
TOTAL EQUITY	<u>187,287,434</u>	<u>179,544,661</u>

This statement is to be read in conjunction with the accompanying notes.

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 December 2018

Statement of Financial Position Detailed	2018/2019 \$	2017/2018 \$
CASH AND CASH EQUIVALENTS		
Unrestricted	8,375,039	3,412,701
Restricted	8,123,539	7,931,526
	<u>16,498,578</u>	<u>11,344,227</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Leave Reserve	1,029,621	1,020,253
Plant & Equipment Reserve	388,425	384,098
Community Facilities Reserve	52,551	51,965
Land & Building Infrastructure Reserve	1,850,440	1,829,829
Waste Management Reserve	746,762	738,910
Wind in the Willows Reserve	90,741	89,841
Aged Persons Reserve	505,722	484,371
Youth Development Reserve	28,646	28,327
Underground Power Reserve	82,678	81,757
Drainage Reserve	422,123	417,421
HACC Assets Replacement	130,568	129,113
Sundry	-	-
Securities	-	-
Hall Hire Bonds	-	-
Hyde Retirement Village Retention Bonds	321,898	259,648
Other Bonds & Deposits	2,018,994	1,961,621
	<u>8,123,541</u>	<u>7,931,525</u>
TRADE AND OTHER RECEIVABLES		
Current		
Rates Outstanding	4,911,080	782,386
Sundry Debtors - General	107,616	131,908
GST Receivable	91,973	122,316
Accrued Interest	-	613
Sundry Debtors - SSL	21,134	21,134
Long Service Leave Due from Other Councils	65,944	65,944
	<u>5,197,747</u>	<u>1,124,301</u>
Non-Current		
Rates Outstanding - Pensioners	334,587	334,587
Loans - Clubs/Institutions	217,351	227,743
	<u>551,938</u>	<u>562,330</u>
Investments - Government House	<u>108,268</u>	<u>108,268</u>
Investments- EMRC	<u>7,954,836</u>	<u>7,954,836</u>
INVENTORIES		
Current		
Fuel and Materials	20,097	15,018
	<u>20,097</u>	<u>15,018</u>

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 December 2018

Statement of Financial Position Detailed	2018/2019	2017/2018
PROPERTY, PLANT AND EQUIPMENT	\$	\$
Land and Buildings		
- Independent Valuation 2017 - Level 2	36,377,584	36,357,000
Buildings at:		
- Independent Valuation 2017 - Level 3	26,145,224	26,145,224
- Additions after valuation - cost	79,432	-
Less: accumulated depreciation	(8,032,610)	(7,784,939)
	18,192,046	18,360,285
Total Land and Buildings	54,569,630	54,717,285
Furniture and Equipment - Management Valuation 2016	165,239	165,239
- Additions after valuation - cost	272,919	256,598
Less Accumulated Depreciation	(142,122)	(121,964)
Less Accumulated Depreciation	296,036	299,873
Plant and Equipment - Independent Valuation 2016		
- Independent Valuation 2016 - Level 2	1,898,330	1,898,330
- Independent Valuation 2016 - Level 3	714,601	714,601
- Additions after valuation - cost	247,543	231,433
Less Accumulated Depreciation	(1,568,681)	(1,528,248)
-Less Disposals after Valuation	(200,146)	(200,146)
	1,091,647	1,115,970
Art Works		
- Management Valuation 2018 - Level 2	62,620	62,620
	62,620	62,620
	56,019,933	56,195,748
INFRASTRUCTURE		
Roads - Independent Valuation 2017	84,214,462	84,214,462
- Additions after valuation - cost	224,078	-
Less Accumulated Depreciation	(17,386,481)	(16,643,548)
	67,052,059	67,570,914
Footpaths - Independent Valuation 2017	10,291,342	10,291,342
- Additions after valuation - cost	27,380	-
Less Accumulated Depreciation	(3,364,853)	(3,242,936)
	6,953,869	7,048,406
INFRASTRUCTURE		
Drainage - Independent Valuation 2017	40,195,156	40,195,156
- Additions after valuation - cost	21,733	-
Less Accumulated Depreciation	(17,772,414)	(17,474,552)
	22,444,475	22,720,604

TOWN OF BASSENDEAN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the Period Ended 31 December 2018

Statement of Financial Position Detailed	2018/2019 \$	2017/2018 \$
Parks & Ovals - Independent Valuation 2018	17,940,621	17,940,621
- Additions after valuation - cost	136,977	-
Less Accumulated Depreciation	(6,441,043)	(6,144,686)
	<u>11,636,554</u>	<u>11,795,935</u>
	<u>108,086,957</u>	<u>109,135,858</u>
TRADE AND OTHER PAYABLES		
Current		
Sundry Creditors	1,478,668	1,244,202
Accrued Interest on Debentures	-	4,793
Accrued Salaries and Wages	-	130,907
Rates in Advance	103,391	-
Bonds & Other Deposits	2,018,994	1,961,621
Hyde Retirement Village Bonds	321,898	259,648
	<u>3,922,950</u>	<u>3,601,171</u>
LONG-TERM BORROWINGS		
Secured by Floating Charge		
Loan Liability - Current	67,590	132,880
	<u>67,590</u>	<u>132,880</u>
Non-Current		
Secured by Floating Charge		
Loan Liability - Non Current	678,500	678,500
	<u>678,500</u>	<u>678,500</u>
PROVISIONS		
Current		
Provision for Annual Leave	1,001,903	1,003,402
Provision for Long Service Leave	1,246,468	1,246,468
	<u>2,248,371</u>	<u>2,249,870</u>
Non-Current		
Provision for Long Service Leave	233,509	233,509
	<u>233,509</u>	<u>233,509</u>
RECONCILIATION		
TOTAL CURRENT ASSETS	21,716,422	12,483,546
TOTAL NON CURRENT ASSETS	172,721,932	173,957,042
TOTAL ASSETS	194,438,356	186,440,588
TOTAL CURRENT LIABILITIES	6,238,911	5,983,918
TOTAL NON CURRENT LIABILITIES	912,009	912,009
TOTAL LIABILITIES	7,150,920	6,895,927
NET ASSETS	187,287,434	179,544,661

