

TOWN OF BASSENDEAN
NOTICE OF THE MEETING OF THE
PEOPLE SERVICES COMMITTEE

Dear Committee Member

The meeting of the People Services Committee of the Town of Bassendean will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Tuesday 10 April 2018, commencing at 7.00pm.

Mr Bob Jarvis
CHIEF EXECUTIVE OFFICER

6 April 2018

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

3.0 **DEPUTATIONS**

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Inaugural People Services Committee meeting held on 13 February 2018

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the Inaugural People Services Committee meeting held on 13 February 2018, be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

8.0 REPORTS

8.1 Bassendean Youth Statement (Ref: Greg Neri, Manager Youth Services)

APPLICATION

For Council to adopt a revision of the text within the 'Town of Bassendean Youth Statement' originally prepared by a consultant through funding from the Department of Communities.

ATTACHMENTS

Attachment No. 1:

Draft 'Town of Bassendean Youth Statement' (Revision)

BACKGROUND

In 2014/15, Youth Services received funding from the (then) Department of Local Government and Communities to update its 'Youth Statement' document which involved consultation with over 100 Young People about issues such as; accommodation and housing, participation and positive promotion, employment education and training, funding and coordination, health, legal, leisure issues, public space, culture and the arts, volunteering and civic participation.

The 'Youth Statement' sought to update the existing 'Youth Policy and Strategy' which was adopted in 1998, and is an informing document to the Bassendean Community Strategic Plan.

The following methodology was originally used to create the Youth Statement:

1. Options for Youth – Youth Policy and Strategy:
The existing Town of Bassendean Youth Policy and Strategy value statements were reviewed and updated to reflect current issues facing the Town of Bassendean's young people.

2. Youth Consultation:
A youth consultation process was conducted with young people that live, work, study or recreate in the Town of Bassendean. The Town's Youth Advisory Council provided guidance on the consultation process and local young people were engaged to interview the Town's youth.

3. Literature Review:
A literature review was undertaken to examine the role Local Government authorities have within the Youth Sector, Youth Development theories and the benefits of youth participation in local government authorities.

4. Review and Revision
In September 2017 the Youth Statement was reviewed and revised to incorporate the latest 2016 ABS Census Data and reference the Community Strategic Plan.

COMMUNICATION & ENGAGEMENT

The document was originally developed through a comprehensive consultation process with over 100 young people undertaken by a Consultant and members of the Town of Bassendean's Youth Advisory Council. A variety of youth engagement strategies were used in this consultation.

At the February 2018 People Services Committee Meeting. it was resolved (PSC – 2/02/18) that Committee members be invited to provide feedback and comment to the Manager Youth Services on the Town's Youth Statement, to be presented at the next meeting of this Committee.

In March 2018, text from the Youth Statement was distributed to members of the People's Services Committee for feedback. Comment was received from members of the Committee and incorporated into the Statement.

The revised document was then presented back to the Committee for final comment. There being no further comment received, Officers request that the Committee recommends Council adopts the revised draft 'Town of Bassendean Youth Statement'.

STRATEGIC IMPLICATIONS

The revised Youth Statement references The Strategic Community Plan within Strategic Priority 1's objectives:

- 1.1 Build a sense of place and belonging
- 1.2 Ensure all community members have the opportunity to be active, socialise and be connected
- 1.3 Plan for a healthy and safe community
- 1.4 Improve lifestyle choices for the aged, families and youth

COMMENT

The Town of Bassendean Youth Statement seeks to inform the development of other Council policies, and was completed in time for the review of the Bassendean Community Strategic Plan.

The Youth Statement profiles Census data regarding local residents aged 12 to 25 years, and reviews literature examining the role Local Government authorities have within the Youth Sector, Youth Development theories and the benefits of youth participation in local government authorities.

The document seeks to propose broad 'Value Statements' which serve to represent Council's position in relation to future decisions which directly or indirectly impact local Young People. The Youth Statement follows the style of the original 'Youth Policy and Strategy' from 1998 in that it attempts to offer philosophical positions based on Council's vision and aspirations rather than discrete policy objectives. It may therefore function as a filter for decision making processes into the future when endeavouring to accommodate the needs of local Young People.

Council may chose to adopt the updated Town of Bassendean Youth Statement as presented or as amended; refer it back to Officers for amending, engage in a further round of Committee feedback, or refuse to accept it.

STATUTORY REQUIREMENTS

Local Govt Act 1995

FINANCIAL CONSIDERATIONS

The revision of the document was completed internally and extra funds were not required.

New images may require the engagement of a professional photographer, but graphic design could be completed in-house.

OFFICER RECOMMENDATION — ITEM 8.1

That Council adopts the revised 'Town of Bassendean Youth Statement'.

8.2 **Australia Day Celebrations and Fireworks Event – Future Direction (Ref: RECC/EVMNGT/10: Salvatore Siciliano, Manager Recreation and Culture and Gabriella Filippi, Cultural Development Officer)**

APPLICATION

The People Services Committee is requested to receive the options on the future staging of the Town's Australia Day event and refer to Council for its consideration.