**TOWN OF BASSENDEAN
STATEMENT OF CASH FLOWS**

	2018/19 Actual \$	2018/19 Budget \$	2017/18 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts:			
Rates	9,315,619	13,011,456	13,367,223
Operating grants, subsidies and contributions	1,684,765	2,801,460	3,063,580
Fees and charges	4,211,712	5,968,203	5,551,226
Interest earnings	259,303	459,345	511,003
Goods and services tax	511,125	-	1,034,974
Other revenue	244,869	440,556	766,032
	<u>16,227,393</u>	<u>22,681,020</u>	<u>24,294,038</u>
Payments:			
Employee costs	(6,163,290)	(11,706,476)	(11,686,212)
Materials and contracts	(3,277,202)	(8,247,538)	(7,089,841)
Utility charges	(315,390)	(736,314)	(655,370)
Interest expenses	(25,909)	(43,985)	(58,333)
Insurance expenses	(461,033)	(439,889)	(435,443)
Goods and services tax	(480,781)	-	(1,044,531)
Other expenditure	(533,084)	(1,270,852)	(1,021,419)
	<u>(11,256,689)</u>	<u>(22,445,054)</u>	<u>(21,991,149)</u>
Net cash provided by (used in) operating activities	<u>4,970,703</u>	<u>235,966</u>	<u>2,302,889</u>
Non-operating grants, subsidies and contributions	661,540	2,382,964	661,225
Proceeds from sale of assets	-	897,300	35,036
Payments:			
Payments for purchase of property, plant & equipment	(132,447)	(1,904,200)	(658,596)
Payments for construction of infrastructure	(410,168)	(3,087,015)	(1,614,522)
Net cash provided by (used in) investment activities	<u>118,925</u>	<u>(1,710,951)</u>	<u>(1,576,857)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts:			
Proceeds from self supporting loans	10,392	21,134	19,951
Transfer from Trust	119,620	70,000	308,288
Payments:			
Repayment of debentures	(65,290)	(132,881)	(124,165)
Net cash provided by (used in) financing activities	<u>64,722</u>	<u>(41,747)</u>	<u>204,074</u>
Net increase (decrease) in cash held	5,154,351	(1,516,731)	930,106
Cash and cash equivalents at beginning of year	11,344,227	11,428,316	10,475,121
Cash and cash equivalents at the end of the year	<u>16,498,578</u>	<u>9,911,585</u>	<u>11,405,227</u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF BASSENDEAN
NOTES TO AND FORMING PART OF THE CASHFLOW**

NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the balance sheet as follows:

	2018/19 Actual \$	2018/19 Budget \$	2017/18 Actual \$
Cash and Cash Equivalents	16,498,578	9,911,585	11,405,227

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	7,742,777	(901,461)	(227,209)
Depreciation	1,767,332	3,316,368	3,284,278
(Profit)/Loss on Sale of Asset	-	(11,266)	55,817
(Increase)/Decrease in Receivables	(3,765,931)	(29,866)	112,403
(Increase)/Decrease in Inventories	(5,079)	-	(1,685)
Increase in Investment in Joint Venture	-	-	(428,338)
Increase/(Decrease) in Payables & Accruals	(105,357)	224,749	(2,228)
Increase/(Decrease) in Employee Provisions	(1,499)	20,405	171,076
Grants/Contributions for the Development of Assets	(661,540)	(2,382,964)	(661,225)
Net Cash from Operating Activities	<u>4,970,703</u>	<u>235,966</u>	<u>2,302,889</u>

TOWN OF BASSENEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date

- ☺ More Revenue OR Less Expenditure
☹ Less Revenue OR More Expenditure

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Income	\$	%			
Governance	(6,604)	(57%)	☹	Permanent	Other Minor Income lower than anticipated.
General Purpose Funding - Rates	(316,742)	(2%)			Within Variance Threshold
General Purpose Funding - Other	70,133	15%	☺	Permanent/ Timing	Additional Insurance Rebate received - will amend at Budget Review. Also Late Payment Interest and Instalment Fees higher than anticipated YTD.
Law, Order and Public Safety	(22,641)	(28%)	☹	Timing	Timing of Fines issued
Health	(21,071)	(1%)			Within Variance Threshold
Education and Welfare	429,336	17%	☺	Timing	CHSP, HACC, Childrens Services funding higher than anticipated at YTD.
Community Amenities	13,008	17%	☺	Timing	Timing of Town Planning Fees
Recreation and Culture	41,332	29%	☺	Permanent/ Timing	Naming rights for the SDFC were not invoiced in FY18 and have subsequently been invoiced in FY19. The additional revenue in FY19 will be recognised at the Budget review. Hall Hire and Reserve Hire income higher than anticipated at YTD.
Transport	(149,669)	(98%)	☹	Timing	RTR and DOT grants not yet received
Economic Services	(10,934)	(20%)	☹	Timing	November & December Market Income not yet received.
Other Property and Services	29,862	71%	☺	Permanent	Additional Private works income received - will amended at Budget Review
Operating Expense	\$	%			
Governance	172,723	26%	☺	Timing	Employee costs are lower than budget, and Admin recoveries are lower than budget. This may even out over the year.
General Purpose Funding	(11,609)	(3%)		Timing	Admin recoveries
Law, Order and Public Safety	(8,053)	(2%)		Timing	Within Variance Threshold
Health	298,310	18%	☺	Timing	Rubbish Collection Invoices not yet processed
Education and Welfare	(23,614)	(1%)		Timing	Within Variance Threshold
Community Amenities	15,938	3%		Timing	Within Variance Threshold
Recreation and Culture	184,611	5%	☺	Timing	Within Variance Threshold
Transport	420,649	13%	☺	Timing	Timing of Street Tree Planting and Bike Boulevard Design
Economic Services	(31,185)	(14%)	☹	Timing	Timing of OPR Initiatives, Publicity and Promotion and EMRC Events
Other Property and Services	(66,169)	(44%)	☹	Timing	Public Works Overheads are recovering higher than YTD budget. This may even out over the year. Staff will monitor the recoveries and correct if required at the budget review.
Operating activities excluded from budget					
Depreciation	(109,246)	7%	☹	Permanent	Reserves, Parks , Plant & Equipment depreciation higher than budgeted for due to revaluation at 30 June 2018. Will be reviewed at Budget Review.
Adjust (Profit)/Loss on Asset Disposal	(33,734)	0%	☹		Within Variance Threshold
Movement in Leave Reserve	0	0%			Within Variance Threshold
Capital Revenues		0%			Within Variance Threshold
Grants, Subsidies and Contributions	(1,721,424)	(72%)	☹	Timing	Dependent on Timing of Projects. Dept of Transport funding for bike boulevard, Cash In Lieu Funds, Lotterywest Mens Shed Funds - not yet received
Capital Expenses					
Land and Buildings	(235,484)	(70%)	☹		<i>Refer to Note 8 for Capital expenditure detail</i> Capital works not yet completed
Infrastructure - Roads	(254,087)	(53%)	☹		Capital works not yet completed
Infrastructure - Footpaths	1,880	7%			Capital works not yet completed
Infrastructure Assets - Other	(635,600)	(78%)	☹		Capital works not yet completed
Plant and Equipment	(131,590)	(89%)	☹		Capital works not yet completed
Furniture and Equipment	(87,679)	(84%)	☹		Capital works not yet completed
Financing					
Proceeds from New Debentures	0				Within Variance Threshold
Proceeds from Advances	0				Within Variance Threshold
Self-Supporting Loan Principal	0				Within Variance Threshold
Transfer from Reserves	0				Within Variance Threshold
Advances to Community Groups	0				Within Variance Threshold
Opening Funding Surplus(Deficit)	274,436	17%	☺	Timing	Timing - Capital Works Projects not Completed.

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 2: Rating Information	Rate in	Number of Properties	Rateable Value	YTD Actual				Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
GRV - Residential	7.2300	4,581	161,158,994	11,381,095	(8,939)	3,398	11,375,553	11,651,795	75,000	3,000	11,729,795
Sub-Totals		4,581	161,158,994	11,381,095	(8,939)	3,398	11,375,553	11,651,795	75,000	3,000	11,729,795
Minimum Payment											
Minimum Rate	1,095	1,318	18,297,341	1,443,210	-	-	1,443,210	1,443,210	-	-	1,443,210
Sub-Totals		1,318	18,297,341	1,443,210	-	-	1,443,210	1,443,210	-	-	1,443,210
Amount from General Rates		5,899	179,456,335	12,824,305	(8,939)	3,398	12,818,763	13,095,005	75,000	3,000	13,173,005
Totals							12,818,763	13,095,005			13,173,005

Comments - Rating Information

to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The Rates for 2018/19 were issued on the 10th August 2018. The due date for the payment of rates is September 14th 2018, unless the option to pay by instalments is taken. Rates instalments are subject to an instalment fee of \$36 and 5.5% interest. Instalment dates for 2018/19 are:

- 1st: 14 September 2018
- 2nd: 16 November 2018
- 3rd: 18 January 2019
- 4th: 22 March 2019

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Last Years Actual Closing	Current
	30 June 2018	31 Dec 2018
	\$	\$
Current Assets		
Cash Unrestricted	3,412,701	8,375,038
Cash Restricted - Conditions over Grants		
Cash Restricted	5,710,257	5,782,647
Restricted Cash - Trust	2,221,269	2,340,889
Rates Outstanding	782,386	4,911,080
Sundry Debtors	198,465	173,564
GST Receivable	122,315	91,973
Accrued Interest	613	-
Inventories	15,018	20,097
	12,463,025	21,695,288
Less: Current Liabilities		
Sundry Creditors	(1,244,201)	(1,445,008)
Accrued Interest on Debentures	(4,793)	-
Accrued Salaries and Wages	(130,907)	-
Rates in Advance	-	(103,391)
Hyde Retirement Village Bonds	(259,648)	(321,898)
Bonds and Other Deposits	(1,961,619)	(2,018,991)
Current Employee Provisions	(2,249,870)	(2,248,371)
	(5,851,038)	(6,137,659)
Less: Cash Reserves	(5,710,259)	(5,782,649)
Less: Accrued Interest	(613)	-
Plus : Liabilities funded by Cash Backed Reserves	1,020,253	1,029,621
Net Current Funding Position	1,921,368	10,804,601

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 4 : Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2018	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$
Recreation and Culture							
Loan 156 - Civic Centre Redevelopment	85,549	23,235	47,416	62,314	38,133	2,031	5,425
Loan 160A - Civic Centre Redevelopment	339,375	23,601	47,965	315,774	291,410	10,348	20,475
Loan 160B- Civic Centre Redevelopment	137,579	8,062	16,364	129,517	121,215	2,531	7,786
Self Supporting Loans							
Loan 157 - Ashfield Soccer Club	14,842	2,270	4,617	12,572	10,225	473	845
Loan 162 - TADWA	234,035	8,122	16,517	225,913	217,518	5,727	15,158
	811,379	65,290	132,881	746,089	678,500	21,111	49,688

(b) New Debentures

The Town does not propose to raise any debt through the issue of debenture this financial year

(c) Unspent Debentures

The Town has no unspent debentures.

(d) Overdraft

It is anticipated that this facility will not be required in the 2018/19 Financial Period.