ATTACHMENTS

Attachment No. 2:

- Australia Day Community Survey – 2017 results
- Australia Day Expenditure Budget
- Bassendean Cultural Advancement Group submission
- Australia Day Working Group Meeting Notes 5 February 2018

BACKGROUND

Each year since 2005, the Town of Bassendean has staged an Australia Day Celebrations and Fireworks event. The event has become one of the main Australia Day public celebrations in the Perth Metropolitan area and is the flagship event for the Town. In 2017, the attendance was estimated at more than 20,000.

The event has been designed and promoted as an inclusive, family friendly community event featuring entertainment, Welcome to Country, carnival rides, food vans, and a fireworks display.

The Town has prided itself on delivering a professional and well organised event that has appealed to a broad audience.

Following the 2016 event, there was considerable discussion on the merits of conducting a review of the event. The review was to consider the event's increasing complexity, its expanding financial demands, staffing requirements, and community benefit.

The review was to give Council the opportunity to measure the overall effectiveness of the Australia Day event, taking into account the current investment by the Town, and the risks associated with the increasing complexity of staging the event.

In February 2017, a Working Group was established under the Town's previous Liveable Town Advisory Committee (LTAC) to conduct the Australia Day Review - Future Direction. The terms of reference for the review included the following:

- The effectiveness of the Town's Australia Day event from the perspective of measuring intrinsic value to capture feedback on the quality and impact of the event and experiences;
- The current investment of the Town, given that the approved budget for the staging of the event is in excess of \$110,000. Staging an event of this magnitude is becoming increasingly complex each year given the many components of the event and the risk management issues associated with the fireworks, traffic management and overall event management;
- The Cultural Plan review that is underway. The new Cultural Plan will capture Council's and community's aspirations for arts and cultural development and will include a future direction on the Town's public events program; and,
- The sensitivity of holding the event on the 26th January each year.

An independent facilitator was appointed to facilitate aspects of the review process such as working group meetings and focus group sessions.

Following an online community survey, a workshop with Councillors in November 2017 and three Working Group meetings, a report is being presented to the People Services Committee to consider the options on the future staging of the Town's Australia Day event.

COMMUNICATION AND ENGAGEMENT

With the assistance of both paid and pro-bono communications advice, a comprehensive communications plan was implemented by Town Staff to facilitate the review process.

This included a series of media releases, online posts, face to face meetings with Aboriginal Elders within the Town, community representation on the Working Group and, an online community survey through the Town's *Your Say Bassendean* was conducted from 18 September to 31 October 2017 via Engagement HQ and in person at Hawaiian's Bassendean Shopping Centre.

STRATEGIC IMPLICATIONS

A review of the Town's Australia Day Celebrations and Fireworks Event – Future Direction, aligns with the following key themes and strategic objectives of the Community Strategic Plan 2017-2027:

Strategic Priority 1: Social Objectives:

- 1.1 Build a sense of place and belonging
- 1.2 Ensure all community members have the opportunity to be active, socialise and be connected
- 1.3 Plan for a healthy and safe community

Strategic Priority 5: Good Governance Objectives:

- 5.1 Enhance organisational accountability
- 5.2 Proactively partner with the community and our stakeholders
- 5.3 Strive for Improvement and innovation

COMMENT

Community Survey - responses and key findings

The survey received 239 responses and represents one part of the strategy towards decision making on the future direction of the event.

Below is a summary of the results, a copy of the report via Engagement HQ has also been provided as an attachment. The survey has revealed the majority of the respondents want the date to remain on 26 January and are happy for the Town to continue to allocate a budget towards the event. The majority of respondents were Female and over 30 years of age.

In terms of Aboriginal participation in the community survey, 7.1% of respondents identified as Aboriginal or Torres Strait Islander. When conducting face to face meetings with Town Elders and Elders on the Bassendean Cultural Advancement Group (BCAG) regarding their opinion about the event, their response was whilst they enjoy the Town's event they would prefer it be staged on another day.

The BCAG also followed up with a formal submission on 27 February 2018 regarding the Australia Day review. The group reiterated that they do not support the continuation of a celebratory event on 26 January given the negative connotations this day has for many Aboriginal and Torres Strait Islander peoples and that they support such an event, particularly the fireworks being held on an alternative date but not linked to an "Australia Day" celebration.

Attendance

- 34.3% respondents attend every year
 - 20.9% attend as often as they can
 - 25.1% have attended a few times
- The majority love the event and feel it is a great way to bring the community together.

Budget Allocation

- 54.4% are happy for Council to continue allocating annual budget required

Date

- 65.7% of respondents want the date to remain on January 26
- 26.8% would like the event on a different date

Demographic Information

- 64% of respondents were female
- 46% were aged 30-49yrs
- 33.9% were aged 50-69yrs
- 7.1% of respondents identified as Aboriginal or Torres Strait Islander
- 90.8% were residents
- 76.6% were ratepayers

Working Group Recommendations

On 5 February 2018, the Town of Bassendean convened the working group for the Australia day review. The results of the survey conducted by the Town in 2017 were shared and discussed.

Discussion also centered on risk management and resources required to deliver a safe and enjoyable event, as well as exploring some options on the future direction of the event/event formats.