**Town of Bassendean
Monthly Investment Report
For the Period Ended 31 December 2018**

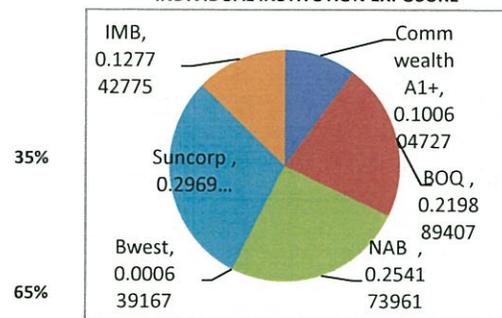
Note 5 : CASH INVESTMENTS

Deposit Ref	Deposit Date	Maturity Date	S & P Rating	Institution	Term (Days)	Rate of Interest	Amount Invested (Days)				Expected Interest	
							Up to 30	30-60	60-90	90-120+		
Municipal												
157703	11/12/2018	22/01/2019	A2	Bank of Queensland	42	2.15%		2,000,000	-	-	2,000,000	4,948
10591116	18/12/2018	5/02/2019	A1+	NAB	49	2.20%				1,000,000	1,000,000	2,953
49131	12/11/2018	18/02/2019	A2	IMB	98	2.60%				2,000,000	2,000,000	13,962
885956981	26/11/2018	7/01/2019	A1+	NAB	43	2.15%			2,000,000	-	2,000,000	5,066
							-	2,000,000	2,000,000	3,000,000	7,000,000	26,929
Reserve												
155047	30/10/2018	31/01/2019	A2	Bank of Queensland	93	2.50%				-	1,042,690	6,642
4194877	26/11/2018	25/02/2019	A1	Suncorp	91	2.65%					3,164,843	20,910
164115	30/10/2018	30/04/2019	A1+	Commonwealth Bank	182	2.42%				-	1,575,114	19,007
							-	-	-	5,782,647	5,782,647	46,558
Trust												
089-062126-4	27/12/2018	27/06/2019	A1+	Bankwest	182	2.50%					10,007	125
10584638	26/11/2018	25/02/2019	A1+	NAB	91	2.68%					963,809	6,440
155048	30/10/2018	31/01/2019	A2	Bank of Queensland	93	2.50%				-	400,000	2,548
4194550	30/10/2018	28/03/2019	A1	Suncorp	149	2.65%					1,500,000	16,227
							-	-	-	2,873,816	2,873,816	25,339
Total							-	2,000,000	2,000,000	11,656,463	15,656,463	98,826

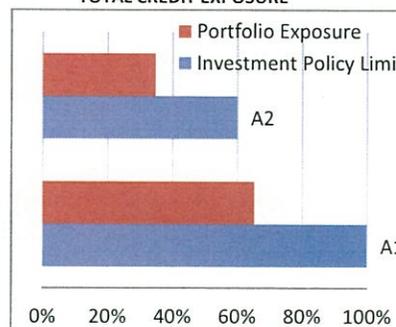
ENVIRONMENTAL COMMITMENT

Depositing	Value
Commonwealth	\$1,575,114
NAB	\$3,963,809
Bankwest	\$10,007
	\$5,548,930
Non Fossil Fuel Lending ADI	
B of Queensland	\$3,442,690
IMB	\$2,000,000
Suncorp	\$4,664,843
	\$10,107,533
Total Funds	\$15,656,463

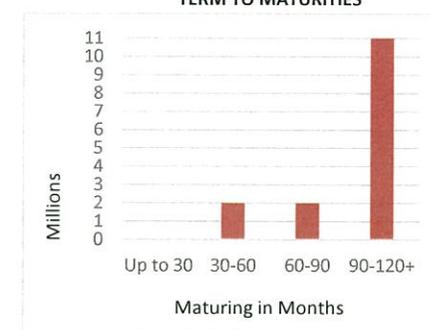
INDIVIDUAL INSTITUTION EXPOSURE



TOTAL CREDIT EXPOSURE



TERM TO MATURITIES

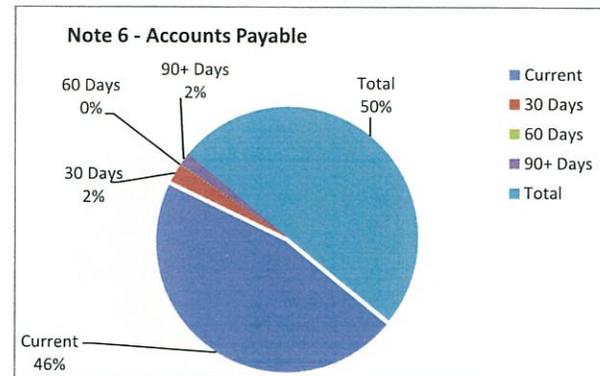
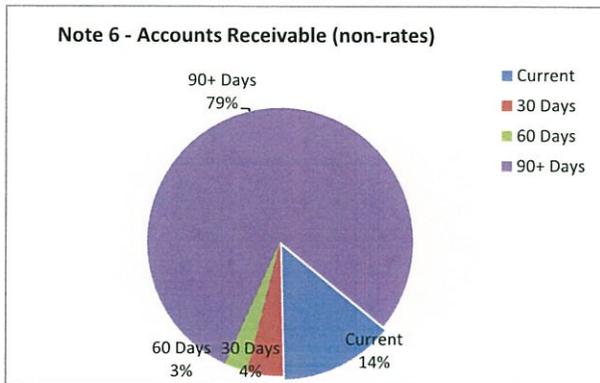


TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 6: Receivables and Payables

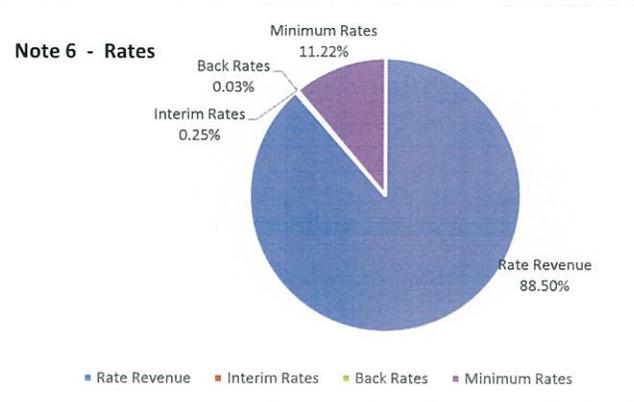
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	12,960	4,123	2,596	74,331	94,009

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables - General	412,959	20,433	(774)	13,583	446,201



Comments/Notes - Receivables General

The above amounts included GST where applicable.



Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Actual Transfers In (+)	Actual Transfers Out (-)	Actual Interest Earned	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Plant And Equipment Reserve	384,098	7,682	(65,000)	1,236	-	4,326	388,425
Community Facilities Reserve	51,965	1,039	-	167	-	585	52,551
Land And Buildings Infrastructure Reserve	1,829,829	886,597	(320,000)	5,890	-	20,611	1,850,440
Waste Management Reserve	738,910	213,942	(467,500)	2,244	-	7,852	746,762
Wind In The Willows Child Care Reserve	89,841	41,599	(45,000)	257	-	900	90,741
Aged Persons Reserve	484,371	9,687	(9,000)	17,454	-	21,351	505,722
Youth Development Reserve	28,327	567	-	91	-	319	28,646
Underground Power Reserve	81,757	1,635	(33,000)	263	-	921	82,678
Employee Entitlements Reserve	1,020,253	20,405	-	9,368	-	9,368	1,029,621
Drainage Infrastructure Reserve	417,421	8,348	(400,000)	1,344	-	4,702	422,123
Hacc Asset Replacement Reserve	129,113	6,702	(25,000)	416	-	1,454	130,568
Unspent Grants Reserve	454,371	50,000	(50,000)	-	-	-	454,371
	5,710,258	1,248,203	(1,414,500)	38,730	-	72,390	5,782,648

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual			Purchase Order Value	YTD Variance	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal				
		\$	\$	\$	\$	\$	\$	\$		
Summary of Capital Acquisitions										
Land and Buildings		955,500	955,500	335,500	62,540	37,476	100,016	42,321	(235,484)	
Plant and Equipment		147,700	147,700	147,700	-	16,110	16,110	-	(131,590)	
Furniture and Equipment		801,000	804,000	104,000	-	16,321	16,321	-	(87,679)	
Roadsworks		1,878,165	1,878,165	478,165	-	224,078	224,078	23,713	(254,087)	
Drainage		547,750	547,750	57,250	-	21,733	21,733	4,020	(35,517)	
Footpaths		25,500	25,500	25,500	-	27,380	27,380	-	1,880	
Parks, Gardens and Reserves		635,600	635,600	635,600	131,760	5,217	136,977	227,662	(498,623)	
Totals		4,991,215	4,994,215	1,783,715	194,300	348,314	542,615	297,715	(1,241,100)	
LAND										
271 HAMILTON STREET SEWER & POWEI	AL1801	30,000	30,000	30,000	20,584	-	20,584	-	(9,416)	
HATTON CRT PAW- TPS 4 A	AL1802	6,000	6,000	6,000	-	-	-	-	(6,000)	
KENNY STREET-PAW- TPS 4 A	AL1803	5,000	5,000	5,000	-	-	-	-	(5,000)	
Land Total		41,000	41,000	41,000	20,584	-	20,584	-	(20,416)	
Buildings										
MAIN SWITCHBOARD- STAN MOSES PAV	AB1801	22,000	22,000	22,000	16,750	-	16,750	-	(5,250)	
MEN'S SHED CONSTRUCTION-	AB1802	370,000	370,000	-	-	5,006	5,006	22,477	5,006	Lotterywest Grant 200,000
PATIO REPLACEMENT- BOWLING CLUB	AB1804	15,000	15,000	15,000	-	15,000	15,000	-	-	
DEPOT SECURITY	AB1805	16,500	16,500	16,500	15,883	-	15,883	-	(617)	
ENGINEERING ROLLER DOOR	AB1806	20,000	20,000	20,000	-	-	-	3,336	(20,000)	
ABULTION FACILITY- SANDY BEACH	AB1807	250,000	250,000	-	-	-	-	-	-	POS CIL Funds from Trust 250,000
NEW RYDE VEHICLE CAGE- LIBRARY C/ P	AB1808	5,500	5,500	5,500	-	4,680	4,680	-	(820)	
STOP WATER VALES- HYDE RETIREMENT	AB1809	9,000	9,000	9,000	8,550	-	8,550	-	(450)	Reserves - (Aged Persons) 9,000
SEATING REPLACEMENT- ASHFIELD RESE	AB1810	15,000	15,000	15,000	-	8,990	8,990	-	(6,010)	
1 SURREY STREET REDEVELOPMENT	AB1811	150,000	150,000	150,000	-	-	-	-	(150,000)	Reserves - (L & B) 150,000
AIRCONDITIONER UPGRADE- 48 OPR	AB1812	25,000	25,000	25,000	773	-	773	11,082	(24,227)	
KITCHEN CUPBOARDS- ALF FAULKNER H	AB1813	6,500	6,500	6,500	-	-	-	5,425	(6,500)	
		-	-	-	-	-	-	-	-	
Buildings Total		914,500	914,500	294,500	41,956	37,476	79,432	42,321	(215,068)	