Based on the findings from the survey and those represented by the working group, it was agreed that the following recommendations would be made to Council regarding the future direction of the event:

- That at this stage the date of the event remains the same in the interests of maintaining inclusivity and listening to the Town's community. It was also acknowledged that society was in transition and that it was inevitable that in 5 to 10 years' time that Australia Days date will move to another date.
- That a detailed review of the event be carried out prior to finalising the 2018/2019 Council budget decision. There was agreement that the event posed a number of increasing risks, (in particular the significant risks of conducting a firework display in January in a residential setting) and resource issues.
- A detailed analysis be done on the real cost of the current event to include the cost of event on the night but also the staff time and the time of all associated services needed to conduct the event safely.
- The objectives of the event be clarified to suit the current social environment to include:
 - Commemoration
 - Reflection
 - Inclusivity
 - Diversity
 - Community ownership
 - Family
 - Sense of place
 - Showcase Town and the community
 - Benefits to the Town – Not just economic benefits

The review of the event needs to consider if the event is to be a local or regional focused (that is the invitation of participants from other Local Governments).

In identifying a series of objectives for an Australia Day community event, a majority of the Working Group were in favour of altering the nature of the event and no longer present a fireworks display.

It was felt that a fireworks display in the height of summer, in the midst of a residential area is too great a risk to continue. In saying this, the results from the community survey also indicated that the community enjoyed the fireworks display and it was considered that there is an opportunity for the Town to consider options for a fireworks display as part of an alternative event at a different and safer time of the year.

The Working Group recognised that the event has been offered for 14 years and it was considered a good time to reassess whether the same event is worth continuing or a new event format be created, that reflects societal expectations and meets the objectives as identified by the Working Group.

Cultural Plan Review

The Town has been active over the past seven months since August 2017 engaging and consulting with the community regarding a review of the Town's Cultural Plan.

In conducting community consultation, key findings so far have revealed that the community has expressed a preference for smaller events and more cultural programming. A suggestion that came up numerous times was for a Harmony Day/ Multicultural event to be presented by the Town, reflecting our community. This feedback has also come from school teachers which see a Harmony Day event as beneficial to the school given the ethnic diversity of its students. In the past, these events included a fireworks display when previously held at Jubilee Reserve and Mary Crescent Reserve. Harmony week which recognises and celebrates the Nation's ethnic diversity is held annually in March.

National Discussion

As already mentioned in this report, the Working Group have recommended that the date of the Town's Australia Day event remains the same on 26 January. The Town also notes the National discussion regarding Australia Day and that some Local Government authorities have changed the date of their Australia Day celebrations from 26 January, as well as some considering the merits of staging an event on Australia Day such as the City of Cockburn in relation to their Coojee Beach Festival.

Determining the future direction

In determining the future direction of the Town's Australia Day event, ultimately, any decision made should reflect and align to the Strategic Priorities of the Town's Strategic Community Plan 2017-2027.

For the purposes of presenting this report to the People Services Committee and ultimately Council, Town Staff are basing recommendations and options for the future staging of the event on recommendations made by the Working Group.

Date of event

The Working Group have recommended that the date of the Town's Australia Day event remain on 26 January in the interests of maintaining inclusivity and listening to the community. The Working Group has also recognised that society is in transition and it is likely that a change in the date of when Australia Day will be celebrated will occur in the medium to long term.

Risk and resource issues

In terms of the risks and resource issues, the popularity of the event has led to continued growth in attendances which has led to an increase in complying with various statutory requirements such as traffic management and conducting fireworks.

As a result of increased attendances, there has been increased pressure on local roads which has led to an increase in traffic management requirements and in turn an increase in expenditure to cover the additional cost. For example, for the 2017 Australia Day event, in the interests of maintaining public safety, traffic travelling to the event was diverted away from the event to park on the Cyril Jackson Senior Campus oval. This meant that the cost of the traffic management plan increased from \$5,170.00 in 2016 to \$11,342.70 in 2017. In 2018, whilst the traffic management plan remained largely the same, the cost again increased to \$12,205.27. Increases such as these require considerably more staff resources in communication and coordination without the capacity for the Town to allocate additional resources.

The staging of fireworks in a densely populated area, in the middle of summer has always been a worrying aspect for staff and the pyro technician to manage and has required certain exemptions and strategic firing of shells to remain compliant

in accordance with Statutory requirements. In 2016, further to advice by the Pyro technician and complying with the Town's insurance cover and avoiding any potential claims on the Town, event patrons were been banned from sitting in the grandstand on Ashfield Reserve to view the fireworks display. The risk associated with conducting fireworks is ever present and requires Town Staff resources to effectively manage.

Cost analysis

As already identified, the cost of the event is increasing annually. In 2007, the event cost \$45,790 to stage and in 2018, the cost has increased to \$128,782 which represents a 181% increase over the last 11 years (a graph has been provided as part of the attachments to this report). Given the trend of increasing costs each year, it is estimated that if the event continues to be staged in its current format, that an average increase of \$6,916 will be incurred each year. If the event continued to be staged until 2023, the cost would increase to \$163,362.

Based on the 2017/2018 approved budget by Council of \$407,000 for public events and cultural development projects, the spend on the Town's Australia Day event of \$128,782 is approximately 31% of the events and culture budget. As a consequence, this impacts on the ability to diversify the cultural program and diverting funds and resources to implement other important Town initiatives in line with the Strategic Community Plan 2017-2027.