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual				Purchase	YTD	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	Total YTD	Order Value	Variance		
		\$	\$	\$	\$	\$	\$	\$	\$		
Furniture and Equipment											
IT INFRASTRUCTURE UPGRADE	AE1801	50,000	50,000	50,000	-	-	-	-	(50,000)		
CCTV UPGRADE LIBRARY CARPARK	AE1804	15,000	15,000	15,000	-	-	-	-	(15,000)		
ELECTRIC CHARGE STATION - OLD PERTH	AE1805	6,000	9,000	9,000	-	9,093	9,093	-	93		
PURCHASE OF NEW BINS- THREE BIN SYS	AE1806	700,000	700,000	-	-	-	-	-	-	Reserves (Waste)	467,500
										Dept of Waste Grant	232,500
CCTV SUCCESS HILL	AE1807	30,000	30,000	30,000	-	-	-	-	(30,000)		
CCTV UPGRADE - 35 OLD PERTH ROAD	AE1808	-	-	-	-	7,228	7,228	-	7,228		
Furniture and Equipment Total		801,000	804,000	104,000	-	16,321	16,321	-	(87,679)		
Plant and Equipment											
REPLACE HACC VEHICLE P853	AF1801	35,000	35,000	35,000	-	-	-	-	(35,000)	Reserves (HACC)	25,000
POLMAC TAN AXLE TRAILER- PW7040	AF1802	11,700	11,700	11,700	-	9,198	9,198	-	(2,502)		
TRAILER- P7196- MOWER TRAILER	AF1803	16,000	16,000	16,000	-	6,913	6,913	-	(9,087)		
WATER TRUCK 5 TONNE - PP7117	AF1804	85,000	85,000	85,000	-	-	-	-	(85,000)	Reserves (Plant)	65,000
Plant and Equipment Total		147,700	147,700	147,700	-	16,110	16,110	-	(131,590)		
Infrastructure - Roads											
SAFE ACTIVE ROJECT- BICYCLE BOULEVAI	AR1801	850,000	850,000	-	-	-	-	-	-	Dept of Transport Grant	850,000
SAFE ACTIVE ROJECT- BICYCLE BOULEVAI	AR1802	550,000	550,000	-	-	-	-	-	-	Dept of Transport Grant	450,000
RESURFACE SUCCESS ROAD - SEVENTH A	AR1803	35,000	35,000	35,000	-	34,287	34,287	-	(713)		
RESURFACE JAMES STREET, FROM OPR A	AR1804	275,000	275,000	275,000	-	57,356	57,356	17,675	(217,644)		
RESURFACE - KATHLEEN STREET- GUILDF	AR1805	45,261	45,261	45,261	-	32,998	32,998	2,487	(12,263)	R2R Grant	45,261
RESURFACE - BRADSHAW STREET- WEST	AR1806	7,000	7,000	7,000	-	7,831	7,831	-	831		
RESURFACE -MARY CRESENT WEST OF LC	AR1807	10,000	10,000	10,000	-	10,397	10,397	-	397		
RESURFACE -GREY STREET END OF NORT	AR1808	42,904	42,904	42,904	-	1,000	1,000	-	(41,904)	MRWA Grant	28,603
UPGRADE LIGHTING- PEDESTRIAN ROUT	AR1809	63,000	63,000	63,000	-	-	-	-	(63,000)		
SUCCESS ROAD RESURFACE AND FOOTP	AR1810	-	-	-	-	80,210	80,210	3,551	80,210		
Roads Total		1,878,165	1,878,165	478,165	-	224,078	224,078	23,713	(254,087)		
Infrastructure - Footpaths											
FOOTPATH- TROY STREET BETWEEN SCA	AT1801	15,000	15,000	15,000	-	26,890	26,890	-	11,890		
FOOTPATH- COLSTOUN/ GUILDFORD RO	AT1802	10,500	10,500	10,500	-	490	490	-	(10,010)		
Infrastructure - Footpaths Total		25,500	25,500	25,500	-	27,380	27,380	-	1,880		

Town of Bassendean
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 8: Capital Acquisitions

Assets	Account	Budget		YTD Actual					Purchase Order Value	YTD Variance	Funding Source	Funding Amount
		Annual Budget	Revised Budget	YTD Budget	New/ Upgrade	Renewal	Total YTD					
		\$	\$	\$	\$	\$	\$	\$	\$			
Infrastructure - Drainage												
DRAINAGE WORKS- LORD STREET- RELIN	AD1801	106,000	106,000	6,000		7,800	7,800	425	1,800			
DRAINAGE- NORTH ROAD REPLACE MAN	AD1803	51,250	51,250	51,250		943	943	-	(50,307)			
DRAINAGE- BRIDSON & WITFIELD STREE	AD1805	70,500	70,500	-	-	2,950	2,950	-	2,950			
DRAINAGE- SURREY STREET RELINE CHRI	AD1806	210,500	210,500	-		5,640	5,640	673	5,640			
DRAINAGE- ANZAC TCE STORMWATER P	AD1807	76,500	76,500	-		3,480	3,480	2,922	3,480			
DRAINAGE- PALMERSTON RESERVE- NEV	AD1808	33,000	33,000	-	-	920	920	-	920			
Infrastructre - Drainage Total		547,750	547,750	57,250	-	21,733	21,733	4,020	(35,517)	Reserves (Drainage)	400,000	
Infrastructure - Park Plant & Equipment												
MARY CRES NATURE BASED PLAYGROUN	AP1801	250,000	250,000	250,000	59,766	-	59,766	182,442	(190,234)	POS CIL Funds from Trust	250,000	
UPGRADE TO SHELTERS & SIGNAGE - SU	AP1802	7,000	7,000	7,000	-	-	-	-	(7,000)			
PLAY EQUIPMENT - PADBURY PARK	AP1803	10,000	10,000	10,000	-	-	-	-	(10,000)			
SEATING REPLACEMENT- ASHFIELD RESE	AP1804	-	-	-	-	-	-	-	-			
PLAY EQUIPMENT - WIND IN THE WILLO'	AP1805	25,000	25,000	25,000	-	-	-	-	(25,000)	Reserves -(WIW)	25,000	
PLAY EQUIPMENT - WIND IN THE WILLO'	AP1806	10,000	10,000	10,000	-	-	-	-	(10,000)	Reserves -(WIW)	10,000	
TENNIS COURTS RESURFACE- BIC	AP1807	15,000	15,000	15,000	13,750	-	13,750	-	(1,250)			
UPGRADE TO GARDENS- 48 OLD PERTH F	AP1808	15,000	15,000	15,000	5,761	-	5,761	-	(9,239)			
SPILLWAY CONSTRUCTION- SUCCESS HIL	AP1809	180,000	180,000	180,000	31,689	-	31,689	16,120	(148,311)			
POST & RAIL REPLACEMENT- JUBILEE RE	AP1810	20,000	20,000	20,000	19,793	-	19,793	-	(207)			
BROADWAY ABORETUM- STAGE 2 IMPL	AP1811	44,100	44,100	44,100	-	-	-	-	(44,100)	POS CIL Funds from Trust	44,100	
PLAN FOR LIVING STREAMS	AP1812	20,000	20,000	20,000	-	-	-	-	(20,000)			
ASHFIELD TREES(U/PWER RES)	AP1813	-	-	-	-	-	-	-	-			
KELLY PARK LIGHTING	AP1814	32,500	32,500	32,500	1,000	-	1,000	29,100	(31,500)	POS CIL Funds from Trust	32,500	
MARY CRESCENT DOG FOUNTAIN	AP1815	7,000	7,000	7,000	-	5,217	5,217	-	(1,783)			
Infrastructure - Park Plant & Equipment Total		635,600	635,600	635,600	131,760	5,217	136,977	227,662	(498,623)		3,714,464	
Capital Expenditure Total		4,991,215	4,994,215	1,783,715	194,300	348,314	542,615	293,695	(1,241,100)			

TOWN OF BASSENDEAN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 December 2018