In determining the true cost of the event, the budget allocation does not include staff time and other organisational resources. Conducting an analysis of the true cost reflecting the Town's business units involved in presenting the event, this equates to approximately \$185,000.

In terms of staff resources allocated to the staging of the event, the Town currently employ a permanent part-time Events Officer at 19 hours per week and a permanent part-time Cultural Development Officer at 30 hours per week. It takes approximately 4 months per year of staff time. This leaves limited opportunity for growth of the Town's cultural development initiatives.

In terms of attracting funding, as the issue of the appropriateness of the date grows, it is becoming increasingly unpopular to support. Lotterywest advised it would not provide an increase in funding for this event. It is not seen as a desirable community event to support.

In coordinating the 2018 event, staff did contact a range of performers, a small number politely refused to participate in the event due to the sensitivity surrounding the date.

Over the years, the Town has endeavoured to attract corporate sponsorship for the event with little or no success. This can largely be attributed to a reluctance by the corporates to provide a financial contribution in return for the benefit in being part of such a large event.

Suppliers costs are charged at a public holiday rate which also impacts the event budget. Cyril Jackson Senior Campus now charges for the use of the oval for parking and it is increasingly difficult to obtain the assistance of community groups due to the public holiday. To compensate for this, commercial providers and extra event staff must be employed to provide these services which comes at an additional cost.

Objectives of the event

The Working Group made a recommendation of what they consider appropriate objectives.

The objectives of the Australia Day event are to be clarified to suit the current social environment to include:

- Commemoration
- Reflection
- Inclusivity
- Diversity
- Community ownership
- Family
- Sense of place
- Showcase town and the community
- Benefits to the Town – Not just economic benefits

Based on the feedback received so far from the Cultural Plan review and the strategic priorities outlined in the Town's Strategic Community Plan, there is merit in considering staging an event that targets the local community as opposed to a large regional event.

In staging this event initially, the Town did so as a strategy towards branding and positioning the Town of Bassendean within the metropolitan landscape. Over the years, this has been achieved through the staging of the event. In the current climate of social media and electronic marketing, branding and positioning can now be achieved in a variety of cost effective ways.

Anecdotally, community members and other members of the general public make numerous positive comments that the Town of Bassendean has improved over the years due to the diverse cultural events being staged and development that is occurring within the Town.

Options for consideration

Based on recommendations from the Working Group and findings from reviewing the risks and resources required as well as the true cost of staging the event, it would be advantageous for the Town to consider staging an Australia Day event on a smaller scale without a fireworks display on the 26 January.

Options to consider as an alternative event format include:

- Australia Day breakfast incorporating citizenship ceremony with entertainment; or
- Concert style event (similar to the existing event) but without fireworks.

Considering an alternative event format will still enable the Town to stage an event that celebrates Australia Day but does so at a reduced cost without the risk element of the fireworks and extensive traffic management, parking, security etc. An alternative event format on a smaller scale will also present an opportunity to program and incorporate the objectives as recommended by the Working Group as well as free up the existing events and cultural development budget for other cultural programs. Staging a smaller event at a local level is also in line with feedback received so far from the Cultural Plan Review.

Given that feedback from the community survey indicated that event patrons liked the fireworks as part of the Australia Day event, consideration should also be given to incorporating fireworks at an alternative event where the risks of dense population and high temperatures will be marginally lower.

Given that the current expenditure on the Town's Australia Day event makes up approximately 31% of the Town's public events/cultural development budget, it is imperative that a decision is made on the future direction of the event well in advance of the 2018/2019 budget planning process, as this will inform the cultural development and public events program and budget allocation.

Town Staff would like to recommend that an Australia Day event without the fireworks component be staged from 2019 onwards on 26 January and that Town Staff be delegated the responsibility of designing an alternative event format and lodging a budget submission as part of the 2018/2019 Budget planning process in May 2018.

Town Staff would also like to recommend that in designing an alternative event format for the Australia Day event, that an appropriate and culturally sensitive component be included in the event that acknowledges and celebrates Australian Aboriginal and Torres Strait Islander culture.

Given the media interest to a change to the event format and possible mitigation of both positive and negative comments that will be received by the general public, it may well be worth engaging a communications professional to manage the communications process.

STATUTORY REQUIREMENTS

Local Government Act 1995

FINANCIAL CONSIDERATIONS

Once a final decision is made on the future direction of the Town's Australia Day event, Town Staff will be in a position to cost the event format for inclusion in the 2018/2019 Budget planning process.

It should be noted that endorsing an Australia Day event on a smaller scale will allow for a re-allocation of resources to other events or can be put to use for a larger community events sponsorship pool that is in line with the Strategic Community Plan 2017-2027.

WORKING GROUP RECOMMENDATION - ITEM 8.2

That the Committee recommends that Council:

1. Receives the report on the future direction of the Town's Australia Day event;
2. Notes the recommendations made by the Working Group established to review the event; and that subject to budget considerations;
3. Approves the Town continuing to stage a celebratory event on 26 January that reflects the objectives set out for the event by the Working Group, whilst remaining sensitive to our First Nations People;

4. Approves the Town exploring the staging of an alternative event format at a reduced budget that does not include a fireworks display on 26 January; and
5. Approves the Town exploring a fireworks display at an alternative event.

8.3 Community Events Sponsorship Application

The Town received a Community Event Sponsorship application (**Attachment No. 3**) from the Friends of Bindaring Park and Bassendean Preservation Group Inc. (organising partnership) for the staging of the Bindaring Wetlands Forum – Bassendean on Saturday 25 August 2018, 10am to 3pm at Bindaring Park.

The Bindaring Wetlands Forum aims primarily to attract residents. The program will run up to 4 hours and include 3-4 guest speakers with expertise in wetland management and restoration of eco systems in WA, aiming to provide ideas and solutions for the community to understand. Town staff and councillors will be invited to participate. It aims to bring together people who contribute to the various community groups who work to improve our environment to share the knowledge and experience. The sessions will provide an opportunity to discuss and learn how other metropolitan wetlands are managed and develop ways to best improve Bindaring Park for future generations to enjoy. The program will also include park walks, a photographic exhibition, panel discussion and a Q&A for people and their families to participate and learn how to manage the local wetlands here in Bassendean.

This event previously received sponsorship from the Town in the 2016/2017 financial year. The event complies with the requirements of the Community Event Sponsorship Program.

Officers would like to recommend that the People Services Committee endorse a sponsorship of \$1,000 as requested and further recommend that Council approve the sponsorship and that a sponsorship agreement be finalised between the Town and the Bassendean Preservation Group Inc.

OFFICER RECOMMENDATION — ITEM 8.3

That:

1. The People Services Committee recommends that Council approve a sponsorship of \$1,000 to the Bassendean Preservation Group Inc for the staging of the Bindaring Wetlands Forum – Bassendean on Saturday 25 August 2018, 10am to 3pm at Bindaring Park; and
2. A sponsorship agreement is prepared between the Town and the Bassendean Preservation Group Inc to outline the conditions of the sponsorship

8.4 Projects for the Term of the Committee

The Instrument of Appointment and Delegation includes a list of projects from the adopted Corporate Plan to be basis of the Committees work program.

A report will be provided to the Committee at each meeting on the various projects progress (Attachment No. 4).

OFFICER RECOMMENDATION — ITEM 8.4

That the progress report on the Corporate Plan Projects be received.

8.5 Ongoing Activity Progress Reports

Below please find reports provided by the following Business Units:

- Recreation and Culture
- Youth Services
- Volunteer Centre
- Library and Information Services (including a report on Local Studies Collection)
- Seniors and Disability Services
- Children Services

RECREATION

Participation in Sport and Recreation, Leisure Activities

The Town's RElax Program continues to attract strong enrolment numbers with 160 people registering for courses for Term 1, 2018. Term 2 courses will open for registration in mid-April, with courses starting on April 30 2018.

The Mary Crescent Reserve Playground tender documentation has been finalised. The Town is conducting final consultations with Aboriginal Elders and the South West Land and Sea Council to ensure that all cultural approvals are obtained prior to going to tender.

103 KidSport applications equating to \$14,639.39 have been processed this current financial year to assist junior sport players participate in their preferred sport. Numbers are increasing rapidly with winter sport registrations now open.

Summer sporting groups have been handing over facilities to winter clubs. There is a two week window for ground maintenance which is mainly for re-turfing worn areas and installing goal posts before fixtures can be played by winter sports.

Facility Management

Consultant's AECOM Australia Pty Ltd facilitated a Councillors Workshop on Wednesday 4 April regarding the draft final report of the Community Facilities Audit.

A further update will be provided at the meeting.

CULTURE

Cultural Plan Review

A review of the Town's Cultural Plan continues to progress.

Community gathering meetings were conducted during the month of March 2018 in each of the Town's suburbs Ashfield, Bassendean and Eden Hill.

A community survey is now live through the *Your Say Bassendean* portal.

The consultant will present a verbal report at the meeting. An attachment (**Attachment No. 5**) has been provided as part of this agenda regarding the consultant's report.

Community Events – Little Italy Street Festival, 9 & 10 March 2018

The Little Italy Street Festival was once again successfully held in the Town with local resident Nella Fitzgerald and supported by John Gangell staging the event on Friday 9 and Saturday 10 March 2018 outside the Town's Administration Centre and Bassendean Senior Citizens Car Park.

It was estimated that over 6,000 people attended over the two nights.

A further update will be provided at the meeting.

Telethon Community Cinemas

Silent Screen Live Sounds: In partnership with the Telethon Community Cinemas, The Town hosted a “Silent Screens Live Sounds” on the BIC Reserve on Saturday 24 February at the Bassendean Outdoor Community Cinema which was a sell out! Award-winning musicians Viola Dana performed their original live music score to Buster Keaton’s comedy classic “*The General*”.

As part of this event, the Town invited Cyril Jackson media students to create a silent short film, under the guidance of film-maker Mat de Koning. Their film *Well Played* screened just prior to the main feature. Feedback from the community was very positive.

FREE Retro Wednesdays' 1980's Classics: Also in partnership with the Telethon Community Cinemas, the Town presented a leap back in time with a month of FREE 80’s retro films at Bassendean Outdoor Community Cinemas. We are waiting for final numbers but all evenings were well attended.

2018 NAIDOC Family Day

Planning is well underway for the staging of the annual NAIDOC Family Day in partnership with the Derbarl Yerrigan Health Service on Thursday 12 July 2018, 10.30am to 3pm at Ashfield Reserve.