Note 9: Budget Amendments

GL Account Code	Description	Current Budget	Amended Budget	Budget Movement	Reason
		\$	\$	\$	
No Budgetment Amendments for Period Ended 31 December 2018					

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 10: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	By Program								
	Education and welfare	-	-	-	-	20,000	10,000	-	(10,000)
P853	Holden Omega (HACC)	-	-	-	-	20,000	10,000	-	(10,000)
	Community amenities	-	-	-	-	805,000	850,000	70,000	(25,000)
ALO0034	Lot 7557 Lord Street	-	-	-	-	400,000	375,000	-	(25,000)
ALO0035	48 Chapman Street	-	-	-	-	405,000	475,000	70,000	-
	Other property and services	-	-	-	-	61,034	37,300	852	(24,586)
W7070	Polmac Tandem Axle Bobcat Trailer	-	-	-	-	1,300	1,300	-	-
P7196	Papas Mower trailer 2 tonne	-	-	-	-	148	1,000	852	-
PP7117	Isuzu Tip Truck	-	-	-	-	19,501	15,000	-	(4,501)
PW7048	Polmac Sweeper and Plant Trailer	-	-	-	-	40,085	20,000	-	(20,085)
	By Class								
	Property, Plant and Equipment	-	-	-	-	81,034	47,300	852	(34,586)
P853	Holden Omega (HACC)	-	-	-	-	20,000	10,000	-	(10,000)
W7070	Polmac Tandem Axle Bobcat Trailer	-	-	-	-	1,300	1,300	-	-
P7196	Papas Mower trailer 2 tonne	-	-	-	-	148	1,000	852	-
PP7117	Isuzu Tip Truck	-	-	-	-	19,501	15,000	-	(4,501)
PW7048	Polmac Sweeper and Plant Trailer	-	-	-	-	40,085	20,000	-	(20,085)
	Land	-	-	-	-	805,000	850,000	70,000	(25,000)
ALO0034	Lot 7557 Lord Street	-	-	-	-	400,000	375,000	-	(25,000)
ALO0035	48 Chapman Street	-	-	-	-	405,000	475,000	70,000	-
		-	-	-	-	886,034	897,300	70,852	(59,586)

There have been no disposals to date

TOWN OF BASSENDEAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2018

Note 11: Trust Fund

Funds held at balance date over which the Town has no control and which are not included in this statement are as follows:

Description	Opening Balance 1/07/2018	Amount Received	Amount Paid	Closing Balance 31/12/2018
	\$	\$	\$	\$
Public Open Space	953,683	10,125	-	963,808
BCITF	-	19,763	(18,689)	1,073
BRB	4,953	25,106	(25,091)	4,968
Total Uncontrolled Trust Funds	958,636	54,994	(43,781)	969,849

Funds held at balance date over which the Town has control are as follows:

Description	Opening Balance 1/07/2018	Amount Received	Amount Paid	Closing Balance 31/12/2018
Hyde Retirement Village Retention Bonds	259,648	62,250	-	321,898
Securities	802,337	177,264	(80,306)	899,295
Hall Hire Bonds	26,641	33,970	(32,450)	28,161
Crossover Deposits	108,675	-	-	108,675
Landscaping Bonds	659,300	23,854	(68,344)	614,810
Stormwater Deposits	23,356	4,995	(950)	27,401
Lyneham Hostel Residents Trust	1,050	-	-	1,050
Iveson Hostel Residents Trust	18	-	-	18
Total Other Bonds and Deposits	1,961,619	327,216	(269,844)	2,018,991
Total Controlled Trust Funds	2,221,267	389,466	(269,844)	2,340,889

TOWN OF BASSENDEAN
EXTRACT LIST OF PROJECTS & CONSULTANCIES
For Year Ended 30 June 2019

Note 12: Projects & Consultancies List

	2018/19 Budget	2018/19 Actual	FUNDING SOURCE
RECREATION & CULTURE			
SPORT & REC - CLUB CONNECT	\$7,500	\$2,239	COUNCIL
SPORT & REC - KIDS SPORT	\$0	\$6,434	GRANT
CONSULTANT- PLAY SPACE IMPLEMENTATION	\$10,000	\$0	COUNCIL
MASTER PLAN - BIC RESERVE	\$20,000	\$0	COUNCIL
MASTER PLAN - JUBILEE RESERVE	\$20,000	\$0	COUNCIL
LIGHTING AUDITS - BASSENDEAN, JUBILEE, ASHFIELD	\$20,000	\$0	COUNCIL
CONSULTANT TO DESIGN NEW PLAYGROUND'S	\$35,000	\$12,535	COUNCIL
BUSINESS CASE - SDFC FOOTBALL FACILITIES	\$45,000	\$82	GRANT
DISABILITY ACCESS AND INCLUSION PLAN	\$20,000	\$9,500	COUNCIL
PENSIONER GUARD COTTAGE - ARCHITECT	\$52,000	\$4,285	COUNCIL
CULTURE - CULTURAL COMMUNITY PROJECTS	\$50,000	\$7,935	COUNCIL
PUBLIC EVENTS - FRINGE FESTIVAL	\$32,500	\$0	COUNCIL
PUBLIC EVENTS - WAMMI FESTIVAL	\$32,500	\$23,536	COUNCIL
PUBLIC EVENTS - NAIDOC DAY	\$81,000	\$80,212	\$20,000 GRANT'S
PUBLIC EVENTS - AUSTRALIA DAY	\$159,000	\$19,776	\$20,000 INCOME
PUBLIC EVENTS - COMMUNITY EVENTS SPONSORSHIP	\$30,000	\$7,603	COUNCIL
PUBLIC EVENTS - CHILDREN WEEK	\$1,700	\$494	COUNCIL
PUBLIC EVENTS - VISUAL ART AWARD	\$40,000	\$36,754	\$5,000 FEES
PUBLIC EVENTS - SENIORS WEEK	\$7,000	\$7,486	COUNCIL
PUBLIC EVENTS - AVON DECENT	\$5,300	\$5,792	\$4,500 GRANT
PUBLIC EVENTS - ANZAC DAY + OTHER MEMORIAL DAYS	\$17,200	\$3,995	COUNCIL
LIBRARY			
TOWN OF BASSENDEAN HISTORY BOOK PRODUCTION	\$26,000	\$4,496	COUNCIL
TOTAL LIBRARY	\$26,000	\$4,496	
ASSET SERVICES			
ASSET MANAGEMENT	\$82,000	\$26,989	COUNCIL
GRAFFITI REMOVAL PROGRAM	\$20,000	\$9,890	COUNCIL
BIKE BOULEVARD DESIGN	\$120,000	\$53,180	DOT GRANT
URBAN FOREST MANAGEMENT PLAN & REVISED STREET TREE MASTER PLAN	\$60,000	\$1,306	COUNCIL
STREET/ROAD LIGHT REVIEW/ NEW LED LIGHTS	\$30,000	\$0	COUNCIL
CONTRACT ENGINEER - PROJECTS DESIGN	\$40,000	\$4,545	COUNCIL
STEAM WEEDING OF ROADS	\$85,000	\$26,123	COUNCIL
COMMUNITY SURVEY -ROADS & PARKS	\$0	\$0	COUNCIL
TOTAL TRANSPORT	\$437,000	\$122,033	
DEVELOPMENT SERVICES			
SWAN RIVER TRUST PRECINCT PLAN REVIEW	\$5,000	\$2,940	COUNCIL
STREETSCAPE PROTECTION AREA(EILEEN TO WILSON)	\$30,000	\$0	COUNCIL
TPS # 4A FINALISATION	\$0	\$0	COUNCIL
MUNICIPAL HERITAGE INVENTORY	\$10,000	\$0	COUNCIL
TREE ASSESSMENT	\$5,000	\$0	COUNCIL
STRATEGIC PLANNING FRAMEWORK STAGE 1 & 2 INC COMMUNITY CONSULTATION	\$161,000	\$49,091	COUNCIL
STRATEGIC PLANNING FRAMEWORK STAGE 1 & 3	\$0	\$0	COUNCIL
CONTRACT RELIEF - BUILDING SURVEYOR	\$17,500	\$0	COUNCIL
TOTAL DEVELOPMENT SERVICES	\$228,500	\$52,032	