This years theme is *Because of her, we can!*

NAIDOC Week 2018 will celebrate the invaluable contributions that Aboriginal and Torres Strait Islander women have made – and continue to make - to our communities, our families, our rich history and to our nation.

Events Officer – Jane Mitchell

The Town thanked and farewelled Events Officer, Jane Mitchell on Thursday 5 April as she embarks on a new career as the Place and Activation Coordinator with Curtin University. In a short period of time, Ms Mitchell made a positive contribution in the staging of the NAIDOC Family Day, Australia Day and the Town’s Summer’s Edge events.

The Events Officer position has been advertised and closed on Friday 6 April. Staff are hoping to make an appointment as soon as possible.

Community Event Sponsorship Application

The Town received a Community Event Sponsorship application from the Friends of Bindaring Park and Bassendean Preservation Group Inc. (organising

partnership) for the staging of the Bindaring Wetlands Forum – Bassendean on Saturday 25 August 2018, 10am to 3pm at Bindaring Park.

The Bindaring Wetlands Forum aims primarily to attract residents. The program will run up to 4 hours and include 3-4 guest speakers with expertise in wetland management and restoration of eco systems in WA, aiming to provide ideas and solutions for the community to understand. Town staff and councillors will be invited to participate. It aims to bring together people who contribute to the various community groups who work to improve our environment to share the knowledge and experience.

The sessions will provide an opportunity to discuss and learn how other metropolitan wetlands are managed and develop ways to best improve Bindaring Park for future generations to enjoy. The program will also include park walks, a photographic exhibition, panel discussion and a Q&A for people and their families to participate and learn how to manage the local wetlands here in Bassendean.

This event previously received sponsorship from the Town in the 2016/2017 financial year. The event complies with the requirements of the Community Event Sponsorship Program. Officers would like to recommend that the People Services Committee endorse a sponsorship of \$1,000 as requested and further recommend that Council approve the sponsorship and that a sponsorship agreement be finalised between the Town and the Bassendean Preservation Group Inc.

YOUTH SERVICES

RYDE Program

The RYDE Program has recently made some modifications to communication scripts via email and SMS in order to put greater onus on Support Workers to follow up their inactive Clients. The suspension thresholds have also been modified to free up capacity from these inactive signups.

A new induction video has been produced and is now live which focuses on software usage by Mentors. This was previously an analogue process conducted by the Program Manager or Volunteer Coordinator, but is now covered by the video content. Gabby from Rec & Culture assisted with the video voiceover. New scripts have been completed for the Support Worker and Client which contain important new features. These are due for recording shortly.

The City of Mandurah is inching closer to the RYDE Program rollout. They are currently examining which payment gateway they will use.

Youth Services assisted Anglicare's 'Foyer Oxford' to deliver a Mentor recruitment session with 3 branches of Rotary.

Cooking Program

Provision of cooked meals to young people and distribution of food to local families via a partnership with Foodbank.

Some older young people are being encouraged to cook 'batches' of food to take with them and freeze for future use.

School Holiday Program

Recreational outing for local Aboriginal families participating in the Cultural Advancement Group planned for 19th April.

Activity to Manjadel Activity Centre for Alternative Education students planned for 28th June.

Education Program

Introduction of CERT I/II/III Education for local young people disengaged from mainstream education. Self paced and rolling intake model using the Centre's new IT to undertake custom learning modules. Psychologist on site once per fortnight to offer specialist services. Partnership model involves Youth Services delivering case management services to individual young people as required. This Program will utilise the Centre's interior space Mon – Thurs preceding the Drop-In Program.

NAIDOC Family Day

YAC participants have been engaged to assist with the delivery of a 'Youth Zone' at the event with similar inclusions to previous years.

Youth Statement

Feedback received and revised text incorporated in draft document attached with this agenda. Possibility of extending review period if required.

BASSENDAN VOLUNTEER CENTRE

Overview

Operating since March 2007, the Bassendean Volunteer Centre provides:

- A central point and link for volunteer enquiries, for community organisations recruiting volunteers and council volunteers;

- Promotion of volunteering and the benefits involved; and
- Training information sharing opportunities for community organisations.

Upcoming events

- 3 May and 2July- Training partnership with the City of Swan - volunteer recruitment, management, retention and recognition- two part series to assist community groups;
- 24 May Volunteer Appreciation Dinner - Mulberry on Swan (250 guest volunteers, Ministerial representatives, Councillors and Town staff); and
- RYDE promotional stall at Hawaiians Bassendean Shopping Centre from the 10th-13th of April.

Town of Bassendean event support:

- Australia Day - 10 volunteers conducting surveys and supporting event staff;
- Festival of Local Business - 15 volunteers to support event staff; and
- Telethon Community Cinemas - seasonal support.

Town of Bassendean Department/ program support:

- Ryde - 28 mentors registered YTD;
- Seniors and Disabilities Services - 4 volunteers YTD;
- Bassendean memorial Library - 3 volunteers YTD; and
- Wind in the Willows - 3 volunteers YTD

Volunteer participation Statistics:

<p>YTD Volunteer participation hours in the Centre's office alone.</p> <p><u>(does not include volunteer placements)</u></p>	<p>YTD- 1,050 volunteer participation hours.</p> <p>According to the Volunteering WA calculator, this equates to:</p> <p>YTD saving for the Town = \$67,761</p> <p>Expected annual return = \$352,992</p>
<p>YTD Community Transport statistics</p>	<p>Community telephone enquiries attended to= 1,265</p> <p>Community transport trips made= 879</p>

BASSENDAN MEMORIAL PUBLIC LIBRARY

Activities and events for adults:

- Cyber Citizen - a computer one-on-one training sessions provided by volunteer tutors. We have recently added another volunteer trainer to this popular service. Two daily 1-hour sessions are available from Monday to Saturday, excluding Tuesday. Most sessions are booked in advance.
- Literary Salon - quarterly meet-the-author sessions with high tea and nibbles: session on Wednesday 28 March with Louise Allan was fully booked (30+ participants). Another Literary Salon in planned in May- to be promoted after Easter break
- Library Craft Group - meets every Friday; a casual gathering of crafters from all areas- a very popular community group
- Saturday Game day - at the Library every first Saturday of the month- board games for adults and children- a casual, social event for all
- Midvale Hub Parenting Service presented '1 2 3 Magic and Emotion Coaching' session for parents with children aged 2-12 years old in March; this is the last parenting program for this financial year.

The Library recently added another regular event to its extension activities. Lunch Time Interludes- a program of events and workshops with focus on issues important for our community and our patrons in general will be presented monthly, either on Tuesday or Wednesday. Two topics has been selected for upcoming events: recycling and reducing waste and digital technology.

- Lunch Time Interludes- Tuesday 27 March: 'How to live plastic free' presented by Lindsay Miles <https://treadingmyownpath.com/about-me/>
- Lunch Time Interludes- Tuesday 17 April: 'Anything Android' – android smartphones and tables, presented by 'Technologically Speaking' team
- Lunch Time Interludes- Wednesday 23 May: how to reduce use of plastics with 'Wasteless Pantry' team from Mundaring <http://www.wastelesspantry.com.au/>

Activities for children:

Shantelle Tylor, who commenced at Bassendean Library as Librarian, Lifelong Learning, Children and Youth in November 2016, has greatly expanded existing services for children. Regular school holidays activities has been added to our ever - popular sessions such as Rhyme Time and Story Time, and new 'Daddy and Me' Saturday story time session is now being promoted. We now also run Lego Club, currently presented by Briks4Kidz and Basso Code Club – a coding club for primary school kids. The Library recently purchased Raspberry Pie- a mini computer that can be used for coding to create moving toys etc.

Community engagement

Library supports Bassendean Writers Group and two Tuesday Book Clubs, has a strong team of volunteers and offers work experience places for high school and TAFE and University Library and Information practicum students.

This school term the library welcomed an education support student from LaSalle and Library and Information student from TAFE. Two more work experience high school students will commence in June.

The Library continues to inform our community about activities, programs and events via Facebook, monthly newsletter 'the Word' – in its seventh year of production (Issue 75 now available), Website and in-house produced flyers and displays.

Display space is also offered to local and neighbouring crafters and artists: currently on display are paintings by Maureen Hirst and a collection of egg cups and tea pots, lent to us by one of the library patrons.

Projects

The Library has recently registered for eSmart Libraries program, offered by Alannah & Madeline Foundation, in partnership with Telstra Foundation. eSmart Libraries is a cyber - safety framework designed to fully equip libraries, staff and library users with the skills and tools they need for smart, safe and responsible use of technology. To achieve eSmart Libraries status, we will have to evaluate our current practices, policies and level of cyber safety awareness and update them when necessary, including training needs. It is a complex process, that requires time and resources and usually takes up to 12 months to complete.

LOCAL STUDIES COLLECTION

Oral History Program

- An interview with members of the Bropho family occurred in March.
- The audio copy has been received for Mr Paul Calleja interview with the transcript to follow.
- The audio copy of Mr Eric McCrum's interview is still to be received.

Collection Management

An index of local candidates has been created based on election material held in the Local Studies Collection.

New information has been researched and added to the Local Studies Collection including biographical information about the Best, Ticehurst, Avery and Piaggio families.

New items added to the Local Studies Collection include :

- Swan Canning River Protection Strategy
- Koleos Haldan Thane - Mark Grisham (donation local author)
- Convict records of Mr John Casey 9682 from State Records Office via Ancestry.com
- World War II service certificates and information on 231 members of the community who were born in Bassendean and served

Activities

- Guided walk

Monthly free guided walks for the community continue to be provided by a Local Studies Volunteer . Six people attended in March.

- River Walk

A new monthly free guided River walk for the community will be provided by a Local Studies Volunteer. Six people attended in March.

Facebook

Information about origins of street names and photographs from the Local studies Collection are regularly posted on the Library's Facebook page.

Community Engagement

Meetings and workshops attended and planned by The Local Studies Librarian in March and April include:

- Local Studies Practitioners meeting at the City of Vincent in March with relevant guest speakers
- Closing the Gap lunch on 9 March
- excursion for thirty two grade 2's students from St Michael's Primary School on 9 April. Students learned about local places including the Bassendean Memorial Gates, the Pensioner Guard Cottage, the historic pillar box and Point Reserve
- meet and greet with members of the Bassendean Historical Society is planned for 16 April

Local Studies Collection volunteers continue to contribute to the rates book indexing project, which provides a valuable research resource for the Local Studies Librarian.