TOWN OF BASSENDEAN
EXTRACT LIST OF PROJECTS & CONSULTANCIES
For Year Ended 30 June 2019

Note 12: Projects & Consultancies List

	2018/19 Budget	2018/19 Actual	FUNDING SOURCE
ECONOMIC DEVELOPMENT			
ECONOMIC DEVELOPMENT- DEVELOPMENT PLAN	\$32,500	\$1,438	COUNCIL
OLD PERTH RD INITIATIVES	\$64,745	\$24,362	COUNCIL
BUSINESS PLAN - PUBLICITY & PROMOTION	\$30,000	\$18,276	COUNCIL
EMRC PROJECTS - ECONOMIC DEVELOPMENT	\$6,295	\$0	COUNCIL
EMRC PROJECTS - REGIONAL EVENTS	\$6,294	\$14,239	COUNCIL
TOTAL ECONOMIC DEVELOPMENT	\$139,834	\$58,315	
GOVERNANCE			
MARKETING & COMMUNICATIONS STRATEGY	\$81,000	\$0	
EMPLOYEE ASSISTANCE PROGRAM	\$30,000	\$16,506	COUNCIL
RECONCILIATION ACTION PLAN CONSULTATION	\$50,000	\$10,350	COUNCIL
ASHFIELD ACTION PLAN - ASHFIELD CAN	\$0	\$0	COUNCIL
GOVERNANCE - CORPORATE PLANNING	\$37,000	\$33,509	COUNCIL
RATING INCENTIVE SCHEME	\$0	\$0	COUNCIL
COUNCIL ELECTIONS	\$0	\$0	COUNCIL
OCCUPATIONAL HEALTH & SAFETY PROGRAMS	\$9,000	\$1,750	COUNCIL
SERVICE REVIEW - SENIORS & DISABILITY SERV + HRV	\$25,000	\$0	
REVIEW COMMUNITY CONSULTATION POLICY & CBP	\$0	\$100	COUNCIL
TOTAL GOVERNANCE	\$232,000	\$62,215	
HEALTH			
MOSQUITO CONTROL PROGRAM	\$36,000	\$87	COUNCIL
PEST - RAT ERADICATION PROGRAM	\$2,400	\$837	COUNCIL
TOTAL HEALTH	\$38,400	\$924	
RANGERS			
CONSTABLE CARE PROGRAM	\$5,500	\$5,500	COUNCIL
EMRC - FLOOD MARKINGS	\$15,000	\$16,627	COUNCIL
EMERGENCY SERVICES CONTRACTS	\$36,000	\$4,950	COUNCIL
TOTAL RANGERS	\$56,500	\$27,077	
ENVIRONMENT			
LOT 271 HAMILTON STREET - PREPARE SITE TO ACCOMMODATE DEVELOPMENT	\$50,800	\$0	COUNCIL
BINDARING HYDROLOGY STUDY	\$10,000	\$0	COUNCIL
SUSTAINABILITY - COMMUNITY EDUCATION PROGRAMME	\$10,000	\$3,233	COUNCIL
EMRC - REGIONAL INTEGRATED TRANSPORT PROJECTS	\$6,000	\$6,077	COUNCIL
EMRC - ENVIRONMENTAL & SUSTAINABILITY PROGRAM - ENERGY, WATER & CLIMATE CHANGE	\$41,000	\$45,423	COUNCIL
SUSTAINABILITY - COMMUNITY GRANTS & PROJECTS	\$10,000	\$0	COUNCIL
SUSTAINABILITY - CLEVER CLIMATE PROGRAM	\$5,000	\$0	COUNCIL
WASTE EDUCATIONAL PROG (Schools, Better Bin Etc)	\$25,420	\$0	COUNCIL
WASTE MANAGEMENT SURVEY FOR FUTURE NEEDS	\$0	\$0	COUNCIL
WASTE MANAGEMENT STICKERS	\$38,800	\$181	\$28k GRANT
TOTAL ENVIRONMENT	\$197,020	\$54,914	
TOTAL PROJECTS INCLUDED IN OPERATING EXPENDITURE	\$2,062,954	\$623,953	