Local Studies Librarian answers many reference enquiries, the most common being information about people, places, war, geography and family history. Comprehensive information about war service and experiences in Bassendean has been provided to the History Teachers Association (WA).

A detailed display of biographical information about soldiers who paid the ultimate sacrifice and are listed on the Bassendean War Memorial is currently available for public viewing on a newly established dedicated Local Studies display space, in time for Anzac Day celebrations.

SENIORS AND DISABILITY SERVICES

Home Care Packages (HCP)

- 25 current clients' levels 2- 4.

Home and Community Care (HACC)

- We are now waitlisting clients as we are at capacity due to influx of Bayswater clients.
- Only a dozen clients left to transition from HACC to NDIA
- Several HACC clients have been assessed as ineligible for NDIS. HACC will continue to fund them in the interim, however those who do not have their eligibility for NDIS tested may no longer be eligible for HACC after 1/7/18.

NDIA

- 15 current participants funded and managed by the Federal Scheme.
- We are waitlisting as we are at capacity.

WANDIS

- 4 clients funded under the WA NDIS (managed by Dept. Communities, Disability Services) and they will eventually transition over to the Federal system by the end of the year.

Fee for Service

- 7 funded by NDIA but managed by other organisations or themselves
- 12 funded by HCP and managed by other organisations
- One new client commenced our Day Centre this year, otherwise no changes

Commonwealth Home Support Program (CHSP) Transition

- Due to commence in July 2018 with all current HACC clients (approx. 400) over the age of 65 to be transitioned over to the Federal Government.
- New agreements are being finalised and will be dispatched for signing in the next couple of months
- Unit prices are the same as the current HACC prices however there's flexibility in fee that can be charged to clients.
- DOHA holding roadshows in Perth mid-April regarding the transition.

Hyde Retirement Village

- First quarterly meeting for 2018 of the Resident Committee was cancelled due to members not being available to meet.
- 2 Units vacant.

TRACCS - Client Management Software

- Still working with Adamas (developer) on financial and payroll reporting.
- Preparing for update of current TRACCS version due in April.
- Initiating the setup of CHSP in TRACCS ahead of data migration from HACC.
- Ironing out issue with Mobile Time and Attendance APP for iPhone users.

Quality and Compliance

- Preparation for NDIS audit against National Standards for Disability Services has begun.
- Preparation for the alignment of SDS Policies and Procedures with the new Aged Care Quality Standards commencing July 2018 has not yet begun due to significant increase in administrative and financial workload.

- HRV Compliance audit is due in the next 12 months against the Retirement Villages Act.
- Having 4 tiers of compliance is a duplication of effort as well as a hugely costly exercise for the business unit. Compliance with the Local Government Act as well as the above takes up staff time and other resources and again is unfunded and unrecognised.

Workforce Update

- New Home Garden Maintenance officer commenced in early April.
- 3 staff have significantly reduced their hours for various reasons.
- 2 more casual positions in progress to fill the gaps.

CHILDREN SERVICES

As the numbers rise in Children's Services so does the need for Educators. This month we welcome 3 much needed casual educators to support us.

- Mireia Gonzalez who hails from Spain and holds many qualifications including a Degree in Humanities and a Masters in Biotechnology is currently studying her Diploma of Children's Services, we feel very lucky to have engaged someone who is multilingual, multi-talented and passionate about Early Childhood Education.
- Andrea Coddou who also is currently studying her Diploma in Children's Services is a qualified veterinarian from Chillli. Andrea is passionate about environmental sustainability and has already created a station to promote responsibility and care for the environment at Wind in the Willows Bassendean.
- German born Yvonne Laub will also be joining us, Yvonne also holds tertiary qualifications in Architecture and is passionate about creating and constructing with children, currently studying her Diploma of Education Yvonne too is multilingual.

Enhancements to the environment also continue at Wind in the Willows with stage 2 of the Ashfield Garden works now complete. With a homely philosophy in mind the previous area of dirt now sports a fabulous new garden bed complete with multi-sensory planting and a beautiful undulated lawn. For the safety of children we are thankful to complete this area and hope this will mean that no further remnants of glass and debris left by the 'tips' will be found. Should you be in the Ashfield area please do pop in and take a peek.

We are very excited that Lisa Armstrong our new Parenting Champion will soon become trained in Tuning into Kids as part of our work with the Midvale Hub Parenting Service. Following this Lisa will co-facilitate her first parenting program in May.

During March Children's Services also spent much time celebrating and promoting respect for diversity. Educators spent much time planning and implementing environments and experiences to celebrate Holi, St Pats, Harmony Day and Easter. Singing, dancing, sharing stories, fabulous costumes and delicious foods where the flavour of the month as we gained a greater understanding of the world around us. Children also visited the seniors centre as part of their Easter hat parade, the experience was enjoyed very much by all.

OFFICER RECOMMENDATION — ITEM 8.5

That the Ongoing Activities Progress Reports be received.

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

11.0 CONFIDENTIAL BUSINESS

12.0 CLOSURE

The next meeting date to be held on Wednesday, 12 June 2018 commencing at 7.00pm